



TOWNSHIP OF ASSIGINACK

REGULAR MEETING OF COUNCIL

**To Be Held in the Council Chambers
Tuesday, February 16, 2016 at 5:00 p.m.**

Council's Regular Meeting Agenda

For Consideration:

1. OPENING

- a) Adoption of Agenda
- b) Disclosure of Pecuniary Interest and General Nature Thereof

2. ANNOUNCEMENTS

3. ADOPTION OF MINUTES

- a) Regular Council Meeting of February 2, 2016 (p.3)
- b) Manitoulin East Municipal Airport Commission Meeting of February 1, 2016 (p.8)
- c) Sudbury & District Board of Health Meeting of January 21, 2016 (p.9)
Resolutions prepared

4. DELEGATIONS

5. REPORTS

6. ACTION REQUIRED ITEMS

- a) Accounts for Payment: General: \$174,816.09 Payroll: \$17,607.61 (p.18)
- b) Authorize Architectural Services at Burns Wharf (p.24)
- c) Sucker Lake Road Corner Streetlight (p.26)
- d) Seasonally Maintained Class 6 Highways Review (p.27)
Resolutions prepared

7. INFORMATION ITEMS

- a) Autism Ontario (p.43)
- b) City of Greater Sudbury (p.46)
- c) Manitoulin-Sudbury DSB: Municipal 2016 Apportionment (p.48)
- d) Manitoulin North Shore Victim Services (p.50)
- e) Town of Aurora (p.51)
- f) Essentials of Municipal Fire Protection & Emergency Management Seminar (p.53)
Resolution prepared

8. BY-LAWS

9. CLOSED SESSION

- a) Advice that is subject to solicitor-client privilege
(Municipal Act, 2001, c.25 s.239 (2) (f))

10. ADJOURNMENT

THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK

MINUTES OF THE REGULAR COUNCIL MEETING

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, February 2nd, 2016 at 7:00 p.m.

Present: Mayor Paul Moffatt
Councillor Robert Case
Councillor Hugh Moggy
Councillor Les Fields
Councillor Brenda Reid

Staff: Alton Hobbs, CAO
Jeremy Rody, Clerk

Press: Alicia McCutcheon, Expositor

Ratepayers: Michael White

OPENING:

#15-02-16 R. Case – H. Moggy

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business with a quorum of members present at 7:00 p.m., with Mayor Moffatt presiding in the Chair.

CARRIED

ANNOUNCEMENTS:

Councillor Moggy inquired about the collection of water and sewer arrears. The CAO informed Council that some accounts have been collected and 4-5 accounts have been sent to a lawyer to be registered on the owner's tax roll. A quarterly report will be provided to Council going forward.

AGENDA:

#16-02-16 H. Moggy – R. Case

THAT the agenda for this meeting be amended by adding:

- 6-G) Notice of Application for a Two Phase Plan of Subdivision;
- 6-H) Registered Charity Tax Rebate Application;
- 7-F) Essentials of Municipal Fire Protection Seminar;

AND THAT the agenda be accepted as amended.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST:

Councillor Reid disclosed a direct pecuniary interest in Agenda Item 6A Payroll as her husband is an employee of the Township. She did not take part in any discussion, attempt to influence the vote or vote on the matters.

ADOPTION OF MINUTES:

#17-02-16 R. Case – H. Moggy

THAT the minutes of the Regular Council meeting of January 19th, 2016, be accepted.
CARRIED

#18-02-16 H. Moggy – R. Case

THAT the minutes of the Assiginack Public Library Board meeting of December 14th, 2015, be accepted.

CARRIED

#19-02-16 R. Case – H. Moggy

THAT the minutes of the Provincial Offences Act Board of Management meeting of December 8th, 2015, be received.

CARRIED

REPORTS:

#20-02-16 H. Moggy – R. Case

THAT Council accepts the staff report titled, "2016 Marina Services;"

AND THAT the recommendations will be considered as part of the 2016 budget process.

CARRIED

#21-02-16 R. Case – H. Moggy

THAT Council accepts the staff report titled, "2015 Building Permit Report."

CARRIED

ACTION REQUIRED ITEMS:

#22-02-16 H. Moggy – R. Case

THAT Council authorizes the following Accounts for Payment:

General: \$36,523.25

AND THAT the Mayor and administration be authorized to complete cheques #25256 through #25279 as described in the attached cheque register report.

CARRIED

#23-02-16 R. Case – H. Moggy

THAT Council authorizes the following Accounts for Payment:

Payroll: \$17,771.74

AND THAT the Mayor and administration be authorized to complete cheques #25251 through #25255 as described in the attached cheque register report.

CARRIED

#24-02-16 H. Moggy – R. Case

THAT Assiginack Council supports the Manitoulin Centennial Manor Board's request to the Province for an increase in funding for Long Term Care Facilities.

CARRIED

#25-02-16 B. Reid – L. Fields

THAT we advertise a 3-week, student position to operate the Manitowaning Weigh Station for the Manitoulin Expositor's Salmon Derby Classic.

CARRIED

#26-02-16 L. Fields – B. Reid

THAT Council approves a \$200 donation to the local, "Fixing Our Felines" organization;

AND THAT this donation be approved annually, for this term of Council.

CARRIED

#27-02-16 B. Reid – L. Fields

THAT Council has received the letter from Castellan James & Partners Architects Inc. regarding architectural services for the Burns Wharf Theatre building in the amount of \$9,800.00 plus disbursements and HST;

AND THAT the proposed services will be considered as part of the 2016 budget process.

CARRIED

#28-02-16 L. Fields – B. Reid

WHEREAS DFA Financial completed the original Water Financial Plan, a requirement pursuant to Ontario Regulation 453/07 in 2010;

AND WHEREAS DFA Financial also completed our Asset Management Study in 2013;

AND WHEREAS an updated Water Financial Plan is required for the next 6 year period as a requirement of our Drinking Water License renewal;

NOW THEREFORE THAT DFA Financial be authorized to complete an Updated Water Financial Plan prior to March 31, 2016 for a cost not to exceed \$ 4,500.00.

CARRIED

#29-02-16 B. Reid – L. Fields

THAT Council is requesting that the Manitoulin Planning Board consider the adequacy of the roads surrounding the proposed subdivision (SUB2016-01), specifically Red Lodge Road;

AND THAT a condition requiring Red Lodge Road to be hard surfaced according to Provincial standards, be included in the Plan of Subdivision Agreement.

CARRIED

#30-02-16 L. Fields – B. Reid

THAT we approve the following write down of annual taxes pursuant to the registered charity tax rebate application submitted:

Roll#: 5111 000 005 05400 0000

Tax Year: 2015

Amount: \$2,726.09

CARRIED

INFORMATION ITEMS:

#31-02-16 B. Reid – L. Fields

THAT we acknowledge receipt of the following correspondence items:

- a) Township of Brudenell, Lyndoch, and Raglan
- b) Manitoulin Island Cycling Advocates
- c) School Bus Transit in Rural Ontario Communities
- d) FONOM Winter Newsletter 2016
- e) Rainbow Schools Long-Term Capital Data
- f) Essentials of Municipal Fire Protection Seminar

CARRIED

BY-LAWS:

#32-02-16 L. Fields – B. Reid

THAT By-law #16-01, being a by-law to provide for an interim tax levy and to provide for the payment of taxes and to provide for penalty and interest of 1.25 percent be given its first, second, and third readings and enacted in open Council.

CARRIED

CLOSING:

#33-02-16 B. Reid – L. Fields

THAT we adjourn until the next regular meeting or call of the Chair.

CARRIED

Paul Moffatt, MAYOR

Jeremy Rody, CLERK

7:35 p.m.

These Minutes have been circulated but are not considered Official until approved by Council.

**Manitoulin East Municipal Airport Commission Inc.
Commission Meeting Minutes
February 1st, 2016**

Present: M. Gauthier, P Moffat, D. Orr, D. Williamson, B. Case, P. Skippen, G. Dobbs.

Declaration of pecuniary interest- nil

Motion 2016 02 09

Moved by P. Skippen

Second by P. Case

Resolved that the Commission approves the agenda for the meeting of February 1st, 2016.

Carried

Motion 2016 02 10

Moved by P Skippen

Second by P. Moffat

Resolved that the Commission approves the minutes of the meeting of January 4, 2016.

Carried.

Motion 2016 02 11

Moved by B. Case

Second by P. Moffat

Resolved that the Commission accept the managers' report for January 2016.

Carried

Motion 2016 02 12

Moved by D. Orr

Second by P. Skippen

Resolved that the Commission accept the treasurers' report for January 2016.

Carried

Motion 2016 02 13

Moved by P. Skippen

Second by B. Case

Second Resolved that the Commission meeting of February 1st 2016 now adjourn at 7:15 PM 2016.

Carried



**UNAPPROVED MINUTES – FIRST MEETING
SUDBURY & DISTRICT BOARD OF HEALTH
SUDBURY & DISTRICT HEALTH UNIT, BOARDROOM
THURSDAY, JANUARY 21, 2016, AT 1:30 P.M.**

BOARD MEMBERS PRESENT

Claude Belcourt
Robert Kirwan
Stewart Meikleham
Rita Pilon

Janet Bradley
René Lapierre
Paul Myre
Mark Signoretti (excused at 2:28 p.m.)

Jeffery Huska
Richard Lemieux
Ken Noland
Carolyn Thain

BOARD MEMBERS REGRETS

Ursula Sauvé

STAFF MEMBERS PRESENT

Nicole Frappier
Rachel Quesnel

Stacey Laforest
Renée St Onge

Marc Piquette
Dr. P. Sutcliffe

GUESTS

Media

R. QUESNEL PRESIDING

1.0 CALL TO ORDER

The meeting was called to order at 1:30 p.m. New Board member, Richard Lemieux, was welcomed. He is replacing Paul Schoppmann as the Sudbury East Municipal Association (SEMA) representative.

2.0 ROLL CALL

3.0 REVIEW OF AGENDA / DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4.0 ELECTION OF OFFICERS

APPOINTMENT OF CHAIR OF THE BOARD

Following a call for nominations for the position of Chair of the Board, René Lapierre was nominated.

There being no further nominations, the nomination for the Sudbury & District Board of Health Chair for 2016 was closed. R. Lapierre accepted the nomination. The following was announced:

THAT THE Sudbury & District Board of Health appoints René Lapierre as Board for the year 2016.

R. LAPIERRE PRESIDING

APPOINTMENT OF VICE-CHAIR OF THE BOARD

Following a call for nominations for the position of Vice-Chair of the Board, Claude Belcourt and Jeffery Huska were nominated.

There being no further nominations, the nomination for the Sudbury & District Board of Health Vice-Chair for 2016 was closed. Claude Belcourt accepted his nomination and Jeffery Huska declined. The Board Chair announced:

THAT the Sudbury & District Board of Health appoints Claude Belcourt as Vice-Chair for the year 2016.

APPOINTMENTS TO THE BOARD EXECUTIVE COMMITTEE

Following a call for nominations for three positions of Board Member at Large to the Board Executive Committee, Jeffery Huska, Janet Bradley, and Stewart Meikleham were nominated.

There being no further nominations, the nominations for the Board Executive Committee for the year 2016 was closed. The three nominees accepted their nominations and it was announced:

THAT the Sudbury & District Board of Health appoints the following individuals to the Board Executive Committee for the year 2016:

- 1. Jeffery Huska , Board Member at Large***
- 2. Janet Bradley, Board Member at Large***
- 3. Stewart Meikleham, Board Member at Large***
- 4. René Lapierre, Chair***
- 5. Claude Belcourt, Vice-Chair***
- 6. Medical Officer of Health/Chief Executive Officer***
- 7. Director, Corporate Services***
- 8. Secretary Board of Health (ex-officio)***

5.0 DELEGATION / PRESENTATION

i) Population Health Profile, Sudbury & District Health Unit

- Marc Lefebvre, Manager, Population Health Assessment and Surveillance, Resources, Research, Evaluation and Development (RRED) Division
SDHU Population Health Profile Summary Report dated January 2016

M. Lefebvre was introduced and welcomed to present the Population Health Profile for the Sudbury & District Health Unit being released today.

Under the Ministry of Health and Long-Term Care's Ontario Public Health Standards (OPHS), all Ontario boards of health are required to report regularly on the health of the population. The Population Health Profile helps the SDHU meet these provincial reporting requirements, understand our community context, and measure progress. The report will provide those working in public health and related sectors, as well as other members of our community, with valuable information taking a comprehensive look at health in our area, on important topics such as health behaviour, cancer, cardiovascular disease, etc.

The health profile includes comparisons between the Health Unit's service area, northeastern Ontario, and Ontario, and also presents differences according to demographic characteristics

such as sex and age. Key findings of the report were reviewed. The health profile report identifies local issues of public health importance as well as populations for which interventions might be targeted, allows tracking of changes in population health over time, and will inform the development of effective policies and programs.

Next steps will include a companion analysis exploring the relationships with determinants of health and expanding health topics such as mental health, chronic respiratory disease and injuries.

Dr. Sutcliffe noted that a News Release is being issued today announcing the release of the SDHU Population Health Profile and the report will be also be shared with key partners, including the Northern Ontario School of Medicine, constituent municipalities, and the North East LHIN.

Questions and comments were entertained and M. Lefebvre was thanked for his presentation.

6.0 CONSENT AGENDA

There were no consent agenda items identified for discussion.

- i) Minutes of Previous Meeting**
 - a. Seventh Meeting – November 19, 2015
- ii) Business Arising From Minutes**
- iii) Report of Standing Committees**
 - a. Board of Health Finance Standing Committee Meeting Notes, November 2, 2015
- iv) Report of the Medical Officer of Health / Chief Executive Officer**
 - a. MOH/CEO Report, January 2016
- v) Correspondence**
 - a. Public Health Funding**
 - Letter from the Haliburton, Kawartha, Pine Ridge District Health Unit to the Minister of Health and Long-Term Care dated November 19, 2015
 - Letter from the Algoma Public Health to the Minister of Health and Long-Term Care dated December 4, 2015
 - Letter from the Elgin St. Thomas Public Health to the Minister of Health and Long-Term Care dated January 5, 2016
 - Sudbury & District Board of Health Motion #49-15*
 - Letter from the Township of Naim and Hyman to the Minister of Health and Long-Term Care dated December 16, 2015
 - b. Healthy Babies Healthy Children (HBHC) Program**
 - Sudbury & District Board of Health Motion #28-15*
 - Letter from the Thunder Bay District Health Unit to the Minister of Children and Youth Services dated November 20, 2015

c. Basic Income Guarantee

- Letter from the Leeds, Grenville & Lanark District Health Unit to the Federal and Provincial Ministers dated December 21, 2015

d. Food Security and the Transformation of Social Assistance in Ontario

- Letter from the Huron County to the Minister of Community and Social Services dated January 7, 2016

e. Smoke-Free Multi-Unit Housing

Sudbury & District Board of Health Motion #55-15

- Letter from the Township of Nairn and Hyman to the Smoke Free Housing Ontario dated December 16, 2015

f. Cannabis

Sudbury & District Board of Health Motion #54-15

- Letter from the Township of Nairn and Hyman to the Prime Minister dated December 16, 2015
- Email response from the Prime Minister's Office dated January 8, 2016

vi) Items of Information

- | | |
|---|--|
| a. alPHa Information Break | November 20, 2015
December 8, 2015
December 22, 2015 |
| b. Thank you notes from Staff | |
| c. Sudbury Start Article, <i>Public health looking upstream</i> | December 27, 2015 |

01-16 APPROVAL OF CONSENT AGENDA

Moved by Noland – Belcourt: THAT the Board of Health approves the consent agenda as distributed.

CARRIED

7.0 NEW BUSINESS

i) Board Attendance

- Summary - 2015

A yearly Board attendance summary is circulated to the Board every January. The summary references Board Policy G-I-30 related to Board attendance and absenteeism. There were no questions or comments.

ii) Board Survey Results from Monthly Board Meeting Evaluations

- 2015 Evaluation Summary Results

As part of our efforts for ongoing improvement, effective February 2015, Board members were invited to complete an online meeting evaluation following each regularly scheduled Board of Health meeting. Results from the evaluation surveys for all seven Board of Health meetings in 2015 have been analyzed and a summary of these results is being shared with the Board of Health. There were no questions regarding the results.

iii) **Associate Medical Officer of Health Appointment**

- Briefing Note from the Sudbury & District Health Unit's Medical Officer of Health and Chief Executive Officer dated January 14, 2016

A briefing note provided by Dr. Sutcliffe summarizes the legislative authorities and duties of an Associate Medical Officer of Health and outlines the history of this position at the Sudbury & District Health Unit including challenges in recruitment. Recruitment of public health specialist physicians to northern Ontario is challenging with two of the five North Eastern health units having longstanding vacancies. AMOH positions provide leadership and surge capacity.

A qualified physician has been successfully recruited to the SDHU Associate Medical Officer of Health position and Dr. Sutcliffe recommended that the Board endorse the appointment of Dr. Ariella Zbar effective August 8, 2016, subject to the conditions as detailed in the letter of offer. Dr. Zbar's education and qualifications were outlined. She will be writing her Royal College Fellowship exams this spring once she finishes her Public Health and Preventive Medicine training through the Queen's University residency program.

The assistance of the City of Greater Sudbury's Physician Recruitment Coordinator of Tourism, Culture & Marketing was acknowledged as was his offer to assist with any transition if required.

Questions were entertained and it was clarified that this position will be eligible for the provincial AMOH compensation initiative and a funding application will be made to the MOHLTC.

02-16 APPOINTMENT OF AN ASSOCIATE MEDICAL OFFICER OF HEALTH

Moved by Belcourt – Noland: WHEREAS the Health Protection and Promotion Act, R.S.O. 1990, c.H.7, s.62 states that every board of health may appoint one or more associate medical officers of health; and

WHEREAS s.64 of the Health Protection and Promotion Act states that no person is eligible for appointment as an associate medical officer of health unless he or she is a physician; and

WHEREAS R.R.O. 1990, REGULATION 566 QUALIFICATIONS OF BOARDS OF HEALTH STAFF which establishes the requirements for employment as an associate medical officer of health in addition to those set out in section 64 of the Act includes that the person be the holder of a fellowship in community medicine from The Royal College of Physicians and Surgeons of Canada; and

WHEREAS the Health Protection and Promotion Act, R.S.O. 1990, c.H.7, s.64 states that no person is eligible for appointment as an associate medical officer of health unless the Minister approves the proposed appointment; and

WHEREAS the Sudbury & District Board of Health concurs with the recommendation of the Medical Officer of Health to appoint Dr. Ariella Zbar as an Associate Medical Officer of Health for the Sudbury & District Health Unit

THEREFORE BE IT RESOLVED THAT the Sudbury & District Board of Health appoint Dr. Ariella Zbar as an Associate Medical Officer of Health for the Sudbury & District

Health Unit, effective August 8, 2016, subject to the following conditional requirements:

- (1) Submission of evidence of Dr. Zbar's specialty certificate and master degree certificates in public health and masters of business administration indicating successful completion of all program requirements for a Master of Public Health (MPH) and Masters of Business Administration (MBA) degree and specialty certification in Public Health and Preventive Medicine from the Royal College of Physicians and Surgeons of Canada.***
- (2) A copy of Dr. Zbar's current Certificate of Registration for Independent Practice and a current Certificate of Professional Conduct from the College of Physicians and Surgeons of Ontario.***
- (3) Evidence of adequate and acceptable professional liability insurance.***
- (4) Submission of a satisfactory police record check.***
- (5) Submission of a signed Sudbury & District Health Unit Confidentiality Agreement.***
- (6) Approval of the proposed appointment by the Ontario Minister of Health and Long Term Care.***

FURTHER THAT the Sudbury & District Board of Health share this motion with the Minister of Health and Long-Term Care for approval of the appointment.

CARRIED

- iv) Ministry of Health and Long-Term Care Patients First: A Proposal to Strengthen Patient-Centred Health Care in Ontario, a discussion paper**
- Briefing Note from the Sudbury & District Health Unit's Medical Officer of Health and Chief Executive Officer dated January 14, 2016
 - MOHLTC *Patients First: A Proposal to Strengthen Patient-Centred Health Care in Ontario* Discussion Paper dated December 17, 2015
 - Letter from the Minister of Health dated December 17, 2015
 - alPHa News Release dated December 17, 2015

The long-awaited MOHLTC's discussion paper, *Patients First: A Proposal to Strengthen Patient-Centred Health Care in Ontario*, was released on December 17, 2015, and circulated to the Board at that time. The discussion paper proposals have significant implications for the role and accountabilities of all local boards of health in Ontario and pulls public health more into the acute care system. Although it is titled as a Discussion Paper, it notes that the ministry is reviewing relevant acts and intends to propose draft legislation for consideration by the Legislative Assembly in the spring of 2016.

The MOHLTC is seeking feedback by the end of February on questions posed in the discussion paper. Dr. Sutcliffe shared highlights and key considerations of the report.

The Association of Local Public Health Agencies (alPHa) is engaging in a consultative process to gather feedback from local public health and develop key positions to communicate with the MOHLTC. Dr. Sutcliffe shared her interest to participate on the Expert Panel to ensure the perspectives of local public healths are heard.

Questions and comments were entertained.

It was clarified that an in-house analysis will be conducted to identify local implications. Northern Medical Officers of Health have committed to keeping each other updated on any developments given the potential implications with the NE LHIN. Prior to the release of this report, the SDHU had arranged for staff from the NE LHIN to present to the SDHU senior

management team regarding their strategic planning process and engagement with community, including the SDHU. Since the release of the discussion paper, Dr. Sutcliffe has extended this invitation to the NE LHIN CEO, L. Paquette, to join her staff and further review content of the discussion paper.

03-16 PATIENTS FIRST: A PROPOSAL TO STRENGTHEN PATIENT-CENTRED HEALTH CARE IN ONTARIO DISCUSSION PAPER

Moved by Lemieux – Noland: That the Sudbury & District Board of Health receive the briefing note concerning, Patients First: A Proposal to Strengthen Patient-Centred Health Care in Ontario; and

That the Board of Health direct the Medical Officer of Health to engage with the Association of Local Public Health Agencies (alPHa) in the development of key positions, consistent with the key considerations of this briefing note, for communication with the Ministry of Health and Long-Term Care; and

That the Board of Health seek engagement with constituent municipalities and with the Federation of Northern Ontario Municipalities (FONOM) to determine any municipal concerns about the proposed changes in governance and funding; and

Further that the Board of Health seek engagement with the North East LHIN to discuss matters arising from the discussion paper.

CARRIED

8.0 ADDENDUM

DECLARATION OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

04-16 ADDENDUM

Moved by Meikleham – Thain: THAT this Board of Health deals with the items on the Addendum.

CARRIED

ii) alPHa Risk Management and Board of Health Section meetings - Hold the Dates

- Email from the Association of Local Public Health Agencies (alPHa) dated January 19, 2016

Board members were informed of a Risk Management workshop being organized by alPHa on February 24 that builds on the previous risk management session held November 5, 2015. A Board of Health section meeting is also being organized for February 25, 2016 to discuss the Assessor's report on Algoma Public Health and the Patients First document. All public health Board members are invited to attend these meetings in Toronto.

Dr. Sutcliffe reminded Board members that an internal analysis has already been conducted of the Algoma Public Health's Assessor's report and recommendations for improvements at the SDHU have been actioned based on the report. Next steps

will be to look at the proposals in the MOHLTC's discussion paper as well as Board of Health risk management training, high risk assessment identification and development of a mitigation plan.

Any Board member interested in attending the alPHa workshop/meeting should advise the Board Secretary asap.

iii) Ministry of Health and Long-Term Care Memorandum Re: 2015 Year-End Data Collection for the Public Health Funding and Accountability Agreement Indicators

- Memorandum from the Ministry of Health and Long-Term Care to Board of Health Chairs, Medical Officers of Health and Chief Executive Officer dated January 19, 2016

All health units are asked to complete the 2015 year-end reporting on the 2015 Accountability Agreement performance and monitoring indicators.

The revised 2016 indicator suite have been communicated. Ten health promotion indicators will continue in 2016. Three will become monitoring indicators for 2016 and the ministry will continue to share data with each public health unit, and monitor performance.

For the health protection indicators, all of the indicators used in 2015 will continue in 2016, with many moving to become monitoring indicators. In addition to the existing indicators, four new indicators are being introduced with 2016 being used as the baseline year and data.

9.0 IN CAMERA

05-16 IN CAMERA

*Moved by Meikleham – Thain: That this Board of Health goes in camera.
Time: 2:29 p.m.*

CARRIED

- Labour relations or employee negotiations

10.0 RISE AND REPORT

06-16 RISE AND REPORT

*Moved by Thain – Meikleham: That this Board of Health rises and reports.
Time: 2:44 p.m.*

CARRIED

C. Belcourt reported that the Board discussed labour relations matters and the following motion emanated from the in-camera discussion:

07-16 APPROVAL OF BOARD IN CAMERA MEETING NOTES

Moved by Thain – Meikleham: THAT this Board of Health approve the meeting notes of the November 19, 2015, Board in-camera meeting and that these remain confidential

*and restricted from public disclosure in accordance with exemptions provided in the
Municipal Freedom of Information and Protection of Privacy Act.*

CARRIED

11.0 ANNOUNCEMENTS / ENQUIRIES

Board members were encouraged to complete the Board evaluation regarding today's Board meeting.

12.0 ADJOURNMENT

08-16 ADJOURNMENT

Moved by Lemieux – Noland: THAT we do now adjourn. Time: 2:48 p.m.

CARRIED

(Chair)

(Secretary)

The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

<u>Ranges:</u>	<u>From:</u>	<u>To:</u>	<u>From:</u>	<u>To:</u>
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last	Cheque Number	0025280
Cheque Date	First	Last		0025293

Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0025280	29/01/2016	ALLEN'S AUTOMOTIVE GROUP	\$424.29
InvNo: 559952	InvDesc: ext cord	InvAmt: \$9.59	
InvNo: 563238	InvDesc: hydraulic oil	InvAmt: \$162.32	
InvNo: 563304	InvDesc: terminal	InvAmt: \$3.68	
InvNo: 563057	InvDesc: winter blades	InvAmt: \$29.36	
InvNo: 562709	InvDesc: fluid film	InvAmt: \$13.66	
InvNo: 561001	InvDesc: hydraulic oil	InvAmt: \$43.51	
InvNo: 559933	InvDesc: switch	InvAmt: \$3.54	
InvNo: 559962	InvDesc: grade 7 bolts	InvAmt: \$2.83	
InvNo: 562141	InvDesc: lights	InvAmt: \$32.14	
InvNo: 559835	InvDesc: switch	InvAmt: \$7.31	
InvNo: 559732	InvDesc: utility knife	InvAmt: \$4.51	
InvNo: 563299	InvDesc: turn light	InvAmt: \$7.11	
InvNo: 563298	InvDesc: light	InvAmt: \$104.73	
ChqNo:	Date:	Vendor:	Amount:
0025281	29/01/2016	GCR TIRE CENTRE	\$260.69
InvNo: 910-2040	InvDesc: repair 2 grader tires	InvAmt: \$173.80	
InvNo: 910-0764	InvDesc: mount grader tire	InvAmt: \$86.89	
ChqNo:	Date:	Vendor:	Amount:
0025282	29/01/2016	HUGHES SUPPLY COMPANY	\$252.38
InvNo: 36116	InvDesc: screwdrivers/cut off disk	InvAmt: \$39.66	
InvNo: 36114	InvDesc: gloves/oil absorb	InvAmt: \$212.72	
ChqNo:	Date:	Vendor:	Amount:
0025283	29/01/2016	HYDRO ONE NETWORKS INC.	\$5,408.22
InvNo: JAN 22 2016	InvDesc: mtg wtp	InvAmt: \$5,408.22	
ChqNo:	Date:	Vendor:	Amount:
0025284	29/01/2016	LINDE CANADA	\$146.05
InvNo: 53451905	InvDesc: oxygen/acetylin	InvAmt: \$146.05	
ChqNo:	Date:	Vendor:	Amount:
0025285	29/01/2016	MANITOU LIN CHRYSLER LIMITED	\$243.01
InvNo: CCCS72699	InvDesc: repair #6	InvAmt: \$243.01	
ChqNo:	Date:	Vendor:	Amount:
0025286	29/01/2016	MANITOWANING MILL & HOME BUILDING CENTRE	\$172.79
InvNo: 0077448	InvDesc: cleaner/paint	InvAmt: \$19.18	
InvNo: 0076498	InvDesc: black rust paint	InvAmt: \$21.77	
InvNo: 0077281	InvDesc: trouble lights/bulbs	InvAmt: \$85.97	

The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

InvNo: 0076262 InvDesc: bits InvAmt: \$18.76

InvNo: 0076317 InvDesc: two sided tape InvAmt: \$27.11

ChqNo:	0025287	Date:	29/01/2016	Vendor:	MIKE VAREY EXCAVATING & EQUIPMENT	Amount:	\$1,872.98
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InvNo: 920191 InvDesc: truck (haul snow) InvAmt: \$1,056.55

InvNo: 920196 InvDesc: truck snow removal InvAmt: \$816.43

ChqNo:	0025288	Date:	29/01/2016	Vendor:	MSC INDUSTRIAL SUPPLY ULC	Amount:	\$215.59
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InvNo: 8098428001 InvDesc: hose clamp/nuts/bolts InvAmt: \$215.59

ChqNo:	0025289	Date:	29/01/2016	Vendor:	REGIONAL SPRING SERVICE	Amount:	\$45.69
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InvNo: TWNAS InvDesc: truck parts InvAmt: \$45.69

ChqNo:	0025290	Date:	29/01/2016	Vendor:	WAMCO WATERWORKS NORTHERN	Amount:	\$1,185.46
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InvNo: 30700064-00 InvDesc: curb ext/valve key InvAmt: \$1,185.46

ChqNo:	0025291	Date:	29/01/2016	Vendor:	CLARK-KAVANAGH INC	Amount:	\$426.06
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InvNo: 6959 InvDesc: parts for steamer InvAmt: \$426.06

ChqNo:	0025292	Date:	29/01/2016	Vendor:	DAVE MCDOWELL	Amount:	\$4,972.00
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InvNo: 491037 InvDesc: 22 concrete blocks(marina/shop InvAmt: \$4,972.00

ChqNo:	0025293	Date:	29/01/2016	Vendor:	TRACKS & WHEELS	Amount:	\$682.07
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InvNo: W00932 InvDesc: repair thumb #14 InvAmt: \$396.29

InvNo: P05617 InvDesc: trans.hyd InvAmt: \$285.78

*** End of Report ***

Report Total:

\$16,307.28

The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

Ranges: **From:** **To:** **From:** **To:**
Vendor ID First Last Chequebook ID First Last
Vendor Name First Last Cheque Number 0025294 0025323
Cheque Date First Last
Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	0025294	Date:	08/02/2016	Vendor:	ALLEN'S AUTOMOTIVE GROUP	Amount:	\$380.44
InvNo:	564484	InvDesc:	pw-coffee	InvAmt:	\$13.99		
InvNo:	565667	InvDesc:	pw-cable	InvAmt:	\$8.92		
InvNo:	563820	InvDesc:	arena propane	InvAmt:	\$112.98		
InvNo:	565371	InvDesc:	arena propane	InvAmt:	\$112.98		
InvNo:	566870	InvDesc:	admin-gas snowblower	InvAmt:	\$27.51		
InvNo:	567215	InvDesc:	arena propane	InvAmt:	\$112.98		
ChqNo:	0025295	Date:	08/02/2016	Vendor:	ARCHER ADVERTISING	Amount:	\$530.99
InvNo:	6203	InvDesc:	admin-envelopes	InvAmt:	\$530.99		
ChqNo:	0025296	Date:	08/02/2016	Vendor:	COMPUTREK	Amount:	\$290.41
InvNo:	12192	InvDesc:	feb server mgmt/shadow protect	InvAmt:	\$266.68		
InvNo:	12306	InvDesc:	jan backup storage fees	InvAmt:	\$23.73		
ChqNo:	0025297	Date:	08/02/2016	Vendor:	DIAMOND SOFTWARE INC.	Amount:	\$960.50
InvNo:	D23459	InvDesc:	yearly payroll software update	InvAmt:	\$960.50		
ChqNo:	0025298	Date:	08/02/2016	Vendor:	FLAGS UNLIMITED	Amount:	\$551.03
InvNo:	223858	InvDesc:	fed/prov flags	InvAmt:	\$551.03		
ChqNo:	0025299	Date:	08/02/2016	Vendor:	GERRY STRONG	Amount:	\$153.85
InvNo:	FEB 8 2016	InvDesc:	bldg insp mileage	InvAmt:	\$153.85		
ChqNo:	0025300	Date:	08/02/2016	Vendor:	HYDRO ONE NETWORKS INC.	Amount:	\$6,625.09
InvNo:	JAN 28 2016	InvDesc:	ice plant	InvAmt:	\$5,700.39		
InvNo:	JAN 26 2016	InvDesc:	pw-microfit	InvAmt:	\$6.10		
InvNo:	JAN 29 2016 DEPOT	InvDesc:	recycling depot	InvAmt:	\$146.26		
InvNo:	FEB 3 2016 PO BANK	InvDesc:	po/bank	InvAmt:	\$772.34		
ChqNo:	0025301	Date:	08/02/2016	Vendor:	JEREMY RODY	Amount:	\$382.89
InvNo:	78646	InvDesc:	pw-computer	InvAmt:	\$382.89		
ChqNo:	0025302	Date:	08/02/2016	Vendor:	MANITOWANING HILL & HOME BUILDING CENTRE	Amount:	\$287.91
InvNo:	0078964	InvDesc:	arena-scraper	InvAmt:	\$31.63		
InvNo:	0078957	InvDesc:	arena cleaners	InvAmt:	\$51.95		
InvNo:	0078938	InvDesc:	po-ice melter/ice salt remover	InvAmt:	\$48.04		
InvNo:	0078800	InvDesc:	library bldg-flour.bulbs	InvAmt:	\$18.06		
InvNo:	0078428	InvDesc:	arena-glass cleaner	InvAmt:	\$3.38		

The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

InvNo: 0078251	InvDesc: po-cleaner/shovels	InvAmt: \$82.33
InvNo: 0078082	InvDesc: arena-p.twls/shower rod	InvAmt: \$52.52
InvNo: 0078274	InvDesc: fd-hose hanger	InvAmt: \$14.68

ChqNo:	Date:	Vendor:	Amount:
0025303	08/02/2016	MANITOULIN EXPOSITOR	\$150.91

InvNo: 87828	InvDesc: advertising	InvAmt: \$76.58
InvNo: 87985	InvDesc: adverstising	InvAmt: \$74.33

ChqNo:	Date:	Vendor:	Amount:
0025304	08/02/2016	MANITOWANING FRESHMART	\$19.60

InvNo: 00196197	InvDesc: admin-water refill	InvAmt: \$3.99
InvNo: 00196341	InvDesc: pw-sugar,creamers	InvAmt: \$15.61

ChqNo:	Date:	Vendor:	Amount:
0025305	08/02/2016	MINISTER OF FINANCE	\$21,585.00

InvNo: 172600116145	InvDesc: dec policing costs	InvAmt: \$21,585.00
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ChqNo:	Date:	Vendor:	Amount:
0025306	08/02/2016	MINISTER OF FINANCE	\$976.06

InvNo: JAN 2016 REMIT	InvDesc: jan eht remittance	InvAmt: \$976.06
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ChqNo:	Date:	Vendor:	Amount:
0025307	08/02/2016	MINISTER OF FINANCE	\$90.83

InvNo: FEB 8 2016	InvDesc: salary garnishment	InvAmt: \$90.83
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ChqNo:	Date:	Vendor:	Amount:
0025308	08/02/2016	MSC INDUSTRIAL SUPPLY ULC	\$176.00

InvNo: 80442261001	InvDesc: pw-brake clnr/nuts/paint	InvAmt: \$176.00
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ChqNo:	Date:	Vendor:	Amount:
0025309	08/02/2016	NEW NORTH FUELS INC	\$4,474.95

InvNo: 355446	InvDesc: pw-dyed diesel	InvAmt: \$290.67
InvNo: 355445	InvDesc: pw-diesel	InvAmt: \$848.51
InvNo: 354876	InvDesc: pw-diesel	InvAmt: \$1,339.41
InvNo: 356334	InvDesc: pw-dyed diesel	InvAmt: \$299.26
InvNo: 356335	InvDesc: pw-diesle	InvAmt: \$1,323.87
InvNo: 356330	InvDesc: po-furnace oil	InvAmt: \$373.23

ChqNo:	Date:	Vendor:	Amount:
0025310	08/02/2016	OMERS	\$7,588.90

InvNo: JAN 2016	InvDesc: jan omers remittance	InvAmt: \$7,588.90
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ChqNo:	Date:	Vendor:	Amount:
0025311	08/02/2016	ONTARIO GOOD ROADS ASSOCIATION	\$595.60

InvNo: 37528	InvDesc: 2016 membership	InvAmt: \$595.60
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ChqNo:	Date:	Vendor:	Amount:
0025312	08/02/2016	PAUL MOFFAT	\$176.80

InvNo: JAN 26 2016	InvDesc: mileage	InvAmt: \$176.80
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ChqNo:	Date:	Vendor:	Amount:
0025313	08/02/2016	PUROLATOR COURIER	\$124.43

InvNo: 430106230	InvDesc: freight	InvAmt: \$124.43
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ChqNo:	Date:	Vendor:	Amount:
0025314	08/02/2016	RAINBOW DISTRICT SCHOOL BOARD	\$91,016.14

InvNo: 2015 4TH QTR	InvDesc: 2015 4th qtr requisistion	InvAmt: \$91,016.14
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ChqNo:	Date:	Vendor:	Amount:
0025315	08/02/2016	RECEIVER GENERAL	\$14,927.41

InvNo: JAN 2016 REMIT	InvDesc: jan source deductions	InvAmt: \$14,927.41
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ChqNo:	Date:	Vendor:	Amount:
0025316	08/02/2016	RIVERSIDE ENTERPRISES	\$1,994.45

The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

InvNo: 16121 InvDesc: jan recy.depot InvAmt: \$1,994.45

ChqNo:	0025317	Date:	08/02/2016	Vendor:	SUPERIOR PROPANE INC.	Amount:	\$1,020.22
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InvNo: 9897622 InvDesc: pw-cylinder rental InvAmt: \$11.87

InvNo: 9897623 InvDesc: arena-cylinder rental InvAmt: \$23.73

InvNo: 9968776 InvDesc: po-propane InvAmt: \$984.62

ChqNo:	0025318	Date:	08/02/2016	Vendor:	ISLAND ANIMAL HOSPITAL	Amount:	\$200.00
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InvNo: RES#26-02-16 InvDesc: 2016 donation res#26-02-16 InvAmt: \$200.00

ChqNo:	0025319	Date:	08/02/2016	Vendor:	BARBARA BAKER	Amount:	\$1,280.00
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InvNo: 114 InvDesc: jan seniors comp class InvAmt: \$1,280.00

ChqNo:	0025320	Date:	08/02/2016	Vendor:	VERSUS BUSINESS FORMS & LABELS	Amount:	\$762.57
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InvNo: 40583 InvDesc: tax bill forms InvAmt: \$762.57

ChqNo:	0025321	Date:	08/02/2016	Vendor:	WAT SUPPLIES	Amount:	\$184.87
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InvNo: 130054 InvDesc: po/bank-g.bgs/p.t.wls/t.tissue InvAmt: \$184.87

ChqNo:	0025322	Date:	08/02/2016	Vendor:	WORKPLACE SAFETY & INSURANCE BOARD	Amount:	\$894.66
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InvNo: JAN 2016 REMIT InvDesc: jan wsib remittance InvAmt: \$894.66

ChqNo:	0025323	Date:	08/02/2016	Vendor:	XEROX CANADA LTD.	Amount:	\$106.30
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InvNo: F48673615 InvDesc: copier usage InvAmt: \$106.30

*** End of Report ***

Report Total:

\$158,508.81

Date : 09/02/2016
Time : 8:39:44 AM

The Township of Assiginack

Page: 1

Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
266		08/02/2016	02/08COMB	106	WOOD, STEVEN	OUTSTANDING	Direct Deposit
267		08/02/2016	02/08COMB	134	VIRTANEN, ANNETTE	OUTSTANDING	Direct Deposit
268		08/02/2016	02/08COMB	140	REID, WALTER	OUTSTANDING	Direct Deposit
269		08/02/2016	02/08COMB	152	PRAIRIE, JANET	OUTSTANDING	Direct Deposit
270		08/02/2016	02/08COMB	155	BECK, WILLIAM	OUTSTANDING	Direct Deposit
271		08/02/2016	02/08COMB	163	MACDONALD, ROBERT	OUTSTANDING	Direct Deposit
272		08/02/2016	02/08COMB	164	MIDDAUGH, WAYNE	OUTSTANDING	Direct Deposit
273		08/02/2016	02/08COMB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
274		08/02/2016	02/08COMB	186	RODY, JEREMY	OUTSTANDING	Direct Deposit
275		08/02/2016	02/08COMB	205	MOFFAT, PAUL	OUTSTANDING	Direct Deposit
276		08/02/2016	02/08COMB	206	CASE, ROBERT	OUTSTANDING	Direct Deposit
277		08/02/2016	02/08COMB	211	MOGGY, HUGH	OUTSTANDING	Direct Deposit
278		08/02/2016	02/08COMB	214	FIELDS, LESLIE	OUTSTANDING	Direct Deposit
279		08/02/2016	02/08COMB	216	REID, BRENDA	OUTSTANDING	Direct Deposit
280		08/02/2016	02/08COMB	301	ROBINSON, DEBBIE	OUTSTANDING	Direct Deposit
281		08/02/2016	02/08COMB	314	WOOD, JOAN	OUTSTANDING	Direct Deposit
282		08/02/2016	02/08COMB	322	OBRIEN, JOSEPH	OUTSTANDING	Direct Deposit
283		08/02/2016	02/08COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit

Date : 08/02/2016
Time : 4:07:27 PM

The Township of Assiginack

Page: 1

Cheque Register

Batch: 02/08COMB
Cutoff Date: 06/02/2016

Cheque Date: 08/02/2016

ID	Employee	Amount	Cheque
118	COOPER RONALD		
122	HOBBS ALTON		0025324
126	MacDONALD DEBORAH		0025325
133	BOND FRED A		0025326
173	QUACKENBUSH CHRYS TAL		0025327
			0025328

Total:

17607.61

CASTELLAN JAMES + PARTNERS
A R C H I T E C T S I N C

Dennis Castellan
BSc, BSc, Arch, OAA, MRAC

Timothy James
BSc, Arch, OAA

Sergio Cacciotti
PQS, CET, MCQS

Mike Ledyk
BArch, OAA

January 13, 2016

Burns Wharf Theatre
c/o
Mr. Elwood Wholberg
46 Vankoughnet St
Box 314
Manitowaning, Ontario
POB 1No

Attention: **Mr. Wholberg**

Re: **Burns Wharf Theatre**
Architectural Services

Dear Mr. Wholberg,

Further to our various discussions and on site meeting, I submit herewith our proposal for architectural consulting services.

Understanding of Your Project

The Burns Wharf Theatre must address building issues related to Life and Safety if the existing facility is to continue functioning as a publically occupied building as a theatre venue. The Township of Assiginack has previously commissioned a preliminary report on the building which identified various Ontario Building Code issues requiring compliance accompanied by an order of magnitude cost estimate to rectify those issues.

In preparing for this submission we held various conversations and I met with you and representatives of your group. I also met and had conversations with Mr. Alton Hobbs to discuss the project and my involvement at which time I also conveyed the sentiments of our discussions.

The proposal submitted herewith reflects the direction I outlined to you and your group - as well as Mr. Hobbs.

Description of Services

It is my opinion, consistent with the approach we discussed, that we provide you with an Ontario Fire Code (i.e. OFC) Study as well as a preliminary Ontario Building Code (i.e. OBC) Review. By addressing the building's deficiencies within these two authorities of jurisdiction, we will be able to identify the non-compliance Life and Safety issues of the building, proposed solutions and a preliminary cost estimate to remediate identified issues.

The OBC and the OFC focus on Life and Safety and they are each under the auspices of the Chief Building Official and the Fire Chief, respectively, where each have the authority to interpret their respective codes. Ultimately, our solutions must be understood and acceptable to both parties. Accordingly, it will be necessary for me to involve both parties throughout the process in order for us to reach consensus on acceptable solutions.

General Tasks:

1. Prepare an Ontario Fire Code Review (i.e. OFC) of the building identifying key building deficiencies as per Part 9 Retrofit.
2. Prepare an Ontario Building Code Review (i.e. OBC) of the building identifying key building deficiencies in support of the Ontario Fire Code Review and will identify broad Barrier Free Design issues that are related to OFC and OBC egress.

Specific tasks:

3. Site measure the existing building in order to prepare drawings of the building sufficient enough to allow area and dimensional calculations required to undertake the OBC and OFC reviews.
(note this will be a minimal exercise in order to satisfy the above requirements only)
4. Discuss issues and proposed solutions with Fire Chief, Building Official and Town.
5. Prepare final report summarizing solutions and,
6. Prepare an order of magnitude cost estimate.

Fee Proposal

Castellan James + Partners proposes a fee of \$9,800 + disbursements + hst.

Our fee includes and/or reflects:

- two (2) trips to Manitowaning for meetings and one (1) trip for staff to site measure the building.
- Mileage costs are not included in our fee and will be charged out at \$.62/km.
- Travel time is charged out at 50% of hourly rates (travel time is included in our fee)

Disbursements are anticipated to be minimal (i.e. photocopying, etc.)

Jeremy Rody

From: Alton Hobbs <clerktreasurer@eastlink.ca>
Sent: February-09-16 12:03 PM
To: jrody@eastlink.ca
Subject: FW: Sucker Lake Road Corner Streetlight

For council

From: Mark Anderson [<mailto:jjpolelineconstruction@hotmail.com>]
Sent: February-09-16 9:31 AM
To: Alton Hobbs
Subject: Re: Sucker Lake Road Corner Streetlight

Hi Alton I was to talking to Ronnie Cooper a while back about it and he was going to discuss with you. Looks like we will need 2 poles and 4 anchors to follow esa spec and about 400 meters of wire. Cost will be about 5,800.00 probably more than you want to spend.

Regards
Mark

Sent from my Bell Samsung device over Canada's largest network.

----- Original message -----

From: Alton Hobbs <clerktreasurer@eastlink.ca>
Date: 2016-02-09 9:18 AM (GMT-05:00)
To: jjpolelineconstruction@hotmail.com
Cc: 'assignroads' <assignroads@amtelecom.net>
Subject: Sucker Lake Road Corner Streetlight

Gentlemen:

Are we any closer to being able to confirm a price to get this job done?

Alton
C.A.O.
Township of Assiginack

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MUNICIPALITY



OF ASSIGINACK

MINIMUM MAINTENANCE STANDARDS FOR MUNICIPAL HIGHWAYS

POLICY & PROCEDURES

FROM BY-LAW # 04-42 AS AMENDED.

Minimum Maintenance Standards for Municipal Highways

Definitions

1. (1) In this policy,

"cm" means centimetres;

"day" means a 24-hour period;

"motor vehicle" has the same meaning as in subsection 1 (1) of the *Highway Traffic Act*, except that it does not include a motor assisted bicycle;

"non-paved surface" means a surface that is not a paved surface;

"paved surface" means a surface with a wearing layer or layers of asphalt, concrete or asphalt emulsion;

"roadway" has the same meaning as in subsection 1 (1) of the *Highway Traffic Act*;

"shoulder" means the portion of a highway that provides lateral support to the roadway and that may accommodate stopped motor vehicles and emergency use;

"surface" means the top of a roadway or shoulder.

(2) For the purposes of this policy, every highway or part of a highway under the jurisdiction of the Municipality of Assiginack is classified in the Table to this section as a Class 1, Class 2, Class 3, Class 4, Class 5 or Class 6 highway, based on the speed limit applicable to it and the average annual daily traffic on it.

(3) For the purposes of subsection (2) and the Table to this section, the average annual daily traffic on a highway or part of a highway under municipal jurisdiction shall be determined,

(a) by counting and averaging the daily two-way traffic on the highway or part of the highway for the previous calendar year; or

(b) by estimating the average daily two-way traffic on the highway or part of the highway in accordance with accepted traffic engineering methods.

TABLE - CLASSIFICATION OF HIGHWAYS

Average Annual Daily Traffic (number of motor vehicles)	Posted or Statutory Speed Limit (kilometres per hour)						
		90	80	70	60	50	40
15,000 or more	1	1	1	2	2	2	2
12,000 - 14,999	1	1	1	2	2	3	3
10,000 - 11,999	1	1	2	2	3	3	3
8,000 - 9,999	1	1	2	3	3	3	3
6,000 - 7,999	1	2	2	3	3	3	3
5,000 - 5,999	1	2	2	3	3	3	3
4,000 - 4,999	1	2	3	3	3	3	4
3,000 - 3,999	1	2	3	3	3	4	4
2,000 - 2,999	1	2	3	3	4	4	4
1,000 - 1,999	1	3	3	3	4	4	5
500 - 999	1	3	4	4	4	4	5
200 - 499	1	3	4	4	5	5	5
50 - 199	1	3	4	5	5	5	5
0 - 49	1	3	6	6	6	6	6

Application

2. (1) This policy sets out the minimum standards of repair for highways under municipal jurisdiction for the purpose of clause 44 (3) (c) of the Municipal Act.

(2) The minimum standards of repair set out in this policy are applicable only in respect of motor vehicles using the highways.

(3) *Appendix A* lists all Municipal highways and their respective classification.

(4) The main body of this policy sets out the minimum standards for class 1 through 5 highways. *Appendix B* sets out the minimum standards for class 6 highways under the municipality's jurisdiction.

Minimum Standards

Routine patrolling

3. (1) The minimum standard for the frequency of routine patrolling of highways is set out in the Table to this section.

(2) Routine patrolling shall be carried out by driving on the highway to check for conditions described in this policy.

(3) Routine patrolling is not required between sunset and sunrise.

TABLE - ROUTINE PATROLLING FREQUENCY

Class of Highway	Patrolling Frequency
1	3 times every 7 days
2	2 times every 7 days
3	once every 7 days
4	once every 14 days
5	once every 30 days

Snow accumulation

4. (1) The minimum standard for clearing snow accumulation is,

(a) while the snow continues to accumulate, to deploy resources to clear the snow as soon as practicable after becoming aware of the fact that the snow accumulation on a roadway is greater than the depth set out in the Table to this section; and

(b) after the snow accumulation has ended and after becoming aware that the snow accumulation is greater than the depth set out in the Table to this section, to clear the snow accumulation in accordance with subsections (2) and (3) or subsections (2) and (4), as the case may be, within the time set out in the Table.

(2) The snow accumulation must be cleared to a depth less than or equal to the depth set out in the Table.

(3) The snow accumulation must be cleared from the roadway to within a distance of 0.6 metres inside the outer edges of the roadway.

(4) Despite subsection (3), for a Class 4 highway with two lanes or a Class 5 highway with two lanes, the snow accumulation on the roadway must be cleared to a width of at least 5 metres.

(5) This section,

(a) does not apply to that portion of the roadway designated for parking; and

(b) only applies to the municipality during the season when it performs winter highway maintenance.

(6) In this section,

"snow accumulation" means the natural accumulation of new fallen snow or wind-blown snow that covers more than half a lane width of a roadway.

TABLE - SNOW ACCUMULATION

Class of Highway	Depth	Time
1	2.5 cm	4 hours
2	5 cm	6 hours
3	8 cm	12 hours
4	8 cm	16 hours
5	10 cm	24 hours

Icy roadways

5. (1) The minimum standard for treating icy roadways is,

(a) to deploy resources to treat an icy roadway as soon as practicable after becoming aware that the roadway is icy; and

(b) to treat the icy roadway within the time set out in the Table to this section after becoming aware that the roadway is icy.

(2) This section only applies to the municipality during the season when it performs winter highway maintenance.

TABLE - ICY ROADWAYS

Class of Highway	Time
1	3 hours
2	4 hours
3	8 hours
4	12 hours
5	16 hours

Potholes

6. (1) If a pothole exceeds both the surface area and depth set out in Table 1, 2 or 3 to this section, as the case may be, the minimum standard is to repair the pothole within the time set out in Table 1, 2 or 3, as appropriate, after becoming aware of the fact.

(2) A pothole shall be deemed to be repaired if its surface area or depth is less than or equal to that set out in Table 1, 2 or 3, as appropriate.

TABLE 1 - POTHOLES ON PAVED SURFACE OF ROADWAY

Class of Highway	Surface Area	Depth	Time
1	600 cm ²	8 cm	4 days
2	800 cm ²	8 cm	4 days
3	1000 cm ²	8 cm	7 days
4	1000 cm ²	8 cm	14 days
5	1000 cm ²	8 cm	30 days

TABLE 2 - POTHOLES ON NON-PAVED SURFACE OF ROADWAY

Class of Highway	Surface Area	Depth	Time
3	1500 cm ²	8 cm	7 days
4	1500 cm ²	10 cm	14 days
5	1500 cm ²	12 cm	30 days

TABLE 3 - POTHOLES ON PAVED OR NON-PAVED SURFACE OF SHOULDER

Class of Highway	Surface Area	Depth	Time
1	1500 cm ²	8 cm	7 days
2	1500 cm ²	8 cm	7 days
3	1500 cm ²	8 cm	14 days
4	1500 cm ²	10 cm	30 days
5	1500 cm ²	12 cm	60 days

Shoulder drop-offs

7. (1) If a shoulder drop-off is deeper, for a continuous distance of 20 metres or more, than the depth set out in the Table to this section, the minimum standard is to repair the shoulder drop-off within the time set out in the Table after becoming aware of the fact.

(2) A shoulder drop-off shall be deemed to be repaired if its depth is less than or equal to that set out in the Table.

(3) In this section,

"shoulder drop-off" means the vertical differential, where the paved surface of the roadway is higher than the surface of the shoulder, between the paved surface of the roadway and the paved or non-paved surface of the shoulder.

TABLE - SHOULDER DROP-OFFS

Class of Highway	Depth	Time
1	8 cm	4 days
2	8 cm	4 days
3	8 cm	7 days
4	8 cm	14 days
5	8 cm	30 days

Cracks

8. (1) If a crack on the paved surface of a roadway is greater, for a continuous distance of three metres or more, than both the width and depth set out in the Table to this section, the minimum standard is to repair the crack within the time set out in the Table after becoming aware of the fact.

(2) A crack shall be deemed to be repaired if its width or depth is less than or equal to that set out in the Table.

TABLE - CRACKS

Class of Highway	Width	Depth	Time
1	5 cm	5 cm	30 days
2	5 cm	5 cm	30 days
3	5 cm	5 cm	60 days
4	5 cm	5 cm	180 days
5	5 cm	5 cm	180 days

Debris

9. (1) If there is debris on a roadway, the minimum standard is to deploy resources, as soon as practicable after becoming aware of the fact, to remove the debris.

(2) In this section,

"debris" means any material or object on a roadway,

(a) that is not an integral part of the roadway or has not been intentionally placed on the roadway by the municipality, and

(b) that is reasonably likely to cause damage to a motor vehicle or to injure a person in a motor vehicle.

Year Round Maintained Class 6 Highways

1. (1) All highways found in Table 1 of this appendix are classified as being maintained on a year round basis.

(2) The minimum maintenance standards for all class 6 year round maintained highways is to follow the minimum regulations for class 5 highways as set out in the main body of this policy.

Seasonally Maintained Class 6 Highways

2. (1) All highways found in Table 2 of this appendix are classified as being maintained on a seasonal only basis.

(2) The minimum maintenance standards for class 6 seasonally maintained highways as per provincial regulations is to have no maintenance completed.

(3) The maximum maintenance to be completed for each class 6 seasonally maintained highway is as follows;

(a) Clover Valley Road East (Past Birch Street) – Graded 2 times per year, Snow removal 0 times per year, gravelled with a maximum of 5 loads per year.

(b) Davidson Side Road - Graded 1 time per year, Snow removal 0 times per year, gravelled with a maximum of 1 load per year.

(c) Fields Road - Graded 2 times per year, Snow removal 2 times per year, gravelled with a maximum of 1 load per year.

(d) High Falls Road - Graded 1 time per year, Snow removal 0 times per year, gravelled with a maximum of 2 loads per year.

(e) Lower Slash Road - Graded 6 times per year, Snow removal 2 times per year, gravelled with a maximum of 3 loads per year.

(f) McLennan's Creek Trail - Graded 1 time per year, Snow removal 0 times per year, gravelled with a maximum of 1 load per year.

(g) McKechnie's Side Road (To B. McCulligh) - Graded 1 time per year, Snow removal 6 times per year, gravelled with a maximum of 1 loads per year.

(h) Pine Lake Road - Graded 1 time per year, Snow removal 0 times per year, gravelled with a maximum of 2 loads per year.

(i) Sucker Lake Park Road - Graded 2 times per year, Snow removal 0 times per year, gravelled with a maximum of 3 loads per year.

(4) The Township's Public Works Superintendent has the right to refuse to complete maintenance on any seasonal class 6 highway for the following reasons'

(a) The possibility that equipment may be harmed or damaged if work was to be undertaken.

(b) Budget constraints that do not allow additional costs to be incurred.

(5) Under no circumstance shall there be more general maintenance completed on seasonally maintained class 6 highways than that of which is set out in section (2) (3) unless,

(a) Council of the Township of Assiginack deems that maintenance must be completed above the noted maximums due to unforeseen future events.

(b) The seasonally maintained class 6 highway has been earmarked through the annual capital budget for upgrades.

Non-maintained or Unassumed Class 6 Highways

3. (1) All highways found in Table 3 of this appendix are classified as being non-maintained or unassumed class 6 highways.

(2) Maintenance of any type will not be completed on any of the highways listed in table 3 of this appendix until such time that the highways are,

(a) brought up to a minimum municipal standard the same as that of new subdivision requirements as found in By-law 03-16.

(b) ownership of the road and its allowance has been transferred to the Township of Assiginack.

(c) The non-maintained or unassumed class 6 highway has been earmarked through the annual capital budget for upgrades.

(3) At such time that a highway in this category has been brought to a standard that is adequate and meets the requirements of the Township, the classification of the highway will be changed to that of a seasonally maintained class 6 highway and a set of maintenance standards regarding grading, snow removal and gravelling, will be determined by the Municipal Council and the Public Works Superintendent.

APPENDICES

Appendix 'A' - Municipal Highway Classification

STREET NAME	AVG ANNUAL DAILY TRAFFIC	CLASS
CARDWELL STREET	2120	4
ARTHUR STREET	1573	4
MEREDITH STREET	1213	4
BIDWELL ROAD @ HIGHWAY 6	520	4
CLOVER VALLEY ROAD	233	4
BIDWELL ROAD @ RED LODGE ROAD	183	4
HOLIDAY HAVEN ROAD	176	5
SUNSITE ESTATES ROAD	130	5
SUCKER LAKE ROAD (DUMP OPEN)	116	5
SLASH ROAD	73	5
CLOVER VALLEY ROAD - EAST & WEST	67	5
CORBETT'S BEACH ROAD	60	5
SIMS ROAD	53	5
MONKHOUSE ROAD (WEST TO BRUCE MOGGY)	47	6
COWANS SIDE ROAD	43	6
NEW ENGLAND ROAD	36	6
IRISH LINE	36	6
SOUTH BAY DRIVE	36	6
SCOTCH LINE	36	6
KORYK STREET	33	6
RED LODGE ROAD	33	6
LOWER SLASH	33	6
PURPLE MARTIN LANE	27	6
MCDONALD'S SIDE ROAD	27	6
LEASK BAY	23	6
JAY BRYANT SIDE ROAD (QUARRY ROAD)	23	6
GAUTHEIR'S ROAD	20	6
SPRINGER BROOK	20	6
CLOVER VALLEY ROAD EAST (PAST BIRCH STREET)	16	6
SQUIRREL TOWN ROAD	13	6
OLD BIDWELL ROAD (CON 1 BETWEEN LOT 51 & 52)	13	6
MCCAULEY'S SIDE ROAD	10	6
MCLEAN'S ROAD	10	6
PINE LAKE ROAD	7	6
MCKECHNIE'S SIDE ROAD	6	6
MONKHOUSE ROAD (BRUCE MOGGY WEST)	6	6
MCLENNAN'S CREEK LANE	0	6
HIGHFALLS ROAD	0	6
FIELDS ROAD	0	6
BALSAM CORNER (DAVIDSON SIDE ROAD)	0	6
IRISH LINE (TOWNSHIP OF BIDWELL CON 3 LOT 13)	0	6
SUCKER LAKE PARK ROAD	0	6

Appendix 'B' - Minimum Maintenance Standards Class 6 Highways

**TABLE 1
YEAR-ROUND MAINTAINED CLASS 6 STREETS/ROADS**

COWANS SIDE ROAD
GAUTHEIR'S ROAD
IRISH LINE
KORYK STREET
MCCAULEY'S SIDE ROAD
MCDONALD'S SIDE ROAD
MCLEAN'S ROAD
MONKHOUSE ROAD (WEST TO BRUCE MOGGY'S)
NEW ENGLAND ROAD
OLD BIDWELL ROAD (CON 1 BETWEEN LOT 51 & 52)
PURPLE MARTIN LANE - 200 ft
RED LODGE ROAD
SCOTCH LINE
SOUTH BAY DRIVE
SPRINGER BROOK
SQUIRREL TOWN ROAD

**TABLE 2
SEASONALLY MAINTAINED CLASS 6 STREETS/ROADS**

CLOVER VALLEY ROAD EAST (PAST BIRCH STREET)
DAVIDSON SIDE ROAD (BALSAM CORNER)
FIELDS ROAD
HIGHFALLS ROAD
LOWER SLASH
MCLENNAN'S CREEK LANE
MCKECHNIE'S SIDE ROAD (TO B. MCCULLIGH)
PINE LAKE ROAD
SUCKER LAKE PARK ROAD

**TABLE 3
NON-MAINTAINED OR UNASSUMED CLASS 6
STREETS/ROADS**

IRISH LINE (TOWNSHIP OF BIDWELL CON 3 LOT 13)
JAY BRYANT SIDE ROAD (QUARRY ROAD) ^{contract with Stone Quarry}
MCKECHNIE'S SIDE ROAD (NORTH FROM CON 3)
MONKHOUSE ROAD (FROM BRUCE MOGGY'S WEST)

200 yards on concession
not on concession to go to
- not assumed

↳ moved to Table 2 pursuant to ~~September~~ August 10th, 2004 Public Works Committee Decision

**THE CORPORATION OF THE TOWNSHIP
OF ASSIGINACK**

BY-LAW # 04-60

BEING A BY-LAW of the Corporation of the Township of Assiginack to amend By-law # 04-42, being a by-law to establish minimum road maintenance standards

WHEREAS the necessary authority is found in Section 44(3) of the Municipal Act, S.O., 2001 c.25 as amended;

AND WHEREAS Council deems it desirable to move a municipal road into a schedule indicating year round public maintenance;

NOW THEREFORE THAT the Council of the Corporation of the Township of Assiginack ENACTS AS FOLLOWS:

1.

THAT By-law # 04-42 now reflect that Monkhouse Road be moved from Schedule 2 to Schedule 1 in Appendix 'A' of the by-law.

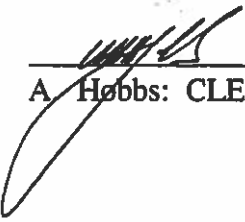
2.

THAT this by-law shall come into force and take effect upon third and final reading hereof.

Read a First and Second Time, this 7th day of December, 2004

Read a Third and Final Time and Enacted in Open Council, this 7th day of December, 2004.

L. Fields: REEVE



A. Hobbs: CLERK

seal

MUNICIPALITY



OF ASSIGINACK

**P.O. BOX 238 MANITOWANING, ON, P0P 1N0
(705) 859-3196 or fax 859-3010**

www.assiginack.ca

WINTER SIDEWALK MAINTENANCE POLICY

January, 2014
#2

INTRODUCTION:

The Township of Assiginack has noted that past winter maintenance practices have seen sidewalk maintenance a secondary priority to road maintenance. Sidewalks only exist in Manitowaning and our major responsibility is to roads which are all through the Township.

The Township has a minimum highway maintenance standards policy which it follows.

The Township does not maintain its complete inventory of sidewalks in Manitowaning.

The Township has a responsibility to keep sidewalks in a state of repair that is reasonable under the circumstances.

Staff believes winter maintenance practices for sidewalks should be developed.

SERVICE AREA:

The Township should ensure that winter maintenance should be limited to those sidewalks located in the commercial core of Manitowaning and the primary route to the Manitowaning Public School. These sidewalks are noted on Schedule '1', attached to and forming part of this policy.

All other sidewalks should be considered secondary and would not be plowed, maintained or inspected during winter months. They would be considered closed.

For purposes of this policy, winter is defined as the period from November 1st of any year until April 1st of the next year.

MAINTENANCE STANDARD:

Following a winter storm event, plow equipment will be dispatched to sidewalk routes upon the accumulation of 10 centimetres of new snow. Plowing operations will remove snow down to a smooth, snow packed surface. Sidewalks will be cleared within 12 hours of being dispatched. Sand/salt mix will be added at the same time to increase traction for pedestrians.

Sidewalks will be patrolled alongside adjacent roadways on the same schedule, pursuant to the existing road maintenance policy.

January 22, 2016

Dear Township of Assiginack,
Township of Assiginack
P.O. Box 238, 25 B Spragge Street,
Manitowaning ON P0P 1N0

Re: Invitation to participate in Autism Ontario's "Raise the Flag" campaign on **April 4th 2016** in celebration of World Autism Awareness Day.

Dear Sir / Madam,

April 2, 2016, will mark a historic day in Canada for the autism community. For the fourth year, Canadians will officially recognize World Autism Awareness Day.

To formally acknowledge the day, Autism Ontario is inviting all municipalities to proclaim April 2, 2016 as World Autism Awareness Day and **raise Autism Ontario's Flag on Monday, April 4th, 2016 due to weekend office closures on the official day.**

By participating in our 2016 "Raise the Flag" campaign, you are increasing public awareness about Autism Spectrum Disorder (ASD), and the day-to-day issues faced by people with autism and their families.

If your community is interested in supporting autism awareness by participating in Autism Ontario's "Raise the Flag" campaign on **April 4, 2016**, please return the attached RSVP form by mail on or before March 11, 2016.

Last year we requested that municipalities keep the flag for future use. We have a limited number of flags available for those who require one; please make note when completing the RSVP form if you require one.

The March 11, 2016 registration deadline will allow us to mail out flags to those who need it, and to advertise through our communication channels that your municipality will be participating. We recognize municipalities have a formal approval process for recognizing charitable proclamations and flag raisings, and may not be able to register by the deadline. If this is the case we still invite you to proclaim the day and raise a flag, if you have one. Please notify us of your participation by emailing rtf@autismontario.com.

Please visit www.raisetheflagforautism.com in the coming weeks to access new engaging resources and to share your stories of inclusion!

For questions regarding participation, please contact the Raise the Flag committee at 416-246-9592 or at rtf@autismontario.com.

Sincerely,

Autism Ontario's Raise the Flag Committee
1179 King Street west, Suite 004
Toronto, Ontario
M6K 3C5
416-246-9592
rtf@autismontario.com

About Us

Autism Ontario is the leading source of information on autism and one of the largest collective voices representing the autism community in Ontario. Today, 1 in 94 children are diagnosed with autism in Canada. Through improved public awareness, Autism Ontario strives to increase opportunities and acceptance for over 100,000 people living with Autism Spectrum Disorder in Ontario, ensuring that each person with ASD is provided the means to achieve quality of life as a respected member of society.

Learn more at www.autismontario.com

Enclosure:

- Proclamation
- RSVP form

Follow us on Twitter!

@AutismONT and tweet your Raise the Flag photos with #RaiseTheFlagForAutism

PROCLAMATION

I, (name of Mayor or designate) of the city of (city name) do hereby proclaim

April 2 as World Autism Awareness Day

WHERE AS:	World Autism Awareness Day will be recognized on April 2 nd , 2016, in Canada thanks to Liberal Senator Jim Munson's Bill S-206, <i>An Act Respecting World Autism Awareness Day</i> ; and
WHERE AS:	Autism Spectrum Disorder (ASD) affects more than 100,000 Ontarians. Autism Spectrum Disorder is now recognized as the most common neurological disorder affecting 1 in every 94 children, as well as their friends, family and community; and
WHERE AS:	ASD is a spectrum disorder, which means it not only manifests itself differently in every individual in whom it appears, but its characteristics will change over the life of each individual as well. A child with ASD will become an adult with ASD; and
WHERE AS:	Autism Ontario (formerly Autism Society Ontario) is the leading source of information and referral on autism and one of the largest collective voices representing the autism community. Since 1973, Autism Ontario has been providing support, information and opportunities for thousands of families across the province; and
WHERE AS:	Autism Ontario is dedicated to increasing public awareness about autism and the day-to-day issues faced by individuals with autism, their families, and the professionals with whom they interact. The association and its chapters share common goals of providing information and education, supporting research, and advocating for programs and services for the autism community; and
THEREFORE:	I (Mayor Name or Designate), do hereby declare April 2 nd as World Autism Awareness Day.

Dated at (municipality), Ontario this 2nd day of April, 2016

RESOLUTION

Moved By Evelyn Dickson

No. CC2016- 14

Seconded By Shaun Alt

Date 2016-01-12

WHEREAS in April of 2015 the OPP search and rescue helicopter was redeployed from Sudbury to Orillia;

AND WHEREAS since the announcement of the redeployment was made, concerns have been expressed over the protection of people in the North, as the response time from Orillia is increased by a minimum of one hour to Sudbury;

AND WHEREAS Orillia is located in a snow belt and helicopters are allegedly not always able to fly in an emergency as a result of the weather conditions;

AND WHEREAS many areas in the North can only be accessed by air in a more timely manner;

AND WHEREAS faster response times can mean the difference between life and death in certain conditions;

AND WHEREAS results of a review of the decision to move the OPP search and rescue helicopter from Sudbury to Orillia have not yet been made available and the helicopter remains in Orillia;

THEREFORE BE IT RESOLVED that the City of Greater Sudbury respectfully requests that Premier Kathleen Wynne and Minister of Community and Correctional Services Yasir Abbas Naqvi ~~Expedite~~ expedite the return of the OPP search and rescue helicopter to the Sudbury airport to better serve the needs of Northern communities; *add*

RESOLUTION

Moved By _____

No. CC2016- 14 PG 2

Seconded By _____

Date 2016-01-12

AND BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Honourable Kathleen Wynne, Premier of Ontario, the Honourable Yasir Abbas Naqvi, Minister of Community and Correctional Services, Glenn Thibeault, MPP for Sudbury, and France G  linas, MPP for Nickel Belt. *and FOWOM members.*

CARRIED

2016-01-12



Mayor Bigger, Chair



Total Municipal 2016 Apportionment

Municipality	Land Ambulance \$	% of EMS Apport.	Social Housing \$	% of Social Housing Apport.	Ontario Works \$	% of Ontario Works Apport.	Child Care \$	% of Child Care Apport.	2016 Municipal Apportionment \$	% of Total
Assiginack	218,904	3.46%	77,824	3.45%	36,077	3.10%	21,974	3.46%	354,779	3.42%
Gordon & Barrie Island	163,087	2.58%	57,973	2.57%	26,874	2.31%	16,369	2.58%	264,283	2.55%
Cockburn Island	12,071	0.19%	4,292	0.19%	1,989	0.17%	1,212	0.19%	19,564	0.19%
Billings	215,109	3.40%	76,475	3.39%	35,451	3.04%	21,594	3.40%	348,629	3.36%
Central Manitoulin	471,442	7.45%	167,605	7.44%	77,697	6.67%	47,325	7.45%	764,069	7.36%
Burpee & Mills	86,839	1.37%	30,873	1.37%	14,312	1.23%	8,717	1.37%	140,741	1.36%
Tehkummah	87,363	1.38%	31,055	1.38%	14,396	1.24%	8,769	1.38%	141,573	1.36%
NEMI	695,920	11.00%	247,411	10.98%	114,592	9.85%	69,869	10.99%	1,127,882	10.87%
Gore Bay	89,636	1.42%	31,867	1.41%	14,773	1.27%	8,998	1.42%	145,274	1.40%
Killamey	365,298	5.77%	129,870	5.76%	60,203	5.17%	36,670	5.77%	592,041	5.70%
Baldwin	66,624	1.05%	23,686	1.05%	10,980	0.94%	6,688	1.05%	107,978	1.04%
Chapleau	110,989	1.75%	39,468	1.75%	18,292	1.57%	11,142	1.75%	179,881	1.73%
Espanola	721,866	11.41%	259,800	11.53%	206,375	17.72%	72,800	11.45%	1,260,841	12.15%
French River	715,419	11.31%	254,343	11.29%	117,906	10.12%	71,817	11.30%	1,159,485	11.17%
Marksay-Warren	327,584	5.18%	116,461	5.17%	53,988	4.64%	32,884	5.17%	530,917	5.11%
Naim & Hyman	93,185	1.47%	33,350	1.48%	21,463	1.84%	9,377	1.48%	157,375	1.52%
Sables-Spanish Rivers	385,545	6.09%	137,221	6.09%	67,770	5.82%	38,719	6.09%	629,255	6.06%
St Charles	240,587	3.80%	85,533	3.80%	39,650	3.40%	24,151	3.80%	389,921	3.76%
Total Organized Municipalities	5,067,438	80.10%	1,805,097	80.10%	932,888	80.10%	509,065	80.10%	8,314,488	80.10%
TWOMO	1,258,953	19.90%	448,457	19.90%	231,766	19.90%	126,474	19.90%	2,065,650	19.90%
Total Municipal Share Budget	6,326,391	100.00%	2,253,554	100.00%	1,164,654	100.00%	635,539	100.00%	10,380,138	100.00%



2016 Municipal Weighted Assessment Compared to 2015 Municipal Weighted Assessment with 2016 Apportionment						
Municipality	2016		2015		% change	2016 Apport %
	Weighted Assessment \$	%	Weighted Assessment \$	%		
Assignack	166,509,528	4.37%	155,819,812	4.40%	-0.03%	354,779 3.42%
Gordon & Barrie Island	124,037,026	3.25%	114,203,243	3.22%	0.03%	264,283 2.55%
Cockburn Island	9,182,000	0.24%	8,957,610	0.25%	-0.01%	19,564 0.19%
Billings	163,623,538	4.29%	151,716,025	4.28%	0.01%	348,629 3.36%
Central Manitoulin	358,603,437	9.41%	330,944,837	9.34%	0.07%	764,069 7.36%
Burpee & Mills	66,054,505	1.73%	60,397,437	1.70%	0.03%	140,741 1.36%
Tehkummah	66,445,128	1.74%	62,054,580	1.75%	-0.01%	141,573 1.36%
NEMI	529,353,436	13.89%	488,335,500	13.78%	0.11%	1,127,882 10.87%
Gore Bay	68,181,857	1.79%	65,326,525	1.84%	-0.05%	145,274 1.40%
Killarney	277,865,027	7.29%	264,763,741	7.47%	-0.18%	592,041 5.70%
Baldwin	50,677,543	1.33%	46,111,572	1.30%	0.03%	107,978 1.04%
Chapleau	84,424,204	2.21%	79,117,064	2.23%	-0.02%	179,881 1.73%
Espanola	511,126,961	13.41%	502,189,972	14.17%	-0.76%	1,260,841 12.15%
French River	544,185,697	14.28%	492,330,968	13.89%	0.38%	1,159,485 11.17%
Markstay-Warren	249,177,443	6.54%	227,339,971	6.42%	0.12%	530,917 5.11%
Naim & Hymn	68,229,946	1.79%	63,005,077	1.78%	0.01%	157,375 1.52%
Sables-Spanish Rivers	291,428,791	7.64%	265,028,967	7.48%	0.17%	629,255 6.06%
St Charles	183,003,405	4.80%	166,145,429	4.69%	0.11%	389,921 3.76%
Total Organized Municipalities	3,812,109,470	100.00%	3,543,788,330	100.00%	0.00%	8,314,488 80.10%
TWOMO						2,065,650 19.90%
Total Municipal Share Budget						10,380,138 100.00%



**MANITOULIN NORTHSORE VICTIM SERVICES
15 WATER STREET EAST – UNIT 2
P.O. Box 702
LITTLE CURRENT, ON P0P 1K0**

**PHONE: 705-370-3378
TOLL FREE: 866-392-7733
FAX: 705-370-3381
EMAIL: [VICTIMSERVICES@VIANET.CA](mailto:victimservices@vianet.ca)**

February, 2016

MANITOULIN NORTHSORE VICTIM SERVICES FUNDRAISER CURLING FUNSPIEL
SPONSORSHIP OPPORTUNITIES AVAILABLE

Dear Mayor and Council of Assiginack

Manitoulin Northshore Victim Services is pleased to announce we will be hosting our Third annual Curling Fun spiel Fundraiser on February 27th at the Espanola Curling Club.

In the past we have donated to the Special Olympics athletes who attended the 2013 Provincial Games, the Espanola Helping Hands Food Bank and Manitoulin Family Resources Help Center Food Bank.

This year we are fundraising for our Victim Services site. Proceed from the event will be used to provide enhanced services to community member who are victims of crime and tragic circumstances. The funds will be used to make emergency hygiene kits and to purchase emergency home safety devices such as contact alarms.

Your support would be greatly appreciated. If you can assist us by making a monetary donation or providing a prize for one of our participants it would be greatly appreciated. Please contact Elly or Ashley at victimservices@vianet.ca or at 705-370-3378.

Thank you,

A handwritten signature in black ink, appearing to read "Elly Charette".

Elly Charette
Program Coordinator
Manitoulin Northshore Victim Services



Legal & Legislative Services
Stephen M.A. Huycke
905-726-4771
shuycke@aurora.ca

Town of Aurora
100 John West Way, Box 1000
Aurora, ON L4G 6J1

February 2, 2016

The Honourable Kathleen Wynne, Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

DELIVERED BY E-MAIL TO:
kwynne.mpp.co@liberal.ola.org

Dear Premier:

Re: Town of Aurora Council Resolution of January 26, 2016
Re: Motion (a) Ontario Municipal Board Jurisdiction

Please be advised that this matter was heard by Council at its Council meeting held on January 26, 2016, and in this regard Council adopted the following resolution:

WHEREAS the Town of Aurora spends an incredible amount of resources and taxpayer money developing an Official Plan; and

WHEREAS the Town's Official Plan is ultimately approved by the Province; and

WHEREAS it is within the legislative purview of Municipal Council to approve Official Plan amendments or Zoning By-law changes that better the community or fit within the vision of the Town of Aurora Official Plan; and

WHEREAS it is also within the legislative purview of Municipal Council to deny Official Plan amendments or Zoning By-law changes that do not better the community or do not fit within the vision of the Town of Aurora Official Plan; and

WHEREAS planning decisions may be appealed to the Ontario Municipal Board ("OMB"), an unelected, appointed body that is not accountable to the residents of Aurora; and

WHEREAS appeals of OMB decisions are limited to questions of law, not the findings of facts in a case; and

WHEREAS all decisions—save planning decisions—made by Municipal Council are similarly only subject to appeal by judicial review and such appeals are limited to questions of law;

The Honourable Kathleen Wynne, Premier of Ontario
Re: Town of Aurora Council Resolution of January 26, 2016
February 2, 2016
Page 2 of 2

NOW THEREFORE BE IT HEREBY RESOLVED THAT Aurora Town Council requests the Government of Ontario to limit the jurisdiction of the OMB to questions of law or process; and

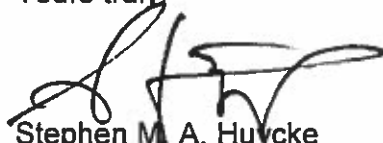
BE IT FURTHER RESOLVED THAT that the Government of Ontario be requested to require the OMB to uphold any planning decisions of Municipal Councils unless they are contrary to the processes and rules set out in legislation; and

BE IT FURTHER RESOLVED THAT a copy of this Motion be sent to The Honourable Kathleen Wynne, Premier of Ontario, The Honourable Ted McMeekin, Minister of Municipal Affairs and Housing, Mr. Patrick Brown, Leader of the Progressive Conservative Party, Ms. Andrea Horwath, Leader of the New Democratic Party, and all Members of Provincial Parliament (MPPs) in the Province of Ontario; and

BE IT FURTHER RESOLVED THAT a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

The above is for your information and any attention deemed necessary.

Yours truly



Stephen M. A. Huycke
Town Clerk

SMH/lb

Copy: The Honourable Ted McMeekin, Minister of Municipal Affairs and Housing
Mr. Patrick Brown, Leader of the Progressive Conservative Party
Ms. Andrea Horwath, Leader of the New Democratic Party
All Members of Provincial Parliament in Ontario
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities

Alton Hobbs

From: Lord, Roger (MCSCS) <Roger.Lord@ontario.ca>
Sent: February-09-16 8:30 AM
To: Undisclosed recipients:
Subject: RE: Essential seminar
Attachments: 1-Essentials Seminar Information Sheet.pdf

Attach is the information you could share with your council, MCEG, Fire dept...

Remember this 1 day Essential seminar is now information on Fire and Emergency management, maybe some remember the seminar been call SEOW (Senior elected official workshop) for EMO.

I really recommend this seminar to all new councillor or new fire chief, CEMC's, but also the one that took it before since there is some new information on Fire: example vulnerable occupancy, sprinkler... EMCP mandatory 5 course for CEMC's...

Rog

From: Lord, Roger (MCSCS)
Sent: February-08-16 2:36 PM
Subject: Essential seminar

Good afternoon

Here is some location the Essential seminar will be offer in 2016.

Espanola: March 3rd
Kapusasing: TBC (March 23rd???)
Bruce Mine: Date TBC
Wawa: TBC

Will do my best to keep everyone inform, for some reason only fire side was getting this information about the essential and I am trying to get them to include CEMC's also.

Have a good day

Roger Lord

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The Office of the Fire Marshal and Emergency Management (OFMEM)

PRESENTS:

Essentials of Municipal Fire Protection & Emergency Management

WHO should attend this one day seminar?

- Senior Municipal Leaders (members of council, CAO's, clerks, directors, commissioners)
- Community Emergency Management Coordinators (CEMC's) & Alternates
- Fire Chiefs appointed for the fire departments in their municipalities
- Deputy Fire Chiefs appointed for the fire departments in their municipalities

WHY should you attend?

The 2015 *Essentials of Municipal Fire Protection & Emergency Management - A Decision Makers' Guide Seminar* is an updated combination of the former "*Essentials of Municipal Fire Protection Seminar*" and the Emergency Management "*Senior Elected Officials Workshop*". These presentations were originally developed several years ago with the collaborative expertise and efforts of municipal, emergency management and fire service stakeholders. This new seminar now provides you with information from both.

The guidebook provided at the *Essentials Seminar* is designed as a reference and companion document, which incorporates both fire service and emergency management key information. It is intended to assist municipal decision-makers in their understanding of critical municipal responsibilities under the *Fire Protection and Prevention Act, 1997* (FPPA), the Fire Code, the *Emergency Management and Civil Protection Act* (EMCPA), Ontario Regulation 380/04, associated standards and other related legislation.

WHAT will you learn?

This one-day seminar will provide you with a good overall understanding of: the structure of the OFMEM, the principals behind promoting public safety and safer communities, elements of the *Fire Protection and Prevention Act, 1997*, various municipal requirements, enforcement of offences under the FPPA, municipally-determined fire protection service delivery considerations, fire risk management tools, *Emergency Management and Civil Protection Act* requirements and emergency management basic principles, programs and resources - with multiple references to legislation, regulations and standards.

For more information, please contact our OFMEM Advice and Assistance Unit toll free number at 1-844-638-9560 and a unit member will assist you.

If you wish to have a response in writing please send your email to OFMEM-FAS-AA@ontario.ca.