



TOWNSHIP OF ASSIGINACK

REGULAR MEETING OF COUNCIL

To Be Held in the Council Chambers

Tuesday, December 20, 2016 at 5:00 p.m.

Council's Regular Meeting Agenda

For consideration:

1. OPENING

- a) Adoption of Agenda
- b) Disclosure of Pecuniary Interest and General Nature Thereof

2. ANNOUNCEMENTS

3. ADOPTION OF MINUTES

- a) Regular Council Meeting of December 6, 2016 (p.3)
- b) Manitoulin East Municipal Airport Commission Meeting of December 5, 2016 (p.7)
- c) Manitoulin Planning Board Minutes of November 29, 2016 (p.8)
- d) Community Policing Advisory Committee Meeting of September 28, 2016 (p.30)
- e) Sudbury & District Board of Health Meeting of November 24, 2016 (p.35)

4. DELEGATIONS

- a) John Smith, EXP Services Inc.
 - i. Landfill Expansion
 - ii. Water Treatment Plant Options

5. REPORTS

6. ACTION REQUIRED ITEMS

- a) Accounts of Payment: General: \$107,229.41 Payroll: \$43,314.37 (p.43)
- b) Financial Statements as at November 30, 2016 (p.50)
- c) Ministry of Natural Resources & Forestry: Fire Protection Agreement Renewal (p.63)
- d) Support Resolution re: Access & Delivery of Hydro in Rural Ontario (p.66)
- e) Support Resolution re: Fire Department Infrastructure Funding (p.67)

7. INFORMATION ITEMS

- a) Town of Richmond Hill Resolution: Postal Banking (p.69)
- b) Ontario Provincial Police Letter: ROMA Conference (p.73)
- c) MPAC 2017 Budget & Municipal Levy (p.74)

8. BY-LAWS

9. CLOSED SESSION

- a) Litigation, potential litigation, including matters before administrative tribunals affecting the Municipality of local board (*Municipal Act*, 2001, c.25, s.239(2)(e))

10. ADJOURNMENT

THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK

MINUTES OF THE REGULAR COUNCIL MEETING

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, December 6th, 2016 at 7:00 p.m.

Present: Mayor Paul Moffatt
Councillor Les Fields
Councillor Robert Case
Councillor Brenda Reid

Excused: Councillor Hugh Moggy

Staff: Alton Hobbs, CAO
Jeremy Rody, Clerk

Press: Alicia McCutcheon, Expositor

Others: Shelba Millette, Manitoulin Tourism Association

OPENING:

#346-24-16 R. Case – B. Reid

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business with a quorum of members present at 7:00 p.m., with Mayor Moffatt presiding in the Chair. CARRIED

AGENDA:

#347-24-16 L. Fields – R. Case

THAT the agenda for this meeting be accepted as presented. CARRIED

DISCLOSURE OF PECUNIARY INTEREST:

Councillor Reid disclosed a direct pecuniary interest in Agenda Item 6A Payroll as her husband is an employee of the Township. She did not take part in any discussion, attempt to influence the vote or vote on the matters.

ANNOUNCEMENTS:

Councillor Fields commented that the Assiginack Arena has been very busy on Sunday game days and the kids and parents are having a really good year.

ADOPTION OF MINUTES

#348-24-16 R. Case – B. Reid

THAT the minutes of the Regular Council meeting of November 15, 2016, be accepted. CARRIED

#349-24-16 L. Fields – R. Case

THAT the minutes of the Manitoulin Centennial Manor Board meeting of October 21, 2016, be received. CARRIED

#350-24-16 R. Case – B. Reid

THAT the minutes of the Manitoulin Municipal Association meeting of September 21, 2016, be received. CARRIED

DELEGATIONS:

Note: Shelba Millette from the Manitoulin Tourism Association made a presentation to Council regarding the new Sustainable Tourism Plan that the MTA has adopted. MTA Members will get a much better promotional package with their membership going forward. The Sustainable Tourism Plan aims to make the MTA a self-sustaining entity, in order to do this they will need a larger buy in from municipalities, First Nations, and large corporations. The Island-Wide Tourism Steering Committee will work to fill tourism gaps with ideas from local EDO's. The MTA will apply for funding to secure tourism assets across the island and to initiate new events and then hand them off to the local municipality or First Nation. In 2017, the MTA will undertake an island wide branding exercise for Manitoulin Island Tourism.

#351-24-16 B. Reid – R. Case

THAT we thank Shelba Millette from the Manitoulin Tourism Association for making her presentation to Council;

AND THAT Council will consider the increased MTA membership fee during the 2017 budget meetings. CARRIED

REPORTS:

#352-24-16 R. Case – B. Reid

THAT the report prepared by EXP Services Inc. titled, "Potential Treatment Options for Sunsite and Manitowaning Treatment Plants," be accepted by Council. CARRIED

ACTION REQUIRED ITEMS:

#353-24-16 L. Fields – R. Case

THAT Council authorizes the following Accounts for Payment:

General: \$342,939.05

AND THAT the Mayor and administration be authorized to complete cheques #26089 through #26148 and #26153 through #26177 as described in the attached cheque register reports. CARRIED

#354-24-16 R. Case – L. Fields

THAT Council authorizes the following Accounts for Payment:

Payroll: \$35,938.84

AND THAT the Mayor and administration be authorized to complete cheques #26084 through #26088 and #26149 through #26152 as described in the attached cheque register reports. CARRIED

#355-24-16 L. Fields – B. Reid

THAT Council has no objection to a lease agreement with Xplornet Communications Inc. for the use of Township owned property on Sucker Lake Road for the installation and operation of a telecommunications site;

AND THAT Staff is directed to negotiate the terms of the lease agreement. CARRIED

#356-24-16 B. Reid – L. Fields

THAT prior to December 31st, 2016, any departmental surplus be allocated to reserves and then reallocated to the appropriate departmental reserve. CARRIED

#357-24-16 R. Case – L. Fields

THAT Council accept the Treasurer's recommendation to register a notice of vesting for the following three properties that did not sell by public tender during the tax sale process: Roll # 5111-000-007-12100-0000, Roll # 5111-000-011-00200-0000, Roll # 5111-000-009-13000-0000. CARRIED

INFORMATION ITEMS:

#358-24-16 L. Fields – B. Reid

THAT we acknowledge receipt of the following correspondence items:

- a) Manitoulin Island Cycling Advocates Letter
- b) Ministry of Finance / Municipal Affairs Letter re: Ontario Municipal Partnership Fund
- c) Resolutions Regarding Access & Delivery of Hydro
- d) Township of McKellar Resolution
- e) Vigor Monthly Energy Production Report
- f) Sudbury and District Health Unit Correspondence
- g) Manitoulin-Sudbury DSB Third Quarter Activity Report

CARRIED

BY-LAWS:

#359-24-16 B. Reid – L. Fields

THAT By-law #16-17, being a by-law to authorize a Sub-Licence Agreement between the Township of Assiginack and the Manitoulin Planning Board be given its first, second, and third readings and enacted in open Council. CARRIED

#360-24-16 L. Fields – B. Reid

THAT By-law #16-18, being a by-law to adopt a Workplace Harassment and Violence Policy for the Township of Assiginack be given its first and second readings. CARRIED

CLOSED SESSION:

#361-24-16 R. Case – L. Fields

THAT in accordance with By-law #15-30 and Section 239 of the Municipal Act, as amended, Council proceeds to a “Closed Session” at 8:00 p.m. in order to attend to a matter pertaining to:

- f) Advice that is subject to solicitor-client privilege including communications necessary for that purpose. CARRIED

#362-24-16 B. Reid – L. Fields

THAT we adjourn from our Closed Session at 8:10 p.m., approve the minutes of the Closed Session of November 15, 2016 and resume our regular meeting. CARRIED

CLOSING:

#363-24-16 L. Fields – B. Reid

THAT we adjourn until the next regular meeting or call of the Chair. CARRIED

Paul Moffatt, MAYOR

Jeremy Rody, CLERK

8:15 p.m.

These Minutes have been circulated but are not considered Official until approved by Council.

**Manitoulin East Municipal Airport Commission Inc.
Commission Meeting Minutes**

December 5, 2016

Present: M. Gauthier, D. Williamson , D. Orr, P. Skippen, B. Case, P. Moffat, G. Dobbs

Meeting called to order by M. Gauthier at 7 PM

Declaration of pecuniary interest- nil

Motion 2016 12 65

Moved by P. Skippen

Second by B. Case

Resolved that the Commission approves the agenda for the meeting of December 5, 2016

Carried

Motion 2016 12 66

Moved by D. Orr

Second by P. Moffat

Resolved that the Commission approves the minutes of the meeting of November 7, 2016

Carried.

Motion 2016 12 67

Moved by D. Orr

Second by B. Case

Resolved that the Commission accept the managers' report for November 2016.

Carried

Motion 2016 12 68

Moved by P. Skippen

Second by P. Moffat

Resolved that the Commission accept the treasurers' report for November 2016.

Carried

Motion 2016 12 69

Moved by P. Skippen

Second by B. Case

Resolved that the Commission approves the expense of sending the airport manager to the Ottawa area to assess the condition of a used 1986 SMI snow blower as an acceptable replacement for the airports' 1967 Sicard snow blower.

Carried

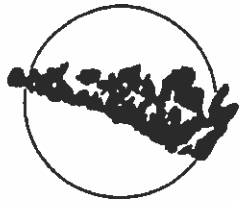
Motion 2016 12 70

Moved by P. Skippen

Second by D. Orr

Resolved that the Commission meeting of November 7th does now adjourn.

Carried



December 05, 2016

MINUTES OF PLANNING BOARD MEETING - November 29, 2016

At a Meeting of the Manitoulin Planning Board, held in the Board Room at the Planning Board Office, Gore Bay, Ontario, on Tuesday, November 29th, 2016, the following Members of Planning Board were present:

- | | | | |
|----|-------------|-----|-------------|
| 1. | D. Osborne | 7. | I. Anderson |
| 2. | M. Peters | 8. | L. Hayden |
| 3. | A. H. Hunt | 9. | E. Russell |
| 4. | K. Noland | 10. | P. Moffatt |
| 5. | R. Stephens | | |
| 6. | L. Addison | | |

Regrets: D. Head

Also in attendance was:

G. Phillips, applicant, for Consent File No. B25-16,
D. Marshall, interested party, for Consent File No. B25-16,
G. Keatley, agent, for Consent applications File No's. B18-16, B19-16, B21-16, B26-16,
B27-16 and B28-16, and
T. Sasvari, reporter, Manitoulin West Recorder.

There were no other interested parties or members of the general public or press in attendance.

The Meeting was called to Order at 7:00 P.M. by Chair K. Noland, who welcomed all present.

The Chair asked if there were any Board Members who wished to declare a conflict of interest with any of the items listed on the agenda or having to do with the previous Board Meeting of October 25, 2016. L. Hayden, Board Member, declared a conflict of interest with Consent File No's B07-16 and B08-16. There were no other conflicts declared.

1. ORDER OF BUSINESS

The Chair requested the adoption of the order of business, with the addition of Item 6. Official Plan Update. The following motion resulted:

MOTION

It was moved by D. Osborne and seconded by P. Moffatt that the Order of Business be adopted, as amended, with the addition of Item 6. Official Plan Update.
- Carried.

2. MINUTES OF PREVIOUS BOARD MEETING - October 25, 2016.

The Chair announced that the Minutes of the Board Meeting held on October 25, 2016 had been circulated to all Board Members and requested that any errors or omissions be stated.

There being no errors or omissions, a motion was moved by A. Hunt and seconded by R. Stephens that the Minutes be adopted as circulated.
- Carried

BUSINESS ARISING FROM THE MINUTES OF THE PREVIOUS BOARD MEETING
- October 25, 2016

R. Stephens, Board Member, asked if there was a software purchase required for the Minimum Distance Separation (MDS), item 5. a) I). It was noted that additional information would be provided under General Business

There was no other business arising from the Minutes of the Previous Board Meeting.

3. VARIABLE EXPENDITURES

There were no questions of the variable expenditures as circulated.

MOTION

It was moved by R. Stephens and seconded by L. Addison that the variable expenditures be accepted as presented. - Carried.

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4. PRESENTATION OF APPLICATIONS FOR CONSENT

The Chair announced that the applications for consent to sever would now be heard.

Note: For the sake of continuity the details and decisions of the presentations will be so recorded in the usual fashion toward the end of the Minutes.

5. GENERAL, REGULAR AND NEW BUSINESS

a) General Up-date by Secretary-Treasurer

- i) Ministry of Agriculture, Food and Rural Affairs (OMAFRA)
- Minimum Distance Separation (MDS) Update

The Board were advised that J. Diebolt, GIS Technician, participated in a webinar information session on November 16th, 2016 for the revised MDS, offered by OMAFRA. New MDS software has been provided by OMAFRA. Farmers will not be greatly impacted by the changes to the new version which takes effect on March 01, 2017. MDS I will continue to protect farm operations from intruding land uses, and MDS II will continue to apply to new building permits.

During discussion on this topic it was explained that OMAFRA has implemented a formulae to determine the minimum distances between proposed new development and existing, new, enlarged, or remodeled livestock facilities and/or permanent manure storage, which assists in potential conflicts between neighbouring land uses.

- ii) Central Ontario Orthophotography Project (COOP) 2016

The Secretary-Treasurer informed the Board that the licence agreement between the Board and the Ministry of Natural Resources and Forestry (MNR) has been finalized and the invoice has been received. Also the Municipalities have received the sub-licence agreements and invoices for their shares.

- b) Transition of Planning Authority
- Town of Northeastern Manitoulin and the Islands

It was explained to the Board that during the Board Meeting held on October 25, 2016, all items stated within the transition plan, dated September 22, 2016, provided by the Town of Northeastern Manitoulin and the Islands (NEMI), were resolved with the exception of NEMI's request to receive 33% of the unallocated reserve account of the Manitoulin Planning Board. The Board Executive during a meeting following the regular Board Meeting, requested the Secretary-Treasurer to provide a report on the reserve account for consideration by the Board.

The Board were informed that a letter had been received from the Town of Northeastern Manitoulin and the Islands, dated November 16, 2016, containing Resolution No. 277-11-16 as follows:

'Where As the Town of Northeast Manitoulin and the Islands has contributed 33% of the costs of the operation of the Manitoulin Planning Board on a consistent basis,

And whereas the Manitoulin Planning Board did not distribute annual surpluses from prior years to the contributing municipalities, but placed those surpluses into a reserve account,

And whereas the Town of Northeast Manitoulin and the Islands will be taking full responsibility for its own planning in 2017,

And whereas the reserve funds accumulated by the Manitoulin Planning Board are for the future planning needs of the contributing municipalities,

Now therefore be it resolved that the Town of Northeastern Manitoulin and the Islands requests that 33% of the balance in the reserve funds of the Manitoulin Planning Board be paid out to the Town of NEMI, once the Town of NEMI receives approval from the Minister of Municipal Affairs to become its own planning authority.....Carried'

The Secretary-Treasurer provided the following information regarding the reserves:

- The Reserve Account has exceeded \$80,000.00 since before 1997, with the exception of 2 years when it dropped to ±77,000 in 2001 and 2002;
- Little Current and Howland Contributions (prior to amalgamation with McGregor Bay) were 5.66% and 7.36% of the budget and 29.61% and 29.37% of the total municipal requisition to the Municipalities for the years 1996 and 1997;
- The Ministry contribution in 1997 for the unincorporated townships was +35% of the budget;
- NEMI share of the municipal requisition in 1996 was \$6,662.25, in 1997 was \$8,708.50 compared to \$16,041.43 for 1998 when they amalgamated with McGregor Bay and the Ministry unincorporated grant dropped from \$43,048.00 to \$19,329.00;

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5. GENERAL, REGULAR AND NEW BUSINESS

b) Transition of Planning Authority
- Town of Northeastern Manitoulin and the Islands - continued

- Total Reserves have been accumulated from:
 - ample years having fees which exceeded the budget from higher volume in applications;
 - total of +\$32,000.00 interest earned since 2000;
 - prior to amalgamation the grant received from the Province was ±20% of the assessment, however was ±65% of the funds required for the operation of the Board.

Allocation of Reserves:

While the reserve account has not specifically been allocated, the purpose of the reserves, in part, is:

- Next Official Plan Review
- Office space, rental property subject to change with lease renewal
- Update of Zoning By-law for unincorporated
- Capital Expenditures, i.e. equipment replacement - all GIS equipment +5 years old - with a value of ±25,000.00
- Staff work station - \$2,000.00
- Operating Reserves - 1/6 of operating budget

Therefore the estimated total amount of allocated reserves is approximately \$60,000.00.

MOTION

It was moved by D. Osborne and seconded by L. Addison that the reserves of the Manitoulin Planning Board will remain property of the Board being a Body Corporate under the Planning Act.

Board Member, M. Peters, the member for the Town of Northeastern Manitoulin and the Islands, requested a recorded vote.

		<u>In Favour</u>	<u>Opposed</u>
1.	R. Stephens		X
2.	I. Anderson		X
3.	M. Peters		X
4.	L. Hayden	X	
5.	D. Osborne	X	
6.	L. Addison		X
7.	E. Russell	X	
8.	P. Moffatt	X	
9.	A. Hunt		X
10.	K. Noland	X	

By a recorded vote this motion resulted in a tie vote.

MOTION DEFEATED

It was the general consensus of the Board that the information provided to the Board should be provided to NEMI so they may have a better understanding of the status of the reserve account and reconsider their request and that following an opportunity for NEMI to advise of any change to this request, a decision will be made by the Board during the next regular Board Meeting.

MOTION

It was moved by R. Stephens and seconded by M. Peters that the information provided to the Board, be sent to NEMI for comment, before a final decision is made by the Board. - Carried

5. c) Town of Northeastern Manitoulin and the Islands (NEMI) Request for Continued Geographic Information System (GIS) Maintenance

The Secretary-Treasurer informed the Board that an email was received from the Clerk for NEMI requesting a quote for the Manitoulin Planning Board office to continue the maintenance of their Geographic Information System (GIS) information.

The Board were provided with the figures as contained in the GIS Strategic Plan prepared by the Sault Ste. Marie Innovation Centre in 2009, for the projected maintenance costs for the GIS which states under Section 10.6 the NEMI share would be \$16,601.55.

It was the general consensus of the Board and considering these figures are +7 years old that the Board would consider continuing the maintenance and providing the ongoing support, etc., that NEMI has been accustomed to for a total cost of \$18,000.00 annually, and there could be an additional cost to incorporate the Official Plan mapping prepared by JL Richards if the mapping is not available in GIS format, i.e. geodatabase or shape files.

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5. GENERAL, REGULAR AND NEW BUSINESS

d) Draft Budget 2017

The Secretary-Treasurer provided a Comparison of the Actual and Budget for 2016 as well as a Draft 2017 Budget.

The following motions resulted from the discussion:

MOTION

It was moved by R. Stephens and seconded by L. Addison the Manitoulin Planning Board does hereby authorize that T. Carlisle be added as signing authority and that due to retirement, the Secretary-Treasurer, E. Carter, be removed as a signing authority, effective January 1st, 2017 and that the other three signing authorities, D. Osborne, L. Hayden, and K. Noland remain unchanged.
- Carried

MOTION

It was moved by L. Hayden and seconded by P. Moffatt that Freelandt Caldwell Reilly, Chartered Accountants, will continue as the auditor for the 2016 Financial Year. - Carried.

6. Official Plan (OP) Update - Manitoulin District

It was explained to the Board that the Ministry of Municipal Affairs (MMA) approved the Official Plan (OP) for the Town of Northeastern Manitoulin and the Islands (NEMI) with different private road policies than the policies negotiated with MMA for the Manitoulin Planning Board's adopted OP. The policies approved for the NEMI OP are similar to the original policies that the Planning Board had requested back in 2014, prepared by MMM Group.

MOTION

It was moved by M. Peters and seconded by A. Hunt that Planning Board request similar Official Plan Policies regarding Private Roads as the Ministry approved for the Town of Northeastern Manitoulin and the Islands - Carried.

MOTION

It was moved by D. Osborne and seconded by I. Anderson that the Secretary-Treasurer request MMM Group to rewrite the Private Roads Policies. - Carried.

PRESENTATION OF APPLICATIONS FOR CONSENT TO SEVER

The Chair announced that the purpose of this phase of the meeting is:

- (a) to consider applications for consent under Section 52 of the Planning Act,
- (b) to make decision in regard to the applications scheduled to be heard, and, explained that this phase is open to the public and any interested parties will be given the opportunity to speak in support or oppose an application.

The Chair then asked if any Board Members have or wish to declare a "Conflict of Interest", at this meeting or previous meeting. L. Hayden declared a conflict of interest with Applications for Consent, File No's. B07-16 and B08-16. There were no other conflicts declared.

Following is the list of Applications for Consent considered at this meeting.

	<u>Moved By</u>	<u>Seconded By</u>
1. B07-16 Austin & Barney	P. Moffatt That this application be deferred, to permit additional time for the applicants to proceed with an application under the Boundaries Act, as requested.....Carried.	D. Osborne
2. B08-16 Jane & N.B. Austin	P. Moffatt That this application be deferred, to permit additional time for the applicants to proceed with an application under the Boundaries Act, as requested.....Carried.	D. Osborne

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PRESENTATION OF APPLICATIONS FOR CONSENT TO SEVER - Continued

- | | | | |
|----|--|-------------|-------------|
| 3. | B18-16 & B19-16
J. & L. Ferguson | L. Hayden | M. Peters |
| 4. | B20-16
D. & M. Freeman | R. Stephens | I. Anderson |
| 5. | B21-16
W. & C. Cosby | E. Russell | A. Hunt |
| 6. | B22-16
M. Gelbke | L. Hayden | I. Anderson |
| 7. | B23-16 & B24-16
Town of Gore Bay | R. Stephens | P. Moffatt |
| 8. | B25-16
G. Phillips | M. Peters | I. Anderson |
| 9. | B26-16 , B27-16 & B28-16
J. & L. Ferguson | M. Peters | A. Hunt |

It was moved and seconded that the above applications be conditionally approved, subject to all conditions being fulfilled as stated in the Decision. - Carried.

The above motion applies to all applications excepting B07-16 and B08-16.

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Application File No's.: B18-16 and B19-16 No. of Members Present: 10
Date of Decision: [October 25, 2016-Deferred] November 29, 2016
Location of Property: Part of Island T.P. 1977, AE 422, PCL 733, McGregor Bay of Lake Huron, Town of Northeastern Manitoulin and the Islands, District of Manitoulin

DECISION

The purpose of this application made under Section 53(1) of the Planning Act by James R. and Linda D. Ferguson is to provide for the creation of two (2) new lots for seasonal residential uses.

File No. B18-16 proposes to create a new lot having frontages of ± 107 M. and ± 122 M. on McGregor Bay of Lake Huron and a depth of ± 60 M., thereby containing an area of ± 0.58 Hec.

File No. B19-16 proposes to create a new lot having a frontage of ± 65 M. on McGregor Bay of Lake Huron and a depth of ± 40 M., thereby containing an area of ± 0.46 Hec.

There are no structures on the two new proposed lots.

The land to be retained has a frontage of ± 245 M. on McGregor Bay of Lake Huron, an irregular depth, and containing an area of ± 0.48 Hec. The applicants' seasonal dwelling is located within this land.

Water access is available from J & G Marina and Stillwater Marina at Birch Island, Ontario.

Services will consist of water from Lake Huron and private individual sewage disposal system.

The Sudbury and District Health Unit have advised that the proposed severed and retained lots appear to be capable of development for installation of a septic tank and leaching bed system.

The subject land has been designated Shoreline Development and Rural Districts and zoned Shoreline Residential (SR) and Hazard (HZ). Seasonal residential uses are proposed to continue.

During discussion of the application with Mr. Keatley, agent for the application, it was explained that part of the subject land appears to be zoned Hazard (HZ) and that an approved amendment may be required to Zoning By-law No. 2002-32 for the Corporation of the Town of Northeastern Manitoulin and the Islands rezoning from Hazard (HZ) Zone to Shoreline Residential (SR) Zone, which will then permit seasonal residential uses.

From information available the subject proposal does not appear to have any species at risk (SAR) concerns.

This proposal is considered to be consistent with the Provincial Policy Statement 2014.

The application was circulated on October 11, 2016 to the Town of Northeastern Manitoulin and the Islands, the Whitefish River First Nation. There are no property owners within 400 metres. The Public Notice, as required by Ontario Regulation 197/96, was posted on the Island, and at J & G Marina & Still Water Marina, Birch Island, Ontario.

The Clerk for the Municipality advised, via email, on October 25, 2016, that Council has not seen the application and has not had the opportunity to make comments at this time. The application will be presented to Council at the next regularly scheduled meeting of November 01, 2016.

The Whitefish First Nation have not responded or requested additional time to do so.

There was no one in attendance who wished to speak in support or opposition to the application.

During discussion of the application it was explained that the mapping used was established back in the 1980's and was delineated on the current Geographic Information System (GIS) mapping by applying the best information available. The Hazard (HZ) Zone identified on the mapping could be treated with discretion or corrected by the zoning amendment process which would clearly identify the land to be within a Shoreline Residential (SR) Zone.

A motion was moved, duly seconded and carried that this application be deferred to provide the Municipality additional time to provide comments.....carried.

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Mr. Keatley advised that there is an Island directly in front of Island T.P. 1977 which is privately owned. It was discovered that notice to this property owner was missed and a copy of the Notice of Application was sent to the land owner of Island T.P. 2085.

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Application File No's. B18-16 and B19-16 - continued

The Municipality advised by letter, dated November 3rd, 2016, that consent be given with no specific conditions and of the following Resolution, No. 250-11-16:

'RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands has no comment or concern with the application for consent as applied for by Jim and Linda Ferguson file # B18-16 and B19-16.....carried'

However, a Notice of Application for Amendment, File No. 2016-06-ZBL, to rezone the subject land from Hazard (HZ) Zone to Shoreline Residential (SR) Zone was received from the Municipality for a Public Meeting date of December 6th, 2016.

There have been no inquiries or concerns received as a result of those circulated or by the posting of a notices.

Gord Keatley, agent for the application, was in attendance during consideration of the application.

Consent is tentatively granted, subject to the following conditions:

The following documents must be submitted to the Secretary-Treasurer of the Board within one year from the date of the notice of decision for certification:

- a) the Transfer of Land form(s) prepared by a solicitor/lawyer, and
- b) a Schedule to the Transfer of Land form on which is set out the entire legal description of the parcel(s), given conditional approval. This Schedule must also contain the names of the parties indicated on the Transfer of Land form.

Accompanying the transfer documents shall be:

- i) a reference plan of survey, which bears the Land Registry Office registration number and signature as evidence of its deposit therein, illustrating the parcel(s) to which the consent approval relates;
- ii) a copy of an elevation report for the proposed severed lands identifying the 178.3 metre elevation contour;
- iii) a copy of the approved By-law Amendment to Comprehensive Zoning By-law No. 2002-32 which rezones the subject land from Hazard (HZ) Zone to Shoreline Residential (SR) Zone;
- iv) proof satisfactory to Planning Board that all minimum yard requirements, resulting from the new lot line, for the existing seasonal dwelling, conforms to Zoning By-law No. 2002-32; i.e. written verification from the Ontario Land Surveyor;
- iv) a fee of \$100.00 for each Transfer of Land submitted for Certification; and
- v) a written confirmation from the municipality that all outstanding municipal taxes have been paid.

Note: Subsection 3 or 5, as the case may be, of Section 50 of the Planning Act shall not apply to any subsequent conveyances of or in relation to the parcel of land being the subject of this application.

Note: Any shoreline improvements shall be done only with the consultation of The Ministry of Natural Resources and Forestry (MNR).

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Application File No.: B20-16 No. of Members Present: 10
Date of Decision: November 29, 2016
Location of Property: Part of Island T.P. 1936, Part of Parcel 320, and Part of the bed of McGregor Bay, surveyed as Part 1, Plan 31R-3913, McGregor Bay of Lake Huron, Town of Northeastern Manitoulin and the Islands, District of Manitoulin

DECISION

The purpose of this application made under Section 53(1) of the Planning Act by Daniel and Matthew Freeman is to provide for the creation of a new lot having frontages of ± 218 M. and ± 123 M. on McGregor Bay of Lake Huron and an average depth of ± 85 M., thereby containing an area of ± 1.5 Hec. The applicants' cottage, sleep camp, shed, and pump house are located within this land. Seasonal residential uses are proposed to continue.

The land to be retained has a frontage of ± 260 M. on McGregor Bay of Lake Huron, an irregular depth, and containing an area of ± 0.6 Hec. The applicants' two storey boat house containing a residential unit is located within this land.

Daniel Freeman advised via e-mail that the existing structures have existed since 1920.

According to the agent for the application, Robert Halliday, the Ministry of Natural Resources and Forestry (MNR) gave the applicants a Quit Claim by a Crown Grant for the bed of McGregor Bay, occupied by the boathouse, which gave them ownership of Part 1, Plan 31R-3913, in 2014 by transfer MD9950.

During discussion of the application with Mr. Halliday, it was explained that the existing structures, if built in the 1920's, before the Zoning By-law was in place, would have legal non-complying status, and that confirmation from the Municipality may be a condition of Consent approval.

Water access is available from J & G Marina and Still Water Marina at Birch Island, Ontario.

Services consist of water from Lake Huron for both the severed and retained land, and private individual sewage disposal system for the severed land.

The Sudbury and District Health Unit have advised they have no concerns and that the proposed severed and retained lots are capable of development for installation of a septic tank and leaching bed system.

There is crown land and a proposed Provincial Park (Killarney Coast and Islands Proposed Provincial Park) identified within 120 metres of Island T.P. 1936.

The PPS states in part, under Section 1.5 - Public Spaces, Parks, Trails and Open Space:

*'1.5.1 d) Healthy, active communities should be promoted by:
recognizing provincial parks, conservation reserves, and other protected areas, and minimizing negative impacts on these areas.'*

The Ministry of Natural Resources and Forestry (MNR) were consulted for technical advice regarding the proposed park. Eric Cobb, District Planner, MNR, provided the following comments via e-mail:

'Proposed or candidate provincial parks are not technically provincially protected areas, and instead fall under the jurisdiction of the Public Lands Act. However, our Crown land management direction is to still manage the area within the boundary as if it were an actual park; considering potential impacts on identified values that may or may not one day be within an actual park. So, the boundary on the water should be considered when making a decision on whether notification is needed or not.'

'It looks like development has already occurred on Island TP 1936 and that the severance would not likely result in new residential structures. If this is the case than we have no concerns or further comments.'

From information available the subject land does not appear to have any natural heritage features or any species at risk (SAR) concerns.

This proposal is considered to be consistent with the Provincial Policy Statement 2014. The subject land has been designated Shoreline Development and zoned Shoreline Residential (SR). Seasonal residential uses are proposed to continue.

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Application File No. B20-16 - continued
December 05, 2016

The application was circulated on November 1st, 2016 to the Town of Northeastern Manitoulin and the Islands, the Whitefish River First Nation, and to all property owners within 400 metres. The Public Notice, as required by Ontario Regulation 197/96, were posted at J & G Marina & Still Water Marina, Birch Island, Ontario.

The Clerk for the Municipality advised consent be granted with no specific conditions and of Resolution No. 266-11-16 as follows:

'RESOLVED THAT the Council of the Town of Northeastern Manitoulin and the Islands has no comment or concern with the application for consent as applied for by Daniel and Matthew Freeman, Island TP1936.....carried.'

The Whitefish First Nation have not responded or requested additional time to do so.

An e-mail of support was received on November 3rd, 2016, from Mr. Tompkins, owner of Island T.P. 1944 to the south east of the subject land.

An e-mail was received on November 14, 2016, from Mr. and Mrs. Melton, requesting a copy of the Decision of Planning Board. They are the owners of the remainder of Island T.P. 1936, surveyed as Part 1, Plan 31R-2342, created by Consent, File No. B61-91.

There have been no other inquiries or concerns received as a result of circulation to property owners within 400 metres or by the posting of a notice.

There was no one in attendance who wished to speak in support or opposition to the application.

Consent is tentatively granted, subject to the following conditions:

The following documents must be submitted to the Secretary-Treasurer of the Board within one year from the date of the notice of decision for certification:

- a) the Transfer of Land form(s) prepared by a solicitor/lawyer, and
- b) a Schedule to the Transfer of Land form on which is set out the entire legal description of the parcel(s), given conditional approval. This Schedule must also contain the names of the parties indicated on the Transfer of Land form.

Accompanying the transfer documents shall be:

- i) a reference plan of survey, which bears the Land Registry Office registration number and signature as evidence of its deposit therein, illustrating the parcel(s) to which the consent approval relates;
- ii) a fee of \$100.00 for each Transfer of Land submitted for Certification; and
- iii) a written confirmation from the municipality that all outstanding municipal taxes have been paid.

Note: Subsection 3 or 5, as the case may be, of Section 50 of the Planning Act shall not apply to any subsequent conveyances of or in relation to the parcel of land being the subject of this application.

Note: Any shoreline improvements shall be done only with the consultation of The Ministry of Natural Resources and Forestry (MNR).

Minutes of Board Meeting
November 29, 2016

Application File No.: B21-16 No. of Members Present: 10
Date of Decision: November 29, 2016
Location of Property: Part Lot 20, Conc. VII and Part Lot 20, Conc. VIII, surveyed as Parts 1, 4, 5, 7, and 12 to 26, Plan 31R-3932, Township of Bidwell, Town of Northeastern Manitoulin and the Islands, District of Manitoulin

DECISION

The purpose of this application made under Section 53(1) of the Planning Act by Wayne and Carolyn Cosby is to provide for a lot addition, being Pt. of Part 1, Plan 31R-3932, having a width of ± 41 M. and a length of ± 227 M. along the non-maintained 8th concession road allowance, thereby containing an area of ± 0.93 Hec., which is to be added to land owned by Anthony and Carol Yaroshak, identified by PIN 47125-0770, which includes Parts 2 and 3, Plan 31R-3932, having a frontage of ± 56 M. on Green Bay of Lake Manitou and a depth of ± 107 M., thereby containing an area of ± 0.42 Hec. This lot addition will result in a lot containing a cottage and garage, having a frontage of ± 56 M. on Green Bay of Lake Manitou and a depth of ± 341 M. along the non-maintained 8th concession road, thereby containing a total area of ± 1.35 Hec. This land is subject to right-of-way over the existing travelled access, known as Parkinson Lane North, surveyed as Part 3, Plan 31R-3932, having a width of ± 9.7 metres.

The land to be retained, being Part of Lot 20, Conc's. VII and VIII, surveyed as Parts 1, 4, 5, 7, and 12 to 26, Plan 31R-3932, has frontages of ± 40 M. & ± 550 M. on Green Bay of Lake Manitou, and $\pm 1,188$ M. on the non-maintained 20th side road allowance, and an irregular depth, thereby containing an area of ± 28.6 Hec. The applicants' cottage is located within Part 17, Plan 31R-3932. This land is subject to right-of-way for all development in this area.

There have been fourteen (14) previous applications for Consent, involving the subject land.

File No. 04-51C-75-178, approved by the Ministry of Housing, provided for the creation of a new lot surveyed as Part 1, Plan 31R-479, being Part of Lot 20, Conc. VII;

File No. B92-87 provided for a lot addition of Parts 2 and 3, Plan 31R-1079 to Part 1, Plan 31R-1079;

File No. B93-87 provided for a lot addition of Parts 1 and 2, Plan 31R-1778 which was added to lands described in Inst. No. T-11992;

File No. B71-88 provided for a lot addition of Parts 1 and 2, Plan 31R-1952 which was added to lands described in Inst. No. T-30142;

File No. B72-88 provided for a lot addition of Part 3, Plan 31R-1952 which was added to lands described in Inst. No. T-10521; subsequent to this approved application File No. B130-89 provided for Part 3, Plan 31R-1952 to be added to Inst. No. T-30142;

File No. B93-89 provided for the creation of a new lot, surveyed as Part 1, Plan 31R-2021;

File No's. B16-12, B17-12 and B18-12 proposed three lot additions to lands identified as PINS 47125-0290, 47125-0298 and 47125-0302. These files lapsed when conditions of consent approval were not fulfilled within one year as required under the Planning Act;

File No. B20-12 proposed a lot addition to lands identified by PINs 47125-0300 & 47125-0301, which also lapsed; and

File No. B15-14, a resubmission of Consent File No. B18-12, proposed a lot addition to lands identified by PIN 47125-0302, which has not been completed;

File No.'s B22-15, B23-15 and B26-15, were resubmissions of File No's B16-12, B17-12 and B20-12 and provided for three (3) lot additions to lands identified as PINS 47125-0290, 47125-0298 and 47125-0302.

Access to the subject lands is from the Rockville Road, a maintained township road and the existing travelled private road known as Cosby Subdivision Road, and Parkinson Lane.

There are no new services required as a result of the application for lot addition.

From information available there are no natural heritage features or species at risk (SAR) identified that require further consideration.

The subject land has been designated Shoreline Area and Rural Area in the new Official Plan for the Town of Northeastern Manitoulin and the Islands and zoned Rural (R) and Shoreline Residential (SR). Seasonal residential uses are proposed to continue.

This proposal is considered to be in conformity with the Provincial Policy Statement 2014.

The application was circulated on November 4th, 2016 to the Town of Northeastern Manitoulin and the Islands and to all property owners within 60 metres and by the posting of a notice, clearly visible and legible from a public highway or other place to which the public has access, as required by Ontario Regulation 197/96.

Minutes of Board Meeting
November 29, 2016

Application File No. B21-16- continued
December 05, 2016

A telephone call was received from Walter Bowman requesting additional information, however he advised he had no concerns with the proposed lot addition.

There have been no other inquiries or concerns received as a result of circulation to property owners within 60 metres or posting of the Notice.

The Clerk for the Municipality advised consent be granted with no specific conditions and of Resolution No. 267-11-16 as follows:

'RESOLVED THAT the Council of the Town of Northeastern Manitoulin and the Islands has no comment or concern with the application for consent as applied for by Wayne and Carolyn Cosby, File #B21-16.....carried.'

Gordon Keatley, agent for the application, was in attendance during discussion of this application.

Consent is tentatively granted subject to the following conditions:

The following documents must be submitted to the Secretary-Treasurer of the Board within one year from the date of the notice of decision for certification:

- a) the Transfer of Land form(s) prepared by a solicitor/lawyer; and
- b) a Schedule to the Transfer of Land form on which is set out the entire legal description of the parcel(s). This Schedule must also:
 - i) contain the names of the parties indicated on the Transfer of Land form; and
 - ii) state this conveyance is a consolidation of the severed lands with lands identified by the property identification number (PIN) and confirmed by a copy of the Parcel Register.

Accompanying the transfer documents shall be:

- i) a reference plan of survey, which bears the Land Registry Office registration number and signature as evidence of its deposit therein, illustrating the parcel(s) to which the consent approval relates;
- ii) an undertaking from a Solicitor stating that the severed parcel will be consolidated on title with the benefiting lands at the time of registration of the Transfer and a copy of the resulting Transfer and PIN page(s), will be provided to the Manitoulin Planning Board;
- iii) written confirmation from the Municipality, that access to Rockville Road, the maintained municipal road, has been constructed to a standard for travel by emergency vehicles satisfactory to the Municipality;
- iv) proof that any portion of a travelled road, which is maintained by the Municipality, encroaching on the subject land, has been surveyed and conveyed to the Municipality satisfactory to the Municipality;
- v) a fee of \$100.00 for each Transfer of Land submitted for Certification; and
- vi) a written confirmation from the municipality that all outstanding municipal taxes have been paid.

Note: Subsection 3 or 5, as the case may be, of Section 50 of the Planning Act shall apply to any subsequent conveyances of or in relation to the parcel of land being the subject of this application.

Note: Any shoreline improvements shall be done only with the consultation of The Ministry of Natural Resources and Forestry (MNR) and the Municipality.

Minutes of Board Meeting
November 29, 2016

Application File No.: B22-16 No. of Members Present: 10
Date of Decision: November 29, 2016
Location of Property: Part Lots 28, 29 and 30, Conc. IX, surveyed as Parts 3, 4, and 7, Plan R.R. 109, (north of Hwy 540A), Township of Gordon, Municipality of Gordon/Barrie Island, District of Manitoulin

DECISION

The purpose of this application made under Section 53(1) of the Planning Act, by Michael Gelbke is to provide for the creation of a new lot having frontages of ±151 M. on Julia Bay of the North Channel of Lake Huron and ±137 M. on Highway No. 540A, a provincially maintained highway, and an irregular depth, thereby containing a minimum area of 0.4 Hec. The applicant proposes to convey this lot, consisting of Part 7 and Pt. Part 4, Plan R.R. 109, to Ruth and Brad Montgomery. There are no structures on this proposed new lot.

The land to be retained, consisting of Lot 28 and the remainder of Lot 29, Conc. IX, surveyed as Part 3, and Pt. Part 4, Plan R.R. 109, north of Hwy 540A, has frontages of ±1,023 M. on Julia Bay of the North Channel of Lake Huron, and ±882 M. on Highway No. 540A, a provincially maintained highway, and an irregular depth, thereby containing an area of ±39 Hec. According to the application the applicant's dwelling, garage and accessory structures are located within this land.

Services for the retained land consist of water from Lake Huron and private individual septic system. The same is proposed for the new lot.

The Sudbury and District Health Unit have advised they have no concerns as it appears that the proposed severed and retained lots are capable of development for installation of a septic tank and leaching bed system.

Access is via Highway No. 540A, a provincially maintained highway.

Carla Riche, Corridor Management Planner, Ministry of Transportation, advised by e-mail on October 28, 2016, as follows:

'I have reviewed the submitted documentation and would advise that the Ministry of Transportation of Ontario (MTO) has no objections to the proposed application for consent to sever.

Since the property in question is located within MTO's permit control area, I would like to advise the Planning Board and the owner of the following:

- *An MTO entrance permit will be required for any new entrances and to reflect any changes to land ownership.*
- *MTO building/land use permits will be required for any proposed buildings, wells, or septic systems, located within 45 metres of the MTO right-of-way (ROW) limits or within 180 metres of intersections. New buildings, septic systems etc. must be setback a minimum of 8 metres from the limits of the MTO ROW. New wells must be setback a minimum of 30 metres from the limits of the MTO ROW.*

Further information with respect to these permit and setback requirements can be obtained by contacting Ms. Lise Taylor at our Sudbury Area Office at (705) 564-7707 (Toll free: 1-800-222-1047 ext 7707).

*Should you wish to discuss the contents of this letter, please contact me.
Thank you for the opportunity to provide our comments.'*

There is an unevaluated wetland identified within the retained land.

The Provincial Policy Statement (PPS) 2014 states in part, under Section 2.1 - Natural Heritage:

- '2.1.1 Natural features and areas shall be protected for the long term.*
- 2.1.2 The diversity and connectivity of natural features in an area, and the long-term ecological function and biodiversity of natural heritage systems, should be maintained, restored or, where possible, improved, recognizing linkages between and among natural heritage features and area, surface water features and ground water features.*
- 2.1.5 development and site alteration shall not be permitted unless it has been demonstrated that there will be no negative impacts on the natural features or their ecological functions.'*

It is considered that the unevaluated wetland, which is not identified within the proposed severed land, would have no impact on the development.

Minutes of Board Meeting
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Application File No. B22-16- continued
December 05, 2016

From information available the subject proposal does not appear to have any species at risk (SAR) concerns.

There does not appear to be any adverse impacts to policies expressed by the PPS 2014.

The subject land has been designated Rural District and zoned Rural (R) and Shoreline Residential. Residential uses are proposed to continue.

During discussion of the application with Mrs. Montgomery, agent for the application, it was explained that from information available the proposed severed land appears to be low lying and may be below the 179 metre contour, which would restrict a building site/building permit.

Zoning By-law No. 492 for the Municipality under Section 8 - Special Provisions - states:

*'8.2 - Setback From Lake Huron
no new habitable structures shall be constructed below the 178.3 metre contour adjacent to Lake Huron unless the setback from the shoreline is a minimum of sixty-one (61) metres and the structure is flood proofed to the 179.6 metre contour. For the purpose of this by-law, a flood proofed structure is that which has no opening below the minimum elevation of 179.6 metres, Canadian Geodetic Datum.'*

Gordon Keatley, surveyor, completed an elevation study for the proposed severed land and the resulting sketch identifying the 178 metre contour was emailed to Planning Board, on behalf of Mrs. Montgomery, on October 25, 2016. The sketch identifies sufficient land to provide a building envelope with appropriate setback distances outside the 178 metre contour.

This application was circulated on November 04, 2016 to the Municipality of Gordon/Barrie Island, and to all property owners within 60 metres and by the posting of a notice, clearly visible and legible from a public highway or other place to which the public has access, as required by Ontario Regulation 197/96.

The Municipality have advised they recommend consent be given with no specific conditions. However they provided the following information:

'Notes to the applicant.

This property is located beside a well used public beach. The beach is used for swimming lesson programming run by the Municipality from time to time. It is also very well used by the general public. Rafts are used in this area. This can sometimes become noisy in the summer months.

Because of the health concerns in the past, we have periodically had to control birds that attempt to nest on the beach. This causes a big problem with the feces on the beach and in the water. Measures are often used to control geese and the Municipality will continue to seek the Ministry's support to control the geese on the public beach.

On the other point of interest in this area (the shoreline - Municipal 66 ft allowance - and further) has an invasive species growing there. This invasive species called phragmites is a very invasive grass that sends out runners and spreads very quickly, killing everything in its path. There are measures that can be used, and that a special group who received funding have worked on beginning 2016. Roads staff will be trying to continue to eradicate the phragmites in the future on municipal property. There is information on this available from the Clerk at the Municipal office of Gordon/Barrie Island.'

This information was forwarded to Mrs. Montgomery, via email, on November 16, 2016.

During a site visit to the property by the Secretary-Treasurer on November 28, 2016 it was observed that there was a blue garbage bin and one portable storage container located within the retained land, in proximity to the dwelling.

By-law No. 2014-06 for the Municipality of Gordon/Barrie Island permits the storage container as an accessory use for lots located in a Rural Zone and containing a minimum area of 10 hectares.

There have been no inquiries or concerns received as a result of circulation to property owners within 60 metres or by the posting of a notice.

Minutes of Board Meeting
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Application File No. B22-16 - continued
December 05, 2016

There was no one in attendance who wished to speak in support or opposition to the application.

In consideration of the information provided regarding the 178.3 metre elevation contour for the severed land, the Board considered they had adequate information to make a decision on this application.

Consent is tentatively granted, subject to the following conditions:

The following documents must be submitted to the Secretary-Treasurer of the Board within one year from the date of the notice of decision for certification:

- a) the Transfer of Land form(s) prepared by a solicitor/lawyer, and
- b) a Schedule to the Transfer of Land form on which is set out the entire legal description of the parcel(s), given conditional approval. This Schedule must also contain the names of the parties indicated on the Transfer of Land form.

Accompanying the transfer documents shall be:

- i) a reference plan of survey, which bears the Land Registry Office registration number and signature as evidence of its deposit therein, illustrating the parcel(s) to which the consent approval relates;
- ii) a fee of \$100.00 for each Transfer of Land submitted for Certification; and
- iii) a written confirmation from the municipality that all outstanding municipal taxes have been paid.

Note: Subsection 3 or 5, as the case may be, of Section 50 of the Planning Act shall not apply to any subsequent conveyances of or in relation to the parcel of land being the subject of this application.

Note: Any shoreline improvements shall be done only with the consultation of The Ministry of Natural Resources and Forestry (MNRF) and the Municipality.

Minutes of Board Meeting
November 29, 2016

Application File No's.: B23-16 and B24-16 No. of Members Present: 10
Date of Decision: November 29, 2016
Location of Property: Part Lot 20, East Range, Including Parts 1 to 4, Plan 31R-3972, Township of Gordon, Municipality of Gordon/Barrie Island, District of Manitoulin

DECISION

The purpose of this application made under Section 53(1) of the Planning Act by The Town of Gore Bay is to provide for the creation of a Two (2) new lots for Rural Residential uses.

File No. B23-16 proposes a new lot, surveyed as Part 2, Plan 31R-3972, having a minimum frontage of 30.5 M. on Lighthouse Road, a maintained municipal road, and an average depth of ± 108.6 M., thereby containing a minimum area of $\pm 3,038$ Sq. M. There are no structures on this land.

File No. B24-16 proposes a new lot, surveyed as Part 3, Plan 31R-3972, having a minimum frontage of 30.5 M. on Lighthouse Road, a maintained municipal road, and an average depth of ± 107 M., thereby containing a minimum area of $\pm 3,038$ Sq. M. There are no structures on this land.

The land to be retained (which includes Parts 1 and 4, Plan 31R-3972), has a frontage of ± 145.8 M. on Lighthouse Road, a maintained municipal road, and an average depth of ± 175 M., thereby containing an area of ± 2.9 Hec. The Town of Gore Bay's Water Treatment Plant is located within this land.

Access is via Lighthouse Road, a maintained municipal road. Parts 5 and 6, Plan 31R-3972, a ± 10 M. X ± 61 M. strip of land along the west boundary of Lighthouse Road, has been conveyed to the Municipality of Gordon/Barrie Island, as recommended by the environmental site assessment.

Services consist of municipal water and sewers.

The subject land has been designated Rural and Shoreline Development Districts and zoned Shoreline Residential (SR). By-law No. 87-03 permits by Special Provision No. 8.5, single family detached dwellings within Lot 20, East Range, in the Township of Gordon. According to the application, rural residential uses are proposed for the two new lots.

According to the application the property was acquired by the Town of Gore Bay in 1904. Prior to 1950 a portion was used as a municipal dump site. In addition a portion of the land has been used as a municipal gravel pit. The Town of Gore Bay conducted a Phase One and a Phase Two Environmental Site Assessment (ESA) in 2014 for a portion of the land and received a Record of Site Condition (RSC) for Parts 2 and 3, Plan 31R-3972.

The RSC, #216147, accompanied the application and Mark McCalla, EXP Services Inc., states in part:

'As of 2014/05/05, in my opinion, based on the phase one environmental site assessment and the phase two environmental site assessment, and any confirmatory sampling, there is no evidence of any contaminants in the soil, ground water or sediment on, in or under the RSC property that would interfere with the type of property use to which the RSC property will be put, as specified in the RSC.'

The Provincial Policy Statement (PPS) 2014 under Section 3.2 - Human-Made Hazards states:

'3.2.2 Sites with contaminants in land or water shall be assessed and remediated as necessary prior to any activity on the site associated with the proposed uses such that there will be no adverse effects.'

This proposal is considered to be consistent with the Provincial Policy Statement 2014.

From information available the subject proposal does not appear to have any natural heritage features or species at risk (SAR).

This application was circulated on November 10, 2016 to the Municipality of Gordon/Barrie Island, the Town of Gore Bay, and to all property owners within 60 metres and by the posting of a notice, clearly visible and legible from a public highway or other place to which the public has access, as required by Ontario Regulation 197/96.

Minutes of Board Meeting
November 29, 2016

Application File No's. B23-16 and B24-16 - continued
December 05, 2016

A letter of concern was received from Mavis and Terry Noble, dated November 18, 2016 as follows:

'We received notice there is an application to the Manitoulin Planning Board requesting permission to sever 2 lots from the same lot the Water Treatment Plant is at Lighthouse Road in the Township of Gordon/Barrie Island, District of Manitoulin.'

'We have noticed that the 2 mentioned lots to be severed only have 100 foot (30.5 m) frontage on the front (east side) facing the water.'

There are 4 lots to the north of the above mentioned property which all have 150 foot frontage. When these 4 lots were severed, there was a requirement to have a minimum of 150 foot frontage. In our opinion this makes it more attractive when developing this area. Has this requirement been changed?

When we contacted the Township of Gordon/Barrie Island to verify this, we did not receive the answer to our question. The supervisor was busy and we were advised to go and see the Building Inspector Dan Osborne to get this information. We attended at his place of employment and he was not there.

We would be interested in knowing if this is in fact correct, and if so, why are the narrower lots being allowed? There appears to be enough room on the existing property for these lots to have 150 foot frontage. We believe this would be a much better decision by the Manitoulin Planning Board.

Would you please relay our comments in this letter to the Manitoulin Planning Board prior to any decision made on November 24. Thank you.'

The Deputy Secretary-Treasurer called and spoke to Mrs. Noble and explained that Zoning By-law No. 492 for the Municipality of Gordon/Barrie Island permits a minimum lot size of 30.5 metres frontage and a minimum area 3,038 Sq. M. if the lot is serviced by communal water. The two (2) lots proposed do meet this criteria. Mrs. Noble did not advise of any further concerns.

A copy of this letter was sent via email together with a copy of Schedule "A" Performance Chart for the Municipality to Ron Lane, agent for the application, Carrie Lewis, Clerk for the Municipality of Gordon/Barrie Island, Dan Osborne, Chief Building Official for the Municipality of Gordon/Barrie Island, and Annette Clarke, Clerk for the Town of Gore Bay.

The Clerk for the Municipality of Gordon/Barrie Island advised that Council has not met on this application and will not do so until December 13th, 2016. However it was recommended that consent be granted with no specific conditions.

The Clerk for the Town of Gore Bay did not provide any comments or concerns and did not request additional time to do so.

There were no other inquiries or concerns received as a result of circulation to property owners or the posting of the notice.

There was no one in attendance who wished to speak in support or opposition to the application.

There was discussion if Parts 5 and 6, Plan 31R-3972 would be used as road access and if the land would be taken into the Municipality's Road Inventory.

Board member, Lee Hayden, advised that this strip of land was to be used for road access and that he would investigate on how it becomes part of the Municipality's Road Inventory. He also advised that he did not feel his Council would have any concerns with the application.

Consent is tentatively granted, subject to the following conditions:

The following documents must be submitted to the Secretary-Treasurer of the Board within one year from the date of the notice of decision for certification:

- a) the Transfer of Land form(s) prepared by a solicitor/lawyer, and
- b) a Schedule to the Transfer of Land form on which is set out the entire legal description of the parcel(s) given conditional approval. This Schedule must also contain the names of the parties indicated on the Transfer of Land form.

Minutes of Board Meeting
November 29, 2016

Application File No's. B23-16 and B27-16 - continued
December 05, 2016

Accompanying the transfer documents shall be:

- i) a reference plan of survey, which bears the Land Registry Office registration number and signature as evidence of its deposit therein, illustrating the parcel(s) to which the consent approval relates;
- ii) proof that any portion of a travelled road, which is maintained by the Municipality, that encroaches on the subject land, has been surveyed and conveyed to the Municipality satisfactory to the Municipality;
- iii) a fee of \$100.00 for each Transfer of Land submitted for Certification; and
- iv) a written confirmation from the municipality that all outstanding municipal taxes have been paid.

Note: Subsection 3 or 5, as the case may be, of Section 50 of the Planning Act shall not apply to any subsequent conveyances of or in relation to the parcel of land being the subject of this application.

Note: Planning Board would like to receive confirmation that Parts 5 and 6, Plan 31R-3972 have been taken into the Municipality of Gordon/Barrie Island's Road Inventory.

Minutes of Board Meeting
November 29, 2016

Application File No.: B25-16 No. of Members Present: 10
Date of Decision: November 29, 2016
Location of Property: Lot 23, Conc. I, and Lots 21 to 25, Conc. II, Township of Howland,
Town of Northeastern Manitoulin and the Islands, District of Manitoulin

DECISION

The purpose of this application made under Section 53(1) of the Planning Act by Grenville Phillips is to provide for the technical severance of Lot 23, Conc. I, having a frontage of ± 402 M. on the travelling non-maintained 12th concession, and a depth $\pm 1,006$ M., thereby containing an area of ± 40 Hec. There are no structures on this land.

The land to be retained, consisting of Lots 21 to 25, Conc. II, has a frontage of $\pm 1,006$ M. on the travelling non-maintained 20th side road, and a depth $\pm 2,010$ M., thereby containing an area of ± 200 Hec. According to the applicant there are no structures on this land.

Services will consist of private wells and private individual septic systems when required.

Access is from the travelling non-maintained 12th concession for the severed land and the travelling non-maintained 20th side road for the retained land.

The subject land has been designated Rural District and zoned Rural (R) and Conservation (02). Pasture/recreational uses are proposed to continue.

A potential Wildland Fire Hazard was identified within the subject land.

The Provincial Policy Statement (PPS) 2014 states under Section 3.1.8:

'Development shall generally be directed to area outside of lands that are unsafe for development due to the presence of hazardous forest types for wildland fire.'

'Development may however be permitted in lands with hazardous forest types for wildland fire where the risk is mitigated in accordance with wildland fire assessment and mitigation standards.'

Due to the size of the proposed lots and the imagery available, which identifies the areas of tree cover and a wet area within the severed land, it appears there would be a building envelope within the subject lands, outside the area of influence, that would conform to the Natural Heritage Policies of the Provincial Policy Statement (PPS) 2014.

From information available the subject proposal does not appear to have any species at risk (SAR) concerns.

This proposal is considered to be consistent with the Provincial Policy Statement 2014.

The application was circulated on November 10, 2016 to the Town of Northeastern Manitoulin and the Islands, and to all property owners within 60 metres and by the posting of a notice, clearly visible and legible from a public highway or other place to which the public has access, as required by Ontario Regulation 197/96.

The Clerk for the Municipality advised consent be granted with no specific conditions and of Resolution No. 268-11-16 as follows:

'RESOLVED THAT the Council of the Town of Northeastern Manitoulin and the Islands has no comment or concern with the application for consent as applied for by Grenville Phillips, Lot 23 Con 1 and Lots 21 to 25 Concession 2.....carried.'

There have been no inquiries or concerns received as a result of circulation to property owners within 60 metres and/or posting of notice.

Grenville Phillips, land owner, and his neighbour, David Marshall, were in attendance during consideration of the application. Mr. Marshall stated that gravel had recently been added to the 12 concession, which has improved the access. He also stated that survey stakes had been planted identifying the lot corners of the proposed severed land.

Minutes of Board Meeting
November 29, 2016

Application File No. B25-16 - continued
December 05, 2016

There was discussion regarding the potential Wildland Fire Hazard identified, the mapping available, and building restrictions that may apply, and in consideration of the information available the general consensus of the Board was that they had adequate information to make a decision on the application.

Consent is tentatively granted, subject to the following conditions:

The following documents must be submitted to the Secretary-Treasurer of the Board within one year from the date of the notice of decision for certification:

- a) the Transfer of Land form(s) prepared by a solicitor/lawyer, and
- b) a Schedule to the Transfer of Land form on which is set out the entire legal description of the parcel(s), given conditional approval. This Schedule must also contain the names of the parties indicated on the Transfer of Land form.

Accompanying the transfer documents shall be:

- i) a reference plan of survey, which bears the Land Registry Office registration number and signature as evidence of its deposit therein, illustrating the parcel(s) to which the consent approval relates;
or
a boundary line survey identifying the new lot line(s) resulting from the severance(s);
- ii) confirmation that the access for the proposed severed land and retained land to the maintained municipal road(s) known as Townline Road and/or Green Bush Road, has been constructed to a standard for travel by emergency vehicles satisfactory to the Municipality;
- iii) a fee of \$100.00 for each Transfer of Land submitted for Certification; and
- iv) a written confirmation from the municipality that all outstanding municipal taxes have been paid.

Note: Subsection 3 or 5, as the case may be, of Section 50 of the Planning Act shall not apply to any subsequent conveyances of or in relation to the parcel of land being the subject of this application.

Minutes of Board Meeting
November 29, 2016

Application File No's.: B26-16, B27-16 and B28-16 No. of Members Present: 10
Date of Decision: November 29, 2016
Location of Property: Part of Island T.P. 1701, Lot 1, PCL 486, McGregor Bay of Lake Huron, Town of Northeastern Manitoulin and the Islands, District of Manitoulin

DECISION

The purpose of this application made under Section 53(1) of the Planning Act by James R. and Linda D. Ferguson is to provide for the creation of three (3) new lots for seasonal residential uses.

File No. B26-16 proposes to create a new lot having frontages of ± 165 M. and ± 77 M. on McGregor Bay of Lake Huron and an average depth of ± 41.5 M., thereby containing an area of ± 0.68 Hec.

File No. B27-16 proposes to create a new lot having a frontage of ± 92.5 M. on McGregor Bay of Lake Huron and an average depth of ± 57.8 M., thereby containing an area of ± 0.54 Hec.

File No. B28-16 proposes to create a new lot having a frontage of ± 230 M. on McGregor Bay of Lake Huron and a depth of ± 43 M., thereby containing an area of ± 0.67 Hec.

There are no structures on the three new proposed lots.

The land to be retained consists of the remainder of Lot 1, Island T.P. 1701 having a frontage of ± 335 M. on McGregor Bay of Lake Huron, a depth of ± 104.6 M., and containing an area of ± 0.81 Hec. The applicants' seasonal dwelling and boathouse are located within this land.

Water access is available from J & G Marina and Still Water Marina at Birch Island, Ontario.

Services consist of water from Lake Huron and private individual sewage disposal system and the same if proposed for the three (3) new lots.

The Sudbury and District Health Unit have advised they have no concerns and that the proposed severed and retained lots are capable of development for installation of a septic tank and leaching bed system.

The subject land has been designated Shoreline Area in the Official Plan for the Town of Northeastern Manitoulin and the Islands and zoned Shoreline Residential (SR). Seasonal residential uses are proposed to continue.

Zoning By-law No. 2002-32 for the Town of Northeastern Manitoulin and the Islands under:

'Section 8 - Special Provisions

8.2 - Setback From Lake Huron

Notwithstanding any other provisions of this By-law, no new habitable structures shall be constructed below the 178.3 metre contour adjacent to Lake Huron unless the setback from the shoreline is a minimum of sixty-one (61) metres and the structure is flood proofed to the 179.6 metre contour. For the purposes of this By-law, a flood-proofed structure is that which has no opening below the minimum elevation of 179.6 metres, Canadian Geodetic Datum.'

'Section 6 - General Provision - All Zones

6.5 - Building on Lake Huron Shoreline

No person shall erect any habitable building or structure in any zone abutting Lake Huron shoreline below one hundred and seventy eight and three-tenths (178.3) metres Canadian Geodetic Datum unless:

- a) the building or structure is located at least 61 metres from the High Water Mark; and*
- b) the building or structure is flood-proofed to 179.6 metres Canadian Geodetic Datum'*

During discussion of the application with Gordon Keatley, agent for the application, it was explained that from information available the proposed severed land for File No. B26-16 appears to be low lying and may be below the 178.3 metre elevation contour, which could restrict a building site/building permit, and that an elevation report may be required as a condition of consent approval, confirming a building site above the flood elevation.

There is crown land and a proposed Provincial Park (Killarney Coast and Islands Proposed Provincial Park) identified within 120 metres of Island T.P. 1701. There are no Official Plan Policies restricting development near a Provincial park within private lands in the McGregor Bay Area.

Minutes of Board Meeting
November 29, 2016

Application File No's. B26-16, B27-16 and B28-16 - continued
December 05, 2016

The Provincial Policy Statement (PPS) 2014 states in part, under Section 1.5 - Public Spaces, Parks, Trails and Open Space:

'1.5.1 d) Healthy, active communities should be promoted by: recognizing provincial parks, conservation reserves, and other protected areas, and minimizing negative impacts on these areas.'

The Ministry of Natural Resources and Forestry (MNR) were consulted for technical advice regarding development within 120 metres of the proposed park.

MNR did not provide any specific comments about the development near the proposed Provincial Park. The subject land is under private ownership and the development of three (3) new lots could be considered to have no impact on the Proposed Provincial Park.

Eric Cobb, District Planner, MNR, provided the following comments via e-mail on November 9th, 2016:

'Although no known fish habitat is mapped in the location of the subject land, the property is adjacent to the waters of McGregor Bay, which does contain fish communities and that also supports a recreational and commercial fishery on Lake Huron/Georgian Bay. Section 11.3 of the Natural Heritage Reference Manual recommends that where no detailed fish habitat mapping has been completed, all water bodies should be considered fish habitat, unless studies demonstrate otherwise.'

'Policy #2 in Section D.2.3 of the adopted NEMO Official Plan does not generally permit development or site alteration within 30 metres of fish habitat. This set-back aligns with the recommended minimum distance in Table 11-3 of the Natural Reference Manual. For this application, Sudbury MNR recommends that a naturally vegetated setback applied to subsequent development that may result after severance, measured from the high-water mark, should be adequate to address potential impacts without the need for additional fish habitat assessments.'

The Values Mapping for the Ministry of Natural Resources was established and provided to the Manitoulin Planning Board in 1998 identifying significant areas that require protection. There was fish habitat identified in the general area of Island T.P. 1701, however not within 120 metres. This mapping was transferred and is identified on the current Geographic Information System (GIS).

From information available the subject proposal does not appear to have any species at risk (SAR) concerns as it is considered that there is detailed mapping available and the Planning Authority/Planning Board could be satisfied that there are no SAR concerns.

This proposal is considered to be consistent with the Provincial Policy Statement 2014.

The application was circulated on November 10, 2016 to the Town of Northeastern Manitoulin and the Islands, and all property owners within 400 metres. The Public Notice, as required by Ontario Regulation 197/96, was posted on the Island, and at J & G Marina & Still Water Marina, Birch Island, Ontario.

The Clerk for the Municipality advised consent be granted with no specific conditions and of Resolution No. 269-11-16 as follows:

'RESOLVED THAT the Council of the Town of Northeastern Manitoulin and the Islands has no comment or concern with the application for consent as applied for by Jim and Linda Ferguson, Island TP 1701.....carried.'

There have been no inquiries or concerns received as a result of circulation to property owners within 400 metres or by the posting of a notices.

Gordon Keatley, agent for the application was present during consideration of the application.

During discussion of the application it was explained that a zoning amendment or a Site Plan Agreement between the Municipality and the land owner could address the 30 metre setback buffer at the time of the building permit(s) which could mitigate the concerns of MNR and conform to the Official Plan.

Minutes of Board Meeting
November 29, 2016

Application File No's. B26-16, B27-16 and B28-16 - continued
December 05, 2016

The general consensus of the Board was that the mapping used on the current Geographic Information System (GIS) is derived from detailed mapping and there would be no Species at Risk (SAR) concerns.

Consent is tentatively granted, subject to the following conditions:

The following documents must be submitted to the Secretary-Treasurer of the Board within one year from the date of the notice of decision for certification:

- a) the Transfer of Land form(s) prepared by a solicitor/lawyer, and
- b) a Schedule to the Transfer of Land form on which is set out the entire legal description of the parcel(s), given conditional approval. This Schedule must also contain the names of the parties indicated on the Transfer of Land form.

Accompanying the transfer documents shall be:

- i) a reference plan of survey, which bears the Land Registry Office registration number and signature as evidence of its deposit therein, illustrating the parcel(s) to which the consent approval relates;
- ii) a copy of an elevation report for the proposed severed land, File No. B26-16, identifying the 178.3 metre elevation contour;
- iii) proof satisfactory to Planning Board that all minimum yard requirements, resulting from the new lot line, for the existing structures conform to Zoning By-law No. 2002-32; i.e. written verification from the Ontario Land Surveyor or Chief Building Officer for the Municipality;
- iv) a fee of \$100.00 for each Transfer of Land submitted for Certification; and
- v) a written confirmation from the municipality that all outstanding municipal taxes have been paid.

Note: Subsection 3 or 5, as the case may be, of Section 50 of the Planning Act shall not apply to any subsequent conveyances of or in relation to the parcel of land being the subject of this application.

Note: Any shoreline improvements shall be done only with the consultation of The Ministry of Natural Resources and Forestry (MNRF).

Note: Further development by the consent procedure will not be considered.

The time now being 10:02 p.m. and all business before the Board having been dealt with, the Meeting was adjourned on a motion moved by A. Hunt.

K. E. NOLAND, CHAIR

E. L. CARTER, SECRETARY-TREASURER

MINUTES
COMMUNITY POLICING ADVISORY COMMITTEE MEETING
28 September 2016
MINDEMOYA COUNCIL CHAMBERS
7:00 P.M.

PRESENT: S/Sgt. Kevin WEBB Bruce WOOD
 Sgt. PATTERSON Wayne BAILEY
 Dale SCOTT Yvonne BAILEY
 Betty NOBLE

Minutes Taken by: Carol FERGUSON

CALL MEETING TO ORDER

Bruce WOOD welcomed everyone to the meeting at 7:08 p.m.

ADOPTION OF AGENDA

Agenda for meeting was provided to all present.

Moved by Wayne BAILEY and seconded by Dale SCOTT that the agenda be adopted.
CARRIED.

ADOPTION OF MINUTES

Minutes of the June 29, 2016 meeting have been circulated and members were asked if there are any errors or omissions.

Moved by Dale SCOTT and seconded by Yvonne BAILEY that the minutes be adopted.
CARRIED.

OLD BUSINESS

S/Sgt. WEBB mentioned that our analyst is presently off work and unsure when she will be returning. He is going to make a request to the Espanola Analyst to do a 5 year comparison in relation to number of MVC's on Hwy. 540 the Allen Line.

Officers were assigned to do foot patrols at South Baymouth this summer as requested by Eric RUSSELL.

Sgt. PATTERSON indicated that officers were assigned to watch for the white chevy truck. He indicated that the officers have been aware of this person for quite some time. Sgt. PATTERSON would like members of the public to call the police when they see him driving recklessly. This way the police can react right away.

S/Sgt. WEBB introduced Sgt. PATTERSON. He advised that Sgt. PATTERSON holds the role of Traffic Manager. He takes care of drafting our traffic plans, manages the speed sign program, he is a platoon sergeant and acts as Detachment Commander in S/Sgt. WEBB's absence. He is present tonight to speak about the stats in relation to the speed sign.

Sgt. PATTERSON explained how the speed sign works. The sign is setup for a 24 hour period. The sign monitors every vehicle that passes the sign. Then he downloads all the data collected, and plots on a graph the lowest speed, highest speed, average speed, time of day etc.

He stated that not all roadways are suitable for setting up the sign. It is difficult to set the sign up in a 40 km. zone in downtown areas, vehicles are pulling in and out of businesses and the data collected is not always beneficial.

Sgt. PATTERSON indicated that the speed sign was setup in the following areas in Gore Bay.

- Water Street – 24 hrs. – 35 km zone.
Data shows – 739 vehicles
188 of those vehicles were over the speed limit
1 vehicle was travelling at a speed of 70 km/hr
Average speed was 30 km/hr.
- Gore Street – 24 hrs. – 40 km zone
Data shows – 748 vehicles
504 were over speed limit
Average speed limit 43 km/hr
214 vehicles were travelling at 5 km over speed limit
77 at 15 over
16 at 20 over
7 at 25 over
2 at 30 over
1 vehicle was actually doing 84 in a 40 km zone

S/Sgt. WEBB mentioned that a Focused Patrol will be generated for Gore Street. Will look at time of day that most vehicles are speeding in this area and radar will be set up in this spot. This will run for a two week period consistently. Then the speed sign will be erected again to see if the issues have been addressed.

- Powell St. and Hall St. – Speed sign will be setup in this area shortly.
- Hwy. 6 – Little Current – setup at the arena in 40 km zone
Data shows 1289 vehicles
1000 vehicles were doing 46 in 40 zone
1 vehicle was actually doing 99, however, we learned it was an emergency vehicle
11 vehicles were doing 20 over speed limit

Radar is being run in this area, but we are not doing a focus patrol in this area at this time.

Sgt. PATTERSON indicates that it is difficult to setup and leave the sign on Cardwell St. in Manitowaning for 24 hrs. He will be setting up the sign for an 8 hr. period for a couple days to gather data.

If a municipality wishes to have the sign setup in their area, please contact the office.

S/Sgt. WEBB mentioned that the sign will be setup again on Yonge Street in Mindemoya. It made a great difference the first time it was setup.

At last meeting a question was raised about policing costs. Does a municipality pay for cost when the police don't attend? S/Sgt. WEBB explained yes the cost is billed to the municipality but it is such a small amount of calls that fall under this category the impact would be minimal.

Officers were reminded that people like to tent behind the community centre over haweater weekend. There were no issues.

NEW BUSINESS

Drug Strategy

S/Sgt. WEBB stated that we continue to see a rise in the amount of drugs being seized. This is not alarming, the drug problems are not getting worse. Officers are better trained in forming grounds to gain access to vehicles at roadside stops and therefore, finding more drugs.

Working alongside our policing partners Wiky and UCCM and meeting every two to three weeks to share information is working out very well.

S/Sgt. WEBB mentioned that he will be meeting with addictions groups to see if their clientele is rising. Also would like to meet with mental health association to see if their clientele is decreasing.

Third quarter report will be shared at our next meeting.

Dale SCOTT asked if impairment due to drugs is dealt with on the road or is the person brought back to the detachment? Sgt. PATTERSON indicated that firstly they need to determine that the impairment is not alcohol. If the grounds are made that the impairment is due to drugs then the person is taken back to detachment for a series of tests. Drug recognition officers would conduct the testing.

Drug interdiction training is a 3 week course. We did have two officers trained, however, they have to keep up their qualifications by being involved in so many cases per year. This is a problem on Manitoulin as they were not able to keep their hours up. Drug recognition officers come from our neighboring detachments to assist.

This year we have 2 cases of impaired by drugs. We have one by prescription drugs. This being a case where you are prescribed drugs but another person has taken your prescription. Not aware of any cases where a person has a prescription and gets stopped for impairment.

Dale SCOTT asked if there is a roadside test for drug impairment? S/Sgt. WEBB advised there is a unit that has been developed and will be put into the field shortly. Drug impairments will be identical to alcohol impairments in relation to suspension of licences etc.

S/Sgt. WEBB indicated that our impaired driving statistics are down from last year. Statistically, we are down 75%. Last year we had a total of 8 impaired charges. This year we are presently at 2 impaired charges.

We are also seeing a reduction in our property damage and personal injury motor vehicle collisions this year.

Hawewater Weekend

S/Sgt. WEBB indicated there were no criminal occurrences at any of the venues. Officers were kept busy, they acted quickly and sharply. Our occurrence numbers were up over the weekend but this was part of being pro-active. Two officers were assaulted over the weekend. Last year there were concerns brought forward indicating that it was felt we were over policing the event. We reduced by 25% this year, but you would never know it as we were visible. Overtime reduction this summer was 51% - very pleased with this reduction.

Marine Patrol hours were up this year. All trained marine members were able to meet the hours required to keep their marine status. There were two impaired marine occurrences this year. Marine occurrences are not always in motorized vessels. Sometimes kayaks, canoes etc. Life jacket tickets were comparable to last years statistics.

Staffing

We are down 7 members from our frontline since 2011.

- 2 provincially funded positions – these positions were for a 5 year term.
- 3 short term sickness
- 1 accommodated member working for the Frontline Support Unit (FSU)
- 1 constable position not filled. Using these salary dollars to pay for offender transport unit officer.

Changes since 2011 include:

- computers in the cruisers, therefore, officers can do their work directly from the cruiser saving time.
- Civilian Data Entry (CDE). Officers no longer have to type their own notes. They can dictate their occurrence results over the phone to a data entry clerk in Orillia. Again, saving time.
- Frontline Support Unit (FSU) This unit handles select calls allowing the uniform members to stay out on the road doing pro-active policing. We have an accommodated member on Manitoulin that is working for this unit. For example a traffic complaint may come in and our officers will do their best to get to this complaint but if they are not in a position to stop the vehicle the FSU member can take the traffic complaint information and send a warning letter to the owner of the vehicle. This saves the other members from having to do the same thing when they get back in the office.

Constable Dave MILLETTE retired today after 30 years. He had a wealth of experience. His position has been filled and new member will be arriving in December.

Presently, have 3 members off on sick leave. Unsure when they will return.

The salary dollars being utilized to pay for Offender Transport unit position is a tremendous savings on our resources. Before the offender transport unit was in place officers would be making the runs to Sudbury Jail at night and in the morning. This was a great strain on detachment resources.

ROUND TABLE

Dale SCOTT stated there were no concerns in Central Manitoulin.

Wayne BAILEY mentioned he thinks the owner of the white chevy knows he is being watched as he seems to be more careful.

Yvonne BAILEY indicated there are no concerns in Gore Bay

Betty NOBLE said that she thinks Wayne BAILEY is correct in relation to the white chevy, she has noticed he drives by her office at a reasonable speed now.

Tom SASVARI, from the Recorder newspaper asked if there was any information in relation to the amalgamation of Espanola and Manitoulin? S/Sgt. WEBB indicated he has not heard anything more about the amalgamation or a new detachment.

Bruce Wood advised there are no concerns in NEMI

S/Sgt. WEBB asked Bruce WOOD if there was any feedback in relation to Haweater Weekend. Bruce indicated all feedback was positive.

S/Sgt. WEBB said that all events this summer – Pearson Cup, Harbour Days, Haweater etc. were all good, no issues at all.

DATE AND TIME OF NEXT MEETING

7 December 2016, 7:00 p.m. – Mindemoya Council Chambers

Meeting adjourned by Betty Noble and Dave Scott at 8:05 p.m.

“Police, at all times, should maintain a relationship with the public that gives reality to the historic tradition that the police are the public and the public are the police; the police being only members of the public who are paid to give full-time attention to duties which are incumbent on every citizen in the interests of community welfare and existence”.

**UNAPPROVED MINUTES – EIGHT MEETING
SUDBURY & DISTRICT BOARD OF HEALTH
SUDBURY & DISTRICT HEALTH UNIT, BOARDROOM
THURSDAY, NOVEMBER 24, 2016, AT 1:30 P.M.**

BOARD MEMBERS PRESENT

Maigan Bailey
René Lapierre
Ken Noland

Janet Bradley
Stewart Meikleham
Rita Pilon

Jeffery Huska
Paul Myre
Carolyn Thain

BOARD MEMBERS REGRETS

Robert Kirwan

Mark Signoretti

BOARD MEMBERS ABSENT

Richard Lemieux

STAFF MEMBERS PRESENT

Megan Dumais
France Quirion

Stacey Laforest
Dr. Ariella Zbar

Rachel Quesnel
Dr. P. Sutcliffe

R. LAPIERRE PRESIDING

1.0 CALL TO ORDER

The meeting was called to order at 1:30 p.m.

The Board Chair recognized that the Board is gathered together today on the territorial lands of the Robinson-Huron Treaty, traditionally shared by the people of the Atikameksheng Anishnawbek and Wahnapietae First Nations.

2.0 ROLL CALL

3.0 REVIEW OF AGENDA / DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4.0 DELEGATION / PRESENTATION

i) Tobacco: Respecting Tradition and Protecting Public Health

- K.C. Rautiainen, Public Health Nurse, School Health Promotion, Health Promotion Division
- Page Chartrand, Student, This is My Tobacco Youth Group
- Chuck Beauparlant, Tobacco Enforcement Officer, Environmental Health Division

Dr. Sutcliffe introduced the three presenters who were invited to outline inspection and enforcement activities, which reduce the negative effects of tobacco and describe an Indigenous youth engagement project promoting the traditional use of tobacco.

C. Beuparant indicated that the SDHU has a comprehensive tobacco control strategy to comply with the Ontario Public Health Standards (OPHS). The goal of the Smoke-Free Ontario (SFO) Strategy is to eliminate tobacco-related illness and death by preventing children and youth from starting to smoke, by supporting those who choose to quit smoking, and by protecting everyone from involuntary second-hand smoke. Two examples of SDHU's work under the SFO strategy were provided as well as an overview of the Smoke-Free Ontario Act's enforcement activities, which are part of the protection component of the overall strategy.

K.C. Rautiainen and P. Chartrand described a community-led youth engagement project aimed at increasing knowledge about the traditional use of tobacco and that may influence youth make better choices around commercial tobacco. A collaboration between the SDHU and the Shkagamik-Kwe Health Centre, *This is my Tobacco*, aims to educate youth and community about the traditional uses of sacred tobacco.

While the two concepts, tobacco control and traditional use of tobacco, appear to be contradictory to one another, an effective tobacco control strategy includes traditional use of tobacco by Indigenous people. SFOA enforcement and promotion of traditional tobacco use both reduce the likelihood that youth will begin to smoke commercial tobacco. While fulfilling our health protection duties under the SFOA, the SDHU respects traditional use of tobacco. The SDHU will continue its collaborative work to effectively balance these two components within a broader tobacco control framework and will navigate challenges through open collaboration and communication.

Questions were entertained and clarification was provided regarding enforcement of smoking on school properties and who the public should contact for enforcement calls. Presenters were thanked and the Board was grateful for this information noting the importance of respecting various cultures.

5.0 CONSENT AGENDA

There were no consent agenda items identified for discussion.

- i) **Minutes of Previous Meeting**
 - a. Seventh Meeting – October 20, 2016
- ii) **Business Arising From Minutes**
 - None
- iii) **Standing Committees**
 - a. Board of Health Finance Standing Committee Meeting Notes, November 2, 2016
- iv) **Report of the Medical Officer of Health / Chief Executive Officer**
 - a. MOH/CEO Report, November 2016
- v) **Correspondence**
 - a. Cannabis

- Letter from Algoma Public Health to Prime Minister dated November 4, 2016

b. Food Security

- Letter from the Chatham-Kent Board of Health to the Premier of Ontario and Minister Responsible for the Poverty Reduction Strategy dated September 27, 2016

c. Nutritious Food Basket

- Letter from the Peterborough Board of Health to the Minister Responsible for the Poverty Reduction Strategy, Minister of Health and Long-Term Care and Minister of Community and Social Services dated November 4, 2016

d. HPV/Immunization Program Funding

- Letter from the Grey Bruce Board of Health to the Minister of Health and Long-Term Care dated November 8, 2016

e. Basic Income Pilot

- MOHLTC News Release dated November 3, 2016
- Letter from the Sudbury & District Board of Health Chair to the Minister of Community and Social Services dated November 17, 2016

f. 2016 Program-Based Budget

- Letter from Michael Mantha, MPP, to the Sudbury & District Board of Health Chair dated October 12, 2016

vi) Items of Information

- | | |
|---|------------------|
| a. alPHa Information Break | October 13, 2016 |
| b. Public Health Agency of Canada News Release
<i>Statement from the Chief Public Health Officer of Canada</i> | October 21, 2016 |
| c. MOHLTC Population and Public Health Division
Organizational Chart | October 24, 2016 |
| d. Algoma Public Health News Release <i>Board of Health Announced new Medical officer of Health for Algoma</i> | October 26, 2016 |

53-16 APPROVAL OF CONSENT AGENDA

Moved by Thain – Noland: THAT the Board of Health approves the consent agenda as distributed.

CARRIED

6.0 NEW BUSINESS

i) Engagement with Indigenous Peoples

- Briefing note from the Medical Officer of Health and Chief Executive Officer dated November 17, 2016

Dr. Sutcliffe thanked the Board members for attending the November 9, 2016, educational session on Indigenous engagement and communities in the health unit catchment area. Those who could not attend were asked to review the educational session materials of the

day if they have not already done so. The agenda for that session is attached to today's agenda package for ease of reference.

It is timely that the Board strengthen its governance commitment to ensuring all people in the Sudbury & District Health Unit service area, including Indigenous people and communities, have equal opportunities health.

The motion presented today for the Board's consideration builds next steps to action motion 20-12.

At this point of the meeting, the Board Chair invited Board member, M. Bailey, to share her key take-aways from the November 17 full-day alPHa Symposium session she attended in Toronto, *Cultural Competencies to Support Indigenous Truth and Reconciliation*. The day included an update from the Deputy Minister, Deborah Richardson on the province's investments over the next three years and a panel discussion about priorities, principles and future directions. Dr. Sutcliffe was one of these panellists who spoke about the SDHU's work on Indigenous engagement in support of public health. N. Logan from the National Centre for Truth and Reconciliation also spoke prior to the cultural competency training offered by the Ontario Federation of Indigenous Friendship Centres.

Questions and comments were entertained and concerns were voiced regarding potential additional costs. Dr. Sutcliffe noted that the impacts of the modernization of the OPHS are not yet known, however, expected to include requirements of boards of health to engage with Indigenous communities. It is expected that the SDHU's proposed strategy will be implemented similarly to the health equity model with an initial investment to ensure we are on an effective path in building and maintaining relationships, determining what can be done differently, and building in-house capacity and sustainability.

54-16 ENGAGEMENT WITH INDIGENOUS PEOPLES

Moved by Noland – Thain: WHEREAS the Board of Health is committed to ensuring all people in the Sudbury & District Health Unit service area, including Indigenous people and communities, have equal opportunities for health; and

WHEREAS the Board of Health identified the need to better define relationships with Indigenous communities as part of its risk management strategy;

THEREFORE BE IT RESOLVED THAT the Sudbury & District Board of Health reaffirm its commitment to motion #20-12; and

FURTHER THAT the Board direct the Medical Officer of Health to develop a comprehensive strategy for the organization's engagement with Indigenous people and communities in its service area for the purpose of collaboratively strengthening public health programs and services for all; and

FURTHER THAT this strategy include, among others, strategic, governance, risk management and operational components; and

THAT the Board of Health direct the Medical Officer of Health to regularly report on the progress of this strategy.

CARRIED

ii) Staff Appreciation Day

- Briefing note from the Medical Officer of Health and Chief Executive Officer dated November 17, 2016

The proposed Staff Appreciation Day, previously called the Board Float, was established as a symbol of appreciation from the Board of Health to all Health Unit staff in the form of a gift of one day with pay and is subject to annual approval by the Board of Health.

The SDHU collective agreements with ONA and CUPE reference the Staff Appreciation Day noting that scheduling will be subject to a "mutually agreeable time" and recognize that the Staff Appreciation Day is contingent upon Board of Health approval.

Dr. Sutcliffe shared that staff do appreciate and numerous thank you notes have been received in the past for the Board from staff.

Questions and comments were entertained and it was clarified that employees do not take the day within the designated timeframe, the day off is lost and cannot be carried forward.

55-16 STAFF APPRECIATION DAY

Moved by Myre – Thain: THAT this Board of Health approve a Staff Appreciation Day for the staff of the Sudbury & District Health Unit during the upcoming holiday season. The Staff Appreciation Day may be taken between the dates of December 1, 2016, to February 28, 2017. Essential services will be available and provided at all times during the holiday period except for statutory holidays when on-call staff will be available.

CARRIED

iii) 2017 Cost-Shared Budget

- Briefing Note and Appendices from the Medical Officer of Health and Chief Executive Officer dated November 17, 2016

C. Thain, Chair of the Finance Standing Committee of the Board, noted that the Finance Committee reviewed the proposed 2017 cost-shared budget at its November 2, 2016, meeting. The Finance Committee also reviewed the 2017 budget principles, reviewed all relevant documents that are tabled with today's proposed 2017 budget, and reviewed relevant developments in the public health and fiscal environments.

The Finance Committee also reviewed the 2017 budget assumptions and staff reviewed the variances year over year and how these items are to be funded.

We also discussed the impact of the 2016 cost reduction initiatives and reviewed their impact on this year's budget. The organization has benefited from the very difficult decisions last fall for implementation in the 2016 budget as the incremental savings are rolled in for the complete year in the 2017 cost-shared budget. The management team remains vigilant in

identifying opportunities for future savings and focused on innovations that will protect programs and services to the fullest extent possible.

The Finance Committee also supported a modest increase to Part VIII fees which are based on a cost recovery model.

The Finance Committee is recommending the 2017 cost-shared budget to the full Board for approval. There has been great benefit for the 2017 budget from the work that was done last year for the 2016 budget as all indications point to 0% growth in our Provincial funding levels and we will face continued pressure in the future.

Dr. Sutcliffe noted that she has been invited to present the 2017 Board-approved budget to the City of Greater Sudbury Council on December 6.

IN CAMERA

56-16 IN CAMERA

Moved by Bailey – Huska: That this Board of Health goes in camera.

Time: 2:11 p.m.

CARRIED

- Labour relations or employee negotiations

RISE AND REPORT

57-16 RISE AND REPORT

Moved by Meikleham – Pilon: That this Board of Health rises and reports.

Time: 2:24 p.m.

CARRIED

58-16 APPROVAL OF BOARD IN-CAMERA MEETING NOTES

Moved by Pilon – Meikleham: THAT this Board of Health approve the meeting notes of the May 19, 2016, Board in-camera meeting and that these remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act.

CARRIED

59-16 2017 COST-SHARED BUDGET

Moved by Huska – Pilon: THAT the Sudbury & District Board of Health approve the 2017 operating budget for cost shared programs and services in the amount of \$22,774,566.

CARRIED

iv) Bill S-228 – Food and Beverage Marketing

- Letter from the Peterborough Board of Health to the Federal Minister of Health dated November 4, 2016
- Senator Nancy Greene Raine News Release dated September 28, 2016

There is no briefing note accompanying this motion, however, the motion is self-explanatory and there is correspondence from the Peterborough Board of Health and a news release. The proposed legislation is consistent with the Sudbury & District Board of Health's endorsement of the Healthy Kids Panel recommendations.

Dr. Sutcliffe noted that she has responded to one media interview request for which the reporter took interest on the topic from today's Board agenda package. The reporter will also be speaking with the Senator who proposed the bill and we look forward for this important topic being highlighted in the local media.

60-16 RESTRICTING THE MARKETING OF UNHEALTHY FOODS AND BEVERAGES TO CHILDREN

Moved by Huska – Pilon: WHEREAS children are particularly susceptible to commercial marketing and need to be protected from marketing influences on their food and beverages choices; and

WHEREAS Health Canada, through the newly introduced multi-year Healthy Eating Strategy, is committed, following a review of the evidence and consultation with experts in the field, to introducing restrictions on the commercial marketing of unhealthy food and beverages to children; and

WHEREAS the Stop Marketing to Kids Coalition's Ottawa Principles outline the components required for effective policies and regulations on any form of commercial advertisement or otherwise promotion of food and beverages to children age 16 years and younger; and

WHEREAS the Association of Local Public Health Agencies endorsed The Ottawa Principles, and has written a letter of support for Senator Nancy Green-Raine's Bill S-228, Child Health Protection Act, which if passed would ban food and beverage marketing to children under 13 years of age; and

THEREFORE BE IT RESOLVED THAT the Sudbury & District Board of Health encourage Members of Parliament to endorse Bill S-228, and commend the Honourable Jane Philpott, Minister of Health, for introducing the multi-year Healthy Eating Strategy; and

FURTHER THAT this motion be forwarded to local, provincial and federal health and non-health sector partners as appropriate.

CARRIED

7.0 ADDENDUM

No addendum

8.0 ANNOUNCEMENTS / ENQUIRIES

Board member, M. Bailey summarized discussions from the half-day Board of Health section meeting that was held the morning November 18, 2016, as part of the ALPHA Symposium. Speakers also informed Board members of Ontario's involvement, federal

interest and what implementation of basic income guarantee could look like. Updates were provided on ALPHA's strategies and advocacy work, Patients First and the OPHS review.

Questions were entertained and clarification was provided regarding the purpose of the sub-LHINs. Meeting proceedings will be shared with the Board once they are received from ALPHA.

Board members were encouraged to complete the Board evaluation regarding today's Board meeting

Board members were also asked to complete the annual board self-evaluation survey as the deadline date to complete the annual survey has been extended. Results of the annual survey which were to be tabled at today's meeting will now be presented at the January Board meeting in the hopes of improving the response rate.

9.0 ADJOURNMENT

61-16 ADJOURNMENT

Moved by Myre –Bailey : THAT we do now adjourn. Time: 2:43 p.m.

CARRIED

(Chair)

(Secretary)

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Ranges: From: To: From: To:
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last Cheque Number 0026193
 Cheque Date First Last 0026210

Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0026193	07/12/2016	ALTON HOBBS	\$150.00
InvNo: 2016 BONUS	InvDesc: christmas bonus	InvAmt: \$150.00	
0026194	07/12/2016	ANNETTE VIRTANEN	\$75.00
InvNo: 2016 BONUS	InvDesc: christmas bonus	InvAmt: \$75.00	
0026195	07/12/2016	DEBBIE ROBINSON	\$75.00
InvNo: 2016 BONUS	InvDesc: christmas bonus	InvAmt: \$75.00	
0026196	07/12/2016	DEBORAH MACDONALD	\$150.00
InvNo: 2016 BONUS	InvDesc: christmas bonus	InvAmt: \$150.00	
0026197	07/12/2016	FREDA BOND	\$150.00
InvNo: 2016 BONUS	InvDesc: christmas bonus	InvAmt: \$150.00	
0026198	07/12/2016	GERRY STRONG	\$75.00
InvNo: 2016 BONUS	InvDesc: christmas bonus	InvAmt: \$75.00	
0026199	07/12/2016	JACKIE WHITE	\$150.00
InvNo: 2016 BONUS	InvDesc: christmas bonus	InvAmt: \$150.00	
0026200	07/12/2016	JANET PRAIRIE	\$75.00
InvNo: 2016 BONUS	InvDesc: christmas bonus	InvAmt: \$75.00	
0026201	07/12/2016	JEREMY RODY	\$150.00
InvNo: 2016 BONUS	InvDesc: christmas bonus	InvAmt: \$150.00	
0026202	07/12/2016	JOAN WOOD	\$75.00
InvNo: 2016 BONUS	InvDesc: christmas bonus	InvAmt: \$75.00	
0026203	07/12/2016	JOSEPH O'BRIEN	\$75.00
InvNo: 2016 BONUS	InvDesc: christmas bonus	InvAmt: \$75.00	
0026204	07/12/2016	KELSEY MAGUIRE	\$75.00
InvNo: 2016 BONUS	InvDesc: christmas bonus	InvAmt: \$75.00	
0026205	07/12/2016	ROBERT MACDONALD	\$150.00
InvNo: 2016 BONUS	InvDesc: christmas bonus	InvAmt: \$150.00	
0026206	07/12/2016	RON COOPER	\$150.00
InvNo: 2016 BONUS	InvDesc: christmas bonus	InvAmt: \$150.00	
0026207	07/12/2016	STEVE WOOD	\$150.00
InvNo: 2016 BONUS	InvDesc: christmas bonus	InvAmt: \$150.00	
0026208	07/12/2016	WALTER REID	\$150.00
InvNo: 2016 BONUS	InvDesc: christmas bonus	InvAmt: \$150.00	
0026209	07/12/2016	WAYNE MIDDAUGH	\$150.00
InvNo: 2016 BONUS	InvDesc: christmas bonus	InvAmt: \$150.00	
0026210	07/12/2016	WILLIAM BECK	\$150.00
InvNo: 2016 BONUS	InvDesc: christmas bonus	InvAmt: \$150.00	

The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

***** End of Report *****

Report Total:

\$2,175.00

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Ranges: **From:** **To:** **From:** **To:**
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last Cheque Number 0026215 0026245
 Cheque Date First Last

Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0026215	12/12/2016	ALLEN'S AUTOMOTIVE GROUP	\$338.94
InvNo: 615186	InvDesc: arena-propane	InvAmt: \$112.98	
InvNo: 248780	InvDesc: arena-propane	InvAmt: \$112.98	
InvNo: 616783	InvDesc: arena-propane	InvAmt: \$112.98	
0026216	12/12/2016	CITY OF GREATER SUDBURY	\$792.29
InvNo: 00072764	InvDesc: oct recy; material	InvAmt: \$792.29	
0026217	12/12/2016	COMPUTREK	\$475.28
InvNo: 14029	InvDesc: nov backup/storage fees	InvAmt: \$205.21	
InvNo: 13969	InvDesc: dec remote server mgmt	InvAmt: \$270.07	
0026218	12/12/2016	G. STEPHEN WATT, BARRISTER	\$1,174.64
InvNo: 3122	InvDesc: general legal	InvAmt: \$1,174.64	
0026219	12/12/2016	GERRY STRONG	\$153.85
InvNo: DEC 12 2016	InvDesc: bldg insp mileage	InvAmt: \$153.85	
0026220	12/12/2016	HUGH MOGGY	\$45.24
InvNo: NOV 30 2016	InvDesc: mma meeting mileage	InvAmt: \$45.24	
0026221	12/12/2016	HYDRO ONE NETWORKS INC.	\$7,166.58
InvNo: NOV 28 2016 LAGOON	InvDesc: lagoon	InvAmt: \$4,131.89	
InvNo: DEC 1 2016 ICE PLT	InvDesc: ice plant (estimat@)	InvAmt: \$2,549.47	
InvNo: DEC 1 2016 PW	InvDesc: pw	InvAmt: \$451.04	
InvNo: DEC 1 2016 NORISLE	InvDesc: norisle heritage park	InvAmt: \$34.18	
0026222	12/12/2016	JACKIE WHITE	\$86.67
InvNo: 131810	InvDesc: pec supplies	InvAmt: \$86.67	
0026223	12/12/2016	MANITOWANING MILL & HOME BUILDING CENTRE	\$451.90
InvNo: 0099677	InvDesc: admin-flashlights, etc	InvAmt: \$26.23	
InvNo: 0098152	InvDesc: arena-galv fittings	InvAmt: \$11.60	
InvNo: 0098154	InvDesc: seniors park-drill bit/anchors	InvAmt: \$45.20	
InvNo: 0098310	InvDesc: po/bank-rollers	InvAmt: \$22.59	
InvNo: 0098315	InvDesc: arena-re: drains	InvAmt: \$85.50	
InvNo: 0098424	InvDesc: po/bank-cleaners	InvAmt: \$16.37	
InvNo: 0098651	InvDesc: po/bank-floor stripper	InvAmt: \$16.94	
InvNo: 0099154	InvDesc: arena-duct tape/scrapers	InvAmt: \$44.02	

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

InvNo: 0098952	InvDesc: pec-snowman contest	InvAmt: \$9.52
InvNo: 0099017	InvDesc: pec-snowman contest	InvAmt: \$12.40
InvNo: 0100100	InvDesc: lib.reno-supplies	InvAmt: \$33.89
InvNo: 0099997	InvDesc: lib bldg-downstairs repairs	InvAmt: \$84.71
InvNo: 0100172	InvDesc: lib reno-paint	InvAmt: \$42.93

ChqNo: 0026224	Date: 12/12/2016	Vendor: MANITOULIN-SUDBURY DISTRICT SOCIAL SERVIC	Amount: \$29,564.92
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InvNo: IN000013826	InvDesc: dec amb/social assist	InvAmt: \$29,564.92
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ChqNo: 0026225	Date: 12/12/2016	Vendor: MANITOULIN EXPOSITOR	Amount: \$279.55
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InvNo: 91723	InvDesc: advertising-snowman contest	InvAmt: \$215.14
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InvNo: 91861	InvDesc: adv-christ.madness	InvAmt: \$64.41
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ChqNo: 0026226	Date: 12/12/2016	Vendor: MANITOWANING PHARMACY	Amount: \$4.52
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InvNo: 337623	InvDesc: admin-bags	InvAmt: \$4.52
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ChqNo: 0026227	Date: 12/12/2016	Vendor: MINISTER OF FINANCE	Amount: \$22,607.00
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InvNo: 17251116145	InvDesc: october policing	InvAmt: \$22,607.00
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ChqNo: 0026228	Date: 12/12/2016	Vendor: MINISTER OF FINANCE	Amount: \$967.49
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InvNo: NOV 2016	InvDesc: nov eht remittance	InvAmt: \$967.49
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ChqNo: 0026230	Date: 12/12/2016	Vendor: MUNICIPAL FINANCE OFFICERS ASSOC.	Amount: \$282.50
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InvNo: 2017	InvDesc: 2017 membership	InvAmt: \$282.50
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ChqNo: 0026231	Date: 12/12/2016	Vendor: NEW NORTH FUELS INC	Amount: \$2,066.19
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InvNo: 388215	InvDesc: pw-dyed diesel	InvAmt: \$1,085.91
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InvNo: 388216	InvDesc: pw-diesel	InvAmt: \$980.28
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ChqNo: 0026232	Date: 12/12/2016	Vendor: NORTHERN COMMUNICATION SERVICES INC	Amount: \$54.33
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InvNo: 21216-12012016	InvDesc: dec 911	InvAmt: \$54.33
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ChqNo: 0026233	Date: 12/12/2016	Vendor: OMERS	Amount: \$7,934.10
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InvNo: NOV 2016	InvDesc: nov omers remittance	InvAmt: \$7,934.10
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ChqNo: 0026234	Date: 12/12/2016	Vendor: ONTARIO RECREATION FACILITIES ASSOCIATION	Amount: \$163.85
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InvNo: 18225	InvDesc: 2017 membership	InvAmt: \$163.85
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ChqNo: 0026235	Date: 12/12/2016	Vendor: RECEIVER GENERAL	Amount: \$12,441.61
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InvNo: NOV 2016	InvDesc: nov source deductions	InvAmt: \$12,441.61
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ChqNo: 0026236	Date: 12/12/2016	Vendor: RIVERSIDE ENTERPRISES	Amount: \$4,118.62
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InvNo: 17164	InvDesc: nov recyl.transport	InvAmt: \$3,123.32
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InvNo: R11521	InvDesc: landfill fees mattress removal	InvAmt: \$995.30
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ChqNo: 0026237	Date: 12/12/2016	Vendor: WAGG'S PETROLEUM EQUIPMENT LTD	Amount: \$1,071.75
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InvNo: W64175	InvDesc: marina fuel pump repairs	InvAmt: \$1,071.75
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ChqNo: 0026238	Date: 12/12/2016	Vendor: NORTHERN DOOR CONTROL SUDBURY LTD	Amount: \$1,011.35
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InvNo: 10231	InvDesc: arena-door repairs	InvAmt: \$1,011.35
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ChqNo: 0026239	Date: 12/12/2016	Vendor: BARBARA BAKER	Amount: \$1,620.00
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InvNo: 118	InvDesc: nov seniors programming	InvAmt: \$1,620.00
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The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

ChqNo:	Date:	Vendor:	Amount:
0026240	12/12/2016	NORTH AMERICAN MARINE INC	\$3,379.29
InvNo: 18267	InvDesc: norisle survey/inspection	InvAmt: \$3,379.29	
0026241	12/12/2016	WINDOWS UNLIMITED	\$4,819.45
InvNo: 296109	InvDesc: bldg inspections	InvAmt: \$197.75	
InvNo: 296111	InvDesc: lib renos-final pyt	InvAmt: \$4,124.50	
InvNo: 296110	InvDesc: lib bldg-resolve basement fld.	InvAmt: \$497.20	
0026242	12/12/2016	WORKPLACE SAFETY & INSURANCE BOARD	\$1,506.18
InvNo: NOV 2016	InvDesc: nov wsib remittance	InvAmt: \$1,506.18	
0026243	12/12/2016	XEROX CANADA LTD.	\$215.99
InvNo: F50015511	InvDesc: copier usage	InvAmt: \$215.99	
0026244	12/12/2016	MINISTER OF FINANCE	\$90.83
InvNo: DEC 12 2016	InvDesc: salary garnishment	InvAmt: \$90.83	
0026245	12/12/2016	MINISTER OF FINANCE	\$169.50
InvNo: 1090	InvDesc: ont.gazette-tx sale advert	InvAmt: \$169.50	

*** End of Report ***

Report Total:

\$105,054.41

2,175.00 +
 105,054.41 +
 107,229.41 *

Date : 05/12/2016
Time : 10:09:17 AM

The Township of Assiginack

Cheque Register

Batch: 12/05FD
Cutoff Date: 26/11/2016

Cheque Date: 05/12/2016

ID	Employee	Cheque
400	ELLIOTT ALLAN	0026178
402	ELLIOTT DWAYNE	0026179
404	HAM BRAD	0026180
405	LAFLEUR BILL	0026181
406	MACDONALD ROBERT	0026182
411	MACDONALD DUNCAN	0026183
426	Mara Christopher	0026184
427	Geib Andy	0026185
429	ARMSTRONG RICK	0026186
435	MACKENZIE JAMES	0026187
442	LENZ Alexander	0026188
443	BOWERMAN Cole	0026189
444	MACKENZIE CODY	0026190
445	CASE ANDREW	0026191
446	TRIMMER SAMUEL	0026192

Total: \$25,316.66

0. c
25,316.66 +
17,997.71 +
43,314.37 *

Payment #	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0026211	12/12/2016	12/12COMB	118	COOPER, RONALD	OUTSTANDING	Cheque
0026212	12/12/2016	12/12COMB	122	HOBBS, ALTON	OUTSTANDING	Cheque
0026213	12/12/2016	12/12COMB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
0026214	12/12/2016	12/12COMB	133	BOND, FRED A	OUTSTANDING	Cheque
668	12/12/2016	12/12COMB	106	WOOD, STEVEN	OUTSTANDING	Direct Deposit
669	12/12/2016	12/12COMB	134	VIRTANEN, ANNETTE	OUTSTANDING	Direct Deposit
670	12/12/2016	12/12COMB	140	REID, WALTER	OUTSTANDING	Direct Deposit
671	12/12/2016	12/12COMB	152	PRAIRIE, JANET	OUTSTANDING	Direct Deposit
672	12/12/2016	12/12COMB	155	BECK, WILLIAM	OUTSTANDING	Direct Deposit
673	12/12/2016	12/12COMB	163	MACDONALD, ROBERT	OUTSTANDING	Direct Deposit
674	12/12/2016	12/12COMB	164	MIDDAUGH, WAYNE	OUTSTANDING	Direct Deposit
675	12/12/2016	12/12COMB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
676	12/12/2016	12/12COMB	186	RODY, JEREMY	OUTSTANDING	Direct Deposit
677	12/12/2016	12/12COMB	205	MOFFAT, PAUL	OUTSTANDING	Direct Deposit
678	12/12/2016	12/12COMB	206	CASE, ROBERT	OUTSTANDING	Direct Deposit
679	12/12/2016	12/12COMB	211	MOGGY, HUGH	OUTSTANDING	Direct Deposit
680	12/12/2016	12/12COMB	214	FIELDS, LESLIE	OUTSTANDING	Direct Deposit
681	12/12/2016	12/12COMB	216	REID, BRENDA	OUTSTANDING	Direct Deposit
682	12/12/2016	12/12COMB	301	ROBINSON, DEBBIE	OUTSTANDING	Direct Deposit
683	12/12/2016	12/12COMB	322	OBRIEN, JOSEPH	OUTSTANDING	Direct Deposit
684	12/12/2016	12/12COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit

Total : \$17,997.71

Memo

To: Mayor and Council
CC: Alton, Jeremy and Ron
From: Deb
Date: December 14, 2016
Re: Financial Statements as at November 30, 2016

Please find attached copies of the township's Financial Statements for the year to date as of November 30, 2016.

Please feel free to come and see me if you have any questions,

Thank you,



Deb MacDonald
Treasurer



The Township of Assiginack
CORPORATE SUMMARY
For the Eleven Months Ending November 30, 2016

	November	YTD	2016 Budget	% of Budget
Expenditures				
General Government	\$55,803.59	\$699,707.49	\$796,489.82	88%
School Board Levy	91,733.54	271,995.94	354,480.00	77%
Protection Services	29,824.48	274,656.21	414,847.20	66%
Transportation Services	36,531.65	791,943.51	832,910.00	95%
Environmental Services	49,286.50	470,726.36	543,966.25	87%
Health Services	1,320.00	207,984.06	236,904.00	88%
Social and Family Services		169,421.61	170,020.00	100%
Recreation and Cultural Service	26,432.63	214,858.19	221,695.00	97%
Planning & Development	1,142.75	15,427.35	15,800.00	98%
Capital out of Current	89,081.77	506,220.24	781,760.57	65%
Expenditures Total	381,156.91	3,622,940.96	4,368,872.84	83%

Revenues				
General Government	42,444.51	195,044.70	162,483.61	120%
General Revenue	29,002.56	3,186,627.66	3,160,572.50	101%
School Board Levy	3,994.31	360,465.05	354,480.00	102%
Protection Services	70.00	13,254.55	12,850.00	103%
Transportation Services		5,324.60	8,400.00	63%
Environmental Services	43,290.36	492,571.69	544,466.86	90%
Social and Family Services		37,903.87	18,641.87	203%
Recreation and Cultural Service	420.79	29,419.60	26,300.00	112%
Planning & Development	272.31	1,494.11		0%
Capital out of Current		105,021.80	80,678.00	130%
Revenues Total	119,494.84	4,427,127.63	4,368,872.84	101%

Net Levy				
General Government	13,359.08	504,662.79	634,006.21	80%
General Revenue	(29,002.56)	(3,186,627.66)	(3,160,572.50)	101%
School Board Levy	87,739.23	(88,469.11)		0%
Protection Services	29,754.48	261,401.66	401,997.20	65%
Transportation Services	36,531.65	786,618.91	824,510.00	95%
Environmental Services	5,996.14	(21,845.33)	(500.61)	4,364%
Health Services	1,320.00	207,984.06	236,904.00	88%
Social and Family Services		131,517.74	151,378.13	87%
Recreation and Cultural Service	26,011.84	185,438.59	195,395.00	95%
Planning & Development	870.44	13,933.24	15,800.00	88%
Capital out of Current	89,081.77	401,198.44	701,082.57	57%
Corporate Net Levy	261,662.07	(804,186.67)		0%



The Township of Assiginack
GENERAL GOVERNMENT SUMMARY
For the Eleven Months Ending November 30, 2016

	November	YTD	2016 Budget	% of Budget
Expenditures				
Mayor & Council	\$2,695.46	\$50,061.43	\$60,350.00	83%
Administrator's Office	24,069.76	296,305.18	320,381.00	92%
Clerk's Office	15,734.94	209,936.77	218,658.82	96%
Project and Events Co-ordinator Programs	3,397.71	24,135.77	39,000.00	62%
General Admin - Elections		407.04	2,000.00	20%
Post Office Building	3,557.71	27,870.06	46,900.00	59%
Library Building	728.81	18,237.25	24,600.00	74%
Administration Building	487.86	7,712.29	11,100.00	69%
Treasury - Unallocated	1,253.76	50,548.28	53,500.00	94%
Taxation	3,877.58	14,493.42	20,000.00	72%
Total General Government Expenditures	55,803.59	699,707.49	796,489.82	88%
Revenues				
Clerk's Office	701.62	14,179.86	6,700.00	212%
Project and Events Co-ordinator Programs	350.00	19,524.25	4,800.00	407%
Post Office Building	2,208.32	34,200.21	37,309.50	92%
Library Building	1,030.92	12,654.84	10,500.00	121%
Treasury - Unallocated	38,153.65	114,485.54	103,174.11	111%
Total General Government Revenue	42,444.51	195,044.70	162,483.61	120%
Net Levy				
Mayor & Council	2,695.46	50,061.43	60,350.00	83%
Administrator's Office	24,069.76	296,305.18	320,381.00	92%
Clerk's Office	15,033.32	195,756.91	211,958.82	92%
Project and Events Co-ordinator Programs	3,047.71	4,611.52	34,200.00	13%
General Admin - Elections		407.04	2,000.00	20%
Post Office Building	1,349.39	(6,330.15)	9,590.50	(66%)
Library Building	(302.11)	5,582.41	14,100.00	40%
Administration Building	487.86	7,712.29	11,100.00	69%
Treasury - Unallocated	(36,899.89)	(63,937.26)	(49,674.11)	129%
Taxation	3,877.58	14,493.42	20,000.00	72%
General Government Net Levy	13,359.08	504,662.79	634,006.21	80%



The Township of Assiginack
GENERAL REVENUE
For the Eleven Months Ending November 30, 2016

	November	YTD	2016 Budget	% of Budget
Revenues				
Municipal Tax Levy	\$29,002.56	\$2,522,334.90	\$2,511,072.50	100%
Payments In Lieu of Taxes		14,792.76		0%
Ontario Community Reinvestment Fund		649,500.00	649,500.00	100%
Total Revenue	29,002.56	3,186,627.66	3,160,572.50	101%
Net Levy				
Municipal Tax Levy	29,002.56	2,522,334.90	2,511,072.50	100%
Payments in Lieu of Taxes		14,792.76		0%
Ontario Community Reinvestment Fund		649,500.00	649,500.00	100%
General Revenue Net Levy	29,002.56	3,186,627.66	3,160,572.50	101%



The Township of Assiginack
SCHOOL BOARD SUMMARY
For the Eleven Months Ending November 30, 2016

	November	YTD	2016 Budget	% of Budget
Expenditures				
English Language Public School	\$91,733.54	\$268,063.36	\$354,480.00	76%
French Language Public School		3,932.58		0%
Total School Board Expenditures	91,733.54	271,995.94	354,480.00	77%
Revenues				
English Language Public School	3,994.31	356,532.47	354,480.00	101%
French Language Public School		3,932.58		0%
Total School Board Revenue	3,994.31	360,465.05	354,480.00	102%
Net Levy				
English Language Public School	87,739.23	(88,469.11)		0%
School Board Net Levy	87,739.23	(88,469.11)		0%



The Township of Assiginack
PROTECTION SERVICES SUMMARY
For the Eleven Months Ending November 30, 2016

	November	YTD	2016 Budget	% of Budget
Expenditures				
Fire Department	\$5,448.37	\$30,336.02	\$93,250.00	33%
Police Services	22,607.00	199,503.84	271,279.00	74%
9-1-1	48.93	304.38	1,000.00	30%
Protective Inspection & Control		1,424.68	3,150.00	45%
Canine Control		22,332.88	22,700.00	98%
Building Department	1,720.18	20,754.41	23,468.20	88%
Total Protection Services Expenditures	29,824.48	274,656.21	414,847.20	66%
Revenues				
Fire Department		900.00		0%
Protective Inspection & Control		793.00	2,350.00	34%
Canine Control	20.00	535.00	500.00	107%
Building Department	50.00	11,026.55	10,000.00	110%
Total Protection Services Revenues	70.00	13,254.55	12,850.00	103%
Net Levy				
Fire Department	5,448.37	29,436.02	93,250.00	32%
Police Services	22,607.00	199,503.84	271,279.00	74%
9-1-1	48.93	304.38	1,000.00	30%
Protective Inspection & Control		631.68	800.00	79%
Canine Control	(20.00)	21,797.88	22,200.00	98%
Building Department	1,670.18	9,727.86	13,468.20	72%
Protection Services Net Levy	29,754.48	261,401.66	401,997.20	65%



The Township of Assiginack
TRANSPORTATION SERVICES SUMMARY
For the Eleven Months Ending November 30, 2016

	November	YTD	2016 Budget	% of Budget
Expenditures				
Public Works Administration	\$17,640.60	\$214,610.77	\$351,310.00	61%
Operation Centre	7,217.44	72,666.25	53,800.00	135%
Beaver Dams -Flood Control		2,713.18		0%
Sidewalks		4,200.77		0%
Street Name Signs		1,490.70	2,000.00	75%
Street Lighting	631.39	9,197.40	13,000.00	71%
Vehicles & Equipment	4,977.08	87,515.73	119,400.00	73%
Small Equipment & Supplies	829.16	7,461.28	3,000.00	249%
Airport		29,350.00	30,000.00	98%
Marina	500.72	25,822.84	22,400.00	115%
Roadways:				
Bridges and Culverts	665.14	1,217.66	7,500.00	16%
Brushing	1,184.33	12,482.56	6,500.00	192%
Ditching	3,542.89	31,304.91	13,000.00	241%
Catch Basins,Storm Sewers	141.59	1,486.67	3,000.00	50%
Sweeping/Flushing/Cleaning		14,337.37	7,000.00	205%
Resurfacing & Patching		136,023.04	104,000.00	131%
Snow Ploughing	402.90	35,431.45		0%
Sanding & Salting		22,442.58	35,000.00	64%
Loosetop Maintenance	(1,201.59)	77,728.40	62,000.00	125%
Total Transportation Services Expenditures	36,531.65	787,483.56	832,910.00	95%
Revenues				
Public Works Administration		2,502.26		0%
Marina		2,822.34	8,400.00	34%
Total Transportation Services Revenues		5,324.60	8,400.00	63%
Net Levy				
Public Works Administration	17,640.60	212,108.51	351,310.00	60%
Operation Centre	7,217.44	72,666.25	53,800.00	135%
Beaver Dams -Flood Control		2,713.18		0%
Sidewalks		4,200.77		0%
Street Name Signs		1,490.70	2,000.00	75%
Street Lighting	631.39	9,197.40	13,000.00	71%
Vehicles & Equipment	4,977.08	87,515.73	119,400.00	73%
Small Equipment & Supplies	829.16	7,461.28	3,000.00	249%
Airport		29,350.00	30,000.00	98%
Marina	500.72	23,000.50	14,000.00	164%
Roadways	4,735.26	332,454.64	238,000.00	140%
Transportation Services Net Levy	36,531.65	782,158.96	824,510.00	95%



The Township of Assiginack
ENVIRONMENTAL SERVICES SUMMARY
For the Eleven Months Ending November 30, 2016

	November	YTD	2016 Budget	% of Budget
Expenditures				
Waste Management	\$8,240.15	\$67,779.37	\$105,200.00	64%
Waterworks	41,046.35	402,946.99	438,766.25	92%
Total Environmental Services Expenditures	49,286.50	470,726.36	543,966.25	87%
Revenues				
Sanitary Sewer & WPCP Revenue	11,154.78	131,904.58	143,059.58	92%
Garbage Collection		13,152.52	19,000.00	69%
Waterworks	32,135.58	347,514.59	382,407.28	91%
Total Environmental Services Revenues	43,290.36	492,571.69	544,466.86	90%
Net Levy				
Waste Management	8,240.15	67,779.37	105,200.00	64%
Sanitary Sewer & WPCP Revenue	(11,154.78)	(131,904.58)	(143,059.58)	92%
Garbage Collection		(13,152.52)	(19,000.00)	69%
Waterworks	8,910.77	55,432.40	56,358.97	98%
Environmental Services Net Levy	5,996.14	(21,845.33)	(500.61)	4,364%



The Township of Assiginack
HEALTH SERVICES SUMMARY
For the Eleven Months Ending November 30, 2016

	<u>November</u>	<u>YTD</u>	<u>2016</u> <u>Budget</u>	<u>% of</u> <u>Budget</u>
Expenditures				
Cemetery	\$1,320.00	\$5,320.00	\$6,000.00	89%
Land Ambulance		200,662.00	218,904.00	92%
Medical Clinic		1,329.48		0%
Medical Building		672.58	12,000.00	6%
Total Health Services Expenditures	1,320.00	207,984.06	236,904.00	88%
Net Levy				
Cemetery	1,320.00	5,320.00	6,000.00	89%
Land Ambulance		200,662.00	218,904.00	92%
Medical Clinic		1,329.48		0%
Medical Building		672.58	12,000.00	6%
Health Services Net Levy	1,320.00	207,984.06	236,904.00	88%



The Township of Assiginack
SOCIAL & FAMILY SERVICES SUMMARY
For the Eleven Months Ending November 30, 2016

	November	YTD	2016 Budget	% of Budget
Expenditures				
District Social Services Administration Board		\$143,814.12	\$135,875.00	106%
Centennial Manor		25,607.49	34,145.00	75%
Total Social & Family Services Expenditures		169,421.61	170,020.00	100%
Revenues				
DSSAB		37,903.87	18,641.87	203%
Total Social & Family Services Revenues		37,903.87	18,641.87	203%
Net Levy				
District Social Services Administration Board		105,910.25	117,233.13	90%
Centennial Manor		25,607.49	34,145.00	75%
Social & Family Services Net Levy		131,517.74	151,378.13	87%



The Township of Assiginack
RECREATION & CULTURAL SERVICES SUMMARY
For the Eleven Months Ending November 30, 2016

	November	YTD	2016 Budget	% of Budget
Expenditures				
Recreation		\$91.05	\$1,500.00	6%
Summer Programme		5,564.53	5,950.00	94%
Arena	12,479.09	96,993.93	120,120.00	81%
Parks	613.13	17,283.87	15,700.00	110%
Heritage	109.43	37,355.52	22,600.00	165%
Information Booth	1,764.61	9,772.69	17,640.00	55%
Burn's Wharf Theatre		5,406.90	1,500.00	360%
Library Board	11,466.37	42,389.70	36,685.00	116%
Total Recreation & Cultural Services Expenditures	26,432.63	214,858.19	221,695.00	97%
Revenues				
Summer Programme		4,690.23	4,000.00	117%
Arena	420.79	12,777.82	22,300.00	57%
Heritage		729.60		0%
Information Booth		1,647.95		0%
Burn's Wharf Theatre		5,285.00		0%
Library Board		4,289.00		0%
Total Recreation & Cultural Services Revenues	420.79	29,419.60	26,300.00	112%
Net Levy				
Recreation		91.05	1,500.00	6%
Summer Programme		874.30	1,950.00	45%
Arena	12,058.30	84,216.11	97,820.00	86%
Parks	613.13	17,283.87	15,700.00	110%
Heritage	109.43	36,625.92	22,600.00	162%
Information Booth	1,764.61	8,124.74	17,640.00	46%
Burn's Wharf Theatre		121.90	1,500.00	8%
Library Board	11,466.37	38,100.70	36,685.00	104%
Recreation & Cultural Services Net Levy	26,011.84	185,438.59	195,395.00	95%



The Township of Assiginack
PLANNING & DEVELOPMENT SUMMARY
For the Eleven Months Ending November 30, 2016

	<u>November</u>	<u>YTD</u>	<u>2016</u> <u>Budget</u>	<u>% of</u> <u>Budget</u>
Expenditures				
Planning	\$1,005.50	\$13,933.24	\$15,800.00	88%
Total Planning & Development Expenditures	1,005.50	13,933.24	15,800.00	88%
Net Levy				
Planning	1,005.50	13,933.24	15,800.00	88%
Planning & Development Net Levy	1,005.50	13,933.24	15,800.00	88%



The Township of Assiginack
CORPORATE CAPITAL SUMMARY
For the Eleven Months Ending November 30, 2016

	November	YTD	2016 Budget	% of Budget
Expenditures				
General Government	\$2,077.85	\$58,471.78	\$88,625.00	66%
Protection Services		31,596.55	42,128.73	75%
Transportation Services	60,502.50	258,633.66	191,764.00	135%
Environmental Services	2,008.47	76,615.08	364,064.32	21%
Social and Family Services	5,703.93	5,703.93		0%
Recreation and Cultural Service	18,789.02	75,199.24	95,178.52	79%
Expenditures Total	89,081.77	506,220.24	781,760.57	65%
Revenues				
Transportation Services		51,849.61	41,678.00	124%
Recreation and Cultural Service		53,172.19	39,000.00	136%
Revenues Total		105,021.80	80,678.00	130%
Net Levy				
General Government	2,077.85	58,471.78	88,625.00	66%
Protection Services		31,596.55	42,128.73	75%
Transportation Services	60,502.50	206,784.05	150,086.00	138%
Environmental Services	2,008.47	76,615.08	364,064.32	21%
Social and Family Services	5,703.93	5,703.93		0%
Recreation and Cultural Service	18,789.02	22,027.05	56,178.52	39%
Corporate Net Levy	89,081.77	401,198.44	701,082.57	57%



RECEIVED

DEC 06 2016

Aviation, Forest Fire and Emergency Services
Forest Fire Management Centre
Sudbury Airport Complex
6150 Skyline Drive, Postal Bag 500
Garson, ON P3L 1W3
Phone: (705) 564-6019 Fax: (705) 564-7276

Ministry of
Natural Resources and Forestry

Ministère des
Richesses naturelles et des Forêts

November 28, 2016

Township of Assiginack
Box 238
Manitouwanging, Ont
POP 1N0

Attention: Alton Hobbs

As of March 31, 2017 your Fire Protection Agreement will have expired with the Ministry of Natural Resources and Forestry. If you wish to continue the Agreement a new Schedule "A" is attached.

Please look at the map along with the Schedule "A" included in this package and let us know if these are correct. If they are correct and you wish to keep the protection areas as is, the total cost to the Municipality in 2017 is \$ 0.

Please advise us of your wishes. You still have the option of a three, four or a five year renewal. We would be very interested in discussing any options either by telephone or in person. You can contact me either by phone 705-564-6005 or by email at mike.calvank@ontario.ca.

Sincerely,

Mike Calvank
Fire Management Tech
Sudbury Fire Management Headquarter

APPENDIX A - Application of Comprehensive Protection Charges to Land Types

Municipality

Assignack

Agreement Review Period

Year: 2017 To 2

Per Hectare CPC Rate

\$1.29

CPC Year:

2017 CPI Increase %

LAND CLASS	TAXATION/REVENUE SITUATION	Municipal Protection Area			Crown Protection Area			Total		
		Hectares	Rate	Factor	Cost	Hectares	Rate	Factor	Cost	By Type
Comprehensive	Protection Charge	CROWN PAYS			MUNICIPALITY PAYS			Hectares		
		Hectares	Rate	Factor	Cost	Hectares	Rate	Factor	Cost	By Type
Unalienated Crown Land	Crown does not pay Municipal Taxes	101	\$1.29	100%	130.29		\$1.29		-	101
Provincial Parks/Conservation Reserve	Crown pays grants to Municipalities		\$1.29	100%	-		\$1.29		-	0
Patented Land (Residential/farm, Farmlands, Multi-Residential, Commercial, Industrial) ----- Federal Lands	Municipal Taxpayers based on Assessment: Patented Crown Land where Crown gives grants in lieu of taxes ----- Federal Gov't pays Grants in lieu of taxes to Municipality	22,929	\$1.29		-		\$1.29	100%	-	22,929
Private Land (Managed Forests)	Municipal Taxpayers Tax Rate restricted because of public interest in this land		\$1.29		-		\$1.29	50%	-	0
Patent Mining Lands (Crown has Full Timber Rights) <u>Patented after March 26, 1918</u>	Unit Class of M.L. (Mining lands) with a Tax Rate of C. (Commercial) ----- Owner pays some taxes to municipality but has no interest above ground		\$1.29	100%	-		\$1.29		-	0
Federal Lands and Indian Reserves	Federal Government pays Ontario for Fire Protection under INAC or other agreement		\$1.29	100%	-		\$1.29		-	0
Conservation Lands (Lands Assessed by Conservation Lands)	C.A. no pays taxes to Municipality (M.N.R. gives Grant for significant conservation Lands)		\$1.29		-		\$1.29		-	0
Unorganized Territory	Crown Land and Private Land where taxpayer pays Public Land Tax to Province		\$1.29	100%	-		\$1.29		-	0
TOTALS		23,030			130.29				\$	23,030
NOT AN INVOICE		Crown Owes the Municipality			\$130.29	Municipality Owes the Crown			\$0.00	

CPC payment invoices must be sent in after April 1 of the current fire year

Township Of Assinack
Fire Management Agreement Area
Sudbury
Fire Management Headquarters



Information
Sudbury Management Area
Fire Agreement Area
Date: November 10th, 2015

Administrative Boundaries

- Administrative Boundary
- Lot
- Provincial Highway
- County

Municipal Agreement Area
Fire Management Agreement Area

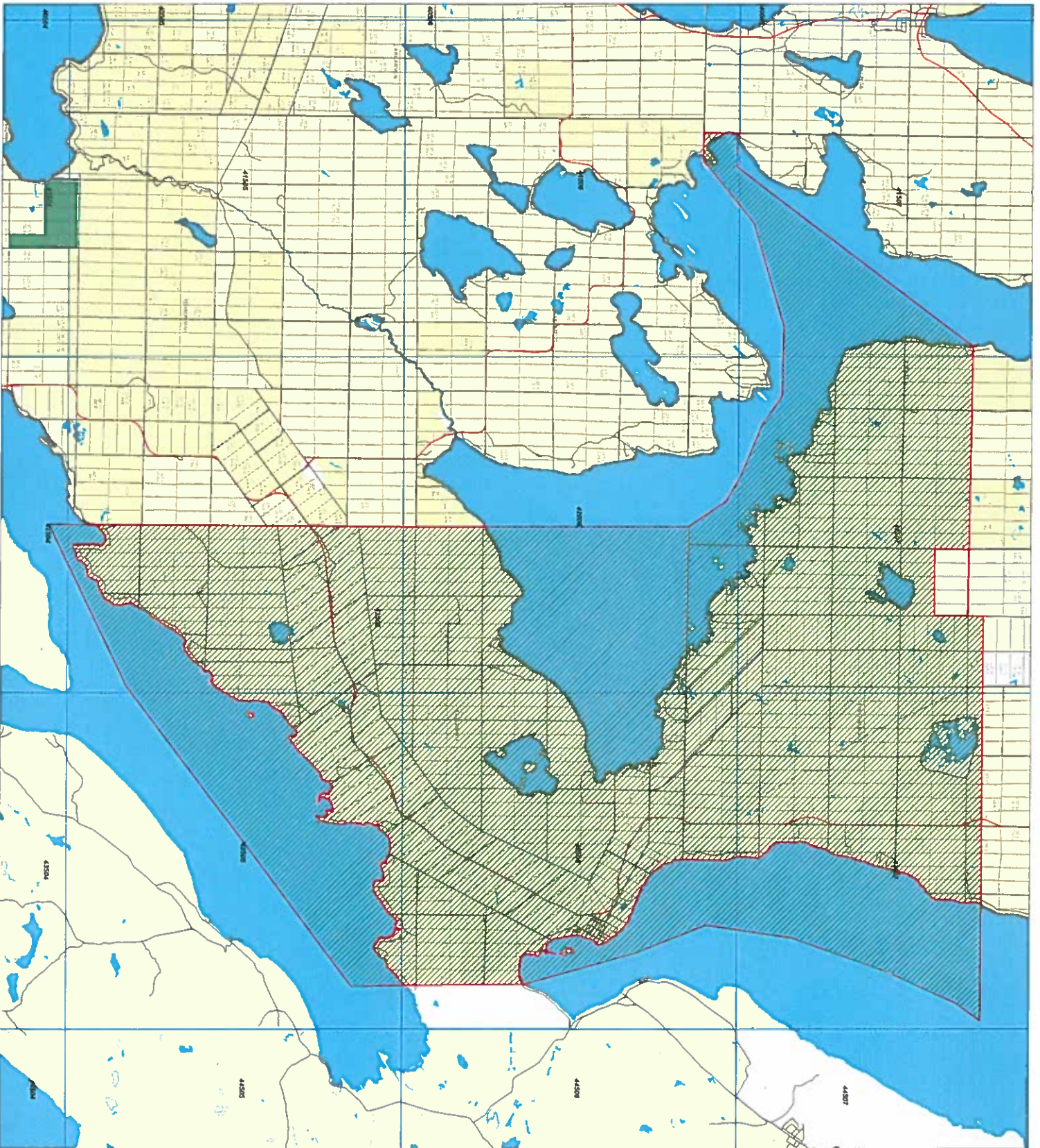
- Provincial Highway
- County
- Provincial Highway
- County
- Provincial Highway
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- Provincial Highway
- County



*These areas include all a preliminary and may not represent the official's jurisdiction.



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**THE TOWNSHIP OF GEORGIAN BAY
Council Agenda**

DATE: 14 November 2016

	YEA	NAY
Councillor Bochek	_____	_____
Councillor Cooper	_____	_____
Councillor Douglas	_____	_____
Councillor Edwards	_____	_____
Councillor Kay	_____	_____
Councillor Wiancko	_____	_____
Mayor Braid	_____	_____

MOVED BY: Paul M. Wiancko

SECONDED BY: [Signature]

REFERRED **CARRIED** **DEFEATED** **REFERRED**

WHEREAS there is inequity between the cost of hydro for rural residents as compared to urban residents due to higher distribution charges;
 AND WHEREAS this practice targets and negatively affects rural residents, especially those who are already unable to pay for the high cost of hydro;
 NOW THEREFORE BE IT RESOLVED THAT the Township of Georgian Bay request the Province to re-evaluate the structure of hydro in terms of access and delivery and implement structural changes to address the unfair practice of charging more for delivery for rural residents;
 AND THAT this resolution be circulated to all municipalities in the Province of Ontario as well as Ontario Small Urban Municipalities (OSUM) and Association of Municipalities of Ontario (AMO).

[Signature]
MAYOR

Township of McKellar

P.O. Box 69, McKellar, Ontario P0G 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

VIA EMAIL

November 22, 2016

The Honourable Kathleen Wynne
The Honourable Brad Duguid
The Honourable Bob Chiarelli
Norm Miller, MPP for Parry Sound-Muskoka
Association of Municipalities of Ontario (AMO)
Federation of Northern Ontario Municipalities (FONOM)
Rural Ontario Municipal Association (ROMA)
All Ontario Municipalities

Please be advised that at its regular meeting held, Monday November 21, 2016 the Council of the Township of McKellar passed the following resolution:

RESOLUTION: 16-384

WHEREAS the *Fire Protection and Prevention Act, 1997*, legislates that fire prevention, public education and fire protection services are a mandatory municipal responsibility;
AND WHEREAS there are a total of 449 Fire Departments operating in the province comprised of 32 Full-Time Departments, 191 Composite Departments and 226 Volunteer Departments with 11,376 Full-Time Firefighters, 19,347 Volunteer Firefighters and 343 Part-Time Firefighters staffing these departments;
AND WHEREAS the fire service represents a significant percentage of small, rural and northern municipalities' managed capital assets;
AND WHEREAS the Municipal Fire Department and associated assets represent critical municipal infrastructure;
AND WHEREAS there are currently no funding opportunities available from the Provincial or the Federal Government for the equipment, training, maintenance, operating or capital requirements of local fire departments;

NOW THEREFORE BE IT RESOLVED that the Council of the Township of McKellar hereby petition the Provincial Government to recognize the municipal fire service as critical infrastructure by including funding for Fire Department infrastructure as part of the Provincial Governments Infrastructure Strategy to Move Ontario Forward;

AND FURTHER that a copy of this resolution be sent to the Premier of Ontario, the Minister of Economic Development, Employment and Infrastructure, Norm Miller, MPP for Parry Sound-Muskoka, the Association of Municipalities of Ontario (AMO), the Federation of Northern Ontario Municipalities (FONOM), the Rural Ontario Municipal Association (ROMA) and all Ontario municipalities.

As per the above resolution, please accept this correspondence for your information and consideration.

If you have any questions please do not hesitate to contact undersigned.

Sincerely,

Shawn Boggs
Clerk Administrator
Township of McKellar



December 9, 2016

Sent via email

To: Ontario Municipalities

Re: Richmond Hill Resolution - A Bank for Everyone – Support Postal Banking

Richmond Hill Town Council, at its meeting held on November 28, 2016, adopted the following resolution:

- a) That the Town of Richmond Hill encourages the Federal Government to review the Banking Act to allow postal banking at Canada Post;
- b) That the Town of Richmond Hill encourages the Federal Government to amend the Canada Post Act of 1981 to allow postal banking at Canada Post;
- c) That the Town of Richmond Hill encourages the Federal Government to instruct Canada Post to add postal banking as a service, with a mandate for financial inclusion either as a stand-alone bank or in cooperation with other financial organizations which may include the Business Development Bank of Canada (BDC);
- d) That the Town of Richmond Hill call on the federal government to instruct Canada Post to add postal banking, with a mandate for financial inclusion;
- e) That Council direct staff to forward this resolution to other local governments in Canada for whom contact information is readily available, requesting favourable consideration of this resolution to the Federation of Canadian Municipalities;
- f) And further, that Council direct staff to forward this resolution to:
 - 1. Leona Alleslev, Member of Parliament, Richmond Hill, Ontario 12820 Yonge Street, Suite 202, Richmond Hill, Ontario L4E 4H1, Canada;
 - 2. Majid Jowhari, Member of Parliament (Richmond Hill) 9140 Leslie Street, Unit 407 Richmond Hill, Ontario L4B 0A9, Canada;
 - 3. Clark Somerville, President, Federation of Canadian Municipalities, 24 Clarence St, Ottawa, Ontario K1N 5P3;
 - 4. Other local governments in Canada for whom contact information is readily available;

.../2

December 9, 2016

Page 2

5. The Federation of Canadian Municipalities;
6. Judy Foote, Minister of Public Services and Procurement, Rm 18A1,
11 Laurier Street Phase III, Place du Portage, Gatineau, QC, K1A 0S5;
7. Mike Palecek, President, Canadian Union of Postal Workers, 377 Bank
Street, Ottawa, Ontario, K2P 1Y3.

In accordance with Council's directive, please find attached a copy of the Council endorsed member motion.

If you have any questions, please contact the Office of the Clerk, at 905-771-8800.

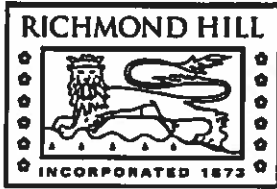
Yours sincerely,



Stephen M.A. Huycke
Director of Council Support Services/Town Clerk

Attachment

cc: Leona Alleslev, Member of Parliament - Richmond Hill
Majid Jowhari, Member of Parliament- Richmond Hill
Clark Somerville, President, Federation of Canadian Municipalities
Judy Foote, Minister of Public Services and Procurement
Mike Palecek, President, Canadian Union of Postal Workers



MEMBER MOTION

Section 5.4.4(b) of Procedure By-law

Meeting:	Committee of the Whole <input type="checkbox"/> Council X
Meeting Date:	November 28, 2016
Subject/Title:	A bank for everyone – Support postal banking
Submitted by:	Councillor Muench

Whereas the Federal Government's Canada Post Review will conclude, in the spring of 2017, with the government announcing decisions on the future of Canada Post, including whether or not to create a new service and revenue stream through postal banking;

Whereas there is an urgent need for this service because thousands of rural towns and villages do not have a bank;

Whereas nearly two million Canadians desperately need alternatives to high interest charging payday lenders including our residents in Richmond Hill;

Whereas postal banking helps keep post offices viable and financial services accessible in many parts of the world;

Whereas postal banking has the support of over 600 municipalities and close to two-thirds of Canadians (Stratcom poll, 2013);

Whereas residents and businesses of Richmond Hill rely on mail service and see postal banking as an opportunity to improve the financial position of Canada Post while allowing the organization to continue its important service to Canadians including Richmond Hill without subsidy;

Whereas small business in Richmond Hill and throughout Canada require more and different forms of banking services to assist in venture capital growth as well as other financial needs currently not being serviced;

Whereas the Federal Government has prioritized, communicated, promoted, encouraged and challenged Canadians to be innovative, postal banking will allow customers of Canada Post to have access to banking services that will enhance productivity and quality of life for all stakeholders;

Therefore Be It Resolved:

- a) That the Town of Richmond Hill encourages the Federal Government to review the Banking Act to allow postal banking at Canada Post;

.../2

- b) That the Town of Richmond Hill encourages the Federal Government to amend the Canada Post Act of 1981 to allow postal banking at Canada Post;
- c) That the Town of Richmond Hill encourages the Federal Government to instruct Canada Post to add postal banking as a service, with a mandate for financial inclusion either as a stand-alone bank or in cooperation with other financial organizations which may include the Business Development Bank of Canada (BDC);
- d) That the Town of Richmond Hill call on the federal government to instruct Canada Post to add postal banking, with a mandate for financial inclusion;
- e) That Council direct staff to forward this resolution to other local governments in Canada for whom contact information is readily available, requesting favourable consideration of this resolution to the Federation of Canadian Municipalities;
- f) And further, that Council direct staff to forward this resolution to:
 - i) Leona Alleslev, Member of Parliament, Richmond Hill, Ontario 12820 Yonge Street, Suite 202, Richmond Hill, Ontario L4E 4H1, Canada;
 - ii) Majid Jowhari, Member of Parliament (Richmond Hill) 9140 Leslie Street, Unit 407 Richmond Hill, Ontario L4B 0A9, Canada;
 - iii) Clark Somerville, President, Federation of Canadian Municipalities, 24 Clarence St, Ottawa, Ontario K1N 5P3;
 - iv) Other local governments in Canada for whom contact information is readily available;
 - v) The Federation of Canadian Municipalities;
 - vi) Judy Foote, Minister of Public Services and Procurement, Rm 18A1, 11 Laurier Street Phase III, Place du Portage, Gatineau, QC, K1A 0S5;
 - vii) Mike Palecek, President, Canadian Union of Postal Workers, 377 Bank Street, Ottawa, Ontario, K2P 1Y3.

Moved by: Councillor Muench

Seconded by:

**Ontario
Provincial
Police**

**Police
provinciale
de l'Ontario**



**Municipal Policing Bureau
Bureau des services policiers des municipalités**

**777 Memorial Ave.
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DEC 14 2016

File number/Référence:612-20

December 09, 2016

Mayor/CAO,

The OPP, Municipal Policing Bureau actively participates in events and conferences where we believe we can add value to our relationships and discussions surrounding municipal policing matters. The upcoming Rural Ontario Municipal Association (ROMA) Conference, which will be held from January 29 - 31, 2017 in Toronto is providing us that opportunity.

In our ongoing effort to cultivate stronger relationships and improve communications with municipalities policed by the OPP, our Bureau representatives, including myself and Inspector McDonald, would like to make ourselves available to you at the upcoming ROMA Conference.

Drop in at our booth located in the Sheraton Hall on the lower concourse level, booth #306 to have a casual discussion and meet Municipal Policing Bureau members. Should you like to have a more formal discussion, please contact us directly at OPP.MunicipalPolicing@opp.ca and schedule a time slot for a meeting. In case you requested to meet the Minister of the Ministry of Community Safety and Correctional Services, our Bureau members can meet you for a formal discussion after your meeting with the Minister.

The OPP is committed to adequate, effective, and sustainable police service delivery in Ontario. We look forward to seeing you at the upcoming conference.

Thank you.



Sincerely,

**M.M. (Marc) Bedard
Superintendent
Commander
Municipal Policing Bureau
Ontario Provincial Police**



MUNICIPAL PROPERTY ASSESSMENT CORPORATION

RECEIVED
DEC 14 2016

December 12, 2016

To: Heads of Council, All Ontario Municipalities
From: Dan Mathieson, Chair, MPAC Board of Directors
Subject: 2017 Budget and Municipal Levy

On behalf of MPAC's Board of Directors, I would like to advise you that the Board has approved the corporation's 2017 budget including a province wide municipal levy increase of 2.65%.

After four years with an agenda focused primarily on finding efficiencies while increasing organizational effectiveness through our 2013-2016 strategic plan, the Board has determined that the organization needs to make additional investment in its core business to ensure we continue to serve our stakeholders going forward.

In looking forward to next year, the requirement for MPAC to support and respond to the Assessment Review Board's (ARB) commitment to improve the appeals process played a critical role in the Board's review of the 2017 budget. Next year, the ARB will be implementing a strategy to eliminate backlogs and complete appeals within the assessment cycle which will have a direct impact on MPAC's staffing and resources. It is anticipated that MPAC will be required to respond to the scheduling of approximately 1,250 appeals per month. We believe the work being undertaken by the ARB will continue to support stability and predictability in Ontario's property assessment and taxation system.

A stable and predictable assessment base is similarly important to the Board and the changes such as disclosure, pre-roll discussions and the extensive outreach activities implemented for the 2016 Assessment Update are a reflection of our commitment. Taking this approach forward and building on it for the 2020 Assessment Update requires the establishment of a larger reserve fund for the 2020 Assessment Update. This requirement has also been reflected in the 2017 budget.

In 2017, MPAC will introduce formal Service Level Agreements (SLA) with municipalities across the province. The 2017 budget reflects the need to right size the number of senior valuation staff in the field to meet the demands of our workload, continue with programs to ensure the quality and consistency of data in our systems and continue to build our pool of accredited valuation experts and professionals.

Office of the Chair c/o Municipal Property Assessment Corporation
1340 Pickering Parkway, Suite 101, Pickering, Ontario L1V 0C4
T: 519.271.0250 ext 236 F: 905.831.0040 www.mpac.ca

As context, prior to 2013, the annual levy increase ranged from as low as three per cent to as high as six per cent. Over the last four years, MPAC dramatically enhanced its products and services and achieved \$20 million in savings while maintaining a commitment to an annual levy increase of only 0.95%. The levy increase has taken into account further operational savings and incremental revenues generated through MPAC's business development activities totaling over \$2 million for 2017. The move to a municipal levy increase of 2.65% ensures that going forward MPAC will continue to serve our municipal and government stakeholders as well as the property taxpayers of Ontario through service excellence and product leadership.

The levy amount for each municipality is determined by the levy formula contained within the MPAC Act and will be finalized following the delivery of the 2016 Assessment Roll later this year. Municipalities can expect to receive additional details in the coming weeks with final statements sent in January 2017.

Questions about MPAC's 2017 budget and municipal levy should be directed to Antoni Wisniowski, President and Chief Administrative Officer or Carla Y. Nell, Vice-President, Municipal and Stakeholder Relations.

Yours truly,



Dan Mathieson

Copy Chief Administrative Officers, Chief Financial Officers, Clerks & Treasurers
MPAC Board of Directors