



TOWNSHIP OF ASSIGINACK

REGULAR MEETING OF COUNCIL

**To Be Held in the Council Chambers
Tuesday, July 7, 2016 at 7:00 p.m.**

Council's Regular Meeting Agenda

For consideration:

1. OPENING

- a) Adoption of Agenda
- b) Disclosure of Pecuniary Interest and General Nature Thereof
- c) Hear Comments Section 35 Municipal Act: Bay Street By-law
Resolutions prepared

2. ANNOUNCEMENTS

3. ADOPTION OF MINUTES

- a) Regular Council Meeting of June 21, 2016 (p.3)
- b) Assiginack Public Library Board Meeting of May 19, 2016 (p.8)
- c) Sudbury & District Board of Health Meeting of June 16, 2016 (p.9)
Resolutions prepared

4. DELEGATIONS

- a) Assiginack Public School Parent's Council – Mark Gibeault

5. REPORTS

6. ACTION REQUIRED ITEMS

- a) Accounts for Payment: General: \$187,833.04 Payroll: \$18,887.66 (p.17)
- b) Authorize Post Office Bank Lighting Replacement
Resolutions prepared

7. INFORMATION ITEMS

- a) Michael Mantha MPP – Senior’s Programming Congratulations (p.22)
- b) OCWA Work Order Summary Report (p.23)
- c) Rainbow Ridge Golf Course Sponsorship Package (p.29)
- d) Municipality of Chatman-Kent – Climate Change Action Plan Resolution (p.34)
- e) Manitoulin-Sudbury DSB – Support for NOSDA Resolutions (p.37)
Resolution prepared

8. BY-LAWS

- a) By-law #16-08: Restricting Access to Bay Street (p.40)
- b) By-law #16-09: Adopt an Official Plan for the Manitoulin Planning Area (p.47)
Resolution prepared

9. CLOSED SESSION

10. ADJOURNMENT

THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK

MINUTES OF THE REGULAR COUNCIL MEETING

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, June 21st, 2016 at 5:00 p.m.

Present: Mayor Paul Moffatt
Councillor Les Fields
Councillor Hugh Moggy
Councillor Brenda Reid

Excused: Councillor Robert Case

Staff: Alton Hobbs, CAO/ Deputy Clerk Jackie White PEC, Gerry Strong
CBO

Press: Alicia McCutcheon, Expositor

OPENING:

#187-14-16 H. Moggy – L. Fields

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business with a quorum of members present at 5:00 p.m., with Mayor Moffatt presiding in the Chair.

CARRIED

AGENDA:

#188-14-16 L. Fields – H. Moggy

THAT the agenda for this meeting be accepted as presented.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST:

Councillor Reid disclosed a direct pecuniary interest in Agenda Item 6A Payroll as her husband is an employee of the Township. She did not take part in any discussion, attempt to influence the vote or vote on the matters.

ANNOUNCEMENTS:

Councillors thanked Staff for the Quarterly Water and Sewers Arrears Report and inquired about the commencement of roadside grass cutting.

Council then had a discussion to clarify the purpose of announcements as opposed to inquiries. The majority of Councillors felt that inquiries were best directed to Staff on an ongoing basis and if there was an issue that could not be resolved, the Councillor could ask for the matter to be placed on the agenda. Announcements were not to be questions of staff. Not all Councillors felt that this was appropriate but the consensus was to follow it.

ADOPTION OF MINUTES:

#189-14-16 L. Fields – H. Moggy

THAT the minutes of the Regular Council meeting of June 7th, 2016, be accepted.

CARRIED

#190-14-16 H. Moggy – L. Fields

THAT the minutes of the Manitoulin East Municipal Airport Commission meeting of June 6, 2016, be accepted.

CARRIED

It was noted that the download of maintenance costs by Nav Canada if approved could be a large new cost to the Commission and it was requested that we inquire as to what these costs might be.

DELEGATIONS: None

REPORTS: None

ACTION REQUIRED ITEMS:

#191-14-16 H. Moggy - L. Fields

THAT Council authorizes the following Accounts for Payment:

General: \$117,847.18

AND THAT the Mayor and administration be authorized to complete cheques #25553 through #25622 as described in the attached cheque register report.

CARRIED

#192-14-16 L. Fields – H. Moggy

THAT Council authorizes the following Accounts for Payment:

Payroll: \$18,978.96

AND THAT the Mayor and administration be authorized to complete cheques #25549 through #25591 as described in the attached cheque register report.

CARRIED

#193-14-16 BL. Fields - B. Reid

THAT the Year To Date Financial Statements as at May 31, 2016 be received by Council.

CARRIED

#194-14-16 L. Fields – B. Reid

THAT the 2016-2021 Strategic Plan be approved.

AND THAT Council thank the Strategic Planning Committee for participating in the process.

CARRIED

#195-14-16 B. Reid – L. Fields

THAT Council declares the 2016 Summerfest Weekend of July 15, 16, 17 as a community event/festival.

CARRIED

#196-14-16 B. Reid – L. Fields

THAT Council approves the following Lottery Licenses subject to the applications submitted:

- 1) Southeast Manitoulin Lions Club: Raffle
- 2) Southeast Manitoulin Lions Club: Break Open Tickets

CARRIED

#197-14-16 L. Fields – B. Reid

THAT WHEREAS we have conducted traffic counts in support of the minimum maintenance standards on municipal roads;

AND WHEREAS no road moved in terms of classification pursuant to these standards;

NOW THEREFORE THAT we confirm the existing maintenance standards and practices contained in the current policy.

CARRIED

#198-14-16 F. Fields – H. Moggy

THAT Staff be authorized to submit an application to the Canada 150 Fund in support of the construction of a new stand alone fire hall.

CARRIED

INFORMATION ITEMS:

#199-14-16 H. Moggy – L. Fields

THAT we acknowledge receipt of the following correspondence items:

- a) Vigor Energy Production Report
- b) Township of South west Oxford: ROMA/OGRA split
- c) City of Hamilton: Ontario Autism Program Changes
- d) Canadian Union of Postal Workers: Federal Review of Postal Services
- e) FONOM Press Release of June 14, 2016: Cabinet Shuffle
- f) MNRF: Broad Scale Monitoring Lake Manitou
- g) Municipal Property Assessment Corporation

CARRIED

BY-LAWS: None

CLOSED SESSION:

#200-14-16 L. Fields – H. Moggy

THAT in accordance with By-law #15-30 and Section 239 of the Municipal Act, as amended, Council proceeds to a “Closed Session” at 5:20 p.m. in order to attend to a matter pertaining to:

- i. 239(2)(a) – The security of the property of the Municipality or Local Board

CARRIED

#201-14-16 H. Moggy – B. Reid

THAT we adjourn from our Closed Session at 5:25 p.m., approve the minutes of the Closed Session of June 7, 2016 and resume our regular meeting.

CARRIED

CLOSING:

#202-14-16 L. Fields – H. Moggy

THAT we adjourn until the next regular meeting or call of the Chair.

CARRIED

Paul Moffatt, MAYOR

Alton Hobbs, DEPUTY CLERK

5:30 p.m.

These Minutes have been circulated but are not considered Official until approved by Council.

**ASSIGINACK PUBLIC LIBRARY BOARD MEETING
THURSDAY MAY 19, 2016**

The meeting was called to order by the chair, Brenda Reid at 1:00

Present: Brenda, Jane, Alison, Les and Deb and Irma (at 1:40).

Regrets: Catherine and Heather

17-16 Jane Alison

That the minutes of March 21, 2016 be approved as presented.....cd

18-16 Alison Jane

That the financial reports for March and April be approved as presented...cd

19-16 Jane Alison

That the librarian`s reports for March and April be approved as presented, attached....cd

Old Business

\$2896 (OLCF) has been transferred to the General Account. A draft Policy and Procedures Document for the Meeting Space has been distributed to board members for review and comment. Several changes have been suggested and a revised document will be sent to Board Members as soon as possible for further review.

New Business

Blinds have been ordered for the north windows and will be installed shortly. Most of the equipment and furnishings have arrived and are being used by library patrons. After some discussion it was decided that the board would paint and repair boards around the front garden as needed, and then it would be planted with potatoes this year. Potatoes would be donated to those in need at the end of the season. Alison volunteered to take the lead on this initiative. Assiginack Clerk, Jeremy Rody, has been very helpful with technical assistance. Crystal Quackenbush will be our summer student again this year. The AVG can be updated on all library computers for a cost of \$150 for a 2 year period. Deb gave the board a short report regarding the issues and safety of staff working alone in a library setting. She will prepare a report, with recommendations, and present this information to the board at the next meeting. The Board will send a thank you card to Wes and Annette Virtanen for the bike rack that they donated to the library. It is being well used.

20-16 Irma Alison

That \$6000 be transferred from the Memorial Account to the General Account to pay for furnishings...cd

21-16 Jane Alison

That we give Jeremy Rody a \$100 honorarium in recognition and thanks for the technical assistance that he has provided to our librarian this year.....cd

The next meeting will be a pot luck lunch at Alison`s on TUESDAY JUNE 14TH AT 12:30.

22-16 The meeting was adjourned at 2:05 on a motioned by Irma.

Alison Greenhill

D. Johnson

**UNAPPROVED MINUTES – FIFTH MEETING
SUDBURY & DISTRICT BOARD OF HEALTH
SUDBURY & DISTRICT HEALTH UNIT, BOARDROOM
THURSDAY, JUNE 16, 2016, AT 1:30 P.M.**

BOARD MEMBERS PRESENT

Janet Bradley
Stewart Meikleham
Ken Noland
Mark Signoretti (arrived at 2:15 pm)

Jeffery Huska
René Lapierre
Rita Pilon
Carolyn Thain

Robert Kirwan
Paul Myre
Ursula Sauvé

BOARD MEMBERS REGRETS

Richard Lemieux

STAFF MEMBERS PRESENT

Megan Dumais
Rachel Quesnel

Sandra Lacié
Renée St Onge

Stacey Laforest
Dr. P. Sutcliffe

Media

R. LAPIERRE PRESIDING

1.0 CALL TO ORDER

The meeting was called to order at 1:30 p.m. Megan Dumais, newly appointed Director of Health Promotion, was introduced.

2.0 ROLL CALL

3.0 REVIEW OF AGENDA / DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4.0 DELEGATION / PRESENTATION

i) Lyme Disease

- Stacey Laforest, Director, Environmental Health Division

Stacey Laforest was welcomed to speak about Lyme disease. The Board was reminded of the Ontario Public Health Standard requirements related to Lyme disease: *The Board of Health shall develop a local vector-borne management strategy based on surveillance data and emerging trends in accordance with the Infectious Diseases Protocol, 2008*).

Information was provided regarding blacklegged tick which is the only tick in Ontario that transmits the bacteria (*Borrelia burgdorferi*) that causes Lyme disease in Ontario. Federal, provincial, and local surveillance activities and results were summarized pertaining to both tick and human surveillance, as well as local educational activities aimed at informing the public and health care practitioners.

Questions were entertained and S. Laforest was thanked for her presentation.

5.0 CONSENT AGENDA

There were no consent agenda items identified for discussion.

- i) **Minutes of Previous Meeting**
 - a. Third Meeting – May 19, 2016
- ii) **Business Arising From Minutes**
 - None
- iii) **Standing Committees**
 - None
- iv) **Report of the Medical Officer of Health / Chief Executive Officer**
 - a. MOH/CEO Report, June 2016
- v) **Correspondence**
 - a. **Endorsement for the Proposed Domestic and Sexual Violence Workplace Leave, Accommodation and Training Act**
 - Letter from the Middlesex-London Board of Health dated May 13, 2016
 - b. **Mandatory Long-Form Census**
 - Email from the Federal Minister of Innovation, Science and Economic Development dated May 13, 2016
 - c. **Rising Cost of Healthy Food**
 - Letter from the County of Lambton Board of Health to the Minister Responsible for the Poverty Reduction Strategy and the Minister of Community and Social Services dated May 9, 2016
 - d. **Legislation for the International Code of Marketing of Breastmilk Substitute**
 - Letter from Grey Bruce Health Unit to the Federal Minister of Health dated June 7, 2016
 - e. **Lyme Disease**
 - Letter to the Federal and Provincial Ministers of Health from the Grey Bruce Health Unit dated June 2, 2016
 - Letter to the Federal and Provincial Ministers from Niagara Region dated May 9, 2016
- vi) **Items of Information**
 - a. aPHa Information Break June 1, 2016
 - b. MOHLTC News Release "*Helping More Ontarians Quit Smoking*" May 31, 2016

37-16 APPROVAL OF CONSENT AGENDA

Moved by Noland – Pilon: THAT the Board of Health approves the consent agenda as distributed.

CARRIED

6.0 NEW BUSINESS

i) Patients First Act and alPHa Annual Conference and Annual General Meeting

- Letter from the Middlesex-London Board of Health to the Minister of Health and Long-Term Care dated May 13, 2016
- News Release, Ministry of Health and Long-Term Care: *Patient First Act Would Deliver on Action Plan for Health Care* dated June 2, 2016
- Resolution 2016-06 from the Federation of Northern Ontario Municipalities (FONOM)
- alPHa summary of Bill 210, the Patients First Act

Dr. Sutcliffe pointed out that, in addition to the correspondence in today's agenda package, a summary of the disposition of alPHa resolutions from the alPHa Annual General Meeting is included with today's addendum.

The Ministry's News Release on Bill 210, Patients First Act, was welcomed news. The Bill supports the maintenance of the existing funding and accountability relationships between boards of health and MOHLTC. It calls for a formalized relationship between medical officers of health and LHIN CEOs and for the LHINs to seek advice from boards of health on the development of their Integrated Health Service Plans.

The alPHa Conference, themed *Building a Healthier Ontario*, focused on the Patients First Discussion Paper and included an address by the Minister of Health and Long-Term Care. The Council of Ontario Medical Officers of Health were relieved to see that the provincial government heard concerns from the local public health. There were acknowledgements by Ministry representatives of the importance of the public health role and of the assistance that public health can provide to the health care system.

Board member, Robert Kirwan, who also attended the alPHa AGM and Conference, was invited to share his observations and take-aways.

R. Kirwan shared the alPHa fitness challenge award certificate he had accepted on behalf of the Sudbury & District Health Unit in recognition of staff's 100% participation. Kudos were extended to the staff.

R. Kirwan provided highlights from the conference and shared his observations regarding the importance of the Board's current and future advocacy role, of the community partnerships and the SDHU's health equity work with vulnerable populations.

Dr. Sutcliffe clarified that the second reading of the Bill will likely take place this fall. She noted that some key components in the propose legislation include

- LHINs having a role to promote health equity, reduce health disparities and inequities, and respect the diversity of communities in the planning, design, delivery and evaluation of services;
- LHINs engaging with Medical Officers of Health on issues related to local health system planning, funding and service delivery;
- LHINs seeking advice from boards of health in developing their integrated health service plans
- MOHs engaging with LHINS on issues relating to local health system planning, funding and service delivery.

Board members were informed that North East health units have collaborated with the Federation of Northern Ontario Municipalities (FONOM) in its advocacy efforts and FONOM passed a motion advocating that public health funding and municipal membership on the boards remain. Per the Board motion #20-16 Patients First: Public Health and the NE LHIN, it is anticipated that meetings with the NE LHIN will not occur until this fall. It is expected that a pre-meeting will be held with the LHIN CEO and MOHs in preparation for a meeting that would include the respective board Chairs.

ii) Board of Health Manual

- Briefing Note to the Board Chair dated June 9, 2016
- Proposed revisions to the Board Manual

Dr. Sutcliffe reviewed the briefing note and provided highlights regarding the proposed changes resulting from the annual Board manual review which are recommended for the Board's approval.

A new Board Policy and Procedure I-IV-10 are included as per the Board's discussion on April 20, 2016, and the Board Executive Committee's direction at its May 6, 2016, meeting, for the MOH/CEO to develop a performance appraisal policy specific to the MOH/CEO position.

Additional revisions were proposed for clarity and some are housekeeping in nature to reflect current practices or changes, for example, the newly introduced funding formula. Dr. Sutcliffe noted that there are no significant changes in roles or responsibilities for the Board or the Board Executive Committee as per recent Board Executive Committee discussions. It was clarified that the Board Executive Committee has always assumed responsibility between regular board meetings and the Terms propose that this covers all matters of administrative urgency with every action being reported at the next meeting of the Board.

Further updates reflect our accountability and transparency processes, such as in F-II-20 that speaks to keeping the general public informed of the activities and programs of the Board of Health. As we strive to make information available to the public and systemize this process, C-II-11 reflects that agendas are made available to the public via the SDHU website. Dr. Sutcliffe stated that C-II-10 should also

include *Agendas* are made available to the public via the SDHU website and Board members agreed to this friendly amendment.

I-I-10 has been updated to reflect a new process put in place this year to provide a statement of Board remuneration and expenses paid for the year to members appointed by a municipality as per the Ontario Municipal Act. This information was previously shared with the City of Greater Sudbury on an annual basis and is now being provided to all constituent municipalities.

Further to the Board's Risk Management training that took place May 27, 2016, and the framework and motion on today's agenda, it is expected that the current risk management plan and Board policy will be finalized for the Board's approval in the fall of 2016. It was pointed out that topics covered at the training session, such as board competencies, a board membership skills matrix and Board role description would be considered for inclusion in the manual once provincial direction on this is better understood and our work on risk management and the workplan is completed.

Questions were entertained. The internal process for reviewing and revising the Board manual was shared and the Board acknowledged the collaborative work that takes place.

38-16 BOARD OF HEALTH MANUAL

Moved by Pilon – Meikleham: THAT the Board of Health, having reviewed the Board of Health Policy & Procedure Manual, approves the contents therein.

CARRIED

iii) Enterprise Risk Management

- Briefing Note from the MOH/CEO dated June 9, 2016
- Draft Heat Map
- Draft Risk Framework

Dr. Sutcliffe summarized the briefing note explaining the importance of risk management, what has been done to date and recommendations for the go forward to ensure a comprehensive enterprise risk management approach.

The motion on today's agenda directs the Medical Officer of Health to finalize for the Board's approval an enterprise risk management framework and related policy and a current risk management plan.

Board members were informed that much of the work has been developed since the May 27 training session, including the heat map and risk management framework that lists the 24 risk identified with their associated rating.

Questions and comments were entertained. It was recognized that a lot of mitigation work is already underway and that the additional strategies identified in the staff workplan will need to be prioritized. This is not a static process and it will be important for the Board to review risks and receive reports a regular basis.

Kudos were extended to the MOH and the leadership team for initiating this risk management work and for contributing to provincial processes through aIPHa and others to assist our sector in this important work.

39-16 RISK MANAGEMENT

Moved by Meikleham – Pilon: WHEREAS the Sudbury & District Board of Health is committed to transparency, accountability and continuous quality improvement; and

WHEREAS the Ontario Public Health Organizational Standards mandate board of health stewardship and oversight of risk management, delegating to senior staff the responsibility to monitor and respond to emerging issues and potential threats to the organization;

WHEREAS the Board of Health has engaged in a risk management process in order to systematically identify/assess current risks and controls;

THEREFORE BE IT RESOLVED that the Sudbury & District Board of Health direct the Medical Officer of Health to finalize for the Board's approval an enterprise risk management framework and related policy and a current risk management plan.

CARRIED

iv) 2013-2017 Performance Monitoring Plan

- Strategic Priorities: Narrative Report, June 2016

On behalf of the Board/Staff Performance Monitoring Working Group, J. Bradley was invited to present the summer 2016 Strategic Priorities: Narrative Report. She noted that Working Group reviews and provides comments on the narrative reports which contain descriptive stories about programs or services that show each of the SDHU's five strategic plan priorities in action. Board representatives on the Working Group include C. Thain, R. Pilon, and J. Bradley.

The Board agreed that the narratives demonstrate how our strategic priorities are integrated into staff members' daily work.

R. St Onge and her team were thanked for their leadership with the collection, selection and development of the report.

7.0 ADDENDUM

40-16 ADDENDUM

Moved by Thain – Sauvé: THAT this Board of Health deals with the items on the Addendum.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

- i) **aPHa Resolution Session, 2016 Annual General Meeting**
 - aPHa Disposition of Resolutions

Discussed under 6. i)

- ii) **Basic Income Guarantee**
 - Letter from the Durham Region Council to Prime Minister dated May 24, 2016

This letter is shared for information.

- iii) **Board Executive Committee**

Given the recently appointed Vice-Chair was already a member of the Board Executive Committee, there is a vacancy for the position of Board member at large on the Board Executive Committee.

Following a call for nominations, Mark Signoretti was nominated. There being no further nominations, the nominations for the Board Executive Committee was closed. He accepted his nomination and the following was announced:

41-16 APPOINTMENT TO THE EXECUTIVE COMMITTEE

Moved by Noland – Pilon: THAT the Sudbury & District Board of Health appoints Mark Signoretti to the Board Executive Committee for the remainder of 2016.

CARRIED

- iv) **Standing Committees**
 - Board of Health Executive Committee – Unapproved Minutes dated May 19, 2016

The most recent unapproved meeting notes of the Board of Health Executive Committee are shared with the Board for information.

- v) **Sudbury & District Health Unit's 2015 Annual Report**
(English and French print copies)

Dr. Sutcliffe was pleased to share the English and French Sudbury & District Health Unit's 2015 Annual Reports which highlight many cross-organization initiatives, including a sampling of indicators. The report showcases that we do a lot with little. An introductory video in French and English which features the MOH/CEO is also available on the SDHU website along with the annual report.

Board members commented that the report was readable with a nice layout, helpful graphics, and succinctly informs the public on the importance of our work.

8.0 ANNOUNCEMENTS / ENQUIRIES

The Board Chair announced that City of Greater Sudbury municipal appointee, Ursula Sauvé, has provided her resignation and that today is her last Board meeting.

U. Sauvé was thanked for her contributions to the Board and public health and best wishes were extended with her future travel endeavours. U. Sauvé shared that she enjoyed her time on the Sudbury & District Board of Health extending kudos to the leadership and staff who make a difference in our communities.

Board members were reminded that the date of the next regularly scheduled Board meeting is Thursday, September 15, 2016.

Board members were encouraged to complete the Board evaluation regarding today's Board meeting.

9.0 ADJOURNMENT

42-16 ADJOURNMENT

Moved by Huska – Sauvé : THAT we do now adjourn. Time: 2:49 p.m.

CARRIED

(Chair)

(Secretary)

Unapproved

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Ranges: **From:** **To:** **From:** **To:**
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last Cheque Number 0025697 0025705
 Cheque Date First Last
Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	0025697	Date:	29/06/2016	Vendor:	ALLEN'S AUTOMOTIVE GROUP	Amount:	\$910.27
InvNo:	584263	InvDesc:	connector float	InvAmt:		\$8.45	
InvNo:	584238	InvDesc:	trailer wire float	InvAmt:		\$10.90	
InvNo:	583453	InvDesc:	coffee	InvAmt:		\$41.97	
InvNo:	583119	InvDesc:	leakstop	InvAmt:		\$27.79	
InvNo:	583013	InvDesc:	chain (norisle)	InvAmt:		\$24.11	
InvNo:	582320	InvDesc:	wire connectors - float	InvAmt:		\$14.38	
InvNo:	582150	InvDesc:	pliers	InvAmt:		\$13.55	
InvNo:	582122	InvDesc:	light - loader	InvAmt:		\$24.41	
InvNo:	582070	InvDesc:	bolts	InvAmt:		\$3.15	
InvNo:	581925	InvDesc:	fuel line	InvAmt:		\$15.73	
InvNo:	581896	InvDesc:	pull cord/motor treatment	InvAmt:		\$63.90	
InvNo:	581873	InvDesc:	hearing protection	InvAmt:		\$50.85	
InvNo:	581859	InvDesc:	bolts	InvAmt:		\$6.70	
InvNo:	581314	InvDesc:	lights	InvAmt:		\$15.00	
InvNo:	581296	InvDesc:	lag screws	InvAmt:		\$6.01	
InvNo:	580291	InvDesc:	white/yellow line paint	InvAmt:		\$283.40	
InvNo:	580016	InvDesc:	trailer wire - float	InvAmt:		\$5.64	
InvNo:	579949	InvDesc:	switch	InvAmt:		\$51.88	
InvNo:	579772	InvDesc:	clamp	InvAmt:		\$15.70	
InvNo:	579178	InvDesc:	grass seed/fuel filter/gas	InvAmt:		\$205.29	
InvNo:	584348	InvDesc:	tail light converter (float)	InvAmt:		\$21.46	

ChqNo:	0025698	Date:	29/06/2016	Vendor:	CAMBRIAN TRUCK CENTRE INC.	Amount:	\$138.18
InvNo:	SLW68291-1	InvDesc:	seal/plate #6	InvAmt:		\$82.46	
InvNo:	SLW68635	InvDesc:	ball switch #7	InvAmt:		\$25.57	
InvNo:	SLW68291-2	InvDesc:	cap #6	InvAmt:		\$30.15	

ChqNo:	0025699	Date:	29/06/2016	Vendor:	DWAYNE ELLIOTT	Amount:	\$259.02
InvNo:	JUNE 28 2016	InvDesc:	fire prev table/mileage sud.	InvAmt:		\$259.02	

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

ChqNo:	Date:	Vendor:	Amount:
0025700	29/06/2016	H & R NOBLE CONSTRUCTION	\$2,293.90
InvNo: 35247	InvDesc: topsoil	InvAmt: \$565.00	
InvNo: 35162	InvDesc: pw/fd-mechanic	InvAmt: \$1,728.90	
0025701	29/06/2016	HUGHES SUPPLY COMPANY	\$113.79
InvNo: 34894	InvDesc: hand cleaner/oil absorb	InvAmt: \$113.79	
0025702	29/06/2016	MANITOWANING MILL & HOME BUILDING CENTRE	\$462.44
InvNo: 0085699	InvDesc: sign posts	InvAmt: \$58.37	
InvNo: 0084984	InvDesc: fitting (marina)	InvAmt: \$33.87	
InvNo: 0084983	InvDesc: fittings (marina)	InvAmt: \$43.90	
InvNo: 0084917	InvDesc: galvanized fittings (marina)	InvAmt: \$7.82	
InvNo: 0084707	InvDesc: marker	InvAmt: \$6.76	
InvNo: 0084706	InvDesc: drill bits	InvAmt: \$55.35	
InvNo: 0084684	InvDesc: galvanized brackets(boat launc	InvAmt: \$31.05	
InvNo: 0084311	InvDesc: lumber (boat launches)	InvAmt: \$53.79	
InvNo: 0084264	InvDesc: sawzall blades	InvAmt: \$56.35	
InvNo: 0083635	InvDesc: sediment trap (bwt)	InvAmt: \$128.68	
InvNo: 0083526	InvDesc: chalk line	InvAmt: \$24.91	
0025703	29/06/2016	POLLARD HIGHWAY PRODUCTS	\$22,156.70
InvNo: 53007	InvDesc: calcium	InvAmt: \$7,351.45	
InvNo: 53022	InvDesc: calcium	InvAmt: \$7,612.53	
InvNo: 53048	InvDesc: calcium	InvAmt: \$7,192.72	
0025704	29/06/2016	REGIONAL SPRING SERVICE	\$3,267.01
InvNo: 399794	InvDesc: hyde filter/housing #4	InvAmt: \$93.28	
InvNo: 152259	InvDesc: spring replacement #7	InvAmt: \$3,173.73	
0025705	29/06/2016	RONA LITTLE CURRENT	\$89.69
InvNo: 18578	InvDesc: tie down ratchets	InvAmt: \$89.69	

*** End of Report ***

Report Total:

\$29,691.00

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Ranges: From: To: From: To:
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last Cheque Number 0025672 Last
 Cheque Date First Last 0025696
Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0025672	27/06/2016	ALTON HOBBS	\$275.00
InvNo: 072123	InvDesc: eyeglasses (kelli)	InvAmt: \$275.00	
0025673	27/06/2016	TOWNSHIP OF ASSIGINACK	\$6,645.29
InvNo: 2016 PIL	InvDesc: 2016 municipal pil	InvAmt: \$6,645.29	
0025674	27/06/2016	EASTLINK	\$83.52
InvNo: JUNE 10 2016 PW	InvDesc: pw-dsl	InvAmt: \$41.76	
InvNo: JUNE 10 2016 MARINA	InvDesc: marina-dsl	InvAmt: \$41.76	
0025675	27/06/2016	G. STEPHEN WATT, BARRISTER	\$106.79
InvNo: 3040	InvDesc: general legal	InvAmt: \$106.79	
0025676	27/06/2016	GERRY STRONG	\$153.85
InvNo: JUNE 27 2016	InvDesc: bldg insp mileage	InvAmt: \$153.85	
0025677	27/06/2016	HODGSON'S SHARPENING	\$64.00
InvNo: 10773	InvDesc: arena-zamboni blade sharpening	InvAmt: \$64.00	
0025678	27/06/2016	HYDRO ONE NETWORKS INC.	\$9,052.13
InvNo: JUNE 20 2016 PO/BNK	InvDesc: po/bank	InvAmt: \$675.13	
InvNo: JUNE 20 2016 LITES	InvDesc: street lites	InvAmt: \$744.78	
InvNo: JUNE 20 2016 DOCKS	InvDesc: marina docks	InvAmt: \$56.27	
InvNo: JUNE 20 2016 TENNIS	InvDesc: tennis crts	InvAmt: \$34.18	
InvNo: JUNE 20 2016 INFO BT	InvDesc: info booth	InvAmt: \$34.18	
InvNo: JUNE 20 2016 SHOWER	InvDesc: marina showerhouse	InvAmt: \$46.97	
InvNo: JUNE 20 02016 SS WTP	InvDesc: ss wtp	InvAmt: \$1,141.95	
InvNo: JUNE 20 2016 ARENA	InvDesc: arena	InvAmt: \$823.98	
InvNo: JUNE 21 2016 LIBRARY	InvDesc: library bldg	InvAmt: \$519.51	
InvNo: JUNE 23 2016 MTG WPT	InvDesc: mtg wtp	InvAmt: \$4,975.18	
0025679	27/06/2016	JACKIE WHITE	\$101.70
InvNo: 046	InvDesc: pizza prty-gr 7/8-sen.prk cont	InvAmt: \$101.70	
0025680	27/06/2016	MANITOWANING MILL & HOME BUILDING CENTRE	\$15.54
InvNo: 0087768	InvDesc: library bldg-furn.filters/hose	InvAmt: \$15.54	
0025681	27/06/2016	MANITOULIN-SUDBURY DISTRICT SOCIAL SERVIC	\$29,564.92
InvNo: IN000013711	InvDesc: july amb/social assist.	InvAmt: \$29,564.92	
0025682	27/06/2016	MANITOULIN EXPOSITOR	\$1,544.87
InvNo: 89636	InvDesc: manitoulin's magazine 2016	InvAmt: \$1,466.74	

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

InvNo: 89705 InvDesc: advertising InvAmt: 978.13

ChqNo:	0025683	Date:	27/06/2016	Vendor:	MANITOWANING FRESHMART	Amount:	\$20.95
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InvNo: 00230045 InvDesc: admin-hot cholec. InvAmt: 56.99

InvNo: 00222834 InvDesc: admin-misc supplies InvAmt: 513.96

ChqNo:	0025684	Date:	27/06/2016	Vendor:	MINISTER OF FINANCE	Amount:	\$90.83
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InvNo: JUNE 27 2016 InvDesc: salary garnishment InvAmt: 990.83

ChqNo:	0025685	Date:	27/06/2016	Vendor:	MUNICIPAL PROPERTY ASSESSMENT CORP.	Amount:	\$10,229.46
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InvNo: 1800016155 InvDesc: 2016 3rd qtr billing InvAmt: 10,229.46

ChqNo:	0025686	Date:	27/06/2016	Vendor:	NEW NORTH FUELS INC	Amount:	\$1,680.87
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InvNo: 372617 InvDesc: pw-diesel InvAmt: 9961.26

InvNo: 372618 InvDesc: pw-coloured diesel InvAmt: 9719.61

ChqNo:	0025687	Date:	27/06/2016	Vendor:	ONTARIO CLEAN WATER AGENCY	Amount:	\$2,793.57
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InvNo: INV000086291 InvDesc: may extras/ss/mtg wtps InvAmt: 2,793.57

ChqNo:	0025688	Date:	27/06/2016	Vendor:	PETTY CASH	Amount:	\$190.00
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InvNo: JUNE 27 2016 InvDesc: replenish petty cash InvAmt: 190.00

ChqNo:	0025689	Date:	27/06/2016	Vendor:	PURULATOR COURIER	Amount:	\$52.28
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InvNo: 431462914 InvDesc: pw-freight InvAmt: 52.28

ChqNo:	0025690	Date:	27/06/2016	Vendor:	RAINBOW DISTRICT SCHOOL BOARD	Amount:	\$91,016.14
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InvNo: 2016 2ND QTR InvDesc: 2016 2nd qtr requisition InvAmt: 91,016.14

ChqNo:	0025691	Date:	27/06/2016	Vendor:	RELIANCE HOME COMFORT	Amount:	\$91.09
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InvNo: JUNE 13 2016 PW InvDesc: pw-hwt rental InvAmt: 49.19

InvNo: JUNE 13 2016 ADMIN InvDesc: admin-hwt rental InvAmt: 41.90

ChqNo:	0025692	Date:	27/06/2016	Vendor:	CHRYSTAL DAWN QUACKENBUSH	Amount:	\$25.00
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InvNo: 351566 InvDesc: reimb.police check InvAmt: 25.00

ChqNo:	0025693	Date:	27/06/2016	Vendor:	TULLOCH ENGINEERING	Amount:	\$1,511.38
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InvNo: 155319-10 InvDesc: municipal drain InvAmt: 1,511.38

ChqNo:	0025694	Date:	27/06/2016	Vendor:	MANITOULIN TREE SERVICE	Amount:	\$847.50
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InvNo: 00081 InvDesc: seniors prk-tree cleanup InvAmt: 847.50

ChqNo:	0025695	Date:	27/06/2016	Vendor:	WAT SUPPLIES	Amount:	\$90.74
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InvNo: 139494 InvDesc: po/admin-toilet tissue InvAmt: 90.74

ChqNo:	0025696	Date:	27/06/2016	Vendor:	WINDOWS UNLIMITED	Amount:	\$1,894.62
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InvNo: 296053 InvDesc: june rdside prk maint/g.pickup InvAmt: 947.31

InvNo: 296057 InvDesc: july rdside prks/garb.pickup InvAmt: 947.31

*** End of Report ***

Report Total: \$158,142.04

Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0025667		27/06/2016	06/27COMB	118	COOPER, RONALD	OUTSTANDING	Cheque
0025668		27/06/2016	06/27COMB	122	HOBBS, ALTON	OUTSTANDING	Cheque
0025669		27/06/2016	06/27COMB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
0025670		27/06/2016	06/27COMB	133	BOND, FREDA	OUTSTANDING	Cheque
0025671		27/06/2016	06/27COMB	173	QUACKENBUSH, CHRYSTAL	OUTSTANDING	Cheque
450		27/06/2016	06/27COMB	106	WOOD, STEVEN	OUTSTANDING	Direct Deposit
451		27/06/2016	06/27COMB	134	VIRTANEN, ANNETTE	OUTSTANDING	Direct Deposit
452		27/06/2016	06/27COMB	140	REID, WALTER	OUTSTANDING	Direct Deposit
453		27/06/2016	06/27COMB	152	PRAIRIE, JANET	OUTSTANDING	Direct Deposit
454		27/06/2016	06/27COMB	155	BECK, WILLIAM	OUTSTANDING	Direct Deposit
455		27/06/2016	06/27COMB	163	MACDONALD, ROBERT	OUTSTANDING	Direct Deposit
456		27/06/2016	06/27COMB	164	MIDDAUGH, WAYNE	OUTSTANDING	Direct Deposit
457		27/06/2016	06/27COMB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
458		27/06/2016	06/27COMB	169	MAGUIRE, KELSEY	OUTSTANDING	Direct Deposit
459		27/06/2016	06/27COMB	186	RODY, JEREMY	OUTSTANDING	Direct Deposit
460		27/06/2016	06/27COMB	205	MOFFAT, PAUL	OUTSTANDING	Direct Deposit
461		27/06/2016	06/27COMB	206	CASE, ROBERT	OUTSTANDING	Direct Deposit
462		27/06/2016	06/27COMB	211	MOGGY, HUGH	OUTSTANDING	Direct Deposit
463		27/06/2016	06/27COMB	214	FIELDS, LESLIE	OUTSTANDING	Direct Deposit
464		27/06/2016	06/27COMB	216	REID, BRENDA	OUTSTANDING	Direct Deposit
465		27/06/2016	06/27COMB	301	ROBINSON, DEBBIE	OUTSTANDING	Direct Deposit
466		27/06/2016	06/27COMB	314	WOOD, JOAN	OUTSTANDING	Direct Deposit
467		27/06/2016	06/27COMB	322	OBRIEN, JOSEPH	OUTSTANDING	Direct Deposit
468		27/06/2016	06/27COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit

Total : \$18,887.66



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JUN 20 2016

Michael Mantha MPP/député
Algoma–Manitoulin

June 13, 2016

Jackie White
Corporation of the Township of Assiginack
PO Box 238
Manitowaning, ON
P0P 1N0

Dear Ms. White:

I am pleased to congratulate Corporation of the Township of Assiginack on receiving the announced *Seniors Community Grant Program* funding from the *Ontario Seniors' Secretariat*. I understand that the township will be receiving funding of up to \$3,000 in support of the township's initiatives and programs for seniors.

This generous funding will serve to improve the lives and overall health of seniors by encouraging greater social inclusion, volunteerism and community involvement.

I am pleased to offer my sincere congratulations and best wishes in this worthwhile endeavour. I look forward to hearing of your plans and events and perhaps joining in some of wonderful opportunities this program will offer.

Sincerely,

A handwritten signature in black ink, appearing to be "Michael Mantha", written over a circular scribble.

Michael Mantha, MPP
Algoma-Manitoulin

MM: gb

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JUN 2 1 2016



Workorder Summary Report

Report Start Date Apr 1, 2016 12:00 AM
 Report End Date Apr 30, 2016 11:59 PM
 Location 5990*
 Work Order Type All Workorder Type
 Work Order Class

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details				WorkLog Detail	
				Type	Class	REQ	Units	Status	Schedule Start	Actual Start	Actual Finish		
51006		5990 Assigned WWTL & CS	5990 Assigned WWTL & CS	PM	HEALTH AND SAFETY	1	MONTHS	Health And Safety Inspection (Im) 5990	COMP	4/16/16 12:00 AM	4/25/16 11:33 AM	4/25/16 11:33 AM	Health And Safety Inspection (Im) 5990 -check operation of emergency lighting, eyewash stations, check fire extinguishers, check contents of haz mat drum and first aid kit also give monthly check list
52034		5990 Assigned WWTL & CS	5990 Assigned WWTL & CS	OPER	COMPLIANCE	1	MONTHS	WISKI Review (Im) 5990	COMP	4/16/16 12:00 AM	4/16/16 03:21 PM	4/16/16 03:21 PM	WISKI Review (Im) 5990 -review data to ensure accuracy and completeness contact HELP DESK about ongoing upload issues and PCT is looking into it as well
51522		5990 Assigned WWTL & CS	5990 Assigned WWTL & CS	PM	INSPECTION	1	MONTHS	Critical Alarms/Dialer Testing (Im) 5990	COMP	4/16/16 12:00 AM	4/26/16 08:08 AM	4/26/16 08:08 AM	Critical Alarms/Dialer Testing (Im) 5990 -TEST OPERATION OF BOTH THE "SEWAGE HIGH LEVEL" AND THE " DRY CHAMBER FLOOD" ALARMS AT THE SEWAGE PUMP STATION BOTH SENT A SIGNAL AS PLANNED TO THE ALARM DIALER AT THE WTP AND ALSO SHOWS ON SCADA ALARM BANNER
52113		5990 Assigned WWTL & CS	5990 Assigned WWTL & CS	PM	INSPECTION	1	MONTHS	TSM Inspection-Maintenance (Im) 5990	COMP	4/16/16 12:00 AM	4/29/16 03:53 PM	4/29/16 03:53 PM	

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JUN 2 1 2016



Workorder Summary Report

Report Start Date Apr 1, 2016 12:00 AM
 Report End Date Apr 30, 2016 11:59 PM
 Location 5990*
 Work Order Type All Workorder Type
 Work Order Class

WO #	Asset ID	Asset Description	Location Description	Work Order		PM Schedule		Workorder Details			WorkLog Detail	
				Type	Class	FREQ	Units	Status	Schedule Start	Actual Start		Actual Finish
61106		5990 Assignment WWTL & CS Process Headworks Lift Stations		CAP	PREDICTIVE MAINTENANCE	0			COMP	4/28/16 11:05 AM	4/28/16 11:05 AM	SPS WET WELL HIGH LEVEL ALARM ORG # 5990 -HEAVY RAIN EVENT HAS OVERWHELMED THE PUMP STATION CAPACITY AND WE HAVE A SEPTIC TRUCK ON SITE TO PREVENT A BYPASS TO THE LAKE. IT HAS BEEN ON SITE SINCE 11:00 THIS MORNING AND WILL NEED TO KEEP HIM THERE UNTIL PUMP STATION CAN RISE UP TO THE INCOMING FLOWS SPS WET WELL HIGH LEVEL ALARM ORG # 5990 -CONTINUE WORKING WITH SEPTIC HAULER TO DEAL WITH HIGH SEWAGE LEVEL ALARM A PUMP STATION PUMP STATION FINALLY KEEPING UP TO THE INCOMING FLOW AT 04:00 DANGER OF BYPASSING NOW OVER
61971		5990 Assignment WWTL & CS Facility		OPER	REPLISH/REPLACE/REPAIR	0			COMP	4/28/16 11:03 AM	4/28/16 11:03 AM	portable ph meter Org # 5990 -ph meter needed for monitoring effluent ph portable ph meter Org # 5990 -ph meter was received by Lary and set up for use

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JUN 21 2016



Workorder Summary Report

Report Start Date May 1, 2016 12:00 AM
 Report End Date May 31, 2016 11:59 PM
 Location 5990*
 Work Order Type All Workorder Type
 Work Order Class

WO #	Asset ID	Asset Description	Location Description	Work Order		PM Schedule		Workorder Details			WorkLog Detail	
				Type	Class	FREQ	Units	Status	Schedule Start	Actual Start		Actual Finish
64613		5990, Assignment WWTL & CS	PM	INSPECTION	1	MONTHS		COMP	5/1/16 12:00 AM	5/31/16 11:16 AM	5/31/16 11:16 AM	Critical Alarm/Dialer Testing (1m) 5990 - tested operation of both the wet well sewage high level alarm and the dry pump chamber flood alarm all ok both alarms went thru to the alarm dialer and then on to the operator on call cell phone Health And Safety Inspection (1m) 5990 - go over the monthly check list and check all safety equipment including first aid kit, eyewash station, fire system create a followup work order for the smoke alarm as it is not working TPM Inspection/Maintenance (1m) 5990 - check operation of sump pump, air exchanger, bar screen at sewage pump station at lagoon check ferric pump, aerators, flow meters, effluent chamber, etc. all in good order WISKI Review (1m) 5990 -review Apnl on line data and operator rounds data to ensure that the are accurate and complete all ok
64614		5990, Assignment WWTL & CS	PM	HEALTH AND SAFETY	1	MONTHS		COMP	5/1/16 12:00 AM	5/31/16 11:21 AM	5/31/16 11:21 AM	Health And Safety Inspection (1m) 5990 - go over the monthly check list and check all safety equipment including first aid kit, eyewash station, fire system create a followup work order for the smoke alarm as it is not working TPM Inspection/Maintenance (1m) 5990 - check operation of sump pump, air exchanger, bar screen at sewage pump station at lagoon check ferric pump, aerators, flow meters, effluent chamber, etc. all in good order WISKI Review (1m) 5990 -review Apnl on line data and operator rounds data to ensure that the are accurate and complete all ok
64612		5990, Assignment WWTL & CS	PM	INSPECTION	1	MONTHS		COMP	5/1/16 12:00 AM	5/31/16 11:56 AM	5/31/16 11:56 AM	TPM Inspection/Maintenance (1m) 5990 - check operation of sump pump, air exchanger, bar screen at sewage pump station at lagoon check ferric pump, aerators, flow meters, effluent chamber, etc. all in good order WISKI Review (1m) 5990 -review Apnl on line data and operator rounds data to ensure that the are accurate and complete all ok
65274		5990, Assignment WWTL & CS	OPER	COMPLIANCE	1	MONTHS		COMP	5/1/16 12:00 AM	5/5/16 03:05 PM	5/5/16 03:05 PM	WISKI Review (1m) 5990 -review Apnl on line data and operator rounds data to ensure that the are accurate and complete all ok

05/06/16 6:01 AM

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JUN 2 1 2016



Workorder Summary Report

Report Start Date Apr 1, 2016 12:00 AM
 Report End Date Apr 30, 2016 11:59 PM
 Location *5883
 Work Order Type ADMIN, CALL, CAP, CORR, EMER, OPER, PM
 Work Order Class

WO #	Asset ID	Asset Description	Location Description	Work Order		PM Schedule		Workorder Details				Work Log Detail
				Type	Class	FREQ	Units	Status	Schedule Start	Actual Start	Actual Finish	
5128	0000214289	PANEL ALARM/DIALER 01 MANTOWANING WTP	5883 Assignmact WTP Process Control & Monitoring	PM	INSPECTION	1	MONTHS	COMP	4/1/16 12:00 AM	4/26/16 10:43 AM	4/26/16 10:43 AM	Critical Alarm/Dialer Testing (1m) 5883 -test operation of the alarm dialer by creating low c12 and high turbidity alarms all ok.
5126		5883 Assignmact WTP	5883 Assignmact WTP	PM	HEALTH AND SAFETY	1	MONTHS	COMP	4/1/16 12:00 AM	4/25/16 11:52 AM	4/25/16 11:52 AM	Health And Safety Inspection (1m) 5883 -check first aid kit and first aid drum contents, all ok. test operation of emergency lights, test eye wash stations, check fire alarm panel
5124		5883 Assignmact WTP	5883 Assignmact WTP	PM	CALIBRATION	1	MONTHS	COMP	4/1/16 12:00 AM	4/26/16 10:55 AM	4/26/16 10:55 AM	Analyzer Chlorine Inspection/Service (1m) 5883 -pre c12 analyzer ID # 0000214354 and post c12 analyzer # 0000214353 measured sample flow rate, calibrate weekly with DFD, check for any error messages, check condition of probe cap and electrolyte all ok. check on SCADA weekly that the values match those on the analyzer
5125		5883 Assignmact WTP	5883 Assignmact WTP	PM	CALIBRATION	1	MONTHS	COMP	4/1/16 12:00 AM	4/26/16 09:43 AM	4/26/16 09:43 AM	Analyzer Turbidity Inspection/Service (1m) 5883 -the following work was done on all turbidimeters ID # 0000214351, 0000214352, 0000214355, 0000214356, 0000214357 the bubbler trap was removed, the housing was flushed, the sensor was cleaned, the proper sample flow thru rate was confirmed or adjusted, the lamp was checked, reveal screen for any error messages also checked that the displayed value on the analyzer was matching that on SCADA all ok

09/05/16 11:37 AM

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JUN 21 2016



Workorder Summary Report

Report Start Date Apr 1, 2016 12:00 AM
 Report End Date Apr 30, 2016 11:59 PM
 Location *5883
 Work Order Type ADMIN, CALL, CAP, CORR, EMER, OPER, PM
 Work Order Class

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details			WorkLog Detail	
				Type	Class	FEQ	Units	Status	Schedule Start	Actual Start		Actual Finish
51872			5883, Assignack WTP	PM	INSPECTION	1	MONTHS	COMP	4/1/16 12:00 AM	4/29/16 03:54 PM	4/29/16 03:54 PM	TPM Inspection/Maintenance (1m) 5883 -check belts on air compressors and drain water from tank, check operation of plant exhaust fans and louvers, check heaters, test run raw water sample pump and degas chemical pumps, test run low lift pumps and monitor flow rates and pressures TPM Inspection/Maintenance (1m) 5883 -test run the 3 small high lift pumps, the 2 fine pumps, and the 2 low lift pumps, record pump flows, monitor pressures and flow rates and change duty sequence TPM Inspection/Maintenance (1m) 5883 -do drawdown tests on pre c12 pumps clean, repair small leaks, top up tank TPM Inspection/Maintenance (1m) 5883 -check operation of all exhaust fans and louvers, test run and monitor backwash pumps, neutralization system pump, filter pumps, top, chlorine and calcium bisulfate day tanks
51871	0000214252	GENERATOR DIESEL	5883, Assignack WTP Facility Power Generation	PM	REFURBISH/REPLACE/REPAIR	1	MONTHS	COMP	4/1/16 12:00 AM	4/29/16 08:56 AM	4/29/16 08:56 AM	Diesel Generator Inspection/Functional Test (1m) 5883 Test (1m) 5883 -check oil and rad lev els, battery charger, fuel tank lev el and on view screen prior to starting, simulate a power fail to test the transfer switch operation, engine started and all worked well, record engine hours, day of test, and operating data in the dedicated generator log book
52020			5883, Assignack WTP	OPER	COMPLIANCE	1	MONTHS	COMP	4/1/16 12:00 AM	4/27/16 03:00 PM	4/27/16 03:00 PM	WIKSI Review (1m) 5883 -reviewed on line data table, made corrections, contacted Help Desk on an issue with missing flow data

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JUN 21 2016



Workorder Summary Report

Report Start Date: Apr 1, 2016 12:00 AM
 Report End Date: Apr 30, 2016 11:59 PM
 Location: *5883
 Work Order Type: ADMIN.CALL.CAP.CORRE.MEAS.OPER.PM
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details			WorkLog Detail		
				Type	Class	FEQ	Units	Status	Work Order Description	Schedule Start		Actual Start	Actual Finish
51123	000012636	5883 Manitoulin Confined Space Trailer	5883 Assignack WTP	OPER	INSPECTION	3	MONTHS	COMP	5883 Manitoulin Confined Space Trailer Inspection	4/1/16 12:00 AM	4/28/16 12:36 PM	4/28/16 12:36 PM	5883 Manitoulin Confined Space Trailer Inspection -do general inspection of equipment and ensure inventory is adequate the atmospheric tester is due for calibration as is the retractable lifeline
61112		Manitowaning Drinking Water System	Manitowaning Drinking Water System	CALL	REFURBISH/REPLACE/REPAIR	0		COMP	Manitowaning Drinking Water System communication alarm	4/27/16 06:00 PM	4/28/16 07:45 PM		Manitowaning Drinking Water System communication alarm Dealer lost phone line connection and then dialed out Unable to acknowledge alarm by phone. Reset dialer at site and verify phone line was operational
61133		Manitowaning Drinking Water System	Manitowaning Drinking Water System	PM	INSPECTION	0		COMP	5883 Manitowaning WTP Flow Meter Verifications	4/18/16 02:03 PM	4/18/16 02:03 PM	4/18/16 02:03 PM	5883 Manitowaning WTP Flow Meter Verifications -Completed Annual Flow Meter Verifications



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JUN 25 2016

June 20, 2016

Dear Potential Client,

Are you looking for a great local advertising opportunity? One with advertising space that is capable of effectively reaching your target market, while simultaneously getting your company name out there among other consumer types?

The golf course is a place where fun and opportunities meet. A lot of business is regularly conducted on the golf course – companies have golf outings, personal business meetings take place, and corporate luncheons are common place in the clubhouse. Furthermore, Rainbow Ridge Golf Course is a place where people create vivid and long lasting memories through fun experiences with friends and family. It is these experiences that have helped RRGC establish a positive brand image among our consumers, and is also a great opportunity for your brand to further build its reputation and increase awareness by having your brand visible during these experiences.

Rainbow Ridge Golf Course and the Ridge Bar & Grill have a number of opportunities available that are tailored to suit your needs, and can help you meet your advertising goals and objectives. Rainbow Ridge offers a number of activations to add value to your sponsorship, and with a reach of up to 45,000 +through our diverse clientele, we can promise that your ad will be seen in a number of locations including in the clubhouse and/or on the golf course, and online through social media and our website. Our clubhouse and hole signs are currently wide open, and this is the right time for you to make your brand visible and get the good spots while they are available. This is an excellent opportunity for your business to stand out among the rest. We have various options available at excellent prices that will position your brand for success, and ultimately increase the awareness for your company among the local and tourist target market moving forward. We are flexible in our offerings, and capable of making modifications to our packages that can better suit your needs.

Our Annual Packages and Pricing:

Gold Sponsorship - \$750 - \$1000

- Company logo on pin flag – premiere hole
- Signage in premiere spot on clubhouse
- Signage on the course – hole signs
- Link to company website via rainbowridgegolfcourse.com
- Weekly Social Media mentions – Facebook, Twitter, & Instagram
- Social Media advertising links – referral links through our social media advertising of tournaments and other events
- Exclusive hole sponsorship at RRGc hosted tournaments (i.e. Men's Open, Club Championship, Senior Men's Open); these are premiere tournaments with large participation rates
- Poster/sticker of your ad on a golf cart
- Bench and/or other aesthetic features on the golf course with logo and painted in your company's colours

Silver - \$500

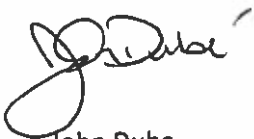
- Signage in premiere spot on clubhouse
- Signage on the course – hole signs
- Link to company website via rainbowridgegolfcourse.com
- Social Media mentions – Facebook, Twitter, & Instagram
- Poster/sticker of your ad on a golf cart

Bronze - \$250

- Signage on the course – hole signs
- Signage in/around the clubhouse
- Link to company website via rainbowridgegolfcourse.com

If you have any questions, please don't hesitate to contact John Dubé, Golf Course Manager, or Dustin Peltier, Customer Relationship Management Coordinator at (705) 859-2990.

Regards,



John Dube
Manager
Rainbow Ridge Golf Course

RRGC Advertising Payment Form

I, _____ representing _____
would like to purchase Option:
(circle one)

	Gold	Silver	Bronze
Amount:	\$750 /\$1000	\$500	\$250
Payment options:			
Cheque: Payable to Rainbow Ridge Golf Course			
Credit Card: Visa or Mastercard			

Card # _____ Expiry Date: _____

Signature: _____

***Rainbow Ridge will require company logo in vector format, company contact information and slogan.
Email info to: info@rainbowridgegolfcourse.com***

I agree with the terms set forth and will pay amount agreed for advertising purposes at the Rainbow Ridge Golf Course for the length of term agreed. Payment is due upon signing this agreement.

Company name: _____ Representative (please print): _____

Signature: _____ Witness: _____

RRGC Representative: _____

For Office Use: Hole Number: _____ Logo Received: _____ Company info and Slogan: _____ File #: _____

Advertising Examples:



Examples of hole signage, and clubhouse signage that comes with all levels of sponsorship. The higher level sponsorships gives you priority on the selection of your advertising space.

Note that advertising space on golf carts is also available, and is also included in Silver/Gold Sponsorship.



Included in Gold Sponsorship:



May 31, 2016

The Honourable Kathleen O. Wynne
Queen's Park
Main Legislative Building, Room 281
Toronto, Ontario M7A 1A1

Re: Climate Change Action Plan

Please be advised the Council of the Municipality of Chatham-Kent at its regular meeting held on May 30, 2016 endorsed the following resolution:

WHEREAS any policy to move Ontario residents from affordable natural gas to more expensive energy sources would create an unmanageable burden on household and municipal budgets;

AND WHEREAS the rising costs of electricity in Ontario are already forcing families and local governments to choose between electricity bills and other basic necessities / services. A move to electric heat would add an additional \$3,000 annually to home heating costs and the impacts on municipal buildings would be even greater;

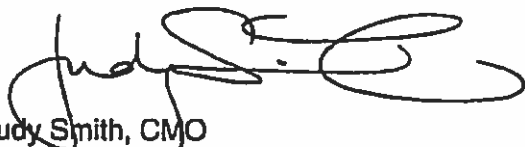
AND FURTHER any move by the provincial government to force Ontario industry and business away from natural gas to more expensive electric power options will have devastating consequences on the local economy as employers will relocate to other jurisdictions with more competitive energy choices;

THEREFORE BE IT RESOLVED THAT the Municipality of Chatham-Kent strongly urges the Government of Ontario to reconsider any policy or strategy within the forthcoming "Climate Change Action Plan" that would force rural residents and businesses to replace the most affordable energy option available, natural gas, with more expensive options;

AND FURTHER THAT this resolution be circulated to all other municipalities in Ontario asking for their support by passing a similar resolution.

If you have any questions or comments, please contact Judy Smith at 519-360-1998 Ext # 3200.

Respectfully yours,



Judy Smith, CMO
Manager Municipal Governance
Clerk /Freedom of Information Coordinator

C

Hon Glen R. Murray, MPP
Ministry of the Environment and Climate Change
11th Floor, Ferguson Block
77 Wellesley Street West
Toronto, Ontario M7A 2T5

Rick Nicholls, MPP
100 -111 Heritage Rd.
Chatham, ON N7M 5W7

Monte McNaughton, MPP
360 James Street.
Wallaceburg, ON N8A 2N5

Association of Municipalities of Ontario
200 University Ave., Suite 801
Toronto, ON M5H 3C6



P.O. Box 40
Larder Lake, Ontario
P0K-1L0

Phone: 705-643-2158
Fax: 705-643-2311

MOVED BY: *Tom McKee*

MOTION NO: 3

SECONDED BY: *J. Stewart*

DATE: June 14, 2016

That Council hereby agrees to support the resolution from Chatham-Kent strongly urging the Government of Ontario to reconsider any policy or strategy within the forthcoming 'Climate Action Plan' that would force rural residents and businesses to use more expensive energy options.

I declare this motion Carried.

[Signature]
Mayor



June 27, 2016

Premier Kathleen Wynne
Legislative Building
Queen's Park
Toronto, ON
M7A 1A1

Dear Premier Wynne,

Re: Northern Ontario Service Delivers Association (NOSDA) 2016 AGM Resolutions

The purpose of this letter is to bring to your attention that, at its regular monthly meeting of June 23, 2016, the Manitoulin-Sudbury District Services Board adopted Resolution # 16-56. This resolution supports the resolutions approved at the NOSDA Annual General Meeting and supports NOSDA's approach in addressing these very important issues that impact all DSSAB's in Northern Ontario.

A duly authorized copy of the Manitoulin-Sudbury DSB Resolution # 16-56 is attached along with the NOSDA resolutions. We look forward to working with the government in addressing these very important issues.

Sincerely,

Les Gamble
Chair of the Manitoulin-Sudbury DSB



RESOLUTION 16-56

DATE: June 23, 2016

MOVED BY: Laurier Falldien

SECONDED BY: Paul Schoppmann

WHEREAS the Manitoulin-Sudbury DSB Board has reviewed the 2016 Northern Ontario Service Deliverers Association (NOSDA) resolutions as approved at the Annual General Meeting held in Sudbury June 8-10, 2016; and

WHEREAS the Manitoulin-Sudbury DSB Board supports the 2016 NOSDA resolutions in relation to:

- Full Day Kindergarten Transition and Transformational Funding
- Integration and Transformation of Child and Family Programs and the Responsibility for Location Management of the Ontario Early Years Child and Family Centres (OEYCFCS)
- Changes to the \$20,000 Adjusted Income Benchmark for Qualification of Fee Subsidy
- Long Term Affordable Housing Strategy (LTAHS) and Program Funding Allocation – Northern Cost Factor
- Quantifying Homelessness
- Housing Program Funding Flexibility
- Service System Management and Employment Services

THEREFORE BE IT RESOLVED that the Manitoulin-Sudbury DSB approves the 2016 NOSDA Resolutions and requests the Province of Ontario to action the recommendations contained within the resolutions; and

FURTHER BE IT RESOLVED that a copy of this resolution and the NOSDA Resolutions be shared with the Premier Kathleen Wynne, AMO, OMSSA, FONOM, NOMA and member municipalities.

Carried

Laurier Falldien

CHAIR

MEMBER	YEAS	NAYS	MEMBER	YEAS	NAYS
BAKER, BILL			MACNEVIN, AL		
FALLDIEN, LAURIER			MEIKLEHAM, STEWART		
GAMBLE, LESLIE			PICHE, RON		
KILLAH, BRUCE			ROOK, JIM		
LEONARD, DAVID			RUSSELL, ERIC		
LEVESQUE, MICHAEL			SCHOPPMANN, PAUL		
LOVELACE, EDGAR			WHYNOTT, NED		

THE CORPORATION OF THE TOWNSHIP OF ASSIGNACK

BY-LAW #16-08

BEING A BY-LAW to Restrict Common Law Access and the Passage of the Public on a Portion of Bay Street, within the Township of Assignack

WHEREAS Section 35 of the *Municipal Act*, S.O. 2001, c. 25, as amended, delegates authority to Municipalities to restrict common law access and the passage of people over a highway including all road allowances it has jurisdiction over as deemed desirable;

AND WHEREAS the Corporation of the Township of Assignack deems it expedient to limit access to a portion of Bay Road pursuant to the provisions of the *Municipal Act*;

AND WHEREAS a Notice of intention to pass the proposed By-law has been published in the *Manitoulin Expositor* for 2 (two) consecutive weeks and posted on the Municipal Website;

AND WHEREAS no one has made claim that their lands would be prejudicially affected by the proposed restriction of access to the said section of the road, to the Council of the Corporation of the Township of Assignack;

NOW THEREFORE THAT the Council of the Corporation of the Township of Assignack ENACTS AS FOLLOWS:

1. THAT all of the portion of the Bay Road, as shown on Schedule A, attached to and forming part of this by-law, shall be controlled by way of a gate and access will be granted only to those whose property abuts the said portion of the road.
2. THAT this By-law shall come into force and effect immediately upon final reading, the passing hereof.

Read for a first, Second and final time and enacted in open Council this 5th day of July, 2016.

Mayor – P. Moffatt

Clerk – J. Rody

Seal

To: COUNCIL

From: Alton Hobbs, C.A.O.

Date: June 23, 2016

Subject: Bay Street and the Beach Review

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The work last year and this to improve the Manitowaning waterfront has left the Township with one issue: The use and proximity of Bay Street to the swimming beach. As it stands now there is nothing that prohibits or limits vehicular traffic along the beach front at the same time that our swimming lesson program has expanded to six weeks and our beach use is increasing.

The alternatives are to:

- a) Leave the situation as is.
- b) Close Bay Street and provide access off of Lecourt Street to the one seasonal residence at the foot of the hill.
- c) Place a gate across Bay Street and limit access past the gate (installed before the beachfront) to the affected landowners.

Leaving the status quo places a safety risk on the Municipality and not just during the summer season when the beach is in use.

To close Bay Street and extend the roadway on Lecourt Street is estimated by Public Works to cost \$ 10,000.00 and would still provide seasonal access. There is a legislated process to close Bay Street and Council's decision would be appealable to the OMB if a landowner denied access wanted to pursue the matter.

Exercising the authority of Section 35 of the Municipal Act and restricting full common law access to the full extent of Bay Street would prove to be the least expensive option and still give the Township a degree of risk management as well as control over access to Bay Street.

We would anticipate giving a key to the owners of the one seasonal residence and any other landowner whose lands about this area could make arrangements. Affected landowners would have the right to appeal Council's decision.

For your consideration.

Memo

To: Alton Hobbs
From: Jackie White
Date: June 20, 2016
Re: Manitowaning Waterfront

The Manitowaning waterfront has undergone several positive changes in the last year in an effort to make it a destination for tourists and residents. The Township recognizes that this jewel in Manitowaning is a great draw for the public and wants to do as much as possible to encourage its use and retain visitors to the community for longer periods of time.

In the last year, the beach has been expanded and widened with the removal of the rocks along the side of the road allowance, as well as a new path created up to the shower/washroom facilities and retaining wall built. The Township received a few grants which allowed the addition of the fun playground equipment and more picnic tables, and soon benches to be added. As well as several apple trees being planted along the pathways.

Public Works has created an amazing amphitheatre for the public to use as well as the municipality now being able to hold events at it. The local elementary school has plans to use it as an outdoor classroom as well.

Children and adults alike are using the beach/play area constantly. The remaining concern is the road allowance that runs alongside the beach. This sometimes finds vehicles driving or parking along it. As it is adjacent to the beach there is always the risk of an accident happening. It is hoped that a solution be found as quickly as possible with summer approaching to ensure our children are kept safe.

Schedule "A" to
By-law # 16-08

PROPOSED LOCATION OF
GATE - JUST PRIOR TO
RACCH.





STREET

BAY

LECOURT

VANKOUGHNET

WALCOT

NAPIER

NELSON

ARTHUR

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(2) If municipalities enter into an agreement under subsection (1), each municipality has jurisdiction over that part of the highway that it has agreed to keep in repair and is liable for any damages that arise from failure to keep the highway in repair and the other municipality is relieved from all liability in respect of the repair of that part. 2002, c. 17, Sched. A, s. 9.

Ownership

30. A highway is owned by the municipality that has jurisdiction over it subject to any rights reserved by a person who dedicated the highway or any interest in the land held by any other person. 2001, c. 25, s. 30.

Establishing highways

31. (1) REPEALED: 2006, c. 32, Sched. A, s. 16 (1).

By-law necessary

(2) After January 1, 2003, land may only become a highway by virtue of a by-law establishing the highway and not by the activities of the municipality or any other person in relation to the land, including the spending of public money. 2001, c. 25, s. 31 (2); 2006, c. 32, Sched. A, s. 16 (2).

Certain highways not affected

(3) Subsection (2) does not apply to highways described in paragraphs 3, 4 and 5 of section 26. 2001, c. 25, s. 31 (3).

Exclusion

(4) A municipality may by by-law assume the following highways for public use and section 44 does not apply to the highways until the municipality has passed the by-law:

1. An unopened road allowance made by the Crown surveyors.
2. A road allowance, highway, street or lane shown on a registered plan of subdivision. 2001, c. 25, s. 31 (4).

Other exclusions

(5) Section 44 does not apply to a highway laid out or built by any person before January 1, 2003 unless it was assumed for public use by the municipality or it has been established by by-law. 2001, c. 25, s. 31 (5).

Widening highways

(6) If a municipality acquires land for the purpose of widening a highway, the land acquired forms part of the highway to the extent of the designated widening. 2001, c. 25, s. 31 (6).

Unorganized territory

32. Despite section 19, a municipality may by by-law establish a highway in adjoining unorganized territory. 2001, c. 25, s. 32.

33. REPEALED: 2006, c. 32, Sched. A, s. 17.

Highway closing procedures

34. (1) A by-law permanently closing a highway does not take effect until a certified copy of the by-law is registered in the proper land registry office. 2006, c. 32, Sched. A, s. 18.

Consent

(2) A by-law permanently closing a highway shall not be passed without the consent of the Government of Canada if the highway,

- (a) abuts on land, including land covered by water, owned by the Crown in right of Canada; or
- (b) leads to or abuts on a bridge, wharf, dock, quay or other work owned by the Crown in right of Canada. 2006, c. 32, Sched. A, s. 18.

Restricting common law right of passage

35. Without limiting sections 9, 10 and 11, a municipality may pass by-laws removing or restricting the common law right of passage by the public over a highway and the common law right of access to the highway by an owner of land abutting a highway. 2006, c. 32, Sched. A, s. 18.

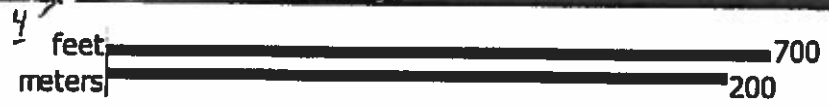
36.-39. REPEALED: 2006, c. 32, Sched. A, s. 18.

Toll highways

40. (1) A municipality may.



Google earth



- Washroom 1
- Beach 2
- Gate 3
- Cottage 4

THE CORPORATION OF THE TOWNSHIP OF ASSIGNACK

BY-LAW #16-09

BEING A BY-LAW to adopt an Official Plan for the Manitoulin Planning Area

WHEREAS the Manitoulin Planning Board has recommended the adoption and submission of an Official Plan for the Manitoulin Planning Area;

AND WHEREAS the Manitoulin Planning Board deems it appropriate to adopt the Official Plan for the Manitoulin Planning Area;

NOW THEREFORE THAT the Council of the Corporation of the Township of Assignack, under Section 18 of the Planning Act, RSO 1990, as amended, ENACTS AS FOLLOWS:

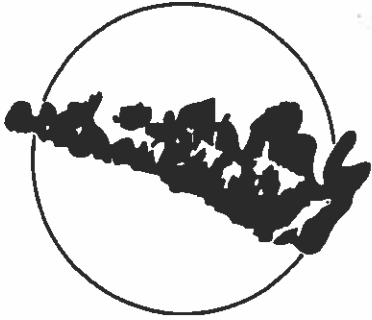
1. THAT the Official Plan for the Manitoulin Planning Area consisting of the attached maps and explanatory text is hereby adopted.
2. THAT the Official Plan for the Manitoulin Planning Area consisting of the attached maps and explanatory text is attached hereto and forms part of this By-law.
3. THAT this By-law shall come into force and take effect on the day of the final passing thereof subject to the requirement of the Planning Act.

READ FOR A FIRST, SECOND, AND THIRD TIME AND FINALLY PASSED THIS 5TH DAY OF JULY, 2016.

Mayor – P. Moffatt

Clerk – J. Rody

Seal



MANITOWLING PLANNING BOARD

40 WATER STREET - UNIT 1 - P.O. BOX 240 - GORE BAY - ONTARIO - P0P 1H0
☎ 705-282-2237 ☎ 705-282-3142

June 29, 2016

Municipality of Assiginack
Jeremy Rody, Clerk
PO Box 238
Manitowaning ON P0P 1N0

Subject: Official Plan Adopting By-law

Dear Sir:

This letter will confirm that the Statutory Public Meeting was held on June 22, 2016 and that during the regular meeting of Planning Board held on June 28, 2016 the following motion was duly moved, seconded and carried.

'That a certified copy of the Official Plan dated May 2016 be forwarded to the Municipalities with a recommendation that this Official Plan be adopted by by-law and that the Secretary-Treasurer, in accordance with the provisions of the Planning Act, be directed to make application to the Minister of Municipal Affairs for approval of this Official Plan.'

Therefore, it is recommended to your Council that this Official Plan be adopted by the passing of a by-law at the earliest date possible. For your convenience, a sample of an adopting by-law is attached to this letter. A certified copy of the Official Plan was provided to your Board Member during last night's meeting to be delivered to your office.

Following receipt of certified copies of adopting by-laws from the Municipalities the Official Plan will be forwarded to the Ministry of Municipal Affairs for approval.

Do not hesitate to contact me if you require any further information or explanation.

Yours truly,

Elva Carter, ACST
Secretary-Treasurer

:ec Enclosure