



TOWNSHIP OF ASSIGINACK

REGULAR MEETING OF COUNCIL

**To Be Held in the Council Chambers
Tuesday, November 1, 2016 at 7:00 p.m.**

Council's Regular Meeting Agenda

For consideration:

1. OPENING

- a) Adoption of Agenda
- b) Disclosure of Pecuniary Interest and General Nature Thereof
- c) Public Tender Opening: Sale of Land by Public Tender – Open Tender
(*Municipal Act, 2001*)
Resolutions prepared

2. ANNOUNCEMENTS

3. ADOPTION OF MINUTES

- a) Regular Council Meeting of October 18, 2016 (p.3)
- b) Assiginack Public Library Board Meeting of September 19, 2016 (p.7)
- c) Assiginack Museum Advisory Committee Meeting of August 29, 2016 (p.9)
- d) Provincial Offences Act Board of Management Meeting of July 19, 2016 (p.10)
- e) Manitoulin Planning Board Meeting of October 25, 2016 (p.14)
Resolutions prepared

4. DELEGATIONS

5. REPORTS

- a) Museum Curator's Report (p.24)
Resolution prepared

6. ACTION REQUIRED ITEMS

- a) Accounts of Payment: General: \$34,100.52 Payroll: \$18,430.35 (p.35)
- b) Financial Statements as at September 30, 2016 (p.39)

- c) Manitoulin Student Aid Fund Donation Request (p.52)
- d) Municipal Drain Maintenance Tender Acceptance
Resolutions prepared

7. INFORMATION ITEMS

- a) Cortina Productions Donation Letter (p.54)
- b) Knox United Church 2016 Charity Golf Tournament Results Letter (p.55)
- c) Townships of Head, Clara, & Maria Resolution (p.56)
- d) Notice to Assiginack Land Owners re: Municipal Drain Maintenance (p.59)
Resolutions prepared

8. BY-LAWS

9. CLOSED SESSION

- a) Advice that is subject to solicitor-client privilege including communications necessary for that purpose (*Municipal Act, 2001, c.25, s.239(2)(f)*)

10. ADJOURNMENT

THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK

MINUTES OF THE REGULAR COUNCIL MEETING

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, October 18th, 2016 at 5:00 p.m.

- Present:** Mayor Paul Moffatt
Councillor Robert Case
Councillor Brenda Reid
Councillor Les Fields
Councillor Hugh Moggy
- Staff:** Jeremy Rody, Clerk
Alton Hobbs, CAO
- Press:** Alicia McCutcheon, Expositor
- Others:** Heather Thoma, 4elements Living Arts

OPENING:

#294-21-16 R. Case – B. Reid

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business with a quorum of members present at 5:00 p.m., with Mayor Moffatt presiding in the Chair. CARRIED

AGENDA:

#295-21-16 B. Reid – R. Case

THAT the agenda for this meeting be accepted as presented. CARRIED

DISCLOSURE OF PECUNIARY INTEREST:

Councillor Reid disclosed a direct pecuniary interest in Agenda Item 6A Payroll as her husband is an employee of the Township. She did not take part in any discussion, attempt to influence the vote or vote on the matters.

ANNOUNCEMENTS:

Councillor Moggy commented that the Senior's Park on the corner of Queen/Arthur is looking really good.

ADOPTION OF MINUTES:

#296-21-16 R. Case – B. Reid

THAT the minutes of the Regular Council meeting of October 4, 2016, be accepted. CARRIED

#297-21-16 B. Reid – R. Case

THAT the minutes of the Manitoulin East Municipal Airport Commission meeting of October 3, 2016, be accepted. CARRIED

#298-21-16 R. Case – B. Reid

THAT the minutes of the Manitoulin Planning Board meeting of September 27, 2016, be received. CARRIED

#299-21-16 B. Reid – R. Case

THAT the minutes of the Sudbury & District Board of Health meeting of September 15, 2016, be received. CARRIED

DELEGATIONS:

There were no delegations.

REPORTS:

#300-21-16 R. Case – B. Reid

THAT the Staff Report titled, Norisle Marine Surveys, be accepted.

AND THAT Council approves interior and exterior surveys to be conducted on the Norisle as quoted in the Staff Report. CARRIED

ACTION REQUIRED ITEMS:

#301-21-16 H. Moggy – L. Fields

THAT Council authorizes the following Accounts for Payment:

General: \$136,954.89

AND THAT the Mayor and administration be authorized to complete cheques #25983 through #26014 as described in the attached cheque register report. CARRIED

#302-21-16 L. Fields – H. Moggy

THAT Council authorizes the following Accounts for Payment:

Payroll: \$19,032.87

AND THAT the Mayor and administration be authorized to complete cheques #25978 through #25982 as described in the attached cheque register report. CARRIED

#303-21-16 H. Moggy – L. Fields

THAT Council approves an application to the Clean Water and Wastewater Fund based on the recommendations of OCWA for capital improvements. CARRIED

#304-21-16 L. Fields – H. Moggy

THAT Council approves the request from 4elements Living Arts to install a drawing box at McLean's Park as part of their Outside the Box program for 2016-17. CARRIED

INFORMATION ITEMS:

#305-21-16 H. Moggy – L. Fields

THAT we acknowledge receipt of the following correspondence items:

- a) Municipality of East Ferris: Clean Water and Wastewater Fund
- b) O.P.P. Annual Billing Statement
- c) Ministry of Natural Resources and Forestry: Aggregate Resources Act
- d) Township of Madawaska Valley: Private Member's Bill 21
- e) Grey County: Access & Delivery of Hydro
- f) Vigor Clean Tech Monthly Production Report
- g) AMO: What's Next Ontario?
- h) OGRA Board of Directors: Call for Nominations

CARRIED

BY-LAWS:

#306-21-16 L. Fields – H. Moggy

THAT By-law #16-15, being a by-law to authorize an Agreement with Northern Communications Services Inc. for the provision of fire communication services, be given its first, second, and third readings and enacted in open Council. CARRIED

CLOSING:

#307-21-16 H. Moggy – L. Fields

THAT we adjourn until the next regular meeting or call of the Chair. CARRIED

Paul Moffatt, MAYOR

Jeremy Rody, CLERK

5:25 p.m.

These Minutes have been circulated but are not considered Official until approved by Council.

ASSIGINACK PUBLIC LIBRARY BOARD MEETING

Monday September 19, 2016

The meeting was called to order by Vice-chair Catherine at 3:10

Present: Jane, Catherine, Alison, Irma, Les and Deb

Regrets: Brenda, Heather

27-16 Catherine/Irma

That the minutes of June 15, 2016 be accepted as presented.....cd

28-16 Alison/Jane

That the minutes of the Special Board Meeting of August 25, 2016 be accepted as presented.....cd

29-16 Catherine/Alison

That the financial reports of June, July and August, attached, be approved.....cd

30-16 Irma/Jane

That the Librarian's report be accepted as presented.....cd

The Library had a good and busy summer. Our experienced summer student was an amazing asset to the library and its patrons. The Board will send her a thank you card. Circulation was excellent, the cost of Overdrive has gone down to \$1.30 per item borrowed and usage continues to increase. The Meeting Room/Makerspace has been used successfully during the summer months.

Old Business

The garden has been well tended. When the potatoes are ready to harvest Alison will ask Haile to assist her. They will then be delivered to the Food Bank. The Assiginack Horticulture Society was successful in obtaining Canada 150 Celebration tulip bulbs. The Society is planning to plant them in the form of the Canadian Flag in the bed at the front of the Library. Alison will keep us informed.

New Business

31-16 Irma/Catherine

1012-379

8991-258

That \$50 be transferred from the General Account to the Board Account to cover bank maintenance fees for the next 12 months.....cd

With the assistance of the PEC, the Library has received a Canada Post Grant of \$4200. These funds will be used specifically for items for the general use of our children and teens...possibilities include a movable study table, bean bag chairs, play tables, etc. The evening recreation program was not well attended. Seniors' Computer Classes have started again. They are limited to 6 participants per session and are being held in our Makerspace on Tuesdays and Thursdays. Knox United Church has made a generous donation from the proceeds of their golf tournament to our library.

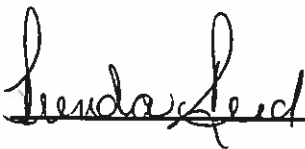
Coming Events

Deb will attend APS during Library Week, details will be worked out with the principal. Purchase of a Sandwich Board, for display purposes, will be deferred until the next meeting....a sign mounted on the front wall may be more appropriate. LOL events will be scheduled for the winter months, Alison has volunteered to do one in November and Ashley may do one at a later date...will be dependent on renovation schedule. Discussion on librarian's salary will be deferred until December meeting for further discussion.

Next Meeting....Monday October 17/16 at 3:00

32-16

The meeting was adjourned at 4:15 on a motion from Irma



Chair



Secretary

**Museum Meeting
August 29, 2016**

Attendance: Kelsey Maguire, Heather Mckenzie, Alice Pennie, Hugh Moggy, John Pennie, Natalie Hartley

Community market recap- wrapper up August 18th. 8-10 tables each week.

Summer rec recap- Fairly consistent groups.

Maintenance- Roof in leaking in the front room, Barry Foisy came by to check on it and to give an estimate on changing it. Lauren (summer student) painted the bell tower. Grass has been cut. Emergency lights have been fixed. Plumbers came back to fix the sink. Tree needs to be removed by the school before it falls down.

Walking tour- David Smith had the walking tour August 25th with about 11 in attendance.

Debbie Robinson- Had her grade 8 class reunion.

Fall fair- Display is ready to take down. Parade is Saturday the 10th. Put in a float for the museum using Burton Case's tractor with some items from the mill on a trailer.

Biker group: Sept 10th – 45 people expected

Bus tours and lunches- Val Phillips and Dorothy are interested in organizing the food and volunteers. Dates are; Sept 20th, 26th, 29th, and October 4th. Alice will get the buns (4 large and 4 small) and potato salad (8). Maybe try serving soup. Switch to paper plates instead of plastic.

Next tentative meeting- to be announced

Meeting Adjourned – 7:50

4. New Business

a) POA Training

Moved by Ron Hieron

Seconded by Pentti Palonen

Whereas Pam advised that Dayna has completed one week of training with Nicole Lamy, as approved by the board, however they did not have enough time to cover all the procedures and forms;

Therefore staff would like to request at least one additional week of training ;

Therefore be it resolved that we authorize additional training as required to a maximum of \$6,000.00.

Carried

b) POA Equipment

Moved by Jack Bould

Seconded by Ron Hieron

Whereas the current printers and hard drive need to be replaced due to aging and malfunction;

And whereas a pricing estimate was provided and reviewed by the board;

THEREFORE BE IT RESOLVED THAT staff be authorized to purchase the following

- Items -
- New laser printer
 - New monitor
 - New computer with adequate programming
 - Ensure proper backup system is in place

The maximum cost not to exceed 5,000.00.

Carried

c) Hiring IT for Installation and Service

Moved by Pentti Palonen

Seconded by Jack Bould

That Joe Rodrigue be hired to set up the new equipment purchased and transfer data.

Carried

d) Financial Statement ending June 30, 2016

Presentation and review of POA financial statement dated June 30,2016 by Pam Bond

Moved by Bill Koehler

Seconded by Brian Parker

THAT the Financial Statement ending June 30,2016 be accepted as presented.

Carried

5. Other

Hiring Committee for Backup Staff

Moved by Brian Parker

Seconded by Jack Bould

The following board members be part of the hiring committee for backup staff along with Annette Clarke, Leslie Fields, Pentti Palonen and Ron Hierons.

Carried

Next meeting to be held on Tuesday, October 11, 2016 at 10:00 AM

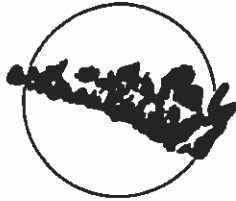
Motion to adjourn made by Bill Koehler at 11: 00 a.m.

Respectfully submitted

Pam Bond

**POA FINANCIAL
SEPTEMBER 30,2016**

	2016 Budget	Sept 30/2016	Dec31/15 Audited
REVENUE:			
Fines Revenue			
POA Fines - Hwy traffic	\$ 94,000.00	\$ 87,948.20	\$ 94,648.00
POA Fines - VFS	\$ 26,000.00	\$ 28,962.68	\$ 26,030.00
POA FINES OTHER FINES	\$ 11,000.00	\$ 14,717.54	\$ 15,619.00
Provincial - Liquor	\$ 9,000.00	\$ 8,242.50	\$ 10,105.00
Local Municipality	\$ 100.00	\$ 262.00	\$ 131.75
Overpayment		\$ 72.00	\$ 99.87
Other Munic collected	\$ 27,000.00	\$ 20,917.15	\$ 49,410.53
Dedicated	\$ 10,000.00	\$ 26,940.00	\$ 11,440.00
Transcript Revenue	\$ 400.00	\$ 338.70	\$ 787.62
Contribution from Reserve			
Collect Cost Recovered	\$ 3,500.00	\$ 3,467.88	\$ 3,788.23
TOTAL REVENUE	\$ 181,000.00	\$ 191,868.65	\$ 212,060.00
EXPENSES:			
POA Clerk	\$ 52,688.00	\$ 30,279.68	\$ 48,048.00
Bank Charges	\$ 3,000.00	\$ 1,496.83	\$ 2,895.40
Prosecutor	\$ 30,000.00	\$ 21,848.24	\$ 29,317.81
Court Reporter	\$ 3,400.00	\$ 3,011.43	\$ 2,809.00
Training / Conferences	\$ 1,000.00	\$ 6,581.00	\$ 15,491.28
Audit	\$ 550.00		\$ 550.00
Mailing Charges	\$ 500.00	\$ 1,196.32	\$ 488.74
Supplies/new tickets/advt	\$ 2,500.00	\$ 3,358.77	\$ 2,917.07
Witness Fees	\$ 2,000.00	\$ 134.78	\$ 6,321.15
ICON Charges	\$ 2,800.00	\$ 2,131.35	\$ 2,751.45
Adjudicator Charges	\$ 15,000.00	\$ 16,885.00	\$ 19,940.00
Technology	\$ 1,000.00	\$ 4,023.00	\$ 125.00
Mun Fines paid/payable	\$ 10,000.00	\$ 17,088.90	\$ 19,546.00
Courtroom Security	\$ 400.00	\$ 441.00	\$ 306.00
Supervising Manager	\$ 3,847.00	\$ 2,885.25	\$ 3,847.00
Financial Manager	\$ 1,888.00	\$ 1,415.99	\$ 1,888.00
Courtroom Rent	\$ 3,400.00	\$ 3,300.15	\$ 2,975.00
Admin - Office Rent	\$ 2,526.00	\$ 1,894.50	\$ 2,477.00
Admin - Insurance	\$ 2,035.00	\$ 2,035.00	\$ 1,938.00
VFS fines	\$ 25,000.00	\$ 28,962.68	\$ 26,330.00
Dedicated fines	\$ 10,000.00	\$ 26,940.00	\$ 11,440.00
Collection Agency	\$ 3,000.00	\$ 1,129.72	\$ 3,052.00
Transcript Preparation	\$ 1,500.00	\$ 338.70	\$ 1,127.10
Interpreter	\$ 1,000.00		
To Reserve	\$ 1,966.00		
TOTAL EXPENSES	\$ 181,000.00	\$ 177,378.29	\$ 206,581.00
NET INCOME	NIL	\$ 14,490.36	\$ 5,479.00
Prior year			\$ 17,177.00
NET INCOME	NIL		\$22,656.00



October 26, 2016

MINUTES OF PLANNING BOARD MEETING - October 25, 2016

At a Meeting of the Manitoulin Planning Board, held in the Board Room at the Planning Board Office, Gore Bay, Ontario, on October 25, 2016, the following Members of Planning Board were present:

- | | | | |
|----|------------|----|-------------|
| 1. | D. Osborne | 5. | K. Noland |
| 2. | P. Moffatt | 6. | R. Stephens |
| 3. | M. Peters | 7. | L. Hayden |
| 4. | A. H. Hunt | 8. | E. Russell |

Regrets: I. Anderson
Absent: L. Addison and D. Head

Also in attendance were:

R. Aeschlimann, agent, Application for Consent, File No. B17-16; and
T. Sasvari, reporter, Manitoulin West Recorder.

There were no other interested parties or members of the general public or press in attendance.

The Meeting was called to Order at 7:02 P.M. by Chair K. Noland, who welcomed all present.

The Chair asked if there were any Board Members who wished to declare a conflict of interest with any of the items listed on the agenda or having to do with the previous Board Meeting of September 27, 2016. Board Member L. Hayden declared a conflict of interest with File No's. B07-16 and B08-16. There were no other conflicts declared.

1. ORDER OF BUSINESS

The Chair requested the adoption of the order of business with the addition of Item 6 a) vi) November Board Meeting. The following motion resulted:

MOTION

It was moved by E. Russell and seconded by R. Stephens that the Order of Business be adopted as amended. - Carried.

2. MINUTES OF PREVIOUS BOARD MEETING - September 27, 2016.

The Chair announced that the Minutes of the Board Meeting held September 27, 2016 had been circulated to all Board Members and requested that any errors or omissions be stated.

There being no errors or omissions, a motion was moved by P. Moffatt and seconded by L. Hayden that the Minutes be adopted as circulated. - Carried

**BUSINESS ARISING FROM THE MINUTES OF THE PREVIOUS BOARD MEETING
- September 27, 2016**

There was none.

3. VARIABLE EXPENDITURES

There were no questions of the variable expenditures as circulated.

MOTION

It was moved by A. H. Hunt and seconded by P. Moffatt that the variable expenditures be accepted as presented. - Carried.

4. PRESENTATION OF APPLICATIONS FOR CONSENT

The Chair announced that the applications for consent to sever would now be heard.

Note: For the sake of continuity the details and decisions of the presentations will be so recorded in the usual fashion toward the end of the Minutes.

Minutes of Board Meeting
October 25, 2016

5. PRESENTATION OF APPLICATION FOR AMENDMENT TO ZONING BY-LAW 96-01

File No.: 96ZBL-16-001
Owner: H. F. Scherrer
Location: Pt. Lot 3 and 4, E/S Water Street
Hamlet of Meldrum Bay
Township of Dawson
Proposal: To permit two retail stores and one eating establishment accessory to a residential use in a Hamlet Residential Zone.

A Zoning Amendment Application has been received from Frances Scherrer to permit three (3) existing structures to be used for retail purposes, accessory to a dwelling, in a Hamlet Residential (HR) Zone.

Ms. Scherrer has recently purchased the property, containing several structures and would like to convert three of the existing structures for retail uses, which is not a permitted use within the Hamlet Residential (HR) Zone.

The subject land is located east of the maintained Water Street and contains an area of ±27,685 Sq. Ft. (±0.6 Acres), and has been zoned Hamlet Residential (RH) by Zoning By-law No. 96-01. The past use has been residential and storage.

The applicant also owns the remainder of Lots 3 and 4, on the west side of Water Street and Lots 3 and 4, on the east side of McDonald Avenue, within Plan 46, Townplot of Meldrum Bay.

A Letter of Conformity, LC09/06, was issued to the previous owner on November 21, 2006 to reconstruct/replace a (40 ft. X 26 ft.) dwelling within the subject land. The proposed dwelling has not been built but Ms. Scherrer purchased the property in July 2016 and proposes to construct the dwelling, as previously proposed.

The subject land has Hamlet Residential uses to the north and south, and the property to the west is zoned Rural (R). Lake Huron is located to the east.

The applicant accesses her property from Water Street.

During discussion of the application with the applicant it was undetermined if she, or the Local Roads Board, or the Ministry of Transportation (MTO) owned Water Street. MTO was contacted to confirm ownership of the road.

Shawn Jemmett, Ministry of Transportation of Ontario (MTO,) provided the following comments on September 14, 2016:

The underlying situation is very common in Northern Ontario. Paul Atkinson conveyed all his registered interests, including the road, to the new owner. The new owner is the registered owner of the road but not the vested owner. The vested owner (or true owner) of the road is the Crown.

MTO or the Crown, will not accept title to the road. It is not necessary. The Crown's interest is maintained by subsection 44(1) of the Land Titles Act which is expressly confirms that all registered titles remain subject to "public highways".

MTO does not need not want to be the registered owner of the land used by the road. Local roads are not MTO's roads. If you have any further questions please give me a call'

During a visit to the property on October 21, 2016 it was observed that the portion of Water Street abutting the subject land has recently been improved with a chip & tar treatment.

Servicing will consist of private individual sewage disposal system and water supply from Lake Huron.

Garbage disposal is available at the waste disposal site owned by the Ministry of Natural Resources and Forestry (MNR) and operated by the Dawson Citizens Improvement Association.

The subject land is designated Hamlet District. The subject land will remain designated as being within a Hamlet District and all Official Plan Policies applicable thereto will continue to apply.

Minutes of Board Meeting
October 25, 2016

5. PRESENTATION OF APPLICATION FOR AMENDMENT TO ZONING BY-LAW 96-01
File No.: 96ZBL-16-001 - Continued

The proposed use is considered to be consistent with the policies of the Official Plan, Section C-2.4 - Commercial Uses, and the overall development of the area, i.e. Policies C-2.4.1, C-2.4.3 and C-2.4.4 as follows:

- C-2.4.1 *The commercial uses envisioned in a Hamlet would include those establishments essentially engaged in the buying and selling of goods and services to serve, not only the local residents, but also the surrounding rural areas and the travelling public where appropriate. Such uses might include, but not be limited to, a grocery store, a hardware store, or other convenience retail stores, personal service shops, a hotel or motel, eating establishment, gift shops, automobile service station, tourist accommodation and accessory residential uses.'*
- C-2.4.3 *Adequate buffer planting shall be provided between any commercial area and any adjacent residential area. Such buffer planting may include provisions for grass strips and appropriate planting of trees and shrubs.*
- C-2.4.4 *Adequate automobile parking areas shall be established for the convenience of the people using such commercial area.'*

The subject land is zoned Hamlet Residential (HR) Zone.

Part I, Section 17 - Parking Requirements, of Zoning By-law No. 96-01, requires a minimum of seventeen (17) parking spaces for the proposed development. From information provided by the applicant, it appears that there is sufficient land within the subject property to provide the required parking spaces.

If approved, this proposal will amend Zoning By-law No. 96-01 and Despite Part III.1, Section 27.2, will permit:

- i) a maximum of two (2) commercial uses/retail stores for the purpose of buying and selling commodities or supplying services; and
- ii) one (1) eating establishment where food is offered for sale or sold to the public for immediate consumption therein and includes a restaurant, café, tea or lunch room, dairy bar, coffee shop or refreshment room or stand but does not include a boarding or lodging house,

accessory to a residential use, in a Hamlet Residential (HR) Zone, within the subject land.

Provincial Policy Statement (PPS) 2014, Section 1.1.6.1 states:

'On rural lands located in territory without municipal organization, the focus of development activity shall be related to the sustainable management or use of resources and resource-based recreational activities (including recreational dwellings).'

Policies expressed by the PPS encourage development which will promote the area economy.

Section 3 of the Planning Act requires that decisions affecting planning matters 'shall be consistent with' policy statements issued under the Act. Planning decisions for the Manitoulin Planning Area must be consistent with Policies of the PPS.

With approval of this proposed amendment, there does not appear to be any conflict or adverse impacts to policies expressed by the PPS 2014.

This application to amend Zoning By-law 96-01 was circulated on September 27, 2016 to the Township of Dawson Local Roads Board, Ontario Power Generation, Metis Nation of Ontario and the Rainbow District School Board and to all property owners within 120 metres as required by Ontario Regulation 545/06.

There have been no concerns or objections received from the agencies circulated.

Minutes of Board Meeting
October 25, 2016

5. PRESENTATION OF APPLICATION FOR AMENDMENT TO ZONING BY-LAW 96-01
File No.: 96ZBL-16-001 - Continued

There was a visit to the office on October 13th, 2016 from Jean Knight, land owner of Part 6, Plan RR 69, to the north of the subject land, requesting additional information. She voiced concerns that the proposed development would add additional traffic and noise in the area and effect her peace and quiet. It was explained that any concerns she may have must be in writing. There have been no written concerns or objections received as a result of circulation to property owners within 120 metres and/or the posting of the notice.

The required Public Meeting was held on October 25, 2016 in the Board Room of the Manitoulin Planning Board. There was no one in attendance at the Public Meeting to speak on behalf of or in opposition to the application. There were no written submissions received.

There is a dolomite quarry located in the Township of Dawson providing employment in the area. The subject lands are located in proximity to a marina, which has received substantial funding from both the Federal and Provincial Government. Over the past 16 years approximately \$145,000 through federal grants have been obtained and put into the preservation of the history of the Mississauga Lighthouse and Heritage Park.

The proposed development would provide additional tourism related activities to the area.

Following consideration of policies of the Official Plan, Zoning By-law and the PPS 2014, and providing there are no extenuating circumstances or additional information to be considered, there would appear to be no expected adverse effects according to information available.

Therefore, based on the aforementioned analysis it is recommended the subject Application for Zoning By-law Amendment be approved.

The following By-law was read:

BY-LAW NO. 2016-01

Being a By-law of the Manitoulin Planning Board to amend By-law 96-01, the comprehensive Zoning By-law for the Townships of Dawson, Robinson, and Mills.

Whereas the Manitoulin Planning Board has been granted the authority by Ontario Regulation 159/96 deeming Ontario Regulation 672/81, a Minister's Zoning Order, to be and to always have been a By-law of the Manitoulin Planning Board under Section 34 of the Planning Act.

And Whereas the Manitoulin Planning Board has ensured that adequate information has been made available to the public and has held at least one (1) public meeting after due notice for the purpose of informing the public of this By-law.

And Whereas the Manitoulin Planning Board deems it desirable to amend Zoning By-law No. 96-01, as amended,

Now Therefore, the Manitoulin Planning Board enacts the following:

- (1) Despite Section 27.2, of Zoning By-law No. 96-01, permits:
 - i) a maximum of two (2) commercial uses/retail stores for the purpose of buying and selling commodities or supplying services; and
 - ii) one (1) eating establishment where food is offered for sale or sold to the public for immediate consumption therein and includes a restaurant, café, tea or lunch room, dairy bar, coffee shop or refreshment room or stand but does not include a boarding or lodging house,
accessory to a residential use in a Hamlet Residential (HR) Zone, within lands described in Subsection (2).
- (2) Subsection (1) applies to that parcel of land in the geographic Township of Dawson, in the District of Manitoulin, described as Part Lot 24, Conc. XI, being Part of Lots 3 and 4, East Side Water Street, Plan 46, as registered in the Land Registry Office for the Registry Division of Manitoulin (31).
- (3) That it is hereby certified that this amending By-law is in conformity with the Official Plan for the Manitoulin Planning Area.
- (4) Schedule "A" hereto attached shall be considered to be part of this By-law.
- (5) This By-law shall come into force and take effect on the date of its final reading subject to the expiration of the 20 day appeal period, provided in Section 34(19) of the Planning Act and subject to the approval of the Ontario Municipal Board where objections to this by-law are filed with the Secretary-Treasurer of Planning Board.

MOTION

It was moved by R. Stephens and seconded by E. Russell that this by-law be approved.

- Carried.

Minutes of Board Meeting
October 25, 2016

6. GENERAL, REGULAR AND NEW BUSINESS

a) General Up-date by Secretary-Treasurer

i) Planning Authorities Technical Workshop - Sept. 28 & 29, 2016

Theresa Carlisle gave a brief outline of the full two day seminar, including 17 topics on the agenda and a walking tour of downtown Sudbury, which provided good networking opportunity and discussion about the 'Public Art Program' and how public art transforms a community.

All presentations have been copied onto a thumb drive for later review.

This workshop provided an opportunity to meet and network with many Ministry contacts.

ii) Planning Board Training - Sept. 30, 2016

Theresa Carlisle gave a brief summary of the Planning Board training session she attended at the Ministry of Municipal Affairs office on September 30th.

The Secretary-Treasurer advised that a copy of the training session slides will be provided to the Board Members. The Board were also advised that Wendy Kaufman, A Manager, Ministry of Municipal Affairs, has offered to attend a meeting of Planning Board to provide training on the duties of Planning Board.

iii) Ontario Association of Committees of Adjustment - Accreditation

The Board were advised that Theresa Carlisle has been granted the ACST designation (accredited secretary-treasurer) from the Ontario Association of Committees of Adjustment (OACA). This designation is granted when requirements have been fulfilled, i.e. completion of the Primer on Planning Course and attendance at a minimum number of OACA Conferences and Seminars.

iv) Central Ontario Orthophotography Project (COOP) 2016

The Board were advised that the contract had been signed and returned to the Ministry of Natural Resources and Forestry. At this time we are still waiting on the return of the signed documents and the related invoice.

**v) Transition of Planning Authority
- Town of Northeastern Manitoulin and the Island**

The Chair advised the Board that a Meeting had been arranged between the Executive Committee and staff to meet with Mr. MacNevin, Mr. Williamson and M. Peters following the Board Meeting.

vi) November Board Meeting

The Secretary-Treasurer requested the Board consider deferring the regular scheduled November Board Meeting to the 5th Tuesday of the month, being November 29, 2016, and unless required there would be scheduled meeting in December.

MOTION

It was moved by D. Osborne and seconded by L. Hayden that the November Board Meeting be held on November 29, 2016 at 7:00 p.m.
- Carried.

- b) OMB Appeal - Application for Consent File B09-16, B10-16 and B11-16**
Owners: F. Tann and 1662201 Ontario Limited
Location: Part Lots 22 and 23, Conc. VII
Being Parts 1 and 2, Plan 31R-3131
Township of Sandfield
Municipality of Central Manitoulin
District of Manitoulin

The Secretary-Treasurer confirmed that the appeals filed for the subject applications has been withdrawn.

6. GENERAL, REGULAR AND NEW BUSINESS

c) Review of Ontario Municipal Board (OMB)

The Board were advised that there is a Public Town Hall Meeting to learn about the OMB's current role in the land use planning process, to provide your perspectives and to review and comment on changes the government is considering. This Meeting is being held in Sudbury Tuesday, November 8, 2016 with an open house from 5:00 pm to 6:00 pm followed by a town hall from 6:00 pm to 9:30 pm. RSVP is requested by November 4, 2016.

There is a public consultation document available at www.mah.gov.on.ca/Page15027.aspx

**d) Ministry of Agriculture, Food and Rural Affairs (OMAFRA)
- Minimum Distance Separation (MDS) Update - Information Session**

An invitation has been received from OMAFRA to participate in information sessions for the revised Minimum Distance Separation (MDS) Document and accompanying AgriSuite software. There will be webinars offered on November 14 and 16 and December 8, 2016. The new MDS software becomes available on November 1, 2016.

PRESENTATION OF APPLICATIONS FOR CONSENT TO SEVER

The Chair announced that the purpose of this phase of the meeting is:

- (a) to consider applications for consent under Section 52 of the Planning Act,
- (b) to make decision in regard to the applications scheduled to be heard, and, explained that this phase is open to the public and any interested parties will be given the opportunity to speak in support or oppose an application.

The Chair then asked if any Board Members have or wish to declare a "Conflict of Interest", at this meeting or previous meeting. Board Member L. Hayden declared a conflict of interest with File No's. B07-16 and B08-16. There were no other conflicts declared.

Following is the list of Applications for Consent considered at this meeting.

	<u>Moved By</u>	<u>Seconded By</u>
1. B07-16 Austin & Barney	R. Stephens	D. Osborne
	That, due to no additional information having been provided, these applications be adjourned. - Carried.	
2. B08-16 J.C. and N.B. Austin	P. Moffatt	E. Russell
	That, due to no additional information having been provided, these applications be adjourned. - Carried.	
3. B17-16 H. McGauley	A. H. Hunt	P. Moffatt
	That this application be conditionally approved, subject to all conditions being fulfilled as stated in the Decision. - Carried.	
4. B18-16 J. R. & L. D. Ferguson	M. Peters	R. Stephens
	That this application be deferred to provide the Municipality additional time to provide comments. - Carried.	

Minutes of Board Meeting
October 25, 2016

Application File No.: B17-16 No. of Members Present: 8
Date of Decision: October 25, 2016
Location of Property: Part Lot 8, Conc. II, Being Parts 1 and 2, Plan 31R-1257, Township
of Tehkummah, District of Manitoulin

DECISION

The purpose of this application made under Section 53(1) of the Planning Act by Heather McGauley is to provide for an easement for an underground hydro service located along the east boundary, within Part 1, Plan 31R-1257, having a minimum width of 3.0 M. and a length of ± 83 M, thereby containing an area of ± 250 Sq. M., in favour of the abutting property to the north, owned by Roland Aeschlimann.

The land to be retained has a frontage of ± 25.7 M. on Highway No. 542A, a provincially maintained highway, and a depth of ± 75.7 M., thereby containing an area of ± 0.25 Hec. The applicant's dwelling is located within this land.

There has been a previous application for consent, File No. B62-82, that created the subject land surveyed as Parts 1 and 2, Plan 31R-1257, which is subject to right-of-way over Part 2, Plan 31R-1257 in favour of property to the west owned by the United Church of Canada, containing a Church and cemetery.

Services consist of private well and private individual septic system. No new services are required as a result of this application for easement.

Access is via Highway No. 542A, a provincially maintained highway.

The subject land has been designated Hamlet District and zoned Rural (R). Rural residential uses are proposed to continue.

This proposal is considered to be in conformity with the Provincial Policy Statement (PPS) 2014.

From information available the subject proposal does not appear to have any natural heritage features or species at risk (SAR) concerns.

This application was circulated on October 06, 2016 to the Township of Tehkummah and to all property owners within 60 metres, and by the posting of a notice, clearly visible and legible from a public highway or other place to which the public has access, as required by Ontario Regulation 197/96.

There have been no inquiries or comments received as a result of circulation to property owners within 60 metres and/or the posting of the Notice.

The Municipality has advised that Council will not be reviewing this proposal until their meeting scheduled for November 01, 2016. However, the Clerk has completed the questionnaire and recommends consent be given with no specific conditions.

Board member, Eric Russell advised the Board that there would be no concerns with the application for underground hydro service.

Roland Aeschlimann, agent for the application was in attendance during consideration of the application. There was no one else in attendance who wished to speak in support or opposition to the application.

Consent is tentatively granted subject to the following conditions:

The following documents must be submitted to the Secretary-Treasurer of the Board within one year from the date of the notice of decision for certification:

- a) the Transfer of Land form(s) prepared by a solicitor/lawyer, and
- b) a Schedule to the Transfer of Land form on which is set out the entire legal description of the right-of-way given conditional approval. This Schedule must also contain the names of the parties indicated on the Transfer of Land form.

Minutes of Board Meeting
October 25, 2016

Application File No. B17-16 - continued
October 25, 2016

Accompanying the transfer documents shall be:

- i) a reference plan of survey, which bears the Land Registry Office registration number and signature as evidence of its deposit therein, illustrating the easement having a minimum width of 3.0 M., to which the consent approval relates;
- ii) a fee of \$100.00 for each Transfer of Land submitted for Certification; and
- iii) proof satisfactory to Planning Board, that any outstanding municipal taxes have been paid.

Note: Subsection 3 or 5, as the case may be, of Section 50 of the Planning Act shall not apply to any subsequent conveyances of or in relation to the parcel of land being the subject of this application.

Minutes of Board Meeting
October 25, 2016

Application File No's.: B18-16 and B19-16 No. of Members Present: 8
Date of Decision: October 25, 2016 - Deferred
Location of Property: Part of Island T.P. 1977, AE 422, PCL 733, McGregor Bay of Lake
Huron, Town of Northeastern Manitoulin and the Islands, District of Manitoulin

DECISION

The purpose of this application made under Section 53(1) of the Planning Act by James R. and Linda D. Ferguson is to provide for the creation of two (2) new lots for seasonal residential uses.

File No. B18-16 proposes to create a new lot having frontages of ±107 M. and ±122 M. on McGregor Bay of Lake Huron and a depth of ±60 M., thereby containing an area of ±0.58 Hec.

File No. B19-16 proposes to create a new lot having a frontage of ±65 M. on McGregor Bay of Lake Huron and a depth of ±40 M., thereby containing an area of ±0.46 Hec.

There are no structures on the two new proposed lots.

The land to be retained has a frontage of ±245 M. on McGregor Bay of Lake Huron, an irregular depth, and containing an area of ±0.48 Hec. The applicants' seasonal dwelling is located within this land.

Water access is available from J & G Marina and Stillwater Marina at Birch Island, Ontario.

Services will consist of water from Lake Huron and private individual sewage disposal system.

The Sudbury and District Health Unit have advised that the proposed severed and retained lots appear to be capable of development for installation of a septic tank and leaching bed system.

The subject land has been designated Shoreline Development and Rural Districts and zoned Shoreline Residential (SR) and Hazard (HZ). Seasonal residential uses are proposed to continue.

During discussion of the application with Mr. Keatley, agent for the application, it was explained that part of the subject land appears to be zoned Hazard (HZ) and that an approved amendment may be required to Zoning By-law No. 2002-32 for the Corporation of the Town of Northeastern Manitoulin and the Islands rezoning from Hazard (HZ) Zone to Shoreline Residential (SR) Zone, which will then permit seasonal residential uses.

From information available the subject proposal does not appear to have any species at risk (SAR) concerns.

This proposal is considered to be consistent with the Provincial Policy Statement 2014.

The application was circulated on October 11, 2016 to the Town of Northeastern Manitoulin and the Islands, the Whitefish River First Nation. There are no property owners within 400 metres. The Public Notice, as required by Ontario Regulation 197/96, was posted on the Island, and at J & G Marina & Still Water Marina, Birch Island, Ontario.

The Clerk for the Municipality advised, via email, on October 25, 2016, that Council has not seen the application and has not had the opportunity to make comments at this time. The application will be presented to Council at the next regularly scheduled meeting of November 01, 2016.

The Whitefish First Nation have not responded or requested additional time to do so.

There was no one in attendance who wished to speak in support or opposition to the application.

During discussion of the application it was explained that the mapping used was established back in the 1980's and was delineated on the current Geographic Information System (GIS) mapping by applying the best information available. The Hazard (HZ) Zone identified on the mapping could be treated with discretion or corrected by the zoning amendment process which would clearly identify the land to be within a Shoreline Residential (SR) Zone.

A motion was moved, duly seconded and carried that this application be deferred to provide the Municipality additional time to provide comments.....carried.

Minutes of Board Meeting
October 25, 2016

The time now being 8:05 p.m. and all business before the Board having been dealt with, the Meeting was adjourned on a motion moved by P. Moffatt.

K. E. NOLAND, CHAIR

E. L. CARTER, SECRETARY-TREASURER

Assiginack Museum

Curator Report 2016

Kelsey Maguire
Curator

October 2016

TABLE OF CONTENTS

REPORT	3
ATTENDANCE	3
SCHOOL TRIPS	4
EVENTS	4
BUS TOURS	6
EXHIBITS	6
PHYSICAL PLANT	8
SUMMER STUDENT	9
VOLUNTEERS	10
RESEARCH	10
ANALYSIS & RECOMMENDATIONS	11

Attendance

2016

May: 16 (All from Museums of Manitoulin meeting).

June: 195 total (68 regular, 67 from Anniversary, 60 from two school trips).

July: 329 total. (304 regular, 25 Rec).

August: 439 total . (417 regular, 21 Rec).

September: 408 total (222 regular, 43 biker group, 143 from three buses).

October: 56 total (8 regular, 48 from one bus tour).

TOTAL: 1443

2015

May: 39 (All from a school trip).

June: 126 total (45 regular, 81 from two school trips).

July: 307 total.

August: 306 total .

September: 259 total (128 regular, 131 from three bus tours).

October: 45 total (2 regular, 43 from one bus tour).

TOTAL: 1082 **Correction: Last year's report mistakenly counted a bus trip twice.*

COMPARISON

The numbers this year were up from last year by 361. There was one less school trip than last year, but there were 8 Summer Recreation days under the new program. There were 111 more regular visitors in August than last year. There were 94 more regular visitors in September, as well as a motorcycle group of 43.

School Trips

JUNE 14 – ASSIGINACK PUBLIC, KINDERGARTEN

16 students and 3 chaperons. Educational focus on pioneer life and learning activities.

JUNE 15 – ASSIGINACK PUBLIC, GRADES 1 & 2

32 students and 9 chaperons. Educational focus on pioneer life and learning activities, included butter making, one-room school lesson and games.

STUDENT FAMILY PASS

This year, students attending during these organized school trips received a Student Family Pass coupon that granted the “student's family free admission to the museum on any one day that we are open during the 2016 season, before September 12th”. 48 passes were given out. 2 were redeemed.

Events

COMMUNITY HERITAGE MARKET

Organized by the Debajehmujig Theatre, the community market that has been held previous years on the Museum lawn continued this year. The market was held on Fridays in July and August from 10am to 2pm. On average there were 8 to 10 tables of vendors each week.

ART TOUR

The Museum once again participated in the annual Manitoulin Art Tour, organized by the Manitoulin Fine Arts Association. The Art Tour was held from July 15th to 17th. The Museum hosted photographer Peter Baumgarten. The Museum was listed in the Art Tour's brochure map.

60TH ANNIVERSARY EVENT

The Museum held a celebration open to the community to mark 60 years of the Assiginack Museum in operation. David Smith was guest speaker and gave a account of the museum's history. The Dewars' Manitoulin Band performed live music. The Burns Wharf Theatre Players performed song from their upcoming play of the HMS Pinafore. Framed photos of the Norisle by Peter Baumgarten were give in appreciation to individuals for their volunteer contribution to the museum over the years. There was free admission to the museum, as well as cake and punch. Approximately 80 people attended the event, 90-100 if you count the band and theatre. 67 visitors also toured the museum.

SUMMER RECREATION

This year, as part of the new Summer Recreation Program, Rec activities were held at the Museum and Public Library on Tuesdays and Thursdays in July and August, alternating each week between the Museum and Library. 8 Rec activity days were hosted at the Museum. Activities were held between 10:30 am – 12:00 pm, and were organized and supervised by the Museum's summer student, Lauren Rohn.

July 12 - Lego Structure Building Contest : 11 children attended.

July 14 - Paint Day and Art Show: 5 children attended.

July 26 - Crafts - Keychains & Bracelets: 7 children attended.

July 28 - Museum Scavenger Hunt: 2 children attended .

August 9 - Boat Racing: 7 children attended.

August 11 - Tree Identification and Leaf Pressing: 4 children attended.

August 23 - Magnificent Tree Challenge: 4 children attended.

August 25 - Super Hero Day Using Recyclables: 6 children attended.

MUSEUMS OF MANITOULIN MEETING

The Assiginack Museum hosted this year's Spring meeting for the Museums of Manitoulin on June 24th. 16 people from the various museums on the Island gathered to discuss the coming season and what each museum had planned. A light luncheon was provided, and the group later toured the Museum.

Kelsey Maguire and Alice Pennie also attended the Fall meeting at the Mindemoya Museum/Welcome Center on October 5th.

GRADE 8 REUNION

The Museum was site to Debbie Robinson's Grade 8 class reunion on July 30th.

AGRICULTURAL SOCIETY MEETINGS

The Agricultural Society has been holding its monthly meetings in the Museum's Research Room this year, on the second Wednesday of each month.

'MANITOULIN RUN' MOTORCYCLE GROUP

The Museum was host to a group of motorcyclists that organized a trip to the Museum on September 10th. There were 43 people in the group and they did a scavenger hunt word search activity answering question related to the Museum.

Bus Tours

The Museum was host to 4 bus tours from Denure Tours this year.

September 20: 45 + driver & guide.

September 26: 46 + driver & guide.

September 29: 46 + driver & guide.

October 4: 46 + driver & guide.

Each bus group was split in half, with one half touring the museum and sitting for lunch, while the other half were given a tour of St. Paul's Anglican Church guided by David Smith. Then the church group would come back to the Museum and they would then switch. Typically, the buses would arrive at 11 am and would be ready to leave around 1 pm.

As usual, the food for the lunches were largely donated by local volunteers, with only the meat, buns, and a few other items being purchased by the Museum. Volunteers were also responsible for serving the lunches and assisting the tour visitors. The Curator and Museum Committee are very grateful to all of the volunteers and donors that made the bus tour lunches possible.

Exhibits

NEW DISPLAYS

Historic Churches: A display of photos and artifacts that relate the history of the early churches that helped form Manitowaning was put on exhibit.

ENHANCED DISPLAYS

Blacksmith Shop: Artifacts in the Blacksmith Shop were reorganized and faded tags were enlarged or replaced to improve visibility and readability.

TEMPORARY DISPLAYS

140th Manitowaning Fall Fair: A display of artifacts and a photo album focused on the history of the Manitowaning Fall Fair and Agricultural Society, which held its 140 Annual Fall Fair this year on September 9th & 10th.

APS Grade 1&2 Art: After their field trip to the Museum, the Grade 1 & 2 students from Assiginack Public gave the Museum a collection of pictures drawn by the students about the Museum trip. Those pictures were put on display in the Log Schoolhouse from June to August.

OFFSITE DISPLAYS

Deer Show: The deer head was again loaned for display at the Whitetail Deer Show this year on August 27.

Fall Fair Parade: The museum's Case-family 1938 Massey-Harris Pacemaker Tractor was driven by Burton Case in the Fall Fair parade on September 10th.

Fall Fair Display: The exhibit for the 140th Manitowaning Fall Fair was put on display at the Fall Fair on September 9th and 10th. The display included the artifacts and photo album that was on display at the Museum throughout the season, as well as 2 panel boards about the history of farming in Assiginack that were in storage down at the Roller Mill.

Public Library: A rotating display of artifacts from the museum is setup at the Public Library. The current display is of pioneer kitchen utensils and butter making tools. Other off-season displays are also planned for this winter.

Walking Tour Map: As part of the Manitowaning Historic Walking Tours that were guided by David Smith on July 7th and August 25th, the Walking Tour Map for Manitowaning was updated. The map was at least 18 years out of date and several sites on the old map no longer existed or the information had changed. The map was redrawn and the information updated, so that new maps are available at the museum and can be sent to the information booth next season.

EXHIBIT PLAN (NEXT 2 YEARS)

2017

- J.B. Assiginack.
- Post Offices.
- Historic Local Businesses/Adverts.
- Schoolhouse improvements.
- Money Case improvements.

2018

- Horse Racing.
- Barn improvements.
- Assiginack History Time Line.

Physical Plant

MAINTENANCE

Flowers: Planting and care for the flower beds was taken care of by the Assiginack Horticulture Association. The Horticultural Association has been tending the flowers on the Museum grounds for 60 years now, and we thank them for their continued care and generosity.

Tree Trimming: Four of the trees on the Museum grounds were trimmed by Manitoulin Tree Service. The tree limbs were touching the roofs of several of the buildings and needed to be trimmed back. They also cut the dead limbs off of one of the trees at the Cenotaph free of charge as a donation.

REPAIRS

The windows in the Dining Room were resealed with caulk and the sills were painted.

A new washer was put in the faucet of the hot water tank, as it was dripping.

The white parts of the Bell Tower and the posts of the Museum sign at the corner were repainted by the Summer Student.

Plumbing: A cracked outside faucet and 2 leaky sinks were repaired.

A new lock on the Nelson Street door was put in, after the key broke off in the old one.

Entrance Room Roof: The roof in the Entrance Room was leaking in 3 places. Barry Foisy patched the spots with tar as a short term measure. 2 of the leaks have stopped, but the spot above the front door still drips on rainy days. The shingles on that part have deteriorated to the point that the tar paper is showing through underneath.

Emergency Lights: The batteries and power unit were replaced.

One of the boards along the peak of the Pioneer Home had blown off in the wind and was replaced.

The roof of the main museum buildings had a squirrel running around inside. The hole that it was getting in through was plugged with sprayfoam.

The large tree in front of the schoolhouse split in the wind one day in August, and half of it fell down onto the front lawn. The road crew removed the fallen portion.

RECOMMENDED REPAIRS

The rest of the tree in front of the schoolhouse will probably need to be removed as well, possibly this fall, as I don't think it will survive the damage it suffered and if the rest of it falls down it will likely hit the school.

The roof above the Entrance Room (the 1967 addition to the main building) still soon need to be re-shingled, as it has been leaking in several places and the shingles have almost completely been worn away in some spots.

There are several places where the mortar on the schoolhouse has deteriorated and new mortar should be applied to fill the gaps. One of the logs along the base of the west side is also quite deteriorated and will probably need repair.

The fans in the outside bathrooms sound like a blender. The fans should either be repaired or simply be removed. Ventilation isn't really a problem in those bathroom since the doors have barred windows open to the outside, so the noisy ventilation fans are really more of an embarrassment than an actual functional problem.

Summer Student

The Museum's Summer Student for 2016 was again Lauren Rohn. Lauren's duties included staffing the front desk, selling items in the gift shop, answering visitor questions, cleaning, accessioning artifacts, recording temperature reading, and other regular museum duties. She also assisted in indexing obituaries and burial permits, and repainted the bell tower and sign posts. She was responsible for planning and supervising the Summer Recreation activities that were done at the Museum this year. Lauren did her job very well and I would be happy to have her hired again if she applied in the future.



Volunteers

The volunteers from the Horticulture Association took care of the flower beds at the Museum all Summer.

The volunteers and donators for the Bus Tour luncheons were what made the events possible.

David Smith kindly donated his time to guide the Bus Tour groups at St. Paul's Anglican Church for all 4 Bus Tours. He also guided two walking tours of Manitowaning, organized by the Township Office.

The Museum Committee is made up of volunteers that have graciously donated their time and effort towards ensuring the successful operation of the Museum.

Research

CENTRAL MANITOULIN SPORTS REUNION

Don Cooper and Norma Hughson accessed the Manitoulin Expositor archives at the museum for articles and pictures for a Sports Reunion event.

GENEALOGY

Over the course of the season, 12 Genealogy research requests and 6 information requests came in to the Museum, either in person or via email.

Analysis & Recommendations

BROCHURES

The Museum's current brochure was designed and printed in about 2006. The style has become quite dated, and there is information on the brochure that could be updated or improved. We also only have about 50 left in stock, so more will need to be printed for next season. When the time comes to print more, the Museum could benefit from a new brochure with a refocused design and more current information.

ADVERTISING

One area of advertising that the Museum is currently lacking in is a focus on bringing more local residents into the Museum. Local advertising, either in the newspaper or some other initiative, might help to keep more local residents informed about the Museum and encourage them to visit and use the facilities.

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Ranges: **From:** **To:** **From:** **To:**
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last Cheque Number 0026019 0026041
 Cheque Date First Last
Sorted BY: Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0026019	17/10/2016	ANNETTE VIRTANEN	\$72.80
InvNo: OCT 2016	InvDesc: arena-2 trip to le re:manlift	InvAmt:	\$72.80
0026020	17/10/2016	ASSIGINACK PUBLIC LIBRARY	\$9,171.25
InvNo: 2016 3RD QTR	InvDesc: 2016 3rd qtr levy	InvAmt:	\$9,171.25
0026021	17/10/2016	BEACON IMAGES	\$186.45
InvNo: 09-3704C	InvDesc: pec-mcleans park sign	InvAmt:	\$186.45
0026022	17/10/2016	BELL CANADA	\$23.27
InvNo: 2016 10 01	InvDesc: toll free line	InvAmt:	\$23.27
0026023	17/10/2016	CITY OF GREATER SUDBURY	\$1,035.28
InvNo: 0071610	InvDesc: august recy. material	InvAmt:	\$1,035.28
0026024	17/10/2016	COMPUTREK	\$186.98
InvNo: 13743	InvDesc: sept backup storage fees	InvAmt:	\$158.73
InvNo: 13695	InvDesc: sept it reconc	InvAmt:	\$28.25
0026025	17/10/2016	EASTLINK	\$1,877.07
InvNo: 01267476	InvDesc: norisle (fischer fund)	InvAmt:	\$69.91
InvNo: 01267480	InvDesc: ss wtp	InvAmt:	\$78.90
InvNo: 01267452	InvDesc: fd-interconnect	InvAmt:	\$78.90
InvNo: 01267466	InvDesc: fd	InvAmt:	\$103.76
InvNo: 01267467	InvDesc: arena	InvAmt:	\$130.83
InvNo: 01267490	InvDesc: marina	InvAmt:	\$78.90
InvNo: 01267493	InvDesc: bwt	InvAmt:	\$78.90
InvNo: 01267455	InvDesc: info booth	InvAmt:	\$142.13
InvNo: 01267478	InvDesc: mtg wtp	InvAmt:	\$148.92
InvNo: 01267439	InvDesc: man streams	InvAmt:	\$149.98
InvNo: 01267255	InvDesc: mun.office	InvAmt:	\$612.09
InvNo: 0126494	InvDesc: pw	InvAmt:	\$203.85
0026026	17/10/2016	EXP SERVICES INC.	\$10,188.77
InvNo: 338868	InvDesc: landfill expansion	InvAmt:	\$7,087.93
InvNo: 324174	InvDesc: landfill expansion	InvAmt:	\$3,100.84
0026027	17/10/2016	HYDRO ONE NETWORKS INC.	\$3,005.34
InvNo: SEPT 30 2016 ARENA	InvDesc: ice plant (estimate)	InvAmt:	\$2,094.00

The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

InvNo: SEPT 30 2016 PW InvDesc: pw InvAmt: \$350.32
 InvNo: SEPT 30 2016 NORISLE InvDesc: norisle heritage park InvAmt: \$34.18
 InvNo: OCT 7 2016 ADMIN InvDesc: mun.office InvAmt: \$526.84

ChqNo:	Date:	Vendor:	Amount:
0026028	17/10/2016	LINDE CANADA	5789.95
InvNo: 54640592		pw-acetyline	9324.39
InvNo: 54826727		pw-lease renewal	9465.56
0026029	17/10/2016	MANITOWANING MILL & HOME BUILDING CENTRE	980.15
InvNo: 0096579		seniors park-tulip bulbs	980.15
0026030	17/10/2016	MANITOULIN EXPOSITOR	259.61
InvNo: 91107		fd-fire prevention week ad	71.36
InvNo: 91234		pec-computer classes adv	188.25
0026031	17/10/2016	NORTHERN SECURITY LTD	259.22
InvNo: 8343305		arena-rekey doors	259.22
0026032	17/10/2016	PITNEY BOWES	251.57
InvNo: 3200288785		postage meter lease	251.57
0026033	17/10/2016	RIVERSIDE ENTERPRISES	3,123.32
InvNo: 151316		sept recycl.transpport	3,123.32
0026034	17/10/2016	ROBERT MACDONALD	19.87
InvNo: OCT 6 2016		pw-meal (sudbury)	19.87
0026035	17/10/2016	STRONGCO LIMITED PARTNERSHIP	251.38
InvNo: 90183070-1		belt/seal	251.38
0026036	17/10/2016	AMCTO - ZONE 7	190.00
InvNo: FALL 2016 WORKSHOP		amcto workshop reg (2)	190.00
0026037	17/10/2016	NORTHEASTERN ONTARIO TOURISM	230.25
InvNo: 704		2017 guide adv.balance	230.25
0026038	17/10/2016	3RDLINE STUDIO INC	2,302.41
InvNo: 16100-1		arena-architect services	2,302.41
0026039	17/10/2016	TRACKS & WHEELS	87.45
InvNo: P09969		pw-tooth kit	87.45
0026040	17/10/2016	WAYNE MIDDGAUGH	150.00
InvNo: OCT 3 2016		safety boot allow	150.00
0026041	17/10/2016	XEROX CANADA LTD.	113.45
InvNo: F49743743		monthly copier usage	113.45

*** End of Report ***

Report Total:

\$33,855.84

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Ranges: **From:** **To:** **From:** **To:**
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last Cheque Number 0026042 0026043
 Cheque Date First Last
Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0026042	19/10/2016	GERRY STRONG	\$153.85
InvNo: OCT 16 2016		InvDesc: bldg insp mileage	InvAmt: \$153.85
0026043	19/10/2016	MINISTER OF FINANCE	\$90.83
InvNo: OCT 19 2016		InvDesc: salary garnishmnet	InvAmt: \$90.83

*** End of Report ***

Report Total: \$244.68

0. C
 33,855.84 +
 244.68 +
 34,100.52 *

Date : 17/10/2016
Time : 10:36:11 AM

The Township of Assiginack

Page: 1

Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0026015		17/10/2016	10/17COMB	118	COOPER, RONALD	OUTSTANDING	Cheque
0026016		17/10/2016	10/17COMB	122	HOBBS, ALTON	OUTSTANDING	Cheque
0026017		17/10/2016	10/17COMB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
0026018		17/10/2016	10/17COMB	133	BOND, FREDA	OUTSTANDING	Cheque
597		17/10/2016	10/17COMB	106	WOOD, STEVEN	OUTSTANDING	Direct Deposit
598		17/10/2016	10/17COMB	134	VIRTANEN, ANNETTE	OUTSTANDING	Direct Deposit
599		17/10/2016	10/17COMB	140	REID, WALTER	OUTSTANDING	Direct Deposit
600		17/10/2016	10/17COMB	152	PRAIRIE, JANET	OUTSTANDING	Direct Deposit
601		17/10/2016	10/17COMB	155	BECK, WILLIAM	OUTSTANDING	Direct Deposit
602		17/10/2016	10/17COMB	163	MACDONALD, ROBERT	OUTSTANDING	Direct Deposit
603		17/10/2016	10/17COMB	164	MIDDAUGH, WAYNE	OUTSTANDING	Direct Deposit
604		17/10/2016	10/17COMB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
605		17/10/2016	10/17COMB	186	RODY, JEREMY	OUTSTANDING	Direct Deposit
606		17/10/2016	10/17COMB	205	MOFFAT, PAUL	OUTSTANDING	Direct Deposit
607		17/10/2016	10/17COMB	206	CASE, ROBERT	OUTSTANDING	Direct Deposit
608		17/10/2016	10/17COMB	211	MOGGY, HUGH	OUTSTANDING	Direct Deposit
609		17/10/2016	10/17COMB	214	FIELDS, LESLIE	OUTSTANDING	Direct Deposit
610		17/10/2016	10/17COMB	216	REID, BRENDA	OUTSTANDING	Direct Deposit
611		17/10/2016	10/17COMB	301	ROBINSON, DEBBIE	OUTSTANDING	Direct Deposit
612		17/10/2016	10/17COMB	322	OBRIEN, JOSEPH	OUTSTANDING	Direct Deposit
613		17/10/2016	10/17COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit
614		17/10/2016	10/17 MUS	169	MAGUIRE, KELSEY	OUTSTANDING	Direct Deposit

Total \$18 430.35

Memo

To: Reeve & Council
CC: Alton, Jeremy, Ron
From: Deb
Date: October 18, 2016
Re: Financial Statements as at September 30, 2016

Please find attached the financial statements for the year to date as September 30, 2016.

As always, if you have any questions, please feel free to come and see me.

Thank you,



Deb MacDonald
Treasurer



**The Township of Assiginack
CORPORATE SUMMARY
For the Nine Months Ending September 30, 2016**

	September	YTD	2016 Budget	% of Budget
Expenditures				
General Government	\$42,717.43	\$576,166.81	\$796,489.82	72%
School Board Levy		180,262.40	354,480.00	51%
Protection Services	23,182.69	218,893.32	414,847.20	53%
Transportation Services	157,606.11	629,324.92	832,910.00	76%
Environmental Services	33,886.13	373,333.14	543,966.25	69%
Health Services	19,571.48	170,180.06	236,904.00	72%
Social and Family Services	11,322.92	146,775.77	170,020.00	86%
Recreation and Cultural Service	(4,636.39)	156,315.27	221,695.00	71%
Planning & Development	134.50	14,149.54	15,800.00	90%
Capital out of Current	140,566.66	371,840.38	781,760.57	48%
Expenditures Total	424,351.53	2,837,241.61	4,368,872.84	65%

Revenues				
General Government	13,166.68	138,760.52	162,483.61	85%
General Revenue		2,997,105.53	3,160,572.50	95%
School Board Levy		356,938.66	354,480.00	101%
Protection Services	197.25	10,344.55	12,850.00	81%
Transportation Services	39.82	3,748.10	8,400.00	45%
Environmental Services	48,483.44	405,886.03	544,466.86	75%
Social and Family Services		37,903.87	18,641.87	203%
Recreation and Cultural Service	5,039.19	28,497.35	26,300.00	108%
Planning & Development	134.50	1,221.80		0%
Capital out of Current		90,769.92	80,678.00	113%
Revenues Total	67,060.88	4,071,176.33	4,368,872.84	93%

Net Levy				
General Government	29,550.75	437,406.29	634,006.21	69%
General Revenue		(2,997,105.53)	(3,160,572.50)	95%
School Board Levy		(176,676.26)		0%
Protection Services	22,985.44	208,548.77	401,997.20	52%
Transportation Services	157,566.29	625,576.82	824,510.00	76%
Environmental Services	(14,597.31)	(32,552.89)	(500.61)	6,503%
Health Services	19,571.48	170,180.06	236,904.00	72%
Social and Family Services	11,322.92	108,871.90	151,378.13	72%
Recreation and Cultural Service	(9,675.58)	127,817.92	195,395.00	65%
Planning & Development		12,927.74	15,800.00	82%
Capital out of Current	140,566.66	281,070.46	701,082.57	40%
Corporate Net Levy	357,290.65	(1,233,934.72)		0%



The Township of Assiginack
GENERAL GOVERNMENT SUMMARY
For the Nine Months Ending September 30, 2016

	September	YTD	2016 Budget	% of Budget
Expenditures				
Mayor & Council	\$2,197.46	\$43,790.48	\$60,350.00	73%
Administrator's Office	24,719.67	235,899.88	320,381.00	74%
Clerk's Office	9,273.03	174,336.41	218,658.82	80%
Project and Events Co-ordinator Programs	2,100.30	18,587.06	39,000.00	48%
General Admin - Elections		407.04	2,000.00	20%
Post Office Building	1,316.18	21,408.77	46,900.00	46%
Library Building	460.22	16,123.86	24,600.00	66%
Administration Building	548.77	6,715.92	11,100.00	61%
Treasury - Unallocated	2,101.80	48,281.55	53,500.00	90%
Taxation		10,615.84	20,000.00	53%
Total General Government Expenditures	42,717.43	576,166.81	796,489.82	72%
Revenues				
Clerk's Office	1,231.98	9,443.91	6,700.00	141%
Project and Events Co-ordinator Programs	70.00	19,014.25	4,800.00	396%
Post Office Building	3,109.11	28,882.78	37,309.50	77%
Library Building	1,150.44	10,353.96	10,500.00	99%
Treasury - Unallocated	7,605.15	71,065.62	103,174.11	69%
Total General Government Revenue	13,166.68	138,760.52	162,483.61	85%
Net Levy				
Mayor & Council	2,197.46	43,790.48	60,350.00	73%
Administrator's Office	24,719.67	235,899.88	320,381.00	74%
Clerk's Office	8,041.05	164,892.50	211,958.82	78%
Project and Events Co-ordinator Programs	2,030.30	(427.19)	34,200.00	(1%)
General Admin - Elections		407.04	2,000.00	20%
Post Office Building	(1,792.93)	(7,474.01)	9,590.50	(78%)
Library Building	(690.22)	5,769.90	14,100.00	41%
Administration Building	548.77	6,715.92	11,100.00	61%
Treasury - Unallocated	(5,503.35)	(22,784.07)	(49,674.11)	46%
Taxation		10,615.84	20,000.00	53%
General Government Net Levy	29,550.75	437,406.29	634,006.21	69%



The Township of Assiginack
GENERAL REVENUE
For the Nine Months Ending September 30, 2016

	<u>September</u>	<u>YTD</u>	<u>2016</u> <u>Budget</u>	<u>% of</u> <u>Budget</u>
Revenues				
Municipal Tax Levy		\$2,495,187.77	\$2,511,072.50	99%
Payments In Lieu of Taxes		14,792.76		0%
Ontario Community Reinvestment Fund		487,125.00	649,500.00	75%
Total Revenue		2,997,105.53	3,160,572.50	95%
Net Levy				
Municipal Tax Levy		2,495,187.77	2,511,072.50	99%
Payments in Lieu of Taxes		14,792.76		0%
Ontario Community Reinvestment Fund		487,125.00	649,500.00	75%
General Revenue Net Levy		2,997,105.53	3,160,572.50	95%



**The Township of Assiginack
SCHOOL BOARD SUMMARY
For the Nine Months Ending September 30, 2016**

	<u>September</u>	<u>YTD</u>	<u>2016 Budget</u>	<u>% of Budget</u>
Expenditures				
English Language Public School		\$176,329.82	\$354,480.00	50%
French Language Public School		3,932.58		0%
Total School Board Expenditures		180,262.40	354,480.00	51%
Revenues				
English Language Public School		353,006.08	354,480.00	100%
French Language Public School		3,932.58		0%
Total School Board Revenue		356,938.66	354,480.00	101%
Net Levy				
English Language Public School		(176,676.26)		0%
School Board Net Levy		(176,676.26)		0%



The Township of Assiginack
PROTECTION SERVICES SUMMARY
For the Nine Months Ending September 30, 2016

	September	YTD	2016 Budget	% of Budget
Expenditures				
Fire Department	\$1,055.28	\$24,260.72	\$93,250.00	26%
Police Services	20,358.30	154,289.84	271,279.00	57%
9-1-1	48.93	201.12	1,000.00	20%
Protective Inspection & Control		1,424.68	3,150.00	45%
Canine Control		22,263.00	22,700.00	98%
Building Department	1,720.18	16,453.96	23,468.20	70%
Total Protection Services Expenditures	23,182.69	218,893.32	414,847.20	53%
Revenues				
Protective Inspection & Control		793.00	2,350.00	34%
Canine Control		475.00	500.00	95%
Building Department	197.25	9,076.55	10,000.00	91%
Total Protection Services Revenues	197.25	10,344.55	12,850.00	81%
Net Levy				
Fire Department	1,055.28	24,260.72	93,250.00	26%
Police Services	20,358.30	154,289.84	271,279.00	57%
9-1-1	48.93	201.12	1,000.00	20%
Protective Inspection & Control		631.68	800.00	79%
Canine Control		21,788.00	22,200.00	98%
Building Department	1,522.93	7,377.41	13,468.20	55%
Protection Services Net Levy	22,985.44	208,548.77	401,997.20	52%



The Township of Assiginack
TRANSPORTATION SERVICES SUMMARY
For the Nine Months Ending September 30, 2016

	September	YTD	2016 Budget	% of Budget
Expenditures				
Public Works Administration	\$18,129.61	\$170,516.11	\$351,310.00	49%
Operation Centre	3,638.02	59,265.90	53,800.00	110%
Beaver Dams -Flood Control		1,891.39		0%
Sidewalks		4,200.77		0%
Street Name Signs	65.89	1,442.30	2,000.00	72%
Street Lighting		7,318.45	13,000.00	56%
Vehicles & Equipment	2,316.58	67,015.64	119,400.00	56%
Small Equipment & Supplies	564.90	5,333.54	3,000.00	178%
Airport		29,350.00	30,000.00	98%
Marina	1,839.34	24,558.47	22,400.00	110%
Roadways:				
Bridges and Culverts		552.52	7,500.00	7%
Brushing	5,655.68	11,056.35	6,500.00	170%
Ditching	20,550.43	25,579.78	13,000.00	197%
Catch Basins, Storm Sewers		976.90	3,000.00	33%
Sweeping/Flushing/Cleaning	81.41	12,841.81	7,000.00	183%
Resurfacing & Patching	89,876.21	122,725.75	104,000.00	118%
Snow Ploughing	2,819.93	35,028.55		0%
Sanding & Salting	6,596.14	9,947.55	35,000.00	28%
Loosetop Maintenance	3,996.90	35,307.10	62,000.00	57%

Total Transportation Services Expenditures	156,131.04	624,908.88	832,910.00	75%
---	-------------------	-------------------	-------------------	------------

Revenues

Public Works Administration		925.76		0%
Marina	39.82	2,822.34	8,400.00	34%

Total Transportation Services Revenues	39.82	3,748.10	8,400.00	45%
---	--------------	-----------------	-----------------	------------

Net Levy

Public Works Administration	18,129.61	169,590.35	351,310.00	48%
Operation Centre	3,638.02	59,265.90	53,800.00	110%
Beaver Dams -Flood Control		1,891.39		0%
Sidewalks		4,200.77		0%
Street Name Signs	65.89	1,442.30	2,000.00	72%
Street Lighting		7,318.45	13,000.00	56%
Vehicles & Equipment	2,316.58	67,015.64	119,400.00	56%
Small Equipment & Supplies	564.90	5,333.54	3,000.00	178%
Airport		29,350.00	30,000.00	98%
Marina	1,799.52	21,736.13	14,000.00	155%
Roadways	129,576.70	254,016.31	238,000.00	107%

Transportation Services Net Levy	156,091.22	621,160.78	824,510.00	75%
---	-------------------	-------------------	-------------------	------------



The Township of Assiginack
ENVIRONMENTAL SERVICES SUMMARY
For the Nine Months Ending September 30, 2016

	September	YTD	2016 Budget	% of Budget
Expenditures				
Waste Management	\$6,749.35	\$52,007.51	\$105,200.00	49%
Waterworks	27,136.78	321,325.63	438,766.25	73%
Total Environmental Services Expenditures	33,886.13	373,333.14	543,966.25	69%
Revenues				
Sanitary Sewer & WPCP Revenue	11,154.78	109,595.02	143,059.58	77%
Garbage Collection	4,013.91	13,052.52	19,000.00	69%
Waterworks	33,314.75	283,238.49	382,407.28	74%
Total Environmental Services Revenues	48,483.44	405,886.03	544,466.86	75%
Net Levy				
Waste Management	6,749.35	52,007.51	105,200.00	49%
Sanitary Sewer & WPCP Revenue	(11,154.78)	(109,595.02)	(143,059.58)	77%
Garbage Collection	(4,013.91)	(13,052.52)	(19,000.00)	69%
Waterworks	(6,177.97)	38,087.14	56,358.97	68%
Environmental Services Net Levy	(14,597.31)	(32,552.89)	(500.61)	6,503%



The Township of Assiginack
HEALTH SERVICES SUMMARY
For the Nine Months Ending September 30, 2016

	September	YTD	2016 Budget	% of Budget
Expenditures				
Cemetery		\$4,000.00	\$6,000.00	67%
Land Ambulance	18,242.00	164,178.00	218,904.00	75%
Medical Clinic	1,329.48	1,329.48		0%
Medical Building		672.58	12,000.00	6%
Total Health Services Expenditures	19,571.48	170,180.06	236,904.00	72%
Net Levy				
Cemetery		4,000.00	6,000.00	67%
Land Ambulance	18,242.00	164,178.00	218,904.00	75%
Medical Clinic	1,329.48	1,329.48		0%
Medical Building		672.58	12,000.00	6%
Health Services Net Levy	19,571.48	170,180.06	236,904.00	72%



The Township of Assiginack
SOCIAL & FAMILY SERVICES SUMMARY
For the Nine Months Ending September 30, 2016

	September	YTD	2016 Budget	% of Budget
Expenditures				
District Social Services Administration Board	\$11,322.92	\$121,168.28	\$135,875.00	89%
Centennial Manor		25,607.49	34,145.00	75%
Total Social & Family Services Expenditures	11,322.92	146,775.77	170,020.00	86%
Revenues				
DSSAB		37,903.87	18,641.87	203%
Total Social & Family Services Revenues		37,903.87	18,641.87	203%
Net Levy				
District Social Services Administration Board	11,322.92	83,264.41	117,233.13	71%
Centennial Manor		25,607.49	34,145.00	75%
Social & Family Services Net Levy	11,322.92	108,871.90	151,378.13	72%



The Township of Assiginack
RECREATION & CULTURAL SERVICES SUMMARY
For the Nine Months Ending September 30, 2016

	September	YTD	2016 Budget	% of Budget
Expenditures				
Recreation		\$91.05	\$1,500.00	6%
Summer Programme	19.76	5,464.53	5,950.00	92%
Arena	2,582.88	74,491.01	120,120.00	62%
Parks	345.98	15,234.64	15,700.00	97%
Heritage	13,360.52	34,881.78	22,600.00	154%
Information Booth	760.87	7,687.84	17,640.00	44%
Burn's Wharf Theatre		121.90	1,500.00	8%
Library Board	(21,706.40)	18,342.52	36,685.00	50%
Total Recreation & Cultural Services Expenditures	(4,636.39)	156,315.27	221,695.00	71%
Revenues				
Summer Programme	(587.77)	4,780.23	4,000.00	120%
Arena		14,476.48	22,300.00	65%
Heritage	62.96	666.64		0%
Burn's Wharf Theatre	1,275.00	4,285.00		0%
Library Board	4,289.00	4,289.00		0%
Total Recreation & Cultural Services Revenues	5,039.19	28,497.35	26,300.00	108%
Net Levy				
Recreation		91.05	1,500.00	6%
Summer Programme	607.53	684.30	1,950.00	35%
Arena	2,582.88	60,014.53	97,820.00	61%
Parks	345.98	15,234.64	15,700.00	97%
Heritage	13,297.56	34,215.14	22,600.00	151%
Information Booth	760.87	7,687.84	17,640.00	44%
Burn's Wharf Theatre	(1,275.00)	(4,163.10)	1,500.00	(278%)
Library Board	(25,995.40)	14,053.52	36,685.00	38%
Recreation & Cultural Services Net Levy	(9,675.58)	127,817.92	195,395.00	65%



The Township of Assiginack
PLANNING & DEVELOPMENT SUMMARY
For the Nine Months Ending September 30, 2016

	<u>September</u>	<u>YTD</u>	<u>2016</u> <u>Budget</u>	<u>% of</u> <u>Budget</u>
Expenditures				
Planning		\$12,927.74	\$15,800.00	82%
Total Planning & Development Expenditures		12,927.74	15,800.00	82%
Net Levy				
Planning		12,927.74	15,800.00	82%
Planning & Development Net Levy		12,927.74	15,800.00	82%



**The Township of Assiginack
CORPORATE CAPITAL SUMMARY
For the Nine Months Ending September 30, 2016**

	September	YTD	2016 Budget	% of Budget
Expenditures				
General Government	\$10,483.52	\$45,910.31	\$88,625.00	52%
Protection Services	10,532.19	31,596.55	42,128.73	75%
Transportation Services	104,244.49	181,540.71	191,764.00	95%
Environmental Services	8,044.54	63,336.66	364,064.32	17%
Recreation and Cultural Service	7,261.92	49,456.15	95,178.52	52%
Expenditures Total	140,566.66	371,840.38	781,760.57	48%
Revenues				
Transportation Services		51,849.61	41,678.00	124%
Recreation and Cultural Service		38,920.31	39,000.00	100%
Revenues Total		90,769.92	80,678.00	113%
Net Levy				
General Government	10,483.52	45,910.31	88,625.00	52%
Protection Services	10,532.19	31,596.55	42,128.73	75%
Transportation Services	104,244.49	129,691.10	150,086.00	86%
Environmental Services	8,044.54	63,336.66	364,064.32	17%
Recreation and Cultural Service	7,261.92	10,535.84	56,178.52	19%
Corporate Net Levy	140,566.66	281,070.46	701,082.57	40%



MANITOULIN STUDENT AID FUND
107 Bay Street, P.O. Box 307
M'CHIGEENG, ON P0P 1G0

RECEIVED

OCT 18 2016

Tel: 705-368-7000
Fax: 705-368-7001

October 2016

Reeve
Corp of Township of Assignack
Box 238
MANITOWANING, Ontario
P0P 1N0

Dear Reeve & Council:

RE: Assignack Municipality Bursary

It is time to plan for our 47th Annual Awards Night. You have been a valued contributor in the past, giving \$300. The Manitoulin Student Aid Fund looks forward to continuing your award this year.

Please send your donation or indicate your intention, no later than Dec. 1, 2016, to facilitate the selection processes of the various committees. The date of Awards Night at Manitoulin Secondary School this year will be Thursday, Dec. 22, 2016, 7:30 - 9:00 p.m.

If you have any questions, please do not hesitate to call the undersigned at 705-368-7000 during the day. If you leave a message, your call will be returned.

Thank you for considering the objectives of the Manitoulin Student Aid Fund as worthy of your support.

Sincerely yours,

Karlene Scott, Secretary
Manitoulin Student Aid Fund



MANITOULIN STUDENT AID FUND

107 Bay Street, P. O. Box 307
M'Chigeeng, ON
P0P 1G0

Telephone: 705-368-7000
Fax: 705-368-7001

PLEASE COMPLETE AND RETURN WITH YOUR CONTRIBUTION

TO
Treasurer
Manitoulin Student Aid Fund
Box 307
M'Chigeeng, Ontario
P0P 1G0

TITLE OF THE AWARD: _____

AMOUNT CONTRIBUTED: _____

NAME FOR RECEIPT PURPOSES: _____

MAILING ADDRESS: _____

A. The presenter will be _____

OR

B. Please have the M.S.A.F. Committee appoint a presenter on my behalf. _____

Please make cheque payable to "Manitoulin Student Aid Fund"

***Awards Night this year is Thursday, December 22, 2016**

RECEIVED

OCT 25 2016

CORTINA PRODUCTIONS

1651 OLD MEADOW ROAD | SUITE 400
MCLEAN, VIRGINIA 22102
T 703.556.8481 | F 703.847.9694

October 11, 2016

Township of Assiginack
PO Box 238
Manitowaning, Ontario
P0P 1N0

Dear Township of Assiginack,

Enclosed is a check to the Township of Assiginack for a donation of the agreed upon amount of CAN \$2,300.00. This donation is a small token of our gratitude for the hospitality and assistance that the people of Assiginack showed Cortina Productions over the last several months while we were planning our film shoot at the SS Norisle. We are very thankful to have worked with such a welcoming group of people in Manitowaning.

We would appreciate being kept informed as to what the Township intends to do with the ship, as we hope to continue our shoot at a later date. Likewise, if the status of our shoot changes, we will be sure to inform the Township.

Thank you, and please feel free to reach out if you have any questions or concerns.

Sincerely,



Laura Smith
Cortina Productions

KNOX UNITED CHURCH

25 Napier St., Box 164, Manitowaning, Ontario P0P1N0 Rev. Martin Garniss 705-859-3257



2016 Charity Golf Tournament Results

August, 2016

Dear Sponsor or Participant,

This letter is to inform you of the results of the charity golf tournament. A total of \$10,500 was raised to be shared between the Knox Building Fund and local charities in the Manitoulin community. All of our golfers and the close to 200 businesses and individuals who either were sponsors or donated funds, prizes or their time as volunteers contributed to the success of the tournament. Sponsors will find a copy of the program enclosed for your information and records. Thanks to everyone and we would like to acknowledge in particular the substantial monetary contribution provided by Manitowaning Mill Home Building Centre as our Title Sponsor.

Half of the proceeds were shared between the following 13 charitable organizations:

Assignack Horticulture Society	Manitowaning Agriculture Society
Burns Wharf Theatre Group	Manitowaning Fixing Our Felines
Manitoulin Navy League	1 st Manitowaning Girl Guides
Manitoulin Family Resources	Manitowaning Library
Manitoulin Health Centre L.C.Auxiliary	Michael's Bay Historical Society
Manitoulin Special Olympics	St. Paul's Anglican Church
Manitowaning Minor Hockey	

Our 3rd annual tournament is scheduled for Tuesday, July 11th, 2017. Registration at the Rainbow Ridge Golf Course begins at 9:00 am followed by a 10:00 am shotgun start. Tickets are \$110 with a \$15 discount each for member and for players who own their own cart. The registration fee includes golf, ½ cart, goodie bag, water, a box lunch, dinner and your passport for all contests and prizes participation. A \$25 charitable donation receipt will be issued to all golfers. Book your tickets now to reserve your place. Please return the form below with your name and the names of your foursome (if known) and your cheque made payable to Knox United Church Golf. Players paying by July 5th, 2017 will be entered into a draw for one of four free tickets for the 2018 tournament.

Sincerely yours,


Allan Mattison

Coordinator, Charity Golf Tournament Committee

Questions?: Telephone: 705-859-3132 email: allan.mattison@eastlink.ca

Ticket Order Form for 3rd Annual Knox United Church Charity Golf Tournament, Tuesday July 11th, 2017

Ordered by: _____ Phone No. _____

Number of tickets: _____ Amount enclosed @ \$110 each _____

Names of golfers: 1. _____ 2. _____

3. _____ 4. _____



THE CORPORATION OF THE UNITED TOWNSHIPS OF
HEAD, CLARA & MARIA

15 Township Hall Road
STONECLIFFE, ONTARIO, K0J 2K0

Phone: (613) 586-2526 | Fax: (613) 586-2596 | E-mail: hcminfofischer@gmail.com; or hcmclerkmreith@gmail.com

Friday, October 21, 2016

The Honourable Kathleen Wynne, Premier
kwynne.mpp@liberal.ola.org
Legislative Building – Room 281
Queen's Park
Toronto ON M7A 1A1

Re: Provincial Policy Statement and County of Renfrew Official Plan

Dear Premier Wynne

At its meeting of Friday, October 14, 2016 the Council of the United Townships of Head, Clara & Maria discussed and passed the following resolution requesting that the province seriously consider amending the Provincial Policy Statement (PPS) and direction to municipalities to create Official Plans (OP) and Zoning By-Laws which "shall be consistent with" the PPS due to the negative impact on the lives and livelihoods of rural Ontarians.

i. Report #14/10/16/1103 – 03 – County of Renfrew Official Plan

Resolution #14/10/16/009

Moved by Councillor Foote and Seconded by Councillor Grills

WHEREAS the *Municipal Act, 2006* states in section 2 that "*Municipalities are created by the Province of Ontario to be responsible and accountable governments with respect to matters within their jurisdiction and each municipality is given powers and duties under this Act and many other Acts for the purpose of providing good government with respect to those matters*";

AND WHEREAS The Provincial Policy Statement, 2014 (PPS) expresses in its preamble that it "...*provides policy direction on matters of provincial interest related to land use planning and development. As a key part of Ontario's policy-led planning system, the Provincial Policy Statement sets the policy foundation for regulating the development and use of land. It also supports the provincial goal to enhance the quality of life for the citizens of Ontario*";

AND WHEREAS it further states that "*Provincial plans and municipal official plans provide a framework for comprehensive, integrated and long-term planning that supports and integrates the principles of strong communities, a clean and healthy environment and economic growth, for the long term*";

AND WHEREAS the *Planning Act* requires that local plans and policy “shall be consistent with” the PPS. And that “Where a provincial plan is in effect, planning decisions must conform or not conflict with the provincial plan”;

AND WHEREAS the Ministry of Municipal Affairs' Land Use Planning web page begins with the statement that “Ontario's land use planning system gives municipalities the major role in planning decisions” conflicting directly with the “shall be consistent with” requirement;

AND WHEREAS many rural Ontario residents have pro-actively purchased large tracts of land some years and even decades ago, planning to sever and sell these lands at a future date, in lieu of pensions to finance their retirements and leave a financial legacy for their children;

AND WHEREAS the restrictions continually being placed by the province through the Provincial Policy Statement and the County through the Official Plan on the use of private lands by property owners in rural Ontario in fact negatively affects rural Ontarians' quality of life by stealing from them their retirements, their pensions and significantly devaluing their land;

AND WHEREAS the most recent version of the County Official Plan's severance restrictions surrounding “at capacity” or “sensitive” lakes is being implemented arbitrarily and severely - an example in Head, Clara & Maria includes a lake with zero existing development with a restriction on severance of 150 acre tracts of land and setbacks of 300 metres;

AND WHEREAS restrictions around severing lands that do not front on municipal roads or Provincial highways and surrounding sensitive lakes along with the refusal of the province to allow new entrances or private roads to enter TransCanada Highway 17 significantly restricts and stagnates economic growth in rural Ontario and specifically in Head, Clara & Maria;

AND WHEREAS the provincial government through the *Planning Act*, its Provincial Policy Statement and insistence that Official Plans conform to this broad provincial legislation ties the hands of municipalities to act like the responsible governments that the province promises they can be resulting in significant negative financial implications for rural Ontarians and rural municipalities specifically contrary to statements made in the PPS preamble.

THEREFORE BE IT RESOLVED that since the land development reality in rural Ontario is significantly different from the reality in urban Ontario that the Council of the United Townships of Head, Clara & Maria does hereby request the Ministry of Municipal Affairs amend *the Planning Act* and Provincial Policy Statement to allow normal and usual use of private lands in rural Ontario, specifically including continued severance and development of lands on private roads;

HCM Mission: At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.
HCM Vision: Providing a healthy, connected, and sustainable community teeming with possibilities for our citizens now and into the future.

AND FURTHER THAT County of Renfrew Official Plan restrictions surrounding the development on "sensitive" or "at capacity" lakes be considered on a case by case basis and realistic manner and not simply addressed with wide brush strokes;

AND FURTHER THAT the County of Renfrew through the Official Plan relaxes restrictions in these same areas;

AND FURTHER THAT even though a member of County Council is not bound to follow local municipal Council's direction that the Council of the United Townships of Head, Clara & Maria does hereby request that Mayor Gibson, in his position as County Council member, oppose the new Official Plan based on the controlling and oppressive approach to land use control imposed by that document;

AND FURTHER THAT this resolution be circulated throughout the county of Renfrew and the province of Ontario for support.

Carried Unanimously

Council respectfully requests your consideration of its position and requests consultation with and consideration of the position of small rural municipalities when drafting policy which focuses on urban/southern Ontario but significantly affects all Ontarians.

Regulation could be created to provide for exemptions for various areas of the province where current restrictions are more detrimental than beneficial to the property owners and the municipalities in which they reside. Current policy stagnates growth for our community and many other small rural Ontarian communities and must be amended to ensure positive growth for the future. We appreciate your consideration of our position.

Sincerely and on behalf of Council



Melinda Reith
Municipal Clerk and CAO

Cc: Premier - Hon. Kathleen Wynne - kwynne.mpp@liberal.ola.org
 Hon. Bill Mauro - Ministry of Municipal Affairs - bmauro.mpp.co@liberal.ola.org
 John Yakabuski, MPP Renfrew-Nipissing-Pembroke - john.yakabuski@pc.ola.org
 County of Renfrew – Jim Hutton, CAO
 County Municipalities
 Association of Municipalities of Ontario
 Ontario Municipalities

HCM Mission: At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.
 HCM Vision: Providing a healthy, connected, and sustainable community teeming with possibilities for our citizens now and into the future.

MUNICIPALITY



OF ASSIGINACK

**P.O. BOX 238 MANITOWANING, ON, P0P 1N0
(705) 859-3196 or fax 859-3010
www.assiginack.ca**

October 25, 2016

Dear Assiginack Land Owner:

Re: Municipal Drain Maintenance Charges

You are receiving this letter because your property is found within the Hilly Grove Municipal Drain watershed. The Township's Drainage Superintendent, Gary MacKay of Tulloch Engineering has scheduled maintenance of this drain to be completed prior to the end of this year.

You can expect that the Township's Contractor to enter your lands to perform the necessary maintenance. The Drainage Act allows contractors to follow a working easement along the drain for this purpose.

According to the Drainage Act, because your property is in the watershed of the Hilly Grove Municipal Drain you will be invoiced for a portion of this maintenance cost, according to the assessments contained in the Original Engineer's Report or changes in assessment as allowed under the Drainage Act.

We are enclosing an information sheet from the Ontario Ministry of Agriculture, Food and Rural Affairs that provides a brief explanation of municipal drainage works. Further questions may be directed to the Township office or Gary MacKay, Drainage Superintendent at 705-522-6303 ext. 620.

Yours truly,


Alton Hobbs
C.A.O.

Encl.



MINISTRY OF AGRICULTURE, FOOD AND RURAL AFFAIRS

So, What's A Municipal Drain?

Table of Contents

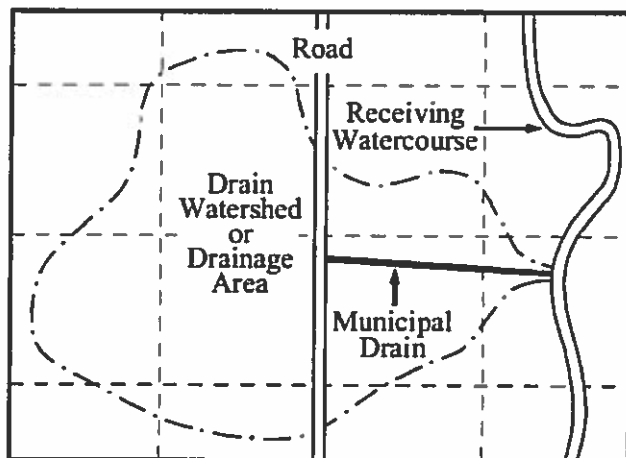
1. Introduction
2. Physically, What is a Municipal Drain?
3. The Purpose of Municipal Drains
4. Why is it Called a "Municipal Drain"?
5. Do's and Don'ts for Property Owners

Introduction

Perhaps you've just purchased property, and been told by your municipality that you are assessed into a municipal drain. Perhaps you have owned a property for a couple of years and have recently discovered that you are located in the watershed of a municipal drain. You're probably wondering, what does this mean? How does it affect me? What will it cost?

Physically, What is a Municipal Drain?

Physically, a municipal drain is simply a drainage system. Most municipal drains are either ditches or closed systems such as pipes or tiles buried in the ground. They can also include structures such as dykes or berms, pumping stations, buffer strips, grassed waterways, storm water detention ponds, culverts and bridges. Even some creeks and small rivers are now considered to be municipal drains. Municipal drains are primarily located in rural agricultural areas of the province.



The Purpose of Municipal Drains

Municipal drains have been a fixture of rural Ontario's infrastructure since the 1800's. Most municipal drains were constructed to improve the drainage of agricultural land by serving as the discharge point for private agricultural tile drainage systems. However, they also remove excess water collected by roadside ditches, residential lots, churches, schools, industrial lands, commercial lands and any other properties in rural areas. They are a vital component of the local infrastructure. Without them, many areas of the province would be subjected to regular flooding, reduced production from agricultural land and increased public health risks.

Why is it Called a "Municipal Drain"?

There are many, many drainage ditches and buried pipes in the province, but not all of them are "municipal drains". So what distinguishes a municipal drain?

Municipal drains are created under the authority of the *Drainage Act*. There are 3 key elements of a municipal drain:

1. **Community Project** – Landowners who need to solve a drainage problem may submit a prescribed petition under the *Drainage Act* to their local municipality, requesting the establishment of a municipal drain. If certain criteria are met, the municipality appoints an engineer who prepares a report, identifying the proposed solution to the problem and how the costs will be shared. There are various meetings where landowners in the watershed of the municipal drain can voice their desires and concerns. There are also several appeal stages where they can voice their objections. So, the end result of the process is a "communally accepted" project.
2. **Legal Existence** – After all appeals have been heard and dealt with, the municipality passes a by-law, adopting the engineer's report. The municipality then has the authority and the responsibility to construct the project. The cost of the work is assessed to the lands in the watershed in the same ratios as contained within the engineer's report. So for a ditch or a pipe to be a municipal drain, there must be a by-law adopting an engineer's report.
3. **Municipal Infrastructure** – Once a municipal drain has been constructed under the authority of a by-law, it becomes part of that municipality's infrastructure. The local municipality, through its drainage superintendent, is responsible for repairing and maintaining the municipal drain. In certain circumstances, the municipality can be held liable for damages for not maintaining these drains.

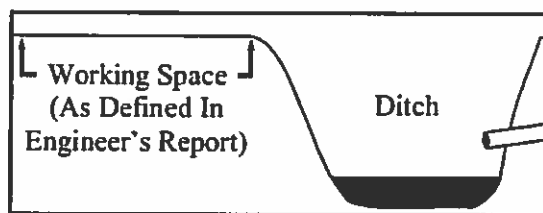


Figure 2. Cross-Section of an Open Ditch Municipal Drain.

Do's and Don'ts for Property Owners

You should:

- Find out the name of your local municipality's drainage superintendent.
- If you don't have any information on the municipal drains that affect your property, make arrangements with your municipality to get copies. Please note you may have to pay for the photocopies.
- Find out how the municipal drain affects your property. How much is your property assessed? Are there any buried municipal drains that cross beneath your land? Is there a municipal working space along or above a municipal drain on your property?
- Remove debris from any catchbasins that may be located on your property or the adjoining road. This type of ongoing preventative work can reduce the possibility of property damage during storm events
- As an involved landowner, you have a responsibility for the drains located on your property, so observe them. If you notice any problems, immediately notify the drainage superintendent or the local municipality.
- Before purchasing a property, investigate how municipal drains may affect the property.

You can expect:

- Municipalities must maintain their municipal drains. Therefore, if you have a municipal drain located on your property, you can expect that your municipality will periodically arrange to enter onto your property and perform the necessary work. After it is completed, you will be billed for your share of the cost.

- For a period of time while the work is being completed, you can expect the working space along the drain to be accessed by the maintenance equipment and the land to be disrupted to some degree. Because this working space is a form of an easement, you will not be paid for any damages that occur on this land.
- Municipalities have the right to accumulate the cost of maintaining a drain for up to five years or \$5,000. Therefore, it is possible that you may be billed for work that occurred before you owned a property.

You should not:

- Along every municipal drain is an unregistered working space that the municipality has the right to use to maintain or repair the drain. Keep this working space accessible and do not plant trees or build structures in this area. If you do, and it results in an obstruction to the maintenance equipment, you may have to pay the cost of removing that obstruction.
- Don't store materials such as brush, lumber or other floatable material near the drain, because during storm events, it could float away and block the drain.
- The local municipality is responsible for maintaining municipal drains on behalf of the community of landowners involved in a drain. If you want to install a culvert or bridge on an open ditch municipal drain, or if a municipal drain requires maintenance, don't perform the work yourself; instead notify your municipality. If you do unauthorized work on a drain and that work results in damages to the drain or to other landowners, you could be responsible for paying the cost of repairing the damages.
- Although they are "man-made", all municipal drains eventually connect with the many beautiful lakes, rivers and streams located in Ontario. Do not direct septic system waste, milkhouse wastes, barnyard and manure storage runoff or other pollutants directly to these drains.

For more information:

Toll Free: 1-877-424-1300

E-mail: ag.info.omafra@ontario.ca