

Pre-authorized Tax Payment Plan

Convenience and savings!

Pre-authorized payments have many benefits:

- there are no cheques to write out
- you'll save on postage and transportation
- you don't have to keep track of due dates or payments
- you'll avoid paying a penalty for missing a due date

Plan #1 Monthly convenience

Your taxes will be automatically withdrawn from your bank account in eleven equal payments, starting December 1st of each year. In November, which is the 12th month, your tax account will be adjusted and a detailed statement mailed to you. The balance owing will be withdrawn from your bank account on November 1st, or the overpayment will be refunded by cheque.

Plan #2 Four Payments

On each due date the tax installment will be automatically withdrawn from your bank account.

Are You Eligible?

- If you own property in the Township of Assiginack and have no outstanding taxes, you can take advantage of this convenient program.
- You can enroll any or all of your properties in this program.
- Your initial application is valid as long as you own the property and for as long as you want to stay in the plan. You do not have to reapply every year.

Supplementary Tax Billings

During the year, if there is a supplementary tax bill, you will be notified and given the option of paying the supplementary bill on the installment due date, or increasing your monthly payment, or having your tax account adjusted in November.

Withdrawal or Information Change

If you have information changes, or want to withdraw from the pre-authorized plan, please notify the Tax Department in person or in writing by the 15th day of the month.

Need Information

For further information, call the Township of Assiginack Tax Department at 705 859-3196 or 1 800 540-0179, or fax us at 1 705 859-3010.

How to Sign

Fill in the application and return it.

ROLL NUMBER

Up

By Mail:

Twp. Assiginack

Box 238

Manitowaning ON POP 1NO

In person:

Municipal Office

25B Spragge St.

Manitowaning

5111 000

Property Information First Time Applicant

Address Correction

Name _____

Property Address _____

City _____ Prov _____ Postal Code _____

Mailing Address (if different) _____

Date _____

Tel (Residence) _____

1st Signature _____

Tel (Business) _____

2nd Signature (if joint account) _____

Pick Your Plan

With your application, you must enclose one of your personal cheques marked "VOID". This will ensure that payments are withdrawn from the correct bank account.

I/We authorize the Township of Assiginack to debit my/our account indicated for all estimated property taxes payable to the Township of Assiginack on (please check one)

Four (4) regular tax installments

Eleven (11) monthly payments

The treatment of each payment shall be the same as if I/we had personally issued a cheque authorizing payment; and to debit the amount to my/our account. This authorization may be cancelled at any time upon written notice by me/us.