

TOWNSHIP OF ASSIGNACK
COMMITTEE OF THE WHOLE MINUTES, MAY 6, 2025

Present: Mayor Brenda Reid
Councillor Dwayne Elliott
Councillor Jennifer Hooper
Councillor Robert Maguire
Councillor Janice Bowerman

Staff: Alton Hobbs, CAO, Deputy Clerk
Stasia Carr, Clerk
Deb MacDonald, Treasurer
Freda Bond, Tax and Utility Account Manager

Other: Jordan Chandler

1. OPENING AND DECLARATIONS

Meeting opened, and the Chair read the land acknowledgement.
The committee was asked to declare any pecuniary interests now or at the time of an agenda item.

2. ADMINISTRATION/FINANCE/PLANNING

a) Strong Mayor Powers

A summary of the Strong Mayor Powers was included in the committee agenda package to provide information and an explanation of what those powers are, how they work, and who they affect currently and potential for the future for municipalities with five Council members or less. The CAO also provided a verbal review.

b) Manitoulin Treaties Gathering Announcement

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The Chair announced that an invitation was extended to Council members to attend the Manitoulin Treaties Gathering taking place on May 21st through May 24th. Several members advised they will attend the event throughout different events during the gathering.

c) Sandy Point Subdivision

A response from the Township's solicitor was distributed to the committee as requested. The advice is to proceed with approving draft items 5 through 11 and to send correspondence to the Planning Board as well as Mr. Allison confirming this approval by Council. Discussion ensued. The committee agrees and directs staff to send a letter as stated.

Moved by Councillor Maguire

BE IT RESOLVED THAT we move forward with direction as per solicitors' notice regarding conditions five through 11 for Sandy Point Subdivision.

Carried

d) Customer Service Policy

A draft policy was circulated for review. The Chair asked if there were any concerns or questions. Discussion ensued. The committee wants staff to be aware they have full support from Council in redirecting the public when staff are approached about Township business during staff's personal time.

Moved by Councillor Bowerman

BE IT RESOLVED THAT the Customer Service Policy is adopted as presented.

Carried

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e) Clean Up Week

June 3rd to June 10th was suggested to schedule clean up week. A draft advertisement was reviewed. Discussion ensued. Staff will amend advertising the dump open hours to be reduced as they were proposed last year. It was found to not be necessary to have the dump open each day during clean up week.

Moved by Councillor Maguire

BE IT RESOLVED THAT June 3rd through to June 10th is declared Clean Up Week and advertising is approved

Carried

f) FONOM Report

A review of the conference was provided by the Chair and other attendees. Keynote speakers included discussions on indigenous cultural mindfulness, AI updates for municipalities, KPNG speaker with case study of what not to do regarding using your reserves instead of raising taxes. MPAC also presented and have been invited to do an educational presentation for Council. FONAM's requests to the Province were also reviewed.

3. CLOSED SESSION

In accordance with Section 239 (b) of the Municipal Act, as amended, the Committee of the Whole proceeds to a Closed Session to attend to matters pertaining to:

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- a) Identifiable Individual
- b) Identifiable Individual
- c) Identifiable Individual

Moved by Councillor Maguire

BE IT RESOLVED THAT we enter a closed session at 7:21 p.m. in accordance with Section 239(b) of the Municipal Act as amended.

Carried

Moved by Councillor Bowerman

BE IT RESOLVED THAT we exit closed session at 7:56 p.m. and reenter the regular session.

Carried

Moved by Councillor Hooper

BE IT RESOLVED THAT staff follow the instructions as per closed session discussion.

Carried

Recorded Vote: DISCLOSURE OF INTEREST

Member	Yea	Nay
<i>Janice Bowerman</i>	<i>x</i>	
<i>Dwayne Elliot</i>	<i>x</i>	
<i>Jennifer Hooper</i>	<i>x</i>	
<i>Rob Maguire</i>	<i>x</i>	
<i>Brenda Reid</i>	<i>x</i>	

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4. ADJOURNMENT

Moved by Councillor Bowerman

BE IT RESOLVED THAT we adjourn at 7:58 p.m.

Carried

Brenda Reid, MAYOR

Stasia Carr, CLERK

These Minutes are in circulation but are not considered Official until approved by Council.