



## **TOWNSHIP OF ASSIGINACK**

### **REGULAR MEETING OF COUNCIL**

**To Be Held in the Council Chambers  
Tuesday, May 17, 2016 at 5:00 p.m.**

#### **Council's Regular Meeting Agenda**

#### **For consideration:**

##### **1. OPENING**

- a) Adoption of Agenda
- b) Disclosure of Pecuniary Interest and General Nature Thereof  
*Resolutions prepared*

##### **2. ANNOUNCEMENTS**

##### **3. ADOPTION OF MINUTES**

- a) Regular Council Meeting of May 3, 2016 (p.3)
- b) Manitoulin East Municipal Airport Commission Meeting of May 2, 2016 (p.8)
- c) Manitoulin Planning Board Meeting of April 26, 2016 (p.9)
- d) Community Policing Advisory Committee Meeting of April 13, 2016 (p.24)  
*Resolutions prepared*

##### **4. DELEGATIONS**

##### **5. REPORTS**

- a) Ontario Regulation 284/09 – 2016 Budget (p.28)
- b) Assiginack Public Library – 2015 Annual Report (p.34)  
*Resolution prepared*

##### **6. ACTION REQUIRED ITEMS**

- a) Accounts for Payment: General: \$74,518.60 Payroll: \$17,153.30 (p.36)
- b) 2016 Operating and Capital Budget Estimates Approval\*
- c) Request for Proposal 2016-01: Single Axle Snow Plow Truck (p.40)  
*Resolutions prepared*

## **7. INFORMATION ITEMS**

- a) Vigor Energy Production Report (p.41)
- b) City of Timmins: Regulate Gas Prices in Ontario (p.43)
- c) Premier of Ontario: Community Hubs in Ontario (p.49)
- d) Niagara Region: Lyme Disease (p.52)
- e) Manitoulin Snowdusters: Bill 100 Information Night (p.54)
- f) Regional Healthcare Stabilization Committee (p.55)
- g) Municipal Property Assessment Corporation (p.57)  
*Resolution prepared*

## **8. BY-LAWS**

- a) By-law #16-04: Tax Ratios for 2016 (p.63)
- b) By-law #16-05: Tax Rates for 2016 (p.64)
- c) By-law #16-06: Water and Wastewater Rates for 2016 (p.66)  
*Resolutions prepared*

## **9. CLOSED SESSION**

## **10. ADJOURNMENT**

\*Budget documents are available at the Municipal Office and [www.assignack.ca](http://www.assignack.ca)

**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK**  
**MINUTES OF THE REGULAR COUNCIL MEETING**

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, May 3<sup>rd</sup>, 2016 at 7:00 p.m.

**Present:** Mayor Paul Moffatt  
Councillor Brenda Reid  
Councillor Hugh Moggy  
Councillor Les Fields

**Regrets:** Councillor Robert Case

**Staff:** Jeremy Rody, Clerk  
Ron Cooper, PW Superintendent

**Press:** Alicia McCutcheon, Expositor

**Others:** Cole Bowerman  
Douglas Overfield  
Lisa Hallaert

**OPENING:**

**#129-11-16 H. Moggy – L. Fields**

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business with a quorum of members present at 7:00 p.m., with Mayor Moffatt presiding in the Chair.

CARRIED

**AGENDA:**

**#130-11-16 H. Moggy – L. Fields**

THAT the agenda for this meeting be accepted as presented.

CARRIED

**DISCLOSURE OF PECUNIARY INTEREST:**

Councillor Reid disclosed a direct pecuniary interest in Agenda Item 6A Payroll as her husband is an employee of the Township. She did not take part in any discussion, attempt to influence the vote or vote on the matters.

**ANNOUNCEMENTS:**

Councillor Moggy asked if anything could be done to reduce the dust from traffic on Michael's Bay Road. Staff will respond accordingly.

**ADOPTION OF MINUTES:**

**#131-11-16 H. Moggy – L. Fields**

THAT the minutes of the Regular Council meeting of April 5<sup>th</sup>, 2016, be accepted.

CARRIED

**REPORTS:**

**#132-11-16 L. Fields – H. Moggy**

THAT Council accepts the staff report titled, "2016-2017 Comprehensive Insurance Coverage Renewal";

AND THAT we accept the 2016-2017 Comprehensive Insurance Program from Knox MIS/JLT Insurance Brokers for a renewal price of \$49,442.00 plus applicable taxes.

CARRIED

**ACTION REQUIRED ITEMS:**

**#133-11-16 H. Moggy – L. Fields**

THAT Council authorizes the following Accounts for Payment:

General: \$192,237.64

AND THAT the Mayor and administration be authorized to complete cheques #25480 through #25516 as described in the attached cheque register report.

CARRIED

**#134-11-16 L. Fields – H. Moggy**

THAT Council authorizes the following Accounts for Payment:

Payroll: \$17,109.71

AND THAT the Mayor and administration be authorized to complete cheques #25476 through #25479 as described in the attached cheque register report.

CARRIED

**#135-11-16 H. Moggy – L. Fields**

THAT the Draft 2015 Consolidated Financial Statements as prepared by Freelandt Caldwell Reilly, LLP, be approved.

CARRIED

**#136-11-16 L. Fields – H. Moggy**

THAT Council agrees to the requests presented by the South East Manitoulin Lion's Club at the April 25, 2016 meeting with Council Representatives and Staff, pursuant to the CAO's Memo of April 26th;

AND THAT Staff be authorized to continue to work with the Lion's Club on the details of the requests from both parties.

CARRIED

**#137-11-16 B. Reid – L. Fields**

THAT Council approves a \$100 hole sponsorship donation to the Knox United Church 2016 Charity Golf Tournament.

CARRIED

**#138-11-16 L. Fields – B. Reid**

THAT Council approves a \$500 donation to the Manitowaning Agricultural Society for the 140<sup>th</sup> Annual Fall Fair.

CARRIED

**#139-11-16 B. Reid – L. Fields**

THAT Council approves a \$100 bronze sponsorship donation to Ride Manitoulin for the 2016 Motorcycle Rally.

CARRIED

**#140-11-16 L. Fields – B. Reid**

THAT Council authorizes the Manitou 4-H Club #2 to put up birdhouses in McLean's Park.

CARRIED

**INFORMATION ITEMS:**

**#141-11-16 B. Reid – L. Fields**

THAT we acknowledge receipt of the following correspondence items:

- a) Municipality of South Dundas
- b) Bill 158: Resolutions of Support

CARRIED

**BY-LAWS:**

**#142-11-16 H. Moggy – B. Reid**

THAT By-law #16-02, being a by-law to authorize an agreement with Hydro One Networks Inc. for a Preliminary Engineering Study as part of the Process and System Upgrades Program be given its first, second, and third readings and enacted in Open Council.

CARRIED

**#143-11-16 B. Reid – H. Moggy**

THAT By-law #16-03, being a by-law to authorize an agreement with Sudbury Central Ambulance Communications Centre for the provision of fire communication services be given its first, second, and third readings and enacted in Open Council.

CARRIED

**CLOSED SESSION:**

**#144-11-16 H. Moggy – B. Reid**

THAT in accordance with By-law #15-30 and Section 239 of the Municipal Act, as amended, Council proceeds to a “Closed Session” at 7:16 p.m. in order to attend to a matter pertaining to:

- i. 239(2)(f) – Advice that is subject to solicitor-client privilege including communications necessary for that purpose.

CARRIED

**#145-11-16 B. Reid – H. Moggy**

THAT we adjourn from our Closed Session at 7:24 p.m., approve the minutes of the Closed Session of April 19<sup>th</sup>, 2016 and resume our regular meeting.

CARRIED

*Note: There was a general discussion regarding the need to make operational changes to the Landfill depot. A presentation will be made to Council at an upcoming Council meeting.*

**CLOSING:**

**#146-11-16 H. Moggy – B. Reid**

THAT we adjourn until the next regular meeting or call of the Chair.

CARRIED

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Paul Moffatt, MAYOR

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Jeremy Rody, CLERK

7:40 p.m.

These Minutes have been circulated but are not considered Official until approved by Council.

**Manitoulin East Municipal Airport Commission Inc.  
Commission Meeting Minutes  
May 2, 2016**

**Present:** M. Gauthier, P. Moffat , D. Orr, P. Skippen, G. Dobbs

**Meeting called to order by M. Gauthier**

**Declaration of pecuniary interest- nil**

**Motion 2016 05 25**

**Moved by P .Skippen**

**Second by P. Moffat**

**Resolved that the Commission approves the agenda for the meeting of May 2, 2016**

**Carried**

**Motion 2016 05 26**

**Moved by P. Moffat**

**Second by D. Orr**

**Resolved that the Commission approves the minutes of the meeting of April 4, 2016**

**Carried.**

**Motion 2016 05 27**

**Moved by D Orr**

**Second by P. Skippen**

**Resolved that the Commission accept the managers' report for April 2016.**

**Carried**

**Motion 2016 05 28**

**Moved by P. Moffat**

**Second by P. Skippen**

**Resolved that the Commission accept the treasurers' report for April 2016.**

**Carried**

**Motion 2016 05 29**

**Moved by P. Skippen**

**Second by D. Orr**

**Resolved that the Commission approves the purchase of a sixty six inch Brush Hog attachment for the airport industrial tractor at the cost of \$2330..00**

**Carried**

**Motion 2016 05 30**

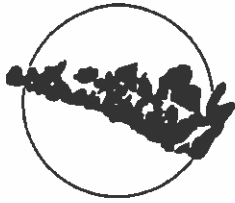
**Moved by P. Skippen**

**Second by D. Orr**

**Resolved that the Commission meeting of May 2, does now adjourn.**

**Carried**





April 29, 2016

**MINUTES OF PLANNING BOARD MEETING - April 26, 2016**

At a Meeting of the Manitoulin Planning Board, held in the Board Room at the Planning Board Office, Gore Bay, Ontario, on April 26, 2016, the following Members of Planning Board were present:

- |    |            |     |             |
|----|------------|-----|-------------|
| 1. | D. Osborne | 6.  | R. Stephens |
| 2. | P. Moffatt | 7.  | I. Anderson |
| 3. | M. Peters  | 8.  | L. Hayden   |
| 4. | A. H. Hunt | 9.  | E. Russell  |
| 5. | K. Noland  | 10. | L. Addison  |

Regrets: D. Head

Also in attendance was:  
T. Sasvari, reporter, Manitoulin West Recorder

There were no other interested parties or members of the general public or press in attendance.

The Meeting was called to Order at 7:00 P.M. by Chair K. Noland, who welcomed all present.

The Chair asked if there were any Board Members who wished to declare a conflict of interest with any of the items listed on the agenda or having to do with the previous Board Meeting of March 22, 2016. There were no conflicts declared.

**1. ORDER OF BUSINESS**

The Chair requested that the agenda be adopted as circulated.

**MOTION**

It was moved by P. Moffatt and seconded by D. Osborne that the Order of Business be adopted. - Carried.

**2. MINUTES OF PREVIOUS BOARD MEETING - March 22, 2016.**

The Chair announced that the Minutes of the Board Meeting held March 22, 2016 had been circulated to all Board Members and requested that any errors or omissions be stated.

There being no errors or omissions, a motion was moved by L. Hayden and seconded by E. Russell that the Minutes be adopted as circulated. - Carried

**BUSINESS ARISING FROM THE MINUTES OF THE PREVIOUS BOARD MEETING  
- March 22, 2016**

There was none.

**3. VARIABLE EXPENDITURES**

R. Stephens, Board Member, asked an explanation regarding MMM Group expense. The Secretary-Treasurer advised this was a payment to the consultant for the Official Plan.

There were no other questions of the variable expenditures as circulated.

**MOTION**

It was moved by R. Stephens and seconded by A. Hunt that the variable expenditures be accepted as presented. - Carried.

**4. PRESENTATION OF APPLICATIONS FOR CONSENT**

The Chair announced that the applications for consent to sever would now be heard.

Note: For the sake of continuity the details and decisions of the presentations will be so recorded in the usual fashion toward the end of the Minutes.

Minutes of Board Meeting  
April 26, 2016

5. PRESENTATION OF APPLICATION FOR PLAN OF SUBDIVISION  
File No.: SUB2016-01  
Applicant/Owner: Davis and McLay Developments Limited  
Agent: Rick Hunter, MCIP, RPP, Planscape Inc.  
Location: Part Lots 14 and 15, Conc. VII and Part Lot 14, Conc. VIII  
Being Parts 1, 2 & 3, Plan 31R-3552  
excepting Parts 1 & 2, Plan 31R-4026  
Township of Bidwell  
Town of Northeastern Manitoulin and the Islands

Further to consideration of the subject application during the Board Meetings held on February 23 and March 22, 2016, the following letter, dated April 6, 2016, received from The Municipality of Assiginack was read and tabled:

*' Re: Davis & McLay Application for Plan of Subdivision*

*At the Regular Meeting held April 5, 2016, Council of the Township of Assiginack passed the following resolution*

*#101-08-16 L. Fields - H. Moggy*

*WHEREAS The Town of Northeastern Manitoulin and the islands (NEMI) does not believe that the hard surfacing of Red Lodge Road as part of the proposed Lake Manitou Subdivision that will use this shared boundary road as the main access, is related to the subdivision agreement process;*

*THEREFORE BE IT RESOLVED THAT Staff inform both the Town of NEMI and the Manitoulin Planning Board that Council, while disagreeing with it, will not contest the Town of NEMI's decision..... CARRIED'*

A copy of the Planning Report and the proposed draft conditions had been circulated to all Board Members.

In consideration of the concerns regarding Red Lodge Road, the maintained municipal road, and that the Town of Northeastern Manitoulin and the Islands are satisfied the road is of a standard to support the proposed development, it may be considered that the development of six lots as proposed by Phase 1 will have minimal impact on this road. However, the additional thirteen lots proposed by Phase 2, which may not receive final subdivision approval for five to 10 years, may have a greater impact on this road and at that time should be further reviewed by the Municipality.

Therefore, the following condition was included with the draft conditions as circulated:

*' That prior to final approval of Phase 2, that written verification from the Municipality is received confirming that the standard of Red Lodge Road is satisfactory to support the additional development of thirteen lots as proposed by Phase 2.'*

The Chair provided an opportunity for each Board Member to speak on this condition.

M. Peters requested that the new condition use 'The Town of Northeastern Manitoulin and the Islands' instead of 'The Municipality'.

Following are the conditions of draft approval:

1. That this approval applies to the phased Plan of Subdivision for Davis and McLay Developments Limited, prepared by Keatley Surveying Ltd., December 1, 2015 on part of Lots 14 and 15, Concession VII and part of Lot 14, Concession VIII, Being Parts 1, 2 & 3, Plan 31R-3552, excepting Parts 1 & 2, Plan 31R-4026, Geographical Township of Bidwell within the Town of Northeastern Manitoulin & the Islands, District of Manitoulin, which shows a total of 19 single detached lots to be developed in 2 phases (Phase 1 - 6 lots; Phase 2 - 13 lots).
2. That the plan shall be developed and registered in two (2) phases to the satisfaction of the Municipality and the Ministry of Municipal Affairs and Housing (MMAH). Phase 1 shall be registered once an executed subdivision agreement that implements the enhanced sewage technologies and/or soils for phosphorus retention satisfactory to the MMAH. Phase 2 shall be registered only upon completion of the following:
  - a. A letter from the MMAH that confirms the performance of the technologies and/or soils used in Phase 1 are satisfactory;
  - b. An agreement between the proponent and the Town committing to the use of the same technologies and/or soils as were used in Phase 1 for septic purposes; and
  - c. A red-line revision to the subdivision approval provided by the Planning Board that sets out how the phasing of the plan will be implemented

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5. **PRESENTATION OF APPLICATION FOR PLAN OF SUBDIVISION**  
File No.: SUB2016-01- Conditions of Draft Approval Continued
3. That the road shall be named to the satisfaction of the Municipality.
4. That the road allowance included within this draft plan of subdivision shall be dedicated as a public highway/municipal road without monetary consideration and free of all encumbrances. The road allowance may be dedicated in Phases, consistent with the phasing of the plan of subdivision.
5. That the owner shall enter into one or more subdivision agreements with the Municipality in order to satisfy the financial, servicing and other requirements of the Municipality, and to implement the requirements for the installation of enhanced sewage technologies and/or soils for phosphorus retention satisfactory to the Ministry of Municipal Affairs and Housing. The subdivision agreement(s) between the owner and the Municipality shall be registered against the lands to which it/they apply once the plan of subdivision has been registered.
6. That any blocks required for utility or drainage purposes shall have a minimum width of 7.62 metres and shall be shown on the final plan and dedicated to the Municipality without monetary consideration and free of all encumbrances.
7. That the owner shall agree in the subdivision agreements(s) to have a professional Consulting Engineer prepare an engineering report, to the satisfaction of the Municipality. The report will identify the standard of road construction and any associated storm drainage/runoff facilities, including the depositing of securities.
8. That the owner shall dedicate to the Municipality up to five percent (5%) of the land included in the plan for public recreational purposes. The frontage and area of each parcel that comprises the parkland dedication shall satisfy the minimum lot frontage and area requirements of the appropriate zoning by-law. Alternatively, the Municipality may require cash-in-lieu of all or a portion of the conveyance.
9. That any dead ends and open sides of road allowances created by this draft plan shall be terminated in 0.3 metre reserves to be conveyed to the Municipality.
10. That the subdivision agreement(s) implement the Water Quality and Fish Habitat Assessment completed by Michalski Nielsen Associates (MNA), (April, 2011, with addendum February 2013), including, but not limited to the following:
  - a. All primary building structures shall be set back a minimum of 30 metres from the recognized high water mark of Lake Manitou;
  - b. The 30 metre shoreline buffer shall be maintained in its natural state with restrictions that prohibit disturbance, except for a 2.0 metre wide pathway to provide access to the shoreline, safety (i.e. the removal of dead trees or trees of poor health), and provision of views (i.e., minimal limbing);
  - c. Sedimentation and erosion control works, in the form of silt fencing and/or straw bales, shall be installed along the down gradient edges of all building envelopes, laneways, parking areas, tile fields and bases of exposed slopes to retain any particulates generated during the construction period;
  - d. All erosion and sediment control works shall be maintained in good working order until the exposed soils have been vegetated.
  - e. All disturbed slopes and exposed soils shall be restored with appropriate plantings and/or seed mixtures as soon after construction as feasible.
  - f. Preparation of Site Development Plans for each of the lots in Phase 1.
11. That Phase 1 of the plan of subdivision permit the creation of 6 lots, and the subdivision agreement for this phase shall include, at minimum, the following terms:
  - a. Sewage systems on each lot will be constructed as a conventional septic tile field or an Ontario Building Code approved tertiary treatment system, and partially treated effluent would then be directed to drain fields on each lot having B horizon Precambrian Shield soils that meet the same characteristics as the native soils in the Ministry of the Environment Lake Capacity Assessment Handbook, (May 2010) on page 38, section 5.2. It is understood that on three of these lots, the Ecoflo or Waterloo Biofilter tertiary system with phosphorus treatment unit will be installed.
  - b. The installation of the sewage systems and the piezometers/wells, including verifying that the correct B horizon soil has been used, will be approved and certified by an independent qualified expert. This expert shall be retained by the Applicant, and shall be an individual acceptable to the Ministry of Municipal Affairs and Housing. All costs associated with retaining the experts shall be paid for by the Applicant prior to any occupancy of an individual lot.

5. PRESENTATION OF APPLICATION FOR PLAN OF SUBDIVISION  
File No.: SUB2016-01- Conditions of Draft Approval Continued

11. c. Once any of the septic systems have been commissioned and wastewater is being discharged to the systems, three continuous years of monitoring (co-ordinated by the applicant) on each system, will be undertaken by a qualified expert retained by the Applicant at the Applicant's expense, plus monitoring at year five and year ten, as outlined below. The expert shall be a person or organization satisfactory to the Ministry of Municipal Affairs and Housing.
- i) Three piezometer/wells will be installed in each of the six drain fields to evaluate distribution of the treated effluent, with a fourth piezometer/well in the down gradient mantle. The locations of the four piezometer/wells will be determined in consultation with the Ministry of Municipal Affairs and Housing. All piezometers/wells will be installed upon the completion of the drain fields being constructed. These wells will generally be of a shallow depth (<3m) and may be constructed to the bedrock depth if site conditions dictate. The depth position of the screened intervals of the wells will be decided upon by the qualified expert after site conditions are assessed, but will generally include the bottom 30 cm thickness of the filter bed sand and any permeable zones present underneath the filter bed.
  - ii) For the first six months after installation of septic systems and occupancy of the residences, no sampling shall be required.
  - iii) Thereafter, groundwater sampling of the piezometers/wells shall be conducted within one week of each of the long holiday weekends in May, July, August and September or October until the completion of three years following the date of installation, occupancy and initial testing of each system. If the home is occupied during December through April, one additional sample would be required following this period of usage. The Applicant is responsible for ensuring that this monitoring will take place at his own or the individual new lot Owner's expense.
  - iv) All groundwater samples will be filtered (0.45 micrometers) and collected in two sample bottles, one untreated and one acidified to pH <2, prior to delivery to an accredited laboratory. Analysis will be for chloride and nitrogen compounds (ammonia, ammonium, nitrates) and total phosphorus (acidified sample) within the laboratory specified holding times.
  - v) The Ecoflo or Waterloo Biofilter phosphorus treatment units shall be designed to permit the sampling of effluent. Effluent from the Ecoflo or Waterloo Biofilter phosphorus treatment units shall be collected on the same sampling schedule as the piezometers/wells. Effluent samples shall be unfiltered prior to delivery to an accredited laboratory and shall be analyzed for chloride and nitrogen compounds (ammonia, ammonium, nitrates), and total phosphorus. A field pH reading shall also be taken of the effluent.
  - vi) Annual reports will be provided to the Ministry of Municipal Affairs and Housing and the Ministry of the Environment and Climate Change within two months following the end of each calendar year once a monitoring program for any of the test systems is established. The annual report shall be prepared by a qualified expert, retained by the Applicant and satisfactory to the Ministry. The report shall include, at minimum:
    - a. A summary and interpretation of all monitoring data with a comparison to the performance standard;
    - b. A description of sampling protocol and any difficulties encountered;
    - c. A discussion regarding the quality assurance/quality control program;
    - d. A summary of occupancy, a description of any operating problems encountered and corrective actions taken;
    - e. A scale site plan or plans of the entire site illustrating significant site features such as surface water features, seeps, ponds, ditches, roadways, the septic systems, as well as all the sampling locations;
    - f. A groundwater contour map showing the groundwater elevations for each well and the groundwater flow directions;
    - g. Tables summarizing all historical and current analytical results for all parameters;
    - h. Hydrographs and tables summarizing all historical and current water level data;
    - i. A copy of the borehole logs for all groundwater monitoring wells; and
    - j. A copy of the original laboratory analytical results.

5. PRESENTATION OF APPLICATION FOR PLAN OF SUBDIVISION  
File No.: SUB2016-01- Conditions of Draft Approval Continued

- 11 c. vii) Near the end of the three-year monitoring period, on each of the lots with only imported soils (no tertiary system), sediment cores will be retrieved immediately adjacent to each monitoring well location in the filter bed (three locations), and 5 depth-discrete samples of the filter bed sand per well location will be analyzed for desorbable P ('plant-available' P) assay provided by the University of Guelph Soil and Nutrient laboratory. Sediment sample splits will be retained for a period of 1 year after collection for additional analysis if required (e.g. acid-extractable P analysis).
- d. The Applicant agrees to provide permission to the Province or its authorized agent to attend on site to monitor the piezometers/wells once at 5 years and 10 years from the installation of the system, with the monitoring to be undertaken at the expense of the Ministry and not the applicant. The applicant agrees to maintain the piezometers during this time.
- e. The sewage systems must meet a performance standard of no more than 0.3 mg/l total phosphorus in 80% of the samples from all of the monitoring wells.
- f. Monitoring will be implemented through the Applicant. The Applicant or individual new lot owner will post with the Town of Northeastern Manitoulin and the Islands, as part of the subdivision agreement, a bond or other security of \$36 000 (that is, equal to the cost of the monitoring for three years on all lots), or \$6,000 per lot (or such lesser amount as the Ministry and the applicant agree) and in the event the Applicant or new land owner fails to carry out the monitoring in a satisfactory manner, the Town, after consultation with the Ministry of the Environment and Climate Change, may call on the bond or other security to carry out the monitoring.
- g. The recommendations as contained in the Water Quality and Fish Habitat Assessment completed by Michalski Nielsen Associates Limited, and dated April 2010, will be supported within a Site Plan Agreement and/or the Subdivision Agreement.
- h. Until such time as the second phase is approved, the Phase 2 block of land shall not be developed and will be placed in a Holding zone and will be subject to an inhibiting order in the subdivision agreement.
- i. A copy of all monitoring reports will be provided to the Lake Manitou Area Association (LMAA) at the time they are submitted to the Ministries. The Association will be afforded the opportunity to offer its comments to the Ministries within 30 days of receipt of the reports, prior to the Province making its determination as to whether the results are satisfactory. It is understood that the LMAA has no veto authority.
12. That an archeological assessment is completed by a licensed archaeologist prior to final approval of each phase of the plan of subdivision and is to be registered with the Ministry of Tourism, Culture and Sport and written confirmation from the Ministry advising they are satisfied.
13. That Phase 2 of the plan of subdivision permit the creation of up to 13 lots and the subdivision agreement for this phase shall include, at minimum, use of the technologies and/or soils used in Phase 1 to the satisfaction of the Ministry of Municipal Affairs and Housing.
14. That the owner shall provide electrical service to each lot, or shall make each purchaser of a lot aware of any conditions that the power authority may impose to provide electrical service.
15. That prior to final approval of each phase, the Planning Board has received confirmation that the Holding zone provisions applicable to that phase have been removed from the zoning by-law.
16. That prior to the final approval by the Planning Board, the Board is advised in writing by the Municipality that Conditions 3 through 11 have been satisfied.
17. That prior to final approval of Phase 2, that written verification from the Town of Northeastern Manitoulin and the Islands is received confirming that the standard of Red Lodge Road is considered to be satisfactory to support the additional development of thirteen lots as proposed by Phase 2.
18. That the final plan for each phase approved by the Planning Board must be registered within 30 days or the Planning Board may withdraw its approval under subsection 51(59) of the Planning Act, R.S.O 1990.

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5. PRESENTATION OF APPLICATION FOR PLAN OF SUBDIVISION  
File No.: SUB2016-01- Conditions of Draft Approval Continued

19. Pursuant to Subsection 51(32) of the Planning Act, the approval of Phase 1 of this plan will lapse as of April 27, 2019, except that once Phase 1 of the plan is registered, draft approval of Phase 2 will continue and will not lapse until 2 years after the date of a letter from the Ministry of Municipal Affairs and Housing that confirms the performance of the technologies and/or soils used in Phase 1 are satisfactory.

MOTION

It was moved by D. Osborne and seconded by L. Hayden that this Plan of Subdivision be given draft approval with the conditions as presented.

- Carried

6. GENERAL, REGULAR AND NEW BUSINESS

a) General Up-date by Secretary-Treasurer

i) Interim Requisitions

The Board were informed that all interim requisitions had been received and that the request for Final Requisitions would be going out to the Municipalities following approval of the 2016 Budget.

ii) Delegation of Zoning By-law Administration

The Secretary-Treasurer informed the Board that a letter had been received from the Town of Northeastern Manitoulin and the Islands, advising that their staff will be responsible for processing of all zoning applications effective April 6, 2016. It was noted that the Planning Board staff had been providing this service to the Town, as requested, since 1999.

iii) Annual Deer Management Meeting - April 27, 2016

The Board were advised that the annual Deer Management meeting will be Wednesday, April 27, 2016 at the Park Centre in Kagawong. L. Addison is the Board's appointed representative.

b) CENTRAL ONTARIO ORTHOPHOTOGRAPHY PROJECT (COOP) 2016

Written commitments to this project have been received from all Municipalities, excepting Cockburn Island who will not be participating, and that funding for this project for the Unincorporated Townships of Robinson and Dawson has been received, from the Province, in the amount of \$4,300.00.

Final costs for this project still need to be determined. Mike Robertson, Imagery Project Manager, Ministry of Natural Resources and Forestry (MNR) has advised that tiles containing water only will be excluded and that the cost per tile should fall within the range of \$5.00 to \$6.00.

Due to this project being time sensitive and that a signed contract may be required from the Planning Board before the next Board Meeting the following motion resulted:

MOTION

It was moved by E. Russell and seconded by P. Moffatt that the Manitoulin Planning Board does hereby authorize the Chair and the Secretary-Treasurer to sign the contract with MNR for the COOP 2016 Project within the estimated costs.

- Carried Unanimously

c) TOWN OF NORTHEASTERN MANITOULIN AND THE ISLANDS

- i) Draft Official Plan  
ii) Request to Province for Planning Authority

The Board were advised there has been no additional information regarding these topics.

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7. DRAFT OFFICIAL PLAN

While this item was not on the agenda, the Secretary-Treasurer provided the following update.

The following response to a request to Matt Alexander, Planner, Ministry of Municipal Affairs and Housing, regarding the review of red line version of the Official Plan (OP), which had been forwarded to them March 1, 2016, was received:

'I have comments back from MNR and I'm putting everything together for my team lead to look over. It may still be a little while before you get them, but there aren't a lot of comments.'

The Secretary-Treasurer advised the Board that a date could be set for the Statutory Public Meeting, which the Board had already anticipated to be held in June. The consultants have been contacted as well as the Municipality of Central Manitoulin, regarding the use of the Community Centre for this meeting. The consultants have confirmed they would be available Wednesday, June 22 and the Community Centre is also free that evening and the following motion resulted:

MOTION

It was moved by R. Stephens and seconded by I. Anderson that the Statutory Public Meeting for the Official Plan be scheduled for June 22, 2016 at 7:00 p.m. to be held at the Mindemoya Community Centre. - Carried.

8. PRESENTATION OF FINANCIAL STATEMENTS FOR 2015

The Board Members were provided with a copy of the Financial Statements for the Year Ended December 31, 2015 as prepared by Freelandt Caldwell Reilly. A copy of the draft statement had been attached to the Notice of Meeting. Also, a copy of a letter from the auditor prepared to assist with the review, dated April 22, 2016, signed by Kirby Houle, which was also attached to the Notice, was reviewed.

All questions and resulting discussion having been dealt with, a request from the Chair for the adoption of the Financial Statement was made, which resulted in the following motion:

MOTION

It was moved by A. Hunt and seconded by D. Osborne that the Manitoulin Planning Board accept, approve and adopt the Financial Statements for 2015 as prepared by Freelandt Caldwell Reilly. - Carried.

9. BUDGET FOR 2016

The Board Members were provided with a copy of the Comparison of Actual Revenue and Expenditures for the years 2005 to 2015, attached to the Notice of Meeting, and the draft 2016 Budget.

The Secretary-Treasurer provided a brief synopsis of the Budget as proposed.

The Chair requested comments from the Board Members.

M. Peters, Board Member for the Town of Northeastern Manitoulin and the Islands stated that it was her opinion that the cost of the COOP Project should come out of reserves.

There was discussion regarding the amount of reserves held by the Board. R. Stephens, Board Member for the Municipality of Central Manitoulin commented that it was general practice for there to be a six month operating reserve and that was the approximate amount held in the reserves. L. Hayden, Board Member for the Municipality of Gordon/Barrie Island advised that his Municipality were prepared to provide their share as estimated. All Municipalities have confirmed their involvement with the COOP Project.

Minutes of Board Meeting  
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9. BUDGET FOR 2016 - Continued

MOTION

It was moved by R. Stephens and seconded by E. Russell that the Manitoulin Planning Board approve the Budget for 2016 as presented in the amount of \$245,118.00.

As requested by Board Member M. Peters, the member for the Town of Northeastern Manitoulin and the Islands, the Chair called for a recorded vote.

		<u>In Favour</u>	<u>Opposed</u>
1.	R. Stephens	X	
2.	I. Anderson	X	
3.	M. Peters		X
4.	L. Hayden	X	
5.	D. Osborne	X	
6.	L. Addison	X	
7.	E. Russell	X	
8.	P. Moffatt	X	
9.	A. Hunt	X	
10.	K. Noland	X	

Motion was carried.

PRESENTATION OF APPLICATIONS FOR CONSENT TO SEVER

The Chair announced that the purpose of this phase of the meeting is:

- (a) to consider applications for consent under Section 52 of the Planning Act,
- (b) to make decision in regard to the applications scheduled to be heard, and, explained that this phase is open to the public and any interested parties will be given the opportunity to speak in support or oppose an application.

The Chair then asked if any Board Members have or wish to declare a "Conflict of Interest", at this meeting or previous meeting. R. Stephens declared a conflict of interest with Application for Consent, File No. B04-16 prior to the consideration and decision. There were no other conflicts declared.

Following is the list of Applications for Consent considered at this meeting.

		<u>Moved By</u>	<u>Seconded By</u>
1.	B02-16	I. Anderson	A. H. Hunt
2.	B03-16	R. Stephens	P. Moffatt
3.	B04-16	D. Osborne	L. Addison

It was moved and seconded that the above applications be conditionally approved, subject to all conditions being fulfilled as stated in the Decision. - Carried.



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Application File No.: B02-16 No. of Members Present: 10  
Date of Decision: April 26, 2016  
Location of Property: Part Lot 3, E/S Phipps Street, Surveyed as Parts 1 and 2, Plan 31R-3750, Gore BayTown Plan 4, District of Manitoulin

**DECISION**

The purpose of this application made under Section 53(1) of the Planning Act by Hugh and Mollyanne McLaughlin is to provide for the creation of a new lot having a frontage of ±18.3 M. on Phipps Street, a maintained municipal street, and a depth of ±26.12 M., thereby containing an area of ±477.6 Sq. M.

The land to be retained has a frontage of ±18.3 M. on Meredith Street, a maintained municipal street, and a depth of ±26.12 M., thereby containing an area of ±477.6 Sq. M.

There are no structures on the subject land.

There has been a previous application for Consent, File No. File No. B46-09, which created the subject land.

Access is from Meredith Street and Phipps Street, both maintained Municipal Streets.

Services consist of municipal water and sewers.

The subject land has been designated by the Secondary Plan for Gore Bay as Central Core Policy Area and zoned Residential (R1). According to the application, there are no land use changes proposed at this time. Future uses of the subject land must conform to Section 7.2, Residential (R1) Zone and Zoning By-law No. 80-19.

From information available the subject proposal does not appear to have any effect on natural heritage features or species at risk (SAR).

This proposal is considered to be consistent with the Provincial Policy Statement 2014.

This application was circulated on April 04, 2016 to the Town of Gore Bay and to all property owners within 60 metres and by the posting of a notice, clearly visible and legible from a public highway or other place to which the public has access, as required by Ontario Regulation 197/96.  
Application File No. B02-16 - continued  
April 26, 2016

The Clerk for the Town of Gore Bay advised by letter, dated April 13<sup>th</sup>, 2016 that:

*'The Town of Gore Bay have no concerns or objections to the Application for Consent, however section 7.2 c) was checked as no on the application. Council notes that the storage of petroleum may have occurred on the adjacent property known as West End Truck and Trailer.'*

She also advised by e-mail on April 26<sup>th</sup>, 2016 that:

*'The Town of Gore Bay requires that both parts of the Consent Application be serviced by water and sewer from Phipps Street. Phipps Street is scheduled for reconstruction during 2016/17 and the Town would like to avoid the necessity to excavate Meredith Street for the purpose of a new water and sewer service for Part 2 of the subject Consent Application.'*

*The Gore Bay Public Works Committee has granted authority for Hugh McLaughlin to install two water connections and two sewage connections on Phipps Street to service Part 2 of Plan 31R-3750 subject to the following conditions:*

- i) An easement is granted across Part 1 for the purpose of installing the water and sewage lines to service Part 2 of Plan 31R-3750;*
- ii) The connections are done during the Phipps Street Construction Project. This work may not occur until 2017. Dates yet to be determined;*
- iii) the connections must be inspected by Public Works Foreman Darrin Nodecker prior to filling in; and*
- iv) all costs associated with installation of the connections and service lines for both water and sewage are borne by Hugh McLaughlin.'*

There were no inquiries or concerns received as a result of circulation to property owners or the posting of the notice.

Minutes of Board Meeting  
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Application File No. B02-16 - Continued  
April 26, 2016

There was no one in attendance who wished to speak in support or opposition to the application.

Consent is tentatively granted, subject to the following conditions:

The following documents must be submitted to the Secretary-Treasurer of the Board within one year from the date of the notice of decision for certification:

- a) the Transfer of Land form(s) prepared by a solicitor/lawyer, and
- b) a Schedule to the Transfer of Land form on which is set out the entire legal description of the parcel(s) and easement for water and sewer, given conditional approval. This Schedule must also contain the names of the parties indicated on the Transfer of Land form.

Accompanying the transfer documents shall be:

- i) a reference plan of survey, which bears the Land Registry Office registration number and signature as evidence of its deposit therein, illustrating the parcel(s) and easement having a minimum width of 3 metres, for water and sewer to which the consent approval relates;
- ii) proof that any portion of a travelled road, which is maintained by the Municipality, that encroaches on the subject land, has been surveyed and conveyed to the Municipality satisfactory to the Municipality;
- iii) a fee of \$100.00 for each Transfer of Land submitted for Certification; and
- iv) a written confirmation from the municipality that all outstanding municipal taxes have been paid.

Note: Subsection 3 or 5, as the case may be, of Section 50 of the Planning Act shall not apply to any subsequent conveyances of or in relation to the parcel of land being the subject of this application.

Minutes of Board Meeting  
April 26, 2016

Application File No.: B03-16 No. of Members Present: 10  
Date of Decision: April 26, 2016  
Location of Property: Lots 16, 17 and 18, Conc. III, Township of Barrie Island, Municipality  
of Gordon/Barrie Island, District of Manitoulin

**DECISION**

The purpose of this application made under Section 53(1) of the Planning Act by Doug and Rodger Greenman is to provide for the creation of a new lot, being Lot 18, Conc. III as originally surveyed, having frontages of ±603 M. on Lake Huron and ±402 M. on the travelling non-maintained 4<sup>th</sup> Concession Allowance, and an average depth of ±2,007 M., thereby containing an area of ±78.5 Hec. The applicants propose to convey this land to a family member for estate planning purposes. According to the application there are no structures on this proposed new lot.

The retained land being Lots 16 and 17, Conc. III, as originally surveyed, has frontages of ±1,005 M. on South Line Road, a maintained township road, and ±804 M. on the travelling non-maintained 4<sup>th</sup> Concession Allowance, and a depth of ±1,005 M., thereby containing an area of ±80 Hec. The applicant's dwelling and barn are located on Lot 16, Conc. III.

There has been a previous application for Consent, File No. B07-10, that created a ±80 Hec. new lot, being Part of Lots 16 and 17, Conc. III.

Access is via the travelling non-maintained 4<sup>th</sup> concession allowance for the proposed severed land and South Line Road, a maintained township road and the travelling non-maintained 4<sup>th</sup> concession allowance for the retained land.

Services consist of private well and private individual septic system for the retained land. Services will consist of private wells and private individual septic systems for the severed lands when required.

The subject land has been designated Rural and Agricultural Districts and zoned Rural (R) and Agricultural (A). This land is not identified as Prime Agricultural Land by the Ministry of Agriculture, Food and Rural Affairs. The agricultural/residential uses are proposed to continue.

There is a Core Deer Yard located within the subject land. The consent proposal was forwarded to the Ministry of Natural Resources and Forestry (MNR) as part of the consultation process.

Eric Cobb, District Planner, MNR, advised by email on March 29, 2016:

*'We don't have any immediate concerns with the proposed severance.*

*'When development or site alteration is actually proposed (on either the severed or retained lands), the draft policies in section D.4.5.1 (Deer Wintering areas) of the Manitoulin OP should be followed.'*

From information available the subject proposal does not appear to have any species at risk (SAR) concerns.

There does not appear to be any adverse impacts to policies expressed by the Provincial Policy Statement (PPS) 2014.

From information available a municipal drain, known as the Lane-Greenman Drain, is within Lots 16, 17 and 18, Conc. III, therefore Section 65 of the Drainage Act applies and a reassessment may be required.

This application was circulated on April 5<sup>th</sup>, 2016 to the Municipality of Gordon/Barrie Island and to all property owners within 60 metres and by the posting of a notice, clearly visible and legible from a public highway or other place to which the public has access, as required by Ontario Regulation 197/96.

There were no inquiries or concerns received as a result of circulation to property owners within 60 metres and/or posting of notice.

The Municipality of Gordon/Barrie Island advised they have no concerns and note that there is a municipal drain within the subject land.

Minutes of Board Meeting  
April 26, 2016

Application File No. B03-16 - Continued  
April 26, 2016

There was no one in attendance who wished to speak in support or opposition to the application.

Consent is tentatively granted subject to the following conditions:

The following documents must be submitted to the Secretary-Treasurer of the Board within one year from the date of the notice of decision for certification:

- a) the Transfer of Land form(s) prepared by a solicitor/lawyer, and
- b) a Schedule to the Transfer of Land form on which is set out the entire legal description of the parcel(s), given conditional approval. This Schedule must also contain the names of the parties indicated on the Transfer of Land form.

Accompanying the transfer documents shall be:

- i) a reference plan of survey, which bears the Land Registry Office registration number and signature as evidence of its deposit therein, illustrating the parcel(s) to which the consent approval relates;  
or  
a boundary line survey identifying the new lot line, not identified by a registered Plan of Survey, resulting from the severance;
- ii) proof that any portion of a travelled road, which is maintained by the municipality, encroaching on the subject land, has been surveyed and conveyed to the Municipality satisfactory to the Municipality;
- iii) written confirmation from the Municipality that access over the 4<sup>th</sup> concession allowance to South Line Road, has been constructed to a standard for travel by emergency vehicles satisfactory to the Municipality;
- iv) written confirmation from the Municipality that any reassessment required for the subject lands as required by Section 65 of the Drainage Act have been completed by the landowner satisfactory to the Municipality;
- v) a fee of \$100.00 for each Transfer of Land submitted for Certification; and
- vi) a written confirmation from the municipality that all outstanding municipal taxes have been paid.

Note: Subsection 3 or 5, as the case may be, of Section 50 of the Planning Act shall not apply to any subsequent conveyances of or in relation to the parcel of land being the subject of this application.

Note: Any shoreline improvements shall be done only with the approval of The Ministry of Natural Resources and Forestry (MNRF) and the Municipality.

Note: Owners of the subject lands should be aware that the cost of maintenance of municipal drains is prorated to landowners.

Minutes of Board Meeting  
April 26, 2016

Application File No: B04-16 No. of Members Present: 9

Date of Decision: April 26, 2016

Location of Property: Part Lot 21, Conc. IV, Surveyed as Parts 1 and 2, Plan 31R-2052  
Excepting Part 1, Plan 31R-2670, Township of Carnarvon, Municipality  
of Central Manitoulin, District of Manitoulin

### DECISION

The purpose of this application made under Section 53(1) of the Planning Act by Dale Scott is to provide for the creation of a new lot together with right-of-way which will nullify a previous consent approval for Part 1, Plan 31R-2052. According to the application Dale and Holly Scott propose to merge their two abutting properties (Pt. of Parts 1 and 2, Plan 31R-2052) together under joint ownership into one parcel of land.

File No. B04-16 proposes to create a new lot containing a Veterinary Clinic, having a frontage of  $\pm 92$  M. on Hwy No. 551, and an average depth of  $\pm 90$  M., thereby containing an area of  $\pm 0.82$  Hec., together with right-of-way over an existing  $\pm 20$  M. wide driveway to Highway No. 551. Mr. Scott proposes to convey this lot to Erica and Andrew Speck.

The land to be retained has frontages of  $\pm 20.2$  M. and  $\pm 34.8$  M. on Highway No. 551, a provincially maintained highway, and an average depth of  $\pm 391$  M., thereby containing an area of  $\pm 6.7$  Hec. This land will be subject to right-of-way in favour of the proposed new lot. According to the application there are no structures on this land.

There have been two (2) previous applications for consent.

File No. B14-90 provided for the creation of two new lots, surveyed as Part 1 and Part 2, Plan 31R-2052; and

File No. B36-95, provided for the creation of a new lot, surveyed as Part 1, Plan 31R-2670, which contains a Commercial Motel known as the Manitoulin Inn, and nullified the previous consent for Part 2, Plan 31R-2052.

Access is via an existing entrance from Highway No. 551, a provincially maintained highway. Following consultation with the Ministry of Transportation, as part of the preliminary review, the following were requested as conditions of consent approval:

*1. That a completed application form, including payment of the required fee, for a permit for a mutually shared Entrance for Parts 1 and 2, Plan 31R-2052 and for the new lot be submitted to the MTO prior to final consent being granted. The Permit will issue after the lots are merged and the new lot is created.*

*2. That the approval include the transfer of an easement for right of way over Parts 1 and 2 in favour of Part 1, Plan 31R-2670, or alternatively, that a further application for transfer of such an easement be filed with the Board and transferred prior to final consent being granted.*

*3. That the proposed retained lot be rezoned to limit the uses permitted to a single residential / farm use. It should be noted that the future plan to turn the entrance accessing Parts 1 and 2, Plan 31R-2052 into a municipal road to service a plan of subdivision is in no way supported by the MTO's support of this current consent application. A public road entering the highway in this location would not likely be approved due to its proximity to the curve. Also, it does not meet the ministry's separation distance requirements between public roads/commercial entrances. It is strongly recommended that the owners preconsult with the MTO well in advance of putting forth any such proposal for approval. A full traffic impact study would be required to determine what access options, if any, would be approved for such a development in this location, and, if so, exactly what highway improvements would be required.*

*The MTO's permit control area on this highway is 180 metres from the centerpoint of intersections and 45 metres from the boundary of the highway right-of-way. Any site alterations, buildings or structures proposed within MTO's permit control area will require permits from the ministry. For more information with respect to the ministry's permit requirements, the proponents should contact Lise Taylor, Corridor Management Officer, at the Sudbury Area Office at (705) 564-7707 (toll free 1-800-222-1047) or by email at Lise.Taylor@ontario.ca*

*Please note that these comments are valid for a period of one year from the date of this letter. The MTO requests to be notified of the decision.\**

Minutes of Board Meeting  
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Application File No. B04-16 - Continued  
April 26, 2016

The following email was sent, in response, to Christine Tudhope, MTO, April 11, 2016:

*'As per MTO's request for conditions:*

*1. As a condition of consent approval, the applicant will merge Parts 1 and 2, 31R-2052. The MTO permit cannot be granted until the new lot is created (registered as a separate lot). Therefore a note can be put on file but this cannot be fulfilled prior to the new lot being registered.*

*2. Not sure how we can put this as a condition of consent as the Motel is a separate land owner and a separate parcel of land. We can only deal with the subject land and Mr. Scott's property(s).*

*3. The proposed retained land is presently zoned Hamlet Residential. I have attached a copy of the uses permitted within the Hamlet Residential (RM) Zone, Section 7.4 of Zoning By-law No. 2002-07 for the Municipality of Central Manitoulin.*

*Let me know your thoughts, please.'*

There have been no additional comments or concerns received from MTO.

Services consist of municipal water and sewers.

The subject land has been designated Hamlet District. The proposed severed land is zoned General Commercial (C2) and the proposed retained land is zoned Hamlet Residential (RM). There are no land use changes proposed at this time.

From information available the subject proposal does not appear to have any effect on natural heritage features or species at risk (SAR).

This proposal is considered to be in conformity with the Provincial Policy Statement (PPS) 2014.

This application was circulated on April 12, 2016 to the Municipality of Central Manitoulin, and to all property owners within 60 metres and by the posting of a notice, clearly visible and legible from a public highway or other place to which the public has access, as required by Ontario Regulation 197/96.

There have been no inquiries or concerns received as a result of circulation to property owners within 60 metres or the posting of the notice.

The Municipality advised they have no concerns.

There was no one in attendance who wished to speak in support or opposition to the application.

**Consent is tentatively granted subject to the following conditions:**

The following documents must be submitted to the Secretary-Treasurer of the Board within one year from the date of the notice of decision for certification:

- a) the Transfer of Land form(s) prepared by a solicitor/lawyer, and
- b) a Schedule to the Transfer of Land form on which is set out the entire legal description of the parcel(s) and right-of-way having a minimum width of 20 metres, given conditional approval. This Schedule must also contain the names of the parties identified on the Transfer of Land form.

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Application File No. B04-16 - Continued  
April 26, 2016

Accompanying the transfer documents shall be:

- i) a reference plan of survey, which bears the Land Registry Office registration number and signature as evidence of its deposit therein, illustrating the parcel (s) and right-of-way having a minimum width of 20 M., to which the consent approval relates;
- ii) an undertaking from a Solicitor stating that Parts 1 and 2, Plan 31R-2052, excepting Part 1, Plan 31R-2670 and excepting the proposed new lot, will be consolidated on title under the same ownership, thereby nullifying the previous consent approval, File No. B14-90, and resulting in one lot under the Planning Act and a copy of the parcel register, and resulting PIN page(s) provided to the Manitoulin Planning Board;
- iii) confirmation from the Ministry of Transportation that they are in receipt of a completed application form and payment for a mutually shared entrance permit for Parts 1 and 2, Plan 31R-2052 and for the new lot proposed;
- iv) proof satisfactory to Planning Board that the minimum yard requirements resulting from the new lot lines conform to Zoning By-law No. 2002-07 i.e. written verification from the Ontario Land Surveyor;
- v) written verification from the Municipality that access from the severed land to Highway No. 551 has been constructed to a standard for travel by emergency vehicles satisfactory to the Municipality;
- vi) a fee of \$100.00 for each Transfer of Land submitted for Certification; and
- vii) written confirmation from the Municipality that all outstanding municipal taxes have been paid.

**Note:** Subsection 3 or 5, as the case may be, of Section 50 of the Planning Act shall not apply to any subsequent conveyances of or in relation to the parcel of land being the subject of this application.

**Note:** A shared mutual entrance permit will be required from the Ministry of Transportation.

**Note:** Board Member R. Stephens declared a conflict of interest with this application prior to consideration and did not participate in the Decision.

\*\*\*\*\*

The time now being 8:20 p.m. and all business before the Board having been dealt with, the Meeting was adjourned on a motion moved by P. Moffatt.

\_\_\_\_\_  
K. E. NOLAND, CHAIR

\_\_\_\_\_  
E. L. CARTER, SECRETARY-TREASURER

**MINUTES  
COMMUNITY POLICING ADVISORY COMMITTEE MEETING  
13 APRIL 2016  
MINDEMOYA COUNCIL CHAMBERS  
7:00 P.M.**

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**PRESENT:**                    S/Sgt. Kevin WEBB                    Bruce WOOD  
   Hugh MOGGY                            Wayne BAILEY  
   Brian PARKER                           Dale SCOTT

**Minutes Taken by:**    Carol FERGUSON

**CALL MEETING TO ORDER**

Bruce WOOD welcomed everyone to the meeting at 7:30 p.m.

**ADOPTION OF AGENDA**

Agenda for meeting was provided to all present.

**Moved by Hugh MOGGY and seconded by Wayne BAILEY that the agenda be adopted.  
CARRIED.**

**ADOPTION OF MINUTES**

Minutes of the February 10, 2016 meeting have been circulated and members were asked if there are any errors or omissions.

**Moved by Dale SCOTT and seconded by Brian PARKER that the minutes be adopted.  
CARRIED.**

**OLD BUSINESS**

S/Sgt. WEBB mentioned he reviewed the issue that was brought forward at the last meeting regarding CAS having concerns that they are not being called out to domestic assault investigations. S/Sgt. WEBB stated there is policy in place to call CAS when there is a domestic situation and this policy is generally followed. S/Sgt. WEBB has now put one Sergeant in place to oversee entire domestic occurrences to ensure everything is documented properly.

S/Sgt. WEBB indicated that he looked into the matter regarding the gun shots being fired at mailbox and stop sign in Kagawong. He indicated that this was investigated by the OPP and it did not happen during the deer hunt. It actually happened before the hunt started and there were nobody in the cabin at the time. S/Sgt. WEBB mentioned that a joint OPP/UCCM RIDE check was setup and while setup two vehicles were noticed trying to escape from being stopped in the check. These vehicles were stopped in M'Chigeeng and a loaded firearm was seized from the vehicle.

Prov. Const. Steve HART will be reaching out to the Owen Sound Transportation department to setup a display on the Chi-Cheemaun this spring.

Prov. Const. John ROBERTSON has been off work with an injury but is returning on light duties April 25, 2016. He will remain on light duties until his injury heals.

Mindemoya Caretaker position has been filled. New person will start sometime in June.



Retirement party for Al BOYD was this past Saturday and was very well attended.

### **NEW BUSINESS**

Community Mobilization and Engagement Model strategy last year was domestic violence. This year we are concentrating on drug offences. We will be working along with many partners, UCCM Police Service, Wikwemikong Police Service, Mental Health Outreach Units, High School Youth and Probation and Parole to name a few. The main action plan consists of three components Engagement, Education and Enforcement. The OPP will be the lead agency.

Hugh MOGGY asked if we have seen an increase in drugs. S/Sgt. WEBB indicated that we have not seen an increase in drugs but have seen an increase in enforcement.

OPP/UCCM and Wikwemikong each have identified one member who's main role will be drugs. These three individuals will be working closely together. Every two weeks these members will gather and share intelligence/information, analyzing data being collected and generating follow-up if needed.

Majority of our officers have now attended a seminar in the "Complete Traffic Stop". Officers can detect impaired drivers easily. Detecting persons operating vehicles impaired by drugs can be a little more difficult. We have a 65% increase in enforcement. This indicates that we are taking further steps in searching for drugs. These numbers will eventually go down. As the education message gets out there the enforcement will dip.

Yesterday, a vehicle travelling at 50 km over the posted speed limit was pulled over. A charge was racing was issued, meaning car was towed and impounded. Also, seizure of large amount of cash and a new drug to the island called "Kief". This seizure actually cleared up some break and enters in the Greater Sudbury area.

S/Sgt. WEBB indicated that each quarter he will report on this initiative.

Dale SCOTT asked if RIDE checks form part of this initiative. S/Sgt. WEBB stated that during RIDE checks officers are always looking for little signs (eg. Clip in cup holder etc.) The enhanced training to recognize these things allows the officers the opportunity to get inside and search the car legally. Once a person is under arrest then the officer can legally search the vehicle.

Two of our officers will be attending DARE training at the end of the month for two weeks.

Brian PARKER asked if OPP work with Canadian Border Services at all. S/Sgt. WEBB indicated that the Marine Unit works alongside Kirk RALPH during the summer months.

### **Marine Program**

One member has been identified to work full-time marine all summer. Six officers are marine trained but they need to get familiar with the vessel and the waters. They need to maintain so many hours per year to maintain their marine status. These members will be taking turns working alongside with the full-time member.

Same approach as every year zero tolerance for alcohol, life jackets etc.

Wayne BAILEY asked if there is any evidence of large quantities of drugs coming in on marine vessels. S/Sgt. WEBB stated that if drugs are suspected officer needs to form grounds for arrest. Once marine operator is in custody the boat is the same as a motor vehicle where it can now be searched.

### **Crime Analyst/Metrics**

Provincially there are five strategic components, one of the components is analytics. We have an analyst in our detachment who crunches all the numbers so that we can ensure we are deploying our resources where they are needed.

For example our analyst can break down the times of day and times of week for impaired drivers. Over 50% of our drivers are picked up for impaired between these hours 5 to 7 p.m. and 11 – 1 a.m.

S/Sgt. WEBB explained - the metrics document prepared by our analyst explains what each officer is working on. By reviewing the metrics document it sometimes allows for resources to be deployed elsewhere.

### **Speed Indicator Sign**

The sign will be operational within the next 4-6 weeks. Focused patrol will be developed for the areas that you as members of CPAC feel that the sign should be setup. Firstly, the sign will be setup for a couple days, education will take place, media release. Then a cruiser will be in place during sensitive times, this is the enforcement component. The problem will be identified. We will be able to let the municipalities know what percentage of these people are locals or tourists. S/Sgt. WEBB stated that he feels that this information needs to be shared with your communities.

S/Sgt. WEBB explained visibility is a huge component in traffic enforcement. The goal is not to write as many tickets as you can, it's to eliminate the problem.

S/Sgt. WEBB asked each CPAC member where they would like to see the sign setup.

Central Manitoulin will be the first deployment of the sign on Young Street. At some point it will also be setup on Hwy. 551 in the area where the speeds drop for 80 to 70 to 50 as you are coming into the town of Mindemoya.

NEMI would like to see the sign setup as you are coming into town on Hwy. #540 and also on Hwy. #6 heading north.

Billings – S/Sgt. WEBB indicated that the sign will be setup and there will be a blitz for a couple weeks. Parking at Bridal Veil will be monitored. Highly visible signs need to be in place indicating No Parking. Under the Highway Traffic Act police can charge the driver as long as the driver has been identified. Police can also have vehicles towed. Signage advising that towing could happen should be erected.

Brian PARKER stated that it would be nice to have the new parking lot ready for this year but there are a lot of hold backs with MTO in relation to the construction of the parking lot. He also advised that traffic may be slowed down significantly as there is major work that is going to take place at the dam area.

Assignack would like to see the sign on Cardwell Street, but understand that it is not a feasible area to have the sign.

Burpee/Mills – there doesn't seem to be a problem at the present time.

Dale SCOTT indicated that Central Manitoulin would like to have no parking signs erected outside their local arena. Large parking lot is available but parents want to be parked as close as they can to the front doors. Children are always crossing the highway pulling their hockey bags behind them and not paying attention to the traffic.

Bruce WOOD stated that cars are not stopping at the three way stop signs on the corner of Dupont and Hardbargain Rd. S/Sgt. WEBB advised he would make his officers aware.

#### **DATE AND TIME OF NEXT MEETING**

08 June 2016, 7:00 p.m. – Mindemoya Council Chambers  
Meeting adjourned by Hugh MOGGY and Brian PARKER at 8:30 p.m.

MUNICIPALITY



OF ASSIGINACK

P.O. BOX 238 MANITOWANING, ON, P0P 1N0  
(705) 859-3196 or fax 859-3010

[www.Assiginack.ca](http://www.Assiginack.ca)

**REPORT TO COUNCIL**

April 27, 2016

**TITLE:** 'Ontario Regulation 284/09 – 2016 Budget

**RECOMMENDATION:** That Council adopt the compliance report contained in the Report to Council re: Ontario Regulation 284/09 – 2016 Budget dated April 27, 2016, as prepared by the Treasurer, for expenses excluded from the 2016 budget as a requirement of Ontario Regulation 284/09 passed under the Municipal Act, 2001.

**PURPOSE:** This report is being presented to Council in order to meet the requirements of Regulation 284/09 under the Municipal Act, 2001. This report contains information related to changes in financial reporting and budget requirements for municipalities as a result of Public Sector Accounting Board (PSAB) accounting standards.

**BACKGROUND/REPORT:** In 2009, the Public Sector Accounting Board (PSAB) introduced major revisions to accounting standards whereby municipalities were required to move to a full accrual basis of financial statement reporting. The new standards, however, do not require that budgets be prepared on the same basis. As such, most municipalities, including Assiginack, continue to prepare budgets on a traditional funding basis where revenue and expenses for operating and capital budgets are balanced.

Ontario Regulation 284/09, permits for the exclusion of the following expenses from the budget:

- Amortization expenses
- Post-employment benefits expenses
- Solid waste landfill closure and post-closure expenses.
- 

The attached table outlines the high level adjustments made that converts the balanced 2016 Budget prepared on the fund basis of accounting to an estimated reduction to the Municipality's Accumulated Surplus of approximately \$190,700 on the full accrual basis of accounting.

Amortization expenses - As shown in the table, amortization is the main driver of the projected full accrual deficit for 2016. The amortization is offset in part by the planned transfers to reserves of \$273,000 and planned Tangible Capital Asset additions of \$122,000 which is funded in part by the tax levy as well as grants.

Post-employment benefits expenses – The municipality does not provide retiree health benefits or other post-employment benefits. Pension payments are provided by OMERS upon retirement and are funded through annual contributions by both the municipality and the employee during the duration of the employee’s employment. There is therefore no effect on accumulated surplus.

Solid waste landfill closure and post-closure expenses – Under the environmental laws of Ontario, the municipality is required to provide for the closure and post-closure care of solid waste landfill sites. These costs are estimated over the remaining life of the landfill site based on usage and recorded as such on the township’s financial statements. PSAB standards, however, do not require that these liabilities be fully funded. It is important to note, however, that the Municipality does currently have in place a reserve for future landfill needs of approximately \$285,000.

In closing, if the municipality were required to fund the full amortization and post-closure landfill expenses in the 2016 Budget, we would require an additional \$190,700 to be levied which would mean a tax rate increase of 8.5% instead of the 1.6% levied.

**SUPPORTING DOCUMENTS:** Ontario Regulation 284/09 of the Municipal Act, 2001

**DISPOSITION:** Council

### Conversion from Fund to Accrual Accounting

<b>Revenues:</b>		
Operating	\$ 4,288,194.84	As per the proposed budget
Capital	<u>\$ 80,678.00</u>	As per the proposed budget
	\$ 4,368,872.84	
<b>Less:</b>		
Transfer from other funds	\$ 41,414.95	This figure represents transfers from reserves for expenditures, these funds are not considered a revenue source under accrual accounting.
Proceeds on long term debt issue	\$ -	
	<u>\$ 41,414.95</u>	
<b>Total Revenues</b>	<b>\$ 4,327,457.89</b>	
<b>Expenses:</b>		
Operating	\$ 3,587,112.27	As per the proposed budget
Capital	<u>\$ 781,760.57</u>	As per the proposed budget
	\$ 4,368,872.84	
<b>Less:</b>		
Transfer to other funds	\$ 273,249.46	Under the accrual method, contributions to reserves are not considered an expense
Tangible Capital Assets	\$ 122,000.00	Under the accrual method, Tangible Capital Assets are not fully expensed in the yr of acquisition, instead they are amortized over their useful life.
Debt Principal Payments	<u>\$ 97,467.67</u>	Under the accrual method, debt principal payments considered a reduction of liability and not an expense
	\$ 492,717.13	
<b>Total Expenses</b>	<b>\$ 3,876,155.71</b>	
<b>Annual Surplus: before exclusions</b>	<b>\$ 451,302.18</b>	Revenues less Expenses
<b>Exclusions:</b>		
<b>Less:</b>		
Amortization of TCA	\$ 626,000.00	Estimated
<b>Add:</b>		
Post-Closure Landfill Expenses	\$ 16,000.00	The reporting of landfill closure and post closure expenses reduce the accumulated surplus
<b>Add:</b>		
Post-Employment Benefit Expenses	\$ -	N/A
<b>Total Exclusions:</b>	<b>\$ 642,000.00</b>	
<b>Annual Surplus: after exclusions</b>	<b>-\$ 190,697.82</b>	

<b>Outline for Conversion from Fund to Accrual Accounting</b>		
<b>Operating Budget Surplus/(Shortfall)</b>	\$ -	<b>Fund Accounting</b>
<b>1. Capital Assets</b>		
- Less: Amortization Expense	-\$ 626,000.00	
- Add: Budgeted Tangible Capital Asset	\$ 122,000.00	
- Less: Proceeds of Debentures	\$ -	Not applicable
- Add: Debt Principal Payments	\$ 97,467.67	
- Add: Transfer to Reserves	\$ 273,249.46	
- Less: Transfer from Reserves	-\$ 41,414.95	
<b>2. Post-Employment Benefits</b>		
- Less: Change in Unfunded Post Employment Benefits Liability	\$ -	Not applicable - Municipality does not provide post employment benefits, pension payments are provided by OMERS upon retirement and are funded during the employee's employment through annual contributions
<b>3. Post-Closure Landfill Expenses</b>		
- Less - Change in Unfunded Landfill Closure and Post Closure Liability	-\$ 16,000.00	
<b>Estimated Impact on the Ending Accumulated Surplus</b>	<b>-\$ 190,697.82</b>	



**ONTARIO REGULATION 284/09**

made under the

**MUNICIPAL ACT, 2001**

Made: July 31, 2009

Filed: July 31, 2009

Published on e-Laws: August 4, 2009

Printed in The Ontario Gazette: August 15, 2009

**BUDGET MATTERS — EXPENSES**

**Exclusion**

1. In preparing the budget for a year, a municipality or local board may exclude from the estimated expenses described in paragraph 3 of subsection 289 (2) and in paragraph 3 of subsection 290 (2) of the Act all or a portion of the following:

1. Amorization expenses.
2. Post-employment benefits expenses.
3. Solid waste landfill closure and post-closure expenses.

**Report**

2. (1) For 2011 and subsequent years, the municipality or local board shall, before adopting a budget for the year that excludes any of the expenses listed in section 1,

- (a) prepare a report about the excluded expenses; and
- (b) adopt the report by resolution.

(2) If a municipality or local board plans to adopt or has adopted a budget for 2010 that excludes any of the expenses listed in section 1, the municipality or local board shall, within 60 days after receiving its audited financial statements for 2009,

- (a) prepare a report about the excluded expenses; and
- (b) adopt the report by resolution.

**Contents**

3. A report under section 2 shall contain at least the following:



1. An estimate of the change in the accumulated surplus of the municipality or local board to the end of the year resulting from the exclusion of any of the expenses listed in section 1.
2. An analysis of the estimated impact of the exclusion of any of the expenses listed in section 1 on the future tangible capital asset funding requirements of the municipality or local board.

### **Review**

4. The Ministry of Municipal Affairs and Housing shall initiate a review of this Regulation on or before December 31, 2012.

### **Commencement**

5. This Regulation is deemed to have come into force on January 1, 2009.

Made by:

JIM WATSON

*Minister of Municipal Affairs and Housing*

Date made: July 31, 2009.

## LIBRARIAN'S REPORT 2015

It was another good year!

The Library's wireless access for the public is an important service feature.

It remains an important communication tool, for visitors as well as local residents.

The Library gives our patrons access to E-Books through the OverDrive system and it is becoming popular.

The "Our Door to Yours Library Home Service," is in place to assist patrons who have difficulty getting to the Library. I would like to thank our many patrons for using the Library so faithfully.

We also sincerely appreciate your generous donations of material to the Library collection.

Thank you to the Municipal Council, Municipal Office Staff, the Library Board Members and the Friends of the Library for all of their ongoing work, support, commitment and dedication to this Library and its service.

It has been a pleasure working with you all!

We are looking forward to meeting your needs in 2016!

The Library celebrated it's '76<sup>th</sup> birthday this year!

We didn't leave home or relocate – we are still on Spragge Street with an much expanded Library – so come visit us soon and check it out!

Debbie Robinson  
CEO/Librarian  
Assiginack Public Library  
January 2016

## ANNUAL REPORT 2015

### ASSIGINACK PUBLIC LIBRARY

25 A Spragge Street, Manitowaning,  
Manitoulin Island, Ontario, P0P 1N0.

Box 280 Manitowaning,  
Manitoulin Island, Ontario, P0P 1N0.

(705) 859-2110

[aplgoodtomes@email.com](mailto:aplgoodtomes@email.com)

[www.assiginacklibrary.wordpress.com](http://www.assiginacklibrary.wordpress.com)

### Board Members

Alison Greenhill – Chair

Catherine Bassett – Vice Chair

Heather Pennie – Secretary

Marie Butler – Member

Jane Tilston – Member

Brenda Reid – Council Representative

Les Fields – Council Representative

### Staff

Debbie Robinson – CEO/Librarian

Joan Wood – Relief Staff

### Friends of the Library

Jackie Bryant – Chair

### Library Hours of Operation

Tuesday & Thursday – 11:00 a.m. to 4:30 p.m.

& 7- 8:30 p.m.

Saturday – 10:00 a.m. to 3:00 p.m.

(extended hours for the months of July & August)

### Assiginack Public Library On-Going Goals

- 1)...to comply with current Public Library Act
- 2)...to stand as an educational, cultural, informational and recreational facility for the whole community
- 3)...to maintain a collection of various types of materials, formats and services
- 4)...to maintain an accurate and accessible service facility and collection
- 5)...to ensure staff quality through workshops and evaluation
- 6)...to be a viable, vital and visible part and basic element of the community and the Island-wide resource network

### Statistics Summary 2015

Population.....	931
Circulation of Print Materials (books& magazines,Odive)..	10031
Circulation of Audio-Visuals (DVD,CD Playawa,y,Video)...	2195
Program Attendance.....	554
Total Membership.....	813
Materials Purchased and Donated in 2015.....	616
Periodical Subscriptions.....	14
Inter-library Loans.....	232
Internet/Computer Usage.....	2077
OverDrive E-Books Circulation.....	973
Total Print Materials in Library.....	11168
Total Audio-Visual Materials in Library.....	760

### Library Collection and Services

- 1)...Non-fiction Titles and Fiction Titles for Adults, Teens and Children
- 2)...Reference Books, Encyclopedias, Atlases, Dictionaries
- 3)...Periodicals, Local Paper, Large Print Books, Talking Books, Videos / DVDS, CD's, CNIB Daisy Reader
- 4)...Internet Access and Assistance, Word Processing and Printing, Free Wireless Internet Access, Children's Early Learning Literacy Station, Overdrive E-Books Access, Our Door to Yours Home Service, Inter-library Loans, World Book Online at Home Access, Reading Contests, Literature Out Loud (LOL), Elementary (Jr. & Sr.) Reading Contests

### Assiginack Public Library Financial Statement 2015

#### Revenues

Municipal Levy.....	36685.00
Provincial Grant.....	3483.00
Student Grant.....	1320.00
Transfers.....	0
Special Grants.....	6717.00
Fees / Donations / Coffee / Printing.....	308.00
Rebates / Reimburse.....	293.00
Friends of the Library.....	300.00
Bank Interest.....	123.00
Pay Equity.....	0
<b>TOTAL.....</b>	<b>49229.00</b>

#### Expenditures

Accounts Payable from 2014.....	0
Books.....	1456.00
Wages.....	29361.00
Salary Deductions.....	1853.00
Health Tax.....	572.00
WSIB.....	105.00
Rent.....	1200.00
Insurance.....	168.00
Periodicals.....	331.00
Audio/Visual.....	614.00
Telephone & Internet Line.....	862.00
Office Supplies/Housekeeping.....	1091.00
Furniture / Mach.&Computer Maint.....	165.00
Memberships/Conferences/Registrations.....	1285.00
OverDrive(ebooks)& World Book Online.....	534.00
IT Support Service.....	980.00
Miscellaneous / Mem. Comp. Fund.....	7225.00
Automation Costs.....	214.00
Accounting Assist.....	100.00
Bank Charges.....	147.00
<b>TOTAL.....</b>	<b>48263.00</b>

The Township of Assiginack  
 CHEQUE DISTRIBUTION REPORT  
 Payables Management

**Ranges:** From: To: From: To:  
 Vendor ID First Last Chequebook ID First Last  
 Vendor Name First Last Cheque Number 0025517 0025548  
 Cheque Date First Last

**Sorted By:** Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0025517	27/04/2016	BREAKAWAY SPORTS	\$583.08
InvNo: 50	InvDesc: pec-sports equip-hk grant	InvAmt: \$583.08	
0025522	02/05/2016	COMPUTREK	\$266.68
InvNo: 12728	InvDesc: may remote server mgmt	InvAmt: \$266.68	
0025523	02/05/2016	DWAYNE ELLIOTT	\$27.26
InvNo: APRIL 25 2016	InvDesc: fireworks apprent.course suppl	InvAmt: \$27.26	
0025524	02/05/2016	GERRY STRONG	\$153.85
InvNo: MAY 2 2016	InvDesc: bldg insp mileage	InvAmt: \$153.85	
0025525	02/05/2016	HYDRO ONE NETWORKS INC.	\$5,643.91
InvNo: APRIL 15 2016 DEPOT	InvDesc: rec depot (estimate)	InvAmt: \$353.82	
InvNo: APRIL 20 2016	InvDesc: street lites	InvAmt: \$299.05	
InvNo: APRIL 21 2016 SHOWER	InvDesc: marina showerhouse	InvAmt: \$34.19	
InvNo: APRIL 21 2016 INFO B	InvDesc: info booth	InvAmt: \$34.18	
InvNo: APRIL 21 2016 DOCKS	InvDesc: marina docks	InvAmt: \$60.72	
InvNo: APRIL 21 2016 LITES	InvDesc: street lites	InvAmt: \$396.32	
InvNo: APRIL 21 2016 PO	InvDesc: po/bank	InvAmt: \$613.84	
InvNo: APRIL 21 2015 NORISL	InvDesc: norisle/heritage park	InvAmt: \$34.18	
InvNo: APRIL 21 2016 SS WTP	InvDesc: ss wtp	InvAmt: \$1,792.55	
InvNo: APRIL 21 2016 TENNIS	InvDesc: tennis courts	InvAmt: \$34.18	
InvNo: APRIL 22 2016 ARENA	InvDesc: arena	InvAmt: \$1,388.86	
InvNo: APRIL 22 2016 LIBRAR	InvDesc: library	InvAmt: \$595.93	
InvNo: APRIL 26 2016 PW	InvDesc: pw-microfit	InvAmt: \$6.10	
0025526	02/05/2016	JACKIE WHITE	\$27.97
InvNo: APRIL 16 2016	InvDesc: pec-soccer cones	InvAmt: \$27.97	
0025527	02/05/2016	MANITOWANING MILL & HOME BUILDING CENTRE	\$179.60
InvNo: 0083056	InvDesc: arena-faucet	InvAmt: \$32.76	
InvNo: 0081826	InvDesc: arena-cleaners/t.twis/etc	InvAmt: \$135.56	
InvNo: 0081997	InvDesc: po-glass cleaner	InvAmt: \$11.28	
0025528	02/05/2016	MANITOU LIN-SUDBURY DISTRICT SOCIAL SERVIC	\$29,564.92
InvNo: IN000013665	InvDesc: may amb/social assist	InvAmt: \$29,564.92	
0025529	02/05/2016	MANITOU LIN EXPOSITOR	\$210.91

The Township of Assiginack  
 CHEQUE DISTRIBUTION REPORT  
 Payables Management

InvNo: 88806                      InvDesc: advertising                      InvAmt: \$210.91

ChqNo:	0025530	Date:	02/05/2016	Vendor:	MANITOULIN TOURISM ASSOCIATION	Amount:	\$678.00
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InvNo: 485                              InvDesc: 2015/16 dues/her.mrkt dues                      InvAmt: \$678.00

ChqNo:	0025531	Date:	02/05/2016	Vendor:	MANITOWANING FRESHMART	Amount:	\$15.45
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InvNo: 00214192                      InvDesc: admin-coffee supp                      InvAmt: \$6.99

InvNo: 00216174                      InvDesc: admin-p.twls                      InvAmt: \$8.46

ChqNo:	0025532	Date:	02/05/2016	Vendor:	MANITOULIN WEST RECORDER	Amount:	\$168.74
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InvNo: 503444                      InvDesc: advertising                      InvAmt: \$168.74

ChqNo:	0025533	Date:	02/05/2016	Vendor:	METAL AIR MECHANICAL SYSTEMS	Amount:	\$1,904.05
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InvNo: 120468                      InvDesc: arena-tssa repairs                      InvAmt: \$1,904.05

ChqNo:	0025534	Date:	02/05/2016	Vendor:	MINISTER OF FINANCE	Amount:	\$966.06
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InvNo: APRIL 2016                      InvDesc: april eht remittance                      InvAmt: \$966.06

ChqNo:	0025535	Date:	02/05/2016	Vendor:	MINISTER OF FINANCE	Amount:	\$220.00
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InvNo: 93254                      InvDesc: sign renewals                      InvAmt: \$220.00

ChqNo:	0025536	Date:	02/05/2016	Vendor:	MINISTER OF FINANCE	Amount:	\$90.83
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InvNo: MAY 2 2016                      InvDesc: salary garnishment                      InvAmt: \$90.83

ChqNo:	0025537	Date:	02/05/2016	Vendor:	NEW NORTH FUELS INC	Amount:	\$3,524.20
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InvNo: 364984                      InvDesc: pw-diesel                      InvAmt: \$900.07

InvNo: 366769                      InvDesc: office-furnace oil                      InvAmt: \$262.10

InvNo: 366766                      InvDesc: po/bank                      InvAmt: \$418.12

InvNo: 366771                      InvDesc: pw-diesel                      InvAmt: \$973.62

InvNo: 366772                      InvDesc: dyed diesel                      InvAmt: \$970.29

ChqNo:	0025538	Date:	02/05/2016	Vendor:	OMERS	Amount:	\$7,933.34
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InvNo: APRIL 2016                      InvDesc: april omers remittance                      InvAmt: \$7,933.34

ChqNo:	0025539	Date:	02/05/2016	Vendor:	ONTARIO PROPERTY SERVICES	Amount:	\$2,090.50
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InvNo: 368                      InvDesc: tax reg-final notices (6 prop)                      InvAmt: \$2,090.50

ChqNo:	0025540	Date:	02/05/2016	Vendor:	PITNEY BOWES	Amount:	\$251.57
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InvNo: 3200177760                      InvDesc: postage meter lease                      InvAmt: \$251.57

ChqNo:	0025541	Date:	02/05/2016	Vendor:	RECEIVER GENERAL	Amount:	\$14,774.55
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InvNo: APRIL 2016                      InvDesc: april source deductions                      InvAmt: \$14,774.55

ChqNo:	0025542	Date:	02/05/2016	Vendor:	RON COOPER	Amount:	\$75.00
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InvNo: 37315                      InvDesc: rd supt assoc dues 2016 reimb.                      InvAmt: \$75.00

ChqNo:	0025543	Date:	02/05/2016	Vendor:	SUPERIOR PROPANE INC.	Amount:	\$839.30
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InvNo: 10946544                      InvDesc: fd-propane                      InvAmt: \$839.30

ChqNo:	0025544	Date:	02/05/2016	Vendor:	MY FRIENDS INN	Amount:	\$86.45
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InvNo: 6418952                      InvDesc: fireworks course instr.accom.                      InvAmt: \$86.45

ChqNo:	0025545	Date:	02/05/2016	Vendor:	MANITOULIN NAVY LEAGUE	Amount:	\$125.00
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InvNo: RES#123-10-16                      InvDesc: 2016 donation                      InvAmt: \$100.00

**The Township of Assiginack**  
**CHEQUE DISTRIBUTION REPORT**  
**Payables Management**

InvNo: RES#124-10-16      InvDesc: donation re:LS Samuel Clayton      InvAmt: \$25.00

ChqNo:	0025546	Date:	02/05/2016	Vendor:	TULLOCH ENGINEERING	Amount:	\$2,203.50
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InvNo: 155319-8      InvDesc: drain.supt      InvAmt: \$2,203.50

ChqNo:	0025547	Date:	02/05/2016	Vendor:	NORTHSTAR FIREWORKS ENTERTAINMENT INC	Amount:	\$947.50
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InvNo: 12629      InvDesc: fd-fireworks training course      InvAmt: \$847.50

ChqNo:	0025548	Date:	02/05/2016	Vendor:	WORKPLACE SAFETY & INSURANCE BOARD	Amount:	\$1,066.38
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InvNo: APRIL 2016      InvDesc: april wsib remittance      InvAmt: \$1,507.89

\*\*\* End of Report \*\*\*

**Report Total:**

**\$74,518.60**

Date : 02/05/2016  
Time : 11:16:51 AM

The Township of Assiginack

Page: 1

Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
369		02/05/2016	05/02COMB	106	WOOD, STEVEN	OUTSTANDING	Direct Deposit
370		02/05/2016	05/02COMB	134	VIRTANEN, ANNETTE	OUTSTANDING	Direct Deposit
371		02/05/2016	05/02COMB	140	REID, WALTER	OUTSTANDING	Direct Deposit
372		02/05/2016	05/02COMB	152	PRAIRIE, JANET	OUTSTANDING	Direct Deposit
373		02/05/2016	05/02COMB	155	BECK, WILLIAM	OUTSTANDING	Direct Deposit
374		02/05/2016	05/02COMB	163	MACDONALD, ROBERT	OUTSTANDING	Direct Deposit
375		02/05/2016	05/02COMB	164	MIDDAUGH, WAYNE	OUTSTANDING	Direct Deposit
376		02/05/2016	05/02COMB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
377		02/05/2016	05/02COMB	186	RODY, JEREMY	OUTSTANDING	Direct Deposit
378		02/05/2016	05/02COMB	205	MOFFAT, PAUL	OUTSTANDING	Direct Deposit
379		02/05/2016	05/02COMB	206	CASE, ROBERT	OUTSTANDING	Direct Deposit
380		02/05/2016	05/02COMB	211	MOGGY, HUGH	OUTSTANDING	Direct Deposit
381		02/05/2016	05/02COMB	214	FIELDS, LESLIE	OUTSTANDING	Direct Deposit
382		02/05/2016	05/02COMB	216	REID, BRENDA	OUTSTANDING	Direct Deposit
383		02/05/2016	05/02COMB	301	ROBINSON, DEBBIE	OUTSTANDING	Direct Deposit
384		02/05/2016	05/02COMB	322	OBRIEN, JOSEPH	OUTSTANDING	Direct Deposit
385		02/05/2016	05/02COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit

Date : 02/05/2016  
Time : 11:08:38 AM

The Township of Assiginack

Page: 1

Cheque Register

Batch: 05/02COMB  
Cutoff Date: 30/04/2016

Cheque Date: 02/05/2016

ID	Employee	Amount	Cheque
118	COOPER RONALD		0025518
122	HOBBS ALTON		0025519
126	MacDONALD DEBORAH		0025520
133	BOND FREDA		0025521

Total: \$ 17153.30

CORPORATION OF THE TOWNSHIP OF ASSIGINACK

**RFP #2016-01: Single Axle Snow Plow Truck**  
**Proposal Opening Results – May 2, 2016**

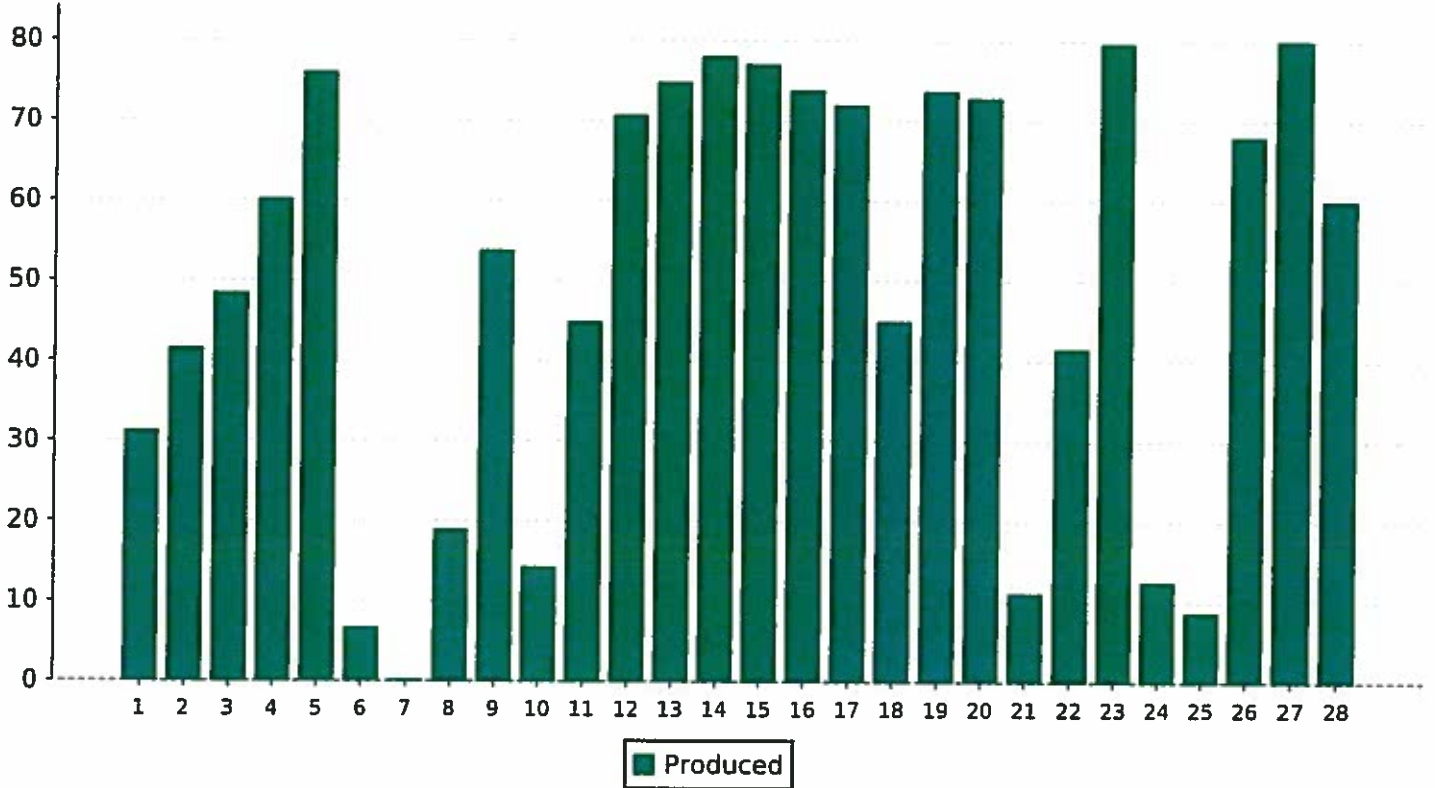
<b>Bid</b>	<b>Company Name</b>	<b>Total Price</b>
<b>1</b>	<b>Cambrian Truck Centre</b>	
	Option 1 – Western Star 4700SB, Tenco Plow	\$194,338.00
	Option 2 – Western Star 4700SB, Viking Plow	\$190,553.00
<b>2</b>	<b>Northland Truck Sales</b>	
	Freightliner 114SD Truck, Tenco Plow	\$248,397.00
<b>3</b>	<b>Tru-Nor Truck Centre</b>	
	Option 1 – International 7500 SFA, Viking Plow	\$195,770.25
	Option 2 – International 7500 SBA (Tandem), Viking Plow	\$205,050.12



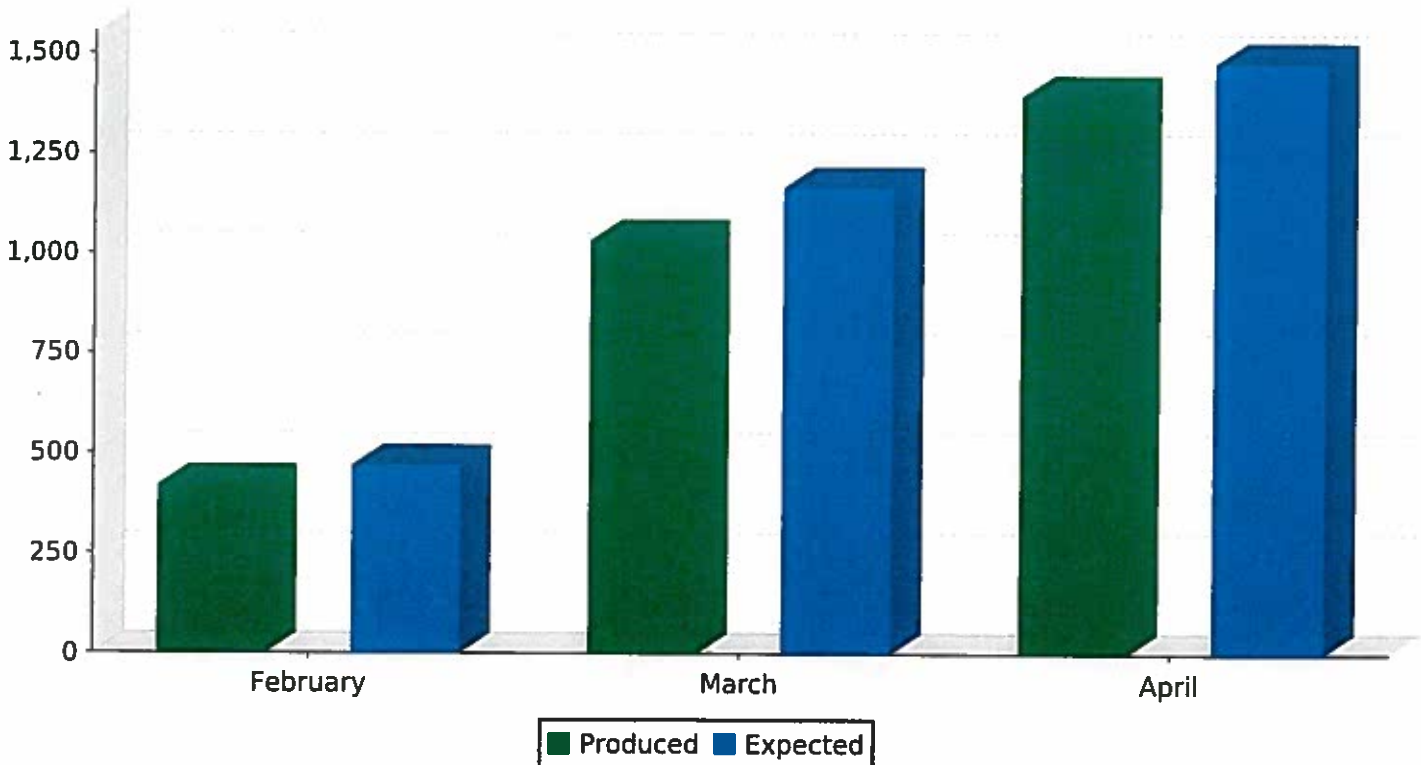
# Energy Production Manitowaning Public Works Garage



### Last Month - Production



### Last 3 Months



Day	Produced
April 01	31.2
April 02	41.5
April 03	48.5
April 04	60.2
April 05	76.1
April 06	6.7
April 07	0.3
April 08	18.9
April 09	53.8
April 10	14.3
April 11	44.9
April 12	70.7
April 13	74.8
April 14	78.0
April 15	77.1
April 16	73.8
April 17	71.9
April 18	45.0
April 19	73.7
April 20	72.8
April 21	11.1
April 22	41.6
April 23	79.7
April 24	12.6
April 25	8.7
April 26	68.1
April 27	80.1
April 28	60.1

Month	Produced	Expected
February 2016	420.2	470.0
March 2016	1,034.2	1,166.0
April 2016	1,396.4	1,479.0
<b>Total</b>	<b>2,850.0</b>	<b>3,115.0</b>



220 Algonquin Boulevard East, Timmins, ON P4N 1B3  
[www.timmins.ca](http://www.timmins.ca)

---

May 4, 2016

**TO: ALL ONTARIO MUNICIPALITIES**

Dear Sir/Madam:

**Re: City of Timmins Resolution – Regulate Gas Prices in Ontario**

Attached hereto please find a certified true copy of City of Timmins Resolution 16-154 passed on April 27, 2016 for your review and support.

If your municipality supports this resolution, please forward a copy of your resolution to the City of Timmins.

Thank you.

Yours truly,

A handwritten signature in blue ink, appearing to read "SPC", is written over a faint, larger signature.

**STEPH PALMATEER, AMCT**  
City Clerk

SP/jc



OFFICE OF THE CITY CLERK  
Telephone: (705) 360-2602  
Fax: (705) 360-2674  
E-mail: [steph.palmateer@timmins.ca](mailto:steph.palmateer@timmins.ca)

---

# The Corporation of the City of Timmins

## RESOLUTION

Moved by Councillor Wawrzaszek

16-154

Seconded by Councillor Doody

**Whereas** the price of fuel is critical to the day to day cost of living for all residents of Ontario;

**And Whereas** the price of fuel plays a large role in establishing a competitive business climate;

**And Whereas** some regions in Ontario have consistently experienced higher fuel costs that go beyond the cost difference of transporting fuel;

**And Whereas** the fuel sales industry is quick to raise fuel prices as the price of oil increases but fuel prices do not adjust as quickly when the price of oil decreases;

**And Whereas** history has shown that fuel prices increase for long weekends and holidays;

**And Whereas** the Province of Ontario has the ability to regulate fuel prices;

**Now Therefore Be it Resolved** that Council for the City of Timmins hereby petitions the Government of Ontario to regulate fuel prices to the levels that are affordable and profitable as in jurisdictions within Ontario that have lower fuel prices;

**Be it Further Resolved** that this resolution and the background information are forwarded for support to all Municipalities in Ontario;

**And Further That** all resolutions of support are returned to the City of Timmins for submission to the Premier of Ontario, the Minister of Finance, the Association of Municipalities of Ontario, Timmins - James Bay MPP Gilles Bisson and the Ontario Good Roads Association.

CARRIED.

CERTIFIED TRUE COPY  
OF RESOLUTION 16-154

  
Steph Palmateer, City Clerk

Carried \_\_\_\_\_

Defeated \_\_\_\_\_

Deferred or Tabled \_\_\_\_\_

Date \_\_\_\_\_ April 27, 2016

	YEAS	NAYS
MAYOR		
S. Black		
COUNCILLORS		
P. Bamford		
J. Campbell		
M. Doody		
R. Dubeau		
A. Grzela		
A. Marks		
N. Rinaldo		
W. Wawrzaszek		



Ontario Regular Unleaded Gasoline Prices // Prix de l'essence ordinaire en Ontario - 2016 (cents/litre)															Diff in highlighted prices			Price fluctuation (1st date +/- 2nd date)
Source: <a href="http://www.energy.gov.on.ca/en/fuel-prices/?fuel=REG&amp;yr=2016">http://www.energy.gov.on.ca/en/fuel-prices/?fuel=REG&amp;yr=2016</a>																		
Date	Ottawa	Tor W	Tor E	Windsor	London	Sudbury	SS Marie	Thdr Bay	Nrth Bay	Timmins	ON Avg	S. Avg	N. Avg	N/S Diff.				
04-Jan	89.5	101.8	100.5	92.3	92.8	104.4	103.9	104.4	98.8	107.9	98.2	97.5	103.9	-6.4				
11-Jan	86.5	92.9	94.2	93.8	87.7	102.4	101.9	100.5	97.6	107.1	92.7	91.6	101.5	-10	15	8	13	15
18-Jan	83.4	92.8	91.4	86	84.8	94.4	100.9	99.8	96.4	103.9	90.3	89.3	98.2	-8.9				13
25-Jan	84.6	94.8	93.4	83.8	85.4	91.4	98.4	94.6	93.1	99.9	91.2	90.7	94.5	-3.7				16
01-Feb	81.5	94.8	92.5	82.4	86.5	95.4	97.9	90.9	97	98.9	90.4	89.8	94.9	-5.1				
08-Feb	76.9	90.4	87.8	83.7	79.8	93.4	97.9	89.5	94.4	97.7	86.3	85.4	93.4	-8.1	21			20
16-Feb	87.5	91.8	89.4	80.5	81.4	92.8	95.9	86.7	92.6	93.9	88.9	88.5	91.5	-3				
22-Feb	84.6	87.8	86.2	81.3	78.9	93.4	95.9	86.7	91.6	97.1	86.2	85.4	91.9	-6.5				
29-Feb	86.5	89.8	87.9	76.8	79.7	92.4	95.9	93.2	90.8	96	87.6	86.9	93.3	-6.4				
07-Mar	87	91.3	89.2	74.2	80.8	91.4	95.9	92.6	90	96	88.4	87.8	92.7	-4.9	19			21
14-Mar	91.5	95.3	93.7	85.7	85.9	94.4	95.9	99	89.4	99.9	93	92.6	95.9	-3.3				
21-Mar	91	94.3	92.7	84.4	85.9	97.3	95.9	104	89.2	102.9	92.5	91.8	98.6	-6.8				
28-Mar	95.4	99.3	97.9	84.2	89.5	97.4	103.9	104	89.2	102.7	96.7	96.3	99.9	-3.6				
04-Apr	94.9	98.3	97.2	92.5	88.5	95.4	102	100	87.9	102	96.2	96	97.5	-1.4	5			
11-Apr	98.2	102.3	100.6	91.1	92.5	95.5	99.9	100	94.8	102	99.2	99.4	98.1	1.3	1	0	5	
18-Apr	99.6	102.2	101.5	95.9	92.7	106.4	106.9	106.9	99.2	111.5	100.9	100.2	106.1	-5.9				
25-Apr	100.9	104.3	103	95.3	103.8	106.4	106.9	106.9	98.9	110	103	102.6	106	-3.3	3			
Year	89.4	95.5	94.1	86.1	86.9	96.7	99.8	97.6	93.6	101.7	93	92.5	97.5	-5.1				

Note: Retail pump prices are a mix of full-serve and self-serve prices. Prices include all applicable taxes. // Noté : Les prix de détail repré sentent un échantillon de stations avec et sans service et incluent toutes les taxes applicables.

Comparing the blue highlighted prices - On March 7, 2016 price of gas in Windsor was 74.2c/L and in North Bay 90c/L for a difference of 15 cents. Less than a month later, on April 4, it became cheaper to buy gas in North Bay as price of gas in Windsor was 92.5c/L and the price in North Bay, 87.9c/L. The price of gas between the two municipalities have fluctuated by 21 cents in less than a month.

Comparing the purple highlighted prices - On Jan 11, Toronto East was 94.2c/L and Sudbury 102.4c/L. Price fluctuated by 13 cents by April 11 where Toronto East paid 100.6c/L and Sudbury paid 95.5c/L.

Comparing the averages between Northern and Southern municipalities of Ontario in red font -

On Jan 11 it was cheaper, on average, to buy gas in Northern Ontario than it was to buy gas in Southern Ontario - Logical?

# Price Regulation

The Canadian government has constitutional authority to regulate gasoline prices only in an emergency. However, provinces and territories can regulate prices, and Quebec and the Atlantic provinces do so.

Provinces regulate gasoline prices to reduce price volatility -- high up or down price changes -- and to protect small independent retailers.

## Quebec

Quebec sets minimum prices weekly based on its estimate of the acquisition cost of gasoline. The price includes an estimate of transportation costs and can include a minimum retail margin at the discretion of the regulating body, the Regie de l'energie du Quebec.

## New Brunswick

In New Brunswick, the Energy and Utilities Board sets the maximum price every Thursday based on a formula that links the price to the New York Harbour price, with allowances made for other factors such as retail margins. No minimum price is set.

## Nova Scotia

Nova Scotia also uses New York Harbour spot prices to set a benchmark price. Wholesale prices are set 6 cents a litre higher than the benchmark, and a transportation allowance is included in the price, ranging from 0.2 to 2.0 cents per litre, depending on the zone. Retailers are allowed a margin of 5.5 cents per litre and cannot sell below a margin of 4 cents per litre.

## Prince Edward Island

In Prince Edward Island, prices are set by the Island Regulatory Appeals Commission. The Commission has full discretion in setting prices and tracks a wide variety of trends in determining the price level. In practice, it also uses New York Harbour prices to drive changes in the regulated price. Prices on the New York Mercantile Exchange (NYMEX) are averaged over a two week period and the new maximum and minimum prices are usually announced on the first and 15th of every month. Wholesalers have the right to apply for a decrease in their wholesale price. In theory, this could result in different prices from one brand to another. In practice, any such differences are rare and short-lived.

## Newfoundland and Labrador

In Newfoundland and Labrador, the price of gasoline is set by the Board of Commissioners of Public Utilities. The Board sets a benchmark price based on spot market prices and adds on various factors such as wholesale and retail margins, transportation and taxes to arrive at a maximum price. The province is divided into 18 zones to accommodate differing transportation costs. Prices are revised monthly.

**Background information:**

**Lowest Gasoline Price on Wednesday April 13<sup>th</sup> via Gasbuddy.com (NEOMA region) (20 cent volatility within region)**

Timmins	111.6
Hearst	102.9
Kapuskasing	102.9
Smooth Rock Falls	102.9
Cochrane	102.9
Iroquois Falls	102.9
New Liskeard	92.9
Kirkland Lake	91.9

**Other Northern Communities (21 cent volatility compared to Timmins) (15.6 cent volatility within region)**

Sudbury	105.9
Sault Ste Marie	99.9
Thunder Bay	91.9
North Bay	90.7
Parry Sound	98.6
Kenora	92.9
Sturgeon Falls	92.9
Espanola	90.3

**Other communities in Southern Ontario (26 cent volatility relative to Timmins) (13.2 cent volatility within region)**

Ottawa	98.5
Kingston	97.9
St Catharines	97.9
Hamilton	94.6
Niagara Falls	93.9
Windsor	93.9
Toronto	92.9
London	86.3
St Thomas	86.3
Peterborough	85.6
Sarnia	85.3

Background information:

Lowest Gasoline Price on Monday, April 25<sup>th</sup> via Gasbuddy.com (NEOMA region) (16.6 cent volatility within region)

Timmins	109.6
Hearst	112.5
Kapuskasing	111.7
Smooth Rock Falls	106.9
Cochrane	109.9
Iroquois Falls	106.9
New Liskeard	96.9
Kirkland Lake	95.9

Other Northern Communities (21 cent volatility compared to Timmins) (13.0 cent volatility within region)

Sudbury	104.9
Sault Ste Marie	96
Thunder Bay	91.9
North Bay	94.7
Parry Sound	98.6
Kenora	98.5
Sturgeon Falls	95.4
Espanola	97.3

Other communities in Southern Ontario (26 cent volatility relative to Timmins) (11.2 cent volatility within region)

Ottawa	97.9
Kingston	94.9
St Catharines	97.9
Hamilton	98.6
Niagara Falls	98.5
Windsor	92.7
Toronto	94.9
London	97.9
ST Thomas	95.2
Peterborough	87.6
Sarnia	98.8



## Jeremy Rody

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**From:** Premier of Ontario | Première ministre de l'Ontario <Premier@ontario.ca>  
**Sent:** May-06-16 4:44 PM  
**Cc:** Sandals, Liz (EDU); Pitre, Karen (CAB); McMeekin, Ted (MAH)  
**Subject:** An email from Premier Kathleen Wynne / Un courriel de la première ministre Kathleen Wynne

[Version française après le texte anglais.]

Today, the Honourable Liz Sandals, Minister of Education, announced investments and regulatory changes to support the use of schools as community hubs.

In August 2015, the Community Hubs Framework Advisory Group, chaired by Special Advisor, Karen Pitre, released *Community Hubs in Ontario: A Strategic Framework and Action Plan* ("Action Plan"), a report with 27 recommendations on how our government can support community hub development. Today's announcement represents the latest in a series of many steps our government has taken towards implementing all of the recommendations.

In response to the Action Plan's recommended short-term strategy for school property and extensive stakeholder consultation, the Ministry of Education has made the following amendments to Ontario Regulation 444/98 – *Disposition of Surplus Real Property*:

- Extend the current surplus school circulation period from 90 days to 180 days, providing listed public entities with 90 days to express interest in the property and an additional 90 days to submit an offer
- Expand the list of public entities to receive notification of surplus school property disposition.

This means that school boards will begin circulating surplus school properties that they are seeking to sell or lease to an expanded list of public entities, including upper-tier and lower-tier municipalities, as well as Consolidated Municipal Service Managers and District Social Services Administration Boards and others.

These amendments will provide more opportunities for community organizations to purchase or lease surplus school properties in order to allow for continued community use.

The Ministry of Education is also supporting the use of schools as community hubs by investing \$90 million through new capital funding programs that will help schools better serve students, families and communities.

Information regarding the changes to Ontario Regulation 444/98 and the school board disposition process can be found on the following website:  
<http://www.edu.gov.on.ca/eng/parents/properties.html>.

For guidance on how your organization can connect with community partners and explore community hub development, I encourage you to contact the Community Hubs Secretariat at [Community.Hubs@Ontario.ca](mailto:Community.Hubs@Ontario.ca).

I believe this initiative represents an important step in supporting the government's objectives of removing barriers to community hub development, coordinating planning opportunities for public assets to serve as hubs, providing integrated service delivery to communities, and respecting the importance of local planning decisions.

I want to express my sincere appreciation to the many community organizations and other public sector entities for the feedback received to inform these changes and for their ongoing efforts to better serve Ontarians.

We are committed to continuing to engage collectively with our partners to build on the strengths of our partnerships. This will further improve community access to schools to support the communities they serve, as well as supporting our vision for Ontario as the best place to live, work and raise a family.

I look forward to continuing to work together.

Kathleen Wynne  
Premier

c: The Honourable Liz Sandals  
Karen Pitre, Special Advisor on Community Hubs

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Aujourd'hui, l'honorable Liz Sandals, ministre de l'Éducation, a annoncé des investissements et des changements réglementaires pour favoriser l'utilisation des écoles en tant que carrefours communautaires.

En août 2015, le Groupe consultatif de la première ministre chargé du cadre pour les carrefours communautaires, présidé par la conseillère spéciale, Karen Pitre, a publié le rapport intitulé *Les carrefours communautaires en Ontario : un cadre stratégique et plan d'action* (le Plan d'action), un rapport assorti de 27 recommandations expliquant comment notre gouvernement peut favoriser la création de carrefours communautaires. L'annonce faite aujourd'hui représente la dernière d'une série de mesures que notre gouvernement a prises pour mettre en œuvre toutes les recommandations.

En réponse à la stratégie à court terme relative aux biens scolaires recommandée dans le Plan d'action et aux consultations exhaustives des intervenants, le ministère de l'Éducation a apporté les modifications suivantes au Règlement de l'Ontario 444/98 - Aliénation de biens immeubles excédentaires :

- Prolonger le délai de mise en circulation des biens excédentaires de 90 à 180 jours pour accorder aux entités publiques inscrites sur la liste 90 jours pour pouvoir exprimer un intérêt à l'égard du bien et 90 jours de plus pour faire une offre.
- Élargir la liste des entités publiques qui recevront un avis d'aliénation des biens excédentaires.

Ceci signifie que les conseils scolaires commenceront à mettre en circulation les biens scolaires excédentaires qu'ils souhaitent vendre ou louer à une liste élargie d'entités publiques, notamment les

municipalités de palier supérieur et de palier inférieur, ainsi que les gestionnaires des services municipaux regroupés et les conseils d'administration de district des services sociaux, parmi d'autres.

Ces modifications offriront davantage d'occasions aux organismes communautaires d'acheter ou de louer des biens excédentaires pour continuer à les utiliser à des fins communautaires

Le ministère de l'Éducation est également en faveur de l'utilisation des écoles en tant que carrefours communautaires. C'est la raison pour laquelle il investit 90 millions de dollars, par le biais de nouveaux programmes de financement des immobilisations, pour aider les écoles à mieux servir les élèves, les familles et les communautés.

Vous trouverez des renseignements concernant les modifications apportées au Règlement de l'Ontario 444/98 et le processus d'aliénation relatif aux conseils scolaires sur le site Web suivant : <http://www.edu.gov.on.ca/fre/parents/properties.html>.

Pour savoir comment votre organisme peut communiquer avec des partenaires communautaires et se renseigner sur la création de carrefours communautaires, je vous encourage à contacter le Secrétariat des politiques en matière de carrefours communautaires, en envoyant un courriel à [Community.Hubs@Ontario.ca](mailto:Community.Hubs@Ontario.ca).

Je suis convaincue que cette initiative permettra d'appuyer les objectifs du gouvernement consistant à éliminer les obstacles à la création de carrefours communautaires, à coordonner les possibilités de planification des actifs publics pour les transformer en carrefours, à offrir aux communautés une prestation des services intégrée, et à tenir compte de l'importance des décisions locales en matière de planification.

Je tiens à exprimer toute ma gratitude aux nombreux organismes communautaires et aux autres entités publiques pour leur rétroaction sur laquelle ces changements reposent et pour les efforts constants qu'ils déploient pour mieux servir les Ontariennes et Ontariens.

Nous sommes déterminés à poursuivre notre collaboration avec nos partenaires pour renforcer les points forts des partenariats que nous avons noués. Ceci permettra de faciliter davantage l'accès communautaire aux écoles pour qu'elles puissent soutenir les communautés qu'elles servent, et de renforcer notre vision de l'Ontario comme étant le meilleur endroit où vivre, travailler et élever une famille.

J'attends avec impatience de poursuivre notre collaboration.

La première ministre de l'Ontario,

Kathleen Wynne

c. c. L'honorable Liz Sandals, ministre de l'Éducation  
Karen Pitre, conseillère spéciale de la première ministre en matière de carrefours communautaires

May 9, 2016

The Honourable Dr. Jane Philpotts  
Health Canada  
70 Colombine Driveway  
Tunney's Pasture  
Ottawa, ON K1A 0K9

The Honourable Dr. Eric Hoskins  
Ministry of Health and Long Term Care  
10<sup>th</sup> Floor, Hepburn Block  
80 Grosvenor Street  
Toronto, ON M7A 2C4

*Sent via email:*  
[hon.jane.philpott@canada.ca](mailto:hon.jane.philpott@canada.ca)

*Sent via email:*  
[ehoskins.mpp@liberal.ola.org](mailto:ehoskins.mpp@liberal.ola.org)

**RE: Lyme Disease  
Minute Item 9.3, CL 6-2016, April 28, 2016**

Dear Ministers:

Regional Council at its meeting held on April 28, 2016, passed the following resolution:

Whereas the number of cases of ticks positive for Lyme disease is increasing throughout Ontario and specifically in Niagara Region;

Whereas the laboratory testing for and diagnosis of Lyme disease is sub-optimal;  
and

Whereas there are chronic sufferers of long term consequences of this disease.

**NOW THEREFORE BE IT RESOLVED:**

1. That Niagara Region **REQUEST** the Province of Ontario to increase funding for research aimed to enhance the testing for Lyme disease;
2. That Niagara Region **REQUEST** the Government of Canada to increase funding for research aimed to enhance the testing for Lyme disease and determine better treatment for long term outcomes of Lyme disease;
3. That this resolution **BE FORWARDED** to all Municipalities in Ontario for their endorsement; and
4. That this resolution **BE FORWARDED** to the Premier of Ontario, the Minister of Health and local Members of Provincial Parliament.

.../2

The Hon. Dr. J. Philpotts and  
The Hon. Dr. E. Hoskins  
Lyme Disease  
May 9, 2016  
Page 2

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Please do not hesitate to contact me should you have any questions.

Yours truly,



Ralph Walton  
Regional Clerk

cc: The Honourable K. Wynne, Premier of Ontario *Sent via email: kwynne.mpp@liberal.ola.org*  
W. Gates, MPP (Niagara Falls) *Sent via email: w gates-co@ndp.on.ca*  
The Honourable R. Nicholson, MP (Niagara Falls) *Sent via email: rob.nicholson@parl.gc.ca*  
T. Hudak, MPP (Niagara West) *Sent via email: tim.hudakco@pc.ola.org*  
D. Allison, MP (Niagara West) *Sent via email: dean.allison@parl.gc.ca*  
The Honourable J. Bradley, MPP (St. Catharines) *Sent via email: jbradley.mpp.co@liberal.ola.org*  
C. Bittle, MP (St. Catharines) *Sent via email: chris.bittle@parl.gc.ca*  
C. Forster, MPP (Welland) *Sent via email: cforster-op@ndp.on.ca*  
V. Badawey, MP (Niagara Centre) *Sent via email: vance.badawey@parl.gc.ca*  
All Ontario Municipalities *Sent via email*



May 4, 2016

Attention: Municipal Clerk  
Re: Manitoulin Snowdusters Snowmobile Club  
Information Night - Bill 100  
Supporting Ontario's Trails Act 2016

Dear Sir/Madame:

The proposed new Supporting Ontario Trails Act 2016 - better known as Bill 100 - created an unusual amount of controversy and concern throughout the rural areas of Ontario.

The Snowmobile trail system in our province has been particularly hard hit by the proposed new legislation because of fears it has generated among landowners on whose generosity the system depends.

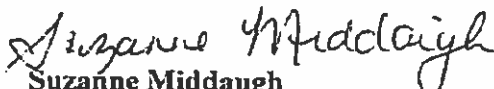
For half of a century now the sport of snowmobiling has not only been an important recreational activity during the winter months across rural Ontario, but has also provided and important boost to the local economies at slower time of the year when every dollar counts for small businesses located in rural areas

The Manitoulin Snowdusters, the local snowmobile club affiliated with the Ontario Federation of Snowmobile Clubs, is holding a information night on Thursday June 16, 2016 at 7:00 pm at the Mindemoya Community Centre regarding Bill 100. The Manitoulin Snowdusters Club is of the view that it would be useful for each of municipality from Manitoulin to have a representative attend the meeting, and you are hereby invited to do so.

The invitation extends to all municipalities on the Island, regardless of whether our club has trails located on road allowances in your municipality, or trails located on any other lands belonging to your municipality. It is an open invitation to all.

We look forward to seeing a representative from your municipality at the information Night in question . Please come help support the Club and our trails and landowners who allow us to maintain our trails on their property. If we loose the use of these trails because of landowners distrust of Bill 100 we will loose the trails on Manitoulin Island. The Townships and businesses will also loose as the economic impact will have a enormous blow.

Yours Truly

  
Suzanne Middaugh  
Secretary

***Municipality of Assiginack***

**Family Health Team**

23 Spragge Street, PO Box 10  
Manitowaning, ON P0P 1N0  
Tel: 705 859-2170 Fax: 705 859-2212

**FAX COVER SHEET**

Date: May 9th  
To: Township  
Fax: 705 859 3010  
From: Sandra

# of pages including cover 2

**MESSAGE:**

Please share with Council

Thankyou

Sandra

**Confidentiality Notice:** This FAX message, including any attachments, is for the sole use of the intended recipient(s) and may contain confidential and privileged information and exempt from disclosure under applicable law. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender immediately and destroy all copies of the original message or return by postal service at the address noted above.

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**TO:** REGIONAL HEALTHCARE STABILIZATION COMMITTEE  
**FROM:** HURON NORTH RECRUITMENT COORDINATOR  
**SUBJECT:** RECRUITMENT AND RETENTION OF HEALTHCARE PROFESSIONALS IN MANITOULIN ISLAND  
**DATE:** MAY 9, 2016

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### REVIEW OF REGIONAL HEALTHCARE STABILIZATION

On February 11, 2016 the Regional Healthcare Stabilization Committee discussed the current practices and initiatives aimed at recruiting and retaining healthcare professionals on Manitoulin Island. The committee's formation, successes, and objectives were emphasized to establish a strategy for 2016.

#### FORMATION

A shared physician recruitment and retention initiative was developed between Manitoulin Island and the three sites of the Blind River District Health Centre in 2014, with the mutual understanding that quality and consistent primary care is vital to the region's functionality. This partnership allowed the two regions to share in the costs associated with a full-time Recruitment Coordinator, the development of new promotional materials, and the attendance of nine annual recruitment exhibits. In addition, the committee supported numerous local recruitment initiatives such as events held with the Northern Ontario School of Medicine (NOSM).

Currently, there are eight organizations and communities that are contributing to the 2016 budget: Manitoulin Health Centre (\$7,000), Assiginack (\$3,000), NEMI (\$6,000), Central Manitoulin (\$6,000), Gore Bay (\$3,000); Billings (\$2,500), Tekhummah (\$2,500), and most recently Noojmowin Teg Aboriginal Health Access Centre (\$3,000).

#### SUCSESSES

The shared and local actions facilitated the committee's success in establishing a substantial and stable locum pool for physician relief; the committee has a database of 148 locum physicians. In addition, the region successfully recruited two physicians to the area in 2015 by highlighting the Island's unique recreational setting, exceptional practice opportunities, and competitive incentive packages.

#### OBJECTIVES

The Regional Healthcare Stabilization Committee aims to complete the physician complement in all five medical centres, prepare for succession planning, and expand its reach into the recruitment and retention of Registered Nurses and Registered Practical Nurses. To continue in the shared recruitment efforts with the Blind River District Health Centre the committee aims to solicit financial support from the surrounding communities in Manitoulin Island which are not currently contributing to the efforts. These funds would support the 2016 budget to ensure the objectives are attainable.





**MUNICIPAL PROPERTY ASSESSMENT CORPORATION**

**Date:** May 11, 2016  
**To:** Heads of Council  
**From:** Carla Y. Nell  
Vice-President, Municipal and Stakeholder Relations  
**Subject:** 2016 Preliminary Values for Large and Special Purpose Business Properties

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The Municipal Property Assessment Corporation (MPAC) is responsible for accurately assessing and classifying all properties in Ontario in compliance with the *Assessment Act* and regulations established by the Government of Ontario.

As part of our commitment to improving the accountability and transparency of the organization's operations, MPAC has held advance disclosure consultations with large and special purpose property owners, affected municipalities and representatives since fall 2014 to finalize Assessment Methodology Guides and Market Valuation Reports for the 2016 province-wide Assessment Update. [These documents are published on mpac.ca.](#)

The aim of this initiative is to improve the accuracy of special purpose property assessments through more consistent application of assessment methodologies and better data inputs, as well as increase the sharing of information between MPAC, businesses and municipalities.

This month, MPAC distributed 2016 preliminary values for more than 400 large and special purpose properties across the province. Each Chief Administrative Office and Chief Financial Officer of affected municipalities has received a detailed package from their local Municipal and Stakeholder Relations representative. The next step in the disclosure process is to meet with stakeholders to discuss 2016 preliminary values. This is the opportunity for owners and affected municipalities to provide input into the valuation parameters and data that MPAC will use to finalize values.

**2016 Assessment Update (2017-2020 taxation)**

MPAC is currently in the process of updating the values for all properties in the province to reflect the legislated January 1, 2016 valuation date which will be used for 2017-2020 taxation. As part of MPAC's consultation process, three levels of disclosure have been identified:

Municipal Property Assessment Corporation  
1340 Pickering Parkway, Suite 101, Pickering Ontario L1V 0C4  
T: 289.315.1287 F: 905.837.6116  
[www.mpac.ca](http://www.mpac.ca)

- 1     **Methodology Guides**     Comprehensive guides that explain assessment methodology.
  
- 2     **Market Valuation Reports**     Comprehensive reports that explain how assessment methodology was applied at the sector level to value properties for the 2016 Assessment Update.
  
- 3     **Property Specific Valuation Information**     Included with this package.

To date, all participants in the consultation process have been provided with a number of documents for review and comment, including:

- Level 1 Methodology Guides (published June 2015)
- Level 2 Market Valuation Reports (published January 2016)
- Cost Analytics - Replacement Cost New Per Square Foot Analytics (addendum to Level 2)

As part of the consultation process, MPAC also made a formal written information request to all property owners. A copy of this letter is included for your information.

### **2016 Preliminary Values**

Each affected municipality has received a preliminary one-page summary of property specific valuation(s) for each large and special purpose property within their boundaries. A copy of the Preliminary Valuation Summary has also been shared with the respective property owner(s).

These valuations are based on the parameters shared in the Market Valuation Reports and include property-specific information related to the size and approximate effective age of the property. If data updates or discussions occurred during the consultation process, valuation parameters may have been adjusted to better reflect market circumstance for that sector as of the valuation date.

For your information, there have been changes to preliminary 2016 replacement cost new (RCN) rate ranges for Paperboard and Auto Assembly. These changes reflect adjustments to the breakdowns in the hypothetical model plants used to develop the cost rates.

It is important to note that valuation parameters may change between now and the finalization of values later in the year as a result of ongoing discussions with stakeholders and the finalization of MPAC's internal analyses of costs and market information.

Additionally, the 2016 preliminary values are not apportioned for tax classification. Tax class apportionments will be shared with stakeholders later in 2016, prior to roll creation. This process will enable continued dialogue with stakeholders on 2016 valuation parameters on a property by property basis.

While some parameters may change in the coming months as a result of continued consultation and analysis, the attached summary calculation provides stakeholders with a walkthrough of how MPAC is determining and applying valuation parameters for the 2016 Assessment Update. MPAC looks forward to meeting with stakeholders in the near future to discuss property-specific information and our approach to valuing these properties.

#### **Next Steps**

The next step in the process for both owners and municipalities is to schedule a meeting to discuss the property specific information that has been shared to address questions and concerns. This is every municipality's opportunity to provide input into the valuation parameters and where possible confirm or correct the data that MPAC will use to finalize values.

Critical to MPAC's finalization of values is access to property specific information. In addition to the individual meetings, MPAC has scheduled additional consultation sessions for the value-added wood and food sectors where more information is required.

Where possible, MPAC is requesting the assistance of your municipality in facilitating the release of this information to MPAC ahead of value finalization. As the municipality hosting these industries, your feedback and input is critical to the consultation process.

We look forward to continued dialogue and information sharing as we work towards delivering the 2016 Assessment Update.

Sincerely,



**Carla Y. Nell**  
Vice-President, Municipal and Stakeholder Relations

**Copy** Rose McLean, MIMA, Chief Operating Officer  
Paul Campbell, FRICS, Director, Centralized Properties

#### **Attachments**

*Copy of Information Request Letter*

FORMAL INFORMATION REQUEST SENT TO ALL OWNERS IN APRIL 2015

April 2015

Dear Sir/Madam:

Re: [Property Location/Municipality]  
Roll Number: (Roll Number)-0000

The Municipal Property Assessment Corporation (MPAC) is responsible for assessing and classifying all properties in Ontario in accordance with the *Assessment Act* and regulations established by the Ontario Government.

To assist us in establishing current and accurate property values for the 2016 Assessment Update, the requested information is due by <date> and can be submitted to [consultation@mpac.ca](mailto:consultation@mpac.ca) or mailed to:

MPAC – Consultation  
1340 Pickering Parkway, Suite 101  
Pickering, ON L1V 0C4

As part of the valuation process, MPAC's request for property specific information is authorized under section 11 of the *Assessment Act*. MPAC is prevented from the unauthorized disclosure of this and other information under provisions of the *Assessment Act* (s.53) and the *Municipal Freedom of Information and Protection of Privacy Act*.

In addition, MPAC's Information and Data Sharing Policy provides an overview of the property information necessary to calculate accurate Current Value Assessments (CVA). It also clarifies how the information, once collected, is used during the valuation process and MPAC's authority to collect the information and its responsibility to protect it. To request a copy of MPAC's Information and Data Sharing Policy please email [consultation@mpac.ca](mailto:consultation@mpac.ca).

Please note that if the requested information is not submitted to MPAC, as per s.13 and s.40(18) of the *Assessment Act*, your non-compliance can result in a fine and may shift the burden of proof as to the correctness of the value of the property to you. For more information, please visit the Ontario Government's e-Laws website at [www.ontario.ca/laws](http://www.ontario.ca/laws) and search *Assessment Act*.

MPAC requires the following information to accurately assess your property. We've provided additional information under each section for clarity.

**1. Replacement Cost New of your manufacturing facility**

*Replacement Cost New is defined as the cost, including material, labour, and overhead, that would be incurred in constructing an improvement having the same utility to its owner as the improvement in question, without necessarily reproducing any particular characteristic of the property.*

- The valuation methodology we adopt to arrive at the current value of your property for property tax purposes is the cost approach, which requires us to estimate the value based on the cost of replacing your existing property with a similar property of equal utility.
- This process requires MPAC to estimate the “reproduction cost new” of your existing facility and then make adjustments to reflect any depreciation that may affect the value of your actual property.
- MPAC understands that the design and configuration of your existing manufacturing facility represents the requirements and market conditions prevailing as of the date(s) of construction. What we also need to understand is the difference, if any, between what was built, i.e., the actual property, and what you might build if you were to develop a new facility now.

**2. Please provide general information about the operation of your manufacturing facility including:**

- The segment(s) of the industry in which it operates.
- Type of product(s) produced.
- Any production curtailments and restarts since 2008.
- Any capacity additions, conversions, or permanent shutdowns made since 2008.
- Any bankruptcy filings or business restructurings undertaken since 2008.
- The facility’s current annual production capacity. Please explain the basis of the annual capacity figure (e.g., number of shifts on which it is based, does it allow for holidays, vacation and maintenance, etc.).
- Annual production capacity, actual annual production, and actual annual shipments for each calendar year from December 31, 2004 through December 31, 2014.

**3. Information on any loss in value that may be the result of excess operating costs. If the answer is yes, please explain how and why you are impacted.**

**4. Information on any loss in value that may be the result of economic factors**

MPAC has access to public data that is reflective of international market conditions but not necessarily reflective of Ontario. In order to better reflect the economic conditions that your manufacturing facility in Ontario is facing, it would be helpful to review more discrete information including:

- Audited (if available, unaudited if not) Income Statements, Balance Sheets, and Cash Flow Statements for the fiscal years ended (FYE) 2004 through to the most recent FYE, with accompanying notes.
- Details of any unusual/non-recurring/non-market revenues and expenses in the above financials, and any non-market rate salaries, discretionary bonuses or other compensation or payments to owners, shareholders or related parties, as these will be needed for normalization purposes.

As stated previously, MPAC is prevented from the unauthorized disclosure of this and other information under provisions of the *Assessment Act* (s.53) and the *Municipal Freedom of Information and Protection of Privacy Act*.

5. **Information you may provide to a potential purchaser to help them make an informed decision about the property.**
  
6. **Any additional information that may help us determine your property assessment.**

If you have any questions about this request or the submission process, please email [consultation@mpac.ca](mailto:consultation@mpac.ca).

Thank you for your cooperation.

Sincerely,

“Original Signed By”

Paul Campbell, FRICS  
Director, Centralized Properties

**THE CORPORATION OF THE TOWNSHIP OF ASSIGNACK**

**BY-LAW # 16-04**

**BEING A BY-LAW of the Corporation of the Township of Assignack to  
Set Tax Ratios for Municipal Purposes for the Year 2016**

**WHEREAS** Section 308 (4) of the Municipal Act, 2001 chapter 25, as amended,  
Provide the authority for a Municipality to establish Tax Ratios for the current year;

**AND WHEREAS** the Tax Ratios determine the relative amount of taxation to be borne  
by each property class;

**NOW THEREFORE THAT** the Council of the Corporation of the Township of Assignack  
**ENACTS AS FOLLOWS:**

1. THAT for the taxation year 2016, the tax ratio for property is:
  - a) The Residential property class is 1.0000
  - b) The Multi-Residential property class is 1.0000
  - c) The Commercial Occupied property class is 0.9500
  - d) The Commercial Vacant property class is 0.6650.
  - e) The Industrial Occupied property class is 0.7700
  - f) The Industrial Vacant property class is 0.5005.
  - g) The Pipeline property class is 1.1215
  - h) The Farm property class is 0.2500
  - i) The Managed Forest property class is 0.2500
2. THAT this by-law shall come into force and take effect upon third and final reading hereof.

Read for a First, Second and Third time and Enacted in Open Council this 17<sup>th</sup> day of  
May, 2016

\_\_\_\_\_  
Reeve – P. Moffatt

\_\_\_\_\_  
Clerk – J. Rody

Seal

THE CORPORATION OF THE TOWNSHIP OF ASSIGNACK

BY-LAW #16-05

BEING A BY-LAW to provide for the adoption of tax rates and to further provide for penalty and interest in default of payment thereof for 2016

WHEREAS Section 312 of The Municipal Act, 2001, as amended provides that the Council of a local municipality shall, after the adoption of estimates for the year, pass a by-law to levy a separate tax rate on the assessment in each property class, and;

AND WHEREAS Council has set tax ratios by By-Law #16-04, and;

AND WHEREAS the 2016 levy for municipal purposes is \$2,491,072 and;

AND WHEREAS the 2016 levy for education purposes has been set at \$354,480 and;

AND WHEREAS certain education rates are provided in various regulations and commercial and industrial education amounts have been requisitioned by the Province,

NOW THEREFORE the Council of the Corporation of Township of Assignack ENACTS AS FOLLOWS:

1. That the tax rates for 2016 for municipal and education purposes be hereby set as follows

CLASS	MUNICIPAL RATE	EDUCATION RATE	TOTAL RATE
Residential	0.01496054	0.00188000	0.01684054
Multi-Residential	0.01496054	0.00188000	0.01684054
Commercial Occupied	0.01421251	0.00965705	0.02386956
Commercial Vacant	0.00994876	0.00675994	0.01670870
Industrial Occupied	0.01151962	0.00642327	0.01794289
Industrial Vacant	0.00748775	0.00417513	0.01166288
Pipelines	0.01677825	0.00000000	0.01677825
Farm	0.00377014	0.00047000	0.00424014
Managed Forest	0.00377014	0.00047000	0.00421014

2. THAT every owner shall be taxed according to the tax rates in this by-law and such tax shall become due and payable in 2 installments as follows:

50% of the final levy shall become due and payable on the 17th day of August 2016; and the balance of the final levy shall become due and payable on the 19th day of October 2016.

3. Non-payment of the amount, as noted, on the dates stated in accordance with this by-law constitutes default. On all taxes of this levy, which are in default after the 17th day of August and after the 19th day of October 2016, a penalty of 1.25 percent shall be added. And thereafter a penalty of 1.25 percent per month will be added on the first day of each and every month the default continues, until December 31<sup>st</sup>, 2016.
4. On all taxes unpaid as of December 31<sup>st</sup>, 2016 interest shall be added at the rate of 1.25 percent per month, for each month or fraction thereof in which the arrears continue.
5. All taxes are due and payable to the Township of Assignack, at the municipal office in Manitowaning, Ontario.



Read for a First, Second and Third time and Enacted in Open Council this 17<sup>th</sup> day of May,  
2016

\_\_\_\_\_  
Reeve – P. Moffatt

\_\_\_\_\_  
Clerk – J. Rody

Seal

**THE CORPORATION OF THE TOWNSHIP OF ASSIGNACK**

**BY-LAW # 16-06**

**BEING A BY-LAW of the Corporation of the Township of Assignack to amend By-laws #98-02 and #98-03 to set annual water rates for the Sunsite Estates subdivision and annual water and sewage rates for Manitowaning.**

**WHEREAS** the necessary authority is found in Section 391 of the Municipal Act, S.O., 2001, chapter 25;

**AND WHEREAS** By-laws #98-02 and 98-03 were enacted by Council on January 21, 1998;

**AND WHEREAS** proper and appropriate notice of this by-law was given in accordance with By-law #03-12 and Ontario Regulation 244/02;

**AND WHEREAS** Council deems it desirable to adopt water and or water and sewage rates for 2016;

**NOW THEREFORE THAT** the Council of the Corporation of the Township of Assignack **ENACTS AS FOLLOWS:**

1. THAT the flat rate for water for the Sheguiandah Developments subdivision also known as Sunsite Estates be set at \$1,651.00
2. THAT Schedule 'A' of By-law #98-02 be repealed and replaced with Schedule 'A-1', attached to and forming part of this by-law, outlining the 2016 flat water and sewage rates for Manitowaning.
3. THAT the rates will be billed on a monthly basis being due on the last business day of each month.
4. THAT this by-law shall come into force and take effect on the 1<sup>st</sup> day of January, 2016.

Read for a First, Second and Third time and Enacted in Open Council this 17<sup>th</sup> day of May, 2016

\_\_\_\_\_  
Reeve – P. Moffatt

\_\_\_\_\_  
Clerk – J. Rody

Seal

**SCHEDULE "A-1" BY-LAW # 16-06**

**TOWNSHIP OF ASSIGINACK**

**Water and Sewage Rate**

User - Service Charge	Annual Water Rate	Annual Sewage Rate	Total
Single Family Home	\$733.78	\$662.12	\$1,395.90
Multiple Family Home & Apartments (per apartment)	\$392.97	\$354.58	\$747.55
Public School (per classroom)	\$550.20	\$496.52	\$1,046.72
Store and One Apartment or Attached Residence	\$733.78	\$662.12	\$1,395.90
Office and One Apartment or Attached Residence	\$733.78	\$662.12	\$1,395.90
Laundromat (6 Units only)	\$993.12	\$895.56	\$1,888.68
Restaurant and One Apartment or Attached Residence	\$1,310.15	\$1,182.07	\$2,492.22
Hairdressing Shop	\$314.46	\$283.70	\$598.16
Motel and One Attached Residence	\$1,834.32	\$1,654.93	\$3,489.25
Service Station (no car wash)	\$733.78	\$662.12	\$1,395.90
Take Out Restaurant	\$733.78	\$662.12	\$1,395.90
Church	\$733.78	\$662.12	\$1,395.90
Manse or Rectory	\$733.78	\$662.12	\$1,395.90
Arena	\$1,467.56	\$1,324.24	\$2,791.80
Police Station and Residence	\$733.78	\$662.12	\$1,395.90
Museum	\$733.78	\$662.12	\$1,395.90
Municipal Office/Library	\$1,467.56	\$1,324.24	\$2,791.80
Medical Office	\$733.78	\$662.12	\$1,395.90
Municipal Garage	\$733.78	\$662.12	\$1,395.90
Heritage Park	\$733.78	\$662.12	\$1,395.90
Norisle	\$549.11		\$549.11
Municipal Marina	\$733.78	\$662.12	\$1,395.90
Golf Course	\$1,834.32	\$1,654.93	\$3,489.25
Assiginack Curling Club	\$1,834.32		\$1,834.32
Commercial - Bottled Water	\$1,467.56	\$662.12	\$2,129.68