



TOWNSHIP OF ASSIGNACK

REGULAR MEETING OF COUNCIL

**To Be Held in the Council Chambers
Tuesday, February 2, 2016 at 7:00 p.m.**

Council's Regular Meeting Agenda

For Consideration:

1. OPENING

- a) Adoption of Agenda
- b) Disclosure of Pecuniary Interest and General Nature Thereof

2. ANNOUNCEMENTS

3. ADOPTION OF MINUTES

- a) Regular Council Meeting of January 19, 2015 (p.3)
- b) Assignack Public Library Board Meeting of December 14, 2015 (p.7)
- c) Provincial Offences Act Board of Management Meeting of December 8, 2015 (p.8)
Resolutions prepared

4. DELEGATIONS

5. REPORTS

- a) 2016 Marina Services Staff Report (p.10)
- b) 2015 Building Permit Report (p.12)
Resolutions prepared

6. ACTION REQUIRED ITEMS

- a) Accounts for Payment: General: \$36,523.25 Payroll: \$17,771.74 (p.13)
- b) Manitoulin Centennial Manor Resolution (p.17)
- c) Salmon Derby Weigh Station
- d) Fixing our Felines Donation
- e) Burns Wharf Theatre Group Request (p.19)
- f) Water System Financial Report Authorization (p.22)
Resolutions prepared

7. INFORMATION ITEMS

- a) Township of Brudenell, Lyndoch, and Raglan (p.23)
- b) Manitoulin Island Cycling Advocates (p.24)
- c) School Bus Transit in Rural Ontario Communities (p.25)
- d) FONOM Winter Newsletter 2016 (p.29)
- e) Rainbow Schools Long-Term Capital Data (p.31)
Resolution prepared

8. BY-LAWS

- a) By-law 16-01: Interim Tax Levy (p.33)

9. CLOSED SESSION

10. ADJOURNMENT

THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK

MINUTES OF THE REGULAR COUNCIL MEETING

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, January 19th, 2016 at 5:00 p.m.

Present: Mayor Paul Moffatt
Councillor Robert Case Councillor Les Fields
Councillor Hugh Moggy Councillor Brenda Reid

Staff: Alton Hobbs, CAO Jeremy Rody, Clerk
Ron Cooper, PW Superintendent

Press: Robin Burridge, Expositor

Ratepayers: Michael White

OPENING:

#01-01-16 B. Reid – H. Moggy

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business with a quorum of members present at 5:00 p.m., with Mayor Moffatt presiding in the Chair.

CARRIED

AGENDA:

#02-01-16 H. Moggy – B. Reid

THAT the agenda for this meeting be amended by adding:

6-E) Ontario Good Roads Association Conference Attendees

AND THAT the agenda be accepted as amended.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST:

Councillor Reid disclosed a direct pecuniary interest in Agenda Item 6A Payroll as her husband is an employee of the Township. She did not take part in any discussion, attempt to influence the vote or vote on the matters.

ADOPTION OF MINUTES:

#03-01-16 B. Reid – H. Moggy

THAT the minutes of the Regular Council meeting of December 15th, 2015, be accepted.
CARRIED

#04-01-16 H. Moggy – B. Reid

THAT the minutes of the Assiginack Public Library Board meeting of November 23rd, 2015, be accepted.

CARRIED

#05-01-16 B. Reid – H. Moggy

THAT the minutes of the Manitoulin Planning Board meeting of December 8th, 2015, be received.

CARRIED

#06-01-16 H. Moggy – B. Reid

THAT the minutes of the Assiginack Museum Advisory Committee meeting of November 4th, 2015, be accepted.

CARRIED

REPORTS:

#07-01-16 L. Fields – H. Moggy

THAT we accept the Leachate Management & Contingency Measures Report, prepared by Exp Services.

ACTION REQUIRED ITEMS:

#08-01-16 R. Case – L. Fields

THAT Council authorizes the following Accounts for Payment:

General: \$225,526.31

AND THAT the Mayor and administration be authorized to complete cheques #25132-25167, #25169-25174, #25179-25209 and #25216-25250 as described in the attached cheque register reports.

CARRIED

#09-01-16 L. Fields – R. Case

THAT Council authorizes the following Accounts for Payment:

Payroll: \$57,936.62

AND THAT the Mayor and administration be authorized to complete cheques #25127-25131, #25175-25178, and #25210-25215 as described in the attached cheque register reports.

CARRIED

#10-01-16 R. Case – L. Fields

THAT Council accepts the monthly Budget vs. Actual Comparison Report as at November 30th, 2015.

CARRIED

#11-01-16 L. Fields – R. Case

WHEREAS the Corporation of the Township of Assiginack acquired the SS Norisle from the Province of Ontario, through an agreement with the Ministry of Transportation in 1975;

AND WHEREAS the vessel has outlived its useful life as a community/tourist attraction;

AND WHEREAS a dedicated community group feels the vessel has a future life as a Great Lakes Cruise Ship, but the costs to retrofit the vessel are far beyond this Municipality's ability to provide;

AND WHEREAS issues concerning ownership, management, and operation of the vessel as a Great Lakes Cruise Ship would have to be determined before the vessel could sail and these issues are far beyond this Municipality's ability to determine;

AND WHEREAS if this future use of the vessel is not financially viable, the vessel would still have to be disposed of and the cost to do so is far beyond this Municipality's capability to undertake;

AND WHEREAS this Municipality cannot dispose of the vessel without the permission of the Province of Ontario through the Ministry of Transportation, pursuant to the 1975 agreement;

NOW THEREFORE BE IT RESOLVED THAT we petition the Province of Ontario, through the Ministry of Transportation to re-assume ownership and responsibility of and for the vessel with the following mandate:

- a) To investigate, along with the SS Norisle Steamship Society, the viability of the vessel as a Great Lakes cruise ship;
- b) If viable for this purpose, to co-ordinate the ownership, management and operations requirements of the vessel for this purpose; and,
- c) If not viable, to undertake the steps necessary to remove the vessel from the Manitowaning waterfront.

CARRIED

#12-01-16 R. Case – L. Fields

THAT the following members of Council and Staff be authorized to represent the Municipality at the Ontario Good Roads Association Conference, February 21-24, 2016, in Toronto: Paul Moffatt, Hugh Moggy, Les Fields, Brenda Reid, and Alton Hobbs.

CARRIED

INFORMATION ITEMS:

#13-01-16 L. Fields – R. Case

THAT we acknowledge receipt of the following correspondence items:

- a) Ministry of Agriculture, Food and Rural Affairs
- b) Municipality of West Nipissing
- c) Vigor Clean Tech
- d) VFIS Newsletter
- e) Ministry of Health and Long-Term Care
- f) Town of Northeastern Manitoulin and the Islands

CARRIED

CLOSING:

#14-01-16 R. Case – L. Fields

THAT we adjourn until the next regular meeting or call of the Chair.

CARRIED

Paul Moffatt, MAYOR

Jeremy Rody, CLERK

5:25 p.m.

These Minutes have been circulated but are not considered Official until approved by Council.

ASSIGINACK PUBLIC LIBRARY BOARD MEETING

Monday December 14, 2015

The meeting was called to order by the chair, Brenda Reid, at 12:10, at the home of Catherine Bassett.

Present: Brenda, Catherine, Irma, Alison, Jane, Les and Deb

Regrets: Heather

33-15 Irma/Jane

That the minutes of November 23/15 be accepted as presented...carried

34-15 Catherine/Alison

That the financial report as of November 30/15 be accepted as presented. All checks issued have been cleared as of that date.....carried

35-15 Catherine/Irma

That the librarian's report, attached, be accepted....carried

Overdrive usage continues to grow, driving down the cost to borrow to \$.62 per item. The provincial grant totalling \$ 3483 has been received. It will be transferred to our General Account this week. Our new sign, at a cost of \$169, has been delivered and will be mounted on top of the original township sign to insure secure backing, by Bryan Sprack. The Friends of the Library have volunteered to pay for this sign.

36-15 Alison/Jane

That the Provincial Grant in the amount of \$3483 be transferred from the Library Board Account (8991-258) to the Library General Account (102-379)....carried

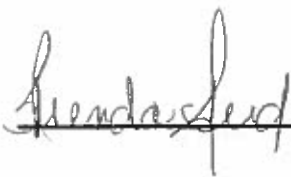
New Business

The Strategic Plan Roster for 2015 was reviewed. A number of updates and changes were discussed. Our librarian will compile these changes for our 2016 Strategic Plan and bring them to our January meeting for further discussion and approval before it is presented to the Assiginack Council.

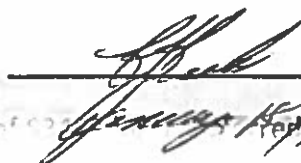
Next meeting: January 18, 2016 at 3:00 at the library.

37-15 the meeting was adjourned on a motion from Catherine at 1:15.

The board retired from the meeting to enjoy a delicious potluck luncheon.



chair



secretary

P.O.A. Committee Meeting Minutes

December 8, 2015 @ 10:00 a.m.

Attending: Brain Parker-Township of Billings
Pentti Palonen-Township of Burpee and Mills
Leslie Fields-Township of Assiginack
Paul Bowerman-Township of Tehkummah
Jack Bould-Municipality of Gordon/Barrie Island
Bill Koehler-Town of Northeaster Manitoulin and the Islands
Linda Farquhar-Municipality of Central Manitoulin
Melanie Aelick-P.O.A. Clerk
Annette Clarke-Town of Gore Bay
Absent : Betsy Clark-Town of Gore Bay

The meeting was called to order at 10: 04 a.m.

There were no declarations of pecuniary interest.

MOTION: Koehler and Palonen

That the agenda be accepted.....carried.

MOTION: Bowerman and Palonen

That we approve the minutes of the September 15, 2015 meeting.....carried.

MOTION: Koehler and Parker

That we accept the following correspondence: MAG-increase in Court fees
MAG-increase in default feescarried.

New Business:

-Presentation and review of 2014 audited Financial Statements by Annette Clarke.

Total 2014 Budget -	\$ 191,800.00
Total 2014 Expenditures -	156,014.00
Total Excess Revenue over Expenditures-	20,177.00
Amount to Reserves-	3,000.00
Total payment to Municipalities-	17,177.00

MOTION: Koehler and Palonen

That the 2014 Audited Financial Statement be accepted as presented.....carried.

After discussion it was decided to wait until the final expense figures were in before distributing pay outs to Municipalities.

-Presentation and review of POA financial statement dated November 30, 2015 by Annette Clarke.

MOTION: Bowerman and Parker

That the Financial Statement ending November 30, 2015 be accepted as presented.....carried.

- 2016 Budget Discussions:

Preliminary 2016 POA budget will be prepared in office and forwarded to all Board Members in January 2016 and if necessary a meeting will be called to discuss the proposed budget.

Other Business:

MOTION: Parker and Palonen

That a Christmas bonus of \$ 100.00 be given to POA Clerk Melanie Aelick.....carried.

Next meeting to be held on Tuesday, March 8, 2015.

Motion to adjourn made by Bill Koehler at 10: 40 a.m.



P.O. BOX 238 MANITOWANING, ON, P0P 1N0
(705) 859-3196 or fax 859-3010

www.Assiginack.ca

REPORT TO COUNCIL

February 2, 2016

TITLE: 2016 Marina Services

RECOMMENDATION: Please review.

BACKGROUND: During the 2014 and 2015 seasons at the Marina, it has generated a net cost to the municipality of \$41,000 and \$46,000, respectively. The Bay Street Marina has traditionally been staffed like a full service marina; however the revenues and expenditures do not reflect a need for it to be operated in this way. Staff is proposing that the Township reduces the services offered at the Marina, while still keeping it open to seasonal and transient boaters.

The proposed changes would include a set date and time for fuel and pump-outs (eg. Wednesday's & Saturday's 8am-10am) and a collection box for ramp fees. This would allow the marina to operate without it being staffed on a daily basis. If a maintenance person is hired, they would be able to handle all of the marina maintenance and service requirements that would normally have been taken care of by the Marina Manager. Otherwise, the Marina Manager will continue to monitor the marina's maintenance and servicing needs.

Other considerations with this proposal:

- Township would need to install new "unsupervised beach" signs.
- Moving some of the security cameras might help administration staff to monitor the marina and beach areas.
- Marina staff cleaned the bathrooms 3 times per day.
 - This could be added to the Municipal Parks and Maintenance Contract.
- Public Works Students will still have lots of work to do at the Marina/Beach areas including grass cutting/trimming, garbage pick-up, and monitoring the washrooms throughout the day. Township presence will still be felt by the Public.

Implementation of these changes would be similar to any other year. All of the main docks would be put into the water. The main dock would be used for seasonal boaters and those that require power and water. Whereas the finger docks could be used for local fishing boats at a seasonal, monthly or weekly cost. Continuing to use all of the docks could generate some extra revenue.

Security at the marina has been a concern in the past. Staff will recommend employing the services of Cancom Security on weekends to patrol all parks and public areas in order to ensure that this does not become a concern going forward. Marina staff has noted that with more "family friendly" changes made to the beach area, the security of the Marina becomes less of a concern.

New signage would have to be put in place at the Marina, advising boaters of the changes. Staff is in the process of collecting the contact information of the seasonal boaters that should be contacted about these changes prior to the beginning of the season. We would also contact the travel/tourism publications regarding the change to limited services, so they can advertise accordingly.

The contingency plan is, if the limited service is not working, it would be very easy to go back to full service or close to full service should demand warrant it. The main objective of this proposal is to reduce the cost of operating the Marina but still have its services available at certain times.

CONSULTATION: CAO, Public Works Superintendent, Marina Manager

FINANCIAL IMPLICATIONS: Reduce operating cost of the Marina

SUPPORTING DOCUMENTS: None

DISPOSITION: Council

Respectfully submitted by
Jeremy Rody, Clerk

MEMO

Date: January 27, 2016

To: Alton Hobbs
Council

From: Gerry Strong

Re: 2015 Building Permit Report

Please find attached the 2015 Building Permit breakdown.

A summary of the breakdown is as follows:

Total Number of Permits Issued	23
Total Value of Construction	\$ 1,124,100
Total Building Permit Revenue	\$ 8,553.00

New Homes	3
New Cottages	1
Residential Reno's & Additions	9
Cottage Reno's & Additions	4
Agricultural Buildings	1
Institutional & Commercial Reno's	4
Demolition	<u>1</u>
	23

Both the number of Building Permits and the total construction values are basically equal to 2014.

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Ranges: **From:** **To:** **From:** **To:**
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last Cheque Number 0025256 0025279
 Cheque Date First Last
Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0025256	25/01/2016	BEACON IMAGES	\$9,576.47
InvNo: 09-3375C	InvDesc: pw-coverall supply	InvAmt: \$9,576.47	
0025257	25/01/2016	BELL CANADA	\$19.72
InvNo: 2016 01 01	InvDesc: toll free line	InvAmt: \$19.72	
0025258	25/01/2016	CITY OF GREATER SUDBURY	\$1,412.96
InvNo: 00065539	InvDesc: nov.recycl material	InvAmt: \$511.88	
InvNo: 00065806	InvDesc: dec recycl.material	InvAmt: \$901.08	
0025259	25/01/2016	EASTLINK	\$1,959.61
InvNo: 00640795	InvDesc: fd-interconnect	InvAmt: \$78.90	
InvNo: 00640798	InvDesc: info booth	InvAmt: \$142.13	
InvNo: 00640809	InvDesc: pw	InvAmt: \$103.76	
InvNo: 00640810	InvDesc: arena	InvAmt: \$130.83	
InvNo: 00640820	InvDesc: norisle (fischer fund)	InvAmt: \$69.91	
InvNo: 00640822	InvDesc: mtg wtp	InvAmt: \$149.04	
InvNo: 00640824	InvDesc: ss wtp	InvAmt: \$78.90	
InvNo: 00640834	InvDesc: marina	InvAmt: \$78.90	
InvNo: 00640837	InvDesc: bwt	InvAmt: \$78.90	
InvNo: 00640838	InvDesc: pw	InvAmt: \$203.90	
InvNo: 00640780	InvDesc: man strms	InvAmt: \$151.79	
InvNo: 00640592	InvDesc: mun.office	InvAmt: \$609.13	
InvNo: JAN 10 2016 MARINA	InvDesc: marina dsl	InvAmt: \$41.76	
InvNo: JAN 10 2016 PW	InvDesc: pw dsl	InvAmt: \$41.76	
0025260	25/01/2016	G. STEPHEN WATT, BARRISTER	\$479.30
InvNo: 2947	InvDesc: general legal	InvAmt: \$479.30	
0025261	25/01/2016	EXP SERVICES INC.	\$7,959.16
InvNo: 297918	InvDesc: landfill expansion ea	InvAmt: \$7,959.16	
0025262	25/01/2016	GERRY STRONG	\$153.85
InvNo: JAN 25 2016	InvDesc: bldg insp mileage	InvAmt: \$153.85	
0025263	25/01/2016	HYDRO ONE NETWORKS INC.	\$1,779.09
InvNo: JAN 11 2016 LAGOON	InvDesc: lagoon	InvAmt: \$1,263.93	
InvNo: JAN 12 2016 PW	InvDesc: pw garage	InvAmt: \$515.16	

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

ChqNo:	0025264	Date:	25/01/2016	Vendor:	MANITOWANING MILL & HOME BUILDING CENTRE	Amount:	\$25.90
InvNo:	0078771	InvDesc:	office-snow shovel	InvAmt:	\$12.40		
InvNo:	0078599	InvDesc:	office-keys,lock deicer	InvAmt:	\$13.50		
ChqNo:	0025265	Date:	25/01/2016	Vendor:	MANITOULIN EXPOSITOR	Amount:	\$105.47
InvNo:	87759	InvDesc:	advertising	InvAmt:	\$105.47		
ChqNo:	0025266	Date:	25/01/2016	Vendor:	MANITOWANING PHARMACY	Amount:	\$3.94
InvNo:	288539	InvDesc:	admin-card	InvAmt:	\$3.94		
ChqNo:	0025267	Date:	25/01/2016	Vendor:	MANITOWANING FRESHMART	Amount:	\$23.35
InvNo:	00101695	InvDesc:	admin-p.twls/hot chec	InvAmt:	\$15.45		
InvNo:	00195968	InvDesc:	admin-kleenix	InvAmt:	\$7.90		
ChqNo:	0025268	Date:	25/01/2016	Vendor:	MINISTER OF FINANCE	Amount:	\$2,005.00
InvNo:	2014 CSPT OVERPYT	InvDesc:	2014 credit adjust	InvAmt:	\$2,005.00		
ChqNo:	0025269	Date:	25/01/2016	Vendor:	MINISTER OF FINANCE	Amount:	\$90.83
InvNo:	JAN 25 2016	InvDesc:	salary garnishment	InvAmt:	\$90.83		
ChqNo:	0025270	Date:	25/01/2016	Vendor:	NEW NORTH FUELS INC	Amount:	\$3,113.27
InvNo:	353741	InvDesc:	pw-dyed diesel	InvAmt:	\$538.91		
InvNo:	353738	InvDesc:	pw-diesel	InvAmt:	\$1,854.26		
InvNo:	354110	InvDesc:	po-ffurnace oil	InvAmt:	\$375.14		
InvNo:	354128	InvDesc:	office-furnace oil	InvAmt:	\$344.96		
ChqNo:	0025271	Date:	25/01/2016	Vendor:	NORTH CHANNEL MARINE TOURISM COUNCIL INC.	Amount:	\$600.00
InvNo:	2016 MEMBERSHIP	InvDesc:	2016 membership fee	InvAmt:	\$600.00		
ChqNo:	0025272	Date:	25/01/2016	Vendor:	NORTH EASTERN MANITOULIN & THE ISLANDS	Amount:	\$114.31
InvNo:	IVC0005093	InvDesc:	1/3 share of bldg insp member	InvAmt:	\$114.31		
ChqNo:	0025273	Date:	25/01/2016	Vendor:	SUDBURY & DISTRICT HEALTH UNIT	Amount:	\$2,623.00
InvNo:	RC020033098	InvDesc:	feb sdhu levy	InvAmt:	\$2,623.00		
ChqNo:	0025274	Date:	25/01/2016	Vendor:	SUPERIOR PROPANE INC.	Amount:	\$2,510.11
InvNo:	9538485	InvDesc:	fd-tank rental	InvAmt:	\$71.19		
InvNo:	9538487	InvDesc:	pw-tank rental	InvAmt:	\$58.66		
InvNo:	9538488	InvDesc:	library bldg-tank rental	InvAmt:	\$71.19		
InvNo:	9746855	InvDesc:	fd-propane	InvAmt:	\$851.58		
InvNo:	9746856	InvDesc:	pw-propane	InvAmt:	\$1,457.49		
ChqNo:	0025275	Date:	25/01/2016	Vendor:	FISHER'S REGALIA	Amount:	\$571.25
InvNo:	31226	InvDesc:	fd-uniform decals/caps, etc	InvAmt:	\$571.25		
ChqNo:	0025276	Date:	25/01/2016	Vendor:	TULLOCH ENGINEERING	Amount:	\$220.35
InvNo:	155319-5	InvDesc:	drain file review	InvAmt:	\$220.35		
ChqNo:	0025277	Date:	25/01/2016	Vendor:	NATALIE HASTINGS	Amount:	\$138.00
InvNo:	2015 HULA HOOPING	InvDesc:	pec-hula hooping workshops	InvAmt:	\$138.00		

The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

ChqNo:	Date:	Vendor:	Amount:
0025278	25/01/2016	WAT SUPPLIES	\$181.40
InvNo: 129073	InvDesc: admin-p.twl/t.tissue/g.bgs	InvAmt:	\$181.40
0025279	25/01/2016	WINDOWS UNLIMITED	\$856.91
InvNo: 295514	InvDesc: rdside pks/qarb.pickup	InvAmt:	\$856.91

*** End of Report ***

Report Total:

\$36,523.25

Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
249		25/01/2016	01/25COMB	106	WOOD, STEVEN	OUTSTANDING	Direct Deposit
250		25/01/2016	01/25COMB	134	VIRTANEN, ANNETTE	OUTSTANDING	Direct Deposit
251		25/01/2016	01/25COMB	140	REID, WALTER	OUTSTANDING	Direct Deposit
252		25/01/2016	01/25COMB	152	PRAIRIE, JANET	OUTSTANDING	Direct Deposit
253		25/01/2016	01/25COMB	155	BECK, WILLIAM	OUTSTANDING	Direct Deposit
254		25/01/2016	01/25COMB	163	MACDONALD, ROBERT	OUTSTANDING	Direct Deposit
255		25/01/2016	01/25COMB	164	MIDDAUGH, WAYNE	OUTSTANDING	Direct Deposit
256		25/01/2016	01/25COMB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
257		25/01/2016	01/25COMB	186	RODY, JEREMY	OUTSTANDING	Direct Deposit
258		25/01/2016	01/25COMB	205	MOFFAT, PAUL	OUTSTANDING	Direct Deposit
259		25/01/2016	01/25COMB	206	CASE, ROBERT	OUTSTANDING	Direct Deposit
260		25/01/2016	01/25COMB	211	MOGGY, HUGH	OUTSTANDING	Direct Deposit
261		25/01/2016	01/25COMB	214	FIELDS, LESLIE	OUTSTANDING	Direct Deposit
262		25/01/2016	01/25COMB	216	REID, BRENDA	OUTSTANDING	Direct Deposit
263		25/01/2016	01/25COMB	301	ROBINSON, DEBBIE	OUTSTANDING	Direct Deposit
264		25/01/2016	01/25COMB	322	OBRIEN, JOSEPH	OUTSTANDING	Direct Deposit
265		25/01/2016	01/25COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit

Cheque Register

Batch: 01/25COMB
Cutoff Date: 23/01/2016

Cheque Date: 25/01/2016

ID	Employee	Amount	Cheque
118	COOPER RONALD		0025251
122	HOBBS ALTON		0025252
126	MacDONALD DEBORAH		0025253
133	BOND FREDA		0025254
173	QUACKENBUSH CHRYSAL		0025255

Total:

17771.74

70 Robinson St.
Little Current, Ontario
(705) 368-2710
(705) 368-2694



Fax

To: Contributing Municipality From: Manitoulin Centennial Manor

Fax: _____ Pages: 2

Phone: _____ Date: January 26, 2016

Re: Board Motion cc: _____

- Urgent
- For Review
- Please Comment
- Please Reply
- Please Recycle

Please find attached, the motion that was passed by the Manitoulin Centennial Manor Board of Management during their meeting on January 21, 2016.

Thank you,
Michelle Bond
Administrator

03/16 Gauthier/Imrie

The Management Board of the Manitoulin Centennial Manor requests the following motion be conveyed to the Member Municipal Councils to be supported and forwarded to the MMA.

Whereas funding requests from member municipalities was frozen from 2010 to 2011 resulting in a zero growth budget;

And whereas funding increases from the Ministry of Health & Long Term Care has been increased but not kept pace with increases in costs to Long Term Care Facilities including staff salaries, and benefits;

And whereas Long Term Care facilities are one of the most important aspects of elder care in the Province's care scheme;

And whereas Capital renewal funding needs to be provided to ensure facility standards are maintained;

And whereas additional funding is required by the LTC's to meet increased costs for Behavioural Services Ontario (BSO) to better manage dementia and mental health care;

And whereas funding has not been provided to provide Alternate Care for complex health conditions requiring specialized staff and equipment such as IV therapy or tube feeding especially in smaller facilities;

And whereas attracting and maintaining adequate staff requires recognition of the partnerships that exist between the LTC's and the health sector;

And whereas fundraising campaigns have not met the needs of the Manitoulin Centennial Manor in its efforts to maintain superior care for its residents;

Be it resolved that the Board requests its member municipalities support a request to the Province to increase funding to Long Term Care Facilities in keeping with the foregoing;

And further that this request be forwarded to the Manitoulin Municipal Association for whatever action they deem necessary;

And further that a copy of this motion be forwarded to MPP Michael Mantha and Minister of Health, Dr. Eric Hoskins.

...carried

Dennis Castellan
BSc, BES, BArch, OAA, MRIAC

Timothy James
BES., BArch, OAA

Sergio Cacciotti
PQS, CET, MCQS

Mike Ladyk
BArch, OAA

January 13, 2016

Burns Wharf Theatre
c/o
Mr. Elwood Wholberg
46 Vankoughnot St
Box 314
Manitowaning, Ontario
POP 1N0

Attention: Mr. Wholberg

Re: **Burns Wharf Theatre**
Architectural Services

Dear Mr. Wholberg,

Further to our various discussions and on site meeting, I submit herewith our proposal for architectural consulting services.

Understanding of Your Project

The Burns Wharf Theatre must address building issues related to Life and Safety if the existing facility is to continue functioning as a publically occupied building as a theatre venue. The Township of Assiginack has previously commissioned a preliminary report on the building which identified various Ontario Building Code issues requiring compliance accompanied by an order of magnitude cost estimate to rectify those issues.

In preparing for this submission we held various conversations and I met with you and representatives of your group. I also met and had conversations with Mr. Alton Hobbs to discuss the project and my involvement at which time I also conveyed the sentiments of our discussions.

The proposal submitted herewith reflects the direction I outlined to you and your group - as well as Mr. Hobbs.

Description of Services

It is my opinion, consistent with the approach we discussed, that we provide you with an Ontario Fire Code (i.e. OFC) Study as well as a preliminary Ontario Building Code (i.e. OBC) Review. By addressing the building's deficiencies within these two authorities of jurisdiction, we will be able to identify the non-compliance Life and Safety issues of the building, proposed solutions and a preliminary cost estimate to remediate identified issues.

The OBC and the OFC focus on Life and Safety and they are each under the auspices of the Chief Building Official and the Fire Chief, respectively, where each have the authority to interpret their respective codes. Ultimately, our solutions must be understood and acceptable to both parties. Accordingly, it will be necessary for me to involve both parties throughout the process in order for us to reach consensus on acceptable solutions.

General Tasks:

1. Prepare an Ontario Fire Code Review (i.e. OFC) of the building identifying key building deficiencies as per Part 9 Retrofit.
2. Prepare an Ontario Building Code Review (i.e. OBC) of the building identifying key building deficiencies in support of the Ontario Fire Code Review and will identify broad Barrier Free Design issues that are related to OFC and OBC egress.

Specific tasks:

3. Site measure the existing building in order to prepare drawings of the building sufficient enough to allow area and dimensional calculations required to undertake the OBC and OFC reviews.
(note this will be a minimal exercise in order to satisfy the above requirements only)
4. Discuss issues and proposed solutions with Fire Chief, Building Official and Town.
5. Prepare final report summarizing solutions and,
6. Prepare an order of magnitude cost estimate.

Fee Proposal

Castellan James + Partners proposes a fee of \$9,800 + disbursements + hst.

Our fee includes and/or reflects:

- two (2) trips to Manitowaning for meetings and one (1) trip for staff to site measure the building.
- Mileage costs are not included in our fee and will be charged out at \$.62/km.
- Travel time is charged out at 50% of hourly rates (travel time is included in our fee)

Disbursements are anticipated to be minimal (i.e. photocopying, etc.)

Assumptions and Conditions

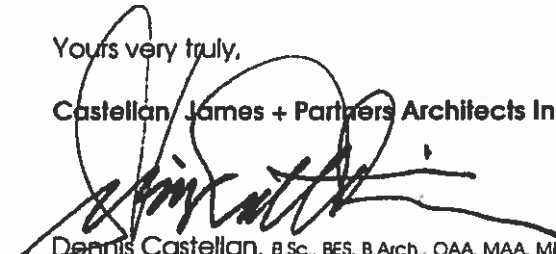
1. Additional visits can be provided as requested at a cost per trip basis.
2. The services of this proposal are limited to providing a study of essential Life and Safety issues only and does not include providing design services.
3. Our study does not include reviewing the building for any environmental or hazardous materials/substances.

I appreciate this opportunity to provide you with a fee for services and look forward to working with The Burns Wharf Theatre group. The resolve that you and your group has in preserving the value of the Wharf building cannot be underestimated.

Please contact me when you have reviewed the proposal at which time I will address any questions or concerns.

Yours very truly,

Castellan James + Partners Architects Inc.



Dennis Castellon, B.Sc., B.E.S., B.Arch., OAA, MAA, MRAIC,
Architect

DC/dc
Encl: na

O:\5 PROPOSALS\2016\2016-07 - Burns Warf Theatre \PL January 13, 2016.doc

Jeremy Rody

From: Alton Hobbs <clerktreasurer@eastlink.ca>
Sent: January-29-16 8:45 AM
To: jrody@eastlink.ca
Subject: FW: Municipal Drinking Water License Renewal

For support for water report on agenda.

From: Keith Stringer [<mailto:KStringer@ocwa.com>]
Sent: January-15-16 12:38 PM
To: Alton Hobbs
Subject: Municipal Drinking Water License Renewal

Hi Alton,

Your drinking water license is up for renewal in 2016. As part of that process we need from you a council approved financial plan that spans at least 6 years. We require that by March 13th in order to get the application in on time.

Keith Stringer

Sr. Operations Manager (A)

Ontario Clean Water Agency

C: (705) 626 5557

P: (705) 869 5578 x2225

F: (705) 869 4374

Township of Brudenell, Lyndoch and Raglan

RESOLUTION

No. 5

Date: January 6, 2016

Moved by: Sheldon Koller

Seconded by: Wesley Gank

"WHEREAS Ontario's growing and aging population is putting an increasing strain on our publicly-funded health care system;

AND WHEREAS since February 2015, the Ontario government has made an almost 7 per cent unilateral cut to physician services expenditures which cover all the care doctors provide to patients - including cuts to programs which are specifically designed to act as incentives for physicians to practice in rural areas;

AND WHEREAS the decisions Ontario makes today will impact patients' access to quality care in the years to come and these cuts will threaten access to the quality, patient-focused care Ontarians need and expect;

AND WHEREAS Ontario is experiencing a growing rural population as retirees move to the countryside;

AND WHEREAS many rural municipalities in Ontario have formed physician recruitment and retention committees and strategies to deal with the reality of physician retirements and shortages;

AND WHEREAS rural areas in Ontario are already at a distinct disadvantage in recruiting family physicians due to a number of factors;

NOW THEREFORE BE IT RESOLVED THAT, in an effort to retain and attract family physicians to our rural Ontario municipality, the Township of Brudenell, Lyndoch and Raglan hereby requests that; the Minister of Health and Long Term Care reinstate incentives for physicians to practice in rural areas of Ontario; and that the Minister return to the table with Ontario's doctors and work together through mediation-arbitration to reach a fair deal that protects the quality, patient-focused care Ontario's families deserve.

AND THAT copies of this Resolution be sent to the Premier of Ontario, the County of Renfrew and all Renfrew County lower-tier municipalities, MPP John Yakabuski, Federal Minister of Health, Ontario College of Physicians and Surgeons and all municipalities in Ontario.

✓
Carried

Defeated

Michael May
Clerk

[Signature]
Signature of Presiding Officer

Amended by Resolution(s) Number: _____



Manitooulin Island Cycling Advocates (MICA)
6152 Hwy 542
Mindemoya, ON
POB 150
705 377 4471
www.manitoulincycling.com

January 15, 2016

Dear Municipalities and Chief and Council of Manitooulin Island,

Re: Billings Township and Landowner dispute threatens Snowmobile trails –Expositor 23/12/15

MICA has read about the gate(s) placed across Con. 14/Fraser Rd. in Billings Township, with interest and concern for this matter and other similar cases. Manitooulin Island has many such well travelled roads & road allowances. Some are used by cars and trucks to access real estate and waterways for fishing. Others are well travelled routes/trails used by snowmobilers, 4 wheelers, hikers and mountain bikers and bring joy to locals and visitors alike. We fully support Billings in their endeavor to protect public access to this road that has been used by many for decades.

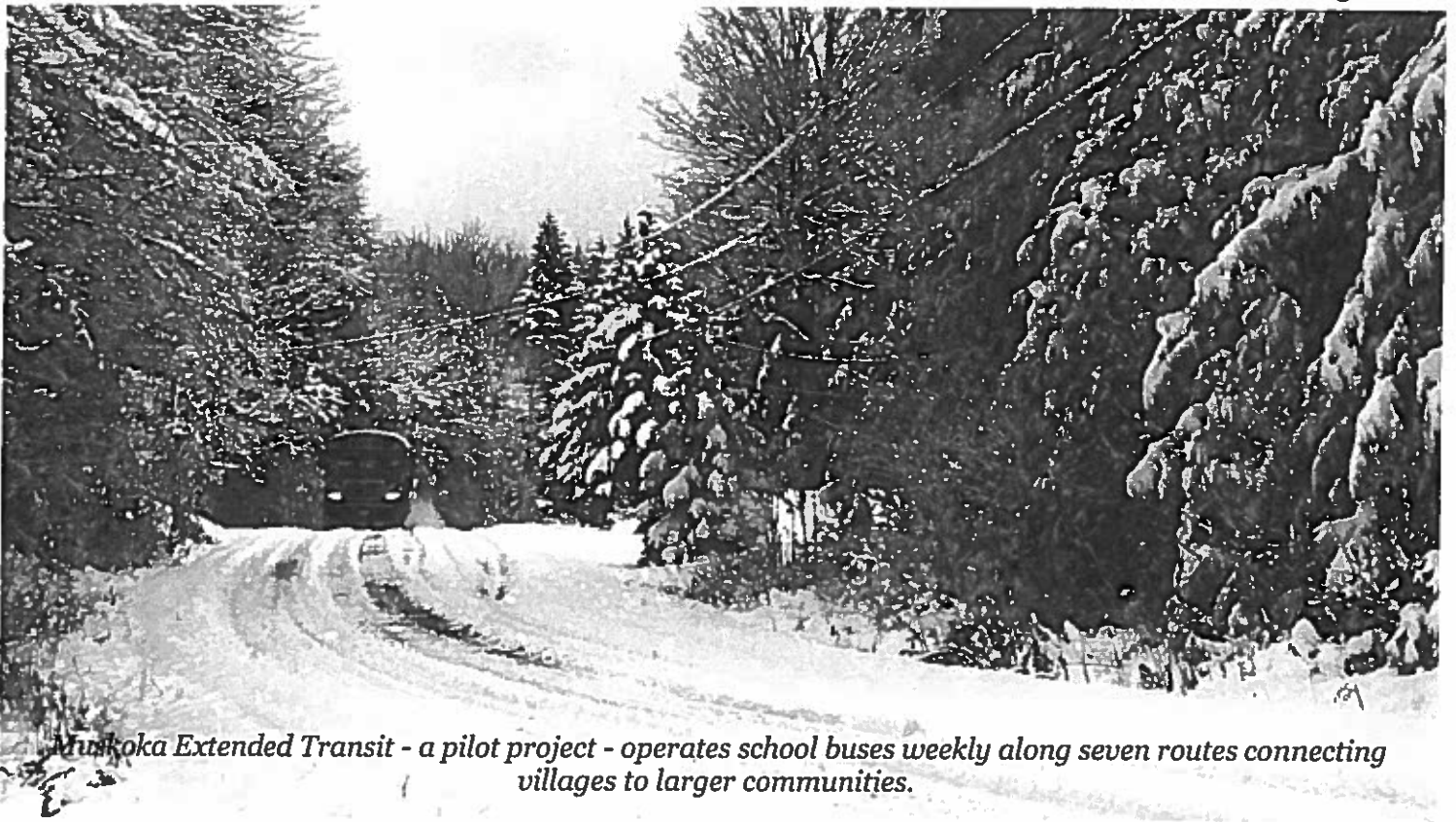
Our Island has seen a great increase in cycle tourism in the past few years. Manitooulin Island features over 800km of road cycling and over 45km of off road cycling as found on MICA's "Manitooulin Island & La Cloche Mountains Cycling Routes and Road Map".

Allowing restricted access and selling road allowances will make it increasingly difficult to offer abundant options to islanders and our cycling visitors. Our visitors choose to stay here on average 6.5 days because Manitooulin has so many routes to offer. MICA strongly supports any and all efforts to protect road allowances, given roads and trails and keep them accessible to the public.

To make Manitooulin an active living destination, we would like to encourage all Municipalities to pass resolutions that express the protection of public road allowances, access to water, well travelled trails, given roads and such (e.g., Baker Trail, Mud Creek Rd, Mac's Bay Rd, Carter Bay Rd, Simcoe Point Rd, Harron Trail, Fraser Rd, Arda Rd, to name just some).

Thank you very much for your consideration in this matter, for the good of all

Maja Mielonen
MICA President



Muskoka Extended Transit - a pilot project - operates school buses weekly along seven routes connecting villages to larger communities.

Torontonians who demand nothing less than a multi-billion dollar subway (<http://www.torontosun.com/2015/08/14/ndp-signals-show-scarborough-subway-is-a-go>) would likely burn their city hall to the ground if local officials suggested using school buses to shuttle them to and from work.

But a pilot program in Muskoka District (<http://www.muskokacommunity.ca/key-initiatives/met-muskoka-extended-transit>) is turning to school buses to help its citizens get around. While major Ontario cities look to expensive transit projects to deal with growing populations and traffic, many cash-strapped rural communities across the province are trying to figure out a different transit challenge: how to serve residents who are widely dispersed, often need to travel long distances for work, and in many cases have health or financial problems that make driving an impossibility.

The pilot, called Muskoka Extended Transit has three companies that operate school buses weekly along seven routes connecting small villages to the larger communities around Muskoka. The initiative is being funded in part by a grant from the provincial ministry of transportation.

It's an idea that could potentially be applied more widely in rural Ontario: taking advantage of school buses sitting idle between picking up kids in the morning and dropping them back home in the afternoon.

"Every community has school buses, and the investment required for launching even a skeletal transit system would be so prohibitive," says Rick Williams, commissioner of community services for Muskoka

The expansion of full-day kindergarten in Ontario schools has meant some school buses are now free for larger blocks of time—small children don't need to be bused home at noon.

While Muskoka is perhaps most familiar as a cottage community for wealthy city-dwellers, Williams says serving the 60,000 people who live in the area year-round is more complicated.

"Rural Ontario has a disproportionate share of senior residents. We have more people in Muskoka over the age of 75 than we do under the age of 19," says Williams. This creates a need to connect seniors with medical services often located in central built-up areas, far from the homes of rural residents.

Williams says the local government is also working with other agencies to coordinate services to match the days of transit availability. Two of the seven bus routes, for example, will bring people to Huntsville on Tuesdays so health care providers and seniors centres there will be able to schedule services to match demand.

Yet the need for transit services in rural Ontario goes beyond an aging population. Williams says a number of trends have lowered incomes in rural areas relative to the rest of the province—making it harder to support a car-dependent life that's all but required.

Many rural areas have been hit hard by the decline of manufacturing across the province. In Muskoka the problem is a little different: [changes in the tourism industry](http://www.theglobeandmail.com/report-on-business/economy/housing/boomers-and-the-bust-in-vacation-land/article25267033/) (<http://www.theglobeandmail.com/report-on-business/economy/housing/boomers-and-the-bust-in-vacation-land/article25267033/>) and the rise of cottage rentals over the Internet have led to lower employment at the area's resorts and fewer construction jobs.

Muskoka's year-round population has fallen from earning 91 per cent of the province's average income to 83 per cent in 10 years, Williams says.

Other parts of rural Ontario are facing similar pressures and trying to develop their own solutions.

Scott Tousaw, director of planning in Huron County, says the use of school buses makes a lot of sense all over the province—indeed, it's something Huron County looked at as well but wasn't able to pursue given concerns about insurance. (According to Williams, Muskoka's pilot has found bus operators whose insurers were open to the program.)

So the county has adopted a different strategy to help its residents get around: a regionally supported rideshare system. Six counties in southwest Ontario and the city of London are backing a website for potential drivers and riders to coordinate their carpooling. Tousaw says with less than a year of operation it's too early to make any conclusions about its success so far.

"What we're looking for is employers to become involved and promote the use of rideshare for their employees," says Tousaw. "That could help with somebody who needs rural transportation and can't afford a car."

He says the large distances of rural Ontario have divided people from affordable housing and their jobs.

“Huron County is an hour’s drive from north to south, with some 60,000 people dispersed between towns, villages, and rural areas,” says Tousaw. And while home prices in rural Ontario are a fraction of those paid in the GTA, they come with a catch.

“We have affordable housing prices, but the difficulty is it’s not near the jobs,” says Tousaw.

Sharing the costs over a broad area—and including as many larger towns as possible— is key for many smaller communities trying to make transit work. According to Susan Stolarchuk, transit administrator for the eastern Ontario town of Deseronto, the community’s bus service connecting residents to Napanee, Belleville, and neighbouring Tyendinaga Mohawk Territory (<http://deseronto.ca/wp-content/uploads/2014/01/2014-deseronto-schedule.JPG>) is only possible because of cost-sharing with the city of Greater Napanee, Picton, and Tyendinaga township.

There’s another good reason for Ontario’s municipalities to share costs as broadly as possible.

“Because we share the costs with other municipalities, we get to count the populations of those areas towards our gas tax funding from the province,” says Stolarchuk. By sharing costs over a broad area, Deseronto has increased its share of provincial gas tax funding from \$17,000 to \$150,000 a year.

Deseronto has found that its bus riders are a real mix of people using transit for a variety of reasons.

“90 per cent of our service are adults; 40 per cent use it for employment, 20 per cent is for education,” says Stolarchuk. The rest use it for errands or appointments.

The same is true in Muskoka. Williams says officials thought workers and seniors would be the primary users of the district’s Corridor 11 bus route, but in the end many of the riders were students travelling from Muskoka to Barrie.

“We didn’t expect that,” he says. “The thing with these pilots is, you need to keep your eyes open. Towns and cities need to be prepared to be surprised.”

Previous

[Hamilton turns a street into street hockey—without risking a lawsuit \(/article/current-affairs/the-next-ontario/hamilton-turns-a-street-into-street-hockeywithout-risking-a-lawsuit\)](#)

Next

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"...the community's bus service connecting residents to Napanee, Belleville, and neighbouring Tyendinaga Mohawk Territory is only possible because of cost-sharing with the city of Greater Napanee, Picton, and Tyendinaga township."

What happens when the Haves no longer have enough to enable the Have-nots to live their dreams? Better call, Joey?

<http://activehistory.ca/2013/0...>

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FONOM

The Federation of Northern Ontario Municipalities

Winter Newsletter 2016

HAPPY NEW YEAR – Best wishes for a successful and prosperous New Year from President, Alan Spacek and the Board of Directors.

Meeting of the Board of Directors held November 20, 2015 – The FONOM Board met in the City of North Bay for the November meeting. Newly elected local MP, Anthony Rota attended and discussed issues such as infrastructure funding and FedNor. FONOM looks forward to working with the federal government's Northern Caucus. A number of issues were discussed such as public health funding, public health units, railway right-of-ways, the Ontario Ombudsman's expanded mandate, and NEO Kids.

Meeting of the Board of Directors held January 15, 2016 – The FONOM Board met in the City of Temiskaming Shores for the January meeting. A number of issues were discussed including property inquiry reports, hospital funding, blue box legislation, the FONOM/MMAH annual conference and general meeting, and the multi-Minister delegation request during the OGRA/ROMA Conference.

2016 FONOM/MMAH Northeastern Municipal Conference – The 2016 conference will take place May 11-13 in Timmins at the McIntyre Community Centre, 85 McIntyre Road. Please visit the conference website www.timmins.ca/fonom for more information about accommodations, location, registration, exhibitors and sponsorship. This year's theme is, *Sustainable Communities: The Northern Perspective*.

2016 OGRA/ROMA Combined Conference – FONOM will be attending the annual conference and submitted a request for a multi-Minister meeting to discuss important issues affecting the north, such as the Ring of Fire, infrastructure funding, spring bear hunt pilot extension and expansion, MPAC's upcoming assessment cycle, to name a few. A report is being prepared to present to Cabinet.

Membership Renewals – Membership renewals have been sent out for the coming fiscal year. The work that FONOM has been able to accomplish has been because of the support from our members and we look forward to another year working on issues that are important to the North. We thank you for your continued support of FONOM!

Follow us on Twitter and Facebook!
@fonom_info
www.facebook.com/federationofnorthernontariomunicipalities

88 Riverside Drive, Kapuskasing ON P5N 1B3 Tel: (705) 337-4454 Fax: (705) 337-1741
Email: fonom.info@gmail.com Website: www.fonom.org



For immediate release:

Environment Commissioner's Recent Comments Concern FONOM

January 26, 2015 – Kapuskasing, ON - The Federation of Northern Ontario Municipalities (FONOM) is concerned with comments made by Ontario's recently appointed Environment Commissioner, Dianne Saxe, about the use of coloured fuel.

Coloured fuel is fuel to which a specific type and quantity of red dye has been added. This fuel is exempt from Ontario fuel taxes and is used for industrial purposes. Industries such as forestry and mining as well as our farmers readily use coloured fuel to operate equipment. As many communities in Northern and rural Ontario are dependent on these industries, any changes to the way coloured fuel is taxed will have profound implications.

The comments made by the Environment Commissioner, Dianne Saxe, refer to a provincial budget which suggests that coloured fuel consumption is subsidized by \$190 million a year, which Saxe claims that the money tends to go to the better off.

While the province continues to actively seek opportunities to cut costs and generate revenues to address the Ontario deficit, we are concerned that removing this tax exemption that assists industrial operations would be considered.

However, the impacts that this would have in Northern and rural Ontario, regions that depend heavily on industries that utilize coloured fuel must be taken into account. "We are consistently hearing from industries operating in Northern Ontario that the electricity prices are too high which is making them uncompetitive. At a time where the mining sector is struggling and forestry and farming face continuous pressure, this would only hinder their ability to be competitive," says Mayor Alan Spacek and President of FONOM.

"We are calling on the government to take a position on this issue and commit to safeguarding our industries," continued Spacek.

-30-

For More Information:

Mayor Alan Spacek
President of FONOM
705 335 0001

88 Riverside Drive, Kapuskasing, ON P5N 1B3 Tel: (705) 337-4454 Fax: (705) 337-1741
Email: fonom.info@gmail.com Website: www.fonom.org

Long-Term Capital Data



January 26, 2016

Manitoulin Island

		2015-2016 Estimated Average Daily Enrolment	2019-2020 Estimated Average Daily Enrolment	2015-2016 On The Ground Capacity	2015-2016 Utilization	2019-2020 Utilization	2015-2016 Excess Pupil Spaces	2019-2020 Excess Pupil Spaces	Estimated 5-Year Cumulative Capital Projects
Assiginack	JK-8	124.0	112.0	118.0	105%	95%	0	6	\$1,593,936
Central Manitoulin	JK-8	179.0	165.0	286.0	63%	58%	107	121	\$2,907,049
Charles McLean	JK-8	158.0	139.0	303.0	52%	46%	145	164	\$4,752,537
Little Current	JK-8	323.0	318.0	518.0	62%	61%	195	200	\$4,116,988
Manitoulin SS	9-12	440.0	401.0	744.0	59%	54%	304	343	\$15,361,698

THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK

BY-LAW # 16-01

BEING A BY-LAW to provide for an interim tax levy and to provide for the payment of taxes and to provide for penalty and interest of 1.25 percent.

WHEREAS Section 317 of the Municipal Act, 2001, S.O., Chapter 25, as amended, provides that the Council of a local municipality may, in 2016 before the adoption of the estimates for the year, pass a by-law to levy on the whole of the assessment for real property according to the last revised assessment roll, a sum not to exceed that which would be produced by applying the prescribed percentage (50%) of the 2015 tax rate to residential and farm assessment, and;

AND WHEREAS Section 317 of the Municipal Act, 2001 S.O., Chapter 25, as amended, provides that the Council of a local municipality may, in 2016 before the adoption of the estimates for the year, pass a by-law to levy on the whole of the assessment for real property according to the last revised assessment roll, a sum not to exceed that which would be produced by applying the prescribed percentage (50%) of the 2015 tax rate that the municipality is required to calculate to commercial and industrial assessment and the assessment that relates to pipelines, railways, hydro corridors, airports and other such unique properties.

NOW THEREFORE the Council of the Corporation of the Township of Assiginack enacts as follows:

1. That the Interim Tax Levy rates for 2016 for municipal and education purposes be hereby set as follows:

CLASS	MUNICIPAL RATE	EDUCATION RATE	TOTAL RATE
Residential	0.01470295	0.00195000	0.01665295
Multi-Residential	0.01470295	0.00195000	0.01665295
Commercial Occupied	0.01396780	0.00965705	0.02362485
Commercial Vacant	0.00977746	0.00675994	0.01653740
Industrial Occupied	0.01132127	0.00660676	0.01792803
Industrial Vacant	0.00735883	0.00429439	0.01165322
Pipelines	0.01648936	0.00000000	0.01648936
Farm	0.00367574	0.00048750	0.00416324
Managed Forest	0.00367574	0.00048750	0.00416324

2. That said interim tax levy shall become due and payable in two (2) installments as follows:
Fifty (50%) percent of the interim levy rounded upwards to the next whole dollar shall

become due and payable on the 16th day of March, 2016; Fifty (50%) of the interim levy rounded upwards to the next whole dollar shall become due and payable on 15th day of June, 2016 and non-payment of the amount on the dates stated in accordance with this section shall constitute default.

3. On all taxes of the interim levy, which are in default on the 15th day of June, 2016, a penalty of 1.25 percent shall be added and thereafter a penalty of 1.25 percent per month will be added on the first day of each and every month the default continues, until December 31st, 2016.
4. Penalties and interest added on all taxes or the interim tax levy in default shall become due and payable and shall be collected forthwith as if the same had originally been imposed and formed part of such unpaid interim tax levy.
5. The collector may mail or cause the same to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
6. The taxes are payable at the Township of Assiginack Municipal Office, Manitowaning, Ontario.

Read a First, Second and Third time and finally passed this 2nd day of February, 2016.

P. Moffatt - Mayor

J. Rody - Clerk

Seal