



TOWNSHIP OF ASSIGINACK
MEETING OF THE COMMITTEE OF THE WHOLE
IN CHAMBERS
Tuesday, November 04, 2025 07:00 PM
AGENDA

1. OPENING AND DECLARATIONS

- 1.a Land Acknowledgement
- 1.b Adoption of Agenda

2. Disclosure of Pecuniary Interest and General Nature Thereof

3. ADOPTION OF MINUTES

- 3.a Minutes of the Committee of the Whole Meeting of October 7, 2025 Page 2

4. ADMINISTRATION/FINANCE/PLANNING

5. CLOSED SESSION

In Accordance with Section 239 (f) of the Municipal Act as amended, the Committee of the Whole will proceed into a closed session to deal with a matter pertaining to:

- 5.a Solicitor Client Privilege re: Waste Management/Landfill

6. EXIT CLOSED SESSION

7. ADJOURNMENT



THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

The Committee of the Whole meeting of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, October 07, 2025, at 07:00 PM.

Members Present:

Mayor Reid
Councillor Elliot
Councillor Maguire
Councillor Bowerman
Councillor Hooper

Members Absent:

Staff Present:

CAO Alton Hobbs
Clerk Stasia Carr
Treasurer Deb MacDonald
Freda Bond
Crystal Lentir
T.J. Tilcox

Staff Absent:

Public:

1. OPENING AND DECLARATIONS

Moved By Councillor Bowerman

Seconded By Councillor Elliot

BE IT RESOLVED THAT the Meeting of Committee of the Whole of the Corporation of the Township of Assiginack be opened for business at 7:00 pm, with a quorum of members present and with Mayor Reid presiding in Chair.

Carried

1.a Land Acknowledgement

The land acknowledgement was read by Mayor Reid.

1.b Adoption of Agenda

Moved By Councillor Bowerman

Seconded By Councillor Maguire

BE IT RESOLVED THAT we approve the agenda as presented.

Carried

1.c Disclosure of Pecuniary Interest and General Nature Thereof

none

2. ADOPTION OF MINUTES

2.a Minutes of the Committee of the Whole Meeting of June 3, 2025

Moved By Councillor Maguire

Seconded By Councillor Bowerman

Carried

3. ADMINISTRATION/FINANCE/PLANNING

3.a Sale of Surplus Equipment

Staff provided and update on the opening of bids and awarding. A summary was circulated, received, and approved by the committee.

3.b Strategic Plan Update

Staff will recirculate the plan by email to receive comments from the committee. Comments will be discussed at the next Council meeting.

3.c Branding Report

Staff will recirculate the branding plan for comments from the committee. Comments will be discussed at the next Council meeting.

3.d Active Grants Review

Staff are waiting for a report to provide a response to Council.

HEWSF - A second application was to address the wild waterlines in the township. The committee want staff to follow up with why NEMI received

funding for development water expansion under this fund and report back.

New Horizons for Seniors Grant is to be approved by Council.

3.e Beach Stairs Alternatives

Mayor Reid urged the committee to provide a decision on what is to be done with the stairs. No decision to date has been made. A plan is required to include with budget deliberation. Discussion ensued. Public Works is to review and provide a report back with a recommendation.

3.f Landfill- Operation of Depot

Site operations including the agreement, changes from the provincial level causing losses to [potential revenue from recycling]. The service provided can now make unilateral changes to the agreement. Staffing concerns regarding having only one person on site were also discussed and restricting accessibility. Staff were given direction to come back with some solutions on how to address these issues.

3.g Line Painting Update

Line painting is scheduled for next week. An education campaign will be launched for parking information. Signage in each location is not a feasible possibility. Winter parking begins November 1st.

4. CLOSED SESSION

BE IT RESOLVED THAT in accordance with Section 239 (b) of the Municipal Act, as amended, that the Committee of the Whole proceeds to a Closed Session at 7:35 p.m. to address matters pertaining to:

4.a Identifiable Individual

5. EXIT CLOSED SESSION

Moved By Councillor Maguire

Seconded By Councillor Hooper

BE IT RESOLVED THAT we adjourn from Closed Session at 8:00 p.m., accept the minutes of the previous closed session, and resume our Regular Meeting.

Carried

Moved By Councillor Maguire

Seconded By Councillor Hooper

BE IT RESOLVED THAT Council advise staff to follow the direction that was provided to them during closed session.

Carried

6. ADJOURNMENT

Moved By Councillor Maguire

BE IT RESOLVED THAT the Committee of the Whole adjourns at 8:01 p.m. and reconvene at the next regular council meeting on DATE, or at the call of the chair.

Carried

Brenda Reid, Mayor

Stasia Carr, Clerk