



REGULAR MEETING OF COUNCIL
To Be Held in the Council Chambers
Wednesday, February 20th, 2019 at 7:00 p.m.
Council's Regular Meeting Agenda

For consideration:

1. OPENING

- a) Adoption of Agenda
- b) Disclosure of Pecuniary Interest and General Nature Thereof

2. ANNOUNCEMENTS

3. ADOPTION OF MINUTES

- a) Regular Council Meeting of February 5, 2019
- b) Manitoulin East Municipal Airport Commission Meeting Minutes of February 11, 2019

4. DELEGATIONS

5. REPORTS

6. ACTION REQUIRED ITEMS

- a) Accounts of Payment: General: \$100,980.40 - Payroll: \$18,092.26
- b) Eastlink Request Release Headend Building Etc.

7. INFORMATION ITEMS

- a) Township of Tehkummah Correspondence
- b) Freelandt., Caldwell Reilly Audit 2018 Correspondence
- c) Manitoulin 4-H Request (Hold for Budget Deliberations)
- d) Community Events 2019
- e) Minister of Finance: OMPF 2019 Funding

8. BY-LAWS

None

9. CLOSED SESSION

None

10. ADJOURNMENT

THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK
MINUTES OF THE REGULAR COUNCIL MEETING

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, February 5, 2019 at 7:00 p.m.

Present: Mayor Dave Ham
Councillor Hugh Moggy
Councillor Dave McDowell
Councillor Rob Maguire
Councillor Christianna Jones

Staff: Alton Hobbs, CAO, Deputy Clerk; Deb MacDonald, Treasurer;
Ron Cooper, Public Works Superintendent; Freda Bond, Tax
Accounts Manager

Press: None

Others: Denis Marion

OPENING:

#30-03-19 R. Maguire – C. Jones

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business with a quorum of members present at 7:00 p.m., with Mayor Ham presiding in the Chair.

CARRIED

AGENDA:

#31-03-19 C. Jones – R. Maguire

THAT the agenda for this meeting be accepted as presented.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST:

None.

ANNOUNCEMENTS:

None.

ADOPTION OF MINUTES:

#32-03-19 R. Maguire – C. Jones

THAT the Minutes of the Regular Council meeting of January 15, 2019, be accepted.

CARRIED

#33-03-19 C. Jones – R. Maguire

THAT the Minutes of the Assiginack Public Library Board Meeting of December 3, 2018 be accepted.

CARRIED

DELEGATIONS:

None

REPORTS:

Councillor McDowell reported that he is still searching for trucks and that a suggested purchase may wait until Spring when the Committee has more opportunity to travel and there may be a greater selection of vehicles.

Councillor Moggy gave a verbal report on the Manor Board budget for 2019 and the general state of affairs at the facility.

ACTION REQUIRED ITEMS:

#34-03-19 C. Jones – R. Maguire

THAT Council authorizes the following Accounts for Payment:

General: \$163,975.71

AND THAT the Mayor and administration be authorized to complete cheques #28507 through #28541 as described in the attached cheque register report.

CARRIED

#35-03-19 R. Maguire – C. Jones

THAT Council authorizes the following Accounts for Payment:

Payroll: \$18,866.54

AND THAT the Mayor and administration be authorized to complete cheques #28501 through #28506 as described in the attached cheque register report.

CARRIED

#36-03-19 R. Maguire – C. Jones

THAT Council authorizes a donation of \$ 500.00 to the Island Animal Hospital on behalf of Fixing Our Felines.

TABLED.

While Council does not object to a donation on behalf of this organization, after a full discussion, it was agreed to table this request until Council had the opportunity to review all donation requests as part of the 2019 budget process with the historical data. Staff will inform the Organization.

#37-03-19 C. Jones – R. Maguire

THAT Council accepts the attached Proposal for Drainage Superintendent Services from Tulloch Engineering.

CARRIED.

#38-03-19 R. Maguire – C. Jones

THAT Council informs the Wikwemikong Development Commission that we will service the areas requested for the Wiikwemkoong Ice Fishing Derby on the weekend of February 9-10, pursuant to their letter of January 21, 2019.

CARRIED.

#39-03-19 H. Moggy – D. McDowell

THAT WHEREAS tenders for the provision of propane were received from:
Superior Propane

NOW THEREFORE THAT the Superior Propane Proposal be accepted.

CARRIED.

#40-03-19 D. McDowell – H. Moggy

THAT WHEREAS a Nuisance Coyote Control Program was undertaken in 2018 with an annual budget of \$2,000.00;

AND WHEREAS a balance of \$ 1,800.00 remains in the program;

NOW THEREFORE THAT the program be extended until the current funds are depleted, pending 2019 budget approval.

CARRIED.

#41-03-19 H. Moggy – D. McDowell

THAT we appoint the following ratepayers as follows:

Assiginack Pubic Library Board: Irma Lentz, Catherine Bassett, Jane Tilston, Les Fields

Assiginack Museum Advisory Committee: Alice Pennie

CARRIED.

INFORMATION ITEMS:

#42-03-19 D. McDowell – H. Moggy

THAT we acknowledge receipt of the following correspondence items:

- a) Great Lakes Island Alliance: Introduction and Request
- b) City of Hamilton: Municipal Voters List Maintenance
- c) Vigor Clean Tech: Monthly Garage Solar Report

CARRIED

Councillor Jones expressed an interest in sitting on the Great Lakes Island Alliance. Staff will make contact and provide her contact information to the organization.

BY-LAWS:

#43-03-19 H. Moggy – D. McDowell

THAT By-law # 19-03, being a by-law to provide for an interim tax levy and to provide for the payment of taxes and for penalty and interest be given first, second and third readings and enacted in Open Council.

CARRIED.

CLOSED SESSION:

#44-03-19 D. McDowell - H. Moggy

THAT in accordance with By-law # 15-30 and Section 239 of the Municipal Act as amended, Council proceed to a Closed Session at 7:35 pm in order to attend to a matter pertaining to:

- a) Security of the Property of the Municipality or Local Board.

CARRIED.

#45-03-19 H. Moggy – D. McDowell

THAT we adjourn from our Closed Session at 8:00 pm, approve the Minutes of the Closed Session of January 2, 2019 and resume our Regular Council Meeting.

CARRIED.

CLOSING:

#46-03-19 D. McDowell – H. Moggy

THAT we adjourn until the next regular meeting or call of the Chair.

CARRIED

David Ham, MAYOR

Alton Hobbs, CAO/DEPUTY CLERK

8:05 p.m.

These Minutes have been circulated but are not considered Official until approved by Council.

RECEIVED
FEB 13 2019

Manitoulin East Municipal Airport Commission Inc.
Commission Meeting Minutes
February 11, 2019

Present: D. Ham, D. Williamson, B. Koehler, R Maguire, G. Dobbs
Absent: J. Ferguson, B. Wood
Meeting called to order by G. Dobbs at 7PM
Declaration of pecuniary interest- nil

Motion 2019 02 01

Moved by , B. Koehler
Second by R. Maguire
Resolved that the Commission appoint Dave Ham as Airport Commission Chair person.
Carried

Motion 2019 02 02

Moved by B. Koehler
Second by R Maguire
Resolved that the Commission approves the agenda for the meeting of February 11, 2019

Motion 2019 02 03

Moved by R. Maguire
Second by B. Koehler
Resolved that the Commission approves the minutes of the meeting of November 5, 2018
Carried.

Motion 2019 02 04

Moved by B Koehler
Second by R. Maguire
Resolved that the Commission accept the managers' report January 2019.
Carried

Motion 2019 02 05

Moved by R. Maguire
Second by B. Koehler
Resolved that the Commission accept the treasurers' report for January 2019..
Carried

Motion 2019 02 06

Moved by B. Koehler
Second by R. Maguire
Resolved that the Commission approve an employee wage increase of one dollar per hour for all airport employees effective March 01, 2019 .
Carried

Motion 2019 02 07

Moved by B. Koehler
Second by R. Maguire
Resolved that the Commission designates a fifty dollar per month rental rate increase as of June 1st 2019, for the 40 x 40 industrial unit occupied by Ferguson Maintenance and Construction.
Carried

Motion 2019 02 08

Moved by R Maguire
Second by B Koehler
Resolved that the Commission accept the Public of Health compliance report for the airports' water system.
Carried

Motion 2019 02 09

Moved by B. Koehler
Second by R. Maguire
Resolved that the Commission meeting of February 11, 2019 does now adjourn at 7:41 P.M.
Carried

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Ranges: **From:** **To:** **From:** **To:**
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last Cheque Number 0028549 0028581
 Cheque Date First Last
Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0028549	04/02/2019	ST. PAULS ANGLICAN CHURCH	\$40.00
InvNo: JAN 31 2019	InvDesc: pec-spring roll workshop rent	InvAmt: \$40.00	
0028550	04/02/2019	ARCHER ADVERTISING	\$423.64
InvNo: 6880	InvDesc: envelopes (case)	InvAmt: \$423.64	
0028551	04/02/2019	BRAD HAM	\$50.00
InvNo: 2018 XMAS	InvDesc: re: thnk you for hydro xmaslgt	InvAmt: \$50.00	
0028552	04/02/2019	CITY OF GREATER SUDBURY	\$1,352.01
InvNo: 00092178	InvDesc: nov recycling	InvAmt: \$788.77	
InvNo: 00092173	InvDesc: dec recycling	InvAmt: \$563.24	
0028553	04/02/2019	COMPUTREK	\$711.90
InvNo: 18800	InvDesc: feb remote server mgmt	InvAmt: \$711.90	
0028554	04/02/2019	ELWIN SHAW	\$2,540.00
InvNo: 2018-15	InvDesc: info booth portapot.rental	InvAmt: \$1,680.00	
InvNo: 2018-17	InvDesc: rogers crk portapot.rental	InvAmt: \$860.00	
0028555	04/02/2019	EXP SERVICES INC.	\$632.80
InvNo: 476630	InvDesc: wtp membrances-eng.fees	InvAmt: \$632.80	
0028556	04/02/2019	GERRY STRONG	\$307.70
InvNo: FEB 4 2019	InvDesc: bldg insp/planning mileage	InvAmt: \$307.70	
0028557	04/02/2019	HUGH MOGGY	\$35.36
InvNo: JAN 14 2019	InvDesc: mileage - mta meeting lc	InvAmt: \$35.36	
0028558	04/02/2019	HYDRO ONE NETWORKS INC.	\$18,697.06
InvNo: JAN 21 2019	InvDesc: street lites	InvAmt: \$575.24	
InvNo: JAN 21 2019 PO/BNK	InvDesc: po/bnk	InvAmt: \$401.75	
InvNo: JAN 21 2019 DOCKS	InvDesc: marina docks	InvAmt: \$53.31	
InvNo: JAN 21 2019 LIBRARY	InvDesc: library	InvAmt: \$521.45	
InvNo: JAN 21 2019 TENNIS	InvDesc: tennis courts	InvAmt: \$29.86	
InvNo: JAN 21 2019 SS WTP	InvDesc: ss wtp	InvAmt: \$1,347.28	
InvNo: JAN 21 2019 ARENA	InvDesc: arena	InvAmt: \$1,049.93	
InvNo: JAN 21 2019 INFO BTH	InvDesc: info booth	InvAmt: \$30.02	
InvNo: JAN 21 2019 MARINA	InvDesc: marina showerhouse	InvAmt: \$29.86	

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

InvNo: JAN 28 2019 LAGOON InvDesc: lagoon InvAmt: \$1,631.71
 InvNo: JAN 31 2019 NORISLE InvDesc: norisle heritage park InvAmt: \$78.34
 InvNo: JAN 31 2019 PW InvDesc: pw garage InvAmt: \$551.03
 InvNo: FEB 1 2019 ICE PLT InvDesc: arena ice plant (reconc.bill) InvAmt: \$5,036.61

ChqNo:	0028559	Date:	04/02/2019	Vendor:	JACKIE WHITE	Amount:	\$28.69
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InvNo: 263944 InvDesc: pec-mrch brk act supplies InvAmt: \$16.00
 InvNo: 2856578 InvDesc: pec-mrch brk supplies InvAmt: \$12.69

ChqNo:	0028560	Date:	04/02/2019	Vendor:	MANITOULIN PLANNING BOARD	Amount:	\$8,586.95
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InvNo: 2019 INTERIM InvDesc: 2019 interim requisition InvAmt: \$8,586.95

ChqNo:	0028561	Date:	04/02/2019	Vendor:	MANITOWANING FRESHMART	Amount:	\$15.61
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InvNo: 00459387 InvDesc: admin-compost bags InvAmt: \$5.64
 InvNo: 00458344 InvDesc: pec-feb 1 craft supplies InvAmt: \$1.99
 InvNo: 00455517 InvDesc: admin-tea InvAmt: \$5.99
 InvNo: 00460213 InvDesc: pec-craft supplies InvAmt: \$1.99

ChqNo:	0028562	Date:	04/02/2019	Vendor:	MINISTER OF FINANCE	Amount:	\$22,440.00
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InvNo: 112801191344013 InvDesc: december policing InvAmt: \$22,440.00

ChqNo:	0028563	Date:	04/02/2019	Vendor:	MINISTER OF FINANCE	Amount:	\$1,089.59
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InvNo: JAN 2019 InvDesc: jan cht remittance InvAmt: \$1,089.59

ChqNo:	0028564	Date:	04/02/2019	Vendor:	NEW NORTH FUELS INC	Amount:	\$3,002.97
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InvNo: 489367 InvDesc: po-furnace oil InvAmt: \$768.47
 InvNo: 488764 InvDesc: pw-diesel InvAmt: \$795.85
 InvNo: 489783 InvDesc: pw-diesel InvAmt: \$1,438.65

ChqNo:	0028565	Date:	04/02/2019	Vendor:	NORTH EASTERN MANITOULIN & THE ISLANDS	Amount:	\$2,387.77
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InvNo: IVC0007334 InvDesc: 1/3 share bldg insp train. InvAmt: \$2,387.77

ChqNo:	0028566	Date:	04/02/2019	Vendor:	NORTHERN 911	Amount:	\$239.17
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InvNo: 21216-02012019 InvDesc: feb dispatch services InvAmt: \$239.17

ChqNo:	0028567	Date:	04/02/2019	Vendor:	OMERS	Amount:	\$10,281.88
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InvNo: JAN 2019 InvDesc: jan omers remittance InvAmt: \$10,281.88

ChqNo:	0028568	Date:	04/02/2019	Vendor:	PUROLATOR COURIER	Amount:	\$98.91
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InvNo: 440334355 InvDesc: freight InvAmt: \$98.91

ChqNo:	0028569	Date:	04/02/2019	Vendor:	RECEIVER GENERAL	Amount:	\$16,764.55
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InvNo: JAN 2019 InvDesc: jan source deductions InvAmt: \$16,764.55

ChqNo:	0028570	Date:	04/02/2019	Vendor:	RIVERSIDE ENTERPRISES	Amount:	\$2,370.74
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InvNo: 20688 InvDesc: jan recyl.transport InvAmt: \$2,370.74

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

ChqNo:	Date:	Vendor:	Amount:
0028572	04/02/2019	SUPERIOR PROPANE INC.	\$3,771.52
InvNo: 23283575	InvDesc: fd-propane	InvAmt: \$956.71	
InvNo: 23410362	InvDesc: pw-cylinder rental	InvAmt: \$11.87	
InvNo: 23410363	InvDesc: arena-cylinder rental	InvAmt: \$23.73	
InvNo: 23435290	InvDesc: arena-propane	InvAmt: \$1,589.54	
InvNo: 23435291	InvDesc: po/bnk-propane	InvAmt: \$1,189.67	
0028573	04/02/2019	TECHNICAL STANDARDS & SAFETY AUTHORITY	\$230.00
InvNo: 3255471	InvDesc: mun.office-inspection cert	InvAmt: \$115.00	
InvNo: 3255517	InvDesc: arena-inspection cert	InvAmt: \$115.00	
0028574	04/02/2019	A.J. STONE COMPANY LTD.	\$753.86
InvNo: 0000143987	InvDesc: pw-gas monitor.test cylinder	InvAmt: \$364.99	
InvNo: 0000143988	InvDesc: fd-gas monitor.test cylinder	InvAmt: \$388.87	
0028575	04/02/2019	CHRISTINE MCNAUGHTON	\$165.00
InvNo: JAN 31 2019	InvDesc: pec-spring roll wrksp/supplies	InvAmt: \$165.00	
0028576	04/02/2019	PATRICIA TIMBROOK	\$839.11
InvNo: 7-131	InvDesc: refund tx overpyt	InvAmt: \$839.11	
0028577	04/02/2019	WHITE'S SHELL	\$20.00
InvNo: 1189	InvDesc: pec-gas	InvAmt: \$20.00	
0028578	04/02/2019	WINDOWS UNLIMITED	\$988.75
InvNo: 885067	InvDesc: feb garb./rdside prks	InvAmt: \$988.75	
0028579	04/02/2019	WORKPLACE SAFETY & INSURANCE BOARD	\$1,774.71
InvNo: JAN 2019	InvDesc: jan wsib remittance	InvAmt: \$1,774.71	
0028580	04/02/2019	WURTH CANADA LTD	\$35.13
InvNo: 23297692	InvDesc: pw-booster clamp	InvAmt: \$35.13	
0028581	04/02/2019	XEROX CANADA LTD.	\$257.38
InvNo: F53733612	InvDesc: monthly copier usages	InvAmt: \$257.38	

*** End of Report ***

Report Total:

\$100,980.40

Date : 04/02/2019
Time : 10:59:49 AM

The Township of Assiginack

Page: 1

Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0028542		04/02/2019	02/04COMB	118	COOPER, RONALD	OUTSTANDING	Cheque
0028543		04/02/2019	02/04COMB	122	HOBBS, ALTON	OUTSTANDING	Cheque
0028544		04/02/2019	02/04COMB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
0028545		04/02/2019	02/04COMB	133	BOND, FREDA	OUTSTANDING	Cheque
0028546		04/02/2019	02/04COMB	158	QUACKENBUSH, ASHLEY T	OUTSTANDING	Cheque
0028547		04/02/2019	02/04COMB	173	QUACKENBUSH, CRYSTAL	OUTSTANDING	Cheque
0028548		04/02/2019	02/04COMB	219	JONES, CHRISTIANNA	OUTSTANDING	Cheque
1619		04/02/2019	02/04COMB	106	WOOD, STEVEN	OUTSTANDING	Direct Deposit
1620		04/02/2019	02/04COMB	134	VIRTANEN, ANNETTE	OUTSTANDING	Direct Deposit
1621		04/02/2019	02/04COMB	140	REID, WALTER	OUTSTANDING	Direct Deposit
1622		04/02/2019	02/04COMB	155	BECK, WILLIAM	OUTSTANDING	Direct Deposit
1623		04/02/2019	02/04COMB	163	MACDONALD, ROBERT	OUTSTANDING	Direct Deposit
1624		04/02/2019	02/04COMB	164	MIDDAUGH, WAYNE	OUTSTANDING	Direct Deposit
1625		04/02/2019	02/04COMB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
1626		04/02/2019	02/04COMB	211	MOGGY, HUGH	OUTSTANDING	Direct Deposit
1627		04/02/2019	02/04COMB	218	MCDOWELL, DAVID	OUTSTANDING	Direct Deposit
1628		04/02/2019	02/04COMB	220	HAM, DAVID	OUTSTANDING	Direct Deposit
1629		04/02/2019	02/04COMB	221	MAGUIRE, ROBERT	OUTSTANDING	Direct Deposit
1630		04/02/2019	02/04COMB	301	ROBINSON, DEBBIE	OUTSTANDING	Direct Deposit
1631		04/02/2019	02/04COMB	314	WOOD, JOAN	OUTSTANDING	Direct Deposit
1632		04/02/2019	02/04COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit

Total : \$18,092.26

THIS FULL AND FINAL RELEASE dated the ____ day of _____, 2019;

FROM:

Township of Assignack

(herein, "New Facilities Owner")

- TO -

Bragg Communications Incorporated, carrying on business as EastLink (herein, "Bragg") and its wholly owned subsidiary, Persona Communications Inc., successor corporation to Persona Communications Corp., with head office located at 6080 Young Street, 8th Floor, Halifax, N.S. B3K 5M3 (herein, "Persona")

(together herein, "EastLink")

The New Facilities Owner hereby fully releases and forever discharges EastLink and its affiliated companies and their officers, directors, personnel, and agents from any and all claims, actions, suits, losses, damages, expenses and rights arising out of all terms and covenants of agreement, written or otherwise, relating to the operation and removal of all EastLink's telecommunications facilities including headend building; satellite dishes; and tower; and restoration of the land and premises on which New Facilities Owner's property is located.

Where the New Facilities Owner chooses to retain any of the telecommunication facilities it hereby accepts delivery of title to these items on an as is where is basis and saves EastLink harmless from any claim arising from these facilities.

New Facilities Owner shall save harmless EastLink from all claims, damages and costs arising from the facilities and it acknowledges that it has entered into this agreement voluntarily and has not assigned or transferred any of its rights under the Agreement, and that New Facilities Owner is the only entity entitled at law or equity with an interest in the lands on which the facilities is situate and therefore the sole entity with the right to enforce any claims arising in relation to the facilities against EastLink or its affiliates.

THIS AGREEMENT is binding upon both parties and their heirs and assigns.

IN WITNESS WHEREOF THE RELEASE IS HEREBY Executed this ____ day of _____, 2019, at _____, ONTARIO.

SIGNED, SEALED AND)
DELIVERED IN THE)
PRESENCE OF:)
)
)
)

Witness)

Print Name: _____

RECEIVED



The Corporation of the Township of Tehkummah
456 Hwy 542A, P.O. Box 24
Tehkummah, Ontario P0P 2C0
705-859-3293
www.tehkummah.ca

February 7, 2019

**SENT BY FAX 705-859-3010
ORIGINAL BY ORDINARY MAIL**

Reeve and Council
Municipality of Assiginack
P.O. Box 238
Manitowaning, ON P0P 1N0

Dear Sirs:

Re: Rogers Creek Bridge

We are in receipt of your letter dated January 4, 2019.

At the Council meeting held on January 15, 2019 the following motion was passed:

"MOTION 2019-24

Moved by: Lorle Leeson; Seconded by: Rick Gordon

WHEREAS the Township of Assiginack has requested the establishment of an ad hoc committee to explore the potential replacement of the Rogers Creek Bridge;

AND WHEREAS there exist a number of opportunities with Assiginack to explore other items of mutual interest in the delivery of municipal services

BE IT RESOLVED THAT Councillors McKenzie and Russell be appointed as the Township's representative and alternate to participate in discussions and report back the results to Township Council for its consideration and direction.

CARRIED"

Contact information for Councillors McKenzie and Russell is as follows:

Representative: Michael McKenzie
Email: miketehkcouncil@eastlink.ca
Phone: 705-859-2718



The Corporation of the Township of Tehkummah
456 Hwy 542A, P.O. Box 24
Tehkummah, Ontario PoP 2C0
705-859-3293
www.tehkummah.ca

Alternate: Eric Russell
Email: erictehkouncil@eastlink.ca
Phone: 705-859-3504

All correspondence regarding this matter should be sent to the Township office email address as well at twptehk@amtelecom.net.

Sincerely,

Barbara Grigg
Acting Clerk/Administrator

c: Alton Hobbs, CAO

RECEIVED
FEB 12 2019

February 8, 2019

Members of Council
Corporation of the Township of Assiginack
156 Arthur Street
P.O. Box 238
Manitowaning, Ontario
POP 1N0

Dear Sirs:

We are writing this letter in connection with our audit of the financial statements for the year ended December 31, 2018.

Our purpose in writing is to ensure effective two-way communication between us in our role as auditors and yourselves with the role of overseeing the financial reporting process. In this letter we will:

- a) Address our responsibilities as independent auditors and provide information about the planned scope and timing of our audit.
- b) Request a response to some audit questions and any additional information you may have that could be relevant to our audit.

Auditor Responsibilities

The respective responsibilities of ourselves and of management in relation to the audit of financial statements are set out in the engagement letter that was signed by management on February 2, 2019. This engagement letter is included with this letter.

Planned Scope and Timing of Our Audit

Our objective as auditors is to express an opinion on whether the financial statements are prepared, in all material respects, in accordance with .

In developing our audit plan, we worked with management to understand the nature of Corporation of the Township of Assiginack and to identify and assess the risks of material misstatement in the financial statements, whether due to fraud or error. Our audit plan has been designed to focus on the identified areas of risk.

Materiality

For the current period, we have determined an overall materiality amount of \$140,000. We have also considered misstatements that could be material in qualitative financial statement disclosures. Materiality will be used to:

- a) Plan and perform the audit; and,
- b) Evaluate the effects of identified and uncorrected misstatements on the audit procedures performed as well as on the financial statements.

The materiality amount will be reassessed prior to the end of the engagement to ensure it remains appropriate.

Significant Changes During Period

The significant changes that we addressed in planning the audit for the current period are set out below:

- a) entity operations and personnel
- b) accounting and control systems
- c) accounting and auditing standards

Internal Control

To help identify and assess the risks of material misstatement in the financial statements, we obtain an understanding of internal control relevant to the audit. This understanding is used in the design of appropriate audit procedures. It is not used for the purpose of expressing an opinion on the effectiveness of internal control. Should we identify any significant deficiencies in the internal control and accounting systems, we will communicate them to you in our audit findings letter.

Significant Risks

In planning our audit, we identify significant financial reporting risks that, by their nature, require special audit consideration. The significant risks we have identified and our proposed audit response is outlined below:

Significant Risks	Proposed Audit Response
Management override	Obtain an understanding of policies and procedures in place over financial reporting and journal entries Sampling of journal entries
Landfill closure liability estimate	Review of engineering reports Discuss, review and recalculation of estimate with management and confirm the reasonability of all assumptions used

If there are specific areas that warrant our particular attention during the audit or where you would like us to undertake some additional procedures, please let us know.

Uncorrected Misstatements

Where we identify uncorrected misstatements during our audit, we will communicate them to management and request that they be corrected. If not corrected by management, we will then request that you correct them. If not corrected by you, we will also communicate the effect that they may have individually, or in aggregate, on our audit opinion.

Engagement Team

Our engagement team for this audit will consist of the following personnel:

Name	Role	Contact Details
Corey Houle, CPA, CA	Partner	
Farrell Flintoff, CPA, CA	Audit Manager	
Karley Einarson	Staff Accountant	
Nicholas Filippetto	Staff Accountant	

Audit Findings

At the conclusion of our audit, we will prepare an audit findings letter to assist you with your review of the financial statements. This letter will include our views and comments on matters such as:

- Significant matters, if any, arising from the audit that were discussed with management;
- Significant difficulties, if any, encountered during the audit;
- Qualitative aspects of the entity's accounting practices, including accounting policies, accounting estimates and financial statement disclosures;
- Uncorrected misstatements; and
- Any other audit matters of governance interest.

Audit Questions and Requests

Fraud

To help us in identifying and responding to the risks of fraud within the entity, we would appreciate your responses to the following questions:

1. What oversight, if any, do you provide over management's processes for identifying and responding to fraud risks? Management's processes could include policies, procedures, programs or controls that serve to prevent, detect and deter fraud.
2. Do you have any knowledge of any actual, suspected or alleged fraud, including misappropriation of assets or manipulation of the financial statements, affecting the entity? If so, please provide details and how the fraud or allegations of fraud were addressed.

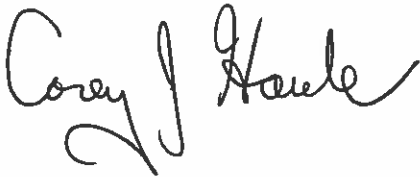
Other Matters

Would you please bring to our attention any significant matters or financial reporting risks, of which you are aware, that may not have been specifically addressed in our proposed audit plan. This could include such matters as future plans, contingencies, events, decisions, non-compliance with laws and regulations, potential litigation, specific transactions (such as with related parties or outside of the normal course of business) and any additional sources of audit evidence that might be available.

We recognize your significant role in the oversight of the audit and would welcome any observations on our audit plan.

This letter was prepared for the sole use of those charged with governance of Corporation of the Township of Assinack to carry out and discharge their responsibilities. The content should not be disclosed to any third party without our prior written consent, and we assume no responsibility to any other person.

Yours very truly,
FREELANDT CALDWELL REILLY LLP

A handwritten signature in black ink, appearing to read "Corey J. Houle". The signature is written in a cursive style with a large, stylized initial "C".

Corey Houle, CPA, CA
Principal

49700

RECEIVED

FEB 12 2019

To: Municipality of Assiginack

- Assiginack
- Billings
- Central Manitoulin
- North Eastern Manitoulin and the Islands
- Tehkummah

The Manitoulin 4-H Association membership is growing with more volunteer leaders and members, as well as a recently formed Cloverbud group, ages 6 to 8. Our current membership comes from the above named municipalities.

One of the prime goals of the 4-H program is to promote leadership skills and good community citizenship among our members. Our motto is **Learn to do by doing**, which means that our members are very active in various activities.

Although we do fundraising, our program can be enhanced by more funding from the community. Thus we would appreciate any financial assistance you can give us to assist and maintain our program.

Thank you for your consideration in this request.

Alice Pennie



President of Manitoulin 4-H Association

2300 Bidwell Road,

Manitowaning, Ontario

POP 1N0

The 4-H Pledge is as follows:

I pledge

My Head to clearer thinking,

My Heart to greater loyalty,

My Hands to larger service,

My Health to better living,

For my club, my community, and my country.

COMMUNITY EVENTS 2019

- Mar. 1 – WORLD DAY OF PRAYER – Daystar in Wikwemikong at 7pm all Welcome
 Mar. 1-2, 4-7 – RUMMAGE SALE – Knox Church Hall
 Mar. 11-16 – MARCH BREAK MADNESS – Escape Room, sap making, skating and more!
 Mar. 16 – ST. PATRICK'S DAY TEA – Knox Church Hall – 11:30am – 2:30pm, Live Entertainment
 Mar. 23 – QUIZ NIGHT – Knox Church Hall 7pm
 Mar. 29 – EUCHRE – Knox Church Hall – 1:00pm
 Apr. 17 – SPRING LUNCHEON – St. Paul's Church 11:30 am – 1:30pm
 Apr. 19 – GOOD FRIDAY SERVICE – Knox United Church 9:30am
 Apr. 21 – EASTER SUNRISE SERVICE – Fossil Hill – 7am
 Apr. 21 – ASSIGINACK PUBLIC LIBRARY ANNUAL EASTER EGG HUNT – Fields Marine Hwy 6 – 1:30pm sharp (for ages 12 and under)
 Apr. 26 – EUCHRE – Knox Church Hall – 1:00pm
 Apr. 27 – VENDOR'S DAY – Knox Church Hall 10am-2pm Lunch \$5.00
 May 3 – LADIES SPA EVENING – St. Paul's Church – 7pm for tickets call 705-859-3041
 May 9 – LAST CHAPTER BOOKSHOP OPENS – Hwy 6 Info Booth – Thurs.-Sat. noon-3pm
 May 11 – AGRICULTURAL SOCIETY MOTHER'S DAY BAKE SALE – Hwy 6 Info Booth 10am
 May 17-19, 24-26, 30-31, June 1-2 – THE BAKERS WIFE – Knox Church Hall Details TBA
 May 18 – HORTICULTURAL PLANT SALE – Location TBA
 May 24 – LITTLE SHOP AROUND THE CORNER OPENS FOR THE SEASON 10am – 4pm
 May 24-26 – MANTIOULIN TRADE FAIR Come visit our booth at the Little Current Recreational Centre
 June 5 – OUR HOUSE TO YOURS LUNCHEON – St. Paul's Church 11:30 am – 1:30pm
 June 21 – EUCHRE – Knox Church Hall – 1:00pm
 June 26-29 – RUMMAGE SALE – Knox Church Hall
 July 1 – CANADA DAY - Manitowaning Beach, kids' activities and BBQ – 1:30pm
 July 9 – KNOX CHARITY GOLF TOURNAMENT – Rainbow Ridge Golf Course
 July 10 – DESSERT NIGHT AND AUCTION – St. Paul's Church 6:00pm
 July 17 – TURKEY DINNER – Knox Church Hall Reservations needed 5:00pm and 6:30pm
 July 19-21 – S.E. LIONS SUMMERFEST (Smashup Derby, dance etc.)
 July 20 – PANCAKE BRUNCH – Knox Church Hall – 9 am – 11:30 am
 July 26 – EUCHRE – Knox Church Hall – 1:00pm
 July 31 – FLOWER SHOW & LUNCHEON – Assiginack Horticultural Society at Knox Church Hall-Noon
 Aug. 16-17 – KNOX YARD SALE – Knox Church Hall
 Aug. 23 – EUCHRE – Knox Church Hall – 1:00pm
 Aug. 24 – OPEN WATER SWIM – this year with two distances. More information to follow
 Sept. 6-7 – MANITOWANING FALL FAIR – Agricultural Society – at the Arena
 Sept. 7 – PANCAKE BRUNCH – Knox Church Hall– 9 am – 11:30 am
 Sept. 18 – FALL LUNCHEON – St. Paul's (11:30 - 1pm)
 Sept. 27 – EUCHRE – Knox Church Hall – 1:00pm
 Oct. 16 – HARVEST LUNCHEON - St. Paul's 11:30 am – 1:30pm
 Oct. 18 – EUCHRE – Knox Church Hall – 1:00pm
 Oct. 19 – HARVEST GALA – Knox Church Hall for Tickets call Diane 705-603-0562
 Oct. 19 – 3RD HAUNTED RIDE – Assiginack Community Centre
 Oct. 20 – PUMPKIN FESTIVAL – Assiginack Community Centre and Fair Grounds
 Oct. 23-31 – RUMMAGE SALE – Knox Church Hall- 10 am
 Nov. 11 – REMEMBRANCE DAY TEA– Knox – 12 -1:30 pm
 Nov. 20 – SNOWFLAKE LUNCHEON – St. Paul's Church 11:30 am – 1:30pm
 Nov. 23 – CHRISTMAS TEA– Knox Church Hall 1pm
 Nov. 29 – EUCHRE – Knox Church Hall – 1:00pm
 Dec. 7 – VENDORS – Knox Church Hall noon – 10am – 2pm Lunch \$5/per Tables \$10ea.
 Dec. 7 – COOKIE SALE – Pre-orders only by Dec. 2nd call Jackie 705-859-2263 or Les 705-859-1212
 Dec. 24 – SANTA COMES TO TOWN – Queens Park

Please note the events listed are supplied to the Township by other organizations. The events, locations and times are subject to change. Please look for posters and advertisements close to the events date.

RECEIVED
FEB 14 2019



7th Floor, Frost Building South
7 Queen's Park Crescent
Toronto ON M7A 1Y7
Telephone: 416-325-0400
Facsimile: 416-325-0374

7^e étage, Édifice Frost Sud
7 Queen's Park Crescent
Toronto ON M7A 1Y7
Téléphone: 416-325-0400
Télécopieur: 416-325-0374

February 13, 2019

Dear Head of Council:

We are writing to provide you with an update on the 2019 Ontario Municipal Partnership Fund (OMPF).

Recognizing that we are already well into the municipal budget year, the government will be maintaining the current structure of the OMPF for 2019 as well as Transitional Assistance. This means that the program and funding will remain virtually the same as in 2018, while allowing for annual data updates and related adjustments. We heard the concerns of municipalities and that is why we are now providing the certainty they need to begin finalizing their budgets.

Ministry staff are working to finalize data updates to ensure the OMPF continues to be responsive to changing municipal circumstances as is the case under the current program. Allocation notices with funding details for each municipality, as well as supporting material, will be available in mid-March. At that time, the final 2019 funding envelope will also be announced. Consistent with prior years, Transitional Assistance will continue to gradually decline as fewer municipalities require this funding.

As we communicated previously, Ontario inherited a \$15 billion deficit. The rising cost of servicing our massive debt, if left unchecked, will imperil our hospitals, schools and other public services. We cannot allow this to happen. We continue to review government transfer payments, including the OMPF, as we work to put our province back on a sustainable and responsible fiscal path.

In the coming months, we will continue to consult with municipalities to ensure the OMPF program is sustainable and focused on the Northern and rural municipalities that need this funding the most. As we noted in December, the OMPF will be reviewed. For this reason, we are committed to announcing 2020 allocations well in advance of the municipal budget year so that municipalities have appropriate time to plan.

.../cont'd

We respect our municipal partners and remain committed to listening and working together constructively to find smarter and more efficient ways to make life better for our communities.

Sincerely,

Original Signed by

Vic Fedeli
Minister of Finance

c: The Honourable Steve Clark, Minister, Municipal Affairs and Housing
Jamie McGarvey, President, Association of Municipalities of Ontario
