



**TOWNSHIP OF ASSIGINACK**  
MEETING OF THE COMMITTEE OF THE WHOLE  
IN CHAMBERS  
Tuesday, February 03, 2026 06:00 PM  
AGENDA

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**1. OPENING AND DECLARATIONS**

1.a Land Acknowledgement

1.b Adoption of Agenda

**2. Disclosure of Pecuniary Interest and General Nature Thereof**

**3. ADOPTION OF MINUTES**

3.a Minutes of the Committee of the Whole Meeting of January 6, 2026 Page 2

**4. ADMINISTRATION/FINANCE/PLANNING**

**5. ENTER CLOSED SESSION**

In accordance with Section 239 of the Municipal Act amended to discuss items pertaining to:

1. Educational Item for Strategic Planning
2. Acquisition of Land

**6. EXIT CLOSED SESSION**

**7. ADJOURNMENT**



## **THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK MINUTES OF THE COMMITTEE OF THE WHOLE MEETING**

The Committee of the Whole meeting of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, January 06, 2026, at 07:00 PM.

### **Members Present:**

Mayor Reid  
Councillor Elliott  
Councillor Bowerman  
Councillor Hooper

### **Members Absent:**

Councillor Maguire

### **Staff Present:**

CAO Alton Hobbs  
Clerk Stasia Carr  
Treasurer Deb MacDonald

### **Staff Absent:**

### **Public:**

Public Works Manager TJ Tilcox

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## **1. OPENING AND DECLARATIONS**

**Moved By** Councillor Bowerman

BE IT RESOLVED THAT the Committee of the Whole be opened for business at 7:00 pm, with a quorum of members present, and with Mayor Reid presiding in the Chair.

**Carried**

1.a Land Acknowledgement

The land acknowledgement was read by Mayor Reid.

1.b Adoption of Agenda

**Moved By** Councillor Elliott

BE IT RESOLVED THAT the agenda is adopted as presented.

**Carried**

**2. Disclosure of Pecuniary Interest and General Nature Thereof**

None

**3. ADOPTION OF MINUTES**

**Moved By** Councillor Elliott

BE IT RESOLVED THAT the Committee of the Whole minutes of December 2, 2025 are adopted as presented.

**Carried**

Councillor Hooper requested a costing for closing the municipal office over the Christmas break.

**4. ADMINISTRATION/FINANCE/PLANNING**

4.a Streetlight Banner Policy

**Moved By** Councillor Hooper

BE IT RESOLVED THAT the Committee of the Whole recommends that Council adopt the Streetlight Banner Policy as presented and it take effect immediately.

**Carried**

4.b Board Updates

It was discussed that board members are required to fill vacancies for the museum and cemetery advisory committees. Staff will advertise for all positions in hopes of filling the spots. A cohesive list of new community members was also suggested so Council members could reach out. No direction to staff was provided for this suggestion.

## **5. ENTER CLOSED SESSION**

Resolution Number **112-01-2026**

**Moved By** Councillor Elliott

BE IT RESOLVED THAT in accordance with Section 239 (b,d,e,k) of the Municipal Act, as amended, that Council proceeds to a Closed Session at 7:14 p.m. to address matters pertaining to: an identifiable individual, labour relations, litigation, and negotiation position.

**Carried**

5.a Identifiable Individual

5.b Labour Relations re: HR Update

5.c Litigation

5.d Negotiation Position

## **6. EXIT CLOSED SESSION**

**Moved By** Councillor Elliott

BE IT RESOLVED THAT we adjourn from Closed Session at 7:36 p.m., accept the minutes of the previous closed session, and resume our Regular Meeting.

**Carried**

**Moved By** Councillor Elliott

BE IT RESOLVED THAT Council advise staff to follow the direction that was provided to them during closed session.

## **7. ADJOURNMENT**

**Moved By** Councillor Elliott

BE IT RESOLVED THAT we adjourn at 7:38 p.m.

**Carried**

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Brenda Reid, Mayor

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Stasia Carr, Clerk