

**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK**

**MINUTES OF THE REGULAR COUNCIL MEETING**

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, November 17<sup>th</sup>, 2015 at 5:00 p.m.

- Present:** Mayor Paul Moffatt  
Councillor Robert Case  
Councillor Hugh Moggy  
Councillor Leslie Fields  
Councillor Brenda Reid
- Staff:** Alton Hobbs, CAO  
Jackie White, PEC  
Jeremy Rody, Clerk  
Ron Cooper, PW Superintendent
- Press:** Alicia McCutcheon, Expositor
- Ratepayers:** Chris Prosser

**OPENING:**

**#396-26-15 H. Moggy – L. Fields**

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business with a quorum of members present at 5:00 p.m., with Mayor Moffatt presiding in the Chair.

CARRIED

**AGENDA:**

**#397-26-15 L. Fields – H. Moggy**

THAT the agenda for this meeting be amended by adding the following items:

- 4-A) Personal matters about an identifiable individual: Staff (Municipal Act, 2001, c.25 s. 239 (2) (b));
- 6-C) Tender #2015-04: Sale of Surplus Equipment;

AND THAT the agenda be accepted as amended.

CARRIED

**DISCLOSURE OF PECUNIARY INTEREST:**

Councillor Reid disclosed a direct pecuniary interest in Agenda Item 6A Payroll as her husband is an employee of the Township. She did not take part in any discussion, attempt to influence the vote or vote on the matter.

Councillor Case disclosed a direct pecuniary interest in Agenda Item 6A General as he was paid for his horse and wagon services during the Pumpkin Festival. He did not take part in any discussion, attempt to influence the vote or vote on the matter.

**ADOPTION OF MINUTES:**

**#398-26-15 H. Moggy – L. Fields**

THAT the Minutes of the November 3<sup>rd</sup>, 2015 Regular Council meeting be accepted.

CARRIED

**#399-26-15 L. Fields – H. Moggy**

THAT the Minutes of the November 2nd, 2015 Manitoulin East Municipal Airport Commission meeting be accepted.

CARRIED

**#400-26-15 H. Moggy – L. Fields**

THAT the minutes of the Sudbury and District Board of Health meeting of October 15th, 2015 be received.

CARRIED

**ACTION REQUIRED ITEMS:**

**#401-26-15 H. Moggy – L. Fields**

THAT Council authorizes the following Accounts for Payment:

General: \$91,629.12

AND THAT the Mayor and administration be authorized to complete cheques #24973 through #25009 as described in the attached cheque register reports.

CARRIED

**#402-26-15 L. Fields – H. Moggy**

THAT Council authorizes the following Accounts for Payment:

Payroll: \$17,765.84

AND THAT the Mayor and administration be authorized to complete cheques #24968 through #24972 as described in the attached cheque register reports.

CARRIED

**#403-26-15 H. Moggy – L. Fields**

THAT Assiginack Council confirms a \$3,000 contribution to the Manitoulin Health Centre for Physician Recruitment will be included in the 2016 Budget.

CARRIED

**#404-26-15 L. Fields – H. Moggy**

THAT WHEREAS the Council of the Township of Assiginack has received the following responses to Tender No. 2015-04: Sale of Surplus Equipment pursuant to the attached schedule;

NOW THEREFORE THAT the tender of John Ham in the amount of \$2,000.00 be accepted for Item #1, the tender of Brian Willoughby in the amount of \$85.88 be accepted for Item #2, the tender of Marc Hovingh in the amount of \$621.50 be accepted for Item #3;

AND FURTHER THAT staff be instructed to contact all parties and inform them of the results.

CARRIED

**INFORMATION:**

**#405-26-15 H. Moggy – L. Fields**

THAT we acknowledge receipt of the following correspondence items:

- a) Friends of S.S. Norisle Steamship Society Meeting Minutes of November 3, 2015
- b) OCWA Operations & Maintenance Quarterly Report, July – September 2015
- c) Randy Pettapiece, MPP Letter
- d) Vigor Clean Tech – Monthly Production Report
- e) VFIS Newsletter

CARRIED

**BY-LAWS:**

**#406-26-15 L. Fields – H. Moggy**

THAT By-law #15-29, being a by-law to adopt a code of conduct policy for Council Members and local boards be given its third and final reading and enacted in open Council.

CARRIED

**#407-26-15 B. Reid – R. Case**

THAT By-law #15-30, being a by-law to govern the proceedings of Council and Committees and Boards of Council be given its third and final reading and enacted in open Council.

CARRIED

**#408-26-15 R. Case – B. Reid**

THAT By-law #15-32, being a by-law to require the erection and maintenance of fences and gates around swimming pools and hot tubs be given its first and second readings.

CARRIED

**#409-26-15 B. Reid – R. Case**

THAT By-law #15-32, being a by-law to require the erection and maintenance of fences and gates around swimming pools and hot tubs be given its third and final reading and enacted in open Council.

CARRIED

**#410-26-15 R. Case – B. Reid**

THAT By-law #15-33, being a by-law to amend by-law #12-19: Fire and Emergency Services be given its first and second readings.

CARRIED

**#411-26-15 B. Reid – R. Case**

THAT By-law #15-33, being a by-law to amend by-law #12-19: Fire and Emergency Services be given its third and final reading and enacted in open Council.

CARRIED

**#412-26-15 R. Case – B. Reid**

THAT By-law #15-34, being a by-law to amend the Township's Municipal Alcohol Policy as amended, established by by-law #14-02 be given its first and second readings.

CARRIED

**#413-26-15 B. Reid – R. Case**

THAT By-law #15-34, being a by-law to amend the Township's Municipal Alcohol Policy as amended, established by by-law #14-02 be given its third and final reading and enacted in open Council.

CARRIED

**#414-26-15 R. Case – B. Reid**

THAT By-law #15-35, being a by-law to establish a Strategic Planning Committee and adopt Terms of Reference for the committee be given its first and second readings.

CARRIED

**#415-26-15 B. Reid – R. Case**

THAT By-law #15-35, being a by-law to establish a Strategic Planning Committee and adopt Terms of Reference for the committee be given its third and final reading and enacted in open Council.

CARRIED

**ANNOUNCEMENTS & INQUIRIES:**

Councillor Reid requested that Council approach the local committee that has been involved in bringing a refugee family to Manitowaning. Council had agreed at an earlier meeting that they would keep their donations for the refugee crisis local. Council agreed, and the committee will be contacted regarding a donation from Assiginack Council.

Councillor Moggy requested that Staff have a professional engineer inspect the Fire Hall to find out where the water is coming in the building and causing a mold issue. The CAO responded that an engineer has looked at the building and is preparing a report for Council.

**IN-CAMERA:**

**#416-26-15 R. Case – B. Reid**

THAT in accordance with By-law #02-02 as amended and Section 239 of the Municipal Act as amended, Council proceeds to a “Closed Session (in-camera)” at 5:21 p.m. in order to attend to a matter pertaining to:

- i) Personal matters about an identifiable individual: Staff

CARRIED

**#417-26-15 B. Reid – R. Case**

THAT we adjourn from our Closed Session at 5:26 p.m., approve the minutes of the Closed Session of October 20th, 2015 and resume our regular meeting.

CARRIED

**CLOSING:**

**#418-26-15 R. Case – B. Reid**

THAT we adjourn until the next regular meeting or call of the Chair.

CARRIED

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Paul Moffatt, MAYOR

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Jeremy Rody, CLERK

5:30 p.m.

These Minutes have been circulated but are not considered Official until approved by Council.

**Attachment:** Tender #2015-04: Sale of Surplus Equipment – Tender Opening Results

**CORPORATION OF THE TOWNSHIP OF ASSIGINACK**

**Tender #2015-04: Sale of Surplus Equipment**  
**Tender Opening Results – November 17, 2015**

**Item #1: 2006 Ford F-250 4x4 Diesel w/ 96" Arctic V-Plow**

<b>Bid</b>	<b>Name</b>	<b>Total Price</b>
1	Middaugh Salvage – Neil Middaugh	\$904.00
2	White's Shell Garage – Bob White	\$1,356.00
3	Derek Cranston	\$480.25
4	Kerry Bowerman	\$1,187.63
5	Island Services – B. Willoughby	\$1,306.28
6	John Ham	\$2,000.00
7	*Mike's Equipment Services – Mike Gibbons	\$2,825.00 credit
8	Bruce Trudeau	\$1,130.00

**Item #2: Comp-Air Auto Power Air Compressor**

<b>Bid</b>	<b>Name</b>	<b>Total Price</b>
1	Kerry Bowerman	\$85.88
2	Island Services – B. Willoughby	\$85.88

**Item #3: SM1 Zamboni – Model 75**

<b>Bid</b>	<b>Name</b>	<b>Total Price</b>
1	Island Services – B. Willoughby	\$198.88
2	Marc Hovingh	\$621.50

\* Mike Gibbons' tender clearly stated that his offer of \$2825.00 was in the form of a credit for equipment repair, welding, or mechanical work (labour only, no parts). This offer does not meet the requirements of the tender.