



## **TOWNSHIP OF ASSIGINACK**

### **REGULAR MEETING OF COUNCIL**

**To Be Held in the Council Chambers  
Tuesday, September 20, 2016 at 5:00 p.m.**

#### **Council's Regular Meeting Agenda**

#### **For consideration:**

##### **1. OPENING**

- a) Adoption of Agenda
- b) Disclosure of Pecuniary Interest and General Nature Thereof  
*Resolutions prepared*

##### **2. ANNOUNCEMENTS**

##### **3. ADOPTION OF MINUTES**

- a) Regular Council Meeting of September 6, 2016 (p.3)
- b) Manitoulin East Municipal Airport Commission Meeting of September 12, 2016 (p.8)
- c) Manitoulin Planning Board Meeting of August 30, 2016 (p.9)
- d) Hilly Grove Cemetery Board Meeting of September 1, 2016 (p.26)
- e) Manitoulin Municipal Association Minutes of May 18, 2016 (p.28)  
*Resolutions prepared*

##### **4. DELEGATIONS**

##### **5. REPORTS**

##### **6. ACTION REQUIRED ITEMS**

- a) Accounts of Payment: General: \$207,826.49 Payroll: \$21,697.57 (p.30)
- b) Financial Statements as at August 31, 2016 (p.34)
- c) Approve Funding Applications for Burns Wharf Theatre Renovations
- d) Manitoulin Streams Request for Funding Support for 2017 Initiatives (p.47)
- e) Grader Disposition Options (p.48)
- f) Support of Town of Lakeshore Resolution re: Pan Am Games (p.52)
- g) Support of Cheryl Gallant, MP Letter re: Campground Taxes (p.53)  
*Resolutions prepared*

## **7. INFORMATION ITEMS**

- a) Ontario Good Roads Association: 2017 OGRA Conference (p.55)
- b) Minister of Energy Letter (p.57)
- c) FONOM Summer Newsletter 2016 (p.59)
- d) Rainbow District School Board: Modified Accommodation Reviews (p.61)
- e) Federation of Canadian Municipalities (p.67)
- f) Ontario Provincial Police: 2017 Annual Billing Statements (p.68)
- g) Municipality of Hastings Highlands: Bill 171 Amendment (p.69)  
*Resolutions prepared*

## **8. BY-LAWS**

## **9. CLOSED SESSION**

- a) The security of the property of the municipality or local board (*Municipal Act, 2001, c.25, s.239(2)(a)*)
- b) Litigation, potential litigation, including matters before administrative tribunals affecting the Municipality or local board (*Municipal Act, 2001, c.25, s.239(2)(e)*)

## **10. ADJOURNMENT**

**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK**

**MINUTES OF THE REGULAR COUNCIL MEETING**

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, September 6<sup>th</sup>, 2016 at 7:00 p.m.

**Present:** Mayor Paul Moffatt  
Councillor Robert Case  
Councillor Les Fields  
Councillor Hugh Moggy  
Councillor Brenda Reid

**Staff:** Alton Hobbs, CAO  
Jeremy Rody, Clerk  
Ron Cooper, Public Works  
Jackie White, Events Coordinator

**Press:** Alicia McCutcheon, Expositor

**Others:** Chuck & Linda Vanderveen  
Peter Baumgarten  
Christianna Jones  
Elwood Wohlberg

**OPENING:**

**#240-18-16 R. Case – H. Moggy**

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business with a quorum of members present at 7:00 p.m., with Mayor Moffatt presiding in the Chair. CARRIED

**AGENDA:**

**#241-18-16 H. Moggy – R. Case**

THAT the agenda for this meeting be amended by adding the following item:

6-E) Proposed Grader Capital Repairs

AND THAT the agenda be accepted as amended. CARRIED

**DISCLOSURE OF PECUNIARY INTEREST:**

Councillor Reid disclosed a direct pecuniary interest in Agenda Item 6A Payroll as her husband is an employee of the Township. She did not take part in any discussion, attempt to influence the vote or vote on the matters.

### **ANNOUNCEMENTS:**

Councillor Moggy announced that two trees have been planted at the Agriculture Society Stone Gates to honour past agriculture farmers in the area as the Society gets ready to celebrate the 140<sup>th</sup> Annual Fall Fair on September 9<sup>th</sup> and 10<sup>th</sup>.

### **ADOPTION OF MINUTES:**

**#242-18-16 R. Case – H. Moggy**

THAT the minutes of the Regular Council meeting of August 2, 2016, be accepted.  
CARRIED

**#243-18-16 H. Moggy – R. Case**

THAT the minutes of the Community Policing Advisory Committee meeting of June 29, 2016, be received. CARRIED

**#244-18-16 R. Case – H. Moggy**

THAT the minutes of the Museum Advisory Board meeting of July 18, 2016, be accepted. CARRIED

### **DELEGATIONS:**

Members of the Burns Wharf Theatre Players (BWTP) were in attendance to speak with Council about the Theatre Renovation Project. Engineering plans and cost estimates were delivered to the Township and BWTP in August. Mr. Wohlberg explained that they had received a call from the Canadian Heritage Foundation about a potential application for the Burns Wharf Theatre.

The CAO explained that he was in contact with federal representatives from the Canada Cultural Fund, a grant that is administered by the Canadian Heritage Foundation. The advantages of this grant over the Canada 150 Infrastructure Grant are that there is no submission deadline – they are accepted proposals throughout the year, it allows for more than 50% government contributions, this grant gives Council more time to consider expanding the scope of the project (i.e. installing a heating system and addressing water pipe issues), and there would likely be less competition for this grant.

There was some discussion on the whether or not grant stacking (applying more than one grant to the same project) could be done with the Canada 150 Infrastructure Grant; staff will confirm whether or not this is a possibility. Questions were entertained from both Council and BWTP. It was decided that a committee be established comprising of 2 councillors, 2 members of BWTP, and a staff member. The purpose of this committee would be keep the project moving forward and investigate funding opportunities. The CAO will contact the BWTP and set up a meeting for the early part of next week.

**#245-18-16 H. Moggy – R. Case**

THAT we thank Elwood Wohlberg and the Burns Wharf Theatre Players Representatives for their presentation to Council. CARRIED

**REPORTS:**

There were no reports.

**ACTION REQUIRED ITEMS:**

**#246-18-16 R. Case – H. Moggy**

THAT Council authorizes the following Accounts for Payment:

General: \$216,782.61

AND THAT the Mayor and administration be authorized to complete cheques #25793 through #25806 and #25819 through #25848 and #25861 through #25890 as described in the attached cheque register reports. CARRIED

**#247-18-16 H. Moggy – R. Case**

THAT Council authorizes the following Accounts for Payment:

Payroll: \$49,807.66

AND THAT the Mayor and administration be authorized to complete cheques #25807 through #25818 and #25849 through #25860 as described in the attached cheque register reports. CARRIED

**#248-18-16 B. Reid – L. Fields**

THAT the year to date financial statements as at July 31, 2016, be received by Council. CARRIED

**#249-18-16 L. Fields – B. Reid**

THAT the Council of the Corporation of the Township of Assiginack has no comment or concern with the application for consent as applied for by the applicant (File B14-16). CARRIED

*Note:* Council discussed the Canada 150 Infrastructure Grant which will provide up to 50% funding for a renovation project. Given that the Burns Wharf Theatre project received over 54% support from the community in the survey that was conducted over the past two weeks, Council would need to raise a maximum of \$300,000 to pay their 50% of that project. Since an ad hoc committee was formed earlier in the meeting, it was decided that staff would investigate all of the funding options that were provided by the Canadian Heritage Foundation representative and have a committee meeting next week to decide the best course of action for funding applications and next steps.

**#250-18-16 B. Reid – L. Fields**

THAT based on staff recommendation, Council approves the quoted repairs of \$60,000 to the Township's Grader as a capital expense for 2016. TABLED

*Note: Council asked for a staff report on the cost analysis of leasing, leasing to own, or renting a grader.*

**INFORMATION ITEMS:**

**#251-18-16 L. Fields – B. Reid**

THAT we acknowledge receipt of the following correspondence items:

- a) Redrum Motorcycle Club
- b) Town of Lakeshore Resolution
- c) Michael Mantha MPP Letter
- d) Raise UR Paw Letter
- e) Cheryl Gallant, MP Letter
- f) Vigor Clean Tech Monthly Energy Production Report

CARRIED

**BY-LAWS:**

**#252-18-16 B. Reid – L. Fields**

THAT By-law #16-11, being a by-law to exit the tax capping program for the commercial, industrial and multi-residential property classes for the year 2016 and for subsequent taxation years, be given its first, second and third readings and enacted in open Council. CARRIED

**#253-18-16 L. Fields – B. Reid**

THAT By-law #16-12, being a by-law of the Corporation of the Township of Assiginack respecting remuneration and expenses for Members of Council, be given its first, second and third readings and enacted in open Council. CARRIED

**CLOSED SESSION:**

**#254-18-16 B. Reid – L. Fields**

THAT in accordance with By-law #15-30 and Section 239 of the *Municipal Act*, as amended, Council proceeds to a "Closed Session" at 7:55 p.m. in order to attend to a matter pertaining to:

- e) Litigation, potential litigation, including matters before administrative tribunals affecting the Municipality or local board; and
- a) The security of the property of the Municipality or local board  
(*Municipal Act*, 2001, c.25 s.239(2)) CARRIED

**#255-18-16 L. Fields – B. Reid**

THAT we adjourn from our Closed Session at 8:10 p.m., approve the minutes of the Closed Sessions of August 2, 2016 and resume our regular meeting. CARRIED

**CLOSING:**

**#256-18-16 B. Reid – L. Fields**

THAT we adjourn until the next regular meeting or call of the Chair. CARRIED

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Paul Moffatt, MAYOR

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Jeremy Rody, CLERK

8:12 p.m.

These Minutes have been circulated but are not considered Official until approved by Council.

**Manitoulin East Municipal Airport Commission Inc.  
Commission Meeting Minutes**

**September 12, 2016**

**Present: M. Gauthier, D. Williamson , D. Orr, P. Skippen, B. Case, P. Moffat, G. Dobbs**

**Meeting called to order by M. Gauthier at 7 PM**

**Declaration of pecuniary interest- nil**

**Motion 2016 09 48**

**Moved by B. Case**

**Second by P. Skippen**

**Resolved that the Commission approves the agenda for the meeting of September 12, 2016**

**Carried**

**Motion 2016 09 49**

**Moved by P. Skippen.**

**Second by D. Orr**

**Resolved that the Commission approves the minutes of the meeting of August 8, 2016**

**Carried.**

**Motion 2016 09 50**

**Moved by P. Moffat**

**Second by B. Case**

**Resolved that the Commission accept the managers' report for August 2016.**

**Carried**

**Motion 2016 09 51**

**Moved by B. Case**

**Second by P. Skippen**

**Resolved that the Commission accept the treasurers' report for August 2016.**

**Carried**

**Motion 2016 09 52**

**Moved by D. Orr**

**Second by P. Skippen**

**Resolved that the Commission grant the airport manager (G. Dobbs) a six week leave of absence from February 2, 2017 to March 15, 2017 based on the following conditions: 1) that Reno Santarossa agrees to function as interim manager for the six week period, 2) that Reno Santarossa be paid an additional two dollars per hour for time he is acting as interim airport manager, 3) that G. Dobbs be paid ten hours per week to be available "on call" for the six week period.**

**Carried**

**Motion 2016 09 53**

**Moved by B. Case**

**Second by P. Moffat**

**Resolved that the Commission meeting of September 12, 2016 does now adjourn.**

**Carried**





September 6, 2016

**MINUTES OF PLANNING BOARD MEETING - August 30, 2016**

At a Meeting of the Manitoulin Planning Board, held in the Board Room at the Planning Board Office, Gore Bay, Ontario, on August 30, 2016, the following Members of Planning Board were present:

- |    |            |    |             |
|----|------------|----|-------------|
| 1. | D. Osborne | 5. | K. Noland   |
| 2. | P. Moffatt | 6. | R. Stephens |
| 3. | M. Peters  | 7. | L. Hayden   |
| 4. | A. H. Hunt | 8. | E. Russell  |
|    |            | 9. | D. Head     |

Regrets: I. Anderson  
Absent: L. Addison

Also in attendance were:

Wendy Kaufman, Manager (A) and Matt Alexander, Planner,  
Ministry of Municipal Affairs;  
Murray Tann, agent, Applications for Consent, File No's. B09-16, B10-16 and B11-16;  
Mark Zmijowskyj, Bill and Sue Rumble, Judy Kleven, Blair Quesnel, Richard and Linda  
James and Bev and Alf Cowling, interested parties, Applications for Consent, File No's.  
B09-16, B10-16 and B11-16; and  
T. Sasvari, reporter, Manitoulin West Recorder.

There were no other interested parties or members of the general public or press in attendance.

The Meeting was called to Order at 7:00 P.M. by Chair K. Noland, who welcomed all present.

The Chair asked if there were any Board Members who wished to declare a conflict of interest with any of the items listed on the agenda or having to do with the previous Board Meeting of June 28, 2016. Board Member L. Hayden declared a conflict of interest with applications for consent, File No's. B07-16 and B08-16. There were no other conflicts declared.

**1. ORDER OF BUSINESS**

The Chair requested the agenda be revised to hear Applications for Consent, File No's B09-16, B10-16 and B11-16, after Item No. 3 on the agenda, thereby accommodating the attending interested parties. The following motion resulted:

**MOTION**

It was moved by A. H. Hunt and seconded by P. Moffatt that the Order of Business be adopted as amended. - Carried.

**2. MINUTES OF PREVIOUS BOARD MEETING - June 28, 2016.**

The Chair announced that the Minutes of the Board Meeting held June 28, 2016 had been circulated to all Board Members and requested that any errors or omissions be stated.

There being no errors or omissions, a motion was moved by L. Hayden and seconded by D. Head that the Minutes be adopted as circulated. - Carried

**BUSINESS ARISING FROM THE MINUTES OF THE PREVIOUS BOARD MEETING  
- June 28, 2016**

There was none.

**3. VARIABLE EXPENDITURES**

Board Member R. Stephens requested an explanation of the expenditure under Official Plan Expenses. There were no other questions of the variable expenditures as circulated.

**MOTION**

It was moved by D. Osborne and seconded by R. Stephens that the variable expenditures be accepted as presented. - Carried.

Minutes of Board Meeting  
August 30, 2016

**4. PRESENTATION OF APPLICATIONS FOR CONSENT**

The Chair announced that Applications for Consent, File No's B09-16, B10-16 and B11-16, which had been deferred during the Board Meeting held on June 28, 2016, would now be heard, thereby accommodating the attending interested parties.

The parties interested in the foregoing listed applications vacated the meeting room following the Decision.

Note: For the sake of continuity the details and decisions of the presentations will be so recorded in the usual fashion toward the end of the Minutes.

**5. PRESENTATION FROM MINISTRY OF MUNICIPAL AFFAIRS  
- Wendy Kaufman, Manager (A) and Matt Alexander, Planner**

**i) Re: Planning Authority for Town of Northeastern Manitoulin and the Islands  
- the decision-making process and next steps**

Ms. Kaufman provided a summary review of the considerations given to the request from the Town of Northeastern Manitoulin and the Islands (NEMI) to be granted planning authority, which has resulted in the letter from the Minister advising he will reluctantly consider redefining the planning area to exclude the Town.

It was noted that the Ministry support was due to issues remaining irreconcilable.

The Secretary-Treasurer expressed concern that the only known issues were the difference in opinion regarding conformity to the Official Plan, i.e. residential uses in an Industrial Designation. There has been continual reference to the issues, which the Board feel have never been disclosed for discussion or mediation.

Ms. Kaufman also responded to questions regarding examples of other Planning Boards and that there was a variance in the make up of all Boards.

There was discussion regarding transition, including transferring of file information/history, continuing maintenance of the geographic information system, monitoring planning decisions and the effects on the neighbouring planning authority and the associated costs.

Ms. Kaufman and Mr. Alexander advised that the Ministry would continue to monitor for conformity to Provincial Policies. The Chair expressed his concerns regarding past experiences when the Province relied on the Planning Board to assure conformity which required the appeal process with the Ontario Municipal Board.

Ms. Kaufman confirmed that the Ministry are meeting with NEMI in September to discuss the transition process.

**ii) Special Business Case Funding for a Service Delivery Review**

Discussion of this topic confirmed that the Ministry are prepared to review an application for full funding for this review.

**6. PRESENTATION OF APPLICATIONS FOR CONSENT**

The Chair announced that the remainder of the applications for consent to sever would now be heard.

Note: For the sake of continuity the details and decisions of the presentations will be so recorded in the usual fashion toward the end of the Minutes.

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7. GENERAL, REGULAR AND NEW BUSINESS

- a) General Up-date by Secretary-Treasurer
- i) 2016 Planning Authorities Technical Workshop - Sept. 28 & 29, 2016
  - ii) OACA Fall Seminar, Sept. 22 & 23, 2016

The Secretary-Treasurer explained that while attending the 2016 Planning Authorities Technical Workshop in Sudbury on September 28 and 29, 2016 was approved in the budget, the cost of this workshop may exceed the amount budgeted due to increase in registration as well as the addition of an extra half day to the workshop tailored to planning boards, which will require an additional night for accommodations and meals. Therefore, it is proposed that only Theresa Carlisle will attend this workshop.

Also, the Board were requested to consider approving the cost of Theresa Carlisle attending the OACA Fall Seminar to be held in Orangeville. The agenda topics for this seminar appear to be quite informative.

Discussion of this topic resulted in the following motion:

MOTION

It was moved by A. H. Hunt and seconded by P. Moffatt that Theresa Carlisle be authorized to attend both the Workshop in Sudbury and the Seminar in Orangeville.  
- Carried.

- iii) Central Ontario Orthophotography Project (COOP) 2016

The latest update from the Ministry of Natural Resources and Forestry is that costs are still being calculated. However, the cost is estimated to be between \$3.49 and \$3.51 per sq km.

- iv) Bill 204 – Promoting Affordable Housing Act, 2016

The Board were advised that Bill 204, which had first reading on May 18, 2016, proposes to amend the Planning Act, the Development Charges Act, the Housing Services Act and the Residential Tenancies Act and is proposed to ensure better access to affordable and adequate housing. Bill 204 is to increase the supply of affordable housing through such tools as inclusionary zoning and modernize social housing by giving local service managers more flexibility in administrating and delivering programs.

- v) Final Requisitions

The Secretary-Treasurer advised that all final requisitions have been received from the partner Municipalities.

- b) Planning Administration Funding - Agreement

The Secretary-Treasurer advised that the allocation process for Planning Board Funding from the Ministry of Municipal Affairs (MMA) for the delivery of planning services in the unincorporated territory for the Planning Area requires Planning Board to execute a legal agreement with MMA which summarizes the terms, conditions and reporting requirements in relation to the grant.

To do this MMA also requires that the Board adopt an appropriate resolution authorizing the execution of the legal agreement.

MOTION

It was moved by D. Osborne and seconded by E. Russell that the Manitoulin Planning Board does hereby authorize the Chairman and the Secretary-Treasurer to execute the funding agreement for the allocation of \$16,073.00 to the Manitoulin Planning Board.  
- Carried Unanimously.

It was noted that this funding, which is provided for the delivery of planning services in the unincorporated area of the Planning Board, has remained the same for several years.

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**7. GENERAL, REGULAR AND NEW BUSINESS**

**c) Commissioner for Taking Affidavits - Appointment for J. Diebolt**

The Secretary-Treasurer requested that the Board support an application to the Ministry of the Attorney General to have Jake Diebolt appointed as a Commissioner for Taking Affidavits. The following motion resulted:

**MOTION**

It was moved by E. Russell and seconded by P. Moffatt that the Manitoulin Planning Board requests the Secretary-Treasurer to apply to the Ministry of the Attorney General to have Jake Diebolt, GIS Technician, appointed as a Commissioner for Taking Affidavits.  
- Carried.

**8. DRAFT MANITOULIN OFFICIAL PLAN - ADOPTING BY-LAWS - UPDATE**

The Board were advised that the Official Plan, including the adopting by-laws from the Manitoulin Planning Board and the Municipalities of the Town of Gore Bay, Assiginack, Billings, Burpee and Mills, Central Manitoulin, Gordon/Barrie Island and Tehkummah had been forwarded to the Ministry of Municipal Affairs requesting approval. Matt Alexander, Planner, Ministry of Municipal Affairs, has confirmed verbally that he considers the application complete. Therefore, under the Planning Act, the Ministry has 180 days for a decision.

**MOTION**

It was moved by D. Osborne and seconded by R. Stephens that a Notice of Adoption be placed in the two local newspapers which would inform the public of the status of the Official Plan. - Carried.

**9. CLOSED SESSION - Minutes of In Camera Session held June 28, 2016**

The Chair requested the Board to go In Camera to review the Minutes of the In Camera session held during the Board Meeting of June 28, 2016.

**MOTION**

It was moved by D. Osborne and seconded by P. Moffatt that the Board go In Camera at 9:10 p.m. to review the Minutes of the In Camera Session held on June 28, 2016. - Carried.

**MOTION**

It was moved by A. Hunt and seconded by P. Moffatt that the Board rise from the In Camera session at 9:16 p.m. - Carried.

**MOTION**

It was moved by L. Hayden and seconded by E. Russell that the Minutes of the In Camera Session held on June 28, 2016 be adopted as circulated. - Carried.

**PRESENTATION OF APPLICATIONS FOR CONSENT TO SEVER**

The Chair announced that the purpose of this phase of the meeting is:

- (a) to consider applications for consent under Section 52 of the Planning Act,
- (b) to make decision in regard to the applications scheduled to be heard, and, explained that this phase is open to the public and any interested parties will be given the opportunity to speak in support or oppose an application.

The Chair then asked if any Board Members have or wish to declare a "Conflict of Interest", at this meeting or previous meeting. L. Hayden declared a conflict of interest with Applications for Consent, File No's. B07-16 and B08-16 prior to the consideration and decision. There were no other conflicts declared.

**PRESENTATION OF APPLICATIONS FOR CONSENT TO SEVER - Continued**

Following is the list of Applications for Consent considered at this meeting.

		<u>Moved By</u>	<u>Seconded By</u>
1.	B07-16 & B08-16 Austin & Barney	D. Head	R. Stephens
	That, due to no additional information having been provided, these applications be adjourned. - Carried.		
2.	B09-16, B10-16 & B11-16 Tann & 1662201 Ontario Ltd.	D. Osborne	D. Head
3.	B12-16 J. T. Kennedy Jr. and the Estate of J. T. Kennedy Sr.	A. H. Hunt	R. Stephens
4.	B13-16 M. A. M. Kewley	M. Peters	D. Head
5.	B14-16 E., E. & M. Sagle	M. Peters	L. Hayden

It was moved and seconded that the above applications be conditionally approved, subject to all conditions being fulfilled as stated in the Decision. - Carried.

The above motion applies to all applications excepting B07-16 and B08-16.

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Application File No's.: B09-16, B10-16 and B11-16 No. of Members Present: 9

Date of Decision: (June 28, 2016 - Deferred) August 30, 2016

Location of Property: Part Lots 22 and 23, Conc. VII, surveyed as Parts 1 and 2, Plan 31R-3131, Township of Sandfield, Municipality of Central Manitoulin, District of Manitoulin

### DECISION

The purpose of this application made under Section 53(1) of the Planning Act, by Freida S.E. Tann and 1662201 Ontario Limited is to provide for the creation of three (3) new lots together with right-of-way for seasonal residential uses.

File No. B09-16 proposes a new lot, having a frontage of  $\pm 89.9$  M. on Big Lake and an average depth of  $\pm 207.7$  M., thereby containing an area of  $\pm 1.6$  Hec. This lot will be together with right-of-way, having a width of 20 M., to the unopened 6<sup>th</sup> concession road allowance.

File No. B10-16 proposes a new lot, having a frontage of  $\pm 89.9$  M. on Big Lake and an average depth of  $\pm 243$  M., thereby containing an area of  $\pm 2.2$  Hec. This lot will be together with right-of-way, having a width of 20 M., to the unopened 6<sup>th</sup> concession road allowance.

File No. B11-16 proposes a new lot, having a frontage of  $\pm 89.9$  M. on Big Lake and an average depth of  $\pm 251$  M., thereby containing an area of  $\pm 2.2$  Hec. This lot will be together with right-of-way, having a width of 20 M., to the unopened 6<sup>th</sup> concession road allowance.

The land to be retained has frontages of  $\pm 271$  M. on Big Lake,  $\pm 435$  M. on Young Street, a maintained municipal road, and  $\pm 191.9$  M. on the unopened 6<sup>th</sup> concession road allowance, and an irregular depth of  $\pm 864$  M., thereby containing an area of  $\pm 15$  Hec. This land will be subject to right-of-way in favour of the three proposed new lots.

There are no structures on the subject lands.

A Subdivision, Plan 31M-200, approved 8 lots in 1993 within Lots 22 and 23, Conc. VII.

There have been two previous application for consent.

File No. B56-93 created 4 new lots, within Block 9 of Subdivision Plan 31M-200 and Lot 22, Conc. VII, surveyed as Parts 1 to 12, Plan 31R-2572; and

File No. B59-01, created a new lot surveyed as Part 3, Plan 31R-3131 and retained Parts 1 & 2, Plan 31R-3131, being the land subject to this application.

Services will consist of private wells and private individual septic systems when required. The Sudbury and District Health Unit have advised they have no concerns as it appears that the proposed severed and retained lots are capable of development for installation of a septic tank and leaching bed system.

Access is proposed via right-of-way along the boundary line between Lots 22 and 23, Conc. VII and the unopened 6<sup>th</sup> concession road allowance to Homestead Road, a municipal seasonally maintained forced road, to Myles Side Road, a maintained municipal road. Accompanying the application is a Road Opening Agreement between the applicant and the Municipality to open the 6<sup>th</sup> concession road allowance.

From information available the subject proposal does not appear to have any species at risk (SAR) concerns.

There is an unevaluated wetland identified along the shoreline of Big Lake.

The PPS states in part, under Section 2.1 - Natural Heritage:

- 2.1.1 *Natural features and areas shall be protected for the long term.*
- 2.1.2 *The diversity and connectivity of natural features in an area, and the long-term ecological function and biodiversity of natural heritage systems, should be maintained, restored or, where possible, improved, recognizing linkages between and among natural heritage features and area, surface water features and ground water features.*
- 2.1.5 *development and site alteration shall not be permitted unless it has been demonstrated that there will be no negative impacts on the natural features or their ecological functions.*

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Application File No's. B09-16, B10-16 and B11-16 - continued  
June 28, 2016

The subject land has been designated Shoreline Development and Rural Districts and zoned Shoreline Residential (SR), Rural ( R ), and Conservation (02). Seasonal residential uses are proposed.

Dwelling units and accessory buildings are not permitted uses in the Conservation (02) Zone. The boundary lines within the 02 zoning surround most water courses and are generally in place to identify land that may be prone to flooding. The boundaries are a general guideline and open to interpretation. An approved amendment may be required to rezone from Conservation (02) Zone to Shoreline Residential (SR) Zone if building sites are proposed within the 02 Zone.

This application was circulated on June 9<sup>th</sup>, 2016 to the Municipality of Central Manitoulin, and to all property owners within 60 metres and by the posting of a notice, clearly visible and legible from a public highway or other place to which the public has access, as required by Ontario Regulation 197/96.

The Municipality have advised they have no concerns.

The following email was received from Roseann and James Follebout, on June 16, 2016:

'Hi Theresa, Manitoulin Planning Board,

I spoke with you by phone yesterday, 6-15 re: the above proposed lots to be dissected and sold. My husband and I own a cottage on Big Lake and are concerned about the effect/repercussions of extending these lots to sell and build upon and what it might have on the environment and especially the wildlife of the 3 lakes in the area, Big, Dace, and Pine Lakes. As you are aware this proposed area is a designated wetlands area. I am familiar with this area and for the months of April, May and sometimes June, if it is a wet spring, this is a very marshy area with sponge like ground because of the underground springs throughout that area and also the stream that greatly fingers out through that whole area. Probably not suitable to build on. I know that is the planning boards decision but we thought we would pass our comments along to you.

I spoke with Eric Cobb from the Ministry of Natural Resources and Forestry, who was a great help with information about the area as well. This area is designated as federal wetlands and there is an official lake plan that has been made up for Big lake. He said there should be an impact study done in order for any development to be done and ensure it complies with policy. Also it should be checked into to see if these three lakes are designated in a Natural Heritage Corridor. My question is have these things been done? Our great concern is for the wildlife that uses that area as a thoroughfare between lakes. The beaver families, otter and fishers, mink, all travel this area that is proposed and we are afraid they would be greatly restricted if not leaving them completely cut off from traveling between these lakes.

On Big Lake that proposed development site is the only open available place for wildlife to live in undisturbed peace, all the rest of the lakeshore is taken up by cottages. The loons, along with a great many waterfowl species all nest along that small site along that waterfront. Also, the bald eagle seen on the lake comes directly from that area so we are supposing it has a nest in that area also. We greatly love the lake and want to see it thrive. We are concerned with overcrowding on the lake and would hope you would take our comments into consideration and not allow development to take place on these proposed sites. Thank you for your time in this matter.'

The Ministry of Natural Resources and Forestry (MNR) were contacted regarding the concerns received from Mr. and Mrs. Follebout and the following reply email to Ms. Follebout was copied to Planning Board from Eric Cobb, District Planner:

'Good day Roseann:

*I took a look at our natural heritage information that we have for the property where the creation of three lots is proposed. There are no known significant wildlife habitats, vegetation communities, or endangered/threatened species at risk records or habitats on or immediately adjacent to the property.*

*There is a wetland that covers part of the proposed new lots, but it has not been evaluated as provincially significant. I have attached a map with aerial imagery. Wetlands are depicted by light green, squiggly symbols.*

*The Official Plan (OP) for Manitoulin Island (final draft) does contain wetland policies, including those for unevaluated wetlands (UW). I have provided a scan of OP policy D.4.2 that outlines the constraints and requirements for building in or adjacent to a UW. The wetland of interest is identified in OP Schedule D6 (have to really zoom in thought). The OP and its schedules can be viewed on-line at <http://www.manitoulinplanning.ca>*

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Application File No's. B09-16, B10-16 and B11-16 - continued  
June 28, 2016

E-Mail from MNRF - continued

'As discussed, confirmation of a bald eagle nest within 120 m of a proposed development on the new lots would trigger additional assessment requirements for evaluating potential impacts to significant wildlife habitat. If you have any further questions, please contact me.'

The following email was received from Jamie Conroy, on June 22, 2016:

'Dear Board Members:

Re: File No's: B09-16, B10-16, B11-16

Owners: Freida S. Term and 1682201 Ontario LtdJ.

Location: Part Lot 22 and 23, Conc. VII Being Parts 1 and 2, Plan 31R-3131, Township of Sandfield, Municipality of Central Manitoulin

In regards to the above noted proposal for the creation of three (3) new seasonal residential lots. I would like to submit the following comments for consideration prior to the granting of any consent or approval.

It is quite obvious that the intent here is to create 3 lakeside lots that could be developed for cottage/residential purposes. While the lots are quite large and can afford sufficient land area to support residential building(s) it is the lake access that concerns me and the changes required to make the waterfront accessible.

As you can clearly see on the sketch map attached to the application there is a stream that flows from Dace Lake to Big Lake. In reality the stream never actually reaches Big Lake but rather creates a large wetland/swamp area and the excess water flows down into "sink holes" feeding the ground water table below. As you may be aware Big Lake is spring fed so you can understand the importance and relationship with the ground water table.

The stream does not flow year round and it is dependent on the weather conditions (i.e. dry summers) and the beaver activity of damming the water flow at the Homestead Road/Dace Lake junction. When flowing at "normal levels" the stream has depths of 1 to 2 feet and to provide an idea as to the volume of water that is flowing through, the current owners put in 4 culverts at the end of Young Street to allow for the water to flow through properly. initially perhaps the thought was to extend Young Street over these culverts as the access route for the 3 proposed lots, but the wetlands/swamp prevented this from being a viable option.

On Saturday, June 18th, I walked the proposed Road Allowance and the proposed Right-of-Way access, plus viewed the bush area for the three lots. it was apparent to me that the wetlands/swamp/stream is present at the front of all three lots and only the southern most lot, file B11-16, has some small frontage that is not impacted by the stream course. From the Road Allowance moving north towards Young Street the wetland area only broadens and expands outward to cover the entire front of both lots, files B10-16 and B09-16.

My concern is simple — without landscaping and/or backfilling the three pending lots are not viable for the purposes of using the lake frontage. What would the impact be to the environment, the wetlands and stream, and the Big Lake water eco-system if the creation of the lots is approved? Would the stream course be blocked in any way? Is there potential for covering of the "sink holes" causing possible flooding of Young Street and those residential properties? What are the implications for the ground water table

Before providing any type of consent, I suggest that it would be prudent to have an environmental assessment performed by qualified individuals to determine the impacts of this proposal. Rejection of this proposal or restrictions on the way the lots are developed may be required to protect and address environmental concerns.

I surmise it will be argued that there is no intent to disturb the natural environment, watercourse, and lake front with the creation of these three lots. However, I can only reiterate my opinion that the three lots are not viable as lakefront lots without some type of physical change occurring to the current landscape. I cannot support this proposal without some type of guarantee or assurance that there will be no adverse consequences to the natural environment and eco-water system. In conjunction with this letter, please accept this as my request to be notified of the Planning Board Decision on this Application for Consent.'



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Application File No's. B09-16, B10-16 and B11-16 - continued  
June 28, 2016

The following letter was received by fax, from Suzanne and Mark Zmijowskyj, on June 22<sup>nd</sup>, 2016:

' I am sending you this letter with regards to the notice we have received regarding an application for consent by the Planning Board, by Freida S. Tann.

We wish to make comments and have questions with regards to this application.

We are concerned about the application, as the area is adjacent to a federally designated wetland. Should not a proper evaluation study be done, to show what the possible impact would be to the environment, permitting further development to these lots? Any development done to this property, which could include bringing in fill, may disturb the waterfront, wetlands, eco-system, and the streams that run into the lake. We pride ourselves that Big Lake is a beautiful clear lake, with very good water quality. It is our understanding, through the Big Lake Association, that no more cottages were to be built, due to the size of the lake, that environmentally speaking, the lake cannot take on extra cottages. Is this correct information? These lots, are of substantial size, belonging to Freida Tann. We are located on Lot 445, on Young Street. As you know there is also a creek that is located at the end of the road. We received information that a small bridge was going to be built over the creek, to not disturb the creek and eco-systems. A culvert was placed in the creek. This creek also serves as a filter, and allows fresh clear water to flow into the lake. There are a natural springs. It is, in my opinion, essential to have this creek flow properly, to keep the clarity of the water. What if, in the future, for easier accessibility to these properties, this becomes opened, into a thorough fare road? As I am sure you are aware, this creek also floods into the adjacent property in the spring, when there is run off from the winter. These properties being so close to the wetland, will also flood into the adjacent properties.

There is also a 20 year plan proposed for this area. What does this plan include?

My husband and I have taken time off, to hopefully attend the public meeting that is scheduled on Tuesday, June 28, 2016 at 7:00 p.m.

Should you need to contact me, I will provide you with e-mail at [szmijowskyj@sisudbury.com](mailto:szmijowskyj@sisudbury.com)  
Our home telephone number is 705-671-2872 in Sudbury.  
Thank you.'

The three letters of concern were forwarded to Murray Tann, agent for the application.

There have been no other inquiries or concerns received as a result of circulation to property owners within 60 metres or the posting of the notice.

Mark and Sue Zmijowskyj, Annette Conroy, and Murray Tann, were in attendance during consideration of the application.

Mr. Tann, agent for the application, presented photographs of four 2 foot culverts that have been installed south of the cul de sac on Young Street. He explained that there is a municipal drain along Lot 8, of Subdivision Plan 31M-200. He addressed issues contained in the letters of concern and explained that the proposal to create three lots for seasonal residential uses are not intended to cause any negative impact on the drainage, wetland, or the lakes and shorelines and wildlife.

In response to a discussion regarding what could be done to ensure that the proposed development would not impact any Natural Heritage features the Secretary-Treasurer explained that having the flood contours identified on a copy of the registered plan of survey would be a minimum to assist a building official to identify the low lying area and determine the area that should be considered to be within the Conservation Zone. There is no knowledge regarding 20 year lake plans or any development restriction on Big Lake.

Natural heritage features could be protected by the registering of a site plan control agreement between the landowner and the Municipality, which, without additional information, may need to be quite restrictive. However, it was also noted that an Environmental Assessment could be completed to determine if, in fact, there are natural heritage features to be protected and if a full Environmental Impact Statement (EIS) may be required.

Further discussion resulted in Mr. Tann requesting a deferral of his application to provide him an opportunity to review the options with the owners.

A motion was regularly moved, duly seconded and carried that this application be deferred in order to provide the applicants additional time to consider how they would like to proceed.

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Application File No's. B09-16, B10-16 and B11-16 - continued

August 30, 2016

There were emails received from R. Follebout, S. Rumble, and R. James and one fax from R. Follebout with basically the same concerns raised at the Public Meeting held on June 28, 2016.

A Natural Heritage Features Assessment Report, by Tulloch Engineering, dated August 24, 2016 was received on August 29, 2016, which states in part:

**4.1.3 Summary:**

*Based on the quality of the wetland habitat present in the subject area, the overall absence of fish habitat, the absence of unique or at risk flora and fauna and other sensitive environmental features, development of seasonal residential uses on upland areas adjacent to the floodplain and wetland area should not pose a negative impact to these natural features, assuming appropriate development setbacks and environmental considerations are made, and no physical alteration or disruption occurs in the wet meadow area or floodplain area. Development for access and residential purposes on upland portions of the property are not likely to adversely affect the biological or physical characteristics of wetland area.*

*The siting and development of private wells and private individual septic systems (septic tank and leaching bed system) at upland areas on each of the three (3) properties are also not anticipated to impact the functioning of the wet meadow wetland area, or Big Lake, provided suitable best management practices are applied during planning/construction.'*

The complete Natural Heritage Features Assessment Report is attached to this Decision as Appendix A.

A copy of the Assessment Report was forwarded to R. Follebout, S. Rumble, R. James, J. Conroy, and Suzanne & Mark Zmijowskyj on August 29, 2016. Board members were also provided with a copy of the Assessment Report.

As a result, additional e-mails were received from S. Rumble, R. James, and J. Conroy, and one fax was received from R. Follebout.

All correspondence received was provided to the Board Members and will be kept in the file and made available, if required.

The Chair, Mr. Noland, explained that the Public Meeting for the application was held on June 28, 2016. He advised those in attendance that if anyone had any new information that had not been heard at the June meeting they could request to speak.

R. James requested to speak and presented information regarding water levels and phosphorous levels for Big lake. He explained that wetlands are becoming dry and this has negative effects to the animal and bird life in the area.

S. Rumble asked to speak. She stated that she had just recently been informed of the consent proposal and questioned if enough notification had been made regarding the application. She requested that the Board allow additional time to consider the information received to determine if Big Lake could support additional development.

Bev Cowing requested to speak and addressed concerns about the Assessment Report. She questioned the use of the proposed lots, access, zoning and also asked that an additional study be done at a different time of year.

Mr. Noland, Chair asked Mr. Tann if he would like to speak and if it would create a hardship to the applicants if the decision of the Board was deferred until their September board meeting. Mr. Tann said that he was satisfied with the report prepared by Tulloch Environmental and felt that it addressed the concerns raised. He felt that there were building sites available on the three proposed lots outside of the Conservation (02) Zoning and the wet area. He said he would like to proceed with the opening of the road allowance, and would prefer not to have the application deferred if possible.

The Secretary-Treasurer stated that during a site visit to the property in mid June, there was no water flow from Dace lake across Homestead Road to the subject land and the culverts at the end of Young Street were dry. Notice as required under the Planning Act had been given for the application, and the Public meeting was held on June 28<sup>th</sup>, 2016.

There was discussion regarding the Tulloch Assessment Report, the identification of the wet area, the size of the proposed three lots, building permits, Zoning By-law No. 2002-07 for the Municipality of Central Manitoulin and building restrictions within the Conservation (02) Zone.

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Application File No's. B09-16, B10-16 and B11-16 - continued  
August 30, 2016

Further to the correspondence received and discussion of the application, Mr. Noland, Chair, asked the Board Members if they required additional time to consider the Assessment Report or the new information. The general consensus of the Board was that they did not require any additional time or information.

In consideration of the comments provided by Eric Cobb, District Planner, MNRF and the Natural Heritage Features Assessment Report prepared by Tulloch Environmental, the Board considered they had adequate information to make a decision on this application.

**Consent is tentatively granted, subject to the following conditions:**

The following documents must be submitted to the Secretary-Treasurer of the Board within one year from the date of the notice of decision for certification:

- a) the Transfer of Land form(s) prepared by a solicitor/lawyer, and
- b) a Schedule to the Transfer of Land form on which is set out the entire legal description of the parcel(s) and right-of-way, given conditional approval. This Schedule must also contain the names of the parties indicated on the Transfer of Land form.

Accompanying the transfer documents shall be:

- i) a reference plan of survey, which bears the Land Registry Office registration number and signature as evidence of its deposit therein, illustrating the parcel(s) and right-of-way having a width of 20 metres, to which the consent approval relates;
- ii) confirmation that the access from the proposed severed land to Homestead Road, has been constructed to a standard for travel by emergency vehicles satisfactory to the Municipality;
- iii) a fee of \$100.00 for each Transfer of Land submitted for Certification; and
- iv) a written confirmation from the municipality that all outstanding municipal taxes have been paid.

**Note:** Subsection 3 or 5, as the case may be, of Section 50 of the Planning Act shall not apply to any subsequent conveyances of or in relation to the parcel of land being the subject of this application.

**Note:** Any shoreline improvements shall be done only with the consultation of The Ministry of Natural Resources and Forestry (MNRF) and the Municipality.

**Note:** Planning Board considers the maximum development by Consent on the subject lands has been reached.

(Appendix A - Separate Attachment to these Minutes)

Minutes of Board Meeting  
August 30, 2016

Application File No.: B12-16 No. of Members Present: 9

Date of Decision: August 30, 2016

Location of Property: Part Lot 19, Conc. II, Being Parts 1 to 3, Plan 31R-690 Excepting Parts 6 & 7, and 8, Plan 31R-4012, Township of Allan, Municipality of Gordon/Barrie Island, District of Manitoulin

**DECISION**

The purpose of this application made under Section 53(1) of the Planning Act by John Thomas Kennedy Jr. and the estate of his father, John Thomas Kennedy Sr., is to provide for a lot addition being Pt. of Part 2, Plan 31R-690, having a frontage of  $\pm 45$  M. on Lake Kagawong and a depth of  $\pm 17$  M., thereby containing an area of  $\pm 0.26$  Hec., which is to be added to Lot 18, Conc. II, excepting Parts 1 to 4, Plan 31R-3534, having frontages of  $\pm 233$  M. and  $\pm 405$  M. on Lake Kagawong and an irregular depth, and containing  $\pm 21$  Hec. This lot addition will result in a lot, having frontages of  $\pm 278$  M. and  $\pm 405$  M. on Lake Kagawong, and an irregular depth, thereby containing a total area of  $\pm 21.26$  Hec. to be owned by Jennifer Kennedy, sister and daughter of the applicants. There are no structures on this land.

The land to be retained has a frontage of  $\pm 402$  M. on the non-maintained 2<sup>nd</sup> concession road allowance and an average depth of  $\pm 862$  M., thereby containing an area of  $\pm 31.4$  Hec. This land is together with right of way to Robertson Road, a maintained municipal road and is subject to right-of-way over Parts 9 thru 13, Plan 31R-4012. There is a large quonset building located west of the lot line between Lots 18 and 19.

There have been seven (7) previous applications for consent.

File No's. B76-07, B77-07 and B78-07 provided legal right-of-way in favour of Lots 18, 19 and 20, Conc. II and Lot 19, Conc. I.

File No's. B22-14 and B25-14 provided for right-of-way over Lots 18, and 19, Conc. II, in favour of two lots created by consent File No's B23-14 and B24-14, surveyed as Parts 6 & 7, and 8, Plan 31R-4012, being within Lot 19, Conc. II.

There was also an application, File No. 04-51C-78-564, approved by the Ministry of Housing, that provided for right-of-way over Part 3, Plan 31R-690 and Part 7, Plan 31R-692.

Access is via right-of-way over Lot 18, Conc. II, surveyed as Part 14, Plan 31R-4012 and Part 5, Plan 31R-3534, and Lots 16 and 17, Conc. III, surveyed as Parts 2 & 5, Plan 31R-354, Part 1, Plan 31R-3609 and Part 6, Plan 31R-1096 and confirmation by Instrument No's. T-12730 and T-34479 and declarations by John Prior and John Larsen dated 1978, over and along the private travelled roadway running north and south within Lot 16, Conc's. IV and V, known as McArthur Trail to the maintained Robertson Road.

Services will consist of a private well and private individual septic system when required.

The subject land has been designated Rural District and zoned Rural (R). Seasonal residential uses are proposed to continue.

From information available the subject proposal does not appear to have any effect on natural heritage features or species at risk (SAR).

This proposal is considered to be in conformity with the Provincial Policy Statement (PPS) 2014.

This application was circulated on July 26, 2016 to the Municipality of Gordon/Barrie Island, and to all property owners within 60 metres and by the posting of a notice, clearly visible and legible from a public highway or other place to which the public has access, as required by Ontario Regulation 197/96.

There have been no inquiries or concerns received as a result of circulation to property owners within 60 metres or the posting of the notice.

The Municipality advised they have no concerns.

There was no one in attendance who wished to speak in support or opposition to the application.

**Consent is tentatively granted, subject to the following conditions:**

The following documents must be submitted to the Secretary-Treasurer of the Board within one year from the date of the notice of decision for certification:

- a) the Transfer of Land form(s) prepared by a solicitor/lawyer; and

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August 30, 2016

Application File No. B12-16 - continued  
August 30, 2016

- b) a Schedule to the Transfer of Land form on which is set out the entire legal description of the parcel(s). This Schedule must also:
  - i) contain the names of the parties indicated on the Transfer of Land form; and
  - ii) state this conveyance is a consolidation of the severed lands with lands identified by the property identification number (PIN) and confirmed by a copy of the Parcel Register.

Accompanying the transfer documents shall be:

- i) a reference plan of survey, which bears the Land Registry Office registration number and signature as evidence of its deposit therein, illustrating the parcel(s) to which the consent approval relates;
- ii) an undertaking from a Solicitor stating that the severed parcel will be consolidated on title with the benefiting lands at the time of registration of the Transfer, and a copy of the resulting Transfer, and the new resulting Property Identification Number (PIN) will be provided to the Manitoulin Planning Board;
- iii) a fee of \$100.00 for each Transfer of Land submitted for Certification; and
- iv) a written confirmation from the municipality that all outstanding municipal taxes have been paid.

**Note:** Subsection 3 or 5, as the case may be, of Section 50 of the Planning Act shall apply to any subsequent conveyances of or in relation to the parcel of land being the subject of this application.

**Note:** Any shoreline improvements shall be done only with the consultation of The Ministry of Natural Resources and Forestry (MNR) and the Municipality.

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Application File No.: B13-16 No. of Members Present: 9  
Date of Decision: August 30, 2016  
Location of Property: Part Park Lot 6, S/S Wilson Street, Surveyed as Part 1, Plan 31R-3800, Townplot 2 of Shaftesbury, Town of Northeastern Manitoulin and the Islands, District of Manitoulin

**DECISION**

The purpose of this application made under Section 53(1) of the Planning Act by Margaret Anne Marie Kewley is to provide for the creation of a new lot being the westerly part of Part 1, Plan 31R-3800, having a frontage of  $\pm 50.5$  M. on Hayward Street, a maintained municipal street and a depth of  $\pm 152$  M., thereby containing an area of  $\pm 0.77$  Hec. There are no structures on this proposed new lot.

The land to be retained, being the easterly part of Part 1, Plan 31R-3800, has a frontage of  $\pm 33$  M. on Wilson Street, a maintained municipal street and a width of  $\pm 47.7$  M., and depth of  $\pm 50$  M., thereby containing an area of  $\pm 2,385$  Sq. M. The applicant's dwelling is located on this land.

There has been a previous application for consent, File No. B37-10, which created a new lot, surveyed as Parts 2, 3 & 4, Plan 31R-3800 and retained the land subject, being Part 1, Plan 31R-3800.

Services consist of municipal water and sewers.

Access is available from Hayward Street, a maintained municipal street, for the severed land, and from the Wilson Street Extension, surveyed as Part 1, Plan 31R-3990, a maintained municipal street, for the retained land.

The subject land has been designated Residential Policy Area and zoned Residential (R1).

From information available the subject proposal does not appear to have any effect on natural heritage features or species at risk (SAR).

This proposal is considered to be consistent with the Provincial Policy Statement 2014.

This application was circulated on August 03, 2016, to the Town of Northeastern Manitoulin and the islands and to all property owners within 60 metres and by the posting of a notice, clearly visible and legible from a public highway or other place to which the public has access, as required by Ontario Regulation 197/96.

The Municipality have advised this property will require new municipal service hook-ups. However, they recommend consent be given with no specific conditions.

There have been no inquiries or concerns received as a result of circulation to property owners within 60 metres or by the posting of a notice.

There was no one in attendance who wished to speak in support or opposition to the application.

Consent is tentatively granted, subject to the following conditions:

The following documents must be submitted to the Secretary-Treasurer of the Board within one year from the date of the notice of decision for certification:

- a) the Transfer of Land form(s) prepared by a solicitor/lawyer, and
- b) a Schedule to the Transfer of Land form on which is set out the entire legal description of the parcel(s) given conditional approval. This Schedule must also contain the names of the parties indicated on the Transfer of Land form.

Accompanying the transfer documents shall be:

- i) a reference plan of survey, which bears the Land Registry Office registration number and signature as evidence of its deposit therein, illustrating the parcel(s) to which the consent approval relates;
- ii) proof that any portion of a travelled road, which is maintained by the Municipality, that encroaches on the subject land, has been surveyed and conveyed to the Municipality satisfactory to the Municipality;

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August 30, 2016**

**Application File No. B13-16 - continued  
August 30, 2016**

- iii) **proof satisfactory to Planning Board that the minimum yard requirements resulting from the new lot lines conform to Zoning By-law No. 2002-31 i.e. written verification from the Ontario Land Surveyor;**
- iv) **a fee of \$100.00 for each Transfer of Land submitted for Certification; and**
- v) **a written confirmation from the municipality that all outstanding municipal taxes have been paid.**

**Note: Subsection 3 or 5, as the case may be, of Section 50 of the Planning Act shall not apply to any subsequent conveyances of or in relation to the parcel of land being the subject of this application.**

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Application File No.: B14-16 No. of Members Present: 9

Date of Decision: August 30, 2016

Location of Property: Part Lot 8, Conc. XV, including Part 1, Plan 31R-3984 and Part 4, Plan 31R-1556, PIN 47131-0214, Township of Assiginack, District of Manitoulin

### DECISION

The purpose of this application made under Section 53(1) of the Planning Act by Elwood, Eddy and Merlin Sagle is to provide for right-of-way over Lonesome Pine Trail, an existing travelled private road, surveyed as Part 4, Plan 31R-1556, having a width of  $\pm 20$  M. (except where it passes the existing structures). This right-of-way is proposed to be in favour of land surveyed as Parts 1 & 2, Plan 31R-2240, owned by Jean Bennison, which according to the application is required to rectify the lack of right-of-way in Ms. Bennison's land transfer description.

The land to be retained, has frontages of  $\pm 402$  M. on Slash Road, a maintained municipal road, and  $\pm 135$  M. on South Bay of Lake Huron, and an irregular depth, thereby containing an area of  $\pm 40.4$  Hec. According to the application there is a dwelling, a hunt camp, a sugar camp, an accessory shed and several barns located on this land.

There has been a previous application for consent, File No. B21-14, which provided for right-of-way over Lonesome Pine trail, in favour of Part 3, Plan 31R-1556.

There have also been two (2) previous applications for consent involving the subject land, by Lealand Sagle, the previous owner.

File No. B76-85 provided for the creation of a new lot, surveyed as Parts 1 and 2, Plan 31R-1556; and

File No. B138-90 proposed the creation of a new lot, however due to discrepancies of the measurements and details of the subject land, this application was refused.

The other shoreline development was prior to subdivision control, including the lot subject to this application.

Access is via Slash Road, a maintained township road and private right-of-way known as Lonesome Pine Trail. The right-of-way has a minimum width of 20 metres excepting the north part of Part 4, Plan 31R-1556 which has a width of  $\pm 11.24$  metres due to the location of the existing buildings.

Services consist of private well and private individual septic system. No new services are required as a result of this application for right-of-way.

The subject land has been designated Agricultural, Rural and Shoreline Development Districts, and zoned Agricultural (A), Rural (R), and Shoreline Residential (SR). The proposed application for right-of-way is considered to have little or no impact on existing agricultural uses.

From information available the subject proposal does not appear to have any effect on natural heritage features or species at risk (SAR).

This proposal is considered to be in conformity with the Provincial Policy Statement (PPS) 2014.

This application was circulated on August 12<sup>th</sup>, 2016 to the Municipality of Assiginack, and to all property owners within 60 metres and by the posting of a notice, clearly visible and legible from a public highway or other place to which the public has access, as required by Ontario Regulation 197/96.

The Municipality advised they recommend consent be given.

There were no inquiries or concerns received as a result of circulation to property owners within 60 metres and/or the posting of notice.

There was no one in attendance who wished to speak in support or opposition to the application.

#### Consent is tentatively granted subject to the following conditions:

The following documents must be submitted to the Secretary-Treasurer of the Board within one year from the date of the notice of decision for certification:

- a) the Transfer of Land form(s) prepared by a solicitor/lawyer, and



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Application File No.: B14-16 - continued  
August 30, 2016

- b) a Schedule to the Transfer of Land form on which is set out the entire legal description of the right-of-way given conditional approval. This Schedule must also contain the names of the parties indicated on the Transfer of Land form.

Accompanying the transfer documents shall be:

- i) a reference plan of survey, which bears the Land Registry Office registration number and signature as evidence of its deposit therein, illustrating the right-of-way having a width of 20 metres, except the northerly portion due to building locations;
- ii) should any portion of a travelled road, which is maintained by the municipality, encroach on the subject land, that portion shall be surveyed and conveyed to the municipality satisfactory to the municipality;
- iii) written verification from the municipality that access along Lonesome Pine Trail to Slash Road has been constructed to a standard for travel by emergency vehicles satisfactory to the municipality;
- iv) a fee of \$100.00 for each Transfer of Land submitted for Certification; and
- v) proof satisfactory to Planning Board, that any outstanding municipal taxes have been paid.

Note: Subsection 3 or 5, as the case may be, of Section 50 of the Planning Act shall not apply to any subsequent conveyances of or in relation to the parcel of land being the subject of this application.

\*\*\*\*\*

The time now being 9:20 p.m. and all business before the Board having been dealt with, the Meeting was adjourned on a motion moved by D. Head.

K. E. NOLAND, CHAIR

E. L. CARTER, SECRETARY-TREASURER

**Minutes of the Hilly Grove Cemetery Board Meeting  
Held at 2:15 p.m. on September 1, 2016  
Assiginack Township Municipal Office**

**Present:** Hugh Moggy, Assiginack Township  
Andy Bowerman  
Ron Hieron, Tehkummah Township

**Staff:** Jeremy Rody, Clerk

*Note: the Board members met at Hilly Grove Cemetery at 1 p.m. to do a walk through and check on the work requested at the beginning of the season.*

**1. Welcome and Call to Order**

Hugh Moggy welcomed members of the Board and called the meeting to Order at 2:15 p.m.

**2. Approve Agenda**

*Moved by Ron Hieron and seconded by Andy Bowerman  
THAT the agenda for the meeting be approved;  
AND THAT the minutes of the last meeting be accepted. CARRIED*

**3. Disclosure of Pecuniary Interest and General Nature Thereof**

None

**4. Items for Discussion**

**a) Review of Cemetery Operations and Grounds**

The committee was impressed with the condition of the grounds, the grass cutting and the trimming hasn't looked this good in a very long time. However, they were disappointed that none of the tasks they asked to be completed at the beginning of the year have been completed. They asked if the list had been given to the Care Taker or Public Works Superintendent; staff advised that this may have been the case. The list will be given to the CAO and the Public Works Superintendent to be completed this fall. The Board has volunteered to go to the cemetery to further explain what each item refers to, if not self-explanatory. A few items of particular concern are the stone work on the gate that has fallen off and need to be reattached. There is a tripping hazard at the main gate that should be corrected immediately. And there is approximately 8-10 feet of soffit and fascia missing on the Chapel that should be replaced.

There was a short discussion on who is responsible for the stones. The Township is only responsible to lay a stone down if it poses an immediate danger of falling over. Mr. Bowerman asked if the Municipality of Central Manitoulin is still contributing to the cemetery and if so, he would like to see them participate with the Board. Staff has confirmed that Central Manitoulin is still contributing to the Hilly Grove Cemetery.

**5. Recommendations to Council**

The Board recommends that the items of concern identified today and at the site-visit in May be completed by Public Works. Mr. Hieron will be asking Tehkummah Council if a load of gravel could be delivered to the Cemetery.

**6. Next Meeting Date**

The next meeting has been tentatively set for the first week of October.

**7. Adjournment**

*Moved by Andy Bowerman and seconded by Ron Hieron  
THAT the meeting be adjourned. CARRIED*

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary

2:50 p.m.

These Minutes have been circulated but are not considered Official until approved by Council.

MANITOULIN MUNICIPAL ASSOCIATION

MEETING MINUTES

May 18, 2016

Attending:

<u>Ken Noland</u>	<u>Burpee and Mills</u>
<u>Lee Hayden</u>	<u>Gordon/Barrie Island</u>
<u>Richard Stephens</u>	<u>Central Manitoulin</u>
<u>Pat MacDonald</u>	<u>Central Manitoulin</u>
<u>Aus Hunt</u>	<u>Billings Township</u>
<u>Art Hayden</u>	<u>Burpee and Mills</u>
<u>Hugh Moggy</u>	<u>Assiginack</u>
<u>Bill Baker</u>	<u>Gordon/Barrie Island</u>
<u>Al MacNevin</u>	<u>NEMI</u>
<u>Tom Sasvari</u>	<u>Recorder</u>
<u>Ted Taylor</u>	<u>Central Manitoulin</u>
<u>Wayne Bailey</u>	<u>Burpee and Mills</u>
<u>Pentti Palonen</u>	<u>Burpee and Mills</u>
<u>Laurie Cook</u>	<u>NEMI (public)</u>
<u>Pat MacDonald</u>	<u>Central Manitoulin</u>
<u>Tom Enerie</u>	<u>Billing Township</u>
<u>Jack Clark</u>	<u>Gore Bay</u>
<u>Bill Baker</u>	<u>Gordon/Barrie Island</u>
<u>Bruce Wood</u>	<u>NEMI</u>
<u>Dale Van Every</u>	<u>Dawson</u>
<u>Lauren MacDonald</u>	<u>Robinson</u>
<u>Laura Voltti</u>	<u>MPAC</u>
<u>Dr. Roy Jeffery</u>	<u>Assisted Living Facility</u>
<u>Petra Wall</u>	<u>Assisted Living Facility</u>

No conflict of Interest Declared.

**Resolution 16-08** Richard Stevens, Art Hayden

RESOLVED to approve the agenda.....carried.

**Resolution 16-09** Aus Hunt, Lee Hayden

RESOLVED to accept the minutes of the February 17, 2016 Minutes.....carried

Delegations

1. Laura Voltti, MPAC Account Manager presented an overview of the new developments MPAC has for 2016 including advance disclosure & Pre-Roll consultations, Early Property Assessment

Notice Mailing & 120 day RFR's, A new Property Assessment Notice, A Revamped about my property, Website aboutmyproperty.ca and a Redesigned Municipal Connect.

2. Dr. Roy Jeffery discussed their request for support from the Municipalities to provide their not-for-profit corporation land from the Centennial Manor property to develop assisted living housing. Dr. Jeffery explained how they intend to apply for funding to build the facility and that the Manor would have a chance to tender for the services that would be provided there as it would entail the same services they now provide.

**Reports:**

FONOM – Aus Hunt reported that attendance was down slightly at the conference. Keynote speakers included Kathleen Wynne, Bob Rae and Aime Dimatteo. The development of the “Ring of Fire” was discussed.

DSSAB – Al MacNevin noted that an old budget item of new stretchers for the paramedic vehicles had been scheduled for purchase over an extended period of time however the stretchers now offered on a lease to own bases with a five year time frame was accepted by the DSSAB.

**Correspondence:**

Mark Derry, MCSSC Invitation to have a seminar on Manitoulin. Member Municipalities will discuss this with their Fire Chiefs to see if anyone is interested in having the seminar and will get in touch with the MMA secretary to schedule with Mark Derry.

**Resolution 16-10** Al MacNevin, Tom Imrie

RESOLVED to support the Manitoulin Island Cycling Advocates initiative of paved shoulders of Highway 540 during the highways repaving .....carried

**Resolution 16-11** Lee Hayden, Richard Stephens

RESOLVED to approve the budget and to take the 2016 costs from reserves.....carried

**Resolution 16-12** Bruce Wood, Hugh Moggy

RESOLVED to accept the financial statement.....carried

**Next Meeting**

Assiginack

New Municipal Office

Wednesday July 20, 2016

7:00 p.m.

**Resolution 16-13** Art Hayden

RESOLVED to adjourn.....carried

The Township of Assiginack  
 CHEQUE DISTRIBUTION REPORT  
 Payables Management

**Ranges:** From: To: From: To:  
 Vendor ID First Last Chequebook ID First Last  
 Vendor Name First Last Cheque Number 0025903 0025936  
 Cheque Date First Last  
**Sorted By:** Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0025903	06/09/2016	BENSON AUTO PARTS	\$194.10
InvNo: 21267270	InvDesc: pw-chain/tubing.led lts	InvAmt: \$160.90	
InvNo: 21268052	InvDesc: pw-diesel exhaust fluid	InvAmt: \$33.20	
0025904	06/09/2016	CC CORBIERE CONSTRUCTION	\$97,776.64
InvNo: 2016-90	InvDesc: birch st culvert replace.	InvAmt: \$97,776.64	
0025905	06/09/2016	CITY OF GREATER SUDBURY	\$1,030.76
InvNo: 00070975	InvDesc: june recyl material	InvAmt: \$1,030.76	
0025906	06/09/2016	COMPUTREK	\$664.67
InvNo: 13453	InvDesc: sept server mgmt	InvAmt: \$270.07	
InvNo: 13514	InvDesc: august it reconciliation	InvAmt: \$237.30	
InvNo: 13570	InvDesc: offsite data storage fees	InvAmt: \$157.30	
0025907	06/09/2016	FALCON COMMUNICATIONS LTD.	\$316.40
InvNo: 4046	InvDesc: fd-pager repairs	InvAmt: \$316.40	
0025908	06/09/2016	FIRE MARSHAL'S PUBLIC FIRE SAFETY COUNCIL	\$597.77
InvNo: IN145651	InvDesc: fd-fire prevention week kit	InvAmt: \$597.77	
0025909	06/09/2016	GERRY STRONG	\$153.85
InvNo: SEPT 6 2016	InvDesc: bidg insp mileage	InvAmt: \$153.85	
0025910	06/09/2016	HYDRO ONE NETWORKS INC.	\$6,941.81
InvNo: AUG 25 2016 MTG WTP	InvDesc: mtg wtp	InvAmt: \$3,727.48	
InvNo: AUG 25 2016 MICROFIT	InvDesc: pw microfit	InvAmt: \$6.10	
InvNo: AUG 25 2016 LAGOON	InvDesc: lagoon	InvAmt: \$2,698.22	
InvNo: AUG 31 2016 NORISLE	InvDesc: norisle heritage park	InvAmt: \$34.18	
InvNo: AUG 31 2016 PW	InvDesc: pw	InvAmt: \$416.40	
InvNo: AUG 31 2016 I.PLNT	InvDesc: ice plant	InvAmt: \$59.43	
0025911	06/09/2016	JOHN W MAY	\$1,186.50
InvNo: 356	InvDesc: legal fees	InvAmt: \$1,186.50	
0025912	06/09/2016	LIFESAVING SOCIETY	\$21.69
InvNo: M114956	InvDesc: swimming badges (sess#3)	InvAmt: \$21.69	
0025913	06/09/2016	MANITOWANING MILL & HOME BUILDING CENTRE	\$343.09
InvNo: 0093100	InvDesc: deer show-thumb tacks	InvAmt: \$8.78	
InvNo: 0093575	InvDesc: mun.office-stain/paint	InvAmt: \$39.14	
InvNo: 0092141	InvDesc: arena-plwood	InvAmt: \$43.78	

The Township of Assiginack  
 CHEQUE DISTRIBUTION REPORT  
 Payables Management

InvNo: 0092275	InvDesc: arena-keys/screws	InvAmt: \$67.21
InvNo: 0092285	InvDesc: arena-ext. cord	InvAmt: \$45.18
InvNo: 0092297	InvDesc: arena-binder bevel/screws	InvAmt: \$52.95
InvNo: 0092526	InvDesc: marina-hinges	InvAmt: \$9.36
InvNo: 0092559	InvDesc: arena-concrete mix/trowel	InvAmt: \$20.20
InvNo: 0092954	InvDesc: arena-jumbo ttissue (case)	InvAmt: \$56.49

ChqNo:	0025914	Date:	06/09/2016	Vendor:	MANITOULIN-SUDBURY DISTRICT SOCIAL SERVIC	Amount:	\$29,564.92
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InvNo: IN000013757	InvDesc: sept amb/social assist	InvAmt: \$29,564.92
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ChqNo:	0025915	Date:	06/09/2016	Vendor:	MANITOULIN EXPOSITOR	Amount:	\$871.69
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InvNo: 90549	InvDesc: deer show advertising	InvAmt: \$573.69
InvNo: 90632	InvDesc: advertising-seniors classes	InvAmt: \$227.44
InvNo: 90725	InvDesc: advertising	InvAmt: \$70.56

ChqNo:	0025916	Date:	06/09/2016	Vendor:	MANITOULIN TOURISM ASSOCIATION	Amount:	\$282.50
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InvNo: 531	InvDesc: 2016/17 dues	InvAmt: \$282.50
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ChqNo:	0025917	Date:	06/09/2016	Vendor:	MANITOWANING FRESHMART	Amount:	\$33.00
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InvNo: 00249614	InvDesc: info booth-cream	InvAmt: \$2.45
InvNo: 00115660	InvDesc: pw-water	InvAmt: \$19.97
InvNo: 00115805	InvDesc: pec-supplies summer programs	InvAmt: \$10.58

ChqNo:	0025918	Date:	06/09/2016	Vendor:	MANITOULIN BROADCASTING CORPORATION	Amount:	\$678.00
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InvNo: 88	InvDesc: deer show advert	InvAmt: \$678.00
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ChqNo:	0025919	Date:	06/09/2016	Vendor:	MCKENZIE CARPENTRY	Amount:	\$6,102.00
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InvNo: 129	InvDesc: arena repairs (ins. claim)	InvAmt: \$6,102.00
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ChqNo:	0025920	Date:	06/09/2016	Vendor:	MINISTER OF FINANCE	Amount:	\$22,607.00
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InvNo: 17300816139	InvDesc: july policing cost	InvAmt: \$22,607.00
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ChqNo:	0025921	Date:	06/09/2016	Vendor:	MINISTER OF FINANCE	Amount:	\$1,300.92
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InvNo: AUG 2016	InvDesc: aug eht remittance	InvAmt: \$1,300.92
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ChqNo:	0025922	Date:	06/09/2016	Vendor:	MINISTER OF FINANCE	Amount:	\$90.83
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InvNo: SEPT 6 2016	InvDesc: salary garnishmnet	InvAmt: \$90.83
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ChqNo:	0025923	Date:	06/09/2016	Vendor:	NEW NORTH FUELS INC	Amount:	\$1,127.10
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InvNo: 380301	InvDesc: pw-dyed diesel	InvAmt: \$1,127.10
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ChqNo:	0025924	Date:	06/09/2016	Vendor:	NORTHERN COMMUNICATION SERVICES INC	Amount:	\$54.33
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InvNo: 21216-09012016	InvDesc: sept 911	InvAmt: \$54.33
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ChqNo:	0025925	Date:	06/09/2016	Vendor:	OMERS	Amount:	\$8,017.30
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InvNo: AUG 2016	InvDesc: august omers remittance	InvAmt: \$8,017.30
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ChqNo:	0025926	Date:	06/09/2016	Vendor:	ONTARIO CLEAN WATER AGENCY	Amount:	\$1,188.49
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InvNo: INV000087679	InvDesc: july add'l services	InvAmt: \$1,188.49
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ChqNo:	0025927	Date:	06/09/2016	Vendor:	RECEIVER GENERAL	Amount:	\$17,674.69
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The Township of Assiginack  
 CHEQUE DISTRIBUTION REPORT  
 Payables Management

InvNo: AUG 2016                      InvDesc: aug source deductions                      InvAmt: \$17,674.69

ChqNo:	0025928	Date:	06/09/2016	Vendor:	SUPERIOR PROPANE INC.	Amount:	\$35.60
InvNo:	12436090	InvDesc:	pw-cylinder rental	InvAmt:	\$11.87		
InvNo:	12436091	InvDesc:	arena-cylinder rental	InvAmt:	\$23.73		
ChqNo:	0025929	Date:	06/09/2016	Vendor:	FISHER'S REGALIA	Amount:	\$75.01
InvNo:	33276	InvDesc:	fd-name plates/crests	InvAmt:	\$75.01		
ChqNo:	0025930	Date:	06/09/2016	Vendor:	WHITTINGTON ENGINEERING LTD	Amount:	\$4,714.58
InvNo:	#WEL1614-INV#1	InvDesc:	arena repairs (ins claim)	InvAmt:	\$3,745.72		
InvNo:	#WEL1614-INV #2	InvDesc:	arena repairs (ins claim)	InvAmt:	\$968.86		
ChqNo:	0025931	Date:	06/09/2016	Vendor:	FIRST GENERAL SERVICES	Amount:	\$532.55
InvNo:	2093	InvDesc:	arena repairs (ins claim)	InvAmt:	\$532.55		
ChqNo:	0025932	Date:	06/09/2016	Vendor:	JEFF'S TAXI & DELIVERY	Amount:	\$45.00
InvNo:	5440	InvDesc:	admin-freight	InvAmt:	\$45.00		
ChqNo:	0025933	Date:	06/09/2016	Vendor:	WAT SUPPLIES	Amount:	\$131.40
InvNo:	143412	InvDesc:	po-p.twls/t.tissue/bleach	InvAmt:	\$131.40		
ChqNo:	0025934	Date:	06/09/2016	Vendor:	WINDOWS UNLIMITED	Amount:	\$1,356.00
InvNo:	296080	InvDesc:	mtg wtp-supply/repair soffit	InvAmt:	\$1,356.00		
ChqNo:	0025935	Date:	06/09/2016	Vendor:	WORKPLACE SAFETY & INSURANCE BOARD	Amount:	\$1,831.29
InvNo:	AUG 2016	InvDesc:	aug wsib remittance	InvAmt:	\$1,831.29		
ChqNo:	0025936	Date:	06/09/2016	Vendor:	XEROX CANADA LTD.	Amount:	\$285.01
InvNo:	G49639527	InvDesc:	monthly copier usage	InvAmt:	\$285.01		

\*\*\* End of Report \*\*\*

Report Total:

\$207,826.49



Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0025891		06/09/2016	09/06COMB	118	COOPER, RONALD	OUTSTANDING	Cheque
0025892		06/09/2016	09/06COMB	122	HOBBS, ALTON	OUTSTANDING	Cheque
0025893		06/09/2016	09/06COMB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
0025894		06/09/2016	09/06COMB	133	BOND, FRED A	OUTSTANDING	Cheque
0025895		06/09/2016	09/06COMB	173	QUACKENBUSH, CHRYSTAL	OUTSTANDING	Cheque
0025896		06/09/2016	09/06COMB	180	HOVINGH, LAURA	OUTSTANDING	Cheque
0025897		06/09/2016	09/06COMB	183	GAUTHIER, GARRET	OUTSTANDING	Cheque
0025898		06/09/2016	09/06COMB	188	HOWARD, NATHAN	OUTSTANDING	Cheque
0025899		06/09/2016	09/06COMB	189	ROHN, LAUREN	OUTSTANDING	Cheque
0025900		06/09/2016	09/06COMB	191	HUTTON, CLAIRE	OUTSTANDING	Cheque
0025901		06/09/2016	09/06COMB	192	ELLIOT, JEROMY	OUTSTANDING	Cheque
0025902		06/09/2016	09/06COMB	193	MOORE, JORDAN	OUTSTANDING	Cheque
541		06/09/2016	09/06COMB	106	WOOD, STEVEN	OUTSTANDING	Direct Deposit
542		06/09/2016	09/06COMB	134	VIRTANEN, ANNETTE	OUTSTANDING	Direct Deposit
543		06/09/2016	09/06COMB	140	REID, WALTER	OUTSTANDING	Direct Deposit
544		06/09/2016	09/06COMB	152	PRAIRIE, JANET	OUTSTANDING	Direct Deposit
545		06/09/2016	09/06COMB	155	BECK, WILLIAM	OUTSTANDING	Direct Deposit
546		06/09/2016	09/06COMB	163	MACDONALD, ROBERT	OUTSTANDING	Direct Deposit
547		06/09/2016	09/06COMB	164	MIDDAUGH, WAYNE	OUTSTANDING	Direct Deposit
548		06/09/2016	09/06COMB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
549		06/09/2016	09/06COMB	169	MAGUIRE, KELSEY	OUTSTANDING	Direct Deposit
550		06/09/2016	09/06COMB	186	RODY, JEREMY	OUTSTANDING	Direct Deposit
551		06/09/2016	09/06COMB	205	MOFFAT, PAUL	OUTSTANDING	Direct Deposit
552		06/09/2016	09/06COMB	206	CASE, ROBERT	OUTSTANDING	Direct Deposit
553		06/09/2016	09/06COMB	211	MOGGY, HUGH	OUTSTANDING	Direct Deposit
554		06/09/2016	09/06COMB	214	FIELDS, LESLIE	OUTSTANDING	Direct Deposit
555		06/09/2016	09/06COMB	216	REID, BRENDA	OUTSTANDING	Direct Deposit
556		06/09/2016	09/06COMB	301	ROBINSON, DEBBIE	OUTSTANDING	Direct Deposit
557		06/09/2016	09/06COMB	322	OBRIEN, JOSEPH	OUTSTANDING	Direct Deposit
558		06/09/2016	09/06COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit

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 Total : \$21,697.57

# Memo

**To:** Reeve & Council  
**CC:** Alton, Jeremy, Ron  
**From:** Deb  
**Date:** September 9, 2016  
**Re:** Financial Statements as at August 31, 2016

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Please find attached the financial statements for the year to date as at August 31, 2016.

As always, if you have any questions, please feel free to come and see me.

Thank you,



Deb MacDonald  
Treasurer



**The Township of Assiginack**  
**CORPORATE SUMMARY**  
**For the Eight Months Ending August 31, 2016**

	August	YTD	2016 Budget	% of Budget
<b>Expenditures</b>				
General Government	\$54,575.51	\$533,449.38	\$796,489.82	67%
School Board Levy	146.64	180,262.40	354,480.00	51%
Protection Services	25,550.26	195,710.63	414,847.20	47%
Transportation Services	40,801.35	471,718.81	832,910.00	57%
Environmental Services	37,717.96	339,447.01	543,966.25	62%
Health Services	18,914.58	150,608.58	236,904.00	64%
Social and Family Services	19,858.75	135,452.85	170,020.00	80%
Recreation and Cultural Service	21,228.98	160,951.66	221,695.00	73%
Planning & Development	140.51	14,015.04	15,800.00	89%
Capital out of Current	37,699.92	231,273.72	781,760.57	30%
<b>Expenditures Total</b>	<b>256,634.46</b>	<b>2,412,890.08</b>	<b>4,368,872.84</b>	<b>55%</b>
<b>Revenues</b>				
General Government	10,549.79	125,619.95	162,483.61	77%
General Revenue	18,908.64	2,997,105.53	3,160,572.50	95%
School Board Levy	2,458.37	356,938.66	354,480.00	101%
Protection Services	500.00	10,147.30	12,850.00	79%
Transportation Services	184.95	3,708.28	8,400.00	44%
Environmental Services	43,370.01	357,402.59	544,466.86	66%
Social and Family Services		37,903.87	18,641.87	203%
Recreation and Cultural Service	4,091.58	23,458.16	26,300.00	89%
Planning & Development	273.09	1,087.30		0%
Capital out of Current		90,769.92	80,678.00	113%
<b>Revenues Total</b>	<b>80,336.43</b>	<b>4,004,141.56</b>	<b>4,368,872.84</b>	<b>92%</b>
<b>Net Levy</b>				
General Government	44,025.72	407,829.43	634,006.21	64%
General Revenue	(18,908.64)	(2,997,105.53)	(3,160,572.50)	95%
School Board Levy	(2,311.73)	(176,676.26)		0%
Protection Services	25,050.26	185,563.33	401,997.20	46%
Transportation Services	40,616.40	468,010.53	824,510.00	57%
Environmental Services	(5,652.05)	(17,955.58)	(500.61)	3,587%
Health Services	18,914.58	150,608.58	236,904.00	64%
Social and Family Services	19,858.75	97,548.98	151,378.13	64%
Recreation and Cultural Service	17,137.40	137,493.50	195,395.00	70%
Planning & Development	(132.58)	12,927.74	15,800.00	82%
Capital out of Current	37,699.92	140,503.80	701,082.57	20%
<b>Corporate Net Levy</b>	<b>176,298.03</b>	<b>(1,591,251.48)</b>		<b>0%</b>



**The Township of Assiginack**  
**GENERAL GOVERNMENT SUMMARY**  
**For the Eight Months Ending August 31, 2016**

	August	YTD	2016 Budget	% of Budget
<b>Expenditures</b>				
Mayor & Council	\$2,239.61	\$41,593.02	\$60,350.00	69%
Administrator's Office	24,890.92	211,180.21	320,381.00	66%
Clerk's Office	17,288.72	165,063.38	218,658.82	75%
Project and Events Co-ordinator Programs	3,008.12	16,486.76	39,000.00	42%
General Admin - Elections		407.04	2,000.00	20%
Post Office Building	1,870.61	20,092.59	46,900.00	43%
Library Building	1,202.12	15,663.64	24,600.00	64%
Administration Building	1,346.50	6,167.15	11,100.00	56%
Treasury - Unallocated	1,561.99	46,179.75	53,500.00	86%
Taxation	1,166.92	10,615.84	20,000.00	53%
<b>Total General Government Expenditures</b>	<b>54,575.51</b>	<b>533,449.38</b>	<b>796,489.82</b>	<b>67%</b>
<b>Revenues</b>				
Clerk's Office	1,574.24	8,211.93	6,700.00	123%
Project and Events Co-ordinator Programs	3,661.00	18,944.25	4,800.00	395%
Post Office Building	3,109.11	25,773.67	37,309.50	69%
Library Building	1,033.12	9,203.52	10,500.00	88%
Treasury - Unallocated	1,172.32	63,486.58	103,174.11	62%
<b>Total General Government Revenue</b>	<b>10,549.79</b>	<b>125,619.95</b>	<b>162,483.61</b>	<b>77%</b>
<b>Net Levy</b>				
Mayor & Council	2,239.61	41,593.02	60,350.00	69%
Administrator's Office	24,890.92	211,180.21	320,381.00	66%
Clerk's Office	15,714.48	156,851.45	211,958.82	74%
Project and Events Co-ordinator Programs	(652.88)	(2,457.49)	34,200.00	(7%)
General Admin - Elections		407.04	2,000.00	20%
Post Office Building	(1,238.50)	(5,681.08)	9,590.50	(59%)
Library Building	169.00	6,460.12	14,100.00	46%
Administration Building	1,346.50	6,167.15	11,100.00	56%
Treasury - Unallocated	389.67	(17,306.83)	(49,674.11)	35%
Taxation	1,166.92	10,615.84	20,000.00	53%
<b>General Government Net Levy</b>	<b>44,025.72</b>	<b>407,829.43</b>	<b>634,006.21</b>	<b>64%</b>



**The Township of Assiginack**  
**GENERAL REVENUE**  
**For the Eight Months Ending August 31, 2016**

	August	YTD	2016 Budget	% of Budget
<b>Revenues</b>				
Municipal Tax Levy	\$18,908.64	\$2,495,187.77	\$2,511,072.50	99%
Payments In Lieu of Taxes		14,792.76		0%
Ontario Community Reinvestment Fund		487,125.00	649,500.00	75%
<b>Total Revenue</b>	<b>18,908.64</b>	<b>2,997,105.53</b>	<b>3,160,572.50</b>	<b>95%</b>
<b>Net Levy</b>				
Municipal Tax Levy	18,908.64	2,495,187.77	2,511,072.50	99%
Payments in Lieu of Taxes		14,792.76		0%
Ontario Community Reinvestment Fund		487,125.00	649,500.00	75%
<b>General Revenue Net Levy</b>	<b>18,908.64</b>	<b>2,997,105.53</b>	<b>3,160,572.50</b>	<b>95%</b>



**The Township of Assiginack**  
**SCHOOL BOARD SUMMARY**  
**For the Eight Months Ending August 31, 2016**

	August	YTD	2016 Budget	% of Budget
<b>Expenditures</b>				
English Language Public School		\$176,183.18	\$354,480.00	50%
French Language Public School		3,932.58		0%
<b>Total School Board Expenditures</b>		<b>180,115.76</b>	<b>354,480.00</b>	<b>51%</b>
<b>Revenues</b>				
English Language Public School	2,311.73	352,859.44	354,480.00	100%
French Language Public School		3,932.58		0%
<b>Total School Board Revenue</b>	<b>2,311.73</b>	<b>356,792.02</b>	<b>354,480.00</b>	<b>101%</b>
<b>Net Levy</b>				
English Language Public School	(2,311.73)	(176,676.26)		0%
<b>School Board Net Levy</b>	<b>(2,311.73)</b>	<b>(176,676.26)</b>		<b>0%</b>



**The Township of Assiginack**  
**PROTECTION SERVICES SUMMARY**  
**For the Eight Months Ending August 31, 2016**

	August	YTD	2016 Budget	% of Budget
<b>Expenditures</b>				
Fire Department	\$1,146.26	\$23,205.44	\$93,250.00	25%
Police Services	22,607.00	133,931.54	271,279.00	49%
9-1-1	54.33	152.19	1,000.00	15%
Protective Inspection & Control	22.49	1,424.68	3,150.00	45%
Canine Control		22,263.00	22,700.00	98%
Building Department	1,720.18	14,733.78	23,468.20	63%
<b>Total Protection Services Expenditures</b>	<b>25,550.26</b>	<b>195,710.63</b>	<b>414,847.20</b>	<b>47%</b>
<b>Revenues</b>				
Protective Inspection & Control		793.00	2,350.00	34%
Canine Control		475.00	500.00	95%
Building Department	500.00	8,879.30	10,000.00	89%
<b>Total Protection Services Revenues</b>	<b>500.00</b>	<b>10,147.30</b>	<b>12,850.00</b>	<b>79%</b>
<b>Net Levy</b>				
Fire Department	1,146.26	23,205.44	93,250.00	25%
Police Services	22,607.00	133,931.54	271,279.00	49%
9-1-1	54.33	152.19	1,000.00	15%
Protective Inspection & Control	22.49	631.68	800.00	79%
Canine Control		21,788.00	22,200.00	98%
Building Department	1,220.18	5,854.48	13,468.20	43%
<b>Protection Services Net Levy</b>	<b>25,050.26</b>	<b>185,563.33</b>	<b>401,997.20</b>	<b>46%</b>



**The Township of Assiginack**  
**TRANSPORTATION SERVICES SUMMARY**  
**For the Eight Months Ending August 31, 2016**

	August	YTD	2016 Budget	% of Budget
<b>Expenditures</b>				
Public Works Administration	\$24,282.20	\$152,386.50	\$351,310.00	43%
Operation Centre	3,641.68	55,627.88	53,800.00	103%
Beaver Dams -Flood Control		1,891.39		0%
Sidewalks		4,200.77		0%
Street Name Signs	673.03	1,376.41	2,000.00	69%
Street Lighting	631.88	7,318.45	13,000.00	56%
Vehicles & Equipment	3,095.05	64,699.06	119,400.00	54%
Small Equipment & Supplies	1,268.28	4,768.64	3,000.00	159%
Airport		29,350.00	30,000.00	98%
Marina	1,788.17	22,719.13	22,400.00	101%
Roadways:				
Bridges and Culverts		552.52	7,500.00	7%
Brushing	654.12	5,400.67	6,500.00	83%
Ditching	737.76	5,029.35	13,000.00	39%
Catch Basins, Storm Sewers		976.90	3,000.00	33%
Sweeping/Flushing/Cleaning		12,760.40	7,000.00	182%
Resurfacing & Patching	3,115.27	32,849.54	104,000.00	32%
Snow Ploughing		32,208.62		0%
Sanding & Salting		3,351.41	35,000.00	10%
Loosetop Maintenance	422.65	31,310.20	62,000.00	51%

<b>Total Transportation Services Expenditures</b>	<b>40,310.09</b>	<b>468,777.84</b>	<b>832,910.00</b>	<b>56%</b>
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**Revenues**

Public Works Administration		925.76		0%
Marina	184.95	2,782.52	8,400.00	33%

<b>Total Transportation Services Revenues</b>	<b>184.95</b>	<b>3,708.28</b>	<b>8,400.00</b>	<b>44%</b>
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**Net Levy**

Public Works Administration	24,282.20	151,460.74	351,310.00	43%
Operation Centre	3,641.68	55,627.88	53,800.00	103%
Beaver Dams -Flood Control		1,891.39		0%
Sidewalks		4,200.77		0%
Street Name Signs	673.03	1,376.41	2,000.00	69%
Street Lighting	631.88	7,318.45	13,000.00	56%
Vehicles & Equipment	3,095.05	64,699.06	119,400.00	54%
Small Equipment & Supplies	1,268.28	4,768.64	3,000.00	159%
Airport		29,350.00	30,000.00	98%
Marina	1,603.22	19,936.61	14,000.00	142%
Roadways	4,929.80	124,439.61	238,000.00	52%

<b>Transportation Services Net Levy</b>	<b>40,125.14</b>	<b>465,069.56</b>	<b>824,510.00</b>	<b>56%</b>
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**The Township of Assiginack**  
**ENVIRONMENTAL SERVICES SUMMARY**  
**For the Eight Months Ending August 31, 2016**

	August	YTD	2016 Budget	% of Budget
<b>Expenditures</b>				
Waste Management	\$6,240.86	\$45,258.16	\$105,200.00	43%
Waterworks	31,477.10	294,188.85	438,766.25	67%
<b>Total Environmental Services Expenditures</b>	<b>37,717.96</b>	<b>339,447.01</b>	<b>543,966.25</b>	<b>62%</b>
<b>Revenues</b>				
Sanitary Sewer & WPCP Revenue	11,154.78	98,440.24	143,059.58	69%
Garbage Collection	120.00	9,038.61	19,000.00	48%
Waterworks	32,095.23	249,923.74	382,407.28	65%
<b>Total Environmental Services Revenues</b>	<b>43,370.01</b>	<b>357,402.59</b>	<b>544,466.86</b>	<b>66%</b>
<b>Net Levy</b>				
Waste Management	6,240.86	45,258.16	105,200.00	43%
Sanitary Sewer & WPCP Revenue	(11,154.78)	(98,440.24)	(143,059.58)	69%
Garbage Collection	(120.00)	(9,038.61)	(19,000.00)	48%
Waterworks	(618.13)	44,265.11	56,358.97	79%
<b>Environmental Services Net Levy</b>	<b>(5,652.05)</b>	<b>(17,955.58)</b>	<b>(500.61)</b>	<b>3,587%</b>



**The Township of Assiginack**  
**HEALTH SERVICES SUMMARY**  
**For the Eight Months Ending August 31, 2016**

	August	YTD	2016 Budget	% of Budget
<b>Expenditures</b>				
Cemetery		\$4,000.00	\$6,000.00	67%
Land Ambulance	18,242.00	145,936.00	218,904.00	67%
Medical Building	672.58	672.58	12,000.00	6%
<b>Total Health Services Expenditures</b>	<b>18,914.58</b>	<b>150,608.58</b>	<b>236,904.00</b>	<b>64%</b>
<b>Net Levy</b>				
Cemetery		4,000.00	6,000.00	67%
Land Ambulance	18,242.00	145,936.00	218,904.00	67%
Medical Building	672.58	672.58	12,000.00	6%
<b>Health Services Net Levy</b>	<b>18,914.58</b>	<b>150,608.58</b>	<b>236,904.00</b>	<b>64%</b>



**The Township of Assiginack**  
**SOCIAL & FAMILY SERVICES SUMMARY**  
**For the Eight Months Ending August 31, 2016**

	August	YTD	2016 Budget	% of Budget
<b>Expenditures</b>				
District Social Services Administration Board	\$11,322.92	\$109,845.36	\$135,875.00	81%
Centennial Manor	8,535.83	25,607.49	34,145.00	75%
<b>Total Social &amp; Family Services Expenditures</b>	<b>19,858.75</b>	<b>135,452.85</b>	<b>170,020.00</b>	<b>80%</b>
<b>Revenues</b>				
DSSAB		37,903.87	18,641.87	203%
<b>Total Social &amp; Family Services Revenues</b>		<b>37,903.87</b>	<b>18,641.87</b>	<b>203%</b>
<b>Net Levy</b>				
District Social Services Administration Board	11,322.92	71,941.49	117,233.13	61%
Centennial Manor	8,535.83	25,607.49	34,145.00	75%
<b>Social &amp; Family Services Net Levy</b>	<b>19,858.75</b>	<b>97,548.98</b>	<b>151,378.13</b>	<b>64%</b>



**The Township of Assiginack**  
**RECREATION & CULTURAL SERVICES SUMMARY**  
**For the Eight Months Ending August 31, 2016**

	August	YTD	2016 Budget	% of Budget
<b>Expenditures</b>				
Recreation		\$91.05	\$1,500.00	6%
Summer Programme	3,677.69	5,444.77	5,950.00	92%
Arena	6,128.22	71,908.13	120,120.00	60%
Parks	57.63	14,888.66	15,700.00	95%
Heritage	4,668.43	21,521.26	22,600.00	95%
Information Booth	2,997.11	6,926.97	17,640.00	39%
Burn's Wharf Theatre		121.90	1,500.00	8%
Library Board	3,699.90	40,048.92	36,685.00	109%
<b>Total Recreation &amp; Cultural Services Expenditures</b>	<b>21,228.98</b>	<b>160,951.66</b>	<b>221,695.00</b>	<b>73%</b>
<b>Revenues</b>				
Summer Programme	385.00	5,368.00	4,000.00	134%
Arena	1,830.66	14,476.48	22,300.00	65%
Heritage	125.92	603.68		0%
Burn's Wharf Theatre	1,750.00	3,010.00		0%
<b>Total Recreation &amp; Cultural Services Revenues</b>	<b>4,091.58</b>	<b>23,458.16</b>	<b>26,300.00</b>	<b>89%</b>
<b>Net Levy</b>				
Recreation		91.05	1,500.00	6%
Summer Programme	3,292.69	76.77	1,950.00	4%
Arena	4,297.56	57,431.65	97,820.00	59%
Parks	57.63	14,888.66	15,700.00	95%
Heritage	4,542.51	20,917.58	22,600.00	93%
Information Booth	2,997.11	6,926.97	17,640.00	39%
Burn's Wharf Theatre	(1,750.00)	(2,888.10)	1,500.00	(193%)
Library Board	3,699.90	40,048.92	36,685.00	109%
<b>Recreation &amp; Cultural Services Net Levy</b>	<b>17,137.40</b>	<b>137,493.50</b>	<b>195,395.00</b>	<b>70%</b>



**The Township of Assiginack**  
**PLANNING & DEVELOPMENT SUMMARY**  
**For the Eight Months Ending August 31, 2016**

	<u>August</u>	<u>YTD</u>	<u>2016</u> <u>Budget</u>	<u>% of</u> <u>Budget</u>
<b>Expenditures</b>				
Planning		\$12,927.74	\$15,800.00	82%
<b>Total Planning &amp; Development Expenditures</b>		<b>12,927.74</b>	<b>15,800.00</b>	<b>82%</b>
<b>Net Levy</b>				
Planning		12,927.74	15,800.00	82%
<b>Planning &amp; Development Net Levy</b>		<b>12,927.74</b>	<b>15,800.00</b>	<b>82%</b>



**The Township of Assiginack**  
**CORPORATE CAPITAL SUMMARY**  
**For the Eight Months Ending August 31, 2016**

	August	YTD	2016 Budget	% of Budget
<b>Expenditures</b>				
General Government	\$6,148.25	\$35,426.79	\$88,625.00	40%
Protection Services		21,064.36	42,128.73	50%
Transportation Services	24,394.31	77,296.22	191,764.00	40%
Environmental Services	6,274.51	55,292.12	364,064.32	15%
Recreation and Cultural Service	882.85	42,194.23	95,178.52	44%
<b>Expenditures Total</b>	<b>37,699.92</b>	<b>231,273.72</b>	<b>781,760.57</b>	<b>30%</b>
<b>Revenues</b>				
Transportation Services		51,849.61	41,678.00	124%
Recreation and Cultural Service		38,920.31	39,000.00	100%
<b>Revenues Total</b>		<b>90,769.92</b>	<b>80,678.00</b>	<b>113%</b>
<b>Net Levy</b>				
General Government	6,148.25	35,426.79	88,625.00	40%
Protection Services		21,064.36	42,128.73	50%
Transportation Services	24,394.31	25,446.61	150,086.00	17%
Environmental Services	6,274.51	55,292.12	364,064.32	15%
Recreation and Cultural Service	882.85	3,273.92	56,178.52	6%
<b>Corporate Net Levy</b>	<b>37,699.92</b>	<b>140,503.80</b>	<b>701,082.57</b>	<b>20%</b>



## **Manitoulin Streams**

---

25B Spragge St. Box 238  
Manitowaning, ON P0P 1N0  
Ph: (705) 859-1653  
Fax: (705) 859-3010  
streams@amtelecom.net  
www.manitoulinstreams.com

September 1, 2016

Assignack Township  
P.O. Box 238  
156 Arthur Street  
Manitowaning, ON  
P0P 1N0

### **Re: Request for Funding Support for 2017 Stream Restoration Initiatives**

Dear Council,

Manitoulin Stream Improvement Associations Board of Directors would like to request a donation from the Assignack Township for our 2017 stream restoration initiatives. Manitoulin Streams has enjoyed our long standing relationship with Assignack, through its in-kind and cash contributions over the years.

In the past the Township has generously donated office rental costs back to Manitoulin Streams, which has provided us with continuity in our efforts to revitalize the sport fishing industry and improve water quality. Your donations towards our program also help to prove that there is local support for our efforts, which in turn allows us to leverage funds from other funding sources. We are committed to contributing toward our community by providing stream tours and educational presentations to community members, tourist and school groups, participating in community events such as the farmers market, beach activity day, Norton's Creek Educational Centre, Manitowaning Summer Fest and Fall Fair, Manitoulin Deer Show and providing economic stimulus to local businesses that can provide us materials and supplies for our restoration efforts.

If you have any suggestions or ideas for future projects that we could be involved in or know of any landowners that may be interested in stream rehabilitation work, please don't hesitate to contact us.

Thank you for your time and any contributions toward our efforts would be greatly appreciated!

Sincerely,

Seija Deschenes  
Project Coordinator



## TOWNSHIP OF ASSIGINACK

### REPORT TO COUNCIL

September 20, 2016

**TITLE:** Grader Disposition Options

**RECOMMENDATION:**

THAT based on the recommendation of the Public Works Supervisor, the grader be partially repaired as per option #2 of this report, with consideration given to repairing the engine at a later date.

**BACKGROUND:**

Option #1 – Full Repair

The cost to do a full repair has been quoted at \$53,596.61, which includes repairing the clutch, a full service of the unit, replacing the exhaust pipe, repacking the cylinders and replacing the engine. This option comes with a 1 year warranty on the engine.

Option #2 – Partial Repair

The cost to do a partial repair has been quoted at \$29,022.50, which includes everything listed in option #1 with the exception of replacing the engine. This would mean there would still be some engine problems as 2 cylinders would be running on low compression. The engine repair could be done at a later date for budgeting purposes.

Option #3 – Lease New Grader

The cost of leasing a new grader would be \$5,000 per month on a 5-year term with all maintenance included and a full warranty. The only additional costs would be the day-to-day maintenance of fuel, oil changes, greasing, etc.

**CONSULTATION:**

Leo Morin – Nortrax Sudbury (lease)

Gary Black – Strongco (repairs)

**FINANCIAL IMPLICATIONS:** See above

**SUPPORTING DOCUMENTS:** See attached

**DISPOSITION:** Council



## Jeremy Rody

---

**From:** Gary Black <GBlack@strongco.com>  
**Sent:** Friday, July 15, 2016 12:13 PM  
**To:** assigroads@amtelecom.net  
**Cc:** Nancy Melnychuk  
**Subject:** 740A grader

Good morning, Steve

I have a rough estimate of parts that our road service tech made up . The parts are \$21,402.63. This is including a clutch and a fuel tank. When your machine gets here we will measure the fuel tank and see if the used one we have in Mississauga will work. When we pull the engine we will inspect the clutch and see if it needs to be replaced.

The engine we can have rebuilt. The cost is \$21,187.50. This is a complete rebuild and comes with a 1 year warranty.

As for the labour, at this point we would need to know everything you would want done in order to give you an estimate.

Please call the office once you look this over and we can discuss this job.

Thank you

### Gary Black

Technician, Lead Hand  
T +1 (705) 692-0552  
F +1 (705) 692-4568  
C +1 (705) 822-1706  
[GBlack@strongco.com](mailto:GBlack@strongco.com)

### Strongco Corporation

41 Vagnini Court, RR 2, Walden Industrial Park  
Sudbury ON P3Y 1K8

# STRONGCO

Strong People

Strong Brands

Strong Commitments

The Unmistakable Power of Strongco

[strongco.com](http://strongco.com)

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	0•	C
Option	21,402.63	+
# 1	21,187.50	+
	9,740.25	+
	1,266.23	+
	53,596.61	*

	0•	C
Option	21,402.63	+
# 2	6,743.25	+
	876.62	+
	29,022.50	*

# STRONGCO

## Repair Proposal

September 15, 2016

To. Municipality of Assiginak

### EQUIPMENT

Make Champion  
MODEL: 740A  
SERIAL NO: 22796  
UNIT NO:  
JOB #

ATTENTION: Ron Cooper

WORK DESCRIPTION: *Option #1 - Full Repair*

Labour to repair clutch, service unit, replace exhaust pipe, repack cylinders etc.  
and re and re engine .

### PRICING SUMMARY:

PARTS:	\$	-
LABOUR:	\$	8,775.00
SUBLET	\$	-
SHOP SUPPLIES:	\$	702.00
ENVIRONMENTAL:	\$	263.25
FLOAT	\$	-
<b>TOTAL:</b>	<b>\$</b>	<b>9,740.25</b>

PLEASE APPLY  
TAX TO THE TOTAL

HST \$ 1,266.23

DELIVERY AS REQ

TERMS NET 30

VALID FOR 30 DAYS

WE THANK YOU FOR THIS OPPORTUNITY TO QUOTE ON YOUR EQUIPMENT REPAIRS.  
TRUSTING THIS INFORMATION IS SATISFACTORY, WE LOOK FORWARD TO A FAVOURABLE  
REPLY.

SINCERELY,

Select One

**CUSTOMER ACCEPTANCE**  
**PLEASE SIGN AND RETURN**

NAME:  
PURCHASE ORDER

# STRONGCO

## Repair Proposal

September 15, 2016

To. Municipality of Assiginak

### EQUIPMENT

Make Champion

MODEL: 740A

SERIAL NO: 22796

UNIT NO:

JOB #

ATTENTION: Ron Cooper

WORK DESCRIPTION: *Option #2: Partial Repair*

Labour to repair clutch, service unit, replace exhaust pipe, repack cylinders etc.

### PRICING SUMMARY:

PARTS:	\$	-
LABOUR:	\$	6,075.00
SUBLET	\$	-
SHOP SUPPLIES:	\$	486.00
ENVIRONMENTAL:	\$	182.25
FLOAT	\$	-
TOTAL:	\$	6,743.25

PLEASE APPLY  
TAX TO THE TOTAL

HST \$ 876.62

DELIVERY AS REQ

TERMS NET 30

VALID FOR 30 DAYS

WE THANK YOU FOR THIS OPPORTUNITY TO QUOTE ON YOUR EQUIPMENT REPAIRS.  
TRUSTING THIS INFORMATION IS SATISFACTORY, WE LOOK FORWARD TO A FAVOURABLE  
REPLY.

SINCERELY,

Select One

CUSTOMER ACCEPTANCE  
PLEASE SIGN AND RETURN

NAME:  
PURCHASE ORDER



## TOWN OF LAKESHORE

419 Notre Dame St.  
Belle River, ON N0R 1A0

July 12, 2016

Via Email

To: All Municipalities in the Province of Ontario

**RE: SUPPORT OF RESOLUTION – DEBT INCURRED FROM THE 2015 PAN  
AM AND PARAPAN AM GAMES**

---

At their meeting of June 14, 2016 the Council of the Town of Lakeshore duly passed the following resolution.

***That:***

***A letter requesting support be forwarded to all Ontario municipalities to suggest that the \$342 million additional costs incurred for the Pan Am and Parapan Am Games should be funded by the City of Toronto.***

**Motion Carried Unanimously**

Should you require any further information regarding the above, please contact the undersigned.

Yours truly,

Mary Masse  
Clerk

/cl



# Cheryl Gallant

Member of Parliament  
Renfrew-Nipissing-Pembroke  
Member of Standing Committee on National Defence  
Member of Standing Committee on Industry, Science and Technology

RECEIVED

AUG 19 2016



August 12<sup>th</sup>, 2016

CAO Alton Hobbs  
Township of Assiginack  
25B Spragge St, Box 238  
Manitowaning, Ontario  
POP 1N0

Dear CAO Hobbs:

## RE: SMALL CAMPGROUND TAXATION ISSUE

In response to requests for information I have received from municipalities on behalf of family-owned campgrounds in their communities, please, find enclosed a copy of a proposed resolution I have drafted for consideration by your council.

As background, included is a copy of a Press Release I have issued to highlight the problem outlined in the draft resolution.

Should your Council choose to support small, mostly family operated campgrounds that are affected by this federal government policy, and pass this or a similar resolution, in addition to sending a copy to the Federal Minister of Finance, please, send me a copy of your resolution for my records.

If you have any questions, or require further details, please do not hesitate to contact my office.

Thank-you for your consideration.

Regards,

Cheryl Gallant, M.P.  
Renfrew—Nipissing—Pembroke  
CG:mm

ENCL

PARLIAMENTARY OFFICE  
Room 604, Justice Building  
House of Commons  
Ottawa, ON K1A 0A8  
Tel (613) 992-7712  
Fax (613) 995-2561

CONSTITUENCY OFFICE  
2<sup>nd</sup> Floor, 84 Isabella St.  
Pembroke, ON K8A 5S5  
Tel.: (613) 732-4404  
Fax: (613) 732-4697  
Toll Free: 1-866-295-7165  
Website: [www.cherylgallant.com](http://www.cherylgallant.com)

**Sample Resolution for consideration by your Council:**

**Moved By:**

**Seconded By:**

**Whereas, Camping is about celebrating the great outdoors and is an integral part of our nation's history and our identity as Canadians;**

**Whereas nearly 5.8 million Canadians go camping each year, along with numerous international visitors who want to experience the natural wonder of our country;**

**Whereas Campgrounds are active, labour-intensive, recreational, hospitality businesses that provide affordable vacationing option for middle-class Canadian families and international visitors with many campgrounds in Canada being family-run small businesses that have been around for generations;**

**Whereas Campgrounds across Canada have begun receiving notices from the Federal Government warning them of reassessments as they are deemed to be TOO SMALL to qualify for the small business tax deduction, because many family-run campgrounds do not have the required number of employees to qualify for the small business tax rate;**

**Whereas some family-run campgrounds will now be taxed at triple the rate of other small businesses – rates higher than even Canada's BIGGEST BILLION DOLLAR BUSINESSES, with penalties and interest, back tax bills will be in the tens of thousands of dollars, crippling otherwise healthy businesses, and leading to ruin for others;**

**Whereas the 2016 Federal budget abruptly concluded a promised 2015 review of these tax rules;**

**Now Therefore the Council of \_\_\_\_\_ hereby respectfully urges the Federal government to set-aside these audits until the unclear and unfair application of these rules can be resolved.**

**And Further, to do that, we require the federal government to recognize small, mostly family-run campgrounds as small businesses, and pay the same tax rate as other small businesses.**



*Working for Municipalities*

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SEP 06 2016  
**ONTARIO  
GOOD ROADS  
ASSOCIATION**

1525 CORNWALL ROAD, UNIT 22  
OAKVILLE, ONTARIO L6J 0B2  
TELEPHONE 289-291-6472  
FAX 289-291-6477  
[www.ogra.org](http://www.ogra.org)

August 30, 2016

Township of Assiginack  
P.O. Box 238, Spragge Street  
Manitowaning ON P0P 1N0

Attention: Mayor & Members of Council

Re: OGRA Conference, February 26 – March 1, 2017, Fairmont Royal York Hotel

OGRA has received numerous letters from municipalities endorsing a resolution from the Township of South-West Oxford regarding ROMA's decision to end the OGRA/ROMA Combined Conference partnership. OGRA would like to take a moment to set the record straight.

The OGRA Board of Directors was surprised and disappointed by ROMA's unilateral decision to revert back to running a separate conference, thus ending a very productive, 17 year partnership that served Ontario municipalities well. The Combined Conference was a major success that strengthened both organizations. OGRA remains open to re-establish the Combined Conference partnership with ROMA because that is the best way for both organizations to serve their municipal members.

That said, we also want to take a moment to assure you that the 2017 OGRA Conference will continue to offer a diverse cutting edge program for our delegates. We can confirm that:

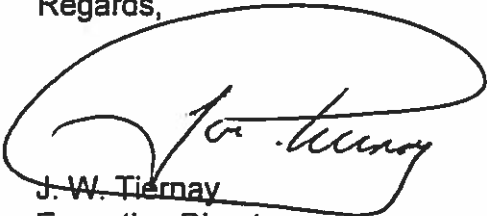
- A number of world class keynote speakers have confirmed their attendance;
- The concurrent sessions will cover the wide spectrum of municipal issues and will continue to be both thought-provoking and applicable to OGRA's municipal members;
- For the third consecutive year, OGRA will convene the Small Town Forum;
- OGRA's Emerging Municipal Leaders Forum will also be held for the third straight year;
- OGRA intends to hold a Ministers' Forum and are in discussions with the Ministry of Municipal Affairs regarding the scheduling of delegations during the

- conference. The fact that the OGRA Conference will be held later in February when the legislature is sitting, will no doubt facilitate Provincial participation;
- The trade show will be substantially enhanced;
- Additional meals will be included in the basic registration fee; and
- Registration fees will be unchanged from 2016 rates.

Should you or any members of your council have any questions, I would encourage to you contact us.

On behalf of the OGRA Board of Directors, we hope to see you at the 2017 OGRA Conference in Toronto, February 26<sup>th</sup> – March 1<sup>st</sup>, 2017.

Regards,

A handwritten signature in black ink, appearing to read "J. W. Tiernay", is written over a large, loopy oval scribble. The signature is written in a cursive style.

J. W. Tiernay  
Executive Director



SEP 06 2016

Ministry of Energy

Office of the Minister

4<sup>th</sup> Floor, Hearst Block  
900 Bay Street  
Toronto ON M7A 2E1  
Tel.: 416-327-6758  
Fax: 416-327-6754

Ministère de l'Énergie

Bureau du ministre

4<sup>e</sup> étage, édifice Hearst  
900, rue Bay  
Toronto ON M7A 2E1  
Tél. : 416 327-6758  
Télééc. : 416 327-6754



September 1, 2016

Mr. Paul Moffatt  
Reeve  
Township of Assiginack  
25 Spragge Street  
PO Box 238  
Manitowaning ON P0P 1N0

Dear Reeve Moffatt:

I wanted to take this opportunity to update you on changes to legislation that will help protect electricity consumers from door-to-door energy contract sales.

Amendments to the *Energy Consumer Protection Act* (ECPA), and the supporting regulation, provide increased protective measures for consumers when entering into energy contracts with electricity retailers and gas marketers. This includes measures aimed at protecting consumers against aggressive sales tactics and providing consumers with the ability to make more informed choices about energy purchases. Some of the key changes include:

- Banning door-to-door sales of retail energy contracts and creating rules to govern permissible marketing activity at the home of a consumer;
- Requiring that all retail energy contracts, including those entered into over the Internet, are subject to a standardized verification process;
- Authorizing the Ontario Energy Board (OEB), through its codes/rules, to require that prices offered by retailers and marketers be determined in accordance with specific requirements;
- Prohibiting sales agents selling energy retail contracts from being remunerated based on commission;
- New cancellation provisions that will also allow consumers to cancel an energy contract 30 days after receiving their second bill, with no cost; and
- Prohibiting auto-renewal for all energy contracts.

Provisions amending the ECPA will be proclaimed into force on January 1, 2017. Additionally, the amendments to O. Reg. 389/10 (General) made under the ECPA were filed with the Registrar of Regulations on June 24, 2016, with an effective date of January 1, 2017.

.../cont'd

The government works with the OEB to protect consumers. The OEB will update its codes of conduct and other regulatory documents to align with the amendments to the ECPA and O. Reg. 389/10.

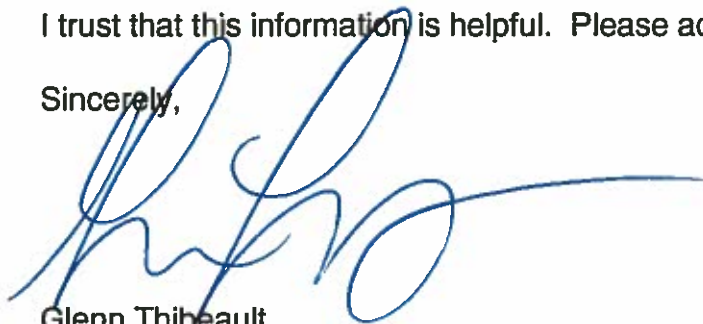
To view the amendments to O. Reg. 389/10, as filed with the Registrar of Regulations, please visit [www.ontario.ca/laws/regulation/r16241](http://www.ontario.ca/laws/regulation/r16241).

These measures were enacted to support and protect Ontario's ratepayers in light of an evolving energy sector. The banning of door-to-door energy contracts, together with limiting high-pressure sales tactics, will help ensure that electricity consumers are better protected.

Strengthening consumer protection in the energy sector is part of the government's plan to build Ontario up, and we are committed to improving policies and processes that impact the everyday lives of Ontarians.

I trust that this information is helpful. Please accept my best wishes.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Glenn Thibeault', with a long horizontal flourish extending to the right.

Glenn Thibeault  
Minister



## Summer Newsletter 2016

**Congratulations to the Town of Parry Sound who will host the annual FONOM conference in partnership with the Ministry of Municipal Affairs in 2018 and the City of Greater Sudbury who will host the conference in 2019.**

**Meeting of the Board of Directors held July 28, 2016 –** The FONOM Board of Directors held the Election of Officers which saw the four members of the Executive continue in their role.

*President - Mayor Alan Spacek (District of Cochrane)  
First Vice President - Councillor Danny Whalen (District of Timiskaming)  
Second Vice President - Mayor Brian Bigger (City of Greater Sudbury)  
Past President - Councillor of Mac Bain (City of North Bay)*

A number of issues were discussed including railway crossings, wildlife fencing, the Rural Economic Development Program, the Northern Ontario School of Medicine, among others.

**2016 AMO Conference –** During the conference, the FONOM Board of Directors met with members of the Provincial Cabinet, including Minister of Municipal Affairs, Hon. Bill Mauro; Minister of Northern Development and Mines, Hon. Michael Gravelle and Parliamentary Assistant, Joe Dickson; Minister of Energy, Hon. Glenn Thibeault; Minister of Health and Long-Term Care, Hon. Dr. Eric Hoskins; Minister of Natural Resources and Forestry, Hon. Kathryn McGarry; Minister of Transportation, Hon. Steven Del Duca; Minister of Community Safety and Correctional Services, Hon. David Oraziatti; and Minister of Environment and Climate Change, Hon. Glen Murray.

FONOM addressed several issues which included barriers to Northerners participating in provincial standing committee hearings, proposed changes to the Forest Management Planning Manual, fuel price regulation, energy costs, policing, Ontario's Climate Change Action Plan, the implementation of a long-term solution to non-urgent patient transfers, sustainability of hospitals outside the southern urban centres, the Northern Ontario School of Medicine and intercommunity bus modernization.

The Board also met with the PC Caucus, NDP Caucus and the Ontario Medical Association.

# FONOM

The Federation of Northern Ontario Municipalities

**Northern Hospitality Suite** – The Northern Hospitality Suite which was hosted by FONOM and the Northwestern Ontario Municipal Association (NOMA) during the AMO Conference in Windsor was attended by several hundred guests throughout the evening. It provided a great opportunity to showcase Northern hospitality and delicious foods from communities across the region. We also extend a thank you to our partners who, without their generous support, the event would not have been possible!

**Northern Leaders' Dialogue** – Members of the FONOM Board attended the June 28<sup>th</sup> meeting of the Northern Leaders' Dialogue which was led by the Ministry of Northern Development and Mines, Minister Michael Gravelle and brought together municipal, First Nation and Métis leaders to discuss issues affecting our local communities across the North.

#### **Next FONOM Board Meeting:**

The next meeting of the FONOM Board of Directors will take place in Elliot Lake on September 9<sup>th</sup>.



69 Young Street, Sudbury, Ontario P3E 3G5 | Tel: 705.674.3171 | Toll Free: 1.888.421.2661 | [rainbowschools.ca](http://rainbowschools.ca)

RECEIVED  
SEP 09 2016

September 1, 2016

**RE: MODIFIED ACCOMMODATION REVIEWS**

Township of Assiginack  
P.O. Box 238  
25 B Spragge Street Manitowaning, ON P0P 1N0

Dear Mayor Paul Moffatt:

At its regular meeting on Tuesday, August 30, 2016, Rainbow District School Board approved modified accommodation reviews for Central Sudbury, Espanola, New Sudbury, Valley East, Valley North and West Sudbury in the 2016-2017 school year.

The reviews were approved following the presentation of the Capital and Accommodation Plan Initial Staff Report, which outlined the proposed delivery of education in each of the planning areas.

The enclosed news release provides an overview of the need for the reviews as well as the process, the timelines and opportunities for public input.

We invite you to visit [rainbowschools.ca](http://rainbowschools.ca) for more information as the process unfolds, including a schedule of public meetings.

Final decisions are expected in January 2017.

If you have any questions, please contact Nicole Charette, Senior Advisor of Corporate Communications and Strategic Planning at 705-674-3171, ext. 7217.

Sincerely,

A handwritten signature in black ink, appearing to read "Norm Blaseg", with a horizontal line extending to the right.

Norm Blaseg  
Director of Education

For Immediate Release

Wednesday, August 31, 2016

## **Significant decline in provincial funding triggers accommodation reviews**

At its regular meeting on Tuesday, August 30, 2016, Rainbow District School Board approved modified accommodation reviews for Central Sudbury, Espanola, New Sudbury, Valley East, Valley North and West Sudbury in the 2016-2017 school year. The reviews were approved following the presentation of the Capital and Accommodation Plan Initial Staff Report, which outlined the proposed delivery of education in each of the planning areas.

Rainbow District School Board has been drawing on reserves to balance its budget since 2015-2016 when the Ministry of Education introduced the School Board Efficiencies and Modernization strategy, which resulted in reduced funding.

This loss in revenue, coupled with declining enrolment, has had a significant impact. "There is an immediate need to find more than \$3.6 million in annual operating savings to offset the provincial reduction in revenue," said Director of Education Norm Blaseg.

He added: "We must align our expenditures with our revenues for the long-term financial sustainability of the Board. It is essential that we consolidate schools to reduce costs."

The proposed delivery of education in the six planning areas will eliminate 2,443 surplus spaces and \$51.1 million in capital renewal costs as well as achieve permanent savings of \$3.5 million annually.

The reviews will be carried out in accordance with Board Policy GOV-15, which states that "Rainbow District School Board is committed to providing an appropriate and equitable range of learning opportunities for students in Rainbow schools. This commitment requires the Board to consider the curriculum, program needs, well-being and student achievement of all students, while also ensuring fiscal responsibility and sustainability."

The modified accommodation review process that will be followed in the six planning areas will allow the Board to meet Ministry timelines for the spring capital funding application process.

The public will have an opportunity to provide input. There will be a public meeting in each of the planning areas this fall. The Board will also hear delegations as the process unfolds. Final decisions are expected in January 2017.

## **PROPOSED DELIVERY OF EDUCATION IN THE CAPITAL AND ACCOMMODATION PLAN INITIAL STAFF REPORT**

### **CENTRAL SUDBURY PLANNING AREA**

Subject to Ministry of Education Capital Funding...

For September 1, 2019:

- Consolidate Lansdowne Public School into a new JK-8 Queen Elizabeth Public School on the existing Queen Elizabeth site
- Consolidate the Lansdowne JK-6 French Immersion program into Alexander Public School
- Transfer the Grade 7&8 French Immersion students from Lansdowne Public School and Alexander Public School to Lo-Ellen Park Secondary School and/or Lockerby Composite School

### **ESPANOLA PLANNING AREA**

For September 1, 2017:

- Consolidate Webbwood Public School into the revitalized A.B. Ellis Public School on the Espanola High School site

## **NEW SUDBURY PLANNING AREA**

Subject to Ministry of Education Capital Funding...

### **For September 1, 2017:**

- Transfer Grade 7&8 students from Churchill Public School to Lasalle Secondary School

### **For September 1, 2019:**

- Renovate Churchill Public School to create a JK-6 school
- Consolidate Adamsdale Public School and Cyril Varney Public School into Churchill Public School
- Build a new French Immersion JK-6 school on the Lasalle Secondary School site
- Consolidate JK-6 students from Carl A. Nesbitt Public School, Ernie Checkeris Public School and Westmount Public School into the new school
- Transfer Grade 7&8 students from Carl A. Nesbitt Public School to Lasalle Secondary School



## **VALLEY EAST PLANNING AREA**

### **For September 1, 2017:**

- Consolidate Grade 7&8 students from Pinecrest Public School into Confederation Secondary School
- Provide JK to Grade 6 at Redwood Acres Public School (currently JK-5)

## **VALLEY NORTH PLANNING AREA**

### **For September 1, 2017:**

- Consolidate Chelmsford Valley District Composite School Grades 9 to 12 into Confederation Secondary School and Sudbury Secondary School (for students in the Azilda area)

### **For September 1, 2018:**

- Revitalize the Chelmsford Valley District Composite School building to create a JK-8 dual track school
- Consolidate Chelmsford Public School and Larchwood Public School into the JK-8 dual track school
- Transfer the French Immersion program from Levack Public School to the JK-8 dual track school

## **WEST SUDBURY PLANNING AREA**

**For September 1, 2017:**

- Consolidate Lively District Secondary School Grade 9 to 12 (English Program) into Lockerby Composite School and Sudbury Secondary School
- Consolidate Lively District Secondary School Grade 7&8 into Walden Public School

More information about the reviews is available on the Board website at [rainbowschools.ca](http://rainbowschools.ca), including the Capital and Accommodation Plan Initial Staff Report, Long-Term Capital Data Reports, Board Policy GOV-15 Student Accommodation and the Ministry of Education Guide to Pupil Accommodation Reviews.

-30-

**Media Contact:**

**Nicole Charette, Senior Advisor,  
Corporate Communications and Strategic Planning,  
Rainbow District School Board, 705-674-3171, ext. 7217.**



FEDERATION  
OF CANADIAN  
MUNICIPALITIES

FEDERATION  
CANADIENNE DES  
MUNICIPALITÉS

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SEP 09 2016



CANADA 150

September 2, 2016

Reeve Paul Moffatt  
Reeve  
Township of Assiginack  
156 Arthur Street  
PO Box 238  
Manitowaning ON P0P 1N0

Dear Mayor and Members of Council,

The Federation of Canadian Municipalities (FCM) is creating the official network of Canada 150 Community Leaders which presents a unique opportunity for local leaders across the country to get involved in the 150th anniversary of Confederation.

We are launching the Canada 150 Community Leaders network with an invitation to designate one or more leaders from your municipality. These individuals will serve as your local representatives at Canada 150 events in your community, as a touchpoint to share Canada 150 information and inspiration, and to be members of a legacy network that extends well beyond 2017.

A member of council can become a Community Leader or a prominent community representative can be identified. You can also choose more than one individual, ensuring a strong representation from your municipality.

To help you identify a community leader we have developed the Canada 150 Community Leader web page at [www.fcm.ca/Canada150](http://www.fcm.ca/Canada150). There you will find additional information and a form to submit your Community Leader's name.

I encourage you to review the information and to submit the name of your Community Leader in one of the following ways:

- Use the online form available at [www.fcm.ca/Canada150](http://www.fcm.ca/Canada150),
- Complete the form included with this letter and return it by email, fax or mail using the instructions on the form, or
- Send us an email at [CommunityLeadersCommunautaires@fcm.ca](mailto:CommunityLeadersCommunautaires@fcm.ca) with the name of your Community Leader and their contact information.

Please send us the name (s) of your Community Leader(s) by October 15 or earlier. We hope you will join us in bringing the municipal voices to the forefront for the year-long celebrations, and for years to come.

Sincerely,

Clark Somerville  
FCM President and Regional Councillor, Halton Hills

24, rue Clarence Street,  
Ottawa, Ontario K1N 5P3

T 613-241-5221  
F 613-241-7440

[www.fcm.ca](http://www.fcm.ca)



Ontario  
Provincial  
Police

Police  
provinciale  
de l'Ontario



Municipal Policing Bureau  
Bureau des services policiers des municipalités

777 Memorial Ave.  
Orillia ON L3V 7V3

777, avenue Memorial  
Orillia ON L3V 7V3

Tel: 705 329-6140  
Fax: 705 330-4191

Tél. : 705 329-6140  
Télééc.: 705 330-4191

File Reference:

612-10

RECEIVED  
SEP 09 2016

September 08, 2016

Dear Mayor/CAO,

In anticipation of the 2017 Annual Billing Statements, the OPP, Municipal Policing Bureau would like to provide you with the following notice.

Most OPP members are represented by the Ontario Provincial Police Association (OPPA). OPP salaries and benefits are negotiated through the collective bargaining process. The OPPA bargains with The Crown in the Right of Ontario, represented by Treasury Board Secretariat (formerly the Ministry of Government Services) which represents the Employer – the Province of Ontario. The OPPA Uniform and Civilian Collective Agreements expired on December 31, 2014 and as negotiations on a new agreement are still ongoing, salary rates for 2015 and beyond have yet to be established.

As part of the current billing model, a reconciliation of the 2015 actual costs to the estimate provided in the 2015 Annual Billing Statement would normally be included in the 2017 Annual Billing Statements issued by October 1<sup>st</sup> of this year. As the reconciliation of municipal policing costs is principally salary related it is not possible to perform this calculation in time for the 2017 Annual Billing Statements. The OPP will therefore include both the 2015 and 2016 reconciliation adjustments in the 2018 Annual Billing Statement, providing municipalities with the opportunity to include these adjustments in their 2018 budget planning.

Please note the estimated salary rates incorporated in the municipal policing annual statements are set to reduce the risk of municipalities potentially incurring significant reconciliation adjustments. The annual estimates of general salary rate increases included in the 2015 through 2017 Annual Billing Statements have been based on current salary rate settlements with other Ontario municipal police services. The rate increases have been estimated for 2015 through 2017 as 1.5%, 2.64% and 2.54% respectively.

The OPP values its relationship with your municipality and will continue working with all of our partners to ensure community safety in Ontario. Should you have any questions, please contact our Financial Services Unit at [OPP.MPB.Financial.Services.Unit@opp.ca](mailto:OPP.MPB.Financial.Services.Unit@opp.ca).

Yours truly,

M.M. (Marc) Bedard  
Superintendent  
Commander,  
Municipal Policing Bureau

*Vivian Bloom*  
**Mayor**



**Tel: 613-338-2811 or  
Toll Free 877-338-2818  
Extension 277  
Fax: 613-338-3292**

*Pat Pilgrim*  
**Chief Administrative  
Officer**

**#33011 Hwy 62, P.O Box 130  
Maynooth, Ontario, K0L 2S0**

**Email:  
deputyclerk@hastingshighlands.ca**

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September 12, 2016

The Honourable Steven Del Duca  
Minister of Transportation  
77 Wellesley Street West  
Ferguson Block, 3rd Floor  
Toronto, ON M7A 1Z8  
[minister.mto@ontario.ca](mailto:minister.mto@ontario.ca)

Dear Minister Del Duca:

Please be advised that the Council of the Municipality of Hastings Highlands passed the following motion at the Regular Meeting of Council on September 7, 2016 regarding:

**Bill 171, Highway Traffic Amendment Act (Waste Collection and Snow Plows) 2016**

**Resolution #466-2016**

<b>Motion Details</b>
Moved by: Councillor Matheson
Seconded by: Councillor Robinson
<b>CARRIED</b>

**THAT** Council receives this report "Bill 171, Highway Traffic Amendment Act" provided by the Clerk/Manager of Corporate Services and;

**THAT** the Council of Hastings Highlands supports the Township of Carlow/Mayo in their request of support for Bill 171 Amendment and;

**WHEREAS** the Council of Hastings Highlands recognizes the importance of service vehicles as Waste Collection and Snowplows to be acknowledged the same as O.P.P, EMS and Fire vehicles when in operation for the health and safety of the operators of these vehicles in reducing injury or harm and;

**THEREFORE BE IT RESOLVED** that the Municipality of Hastings Highlands supports the amendments to Bill 171 extending the restrictions on approaching stopped emergency vehicles or tow trucks to approaching a stopped road service vehicle, this including vehicles for an entity such as a municipality in the course of collecting garbage or material for disposal or recycling from the side of a highway and road service vehicles for the purpose of plowing, salting or de-icing a highway or to apply chemicals or abrasives to a highway for snow or ice control and;

**FURTHERMORE THAT** a copy of this resolution be forwarded to the Township of Carlow/Mayo, the Hon. Del Duca, Minister of Transportation, Premier of Ontario, and all Ontario Municipalities.

Thank you for receiving our correspondence and considering the request.

Sincerely,



Suzanne Huschilt,  
Acting Deputy Clerk

cc: The Township of Carlow/Mayo [clerk@carlowmayo.ca](mailto:clerk@carlowmayo.ca)  
cc: The Premier of Ontario [premiere@ontario.ca](mailto:premiere@ontario.ca)  
cc: All Ontario Municipalities –will be sent in a separate email