



TOWNSHIP OF ASSIGINACK

REGULAR MEETING OF COUNCIL

**To Be Held in the Council Chambers
Tuesday, March 15, 2016 at 5:00 p.m.**

Council's Regular Meeting Agenda

For consideration:

1. OPENING

- a) Adoption of Agenda
- b) Disclosure of Pecuniary Interest and General Nature Thereof
Resolutions prepared

2. ANNOUNCEMENTS

3. ADOPTION OF MINUTES

- a) Regular Council Meeting of March 1, 2016 (p.3)
- b) Special Council Meeting of March 9, 2016 (p.7)
- c) Assiginack Public Library Board Minutes of January 18, 2016 (p.10)
- d) Assiginack Museum Advisory Committee Meeting of January 27, 2016 (p.12)
- e) Community Policing Advisory Committee Meeting of February 10, 2016 (p.13)
- f) Sudbury & District Board of Health Meeting of February 18, 2016 (p.16)
- g) Manitoulin Planning Board Meeting of February 23, 2016 (p.22)
- h) Manitoulin East Municipal Airport Commission Meeting of March 7, 2016 (p.32)
Resolution prepared

4. DELEGATIONS

5. REPORTS

6. ACTION REQUIRED ITEMS

- a) Accounts for Payment: General: \$137,523.07 Payroll: \$17,409.39 (p.33)
- b) NEMI Official Plan (p.39)
- c) Ashley Quackenbush Me to We Program: Donation Request (p.43)
- d) Establish Freedom of Information Request Fees (p.46)
Resolutions prepared

7. INFORMATION ITEMS

- a) Municipal Fire Essentials Seminar Memo (p.48)
- b) Snowshoe Activities Memo (p.50)
- c) VIGOR Clean Tech Monthly energy Production Report (p.51)
- d) A Rural Lens: Refocusing Our Decision Making (p.53)
- e) Township of Burpee and Mills: Ontario Tax Benefits (p.55)
- f) Blue Sky Economic Growth Corporation: Broadband Internet Access (p.57)
- g) Huron County Health Unit – Health Concerns from Wind Turbines (p.60)
Resolution prepared

8. BY-LAWS

9. CLOSED SESSION

- a) A proposed or pending acquisition or disposition of land by the municipality
(Municipal Act, 2001, c.25 s.239 (2) (c))
- b) The security of the property of the municipality
(Municipal Act, 2001, c.25 s.239 (2) (a))

10. ADJOURNMENT

THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK

MINUTES OF THE REGULAR COUNCIL MEETING

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, March 1st, 2016 at 7:00 p.m.

Present: Mayor Paul Moffatt
Councillor Robert Case
Councillor Hugh Moggy
Councillor Les Fields
Councillor Brenda Reid

Staff: Alton Hobbs, CAO
Jeremy Rody, Clerk

OPENING:

#49-04-16 R. Case – L. Fields

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business with a quorum of members present at 7:00 p.m., with Mayor Moffatt presiding in the Chair.

CARRIED

AGENDA:

#50-04-16 L. Fields – R. Case

THAT the agenda for this meeting be accepted as presented.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST:

Councillor Reid disclosed a direct pecuniary interest in Agenda Item 6A Payroll as her husband is an employee of the Township. She did not take part in any discussion, attempt to influence the vote or vote on the matters.

ANNOUNCEMENTS:

Councillor Moggy inquired if funding had been received for summer student positions. Staff explained that the applications have been submitted but have not yet heard back from the funding agencies. Councillor Moggy asked if any other Members would be joining him at the MMA Meeting regarding the OPP detachment boundaries. Mayor Moffatt and Councillors Reid and Fields all expressed that they would attend the meeting on March 3rd, 2016 in Mindemoya.

Councillor Reid announced that she would like Council to ask all department heads to submit their wish list for this year's budget as well as four year projections so that new reserves can be started, if required. Councillor Reid also requested that Public Works submit to Council the mileage of hard surfaced roads in the Township and an anticipated schedule of required maintenance for those roads.

ADOPTION OF MINUTES:

#51-04-16 R. Case – L. Fields

THAT the minutes of the Regular Council meeting of February 16th, 2016, be accepted.

CARRIED

ACTION REQUIRED ITEMS:

#52-04-16 L. Fields – R. Case

THAT Council authorizes the following Accounts for Payment:

General: \$65,165.00

AND THAT the Mayor and administration be authorized to complete cheques #25333 through #25355 as described in the attached cheque register reports.

CARRIED

#53-04-16 R. Case – L. Fields

THAT Council authorizes the following Accounts for Payment:

Payroll: \$17,580.25

AND THAT the Mayor and administration be authorized to complete cheques #25329 through #25332 as described in the attached cheque register report.

CARRIED

#54-04-16 L. Fields – R. Case

THAT Council supports the Manitoulin Centennial Manor Board Resolution #18/16 regarding a proposal to establish a not-for-profit multi-unit senior's assisted living facility, provided that funding is available and the project is compatible and beneficial to the Centennial Manor.

CARRIED

#55-04-16 H. Moggy – B. Reid

THAT Council approves a \$100 donation to the Manitoulin Art Tour.

CARRIED

#56-04-16 B. Reid – H. Moggy

THAT Council members and Staff be authorized to attend the March 3rd MMA Meeting to discuss the proposed changes to OPP detachment boundaries and report back to Council at the next regular meeting.

CARRIED

#57-04-16 H. Moggy – B. Reid

THAT Council authorizes the draft Request for Proposal for the supply of a single axle snow plow truck.

CARRIED

INFORMATION ITEMS:

#58-04-16 B. Reid – H. Moggy

THAT we acknowledge receipt of the following correspondence items:

- a) FONOM Press Release – February 24, 2016
- b) Rainbow District School Board Stakeholder Meeting Report
- c) Georgian Bay Association Update Newsletter
- d) AMO Policy Update – 2016 Provincial Budget

CARRIED

CLOSED SESSION:

#59-04-16 H. Moggy – B. Reid

THAT in accordance with By-law #15-30 and Section 239 of the Municipal Act, as amended, Council proceeds to a “Closed Session” at 7:24 p.m. in order to attend to a matter pertaining to:

- b) Personal matters about an identifiable individual

CARRIED

#60-04-16 B. Reid – H. Moggy

THAT we adjourn from our Closed Session at 7:30 p.m., approve the minutes of the Closed Session of February 16th, 2016 and resume our regular meeting.

CARRIED

CLOSING:

#61-04-16 H. Moggy – B. Reid

THAT we adjourn until the next regular meeting or call of the Chair.

CARRIED

Paul Moffatt, MAYOR

Jeremy Rody, CLERK

7:35 p.m.

These Minutes have been circulated but are not considered Official until approved by Council.

SPECIAL MEETING OF COUNCIL SUMMARY
Held Wednesday March 9, 2016 at 9:30 a.m.
Municipal Office Council Chambers

PRESENT:

Mayor: Paul Moffatt, Members Brenda Reid, Leslie Fields, Hugh Moggy, Robert Case
C.A.O: Alton Hobbs
Clerk: Jeremy Rody
Treasurer: Deb MacDonald

#62-05-16 B. Reid – L. Fields

THAT this special meeting of the Council of the Corporation of the Township of Assiginack be opened for business with a quorum of members present at 9:30 a.m., with Mayor Moffatt presiding in the Chair.

CARRIED

#63-05-16 L. Fields – B. Reid

THAT the agenda for this meeting be accepted as presented.

CARRIED

No Disclosures of Pecuniary Interest

SUMMARY:

The CAO opened the discussion by explaining that staff was looking for direction from Council to set the framework for this year's budget. Specifically, what kind of tax rate increase or decrease and what projects Council are considering this year.

The Treasurer explained to Council that this year's assessment increase is 6.9%. With no change to the tax rate, the net levy would be \$2,435,896.19. The preliminary operating budget has been estimated at \$2,225,227.92, which leaves Council with \$180,668.27 remaining for the capital budget, after \$200,000.00 is included in the Capital budget for Landfill expansion composting, drainage and well installation projects which are required under the new Certificate of Approval. The Treasurer then confirmed that each additional 1% tax levy increase would generate a further \$ 25,000.00.

The CAO explained that with the limited capital budget this year, it would be hard to do a major capital project, within current means. However, it would be a good year to do some engineering studies on projects that have priority over the next 3-4 years to be ready when infrastructure funding becomes available. Staff is making contacts with engineers to determine a study cost on our Water Treatment Plants and the possibility of retrofitting to a 'less expensive to operate' technology. It would be prudent to do this study now, knowing that there is approximately 10 years of useful life left in the plants. The Township expressed to OCWA at the quarterly meeting in January that 400 users cannot sustain the capital investments required with our current water treatment plant technology.

Discussion moved towards identifying 4-5 projects to be completed over the next 3-4 years.

Councillor Reid identified Mitchell's Hill as a project that has been continually brought up in budget discussions, but because of the severity of the hill and the rock, an engineering study would be needed. Councillor Fields brought up the need for a new snow plow truck, renovations to the roof at the fire hall, and Mitchell's Hill as projects that have been identified in past years. Discussion shifted to the Fire Hall.

Mayor Moffatt reminded Council that a new septic system has recently been installed at the Public Works/Fire Hall building and that there must be a way to get more useful life out of the building. Councillor Moggy asked about the source of the mold, which is likely rain getting into the walls because the roof does not overhang the side of the building. Mayor Moffatt asked Council what they thought about removing the training room from the Fire Hall, fixing the roof, and moving the Fire Department training room to the arena. The purpose of this move would be to more effectively use the multi-purpose public buildings that the Township already owns and operates. Council generally agreed that would be a good alternative worth investigating.

Councillor Reid stated that Queen and Arthur Streets are in need of repair, they are the first streets people drive on in our community and need to be addressed. The issue with that project would be the infrastructure under the roads would have to be examined before the roads are done to avoid having to rip out a new piece of road to fix an old water or sewer line. A 5 year plan should be implemented with an engineering firm.

The CAO asked the Treasurer about reserves for the Arena, there is a new reserve set up for the ice plant. Councillors said a zamboni would likely have to be replaced around the same time. These items should be considered over the next 3-4 years.

In regards to a tax rate increase, Council felt that an increase equal to the cost of living increase would be appropriate. A 2% increase limit was suggested to staff.

Councillor Fields asked if money needed to be set aside for the removal of the Norisle, the CAO replied that legal and professional fees should be expected.

Councillor Moggy identified the siding on the Roller Mills building and work to the waterfront as projects that need to be completed. He also asked about Michael's Bay Road passed the School, this will be addressed by the Public Works Superintendent at a future budget meeting. Councillor Moggy asked about Burns Wharf, the architect will not be starting the work until March 29th at the earliest.

The CAO asked Council if they wanted to consider the Rogers Creek Bridge. Council replied that it is not high enough on the priority list but if Tehkummah Council made it a priority that Assiginack would pay their share.

The next budget meeting is scheduled to take place at 9:30 a.m. on Wednesday, March 30, 2016. It was also decided that the budget, once finalized would be presented to the public at a Council meeting

#64-05-16 L. Fields – R. Case

THAT we adjourn until the next regular meeting or Call of the Chair.

CARRIED

Mayor

Clerk

10:35 a.m.

These Minutes are not considered official until adopted by Council.

**ASSIGINACK PUBLIC LIBRARY BOARD MEETING
MONDAY JANUARY 18, 2016**

RECEIVED
JAN 01 2016

The meeting was called to order by chair, Brenda Reid, at 3:00.

Present: Brenda, Catherine, Irma, Les and Deb

Regrets: Alison, Heather, Jane

RECEIVED
JAN 01 2016

01-16 Irma/Catherine

That the minutes of December 14, 2015 be accepted as presented.....carried

02-16 Catherine/Irma

That the financial report as of December 31, 2015 be accepted as presented. All checks issued have been cleared as of that date. The fiscal year ended with a positive bank balance of \$1817.67.....carried

03-16 Irma/Catherine

That the librarian's report, attached, be accepted....carried

The cost of Overdrive as been reduced to \$0.58 per book. Overdrive usage continues to see modest growth annually. The librarian has renewed our contract with Overdrive for 2016.

MONDAY JANUARY 18, 2016

Old Business

The Strategic Plan for 2016 has been updated (attached) and will be reviewed at our November meeting. The student grant application has been submitted. Deb has volunteered to assist our Public Events Coordinator with an activity during her March Break Program.

New Business

Deb will attend the OLA Annual Conference in Toronto January 26-29. Her regular shifts will be covered by Joan and Crystal. The OLA is planning to sponsor a "Forest of Reading Celebration Tour" in the spring. Details are still being finalized, but it is expected that children's authors will be visiting Manitoulin at that time. When further information is available, Deb will work with Assiginack Public School to coordinate an event in Assiginack. Board members reviewed the demolition, construction and renovations that they wish to have completed in the additional library space. Deb will revise the proposal so that it may be presented to council on Tuesday January 19th. (attached)

04-16 Irma/Catherine

That the Library Board respectfully requests that Municipal Staff prepare an Ad for the January 26, 2016 edition of the Manitoulin Expositor for an RFP (to close on February, 2016) from local contractors for labour to complete the attached tasks. The start date for this project will be February 15, 2016, with a closing date of March 31, 2016. Any further decisions that may be brought forward for consideration during the construction period will be

Deb will attend the OLA Annual Conference in Toronto January 26-29. Her regular shifts will

evaluated and approved or dismissed by the Board Chair and the Librarian.

AndThat the Municipal Council authorize funds from the Library Reserve Fund be used to finance this portion of the project.....carried

Coming Events

The annual Reading Contest will begin in mid-February.

The next regular Board Meeting will be February 29, 2016 @ 3:00 in the library.

05-16 The meeting was adjourned on a motion from Catherine at 4:15

[Signature] chair *[Signature]* secretary

Assiginack Museum Committee Meeting - January 27th, 2016 – 7:00pm

PRESENT – Hugh Moggy, Alice Pennie, Kelsey Maguire; **Absent:** Natalie Hartley, Heather McKenzie
(No quorum, open discussion.)

AGENDA:

#1: Canada Summer Jobs Student Application – The 2016 CSJ application for the museum's summer student funding has been applied for.

#2: Narrative Threads Textile Museum of Canada- The Textile Museum of Canada has started an online “story quilt” type project and is asking for submissions from Ontario museums of photos and stories of an object in their collection. Kelsey will look into what our Museum could submit.

#3: Anniversary Event- The 60th anniversary event for the museum is tentatively scheduled for the end of May (May 29th). Peter Baumgarten and the theatre group is interested. Need to find out when their plays start this year. Music/songs/costumes? Should talk to Debaj as well. We will need advertising. Heritage fair booths/open air market suggested. Need to update the Reeve portrait display before event.

#4 2016 Planning

- Signage: Keep looking into TODS road sign. Maybe propose a billboard sign for the museum to council.

#5 Senior Grant – There is a grant available for projects involving “Seniors and the Community”. We could apply for full funding for a project under \$3000. What type of project could the museum put together and apply for? Suggestions: volunteer training; genealogy workshop; oral history. The Oral History Living Project idea is a good one, and Kelsey has already has ideas for a similar setup to record oral biographies. Kelsey will put together a proposal for it and send the application. The application is due March 4th.

New Business:

- Kelsey attended the LAMBAC strategic planning meeting on behalf of the Museum on November 23, 2015. Hugh Moggy attended LAMBAC's Tourism Planning meeting the next week.
- Agriculture Society looking for a place to meet each month. The museum was suggested. Kelsey is okay with it. Hugh will ask council.
- Some type of display for Mike Pearson, since he was the MP for this region before becoming PM.
- Suggestion to make a CD video tour of the Museum Something that could be used to promote for bus tours, etc.

CLOSING: Meeting ended at 8:15pm.

MAR 01 2016

MINUTES
COMMUNITY POLICING ADVISORY COMMITTEE MEETING
10 FEBRUARY 2016
MINDEMOYA COUNCIL CHAMBERS
7:00 P.M.

PRESENT: S/Sgt. Kevin WEBB Bruce WOOD
 Betty NOBLE Wayne BAILEY
 Hugh MOGGY Dale SCOTT
 Brian PARKER

Minutes Taken by: Carol FERGUSON

CALL MEETING TO ORDER

Bruce WOOD welcomed everyone to the meeting at 7:05 p.m.

ADOPTION OF AGENDA

Agenda for meeting was provided to all present. Brian PARKER asked to add an agenda item under new business – CAS Interventions.

Moved by Wayne BAILEY and seconded by Hugh MOGGY that the agenda be adopted.
CARRIED.

ADOPTION OF MINUTES

Minutes of the December 9, 2015 meeting have been circulated and members were asked if there are any errors or omissions.

Moved by Dale SCOTT and seconded by Hugh MOGGY that the minutes be adopted.
CARRIED.

OLD BUSINESS

S/Sgt. WEBB mentioned that the request for guidance in relation to the PSB statistics will be addressed under new business with a new form.

Brian PARKER provided an update to the purchase of the property south of bridal veil falls. Property has been purchased by the municipality. It will be sometime before the property is developed as there are a lot of assessments that need to happen before the property can be utilized as a parking area.

NEW BUSINESS

S/Sgt. WEBB advised that the Police Service Board summaries he was providing last year have been replaced with Calls for Service Billing Summary Report. This report is much easier to understand. Everything on this report is billable. Time Standard (average time to investigate) have been chosen for each billing category. For example: Assault with a weapon time standard is 14.2 hours. This means that an assault with weapon investigation may take 30 hrs or may take 8 hours however, the municipality will be billed for 14.2 hours.

S/Sgt. WEBB requested that each CPAC member provide this paperwork to the person who will be attending the MMA meeting on February 17th. He will be explaining this new billing summary at the MMA meeting.

This report does not include pro-active policing eg. Foot patrols, RIDE etc. these are non-billable. This information can be provided separately if ever needed. The more pro-active policing that is done is better for your municipality. The report also does not include occurrences on First Nations, waterways, parks and highways. If you have any questions between now and April, don't hesitate to contact S/Sgt. WEBB.

Online Citizen Self Reporting is a reporting method that each individual has the option to use and this method of reporting is not billable. You can use the online self reporting system to report:

- Theft under \$5000
- Mischief/Damage to Property Under \$5000
- Mischief/Damage to Vehicle Under \$5000
- Theft from Vehicle
- Lost/Missing Property Under \$5000
- Stolen Licence plates or validation stickers
- Driving Complaints

System is not to be used if it is a 911 emergency!

S/Sgt. WEBB spoke about the Community Mobilization Engagement Model indicating that last year problem identified was Domestic Violence. Through education, enforcement, complete investigations, partnerships with Probation and Parole, CAS and Mental Health organization gradually saw a decrease in the number of domestic violence across the island. NEMI alone saw a 42% decrease. This year our identified problem is drug offences – illicit drugs in your communities.

Another report handed out this evening is the Motor Vehicle Collision Report. This report is for the entire island it is not specific to your municipality. S/Sgt. WEBB stated that he did an analytical review on motor vehicle collisions by month over a five year span to see if there were any trends. November, May and July had very similar numbers over the five year period. Deer collisions are going to occur no matter what, the deer are going to run into your vehicle or you are going to hit them. All the education we can provide is still not going to stop deer collisions. However, less damage can be incurred if the vehicle is travelling at a reduced speed.

Billable motor vehicle collisions are only those that occur on your municipal roads or parking lots within your municipality.

Children's Aid Society (CAS) Interventions

Brian Parker indicated that CAS employees have a concern as to why the police are not calling them out to Domestic Violence occurrences where there are children involved. S/Sgt. WEBB indicated that the OPP policy is that when children are present at a domestic violence occurrence the CAS would be notified. CAS employees will make the determination as to whether it is necessary that they come out – depending on the severity of the situation. S/Sgt. WEBB requested that Brian ask the concerned CAS workers to contact him directly so he can review the circumstances surrounding the occurrence.

Round Table

Dale SCOTT, Hugh MOGGY, Wayne BAILEY and Betty NOBLE stated that everything is quiet no issues at the present time.

Brian PARKER expressed his thanks to Sgt. PATTERSON who had to remove a tree off the roadway one evening.

Brian mentioned that during the November deer hunt a mailbox and stop sign were shot. Behind the mailbox is a cottage with a number of hunters inside. Police were called to the incident but at no time were any of hunters interviewed. Brian said the shots could have hit the cottage and someone could have been injured. S/Sgt. WEBB said he would look into this.

Bruce WOOD indicated that they have been receiving complaints about speeding on Hwy. #540. S/Sgt. WEBB advised that he had received a request from NEMI for a breakdown of where in their municipality were speeding tickets being issued. He explained that the POA office in Gore Bay have the tickets and it would be a very time consuming job for them to go through all the tickets in 2015 to determine how many were written in a specific area. S/Sgt. WEBB will be making a request to Sgt. PATTERSON in the spring to get the speed indicator sign out on Hwy. #540 and Hwy. #6 to determine if there is an issue in these areas.

Dale SCOTT mentioned that Community Safety Zones have been approved for Spring Bay and Sandfield. S/Sgt. WEBB advised that the focused patrol strategy used in Spring Bay worked well.

Community Services Officer Steve HART will be spending a week or so on the ferry this upcoming season. He will have a booth where he will be educating the public on the car deer MVC's, water safety, speeding etc. He will be handing out pamphlets etc. Possibly be able to get a message across the tv type screen on the ferry providing education as well.

Staffing Report

John ROBERTSON, Gore Bay officer will be off work for a few months. He injured his Achilles tendon.

Al BOYD retired at the end of December after 35 years. This has left a vacancy at the Little Current Detachment and we are hoping to have a new recruit from the Spring class join the detachment.

Interviews for the Mindemoya Caretaker position will be happening within the next week.

DATE AND TIME OF NEXT MEETING

13 April 2016, 7:00 p.m. – Mindemoya Council Chambers
Meeting adjourned by Brian PARKER and Betty NOBLE

**UNAPPROVED MINUTES – SECOND MEETING
SUDBURY & DISTRICT BOARD OF HEALTH
SUDBURY & DISTRICT HEALTH UNIT, BOARDROOM
THURSDAY, FEBRUARY 18, 2016, AT 1:30 P.M.**

BOARD MEMBERS PRESENT

Janet Bradley
Richard Lemieux
Rita Pilon

Jeffery Huska
Stewart Meikleham
Mark Signoretti

Robert Kirwan
Ken Noland
Carolyn Thain

BOARD MEMBERS REGRETS

Claude Belcourt
Ursula Sauvé

René Lapierre

Paul Myre

STAFF MEMBERS PRESENT

Nicole Frappier
Rachel Quesnel
Shelley Westhaver

Sandra Laclé
Renée St Onge

Stacey Laforest
Dr. P. Sutcliffe

J. BRADLEY PRESIDING

1.0 CALL TO ORDER

The meeting was called to order at 1:30 p.m.

2.0 ROLL CALL

3.0 REVIEW OF AGENDA / DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4.0 DELEGATION / PRESENTATION

i) 2015 Year-In Review

- Shelley Westhaver, Director, Clinical and Family Services Division
- Stacey Laforest, Director, Environmental Health Division
- Sandra Laclé, Director, Health Promotion Division
- Nicole Frappier, Assistant Director, Strategic Engagement Unit
- Renée St Onge, Director, Resources, Research, Evaluation and Development (RRED) Division

Dr. Sutcliffe indicated that annually, the senior managers showcase the scope, breadth, and volume of divisional work by presenting a high level year-in review summary. This presentation complements the annual statistical report for 2015 included in this month's Medical Officer of Health and Chief Executive Officer report to the Board.

The program and assistant directors were introduced and each presented an overview of their divisional highlights of program activities undertaken in 2015. Questions and comments were entertained.

The Board observed that the SDHU and other local health units cover many aspects of prevention, promotion and protection making a positive impact on the health of Ontarians and

questioned how this work may be impacted by the recently released Discussion Paper. Other boards of health have also questioned the future of public health in Ontario.

Dr. Sutcliffe reported that two Senior Directors from the NorthEast LHINs joined the SDHU Senior Management Executive Committee (EC) meeting on February 4, 2016. The exchange was informative although we need to ensure we are using common definitions of key terms, such as population health.

The deadline to provide feedback regarding the Patients First report is February 29, 2016. Dr. Sutcliffe is actively involved in helping draft a provincial response to this report with the Association of Local Public Health Agencies (alPha).

Further to the Sudbury & District Board of Health's motion *03-16 Patients First: A Proposal To Strengthen Patient-Centred Health Care in Ontario Discussion Paper*, Dr. Sutcliffe is engaging with NE LHINs, local municipalities and FONOM to determine whether there are any municipal concerns about the proposed changes in governance and funding.

There are many questions left unaddressed in the Discussion Paper. There is currently no proposal that the funding model change.

The directors were thanked for their presentation and the Board concluded that this was a great comprehensive overview.

5.0 CONSENT AGENDA

There were no consent agenda items identified for discussion.

i) Minutes of Previous Meeting

- a. First Meeting – January 21, 2016

ii) Business Arising From Minutes

iii) Report of Standing Committees

iv) Report of the Medical Officer of Health / Chief Executive Officer

- a. MOH/CEO Report, February 2016

v) Correspondence

a. Nutritious Food Basket 2015: Limited Incomes = A Recipe for Hunger

Sudbury & District Board of Health Motion #43-15

- Letter from the Premier of Ontario to Dr. Sutcliffe dated November 19, 2015
- Letter from the Township of Nairn and Hyman to the Premier of Ontario dated December 16, 2015
- Email from the Prime Minister's Office to Dr. Sutcliffe dated January 31, 2016

b. Cannabis

Sudbury & District Board of Health Motion #54-15

- Letter from the Grey Bruce Health Unit to the Prime Minister dated January 20, 2016
- Letter from the Windsor-Essex County Health Unit to the Prime Minister dated February 1, 2016

c. Smoke-Free Multi-Unit Housing

- Letter from the North Bay Parry Sound District Health Unit to the Smoke-Free Housing Ontario Coalition dated January 20, 2016

d. Ontario Society of Nutrition Professionals in Public Health Position Statement on Responses to Food Insecurity

- Letter from the Haldimand-Norfolk Board of Health to the Ontario Society of Nutrition Professionals in Public Health dated January 25, 2016

e. Mental Health Promotion in Ontario

- Letter from the Peterborough County-City Health Unit to the Minister of Health and Long-Term Care dated February 5, 2016

f. Bill 139: Smoke-Free Schools Act

- Letter from Hastings Prince Edward Public Health to the MPP Prince Edward-Hastings dated December 10, 2015

vi) Items of Information

- | | |
|--|-------------------|
| a. alPHa Information Break | February 5, 2016 |
| b. Zika Virus | |
| i. Board of Health Update | February 10, 2016 |
| ii. MOHLTC News Release | January 29, 2016 |
| c. The Chief Public Health Officer's Report on the State of Public Health in Canada 2015: <i>Alcohol Consumption in Canada</i> | January 2016 |

09-16 APPROVAL OF CONSENT AGENDA

Moved by Lemieux – Noland: THAT the Board of Health approves the consent agenda as distributed.

CARRIED

6.0 NEW BUSINESS

i) Board of Health Meeting Date, April 2016

Further to an email poll that was sent to the Board, a change in meeting date is being recommended for the Board's regular meeting in April. The time and meeting location would not change.

10-16 BOARD OF HEALTH MEETING DATE

Moved by Noland – Lemieux: WHEREAS the Sudbury & District Board of Health regularly meets on the third Thursday of the month; and

WHEREAS By-Law 04-88 in the Board of Health Manual stipulates that the Board may, by resolution, alter the time, day or place of any meeting;

THEREFORE BE IT RESOLVED THAT this Board of Health agrees that the regular Board of Health meeting scheduled for 1:30 pm Thursday, April 21, 2016, be moved to 1:30 pm Wednesday, April 20, 2016.

CARRIED

- ii) **Legislation to Enforce Infection Prevention and Control Practices within Invasive Personal Service Settings under the Health Protection and Promotion Act**
- Letter, resolution, and backgrounder from the Haliburton, Kawartha, Pine Ridge District Health Unit to the Premier of Ontario dated January 21, 2016

The proposed motion supports the Haliburton, Kawartha, Pine Ridge District Health Unit motion to enact provincial legislation governing invasive Personal Services Settings as there are currently no legislation or guidelines.

11-16 ENDORSEMENT OF RESOLUTION FOR ENACTMENT OF LEGISLATION TO ENFORCE INFECTION PREVENTION AND CONTROL PRACTICES WITHIN INVASIVE PERSONAL SERVICE SETTINGS UNDER THE HEALTH PROTECTION AND PROMOTION ACT

Moved by Pilon – Kirwan: WHEREAS adherence to Infection Prevention and Control (IPAC) best practices is essential in reducing the risk of infectious disease transmission through invasive procedures performed in personal services settings such as tattoo and body piercing establishment; and

WHEREAS the Ontario Public Health Standards requires that boards of health perform routine inspections of all personal services settings at least once per year to ensure adherence to best practices for IPAC; and

WHEREAS the Ontario Public Health Standards requires that boards of health investigate complaints regarding potential health hazards including IPAC lapses in personal services settings; and

WHEREAS provincial legislation does not currently exist outlining legal requirements for IPAC practices and operator responsibility and;

WHEREAS creation of provincial legislation governing invasive Personal Services Settings would support a consistent progressive enforcement model amongst Ontario's 36 public health units;

THEREFORE BE IT RESOLVED THAT the Sudbury & District Board of Health support the Haliburton, Kawartha, Pine Ridge District Health Unit motion recommending that the Government of Ontario enact legislation implementing IPAC requirements for invasive personal services settings under the Health Protection and Promotion Act with short-form wording under the Provincial Offences Act.

FURTHER BE IT RESOLVED THAT a copy of this motion be submitted to the Premiere of Ontario, the Minister of Health and Long-term Care, local members of Provincial Parliament, the Chief Medical Officer of Health, the Association of Local Public Health Agencies (alPHa), and all Ontario Boards of Health.

CARRIED

iii) **SDHU 2013 – 2017 Performance Monitoring Plan and Annual Performance Monitoring Report**

- Presentation by Krista Galic, Specialist, Quality & Monitoring
- 2015 Performance Monitoring Report, February 2016

Member of the Joint Board/Staff Performance Monitoring Working Group, C. Thain, indicated that the group met on January 26, 2016, to review the 2015 Performance Monitoring Report. J. Bradley and R. Pilon are also Board members on the working group. The working group reviews the performance monitoring report which is presented to the Board annually.

Board members were reminded that the main purpose of our Performance Monitoring Plan is to ensure the Board of Health is kept informed of the Sudbury & District Health Unit's performance on key accountability measures, which are grounded within the 2013–2017 Strategy Map. It is part of our commitment to transparency and accountability, ensures the SDHU is meeting its obligations and further demonstrates our commitment to excellence.

K. Galic was introduced and invited to present highlights of the 2015 report. Questions and comments were entertained and K. Galic was thanked for her presentation.

12-16 SDHU 2015 PERFORMANCE MONITORING REPORT

Moved by Kirwan – Huska: WHEREAS the Sudbury & District Board of Health is working toward achieving its vision of Healthier Communities for All; and

WHEREAS the Sudbury & District Board of Health is committed to transparency, accountability and continuous quality improvement through regular monitoring of performance at multiple levels; and

WHEREAS the Sudbury & District Health Unit has multiple reporting requirements that include SDHU-Specific Performance Monitoring Indicators, the Ontario Public Health Organizational Standards, and the Public Health Accountability Agreement Indicators; and

WHEREAS the Sudbury & District Board of Health approved, in June 2013, the SDHU 2013-2017 Performance Monitoring Plan as a means to provide the Board of Health with accountability measures on key focus areas grounded within the 2013–2017 Strategy Map;

WHEREAS key former accreditation standards have been incorporated in the SDHU 2013-2017 Performance Monitoring Plan due to the cessation of the Ontario Council on Community Health Accreditation (OCCHA);

THEREFORE BE IT RESOLVED THAT the Sudbury & District Board of Health approve the 2015 Performance Monitoring Report.

CARRIED

Dr. Sutcliffe thanked the Board for its endorsement. She noted that SDHU staff will be presenting the SDHU's Performance Monitoring Plan at the 2016 Ontario Public Health Convention (TOPHC) in Toronto this April. Board members who are on the Working Group have been asked to do a short video and other Board members are invited to submit statements to incorporate within this presentation to highlight the governance perspective of this Plan.

7.0 ADDENDUM

There was no addendum.

8.0 ANNOUNCEMENTS / ENQUIRIES

Board members were encouraged to complete the Board evaluation regarding today's Board meeting.

9.0 ADJOURNMENT

13-16 ADJOURNMENT

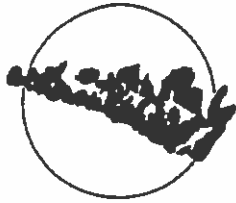
Moved by Huska – Kirwin: THAT we do now adjourn. Time: 2:41 p.m.

CARRIED

(Chair)

(Secretary)

Unapproved



February 29, 2016

MINUTES OF PLANNING BOARD MEETING - February 23, 2016

At a Meeting of the Manitoulin Planning Board, held in the Board Room at the Planning Board Office, Gore Bay, Ontario, on February 23, 2016, the following Members of Planning Board were present:

- | | | | |
|----|------------|----|-------------|
| 1. | D. Osborne | 5. | I. Anderson |
| 2. | M. Peters | 6. | L. Hayden |
| 3. | A. H. Hunt | 7. | E. Russell |
| 4. | K. Noland | | |

Regrets: P. Moffatt, R. Stephens, D. Head
Absent: L. Addison

Also in attendance were:

T. Sasvari, reporter, Manitoulin West Recorder; and
M. Alexander, Planner, Municipal Services Office,
Ministry of Municipal Affairs and Housing.

There were no other interested parties or members of the general public or press in attendance.

The Meeting was called to Order at 7:01 P.M. by Chair K. Noland, who welcomed all present.

The Chair asked if there were any Board Members who wished to declare a conflict of interest with any of the items listed on the agenda or having to do with the previous Board Meeting of December 8, 2015. M. Peters declared that she had a conflict with Application for Consent, File No. B01-16. There were no other conflicts declared.

1. ORDER OF BUSINESS

The Chair requested that the agenda be amended to add the following item:
6a) iv) Correspondence from 4elements Living Arts

MOTION

It was moved by A. Hunt and seconded by D. Osborne that the Order of Business be adopted as amended. - Carried.

2. MINUTES OF PREVIOUS BOARD MEETING - December 8, 2015

The Chair announced that the Minutes of the Board Meeting held December 8, 2015 had been circulated to all Board Members and requested that any errors or omissions be stated.

There being no errors or omissions, a motion was moved by I. Anderson and seconded by E. Russell that the Minutes be adopted as circulated. - Carried -

**BUSINESS ARISING FROM THE MINUTES OF THE PREVIOUS BOARD MEETING
- December 8, 2015**

There was none.

3. VARIABLE EXPENDITURES

There were no questions of the variable expenditures as circulated.

MOTION

It was moved by L. Hayden and seconded by D. Osborne that the variable expenditures be accepted as presented. - Carried.

4. PRESENTATION OF APPLICATIONS FOR CONSENT

The Chair announced that the applications for consent to sever would now be heard.

Note: For the sake of continuity the details and decisions of the presentations will be so recorded in the usual fashion toward the end of the Minutes.

5. PRESENTATION OF APPLICATION FOR PLAN OF SUBDIVISION

File No.: SUB2016-01
Applicant/Owner: Davis and McLay Developments Limited
Agent: Rick Hunter, MCIP, RPP, Planscape Inc.
Location: Part Lots 14 and 15, Conc. VII and Part Lot 14, Conc. VIII
Being Parts 1, 2 & 3, Plan 31R-3552
excepting Parts 1 & 2, Plan 31R-4026
Township of Bidwell
Town of Northeastern Manitoulin and the islands

The subject application proposes the development of a Plan of Subdivision for nineteen (19) seasonal residential lots to be approved in two phases. Phase 1 is for draft approval of six (6) lots and Phase 2 is for draft approval of thirteen (13) lots. The draft approval for Phase 2 is to be conditional on the completion of conditions for Phase 1 approval as required by policies of Official Plan Amendment No. 91.

The subject lands were created by applications for consent granted to two (2) separate land owners. File No. B15-07 created Parts 1 and 2, Plan 31R-3552 and File No. B16-07 created Part 3, Plan 31R-3552. Therefore the applicant purchased two separate lots.

Conditional approval of Consent Application File No. B15-15 provides for a lot addition which nullifies previous Consent File No. B15-07.

Conditional approval of Consent Application File No's. B16-15 and B17-15 provides for the creation of two new lots together with right-of-way to Red Lodge Road, which realigned the two lots previously approved under File No's B15-07 and B16-07, and nullifies the previous Consent, File No. B16-07. These two lots are not part of the subdivision proposal nor are they subject to provisions of Official Plan No. 91. These lots were permitted in recognition of the larger lots created by File No's. B15-07 and B16-07.

Under Amendment Application, File No. 2-32ZBL-15-001, By-law No. 2015-36, rezoned the six (6) lots proposed by Phase 1 to Shoreline Residential (SR) and rezoned the thirteen (13) lots proposed by Phase 2 to Shoreline Residential-Holding (SR-H). By-law No. 2015-36 fulfills policies approved by Official Plan Amendment No. 91.

Official Plan Amendment No. 91, to redesignate the subject lands from Agricultural and Rural Districts to Shoreline District, which was appealed by the applicant to the Ontario Municipal Board (OMB) for non decision, was settled on April 2nd, 2015 and final decision was issued August 26, 2015.

The subject land is located on the east side of Green Bay, at the north end of Lake Manitou. Vegetation on the site is limited to a variety of coniferous and a few scattered deciduous trees, all of varying quality. The site does not exhibit the characteristics of a mature wood lot. The site is neither used for agriculture purposes nor does it appear to have a capability for agriculture due to extensive rock outcrops and shallow overburden. Vegetation generally extends to within 1 or 2 metres of the water, in normal lake level conditions.

The site slopes up gently from west to east with the first approximately 60 metres east of the shoreline covered with sufficient overburden to accommodate a private sewage system. Further to the east, there are extensive rock outcrops and scattered pockets of overburden.

There are no established watercourses or drainage channels that cross the subject land. There are no existing structures on the site.

The site is bounded on the south by existing seasonal cottage development (Stringer's Point Road). To the east of the site, the land is either scrub bush or rock outcrop. To the north there are few scattered cottages along the shoreline. Lake Manitou and the associated marine road allowance are located to the west of the site.

Access is proposed via a new municipal road that will connect to an existing open and maintained municipal road located on the road allowance between Concessions VI and VII and commonly known as Red Lodge Road.

Servicing will be in accordance to policies of OPA No. 91.

Fire Protection will be provided by a municipal volunteer fire department.

5. PRESENTATION OF APPLICATION FOR PLAN OF SUBDIVISION
File No.: SUB2016-01 - Continued

Garbage Collection/Disposal is available at the Municipal Waste Disposal Site.

Official Plan Amendment No. 91 has provided policies to ensure the development will be consistent with policies of the Provincial Policy Statement 2014.

This application was circulated on January 27th, 2016 to the Town of Northeastern Manitoulin and the Islands, the Municipality of Assiginack, the Rainbow and District School Board, the Ontario Power Generation, The Metis Nation of Ontario, Hydro One, Bell Canada and to all property owners within 120 metres as required by Ontario Regulation 544/06.

The Town of Northeastern Manitoulin and the Islands advised by Resolution No. 46-02-2016:

'RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands has No Comment or Concern with the application for a Plan of Subdivision by Davis and McLay.'

The Municipality of Assiginack advised by Resolution No. 29-02-16:

'THAT Council is requesting that the Manitoulin Planning Board consider the adequacy of the roads surrounding the proposed subdivision (SUB2016-01), specifically Red Lodge Road;

AND THAT a condition requiring Red Lodge Road to be hard surfaced according to Provincial standards, be included in the Plan of Subdivision Agreement.....carried'

'As the maintenance of the main access road (Red Lodge Rd) to the proposed development is shared between Assiginack and the Town of NEMI, Council asks that the Board consider the current road condition, future increase of traffic and resulting maintenance that would be required. And whether or not this road should be hard surfaced at a particular point during development.'

Dennis De Rango, Hydro One advised via email on February 4th, 2016 as follows:

'We have reviewed the documents concerning the above noted Draft Plan of Subdivision Application and have no comments or concerns at this time.

Our preliminary review considers issues affecting Hydro One's "High Voltage Facilities and Corridor Lands" only.

For proposals affecting 'Low Voltage Distribution Facilities' the Owner/Applicant should consult their local area Distribution Supplier.

Where Hydro One is the local supplier the owner/Applicant must contact Hydro subdivision group. Subdivision@Hydroone.com or call 1-866-727-3330'

The foregoing correspondence was copied to Rick Hunter, agent for the application, and to Dave Williamson, CAO, Town of Northeastern Manitoulin and the Islands (NEMI).

Bell Canada, the Rainbow District School Board, or the Metis Nation of Ontario have not advised of any concerns.

The Board Members were provided a copy of the proposed draft conditions.

Discussion of this application resulted in the following motion:

MOTION

It was moved by I. Anderson and seconded by M. Peters that this application be approved in principle and that, due to expressed concerns regarding the standard of the Red Lodge Road, additional time be provided to the Municipalities and the applicant to resolve concerns. - Carried.

6. GENERAL, REGULAR AND NEW BUSINESS

a) General Up-date by Secretary-Treasurer

i) Bill 73 - Amendments to the Planning Act and Development Charges Act

The Board were advised that Bill 73 received Royal Assent December 3, 2015. The Board were provided a summary of the changes this Bill will make to the Planning Act.

ii) Ministry of Transportation Guidelines

The Board were informed that the Ministry of Transportation (MTO) had recently provided information that the new Highway Access Management Guideline will not support development of new lots beyond the permit control area having access to a numbered highway by right-of-way.

Christine Tudhope, Corridor Management Planner, MTO, referenced the following section of the guideline.

Section 3.3.8 of MTO's Guidelines for Municipal Official Plan Preparation and Review states:

"MTO's policy is to allow only one highway entrance for each lot of record. MTO will not allow a second entrance for a property owner whose land lies beyond the permit control area and wants access to a provincial highway via another property owner's entrance. All municipalities with lakefront properties should be aware that MTO will restrict back lots from using other property owners' entrances and will require that new cottages or developments only be permitted to access the provincial highway from existing public roads or new public roads that meet MTO's access management practices and principles."

Ms. Tudhope also advised as follows:

'It may be possible that some areas on Manitoulin Island may be candidates for the development of a local Highway Access Management Plan (HAMP). Perhaps some of the municipalities on Manitoulin Island would be interested in looking into the possibility of developing a HAMP for managing access to some sections of the provincial highway corridors on Manitoulin Island. If this is something that the Board or the municipalities would like to investigate, the Ministry would certainly be prepared to discuss the requirements for such an undertaking.'

The foregoing information was provided as a result of preconsultation for an application within the Town of Northeastern Manitoulin and the Islands (NEMI). This information has been forwarded to NEMI as they may wish to discuss the requirements for a HAMP for their Municipality.

MTO are currently in the process of a change of contact person for this area and further discussion is proposed with the new Corridor Management Planner for this area.

iii) OFFICIAL PLAN AMENDMENT NO. 92
File No.: OPA No. 92
MAH File No.: 51-OP-157288
Simultaneous File: 2-31ZBL-14-004
Owner: Town of Northeastern Manitoulin and the Islands
Location: Part Park Lots 9 and 10
Surveyed as Part 1, Plan 31R-3973
Townplot of Shaftesbury Plan No. 2
Town of Northeastern Manitoulin and the Islands

The Board were advised the Official Plan Amendment (OPA) No. 92 was approved by the Ministry of Municipal Affairs and Housing on February 3, 2016. This OPA provides for redesignating the subject lands from Industrial Policy Area to Commercial Policy Area and, as a result of the required Environmental Site Assessment the following policy is added to the Official Plan.

D-5.3 In addition to all other requirements, on lands described as Part Park Lots 9 and 10, surveyed as Part 1, Plan 31 R-3973, Townplot of Shaftesbury, Municipality of the Town of Northeastern Manitoulin and the Islands, District of Manitoulin where endangered and/or threatened species have been identified through a habitat evaluation completed by a qualified professional to the satisfaction of Council, the appropriate setbacks as recommended by the Ontario species recovery strategy shall be implemented through the zoning by-law. If an Overall Benefit Permit under the Ontario Endangered Species Act has been issued the zoning by-law may be amended to implement the requirements of the permit.

6. GENERAL, REGULAR AND NEW BUSINESS

iv) CORRESPONDENCE FROM 4ELEMENTS LIVING ARTS

The following correspondence, received February 10, 2016, from 4elements living arts was read and tabled.

'Thanks again for your support of our projects over the last year and half - your work to help us with a base map for our Island map last year, and the recent map of the Nature Conservancy property west of Gore Bay for our Elemental Excursions group hiking outing, have been very helpful.

As mentioned before, 4elements is planning to move forward the mapping project that we began in 2014. There are few good maps of trails on the Island, and we are working toward creating a comprehensive map. It would include the trailheads and the trail route of 6-8 less known and more complicated trails. Our 2014 only included general locations of each trailhead on our map, we now have a GPS to be able to create more specific tracking points.

Our intention is to mark the trailhead locations for approximately 15-20 trails around Manitoulin, and then to select 6-8 of those trails to track in a more detailed way so that we can also include inset maps of these selected trails (with a goal to make some trails that are lesser known become more known and accessible for users, and safer).

We received a grant for our Excursions program; we were able to include the purchase of GPS units, time to track the trails, monies to do the artistic design work for the map, and a small amount for an initial print of the maps. We applied for funding from Mountain Equipment Co-op for monies to help with the costs of map production, but we were not successful in the latter. So, we have monies to do the GPS tracking, but a very small budget for the map work.

When we spoke, you said that your technical services could be available to us, at your rate of \$62.50/hour, to receive the GPS tracking points and to place them into a base map, which then we could design and use as the property of 4elements Living Arts, to be able to print and sell to the public.

Your initial verbal estimate on this (awaiting further detail from us and exact data to be received) was approximately 40 hours for the task, to be worked on this winter, in January-early February 2016. As we have only about \$800 in our budget to assist with your mapping work, we are writing to see if there is a possibility of a Planning Board contribution to the project for the balance? We are a small non-profit and don't have other budgets to draw from for this map, but we think it'll enhance users' experiences, as there aren't any reliable maps of the trails.

Please consider this a formal request, and let us know what our next steps will need to be in order to discuss formal approval from the Board, and what our arrangements might be. We would certainly be happy to include the Planning Board logo on materials and our website. As we have such a small budget, one thing we could offer is to share the profit of map sales from this year's print run.'

Discussion of this request resulted in the following motion:

MOTION

It was moved by D. Osborne and seconded by L. Hayden that the Manitoulin Planning Board advise that the Geographic Information System Technician on staff at the Planning Board is available to provide assistance for special mapping projects, as time may permit, at a rate of \$62.50 per hour and that the Board are not in a position to donate services.
- Carried.

b) CENTRAL ONTARIO ORTHOPHOTOGRAPHY PROJECT 2016 (COOP2016)

The Board Members and the Municipalities were provided, by email, the map identifying the 1 km tiles, the COOP2016 Cost Estimates and the latest e-mail from Mike Robertson, Imagery Project Manager, MNR, as follows:

'I am sending this to all organizations that have expressed an interest in the COOP2016 project.

We are very close to finalizing the extent of the primary project area but I would like to get your input on a couple of questions that have come up in our "final analysis".

- In going through the project boundary we noticed that there were some "features" in the larger water bodies (North Shore, around Manitoulin Island, Georgian Bay etc.). Originally we did not include them in the tile selections because many of those "features" were either small, too far off shore or not identified.

b) CENTRAL ONTARIO ORTHOPHOTOGRAPHY PROJECT 2016 (COOP2016)
E-mail from M. Robertson - Continued

- We have now identified a few islands, shoals and other "features" – some are slightly submerged in other imagery but can be seen. Those have been identified as "Water Features" in the attached Tile index – under the Notes column in the attribute table.
- These may not be critical to most partners but they may be of interest to some.

If your project area/area of interest is near, or along, large water bodies – in particular the Great Lakes shorelines – can you please have a look at those Water Feature tiles and let me know if you want/need them included in the final tile selection for the COOP2016 project area.

We have pretty much reached our limit for this primary project area now but we would be able to add a few more tiles – if they are critical/important to our partners.

I'd like to get this finalized by the end of next week so please try to take the time to consider this as soon as possible. Sorry for the "push" but the flight plans are being constructed with the vendor now and any adjustments will need to be sent to them quickly.

I'll be sending out a few more communications in the next week or so. Spring is getting close and we'll need some eyes on the ground.'

Board Members were advised that a final commitment to this project will need to be made no later than the March Board Meeting.

Discussion regarding funding for this project for the Unincorporated Townships resulted in the following motion.

It was moved by M. Peters and seconded by I. Anderson that the Manitoulin Planning Board supports an application for Special Business Case Funding to be made to the Ministry of Municipal Affairs and Housing for the share of the cost in the amount of \$4,300.00 for the Unincorporated Area for the COOP2016 Project. - Carried.

c) PRELIMINARY BUDGET REVIEW

The Secretary-Treasurer advised that all documentation, etc. had been delivered to the office of Freelandt Caldwell Reilly on February 11, 2016 and it appears that we can expect the Financial Statements in early April.

The Board were also advised that from preliminary review the comparison of the budget for 2015 with actual for 2015 was on target.

d) TOWN OF NORTHEASTERN MANITOULIN AND THE ISLANDS

- i) Draft Official Plan
- ii) Request to Province for Planning Authority

During the Planning Board Meeting held on February 23, 2016, Matt Alexander, Planner, Municipal Services Office, Ministry of Municipal Affairs and Housing, was in attendance and spoke to the Board and answered questions regarding the proposal for a separate NEMI Official Plan and the request from NEMI to be granted their own Planning Authority. He advised that MMAH were working towards preparing a recommendation to the Minister in response to this request. During the discussion Mr. Alexander also advised that the Planning Board should now provide a formal response and that the Municipalities could be encouraged to adopt a resolution of their individual support or opposition to this proposal and forward them to MMAH individually or provide them to Planning Board to be included with their submission.

Mr. Alexander also requested the Board consider having a Service Delivery Review completed for the Board. During discussion, he advised the Board that the Ministry was prepared to cover the cost of this review and assist in preparing the Terms of Reference to be considered by the Board. Additional information is to be available at the next regular Board Meeting.

7. OFFICIAL PLAN REVIEW

As a result of review and circulation to the Board Members, Municipalities and Citizens Advisory Committee, the Secretary-Treasurer gave a brief review of some minor changes to be made to the draft redlined version

Following is the list of minor changes to be forwarded to the consultant:

- Page A-4 #8 - PPS (2014)
- Page A-8 – Table A.1 - Under Agriculture Objectives, Item iii. should this just be Classes 1 to 3
- Page B-16 – 5 d. - F.4.13 should be F.4.14
- Page B-43 – B.5.4.9 - F.4.13 should be F.4.14
- Page B-44 – B.5.4.16 – should this say ESA may be required rather than shall be required.
- Page C-11 – C.1.4.1.1 – should add 'professional offices'
- Page C-12 – C.1.4.3.1 – typo –Shaftesbury
- Page C-13 – C.1.5.1 – Should say Schedules B10, B11, B12 and B13
- Page C-18 – C.1.7.1 - Should say Schedules B10, B11, B12 and B13
- Page C-25 – C.3.2.6 Should say Section F.4.2.1.1
- Page C-26 – C.3.3.1 – Description should be Lots 14 and 15, Conc. VII and Lot 14, Concession VIII, Being Parts 1, 2 and 3, Plan 31R-3552, excepting Parts 1 and 2, Plan 31R-4026, Township of Bidwell
- Page C-34 – C.4.1.5 – being questioned on what if the farm is operated by a Corporation – is reference to family wrong
- Page C-40 – C.5.2.6 – revise to read (last 2 lines – in the Zoning By-law and as a guide an approximate minimum lot area of 40 hectares will be applied – This is similar to policy C-4.3.1
- Page C-41 – C.5.2.11 – approval from Province also required if within a certain distance of a Hwy – could we just reference within requirements of Province
- Page C-42 – C.5.3.1 – Add after Schedule B, B6 and B7 – Would like to discuss if reference to single ownership fits here.
- Page D-3 – Comment received is that D.1.1.1 conflicts with D.1.1.2
- Page E-3 – D.1.1.1.2 – need to note in this policy we are talking about the width of the road - 'minimum right-of-way road width measurements'
- Page F-13 – F.4.4.1.13 – should be The Planning Board or the Municipality
- Page F-26 – F.4.14.7.a – delete semi colon after public and the opens space to open space
- Page F-26 – F.4.14.9 & 10 – Think 'will be required' should read 'may be required'

MOTION

It was moved by L. Hayden and seconded by I. Anderson that the final redline version, with corrections, be forwarded to the Ministry of Municipal Affairs and Housing for review.
- Carried.

8. ELECTION OF OFFICERS FOR 2016

It was the general consensus that, due to the number of absent Board Members, this item on the agenda be deferred to the next regular Board Meeting.

PRESENTATION OF APPLICATION FOR CONSENT TO SEVER

The Chair announced that the purpose of this phase of the meeting is:

- (a) to consider applications for consent under Section 52 of the Planning Act,
- (b) to make decision in regard to the applications scheduled to be heard, and, explained that this phase is open to the public and any interested parties will be given the opportunity to speak in support or oppose an application.

The Chair then asked if any Board Members have or wish to declare a "Conflict of Interest", at this meeting or previous meeting. M. Peters declared a conflict of interest with Application for Consent, File No. B01-16 and vacated the meeting room during the consideration and decision. There were no other conflicts declared.

Following is the list of Applications for Consent considered at this meeting.

	<u>Moved By</u>	<u>Seconded By</u>
1. B01-16	L. Hayden	A. H. Hunt

It was moved and seconded that the above application be conditionally approved, subject to all conditions being fulfilled as stated in the Decisions. - Carried.

Application File No.: B01-16 No. of Members Present: 6
Date of Decision: February 23, 2016
Location of Property: Part Lots 19 and 20, Conc. V, Parts 2 and 3, Plan 31R-3625,
Township of Howland, Town of Northeastern Manitoulin and the Islands

DECISION

The purpose of this application made under Section 53(1) of the Planning Act by Douglas and Phyllis Smith is to provide for the creation of a new lot, surveyed as Part 2, Plan 31R-3625, having a frontage of ± 411.3 M. on Green Bush Road, a seasonally maintained municipal road, and an average depth ± 484 M., thereby containing an area of ± 20.59 Hec. The applicants propose to convey this vacant lot to family members.

The land to be retained, surveyed as Part 3, Plan 31R-3625, has a frontage of ± 401 M. on Green Bush Road, a seasonally maintained municipal road, and an average depth ± 825.6 M., thereby containing an area of ± 32.8 Hec. According to the application there is a hunt camp located within this land.

Access is via Green Bush Road, a seasonally maintained municipal road.

Services for the existing hunt camp consist of hauled water and electric toilet. No new services are required at this time.

The subject land has been designated Rural and Agriculture Districts and zoned Agricultural (A) and Rural (R). Recreational uses are proposed to continue.

Escarpment lands are identified along the northern boundary of Parts 2 and 3, Plan 31R-3625.

Official Plan Policy D-3.8 states:

'Notwithstanding the foregoing, it is recognized that in some instances, Escarpment occurrences are located in close proximity to water bodies where development could take place. The escarpment designation shall not preclude the development of adjacent lands but where such development is proposed, the Planning Board and Local Council shall be satisfied that:

- i) *the development does not detract from the unique visual and scenic qualities of the brow, face or base of these Escarpment lands and any development located within two hundred (200) feet of the brow or base of these escarpment lands must have an impact study prepared which will clearly indicate the layout of the development, the location of roads, the vegetation to be removed and the techniques used to provide screening or buffering in order to reduce the visual impact of the proposed development.'*

From information available the subject proposal does not appear to have any species at risk (SAR) concerns.

This proposal is considered to be consistent with the Provincial Policy Statement (PPS) 2014.

The application was circulated on January 18, 2016 to the Town of Northeastern Manitoulin and the Islands, the Aundeck Onni Kaning First Nation, and to all property owners within 60 metres and by the posting of a notice, clearly visible and legible from a public highway or other place to which the public has access, as required by Ontario Regulation 197/96.

The Municipality advised by Resolution No. 33-02-15 as follows:

'RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands has No Comment or Concern with the application for consent as applied for by Doug and Phyllis Smith, File No. B01-16.'

Application File No. B01-16 - continued
February 23, 2016

The following letter was received, from Donald J. McGraw, Lands, Estates & Membership Administrator, Aundeck Omni Kaning (AOK) First Nation, dated February 05, 2016:

' Please be advised that the proposed application for severance is adjacent to lands owned and (Held in Trust) for the Aundeck Omni Kaning First Nation and is currently under the "Additions to Reserve" Process with the Indigenous and Northern Affairs Canada.

The Aundeck Omni Kaning First Nation has an issue with respect to the North Westerly boundary of Part Lots 19 and 20 Concession 5 abutting the other half of Lot 19 and 20 Concession 5 respectively. A request to review for the exterior linear boundary of the subject property had been made with Indigenous and Northern Affairs Canada (formerly Aboriginal and Affairs and Northern Development Canada).

The Department of Indigenous and Northern Affairs Canada is aware of this matter and awaiting formal response with respect to the subject matter of proposed re-survey to verify measurements of subject boundary and the proposed application for severance.

Unfortunately, there wasn't enough time to formalize a formal response to the letter dated January 18, 2016 and deadline of February 01, 2016 as per attachment to correspondence received from the Manitoulin Planning Board.

We respectfully request that this letter dated February 05, 2016 be recorded for commentary with regard to the proposed application for severance to the Manitoulin Planning Board.'

A copy of this letter was emailed to Robert Halliday, OLS, CLS, who completed survey Plan 31R-3625 which was deposited on December 21st, 2007.

Mr. Halliday provided the following comments, on February 8th, 2016, which were forwarded to Mr. McGraw:

'This is the first I have heard about AOK having any concerns here. I would point out however, that when the survey was done, Inst T67111 (now owned by OAK) was owned by someone else, and that they were not an involved party. Inst T-3723 (which we relied on) describes the boundary as being the top of bluff, which is the featured we used. Any other feature (a secondary break in the bluff, for instances) would be further north, and adverse to the interests of AOK.'

Consent Application, File No. B42-10, made by David Hill, provided for a lot addition of Part of Lots 19 & 20, Conc. VI and Part of Lots 19 & 20, Conc. V, excepting Parts 2 & 3, Plan 31R-3625, to Lot 18, Conc. VI, owned by the Aundeck Omni Kaning (AOK) First Nation, by document No. MD2641, registered on December 01, 2010.

Further to a telephone discussion between the Secretary-Treasurer and Mr. McGraw, the following letter resulted:

'Thank you for your telephone inquiry of 02/17, 2016. In reference to the above-mentioned property, the land subject to severance is adjacent to lands owned and occupied by the Aundeck Omni Kaning First Nation and was purchased by the Band in 2010. For your information, the subject lands are currently under the "Additions to Reserve" process with Indigenous and Northern Affairs Canada.

Requests for Rectilinear boundary survey(s) requests had been made to Indigenous and Northern Affairs Canada in July 29, 2015 as per request from the Department (James Desmoulin, Sr. Lands Officer, INAC). A subsequent request for quote from Tulloch Engineering was also made previous by Donald J. McGraw, dated December 21, 2013, in reference to the subject properties.

To date, the Aundeck Omni Kaning First Nation hasn't received any formal response from the Surveyor General or Indigenous and Northern Affairs Canada with respect to request for survey(s).

If you have any questions or require further clarification with regard to INAC's Additions to Reserve process, please contact Kevin McNamee, land Negotiations Officer, INAC Regional Office, toll free at 1-800-567-9604.

Trusting the foregoing will be reviewed prior to any decision to be made by the Manitoulin Planning Board. Please contact the undersigned if you have any further questions at (705) 368-2228 ext #112.'

Application File No. B01-16 - continued
February 23, 2016

Mr. Land, Lawyer and agent for the application, was copied the correspondence from AOK and the following reply was received on February 22, 2016:

'I have read the material concerning the above noted file and in particular the issues raised by the representative of Aundeck Omni Kaning (AOK) First Nation.

Issues with respect to title descriptions are dealt with by surveyors under their authority in the Survey Act. In this situation the description was determined by the reference plan 31R-3625.

Rather than get into a costly title search I used the database to prepare a draft "in preparation transfer". This shows some of the land abutting this severance in the name of Aundeck Omni Kaning (AOK) First Nation under PIN 47121-0227 (LT). The thumbnail PIN description indicates (without benefit of further searching) that they own part of Lot 19 Concession 5, Township of Howland except Part 3, Plan 31R-3625 and Part of Lot 20, Concession 5, Township of Howland except Part 2, Plan 31R-3625. The parts therefore not included in their description are two of the parts we are dealing with in this severance.

There is no registered evidence on title to PINs 47120-0123 (LT) or 47121-0070 (LT) of any adverse claim to the title of Phyllis Smith and Douglas Smith (copies enclosed).

I hope this information helps you in the consideration of the application.'

There have been no other inquiries or concerns received as a result of circulation to property owners within 60 metres and/or posting of notice.

There was no one in attendance who wished to speak in support or opposition to the application.

Further to the correspondence received and discussion of the application, although AOK is requesting a re-survey, it appears AOK has no concerns with the application for consent, involving Parts 2 and 3, Plan 31R-3625, for the creation of a new lot proposed by Mr. and Mrs. Smith.

Consent is tentatively granted, subject to the following conditions:

The following documents must be submitted to the Secretary-Treasurer of the Board within one year from the date of the notice of decision for certification:

- a) the Transfer of Land form(s) prepared by a solicitor/lawyer, and
- b) a Schedule to the Transfer of Land form on which is set out the entire legal description of the parcel(s), given conditional approval. This Schedule must also contain the names of the parties indicated on the Transfer of Land form.

Accompanying the transfer documents shall be:

- i) a reference plan of survey, which bears the Land Registry Office registration number and signature as evidence of its deposit therein, illustrating the parcel(s) to which the consent approval relates;
- ii) proof that any portion of a travelled road, which is maintained by the Municipality, that encroaches on the subject land, has been surveyed and conveyed to the Municipality satisfactory to the Municipality;
- iii) proof satisfactory to Planning Board that all minimum yard requirements, resulting from the new lot line(s), for the existing hunt camp located within Part 3, Plan 31R-3625, conforms to Zoning By-law No. 2002-32; i.e. written verification from the Chief Building Officer for the Municipality or the Ontario Land Surveyor;
- iv) a fee of \$100.00 for each Transfer of Land submitted for Certification; and
- v) a written confirmation from the municipality that all outstanding municipal taxes have been paid.

Note: Subsection 3 or 5, as the case may be, of Section 50 of the Planning Act shall not apply to any subsequent conveyances of or in relation to the parcel of land being the subject of this application.

Note: Board Member Melissa Peters, declared a conflict of interest and vacated the meeting room during consideration and Decision of this application.

The time now being 9:26 p.m. and all business before the Board having been dealt with, the Meeting was adjourned on a motion moved by A. H. Hunt.

K. E. NOLAND, CHAIR

E. L. CARTER, SECRETARY-TREASURER

Manitoulin East Municipal Airport Commission Inc.
Commission Meeting Minutes
March 7, 2016

Present: M. Gauthier, B. Case, D. Williamson, P. Moffat, D. Orr, P. Skippen, R. Santarossa

Meeting called to order by M. Gauthier

Declaration of pecuniary interest- nil

Motion 2016 03 14

Moved by B. Case

Second by P. Moffat

Resolved that the Commission approves the agenda for the meeting of March 7, 2016

Carried

Motion 2016 03 15

Moved by P. Skippen

Second by D. Orr

Resolved that the Commission approves the minutes of the meeting of February 1, 2016

Carried.

Motion 2016 03 16

Moved by P. Skippen

Second by P. Moffat

Resolved that the Commission accept the managers' report for February 2016.

Carried

Motion 2016 03 17

Moved by B. Case

Second by D. Orr

Resolved that the Commission accept the treasurers' report for February 2016.

Carried

Motion 2016 03 18

Moved by P. Skippen

Second by D. Orr

Resolved that the Commission meeting of March 7, 2016 does now adjourn at 7:10 P.M.

Carried

The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

Ranges: **From:** **To:** **From:** **To:**
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last Cheque Number 0025356 0025359
 Cheque Date First Last
Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	0025356	Date:	26/02/2016	Vendor:	ALLEN'S AUTOMOTIVE GROUP	Amount:	\$1,749.03
InvNo:	317162	InvDesc:	air filter	InvAmt:		\$22.50	
InvNo:	565288	InvDesc:	fuel	InvAmt:		\$131.99	
InvNo:	563852	InvDesc:	bolts	InvAmt:		\$6.31	
InvNo:	565868	InvDesc:	pins	InvAmt:		\$33.55	
InvNo:	565130	InvDesc:	fuses	InvAmt:		\$10.34	
InvNo:	563858	InvDesc:	light socket	InvAmt:		\$4.84	
InvNo:	563733	InvDesc:	lights #7	InvAmt:		\$280.32	
InvNo:	563731	InvDesc:	winter blades	InvAmt:		\$30.33	
InvNo:	563593	InvDesc:	batteries (loader)	InvAmt:		\$630.63	
InvNo:	565313	InvDesc:	batteries	InvAmt:		\$22.59	
InvNo:	565410	InvDesc:	hydraulic hose #7	InvAmt:		\$120.86	
InvNo:	565766	InvDesc:	hydraulic hose #7	InvAmt:		\$113.00	
InvNo:	565420	InvDesc:	hydraulic hose #7	InvAmt:		\$113.00	
InvNo:	566509	InvDesc:	lights	InvAmt:		\$62.05	
InvNo:	566933	InvDesc:	welding rod	InvAmt:		\$46.13	
InvNo:	566607	InvDesc:	coffee	InvAmt:		\$13.99	
InvNo:	566254	InvDesc:	oil	InvAmt:		\$67.11	
InvNo:	566057	InvDesc:	u-bolts	InvAmt:		\$12.17	
InvNo:	565877	InvDesc:	cable/pin	InvAmt:		\$8.92	
InvNo:	565878	InvDesc:	pins	InvAmt:		\$18.40	

ChqNo:	0025357	Date:	26/02/2016	Vendor:	CAMBRIAN TRUCK CENTRE INC.	Amount:	\$3,994.17
InvNo:	SLW66899	InvDesc:	differential #7	InvAmt:		\$4,496.52	

ChqNo:	0025358	Date:	26/02/2016	Vendor:	DAD'S SALES & SERVICE	Amount:	\$226.00
InvNo:	1347	InvDesc:	load wtp supplies	InvAmt:		\$226.00	

ChqNo:	0025359	Date:	29/02/2016	Vendor:	MOBILE LOCAL CONSULTING	Amount:	\$500.00
InvNo:	160562	InvDesc:	website maint/hosting	InvAmt:		\$500.00	

*** End of Report ***

Report Total:

\$6,469.20

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Ranges: **From:** **To:**
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last Cheque Number 0025364
 Cheque Date First Last
Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0025364	07/03/2016	ALLEN'S AUTOMOTIVE GROUP	\$282.58
InvNo: 570068	InvDesc: arena-propane	InvAmt: \$112.98	
InvNo: 569672	InvDesc: arena-hand soaps	InvAmt: \$79.12	
InvNo: 568836	InvDesc: arena-propane	InvAmt: \$112.98	
0025365	07/03/2016	ASSIGINACK PUBLIC LIBRARY	\$9,171.25
InvNo: 2016 1ST QTR LEVY	InvDesc: 2016 1st qtr levy	InvAmt: \$9,171.25	
0025366	07/03/2016	BENSON AUTO PARTS	\$26.13
InvNo: 2125538	InvDesc: windshield washer	InvAmt: \$26.13	
0025367	07/03/2016	BJ'S & ADDISONS	\$22.60
InvNo: 94606	InvDesc: tire change #4	InvAmt: \$22.60	
0025368	07/03/2016	CARL BROWN BUS	\$1,805.74
InvNo: 1825	InvDesc: pec-bus for snowshoe trips	InvAmt: \$1,805.74	
0025369	07/03/2016	CEDAR CHALET	\$223.74
InvNo: 001-16	InvDesc: family day-meals	InvAmt: \$223.74	
0025370	07/03/2016	COMPUTREK	\$578.90
InvNo: 1241	InvDesc: march remote server mgmt	InvAmt: \$266.68	
InvNo: 12419	InvDesc: feb offsite backup fees	InvAmt: \$86.22	
InvNo: 12420	InvDesc: feb reconc.of services	InvAmt: \$226.00	
0025371	07/03/2016	C. PEARSON & SON EXCAVATION & HAULAGE	\$8,369.91
InvNo: 3848	InvDesc: brush cutting (cardwell)	InvAmt: \$2,728.95	
InvNo: 3849	InvDesc: crush gravel	InvAmt: \$5,640.96	
0025372	07/03/2016	EXP SERVICES INC.	\$1,106.27
InvNo: MAR 2 2016	InvDesc: landfill expansion ea	InvAmt: \$1,106.27	
0025373	07/03/2016	FALCON COMMUNICATIONS LTD.	\$61.02
InvNo: 3593	InvDesc: fd-radio antennas	InvAmt: \$61.02	
0025374	07/03/2016	FORT GARRY INDUSTRIES LTD	\$132.33
InvNo: F5061865	InvDesc: bearing #7	InvAmt: \$17.85	
InvNo: F5061853	InvDesc: spring/toggle #7	InvAmt: \$114.48	
0025375	07/03/2016	GERRY STRONG	\$153.85
InvNo: MARCH 7 2016	InvDesc: bldg insp mileage	InvAmt: \$153.85	
0025376	07/03/2016	HAWBERRY FLORIST	\$73.45
InvNo: 11856	InvDesc: re:n.hembruff funeral	InvAmt: \$73.45	
0025377	07/03/2016	HUGHES SUPPLY COMPANY	\$86.89
InvNo: 36257	InvDesc: pliers/blds/clevis	InvAmt: \$86.89	

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

ChqNo:	Date:	Vendor:	Amount:
0025378	07/03/2016	HYDRO ONE NETWORKS INC.	922,631.73
InvNo: FEB 22 2016 TENNIS	InvDesc: tennis courts	InvAmt:	\$32.63
InvNo: FEB 22 2016 DOCKS	InvDesc: marina docks	InvAmt:	\$67.59
InvNo: FEB 22 2016 NORISLE	InvDesc: norisle/heritage park	InvAmt:	\$32.63
InvNo: FEB 22 2016 INFO BTH	InvDesc: info booth	InvAmt:	\$32.63
InvNo: FEB 22 2016 SHOWER	InvDesc: marina showerhouse	InvAmt:	\$32.63
InvNo: FEB 22 2016 SS WTP	InvDesc: ss wtp	InvAmt:	\$1,987.84
InvNo: FEB 19 2015 LITES	InvDesc: street lites	InvAmt:	\$3,562.83
InvNo: FEB 23 2016 LIBRARY	InvDesc: library	InvAmt:	\$568.33
InvNo: FEB 23 2016 ARENA	InvDesc: arena	InvAmt:	\$1,661.70
InvNo: FEB 25 2016 MICROFIT	InvDesc: pw microfit	InvAmt:	\$6.10
InvNo: FEB 29 2016 LAGOON	InvDesc: lagoon	InvAmt:	\$2,352.47
InvNo: MAR 2 2016 PO/BANK	InvDesc: po/bank	InvAmt:	\$651.13
InvNo: MAR 2 2016 MTG WTP	InvDesc: mtg wtp	InvAmt:	\$5,654.80
InvNo: MARCH 1 2015 ICE PNT	InvDesc: arena ice plant	InvAmt:	\$5,171.43
InvNo: FEB 29 2016 PW	InvDesc: pw	InvAmt:	\$816.99

ChqNo:	Date:	Vendor:	Amount:
0025379	07/03/2016	JACKIE WHITE	\$12.17
InvNo: 378481	InvDesc: pec-march break activities	InvAmt:	\$12.17

ChqNo:	Date:	Vendor:	Amount:
0025380	07/03/2016	LESLIE FIELDS	\$240.08
InvNo: FEB 27 2016	InvDesc: sudbury mileage/parking	InvAmt:	\$240.08

ChqNo:	Date:	Vendor:	Amount:
0025381	07/03/2016	MANITOWANING MILL & HOME BUILDING CENTRE	\$311.24
InvNo: 0078193	InvDesc: couplers	InvAmt:	\$11.15
InvNo: 0078194	InvDesc: hose coupling	InvAmt:	\$16.36
InvNo: 0078254	InvDesc: mousetraps/bait	InvAmt:	\$19.75
InvNo: 0079798	InvDesc: po-broom	InvAmt:	\$22.57
InvNo: 0080081	InvDesc: po-cleaner	InvAmt:	\$53.94
InvNo: 0080238	InvDesc: po-mopheads/salt/pushbroom	InvAmt:	\$107.60
InvNo: 0080158	InvDesc: pec-2x4's	InvAmt:	\$35.83
InvNo: 0079548	InvDesc: po-ice salt	InvAmt:	\$44.04

ChqNo:	Date:	Vendor:	Amount:
0025382	07/03/2016	MANITOWANING FRESHMART	\$7.98
InvNo: 201646	InvDesc: admin-water refill	InvAmt:	\$3.99
InvNo: 205332	InvDesc: admin-water	InvAmt:	\$3.99

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

ChqNo:	0025383	Date:	07/03/2016	Vendor:	MIKE VAREY EXCAVATING & EQUIPMENT	Amount:	\$2,017.06
InvNo:	466486	InvDesc:	haul snow	InvAmt:	\$912.48		
InvNo:	466472	InvDesc:	haul snow	InvAmt:	\$480.25		
InvNo:	466475	InvDesc:	haul snow	InvAmt:	\$624.33		
ChqNo:	0025384	Date:	07/03/2016	Vendor:	MINISTER OF FINANCE	Amount:	\$22,607.00
InvNo:	17260216142	InvDesc:	jan policing costs	InvAmt:	\$22,607.00		
ChqNo:	0025385	Date:	07/03/2016	Vendor:	MINISTER OF FINANCE	Amount:	\$1,160.39
InvNo:	2015 ANNUAL RETURN	InvDesc:	2015 eht return	InvAmt:	\$184.67		
InvNo:	FEB 2016	InvDesc:	feb eht remittance	InvAmt:	\$975.72		
ChqNo:	0025386	Date:	07/03/2016	Vendor:	MINISTER OF FINANCE	Amount:	\$90.83
InvNo:	MARCH 7 2016	InvDesc:	salary garnishment	InvAmt:	\$90.83		
ChqNo:	0025387	Date:	07/03/2016	Vendor:	MSC INDUSTRIAL SUPPLY ULC	Amount:	\$431.35
InvNo:	8190079001	InvDesc:	nuts&bolts	InvAmt:	\$431.35		
ChqNo:	0025388	Date:	07/03/2016	Vendor:	NEW NORTH FUELS INC	Amount:	\$5,314.54
InvNo:	359041	InvDesc:	pw-dyed diesel	InvAmt:	\$701.11		
InvNo:	359042	InvDesc:	pw-diesel	InvAmt:	\$1,796.20		
InvNo:	358828	InvDesc:	new office-furnace oil	InvAmt:	\$332.34		
InvNo:	358825	InvDesc:	po/bnacd-furnace oil	InvAmt:	\$453.47		
InvNo:	360346	InvDesc:	pw-diesle	InvAmt:	\$1,795.13		
InvNo:	360347	InvDesc:	pw-dyed diesle	InvAmt:	\$236.29		
ChqNo:	0025389	Date:	07/03/2016	Vendor:	NORDOORS SUDBURY LTD	Amount:	\$1,042.31
InvNo:	00000181	InvDesc:	arena-door repairs	InvAmt:	\$1,042.31		
ChqNo:	0025390	Date:	07/03/2016	Vendor:	NORTH EASTERN MANITOULIN & THE ISLANDS	Amount:	\$2,734.00
InvNo:	IVC0005130	InvDesc:	2015 info booth	InvAmt:	\$2,734.00		
ChqNo:	0025391	Date:	07/03/2016	Vendor:	OMERS	Amount:	\$7,968.88
InvNo:	FEB 2016	InvDesc:	feb omers	InvAmt:	\$7,968.88		
ChqNo:	0025392	Date:	07/03/2016	Vendor:	PAUL MOFFAT	Amount:	\$230.20
InvNo:	FEB 22 2016	InvDesc:	sudbury mileage/parking	InvAmt:	\$230.20		
ChqNo:	0025393	Date:	07/03/2016	Vendor:	PURULATOR COURIER	Amount:	\$41.95
InvNo:	430442171	InvDesc:	freight	InvAmt:	\$41.95		
ChqNo:	0025394	Date:	07/03/2016	Vendor:	RECEIVER GENERAL	Amount:	\$14,866.36
InvNo:	FEB 2016	InvDesc:	feb source deductions	InvAmt:	\$14,866.36		
ChqNo:	0025395	Date:	07/03/2016	Vendor:	REGIONAL SPRING SERVICE	Amount:	\$2,417.18
InvNo:	150604	InvDesc:	springs #4	InvAmt:	\$2,417.18		
ChqNo:	0025396	Date:	07/03/2016	Vendor:	SIFTO CANADA INC.	Amount:	\$3,492.15
InvNo:	72509168	InvDesc:	salt	InvAmt:	\$3,492.15		
ChqNo:	0025397	Date:	07/03/2016	Vendor:	SUPERIOR PROPANE INC.	Amount:	\$35.60
InvNo:	10349447	InvDesc:	pw cylinder rental	InvAmt:	\$11.87		

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

InvNo: 10349448 InvDesc: arena cylinder rental InvAmt: \$23.73

ChqNo:	0025398	Date:	07/03/2016	Vendor:	DATAFIX	Amount:	\$452.00
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InvNo: 6613 InvDesc: voter list mgmt services InvAmt: \$452.00

ChqNo:	0025399	Date:	07/03/2016	Vendor:	FISHER'S REGALIA	Amount:	\$15.82
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InvNo: 31561 InvDesc: fd-uniform tie bar InvAmt: \$15.82

ChqNo:	0025400	Date:	07/03/2016	Vendor:	SHEILA MADAHBEE K.	Amount:	\$1,200.00
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InvNo: 001 InvDesc: archery sessions InvAmt: \$1,200.00

ChqNo:	0025401	Date:	07/03/2016	Vendor:	MANITOULIN FINE ARTS ASSOCIATION	Amount:	\$100.00
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InvNo: RES#55-04-16 InvDesc: donation res#55-04-16 InvAmt: \$100.00

ChqNo:	0025402	Date:	07/03/2016	Vendor:	TULLOCH ENGINEERING	Amount:	\$233.77
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InvNo: 155319-6 InvDesc: drain supt InvAmt: \$233.77

ChqNo:	0025403	Date:	07/03/2016	Vendor:	REALTERM ENERGY CORP	Amount:	\$16,298.78
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InvNo: 674730 InvDesc: streetlites-holdback&chng ord. InvAmt: \$16,298.78

ChqNo:	0025404	Date:	07/03/2016	Vendor:	CASEY BOISVERT	Amount:	\$450.00
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InvNo: FEB/MAR 2016 InvDesc: pec-zumba classes InvAmt: \$450.00

ChqNo:	0025405	Date:	07/03/2016	Vendor:	TRACKS & WHEELS	Amount:	\$15.76
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InvNo: P05266 InvDesc: oil cap InvAmt: \$15.76

ChqNo:	0025406	Date:	07/03/2016	Vendor:	WEAVER-SIMMONS	Amount:	\$305.00
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InvNo: 02/23/2016 InvDesc: legal InvAmt: \$305.00

ChqNo:	0025407	Date:	07/03/2016	Vendor:	WORKPLACE SAFETY & INSURANCE BOARD	Amount:	\$2,140.23
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InvNo: FEB 2016 InvDesc: wsib february remittance InvAmt: \$2,140.23

ChqNo:	0025408	Date:	07/03/2016	Vendor:	XEROX CANADA LTD.	Amount:	\$194.85
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InvNo: F4876479H InvDesc: monthly copier usage InvAmt: \$194.85

*** End of Report ***

Report Total:

\$131,153.87

Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
301		07/03/2016	03/07COMB	106	WOOD, STEVEN	OUTSTANDING	Direct Deposit
302		07/03/2016	03/07COMB	134	VIRTANEN, ANNETTE	OUTSTANDING	Direct Deposit
303		07/03/2016	03/07COMB	140	REID, WALTER	OUTSTANDING	Direct Deposit
304		07/03/2016	03/07COMB	152	PRAIRIE, JANET	OUTSTANDING	Direct Deposit
305		07/03/2016	03/07COMB	155	BECK, WILLIAM	OUTSTANDING	Direct Deposit
306		07/03/2016	03/07COMB	163	MACDONALD, ROBERT	OUTSTANDING	Direct Deposit
307		07/03/2016	03/07COMB	164	MIDDAUGH, WAYNE	OUTSTANDING	Direct Deposit
308		07/03/2016	03/07COMB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
309		07/03/2016	03/07COMB	186	RODY, JEREMY	OUTSTANDING	Direct Deposit
310		07/03/2016	03/07COMB	205	MOFFAT, PAUL	OUTSTANDING	Direct Deposit
311		07/03/2016	03/07COMB	206	CASE, ROBERT	OUTSTANDING	Direct Deposit
312		07/03/2016	03/07COMB	211	MOGGY, HUGH	OUTSTANDING	Direct Deposit
313		07/03/2016	03/07COMB	214	FIELDS, LESLIE	OUTSTANDING	Direct Deposit
314		07/03/2016	03/07COMB	216	REID, BRENDA	OUTSTANDING	Direct Deposit
315		07/03/2016	03/07COMB	301	ROBINSON, DEBBIE	OUTSTANDING	Direct Deposit
316		07/03/2016	03/07COMB	322	OBRIEN, JOSEPH	OUTSTANDING	Direct Deposit
317		07/03/2016	03/07COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit

Cheque Register

Batch: 03/07COMB
 Cutoff Date: 05/03/2016

Cheque Date: 07/03/2016

ID	Employee	Amount	Cheque
118	COOPER RONALD		0025360
122	HOBBS ALTON		0025361
126	MacDONALD DEBORAH		0025362
133	BOND FREDA		0025363

Total:

\$ 177407.39

Jeremy Rody

From: Alton Hobbs <clerktreasurer@eastlink.ca>
Sent: March-04-16 9:13 AM
To: jrody@eastlink.ca
Subject: FW: NEMI Planning Authority Request
Attachments: NEMI Minutes Excerpt May 26 2015.pdf

Next meeting we should make a recommendation to council.

From: Manitoulin Planning Board [<mailto:mpbcarter@bellnet.ca>]
Sent: March-01-16 1:54 PM
To: aclarke@gorebay.ca; 'David Williamson'; 'Alton Hobbs'; 'Kathy McDonald'; 'Burpee and Mills'; 'Ruth Frawley'; 'Brent St. Denis'; 'Carrie Lewis, CMO'; 'Township of Tehkummah'
Cc: dlkent@bellnet.ca; 'Melissa Peters'; 'Paul Moffatt'; 'billingsadmin'; 'kenoland'; 'Richard Stephens'; 'Ian Anderson'; 'Lee Hayden'; 'Eric Russel'; 'Alexander, Matt (MAH)'
Subject: NEMI Planning Authority Request

MEMO TO ALL MUNICIPALITIES

During the Planning Board Meeting held on February 23, 2016, Matt Alexander, Planner, Municipal Services Office, Ministry of Municipal Affairs and Housing, was in attendance and spoke to the Board and answered questions regarding the proposal for a separate NEMI Official Plan and the request from NEMI to be granted their own Planning Authority. He advised that the Planning Board should now provide a formal response and that the Municipalities could be encouraged to adopt a resolution of their individual support or opposition to this proposal and forward them to MMAH individually or provide them to Planning Board to be included with their submission.

For your reference, an excerpt of the May 26, 2015 Minutes are attached, which will provide the position of the Board to date.

Elva Carter, Secretary-Treasurer
Manitoulin Planning Board

Phone: 705-282-2237
e-mail: mpbcarter@bellnet.ca

**BUSINESS ARISING FROM THE MINUTES OF THE PREVIOUS BOARD MEETING
- April 28, 2015**

i) Request for Weighted Vote

Board Member M. Peters submitted the following letter, signed by Al MacNevin, Mayor, Town of Northeastern Manitoulin and the Islands, which was read and tabled:

*Manitoulin Planning Board
Attn: Ken Noland, Chairperson
40 Water St., P.O. Box 240
Gore Bay, On, POP 1H0*

Dear Ken:

At our last NEMI Council meeting on May 5th, 2015 our Planning Board representative, Melissa Peters, advised our Council that the Manitoulin Planning Board made a decision to not reconsider our request to change the Board's recently adopted weighted voting model. It is unfortunate that the Board has chosen not to recognize the need for a model that fairly represents both the financial contribution and population represented by its member municipalities. Let me also express my continued disappointment regarding the document that was circulated by Mr. Head. In my opinion he continues to embody all that is not well at the Manitoulin Planning Board in serving the needs of its members.

I met with Lynn Buckham (Regional Director for the Northeast office of MMAH) on May 6th, 2015 following the Planning Board's rejection of my request to amend the weighted vote procedure. I advised her that our Council wishes to have the Minister grant us approval to create our own Planning Authority and withdraw from the Manitoulin Planning Board as we asked over a year ago. Director Buckham asked us to prepare a formal submission for her to present to the Minister for review on this matter. We are preparing it now and I am confident that the Minister will see that we have the ability to move ahead and take control of our own planning matters.

My Council has requested that Melissa Peters put a motion forward at the next Planning Board meeting asking for the Board's support for NEMI's effort to form their own Planning Authority. I hope that the Board will recognize that it would be in the best interest of all the parties to support our request.

*Sincerely,
Al MacNevin, Mayor
Town of Northeastern Manitoulin and the Islands*

MOTION

It was moved by M. Peters and seconded by L. Addison that the Manitoulin Planning Board support the Town of Northeastern Manitoulin and the Island's effort to form their own Planning Authority.

Board Member M. Peters requested a Recorded Vote.

The Chair provided each Board Member an opportunity to speak to the motion. Following discussion and input from each Board Member the Chair called for a recorded vote:

	<u>In Favour</u>	<u>Opposed</u>
1. D. Osborne		X
2. M. Peters	X	
3. P. Moffatt		X
4. A. H. Hunt		X
5. K. Noland		X
6. R. Stephens		X
7. B. St. Denis		X
8. L. Hayden		X
9. E. Russell		X
10. L. Addison		X

Motion Defeated.

The Chair requested the Board's input regarding if the Planning Board should pursue any additional action in regard to this subject. Discussion resulted in the following motion:

**BUSINESS ARISING FROM THE MINUTES OF THE PREVIOUS BOARD MEETING
- April 28, 2015**

i) Request for Weighted Vote - Continued

MOTION

It was moved by B. St. Denis and seconded by P. Moffatt that the Ministry of Municipal Affairs and Housing be asked to confirm that the Manitoulin Planning Board will have an opportunity to respond to a Town of Northeastern Manitoulin and the Islands request for its own planning authority and if not then the Manitoulin Planning Board shall proactively make a submission.

- Carried

3. VARIABLE EXPENDITURES

There were no questions of the variable expenditures as circulated.

MOTION

It was moved by L. Hayden and seconded by E. Russell that the variable expenditures be accepted as presented. - Carried.

4. PRESENTATION OF APPLICATION FOR CONSENT

The Chair announced that the applications for consent to sever would now be heard.

Note: For the sake of continuity the details and decisions of the presentations will be so recorded in the usual fashion toward the end of the Minutes.

5. GENERAL, REGULAR AND NEW BUSINESS

a) General Up-date by Secretary-Treasurer

i) Annual Deer Management Meeting - April 29, 2015

Lyle Addison reported that he had attended the Deer Management Meeting and found that the Ministry of Natural Resources and Forestry (MNR) were very receptive of the input they received from the +60 people in attendance. The MNR provided statistics and advised of the increase to deer tags. There was no discussion regarding deer yards. There was concern stated for the farmers having a deer population problems with their crops.

ii) Board Appointments

The Secretary-Treasurer advised that she had received copies of the reappointment letters sent to L. Addison and D. Head extending their term on Planning Board to November 30, 2018.

b) Official Plan Review

- Right-of-way/Private Road Policies

The Secretary-Treasurer advised that the Ministry of Municipal Affairs and Housing has not provided a new version of the Private Road Policies for consideration.

6. OFFICIAL PLAN AMENDMENT NO. 92

Applicant/Owner:	Town of Northeastern Manitoulin and the Islands
File No.:	OPA No. 92
Ministry File No.:	51-OP-157288
Property Description:	Part Park Lots 9 and 10 Surveyed as Part 1, Plan 31R-3973 (67 Meredith Street East - Part PIN 47122-0304 Townplot of Shaftsbury Plan No. 2 Town of Northeastern Manitoulin and the Islands

The purpose of the Official Plan Amendment Application, requested by the Town of Northeastern Manitoulin and the Islands (NEMI), is to redesignate the subject lands, within the Official Plan of the District of Manitoulin/the Secondary Plan for the Town of Little Current, from Industrial Policy Area to Commercial Policy Area.



Box 608, Little Current, Ontario, POP 1K0
705-368-3500

To: Mayors/Reeves and Councils

From: Al MacNevin, Mayor, Town of NEMI

RE: Request for resolution to support NEMI's request to leave the Manitoulin Planning Board

Date: March 3, 2016

I am aware that you have received a request from the Manitoulin Planning Board to prepare a resolution either supporting or opposing our decision to become our own planning authority which would mean that we would no longer participate in the Manitoulin Planning Board.

Our decision is based on common sense and fiscal responsibility. We have the capacity and resources to provide our planning services in-house by Councillors that are elected and accountable to the individuals impacted by those planning decisions. We also determined that the average application processed by the Manitoulin Planning Board costs us over \$4,000 and that we can provide the service in house for less than \$1500 per application. It is for these reasons that we made a decision to request that the Ministry grant us the ability to process our own planning applications.

This decision does not reflect a negative attitude towards our neighbouring municipalities. We value our relationships and the benefits we derive from sharing information at the Manitoulin Municipal Association, bulk purchasing through the Road Superintendents Association and sharing services such as the Chief Building Official that services Tehkummah, Assignack and NEMI.

There is no benefit to our Municipality from continuing our involvement in the Manitoulin Planning Board and we feel it is time to move beyond this impasse. The only benefit your Municipality derives from having us at the table is the fact that we cover a disproportionate share of the costs. I am confident that in the interests of fairness you would not want to take advantage of our taxpayers or hold our municipality hostage to a system that no longer meets our needs and the needs of our taxpayers.

I encourage you to support our decision to no longer participate in the Manitoulin Planning Board and request that you send a resolution to MMAH indicating your support.

Ashley Quackenbush

Me To We Volunteer Trip to Tanzania (May 2016) in partnership with Free The Children.

RECEIVED
MAR 03 2016

The purpose of the trip is to meet and work with community members and leaders from another culture and understand their daily challenges and joys. She will experience firsthand the different culture, language, customs, and environments.

During the trip in Tanzania Ashley will be volunteering on a development project alongside their local community members (digging water wells, building a foundation for a school, and planting crops). She will get the opportunity to embark on a water walk with local women, try hand making a Rungu (a traditional talking stick), bead with the local artisans' group, and go on a safari.

Ashley will be taking part in leadership training, skill building workshops, and action planning during the trip. She will be able to bring back the tools she learned on her trip to her community with a greater understanding of sustainability and developments issues. While gaining a new perspective.

Donate money to the cause in Tanzania....

- A bundle of baby chicks \$25
- School kit for a child \$25
- Primary education for one child \$50
- One goat \$50
- Clean water for a family for life \$250.00
- Farm animal bundle \$250
- Health workshops for five mothers \$250
- One year of healthy lunches for 10 students \$250
- Primary education for five children \$250
- One year of healthy lunches for a class \$1000
- Primary education for 20 children \$1000
- Start- up kit for a women's empowerment circle \$1000
- Water for life for an entire class \$1000
- Family health workshop for 60 women \$5000
- Support clean water for life for a school \$5000
- A classroom for a community \$10,000

For More information go to www.freethechildren.com

Free the Children has five pillars to adopt a Village program:

Education, Water, health, Food, Income

Despite Tanzania's booming tourism industry, as many as 70 percent of people live in remote rural communities, and half the people live on less than \$1.25 a day. The adult literacy rate is 68 percent, and 1 in 5 children is engaged in child labor. Tanzania struggles to provide access to education, water, health care, food, and employment for millions of people. Free The Children added Tanzania to the five-pillar Adopt a Village program in 2015.

Education

In 2001, Tanzania eliminated fees for primary school and by 2009 enrolment had expanded to 95 percent. But the rapid enrolment left a shortage of educators.

The country has high rates of child labor, and girls in particular are often kept from school because of household responsibilities as well as early marriage and pregnancy. When students aren't able to graduate, they aren't able to build the skills necessary to break the cycle of poverty for themselves or their community.

By working alongside educators and the local government, Free The Children's Education pillar improves the quality of schooling available to rural Tanzanian children and helps break down the barriers that keep them from graduating by:

- Building school rooms, teacher accommodations, offices and libraries
- Supporting teachers in providing quality education
- Breaking down barriers—like the need to travel long distances for water—that keep children from attending school

Clean Water

Almost 44 percent of people in rural Tanzania lack access to safe drinking water. Time spent walking to find clean water, and waterborne illness from unclean sources, prevents women from taking care of their families and girls from attending school.

Free The Children's Clean Water and Sanitation pillar empowers communities by:

- Offering community education workshops in hygiene practices and waterborne disease prevention
- Construction of wells and water tanks, freeing people from long daily treks to collect water
- Construction of handwashing stations and latrines to eliminate the spread of illness

Health

In rural Tanzania, malaria, respiratory illness and diarrhea are among the most common health issues. The country has an incredibly low physician-to-patient ratio of 0.03 per 1000 people. One of the most important aspects of the Health Pillar is the health education program in schools and the home. Promoting the importance of good health

and hygiene is a key element in achieving the fullest health potential for community members.

Agriculture and Food Security

Due to rising food prices, food insecurity and drought, the majority of Tanzanians don't get the nutrients necessary to maintain a healthy diet. More than 75 percent of Tanzania's workforce relies on agriculture for most of their income. Communities in the Arusha region also have become vulnerable to drought and the negative effects of changing weather patterns, which have had a devastating impact on people who rely on rain-fed water systems and natural water sources.

The Agriculture and Food Security pillar helps by:

- Implementing nutrition programs and creating school vegetable gardens
- Providing agricultural training and tree planting activities to help communities learn better and more efficient agricultural practices and techniques

Alternative Income

In Tanzania people living in rural areas earn a living by agriculture and raising livestock, making them vulnerable to changing weather patterns and other external factors.

Women are at risk because they don't have equal access to social and economic assets. Free The Children's goal is to provide community members, especially women, with opportunities to help with a sustainable source of income, build savings and start their own businesses.

Free The Children's Alternative Income pillar empowers communities to build income opportunities by:

- Lending circles, financial literacy and business training
- Income generating activities that include artisan work like beading and animal husbandry projects
- Women's, men's and youth groups, which provide the means for community capacity building

The Agriculture and Food Security pillar helps by:

- Implementing nutrition programs and creating school vegetable gardens

The Alternative Income pillar helps by:

In Tanzania people living in rural areas earn a living by agriculture and raising livestock, making them vulnerable to changing weather patterns and other external factors.

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**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK
RESOLUTION**

MOVED BY: _____

RESOLUTION # **-06-16**

SECONDED BY: _____

DATE: March 15, 2016

BE IT RESOLVED

THAT pursuant to Section 253(2) of the *Municipal Act* and Section 45 of the *Municipal Freedom of Information and Protection of Privacy Act*, we set a schedule of fees pursuant to the attached summary.

CARRIED: _____
CARRIED AS AMENDED: _____
DEFEATED: _____
TABLED: _____

MAYOR

RECORDED VOTE:
Yea Nay

DISCLOSURE OF INTEREST

Paul Moffatt	-----
Bob Case	-----
Leslie Fields	-----
Hugh Moggy	-----
Brenda Reid	-----



TOWNSHIP OF ASSIGINACK

Freedom of Information Request Fees

Fees for General Information Requests received under the *Municipal Freedom of Information and Protection of Privacy Act*

The following outlines fees that may be charged in response to requests for general information, which includes information about another individual or about a municipal program or activity (tax included):

Application Fee	\$15 to be paid when application is submitted
Search Time	\$30 per hour required to search and retrieve records
Record Preparation	\$30 per hour required to prepare records for release: NOTE: Sometimes a lengthy report may have to be reviewed and certain information, exempted under the act, needs to be deleted.
Photocopying	\$0.25 per page
Electronic Copies	\$10 for each electronic copy

Fees for Personal Information Requests received under the *Municipal Freedom of Information and Protection of Privacy Act*

If you are requesting information about yourself, your request is considered a "personal information request." The following fees may apply to a request for your personal information (tax included):

Application Fee	\$15 to be paid when application is submitted
Photocopying	\$0.25 per page
Electronic Copies	\$10 for each electronic copy

All formal requests will be given a fee estimate, if it is anticipated that the fees will be more than \$25. If the estimate of fees to be paid is \$100 or more, 50% of the estimate is required as a deposit prior to processing the request. Fees may be paid by cash, money order, certified cheque, or debit card. Formal requests will be processed within 30 days.

Memo

To: Council
From: Jeremy Rody, Clerk
Date: March 4, 2016
Re: Municipal Fire Essentials Seminar – March 3, 2016

At the seminar in Espanola, presentations were made by Mark Derry from the Fire Marshal's Office and Roger Lord from Emergency Management Ontario. Their respective offices have recently merged to create the Office of the Fire Marshal and Emergency Management (OFMEM) which is part of the Ministry of Community Safety and Correctional Services. Each presentation dealt with Municipal Responsibilities as well as the roles of individuals appointed by the municipality, i.e. Fire Chief, CEMC, Administrators, etc. All participants were given the Essentials of Fire Protection & Emergency Management, a Decision Maker's Guidebook; it is available at the Municipal Office for your review.

Mark Derry started his presentation by explaining the 3 phase approach to fire management in Ontario: (1) Public Education (2) Fire Code Inspections (3) Emergency Response. This is a preventative approach, focusing on fire prevention by educating the public on how to avoid fires and how to respond to an incident involving a fire. Inspections are just as much of a preventative measure as education. The Fire Department's Municipal Risk Assessment identifies buildings that are inspected annually, as well as offering inspections upon complaint or request. Finally, emergency response or fire services should be developed to meet the needs and circumstances of our municipality.

The following are some notes for Council to consider in regards to Fire Services. The 'Establishment & Regulation of the Fire Department' By-law is Council's direction to the Fire Chief on how to operate the Department, which should be reviewed on a regular basis. Mr. Derry emphasized that a F.D. cannot be run by one person anymore, the programs that are required to be offered by the F.D. should be delegated to other senior members of the department, which is the practice with our department. Determining needs and circumstances was a major theme of the presentation; the risk assessment identifies needs in the community. 'Circumstances' often refer to funding and staffing levels; fire services must meet our needs and circumstances. The Fire Marshal's office is encouraging volunteer F.D.'s to get back to basics, using what they already have and be very good at it; other services should be viewed as add-ons. The importance of paperwork and documentation was also highlighted, it is important for Council to remember that the Fire Department records are Municipal Records, they should be kept under lock and key and be complete.

Roger Lord's presentation dealt with emergency management and the roles of the positions that must be appointed by Council. Overall, our municipality is compliant with all of the

required appointments and annual duties that must be performed regarding Municipal Emergency Management. The following are some notes for Council; this information is all available in the Guidebook provided at the seminar. We have recently appointed our Deputy Fire Chief as our CEMC, this person can be a volunteer as long as they are appointed by by-law. Other communities have contracted out this position, we likely would not need to do this but it is an option.

Mr. Lord explained the Community Control Group that all municipalities must have in place for emergency measures and situations. He explained the rolls of municipal positions and that the committee must meet once per year. In the event of an emergency, he said it is very common that the CCG meetings have lots of extra attendee's that are not part of the CCG, it is best practice to keep these meetings to only the people identified in the Emergency Plan. He suggested that our Emergency Plan should be reviewed after every election, mostly for the purpose of amending the contact information pages with changes to Council and other staff positions, if necessary.

The presentation highlighted the importance of training and table top exercises for the CCG, in the event of an emergency, any training that has been done will prove to be beneficial, therefore it is a wise investment. This course served as training for the Clerk as part of the CCG. Public education is a requirement and must be done each year, just like the Fire Department. He suggested that emergency measures public education take place at the same time as Fire Safety week in October, however it can be done at any time throughout the year. An effective public display for education purposes is a 72-hour emergency kit, as most residents are surprised at the amount of items needed for a 3 day emergency.

Records of meetings, training, and public education must be kept and submitted to the Ministry for approval each year. The municipality could be audited; therefore this information must be kept on file. This is very important in the case of an emergency, the municipality could be denied Ontario Disaster Relief Assistance Program (ODRAP) funding if we are not compliant with the OFMEM office.

An Emergency Information Officer must be designated in the event of an emergency for the purpose of speaking to the media; usually this is the Mayor or CAO. He explained that it does not cost anything to declare or terminate an emergency; the advantage is that it activates the appropriate authorities and makes the public aware and prepared. Another important note is in a declared emergency; volunteers are treated as employees and covered under WSIB.

In conclusion, the seminar was beneficial to staff, Councillors, and fire department staff, who were all represented by various municipalities at this particular meeting. I would recommend sending individuals to this seminar again because it counts as annual training for CCG members, is inexpensive, and most importantly, is a good reminder of the requirements of the municipality in fire or emergency situation.

To: COUNCIL

From: Jackie White

Date: March 9, 2016

Subject: Snowshoe Activities

+++++

The purpose of this document is to give Council a summary of the activities regarding snowshoeing at McLean's Park this winter.

Due to a grant from Healthy Kids, Healthy Communities – Manitoulin, the Township received funding for bussing and the purchase of more snowshoes for activities held at McLean's Park. To date the Township owns 80 pairs of snowshoes and 6 GPS units.

The funding allowed for three schools in closest proximity to McLean's Park to send four busloads each to the park for a guided tour of our newly created trails. This was well received by the schools. We extended the invitation to all elementary schools on the island and Little Current Public School sent 2 busloads of students as well. In total, 15 busloads of students from across the island toured McLean's Park on snowshoes. Each event was started with Community Safety Officer Constable Stephen Hart having a safety talk on winter survival, what to do if you get lost, and how to dress. Constable Hart also accompanied us on the majority of the hikes. Rob Mellan groomed the trails on a regular basis and to note not only did we often hear about the public using the park for snowshoeing and skiing, but the athletes that recently competed in Newfoundland used it for training purposes.

The guided hike led by Ron Cooper identified 14 different kinds of trees and their characteristics. When the hike was finished, the students were given a drink and snack, also part of the grant. A total of 560 students and adults hiked through the park over the seven week period.

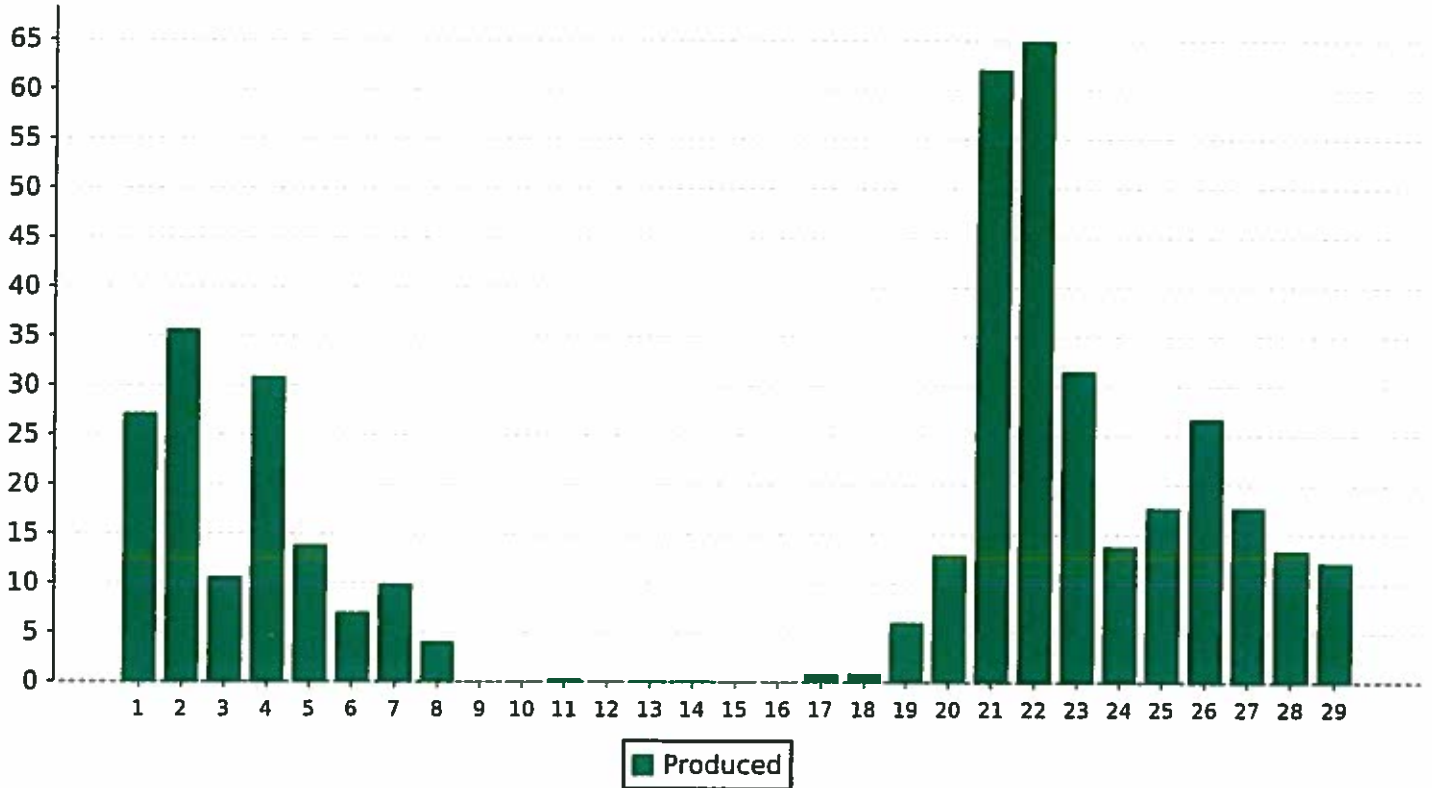
I would like to request Council to consider staff being able to offer sessions next winter similar to what we have done but expand the program a bit more such as bring in a native elder to be able to translate the name of the trees and to tell us what the natives use some of the trees for, use GPS units, offer a senior/adult snowshoe session etc. We would also like to be able to offer a spring/fall hike in which we would do different activities such as have a tree cut so they can see the rings and how the growth was affected, be able to identify different leaves, etc.

The cost to the Township would be the continued efforts of the Public Works crew to maintain the park and parking area, and staff time to coordinate and conduct the events. At this time I see no further financial requirement from the Council.

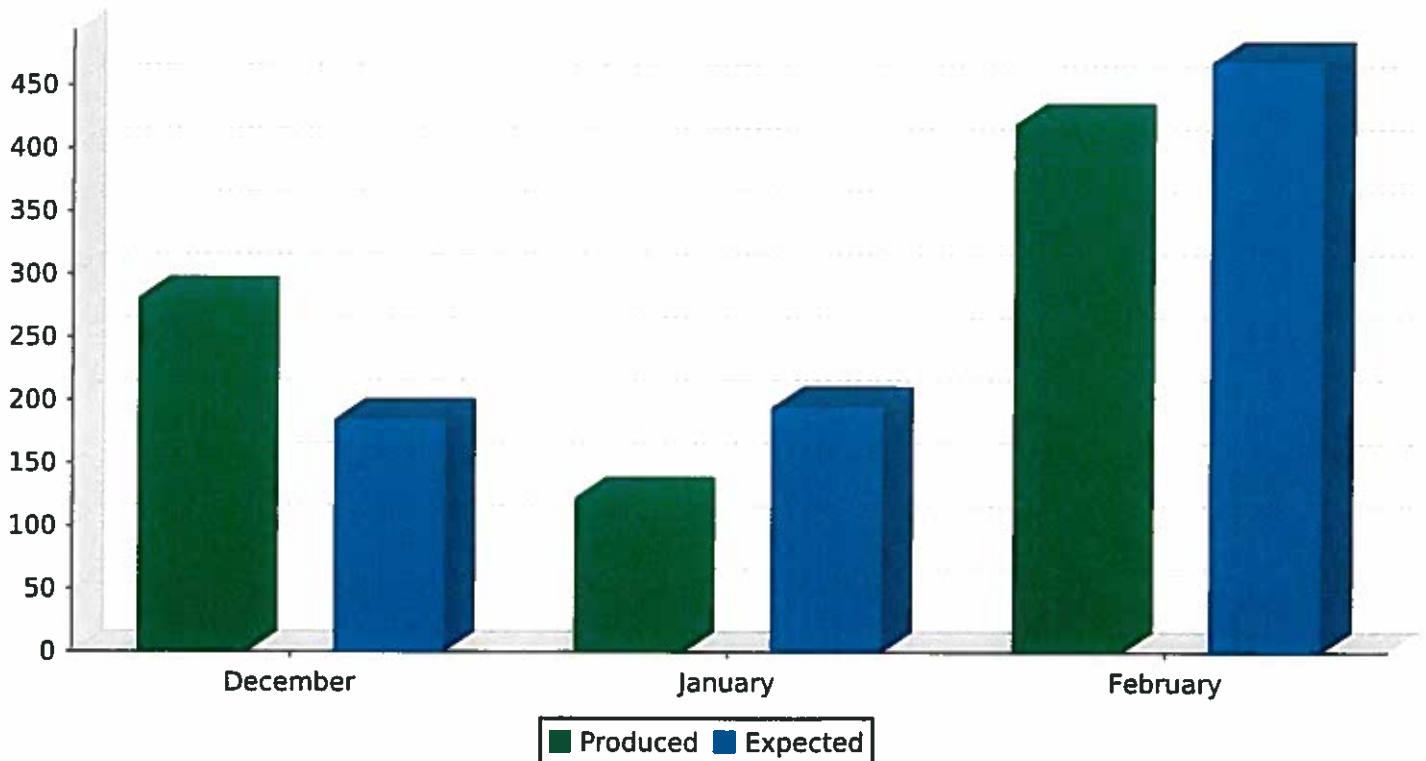
Energy Production Manitowaning Public Works Garage



Last Month

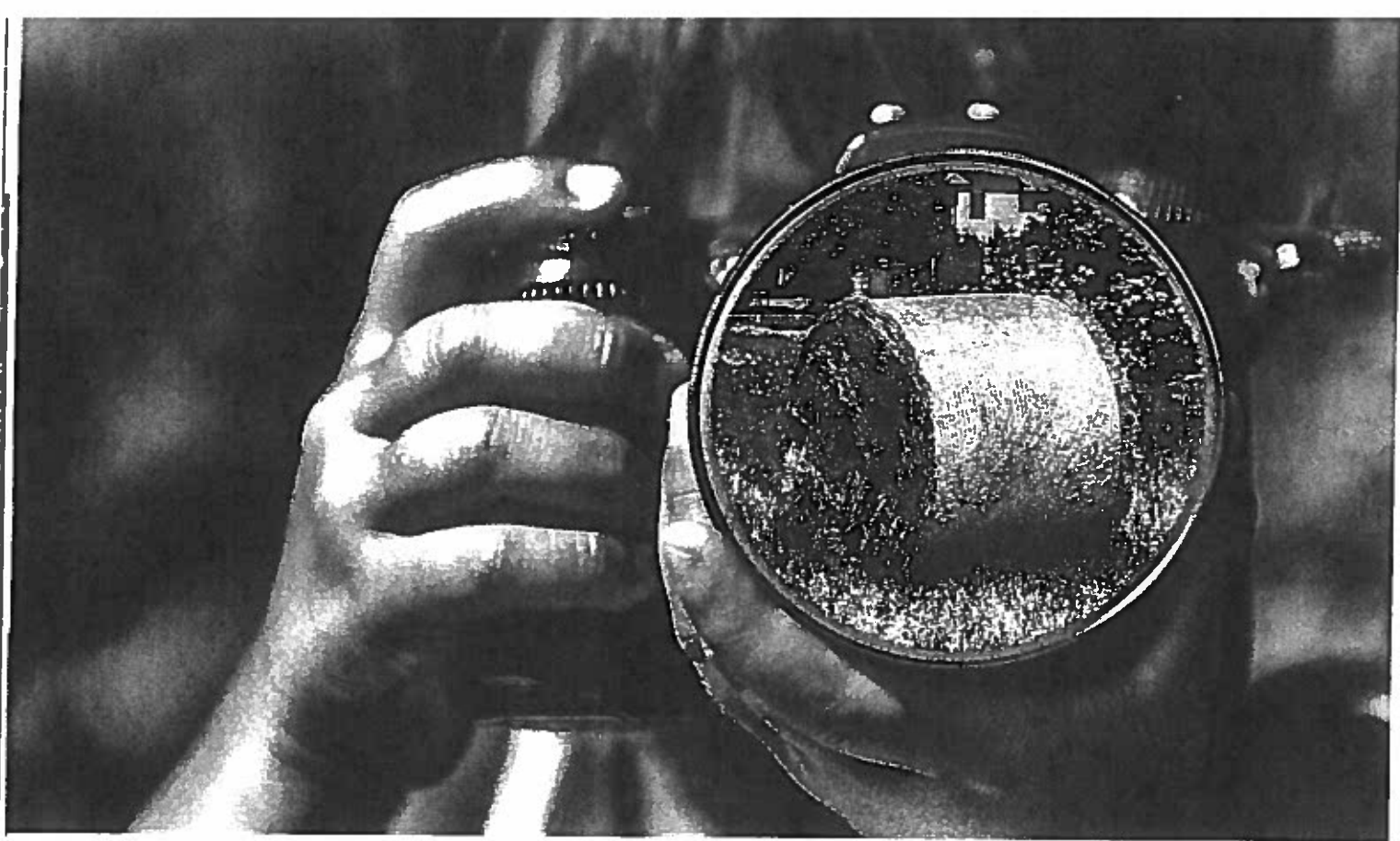


Last 3 Months



Day	Produced
February 01	27.2
February 02	35.6
February 03	10.6
February 04	30.8
February 05	13.9
February 06	7.0
February 07	9.9
February 08	4.1
February 09	0.0
February 10	0.0
February 11	0.3
February 12	0.0
February 13	0.1
February 14	0.2
February 15	0.0
February 16	0.0
February 17	0.8
February 18	0.8
February 19	6.0
February 20	12.9
February 21	62.0
February 22	64.9
February 23	31.5
February 24	13.8
February 25	17.7
February 26	26.7
February 27	17.7
February 28	13.4
February 29	12.1

Month	Produced	Expected
December 2015	281.7	185.0
January 2016	122.7	195.0
February 2016	420.2	470.0
Total	823.0	850.0



A Rural Lens: Refocusing Our Decision Making

By Wayne Caldwell, Cathie Brown and Kate Procter

Rural Ontario as a proportion of the province's total population continues to shrink. In 2011 rural Ontario represented 14% of the total population down from 18% just 20 years earlier. Despite the fact that there are more than 1.8 million people residing within rural Ontario, this reduction in the proportion of the total population signals a reduction in the political influence of rural Ontario. Rural issues and rural perspectives are increasingly overshadowed by those largely urban issues that dominate the anticipated addition of more than 4 million people to the province's population by the year 2041.

In response to these trends the AMO Northern and Rural Working Group created The Rural and Northern Lens. It was most recently revised in 2015 by ROMA. It is based on the recognition that many of the challenges facing rural and

northern communities are exacerbated by the challenges of a one-size-fits-all, largely urban-influenced approach to policy development. The Lens is intended for use by decision-makers at a municipal, provincial and federal level to assess the impacts of new policy initiatives or changes in existing programs before they are implemented. It is meant to function as a flexible tool that all ministries can use to ensure their policies are road-tested before implementation. The Lens has a list of questions for the government to use as a way to measure the effectiveness of its programs. The questions address each phase of the development of policy and program initiatives: considerations; delivery options; communications; and measuring and reporting.

The "Rural Lens" brings focus to the potential impacts of proposed policy, decisions and new actions on rural municipalities. It helps to ensure that questions are asked in a structured, objective and consistent manner. It helps to assess impacts in advance of decisions. It promotes education and understanding of issues by staff and elected officials at all levels of government.

In addition to AMO and ROMA's work in this area the County of Huron undertook a similar initiative to help bring focus to the importance of rural issues in policy development.

The resulting Healthy Rural Lens for Huron County describes a lens as follows: A lens is like a pair of glasses – it is designed to help you see things more clearly, or in a new way.

Using a lens makes sure we consider:

- The implications of an initiative on a given population. It helps to identify unintended consequences and opportunities.
- Rural issues and perspectives whenever new initiatives are being developed or adapted.
- A holistic view of important issues.

A lens does not

- Tell you what to do. It helps you choose the best solution.
- Provide answers. Those are up to you to decide.
- Dictate specific policies. However, you can use this tool during the policy development process.

From ROMA's perspective The Rural and Northern Lens was developed to raise awareness of rural and northern issues across provincial government organizations, by asking ministries to assess the effect of new policies, programs and services on Ontarians living in rural and northern areas. In today's economic and demographic climate, the need for comprehensive awareness of rural and northern issues across the provincial government is even greater. Ontario needs rural and northern Ontario to remain a vibrant part of the Province and the country. It is noted that there are many rural communities plagued by long distance and low densities of population within which it is very difficult for municipal governments to assume additional responsibilities. It is important that we determine how best to achieve the appropriate economies of scale for service delivery in these areas. New provincial initiatives need to support the social and economic wellbeing of rural and northern communities and strengthen the capacity of communities to meet local challenges.

The Rural and Northern Lens challenges us by asking a dozen questions as follows:

For Rural and Northern Ontario does the proposed initiative:

- Benefit or hinder the fiscal realities of Rural and Northern Ontario?
- Have a business case that accounts for low and sparse populations?
- Enhance opportunities in Rural and Northern Ontario?
- Help or hinder goals of sustainability blending environmental, social and economic factors?

- Consider how and if rural people will be able to access it?
- Consider all options for delivery, ensuring efficiency, the potential for co-delivery and an acceptable administrative impact on municipalities?
- Account for the needs of special populations (such as youth, elderly and immigrants)?
- Have adequate human and financial resources to be effective?
- Ensure that Rural and Northern communities are receiving equitable treatment or services relative to others in the province?
- Recognize the geography, weather and scale of Rural and Northern Ontario and include adjusted program criteria to accommodate these realities?
- Accommodate the aspirations of residents from rural communities and the north?
- Build upon the input and advice of rural residents, communities and municipalities?

At the end of the day the Rural and Northern Lens is about people. It is about the livelihoods of nearly 2 million people who call rural and northern communities their home. It is about the communities these people live within, their jobs, their built and natural environment, the services they receive and the quality of their lives.

ROMA's Rural and Northern Lens provides us with an invitation - an invitation to all levels of government to do better with what they have and to ensure that the needs and requirements of rural and northern residents are met. The Lens is particularly important for the provincial government. Various ministries need to accommodate the needs of a large and urbanizing province and it is critical to ensure that Rural and Northern needs are not lost in this evolving policy framework that is driven by significant and largely urban growth. ●



The Corporation of the Township of Burpee and Mills

8 Bailey Line Road
Evansville ON P0P 1E0
Phone & Fax: 705 282 0624
E-mail: burpeemills@vianet.ca

Monday, February 22, 2016

Association of Municipalities of Ontario (AMO)
200 University Ave., Suite 801
Toronto, Ontario M5H 3C6

To Whom It May Concern,

The Municipality of Burpee-Mills is seeking support in the form of a resolution forwarded to Premier Kathleen Wynne's office. Tax incentive programs are put in place to benefit all Ontarians. Unfortunately, the reality is that the cost to fund these programs is only absorbed by the municipalities where these designations are applied. We feel, what benefits all of Ontario, should be paid for by all of Ontario.

Yours Truly,

A handwritten signature in black ink, appearing to read "Ken Noland".

Ken Noland, Reeve
Township of Burpee and Mills



The Corporation of the Township of Burpee and Mills

8 Bailey Line Road
Evansville ON P0P 1E0
Phone & Fax: 705 282 0624
E-mail: burpeemills@vianet.ca

Monday, February 22, 2016

The Honourable Kathleen Wynne, Premier of Ontario
Room 281
Main Legislative Building
Queen's Park
Toronto, ON
M7A 1A1

Dear Premier Wynne,

The Municipal Council of Burpee and Mills is very concerned that the Provincial Government continues to advocate that private conservation organizations purchase lands on Manitoulin Island. Under the Conservation Land Tax Incentive Program (CLTIP), these lands become designated "Tax Exempt" by the Ministry of Natural Resources and Forestry (MNRF).

To date, Burpee and Mills Township properties, assessed at approximately \$900,000.00, have been designated eligible for CLTIP tax exemption. There has been absolutely no consultation or regard for the municipality's ability to absorb the lost revenue. Our Municipality is now required to deal with this serious shortfall, while being forced to continue funding other programs originally created as Provincial responsibilities and then downloaded to the Municipalities. Managed Forest Tax Incentive Program, Agricultural Land Tax Incentive Program, and the Conservation Land Tax Incentive Program cost the Municipality of Burpee and Mills over \$73,000.00 each year. This represents a 13% loss in annual tax revenue.

Nature Conservancy of Canada is presently negotiating purchase of an additional 160 hectares in Burpee Township. Our Municipality has reached a level of critical tax base erosion resulting from such tax reduced and tax exempt properties. Council is now prepared to challenge the eligibility of any such conservation lands for CLTIP designation.

Our Council requests that the Province assist this Municipality by:

- Requirement to pay fair taxes on all properties with conservation status designated under the CLTIP.
- Provision of Provincial "grants in lieu" for any land designations resulting from Provincial incentive programs.
- A moratorium on all further CLTIP designations on Burpee and Mills properties by the MNRF.

Our Council requests a meeting with you and appropriate Ministers to find a resolution to these financial shortfalls to our Municipality created by these incentive programs. A timely response, suggesting viable solutions, would be appreciated.

Yours Truly,

A handwritten signature in black ink, appearing to read "Ken Noland".

Ken Noland, Reeve
Township of Burpee and Mills

Cc. Gary McNamara, President, Association of Municipalities of Ontario (AMO)
Al Spacek, President, Federation of Northern Ontario Municipalities (FONOM)



Dear Mayor and Council,

As you may already know the main thrust of our non-profit organization is telecommunications development which includes, Broadband expansion, developing and supporting applications such as a GIS technology and technology support for economic development with programs designed to help Small Businesses in your community. We are funded operationally by FedNor and have been since 2003. We have recently included your community in our geographic service area.

I would like to take this opportunity to make you aware of a particular project for which we seek your **urgent** support.

Since Blue Sky Economic Growth Corporation (Blue Sky Net) turned our attention to Broadband development several years ago as our major focus, many successful projects have expanded or installed highspeed coverage for the very first time, to many areas in and around our service area. In the beginning our goal was to bring at least 1.5 MBps of internet connectivity to communities with little to no service. We know of course that is not enough in this current day and age of Netflix and increased capacity needs. We have moved on and completed projects that have made at least 5MBps available in many communities, but again there are many that cannot even achieve those speeds.

To that end, we embarked in May of 2014 upon a Broadband expansion project that included a number of communities in the North Shore/Lake Huron area. This project would see coverage greater than 5MBps available to many parts of this project area, but most importantly expand the backhaul and the capacity at central offices which would make future coverage expansion more feasible.

We submitted Phase One funding applications, to both FedNor and NOHFC. Following an RFP process, we submitted Phase Two applications to both levels of government in April of 2015 for this 12.3 Million dollar project. The Province has analyzed our application and is waiting to take it to the NOHFC Board as we await further information from FedNor. They are waiting because with another project that they have approved is still waiting for FedNor to respond, so they didn't want to take our application to their Board and be yet again put in a holding pattern because of waiting for other partners to come forward.

We have waited until now to hear from FedNor. Prior to the election in October of 2015, there were a series of funding announcements made by Conservative MP's regarding the Connecting Canadians program. This National Broadband program was to have made 350 Million available for expanding Broadband across the nation. While projects were announced in both Muskoka and Nipissing and other parts of Northern Ontario under this program, FedNor essentially stopped funding Broadband, awaiting direction from the National program, to see where their projects were actually going to be built in Northern Ontario.

We still wait. But still, there has been no confirmation that any Connecting Canadians projects will come to us, in Muskoka or Nipissing or Nickel Belt or Sudbury East or Algoma etc.

I would urge you to contact both FedNor and the Honourable Minister responsible for FedNor, Navdeep Bains and let them know how important Broadband is to your community and that you wish to support the approval of the current application (North Shore Lake Huron Project) before them from Blue Sky Economic Growth Corporation. We have waited nearly one year for a response on this file. Our network partners, Bell and Vianet who have both confirmed their participation, have waited over a year. This project needs to go forward. The Province has been very patient and allowed us to wait for this funding, all the while keeping their commitment to forward our application to the NOHFC Board.

Now, there is talk of reducing FedNor funding in the anticipated March Federal budget. There is such a need for Broadband development in the North that any reduction in FedNor's budget will have a major impact on providing services that are becoming essential. I have attached a document that clearly shows the *current* level of Broadband coverage in your community and what it *will be* if this project is allowed to proceed. We have used BAIMAP data (another project of ours that mapped all available Broadband coverage in Northern Ontario) which is built upon current MPAC information, so it is very accurate.

Please make your concerns known to the Honourable Minister Bains and to FedNor directly.


Navdeep.Bains@parl.gc.ca
House of Commons
Ottawa, Ontario
K1A 0A6

Mr. Aimee Dimatteo
Director General
19 Lisgar Street
Sudbury, ON P3E 3L4

Aime.Dimatteo@canada.ca

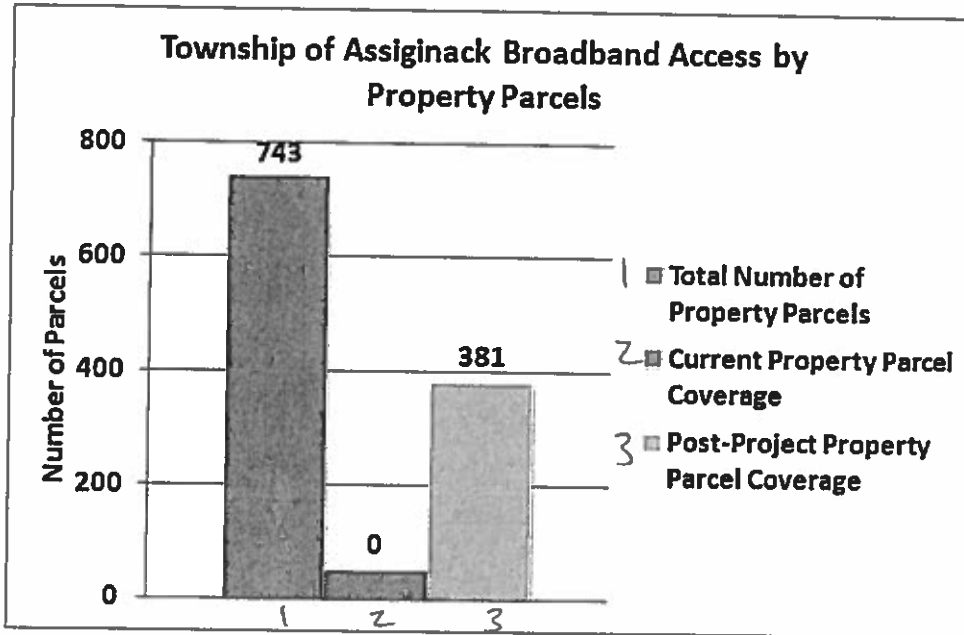
Thank you for your attention to this matter. If you require any further information or explanation I am available to meet with Council or chat with your CEO.

Best regards,

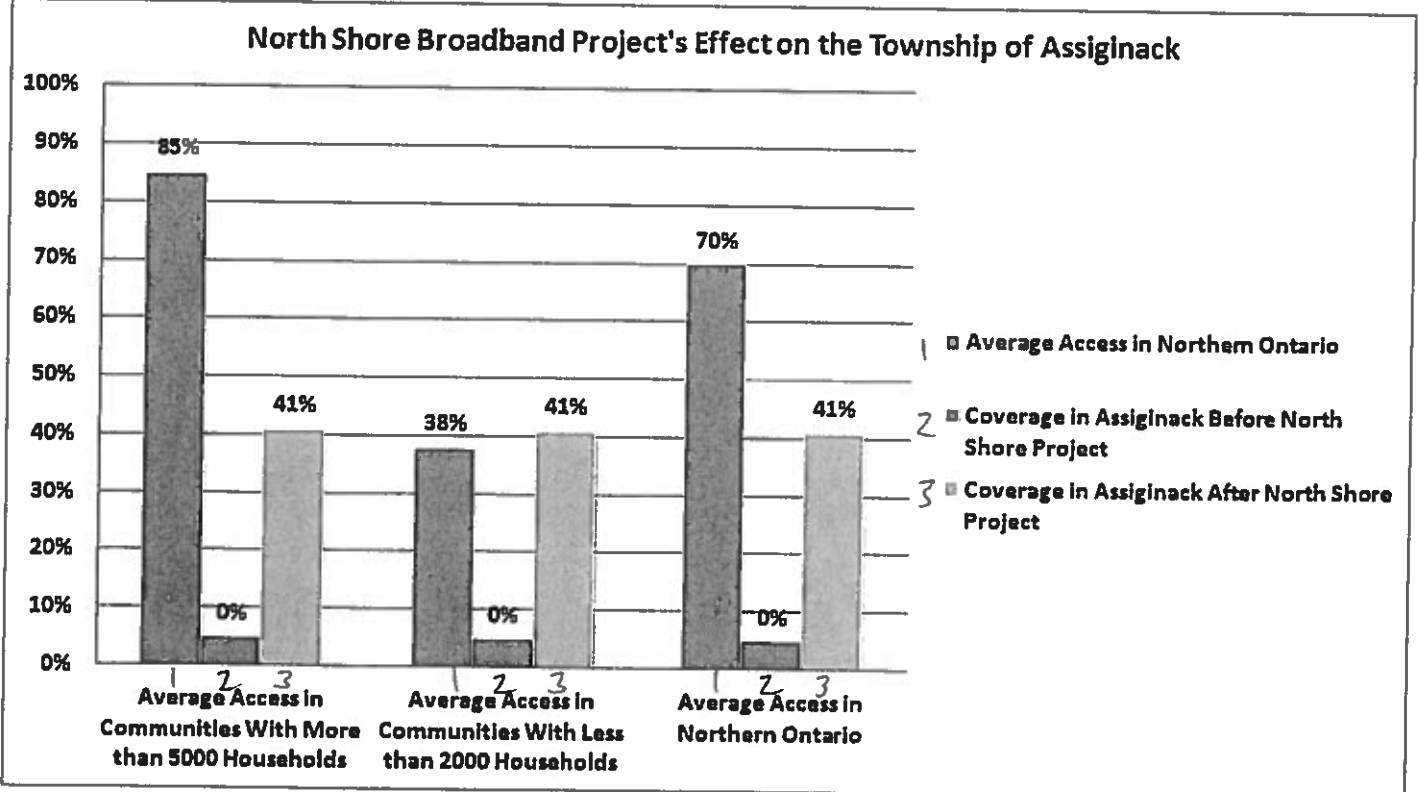


Susan Church
Executive Director

THE NORTH SHORE PROJECT AND THE TOWNSHIP OF ASSIGNINACK



**41%
COVERAGE
INCREASE**



BROADBAND COVERAGE AS DEFINED BY ACCESS TO 5MBPS ACCESS OR GREATER

March 4, 2016

TO: All concerned

FROM: Area-wide Concerned Residents of Huron County:
Jeanne Melady, Gerry Ryan, Patti Kellar, Carla & Mike Stachura

SUBJECT: Huron County Health Unit - Health Concerns from IWT's

On March 1, 2016, the Huron County Health Unit stated it will investigate the concerns of residents regarding potential health effects of wind turbines, in keeping with their legislative duty to investigate potential population health hazards.

- The Health Unit plans to launch an online and paper survey in May 2016.
- information from the survey will help the HCHU decide the next steps to investigate concerns.
- Health Unit staff will present their action plan to the Board of Health as part of a report in April, 2016.

The HCHU made this decision as a result of correspondence from numerous residents of Huron County to the Huron County Health Unit (HCHU) describing negative health impacts from living close to Industrial Wind Turbines (IWTs).

A delegation had been formed to make a presentation to the Huron County Board of Health on March 3, 2016. As our delegation was requesting information and the decision by HCHU to proceed with the health investigation, the HCHU scheduled two meetings on March 1, 2016.

The first meeting on March 1, 2016, the HCHU met with Carmen Krogh to further discuss the complaint tracking form that was developed with Public Health Ontario in the fall of 2015. Dr. Clark and Carmen Krogh have been working together since introduced by Safe Wind Energy for All Residents (SWEAR) in 2014.

Later the same day, the HCHU - Dr. Janice Owen (Medical Officer of Health), Dr. Erica Clark (epidemiology) and Jean-Guy Albert (environmental health) met with Jeanne Melady, Gerry Ryan, Carla and Mike Stachura.

At the meeting, the HCHU detailed their plan to implement an investigation on health complaints from Industrial Wind Turbines.

The following is a synopsis:

Phase 1 - The health unit is developing a survey to track wind turbine complaints. Carmen Krogh and Tanya Christidis (University of Waterloo) are involved in developing the survey. A small number of affected individuals (5-10) will have input into the survey development during the pilot testing phase in April 2016.

The survey will be available electronically (using FluidSurvey) and also as a paper survey. The survey is expected to be launched in May 2016. Those wanting to participate will need to register with the health unit first. The initial interview will be done by Dr. Erica Clark and/or additional health unit staff members.

Note: Information provided on this survey is owned by the individual. This means that the health unit cannot share individual responses without permission from the person who provided those responses. If a person wants to withdraw from the investigation, they have the right to ask the health unit to delete all of the information he/she provided. Only aggregate (grouped) data will be published.

Registering will involve answering an initial series of questions including age, gender, address, health conditions that existed before the IWTs were turned on, how many IWTs are visible from the house, etc. These initial questions will not be part of the wind turbine complaint tracking. After completing the survey, individuals will receive a personal code known only to them. When they enter information into the complaint tracking survey, they will use their personal code so that they do not need to enter information included in the initial interview.

When an individual is experiencing negative impacts, they complete the survey online or on paper. The survey can be accessed without the code; however, there will be a question that asks for the code. The personal code is a substitute for answering questions about name, gender, age, address, etc. every time the survey is completed.

The survey will consist of "tick" boxes and a 1-5 "Likert" scale. The survey should take less than 10 minutes to complete. It will include weather conditions, noise description (i.e. whining, whooshing, wooing, thumping, crashing, whumping, swooshing, tonal sound etc.), the health complaints being experienced at that moment for example - headache, ear pain/pressure, tinnitus, nausea, anxiety, pressure in the head and chest,

bloody nose, heart palpitations, high blood pressure, vertigo, sleep disturbances including quality and quantity of sleep, shadow flicker etc.

Residents will be encouraged to complete a survey each time they are experiencing negative health impacts. This could be up to several times a day if the weather is changing etc.

Residents that do not have access to the internet will be provided paper forms to complete that will later be entered into the system.

Information will be gathered for each person for a year. This is necessary because negative health effects are often dependent on seasonal weather patterns.

Data will be analyzed seasonally to determine trends. The process will be open and transparent and results will be made available to the public on a seasonal basis.

The HCHU will be attempting to determine patterns of when and under what conditions people are experiencing difficulty.

Phase 2 – Analysis of the phase 1 results will help the HCHU determine the next steps of the investigation. The health unit stated next steps may include acoustical testing of both audible noise and **infrasound inside and outside** of homes of agreeable participants. The details of phase 2 are still being developed so there is no further information available on phase 2 at this time.

Dr. Owen stated that the HCHU's mandate does not include setting up a medical referral centre or designating a referral physician; however, Dr. Owen is aware that Carmen Krogh is making inquiries on that issue. **If a physician is found that is willing to take referrals, area physicians could refer people to him or her for further testing.**

Timeline:

The HCHU will require two "point people" from the "health affected resident group" to communicate with committed residents willing to participate in the development/testing phase of the survey.

HCHU expects the initial draft survey will be completed by the end of March.

HCHU will need a committed group of 5-10 people to "test" the survey beginning in April.

HCHU expects a final version of the survey to be available by May 1st and to begin a long term/full year investigation by May 1st.

Note: HCHU inquired as to the best method to find participants. Interested individuals can **contact the HCHU @ (519) 482-3416** or email @ hchu@huroncounty.ca
We also discussed press releases, news media, radio, newspaper, door to door, flyers in the affected area, various email lists, and the HCHU website.

This is the first county health unit investigation, in Ontario, regarding industrial wind turbines, where the affected resident's health complaints will be tracked long term.

Note: Dr. Owen stressed that this is NOT a research study. It is an investigation. It will not prove causality. The HCHU is required to do an investigation when there appears to be a community environmental health issue. Due to the number of complaints the HCHU is receiving from the community, they believe they must do an investigation. The Health Unit is not making a judgement on wind turbines with the survey. They are only investigating whether there is a potential population health hazard.

On March 3, 2016 Jeanne Melady and Gerry Ryan made a presentation detailing the health effects being experienced by Huron County residents. Statements of 26 households were displayed on a screen. There were over 80 people in attendance. It was standing room only. This board meeting is rarely attended by the public.

On March 3, 2016, The Huron County Board of Health voted: **"to direct staff to prepare a report regarding the presentation by "Concerned Citizens of Huron County" about concerns of health complaints by Huron County citizens exposed to Industrial Wind Turbines".**