

**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK**

**MINUTES OF THE REGULAR COUNCIL MEETING**

The Latest Regular Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, August 19, 2014 at 5:00 P.M.

Present were Reeve Brad Ham, Members Robert Case (5:20 pm), Leslie Fields, Paul Moffatt and Brenda Reid

Staff: Clerk-Administrator: Alton Hobbs, PEC: Jackie White

Press: Alicia McCutcheon Expositor

**OPENING:**

**#292-17-14 – L. Fields – P. Moffatt**

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business with a quorum of members present at 5:00 p.m. with Reeve Ham presiding in the Chair.

CARRIED.

**AGENDA:**

**#293-17-14 –P. Moffatt – L. Fields**

THAT the agenda for the Meeting be accepted.

CARRIED.

**DISCLOSURE OF PECUNIARY INTEREST:**

Councillor Reid disclosed an indirect pecuniary interest in agenda Item 6a Payroll as her husband is an employee. She did not participate in any discussion, attempt to influence a decision or participate in the vote on this matter.

**PUBLIC MEETING:**

**#294-17-14 – L. Fields – P. Moffatt**

THAT we adjourn from our Regular Meeting to open a Public Meeting for the purpose of hearing comments on a proposed amendment to By-law # 80-20, the comprehensive zoning by-law of the Township of Assiginack, with Reeve Ham presiding in the Chair.

CARRIED.

**#295-17-14 – P. Moffatt – L. Fields**

THAT we adjourn from our Public Meeting and resume our Regular Council Meeting.

CARRIED.

**ADOPTION OF MINUTES:**

**#296-17-14 – P. Moffatt – L. Fields**

THAT the Minutes of the August 5, 2014 Regular Council Meeting be accepted.

CARRIED.

**#297-17-14 – L. Fields – P. Moffatt**

THAT the Minutes of the Manitoulin East Municipal Airport Commission Meeting of August 11, 2014 be received.

CARRIED.

**DELEGATIONS:**

None

**REPORTS:**

**#298-17-14 – P. Moffatt – L. Fields**

THAT we receive the Report of the Fire Department regarding the purchase of breathing air compressor and fill station;

AND THAT we accept the Department's recommendation and accept the tender of M&L Supply at a cost of \$ 36,650.00.

CARRIED.

**ACTION REQUIRED ITEMS:**

**#299-17-14 – P. Moffatt - B. Reid**

THAT Council authorize the following Accounts for Payment:

General:       \$ 1,113,130.69

AND THAT the Reeve and Administration be authorized to sign cheques #21639 through # 21682 as described in the attached Cheque Register Report.

CARRIED.

**#300-17-14 – L. Fields – P. Moffatt**

THAT Council authorize the following Accounts for Payment

Payroll \$ 24,376.08

AND THAT the Reeve and Administration be authorized to sign cheques #21608 through #21638 as described in the attached Cheque Register Report.

CARRIED.

*Note; Disclosure of Pecuniary Interest at beginning of meeting.*

**INFORMATION:**

**#301-17-14 – P. Moffatt- B. Reid**

THAT we acknowledge receipt of the following correspondence items:

- a) Michael Mantha: Seniors Community Grant Approval
- b) OPP: Billing Model News

CARRIED.

**BY-LAWS:**

**#302-17-14- P. Moffatt – B. Reid**

THAT By-law # 14-22, being a by-law to delegate authority to the Clerk Administrator during the Lame Duck Restrictions of Council following the Nomination and Election Day Provisions be given first and second readings.

CARRIED.

**#303-17-14 – B. Reid – P. Moffatt**

THAT By-law # 14-22, being a by-law to delegate authority to the Clerk Administrator during the Lame Duck Restrictions of Council following Nomination and Election Day provisions be given third and final reading and enacted in open Council.

CARRIED.

**#304-17-14 – P. Moffatt – B. Reid**

THAT By-law # 14-23, being a by-law to authorize a four way stop at the intersection of the Lower Slash and Church Road be given first and second readings.

CARRIED.

**#305-17-14 – B. Reid – P. Moffatt**

THAT By-law # 14-23, being a by-law to authorize a four way stop at the intersection of the Lower Slash and Church Road be given third and final reading and enacted in open Council.

CARRIED.

**#306-17-14 – P. Moffatt – B. Reid**

THAT By-law # 14-24, being a by-law to amend Zoning By-law # 80-20 be given first and second readings.

CARRIED.

**#308-17-14 – B. Reid – P. Moffatt**

THAT By-law # 14-24, being a by-law to amend Zoning By-law # 80-20 be given third and final reading and enacted in open council.

CARRIED.

**ANNOUNCEMENTS & INQUIRIES:**

None

**CLOSED SESSION:**

**#309-17-14 – P. Moffatt – L. Fields**

THAT in accordance with By-law # 02-02 as amended and section 239 of the Municipal Act as amended, Council proceed to a closed session at 5:25 pm in order to attend to a matter pertaining to labour relations and employee negotiations.

CARRIED.

**#310-17-14 – P. Moffatt – L. Fields**

THAT we adjourn from our closed session at 6:10 pm, approve the Minutes of the August 5, 2014 closed session and resume our regular meeting.

CARRIED.

**3311-17-14 L. Fields – P. Moffatt**

THAT we accept the Report of Debrina Sure concerning our administrative staffing requirements;

AND THAT we adopt the Staffing Flow Chart as presented, confirm the recommended job description and advertise for the position of Clerk,

AND FINALLY THAT we circulate the job descriptions for existing staff for comment, prior to approval scheduled for our next Council meeting.

CARRIED.

**CLOSING:**

**#312-17-14 – P. Moffatt – B. Reid**

THAT we adjourn until the next regular meeting or call of the Chair.

CARRIED.

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Brad Ham REEVE

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Alton Hobbs CLERK

6:15 p.m.

These Minutes have been circulated but are not considered Official until approved by Council.