

TOWNSHIP OF ASSIGINACK AGENDA  
TUESDAY AUGUST 19, 2025 7 P.M.

**1. OPENING**

- a) Land Acknowledgment
- b) Adoption of Agenda
- c) Disclosure of Pecuniary Interest and General Nature Thereof

**2. ANNOUNCEMENTS**

**3. ADOPTION OF MINUTES**

- a) Minutes of the Regular Meeting of Council of July 15th, 2025

**4. DELEGATIONS**

**5. REPORTS**

- a) 2025/26 Inspection Report for Manitowaning Drinking Water System

**6. ACTION REQUIRED ITEMS**

- a) Name the Plow Contest - Winner Announcement
- b) Multi Year Accessibility Plan and Statement Amendment
- c) Enhancing Access to Spaces for Everybody Funding
- d) Purchase of Loader
- e) City of North Bay re: Request for NORDS Program to be Permanent Funding
- f) Township of Nairn and Hyman & United Chiefs and Councils of Mnídoo Mnísing re: Opposition to the Transportation and Disposal of Niobium Tailings at the Agnew Lake Tailings Management Area

**7. INFORMATION ITEMS**

- a) St. Catharines re: Elect Respect Pledge

**8. BY-LAWS**

- a) By-law 2025-21 Appoint a By-law Officer to Authorize Appointment of By-laws
- b) By-law 2025-22 Regulate Trailers and Tents Amendment

TOWNSHIP OF ASSIGINACK AGENDA  
TUESDAY AUGUST 19, 2025 7 P.M.

c) By-law 2025-23 Regulate Parking Amendment

**9. CLOSED SESSION**

**10. ADJOURNMENT**

Ministry of the Environment,  
Conservation and Parks

Ministère de l'Environnement, de la Protection de  
la nature et des Parcs

Drinking Water and Environmental  
Compliance Division, Northern Region

Division de la conformité en matière d'eau potable  
et d'environnement, Direction régionale du Nord

933 Ramsey Lake Road  
4<sup>th</sup> Floor  
Sudbury ON P3E 6B5  
Tel.: 705 564-3237  
Toll Free: 1-800-890-8516  
Fax: 705 564-4180

933, rue Ramsey Lake  
4<sup>e</sup> étage  
Sudbury ON P3E 6B5  
Tél. : 705 564-3237  
Numéro sans frais: 1-800-890-8516  
Télééc. : 705 564-4180

RECEIVED  
AUG 06 2025

August 5, 2025

Mr. Alton Hobbs Clerk-Treasurer,  
Corporation of the Township of Assignack  
156 Arthur St.  
Manitowaning, ON POP 1N0

**RE: 2025/26 Inspection Report for the Manitowaning Drinking Water System, DWS# 210001013**

Dear Mr. Hobbs,

Please find attached the annual Manitowaning Drinking Water System inspection report for the year 2025-26 and the corresponding Incident Rating Report (IRR) and Risk Methodology document. This report provides an assessment of compliance and conformance based on observations and information available during the inspection review period only.

The IRR is a summarized quantitative measure of the drinking water system's annual inspections and is published in the Ministry's Chief Drinking Water Inspector's Annual Report. The Risk Methodology document describes the risk rating methodology which has been applied to the findings of the Ministry's municipal residential drinking water system/licensed laboratory inspection results.

A copy of this inspection report has been provided to Public Health Sudbury and Districts, as per the Ministry's Drinking Water Inspection Protocol.

Should you have any questions regarding the attached document or your obligations under Ontario's drinking water legislation, please contact me by email at [kerry.whitney@ontario.ca](mailto:kerry.whitney@ontario.ca) or by telephone at 705-507-4000.

Sincerely,



Kerry Whitney  
Water Compliance Officer, Badge No. 1396

Cc: Keith Stringer, Operations Manager, OCWA  
Sarah Beaulieu, Process and Compliance Technician, OCWA Espanola Hub  
Natalie Wagar, Process and Compliance Technician, OCWA Espanola Hub  
Leslie Campbell, Process and Compliance Technician, OWCA Espanola Hub  
Burgess Hawkins, Manager-Health Protection Division, Public Health Sudbury & District



MANITOWANING DRINKING WATER SYSTEM  
Physical Address: 2 BAY ST N, , ASSIGINACK, ON  
P0P 1N0

## INSPECTION REPORT

System Number: 210001013  
Entity: CORPORATION OF THE  
TOWNSHIP OF ASSIGINACK  
ONTARIO CLEAN WATER  
AGENCY  
Inspection Start Date: June 24, 2025  
Site Inspection Date: July 09, 2025  
Inspection End Date: July 22, 2025  
Inspected By: Kerry Whitney  
Badge #: 1396  
Inspected By: Marnie Managhan  
Badge #: 718



\_\_\_\_\_  
(signature)

We want to hear from you. How was my service? You can provide feedback at  
1-888-745-8888 or [Ontario.ca/inspectionfeedback](https://www.ontario.ca/inspectionfeedback)

## INTRODUCTION

### Purpose

This unannounced, focused inspection was conducted to confirm compliance with Ministry of the Environment, Conservation and Parks' (MECP) legislation and conformance with ministry drinking water policies and guidelines.

### Scope

The ministry utilizes a comprehensive, multi-barrier approach in the inspection of water systems that focuses on the source, treatment, and distribution components as well as management and the operation of the system.

The inspection of the drinking water system included both the physical inspection of the component parts of the system listed in section 4 "Systems Components" of the report and the review of data and documents associated with the operation of the drinking water system during the review period.

This drinking water system is subject to the legislative requirements of the Safe Drinking Water Act, 2002 (SOWA) and regulations made therein, including Ontario Regulation 170/03, "Drinking Water Systems" (O. Reg. 170/03). This inspection has been conducted pursuant to Section 81 of the SOWA.

This inspection report does not suggest that all applicable legislation and regulations were evaluated. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.

### Facility Contacts and Dates

The drinking water system is owned by the Corporation of the Township of Assiginack and operated by Ontario Clean Water Agency (OCWA). The system serves an estimated population of 550 and is categorized as a Large Municipal Residential System. Information reviewed for this inspection covered the time period of July 13, 2024 up to and including July 9, 2025.

Kerry Whitney, Water Compliance Officer (MECP) met with Leslie Campbell, Process and Compliance Technician (OCWA) and Kevin Woestenenk, Plant Operator (OCWA) as part of the inspection process.

### Systems/Components

All locations associated with primary disinfection were visited as part of this inspection. The following sites were visited as part of the inspection of the drinking water system:

- Manitowaning Water Treatment Plant

**Permissions/Approvals**

This drinking water system was subject to specific conditions contained within the following permissions and/or approvals (please note this list is not exhaustive) at the time of the inspection in addition to the requirements of the SOWA and its regulations:

- Municipal Drinking Water License No. 254-102 (Issue No.4) ;
- Drinking Water Works Permit No. 254-202 (Issue No. 3); and,
- Permit to Take Water No. 7278-BALLLV

### **NON-COMPLIANCE**

This should not be construed as a confirmation of full compliance with all potential applicable legal requirements. These inspection findings are limited to the components and/or activities that were assessed, and the legislative framework(s) that were applied. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.

If you have any questions related to this inspection, please contact the signed Provincial Officer.

## RECOMMENDATIONS

This should not be construed as a confirmation of full conformance with all potential applicable BMPs. These inspection findings are limited to the components and/or activities that were assessed, and the legislative framework(s) that were applied. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.

If you have any questions related to this inspection, please contact the signed Provincial Officer.

**INSPECTION DETAILS**

This section includes all questions that were assessed during the inspection.

**Ministry Program:** DRINKING WATER | **Regulated Activity:** DW Municipal Residential

Question ID	DWMR1012001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Did the owner have a harmful algal bloom monitoring plan in place that met the requirements of the Municipal Drinking Water Licence?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> The owner had a harmful algal bloom monitoring plan in place which met the requirements.			

Question ID	DWMR1014001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Was flow monitoring performed as required by the Municipal Drinking Water Licence or Drinking Water Works Permit?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Flow monitoring was performed as required.  The Manitowaning Drinking Water System is in compliance with Condition 2.1 of Schedule C of MDWL 254-102, Issue #4, which requires that flow rate and daily volume is continuously measured and recorded for: - treated water from the treatment subsystem to the distribution system, and; - raw water that flows into the treatment system.			

Question ID	DWMR1016001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Was the owner in compliance with the conditions associated with maximum flow rate or the rated/operational capacity in the Municipal Drinking Water Licence?			

**Compliance Response(s)/Corrective Action(s)/Observation(s):**

The owner was in compliance with the conditions associated with maximum flow rate and/or the rated/operational capacity conditions.

Schedule C, Condition 1.1 of MDWL 254-102, Issue #4, states the maximum daily volume of treated water that flows from the treatment subsystem to the distribution system shall not exceed the rated capacity 1,045 m<sup>3</sup>/day.

A review of the treated water flow data indicates that there were no exceedances during this review period.

Question ID	DWMR1018001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Did the owner ensure that equipment was installed in accordance with Schedule A and Schedule C of the Drinking Water Works Permit?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> The owner ensured that equipment was installed as required.			
Some of the equipment identified in the DWWP is either no longer in use or was never used, as part of the treatment process. If the DWWP is not updated to have such equipment removed from the DWWP the equipment must remain in operable condition.			
Turbidity analyzer on treated water line was not operable at the time of the inspection and has not been recording data since August 2024. While the treated water line turbidity analyzer is not a regulatory requirement, it is included in the DWWP, appropriate forms are required to be submitted.			

Question ID	DWMR1021001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Were Form 2 documents prepared as required?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Form 2 documents were prepared as required.			

Question ID	DWMR1025001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Were all parts of the drinking water system that came in contact with drinking water disinfected in accordance with a procedure listed in Schedule B of the Drinking Water Works Permit?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> All parts of the drinking water system were disinfected as required.			

Question ID	DWMR1023001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   1-2   (2);			
<b>Question:</b> Did records indicate that the treatment equipment was operated in a manner that achieved the design capabilities prescribed by O. Reg. 170/03, Drinking Water Works Permit and/or Municipal Drinking Water Licence at all times that water was being supplied to consumers?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Records indicated that the treatment equipment was operated in a manner that achieved the design capabilities prescribed.			
The Manitowaning Water Treatment Plant uses a process that includes membrane filtration (ultrafiltration as of January 2019) followed by chemical disinfection with sodium hypochlorite to achieve the required log removal/inactivation credits for cryptosporidium, giardia and viruses.			
The filtration component of this plant is designed for 2 log removal/inactivation of cryptosporidium and 3 log removal/inactivation of giardia. Filters are regularly backwashed while in operation, with maintenance and acid cleans completed as they are necessary. The transmembrane pressure is continuously monitored through the SCADA and membrane integrity tests are completed on a regular schedule. Turbidimeters are located on each filter effluent line and monthly filter reports are completed.			
The disinfection component of this plant is designed for 0.5 log inactivation of giardia and 4 log inactivation of viruses.			
In order to ensure effective pathogen inactivation to the required level through chemical disinfection, the CT concept is applied. Using this concept involves the determination of CT values required under variable operating conditions (i.e. flow rate, temperature, pH, chlorine residual) and ensuring that the disinfection process is achieving the required value at all times.			

To ensure the required CT is consistently achieved, the SCADA system now provides CT trending which effectively provides a history of automated calculations. The operator continues to perform a CT calculation and documents situations where the chlorine levels leaving the clear well are 0.80 mg/L or less. According to the data, the CT was maintained at the required level during the inspection period.

Question ID	DWMR1024001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   1-2   (2);			
<b>Question:</b> Did records confirm that the water treatment equipment which provides chlorination or chloramination for secondary disinfection was operated as required?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Records confirmed that the water treatment equipment which provides chlorination or chloramination for secondary disinfection was operated as required.  A review of the provided documents confirms that distribution chlorine residuals were above 0.5 mg/L throughout the inspection review period.			

Question ID	DWMR1033001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   7-2   (3); SDWA   O. Reg. 170/03   7-2   (4);			
<b>Question:</b> Was secondary disinfectant residual tested as required for the large municipal residential distribution system?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Secondary disinfectant residual was tested as required.  Each week, 7 chlorine residual samples are required to be taken from the distribution system. If readings are not taken daily, the seven samples can be split between two days, with four samples taken on one day and three samples on another day, with at least 48 hours between.  It was confirmed that the samples collected on the same day were taken at separate locations. The distribution chlorine residual sample result, date, time, location of sample and individual who took the sample was documented as required.			

Question ID	DWMR1030001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   7-2   (1); SDWA   O. Reg. 170/03   7-2   (2);			

**Question:**

Was primary disinfection chlorine monitoring being conducted at a location approved by Municipal Drinking Water Licence and/or Drinking Water Works Permit or at/near a location where the intended CT had just been achieved?

**Compliance Response(s)/Corrective Action(s)/Observation(s):**

Primary disinfection chlorine monitoring was conducted as required.

<b>Question ID</b>	DWMR1032001	<b>Question Type</b>	Legislative
--------------------	-------------	----------------------	-------------

**Legislative Requirement(s):**

SDWA | O. Reg. 170/03 | 7-3 | (2);

**Question:**

If the drinking water system obtained water from a surface water source and provided filtration, was continuous monitoring of each filter effluent line performed for turbidity?

**Compliance Response(s)/Corrective Action(s)/Observation(s):**

Continuous monitoring of each filter effluent line was performed for turbidity.

<b>Question ID</b>	DWMR1035001	<b>Question Type</b>	Legislative
--------------------	-------------	----------------------	-------------

**Legislative Requirement(s):**

SDWA | O. Reg. 170/03 | 6-5 | (1)1-4;

**Question:**

Were operators examining continuous monitoring test results and did they examine the results within 72 hours of the test?

**Compliance Response(s)/Corrective Action(s)/Observation(s):**

Operators were examining continuous monitoring test results as required.

<b>Question ID</b>	DWMR1038001	<b>Question Type</b>	Legislative
--------------------	-------------	----------------------	-------------

**Legislative Requirement(s):**

SDWA | O. Reg. 170/03 | 6-5 | (1)1-4;

**Question:**

Was continuous monitoring equipment that was being utilized to fulfill O. Reg. 170/03 requirements performing tests for the parameters with at least the minimum frequency and recording data with the prescribed format?

**Compliance Response(s)/Corrective Action(s)/Observation(s):**

Continuous monitoring equipment that was being utilized to fulfill O. Reg. 170/03

requirements was performing tests for the parameters with at least the minimum frequency and recording data with the prescribed format.

Question ID	DWMR1037001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   6-5   (1)5-10; SDWA   O. Reg. 170/03   6-5   (1.1);			
<b>Question:</b> Were all continuous monitoring equipment utilized for sampling and testing required by O. Reg. 170/03, or Municipal Drinking Water Licence or Drinking Water Works Permit or order, equipped with alarms or shut-off mechanisms that satisfied the standards described in Schedule 6?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> All required continuous monitoring equipment utilized for sampling and testing were equipped with alarms or shut-off mechanisms that satisfied the standards  Filter turbidity levels are alarmed at 0.1 NTU.  Chlorine residual in treated water is alarmed at 1.11 mg/L. A second alarm is set at 1.00 mg/L, which will result in a low lift pump lockout.			

Question ID	DWMR1040001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   6-5   (1)1-4; SDWA   O. Reg. 170/03   6-5   (1)5-10;			
<b>Question:</b> Were all continuous analysers calibrated, maintained, and operated, in accordance with the manufacturer's instructions or the regulation?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> All continuous analysers were calibrated, maintained, and operated as required.			

Question ID	DWMR1108001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   6-5   (1)5-10; SDWA   O. Reg. 170/03   6-5   (1.1);			
<b>Question:</b> Where continuous monitoring equipment used for the monitoring of free chlorine residual, total chlorine residual, combined chlorine residual or turbidity, required by O. Reg. 170/03, Municipal Drinking Water Licence, Drinking Water Works Permit, or order triggered an alarm or an automatic shut-off, did a qualified person respond as required and take appropriate actions?			

**Compliance Response(s)/Corrective Action(s)/Observation(s):**

A qualified person responded as required and took appropriate actions.

When an alarm at the water treatment plant is received the operator on call is paged. When an operator is called to respond to an alarm, the response, actions and/or other relevant information relating to the incident is documented in the logbook.

Question ID	DWMR1099001	Question Type	Information
<b>Legislative Requirement(s):</b> Not Applicable			
<b>Question:</b> Do records show that water provided by the drinking water system met the Ontario Drinking Water Quality Standards?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Records showed that all water sample results met the Ontario Drinking Water Quality Standards.			

Question ID	DWMR1083001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   10-3;			
<b>Question:</b> Were treated microbiological sampling requirements prescribed by Schedule 10-3 of O. Reg. 170/03 for large municipal residential systems met?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Treated microbiological sampling requirements were met.			
Section 10-3 of Schedule 10 of O. Reg. 170/03 states that at least one treated water sample shall be collected every week and tested for EC, TC and HPC.			
A review of the sampling data for this inspection period indicates that such requirements were met.			

Question ID	DWMR1081001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   10-2   (1); SDWA   O. Reg. 170/03   10-2   (2); SDWA   O. Reg. 170/03   10-2   (3);			
<b>Question:</b> Were distribution microbiological sampling requirements prescribed by Schedule 10-2 of O. Reg. 170/03 for large municipal residential systems met?			

**Compliance Response(s)/Corrective Action(s)/Observation(s):**

Distribution microbiological sampling requirements were met.

The Manitowaning DWS serves a population of approximately 550. Based on that number, a minimum of 8 samples are required to be collected from the distribution system each month with at least one sample taken in each week of the month. The samples must be tested for Escherichia coli (E.coli) and total coliforms, with 25% of the samples required to be taken also tested for general bacteria population expressed as colony counts on a heterotrophic plate count (HPC).

There were no concerns noted with this requirement.

Question ID	DWMMR1096001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   6-3   (1);			
<b>Question:</b> Did records confirm that chlorine residual tests were conducted at the same time and location as microbiological samples?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Records confirmed that chlorine residual tests were conducted as required.			

Question ID	DWMMR1084001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   13-2;			
<b>Question:</b> Were inorganic parameter sampling requirements prescribed by Schedule 13-2 of O. Reg. 170/03 met?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Inorganic parameter sampling requirements were met.			
Section 13-2 (1) of O. Reg. 170/03 states that a minimum of one sample is required to be collected every 12 months (surface water) and analyzed for the inorganic parameters specified in Schedule 23.			
Sampling for these parameters was completed on January 8, 2024 and February 3, 2025.			

Question ID	DWMMR1085001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   13-4   (1); SDWA   O. Reg. 170/03   13-4   (2); SDWA   O. Reg. 170/03   13-4   (3);			

**Question:**

Were organic parameter sampling requirements prescribed by Schedule 13-4 of O. Reg. 170/03 met?

**Compliance Response(s)/Corrective Action(s)/Observation(s):**

Organic parameter sampling requirements were met.

Section 13-4 (1) of O. Reg. 170/03 states that a minimum of one sample is required to be collected every 12 months (surface water) and analyzed for the organic parameters specified in Schedule 24.

Sampling for these parameters was completed on January 8, 2024 and February 3, 2025.

Question ID	DWMR1086001	Question Type	Legislative
<b>Legislative Requirement(s):</b>			
SDWA   O. Reg. 170/03   13-6.1   (1); SDWA   O. Reg. 170/03   13-6.1   (2); SDWA   O. Reg. 170/03   13-6.1   (3); SDWA   O. Reg. 170/03   13-6.1   (4); SDWA   O. Reg. 170/03   13-6.1   (5); SDWA   O. Reg. 170/03   13-6.1   (6);			
<b>Question:</b>			
Were haloacetic acid sampling requirements prescribed by Schedule 13-6 of O. Reg. 170/03 met?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b>			
Haloacetic acid sampling requirements were met.			
Haloacetic Acids (HAAs) generally form at the beginning of the distribution system and sampling should be completed accordingly.			
The standard for HAAs is expressed as a Running Annual Average (RAA), where the RAA is defined as the average for quarterly HAA results for a drinking water system.			
Since the previous inspection, results of quarterly sampling for HAAs are as follows:			
Q2 2025 = 28.1 ug/L, RAA = 38.875 ug/L			
Q1 2025 = 18.6 ug/L, RAA = 38.8 ug/L			
Q4 2024 = 35.8 ug/L, RAA = 39.275 ug/L			
Q3 2024 = 73.00 ug/L, RAA = 35.975 ug/L			
The RAA for HAAs was below the ODWQS limit of 80 ug/L throughout the inspection review period.			

Question ID	DWMR1087001	Question Type	Legislative
<b>Legislative Requirement(s):</b>			
SDWA   O. Reg. 170/03   13-6   (1); SDWA   O. Reg. 170/03   13-6   (2); SDWA   O. Reg.			

170/03 | 13-6 | (3); SDWA | O. Reg. 170/03 | 13-6 | (4); SDWA | O. Reg. 170/03 | 13-6 | (5);  
SDWA | O. Reg. 170/03 | 13-6 | (6);

**Question:**

Were trihalomethane sampling requirements prescribed by Schedule 13-6 of O. Reg. 170/03 met?

**Compliance Response(s)/Corrective Action(s)/Observation(s):**

Trihalomethane sampling requirements were met.

At least one distribution sample is required to be collected every three months and tested for trihalomethanes (THMs). A review of water quality data for this inspection period confirmed that THMs samples were collected in accordance with the legislative requirements.

The standard for THMs is expressed as a Running Annual Average (RAA), where the RAA is defined as the average for quarterly THM results for a drinking water system.

Since the previous inspection, results of quarterly sampling for THMs are as follows:

Q2 2025 = 40 ug/L, RAA = 50.5 ug/L  
Q1 2025 = 35 ug/L, RAA = 49.75 ug/L  
Q4 2024 = 58 ug/L, RAA = 48.75 ug/L  
Q3 2024 = 69 ug/L, RAA = 46.75 ug/L

The RAA for THMs was below the ODWQS limit of 100 ug/L throughout the inspection review period.

Question ID	DWMR1088001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   13-7;			
<b>Question:</b> Were nitrate/nitrite sampling requirements prescribed by Schedule 13-7 of O. Reg. 170/03 met?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Nitrate/nitrite sampling requirements were met.			

Question ID	DWMR1089001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   13-8;			
<b>Question:</b> Were sodium sampling requirements prescribed by Schedule 13-8 of O. Reg. 170/03 met?			

**Compliance Response(s)/Corrective Action(s)/Observation(s):**

Sodium sampling requirements were met.

Schedule 13-8 of the O. Reg. 170/03 requires at least one sample to be collected every 60 months and tested for sodium. A sample result of greater than 20 mg/L is considered an adverse result.

Sampling for this parameter was last completed on January 8, 2024 and the result was 6.26 mg/L.

Question ID	DWMR1090001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   13-9;			
<b>Question:</b> Where fluoridation is not practiced, were fluoride sampling requirements prescribed by Schedule 13-9 of O. Reg. 170/03 met?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Fluoride sampling requirements were met.			
Schedule 13-9 of the O. Reg. 170/03 requires at least one sample to be collected every 60 months and tested for fluoride.			
Sampling for this parameter was last completed on January 8, 2024, and the result was 0.06 mg/L, the ODWQS limit is 1.5 mg/L.			

Question ID	DWMR1104001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   16-6   (1); SDWA   O. Reg. 170/03   16-6   (2); SDWA   O. Reg. 170/03   16-6   (3); SDWA   O. Reg. 170/03   16-6   (3.1); SDWA   O. Reg. 170/03   16-6   (3.2); SDWA   O. Reg. 170/03   16-6   (4); SDWA   O. Reg. 170/03   16-6   (5); SDWA   O. Reg. 170/03   16-6   (6);			
<b>Question:</b> Were immediate verbal notification requirements for adverse water quality incidents met?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Immediate verbal notification requirements for adverse water quality incidents were met.			
AWQI #166027, August 18, 2024 maintenance on a watermain break resulted in damage to a water service line affecting some residences and business'. Required notification and corrective actions were followed.			
AWQI #167533, March 19, 2025 loss of pressure due to generator overheating during a power outage, drinking water advisory issued. Required notification and corrective actions were followed.			

Question ID	DWMR1101001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   17-1; SDWA   O. Reg. 170/03   17-10   (1); SDWA   O. Reg. 170/03   17-11; SDWA   O. Reg. 170/03   17-12; SDWA   O. Reg. 170/03   17-13; SDWA   O. Reg. 170/03   17-14; SDWA   O. Reg. 170/03   17-2; SDWA   O. Reg. 170/03   17-3; SDWA   O. Reg. 170/03   17-4; SDWA   O. Reg. 170/03   17-5; SDWA   O. Reg. 170/03   17-6; SDWA   O. Reg. 170/03   17-9;			
<b>Question:</b> For large municipal residential systems, were corrective actions, including any steps directed by the Medical Officer of Health, taken to address adverse conditions?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Corrective actions were taken to address adverse conditions.			

Question ID	DWMR1060001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Did the operations and maintenance manual(s) meet the requirements of the Municipal Drinking Water Licence?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> The operations and maintenance manual(s) met the requirements of the Municipal Drinking Water Licence.			

Question ID	DWMR1062001	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   7-5;			
<b>Question:</b> Did records or other record keeping mechanisms confirm that operational testing not performed by continuous monitoring equipment was done by a certified operator, water quality analyst, or person who met the requirements of Schedule 7-5 of O. Reg. 170/03?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Records or other record keeping mechanisms confirmed that operational testing not performed by continuous monitoring equipment was done by a certified operator, water quality analyst, or person who met the requirements of Schedule 7-5 of O. Reg. 170/03.			

<b>Question ID</b>	DWMR1071001	<b>Question Type</b>	BMP
<b>Legislative Requirement(s):</b> Not Applicable			
<b>Question:</b> Did the owner provide security measures to protect components of the drinking water system?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> The owner provided security measures to protect components of the drinking water system.  The water treatment plant is locked at all times.  It is recommended that the owner consider the installation of an intrusion alarm for added security.			

<b>Question ID</b>	DWMR1073001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 128/04   23   (1);			
<b>Question:</b> Was an overall responsible operator designated for all subsystems which comprise the drinking water system?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> An overall responsible operator was designated for all subsystem.			

<b>Question ID</b>	DWMR1074001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 128/04   25   (1);			
<b>Question:</b> Were operators-in-charge designated for all subsystems which comprise the drinking water system?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Operators-in-charge were designated for all subsystems.			

<b>Question ID</b>	DWMR1075001	<b>Question Type</b>	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 128/04   22;			

**Question:**

Were all operators certified as required?

**Compliance Response(s)/Corrective Action(s)/Observation(s):**

All operators were certified as required.

Question ID	DWMR1076001	Question Type	Legislative
<b>Legislative Requirement(s):</b>			
SDWA   O. Reg. 170/03   1-2   (2);			
<b>Question:</b>			
Were adjustments to the treatment equipment only made by certified operators?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b>			
Adjustments to the treatment equipment were only made by certified operators.			



Ministry of the Environment, Conservation and Parks - Inspection Summary Rating Record (Reporting Year - 2025-26)

**DWS Name:** MANITOWANING DRINKING WATER SYSTEM  
**DWS Number:** 210001013  
**DWS Owner:** CORPORATION OF THE TOWNSHIP OF ASSIGINACK  
**Municipal Location:** ASSIGINACK

**Regulation:** O.REG. 170/03  
**DWS Category:** DW Municipal Residential  
**Type of Inspection:** Focused  
**Compliance Assessment Start Date:** Jun-24-2025  
**Ministry Office:** Sudbury District Office

**Maximum Risk Rating:** 492

Inspection Module	Non Compliance Risk (X out of Y)
Capacity Assessment	0/30
Certification and Training	0/42
Logbooks	0/14
Operations Manuals	0/14
Reporting & Corrective Actions	0/66
Source	0/0
Treatment Processes	0/214
Water Quality Monitoring	0/112
<b>Overall - Calculated</b>	<b>0/492</b>

**Inspection Risk Rating:** 0.00%

**Final Inspection Rating:** 100.00%

Ministry of the Environment, Conservation and Parks - Detailed Inspection Rating Record (Reporting Year - 2025-26)

**DWS Name:** MANITOWANING DRINKING WATER SYSTEM  
**DWS Number:** 210001013  
**DWS Owner Name:** CORPORATION OF THE TOWNSHIP OF ASSIGINACK  
**Municipal Location:** ASSIGINACK

**Regulation:** O.REG. 170/03  
**DWS Category:** DW Municipal Residential  
**Type of Inspection:** Focused  
**Compliance Assessment Start Date:** Jun-24-2025  
**Ministry Office:** Sudbury District Office

*All legislative requirements were met. No detailed rating scores.*

Maximum Question Rating: 492

**Inspection Risk Rating: 0.00%**

**FINAL INSPECTION RATING: 100.00%**

# APPENDIX B

## RISK METHODOLOGY

# APPLICATION OF THE RISK METHODOLOGY USED FOR MEASURING MUNICIPAL RESIDENTIAL DRINKING WATER SYSTEM INSPECTION RESULTS



The Ministry of the Environment (MOE) has a rigorous and comprehensive inspection program for municipal residential drinking water systems (MRDWS). Its objective is to determine the compliance of MRDWS with requirements under the Safe Drinking Water Act and associated regulations. It is the responsibility of the municipal residential drinking water system owner to ensure their drinking water systems are in compliance with all applicable legal requirements.

This document describes the risk rating methodology, which has been applied to the findings of the Ministry's MRDWS inspection

results since fiscal year 2008-09. The primary goals of this assessment are to encourage ongoing improvement of these systems and to establish a way to measure this progress.

MOE reviews the risk rating methodology every three years.

The Ministry's Municipal Residential Drinking Water Inspection Protocol contains 15 inspection modules consisting of approximately 100 regulatory questions. Those protocol questions are also linked to definitive guidance that ministry inspectors use when conducting MRDWS inspections.

[ontario.ca/drinkingwater](http://ontario.ca/drinkingwater)

The questions address a wide range of regulatory issues, from administrative procedures to drinking water quality monitoring. The inspection protocol also contains a number of non-regulatory questions.

A team of drinking water specialists in the ministry assessed each of the inspection protocol regulatory questions to determine the risk (not complying with the regulation) to the delivery of safe drinking water. This assessment was based on established provincial risk assessment principles, with each question receiving a risk rating referred to as the Question Risk Rating. Based on the number of areas where a system is deemed to be non-compliant during the inspection, and the significance of these areas to administrative, environmental, and health consequences, a risk-based inspection rating is calculated by the ministry for each drinking water system.

It is important to be aware that an inspection rating less than 100 per cent does not mean the drinking water from the system is unsafe. It shows areas where a system's operation can improve. The ministry works with owners and operators of systems to make sure they know what they need to do to achieve full compliance.

The inspection rating reflects the inspection results of the specific drinking water system for the reporting year. Since the methodology is applied consistently over a period of years, it serves as a comparative measure both provincially and in relation to the individual system. Both the drinking water system and the public are able to track the performance over time, which encourages continuous improvement and allows systems to identify specific areas requiring attention.

The ministry's annual inspection program is an important aspect of our drinking water safety net. The ministry and its partners share a common commitment to excellence and we continue to work toward the goal of 100 per cent regulatory compliance.

## Determining Potential to Compromise the Delivery of Safe Water

The risk management approach used for MRDWS is aligned with the Government of Ontario's Risk Management Framework. Risk management is a systematic approach to identifying potential hazards, understanding the likelihood and consequences of the hazards, and taking steps to reduce their risk if necessary and as appropriate.

The Risk Management Framework provides a formula to be used in the determination of risk:

$$\text{RISK} = \text{LIKELIHOOD} \times \text{CONSEQUENCE}$$

(of the consequence)

Every regulatory question in the inspection protocol possesses a likelihood value (L) for an assigned consequence value (C) as described in **Table 1** and **Table 2**.

TABLE 1:

Likelihood of Consequence Occurring	Likelihood Value
0% - 0.99% (Possible but Highly Unlikely)	L = 0
1 - 10% (Unlikely)	L = 1
11 - 49% (Possible)	L = 2
50 - 89% (Likely)	L = 3
90 - 100% (Almost Certain)	L = 4

TABLE 2:

Consequence	Consequence Value
Medium Administrative Consequence	C = 1
Major Administrative Consequence	C = 2
Minor Environmental Consequence	C = 3
Minor Health Consequence	C = 4
Medium Environmental Consequence	C = 5
Major Environmental Consequence	C = 6
Medium Health Consequence	C = 7
Major Health Consequence	C = 8

The consequence values (0 through 8) are selected to align with other risk-based programs and projects currently under development or in use within the ministry as outlined in **Table 2**.

The Question Risk Rating for each regulatory inspection question is derived from an evaluation of every identified consequence and its corresponding likelihood of occurrence:

- All levels of consequence are evaluated for their potential to occur
- Greatest of all the combinations is selected.

The Question Risk Rating quantifies the risk of non-compliance of each question relative to the others. Questions with higher values are those with a potentially more significant impact on drinking water safety and a higher likelihood of occurrence. The highest possible value would be 32 (4x8) and the lowest would be 0 (0x1).

**Table 3** presents a sample question showing the risk rating determination process.

**TABLE 3:**

**Does the Operator in Charge ensure that the equipment and processes are monitored, inspected and evaluated?**

**Risk = Likelihood × Consequence**

C=1	C=2	C=3	C=4	C=5	C=6	C=7	C=8
Medium Administrative Consequence	Major Administrative Consequence	Minor Environmental Consequence	Minor Health Consequence	Medium Environmental Consequence	Major Environmental Consequence	Medium Health Consequence	Major Health Consequence
L=4 (Almost Certain)	L=1 (Unlikely)	L=2 (Possible)	L=3 (Likely)	L=3 (Likely)	L=1 (Unlikely)	L=3 (Likely)	L=2 (Possible)
R=4	R=2	R=6	R=12	R=15	R=6	R=21	R=16

### Application of the Methodology to Inspection Results

Based on the results of a MRDWS inspection, an overall inspection risk rating is calculated. During an inspection, inspectors answer the questions related to regulatory compliance and input their “yes”, “no” or “not applicable” responses into the Ministry’s Laboratory and Waterworks Inspection System (LWIS) database. A “no” response indicates non-compliance. The maximum number of regulatory questions asked by an inspector varies by: system (i.e., distribution, stand-alone); type of inspection (i.e., focused, detailed); and source type (i.e., groundwater, surface water).

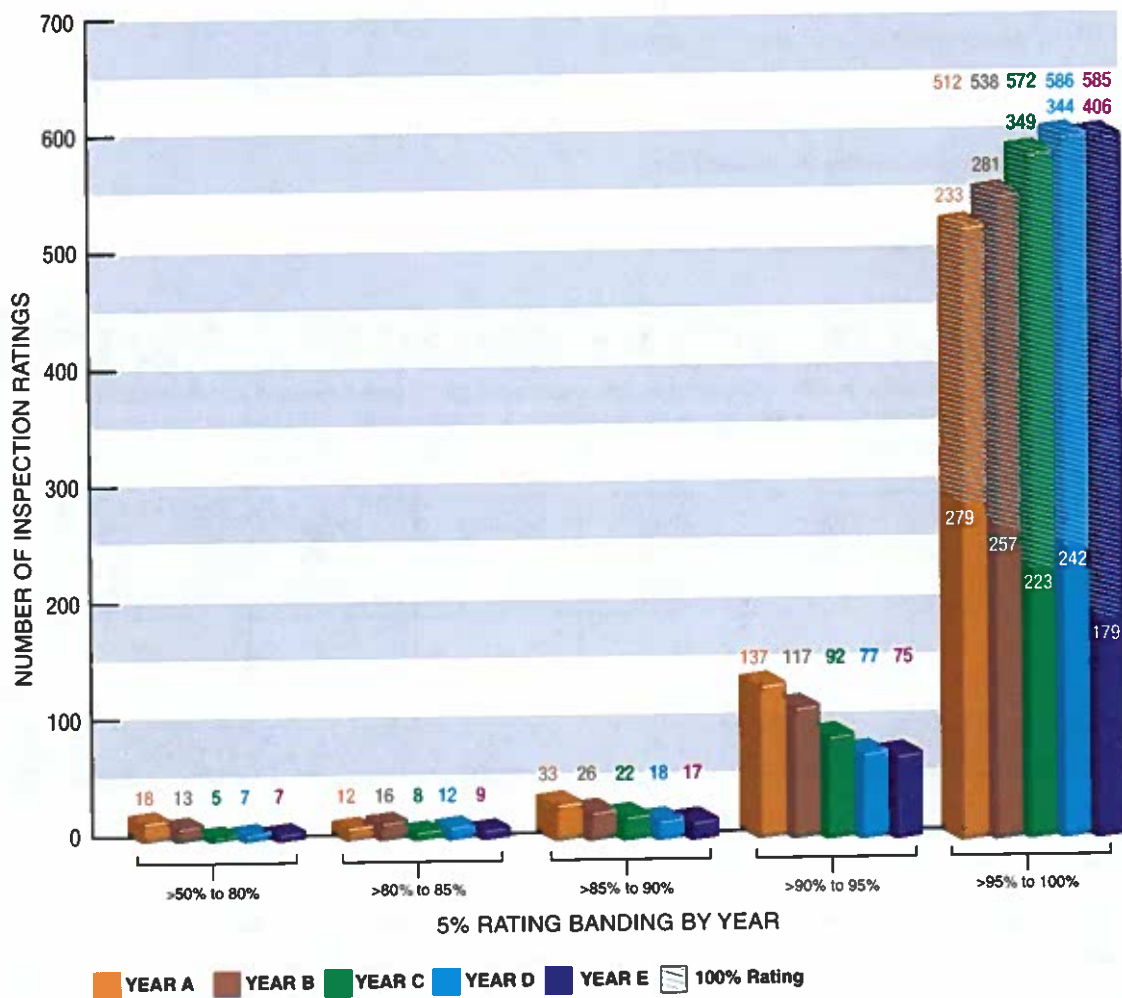
The risk ratings of all non-compliant answers are summed and divided by the sum of the risk ratings of all questions asked (maximum question rating). The resulting inspection risk rating (as a percentage) is subtracted from 100 per cent to arrive at the final inspection rating.

## Application of the Methodology for Public Reporting

The individual MRDWS Total Inspection Ratings are published with the ministry's Chief Drinking Water Inspector's Annual Report.

Figure 1 presents the distribution of MRDWS ratings for a sample of annual inspections. Individual drinking water systems can compare against all the other inspected facilities over a period of inspection years.

Figure 1: Year Over Year Distribution of MRDWS Ratings



## Reporting Results to MRDWS Owners/Operators

A summary of inspection findings for each system is generated in the form of an Inspection Rating Record (IRR). The findings are grouped into the 15 possible modules of the inspection protocol,

which would provide the system owner/operator with information on the areas where they need to improve. The 15 modules are:

- |                         |                                 |  |  |
|-------------------------|---------------------------------|--|--|
| 1. Source               | 5. Treatment Process Monitoring | 9. Logbooks                            | 13. Water Quality Monitoring                       |
| 2. Permit to Take Water | 6. Process Wastewater           | 10. Contingency and Emergency Planning | 14. Reporting, Notification and Corrective Actions |
| 3. Capacity Assessment  | 7. Distribution System          | 11. Consumer Relations                 | 15. Other Inspection Findings                      |
| 4. Treatment Processes  | 8. Operations Manuals           | 12. Certification and Training         |  |

For further information, please visit [www.ontario.ca/drinkingwater](http://www.ontario.ca/drinkingwater)

# APPENDIX C

## KEY REFERENCE AND GUIDANCE MATERIAL FOR MUNICIPAL RESIDENTIAL DRINKING WATER SYSTEMS

---

--	--	--	--	--	--

# Key Reference and Guidance Material for Municipal Residential Drinking Water Systems

Many useful materials are available to help you operate your drinking water system. Below is a list of key materials owners and operators of municipal residential drinking water systems frequently use.

To access these materials online click on their titles below or use your web browser to search for their titles. Contact the Ministry if you need assistance or have questions at 1-866-793-2588 or [waterforms@ontario.ca](mailto:waterforms@ontario.ca).

For more information on Ontario's drinking water visit [www.ontario.ca/page/drinking-water](http://www.ontario.ca/page/drinking-water)



## Click on the publication below to access it

- [Drinking Water System Profile Information Form - 012-2149E](#)
- [Laboratory Services Notification Form – 012-2148E](#)
- [Adverse Test Result Notification Form – 012-4444E](#)
- [Taking Care of Your Drinking Water: A Guide for Members of Municipal Councils](#)
- [Procedure for Disinfection of Drinking Water in Ontario](#)
- [Strategies for Minimizing the Disinfection Products Trihalomethanes and Haloacetic Acids](#)
- [Filtration Processes Technical Bulletin](#)
- [Ultraviolet Disinfection Technical Bulletin](#)
- [Guide for Applying for Drinking Water Works Permit Amendments, & License Amendments](#)
- [Certification Guide for Operators and Water Quality Analysts](#)
- [Training Requirements for Drinking Water Operator](#)
- [Community Sampling and Testing for Lead: Standard and Reduced Sampling and Eligibility for Exemption](#)
- [Drinking Water System Contact List – 7128E01](#)
- [Ontario's Drinking Water Quality Management Standard - Pocket Guide](#)
- [2020 Watermain Disinfection Procedure](#)
- [List of Licensed Laboratories](#)

## Township of Assiginack

### Multi-Year Accessibility Plan 2025–2030

#### 1. Purpose

The Township of Assiginack is committed to providing accessible goods, services, and facilities to all residents and visitors, including people with disabilities. This Multi-Year Accessibility Plan outlines the Township's strategy for preventing and removing barriers and meeting the requirements of the Accessibility for Ontarians with Disabilities Act, 2005 (AODA) and its regulations.

#### 2. General Requirements

##### 2.1 Accessibility Policy

Compliance Date: JUNE 2025

Status: COMPLETE

Ongoing Actions (2025–2030): The Accessibility Policy will be reviewed annually and updated as required to ensure compliance with legislative changes and to reflect best practices. Staff will continue to receive training on the policy upon hire and as updates occur.

##### 2.2 Multi-Year Accessibility Plan

Compliance Date: JULY 2025

Status: COMPLETE

Ongoing Actions (2025–2030): This plan will be updated every five years and reviewed annually to monitor progress and ensure actions are implemented.

##### 2.3 Procuring or Acquiring Goods, Services, or Facilities

Compliance Date: June 2025

Status: COMPLETE

Ongoing Actions (2025–2030): Accessibility criteria will be incorporated into all procurement processes. Where it is not practicable to do so, an explanation will be provided.

Township of Assiginack  
Multi-Year Accessibility Plan and Statement  
Approved By-law 2025-18

**2.4 Self-Service Kiosks**

Compliance Date: June 2025

Status: COMPLETE

Ongoing Actions (2025–2030): Accessibility features will be considered when designing, procuring, or acquiring self-service kiosks.

**2.5 Training**

Compliance Date: JULY 2025

Status: COMPLETE

Ongoing Actions (2025–2030): Training will be provided to all employees, volunteers, and others providing goods, services, or facilities on behalf of the Township. Training will include:

- AODA and the Integrated Accessibility Standards Regulation (IASR)
- Ontario Human Rights Code as it pertains to people with disabilities
- Interaction and communication with people with various disabilities

Training will occur upon hire and be refreshed as policies or legislation are updated.

**3. Information and Communications Standard**

**3.1 Emergency Procedures and Plans**

Compliance Date: JUNE 9, 2025(COMPLETED)

Status: COMPLETE

Ongoing Actions (2025–2030): Emergency information will continue to be available in accessible formats upon request.

**3.2 Feedback**

Compliance Date: JUNE 2025

Status: COMPLETE

Ongoing Actions (2025–2030): The Township will continue to ensure that feedback processes are accessible and provide accessible formats and communication supports upon request.

**3.3 Accessible Formats and Communication Supports**

Compliance Date: JUNE 2025

Status: COMPLETE

Ongoing Actions (2025–2030): Upon request, accessible formats and communication supports will be provided in a timely manner and at no additional cost.

### **3.4 Accessible Websites and Web Content**

Compliance Date: JULY 2025

Status: COMPLETE

Ongoing Actions (2025–2030): All new websites and web content will comply with WCAG 2.0 Level AA.

## **4. Employment Standard**

### **4.1 Recruitment**

Compliance Date: JUNE 2025

Status: COMPLETE

Ongoing Actions (2025–2030): The Township will notify applicants about accommodation in the recruitment process and provide accommodations as required.

### **4.2 Information for Employees**

Compliance Date: JULY 2025

Status: COMPLETE

Ongoing Actions (2025–2030): Employees will continue to be informed of policies supporting employees with disabilities.

### **4.3 Workplace Emergency Response Information**

Compliance Date: JUNE 2025

Status: COMPLETE

Ongoing Actions (2025–2030): Individualized emergency response information will be provided as required.

## **5. Design of Public Spaces Standard**

Compliance Date: JUNE 2025

Status: ONGOING

Ongoing Actions (2025–2030): The Township will ensure that newly constructed or redeveloped public spaces comply with AODA standards, including:

- Recreational trails and beach access routes
- Outdoor public use eating areas
- Outdoor play spaces
- Accessible parking
- Obtaining services (service counters, fixed queuing guides, waiting areas)

**6. Transportation Standard**

Where applicable, the Township will ensure accessibility standards are met for transportation services.

**7. Procedures for Preventative and Emergency Maintenance**

Procedures for preventative and emergency maintenance of the accessible elements in public spaces and procedures for dealing with temporary disruptions are as follows:

The public works department and appropriate personnel will be responsible for developing maintenance schedules to keep all accessible elements in good working order.

When accessible elements required are not in working order, and issues are detected, a work order will be placed to take corrective actions with the appropriate contractor to correct any defects.

Office administration will be responsible for posting any information on disruptions to service including duration of time expected, and alternate accessibility that is available. Notice will be on our news alert system through our website and hard copies will be placed in conspicuous locations.

**8. Review and Monitoring and Upcoming Initiatives**

The Township of Assiginack will review and update this Multi-Year Accessibility Plan every five years. Progress reports will be prepared annually and made available to the public in an accessible format upon request.

Township of Assiginack  
 Multi-Year Accessibility Plan and Statement  
 Approved By-law 2025-18

<b>BARRIER</b>	<b>TYPE</b>	<b>STRATEGY</b>	<b>STATUS</b>
<b>1.0 Marina</b>			
1.1 No ramp access from ground to launch docks	Physical	Construct new ramp	Marina operations under review
1.2 Ramps to docks are too steep for wheelchair access	Architectural	Construct longer ramp	Marina operations under review
1.3 Space limitations within dock office for wheelchair access	Physical	Increase dock office size	Space is now closed
1.4 Entrance door too heavy and no accessibility button	Physical	Install accessible buttons	ONGOING (funding applied for)
<b>2.0 Assiginack Medical and Dental Clinic</b>			
2.1 No lower access button on entrance door	Physical	Install accessible buttons	ONGOING
2.2 Some narrow door frames	Physical	Redesign entrances, install wider doors	COMPLETE
2.3 Designated parking not painted	Physical	Paint disabled parking area with reflective paint	COMPLETE
<b>3.0 Assiginack Community</b>			

Township of Assiginack  
 Multi-Year Accessibility Plan and Statement  
 Approved By-law 2025-18

<b>Centre (Arena)</b>			
3.1 No Lower access buttons	Physical	Install accessible button	COMPLETE
3.2 upstairs not accessible	physical	Install lift or elevator	ONGOING
3.3 Washrooms not wheelchair accessible	Physical	Redesign washrooms to incorporate accessibility	COMPLETE
<b>4.0 Municipal Office</b>			
4.1 No lower access buttons at entrances	Physical	Install buttons	COMPLETE
4.2 Not enough designated parking areas	Physical	Policy. Introducing more designated parking spots	COMPLETE
4.3 entrance barrier makes it difficult for hearing	Communication	Install a speaker system	COMPLETE
<b>5.0 Library</b>			
5.1 More Designated parking required	Physical	Install more designated	COMPLETE
6.0 Norisle and Heritage Area			NORISLE WAS REMOVED FROM THE MUNICIPALITY
6.1 Only stair access	Architectural		CLOSED
6.2 Washrooms are not accessible	Architectural		CLOSED

Township of Assiginack  
 Multi-Year Accessibility Plan and Statement  
 Approved By-law 2025-18

<b>7.0 Post Office and Bank Building</b>			<b>SOLD ASSET</b>
7.1 entrance buttons needed	Physical	Install button	completed
<b>8.0 Assiginack Museum</b>			
8.1 No lower access buttons at the front door.	Physical	Install lower access buttons at the entrance	INCOMPLETE
8.2 Outbuildings are not wheelchair friendly	Architectural	Redesign entrances and install wider doors for access	INCOMPLETE as buildings are historic and nature.
8.3 Walkways are not level	Physical	Install new sidewalks	INCOMPLETE (funding applied for)
<b>9.0 Fire Hall and Public Works Garage</b>			
9.1 Washrooms are limited in space and do not have hand railings	Physical	New fire hall to be built	INCOMPLETE (subject to funding)
9.2 Only stair access to the upper floor	Physical		
<b>10.0 Streets</b>			
10.1 Few designated parking spaces		Mark more spots	SPOTS ADDED, ONGOING MAINTENANCE
10.2 Spaces not clearly marked	Communication	Signage required, mark spaces	COMPLETED
10.3	Physical	Cut sidewalks ramps at	COMPLETED

Township of Assiginack  
Multi-Year Accessibility Plan and Statement  
Approved By-law 2025-18

		elevated locations	

**AVAILABLE FUNDING OPPORTUNITY**

Funding Program Name: ENHANCING ACCESS TO SPACES FOR EVERYONE

Funding Provider Name: PROVINCIAL- Ministry of Seniors & Accessibility

**Funding Program Description:**

The new EASE Grant replaces the Enabling Change Program and Inclusive Community Grants Program with a single, streamlined grant program that will focus on small capital projects to improve accessibility in Ontario communities and enhance the quality of life for people with disabilities and older adults.

Amount of Funding Available (Max. Contribution Amount): \$60,000

Is this funding stackable with other levels of government? YES  NO

Stackable Program Name: N/A and %: N/A

Municipal Contribution Amount (% or \$): ZERO

Application Deadline: 8/15/2025

When will we hear back regarding a decision? 11/14/2025

What is the funding program's timeline for the project's duration? 1 Yr.

Have you consulted with the Funding Program Officer for more information? YES  NO

Have you consulted with the Treasurer regarding Budget Accommodation? YES  NO

**FUNDING PROGRAM EVALUATION**

<p><b>PROS</b>  <i>(Why should We apply for this funding?                      How will this project benefit the community?                      Does the benefit outweigh the cost and resources required?)</i></p>	<p><b>CONS</b>  <i>(Why shouldn't we apply for this funding?                      Does the benefit outweigh the cost and resources required?)</i></p>
<ul style="list-style-type: none"> <li>• See answer below</li> </ul>	<ul style="list-style-type: none"> <li>• See answer below</li> </ul>

**TOWNSHIP OF ASSIGINACK PROJECT INFORMATION**

Project Name: More Accessible Beach Area

Project Details: Purpose of the Project

The primary goal of developing accessible recreation public beach area in the Township of Assiginack is to provide inclusive and welcoming spaces for people of all ages, abilities, and backgrounds. By ensuring that individuals with disabilities and older adults can easily access and enjoy the beach area, the project aims to promote social inclusion, physical activity, and overall well-being. Additionally, creating accessible beach areas can help boost tourism and economic development in the township, as it attracts a wider range of visitors and residents.

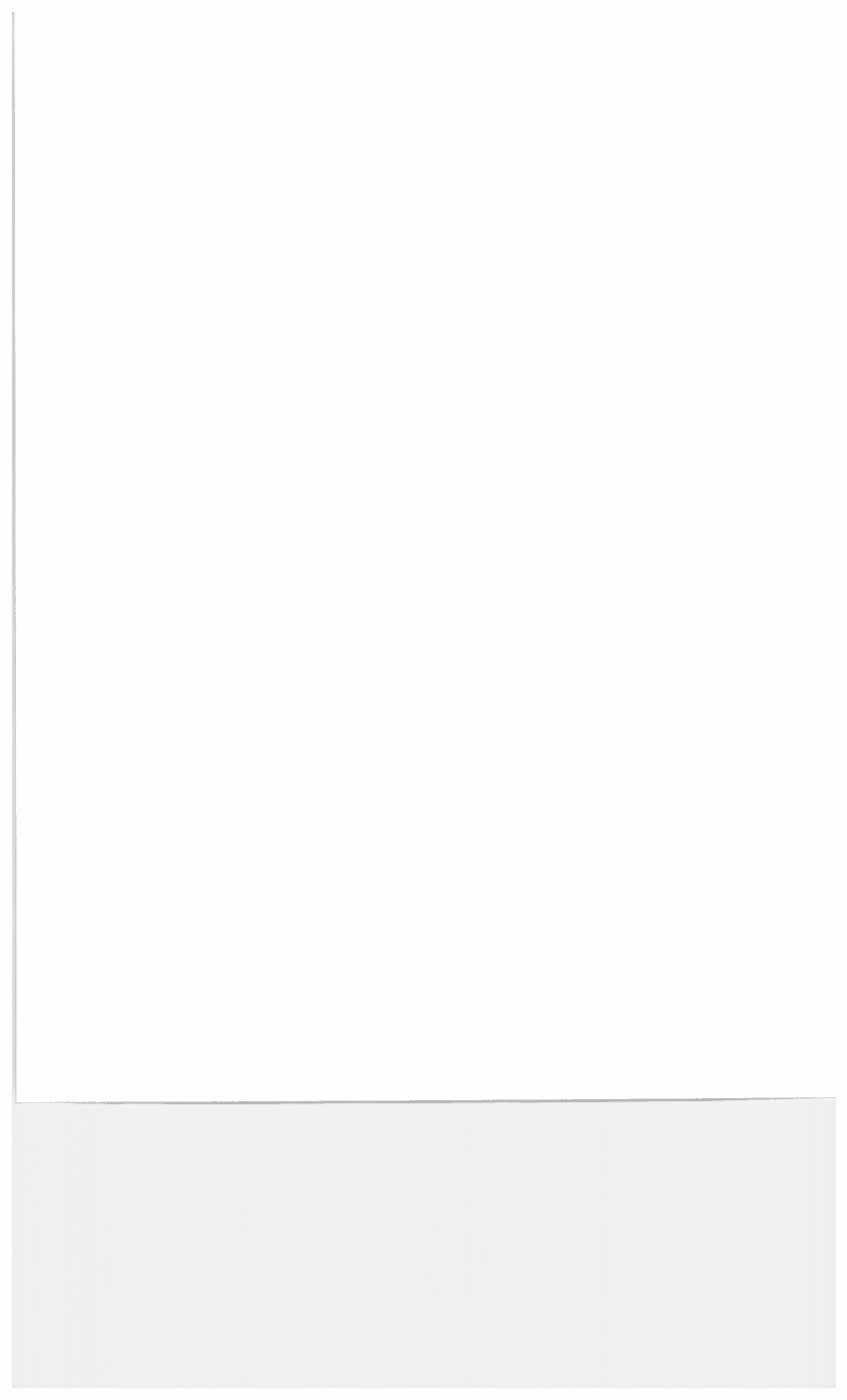
Estimated Project Budget: \$20,000

Have you obtained quotations to confirm the cost(s)? YES  NO

Project Timeline/Duration: one year

Tentative Start Date: 11/3/2025

Tentative End Date: 6/15/2026



Does this project align with the 4 Core Pillars and Values from the Township's Strategic Plan?

YES  NO  *If so, which one?* Community and Economic Development

Does this project align with the potential funding program's objectives? YES  NO

Have you confirmed the project's eligibility with a program officer? YES  NO

Describe the benefit(s) this project will create for our community.

Increase accessibility at the Manitowaning Beach Area by installing mobi-mats, tactile directional signage and accessible picnic table.

How does this project align with all other municipal plans? (i.e., Strategic Plan, Asset Management and Long-term Capital Plans)? *Yes, all of the plans mentioned above plus, branding and marketing, arts, heritage and culture, development of parks and recreation plan.*

Have you consulted with other relevant Township of Assiginack's Departments and Department Heads to ensure this project is not duplicating another current or future proposed project?

YES  NO

Have Annual Maintenance costs been determined? YES  NO

## PROJECT MANAGEMENT

Who will be responsible for overseeing and executing this project? Choose an item.

STAFF MEMBER'S NAME	ROLE	RESPONSIBILITIES
Shelba Millette	EDO	Funding Application and Reports Project Marketing and Advertising Survey Development/Compiling Stats For Funder Report
Kelly Ranta	Director of Recreation	Mobi-mat Install/Storage and Maintain Seasonal Usage Stats for Funder / Reports
Deb MacDonald	Treasurer/Deputy CAO	Accounting *Purchasing of Funded Assets
T.J. Wilcox	Public Works Supervisor	Installation of EASE ADA Assets

Are contracted services an eligible expense of this funding program? YES  NO

Are additional Municipal Resources required to complete this project? If so, please list below.  
NONE

Please list any future Municipal Resources required once this project is complete. (i.e., Ongoing maintenance, budgeted expenditure in Annual Operating Budget, etc.)  
Maintenance

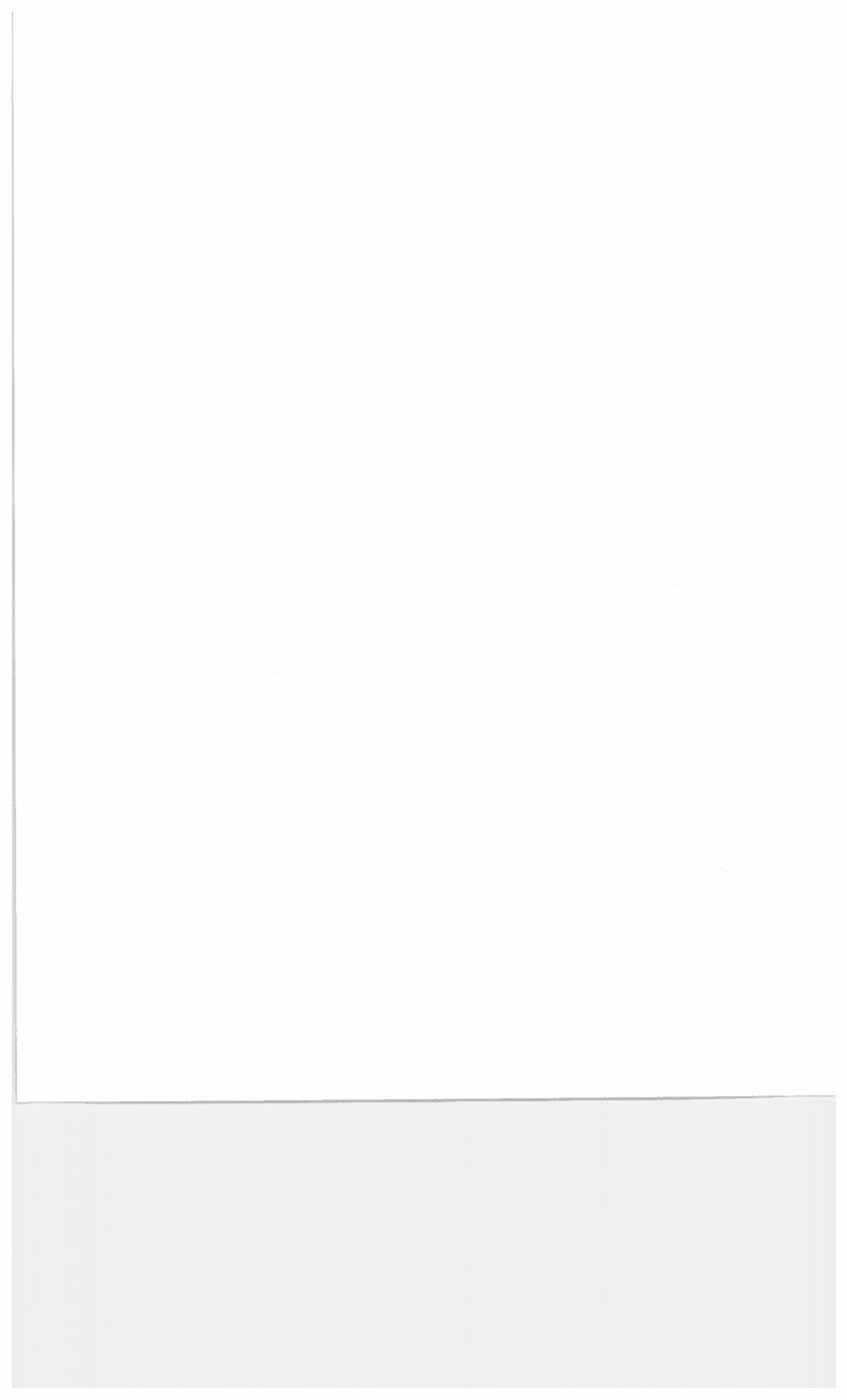
Who is responsible for Reporting on this Project if Successful? Shelba Millette

Staff's Recommendation to Council:

Apply for EASE funding

Report Completed By: Shelba Millette, EDO

Date: 7/17/2025



**TOROMONT**



Quote 449151-01

Jul 29, 2025

TOWNSHIP OF ASSIGINACK

NELSON STREET  
MANITOWANING  
Ontario  
POP 1N0

Attention: TJ .

We would like to thank you for your interest in our company and our products, and are pleased to quote the following for your consideration.

CATERPILLAR Model: 926M Wheel Loader

**Stock Number:** MT334430

**Serial Number:** 0W5L03257

**YEAR:** 2023

We wish to thank you for the opportunity of quoting on your equipment needs. Prices are subject to change at any time. If there are any questions, please do not hesitate to contact me.

Sincerely,

Steve McVicar

+1705-929-366

smcvicar@toromont.com

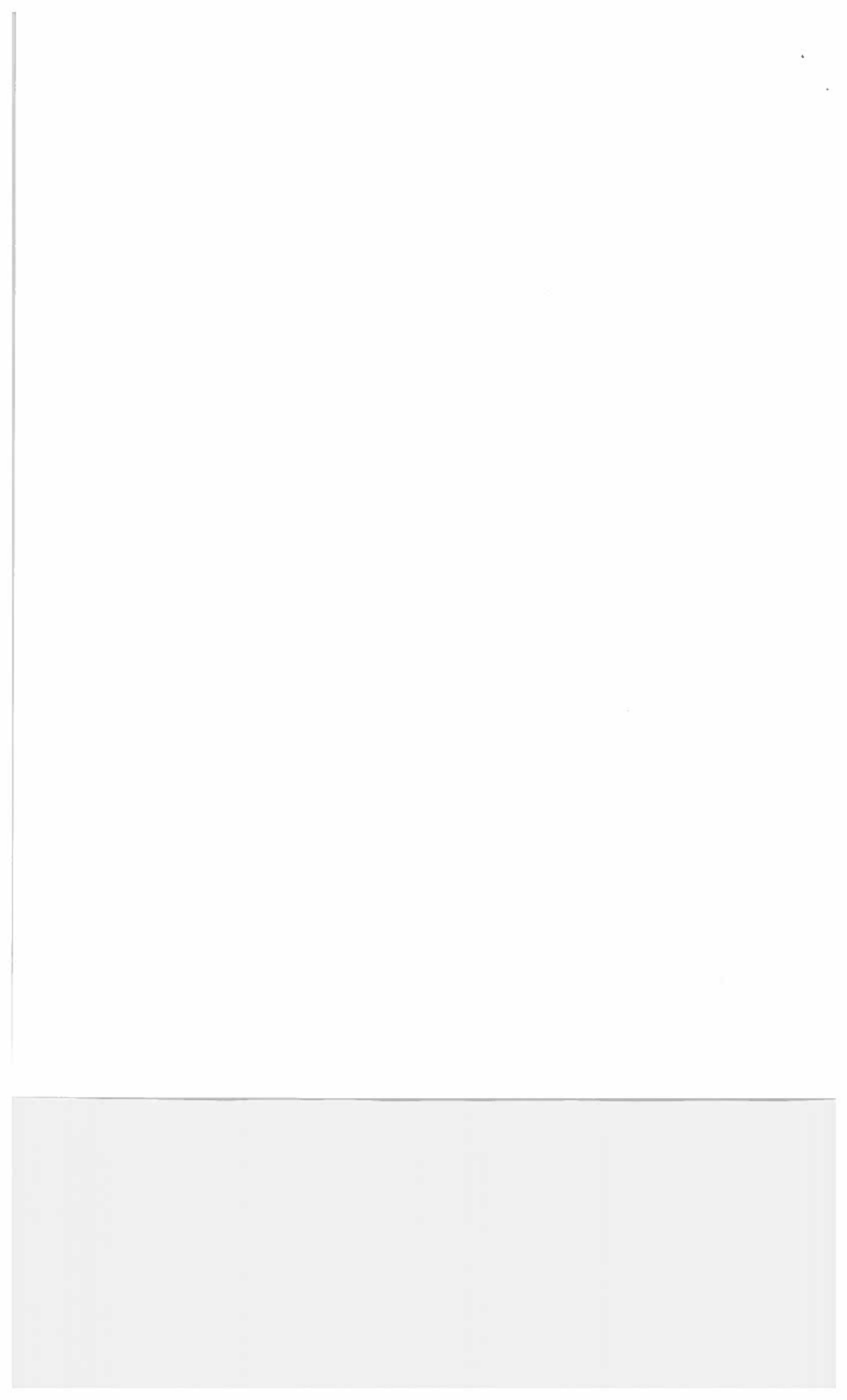
Territory Manager

**CATERPILLAR Model: 926M Wheel Loader**

**Other Components**

**Description**

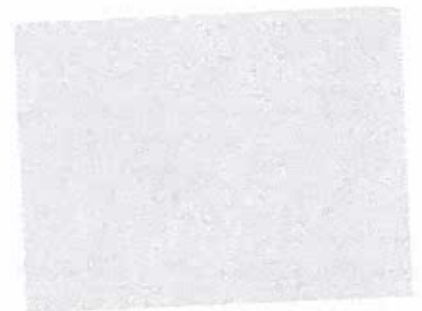
UCVA TOR-E3 3V STD LIFT RC FUS QC MICH XSNO L2LSR BKT FENSTD  
ELECTRONICS AR

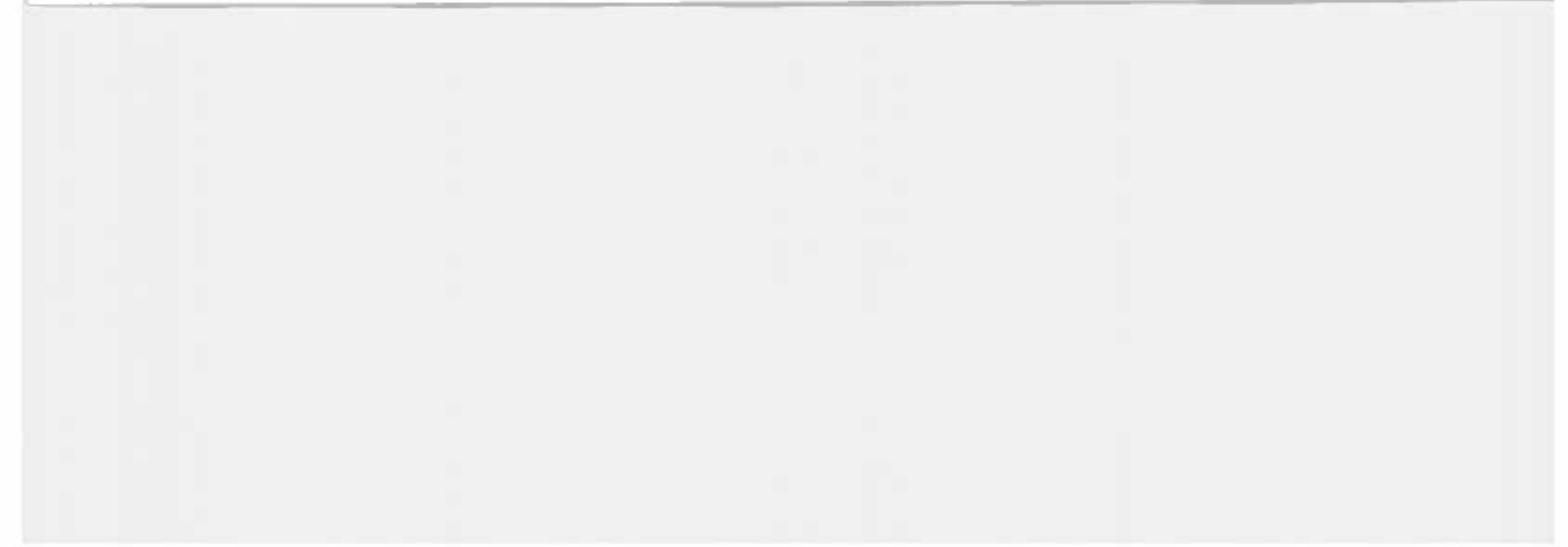
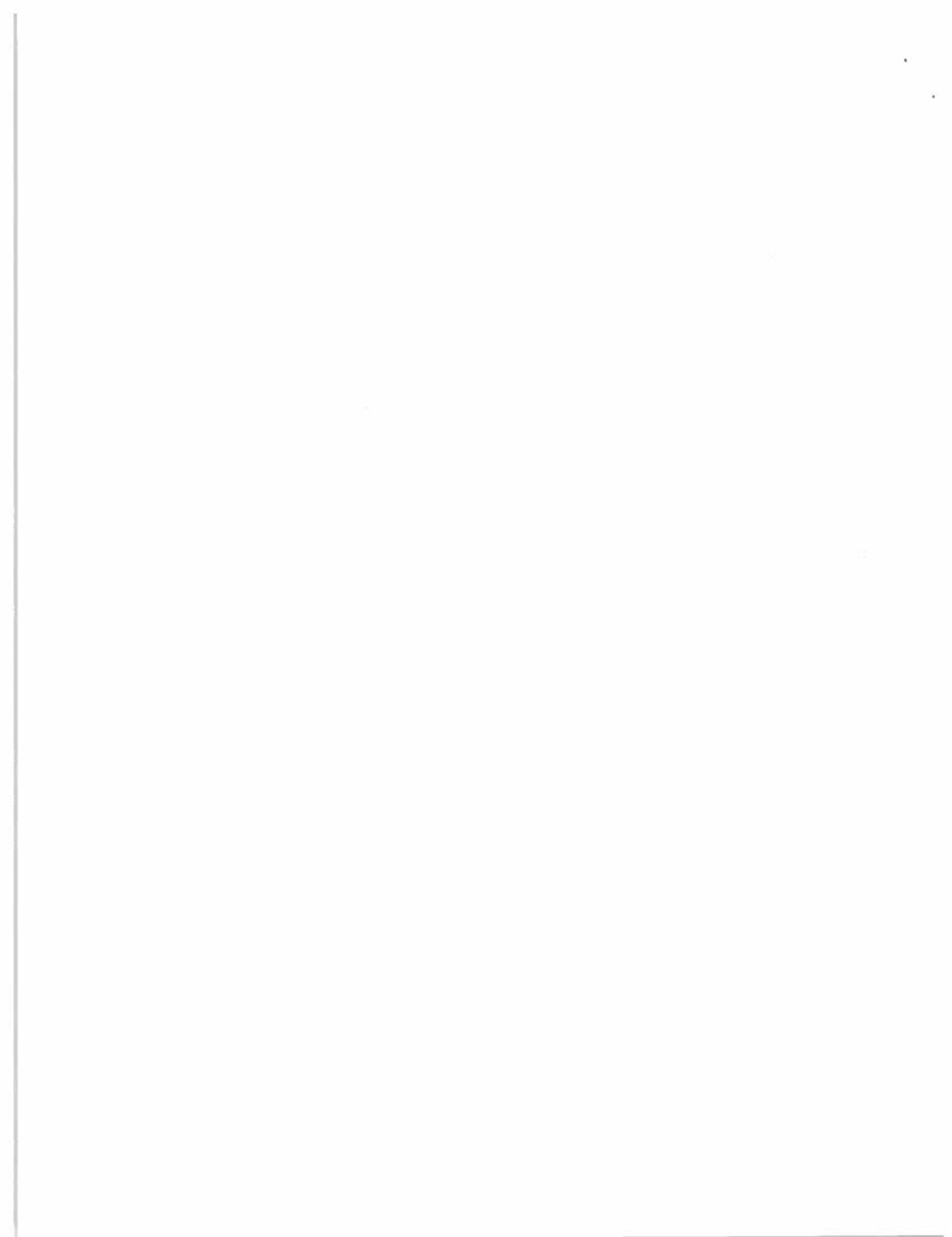


INSTALLATION AR  
CHASSIS AR  
HYDRAULIC AR  
POWER TRAIN AR  
PREP PACK, CANADA AND ADSD-S  
HYDRAULICS, 3V, CPLR READY, SL  
HYDRAULICS, STANDARD, SL  
LIGHTS, AUX, LED, PREMIUM  
LIGHTS, ROADING, HALOGEN, RH  
STEERING, STANDARD  
DIFFERENTIAL,LIMITED SLIP REAR  
ENVIRONMENT, MEDIUM DEBRIS  
WEATHER, THERMAL BYPASS 120V  
CAB, DELUXE  
ENGINE  
SEAT, DELUXE  
STANDARD RADIO (12V)  
PRODUCT LINK, CELLULAR PLE641  
TIRES,20.5R25 MX XSNOPPLUS \* L2  
CTWT, STANDARD, 763LBS, 2 PCS  
TOOLBOX AUX  
HYDRAULIC OIL, STANDARD  
SERIALIZED TECHNICAL MEDIA KIT  
LINES, AUX 3RD, STD LIFT  
RIDE CONTROL  
WARNING, BEACON, LED STROBE  
CONTROL GP,PAYLOAD,DEMO 250 HR  
BUCKET-GP, 2.7 YD3, FUS, BOCE  
JUMPER LINES, AUX 3RD, FUSION  
QK COUPLER,FUSION,XTREME DUTY  
FENDERS, STANDARD  
AMI 4 IN 1 BLADE 10-16  
DIAMOND MOWER 23' BOOM, 79" BOOM FLAIL, WHEEL LOADER HOOKS FUSION  
BLADE INSTALL  
MOWER INSTALL AND GUARDING

**Price: (plus applicable taxes)**

Sell Price (Ex Works Sudbury Branch)  
Extended Warranty  
CVA  
**Grand Total**





## Price Additional

CVA: 2025 UCVA BCP DIM - Do It MYSELF CVA (3 yr / 2000 hr term, whichever happens first)  
Daily cellular "Connect" subscription, access to TC Hotline, SOS bottles & subscription +  
Parts kits for 2 x PM2, 1 x PM3, 1 x PM4, 4 x Primary Filters, 2 x Secondary & Cab Filters.  
Fluids & Shipping charges are not included; additional charges may apply.

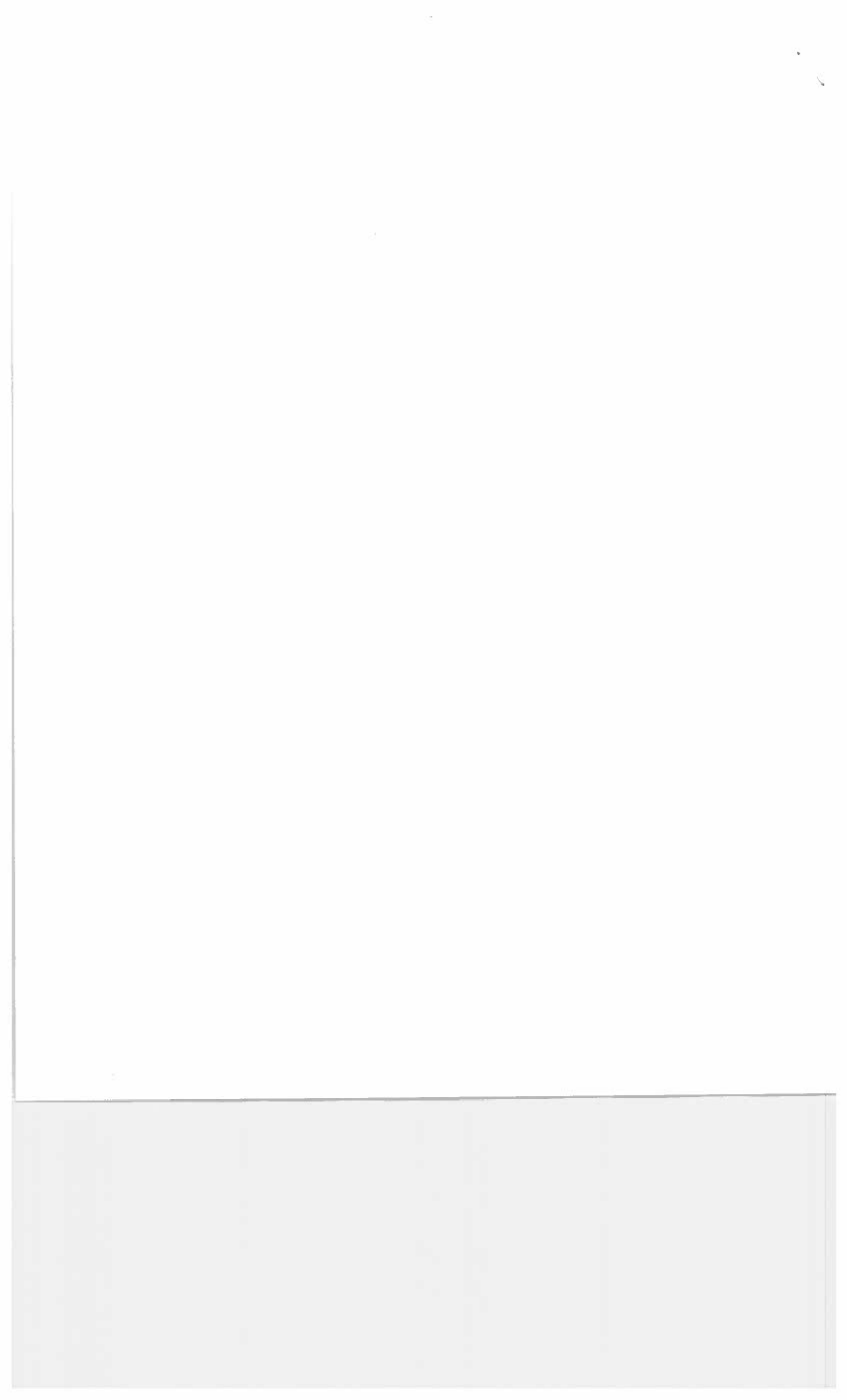
## Warranty

Standard Warranty:

Extended Warranty: Remaining of "EPTW" (Exp Nov 20 2028 or 5000 hrs, whichever comes first)

## Additional Considerations

- This quote is based on a US to Cdn. Dollar exchange rate of (insert applicable rate). Any fluctuation in this rate at the time of order will adjust the price up or down as required.
- Rates can also be locked with a firm order.
- All Prices shown are taxes extra.
- Sales Price subject to Manufacturer Price Changes. This quote is valid for 10 days.





The Corporation of the  
City of North Bay  
200 McIntyre St. East  
P.O. Box 360  
North Bay, Ontario  
Canada P1B 8H8  
Tel: 705 474-0400

OFFICE OF THE CITY CLERK  
Direct Line: (705) 474-0626, ext. 2522  
Fax Line: (705) 495-4353  
E-mail: [veronique.hie@northbay.ca](mailto:veronique.hie@northbay.ca)

August 13, 2025

Honourable Greg Rickford  
Minister of Northern Development  
Suite 400  
160 Bloor Street  
Toronto, ON M7A 2E6

Dear Hon. Greg Rickford:

This is Resolution No. 2025-279 which was passed by Council at its Regular Meeting held Tuesday, August 12, 2025.

Resolution No. 2025-279:

"Whereas the Northern Ontario Resource Development Support (NORDS) pilot program was introduced to help Northern Ontario municipalities address infrastructure pressures resulting from natural resource sector activities;

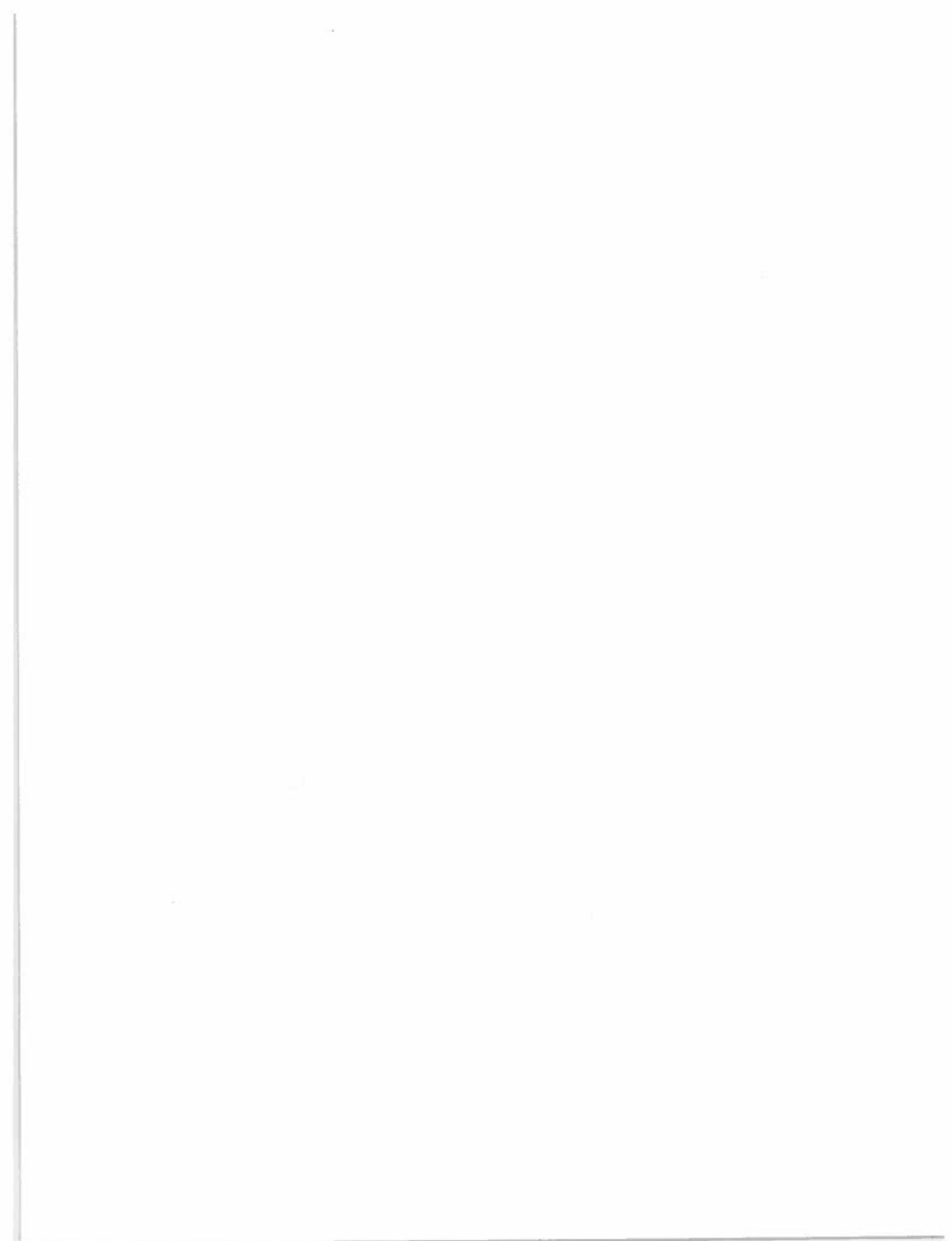
And Whereas the program has been well received and has allowed municipalities, such as the City of North Bay, to strategically accumulate multi-year allocations in order to support large-scale infrastructure initiatives critical to community development and economic growth;

And Whereas the City of North Bay recognizes the importance of modern, safe, and efficient infrastructure to support economic growth and industrial competitiveness;

AND WHEREAS the Seymour Street Widening project from Station Road to Wallace Road, including a signalized intersection, is a critical continuation of the intersection improvement at Hwy 11/17 and Seymour Street, directly supporting a high-value industrial zone;

And Whereas this arterial corridor enables key sectors such as mining, forestry, construction, and manufacturing to receive and ship goods efficiently, impacting markets provincially and beyond;

And Whereas the updated total Seymour Street Widening project budget of approx. \$11 million includes contributions from multiple funding programs such as NORDS (\$2 million) and OCIF (\$4,259,448).



Therefore Be It Resolved That the Council of the City of North Bay strongly urges the Government of Ontario to make the Northern Ontario Resource Development Support (NORDS) program a permanent fixture of its support to Northern municipalities;

And Further Be It Resolved That the Province consider expanding program eligibility to recognize the significant impact that agricultural equipment and operations have on municipal infrastructure, particularly in rural communities;

And Further Be It Resolved That the Council of the City of North Bay formally supports the principle of stacking (accumulating) funding from multiple grant and infrastructure programs to advance strategic capital works, such as the Seymour Street Widening project, and requests continued flexibility from higher levels of government to enable effective financial planning and timely delivery of large-scale municipal infrastructure initiatives;

And Further Be It Resolved That a copy of this resolution be forwarded to the Minister of Northern Development, the Minister of Agriculture, Food and Agribusiness, the Minister of Infrastructure, the Minister of Natural Resources, Nipissing MPP Victor Fedeli, the Association of Municipalities of Ontario (AMO), the Federation of Northern Ontario Municipalities (FONOM), the Northwestern Ontario Municipal Association (NOMA), Rural Ontario Municipal Association (ROMA) and all Northern Ontario municipalities for their awareness and support."

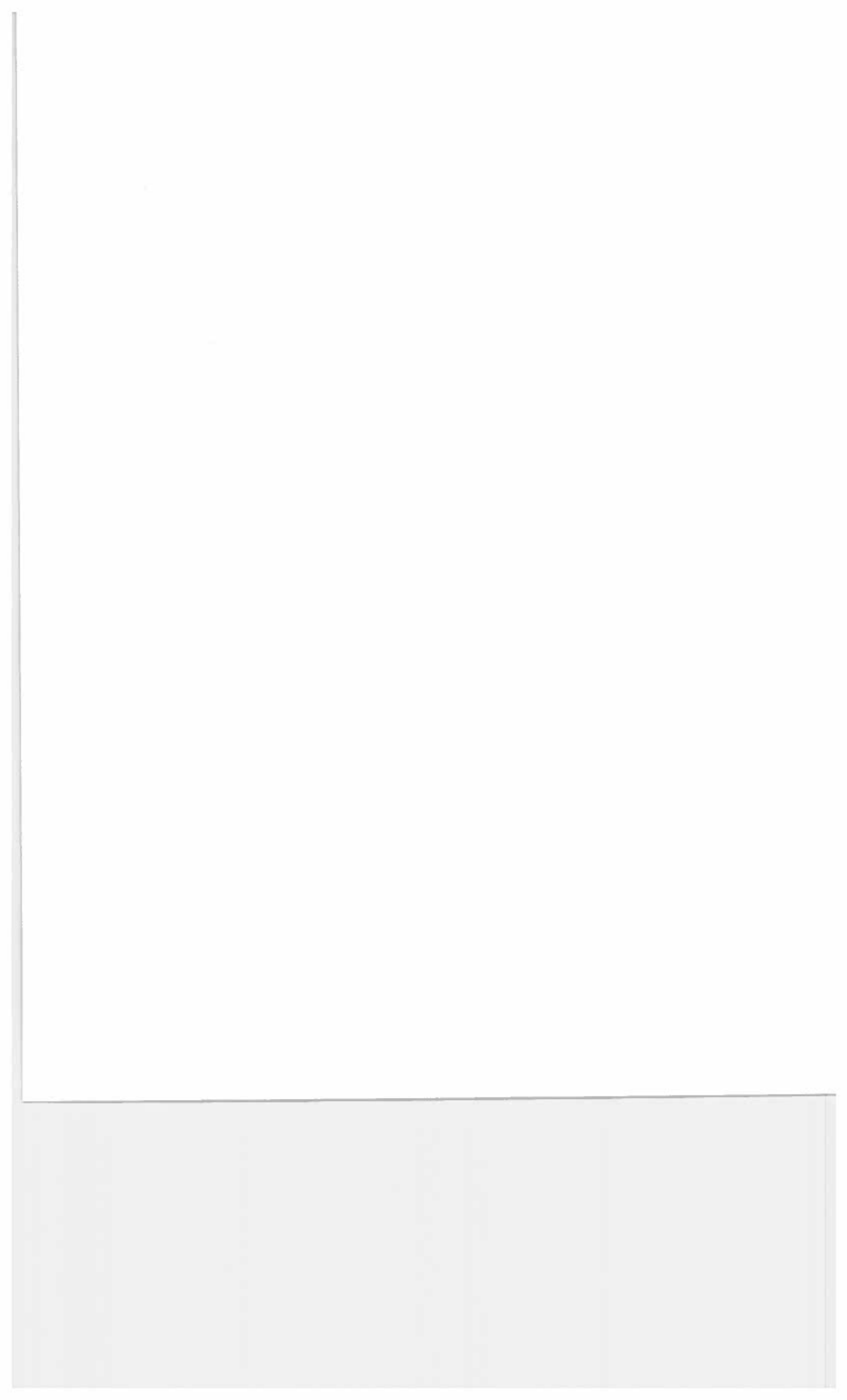
Yours truly,



Veronique Hie  
Deputy City Clerk

VH/ck

cc: Minister of Agriculture, Food and Agribusiness  
Minister of Infrastructure  
Minister of Natural Resources  
Nipissing MPP, Victor Fedeli  
Association of Municipalities of Ontario (AMO)  
Federation of Northern Ontario Municipalities (FONOM)  
Northwestern Ontario Municipal Association (NOMA)  
Rural Ontario Municipal Association (ROMA)  
Northern Ontario Municipalities





The Corporation of the  
City of North Bay  
200 McIntyre St. East  
P.O. Box 360  
North Bay, Ontario  
Canada P1B 8H8  
Tel: 705 474-0400

OFFICE OF THE CITY CLERK  
Direct Line: (705) 474-0626, ext. 2522  
Fax Line: (705) 495-4353  
E-mail: [veronique.hie@northbay.ca](mailto:veronique.hie@northbay.ca)

August 13, 2025

Honourable Greg Rickford  
Minister of Northern Development  
Suite 400  
160 Bloor Street  
Toronto, ON M7A 2E6

Dear Hon. Greg Rickford:

This is Resolution No. 2025-279 which was passed by Council at its Regular Meeting held Tuesday, August 12, 2025.

Resolution No. 2025-279:

"Whereas the Northern Ontario Resource Development Support (NORDS) pilot program was introduced to help Northern Ontario municipalities address infrastructure pressures resulting from natural resource sector activities;

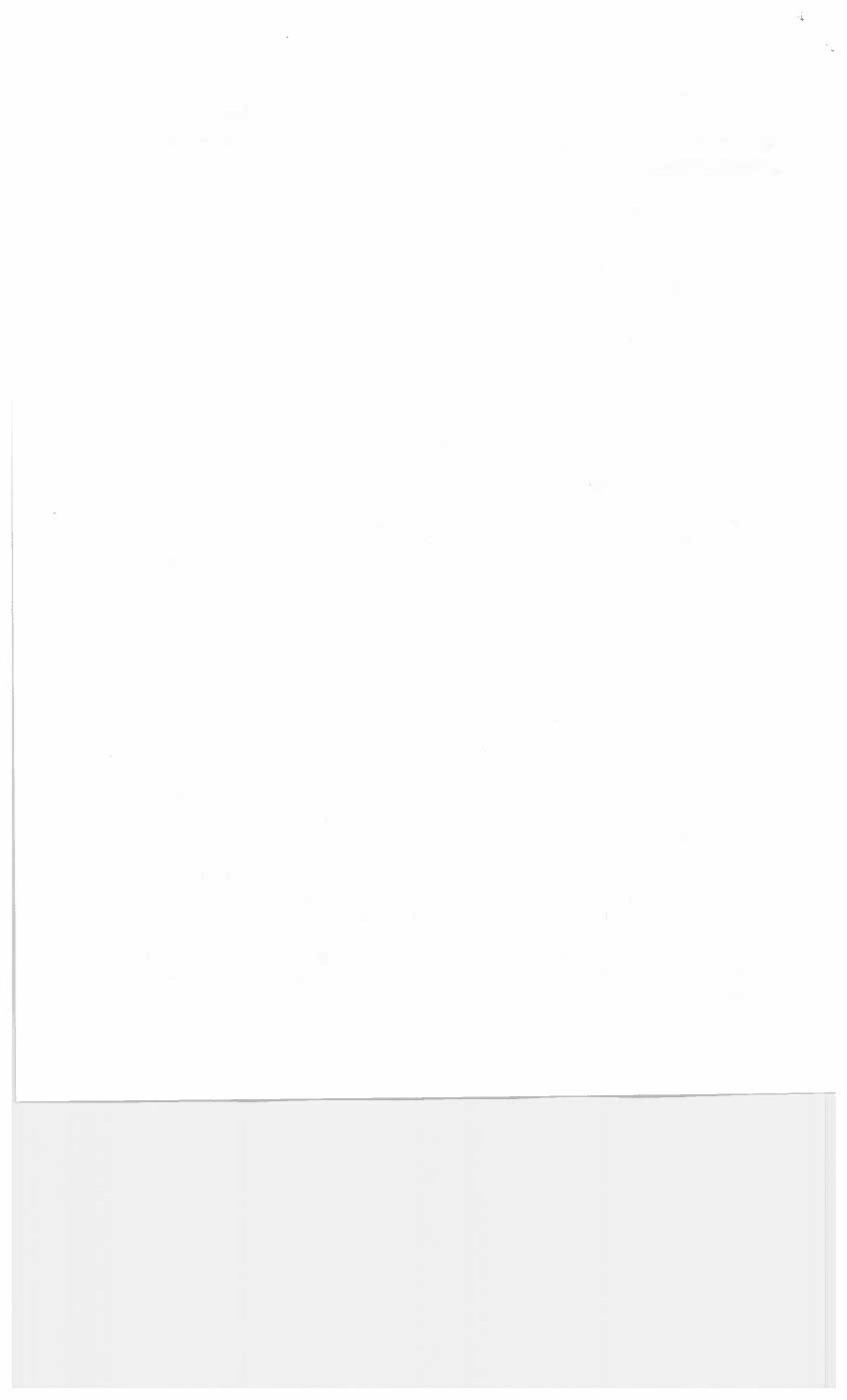
And Whereas the program has been well received and has allowed municipalities, such as the City of North Bay, to strategically accumulate multi-year allocations in order to support large-scale infrastructure initiatives critical to community development and economic growth;

And Whereas the City of North Bay recognizes the importance of modern, safe, and efficient infrastructure to support economic growth and industrial competitiveness;

AND WHEREAS the Seymour Street Widening project from Station Road to Wallace Road, including a signalized intersection, is a critical continuation of the intersection improvement at Hwy 11/17 and Seymour Street, directly supporting a high-value industrial zone;

And Whereas this arterial corridor enables key sectors such as mining, forestry, construction, and manufacturing to receive and ship goods efficiently, impacting markets provincially and beyond;

And Whereas the updated total Seymour Street Widening project budget of approx. \$11 million includes contributions from multiple funding programs such as NORDS (\$2 million) and OCIF (\$4,259,448).



Therefore Be It Resolved That the Council of the City of North Bay strongly urges the Government of Ontario to make the Northern Ontario Resource Development Support (NORDS) program a permanent fixture of its support to Northern municipalities;

And Further Be It Resolved That the Province consider expanding program eligibility to recognize the significant impact that agricultural equipment and operations have on municipal infrastructure, particularly in rural communities;

And Further Be It Resolved That the Council of the City of North Bay formally supports the principle of stacking (accumulating) funding from multiple grant and infrastructure programs to advance strategic capital works, such as the Seymour Street Widening project, and requests continued flexibility from higher levels of government to enable effective financial planning and timely delivery of large-scale municipal infrastructure initiatives;

And Further Be It Resolved That a copy of this resolution be forwarded to the Minister of Northern Development, the Minister of Agriculture, Food and Agribusiness, the Minister of Infrastructure, the Minister of Natural Resources, Nipissing MPP Victor Fedeli, the Association of Municipalities of Ontario (AMO), the Federation of Northern Ontario Municipalities (FONOM), the Northwestern Ontario Municipal Association (NOMA), Rural Ontario Municipal Association (ROMA) and all Northern Ontario municipalities for their awareness and support."

Yours truly,



Veronique Hie  
Deputy City Clerk

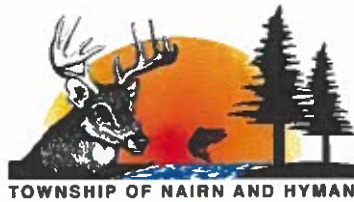
VH/ck

cc: Minister of Agriculture, Food and Agribusiness  
Minister of Infrastructure  
Minister of Natural Resources  
Nipissing MPP, Victor Fedeli  
Association of Municipalities of Ontario (AMO)  
Federation of Northern Ontario Municipalities (FONOM)  
Northwestern Ontario Municipal Association (NOMA)  
Rural Ontario Municipal Association (ROMA)  
Northern Ontario Municipalities

Faint, illegible text at the top of the page, possibly a header or title area.

Main body of faint, illegible text, likely the primary content of the document.

Faint, illegible text at the bottom of the page, possibly a footer or concluding remarks.



64 McIntyre Street • Nairn Centre, Ontario • P0M 2L0 ☎ 705-869-4232 📠 705-869-5248  
Established: March 7, 1896 Office of the Clerk Treasurer, CAO E-mail: [belindaketchabaw@nairncentre.ca](mailto:belindaketchabaw@nairncentre.ca)

---

July 17, 2025

The Honourable Doug Ford, Premier of Ontario  
Premier's Office, Room 281  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1  
Sent via email: [premier@ontario.ca](mailto:premier@ontario.ca)

The Honourable Stephen Lecce, Minister of Energy and Mines  
College Park, 5th Floor, 777 Bay Street  
Toronto, ON M7A 2J3  
Sent via email : [stephen.lecce@pc.ola.org](mailto:stephen.lecce@pc.ola.org) and [MinisterEnergy@ontario.ca](mailto:MinisterEnergy@ontario.ca)

The Honourable Prabmeet Singh Sarkaria, Minister of Transportation  
5th Floor, 777 Bay Street  
Toronto, ON M7A 2J3  
Sent via email: [mtinfo@ontario.ca](mailto:mtinfo@ontario.ca) and [prabmeetsarkaria@pc.ola.org](mailto:prabmeetsarkaria@pc.ola.org)

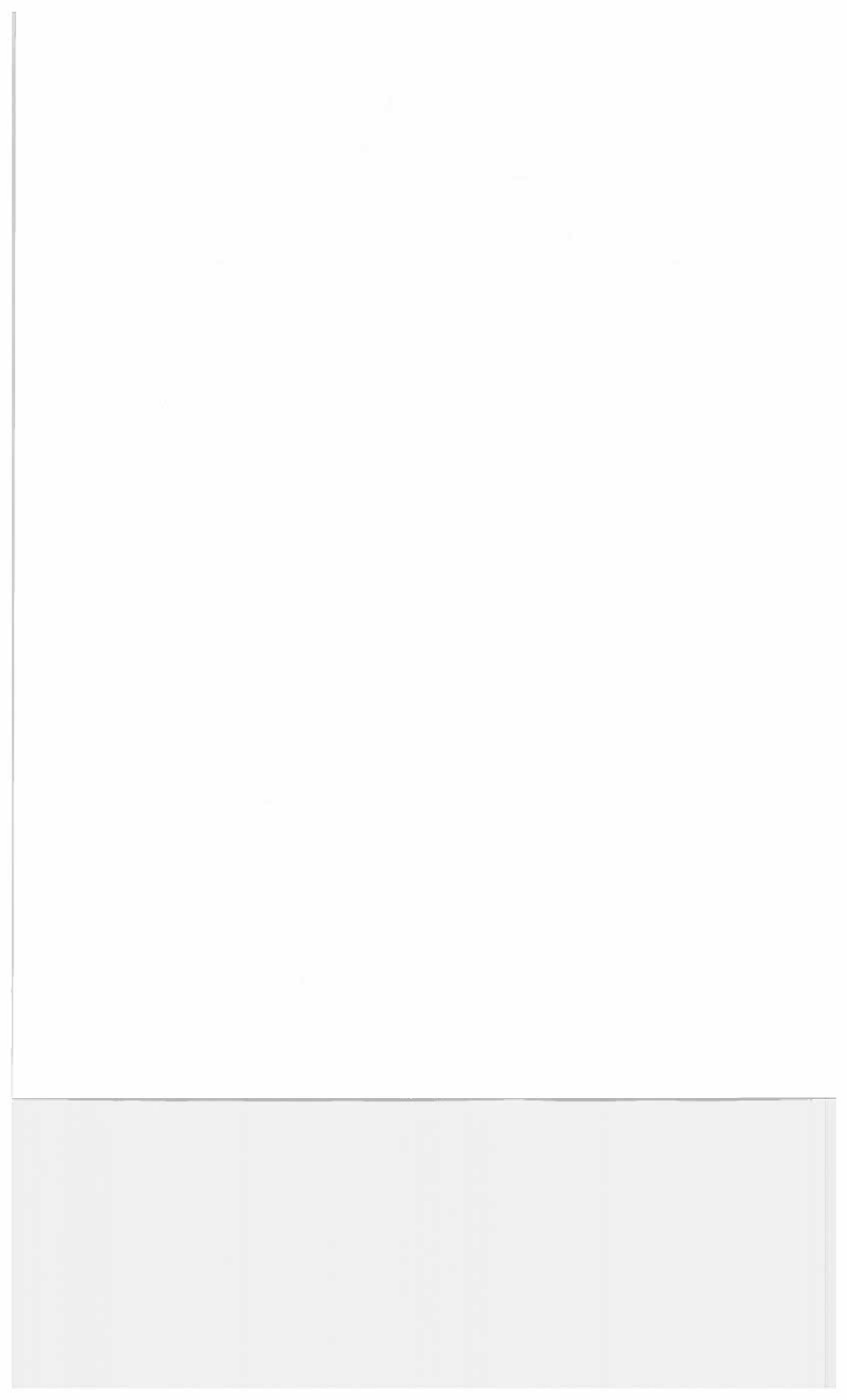
The Honourable Todd J. McCarthy, Minister of Environment, Conservation and Parks  
5th Floor, 777 Bay Street  
Toronto, ON M7A 2J3  
Sent via email: [todd.mccarthy@pc.ola.org](mailto:todd.mccarthy@pc.ola.org) and [minister.mnrf@ontario.ca](mailto:minister.mnrf@ontario.ca)

Canadian Nuclear Safety Commission  
280 Slater Street, P.O. Box 1046, Station B  
Ottawa, ON K1P 5S9  
Sent via email: [cpsc.info.ccsn@cpsc-ccsn.gc.ca](mailto:cpsc.info.ccsn@cpsc-ccsn.gc.ca) and [patrick.burton@cpsc-ccsn.gc.ca](mailto:patrick.burton@cpsc-ccsn.gc.ca)

**RE: Opposition to the Transportation and Disposal of Niobium Tailings at the Agnew Lake Tailings Management Area**

Please be advised that the Council of the Township of Nairn and Hyman has passed a formal resolution opposing the proposed transport and disposal of approximately 18,600 cubic metres of niobium mine tailings from the Nova Beaucage Mine and associated MTO gravel pit to the Agnew Lake Tailings Management Area (ALMA), located within our municipal boundaries.

This resolution follows the independent review by Hutchinson Environmental Sciences Ltd. conducted on behalf of the Township of the technical documents submitted by the Ministry of Energy and Mines and the Ministry of Transportation, including the Human Health and Ecological Risk Assessment (HHERA)



and the Conceptual Site Model (CSM). The findings of Hutchinson's review have raised significant concerns regarding the sufficiency of the risk assessment, groundwater and surface water monitoring, leachability modeling, baseline data gaps, and long-term containment and environmental management plans. These issues pose unacceptable risks to public health, the surrounding watershed, and the long-term environmental integrity of our region.

Further, it has come to the Township's attention that the Ministry of Transportation has transported a portion of the niobium tailings to Clean Harbors, a licensed hazardous waste treatment facility near Sarnia. This action raises a serious question as to why all the material is not being disposed of through the same secure and regulated channel, instead of being placed at an aging tailings management site adjacent to sensitive ecosystems and communities.

The Township of Nairn and Hyman also wishes to acknowledge and support the position of the United Chiefs and Councils of Mnidoo Mnising (UCCMM), who have issued a letter voicing their firm opposition to this project. Their concerns are rooted not only in environmental impact, but also in the Ministry's failure to conduct meaningful consultation with the impacted UCCMM First Nations, whose traditional territory includes the Agnew Lake area. Their letter is attached for your review and inclusion in the public record.

This resolution passed at the Council Meeting of the Township of Nairn and Hyman on July 14, 2025, calls upon your government and relevant ministries to halt any further actions related to the transportation of this hazardous product to the ALTMA site.

The resolution reads as follows:

**RESOLUTION # 2025-8-152**

**DATED:** July 14, 2025

**MOVED BY:** Wayne Austin

**SECONDED BY:** Karen Richter

**WHEREAS** the Ministry of Energy and Mines and Ministry of Transportation has proposed the transportation and placement of approximately 18,600 cubic metres of niobium mine tailings from the Nova Beaucage Mine and associated MTO gravel pit to the Agnew Lake Tailings Management Area, located within the Township of Nairn and Hyman;

**AND WHEREAS** the Ministry has submitted technical documentation, including a Human Health and Ecological Risk Assessment (HHERA) and Conceptual Site Model (CSM), which have been independently reviewed by Hutchinson Environmental Sciences Ltd. on behalf of the Township;

**AND WHEREAS** Hutchinson Environmental Sciences Ltd. report raises serious concerns regarding the adequacy of risk modeling, leachability assessments, hydrogeological characterization, biological monitoring, and long-term containment of radionuclides and toxic metals;

**AND WHEREAS** the Township has recently learned that the Ministry of Transportation intends to transport an existing stockpile of niobium tailings to Clean Harbors, a licensed hazardous waste treatment facility in Sarnia, Ontario, raising the question as to why all of the niobium tailings are not being managed in the same manner;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Township of Nairn and Hyman formally opposes the transportation or placement of niobium tailings at the Agnew Lake Tailings Management Area;



**AND FURTHER THAT** this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario; the Honourable Stephen Lecce, the Minister of Energy and Mines; the Honourable Prabmeet Singh Sarkaria, the Minister of Transportation; the Honourable Todd J. McCarthy, the Minister of the Environment, Conservation and Parks; the Ontario Ombudsman; the Canadian Nuclear Safety Commission; MP Jim Belanger; MPP Bill Rosenberg; MPP France Gelinis; the Association of Ontario Municipalities and all Ontario Municipalities.

**CARRIED**

We respectfully request your immediate attention to this matter and urge the Province of Ontario to prioritize the protection of our community's health, safety, and environmental integrity.

For more information regarding this matter, please contact our municipal office by email at [belindaketchabaw@nairncentre.ca](mailto:belindaketchabaw@nairncentre.ca) or by phone at (705) 869-4232.

Sincerely,

*Belinda Ketchabaw*

Belinda Ketchabaw  
CAO Clerk Treasurer  
Township of Nairn and Hyman  
64 McIntyre Street,  
Nairn Centre, ON P0M 2L0

---

**Attachments:** UCCMM Letter – Agnew Lake Tailings Management, Chief Patsy Corbiere, July 14, 2025

**Cc:**  
Chief Patsy Corbiere and the Aundeck Omni Kaning First Nation Council Members  
The United Chiefs and Council of Mnidoo Mnising  
Ontario Ombudsman  
Canadian Nuclear Safety Commission  
Canadian Environmental Law Association  
MP Jim Belanger  
MPP Bill Rosenberg  
MPP France Gelinis  
Association of Ontario Municipalities  
All Ontario Municipalities  
Maria Magdalene Healy, Canadian Nuclear Safety Commission  
Adam Levine, Canadian Nuclear Safety Commission  
Marc Stewart, Ministry of Energy and Mines  
Rob Schryburt, Ministry of Energy and Mines  
Eric Cobb, Ministry of Energy and Mines  
Kristin Franks, Ministry of Transportation  
Andrew Healy, Ministry of Transportation





## UNITED CHIEFS and COUNCILS OF MNIDOO MNISING

July 14, 2025

Hon. George Pirie  
Minister of Mines  
[minister.mines@ontario.ca](mailto:minister.mines@ontario.ca)

Hon. Prabmeet Sarkaria  
Minister of Transportation  
[minister.mto@ontario.ca](mailto:minister.mto@ontario.ca)

Adam Levine Team Leader,  
Indigenous Consultation and Participant Funding Canadian Nuclear Safety Commission  
[adam.levine@cnscccsn.gc.ca](mailto:adam.levine@cnscccsn.gc.ca)

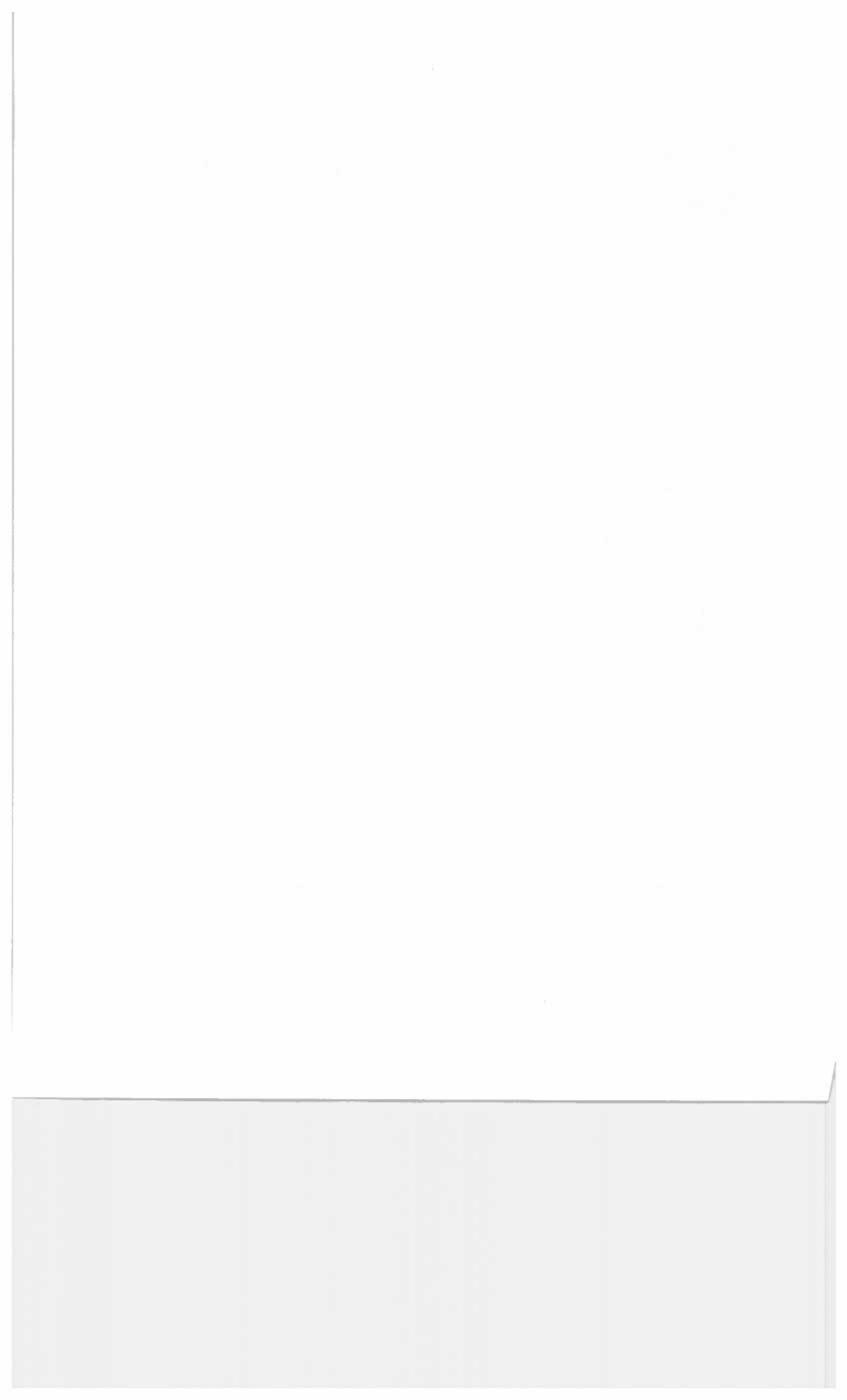
### **Re: Lack of First Nations engagement regarding Agnew Lake Tailings Management Area**

We are writing to express our serious concerns about the lack of engagement with the impacted UCCMM First Nations regarding the ongoing monitoring and management of the Agnew Lake Tailings Management Area, including but not limited to the decision in 2020 to expand the scope of the existing licence to allow for the depositing of large quantities of radioactive material from the former Beaucage Mine (WNSL-W5-3102.01/2025), as well as the proposed renewal of the licence for the site.

In the fall of last year UCCMM raised serious concerns with you and your staff about depositing large quantities of radioactive material at the site and the impacts of this on the UCCMM First Nations' rights, interests and well-being.

The Tailings Management Area is in close proximity to areas actively used for the exercise of our treaty protected s. 35 rights, including fishing and trapping. Despite this, there appears to have been no adequate engagement with our First Nations either about the decision to add more radioactive site to the Tailings Area, or about ongoing monitoring and management of the Tailings Area.

After a meeting with UCCMM last fall we were promised more detailed information about the project to add new radioactive materials to the site and the management of the site. While we have received some information from CNSC, we have received no further information or communication from Ontario. While we are aware of Ontario's communications with Whitefish River First Nation, as far as we are aware, the detailed information promised to WRFN by Ontario in December of 2024 was also never provided. In any event, WRFN is not the only UCCMM First Nation impacted, a point that was made clear in our meeting with Ontario officials last fall. Despite



this, UCCMM was not even notified directly by Ontario about its further plans to move ahead with this project.

It is entirely contrary to the Honour of the Crown and the Crown's obligation for the Crown to move ahead with plans that will likely have a significant negative impact on the UCCMM First Nations where the Crown has repeatedly failed to be forthcoming with its promises to provide information.

UCCMM must have adequate information, as well as time and resources to review that information to assess the level of impact on our rights, and what alternatives are available.

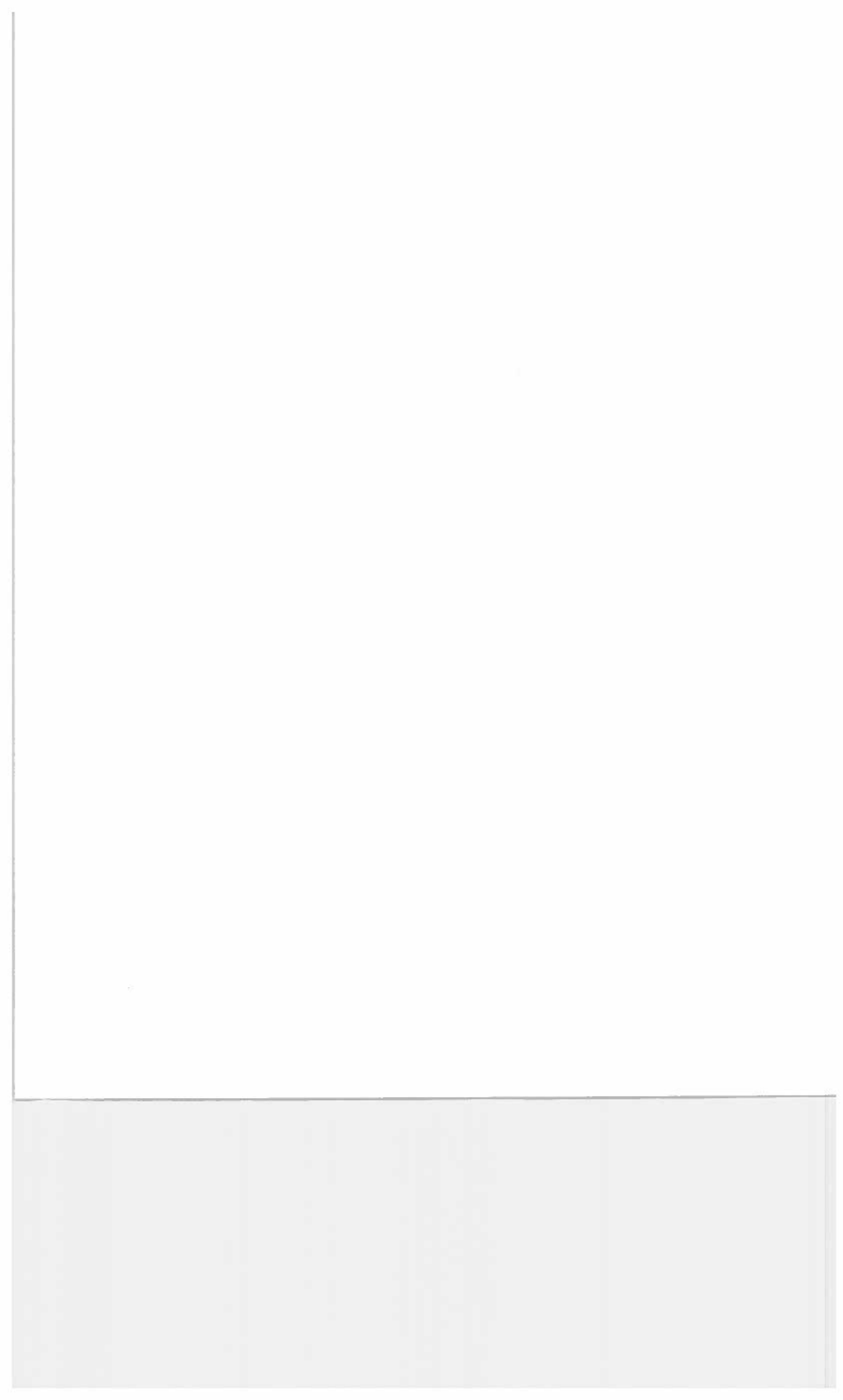
Please confirm that Ontario will pause any further plans to move ahead with a renewal or to move any additional radioactive material to the site until appropriate consultation and accommodation – including the provision of adequate data – is completed.

Please contact Saul Bomberry [sbomberry@uccmm.ca](mailto:sbomberry@uccmm.ca) at the Tribal Council to arrange a meeting with UCCMM and provide him the relevant information immediately.



Chief Patsy Corbiere  
Tribal Chair

cc. Eric Cobb, MINES  
Marc Stewart, MINES  
UCCMM First Nations Chief and Councils  
Township of Nairn and Hyman



July 30, 2025

Association of Municipalities of Ontario  
155 University Ave | Suite 800  
Toronto, ON M5H 3B7

Sent via email: [resolutions@amo.on.ca](mailto:resolutions@amo.on.ca)

**Re: Elect Respect Pledge  
Our File 10.12.1**

To Whom it May Concern,

At its meeting of July 14, 2025, St. Catharines City Council approved the following motion:

WHEREAS democracy is healthy when everyone is able to participate fully and safely and contribute to the well-being of their community; and

WHEREAS we are witnessing the dissolution of democratic discourse and respectful debate across all levels of government and in neighbouring jurisdictions; and

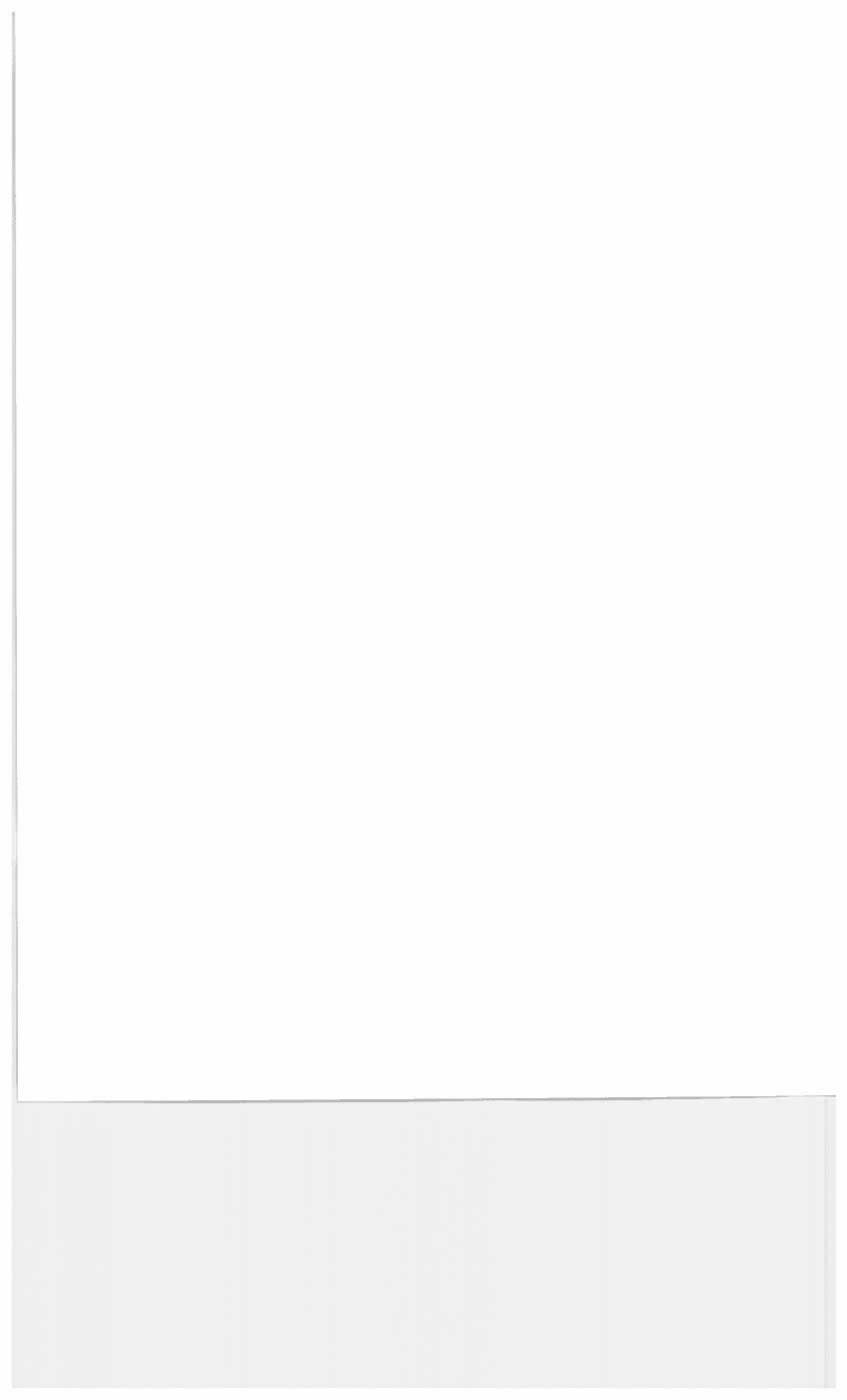
WHEREAS Ontario's municipally elected officials are dealing with increasingly hostile, unsafe work environments facing threats and harassment; and

WHEREAS social media platforms have exacerbated disrespectful dialogue, negative commentary, and toxic engagement which disincentivizes individuals, especially women and candidates from diverse backgrounds from running for office; and

WHEREAS better decisions are made when democracy is respectful and constructive and the voices of diverse genders, identities, ethnicities, races, sexual orientation, ages and abilities are heard and represented around municipal council tables; and

WHEREAS the Association of Municipalities of Ontario's Healthy Democracy Project has identified concerning trends with fewer people voting in local elections and running for municipal office; and

WHEREAS in 2024, female elected representatives from across Halton formed a group called H.E.R. (Halton Elected Representatives) which pledged to speak out against harassment and negativity in politics and called on elected officials to uphold the highest standards of conduct; and



WHEREAS H.E.R. Halton has launched a campaign called Elect Respect to promote the importance of healthy democracy and safe, inclusive, respectful work environments for all elected officials that encourages individuals to participate in the political process; and

WHEREAS on June 5, 2025, the Canadian Association of Feminist Parliamentarians launched a non-partisan "Parliamentary Civility Pledge" to encourage all parliamentarians to commit to end workplace harassment and increase civility on Parliament Hill, modelled after the pledge developed in Halton by representatives of H.E.R.;

NOW THEREFORE BE IT RESOLVED:

THAT City of St. Catharines Council supports the Elect Respect pledge and commits to:

- Treat others with respect in all spaces—public, private, and online,
- Reject and call out harassment, abuse, and personal attacks,
- Focus debate on ideas and policies, not personal attacks,
- Help build a supportive culture where people of all backgrounds feel safe to run for and hold office,
- Call on relevant authorities to ensure the protection of elected officials who face abuse or threats, and
- Model integrity and respect by holding one another to the highest standards of conduct; and

BE IT FURTHER RESOLVED That City of St. Catharines Council calls on elected officials, organizations and community members to support the Elect Respect campaign and sign the online pledge at [www.electrespect.ca](http://www.electrespect.ca); and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Association of Municipalities of Ontario, Ontario's Big City Mayors, the Federation of Canadian Municipalities, Mayors and Regional Chairs of Ontario, relevant MPs and MPPs, Regional Police, the Ontario Provincial Police and the Royal Canadian Mounted Police.

If you have any questions, please contact the Office of the City Clerk at extension 1524.

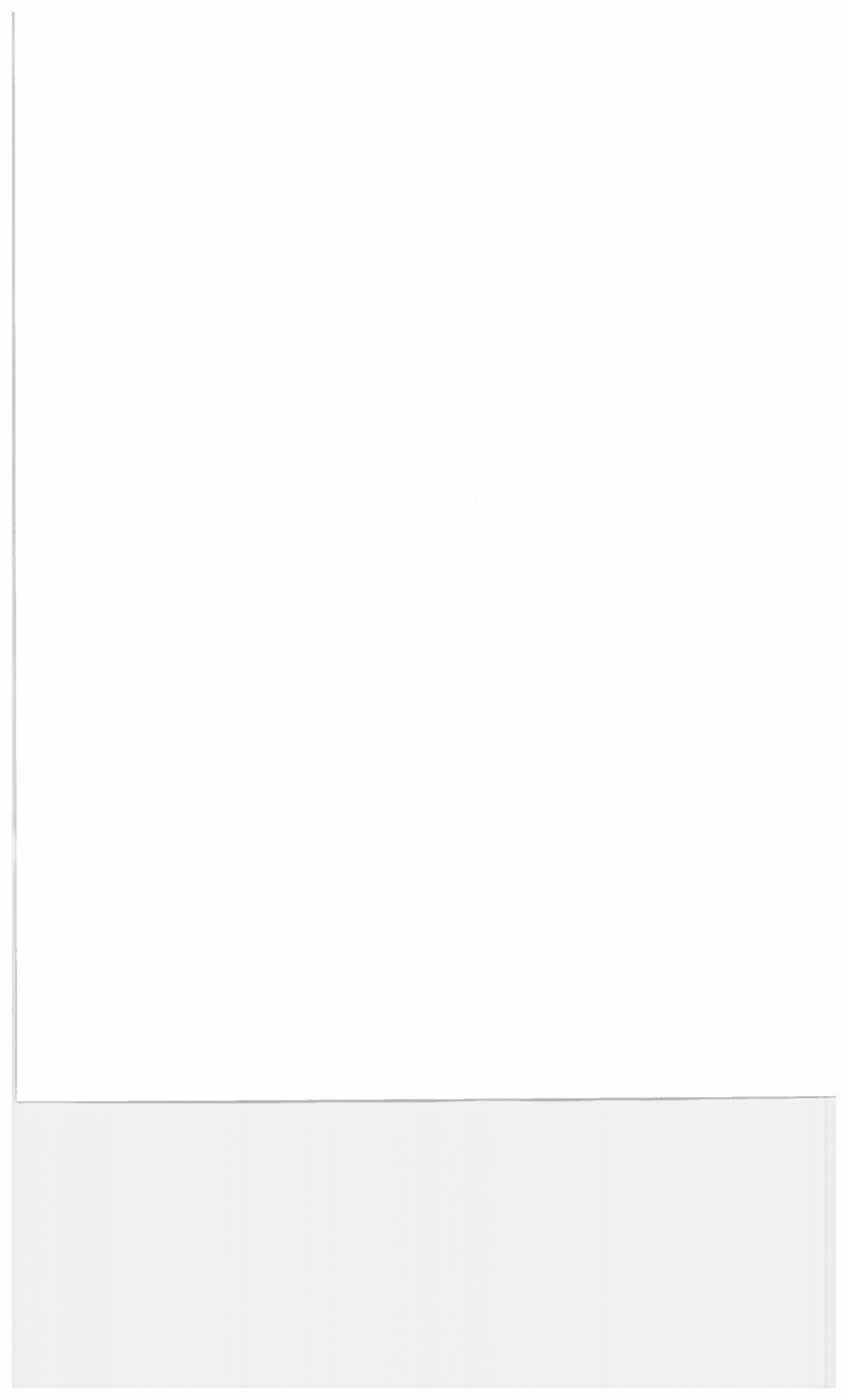


Donna Delvecchio, Acting City Clerk  
Legal and Clerks Services, Office of the City Clerk  
:av

cc: Ontario Big City Mayors  
The Federation of Canadian Municipalities

PO Box 3012, 50 Church St., St. Catharines, ON L2R 7C2  
Tel: 905.688.5600 | TTY: 905.688.4889 | [www.stcatharines.ca](http://www.stcatharines.ca)

---

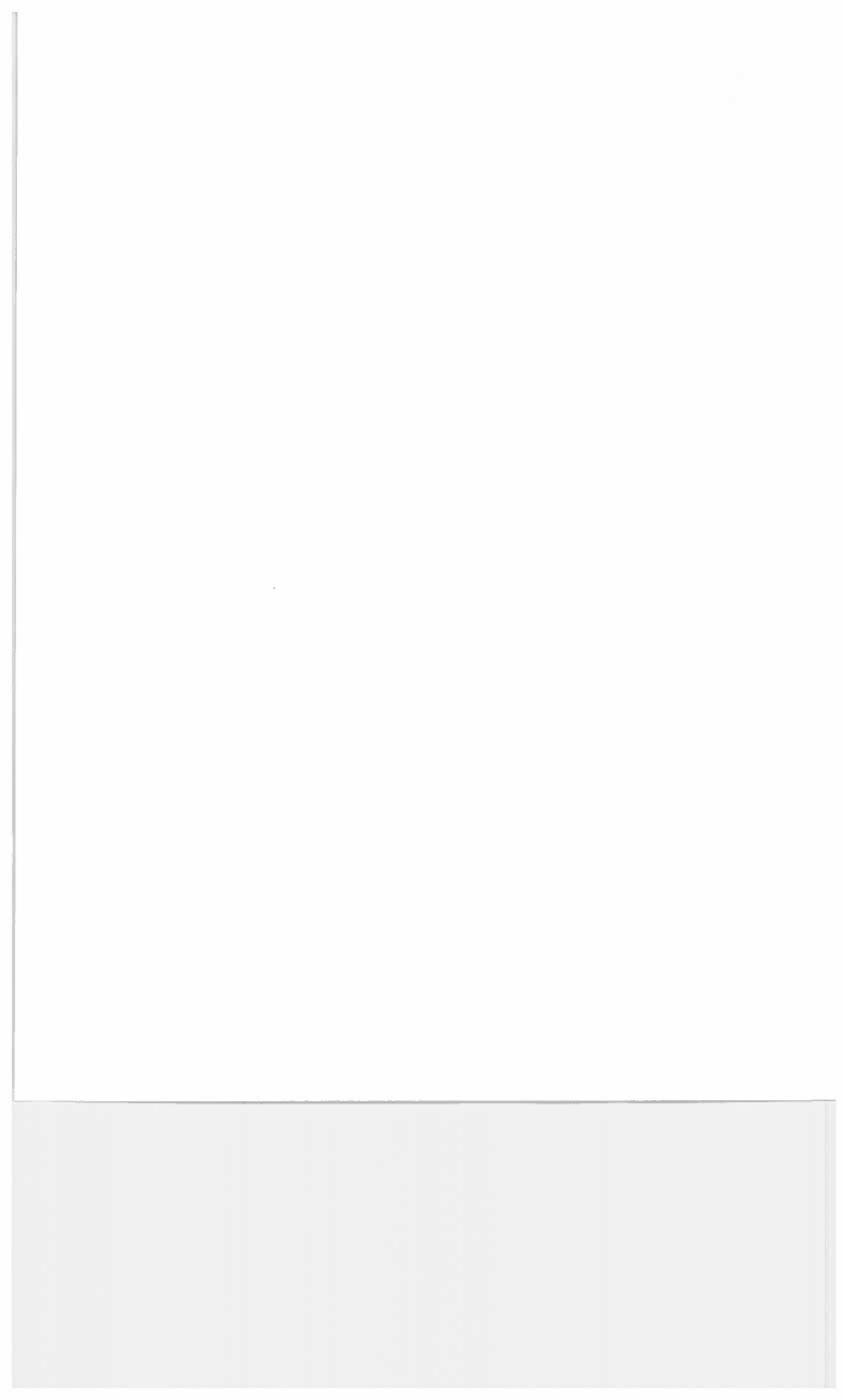




Mayors and Regional Chairs of Ontario  
MPs and MPPs  
Regional Police  
The Ontario Provincial Police  
Royal Canadian Mounted Police

PO Box 3012, 50 Church St., St. Catharines, ON L2R 7C2  
Tel: 905.688.5600 | TTY: 905.688.4889 | [www.stcatharines.ca](http://www.stcatharines.ca)

---



**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK  
BY-LAW NO. 2025-21**

**BEING A BY-LAW to APPOINT A BY-LAW ENFORCEMENT OFFICER  
AND TO AUTHORIZE THE ENFORCEMENT OF MUNICIPAL BY-LAWS**

WHEREAS Sections 8, 9, and 11 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provide that the powers of a municipality shall be interpreted broadly to enable municipalities to govern their affairs as they consider appropriate, and to enhance their ability to respond to municipal issues;

AND WHEREAS Section 11 authorizes a municipality to pass by-laws respecting matters including, but not limited to, the governance structure of the municipality, accountability and transparency, the economic, social and environmental well-being of the municipality, the health, safety and well-being of persons, protection of persons and property, animals, parking, licensing, and the enforcement of municipal by-laws;

AND WHEREAS Section 15 of the Municipal Act, 2001 provides that a municipality may appoint persons to enforce the by-laws of the municipality;

AND WHEREAS Section 23.1 of the Municipal Act, 2001 authorizes a municipality to delegate its powers and duties, including the appointment and enforcement of by-law enforcement officers, subject to limitations;

AND WHEREAS Section 425 of the Municipal Act, 2001 allows municipalities to establish offences for contravention of by-laws, and Section 429 permits municipalities to implement a system of administrative penalties;

AND WHEREAS Section 436 of the Municipal Act, 2001 permits municipalities to enter onto land at any reasonable time for the purpose of carrying out inspections to determine compliance with by-laws;

NOW THEREFORE the Council of the Corporation of the Township of Assiginack enacts as follows:

**1. Definitions**

- "By-law Enforcement Officer" means any person appointed by Council or by delegated authority to enforce the by-laws of the Township of Assiginack.
- "Municipality" means the Corporation of the Township of Assiginack.
- "Designate" means a person, agency, or body authorized by the Township to act on its behalf for by-law enforcement purposes.

**2. Appointment and Delegation**

- The following persons are hereby appointed as By-law Enforcement Officers for the Township of Assiginack:  
Perry Newman



- In accordance with Section 23.1 of the Municipal Act, 2001, Council delegates to the CAO the authority to:
- Appoint additional By-law Enforcement Officers, and
- Enter into contracts, agreements, or memoranda of understanding with other municipalities, agencies, or qualified contractors for by-law enforcement services.
- Any person or agency so authorized shall have all enforcement powers granted under this by-law and applicable law.

### **3. Powers and Duties of Enforcement Officers**

- By-law Enforcement Officers are authorized to:
  - - Enter land or structures (excluding dwellings) at any reasonable time to determine compliance with municipal by-laws, in accordance with Section 436 of the Municipal Act, 2001;
  - - Conduct inspections, take photographs, and collect evidence;
  - - Issue verbal or written warnings, orders, and notices;
  - - Issue offence notices or initiate proceedings under the Provincial Offences Act, R.S.O. 1990, c. P.33;
  - - Issue administrative monetary penalties, where applicable, under an AMPS by-law;
  - - Provide court testimony or documentation to support prosecutions or hearings.
- Entry into dwellings shall occur only with the consent of the occupant or under the authority of a warrant or other lawful authority.

### **4. Offences and Penalties**

- A person who contravenes a provision of any by-law enforced under this by-law is guilty of an offence under Section 425 of the Municipal Act, 2001 and is subject to the penalties prescribed in the applicable by-law or under the Provincial Offences Act.
- Where the Township has or may enact a by-law to establish an Administrative Monetary Penalty System (AMPS) pursuant to Section 429 of the Municipal Act, 2001, enforcement officers may issue penalty notices in accordance with that system.
- The Township may use either the Provincial Offences Act or AMPS (where applicable) to enforce contraventions, depending on the by-law and system in place.

### **5. Severability**

- If any provision of this by-law is found to be invalid by a court of competent jurisdiction, the remaining provisions shall remain in full force and effect.

### **6. Repeal**

- This by-law repeals any other appointing by-law and any amendments thereof.



**7. Effective Date**

- This by-law shall come into force and take effect upon the date of its final passing.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS  
\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

Seal



**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK  
BY-LAW NO. 2025-21**

**BEING A BY-LAW to APPOINT A BY-LAW ENFORCEMENT OFFICER  
AND TO AUTHORIZE THE ENFORCEMENT OF MUNICIPAL BY-LAWS**

WHEREAS Sections 8, 9, and 11 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provide that the powers of a municipality shall be interpreted broadly to enable municipalities to govern their affairs as they consider appropriate, and to enhance their ability to respond to municipal issues;

AND WHEREAS Section 11 authorizes a municipality to pass by-laws respecting matters including, but not limited to, the governance structure of the municipality, accountability and transparency, the economic, social and environmental well-being of the municipality, the health, safety and well-being of persons, protection of persons and property, animals, parking, licensing, and the enforcement of municipal by-laws;

AND WHEREAS Section 15 of the Municipal Act, 2001 provides that a municipality may appoint persons to enforce the by-laws of the municipality;

AND WHEREAS Section 23.1 of the Municipal Act, 2001 authorizes a municipality to delegate its powers and duties, including the appointment and enforcement of by-law enforcement officers, subject to limitations;

AND WHEREAS Section 425 of the Municipal Act, 2001 allows municipalities to establish offences for contravention of by-laws, and Section 429 permits municipalities to implement a system of administrative penalties;

AND WHEREAS Section 436 of the Municipal Act, 2001 permits municipalities to enter onto land at any reasonable time for the purpose of carrying out inspections to determine compliance with by-laws;

NOW THEREFORE the Council of the Corporation of the Township of Assiginack enacts as follows:

**1. Definitions**

- "By-law Enforcement Officer" means any person appointed by Council or by delegated authority to enforce the by-laws of the Township of Assiginack.
- "Municipality" means the Corporation of the Township of Assiginack.
- "Designate" means a person, agency, or body authorized by the Township to act on its behalf for by-law enforcement purposes.

**2. Appointment and Delegation**

- The following persons are hereby appointed as By-law Enforcement Officers for the Township of Assiginack:  
Perry Newman

- In accordance with Section 23.1 of the Municipal Act, 2001, Council delegates to the CAO the authority to:
- Appoint additional By-law Enforcement Officers, and
- Enter into contracts, agreements, or memoranda of understanding with other municipalities, agencies, or qualified contractors for by-law enforcement services.
- Any person or agency so authorized shall have all enforcement powers granted under this by-law and applicable law.

### **3. Powers and Duties of Enforcement Officers**

- By-law Enforcement Officers are authorized to:
  - - Enter land or structures (excluding dwellings) at any reasonable time to determine compliance with municipal by-laws, in accordance with Section 436 of the Municipal Act, 2001;
  - - Conduct inspections, take photographs, and collect evidence;
  - - Issue verbal or written warnings, orders, and notices;
  - - Issue offence notices or initiate proceedings under the Provincial Offences Act, R.S.O. 1990, c. P.33;
  - - Issue administrative monetary penalties, where applicable, under an AMPS by-law;
  - - Provide court testimony or documentation to support prosecutions or hearings.
- Entry into dwellings shall occur only with the consent of the occupant or under the authority of a warrant or other lawful authority.

### **4. Offences and Penalties**

- A person who contravenes a provision of any by-law enforced under this by-law is guilty of an offence under Section 425 of the Municipal Act, 2001 and is subject to the penalties prescribed in the applicable by-law or under the Provincial Offences Act.
- Where the Township has or may enact a by-law to establish an Administrative Monetary Penalty System (AMPS) pursuant to Section 429 of the Municipal Act, 2001, enforcement officers may issue penalty notices in accordance with that system.
- The Township may use either the Provincial Offences Act or AMPS (where applicable) to enforce contraventions, depending on the by-law and system in place.

### **5. Severability**

- If any provision of this by-law is found to be invalid by a court of competent jurisdiction, the remaining provisions shall remain in full force and effect.

### **6. Repeal**

- This by-law repeals any other appointing by-law and any amendments thereof.

**7. Effective Date**

- This by-law shall come into force and take effect upon the date of its final passing.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS  
\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

Seal



**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK**

**BY-LAW #2025-22**

**BEING A BY-LAW to Amend By-law 2025-19 Being a by-law to Prohibit and/or Regulate the Occupancy of Recreational Trailers, Trailers or Tents within the Township of Assiginack**

**WHEREAS** the appropriate authority is found in Section 8 of the Municipal Act, S.O., 2001, Ch. 25, as amended.

**AND WHEREAS** By-law #2025-19 was enacted in Council on the 15th of July, 2025;

**AND WHEREAS** the Ministry has final authority on approval of Set Fines Schedules and has advised on making amendments;

**NOW THEREFORE** the Council of the Corporation of the Township of Assiginack enacts as follows:

1. THAT we repeal and replace "Schedule C" of By-law 2025-19 as attached.
2. This by-law shall come into force and effect on the date of its final passing.

---

Read a FIRST, SECOND, and THIRD time and enacted in Open Council, this 19<sup>th</sup> day of August 2025.

---

Mayor: Brenda Reid

SEAL

---

Clerk: Stasia Carr



**THE CORPORATION OF THE  
TOWNSHIP OF ASSIGINACK**

**BY-LAW NO. 2025-19**

**BEING A BY-LAW TO PROHIBIT AND/OR REGULATE THE OCCUPANCY  
OF RECREATIONAL TRAILERS, TRAILERS OR TENTS WITHIN THE  
TOWNSHIP OF ASSIGINACK**

---

**WHEREAS** Section 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**AND WHEREAS** Section 10 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a municipality may pass by-laws respecting matters related to:

- (2)(5) economic, social and environmental well-being of the municipality,
- (2)(6) health, safety and well-being of persons, and
- (2)(8) protection of persons and property;

**AND WHEREAS** Section 128(1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a municipality may prohibit and regulate public nuisances;

**AND WHEREAS** Section 164(1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, authorizes a municipality to prohibit or licence trailers located in the municipality;

**AND WHEREAS** Section 224(a) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, authorizes municipalities to consider the well-being and interests of the municipality;

**AND WHEREAS** Section 391(1)(a) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, enables a municipality to pass by-laws imposing fees or charges for services;

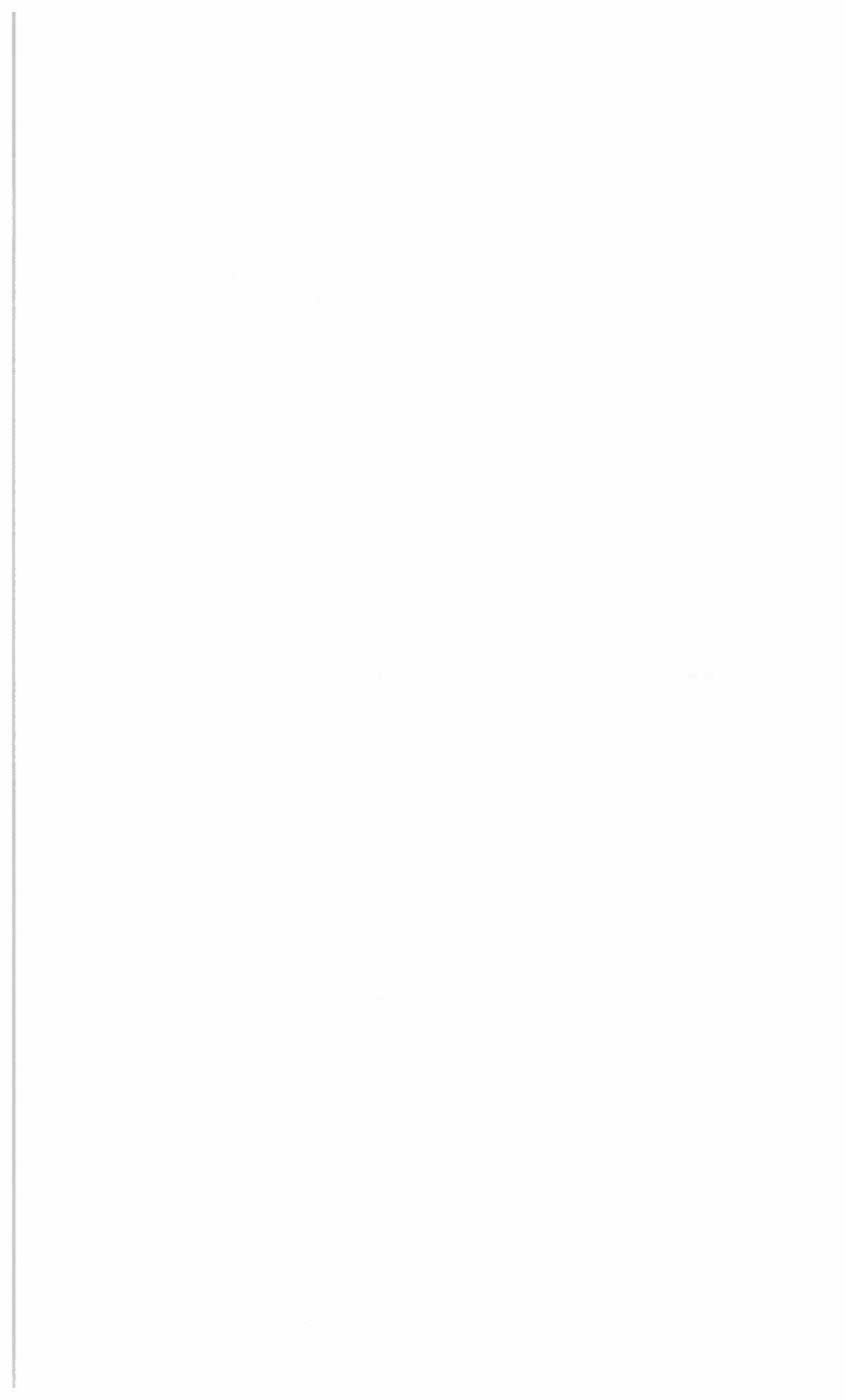
**NOW THEREFORE** the Council of the Corporation of the Township of Assiginack enacts as follows:

---

**SECTION 1 – DEFINITIONS**

For the purpose of this by-law, the following definitions shall apply:

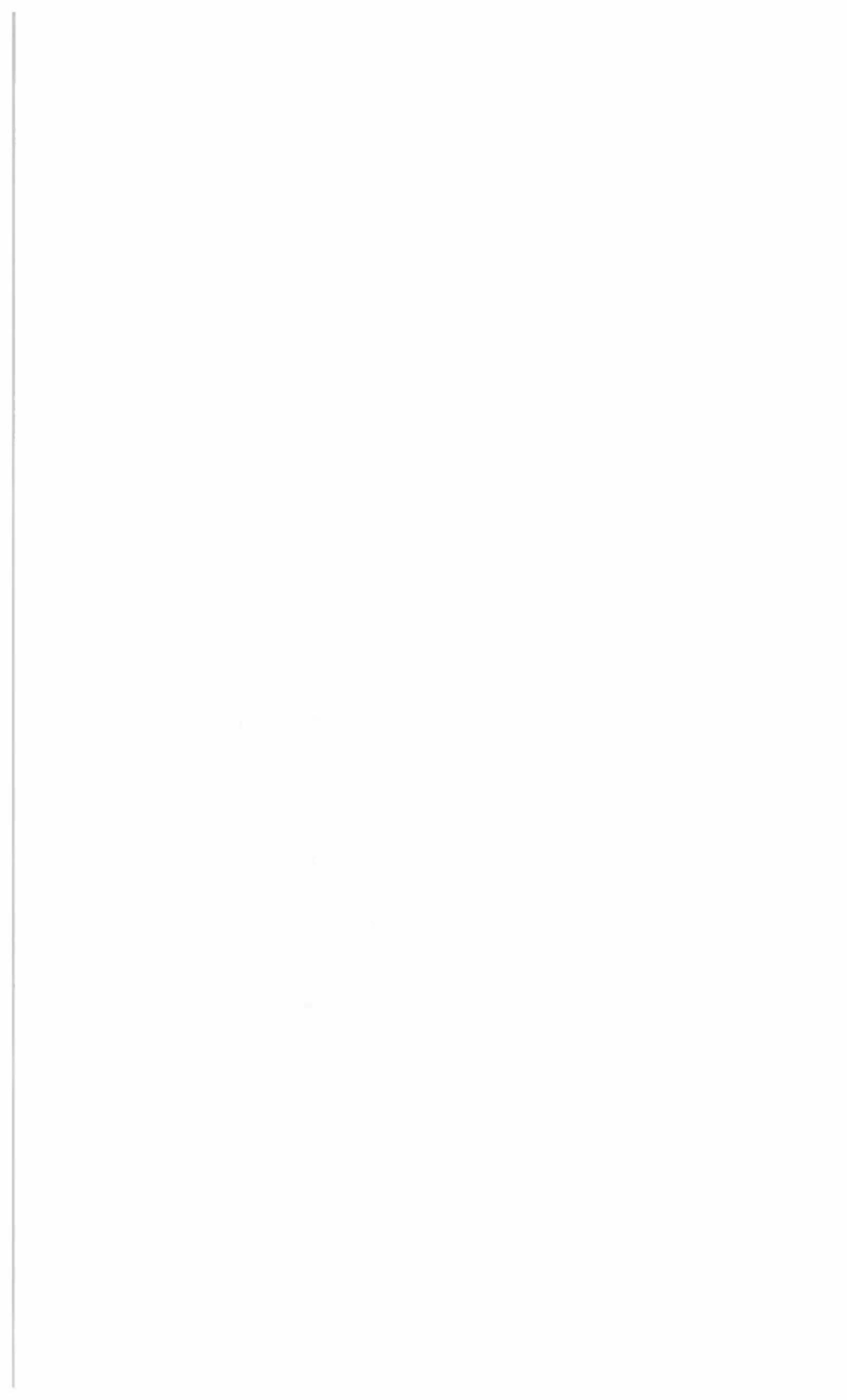
- **“By-law Enforcement Officer” or “Officer”** means a person appointed by Council to enforce this by-law and who has the powers of a Provincial Offences Officer for that purpose.
- **“Council”** means the Council of the Corporation of the Township of Assiginack.



- **"Immediate Family"** means the spouse, partner, children of the property owner or co-owner, and their respective spouses, partners, and children.
  - **"Occupy"** means to inhabit a recreational trailer, trailer, or tent by cooking, eating, or sleeping in it.
  - **"Recreational Trailer or Vehicle"** means an object designed for accommodation intended and used exclusively for travel, recreation and vacation and which is capable of being drawn or propelled by a motor vehicle or is self-propelled and includes but is not limited to tent trailers, motor homes, park models, campers, or similar transportable accommodation but does not include a mobile home.
  - **"Short Term Accommodation"** means a building or structure or any part thereof that operates or offers a place of temporary residence, lodging or occupancy by way of concession, permit, lease, rental agreement or similar arrangement for any period equal to or less than 30 consecutive calendar days, through all or any part of the calendar year. Short term accommodation does not mean or include a motel, hotel, authorized bed and breakfast establishments, authorized tourist cabin or cottage, authorized camping establishments, hospital, authorized commercial resort unit, village commercial resort unit or similar commercial or institutional uses.
  - **"Temporary Trailer Permit" or "Permit"** means a permit issued by the Township of Assiginack authorizing temporary occupancy of a recreational trailer, trailer or tent, valid only under the conditions set out in this by-law.
  - **"Trailer"** means any recreational trailer or vehicle as defined above.
  - **"Township"** means the Corporation of the Township of Assiginack.
- 

## SECTION 2 – TEMPORARY TRAILER PERMIT AGREEMENT

1. No person shall occupy a recreational trailer, trailer, or tent on any land within the Township without first applying for and obtaining a valid Temporary Trailer Permit issued by the Township of Assiginack.
2. A Temporary Trailer Permit shall only authorize occupancy for the period from **April 1 to November 15** annually. Occupancy of trailers between **November 16 and March 30** is strictly prohibited, regardless of permit status.
3. Temporary Trailer Permits **may be issued for the purpose of occupancy during the construction of a dwelling on the property**, provided the occupancy occurs strictly within the permitted period (April 1 to November 15).
4. For any other purpose, a Temporary Trailer Permit shall only be issued if the occupant(s) are **immediate family members** of the property owner or registered co-owners of the land. No other persons, including extended family such as aunts, uncles, cousins, or unrelated individuals, shall be permitted unless they are co-owners of the subject land.
5. Applications for a Temporary Trailer Permit must include:
  - (a) A detailed description of the exact location where the trailer will be placed;
  - (b) Information on provisions for heat, hydro, water, sewage, garbage disposal, on-site parking and access to the property;
  - (c) A letter of authorization from the property owner, if the applicant is not the owner;
  - (d) Proof of immediate family relationship or ownership interest, if applicable;



- (e) Any other information deemed necessary by Council or its designate to properly evaluate the application.
6. Temporary Trailer Permits shall only be valid for the calendar year in which they are issued and must be renewed annually.
  7. In no event shall an owner of a recreational trailer or vehicle, permit it to be used as a Short Term Accommodation. Refer to By-law 2022-07 for operating a Short Term Accommodation.
  8. The maximum permitted trailer length is **forty (40) feet**.
  9. By-law Enforcement Officers are authorized to request and verify government-issued identification and documentation to confirm eligibility, including proof of relationship or ownership.

---

### **SECTION 3 – CAMPING PROHIBITIONS**

1. Camping, as defined in this by-law, except as permitted by Section 2, is hereby declared a public nuisance and is prohibited within the Township of Assiginack.
2. No person shall camp or occupy a recreational trailer, trailer, or tent on any land within the Township without a valid permit issued under Section 2.
3. The only exceptions to the prohibitions above are:
  - (a) Camping in areas specifically designated by the Township's Comprehensive Zoning By-law, if any;
  - (b) Special exemptions granted by Council for specific events (e.g., scouts/guides, family reunions), which may be issued without a fee at Council's discretion;
  - (c) Camping governed by external organizations such as the Bruce Trail Conservancy on their trail network, subject to their regulations.

---

### **SECTION 4 – PENALTY AND ENFORCEMENT PROVISIONS**

1. Any person who contravenes any provision of this by-law is guilty of an offence and upon conviction is liable to the fines prescribed under the Provincial Offences Act, R.S.O. 1990, c. P.33.
2. No person shall willfully obstruct, hinder or interfere with a By-law Enforcement Officer in the performance of their duties under this by-law.
3. Where an Officer has reasonable grounds to believe an offence has been committed, the Officer may require the name, address, and proof of identity of the person and may require proof of immediate family relationship or ownership to enforce this by-law. The person shall supply the required information.

---

### **SECTION 5 – SHORT TITLE**

This by-law shall be known as the **"Trailer and Camping By-law."**

---



**SECTION 6 – VALIDITY**

If any section or provision of this by-law is declared invalid by a court of competent jurisdiction, such invalidity shall not affect the remainder of the by-law.

---

**SECTION 7 – REPEAL**

By-law No. 2020-14 of the Corporation of the Township of Assiginack, and any amendments thereto, are hereby repealed.

---

**SECTION 8 – EFFECTIVE DATE**

This by-law shall come into force and effect on the date of its final passing.

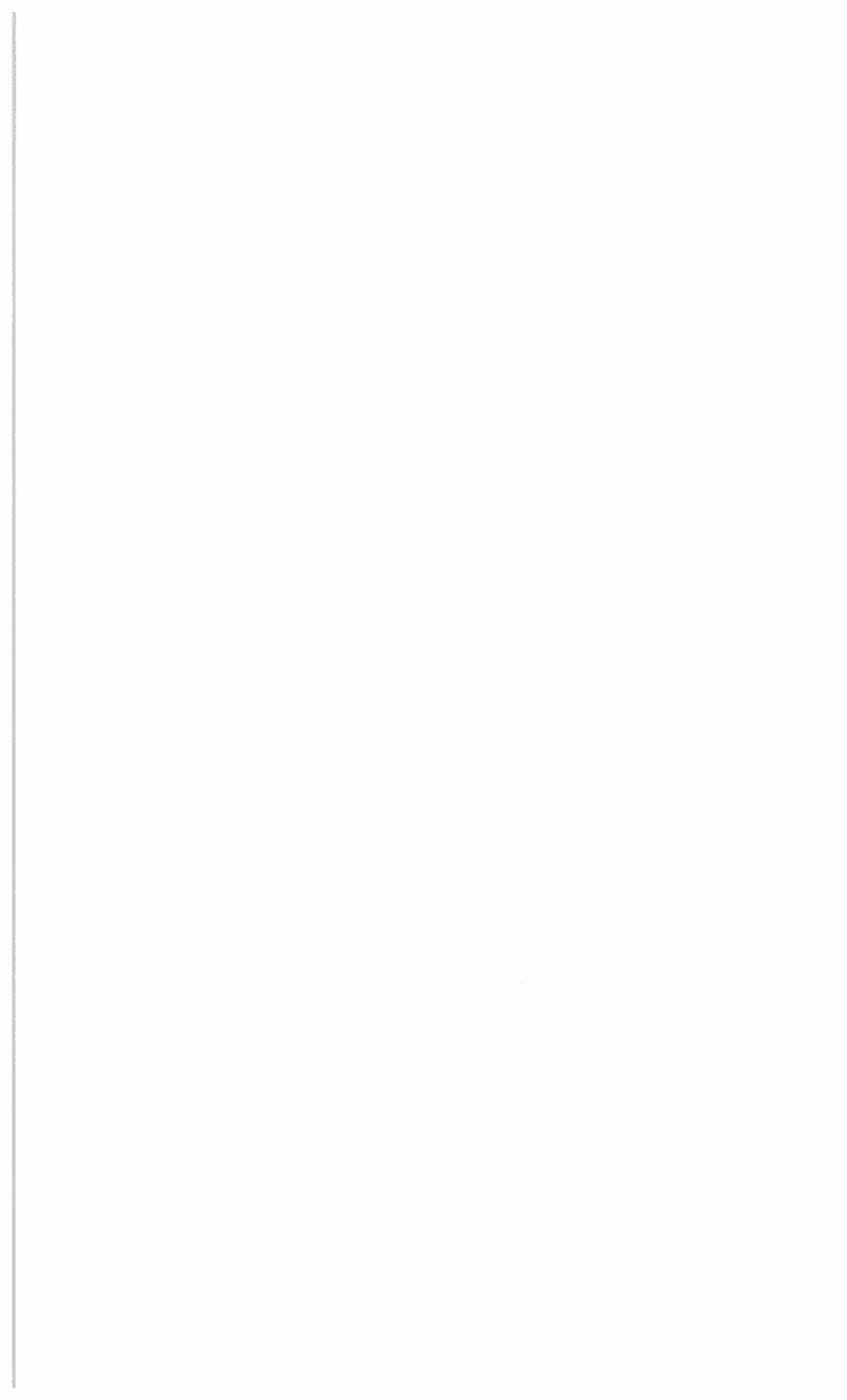
---

Read a FIRST and SECOND, THIRD and FINAL TIME and enacted in Open Council, this 15<sup>th</sup> day of July 2025.

\_\_\_\_\_  
Mayor: Brenda Reid

SEAL

\_\_\_\_\_  
Clerk: Stasia Carr







## Detailed description of the Trailer

Length	Colour	Model Number	VIN Number	License Plate

## What provisions have been made for the following:

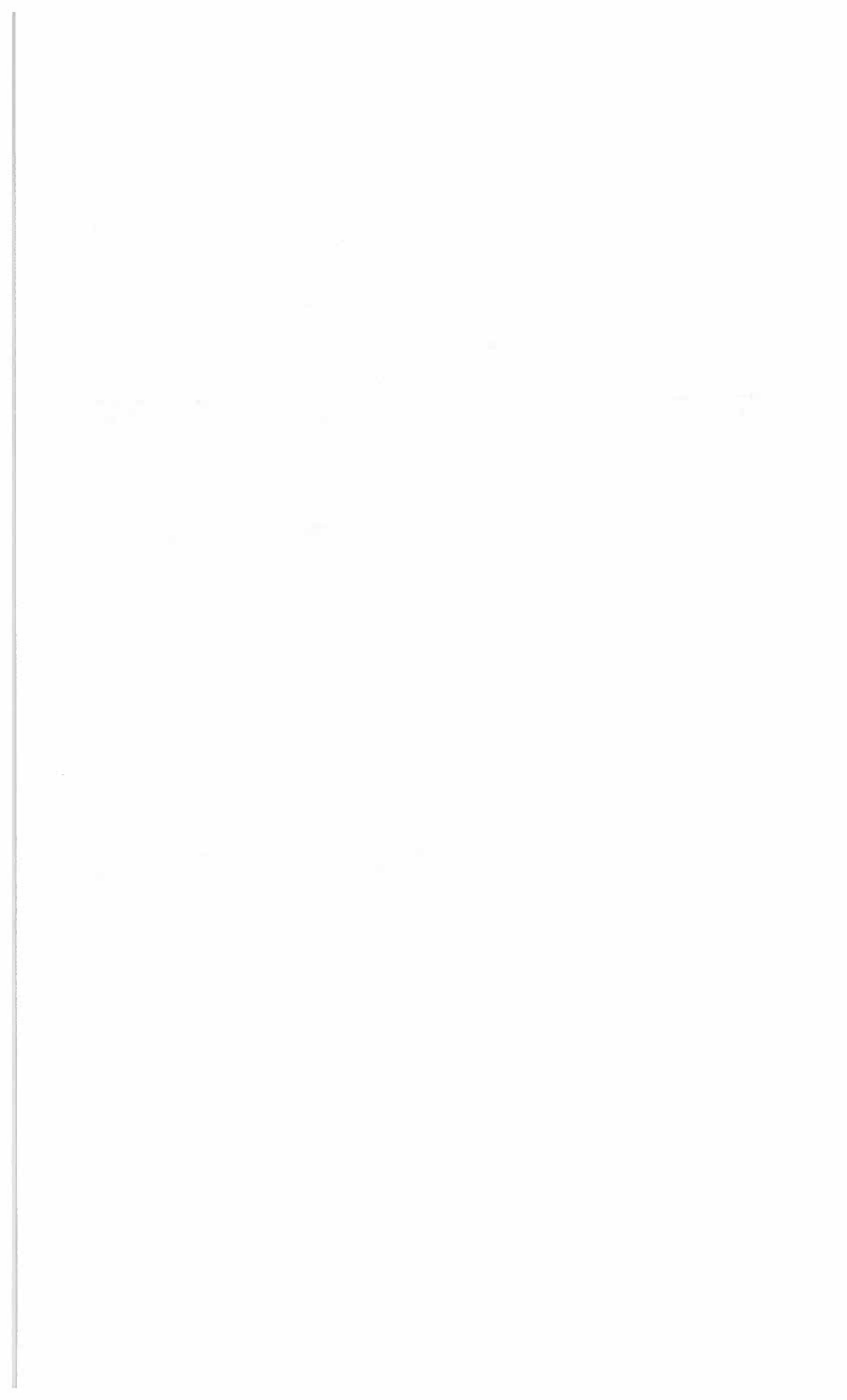
Septic / Black Water	Grey Water	Drinking Water

Garbage Disposal Required	Electricity	Heat
<p><input type="checkbox"/> Yes *Landfill Card must be obtained from the Municipal Office where services are required. Strict sorting must also be adhered to, to qualify for disposal.</p> <p><input type="checkbox"/> No * ALL garbage will be removed from the lot on a regular basis to another location, principle residence or other municipality.</p>		

## Proposed Site Plan of Property

The site plan should be attached and showing the following:

- Property dimensions
- Position of the recreational vehicle, of site including setbacks from all lot boundaries, roadways, and waterbody courses as set out in the Township of Assiginack Zoning By-law.
- Location of Septic System
- Location of well
- Parking spaces
- Driveway
- Fire pit



If applicable, please attach the approved permit from the Public Health Unit,  
Sudbury & Districts.

**I confirm that the information provided on this application form is true to the best of my knowledge and belief.**

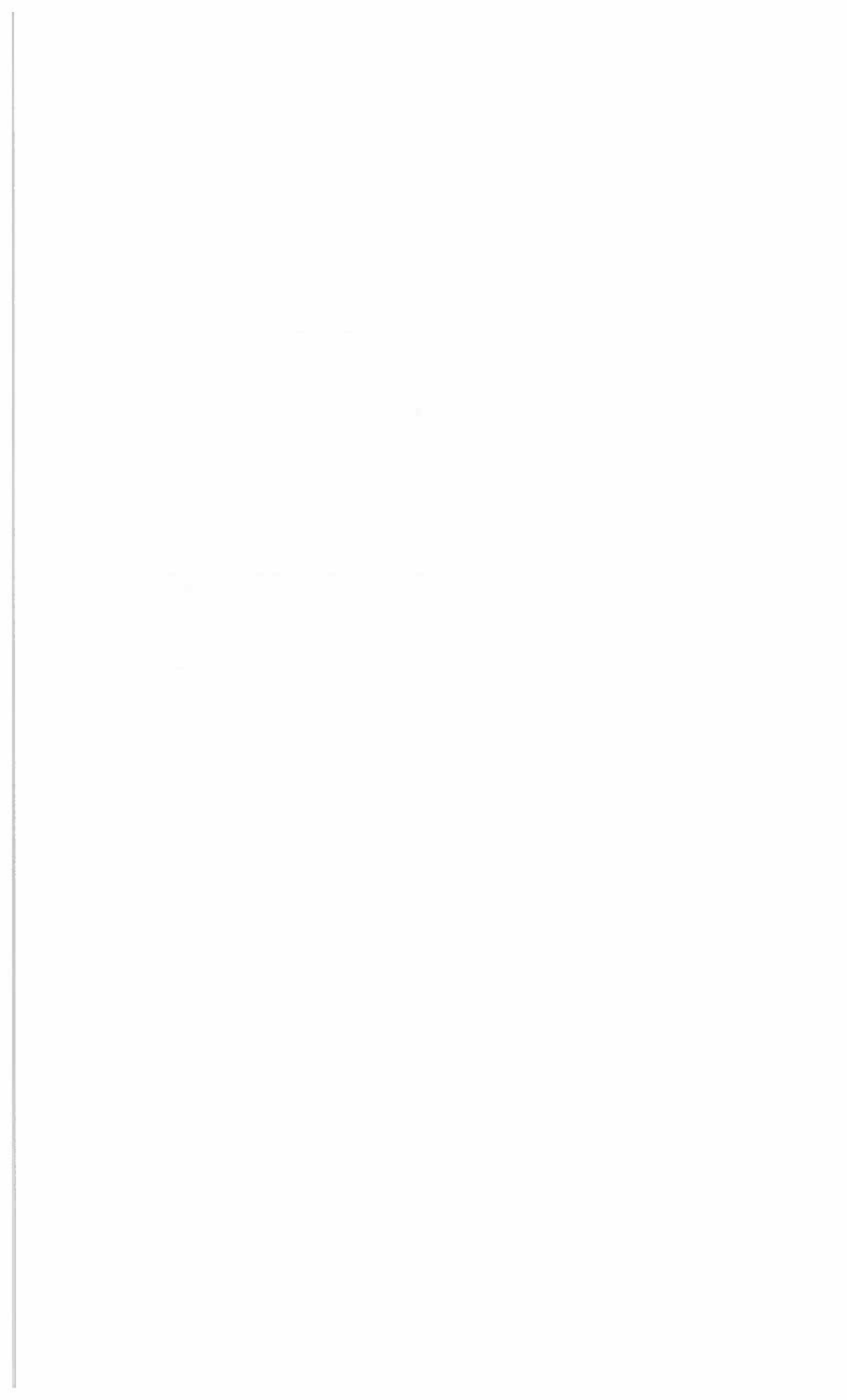
**I agree to comply with the provisions of this By-law.**

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Reviewed by the Township of Assignack Administrative Staff:**

\_\_\_\_\_  
**Issuing Officials Signature**

\_\_\_\_\_  
**Date**



**SCHEDULE B — APPLICATION FEES FOR TEMPORARY TRAILER PERMIT**

**Fees for trailers located within any Zone having Municipal jurisdiction of the Corporation of the Township of Assiginack Zoning By-law 20-14**

Owner/Co-owner/Immediate Family  
Permit Fee

**\$750.00 per year and each year thereafter**

Construction Occupancy Permit Fee

**\$500.00 per year up to two years**



**"Schedule C"**

**Township of Assiginack**

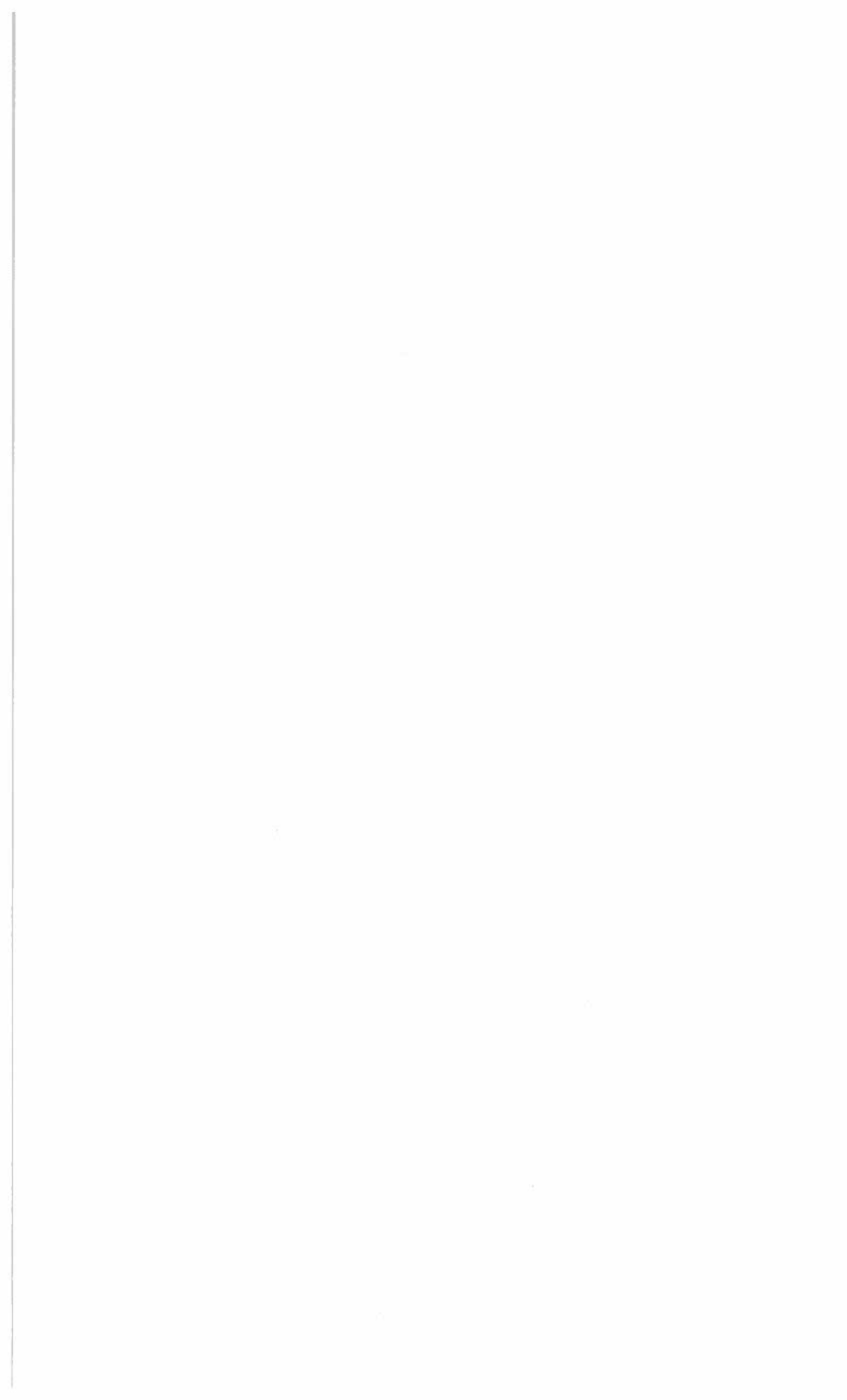
**Part I Provincial Offences Act**

**By-Law 2025-19 Recreational Trailers, Trailers and Tents**

**PROVINCIAL OFFENCES ACT – SET FINE SCHEDULE**

<b>Item</b>	<b>Short Form Wording</b>	<b>Provision</b>	<b>Set Fine</b>
1	Occupy trailer without valid Temporary Trailer Permit	Section 2(1)	\$500.00
2	Occupy trailer outside permitted period (Apr 1 – Nov 15)	Section 2(2)	\$500.00
3	Operate a recreational trailer as Short Term Accommodation.	Section 2(7)	\$500.00
4	Camping without permit	Section 3(2)	\$300.00

**NOTE:** The general penalty provision for the offences listed above is **Section 4.1** of By-Law 2025-19, a certified copy of which has been filed.



**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK**

**BY-LAW #2025-23**

**BEING A BY-LAW to Amend By-law 2025-20 Regulate and Control  
Parking and Traffic in the Township of Assiginack**

**WHEREAS** the appropriate authority is found in Section 8 of the Municipal Act, S.O., 2001, Ch. 25, as amended.

**AND WHEREAS** By-law #2025-20 was enacted in Council on the 15th of July, 2025;

**AND WHEREAS** the Ministry has final authority on approval of Set Fines Schedules and has advised on making amendments;

**NOW THEREFORE** the Council of the Corporation of the Township of Assiginack enacts as follows:

1. THAT we repeal and replace "Schedule E & F" of By-law 2025-20 as attached.
2. This by-law shall come into force and effect on the date of its final passing.

---

Read a FIRST, SECOND, and THIRD time and enacted in Open Council, this 19<sup>th</sup> day of August 2025.

---

Mayor: Brenda Reid

SEAL

---

Clerk: Stasia Carr



# THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK

## BY-LAW # 2025-20

### BEING A BY-LAW to Regulate and Control Parking and Traffic in the Township of Assiginack

**WHEREAS** Section 11(3) of *The Municipal Act* permits a municipality to pass by-laws in relation to Highways, including parking and traffic on highways

**NOW THEREFORE** the Council of the Corporation of Township of Assiginack ENACTS AS FOLLOWS:

#### Part I – Definitions

- 1.1 AUTHORIZED EMERGENCY VEHICLE** means any vehicle from the fire department, police, ambulances, and any other emergency vehicle of Federal, Provincial, or Municipal Departments or of public or private utilities.
- 1.2 AUTHORIZED SIGN** means any sign or other device placed or erected on a highway under the authority of this by-law for the purpose of regulating, warning or guiding Traffic and includes official signs.
- 1.3 BOULEVARD** Means that part of the highway situated between the roadway and the property lines of the lots abutting the highway and excludes a shoulder and a sidewalk if any.
- 1.4 BUS (SCHOOL) LOADING ZONE** Means that portion of the highway designated by authorized sign to or for the use of buses as space for loading and unloading passengers only.
- 1.5 COMMERCIAL MOTOR VEHICLE** Means a motor vehicle having permanently attached thereto a truck or delivery body and includes ambulances, purses, fire apparatus, buses, and tractors used for hauling purposes on the highways.
- 1.6 CORPORATION** means the corporation of the Township of Assiginack.
- 1.7 COUNCIL** means the municipal council of the corporation of the Township of the Assiginack.
- 1.8 CROSSWALKS** means:
- a) That part of the highway on the intersection that is included within the connections of the latter alliance have the sidewalks opposite sides of the highway measured from the curves, or in the absence of curbs from the edges of the roadway.
- 1.9 DRIVER** means every person who drives a vehicle on the highway or is an actual physical control of a vehicle.
- 1.10 GROSS WEIGHT** means the combined weight of a vehicle and load.
- 1.11 ACCESSIBLE PARKING** Means a permit issued by the Ministry of transportation pursuant to the provisions of the Highway Traffic Act of Ontario, R.S.O. 1980. Chapter an amendment thereto.



- 1.12 HEAVY VEHICLE** Means a commercial vehicle having a weight, when loaded, 3 tons or more, when loaded, of five tons or more, but does not include a passenger vehicle, an ambulance or any vehicle of a police or fire department.
- 1.13 HIGHWAY** Means the common public highway, St. Come Ave., Parkway, driveway, square, place, bridge, viaduct or trestle, any part which is intended or used by the general public for the passage of vehicles and includes the area between the lateral property lines thereof.
- 1.14 INTERSECTION** Means the area embraced within the prolongation or connection of the lateral curb lines, or, if not, then at the lateral boundary lines of two or more highways that join one another at an angle, whether one highway crosses the other.
- 1.15 MOTOR VEHICLE** means an automobile, motorcycle, motor assisted bicycle, and any other vehicle propelled or driven otherwise than by muscular power, but just not include the cars of electric or steam railways or other motor vehicles running only upon rails or a motorized snow vehicle, traction engine, farm tractor, self-propelled implement of husbandry, or road building machine.
- 1.16 MUNICIPALITY** means the corporation of the Township of Assiginack.
- 1.17 OFFICIAL SIGN** means a sign consistent with the Manual of Uniform Traffic Control Devices.
- 1.18 PARK OR PARKING** means when prohibited the standing of a vehicle, whether occupied or not, except when standing temporarily for the purpose of and while engaged in loading or unloading merchandise or passengers.
- 1.19 PEDESTRIAN** means any person on foot or in a wheelchair, or a child in a carriage.
- 1.20 PEDESTRIAN CROSSOVER** means a portion of a roadway, designated by a by-law of the municipality, at an intersection or elsewhere, distinctly indicated for pedestrian crossing signs on the highway and lines or other markings on the surface of the roadway as prescribed by the regulations under the Highway Traffic Act R.S.O. 1990 chapter H8 as amended.
- 1.21 PERSON** means any natural person, firm current partnership, association, or corporation.
- 1.22 POLICE OFFICER** means a member of the Ontario Provincial Police force.
- 1.23 THE PROVINCIAL OFFENCES ACT** Means the provincial offences act, R.S.O. 1990 chapter P-33 as amended and regulations thereto.
- 1.24 ROADWAY** means the part of the highway that is improved, designed for ordinary use for vehicular traffic, but does not include the shoulder, anywhere a highway includes 2 or more separate roadways, the term roadway refers to any one roadway separately and not to all the roadways collectively.
- 1.25 SCHOOL BUS LOADING ZONE** Means the part of a highway designated for the use of school buses for loading and unloading of schoolchildren.

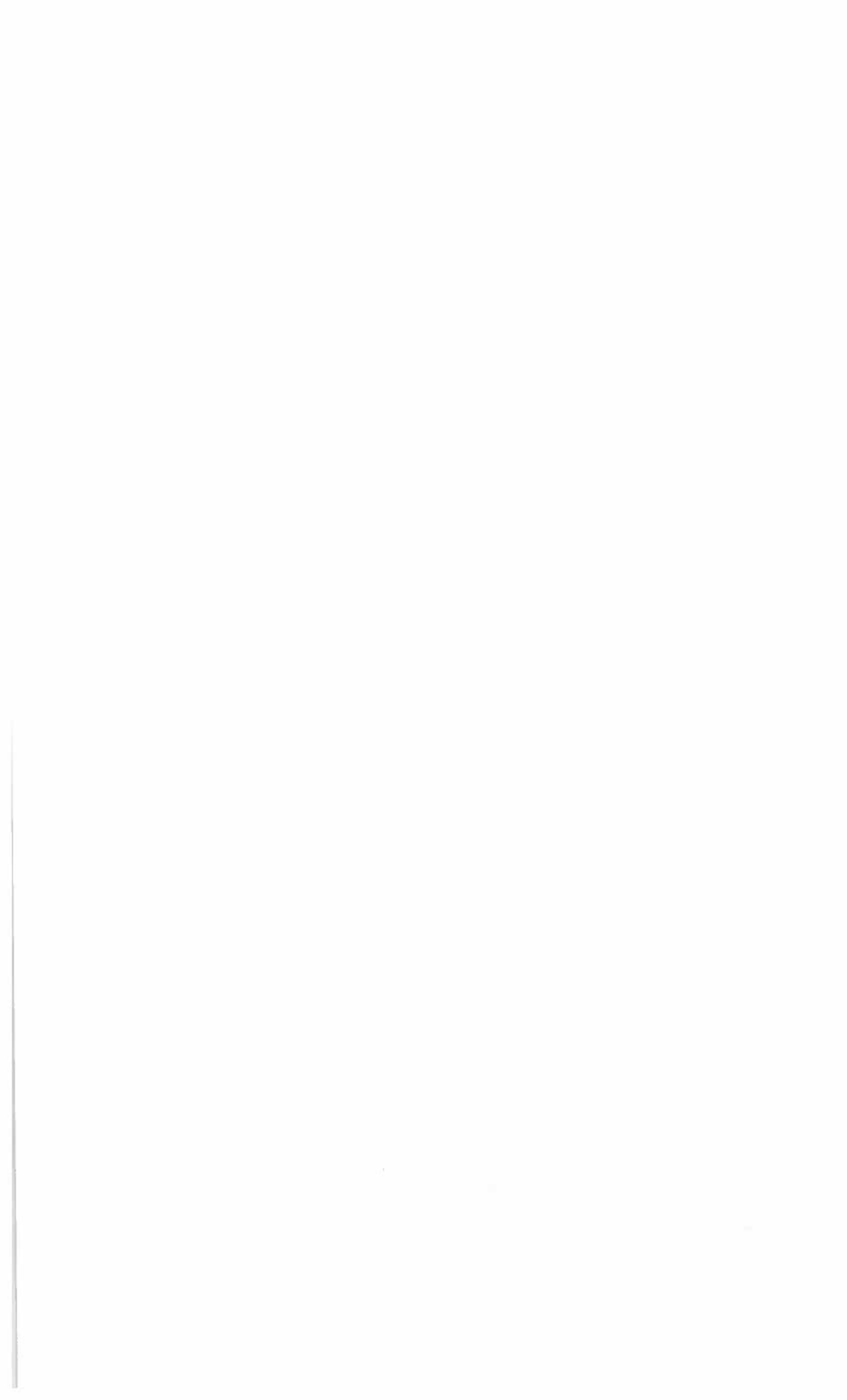


- 1.26 SIDEWALK** means a part or strip of land paved or otherwise in on for alongside a highway and designed and intended for or used by the general public pedestrian travel "SIDEWALK" Includes any structure above or below ground designed or intended for the use of pedestrians even if said structure is wholly or partially above or below a highway.
- 1.27 SKITCHING** (from "skate-hitching",) means the act of hitching a ride by holding onto a motor vehicle while riding on a skateboard, skates, sled, running shoes, etc.
- 1.28 STOP or STOPPING** Means when prohibited the halting of a vehicle, even momentarily, whether occupied or not, except when necessary to avoid conflict with other traffic or in compliance with the directions of a police officer or have a traffic control sign or signal.
- 1.29 THROUGH HIGHWAY** means any highway or part of highway designated as such by the minister of transportation and communications, or by by-law of the municipality, and every such highway shall be marked by a stop sign or yield right away sign in compliance with the regulations of the Ontario ministry I have transportation and communications.
- 1.30 TRAFFIC** means pedestrians, ridden or herded animals' vehicles, buses, or any another convenience is either singly or together while using any highway for the purpose of travel.
- 1.31 TRAFFIC CONTROL DEVICE** means any sign, signal traffic light, control system, marking, or devised placed or erected by the authority of Council for the purposes of regulating, warning or guiding traffic.
- 1.32 U TURN** means to turn a vehicle within a roadway to proceed in the opposite direction to the direction in which the said vehicle was proceeding immediately prior to the set turn.
- 1.33 VEHICLE** means a motor vehicle, trailer, traction engine farm tractor, Rd. building machine, and any motor vehicle drawing prepared for German bar and the kind of motor including muscular power but just not include a motorized snow vehicle form because of electrical stimulators running up on railroads.
- 1.34 YELLOW ZONE** means prohibited parking, as referred to in Section 5 of this bylaw.
- 1.35 COMMUNITY SAFETY ZONE** means parts of a roadway where public safety is of special concern including roadways near schools, daycare centres, retirement facilities, or areas of roadway with high accident rates.
- 1.36 JAKE BRAKES** means a secondary braking system on a transport truck operated through engine or the transmission to slow the transport down.

## **Part II – Authorized Signs and Traffic Control Devices**

### **THE PUBLIC WORKS SUPERINTENDENT**

- 2.1** The Public Works Superintendent of the Corporation is hereby authorized to place or erect, and to maintain such authorized signs and traffic



control devices, as may be necessary to give effect to the provisions of this by-law or as required to warn or guide traffic for the safety or convenience of the public.

**2.3** Yellow paint applied to a curb is hereby declared to be an authorized sign indicating that parking is prohibited where the curb is so marked.

### **Part III – Parking and Stopping**

**3.1** No person shall cause a vehicle to be stopped on any highway unless on the right side of the highway, having regard to the direction in which the vehicle is proceeding.

#### **4.0 Parking Prohibited**

**4.1** No person shall at any time park a vehicle in any of the following places:

- a) on or overhanging a sidewalk
- b) within an intersection
- c) on a crosswalk
- d) within six (6) metres of a crosswalk or stop signs at an intersection
- e) in front of, or within one and half (1.5) metres of the entrance to private or public lane or driveway or so as to prevent ingress and egress to or from such driveway
- f) within a school bus loading zone, unless that vehicle is as defined in the Highway Traffic Act.
- g) unless otherwise specified, on any bridge, or the approach thereto
- h) in such a position as to prevent the convenient removal of any vehicle previously parked
- i) upon any street in such a manner or under such conditions as to have available less than three (3) metres of the roadway for free movement of vehicular traffic, except that a driver may stop temporarily during the actual loading or unloading of passengers except where stopping is prohibited, or when necessary obedience to traffic regulation or traffic signs, or signals of a Police Officer
- j) on any street in such a manner as to obstruct traffic
- k) on any street in such a manner as to obstruct municipal services
- l) for the purpose of carrying on business (loading or unloading of merchandise, sales, etc.) stop a vehicle on a highway for no more than a ten (10) minute period of time.
- m) within nine (9) metres of the point at which the curb or edge of the roadway begins to curve for the purpose of forming an intersection with another street, unless otherwise permitted by official signs.
- n) Park in an accessible parking spot without an issued permit.

#### **5.0 Parking – Snow Removal**

**5.1** No person shall park on a roadway within the municipality from November first (1<sup>st</sup>) to April fifteenth (15<sup>th</sup>) of the following year between 1 a.m. and 6 a.m. (during winter ban).

#### **6.0 Parking of Bicycles**

**6.1** No person shall park a bicycle along the curb of any street or on any boulevard or sidewalk unless the same stands securely upright.

#### **7.0 Emergency Prohibition of Parking**



- 7.1** No person shall park or leave a vehicle on any street or portion thereof where parking or traffic has been suspended by the head of police or their designate during an emergency or under special circumstances deemed sufficient, as indicated by appropriate signs or signals.

Notwithstanding anything to the contrary contained herein, the head of police during an emergency or special circumstances deemed sufficient therefore, may using appropriate signs or signals, suspend the movement of any or all vehicular traffic on any street or portion thereof and/or, may suspend any or all parking thereon by authorizing the displaying of "no parking" signs. The head of police or his designate during such emergency may declare that any vehicle already parked is being parked illegally regardless of the time permitted for parking such vehicle under provisions under this by-law and notwithstanding that the period allowed to the owner or driver under this by-law has not expired, provided however, that in this event, the owner or driver of such vehicle is personally notified by a police officer that parking at such a place has been suspended, and further the owner or driver of such vehicles is allowed a reasonable period of time to remove the said vehicle.

## **8.0 Barricades**

- 8.1** No person shall drive a vehicle through or enter upon any highway roped or barricaded or marked by an authorized sign prohibiting its use for the time being owing to repairs or for any other purpose.

## **9.0 Emerging from Lane or Driveway**

- 9.1** No person shall cross a sidewalk from a lane or driveway without allowing pedestrians the right of way.

## **10.0 Vehicles on Sidewalk**

- 10.1** No person shall drive a vehicle on a sidewalk except of the purpose of directly crossing the sidewalk on a permanent or temporary driveway.

- 10.2** No person shall drive a motor vehicle over a raised curb except at a place where a ramp exists.

## **11.0 Skitching**

- 11.1** No person shall "skitch" on a highway, roadway, or sidewalk.

## **12.0 Through Highways**

- 12.1** The parts of a highway named and described in Schedule "D" to this by-law are designated as "Through Highways" as defined in the Highway Traffic Act as amended.

- 12.2** The Designation in Subsection 1 of a highway as a "Through Highway" shall not include Any intersection thereon.

## **13.0 Stops at Intersections**

- 13.1** No person shall fail to stop a vehicle at an intersection designated in Schedule "A" to this by-law where a stop sign has been erected facing oncoming traffic in the direction of travel.

## **14.0 Yield Right of Way**



- 14.1** No person shall fail to yield the right of way at an intersection designated in Schedule "B" to this by-law where a yield sign has been erected facing oncoming traffic in the direction of travel.

**15.0 Prescribed rates of speed**

- 15.1** The rate of speed on Cardwell Street from Meredith St. to Wikwemikong First Nations reserve boundary line shall be 60 kilometres an hour. No person shall exceed the speed limit on Cardwell Street.
- 15.2** Where authorized signs are displayed the highways named and described in schedule C see this by last shall be designated as community safety zones under subsection 214.1 (1) or (2) of the Highway Traffic Act as amended.

**PART IV MISCELLANEOUS PROVISIONS**

**16.0 Removal of Illegally Parked Vehicles**

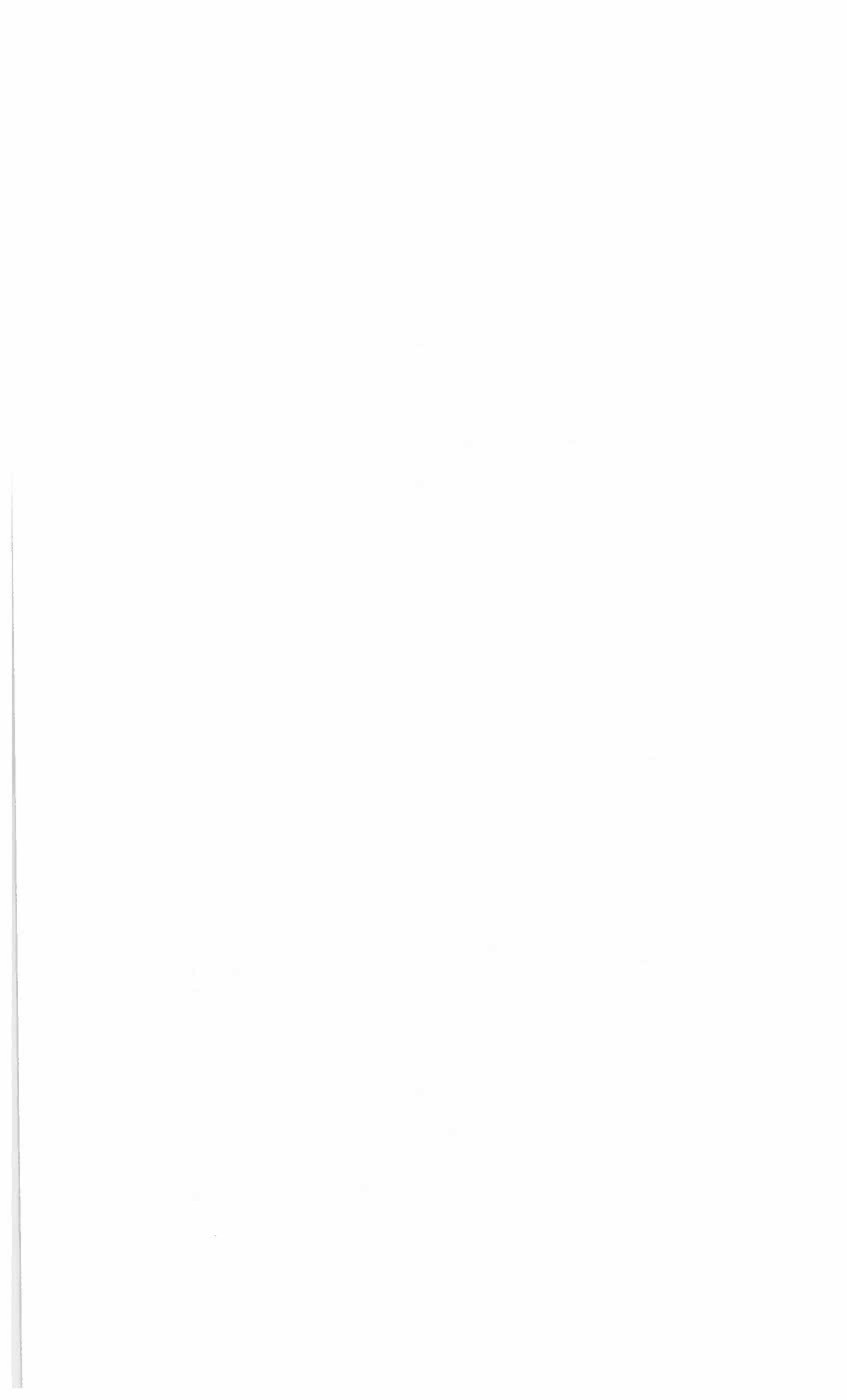
- 16.1** when any vehicle is parked in contravention of any section of this bylaw, a police officer may take such a vehicle or cause same to be taken to and stored in a suitable place and all costs and charges for removal care or storage thereof shall be a lien upon such vehicle.

**17.0 Obstructing Traffic**

- 17.1** No person shall operate any vehicle upon or along any street so as to obstruct traffic unreasonably in a manner to prevent traffic from maintaining a reasonable rate of speed.
- 17.2** No person shall operate a slow moving vehicle other than as near as practicable to the right-hand edge of the roadway, having regard to the circumstances and weather conditions.
- 17.3** No person shall open excavations, erect barricades or store earth, or any construction materials or park work equipment on any portions of any street or open lane without first obtaining the necessary permission.
- 17.4** No driver of a vehicle shall enter any intersection unless there is sufficient space on the other side of the intersection or cross walk to accommodate said vehicle without extracting passage of other vehicles or pedestrians notwithstanding any traffic signal indication to proceed.
- 17.5** No person Shall obstruct, and encumber, injure or foul any highway, street, roadway, laneway or bridge within the Township of Assiginack, or cause any such highway by throwing or depositing or causing to be thrown or deposit if there on any snow or ice.

**18.0 Obedience to Signals of Police Officer, Traffic Sign or Signal**

- 18.1** No person shall disobey a signal or direction given either by police officer or traffic control device or signal.



## **19.0 School Bus Loading Zone**

**19.1** Pursuant to section 175 thirteen of the Highway Traffic act as amended, no person shall park or stop where it is restricted to school buses only in the school loading zones between the hours of 8:00 in the morning and 5:00 in the afternoon during school days.

**19.2** That all bus turnarounds be kept clear of all vehicles and no person shall park within 100 feet of such bus turning places.

## **20.0 Enforcement**

**20.1** Where a vehicle is found parked in violation of the provisions of this By-law, the By-law Enforcement Officer so finding the vehicle may attach to the vehicle a Certificate of Parking Infraction, which states:

- a) the licence number of the vehicle and any other identification marking, if any, of such vehicle
- b) The date, time and location when such vehicle is parked in violation of any of the provisions of this by-law
- c) That the vehicle has violated the provisions of the by-law and nature of the alleged offence
- d) That the owner or operator thereof may report to the Corporation within fifteen (15) days after the date the Certificate of Parking Infraction was issued to make voluntary payment of the penalty indicated on said certificate.

**20.2** The owner of a motor vehicle may be charged with and convicted of an offence for contravention of any provision of this by-law for which the driver of the vehicle is subject to be charged unless at the time of the offence the vehicle was not in the possession of some person other than the owner without the owner's consent.

## **21.0 Vehicle Towing**

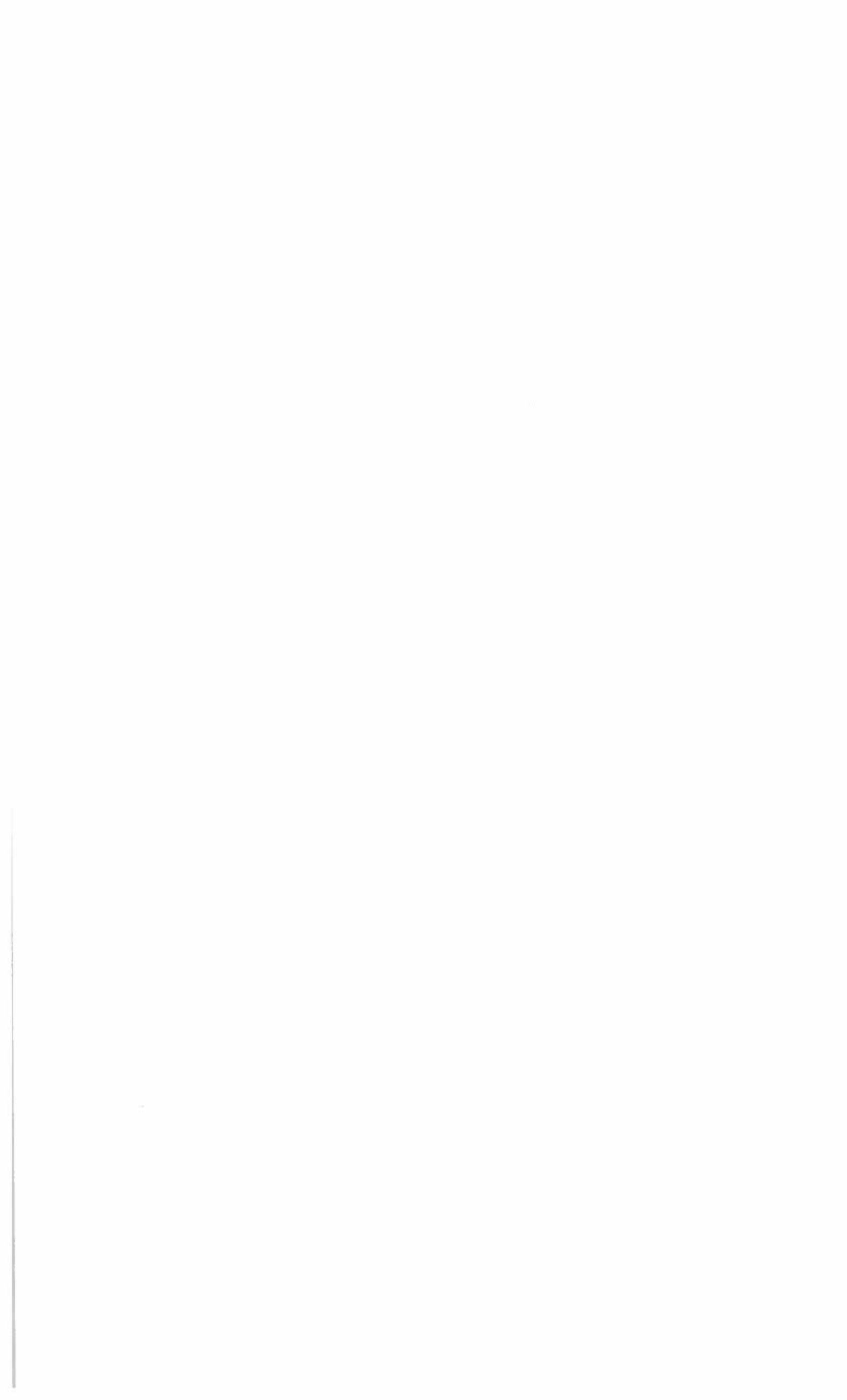
**21.1** In addition to any other penalties provided for in this by-law, a By-law Enforcement officer, where a vehicle is in contravention of this by-law. At their discretion, may cause the vehicle to be removed, taken away and stored in a suitable place and all costs and charges incurred are the responsibility of the owner of said vehicle and shall be lien, upon the vehicle, which lien may be enforced in the manner provided for by the Repair and Storage Liens Act R.S.O., 1990, Chapter R 25, as amended.

## **22.0 Penalties**

**22.1** Every person who contravenes any provision of this by-law is guilty of an offence and upon conviction shall be liable to a fine of not more than five thousand (\$5,000) dollars, as provided for in the Provincial Offences Act, R.S.O. 1990, Chapter P.33

## **23.0 Schedules**

**23.1** The schedules "A through F" in this by-law shall be deemed to form part of this by-law.



**24.0 Severability**

**24.1** If any section or sections of this by-law conflicts with an Act or regulation or another by-law to be illegal or beyond the power of Council to enact, such section or sections or parts thereof shall be deemed to be severable and all other sections or parts of this by-law shall be deemed to be separate and independent therefrom and to be enacted as such.

**25.0 Conflict**

**25.1** If a Provision of this by law conflicts with an act or regulation or another by law the provision that is the most restrictive shall prevail.

**26.0 Repealed by-laws**

**26.1** This by-law repeals any other previous parking bylaw and any amendments thereof.

**27.0 Effective Date**

**27.1** This by-law shall come into force and take effect upon September 1, 2025.

**READ A FIRST AND SECOND TIME this 15 day of July, 2025.**

---

**Mayor:** \_\_\_\_\_

**Clerk:** \_\_\_\_\_



**Schedule A**  
**Stops in Intersections**

<b>STREET</b>	<b>DIRECTION OF TRAVEL</b>	<b>INTERSECTING STREET</b>
Albert	Both	Wellington
Albert	Both	Queen
Albert	Both	Napier
Arthur	South	Meredith / Cardwell
Arthur	Both	Queen
Bidwell Rd.	East	Hwy 6
Campbell	South	Queen
Cardwell	Noth West	Arthur / Meredith
Church	West	Roger's Creek Rd
Clover Valley Rd.	North	Cardwell
Co-op Lane	East	Michaels Bay Rd.
Corbett's Beach Rd.	West	Hwy 6
Cowan's Side Rd.	West	Hwy 6
Field's Rd.	East	Hwy 6
High Falls Rd.	West	Hwy 6
Holiday Haven Rd.	East	Bidwell Rd.
Howe	Both	Nelson
Howe	Both	Walcot
Howe	Both	Napier
Howe	North	Wellington
Koryk	South	Cardwell
Lecourt	West	Arthur
Lower Slash Rd	Both	Church
Lower Slash Rd.	Both	Church
MacDonald's Side Rd.	West	Clover Valley Rd
Manitoulin East Airport	South West	Hwy 6
Martin Meadow Lane	West	Cardwell
McAuley's Rd.	North East	Hwy 6
McMullen's Side Rd.	South East	Lower Slash Rd
McMullen's Side Rd.	West	Clover Valley
Meredith	West	Rd
Michael's Bay Rd.	Both	Hwy 6
Michael's Bay Rd.	South	Hwy 6
Moggy Parkway	Both	Queen
Moggy parkway	North	Hwy 6
Monkhouse's Rd.	Eat	Road allowance btwn Con 6 & Con 7
Napier	West	Sunsite Estates Rd.
Napier	Both	Bidwell Rd.
Nelson	West	Minael's Bay Rd.
Nelson	Both	Arthur
Nelson	Both	Albert
New England Rd.	Eat	Hwy 6
Plummer	West	Arthur



**Schedule B**

**Yield Right of Way Signs**

Lower Slash Road	South West	Slash Road
------------------	------------	------------



**Schedule C**

**Community Safety Zones**

Cardwell Street	From intersection of Arthur Street to Meredith Street to intersection of Clover Valley Road.
Queen	Within School Zone Signs



**Schedule D**

**Through Highways**

Street	From	To
Arthur	Queen - South side	Meredith
Meredith	Arthur / Cardwell	Hwy 6 - East Side
Queen	Hwy 6 - East Side	Arthur - East Side



## Corporation of the Township of Assiginack By-law No. 2025-20

### Schedule E (Part I)

#### Set Fines under the Provincial Offences Act, R.S.O. 1990, c. P.33

This schedule of set fines is established for offences under By-law No. 2025-20, "A By-law to Regulate and Control Parking and Traffic in the Township of Assiginack."

#### Schedule E (Part I)

Item	Short Form Wording	Provision	Set Fine
1	Drive on closed/barricaded road	8.1	\$75.00
2	Fail to yield to pedestrian on sidewalk	9.1	\$65.00
3	Drive on sidewalk where prohibited	10.1	\$65.00
4	Drive over curb where no ramp exists	10.2	\$75.00
5	Skitching on roadway, sidewalk, or highway	11.1	\$50.00
6	Fail to stop at posted stop sign	13.1	\$90.00
7	Fail to yield at posted yield sign	14.1	\$90.00
8	Exceed 60 km/h speed limit on Cardwell Street	15.1	\$95.00
9	Obstruct traffic unreasonably	17.1	\$100.00
10	Fail to keep right with slow-moving vehicle	17.2	\$65.00
11	Store materials or equipment on road without permission	17.3	\$90.00
12	Enter blocked intersection	17.4	\$90.00
13	Obstruct, foul, or damage roadway	17.5	\$100.00
14	Disobey police or traffic control signal	18.1	\$90.00

"NOTE: The general penalty provision for the offences listed above is section 22.1 of By-Law 2025-20, a certified copy of which has been filed."



**Corporation of the Township of Assiginack By-law No. 2025-20**

**Schedule F (Part II)**

**Set Fines under the Provincial Offences Act, R.S.O. 1990, c. P.33**

This schedule of set fines is established for offences under By-law No. 2025-20, "A By-law to Regulate and Control Parking and Traffic in the Township of Assiginack."

1	Park on or over sidewalk	4.1 (a)	\$50.00
2	Park in intersection	4.1(b)	\$50.00
3	Park on crosswalk	4.1(c)	\$50.00
4	Park within 6 metres of crosswalk or stop sign	4.1(d)	\$50.00
5	Park blocking driveway	4.1(e)	\$50.00
6	Park in school bus loading zone	4.1(f)	\$65.00
7	Park on or near bridge	4.1(g)	\$50.00
8	Obstruct another parked vehicle	4.2(h)	\$50.00
9	Park with less than 3m of roadway clearance	4.3(i)	\$60.00
10	Park obstructing traffic	4.1(j)	\$60.00
11	Park obstructing municipal services	4.1(k)	\$60.00
12	Park for business longer than 10 minutes	4.1(l)	\$50.00
13	Park within 9m of intersection curve	4.1(m)	\$50.00
14	Park in an accessible parking spot without a government issued permit.	4.1(n)	\$65.00
15	Park during winter ban (1am to 6am)	5.1	\$60.00
16	Improperly parked bicycle	6.1	\$30.00
17	Park during parking suspension	7.1	\$75.00

"NOTE: The general penalty provision for the offences listed above is section 22.1 of By-Law 2025-20, a certified copy of which has been filed."

