

REGULAR MEETING OF COUNCIL IN CHAMBERS
TUESDAY, JULY 15, 2025, 7:00 PM
MEETING MINUTES

The Regular Meeting of Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday July 15th, 2025, at 7:00 pm.

Present: Mayor Brenda Reid
Councillor Dwayne Elliott
Councillor Jennifer Hooper
Councillor Janice Bowerman

Staff: Alton Hobbs, CAO, Deputy Clerk
Stasia Carr, Clerk
Deb MacDonald, Treasurer, Deputy CAO
Freda Bond, Taxes & Utilities Manager
Crystal Lentir, Admin Assistant
TJ Tilcox, Public Works Superintendent of Public Works, and
Infrastructure
Perry Newman, Municipal Law Enforcement Officer

Regrets: Councillor Robert Maguire

OPENING

#145-07-2025 D Elliott – J Bowerman

BE IT RESOLVED THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business at 7:00 pm, with a quorum of members present, with Mayor Reid presiding in the Chair.

Carried

The land acknowledgement was read.

AGENDA

#146-07-2025 J Bowerman – D Elliott

BE IT RESOLVED THAT we approve the agenda as presented.

Carried

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DISCLOSURE OF PECUNIARY INTEREST

None declared.

ANNOUNCEMENTS

Several announcements were made.

1. Summerfest is this weekend.
2. Hazardous Waste Collection is also this weekend July 19 1 pm to 4 pm.
3. Summer markets at the museum, no vendor fee and new vendors are encouraged to attend.
4. The Flower Show is on July 30, and it is also the Horticultural Society's 70th anniversary so the event will be extra special this year. The society was also thanked for all their work with the flower boxes around town.
5. August 8th is the ball tournament. People are encouraged to come out to cheer on the teams.
6. Canada Day was a success. Thanks to all who attended and worked on a great event.

ADOPTION OF THE MINUTES

#147-07-2025 D Elliott – J Bowerman

BE IT RESOLVED THAT we adopt the minutes of the Meeting of Regular Council of Tuesday June 17th, 2025.

Carried

DELEGATIONS

None

REPORTS

#148-07-2025 J Bowerman – D Elliott

BE IT RESOLVED THAT we accept the Recreation Director's 2025 Canada Day Summary Report as presented.

Carried

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#149-07-2025 D Elliott – J Bowerman

BE IT RESOLVED THAT the Public Works Infrastructure Reports from April to June 2025 are accepted as presented.

Carried

#150-07-2025 J Bowerman – D Elliott

BE IT RESOLVED THAT the Recreation Director's Spring 2025 Three Month Progress Report is accepted as presented.

Carried

ACTION REQUIRED ITEMS

#151-07-2025 J Bowerman – D Elliott

BE IT RESOLVED THAT Council has no objections to the Consent to Sever File NO. B15-25, 525 & 653 Bidwell Rd. owned by the Bangers and the Planning Board be so told;

AND THAT should a survey determine that there are setbacks in keeping with our zoning by-law, a site specific zoning amendment may be required.

Carried

#152-07-2025 J Bowerman – J Hooper

BE IT RESOLVED THAT the Township of Assiginack Council are in support of the Town of Cobourg's request regarding Bill 5's impact on local food systems and environment.

Carried

#153-07-2025 D Elliott – J Bowerman

BE IT RESOLVED THAT Council has created a short list of names from the "Name That Plow";

FURTHER, the entries are as follows and will be made available through a poll for the public to vote on the name:

Pillsbury Ploughboy

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Plowdie Dowdie

Scoop Dawg

Gordie Plow

Darth Blader

Blizzard Wizzard

Carried

INFORMATION ITEMS

154-07-2025 J Bowerman – D Elliott

BE IT RESOLVED THAT The Public Health Sudbury & Districts Unapproved Minutes of June 12, 2025, is accepted as information.

Carried

155-07-2025 J Hooper – J Bowerman

BE IT RESOLVED THAT The OCWA Systems Audit of June 2025 is accepted as information.

Carried

156-07-2025 J Hooper – J Bowerman

BE IT RESOLVED THAT the 2025 Treasurer's Budget of Actual Statement as of June 30, 2025, is accepted as information.

Carried

157-07-2025 D Elliott – J Hooper

BE IT RESOLVED THAT the Senate of Canada's correspondence re: Soil Health in Canada is accepted as information.

Carried

158-07-2025 J Hooper – J Bowerman

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BE IT RESOLVED THAT By-law # 2025-18, being a by-law to adopt the accessibility policy and multi year accessibility plan and Statement be given a first, second, and third final reading and enacted in open council.

Carried

159-07-2025 J Hooper – D Elliott

BE IT RESOLVED THAT By-law # 2025-19, being a by-law to Regulate Trailer and Tents be given a first, second, and third final reading and enacted in open council.

Carried

160-07-2025 J Hooper – D Elliott

BE IT RESOLVED THAT By-law # 2025-20, being a by-law to Regulate Parking be given a first, second, and third final reading and enacted in open council.

Carried

CLOSED SESSION

161-07-2025 J Hooper – D Elliott

BE IT RESOLVED THAT in accordance with Section 239 of the Municipal Act, as amended, that Council proceeds to a Closed Session at 7:36 p.m. in order to attend to matters pertaining to:

- a.) Litigation
- b.) Labour Relations/Employee Negotiations
- c.) Acquisition of Land

Carried

162-07-2025 J Hooper – D Elliott

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BE IT RESOLVED THAT we adjourn from Closed Session at 7:55 p.m., accept the minutes of the previous closed session, and resume our Regular Meeting.

Carried

163-07-2025 J Bowerman – J Hopper

BE IT RESOLVED THAT we advise staff to follow the direction that was provided to them during Closed Session.

Carried

Recorded Vote:

Member	Yea	Nay
<i>Janice Bowerman</i>	x	
<i>Dwayne Elliot</i>	x	
<i>Jennifer Hooper</i>	x	
<i>Rob Maguire (absent)</i>		
<i>Brenda Reid</i>	x	

164-07-2025 D Elliott – J Hooper

THAT Council adjourns at 8:00 p.m. and reconvenes at the next regular council meeting on July 15, 2025, or at the call of the chair.

Carried

Brenda Reid, MAYOR

Stasia Carr, CLERK

SEAL

*These Minutes have been circulated but are not considered Official until approved by Council.