



**2019**

**Draft**

**Operating**

**Budget**

Draft Budget Apr. 16/19



## The Township of Assiginack CORPORATE BUDGET 2019

	2018 Budget	2018 Actual	2019 Budget	% of Last Year Budget
<b>Expenditures</b>				
General Government	\$1,013,519.41	\$1,090,386.64	\$852,562.11	84%
School Board Levy	340,662.00	342,709.64	350,946.00	103%
Protection Services	417,221.00	427,694.55	422,797.00	101%
Transportation Services	901,757.00	918,341.34	979,824.00	109%
Environmental Services	635,701.00	673,423.19	541,074.00	85%
Health Services	256,890.00	256,889.96	254,787.00	99%
Social and Family Services	182,286.81	188,534.81	176,247.56	97%
Recreation and Cultural Service	215,255.00	229,574.75	219,505.00	102%
Planning & Development	38,495.00	41,434.30	40,420.00	105%
Capital out of Current	1,662,359.39	550,266.30	666,018.05	40%
<b>Expenditures Total</b>	<b>5,664,146.61</b>	<b>4,719,255.48</b>	<b>4,504,180.72</b>	<b>80%</b>
<b>Revenues</b>				
General Government	195,278.83	252,683.79	222,786.21	114%
General Revenue	3,352,436.75	3,350,470.63	718,600.00	21%
School Board Levy	340,662.00	342,709.64	350,946.00	103%
Protection Services	13,500.00	26,976.68	23,550.00	174%
Transportation Services		28,279.19	7,750.00	0%
Environmental Services	631,551.43	668,323.89	535,473.85	85%
Social and Family Services	11,946.00	18,194.00	6,248.00	52%
Recreation and Cultural Service	18,900.00	34,797.23	23,050.00	122%
Planning & Development		1,717.87		0%
Capital out of Current	1,099,871.60	101,652.65	230,450.00	21%
<b>Revenues Total</b>	<b>5,664,146.61</b>	<b>4,825,805.57</b>	<b>2,118,854.06</b>	<b>37%</b>
<b>Net Levy</b>				
General Government	818,240.58	837,702.85	629,775.90	77%
General Revenue	(3,352,436.75)	(3,350,470.63)	(718,600.00)	21%
Protection Services	403,721.00	400,717.87	399,247.00	99%
Transportation Services	901,757.00	890,062.15	972,074.00	108%
Environmental Services	4,149.57	5,099.30	5,600.15	135%
Health Services	256,890.00	256,889.96	254,787.00	99%
Social and Family Services	170,340.81	170,340.81	169,999.56	100%
Recreation and Cultural Service	196,355.00	194,777.52	196,455.00	100%
Planning & Development	38,495.00	39,716.43	40,420.00	105%
Capital out of Current	562,487.79	448,613.65	435,568.05	77%
<b>Corporate Net Levy</b>		<b>(106,550.09)</b>	<b>2,385,326.66</b>	<b>0%</b>



## 2019 Operating Budget Overview

### General Revenue

**Includes:**

- Tax Levy required to support 2019 Municipal Operating and Capital Budgets
- Ontario Municipal Partnership Fund – as allocated by the Province of Ontario
- Includes a provision for the Municipal Portion of any Supplemental Taxes that may be received throughout the year based on MPAC assessments



The Township of Assiginack  
**GENERAL REVENUE BUDGET**  
2019

	2018 Budget	2018 Actual	2019 Budget	% of Last Year Budget
<b>Revenues</b>				
Municipal Tax Levy	\$2,642,936.75	\$2,624,542.64	\$20,000.00	1%
Payments In Lieu of Taxes		16,427.99		0%
Ontario Community Reinvestment Fund	709,500.00	709,500.00	697,100.00	98%
<b>Total Revenue</b>	<b>3,352,436.75</b>	<b>3,350,470.63</b>	<b>717,100.00</b>	<b>21%</b>
<b>Net Levy</b>				
Municipal Tax Levy	2,642,936.75	2,624,542.64	20,000.00	1%
Payments in Lieu of Taxes		16,427.99		0%
Ontario Community Reinvestment Fund	709,500.00	709,500.00	697,100.00	98%
<b>General Revenue Net Levy</b>	<b>3,352,436.75</b>	<b>3,350,470.63</b>	<b>717,100.00</b>	<b>21%</b>



## 2019 Operating Budget Overview

### General Government

### Mayor & Council

#### **Program Description:**

This section provides a financial overview of the costs associated with the Mayor's Office and all elected officials. Such costs include council remuneration, expenses for conferences and training, mileage, costs for office supplies associated with council package preparation, and various public relations costs, (i.e. donations, gifts, street banners and various promotional products such as pens, pins, etc.)

#### **Existing Service Levels:**

This is the costs associated with the decision making body for the Corporation of the Township of Assinack as legislated and as also determined by Council's Remuneration By-law and Expense Policies.

#### **Major Budget Changes from Previous Year:**

- o A budget line has been included for 2019 Manitoulin Trade Fair costs in the amount of \$4000, this is partially offset by a transfer from reserves of \$1500, which was budgeted last year to go towards trade fair costs.

# 2019 Operating Budget Overview

## General Government

### Administrator's/Clerk's Office



#### Program Description:

- The Administrator oversees the effective and efficient implementation of programs and services for the Township of Assiginack in accordance with council direction (through the oversight of all departments) and as outlined in legislation.
- The Clerk provides secretariat services for Council and administrative support to Committees of Council.
- The Treasurer deals with the ongoing daily functions of finance and accounting, including working with staff and council on the preparation, presentation and management of the municipalities budget
- Maintains corporate records system, and vital statistics for the municipality
- Ensures compliance with various legislations; including livestock valuations, fence viewing, elections, privacy, etc.
- Administrative support services including courier, mail and reception at Municipal Office

#### Existing Service Levels:

- Staff attend all Council meetings with the preparation of agendas, minutes and other duties as legislated
- Administrative support resources for Committees of Council
- Provide support to all staff of the municipality, including advice on legislation and by-law development
- Issue marriage licenses and perform ceremonies
- Maintain cemetery records

#### Major Budget Changes from Previous Year:

- Staff salaries are adjusted as per Employment policy

## 2019 Operating Budget Review

### General Government

#### Project and Events Co-ordinator (PEC) Program



##### Program Description:

- The Project and Events Co-ordinator is responsible to Schedule and co-ordinate community and public events, conferences and services for the Municipality and with its approval, for community organizations.
- In addition, researches, applies for and administers funding applications for the benefit of community organizations and for facilities used by these organizations.
- Co-ordinates and oversees the use of summer students by the Municipality.
- Works with all elements of the community to attract business and investment to the Municipality.
- Maintains Municipalities website, blog, Facebook and Twitter accounts

##### Existing Service Levels:

- No change in service levels from the previous year.

# 2019 Operating Budget Overview

## General Government



Please see below for a brief description of the balance of the General Government section

### General Admin – Elections:

- \$2000 has been included in this year's budget to go towards building a reserve for expenses related to the next Municipal Election in 2022.

### Post Office/Bank of Montreal Building:

- All building maintenance expenses, including janitorial, heat, hydro and also a provision to start building a reserve for future repairs.
- Rental income received from Post Office and Bank of Montreal

### Library Building:

- All building maintenance expenses, including janitorial, heat, hydro
- Rental income received from Library and Manitoulin Streams

### Administration Building:

- Building maintenance expenses, including heat and hydro.

### Treasury – Unallocated:

- Includes general transfers to reserves, bank service charges, taxes on municipal properties, as well as the write-off of the municipal portion of taxes resulting from Request for Reconsiderations, ARB decisions, etc.
- Also includes money received through AMO's Federal Gas Tax Program, interest earned on municipal bank accounts, penalties on tax arrears, other miscellaneous revenues





**The Township of Assiginack  
GENERAL GOVERNMENT BUDGET  
2019**

	2018 Budget	2018 Actual	2019 Budget	% of Last Year Budget
<b>Expenditures</b>				
Mayor & Council	\$271,980.00	\$267,313.41	\$58,450.00	21%
Administrator's Office	335,533.00	334,779.54	344,957.00	103%
Clerk's Office	236,406.41	243,676.82	243,455.11	103%
Project and Events Co-ordinator Programs	44,000.00	60,636.98	44,000.00	100%
General Admin - Elections	2,000.00	8,493.07	2,000.00	100%
Post Office Building	43,900.00	43,900.00	43,400.00	99%
Library Building	22,200.00	34,107.25	37,050.00	167%
Administration Building	10,500.00	22,027.25	26,750.00	255%
Treasury - Unallocated	27,000.00	56,012.30	32,500.00	120%
Taxation	20,000.00	19,440.02	20,000.00	100%
<b>Total General Government Expenditures</b>	<b>1,013,519.41</b>	<b>1,090,386.64</b>	<b>852,562.11</b>	<b>84%</b>
<b>Revenues</b>				
Clerk's Office	6,300.00	13,583.18	7,500.00	119%
Project and Events Co-ordinator Programs	19,800.00	36,436.98	19,800.00	100%
General Admin - Elections		6,493.07		0%
Post Office Building	37,525.00	38,254.42	39,025.00	104%
Library Building	15,000.00	15,005.28	15,000.00	100%
Treasury - Unallocated	116,653.83	142,910.86	142,961.21	123%
<b>Total General Government Revenue</b>	<b>195,278.83</b>	<b>252,683.79</b>	<b>224,286.21</b>	<b>115%</b>
<b>Net Levy</b>				
Mayor & Council	271,980.00	267,313.41	58,450.00	21%
Administrator's Office	335,533.00	334,779.54	344,957.00	103%
Clerk's Office	230,106.41	230,093.64	235,955.11	103%
Project and Events Co-ordinator Programs	24,200.00	24,200.00	24,200.00	100%
General Admin - Elections	2,000.00	2,000.00	2,000.00	100%
Post Office Building	6,375.00	5,645.58	4,375.00	69%
Library Building	7,200.00	19,101.97	22,050.00	306%
Administration Building	10,500.00	22,027.25	26,750.00	255%
Treasury - Unallocated	(89,653.83)	(86,898.56)	(110,461.21)	123%
Taxation	20,000.00	19,440.02	20,000.00	100%
<b>General Government Net Levy</b>	<b>818,240.58</b>	<b>837,702.85</b>	<b>628,275.90</b>	<b>77%</b>



## 2019 Operating Budget Overview

### School Board

The Municipality collects Education Taxes on behalf of the School Board at tax rates legislated by the Province. These taxes are in turn submitted to the appropriate school boards (i.e. English Public or French Public), as designated by the property owners chosen school support, net of any supplemental and/or write-offs received throughout the year.

Draft Budget April 16/19



**The Township of Assiginack  
SCHOOL BOARD BUDGET  
2019**

	<u>2018</u> <u>Budget</u>	<u>2018</u> <u>Actual</u>	<u>2019</u> <u>Budget</u>	<u>% of Last Year</u> <u>Budget</u>
<b>Expenditures</b>				
English Language Public School	\$340,662.00	\$339,057.89	\$350,946.00	103%
French Language Public School		3,651.75		0%
<b>Total School Board Expenditures</b>	<b>340,662.00</b>	<b>342,709.64</b>	<b>350,946.00</b>	<b>103%</b>
<b>Revenues</b>				
English Language Public School	340,662.00	339,057.89	350,946.00	103%
French Language Public School		3,651.75		0%
<b>Total School Board Revenue</b>	<b>340,662.00</b>	<b>342,709.64</b>	<b>350,946.00</b>	<b>103%</b>



## 2019 Operating Budget Overview

### Protection Services

### Fire Department

#### Program Description:

- Fire protection services for the Township of Assiginack are provided by the Assiginack Volunteer Fire Department
- Salaries include honorariums for the Fire Chief, Deputy Fire Chief and Two Captains, as well as the Firefighters.
- Firefighters attend regular practices and training sessions; participate in Fire Prevention activities throughout the year at various events and at the local elementary school, in addition to Fire Protection services.

#### Existing Service Levels:

- Provide Fire Protection to residents of Assiginack
- Ensure the departments adherence to legislations
- Fire Prevention

#### Major Budget Changes from Previous Year:

- The budget has increased this year to accommodate cost of living increase to Firefighter's Honorariums, as per the Township Employment Policy



## 2019 Operating Budget Overview

### Protection Services

### Police Services

#### **Program Description:**

The Ontario Provincial Police (OPP) is the provider of policing services throughout the Township of Assinack.

#### **Existing Service Levels:**

Service is provided on cost-recovery basis. The municipality is invoiced on a monthly basis based on the estimated costs for the year, with the amounts reconciled with actual costs, semi-annually.

#### **Major Budget Changes from Previous Year:**

The projected policing costs for 2019 reflect an increase of approximately 1.4%.



## 2019 Operating Budget Overview

### Protection Services

#### **Protective Inspection & Control:**

- The Ontario Wildlife Damage Compensation Program and the related administrative costs for the Livestock Valuer with approved eligible costs recovered via the above program from the Province of Ontario.

#### **Canine Control:**

- Canine Control is provided on a contract basis by our Animal Control Officer, who enforces the Canine Control by-law. Municipal dog tags are issued by the Township, as required by the by-law, and must be renewed on an annual basis, with the small fee charged, going back to the Canine Control Budget.

#### **Building Department:**

- Regulates through the issuance of building permits and regular inspections, the safety, construction and demolition of properties to comply with the Ontario Building Code
- Provides building information statistics to interested parties (i.e. MPAC)



**The Township of Assiginack  
PROTECTION SERVICES BUDGET  
2019**

	2018 Budget	2018 Actual	2019 Budget	% of Last Year Budget
<b>Expenditures</b>				
Fire Department	\$96,250.00	\$97,430.84	\$99,550.00	103%
Police Services	269,276.00	266,919.87	273,042.00	101%
9-1-1	1,000.00		1,000.00	100%
Protective Inspection & Control	4,000.00	4,889.84	6,100.00	153%
Canine Control	22,500.00	22,535.00	13,700.00	61%
Building Department	24,195.00	35,919.00	29,405.00	122%
<b>Total Protection Services Expenditures</b>	<b>417,221.00</b>	<b>427,694.55</b>	<b>422,797.00</b>	<b>101%</b>
<b>Revenues</b>				
Fire Department		1,180.84		0%
Police Services			10,000.00	0%
Protective Inspection & Control	3,000.00	3,536.84	3,000.00	100%
Canine Control	500.00	535.00	550.00	110%
Building Department	10,000.00	21,724.00	10,000.00	100%
<b>Total Protection Services Revenues</b>	<b>13,500.00</b>	<b>26,976.68</b>	<b>23,550.00</b>	<b>174%</b>
<b>Net Levy</b>				
Fire Department	96,250.00	96,250.00	99,550.00	103%
Police Services	269,276.00	266,919.87	263,042.00	98%
9-1-1	1,000.00		1,000.00	100%
Protective Inspection & Control	1,000.00	1,353.00	3,100.00	310%
Canine Control	22,000.00	22,000.00	13,150.00	60%
Building Department	14,195.00	14,195.00	19,405.00	137%
<b>Protection Services Net Levy</b>	<b>403,721.00</b>	<b>400,717.87</b>	<b>399,247.00</b>	<b>99%</b>



## 2019 Operating Budget Overview

### Environmental Services

### Waste Management

#### Program Description:

- The Township of Assiginack operates one (1) Landfill/Waste Diversion Site. We currently operate a recycling program which is quite comprehensive and is capable of diverting a large percentage of household waste from our landfill. We offer the recycling of plastics, glass, paper, and cardboard, as well as composting, and the collection of metals. We do not accept hazardous materials at our site, but a Hazardous Waste Collection Day is offered in conjunction with neighbouring municipalities once a year where these items can be properly disposed of.

#### Existing Service Levels:

- The township continues to focus on our recycling program and is currently working toward implementing the requirements of our new Certificate of Approval for an expanded site.

#### Major Budget Changes from Previous year:

- An amount of \$15,000 has been budgeted to go towards the bi-annual expense of grinding at the landfill site.





## 2019 Operating Budget Overview

### Environmental Services

### Water and Wastewater

#### Program Description:

The Township of Assiginack owns one (1) water treatment and one (1) wastewater treatment facility for the Town of Manitowaning, which services approximately 260 users. The Township also owns one (1) water treatment facility for the subdivision of Sunsite Estates which services 64 lots. All facilities are operated by the Ontario Clean Water Agency (OCWA) on behalf of the municipality under a ten year contract beginning in 2018.

#### Existing Service Levels:

- To provide clean, potable water to the residents of the Town of Manitowaning and the subdivision of Sunsite Estates
- Water and Wastewater is funded by a separate user rate funded budget

#### Major Changes from Previous Year:

- Capital expenses under the CWWF Fund were completed in 2018
- OCWA has identified some items that need to be addressed in the coming year and these items have been taken into consideration while budgeting for Equipment Repairs, etc



**The Township of Assiginack**  
**ENVIRONMENTAL SERVICES BUDGET**  
**2019**

	2018 Budget	2018 Actual	2019 Budget	% of Last Year Budget
<b>Expenditures</b>				
Waste Management	\$105,650.00	\$106,863.95	\$106,600.00	101%
Waterworks	530,051.00	566,559.24	434,474.00	82%
<b>Total Environmental Services Expenditures</b>	<b>635,701.00</b>	<b>673,423.19</b>	<b>541,074.00</b>	<b>85%</b>
<b>Revenues</b>				
Sanitary Sewer & WPCP Revenue	121,779.97	122,412.82	133,578.59	110%
Garbage Collection	15,500.00	16,713.95	17,000.00	110%
Waterworks	494,271.46	529,197.12	384,895.26	78%
<b>Total Environmental Services Revenues</b>	<b>631,551.43</b>	<b>668,323.89</b>	<b>535,473.85</b>	<b>85%</b>
<b>Net Levy</b>				
Waste Management	105,650.00	106,863.95	106,600.00	101%
Sanitary Sewer & WPCP Revenue	(121,779.97)	(122,412.82)	(133,578.59)	110%
Garbage Collection	(15,500.00)	(16,713.95)	(17,000.00)	110%
Waterworks	35,779.54	37,362.12	49,578.74	139%
<b>Environmental Services Net Levy</b>	<b>4,149.57</b>	<b>5,099.30</b>	<b>5,600.15</b>	<b>135%</b>

# 2019 Operating Budget Overview

## Health Services



### Cemetery:

The Township of Assiginack owns and operates Hilly Grove Cemetery. The Hilly Grove Cemetery Board has representation from the Townships of Assiginack and the Township of Tehkummah. The two municipalities, as well as Central Manitoulin are apportioned a levy towards the operation of the cemetery. This section of the budget includes Assiginack's annual levy towards the operating costs of the Hilly Grove Cemetery. The Township also has a small number of "Inactive" cemeteries, and there is a small budget line, to help provide for grass cutting at these sites.

### Land Ambulance:

Ambulance services for the Township of Assiginack are provided by the Manitoulin-Sudbury District Services Board. The municipality is billed on a monthly basis based on budget estimates and our percentage of the municipal weighted assessment for the serviced areas. This year ambulance cost is \$236,787 which is increase of \$2,897 or 1.24% over last year.

### Medical Building:

The Township of Assiginack owns the building which houses the Manitowaning Family Health Team. We have provided for a small annual budget for repairs, as well as a transfer to reserves to prepare for any larger future repairs which might arise.



The Township of Assiginack  
**HEALTH SERVICES BUDGET**  
2019

	2018 Budget	2018 Actual	2019 Budget	% of Last Year Budget
<b>Expenditures</b>				
Cemetery	\$11,000.00	\$11,000.00	\$6,000.00	55%
Land Ambulance	233,890.00	233,889.96	236,787.00	101%
Medical Building	12,000.00	12,000.00	12,000.00	100%
<b>Total Health Services Expenditures</b>	<b>256,890.00</b>	<b>256,889.96</b>	<b>254,787.00</b>	<b>99%</b>
<b>Net Levy</b>				
Cemetery	11,000.00	11,000.00	6,000.00	55%
Land Ambulance	233,890.00	233,889.96	236,787.00	101%
Medical Building	12,000.00	12,000.00	12,000.00	100%
<b>Health Services Net Levy</b>	<b>256,890.00</b>	<b>256,889.96</b>	<b>254,787.00</b>	<b>99%</b>



## 2019 Operating Budget Overview

### Social/Family Services

#### District Social Services Administration Board:

Social Housing, Ontario Works Program, as well as Child Care Programs, are also provided to the Township of Assiginack by the Manitoulin-Sudbury District Services Board. The municipality is billed on a monthly basis, based on budget estimates and our percentage of the total weighted assessment for the service areas. This year's estimated costs are \$132,086 which is a small increase of \$563 from last year's budgeted costs.

#### Manitoulin Centennial Manor

The Manitoulin Centennial Manor is a Municipal Home for the Aged, which is supported by the municipalities of Manitoulin and District. The municipality is billed on a quarterly basis, based on a budget estimates. This year's requisition is \$41,561.56 which is up by 2% from last year's operating estimates.



**The Township of Assiginack  
SOCIAL & FAMILY SERVICES BUDGET  
2019**

	2018 Budget	2018 Actual	2019 Budget	% of Last Year Budget
<b>Expenditures</b>				
District Social Services Administration Board	\$131,523.00	\$137,771.00	\$134,686.00	102%
Centennial Manor	50,763.81	50,763.81	41,561.56	82%
<b>Total Social &amp; Family Services Expenditures</b>	<b>182,286.81</b>	<b>188,534.81</b>	<b>176,247.56</b>	<b>97%</b>
<b>Revenues</b>				
DSSAB	11,946.00	18,194.00	6,248.00	52%
<b>Total Social &amp; Family Services Revenues</b>	<b>11,946.00</b>	<b>18,194.00</b>	<b>6,248.00</b>	<b>52%</b>
<b>Net Levy</b>				
District Social Services Administration Board	119,577.00	119,577.00	128,438.00	107%
Centennial Manor	50,763.81	50,763.81	41,561.56	82%
<b>Social &amp; Family Services Net Levy</b>	<b>170,340.81</b>	<b>170,340.81</b>	<b>169,999.56</b>	<b>100%</b>



## 2019 Operating Budget Overview

### Recreation & Cultural Services

#### Canada Day Fireworks:

The Project and Events Coordinator has once again secured funding for the purchase of Canada Day Fireworks in the amount of \$3,200.

#### Summer Program:

This section includes the cost of swimming instructor and the required program supplies.

#### Arena:

The Assiginack Arena is home to Minor Hockey, Figure Skating, as well as Men's and Ladies' Hockey. The Arena Manager takes care of bookings for ice time during the winter, as well as various rentals throughout the year for events such as Lions Summerfest, Rodeo, Manitowaning Fall Fair, and the Whitetail Deer Show. The Arena Manager is hired on a contract basis, and is responsible for preparation of the ice surface and its maintenance throughout the season, as well as building maintenance. This year's budget includes once again a transfer to reserve, to help cover any unexpected future equipment repairs, etc, as well the regular budgeted amounts for the maintenance of the arena.

#### Parks:

The Township of Assiginack has several park areas, including High Falls, McLean's Park and the Sucker Lake Boat Launch area. The grass cutting and garbage pickup for these areas is contracted out.

#### Heritage:

The Assiginack Museum is owned by the Township of Assiginack and is given an annual levy towards its operation. The museum is staffed by the Museum Curator, a Summer Student and volunteers.

**Information Booth:**

The information booth on Highway 6 is owned and maintained by the municipality. In 2018, the Friends of the Library began using the building as their Used Book Store in conjunction to providing information to the public. The Information Booth/Used Book Store was staffed completely by volunteers.

**Library Board:**

The Assiginack Public Library is staffed by our Librarian year round, who is joined by a student in the summer months. The municipality budgets an annual Library Levy to aid them in covering their staffing, book purchases, etc.





**The Township of Assiginack  
RECREATION & CULTURAL SERVICES BUDGET  
2019**

	2018 Budget	2018 Actual	2019 Budget	% of Last Year Budget
<b>Expenditures</b>				
Recreation		\$3,200.00	\$3,200.00	0%
Summer Programme	6,050.00	8,435.10	6,050.00	100%
Arena	115,870.00	121,301.74	119,050.00	103%
Parks	17,000.00	15,803.92	16,000.00	94%
Heritage	23,100.00	24,850.15	25,150.00	109%
Information Booth	10,050.00	8,399.24	6,870.00	68%
Burn's Wharf Theatre	1,500.00	5,899.00	1,500.00	100%
Library Board	41,685.00	41,685.60	41,685.00	100%
<b>Total Recreation &amp; Cultural Services Expenditures</b>	<b>215,255.00</b>	<b>229,574.75</b>	<b>219,505.00</b>	<b>102%</b>
<b>Revenues</b>				
Recreation		6,858.00	3,200.00	0%
Summer Programme		1,748.00		0%
Arena	18,900.00	19,534.97	19,850.00	105%
Heritage		757.26		0%
Burn's Wharf Theatre		5,899.00		0%
<b>Total Recreation &amp; Cultural Services Revenues</b>	<b>18,900.00</b>	<b>34,797.23</b>	<b>23,050.00</b>	<b>122%</b>
<b>Net Levy</b>				
Recreation		(3,658.00)		0%
Summer Programme	6,050.00	6,687.10	6,050.00	100%
Arena	96,970.00	101,766.77	99,200.00	102%
Parks	17,000.00	15,803.92	16,000.00	94%
Heritage	23,100.00	24,092.89	25,150.00	109%
Information Booth	10,050.00	8,399.24	6,870.00	68%
Burn's Wharf Theatre	1,500.00		1,500.00	100%
Library Board	41,685.00	41,685.60	41,685.00	100%
<b>Recreation &amp; Cultural Services Net Levy</b>	<b>196,355.00</b>	<b>194,777.52</b>	<b>196,455.00</b>	<b>100%</b>



## 2019 Operating Budget Overview

### Planning & Development

The Manitoulin Planning Board is the body which handles all zoning by-law amendments, planning issues, and severance applications for the Manitoulin Island. Each member municipality shares in the operational costs of the board, which is billed to the municipality in two installments.

Again, this year, we have included a budget to provide for staff to update our current zoning by-laws.



**The Township of Assiginack  
PLANNING & DEVELOPMENT BUDGET  
2019**

	<u>2018</u> <u>Budget</u>	<u>2018</u> <u>Actual</u>	<u>2019</u> <u>Budget</u>	<u>% of Last Year</u> <u>Budget</u>
<b>Expenditures</b>				
Planning	\$38,495.00	\$39,716.43	\$40,420.00	105%
<b>Total Planning &amp; Development Expenditures</b>	<b>38,495.00</b>	<b>39,716.43</b>	<b>40,420.00</b>	<b>105%</b>
<b>Net Levy</b>				
Planning	38,495.00	39,716.43	40,420.00	105%
<b>Planning &amp; Development Net Levy</b>	<b>38,495.00</b>	<b>39,716.43</b>	<b>40,420.00</b>	<b>105%</b>

Draft Budget Act

## 2019 Capital Budget Overview



This section contains the capital projects planned for the Township of Assinack over the 2019 taxation year, broken down by department.

### General Government:

This section contains the finance payments for the renovation of the new municipal building, as well as the repayment to reserves for the purchase of the Harasym Building.

A new air conditioning unit is required for the municipal office this year.

Also included this year are several computer related items for the municipal office. First, both a laptop workstation and a new server have been included in this year's budget. They will be replacing units which are nearing or have surpassed their end of life. Secondly, our current accounting/tax software is approaching the end of life as well in April of 2020 and at that time we will no longer be able to get tax table updates for payroll. It is recommended that we update this year to avoid any issues. This upgrade should be done in conjunction with the purchase and installation of the new server to save on costs.

### Transportation Services:

1 Tonne Truck – Payments on the One Tonne Truck purchased in 2012 which was financed from Reserves and is being paid back over 7 years ending Dec 2019.

New Plow Truck – Payments on the purchase of the 2017 Western Star plow truck which is being paid back over 7 years ending Dec 2023.

As well, there are amounts budgeted for the purchase of a used plow truck as already discussed by council, a used pickup truck to be used by the new maintenance person and/or summer students, as well as a new steamer as per an earlier email from the PW Supt.

A line has been included to cover the roof replacement/repair on the PW/Fire Dept building, as well as the purchase of fencing for the sand pile, as already discussed by council.

**Environmental Services:**

**Water Treatment Plant Capital Loan Payments** – This includes the portion of the new water treatment plants which was not covered by the grants. The users of the plant each pay a portion, including the municipality for the municipally owned properties.

**Water Treatment Plant Membrane replacements** – We are no longer able to purchase replacement parts for the current membrane filtration system in place at both the Manitowaning and Sunsite Estates. This upgrade which is required is budgeted at \$250,470 and will be offset by our funding from the OCIF Formula Funding received over three years. This project began last year and this will be year 2 of 3 of funding from our OCIF Formula funding.

**Force main Repayments** – The new force main which was completed in 2012 was partially covered by grants. Our portion of the project was financed from our reserves, to be repaid over 15 years.

**Landfill Expansion** – Costs anticipated for the expansion of the current landfill site for the current year, to be offset by our AMO Gas Tax allocation.

**Recreation Services:**

**Arena Project** – This includes loan repayments for our portion of the arena expansion done a number of years ago, as well as repayments to reserves for the cost of the new arena roof done in 2013. The Project and Events Coordination has also secured funding for soundproofing of the arena atrium. The total cost of the project is estimated at \$33,000 with approved funding in the amount of \$25,000, leaving a balance of \$8,000 to be funded by the municipality.

**Badminton nets/lines** – We have previously borrowed nets and put down temporary lines every time the badminton program has been run. This will allow the lines to be painted on the cement pad and purchase our own badminton nets. This is to be funded from the PEC Reserve.

**Portable Staging** – The Project and Events Coordinator has made application for a grant for the purchase of portable staging with our portion of the purchase coming from the PEC Reserve.



**The Township of Assiginack  
CORPORATE CAPITAL BUDGET  
2019**

	2018 Budget	2018 Actual	2019 Budget	% of Last Year Budget
<b>Expenditures</b>				
General Government	\$138,560.00	\$116,355.28	\$85,060.00	61%
Protection Services	942,128.72	154,928.68		0%
Transportation Services	37,804.00	14,872.66	121,804.00	322%
Environmental Services	425,688.15	158,470.41	364,775.53	86%
Health Services	17,000.00	17,000.00		0%
Recreation and Cultural Service	101,178.52	88,639.27	94,378.52	93%
<b>Expenditures Total</b>	<b>1,662,359.39</b>	<b>550,266.30</b>	<b>666,018.05</b>	<b>40%</b>
<b>Revenues</b>				
General Government	22,201.60	432.17		0%
Protection Services	787,200.00			0%
Environmental Services	250,470.00	61,220.48	189,250.00	76%
Recreation and Cultural Service	40,000.00	40,000.00	41,200.00	103%
<b>Revenues Total</b>	<b>1,099,871.60</b>	<b>101,652.65</b>	<b>230,450.00</b>	<b>21%</b>
<b>Net Levy</b>				
General Government	116,358.40	115,923.11	85,060.00	73%
Protection Services	154,928.72	154,928.68		0%
Transportation Services	37,804.00	14,872.66	121,804.00	322%
Environmental Services	175,218.15	97,249.93	175,525.53	100%
Health Services	17,000.00	17,000.00		0%
Recreation and Cultural Service	61,178.52	48,639.27	53,178.52	87%
<b>Corporate Net Levy</b>	<b>562,487.79</b>	<b>448,613.65</b>	<b>435,568.05</b>	<b>77%</b>