



**TOWNSHIP OF ASSIGINACK**  
REGULAR MEETING OF COUNCIL  
IN CHAMBERS  
Tuesday, March 17, 2026 07:00 PM  
AGENDA

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**1. OPENING**

1.a Land Acknowledgement

1.b Adoption of Agenda

**2. Disclosure of Pecuniary Interest and General Nature  
Thereof**

**3. ANNOUNCEMENTS**

**4. PUBLIC MEETING**

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Zoning By-law Amendment re 525 Bidwell Rd File No. 2024-10ZBL-2026-001

**5. ADOPTION OF MINUTES**

5.a Minutes of the Regular Council Meeting of February 17,  
2026, and Committee of the Whole March 3, 2026

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**6. DELEGATIONS**

**7. REPORTS**

**8. ACTION REQUIRED ITEMS**

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Ontario Heritage Organization Development Grant

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- 8.b Museum Committee Appointments
- 8.c City of Ottawa Re: Proposed New Regulation under the Restricting Public Consumption of Ilegal Substance Act Page 24
- 8.d City of Sudbury re: Public Health Funding Page 26

## **9. INFORMATION ITEMS**

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## **10. BY-LAWS**

- 10.a By-law # 2026-05 Memorial Bench Policy
- 10.b By-law 2026-06 Authorize Vote by Mail for the 2026 Election and Enter into Agreement with Datafix Page 36
- 10.c By-law 2026-07 Adopt a Trespass Policy Page 39
- 10.d By-law 2026-08 Zoning Amendment Page 46

## **11. CLOSED SESSION**

- 11.a ENTER CLOSED SESSION
  - 11.a.1 Labour Relations
- 11.b EXIT CLOSED SESSION

## **12. ADJOURNMENT**



# MANITOULIN PLANNING BOARD

40 WATER STREET - UNIT 1 - P.O. BOX 240 - GORE BAY - ONTARIO - P0P 1H0

☎ 705-282-2237 ☎ 705-282-3142

March 10, 2026

Ms. Stasia Carr, Clerk  
Municipality of Assiginack  
156 Arthur Street  
P.O. Box 238  
Manitowaning ON POP 1N0

Dear Ms. Carr:

Re: Dene and Frances Banger  
Municipal Zoning By-law Amendment **File No: 2024-10ZBL-26-001**

Location: Part Lot 15, Conc. I  
Surveyed as Part 2, Plan 31R-594 excepting Part 1, Plan 31R-3141 and  
excepting Part 1, Plan 31R-3870  
(Located at #525 Bidwell Road)  
Township of Sheguiadah, Municipality of Assiginack  
District of Manitoulin

Please find enclosed:

1. Zoning By-law Amendment - Planning Report
2. Draft Zoning By-law.

The amendment application with sketch was sent to you on December 10<sup>th</sup>, 2025, as part of the preliminary review, prior to formal circulation. The amendment application with sketch and other documentation, including a list of property owners circulated, was also sent to you on February 24<sup>th</sup>, 2026 providing formal circulation of the application.

This application was circulated on December 10<sup>th</sup>, 2025 to the Wiikwemkoong Unceded Territory and to the United Chiefs and Councils of Mnidoo Mnising (UCCMM), as per Official Plan Policy F.5 - Consultation and Engagement. The Wiikwemkoong Unceded Territory and the UCCMM have not provided any comments or concerns regarding the application, or requested additional time to do so.

Notice of the Public Meeting was given to the Municipality, The Rainbow District School Board, The Ontario Power Generation, The Metis Nation of Ontario, Bell Canada, the Ontario Ministry of Transportation, and all property owners within 120 metres as prescribed by Ontario Regulation 545/06.

No objections or concerns have been received in response to notice given to adjacent property owners or to the circulated agencies, etc. We will notify you of any responses, which may be received prior to the Public Meetings scheduled for Tuesday, March 17<sup>th</sup>, 2026 at 7:00 p.m.

By this letter, I hereby certify that proper Notice was given in accordance with Ontario Regulation 545/06, as amended.

  
Theresa Carlisle, ACST  
Secretary-Treasurer

Municipality of Assiginack - S. Carr, Clerk  
March 10, 2026

I have written the responses as I would respond to the questions. However, you may wish to deviate using your own words, etc.

Responses to Questions- Meeting Procedure

1. Method Used to Give Notice of Public Meeting

Notice was given in accordance with Ontario Regulation 545/06, Sec. 5(4).

-Prepaid first class mail to every owner of land within 120 meters of the area to which the proposed by-law would apply and the posting of a Notice, clearly visible to the general public

2. Date of Notice - February 24<sup>th</sup>, 2026

-Notice given 21 days in advance of Public Meeting

|                    |                                  |   |         |
|--------------------|----------------------------------|---|---------|
| - Public Meeting - | March 17 <sup>th</sup> , 2026    | } | 21 days |
| - Notice Given -   | February 24 <sup>th</sup> , 2026 |   |         |

- 20 days is required in advance of Public Meeting - Planning Act Sec. 34(13)

3. Purpose and Reason of the Amendment Application

*to permit reduced rear yard setbacks for a chicken coop (±2.4 M. x ±11.4 M.) from 3.0 metres to 2.5 metres and for a wood shed (±2.4 M. x ±7.5 M.) from 3.0 metres to 1.9 metres, for land described as being Part Lot 15, Conc. I, Surveyed as Part 2, Plan 31R-594 excepting Part 1, Plan 31R-3141 and excepting Part 1, Plan 31R-3870, (Located at #525 Bidwell Road), Township of Sheguiadah, Municipality of Assiginack, District of Manitoulin.*

Following the Public Meeting and Council Meeting(s) and if the proposed By-law is approved please email or fax this office the signed By-law as soon as possible.

We will then proceed immediately to give Notice of Passing, which must be given within 15 days, as required by the Planning Act of Ontario, Section 34(18), Ontario Regulation 545/06.

Please also mail us a copy of the signed By-law for our file.

Should you have any questions or wish any clarification, do not hesitate to call.

Yours truly,



Theresa Carlisle, ACST  
Secretary-Treasurer  
[mpbcarlisle@manitoulinplanning.ca](mailto:mpbcarlisle@manitoulinplanning.ca)

Enclosures

**MANITOULIN PLANNING BOARD**  
**ZONING BY-LAW AMENDMENT - PLANNING REPORT**  
**March 09, 2026**

Applicants/Owners: Dene and Frances Banger  
Amendment File No.: **2024-10ZBL-26-001**  
Related Files: Consent to Sever File No.'s. B41-01, B42-11, B12-22 and B15-25  
Property Description: Part Lot 15, Concession I  
Surveyed as Part 2, Plan 31R-584 Excepting Part 1 Plan 31R-3141  
and Excepting Part 1 Plan 31R-3870  
(Located at #525 Bidwell Road)  
Township of Sheguiandah  
Municipality of Assiginack, District of Manitoulin

**1. PROPOSAL**

A zoning amendment application has been received from Dene and Frances (Boegli) Banger to permit reduced rear yard setbacks for two existing accessory structures, being a chicken coop ( $\pm 2.4$  M. x  $\pm 11.4$  M.) and a wood shed ( $\pm 2.4$  M. x  $\pm 7.5$  M.). Currently the chicken coop has a setback of  $\pm 2.5$  M. and the wood shed has a setback of  $\pm 1.9$  M., which are less than the three (3) metre minimum rear yard setback requirement of the municipal zoning by-law.

**2. REASON**

Consent to Sever File No. B15-25, conditionally approved by the Manitoulin Planning Board, is subject to the following condition:

*ii) a survey identifying the location of the existing buildings/structures within the proposed retained land, confirming the setbacks are in keeping with the municipal zoning by-law, satisfactory to the municipality.*

A surveyor's sketch was provided identifying the existing chicken coop having a rear yard setback of  $\pm 2.5$  metres and an existing wood shed having a rear yard setback of  $\pm 1.9$  metres. It also identifies two other sheds; one located partly on the municipal road allowance and the second one located completely within the municipal road allowance, south of the subject land.

The Municipality have advised that an encroachment agreement will be required for the two sheds encroaching onto the municipal road allowance between Concession A and Concession 1, to the south of the subject property and that they are supportive of an amendment for the reduced rear yard setbacks for the chicken coop and the wood shed.

The Municipality of Assiginack's Comprehensive Zoning By-law, No. 2024-10, under section 5.1.7 b), requires that accessory buildings are to have a minimum distance of four (4) metres from the rear lot line. Under section 5.1.2. accessory buildings must comply with the yard requirements of the zone in which they are located. Section 6.2.2 j) requires a minimum distance to a lot line of three (3) metres for an accessory building in a rural zone. The applicants have two accessory structures with rear yard setbacks that are less than three (3) metres. Therefore, an amendment is required.

**3. SUBJECT LANDS**

**1) History:**

The Applicants purchased the land subject to amendment in 2017. The subject land is a  $\pm 4.8$  Hec. parcel having frontages of  $\pm 508.5$  M. on Bidwell Road, a maintained municipal road, and  $\pm 526.3$  M. on the unopened, non-maintained municipal road allowance and an average depth of  $\pm 83.6$  M. The applicants' dwelling ( $\pm 21$  M. X  $\pm 14.7$  M.), garage ( $\pm 6.7$  M. X  $\pm 6.7$  M.), chicken coop ( $\pm 2.4$  M. X  $\pm 11.4$  M.), wood shed ( $\pm 2.4$  M. X  $\pm 7.5$  M.), and an enclosed garden ( $\pm 10$  M. x  $\pm 10$  M.) are located within this land.

ZONING BY-LAW AMENDMENT - PLANNING REPORT - File No. 2024-10ZBL-26-001  
- March 09, 2026 - Continued

The subject land abuts Bidwell Road to the north and the unopened, non-maintained concession allowance between Concession A and Concession I to the south. It appears that residential uses surround the subject land to the north, south, east and west.

There is a barn/livestock operation located southwest of the property. The subject land is entirely outside of the required minimum distance separation (MDS) buffer as required by the Ontario Ministry of Agriculture Farm and Rural Affairs (OMAFRA).

There was a licensed Aggregate Site, License No. 616921, southwest of the property, which has been surrendered and the lands rehabilitated and re-designated in the Official Plan from Aggregate Resource Area to Rural Area and rezoned from Pit & Quarry Zone to Rural Zone in 2025. There is another licensed Aggregate Site northwest of the property, License No. 616941. The land subject to amendment is entirely outside of the required 500 metre buffer requirement for new development/residential uses in the vicinity of the licensed site, as required by Ministry regulations.

There have been five (5) consent to sever applications involving the subject land.

File No. B41-01 proposed the creation of a new lot, surveyed as Part 1, Plan 31R-3141 from Part 2 Plan 31R-594. This file was not completed and lapsed.

File No. B48-06 was a resubmission of File No. B41-01 and created a new lot surveyed as Part 1 Plan 31R-3141 from Part 2 Plan 31R-594.

File No. B42-11 proposed the creation of a new lot surveyed as Part 1 Plan 31R-3870 from Part 2, Plan 31R-594, (the resulting retained land of File B48-06). This file was not completed and lapsed.

File No. B12-22 was a resubmission of File No. B41-11. This file was refused due to the licensed aggregate operation southwest of the property.

File No. B15-25 was a resubmission of consent to sever File No. B12-22 and has received conditional approval to create a new lot surveyed as Part 1 Plan 31R-3870 from Part 2 Plan 31R-594. This file has not been completed yet. The resulting retained land is the current land subject to amendment.

The current amendment application is being made to fulfill condition ii) of Consent to Sever, File No. B15-25, and bring the buildings/structures into conformity with the zoning by-law, satisfactory to the municipality.

- ii) Access: Access is via an existing entrance, #525 Bidwell Road, a maintained municipal road.

As part of the preliminary review of the application, the Ontario Ministry of Transportation was provided a copy of the application for their comments. C. Cole advised via email on December 15<sup>th</sup>, 2025:

*'I have reviewed the application and can confirm that the subject property is located outside the MTO's permit control area (PCA); therefore, we have no comments to provide at this time.'*

- iii) Servicing: Water is provided via municipal water for a cistern located inside the dwelling and sewage disposal is provided via a private septic tank and tile field.

The Public Health Sudbury and District advised they have no concerns (Consent to Sever File No. B42-11).

As part of the preliminary review of the application, Hydro One was provided a copy of the application for their comments. Stephen Salt advised via email on December 15<sup>th</sup>, 2025:

1. Hydro One has no easement over the property;
2. No new easement required;
3. Hydro One has no concerns.'

ZONING BY-LAW AMENDMENT - PLANNING REPORT - File No. 2024-10ZBL-26-001  
- March 09, 2026 - Continued

- iv) Fire Protection: is provided by the Assiginack Volunteer Fire Department
- v) School Bussing: Available
- vi) Garbage /Disposal: Available

**4. OFFICIAL PLAN POLICIES**

- i) Official Plan Designation: Rural Area
- ii) Proposed Designation: Same
- iii) Comments:

The Official Plan (OP), under Policy C.5.1.1. allows for *'agriculture, farm related and secondary uses as well as resource-based activities, such as forestry, and other rural uses that are not appropriate in Urban Areas, Village Areas, Shoreline Areas, or Agriculture Areas, as well as limited residential development'*. There is an existing dwelling, and accessory structures including a chicken coop, enclosed garden, garage, and three sheds located within the subject land. The primary use of the property is rural residential.

OP Policy C.5.1. 5. states that *'The specific permitted and accessory uses will be established in the Zoning By-law.'* OP Policy C.5.2. 5. states that *'Development will be subject to policies of Section D and boundaries of Schedule D to determine any natural resources, Natural Heritage Features and Functions, which may be a constraint to development.'* From information available, the subject site does not contain any natural resources, heritage features, or functions.

The land subject to amendment will remain designated as being within a Rural Area and all Official Plan Policies applicable thereto will continue to apply.

**5. ZONING BY-LAW (BY-LAW NO. 2024-10)**

- i) Current Zoning: Rural (RU) Zone
- ii) Proposed Zoning: Same
- iii) Comments:

Section 1.3 of the Municipality of Assiginack's Comprehensive Zoning By-law No. 2024-10, states:

*'No land, building or structure may be used, erected or altered except in accordance with the provisions of this By-law.'*

*'No land, building or structure may be located or used such that the uses, buildings or structures on the lands would no longer comply with the provisions of this By-law.'*

Section 6.2.2 of Zoning By-law No. 2024-10 sets out the provisions for the Rural Zone. Paragraph j) states that the minimum distance to a lot line for an accessory building is to be three (3) metres. The chicken coop and wood shed have rear yard setbacks of 2.5 metres and 1.9 metres respectively, and thus require a special provision to permit them to remain as located.

It appears that all other requirements of Section 6.2 - Rural Zone - are met by the existing uses and do not require any amendment.

ZONING BY-LAW AMENDMENT - PLANNING REPORT - File No. 2024-10ZBL-26-001  
- March 09, 2026 - Continued

**6. PROVINCIAL PLANNING STATEMENT (PPS) 2024**

Section 3 of the *Planning Act* requires that decisions affecting planning matters 'shall be consistent with' policy statements issued under the Act. Planning decisions for the Manitoulin Planning Area must be consistent with Policies of the PPS. With approval of this proposed amendment and the encroachment agreement, there does not appear to be any conflict or adverse impacts to policies expressed by the PPS 2024. The proposal is considered consistent with the PPS 2024.

**7. GROWTH PLAN FOR NORTHERN ONTARIO 2011**

Section 8.1 of the *Growth Plan for Northern Ontario* specifies that 'All communities in Northern Ontario will be responsible for the implementation of this Plan through decisions that conform to this Plan.' The Growth Plan is silent on the matter of rear yard setbacks. Therefore, it is considered that the proposal conforms to and does not conflict with policies of the Growth Plan for Northern Ontario.

**8. RECOMMENDATIONS**

The Municipality of Assiginack advised of the following resolution:

*' BE IT RESOLVED THAT*

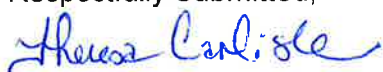
*We inform the Manitoulin Planning Board that with regards to Consent Application B15-25, the municipality has entered into an encroachment agreement pertaining to the adjacent unopened road allowance AND THAT it supports a site specific zoning amendment for all other buildings which do not meet current boundary setback requirements....Carried.'*

Providing there are no extenuating circumstances or additional information to be considered and based on the aforementioned analysis, the subject application for Zoning By-law Amendment may be approved by Council, if in their judgement the proposal is favourable to the advancement and well-being of the Municipality, and providing there is conformity to the Municipal Zoning By-law.

Council will also need to be satisfied that an encroachment agreement has been completed, satisfactory to the municipality.

The Public Meeting must be held as scheduled. However, Council may defer Decision should they wish to consider any comments, concerns, or objections that may result from the Public Meeting, and an encroachment agreement has been completed, satisfactory to the municipality.

Respectfully Submitted,



Theresa Carlisle

Secretary-Treasurer

[mpbcarlisle@manitoulinplanning.ca](mailto:mpbcarlisle@manitoulinplanning.ca)

**CORPORATION OF THE TOWNSHIP OF ASSIGINACK**

**BY-LAW NO. 2026-08\_\_\_\_\_**

**Being a By-law to Amend Zoning By-law No. 2024-10**

**Being a By-law** for the purpose of amending Zoning By-law No. 2024-10, being a By-law to regulate the use of land in the Municipality of Assiginack under the Authority of Section 34 of the Planning Act, R.S.O. 1990, Chapter P. 13, as amended;

**Whereas**, the Municipality of Assiginack has ensured that adequate information has been made available to the public and has held at least one (1) public meeting after due notice for the purpose of informing the public of this by-law;

**And Whereas**, Council deems it appropriate to concur and thereby fulfill a condition of consent to sever as imposed by the Manitoulin Planning Board, File No. B25-25, whereby Restricted Area Zoning By-law 2024-10 is to be amended to permit reduced rear yard setbacks for two existing accessory structures, being a chicken coop from 3.0 metres to 2.5 metres and a wood shed from 3.0 metres to 1.9 metres for land described as Part Lot 15, Conc. I, Surveyed as Part 2, Plan 31R-594 excepting Part 1, Plan 31R-3141 and excepting Part 1, Plan 31R-3870, (Located at #525 Bidwell Road), Township of Sheguiadah, Municipality of Assiginack, District of Manitoulin.

**Now Therefore**, the Council of the Municipality of Assiginack enacts, as follows:

1. Despite Section 6.2.- Rural (RU) Zone, adds to Subsection 6.2.4,  
**Exception No. RU-17**  
  
*despite Section 6.2.2.j) permits reduced rear yard setbacks for two existing accessory structures, being a chicken coop (±2.4 M. x ±11.4 M.) from 3.0 metres to 2.5 metres and a wood shed (±2.4 M. x ±7.5 M.) from 3.0 metres to 1.9 metres for lands described under subsection 2.*
2. Subsection 1. applies to land described as being Part Lot 15, Conc. I, Surveyed as Part 2, Plan 31R-594 excepting Part 1, Plan 31R-3141 and excepting Part 1, Plan 31R-3870, Township of Sheguiadah, Municipality of Assiginack, District of Manitoulin, as registered in the Land Registry Office for the Registry Division of Manitoulin (31).
3. All uses, performance standards and provisions of Restricted Zoning By-law 2024-10 which apply to the Rural (RU) Zone which are not specifically varied hereby apply to the land described under Subsection 2. of this By-law.
4. That it is hereby certified that this amending By-law is in conformity with the Official Plan for the District of Manitoulin, under the jurisdiction of the Manitoulin Planning Board.
5. Schedule "A" hereto attached shall be considered to be part of this By-law.
6. This by-law shall come into force in accordance with the provisions of Section 34 of the Planning Act, R.S.O. 1990 Chapter P. 13 and take effect on the date of its final reading subject to the expiration of the 20 day appeal period, provided in Section 34(19) of the Planning Act and subject to the approval of the Ontario Land Tribunal (OLT) where objections to this by-law are filed with the Municipal Clerk together with the prescribed fee.

Read a First, Second and Third Time  
this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Brenda Reid, Mayor

\_\_\_\_\_  
S. Carr, Clerk





## **THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK MINUTES OF THE REGULAR COUNCIL MEETING**

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, February 17, 2026, at 07:00 PM.

### **Members Present:**

Mayor Reid  
Councillor Elliot  
Councillor Maguire  
Councillor Bowerman  
Councillor Hooper

### **Members Absent:**

### **Staff Present:**

CAO Alton Hobbs  
Clerk Stasia Carr  
Treasurer Deb MacDonald

### **Staff Absent:**

TJ Tilcox

### **Public:**

TJ Tilcox - Superintendent of Public Works and Infrastructure

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## **1. OPENING**

**Moved By** Councillor Bowerman

**Seconded By** Councillor Elliot

BE IT RESOLVED THAT the Regular Meeting of Council of the Corporation of the Township of Assiginack be opened for business at 7:00 pm, with a quorum of members present and with Mayor Reid presiding in Chair.

**Carried**

1.a Land Acknowledgement

The land acknowledgement was read by Mayor Reid.

1.b Adoption of Agenda

Resolution Number **167-02-2026**

**Moved By** Councillor Maguire

**Seconded By** Councillor Hooper

BE IT RESOLVED THAT we approve the agenda as presented.

**Carried**

**2. Disclosure of Pecuniary Interest and General Nature Thereof**

None declared.

**3. ANNOUNCEMENTS**

**4. ADOPTION OF MINUTES**

4.a Minutes of the Regular Council Meeting of January 20, 2026 and Committee of the Whole Meeting of February 3, 2026

Resolution Number **168-02-2026**

**Moved By** Councillor Elliot

**Seconded By** Councillor Bowerman

BE IT RESOLVED THAT we adopt the minutes of the Meeting of the Regular Council meeting of January 20,2026 and the Committee of the Whole Meeting of February 3, 2026.

**Carried**

**5. DELEGATIONS**

None

**6. REPORTS**

6.a 2025 Chief Building Officer Report

Resolution Number **169-02-2026**

**Moved By** Councillor Elliot

**Seconded By** Councillor Maguire

BE IT RESOLVED THAT Council accepts the 2025 Chief Building Officer Report

**Carried**

## **7. ACTION REQUIRED ITEMS**

7.a Need of a Trespass Policy

Resolution Number **170-02-2026**

**Moved By** Councillor Bowerman

**Seconded By** Councillor Maguire

WHEREAS Assiginack Council has been presented with a draft Trespass Policy;

AND WHEREAS it is this policy is essential for maintaining safety, protecting public assets, and managing public spaces;

AND WHEREAS this policy will provide a structure for the municipality to enforce provincial legislation in a fair and clear manner;

THEREFORE BE IT RESOLVED THAT the Township of Assiginack adopt the Trespass Policy as presented.

**Carried**

7.b Town of Parry Sound Re: School Bus Safety

Resolution Number **171-02-2026**

**Moved By** Councillor Elliot

**Seconded By** Councillor Maguire

BE IT RESOLVED THAT the Township of Assiginack supports the provinces investment in the expansion of school bus stop arm camera system;

AND FURTHER support the municipality of Parry Sound in its request for the province to provide funding tools and legislative support to complement child safety initiatives across the province.

AND FURTHER, a letter be sent to the Premier of Ontario and all Ontario municipalities.

**Carried**

7.c Memorial Bench Program Policy

Resolution Number **172-02-2026**

**Moved By** Councillor Maguire

**Seconded By** Councillor Elliot

BE IT RESOLVED THAT COUNCIL receive the staff report regarding the proposed Memorial Bench Program Policy and Application; and THAT Council adopt the Memorial Bench Program: Policy & Application as presented; and

THAT Council authorize staff to administer the Memorial Bench Program in accordance with the approved policy, including entering into ten (10) year donation and maintenance agreements; and

THAT Council confirm that all costs associated with memorial benches shall be paid in full by applicants, with no financial cost or liability to the Town.

**Carried**

BE IT RESOLVED THAT Council amend resolution

Resolution Number **173-02-2026**

**Moved By** Councillor Elliot

**Seconded By** Councillor Hooper

BE IT RESOLVED THAT Resolution 172-02-2026 be amended to allow for the design of benches to include not allowing a person to be able to sleep on a bench.

**Carried**

7.d Sudbury & Districts Board of Health re: Protecting Workers from Growing Food Insecurity, Exacerbated by U.S. Tariffs

Resolution Number **174-02-2026**

**Moved By** Councillor Bowerman

**Seconded By** Councillor Elliot

BE IT RESOLVED THAT Assiginack Council acknowledges receipt of the Sudbury and District's correspondence and supports urging all levels of government to protect workers from food insecurity caused by US tariffs and economic pressure, and that this motion be circulated to the Province of Ontario, relevant ministries and all Ontario municipalities.

**Carried**

## 8. INFORMATION ITEMS

Resolution Number **175-02-2026**

**Moved By** Councillor Hooper

**Seconded By** Councillor Maguire

BE IT RESOLVED THAT information items 8.a) through 8.g) on the February 17, 2026 Council agenda be accepted as information.

### **Carried**

8.a Township of Brudenell, Lyndoch and Raglan re: Swim to Survive

8.b Sudbury & Districts Board of Health

8.c City of Cambridge re: Rent Protection for Tenants

8.d Phragmites Pest Management Control Report

8.e Life Labs Sudbury Closure

8.f MICA re: North Channel Bike Park Grand Opening

8.g School Trustee Request for Support

## 9. BY-LAWS

9.a 2026-01 Banger Agreement re: Unopened Road Allowance

Resolution Number **176-02-2026**

**Moved By** Councillor Maguire

**Seconded By** Councillor Bowerman

BE IT RESOLVED THAT By-law 2026-01 being a by-law to authorize entering into an agreement for the use of unopened road allowance is given its first, second and third final reading and hereby enacted in open Council.

### **Carried**

9.b 2026-02 Streetlight Banner Policy

Resolution Number **177-02-2026**

**Moved By** Councillor Bowerman

**Seconded By** Councillor Elliot

BE IT RESOLVED that by-law 2026-02 being a by-law to adopt a banner policy is given its first, second, and third final reading and enacted in open Council.

**Carried**

- 9.c 2026-03 Agreement for Ontario Transfer Payment for Pothole Prevention and Repair Program

Resolution Number **178-02-2026**

**Moved By** Councillor Maguire

**Seconded By** Councillor Hooper

BE IT RESOLVED THAT By-law # 2026-03, being a by-law to authorize the signing of an agreement between the province and municipality for the pothole prevention and repair program be given a first, second, and third final reading and enacted in open council.

**Carried**

- \*9.d 2026-04 Interim Tax Bill By-law

Resolution Number **179-02-2026**

**Moved By** Councillor Maguire

**Seconded By** Councillor Hooper

BE IT RESOLVED THAT By-law # 2026-04, being a by-law to interim tax bill by-law be given a first, second, and third final reading and enacted in open council.

**Carried**

## **10. CLOSED SESSION**

Resolution Number **180-02-2026**

**Moved By** Councillor Hooper

**Seconded By** Councillor Elliot

BE IT RESOLVED THAT in accordance with Section 239 of the Municipal Act, as amended, that Council proceeds to a Closed Session at 7:24 p.m. to discuss items pertaining to educational item for strategic planning, proposed acquisition of land, solicitor client privilege,

**Carried**

10.a Educational Item for Strategic Planning

10.b Proposed Aquisition of Land

10.c Solicitor Client Priviledge

## **11.EXIT CLOSED SESSION**

Resolution Number **181-02-2026**

**Moved By** Councillor Maguire

**Seconded By** Councillor Elliot

BE IT RESOLVED THAT we adjourn from Closed Session at 8:08 p.m., accept the minutes of the previous closed session, and resume our Regular Meeting.

**Carried (5 to 0)**

**Moved By** Councillor Maguire

**Seconded By** Councillor Elliot

BE IT RESOLVED THAT Council advise staff to follow the direction that was provided to them during closed session.

**Carried**

## **12.ADJOURNMENT**

Resolution Number **182-02-2026**

**Moved By** Councillor Bowerman

**Seconded By** Councillor Elliot

BE IT RESOLVED THAT Council adjourns at 8:10 p.m. and reconvene at the next regular council meeting on Tuesday March 17, 2026, or at the call of the chair.

**Carried**

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Brenda Reid, Mayor

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Stasia Carr, Clerk



## **THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK MINUTES OF THE COMMITTEE OF THE WHOLE MEETING**

The Committee of the Whole meeting of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, March 03, 2026, at 07:00 PM.

### **Members Present:**

Mayor Reid  
Councillor Elliott  
Councillor Maguire  
Councillor Bowerman  
Councillor Hooper

### **Members Absent:**

### **Staff Present:**

CAO Alton Hobbs  
Clerk Stasia Carr  
Treasurer Deb MacDonald

### **Staff Absent:**

### **Public:**

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## **1. OPENING AND DECLARATIONS**

**Moved By** Councillor Elliott

BE IT RESOLVED THAT the Committee of the Whole be opened for business at 7:00 pm, with a quorum of members present, and with Mayor Reid presiding in the Chair.

**Carried**

1.a Land Acknowledgement

The land acknowledgment was read by Mayor Reid.

1.b Adoption of Agenda

**Moved By** Councillor Maguire

THAT the March 3, 2026 agenda is adopted as presented.

**Carried**

**2. Disclosure of Pecuniary Interest and General Nature Thereof**

None declared.

**3. ADOPTION OF MINUTES**

3.a Minutes of the Committee of the Whole Meeting of February 3, 2026

**Moved By** Councillor Bowerman

BE IT RESOLVED THAT we adopt the minutes of the Committee of the Whole meeting held on February 3, 2026.

**Carried**

**4. ADMINISTRATION/FINANCE/PLANNING**

4.a Cemetery and Museum Committee Response

Vacancies for both committees were advertised. Three responses were received for the cemetery committee and there were no responses for museum. The museum committee currently cannot meet quorum even if all members are present. Discussion ensued. Councillor McGuire volunteers to sit on the cemetery committee. Mayor Reid will follow up with the citizens she spoke with previously. Staff will post again to fill the vacancy.

4.b First Responders Service Request

Reverend McDougall had asked if the Town can help coordinate a service in Manitowaning for the First Responders. The Mayor said she would bring the request forward for discussion and suggested the Hilly Grove Chapel be used. It is an island wide service. The chapel requires cleaning beforehand. Discussion ensued. Councillor Elliott will reach out for more information.

4.c Planning Board re: 2098 Bidwell Rd Application

The owner application is for a second residence on the property. The Planning Board is satisfied with the consultation reports submitted. The board is requesting comments previous to scheduling a public meeting. Discussion ensued. The committee have no objections to hearing the application presented to Council.

**5. ENTER CLOSED SESSION**

**Moved By** Councillor Elliott

BE IT RESOLVED THAT in accordance with Section 239 of the Municipal Act, as amended, that the Committee of the Whole proceeds to a Closed Session at 7:08 p.m.

**Carried**

5.a Education Item for Strategic Planning

5.b Solicitor Client Privilege

**6. EXIT CLOSED SESSION**

**Moved By** Councillor Bowerman

BE IT RESOLVED THAT we adjourn from Closed Session at 7:41 p.m., accept the minutes of the previous closed session, and resume our Regular Meeting.

**Carried (5 to 0)**

**Moved By** Councillor Maguire

BE IT RESOLVED THAT Council advise staff to follow the direction that was provided to them during closed session.

**7. ADJOURNMENT**

**Moved By** Councillor Bowerman

BE IT RESOLVED THAT the Committee of the Whole adjourns at 7:43 p.m. and reconvene at the next regular meeting on April 7, 2026, or at the call of the chair.

**Carried**

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Brenda Reid, Mayor

---

Stasia Carr, Clerk



Regular Council Meeting Resolution Form

Date: February 17, 2026 No: RESOLUTION - 56-2026  
 Moved by Councillor Kevin Rosien Disposition: CARRIED  
 Seconded by Deputy Mayor Scott Brum Item No: 14.2

Description: Ontario Heritage Organization Development Grant Advocacy

**RESOLUTION:**

**WHEREAS** Ontario municipalities are legislated to preserve records of enduring and historical value, and community archives play a critical role in fulfilling this responsibility, particularly in rural and smaller municipalities; and

**WHEREAS** The Heritage Organization Development Grant (HODG) is the only provincial operating grant available to grassroots, non-profit heritage organizations, including community archives and historical societies across Ontario; and

**WHEREAS** The maximum annual HODG grant of \$1,545 per organization has remained effectively unchanged for more than 15 years, resulting in a significant erosion of its real value due to inflation, such that its current purchasing power is approximately two-thirds of what it was in 2010; and

**WHEREAS** Rising operating costs related to insurance, utilities, records preservation, digitization, accessibility, and volunteer coordination have increased financial pressure on heritage organizations, often requiring municipalities to absorb additional costs to ensure continuity of service; and

**WHEREAS** Strengthening HODG would represent a modest but high-impact provincial investment that would help stabilize community archives, reduce pressure on municipal budgets, and safeguard Ontario's public records and local heritage for future generations;

**NOW THEREFORE BE IT RESOLVED THAT** Council formally support a review and modernization of the Heritage Organization Development Grant, including restoring its real purchasing power through inflationary adjustment and exploring options for increased or multi-year operating stability; and

**BE IT FURTHER RESOLVED THAT** This resolution be forwarded to the Minister of Tourism, Culture and Gaming, local Members of Provincial Parliament, AMO, and Ontario municipalities for consideration and support.

MAYOR

|                             |       |       |
|-----------------------------|-------|-------|
| Recorded Vote Requested by: | _____ |       |
|                             | Yea   | Nay   |
| Mayor Lori Hoddinott        | _____ | _____ |
| Deputy Mayor Scott Brum     | _____ | _____ |
| Councillor Kevin Rosien     | _____ | _____ |
| Councillor Robert Campbell  | _____ | _____ |
| Councillor Jill Campbell    | _____ | _____ |

Declaration of Pecuniary Interest: \_\_\_\_\_  
 Disclosed his/her/their interest(s), vacated he/her/their seat(s),  
 abstained from discussion and did not vote



**Mark Sutcliffe**  
Mayor | Maire

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City of Ottawa**  
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February 26th, 2026

The Honourable Michael Kerzner  
Solicitor General  
Ministry of the Solicitor General  
George Drew Building  
25 Grosvenor St. Toronto, ON M7A 1Y6  
[SOLGEN.Correspondence@ontario.ca](mailto:SOLGEN.Correspondence@ontario.ca)

By electronic submission

**Re: Proposed New Regulation under the Restricting Public Consumption of Illegal Substances Act**

Dear Solicitor General,

Please be advised that Ottawa City Council, at its meeting of February 25, 2026, considered and approved the following motion:

#### **MOTION**

Moved by / Motion de: Councillor S. Plante  
Seconded by / Appuyée par: Mayor M. Sutcliffe

**WHEREAS the *Restricting Public Consumption of Illegal Substances Act, 2025* (RPCISA) was brought into force on June 5, 2025; and**

**WHEREAS the Ministry of the Solicitor General (SOLGEN) is considering regulatory amendments to the RPCISA to prescribe special constables employed by authorized public transit agencies, including OCTranspo special constables for the purpose of the Act, thereby granting them the same enforcement powers as police officers, and is seeking public input on this proposal until March 1<sup>st</sup>; and**

**WHEREAS the City of Ottawa has invested significant resources to improve public safety in the downtown core and the ByWard Market; and**

**WHEREAS OC Transpo deploys on average approximately 4 special constables in the downtown daily, and 13 deployed across the city-wide transit network, who are already present in high-traffic transit environments, including stations, platforms, and bus stops throughout the downtown core and across the city; and**



**Mark Sutcliffe**  
Mayor | Maire

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Courriel : Mark.Sutcliffe@ottawa.ca

**WHEREAS public transit riders include workers, students, seniors, people with disabilities, youth, and low-income residents who rely on transit as their primary or only mode of transportation and require a safe environment at all times; and**

**WHEREAS restoring ridership is essential to the financial sustainability of Ottawa's public transit system, to achieving the City's climate and transportation goals, and to ensuring equitable access to employment, education, healthcare, and community services; and**

**WHEREAS enabling OCTranspo special constables to enforce the RPCISA would allow for timely, proportionate, and location-specific interventions focused on transit spaces, while reducing reliance on police response for matters that occur primarily within the transit system; and**

**WHEREAS any extension of authority under the RPCISA would be accompanied by appropriate training and would operate alongside existing public health, outreach, and harm reduction services, recognizing that enforcement alone does not address substance use but that clear rules and safe public spaces remain necessary;**

**THEREFORE BE IT RESOLVED that the City of Ottawa endorse the proposed regulatory amendments under the *Restricting Public Consumption of Illegal Substances Act, 2025*; and**

**BE IT FURTHER RESOLVED that the Mayor write to the Solicitor General of Ontario in support of the proposal before March 1st, 2026; and**

**BE IT FURTHER RESOLVED that the Clerk share this motion with other Municipalities in Ontario, prior to March 1<sup>st</sup>, 2026; and,**

**BE IT FURTHER RESOLVED that the Mayor write the Solicitor General of Ontario to renew or extend the funding associated with the Ontario-Ottawa agreement.**

Should you have any questions in this regard, please do not hesitate to contact the undersigned.

Yours truly,

Mark Sutcliffe  
Mayor  
City of Ottawa

cc. All Ontario Municipalities  
Association of Municipalities of Ontario (AMO)

December 15, 2025

Public Health Sudbury & Districts  
10 Elm St,  
Sudbury ON  
P3C5N3

Re: 2026 Public Health Sudbury & Districts Budget Presentation

The following resolution was ratified by Council of the City of Greater Sudbury on November 25, 2025:

WHEREAS many health issues are worsening in the community, and there is a growing need for the prevention work undertaken by public health;

AND WHEREAS in 2023 the Ontario government committed to restoring funding for public health units to the level previously provided under the 75 percent provincial / 25 percent municipal cost sharing ratio;

AND WHEREAS in 2026 the Province's share of the 2026 Public Health Sudbury & Districts budget will be 61.6 percent, meaning that municipalities will need to fund \$3.8 million more than their share to make up for the shortfall;

AND WHEREAS the City of Greater Sudbury's share of the \$3.8 million shortfall is \$3.2 million;

THEREFORE BE IT RESOLVED that the City of Greater Sudbury directs that a letter be sent on behalf of the Mayor and Council to the Honourable Doug Ford, Premier of Ontario, the Honourable Sylvia Jones, Minister of Health, and Deborah Richardson, Deputy Minister of Health, to advocate that the Province of Ontario restore funding for public health units to the 75 percent provincial share of the cost-sharing ratio it previously committed to;

AND BE IT FURTHER RESOLVED that a copy of the letter be sent to the Board of Health for Public Health Sudbury & Districts, the Association of Municipalities of Ontario and the Association of Local Public Health Agencies.

Yours truly,



Brigitte Sobush  
Manager of Clerk's Services/Deputy City Clerk  
c. Members of City Council



# Manitoulin East Municipal Airport Commission Inc.

## Commission Meeting Minutes

Meeting of February 26, 2026

**Present,** B. Kohler, B. Wood, G. Williamson, R. Maguire, D. Williamson.

M. Whatling

Meeting call to order by G. Williamson @ 7 pm

### **Motion 2026 02-01**

Resolved that the Commission approves the agenda for the meeting of February 26, 2026.

Moved by R. Maguire

Second by B. Kohler

Carried - Yes

### **Motion 2026 02-02**

Resolved that the Commission approves the minutes of the meeting of December 8, 2025.

Moved by B. Kohler

Second by R. Maguire

Carried - Yes

### **Declaration of pecuniary interest:**

### **Motion 2026 02-03**

Resolved that the Commission accept the managers' report for the months of December 2025 / January 2026

Moved by: R. Maguire

Second by: B. Wood

Carried – Yes

### **Motion 2026 02-04**

Resolved that the Commission accept the treasurers report for January 2026.

Moved by: R. Maguire

Second by: B. Kohler

Carried – Yes

### **Motion 2026 02-05**

Resolved that the Manitoulin East Municipal Airport Commission authorize a one dollar per hour (\$1/hr) increase to the hourly rate for the Staff and Management of the airport effective January 1<sup>st</sup> 2026.

Moved by: B. Kohler

Second by: R. Maguire

Carried - Yes

### **Motion 2026 02-06**

Resolved that the Commission meeting of February 26, 2026 does now adjourn at 7:54

Next meeting April 13, 2026 @ 7:00 pm via zoom

Moved by: B. Wood

Second by: B. Kohler

Carried - Yes



**UNAPPROVED MINUTES – SECOND MEETING**  
**BOARD OF HEALTH**  
**PUBLIC HEALTH SUDBURY & DISTRICTS**  
**BOARDROOM, LEVEL 3**  
**THURSDAY, FEBRUARY 19, 2026 – 1:30 P.M.**

**BOARD MEMBERS PRESENT**

Robert Barclay  
Michel Brabant  
Natalie Labbé  
Abdullah Masood

Amy Mazey  
Ken Noland  
Michel Parent (joined at 2pm)  
Mark Signoretti

Natalie Tessier  
Tom Trainor

**BOARD MEMBERS REGRET**

Ryan Anderson

Renée Carrier

Angela Recollet

**STAFF MEMBERS PRESENT**

Kathy Dokis  
Stacey Gilbeau  
Renée Higgins  
M. Mustafa Hirji

Stacey Laforest  
Rachel Quesnel, Recorder  
Renée St Onge

Chidubem Okechukwu (NOSMU  
Resident)

**M. SIGNORETTI PRESIDING**

**1. CALL TO ORDER AND TERRITORIAL ACKNOWLEDGMENT**

The meeting was called to order at 1:31 p.m.

- Lieutenant Governor appointment to the Board of Health for Public Health Sudbury & Districts, Tom Trainor, dated January 15, 2026

Tom Trainor, was welcomed at his first Board of Health meeting.

**2. ROLL CALL**

**3. REVIEW OF AGENDA/DECLARATIONS OF CONFLICTS OF INTEREST**

The agenda package was pre-circulated.

#### **4. DELEGATION/PRESENTATION**

##### **i) 2025 Year-In Review**

- Stacey Laforest, Director, Health Protection Division
- Kathy Dokis, Director, Indigenous Public Health
- Stacey Gilbeau, Director, Health Promotion and Vaccine Preventable Diseases Division and Chief Nursing Officer
- M. Mustafa Hirji, Medical Officer of Health and Chief Executive Officer

Dr. Hirji and Directors, Kathy Dokis, Stacey Gilbeau, and Stacey Laforest, presented a year in-review highlighting a few examples of Public Health Sudbury & Districts' impact through work undertaken during 2025 including the measles outbreak response, efforts to improve vaccine coverage, initiatives for safe and affordable housing, and internal anti-racism work. The team emphasized the importance of steady and consistent work over multiple years, trust-building, and platforming marginalized voices. The end-of-year report will be published and shared publicly via phsd.ca.

Questions and comments were entertained relating Public Health Sudbury & Districts higher than provincial average vaccination rates for seven-year-old students, and variances in uptake for individual measles, mumps and rubella vaccinations. The presenters were thanked for the information.

#### **5. CONSENT AGENDA**

##### **i) Minutes of Previous Meeting**

- a. First Meeting – January 15, 2026

##### **ii) Business Arising from Minutes**

##### **iii) Report of Standing Committees**

##### **iv) Report of the Medical Officer of Health/Chief Executive Officer**

- a. MOH/CEO Report, February 2026

##### **v) Correspondence**

- a. Highway Safety in Northern Ontario
  - Letter from Northeastern Public Health Board of Health Chair to the Prime Minister and Premier of Ontario, dated January 14, 2026

- b. Ministry Appointments – Public Health Sudbury & Districts Medical Officer of Health and Associate Medical Officer of Health
  - Letter from the Deputy Premier and Minister of Health to the Board of Health Chair for Public Health Sudbury & Districts Re: Appointment of Dr. Mustafa Hirji, Medical Officer of Health dated February 5, 2026
  - Letter from the Deputy Premier and Minister of Health to the Board of Health Chair for Public Health Sudbury & Districts Re: appointment of Dr. Emily Groot, Associate Medical Officer of Health dated February 5, 2026

**vi) Items of Information**

- a. None

The Board was pleased to hear that the Minister of Health has officially approved appointments of Dr. Hirji as Medical Officer of Health and Dr. Groot as Associate Medical Officer of Health for Public Health Sudbury & Districts. Congratulations were extended to both Dr. Hirji and Dr. Groot and that *Acting* can now be removed from their titles.

Given the ALPHa Winter Symposium occurred after the February 19 Board agenda package was released, MM Hirji provided an overview of sessions from the Symposium and some key highlights for a session on government relations. R. Barclay who also attended the Symposium shared that the Symposium was worthwhile and included many compelling public health messages.

**14-26 APPROVAL OF CONSENT AGENDA**

**MOVED BY NOLAND – LABBEE: THAT the Board of Health approve the consent agenda as distributed.**

**CARRIED**

**6. NEW BUSINESS**

**i) Follow-up to Inquiry on 2026–2028 Risk Management Plan Regarding High Risk Items with Minimal Mitigation from Controls**

- Briefing Note from the Medical Officer of Health and Chief Executive Officer to the Board of Health Chair dated February 12, 2026

In follow-up to the Board's approval of the 2026-2028 Risk Management Plan at the January 15, 2026, Board meeting, an additional report was shared at the Board's request regarding the six areas of risks where both the initial inherent and the expected residual risk remained in the highest risk category. Board members wished to understand the details around the six risk areas.

The briefing note describes why these risks are beyond our control and the challenges to further mitigate. M.M. Hirji reviewed each of the six risks, their inherent risk ratings and

residual risk ratings as well as the challenges to further mitigate each risk given these risks stem from large-scale systemic, structural, or external forces. These risks are documented within the Risk Management Plan to provide transparency on the risks that will affect the organization in the next three years.

Questions and comments were entertained, and Board members appreciated the explanations. Given that these challenges cannot be resolved through local operational controls alone, it was recommended that a letter be prepared to be sent to the provincial government from the Board Chair advocating for change.

**ii) Healthy Smiles Ontario Fee Schedule and the Impacts on Access to Dental Care for Children and Youth**

- Briefing Note from the Medical Officer of Health and Chief Executive Officer to the Board of Health Chair dated February 12, 2026

The Board received a briefing note regarding the Healthy Smiles Ontario (HSO) program and the impacts of the current provincial fee schedule on access to dental care for children and youth. M.M. Hirji shared that HSO is a provincial dental program that funds preventive and emergency dental services for children and youth 17 years old and under from Ontario households who qualify based on income eligibility requirements. Untreated dental disease in children contributes to pain, disrupted eating and sleeping, impacts school performance, and could have longer-term health consequences. Dental caries remain one of the leading causes of pediatric day surgery requiring general anesthesia, underscoring the importance of early prevention and timely treatment.

The Medical Officer of Health explained that dental care is almost entirely delivered through private providers, and their participation in public payment programs such as HSO is voluntary. The current HSO *Schedule of Dental Services and Fees* reimburses dental providers at rates significantly below the Ontario Dental Association (ODA) Suggested Fee Guide, estimated at approximately 40 cents on the dollar. As a result, dental offices are unable or unwilling to accept HSO clients, and the local public health referral list of dentists accepting HSO clients has declined to the point where no providers are routinely accepting new HSO-only patients. While the federal Canadian Dental Care Plan (CDCP) has improved access for some families, it does not cover all children, particularly newcomers, families who have not filed income taxes, or those with minimal private insurance. Even when CDCP coverage is available, out-of-pocket costs may still present barriers.

Board members were advised of the results of a comprehensive recent survey of local dental providers, which found that 25% would be willing accept HSO as the primary coverage without supplementation, with an additional proportion accepting HSO when coordinated with the CDCP. Some providers indicated they would be more willing to participate if HSO reimbursement rates were increased or supplemented. The Board discussed the importance of advocacy to address the growing gap between HSO fees and

the ODA Suggested Fee Guide, noting that inflation has further widened this gap over time. It was proposed that advocacy efforts include direct communication with the Ministry of Health, as well as collaboration with other public health agencies and provincial partners to strengthen a coordinated request for improved reimbursement rates.

Questions and comments were entertained. It was clarified that, on average, the CDCP reimburses at 80% of ODA guidelines.

**15-26 HEALTHY SMILES ONTARIO FEE SCHEDULE AND THE IMPACTS IT HAS ON ACCESS TO DENTAL CARE FOR CHILDREN AND YOUTH**

**MOVED BY TESSIER - BARCLAY: WHEREAS children and youth in Ontario face significant barriers in accessing dental care through the Healthy Smiles Ontario (HSO) program due to a fee-schedule that result in reduced provider participation; and**

**WHEREAS acceptance of HSO is at the discretion of individual dental providers, and many offices choose not to participate because reimbursement rates under the HSO Schedule of Dental Services and Fees are substantially lower than the 2025 Ontario Dental Association (ODA) Suggested Fee Guide for General Practitioners; and**

**WHEREAS delayed or untreated dental issues can lead to pain, impaired concentration and school performance, disrupted eating and sleeping patterns, permanent tooth damage, the need for surgery under anesthesia, and in the most severe cases, life-threatening conditions; and**

**WHEREAS early prevention and detection significantly improve health outcomes and reduce strain on the healthcare system;**

**THEREFORE BE IT RESOLVED THAT the Board of Health requests that the Ministry of Health increase reimbursement rates outlined in the Healthy Smiles Ontario (HSO) Schedule of Dental Services and Fees for dentist providers, so that they align with the 2026 Ontario Dental Association (ODA) Suggested Fee Guide for General Practitioners, in order to encourage provider participation in HSO and improve access to care for children and youth; and**

**FURTHER THAT the Board directs the Medical Officer of Health to engage in both cross-agency collaboration with other local public health agencies and agency-level advocacy to strengthen the case for improved HSO fee scheduling.**

**CARRIED UNANIMOUSLY**

**iii) Accountability Monitoring Plan Report**

– 2025 Accountability Monitoring Plan Report

Accountability monitoring reports demonstrate how Public Health Sudbury & Districts has achieved provincial mandates and local commitments and demonstrates the alignment between work done under the Strategic Priorities and its Risk Management Plan. The results presented in the 2025 Accountability Monitoring Report illustrate continued progress on Public Health's requirements, with a particular focus on the operationalization of the agency's 2024–2028 Strategic Plan.

It was pointed out that some performance for the strategic priorities are reported as N/A for 2024 as criteria for qualifying submissions were created in 2025 and they are no longer comparable to the submissions and data in 2025. The new criteria place a stronger emphasis on demonstrating the outcome and impact of each initiative or activity, ensuring that submissions reflect not just what was done, but the meaningful results achieved

The 2025 Accountability Monitoring Plan Report was reviewed by the Joint Board Staff Accountability Working Group on February 2, 2026. Board membership on the Working Group include R. Carrier, R. Barclay and A. Mazey. Amy Mazey provided an update regarding the Working Group's review and input into the 2025 Accountability Monitoring Report. The Working Group feedback incorporated into the report presented today was summarized. Highlights which demonstrate progress across all four strategic priorities were provided.

**iv) New format for MOH/CEO Report to the Board**

– Briefing Note from the Medical Officer of Health and Chief Executive Officer to the Board of Health Chair dated February 12, 2026

In response to provincial funding not keeping pace with inflation and the need to limit cost impacts on municipalities by prioritizing higher-value work and reducing lower-value activities, it was noted that a new reporting approach is being recommended due to the high cost in staff time to prepare the current report, as well as an opportunity to evolve the report to better support strategic-level governance by the Board. The estimated cost to produce the current report is \$28,000 per year across all Board of Health meetings.

The Board discussed the proposal to change the format of the MOH/CEO Report received at each Board of Health meeting, shifting away from a highly operational report with granular data toward a shorter, more strategic report. Some operational and performance data currently included in the report would instead be posted publicly on phsd.ca. Board members expressed appreciation for the quality and value of the current Board report and noted that the level of staff time invested in its development was unexpected. Members agreed the proposed approach would enhance transparency while avoiding duplication of

the detailed operational information and would better align reporting with the Board's strategic governance role.

The Board voiced its support to move to an outcomes-based report while maintaining some elements such as the *Words for Thought*. If the new format does not meet the needs of the Board, it can be revisited.

**v) Constance Lake Inquest Jury Recommendations**

- Letter and Verdict of Inquest Jury from the Office of the Chief Coroner, Ontario Forensic Pathology Service, Ministry of the Solicitor General, dated January 23, 2026

This correspondence is further to the presentation at the January 15, 2026, Board meeting titled *Inquest into the deaths of Luke Moore, Lorraine Shaganash, Lizzie Sutherland, Mark Ferris, and Douglas Taylor*, where Dr. Groot outlined recommendations from the coroner's inquest into the 2021 blastomycosis outbreak affecting Constance Lake First Nation. A summary document had also been shared outlining nine Coroner recommendations that applied to public health and what Public Health Sudbury & Districts is actioning locally relating to the recommendations.

It was shared for the Board's information that the Coroner's office is now requesting Boards of Health provide input on what they are doing that aligns with the Inquest report. Comments and questions were entertained relating to surveillance relating to pets as one of the recommendations. It was clarified that most recommendations don't relate or impact public health; however, we will prepare our response for the Coroner's office based on the information already compiled listing our local actions relating to the nine recommendations that are specific to public health.

**7. ADDENDUM**

There was no addendum.

**8. ANNOUNCEMENTS**

- February 19, 2026, Board of Health meeting evaluation

Board members were invited to complete the evaluation for today's Board meeting.

- Annual Requirements for Board of Health members

Board of Health members were reminded to review the Code of Conduct and Conflict of Interest Policies and Procedures and complete the Code of Conduct and Conflict of Interest declaration forms.

- Next Board of Health Meeting

There is no regular Board of Health meeting in March. The next regular Board of Health meeting will be held on Thursday, April 16, 2026, at 1:30 p.m.

## 9. ADJOURNMENT

### 16-26 ADJOURNMENT

**MOVED BY BRABANT – MAZEY: THAT we do now adjourn. Time: 2:46 p.m.**

**CARRIED**

\_\_\_\_\_  
(Chair)

\_\_\_\_\_  
(Secretary)

Unapproved

**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK**

**BY-LAW # 2026-06**

**BEING A BY-LAW TO AUTHORIZE VOTING BY MAIL FOR THE 2026  
MUNICIPAL ELECTION AND ENTERING INTO AN AGREEMENT WITH  
DATAFIX TO PROVIDE VOTE BY MAIL SERVICES**

**WHEREAS** the necessary authority is found in Section 42 of the Elections Act, 1996 as amended;

**AND WHEREAS** the Council of the Corporation of the Township of Assiginack deems it desirable and in the best interest of the public to conduct the 2026 municipal election using a vote by mail method and to contract Datafix to provide election services;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Township of Assiginack enacts as follows:

1. THAT the alternative voting method of Vote by mail is hereby authorized for the Municipal Election to be held in 2026.
2. THAT a Vote by Mail Kit will be provided to every eligible elector. The kit will be mailed to or provided in person to each qualified elector.
3. THAT a Ballot Return Station shall be established at the Municipal Office. 156 Arthur Street, Manitowaning, Ontario during office hours prior to **Election Day on Monday October 26, 2026.**
4. THAT a Ballet Return Station shall mean a voting place under the supervision of a Deputy Returning Officer where electors may deposit their ballot envelopes directly into the Ballot Return Boxes rather than forwarding them by mail.
5. THAT every elector has the responsibility of completing their ballots in accordance with the Municipal Elections Act, 1996 as amended and the written procedures established by the Municipal Clerk and returning

the completed ballots to the Municipal Clerk by mail or deposit at the Ballot Return Station on or before Monday October 26, 2026, at 8 p.m.

6. No proxy provisions or advanced poll provisions other than the Ballot Return Station are applicable in the Municipal Election conducted in accordance with this by-law.
7. THAT the Municipal Clerk shall prepare procedures and policies for the vote by Mail Municipal Election and provide them to each candidate, no later than August 24, 2026.
8. THAT any person, corporation, or trade union, guilty of corrupt practices or contravening the provisions of the Municipal Election Act, 1996, as amended or the policies and procedures authorized by Section 7 above, may be prosecuted pursuant to the Act.
9. THAT the Municipal Clerk is hereby authorized to complete the agreement with Datafix to provide Vote by Mail services.

Read a First, Second, and Third time and finally passed this 17<sup>th</sup> day of March 2026.

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Mayor: Brenda Reid

---

Clerk: Stasia Carr



**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK**

**BY-LAW # 2026-07**

**BEING A BY-LAW TO ADOPT A TRESPASS POLICY FOR THE TOWNSHIP**

**WHEREAS** Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, provides that Section 8 and Section 11 shall be interpreted broadly so as to confer broad authority on municipalities to: a) enable municipalities to govern their affairs as they consider appropriate; and b) enhance their ability to respond to municipal issues;

**AND WHEREAS** the Council of the Corporation of the Township of Assiginack recognizes the importance of providing accessible, transparent, and fair procedures for the submission, investigation, and resolution of customer feedback from members of the public;

**NOW THEREFORE**, the Council of the Corporation of the Township of Assiginack enacts as follows:

1. THAT By-law 2026-07 shall be called the "Trespass Policy By-law;
2. Council adopts the Trespass Policy as presented and attached hereto as Appendix "A" and forming part of this by-law;
3. THAT any other by-law of this nature is hereby repealed;
4. THAT this by-law shall be enacted and come into effect on its day of passing;

Read a First, Second, and Third time and finally passed this 17<sup>th</sup> day of March 2026.

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Mayor: Brenda Reid

SEAL

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Clerk: Stasia Carr

## TRESPASS POLICY

### 1. POLICY STATEMENT

The purpose of this policy is to provide a system of issuance of notices of trespass and to ensure that access to a municipal property is protected as per the Trespass to Property Act, R.S.O. 1990, T.21, and that all citizens have a right to the enjoyment and use of municipal property without interference, as well as a right to peaceful demonstration and expression of dissenting views.

### 2. DEFINITIONS

In this policy, unless otherwise stated:

Municipal premises include the buildings, and all adjacent municipal property which is attached to the building, including but not limited to playgrounds, parking lots and parks.

Trespassing carries the definition used in the Trespass to Property Act, 1990

Trespass an offence

2. (1) Every person who is not acting under a right or authority conferred by law and who,

(a) without the express permission of the occupier, the proof of which rests on the defendant,

(i) enters on premises when entry is prohibited under this Act, or

(ii) engages in an activity on premises when the activity is prohibited under this

Act; or

(b) does not leave the premises immediately after he or she is directed to do so by the occupier of the premises or a person authorized by the occupier. is

2.1 The following persons will be empowered to act as “authorized persons” or occupiers at municipal premises for the purposes of enforcing the Trespass to Property Act, 1990, of the Province of Ontario; and when necessary to issue a notice of trespass subject to variation by the CAO:

- a) a person currently employed with The Corporation of the Township of Assiginack in a supervisory position.
  - b) an Officer of the Ontario Provincial Police.
- 2.2 This policy shall apply to all Township properties.
- 2.3 All references to Chief Administrative Officer (CAO) and Township Solicitor include their designates from time to time.

### 3. PROCEDURES

#### 3.1 Notice to Trespassers

3.1.1 Entry onto municipal premises may be prohibited by providing notice. The notice may be given orally or in writing to any person whose conduct is disruptive to the conduct of Township business or activities or is threatening to the staff or other users of Township facilities. Specific notice that entry is prohibited is not required to keep persons out where the site is completely enclosed by a fence which has been specifically designed to keep persons off the property.

3.1.2 In order to prohibit general entry to municipal premises, it is necessary to have signs or markings; otherwise it is necessary to confront a trespasser and give oral notice.

#### 3.2 Written Notice of Trespass in a Non-Emergency Situation

In a non-emergency situation and/or where a person has trespassed on municipal premises and the person's attendance in future is undesirable, in that it is threatening to other users, disruptive of others use of municipal property, or is conduct which impairs others using municipal property, a notice of trespass letter may be mailed or delivered in person, in a form similar to the example in Form 1. Such a letter is not a requirement for laying a charge against such a person should he or she continue to trespass.

#### 3.3 Notices of Trespass

All written Notices of Trespass to be issued by the Township shall, prior to issuance, be forwarded for review to the Township Solicitor or designate to determine whether the circumstances warrant the issuance of a written Notice to Trespass. The Township Solicitor or his designate shall, in appropriate circumstances issue the Notice to Trespass.

#### 3.4 Representations

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The subject of the Notice shall, if practical, be permitted to make representations to the CAO (either in writing or in person) prior to its issuance.

### 3.5 Records

The Notice of Trespass as issued by the Township Solicitor shall be filed with the CAO and the Clerk

### 3.6 Dealing with a Trespasser

#### 3.6.1 Preliminary Measures

- a) Get a good description of the person.
- b) Note the time.

#### 3.6.2 Preventing Confrontation – Engendering Maximum Co-operation

- a) Introduce yourself (name, position and authority to act).
- b) Be courteous, calm and assured.
- c) Ask the person to identify herself/himself (name and address).
- d) Do not touch the person.
- e) Give clear direction to the person and if appropriate, offer to assist in resolving the cause of whatever is creating a concern that the person may be asked to leave the premises.
- f) Try to keep the situation from escalating.
- g) The trespasser will usually comply, and no further action will be necessary. If not, inform the person that he or she is trespassing and is directed to leave the premises.

### 3.7 Laying a Charge

3.7.1 If the trespasser refuses to leave, or if the trespasser has caused property damage, you may call the police to lay a charge. Again, request the trespasser's name and address (if these are not available from another source) in order that you may have the police lay a charge.

3.7.2 Advise your immediate supervisor of any action you have taken.

3.7.3 The authorized person shall verbally notify their department head of the details of the event as soon as possible and then by a completed Form 2. The department head shall file Form 2 with the CAO.

### 3.8 Arresting a Trespasser

3.8.1 CALL THE POLICE TO MAKE THE ARREST.

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## 4. LENGTH OF BAN

- 4.1 A first Notice of Trespass will be for a period of up to ten days. Subsequent cases or incidents of more serious or threatening behaviour may incur periods of up to six months including an indefinite ban as approved by the CAO. Long term bans shall be the exception rather than the rule.
- 4.2 The Notice shall be subject to an automatic review by the authorized person issuing the notice after twelve months and every succeeding twelve months after.

## 5. APPEALS

- 5.1 Should a person served with a written Notice of Trespass take issue with that service, a written letter outlining the reason for appeal should be forwarded by that person to the CAO, who shall designate a person to decide the appeal. In making the decision, the CAO's delegate may choose to seek legal advice from a source other than the Township Solicitor. The CAO may uphold the service of that Notice or direct its withdrawal and the decision of the CAO is final.

## 6. FORMS

Form 1: Template of Notice of Trespass Letter

Form 2: Template Staff/Witness Reportt

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FORM 1]

CORPORATION OF THE TOWNSHIP OF  
ASSIGINACK

[ADDRESS]

NOTICE UNDER THE TRESPASS TO  
PROPERTY ACT

[Date]

Dear:

Please consider this a Letter of Notice under the **Trespass to Property Act**.

This letter is to address those behaviours observed on [insert date], in which you did the following:

[describe]

**The above actions are unacceptable and inappropriate.**

**YOU ARE HEREBY GIVEN NOTICE THAT YOU ARE NOT PERMITTED ENTRY TO THE TOWNSHIP OF ASSIGINACK PROPERTIES (specify areas) WITHOUT EXPRESS PERMISSION, EITHER IN WRITTEN FORM OR BY TELEPHONE CONFIRMATION, BY A SITE MANAGER OR DESIGNATE. YOU ARE ALSO NOT PERMITTED TO LOITER ABOUT THE PROPERTY SURROUNDING THIS AREA WITHOUT PURPOSE.**

**THIS NOTICE MAY BE APPEALED BY LETTER TO THE CHIEF ADMINISTRATIVE OFFICER WHO WILL DESIGNATE A NEUTRAL PERSON TO MAKE A DECISION**

If you require further assistance or clarity regarding this matter, please feel free to contact me by phone at 705-859-3196, or by letter at the below address.

Sincerely,

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[FORM 2]

### Staff/Witness Report Notice of Trespass Policy

| <b>TO BE COMPLETED BY THE EMPLOYEE FILING THE REPORT</b>  |                             |             |           |
|---|-----------------------------|-------------|-----------|
| NAME  |                             | PHONE/EX    |           |
| DEPARTMENT  |                             | EMAIL       |           |
| JOB TITLE   |                             | CELL        |           |
| DETAILS OF INCIDENT   | Date:                       | Time:       | Location: |
| Explain the incident with as much detail as possible. Attach additional pages if necessary. If verbal notice of trespass was given, record the words used, when they were said and who was present. |                             |             |           |
|   |                             |             |           |
|   |                             |             |           |
|   |                             |             |           |
|   |                             |             |           |
| WITNESS(ES)   | NAME:                       | NAME:       |           |
|   | CONTACT:                    | CONTACT:    |           |
| WITNESS STATEMENT   |                             |             |           |
|   |                             |             |           |
|   |                             |             |           |
|   |                             |             |           |
|   |                             |             |           |
| Was the OPP called  |                             |             | YES NO    |
| <b>EMPLOYEE NAME (Print)</b>  | <b>EMPLOYEE SIGNATURE</b>   | <b>DATE</b> |           |
| <b>SUPERVISOR NAME (Print)</b>  | <b>SUPERVISOR SIGNATURE</b> | <b>DATE</b> |           |
| COPIES  | Department Head             | Employee    | CAO       |

**CORPORATION OF THE TOWNSHIP OF ASSIGINACK**

**BY-LAW NO. 2026-08\_\_\_\_\_**

**Being a By-law to Amend Zoning By-law No. 2024-10**

**Being a By-law** for the purpose of amending Zoning By-law No. 2024-10, being a By-law to regulate the use of land in the Municipality of Assiginack under the Authority of Section 34 of the Planning Act, R.S.O. 1990, Chapter P. 13, as amended;

**Whereas**, the Municipality of Assiginack has ensured that adequate information has been made available to the public and has held at least one (1) public meeting after due notice for the purpose of informing the public of this by-law;

**And Whereas**, Council deems it appropriate to concur and thereby fulfill a condition of consent to sever as imposed by the Manitoulin Planning Board, File No. B25-25, whereby Restricted Area Zoning By-law 2024-10 is to be amended to permit reduced rear yard setbacks for two existing accessory structures, being a chicken coop from 3.0 metres to 2.5 metres and a wood shed from 3.0 metres to 1.9 metres for land described as Part Lot 15, Conc. I, Surveyed as Part 2, Plan 31R-594 excepting Part 1, Plan 31R-3141 and excepting Part 1, Plan 31R-3870, (Located at #525 Bidwell Road), Township of Sheguiadah, Municipality of Assiginack, District of Manitoulin.

**Now Therefore**, the Council of the Municipality of Assiginack enacts, as follows:

1. Despite Section 6.2.- Rural (RU) Zone, adds to Subsection 6.2.4,  
**Exception No. RU-17**  
  
*despite Section 6.2.2.j) permits reduced rear yard setbacks for two existing accessory structures, being a chicken coop (±2.4 M. x ±11.4 M.) from 3.0 metres to 2.5 metres and a wood shed (±2.4 M. x ±7.5 M.) from 3.0 metres to 1.9 metres for lands described under subsection 2.*
2. Subsection 1. applies to land described as being Part Lot 15, Conc. I, Surveyed as Part 2, Plan 31R-594 excepting Part 1, Plan 31R-3141 and excepting Part 1, Plan 31R-3870, Township of Sheguiadah, Municipality of Assiginack, District of Manitoulin, as registered in the Land Registry Office for the Registry Division of Manitoulin (31).
3. All uses, performance standards and provisions of Restricted Zoning By-law 2024-10 which apply to the Rural (RU) Zone which are not specifically varied hereby apply to the land described under Subsection 2. of this By-law.
4. That it is hereby certified that this amending By-law is in conformity with the Official Plan for the District of Manitoulin, under the jurisdiction of the Manitoulin Planning Board.
5. Schedule "A" hereto attached shall be considered to be part of this By-law.
6. This by-law shall come into force in accordance with the provisions of Section 34 of the Planning Act, R.S.O. 1990 Chapter P. 13 and take effect on the date of its final reading subject to the expiration of the 20 day appeal period, provided in Section 34(19) of the Planning Act and subject to the approval of the Ontario Land Tribunal (OLT) where objections to this by-law are filed with the Municipal Clerk together with the prescribed fee.

Read a First, Second and Third Time  
this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Brenda Reid, Mayor

\_\_\_\_\_  
S. Carr, Clerk

