



## **TOWNSHIP OF ASSIGINACK**

### **REGULAR MEETING OF COUNCIL**

**To Be Held in the Council Chambers**

**Tuesday, March 7, 2017 at 5:00 p.m.**

### **Council's Regular Meeting Agenda**

#### **For consideration:**

#### **1. OPENING**

- a) Adoption of Agenda
- b) Disclosure of Pecuniary Interest and General Nature Thereof

#### **2. ANNOUNCEMENTS**

#### **3. ADOPTION OF MINUTES**

- a) Regular Council Meeting of February 21, 2017 (p.3)
- b) Special Council Meeting of February 27, 2017 (p.8)
- c) Assiginack Public Library Board Meeting of January 16, 2017 (p.10)
- d) Sudbury & District Board of Health Meeting of February 16, 2017 (p.12)

#### **4. DELEGATIONS**

#### **5. REPORTS**

- a) OCWA 2016 Annual & Summary Reports for Sunsite Estates WTP (p.21)
- b) OCWA 2016 Annual & Summary Reports for Manitowaning WTP (p.35)
- c) Staff Report: OMAFRA RED Program Application (p.47)

#### **6. ACTION REQUIRED ITEMS**

- a) Accounts of Payment: General: \$45,558.49 Payroll: \$18,054.65 (p.48)

#### **7. INFORMATION ITEMS**

- a) Township of Lake of Bays Resolution (p.52)
- b) Northern Ontario Forum for Food, Farms, and Tourism (p.54)
- c) North East Community Care Access Centre Information (p.55)

- d) Public Works Garage Energy Production Report (p.56)
- e) Region of Peel Resolution (p.58)
- f) The Manitoulin Expositor Salmon Classic (p.60)

#### **8. BY-LAWS**

- a) By-law #17-07: Amend By-law #15-05 Municipal Donation Policy (p.62)
- b) By-law #17-08: Authorize a Forest Fire Management Agreement (p.65)

#### **9. CLOSED SESSION**

- a) The security of the property of the Municipality (*Municipal Act*, 2001, c.25, s.239(2)(a))

#### **10. ADJOURNMENT**

**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK**  
**MINUTES OF THE REGULAR COUNCIL MEETING**

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, February 21<sup>st</sup>, 2017 at 5:00 p.m.

**Present:** Mayor Paul Moffatt  
Councillor Les Fields  
Councillor Robert Case  
Councillor Brenda Reid  
Councillor Hugh Moggy

**Staff:** Alton Hobbs, CAO  
Jeremy Rody, Clerk  
Ron Cooper, Public Works Superintendent

**Press:** Alicia McCutcheon, Expositor

**OPENING:**

**#029-03-17 L. Fields – H. Moggy**

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business with a quorum of members present at 5:00 p.m., with Mayor Moffatt presiding in the Chair. CARRIED

**AGENDA:**

**#030-03-17 H. Moggy – L. Fields**

THAT the agenda for this meeting be accepted as presented. CARRIED

**DISCLOSURE OF PECUNIARY INTEREST:**

Councillor Reid disclosed a direct pecuniary interest in Agenda Item 6A Payroll as her husband is an employee of the Township. She did not take part in any discussion, attempt to influence the vote or vote on the matter.

**ANNOUNCEMENTS:**

Councillor Moggy reported from the last Community Policing Advisory Committee meeting that the Espanola and Manitoulin OPP detachments will be merging on April 5<sup>th</sup>, 2017. However, there is still no official confirmation of where the new

detachment head office will be located, although it looks like it will be in Little Current.

Mayor Moffatt announced that it is the 50<sup>th</sup> Anniversary of the Centennial Manor and there will be a celebration Gala on May 6<sup>th</sup>, 2017, tickets can be purchased for this fundraising event.

#### **ADOPTION OF MINUTES:**

**#031-03-17 L. Fields – H. Moggy**

THAT the minutes of the Regular Council meeting of January 17, 2017, be accepted. CARRIED

**#032-03-17 H. Moggy – L. Fields**

THAT the minutes of the Special Council meeting of January 26, 2017, be accepted. CARRIED

**#033-03-17 L. Fields – H. Moggy**

THAT the minutes of the Assiginack Public Library Board meeting of December 19, 2016, be accepted. CARRIED

**#034-03-17 H. Moggy – L. Fields**

THAT the minutes of the Manitoulin East Municipal Airport Commission meeting of February 6, 2017, be accepted. CARRIED

**#035-03-17 L. Fields – H. Moggy**

THAT the minutes of the Sudbury & District Board of Health meeting of January 19, 2017, be received. CARRIED

#### **DELEGATIONS:**

There were no delegations.

#### **REPORTS:**

**#036-03-17 H. Moggy – L. Fields**

THAT the Public Works Superintendent's staff report titled, "Automatic Greaser / Grader Repairs," be accepted. CARRIED

**#037-03-17 L. Fields – H. Moggy**

THAT the OCWA report titled, "Manitowaning Lagoon: Preliminary Engineering Study Report Aeration System," be accepted. CARRIED

**ACTION REQUIRED ITEMS:**

**#038-03-17 L. Fields – H. Moggy**

THAT Council authorizes the following Accounts for Payment:

General: \$344,726.49

AND THAT the Mayor and administration be authorized to complete cheques #26343 through #26392 and #26398 through #26430 as described in the attached cheque register reports. CARRIED

**#039-03-17 H. Moggy – L. Fields**

THAT Council authorizes the following Accounts for Payment:

Payroll: \$36,996.04

AND THAT the Mayor and administration be authorized to complete cheques #26338 through #26342 and #26393 through #26397 as described in the attached cheque register reports. CARRIED

**#040-03-17 H. Moggy – L. Fields**

THAT the annual donation of \$200 to the local Fixing our Felines group be approved for the 2017 budget. CARRIED

**#041-03-17 B. Reid – R. Case**

THAT the sponsorship request from Ride Manitoulin Motorcycle Rally be added to the donation request list for consideration in the 2017 budget. CARRIED

**#042-03-17 R. Case – B. Reid**

THAT Council approves a Water Committee to be formed by appointing Councillor Leslie Fields, Community Representative Phil Blake, Clerk Jeremy Rody and CAO Alton Hobbs;

AND THAT the Water Committee will operate under the following mandate:

1. Determine whether a call for proposals or negotiation with OCWA for the next five years should be undertaken;
2. If it is a Call for Proposals, develop the terms and oversee the process, including interviewing prospective companies;
3. Develop mechanisms within the next contract that require the operating authority to investigate and report on possible cost savings or discrepancies between ours and similar plant operations in other communities
4. Meet semi-annually with the operating authority to review operations.
5. Report regularly to Council. CARRIED

**#043-03-17 B. Reid – R. Case**

THAT Council accepts the 2016 Audit Preparation Letter from Freelandt, Caldwell, Reilly;

AND THAT Council is authorized to contact the auditors directly if they have any concerns regarding the pre-audit questions outlined in the letter. CARRIED

**#044-03-17 R. Case – B. Reid**

THAT WHEREAS Council has previously approved a municipal drain maintenance plan for the Township;

AND THAT Council approves the Drainage Superintendent's recommendation to submit a Municipal Drain Registration form to the Ministry of Natural Resources and Forestry, for a cost not to exceed \$3,000. CARRIED

**INFORMATION ITEMS:**

**#045-03-17 B. Reid – R. Case**

THAT we acknowledge receipt of the following correspondence items:

- a) Ministry of Housing: Promoting Affordable Housing Act, 2016
- b) Leask Bay Shores Lane Request Correspondence
- c) Phoenix Emergency Management Logic
- d) City of Owen Sound Resolution: Gas Tax Funding Formula
- e) Sudbury & District Health Unit Resolution Correspondence
- f) CPAA: Postal Banking Letter
- g) Ministry of Agriculture, Food, and Rural Affairs: RED Program
- h) Public Works Garage Energy Production Report
- i) Manitoulin Health Centre Letter
- j) Rick McCutcheon Letter. CARRIED

**BY-LAWS:**

**#046-03-17 R. Case – B. Reid**

THAT By-law #17-03, being a by-law to authorize an agreement with Xplornet Communications Inc. for the lease of real property owned by the Township be given its first, second, and third readings and finally passed in open Council. CARRIED

**#047-03-17 B. Reid – R. Case**

THAT By-law #17-04, being a by-law to authorize a memorandum of understandings between the Township and Gerry Strong be given its first, second, and third readings and finally passed in open Council. CARRIED

**#048-03-17 R. Case – B. Reid**

THAT By-law #17-05, being a by-law to authorize a recyclables acceptance agreement with the City of Greater Sudbury be given its first, second, and third readings and finally passed in open Council. CARRIED

**#049-03-17 B. Reid – R. Case**

THAT By-law #17-06, being a by-law to authorize an agreement with the Manitowaning Agricultural Society be given its first, second, and third readings and finally passed in open Council. CARRIED

**CLOSED SESSION:**

**#050-03-17 R. Case – B. Reid**

THAT in accordance with By-law #15-30 and Section 239 of the Municipal Act, as amended, Council proceeds to a "Closed Session" at 5:22 p.m. in order to attend to a matter pertaining to:

- e) Litigation, potential litigation, including matters before administrative tribunals affecting the Municipality. CARRIED

**#051-03-17 B. Reid – R. Case**

THAT we adjourn from our Closed Session at 5:29 p.m., approve the minutes of the Closed Session of January 26, 2017 and resume our regular meeting. CARRIED

**CLOSING:**

**#052-03-17 R. Case – B. Reid**

THAT we adjourn until the next regular meeting or call of the Chair. CARRIED

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Paul Moffatt, MAYOR

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Jeremy Rody, CLERK

5:40 p.m.

These Minutes have been circulated but are not considered Official until approved by Council.

**SUMMARY OF BUDGET AND SPECIAL COUNCIL  
MEETING**

**Held Monday, February 27, 2017 10:00 a.m.**

**PRESENT:**

Mayor Paul Moffatt, Members: Bob Case, Brenda Reid, Leslie Fields, Hugh Moggy  
C.A.O.: Alton Hobbs, Public Works Superintendent: Ron Cooper, Treasurer: Deb  
MacDonald

No Disclosures of Pecuniary Interest

Moved and seconded by Brenda Reid and Leslie Fields 053-04-17  
THAT this special meeting of the Council of the Township of Assiginack be opened for  
business, with a quorum of members present at 10:00 a.m. with Mayor Paul Moffatt  
presiding in the Chair.

CARRIED.

**SUMMARY:**

Council began by having each member highlight what they felt were priorities for the  
2017 budget. Other members commented in support of, or questioned specific points of  
various items in a general discussion of concerns.

Councillor Case suggested that the Queen and Arthur Street Rehabilitation, Resurfacing  
Project should be our highest public works project, if we can secure the necessary  
funding.

Councillor Reid suggested the following:

- Repaint and add shelving to Medical Clinic Basement
- Repair the Entrance to the Lower level of 25 Spragge Street
- Engineering/Design Fire Hall PW Garage
- Confirm sufficient arena drainage
- PW to provide listing of roads to be resurfaced, surface treated, gravel, ditches,
- Review of equipment
- Landfill: Move ahead with Expansion
- Zamboni and Ice Plant: grant opportunities or reserve contributions
- Museum Budget
- McLean's Park Improvements
- Post Office/Bank: heating, sewer issues
- Centennial Manor: monthly Minutes and Financial Statements

Councillor Moggy forwarded the following for consideration:



Would like to see no increase in the tax rate if possible  
Would like to see the marina operated this summer  
Would like to lower debt levels  
Old Mill siding repair or alternatives  
BurnsWharf Theatre: should be our primary project for any applicable grant Opportunities  
All departments should review operating budgets for efficiencies  
We should leave the Manitoulin Road Superintendents Association  
Sidewalks should be addressed  
Manitowaning Waterfront is an asset and should be a priority

Councillor Fields reminded Council that:

Funds must be set aside to fund Steamship society lawsuit  
Canada's 150 Celebration will cost, regardless if we receive funding  
We need to stay ahead of road issues  
Boat launches should be in good repair and usable at all times

Mayor Moffatt wanted to focus on retiring debt if possible this year and wants to see us address the PW Garage and Fire Hall and we need to have alternatives looked at.

There was a general discussion on the need to demolish the 'Mastin' house once the property is vested in the Township's name. It was agreed that we would not proceed with purchasing 53 Napier Street as it does not secure all of the necessary property for seniors housing and the ad hoc committee has not found a willing private sector partner.

There was a general discussion, with no resolution on the Burns Wharf Theatre being the highest priority for funding applications, when other projects may be just as important or beneficial to the community.

Council left staff to prepare a working document with the answers to some of these issues before the next meeting is called.

Moved by Bob Case  
THAT we adjourn until the next regular meeting or Call of the Chair.

054-04-17

CARRIED.

11:45 am

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

These Minutes are not considered official until approved by Resolution of Council.

# ASSIGINACK PUBLIC LIBRARY BOARD MEETING

MONDAY JANUARY 16, 2017

RECEIVED

FEB 21 2017

The meeting was called to order in the library by the Board Chair at 3:05.

Present: Brenda, Catherine, Jane, Les and Deb

Regrets: Heather, Irma, Alison

01-17 Catherine/Jane

That the minutes of December 19, 2016 be approved as presented.....cd

02-17 Catherine/Jane

That the financial reports for the end of December 2016 be approved as presented.....cd

The year-end reconciliation reflects a positive bank balance of \$3652.31 and that all outstanding accounts have been paid.

03-17 Jane/Catherine

That \$2000 be transferred from the Board Account to the Memorial account....cd

Librarian's Report (attached)

Deb has reviewed the membership file and weeded out those no longer in use, leaving a total of 828 current and active Assiginack Public Library members. Continued good Overdrive Usage has reduced the cost per item borrowed to \$.68. It was noted that the name of a former clerk/treasurer remains on the header of the Bank of Montreal, Library Memorial Fund. The librarian has been directed to speak to bank staff to have this name removed from the header on this account. Deb will be attending the OLA annual conference in Toronto February 1-4, Joan and Ashley will be covering her duties while she is out of town.

04-17 Jane/Catherine

That the librarian's report for December 2016, be accepted.....cd

## OLD BUSINESS

The Canada Post Office Grant final report has been completed and submitted. There have been many positive comments around the new bookshelves. They certainly help to define space allotments and show case books that are available to library patrons. Local carpenter Bill Sawyer has adjusted the height on 2 of the chairs, free of charge, that are being used at the computer work station. A note of thanks from the library board will be sent to Bill.

## NEW BUSINESS

We need to be exploring ideas to celebrate Canada 150, and members have been encouraged to bring ideas forward at our February meeting. An application for a Summer Student has been prepared and submitted. Deb will rebook Pierre Duboc to provide a technical instruction session regarding the use of the "green screen" and equipment to be used for Virtual Reality experiences. Deb will let library members know when a date has been booked. The Assiginack Events Coordinator will be applying for

funding for an Art Program for Seniors. We will provide a letter of support to be submitted with this application. Deb will meet with Jeremy to explore ways in which to use the OLFC grant to best target the technological needs of our library.

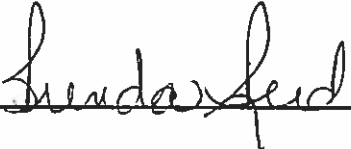
05-17 Catherine/Jane

That the Library provide a letter of support for an application for funding for an Art Program for Seniors to be run out of the Library Maker Space. The letter will be prepared by the Board Secretary...cd

The next meeting will be on February 20/17 in the library.

06-17

The meeting was adjourned on a motion from Jane at 4.

  
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**MINUTES – SECOND MEETING  
SUDBURY & DISTRICT BOARD OF HEALTH  
SUDBURY & DISTRICT HEALTH UNIT, BOARDROOM  
THURSDAY, FEBRUARY 16, 2017, AT 1:30 P.M.**

**BOARD MEMBERS PRESENT**

Maigan Bailey	Janet Bradley	
Jeffery Huska		
Robert Kirwan	René Lapierre	Richard Lemieux
Stewart Meikleham	Ken Noland	Rita Pilon
Mark Signoretti	Carolyn Thain	

**BOARD MEMBERS REGRETS**

Paul Myre

**STAFF MEMBERS PRESENT**

Megan Dumais	Sandra Laclé	Stacey Laforest
Jamie Lamothe	Rachel Quesnel	Renée St Onge
Dr. P. Sutcliffe	Dr. A. Zbar	

Media

**R. LAPIERRE PRESIDING**

**1.0 CALL TO ORDER**

The meeting was called to order at 1:32 p.m.

**2.0 ROLL CALL**

**3.0 REVIEW OF AGENDA / DECLARATIONS OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

**4.0 DELEGATION / PRESENTATION**

**i) 2016 Year-In Review**

1) *2016 Highlights by the Numbers* Infographic

2) Presentation by:

- Sandra Laclé, Director, Clinical and Family Services Division
- Stacey Laforest, Director, Environmental Health Division
- Megan Dumais, Director, Health Promotion Division
- Renée St Onge, Director, Resources, Research, Evaluation and Development (RRED) Division

Dr. Sutcliffe noted that every year, typically at the February Board meeting, senior managers present divisional statistical year-in reviews of activities that have taken place over the preceding year. The presentation showcases the scope, breadth and volume of divisional work and complements the annual statistical report included in this month's Medical Officer of Health and Chief Executive Officer report to the Board.

The program directors were introduced and each presented an overview of their divisional highlights of program activities undertaken in 2016.

Dr. Sutcliffe concluded that the Sudbury & District Health Unit's work in achieving its mission and vision would not be achievable without its skilled staff and partnerships noting that in 2016, 299 SDHU employees working 436 055 hours and worked with 287 community partnerships. The SDHU has a variety of professionals including for example, health promoters, nutritionists, epidemiologists and communications officers.

An infographic sampling select "numbers" also included in today's agenda package will be shared broadly through social media to share with our community partners and the public.

Questions were entertained and directors were thanked for their presentations.

On behalf of the Board, the Board Chair thanked the staff for compiling and sharing these impressive statistics.

## **5.0 CONSENT AGENDA**

There were no consent agenda items identified for discussion.

- i) Minutes of Previous Meeting**
  - a. First Meeting – January 19, 2017
- ii) Business Arising From Minutes**
  - None
- iii) Report of Standing Committees**
- iv) Report of the Medical Officer of Health / Chief Executive Officer**
  - a. MOH/CEO Report, February 2017
- v) Correspondence**

**a. Ontario Public Health Modernization Review**

- Letter from the Windsor-Essex County Board of Health to the Ontario Public Health Standards Modernization Committee Executive Steering Committee dated January 18, 2017

**b. Marijuana Controls Under Bill 178, Smoke-Free Ontario Amendment Act, 2016**

- Letter from the Grey Bruce Board of Health to the Minister of Health and Long-Term Care dated February 7, 2017

**vi) Items of Information**

- |  |                                      |
|--|--------------------------------------|
| a. alPHa Information Break   | February 2, 2017                     |
| b. Canada's Chief Public Health Officer's Annual Report: <i>Health Status of Canadians 2016: A Report of the Chief Public Health Officer</i> |                                      |
| c. Update: Health System Integration   | January 27, 2017<br>February 3, 2017 |
| d. SDHU Submission for Pre-Budget Consultation   | February 2017                        |
| e. 2017 alPHa Annual General Meeting and Conference  |                                      |

It was noted that, as part of the provincial government's consultation session, the province held pre-budget consultation sessions and Dr. Zbar made a presentation at the consultation session held in Sudbury on December 2. The SDHU subsequently sent a formal written submission which creates a strong case for the work of public health. The SDHU submission included in today's agenda package has also been shared with all boards of health and the Association of Local Public Health Agencies (alPHa).

**11-17 APPROVAL OF CONSENT AGENDA**

***Moved by Lemieux – Meikleham: THAT the Board of Health approves the consent agenda as distributed.***

**CARRIED**

**6.0 NEW BUSINESS**

**i) Opioids**

- Presentation by Dr. A. Zbar, Associate Medical Officer of Health
- Letter from the Peterborough Board of Health to the Chief Medical Officer of Health dated February 2, 2017
- Community Drug Strategy Greater Sudbury 2016 Progress Report

Associate Medical Officer of Health, Dr. A. Zbar, was invited to present on behalf of the Community Drug Strategy Committee for the City of Greater Sudbury, to cover

recent reports that speak to the impact of opioid use in Sudbury & District, as well as share actions that have been planned and undertaken last year to address opioid use and how these actions are applied at the local level through the work of the community drug strategy.

In sharing results of recent reports, including the Ontario Drug Policy Research Network, 2016, it was cautioned that these statistics likely underestimate the true burden of opioid use in Sudbury & District, particularly with respect to illicit use of opioids. Alarming statistics were shared, including that, in Ontario, there are seven opioid poisoning ED visits per day (2014-15), which is an increase of 22% as compared with 2010-15.

Progress with the community drug strategy was highlighted noting that the five pillars of the local community drug strategy are needed to help prevent and reduce opioid-related harms in Sudbury & District. Key community partners will be coming together in the next few months to discuss various aspects of the opioid issue. These meetings will culminate in a community forum to develop an opioid action plan to help ensure a speedy and comprehensive approach to opioid-related harms in our community.

The drug strategy is taking these steps now while the provincial strategy continues its community consultations. Opioid-related harms, however, are not only a local issue and require coordinated provincial and federal responses.

The following proposed motion addresses the need for timely development and implementation of these local strategies.

Dr. Zbar was thanked for her presentation. Questions were entertained and it was noted that further work is underway in the SDHU district offices to develop local drug strategies.

#### **12-17 OPIOID USE IN SUDBURY & DISTRICT**

***Moved by Lemieux – Meikleham: WHEREAS the Sudbury & District Board of Health is alarmed by the rise in opioid-related harms as evidenced by a tripling of the number of opioid prescriptions in Canada over the past decade and the growing number of opioid-related poisonings presenting to Ontario emergency departments; and***

***WHEREAS within Greater Sudbury indicators of harmful opioid use exceed those for the province, including the rates of opioid users, opioid maintenance therapy use, high strength opioid use, opioid-related emergency department visits, hospital visits and hospital deaths; and***

***WHEREAS federal and provincial governments have signed a Joint Statement of Action committed to addressing the burden of opioid-related***

***harms in Canada and, recently, Ontario announced a provincial opioid strategy that includes modernizing opioid prescribing and monitoring, improving the treatment of pain and enhancing addiction supports and harm reduction; and***

***WHEREAS the Community Drug Strategy for the City of Greater Sudbury, of which the Sudbury & District Health Unit is a leading member, supports Ontario's opioid strategy and is committed to implementing the strategy within the local context;***

***THEREFORE BE IT RESOLVED the Sudbury & District Board of Health congratulate the Ontario Minister of Health and Long-Term Care and the Chief Medical Officer of Health, as the province's first Provincial Overdose Coordinator, and request that the new provincial plan be further developed with targets, deliverables and timelines that are supported by regular communication to stakeholders and partners such as boards of health; and***

***FURTHER THAT the Sudbury & District Board of Health urge the federal Minister of Health to similarly communicate and promptly implement the federal opioid strategy.***

**CARRIED**

**ii) Part VIII - Ontario Building Code Fee Increases**

- Briefing Note from Dr. Sutcliffe, Medical Officer of Health and Chief Executive Officer to the Board Chair dated February 9, 2017
- Revised Board Manual G-I-50 By-Law 01-98

The Sudbury & District Health Unit is mandated under the Ontario Building Code Act to enforce the provisions pertaining to sewage systems. Under the authority of this Code, the Health Unit collects fees for Part VIII permits and services in order to recover costs associated with administration and enforcement of the Act.

Dr. Sutcliffe provided highlights from the briefing note that recommends a proposed increase in Part VIII – Ontario Building Code fees in order to administer the program on a cost-recovery basis.

As per the Building Code requirements, the SDHU held a public meeting and have notified all contractors, municipalities, lawyers, and other affected individuals of the proposed fee increases and there are no outstanding concerns. It was also noted that the current user fees have been in place since 2011.

Clarification was provided regarding the rates for 1 a and 1 b and the Board agreed to a friendly amendment correcting an error within the fee schedule under the sewage system permits.



In response to an inquiry, Dr. Sutcliffe clarified that a systematic approach be taken for fee schedule increases was not previously supported; however, this can be explored for the future taking into consideration ongoing fiscal pressures. The SDHU has tried to strike a balance between reducing expenses and setting reasonable fees for this cost-recovery program.

**13-17 AMENDMENT TO FEE SCHEDULE "A" TO BY-LAW 01-98**

***Moved by Meikleham – Thain: WHEREAS the Board of Health is mandated under the Ontario Building Code (O. Reg. 332/12), under the Building Code Act to enforce the provisions of this Act and the Building Code related to sewage systems; and***

***WHEREAS program-related costs are funded through user fees on a cost-recovery basis; and***

***WHEREAS the fees charged by the Board of Health have not been increased since 2011; and***

***WHEREAS the proposed fees are necessary to address increased program associated operational and delivery costs;***

***THEREFORE BE IT RESOLVED THAT the Board of Health approve the amended fees within Schedule "A" and that the appendix of Board of Health By-law 01-98 be correspondingly updated; and***

***FURTHERMORE THAT this fee schedule shall come into effect immediately.***  
**CARRIED**

- iii) **SDHU 2013 – 2017 Performance Monitoring Plan and Annual Performance Monitoring Report**
- Presentation by Krista Galic, Specialist, Quality & Monitoring
  - 2016 Performance Monitoring Report, February 2016

C. Thain, on behalf of the Joint Board of Health/Staff Performance Monitoring Working Group, provided introductory remarks for the Annual Performance Monitoring Report for 2016. The Working Group, for which R. Pilon and J. Bradley are also members, reviewed the report to ensure it is clear and easily understood. C. Thain congratulated staff on preparing this report for the Board.

The 2016 Performance Monitoring Report provides information about the Sudbury & District Health Unit's status in meeting various accountability measures, which are grounded within the 2013-2017 Strategy Map.

Krista Galic, Quality & Monitoring Specialist, was invited to present the detailed findings of the report.

The Sudbury & District Board of Health Strategy Map, which is an annex document to the SDHU 2013-2017 Strategic Plan, was also displayed as a poster in the Boardroom.

The Performance Monitoring Plan includes four reporting components:

1. Strategic Priorities Narrative Reports
2. SDHU Specific Performance Monitoring Indicators
3. Public Health Organizational Standards (provincially mandated reporting requirements)
4. Provincial Accountability Agreement Indicators (provincially mandated reporting requirements)

Reporting for each indicator occurs on an annual basis and provides a quick snapshot of all of our results throughout the reporting timeframe.

Specific results for the SDHU Specific Performance Monitoring Indicators for 2016 within the report were highlighted. Results have remained fairly consistent over time and the report illustrates that the SDHU is meeting its performance monitoring goals.

It was concluded that the measurement and monitoring strategies provide evidence for decision making and continuous quality improvement. Progress is continually monitored and adjustments to practice are made to ensure desired outcomes are achieved.

K. Galic was thanked for her presentation. R. Pilon. C. Thain and J. Bradley were also thanked for their active participation on the Joint Board/Staff Performance Monitoring Working Group

#### **14-17 SDHU 2016 PERFORMANCE MONITORING REPORT**

***Moved by Thain – Bailey: WHEREAS the Sudbury & District Board of Health is working toward achieving its vision of Healthier Communities for All; and***

***WHEREAS the Board of Health is committed to transparency, accountability and continuous quality improvement through regular monitoring of performance at multiple levels; and***

***WHEREAS the Sudbury & District Health Unit has multiple reporting requirements that include SDHU-Specific Performance Monitoring Indicators, the Ontario Public Health Organizational Standards, and the Public Health Accountability Agreement Indicators; and***

***WHEREAS the Board of Health approved, in June 2013, the SDHU 2013-2017 Performance Monitoring Plan as a means to provide the Board of***

***Health with accountability measures on key focus areas grounded within the 2013–2017 Strategy Map;***

***WHEREAS key former accreditation standards have been incorporated in the SDHU 2013-2017 Performance Monitoring Plan due to the cessation of the Ontario Council on Community Health Accreditation (OCCHA);***

***THEREFORE BE IT RESOLVED THAT the Sudbury & District Board of Health approve the 2016 Performance Monitoring Report***

**CARRIED**

- iv) **Board of Health Finance Standing Committee Terms of Reference**  
- Revised Board Manual Information Sheet C-II-11

It is recommended that the Board Chair be added as a member of the Finance Standing Committee. It was pointed out that although the Board Chair is listed as an ex-officio at all meetings, it is important to explicitly document this expectation.

Terms of Reference from other health units in the province have been reviewed as it relates to Board Chair participation on Board finance committees and this is the common practice.

Board members concurred that it is wise to imbed the Board Chair in the Terms of Reference due to that position's responsibilities.

**15-17 BOARD OF HEALTH FINANCE STANDING COMMITTEE TERMS OF REFERENCE**

***Moved by Noland – Bradley: THAT the Board of Health, having reviewed the revised Information C II-11, approve the contents therein for inclusion in the Board of Health Manual.***

**CARRIED**

**7.0 ADDENDUM**

No addendum.

**8.0 ANNOUNCEMENTS / ENQUIRIES**

M. Signoretti will share details regarding an event being held at Laurentian University to support the City of Greater Sudbury's bid to host the 2021 Canada Summer Games.

Board members were encouraged to complete the Board evaluation regarding today's Board meeting.

**9.0 ADJOURNMENT**

**16-16 ADJOURNMENT**

*Moved by Bailey – Noland: THAT we do now adjourn. Time: 2:44 p.m.*

**CARRIED**

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(Chair)

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(Secretary)



**Ontario Clean Water Agency**  
**Agence Ontarienne Des Eaux**

Espanola Hub  
87B Centre St.  
Espanola, ON P5E 1S4

Tel: 705 869 5578  
Fax: 705-869-4374  
www.ocwa.com

February 26, 2017

Alton Hobbs  
The Corporation of the Township of Assiginack  
25B Spragge Street, Box 238  
Manitowaning, Ontario  
POP 1N0

Re: O. Reg. 170 Section 11 & Schedule 22 Annual Reporting under SDWA  
O. Reg 387 Section 9 Annual Reporting under OWRA  
For the Sunsite Estates Water Treatment Plant  
Waterworks No.: 220008471

Dear Mr. Hobbs;

Attached are the **2016** Annual and Summary Reports for the Sunsite Estates Water System. The Reports are based on information provided by Operators as of **Feb 24, 2017** in accordance with Section 11 and Schedule 22 of O. Reg. 170/03, under the Safe Drinking Water Act. A confirmation of submission of the PTTW reporting, as required by O.Reg 387, is included as part of the report.

Please note that any Orders that you have received directly from the MOE or any major expense incurred by the Municipality which is not listed should be reviewed and added to the report.

As per Schedule 22 of O. Reg. 170/03, this Summary Report is to be provided to the members of the municipal council no later than March 31, **2017**. Please ensure this distribution.

Section 12 of O. Reg. 170/03, requires both the Summary Report and the Annual Report be made available for inspection by any member of the public during normal business hours, without charge. The reports should be made available for inspection at the office of the municipality or at a location that is reasonably convenient to the users of the water system.

Sincerely,

A handwritten signature in black ink that reads "Sarah Beaulieu".

Sarah Beaulieu  
Process & Compliance Technician  
Ontario Clean Water Agency

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# *Sunsite Estates*

# *Drinking Water System*

Small Municipal Residential Drinking Water System

***January 1, 2016 – December 31, 2016***

***O.Reg 170/03 Schedule 22 Summary Report***  
***O.Reg 170/03 Section 11 Annual Report***  
***&***  
***O.Reg 387/04 Annual Record of Water Taking***

Prepared by the Ontario Clean Water Agency  
For The Corporation of the Municipality of Assiginack



**Ontario Clean Water Agency**  
**Agence Ontarienne Des Eaux**



*Drinking-Water System Number:* 210008426  
*Drinking-Water System Name:* Sunsite Estates Drinking Water System  
*Drinking-Water System Owner:* Corporation of the Municipality of Assiginack  
*Drinking-Water System Category:* Small Municipal Residential

## **SECTION 1: INTRODUCTION**

This document is prepared in accordance with Section 11 and Schedule 22 of O.Reg.170/03 under the Safe Drinking Water Act and with Section 9 of O.Reg.387/04 under the Ontario Water Resources Act. The reports are prepared by the Ontario Clean Water Agency. Acronyms and definitions can be found at the end of the report.

A copy of the Summary Report must be provided to the members of the municipal council by March 31, 2017.

## **SECTION 2: REQUIREMENTS OF THE REPORTS**

### **Schedule 22 Report**

The report must list the requirements of the Act, the regulations, the system's approval and any order that the system **failed to meet** at any time during the period covered by the report. It must also specify the duration of the failure, and for each failure referred to, describe the measures that were taken to correct the failure.

For the purpose of enabling the owner of the system to assess the rated capability of their system to meet existing and future planned water uses, the following information is required to be included in this report:

- A summary of the quantities and flow rates of the water supplied during the period covered by the report, including monthly average and maximum daily flows.
- A comparison of the summary to the rated capacity and flow rates approved in the systems approval.

### **Section 11 Report**

The annual report must contain the following:

- A brief description of the drinking water system and a list of chemicals used by the system.
- A description of any major expenses incurred during the period covered by the report to install, repair or replace required equipment.
- A summary of all adverse water quality incidents (AWQI) reported to the Ministry
- A summary of corrective actions taken in response all AWQIs
- A summary of all test results required under the regulation, under an approval, municipal drinking water licence or order, including an OWRA order.
- A statement of where a Schedule 22 report will be available for inspection.

The report must be prepared not later than February 28 of the following year.

### **Regulation 387 Report**

On or before March 31 in every year, every holder of a permit to take water (PTTW) shall submit to a Director the data collected and recorded for the previous year.

A record of annual water taking can be found in **Appendix A**.



## **SECTION 3: SCHEDULE 22 REPORT**

### **Flows - Treated**

In accordance with the Municipal Drinking Water License (MDWL), the Sunsite Estates WTP shall not be operated to exceed a maximum daily volume of 220 m<sup>3</sup>/d to the distribution system.

The daily treated water maximum flow was 179 m<sup>3</sup> in July and represents 81.4% of capacity.

The quantity of treated water supplied during the reporting period **did not** exceed the rated maximum capacity.

### **Flows - Raw**

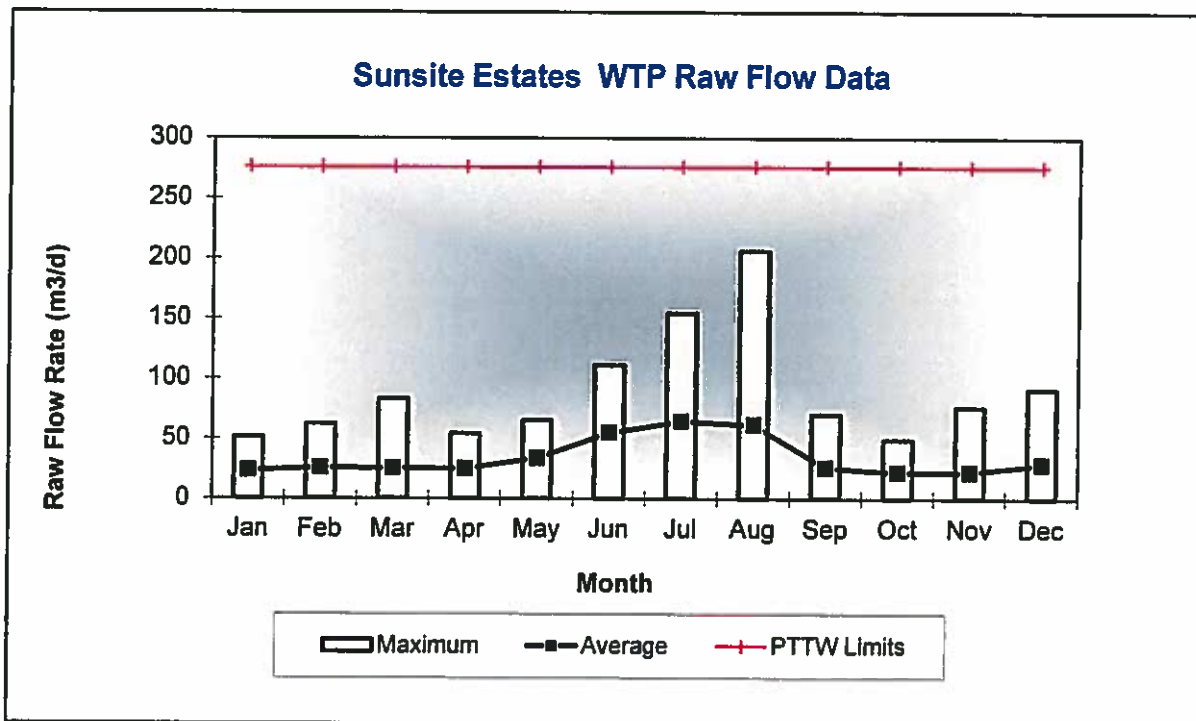
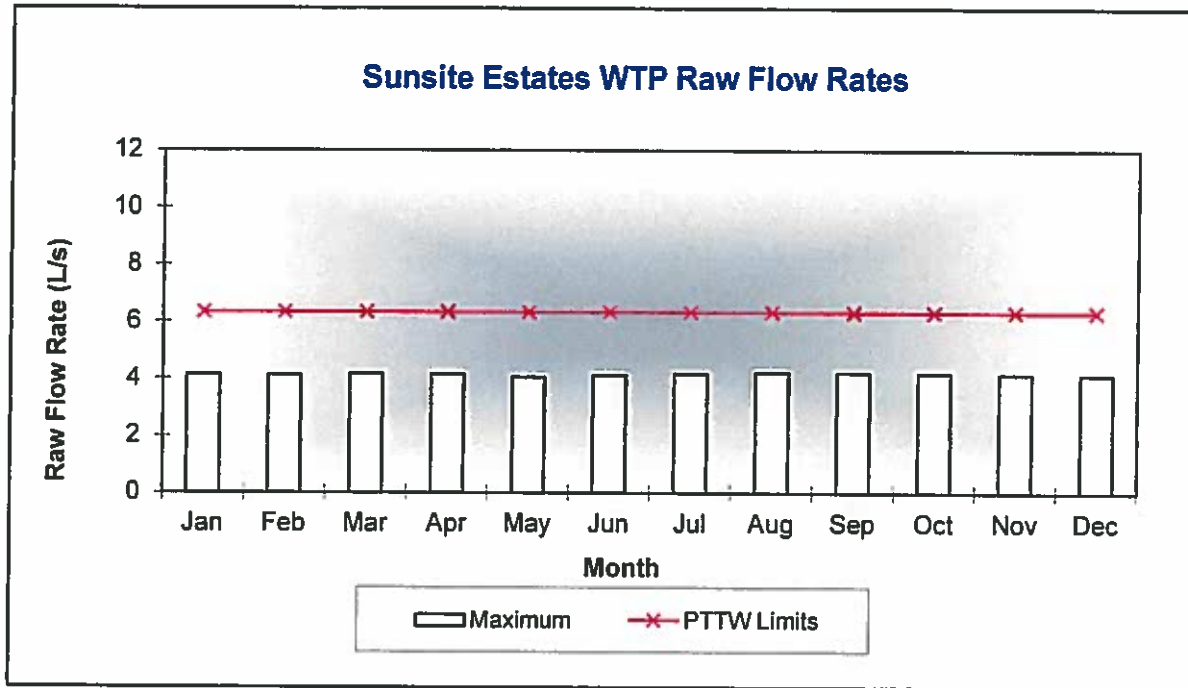
Daily raw maximum instantaneous flow is stated in the PTTW at a maximum rate of flow of 6.32 L/s and a maximum daily volume of 276.48 m<sup>3</sup>/d.

The average monthly raw water flow for this reporting period was 34.44 m<sup>3</sup>/d. The maximum daily flow was 206 m<sup>3</sup>/d representing 74.51% of water taking limits.

The quantity of raw water taken **did not** exceed any limits stipulated within the PTTW.

<b>RAW WATER FLOW DATA - TOTAL ALL SOURCES</b>						
<b>Month</b>	<b>Total Monthly Flow (m<sup>3</sup>)</b>	<b>Average Flow (m<sup>3</sup>/d)</b>	<b>Maximum Flow (m<sup>3</sup>/d)</b>	<b>Maximum Flow Rate (L/s)</b>	<b>Limits</b>	
					<b>L/s (PTTW)</b>	<b>m<sup>3</sup>/d (PTTW)</b>
January	720	23.23	51	4.14	6.32	276.48
February	740	25.52	62	4.12	6.32	276.48
March	781	25.19	83	4.17	6.32	276.48
April	749	24.97	54	4.15	6.32	276.48
May	1,045	33.71	65	4.04	6.32	276.48
June	1,647	54.9	111	4.11	6.32	276.48
July	1,997	64.42	154	4.17	6.32	276.48
August	1,910	61.61	206	4.21	6.32	276.48
September	779	25.97	70	4.21	6.32	276.48
October	683	22.03	49	4.19	6.32	276.48
November	663	22.1	76	4.16	6.32	276.48
December	892	28.77	91	4.13	6.32	276.48
<b>Total</b>	<b>12,606</b>					
<b>Average</b>		<b>34.44</b>				
<b>Maximum</b>			<b>206</b>	<b>4.21</b>	<b>6.32</b>	<b>276.48</b>







## Annual Raw Water Review

Raw Water Taking	Total Taking m3/d	Average Day m3/d	Max Day m3/d	Max Day % of PTTW allowable 1149.12 m3/d
2016	12,606	34.4	206	74.5%
2015	10,380	28.4	137	49.5%
2014	19,263	52.8	125	45.2%
2013	22,558	61.8	212	76.7%

### System Failures and Corrective Actions

The latest inspection of the drinking water facility took place on Jan 20, 2016. The facility scored 0/479 providing a rating of 100%.

### AWQIs reported to the Ministry

Incident Date	Parameter	Result	Unit of Measure	Corrective Action	Corrective Action Date
N/A					



## **SECTION 4: SECTION 11 REPORT**

### Information to be provided

Population Served 65	
Does your Drinking-Water System serve more than 10,000 people? No	
Is your annual report available to the public at no charge on a web site on the Internet? Yes	
Location where Summary Report required under O. Reg. 170/03 Schedule 22 will be available for inspection. Township of Assiginack, Municipal Office 25 B Spragge Street Sunsite Estates, Ontario POP 1N0	
Number of Designated Facilities served: 0	
Did you provide a copy of your annual report to all Designated Facilities you serve? NA	
Number of Interested Authorities you report to: 0	
Did you provide a copy of your annual report to all Interested Authorities you report to for each Designated Facility? NA	
List all Drinking-Water Systems (if any), and their DWS Number which receive all of their drinking water from your system: N/A	
Did you provide a copy of your annual report to all Drinking-Water System owners that are connected to you and to whom you provide all of its drinking water? N/A	
Indicate how you notified system users that your annual report is available, and is free of charge. Public access/notice via the web, newspaper and public library	
Indicate if you notified system users that your annual report is available and is free of charge using an alternate method Yes	

Facility consists of a US Filter membrane filtration plant supplying water to Sunsite Estates drawing water from Manitowaning Bay, Lake Huron. The low lift building supplies water to the WTP via a single LLP. The LL Building also contains a sodium hypochlorite dosing system for seasonal control of zebra mussels. The water treatment plant consists of two membrane filter trains a chlorine contact reservoir, clear well and three submersible high lift pumps supplying the village. Primary disinfection is achieved through the use of liquid sodium hypochlorite. The Municipal Drinking Water License has a capacity of 220m<sup>3</sup>/d Waste water sludge is stored on site and periodically removed to disposal while the supernatant is discharged back to the Lake.

### Chemicals Used

Sodium Hypochlorite (12%)	Disinfection and clean-in-place
Sodium Hydroxide	Neutralization of wastewater
Citric Acid	Clean-in-place
Calcium Thiosulphate (Captor)	Dechlorination of reject water & wastewater



## Significant Expenses

Significant expenses incurred to

- Install required equipment
- Repair required equipment
- Replace required equipment

Work Order	Date Completed	Comment
49201	6-Apr-16	<i>Chlorine Analyzer</i> Ordered a pH probe for the post chlorine analyzer
87998	June 2016	<i>Chlorine Analyzer</i> Ordered new membrane cap for chlorine analyzer probe
87619	August 2016	<i>High Lift Pump</i> Brought New high lift to Sunsite WTP. Set up to lift pump out, found out that none of the valves for Pump #3 were holding. Cannot Change the pump until plant shut down to repair valves. Pump has not been installed.

## Adverse Water Quality Incidents

Provide details on the notices submitted in accordance with subsection 18(1) of the Safe Drinking-Water Act or section 16-4 of Schedule 16 of O.Reg.170/03 and reported to Spills Action Centre

Incident Date	Parameter	Result	Unit of Measure	Comment / Corrective Action	Corrective Action Date
N/A					

## Microbiological testing done under the Schedule 10, 11 or 12 of Regulation 170/03.

	No. of Samples Collected	Range of E.Coli		Range of Total Coliform Results		Number of HPC Samples	Range of HPC Results	
		Min #	Max #	Min #	Max #		Min #	Max #
Raw Water	N/A							
Treated Water	N/A							
Distribution	26	0	0	0	0	26	0	1

## Operational testing done under Schedule 7, 8 or 9 of Regulation 170/03

	No. of Samples Collected	Range of Results		Units of Measure
		Minimum	Maximum	
Turbidity – Filter 1	8760	0	0.09	(NTU)
Turbidity – Filter 2	8760	0	0.05	(NTU)
Free Chlorine Residual – TW	8760	0.8	2.79	(mg/L)
Free Chlorine Residual, Distribution	105	0.84	2.03	(mg/L)



**Summary of additional testing and sampling carried out in accordance with the requirement of an approval, order or other legal instrument.**

Date of legal instrument issued	Parameter and limits	Month Sampled	Day Sampled	Result	Unit of Measure	
254-201  Aug 25, 2016	Backwash (BW) Total Suspended Solids (TSS)	Jan	12	<2	mg/L	
		Feb			mg/L	
	25 mg/L annual average Quarterly samples	Mar				mg/L
		Apr	11	<2	mg/L	
		May				mg/L
		Jun				mg/L
		Jul	11	3	mg/L	
		Aug				mg/L
		Sep				mg/L
		Oct	3	3	mg/L	
		Nov				mg/L
		Dec				mg/L
		Annual Average			8.5	mg/L

**Summary of Inorganic parameters tested during this reporting period or the most recent sample results**

TREATED WATER	Sample Date (mm/dd/yyyy)	Sample Result	MAC	No. of Exceedances	
				MAC	1/2 MAC
Antimony: Sb (ug/L) - TW	1/15/2015	0.12	6.0	No	No
Arsenic: As (ug/L) - TW	1/15/2015	0.4	25.0	No	No
Barium: Ba (ug/L) - TW	1/15/2015	11.8	1000.0	No	No
Boron: B (ug/L) - TW	1/15/2015	13.3	5000.0	No	No
Cadmium: Cd (ug/L) - TW	1/15/2015	<MDL 0.003	5.0	No	No
Chromium: Cr (ug/L) - TW	1/15/2015	0.1	50.0	No	No
Mercury: Hg (ug/L) - TW	1/15/2015	0.01	1.0	No	No
Selenium: Se (ug/L) - TW	1/15/2015	<MDL 1.0	10.0	No	No
Uranium: U (ug/L) - TW	1/15/2015	0.161	20.0	No	No

TREATED WATER	Sample Date (mm/dd/yyyy)	Sample Result	MAC	No. of Exceedances	
				MAC	1/2 MAC
Fluoride (mg/L) - TW	01/07/2014	0.08	1.5	No	No
Nitrite (mg/L) - TW	01/12/2016	<MDL 0.003	1.0	No	No
Nitrite (mg/L) - TW	04/11/2016	<MDL 0.003	1.0	No	No
Nitrite (mg/L) - TW	07/11/2016	<MDL 0.003	1.0	No	No
Nitrite (mg/L) - TW	10/03/2016	<MDL 0.003	1.0	No	No
Nitrate (mg/L) - TW	01/12/2016	0.172	10.0	No	No
Nitrate (mg/L) - TW	04/11/2016	0.178	10.0	No	No
Nitrate (mg/L) - TW	07/11/2016	0.137	10.0	No	No
Nitrate (mg/L) - TW	10/03/2016	0.111	10.0	No	No
Sodium: Na (mg/L) - TW	01/07/2014	6.91	20*	No	No

\*There is no "MAC" for Sodium. The aesthetic objective for sodium in drinking water is 200 mg/L. The local Medical Officer of Health should be notified when the sodium concentration exceeds 20 mg/L so that this information may be communicated to local physicians for their use with patients on sodium restricted diets.



**Summary of Lead testing under Schedule 15.1 during this reporting period**

Location Type	Number of Samples	Range of Results		MAC (ug/L)	Number of Exceedances
		Minimum	Maximum		
Distribution - Lead Results (ug/L)	0	n/a	n/a	10	0
Distribution - Alkalinity (mg/L)	2	72	74	n/a	n/a
Distribution - pH In-House	2	8.1	8.1	n/a	n/a

**Summary of Organic parameters sampled during this reporting period or the most recent results**

TREATED WATER	Sample Date (mm/dd/yyyy)	Sample Result	MAC	Number of Exceedances	
				MAC	1/2 MAC
Alachlor (ug/L) - TW	1/15/2015	<MDL 0.02	5.00	No	No
Aldicarb (ug/L) - TW	1/15/2015	<MDL 0.01	9.00	No	No
Aldrin+Dieldrin (ug/L) - TW	1/15/2015	<MDL 0.01	0.70	No	No
Atrazine + N-dealkylated metabolites (ug/L) - TW	1/15/2015	0.010	5.00	No	No
Azinphos-methyl (ug/L) - TW	1/15/2015	<MDL 0.02	20.00	No	No
Bendiocarb (ug/L) - TW	1/15/2015	<MDL 0.01	40.00	No	No
Benzene (ug/L) - TW	1/15/2015	<MDL 0.32	5.00	No	No
Benzo(a)pyrene (ug/L) - TW	1/15/2015	<MDL 0.004	0.01	No	No
Bromoxynil (ug/L) - TW	1/15/2015	<MDL 0.33	5.00	No	No
Carbaryl (ug/L) - TW	1/15/2015	<MDL 0.01	90.00	No	No
Carbofuran (ug/L) - TW	1/15/2015	<MDL 0.01	90.00	No	No
Carbon Tetrachloride (ug/L) - TW	1/15/2015	<MDL 0.16	5.00	No	No
Chlordane: Total (ug/L) - TW	1/15/2015	<MDL 0.01	7.00	No	No
Chlorpyrifos (ug/L) - TW	1/15/2015	<MDL 0.02	90.00	No	No
Cyanazine (ug/L) - TW	1/15/2015	<MDL 0.03	10.00	No	No
Diazinon (ug/L) - TW	1/15/2015	<MDL 0.02	20.00	No	No
Dicamba (ug/L) - TW	1/15/2015	<MDL 0.2	120.00	No	No
1,2-Dichlorobenzene (ug/L) - TW	1/15/2015	<MDL 0.41	200.00	No	No
1,4-Dichlorobenzene (ug/L) - TW	1/15/2015	<MDL 0.36	5.00	No	No
DDT + metabolites (ug/L) - TW	1/15/2015	<MDL 0.01	30.00	No	No
1,2-Dichloroethane (ug/L) - TW	1/15/2015	<MDL 0.35	5.00	No	No
1,1-Dichloroethylene (ug/L) - TW	1/15/2015	<MDL 7.0	14.00	No	No
Dichloromethane (Methylene Chloride) (ug/L) - TW	1/15/2015	<MDL 0.35	50.00	No	No
2,4-Dichlorophenol (ug/L) - TW	1/15/2015	<MDL 0.15	900.00	No	No
2,4-Dichlorophenoxy acetic acid (2,4-D) (ug/L) - TW	1/15/2015	<MDL 0.19	100.00	No	No
Diclofop-methyl (ug/L) - TW	1/15/2015	<MDL 0.4	9.00	No	No
Dimethoate (ug/L) - TW	1/15/2015	<MDL 0.03	20.00	No	No
Dinoseb (ug/L) - TW	1/15/2015	<MDL 0.36	10.00	No	No
Diquat (ug/L) - TW	1/15/2015	<MDL 1.0	70.00	No	No
Diuron (ug/L) - TW	1/15/2015	<MDL 0.03	150.00	No	No
Glyphosate (ug/L) - TW	1/15/2015	<MDL 1.0	280.00	No	No
Heptachlor+hepachlor epoxide (ug/L) - TW	1/15/2015	<MDL 0.01	3.00	No	No



Lindane (ug/L) - TW	1/15/2015	<MDL 0.01	4.00	No	No
Malathion (ug/L) - TW	1/15/2015	<MDL 0.02	190.00	No	No
2-methyl-4-chlorophenoxyacetic acid (MCPA)(mg/L) - TW	1/12/2016	<MDL0.00012	N/A	N/A	N/A
Methoxychlor (ug/L) - TW	1/15/2015	<MDL 0.01	900.00	No	No
Metolachlor (ug/L) - TW	1/15/2015	<MDL 0.01	50.00	No	No
Metribuzin (ug/L) - TW	1/15/2015	<MDL 0.02	80.00	No	No
Monochlorobenzene (Chlorobenzene) (ug/L) - TW	1/15/2015	<MDL 0.3	80.00	No	No
Paraquat (ug/L) - TW	1/15/2015	<MDL 1.0	10.00	No	No
Parathion (ug/L) - TW	1/15/2015	<MDL 0.02	50.00	No	No
PCB (ug/L) - TW	1/15/2015	<MDL 0.04	3.00	No	No
Pentachlorophenol (ug/L) - TW	1/15/2015	<MDL 0.15	60.00	No	No
Phorate (ug/L) - TW	1/15/2015	<MDL 0.01	2.00	No	No
Picloram (ug/L) - TW	1/15/2015	<MDL 1.0	190.00	No	No
Prometryne (ug/L) - TW	1/15/2015	<MDL 0.03	1.00	No	No
Simazine (ug/L) - TW	1/15/2015	<MDL 0.01	10.00	No	No
Temephos (ug/L) - TW	1/15/2015	<MDL 0.01	280.00	No	No
Terbufos (ug/L) - TW	1/15/2015	<MDL 0.01	1.00	No	No
Tetrachloroethylene (ug/L) - TW	1/15/2015	<MDL 0.35	30.00	No	No
2,3,4,6-Tetrachlorophenol (ug/L) - TW	1/15/2015	<MDL 0.2	100.00	No	No
Triallate (ug/L) - TW	1/15/2015	<MDL 0.01	230.00	No	No
Trichloroethylene (ug/L) - TW	1/15/2015	<MDL 0.44	50.00	No	No
2,4,6-Trichlorophenol (ug/L) - TW	1/15/2015	<MDL 0.25	5.00	No	No
2,4,5-T (ug/L) - TW	1/15/2015	<MDL 0.22	280.00	No	No
Trifluralin (ug/L) - TW	1/15/2015	<MDL 0.02	45.00	No	No
Vinyl Chloride (ug/L) - TW	1/15/2015	<MDL 0.17	2.00	No	No
<b>DISTRIBUTION WATER</b>					
Trihalomethane: Total (ug/L) Annual Average - DW	12/31/2016	50.75	100.00	No	Yes



## **SECTION 5: RAW WATER SUBMISSIONS**

Raw water flows were submitted to the Ministry on **Feb 22, 2017**. Submissions were made for both the old and new PTTW; therefore, 2 confirmations of successful submissions are included below.



Location: [WTRS](#) / [WT DATA](#) / [Input WT Record](#)

WTRS-WT-008

### **Water Taking Data submitted successfully.**

**Confirmation:**

Thank you for submitting your water taking data online.

Permit Number: 3842-SUZHV6

Permit Holder: THE CORPORATION OF THE TOWNSHIP OF ASSIGNACK

Received on: Feb 22, 2017 11:31 AM

This confirmation indicates that your data has been received by the Ministry, but should not be construed as acceptance of this data if it differs from that specified on the Permit Number, assigned to the Permit Holder stated above.

[Return to Main Page](#)

TOWNSHIP OF ASSIGNACK | 2017/02/22  
version: v4.5.0.6 (build#: 16)  
Last modified: 2016/12/13



Location: [WTRS](#) / [WT DATA](#) / [Input WT Record](#)

WTRS-WT-008

### **Water Taking Data submitted successfully.**

**Confirmation:**

Thank you for submitting your water taking data online.

Permit Number: 7151-ABEK4P

Permit Holder: THE CORPORATION OF THE TOWNSHIP OF ASSIGNACK

Received on: Feb 22, 2017 11:34 AM

This confirmation indicates that your data has been received by the Ministry, but should not be construed as acceptance of this data if it differs from that specified on the Permit Number, assigned to the Permit Holder stated above.

[Return to Main Page](#)

TOWNSHIP OF ASSIGNACK | 2017/02/22  
version: v4.5.0.6 (build#: 16)  
Last modified: 2016/12/13





## **SECTION 6: CONCLUSION**

The Sunsite Estates WTP delivers water that, in all its treated and distribution samples, indicates the water to be free of bacteriological contamination.

For the 2016 operating year, the Sunsite Estates WTP was able to meet the demand of water use without exceeding the PTTW or the MDWL.



## List of Acronyms and Definitions

Alkalinity	The capacity of water for neutralizing an acid solution
AWQI	Adverse Water Quality Incident- when a water sample test result exceeds the Ontario Drinking Water Quality Standards
Backwash	Water pumped backwards to clean filters
BWA	Boil Water Advisory; Issued when risk of contamination is possible in drinking water
CFU	Colony Forming Units
Chlorine Residual	A low level of chlorine remaining in water after disinfection occurs
DW	Distribution Water
DWA	Drinking Water Advisory; Issued when water cannot be consumed by any means
DWWP	Drinking Water Works Permit - provides a description of the overall system
E.Coli	Bacteria used as indicators to measure the degree of pollution and sanitary quality of water
GUDI	Groundwater Under Direct Influence – Considered to be surface water under O.Reg 170/03
HPC	Heterotrophic Plant Count
L/s	Litres per Second
m <sup>3</sup> /d	Cubic Metres per Day
MAC	Maximum Acceptable Concentration
MDL	Minimum Detection Level
MDWL	Municipal Drinking Water Licence - relates to the operation and performance requirements
mg/L	Miligrams per Litre
Ministry	Ministry of the Environment and Climate Change
MOECC	Ministry of the Environment and Climate Change
O.Reg	Ontario Regulation
PTTW	Permit to Take Water – Permit which allows water taking from groundwater or surface water
RW	Raw Water
TC	Total Coliforms
TSS	Total Suspended Solids
Turbidity	Cloudiness or haziness of water
TW	Treated Water



**Ontario Clean Water Agency**  
**Agence Ontarienne Des Eaux**

Espanola Hub  
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Espanola, ON P5E 1S4

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February 26, 2017

Alton Hobbs  
The Corporation of the Township of Assiginack  
25B Spragge Street, Box 238  
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POP 1N0

Re: O. Reg. 170 Section 11 & Schedule 22 Annual Reporting under SDWA  
O. Reg 387 Section 9 Annual Reporting under OWRA  
For the Manitowaning Water Treatment Plant  
Waterworks No.: 210001013

Dear Mr. Hobbs;

Attached are the **2016** Annual and Summary Reports for the Manitowaning Water System. The Reports are based on information provided by Operators as of **Feb 24, 2017** in accordance with Section 11 and Schedule 22 of O. Reg. 170/03, under the Safe Drinking Water Act. A confirmation of submission of the PTTW reporting, as required by O.Reg 387, is included as part of the report.

Please note that any Orders that you have received directly from the MOE or any major expense incurred by the Municipality which is not listed should be reviewed and added to the report.

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Sincerely,

A handwritten signature in black ink that reads "Sarah Beaulieu".

Sarah Beaulieu  
Process & Compliance Technician  
Ontario Clean Water Agency

NW

# *Manitowaning Water Treatment*

Large Municipal Residential Drinking Water System

*January 1, 2016 – December 31, 2016*

*O.Reg 170/03 Schedule 22 Summary Report  
O.Reg 170/03 Section 11 Annual Report  
&  
O.Reg 387/04 Annual Record of Water Taking*

Prepared by the Ontario Clean Water Agency  
For The Corporation of the Municipality of Assiginack



**Ontario Clean Water Agency**  
**Agence Ontarienne Des Eaux**



*Drinking-Water System Number:* 210001013  
*Drinking-Water System Name:* Manitowaning Drinking Water System  
*Drinking-Water System Owner:* Corporation of the Municipality of Assiginack  
*Drinking-Water System Category:* Large Municipal Residential

## **SECTION 1: INTRODUCTION**

This document is prepared in accordance with Section 11 and Schedule 22 of O.Reg.170/03 under the Safe Drinking Water Act and with Section 9 of O.Reg.387/04 under the Ontario Water Resources Act. The reports are prepared by the Ontario Clean Water Agency. Acronyms and definitions can be found at the end of the report.

A copy of the Summary Report must be provided to the members of the municipal council by March 31, 2017.

## **SECTION 2: REQUIREMENTS OF THE REPORTS**

### **Schedule 22 Report**

The report must list the requirements of the Act, the regulations, the system's approval and any order that the system **failed to meet** at any time during the period covered by the report. It must also specify the duration of the failure, and for each failure referred to, describe the measures that were taken to correct the failure.

For the purpose of enabling the owner of the system to assess the rated capability of their system to meet existing and future planned water uses, the following information is required to be included in this report:

- A summary of the quantities and flow rates of the water supplied during the period covered by the report, including monthly average and maximum daily flows.
- A comparison of the summary to the rated capacity and flow rates approved in the systems approval.

### **Section 11 Report**

The annual report must contain the following:

- A brief description of the drinking water system and a list of chemicals used by the system.
- A description of any major expenses incurred during the period covered by the report to install, repair or replace required equipment.
- A summary of all adverse water quality incidents (AWQI) reported to the Ministry
- A summary of corrective actions taken in response all AWQIs
- A summary of all test results required under the regulation, under an approval, municipal drinking water licence or order, including an OWRA order.
- A statement of where a Schedule 22 report will be available for inspection.

The report must be prepared not later than February 28 of the following year.

### **Regulation 387 Report**

On or before March 31 in every year, every holder of a permit to take water (PTTW) shall submit to a Director the data collected and recorded for the previous year.

A record of annual water taking can be found in **Appendix A**.



## **SECTION 3: SCHEDULE 22 REPORT**

### **Flows - Treated**

In accordance with the Municipal Drinking Water License (MDWL), the Manitowaning WTP shall not be operated to exceed a maximum daily volume of 1045 m<sup>3</sup>/d to the distribution system.

The daily treated water maximum flow was 489.0 m<sup>3</sup> in August and represents 46.8% of capacity.

The quantity of treated water supplied during the reporting period **did not** exceed the rated maximum capacity.

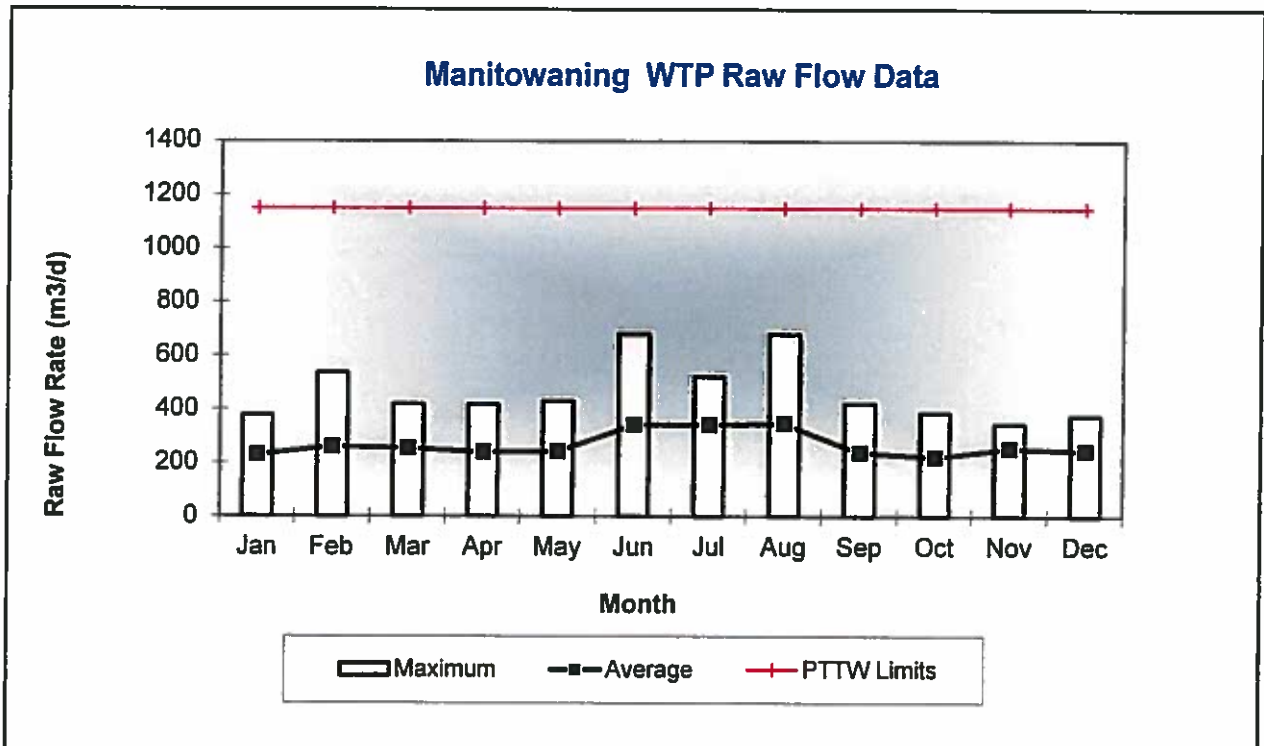
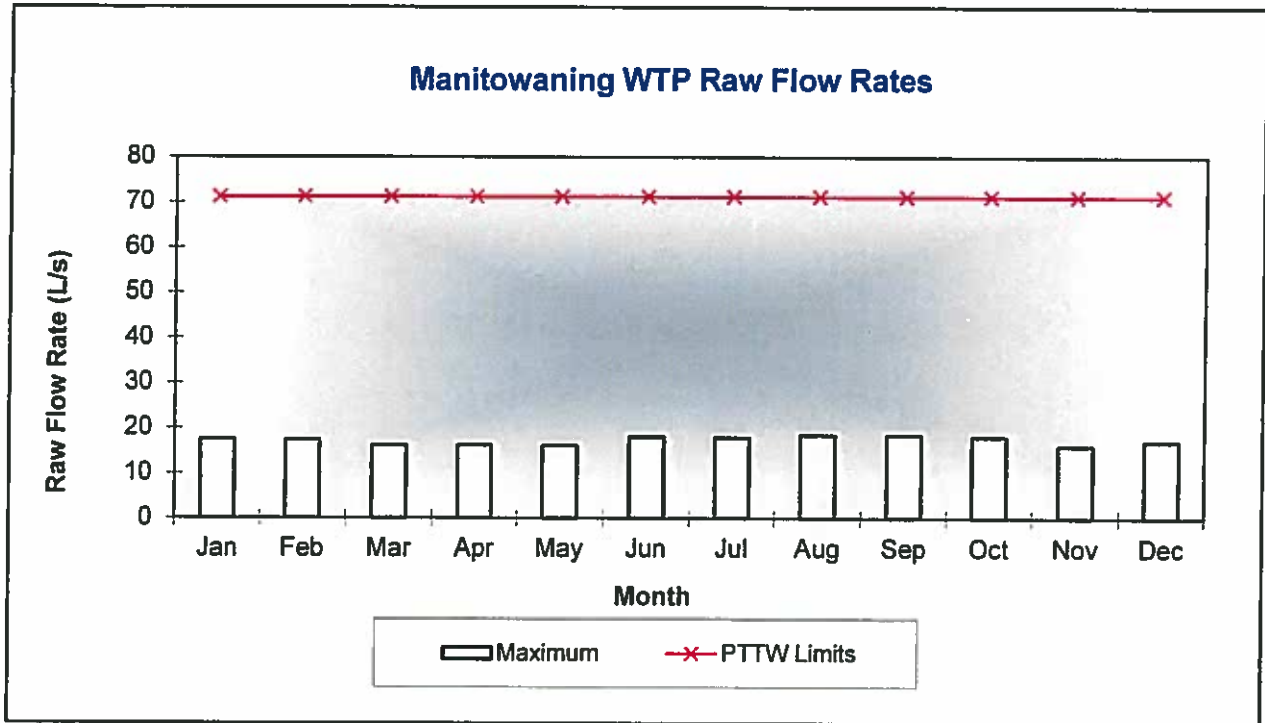
### **Flows - Raw**

Daily raw maximum instantaneous flow is stated in the PTTW at a maximum rate of flow of 71.32 L/s and a maximum daily volume of 1149.12m<sup>3</sup>/d.

The average monthly raw water flow for this reporting period was 267.8 m<sup>3</sup>/d. The maximum daily flow was 681.0 m<sup>3</sup>/d representing 59.3% of water taking limits.

The quantity of raw water taken **did not** exceed any limits stipulated within the PTTW.

<b>RAW WATER FLOW DATA - TOTAL ALL SOURCES</b>						
<b>Month</b>	<b>Total Monthly Flow (m<sup>3</sup>)</b>	<b>Average Flow (m<sup>3</sup>/d)</b>	<b>Maximum Flow (m<sup>3</sup>/d)</b>	<b>Maximum Flow Rate (L/s)</b>	<b>Limits</b>	
					<b>L/s (PTTW)</b>	<b>m<sup>3</sup>/d (PTTW)</b>
January	7,114	229.48	378	17.49	71.32	1149.12
February	7,531	259.69	536	17.35	71.32	1149.12
March	7,863	253.65	417	16.05	71.32	1149.12
April	7,195	239.83	416	16.11	71.32	1149.12
May	7,508	242.19	428	16.07	71.32	1149.12
June	10,239	341.30	681	17.97	71.32	1149.12
July	10,598	341.87	519	17.82	71.32	1149.12
August	10,719	345.77	679	18.42	71.32	1149.12
September	7,171	239.03	421	18.36	71.32	1149.12
October	6,856	221.16	386	17.99	71.32	1149.12
November	7,615	253.83	345	15.94	71.32	1149.12
December	7,598	245.1	376	17	71.32	1149.12
<b>Total</b>	<b>92,007</b>					
<b>Average</b>		<b>267.78</b>				
<b>Maximum</b>			<b>681</b>	<b>18.42</b>	<b>71.32</b>	<b>1149.12</b>





### Annual Raw Water Review

Raw Water Taking	Total Taking m3/d	Average Day m3/d	Max Day m3/d	Max Day % of PTTW allowable 1149.12 m3/d
2016	98,0007	268	681	59%
2015	86,149	236	550	48%
2014	107,567	298	576	50%

### System Failures and Corrective Actions

The latest inspection of the drinking water facility took place on **September 26, 2016**. The facility scored **0/447** providing a rating of **100%**.

### AWQIs reported to the Ministry

Incident Date	Parameter	Result	Unit of Measure	Corrective Action	Corrective Action Date
N/A	N/A	N/A	N/A	N/A	N/A





## **SECTION 4: SECTION 11 REPORT**

### **Information to be provided**

Population Served	550
Does your Drinking-Water System serve more than 10,000 people?	No
Is your annual report available to the public at no charge on a web site on the Internet?	Yes
Location where Summary Report required under O. Reg. 170/03 Schedule 22 will be available for inspection.	Township of Assiginack, Municipal Office 25 B Spragge Street Manitowaning, Ontario POP 1N0
Number of Designated Facilities served:	0
Did you provide a copy of your annual report to all Designated Facilities you serve?	NA
Number of Interested Authorities you report to:	0
Did you provide a copy of your annual report to all Interested Authorities you report to for each Designated Facility?	NA
List all Drinking-Water Systems (if any), and their DWS Number which receive all of their drinking water from your system:	N/A
Did you provide a copy of your annual report to all Drinking-Water System owners that are connected to you and to whom you provide all of its drinking water?	N/A
Indicate how you notified system users that your annual report is available, and is free of charge.	Public access/notice via newspaper
Indicate if you notified system users that your annual report is available and is free of charge using an alternate method	Yes

A US Filter membrane filtration plant supplying water to the Town of Manitowaning drawing water from Lake Huron, consisting of three membrane filter trains a chlorine contact reservoir, clear well and five high lift pumps supplying the Town. Sodium Hypochlorite is used for primary disinfection as well as seasonally for zebra mussel control in the raw water intake. The rated capacity of the system is 12.1 L/s. Wastewater from backwash and filter cleans is neutralized and diverted to the sanitary sewer system.

### **Chemicals Used**

Sodium Hypochlorite (12%)	Disinfection and clean-in-place
Sodium Hydroxide	Neutralization of wastewater
Citric Acid	Clean-in-place
Calcium Thiosulphate (Captor)	Dechlorination of reject water & wastewater



## Significant Expenses

Significant expenses incurred to

- Install required equipment
- Repair required equipment
- Replace required equipment

Work Order	Date Completed	Comment
49199	6-April-16	<i>Pre Chlorine Analyzer</i> Purchased and installed new pH probe for pre chlorine analyzer.
27094	25-Jan-16	<i>Low Lift Pump Header</i> Purchased parts to fabricate new PVC header for low lift pump and filter #3 backwash header.
35792	June 2016	<i>High Lift Pump Repairs</i> Nor-Tech onsite to troubleshoot issues with HLP2 and HLP4. HLP2 is only getting 4.0mA instead of 12.5mA. HLP4 receiving 12.5mA but does not seem to be enough to run the pump.
35792	March 2016	<i>Heater Repair</i> Replaced fan and LCD control panel/thermostat on heater in generator room.
73416	22-June-16	<i>High Lift Pump</i> Repaired coupling leak on high lift pump #4
125088	August 2016	<i>SCADA Computer</i> Supply SCADA system computer.
148042	Sept 2016	<i>SCADA</i> Purchased new software license for SCADA program. Nor-Tech worked on PLC upgrades.

## Adverse Water Quality Incidents

Provide details on the notices submitted in accordance with subsection 18(1) of the Safe Drinking-Water Act or section 16-4 of Schedule 16 of O.Reg.170/03 and reported to Spills Action Centre

Incident Date	Parameter	Result	Unit of Measure	Comment / Corrective Action	Corrective Action Date
N/A	N/A	N/A	N/A	N/A	N/A

## Microbiological testing done under the Schedule 10, 11 or 12 of Regulation 170/03.

	No. of Samples Collected	Range of E.Coli		Range of Total Coliform Results		Number of HPC Samples	Range of HPC Results	
		Min #	Max #	Min #	Max #		Min #	Max #
Raw Water	52	0	2	0	134	0	N/A	N/A
Treated Water	52	0	0	0	0	52	0	4
Distribution	104	0	0	0	0	52	0	107



**Operational testing done under Schedule 7, 8 or 9 of Regulation 170/03**

	No. of Samples Collected	Range of Results		Units of Measure
		Minimum	Maximum	
Turbidity – Filter 1	8760	0.01	0.41	(NTU)
Turbidity – Filter 2	8760	0.01	0.73	(NTU)
Turbidity – Filter 3	8760	0	1.19	(NTU)
Free Chlorine Residual – TW	8760	0.28	3.07	(mg/L)
Free Chlorine Residual, Distribution Location 1	104	0.91	2.2	(mg/L)
Free Chlorine Residual, Distribution Location 2	104	0.71	2.11	(mg/L)
Free Chlorine Residual, Distribution Location 3	104	0.99	2.19	(mg/L)
Free Chlorine Residual, Distribution Location 4	52	0.91	2.16	(mg/L)

**Summary of additional testing and sampling carried out in accordance with the requirement of an approval, order or other legal instrument.**

Date of legal instrument issued	Parameter and limits	Month Sampled	Day Sampled	Result	Unit of Measure
254-202  August 2016	Backwash (BW) Total Suspended Solids (TSS)  25 mg/L annual average Quarterly samples when discharging into Manitowaning Bay	Jan	N/A		mg/L
		Feb	N/A		mg/L
		Mar	N/A		mg/L
		Apr	N/A		mg/L
		May	N/A		mg/L
		Jun	N/A		mg/L
		Jul	N/A		mg/L
		Aug	N/A		mg/L
		Sep	N/A		mg/L
		Oct	N/A		mg/L
		Nov	N/A		mg/L
		Dec	N/A		mg/L
		Annual Average			

**Summary of Inorganic parameters tested during this reporting period or the most recent sample results**

TREATED WATER	Sample Date (mm/dd/yyyy)	Sample Result	MAC	No. of Exceedances	
				MAC	1/2 MAC
Antimony: Sb (ug/L) - TW	01/05/2016	0.1	6.0	No	No
Arsenic: As (ug/L) - TW	01/05/2016	0.4	25.0	No	No
Barium: Ba (ug/L) - TW	01/05/2016	17.1	1000.0	No	No
Boron: B (ug/L) - TW	01/05/2016	53.8	5000.0	No	No
Cadmium: Cd (ug/L) - TW	01/05/2016	0.005	5.0	No	No
Chromium: Cr (ug/L) - TW	01/05/2016	0.07	50.0	No	No
Mercury: Hg (ug/L) - TW	01/05/2016	<MDL 0.01	1.0	No	No
Selenium: Se (ug/L) - TW	01/05/2016	0.1	10.0	No	No
Uranium: U (ug/L) - TW	01/05/2016	0.16	20.0	No	No



TREATED WATER	Sample Date (mm/dd/yyyy)	Sample Result	MAC	No. of Exceedances	
				MAC	1/2 MAC
Fluoride (mg/L) - TW	01/13/2014	0.1	1.5	No	No
Nitrite (mg/L) - TW	01/05/2016	<MDL 0.003	1.0	No	No
Nitrite (mg/L) - TW	04/11/2016	<MDL 0.003	1.0	No	No
Nitrite (mg/L) - TW	07/04/2016	<MDL 0.003	1.0	No	No
Nitrite (mg/L) - TW	10/11/2016	<MDL 0.003	1.0	No	No
Nitrate (mg/L) - TW	01/05/2016	0.166	10.0	No	No
Nitrate (mg/L) - TW	04/11/2016	0.171	10.0	No	No
Nitrate (mg/L) - TW	07/04/2016	0.132	10.0	No	No
Nitrate (mg/L) - TW	10/11/2016	0.107	10.0	No	No
Sodium: Na (mg/L) - TW	01/20/2014	9.74	20*	No	No

\*There is no "MAC" for Sodium. The aesthetic objective for sodium in drinking water is 200 mg/L. The local Medical Officer of Health should be notified when the sodium concentration exceeds 20 mg/L so that this information may be communicated to local physicians for their use with patients on sodium restricted diets.

### Summary of Lead testing under Schedule 15.1 during this reporting period

Location Type	Number of Samples	Range of Results		MAC (ug/L)	Number of Exceedances
		Minimum	Maximum		
Distribution - Lead Results (ug/L)	0	N/A	N/A	10	0
Distribution - Alkalinity (mg/L)	4	69	91	n/a	n/a
Distribution - pH In-House	4	8.0	8.2	n/a	n/a

### Summary of Organic parameters sampled during this reporting period or the most recent results

TREATED WATER	Sample Date (mm/dd/yyyy)	Sample Result	MAC	Number of Exceedances	
				MAC	1/2 MAC
Alachlor (ug/L) - TW	01/05/2016	<MDL 0.02	5.00	No	No
Atrazine + N-dealkylated metabolites (ug/L) - TW	01/05/2016	0.01	5.00	No	No
Azinphos-methyl (ug/L) - TW	01/05/2016	<MDL 0.05	20.00	No	No
Benzene (ug/L) - TW	01/05/2016	<MDL 0.32	5.00	No	No
Benzo(a)pyrene (ug/L) - TW	01/05/2016	<MDL 0.004	0.01	No	No
Bromoxynil (ug/L) - TW	01/05/2016	<MDL 0.33	5.00	No	No
Carbaryl (ug/L) - TW	01/05/2016	<MDL 0.05	90.00	No	No
Carbofuran (ug/L) - TW	01/05/2016	<MDL 0.01	90.00	No	No
Carbon Tetrachloride (ug/L) - TW	01/05/2016	<MDL 0.16	5.00	No	No
Chlorpyrifos (ug/L) - TW	01/05/2016	<MDL 0.02	90.00	No	No
Diazinon (ug/L) - TW	01/05/2016	<MDL 0.02	20.00	No	No
Dicamba (ug/L) - TW	01/05/2016	<MDL 0.2	120.00	No	No
1,2-Dichlorobenzene (ug/L) - TW	01/05/2016	<MDL 0.41	200.00	No	No
1,4-Dichlorobenzene (ug/L) - TW	01/05/2016	<MDL 0.36	5.00	No	No
1,2-Dichloroethane (ug/L) - TW	01/05/2016	<MDL 0.35	5.00	No	No
1,1-Dichloroethylene (ug/L) - TW	01/05/2016	<MDL 0.33	14.00	No	No
Dichloromethane (Methylene Chloride) (ug/L) - TW	01/05/2016	<MDL 0.35	50.00	No	No
2,4-Dichlorophenol (ug/L) - TW	01/05/2016	<MDL 0.15	900.00	No	No



2,4-Dichlorophenoxy acetic acid (2,4-D) (ug/L) - TW	01/05/2016	<MDL 0.19	100.00	No	No
Diclofop-methyl (ug/L) - TW	01/05/2016	<MDL 0.4	9.00	No	No
Dimethoate (ug/L) - TW	01/05/2016	<MDL 0.03	20.00	No	No
Diquat (ug/L) - TW	01/05/2016	<MDL 1.0	70.00	No	No
Diuron (ug/L) - TW	01/05/2016	<MDL 0.03	150.00	No	No
Glyphosate (ug/L) - TW	01/05/2016	<MDL 1.0	280.00	No	No
Malathion (ug/L) - TW	01/05/2016	<MDL 0.02	190.00	No	No
2-methyl-4-chlorophenoxyacetic acid (MCPA) (mg/L) - TW	01/07/2016	<MDL0.00012	N/A	N/A	N/A
Metolachlor (ug/L) - TW	01/05/2016	<MDL 0.01	50.00	No	No
Metribuzin (ug/L) - TW	01/05/2016	<MDL 0.02	80.00	No	No
Monochlorobenzene (Chlorobenzene) (ug/L) - TW	01/05/2016	<MDL 0.3	80.00	No	No
Paraquat (ug/L) - TW	01/05/2016	<MDL 1.0	10.00	No	No
PCB (ug/L) - TW	01/05/2016	<MDL 0.04	3.00	No	No
Pentachlorophenol (ug/L) - TW	01/05/2016	<MDL 0.15	60.00	No	No
Phorate (ug/L) - TW	01/05/2016	<MDL 0.01	2.00	No	No
Picloram (ug/L) - TW	01/05/2016	<MDL 1.0	190.00	No	No
Prometryne (ug/L) - TW	01/05/2016	<MDL 0.03	1.00	No	No
Simazine (ug/L) - TW	01/05/2016	<MDL 0.01	10.00	No	No
Terbufos (ug/L) - TW	01/05/2016	<MDL 0.01	1.00	No	No
Tetrachloroethylene (ug/L) - TW	01/05/2016	<MDL 0.35	30.00	No	No
2,3,4,6-Tetrachlorophenol (ug/L) - TW	01/05/2016	<MDL 0.2	100.00	No	No
Triallate (ug/L) - TW	01/05/2016	<MDL 0.01	230.00	No	No
Trichloroethylene (ug/L) - TW	01/05/2016	<MDL 0.44	50.00	No	No
2,4,6-Trichlorophenol (ug/L) - TW	01/05/2016	<MDL 0.25	5.00	No	No
Trifluralin (ug/L) - TW	01/05/2016	<MDL 0.02	45.00	No	No
Vinyl Chloride (ug/L) - TW	01/05/2016	<MDL 0.17	2.00	No	No
<b>DISTRIBUTION WATER</b>					
Trihalomethane: Total (ug/L) Annual Average - DW	12/31/2016	40.75	100.00	No	Yes

## SECTION 5: RAW WATER SUBMISSIONS

Raw water flows were submitted to the Ministry on Feb 24, 2017.



Location: WTRS / WT DATA / Input WT Record

WTRS-WT-008

Water Taking Data submitted successfully.

**Confirmation:**

Thank you for submitting your water taking data online.

Permit Number: 1366-75XN4J  
Permit Holder: THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK.  
Received on: Feb 24, 2017 12:24 PM

This confirmation indicates that your data has been received by the Ministry, but should not be construed as acceptance of this data if it differs from that specified on the Permit Number, assigned to the Permit Holder stated above.

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## **SECTION 6: CONCLUSION**

The Manitowaning WTP delivers water that, in all its treated and distribution samples, indicates the water to be free of bacteriological contamination.

For the 2016 operating year, the Manitowaning WTP was able to meet the demand of water use without exceeding the PTTW or the MDWL.

### **List of Acronyms and Definitions**

Alkalinity	The capacity of water for neutralizing an acid solution
AWQI	Adverse Water Quality Incident- when a water sample test result exceeds the Ontario Drinking Water Quality Standards
Backwash	Water pumped backwards to clean filters
BWA	Boil Water Advisory; Issued when risk of contamination is possible in drinking water
CFU	Colony Forming Units
Chlorine Residual	A low level of chlorine remaining in water after disinfection occurs
DW	Distribution Water
DWA	Drinking Water Advisory; Issued when water cannot be consumed by any means
DWWP	Drinking Water Works Permit - provides a description of the overall system
E.Coli	Bacteria used as indicators to measure the degree of pollution and sanitary quality of water
GUDI	Groundwater Under Direct Influence – Considered to be surface water under O.Reg 170/03
HPC	Heterotrophic Plant Count
L/s	Litres per Second
m <sup>3</sup> /d	Cubic Metres per Day
MAC	Maximum Acceptable Concentration
MDL	Minimum Detection Level
MDWL	Municipal Drinking Water Licence - relates to the operation and performance requirements
mg/L	Miligrams per Litre
Ministry	Ministry of the Environment and Climate Change
MOECC	Ministry of the Environment and Climate Change
O.Reg	Ontario Regulation
PTTW	Permit to Take Water – Permit which allows water taking from groundwater or surface water
RW	Raw Water
TC	Total Coliforms
TSS	Total Suspended Solids
Turbidity	Cloudiness or haziness of water
TW	Treated Water



**To: Council**

**From: Alton Hobbs, C.A.O.**

**Date: March 2, 2017**

**Subject: OMAFRA RED Application Request**

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In the Agenda Package for the February 21<sup>st</sup> meeting, there was an information item on the new OMAFRA Rural Economic Development (RED) program. As is often the case, it was truly a day late and a dollar short as if it had been in place in 2016, it would have subsidized the website development project that we undertook. But it wasn't available last year.

This year, Staff has been going back and forth to determine if we can actually use this program in 2017. It will provide 50% funding for economic development initiatives, such as websites, marketing studies, etc. but is not applicable to construction projects, as in BWT.

Staff is asking if Council will consider making an application to do a 'Branding' Study for the Municipality. We expect the cost would be \$ 25,000. leaving a municipal contribution of \$ 12,500. and would require hiring a consultant. The objective of the exercise would be the development of a municipal 'brand'. Identifying what people think of when they think of Assiginack. A branding study then allows staff to develop marketing strategies as we use these newly identified 'brands' to market ourselves to the greater public.

We have completed a strategic plan and a marketing study is the next logical step but a municipal 'brand' identity is really a pre-requisite to undertaking any really meaningful marketing.

We feel confident that Staff can perform the 'marketing' tasks but none of us have an expertise in developing a 'Brand'. This is an exercise that really requires an outsider's opinion.

The upside of the application is that we can move ahead if our application is successful. The downside is that it is an additional \$ 12,500. to do so. On the other hand, if our application is not successful, we will not need the \$ 12,500.

For your consideration.

Payment #	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0026432	21/02/2017	02/21COMB	118	COOPER, RONALD	OUTSTANDING	Cheque
0026433	21/02/2017	02/21COMB	122	HOBBS, ALTON	OUTSTANDING	Cheque
0026434	21/02/2017	02/21COMB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
0026435	21/02/2017	02/21COMB	133	BOND, FREDA	OUTSTANDING	Cheque
754	21/02/2017	02/21COMB	106	WOOD, STEVEN	OUTSTANDING	Direct Deposit
755	21/02/2017	02/21COMB	134	VIRTANEN, ANNETTE	OUTSTANDING	Direct Deposit
756	21/02/2017	02/21COMB	140	REID, WALTER	OUTSTANDING	Direct Deposit
757	21/02/2017	02/21COMB	152	PRAIRIE, JANET	OUTSTANDING	Direct Deposit
758	21/02/2017	02/21COMB	155	BECK, WILLIAM	OUTSTANDING	Direct Deposit
759	21/02/2017	02/21COMB	163	MACDONALD, ROBERT	OUTSTANDING	Direct Deposit
760	21/02/2017	02/21COMB	164	MIDDAUGH, WAYNE	OUTSTANDING	Direct Deposit
761	21/02/2017	02/21COMB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
762	21/02/2017	02/21COMB	186	RODY, JEREMY	OUTSTANDING	Direct Deposit
763	21/02/2017	02/21COMB	205	MOFFAT, PAUL	OUTSTANDING	Direct Deposit
764	21/02/2017	02/21COMB	206	CASE, ROBERT	OUTSTANDING	Direct Deposit
765	21/02/2017	02/21COMB	211	MOGGY, HUGH	OUTSTANDING	Direct Deposit
766	21/02/2017	02/21COMB	214	FIELDS, LESLIE	OUTSTANDING	Direct Deposit
767	21/02/2017	02/21COMB	216	REID, BRENDA	OUTSTANDING	Direct Deposit
768	21/02/2017	02/21COMB	301	ROBINSON, DEBBIE	OUTSTANDING	Direct Deposit
769	21/02/2017	02/21COMB	322	OBRIEN, JOSEPH	OUTSTANDING	Direct Deposit
770	21/02/2017	02/21COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit

Total : \$18,054.65



The Township of Assiginack  
 CHEQUE DISTRIBUTION REPORT  
 Payables Management

**Ranges:**      **From:**                      **To:**                                      **From:**                                      **To:**  
 Vendor ID      First                              Last                                      Chequebook ID      First                                      Last  
 Vendor Name    First                                      Last                                      Cheque Number      0026431                                      0026460  
 Cheque Date    First                                      Last

**Sorted By:** Cheque Number  
 Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0026431	09/02/2017	ASSIGINACK PUBLIC LIBRARY	\$9,171.25
InvNo: 2017 1ST QTR	InvDesc: 2017 1st qtr levy	InvAmt: \$9,171.25	
0026436	21/02/2017	BEACON IMAGES	\$203.40
InvNo: 09-3803C	InvDesc: banner	InvAmt: \$203.40	
0026437	21/02/2017	BELL CANADA	\$28.19
InvNo: 2017 02 01	InvDesc: toll free line	InvAmt: \$28.19	
0026438	21/02/2017	DIAMOND SOFTWARE INC.	\$644.10
InvNo: D28682	InvDesc: admin software yr end updates	InvAmt: \$644.10	
0026439	21/02/2017	EASTLINK	\$2,004.07
InvNo: 01599683	InvDesc: fd	InvAmt: \$103.76	
InvNo: 01599670	InvDesc: fd-interconnect	InvAmt: \$78.90	
InvNo: 01599673	InvDesc: info booth	InvAmt: \$148.91	
InvNo: 01599710	InvDesc: bwt	InvAmt: \$78.90	
InvNo: 01599707	InvDesc: marina	InvAmt: \$78.90	
InvNo: 01599695	InvDesc: mtg wtp	InvAmt: \$148.81	
InvNo: 01599693	InvDesc: norisle	InvAmt: \$69.91	
InvNo: 01599697	InvDesc: ss wtp	InvAmt: \$78.90	
InvNo: 01599684	InvDesc: arena	InvAmt: \$139.48	
InvNo: 01599474	InvDesc: mun.office	InvAmt: \$619.46	
InvNo: 01599711	InvDesc: pw	InvAmt: \$209.89	
InvNo: 01599657	InvDesc: man streams	InvAmt: \$151.17	
InvNo: FEB 10 2017 PW DSL	InvDesc: pw dsl	InvAmt: \$48.54	
InvNo: FEB 10 2017 MARINA	InvDesc: marina dsl	InvAmt: \$48.54	
0026440	21/02/2017	G. STEPHEN WATT, BARRISTER	\$391.55
InvNo: 3150	InvDesc: general legal	InvAmt: \$391.55	
0026441	21/02/2017	FIRE MARSHAL'S PUBLIC FIRE SAFETY COUNCI	\$106.00
InvNo: IN147525	InvDesc: fd-fire prev material;	InvAmt: \$106.00	
0026442	21/02/2017	GERRY STRONG	\$230.77
InvNo: FEB 21 2017	InvDesc: bldg insp/plan. mileage	InvAmt: \$230.77	
0026443	21/02/2017	HYDRO ONE NETWORKS INC.	\$5,559.88
InvNo: FEB 6 2017	InvDesc: office	InvAmt: \$467.83	

The Township of Assiginack  
 CHEQUE DISTRIBUTION REPORT  
 Payables Management

InvNo: FEB 6 2017 ICE PLNT    InvDesc: arena i.plnt (actual reading)    InvAmt: \$5,092.05

ChqNo:	0026444	Date:	21/02/2017	Vendor:	JACKIE WHITE	Amount:	\$23.57
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InvNo: FEB 21 2017    InvDesc: pec-craft supplies    InvAmt: \$23.57

ChqNo:	0026445	Date:	21/02/2017	Vendor:	MANITOULIN EXPOSITOR	Amount:	\$195.27
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InvNo: 92564    InvDesc: advertising    InvAmt: \$195.27

ChqNo:	0026446	Date:	21/02/2017	Vendor:	MANITOULIN PLANNING BOARD	Amount:	\$6,463.87
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InvNo: 2017 INTERIM    InvDesc: 2017 interim requisition    InvAmt: \$6,463.87

ChqNo:	0026447	Date:	21/02/2017	Vendor:	MANITOWANING FRESHMART	Amount:	\$18.43
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InvNo: 00287804    InvDesc: pec-family day supplies    InvAmt: \$14.44

InvNo: 00287607    InvDesc: admin-water refill    InvAmt: \$3.99

ChqNo:	0026448	Date:	21/02/2017	Vendor:	MANITOULIN TRADE FAIR	Amount:	\$678.00
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InvNo: 2017-72    InvDesc: 2017 trade fair booth    InvAmt: \$678.00

ChqNo:	0026449	Date:	21/02/2017	Vendor:	MINISTER OF FINANCE	Amount:	\$162.85
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InvNo: 2016 RECONC    InvDesc: 2016 eht reconcialition    InvAmt: \$162.85

ChqNo:	0026450	Date:	21/02/2017	Vendor:	MINISTER OF FINANCE	Amount:	\$91.07
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InvNo: FEB 21 2017    InvDesc: salary garnishment    InvAmt: \$91.07

ChqNo:	0026451	Date:	21/02/2017	Vendor:	NEW NORTH FUELS INC	Amount:	\$9,179.75
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InvNo: 400727    InvDesc: po-furnace oil    InvAmt: \$412.82

InvNo: 396677    InvDesc: pw-diesel    InvAmt: \$2,649.09

InvNo: 400316    InvDesc: pw-diesel    InvAmt: \$2,192.04

InvNo: 401166    InvDesc: pw-dyed diesel    InvAmt: \$584.87

InvNo: 401167    InvDesc: pw-diesel    InvAmt: \$1,410.16

InvNo: 401806    InvDesc: pw-diesel    InvAmt: \$1,930.77

ChqNo:	0026452	Date:	21/02/2017	Vendor:	PITNEY WORKS	Amount:	\$2,280.30
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InvNo: 02/03/2017    InvDesc: postage meter refill    InvAmt: \$2,280.30

ChqNo:	0026453	Date:	21/02/2017	Vendor:	PULORATOR COURIER	Amount:	\$52.62
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InvNo: 433732145    InvDesc: pw-freight    InvAmt: \$52.62

ChqNo:	0026454	Date:	21/02/2017	Vendor:	RECEIVER GENERAL FOR CANADA	Amount:	\$1,034.00
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InvNo: 20170006322    InvDesc: 2017 radio lic    InvAmt: \$1,034.00

ChqNo:	0026455	Date:	21/02/2017	Vendor:	SUDBURY & DISTRICT HEALTH UNIT	Amount:	\$2,688.00
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InvNo: RC020033428    InvDesc: march sdhu levy    InvAmt: \$2,688.00

ChqNo:	0026456	Date:	21/02/2017	Vendor:	SUPERIOR PROPANE INC.	Amount:	\$762.01
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InvNo: 14682996    InvDesc: fd-propane    InvAmt: \$762.01

ChqNo:	0026457	Date:	21/02/2017	Vendor:	TULLOCH ENGINEERING	Amount:	\$2,463.40
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InvNo: 155319-17    InvDesc: drain supt    InvAmt: \$1,101.75

InvNo: 165328-6    InvDesc: arthur/queen st eng    InvAmt: \$1,361.65

ChqNo:	0026458	Date:	21/02/2017	Vendor:	DREAMCATCHER FIREWORKS	Amount:	\$525.00
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InvNo: 2017-104    InvDesc: fireworks    InvAmt: \$525.00

The Township of Assiginack  
CHEQUE DISTRIBUTION REPORT  
Payables Management

ChqNo:	0026459	Date:	21/02/2017	Vendor:	WAT SUPPLIES	Amount:	\$231.91
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InvNo: 152204A      InvDesc: admin-cs of p.twl      InvAmt: \$107.35

InvNo: 152754      InvDesc: po/bnk-t.tissue/p.twls/hndssoap      InvAmt: \$124.56

ChqNo:	0026460	Date:	21/02/2017	Vendor:	XEROX CANADA LTD.	Amount:	\$369.23
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InvNo: F50378678      InvDesc: copier monthly usage      InvAmt: \$193.83

InvNo: F50175896      InvDesc: copier usage dec      InvAmt: \$175.40

\*\*\* End of Report \*\*\*

**Report Total:**

**\$45,558.49**



COMPRISING - THE FORMER TOWNSHIPS OF FRANKLIN, MCLEAN, RIDOUT, SINCLAIR AND FINLAYSON.

# Township of Lake of Bays

RR#1, 1012 DWIGHT BEACH RD., DWIGHT  
MUSKOKA, ONTARIO P0A 1H0

PHONE: (705) 635-2272  
FAX: (705) 635-2132

February 23, 2017

The Honourable Kathleen Wynne  
Premier of Ontario  
Legislative Building - Room 281  
Queen's Park  
Toronto, Ontario M7A 1A1

Dear Premier Wynne:

**Re: Resolution regarding Schedule 5 of Bill 7 - An Act to Amend or Repeal  
Various Acts with respect to Housing and Planning (Property Standards)**

Please be advised that the Council of the Corporation of the Township of Lake of Bays at its meeting held on February 21, 2017 passed the following resolution:

***"Resolution #5(f)(i)/02/21/17***

***WHEREAS the Township of Lake of Bays receives the staff report "Bill 7 – An Act to Amend or Repeal Various Acts with Respect to Housing and Planning (Property Standard)", dated February 21, 2017.***

***AND WHEREAS Schedule 5 of the Bill prescribes that local municipalities shall assume enforcement responsibility for residential rental maintenance standards (O. Reg. 517/06) under the RTA on July 1, 2018;***

***AND WHEREAS the Ministry of Housing currently enforces residential rental maintenance standards in municipalities that do not have a property standards by-law, or have a "partial" by-law that does not address the interior of rental buildings;***

***AND WHEREAS the Ministry currently receives complaints from tenants respecting residential rental maintenance standards and appoints inspectors to provide this service to municipalities on an as needed basis, for a cost-effective set fee of \$265 for each inspection or re-inspection;***

***AND WHEREAS the download of enforcement responsibility will require each municipality to receive written complaints from tenants, cause an inspector to make an inspection to determine whether the provincial standards have been complied with, issue work orders to landlords who have not complied with a prescribed maintenance standard, monitor compliance, investigate allegations of failure to comply, and where circumstances warrant, to prosecute landlords for non-compliance;***

**AND WHEREAS the Government of Ontario intends to download these responsibilities with no compensatory funding, leaving municipalities that do not currently enforce residential rental maintenance standards with the significant fiscal challenge of providing this service cost-effectively;**

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Lake of Bays calls on the Government of Ontario and the Ministry of Housing to halt the download of enforcement responsibility for residential rental maintenance standards proposed in Schedule 5 of Bill 7, in light of the significant fiscal challenge each municipality will face to provide this service to the public in a cost-effective manner; and**

**AND FURTHER THAT a copy of this resolution be sent to the Honourable Kathleen Wynne, Premier of Ontario, the Honourable Chris Ballard, Minister of Housing, Mr. Patrick Brown, Leader of the Progressive Conservative Party, Ms. Andrea Horwath, Leader of the New Democratic Party, Member of Provincial Parliament in the Province of Ontario, Association of Municipalities of Ontario (AMO), the Rural Ontario Municipal Association (ROMA) and to all Ontario municipalities.**

**Carried"**

Thank you for your attention to this matter.

Sincerely,



Carrie Sykes, *Dipl. M.A., CMO*  
Director of Corporate Services/Clerk

cc: Hon. Chris Ballard, Minister of Housing  
Mr. Patrick Brown, Leader of the Progressive Conservative Party  
Ms. Andrea Horwath, Leader of the New Democratic Party  
MPP Parry Sound-Muskoka, Norm Miller  
Association of Municipalities of Ontario (AMO)  
Rural Ontario Municipality Association  
All Ontario municipalities



## MANITOULIN ISLAND

Wednesday, March 29th, 2017 8:00am - 4:00pm  
 Manitoulin Hotel, 66 Meredith St E, Little Current, ON

**\$20 TICKET INCLUDES LUNCH & REFRESHMENTS**

A must-attend event for anyone in the food industry interested in the farm-to-table movement.



**WAUBETEK**  
 A FOOD MANAGEMENT CORPORATION



PLEASE  
 RSVP BY  
 MARCH 17TH

**CLICK  
 HERE!**

Seating is  
 limited.

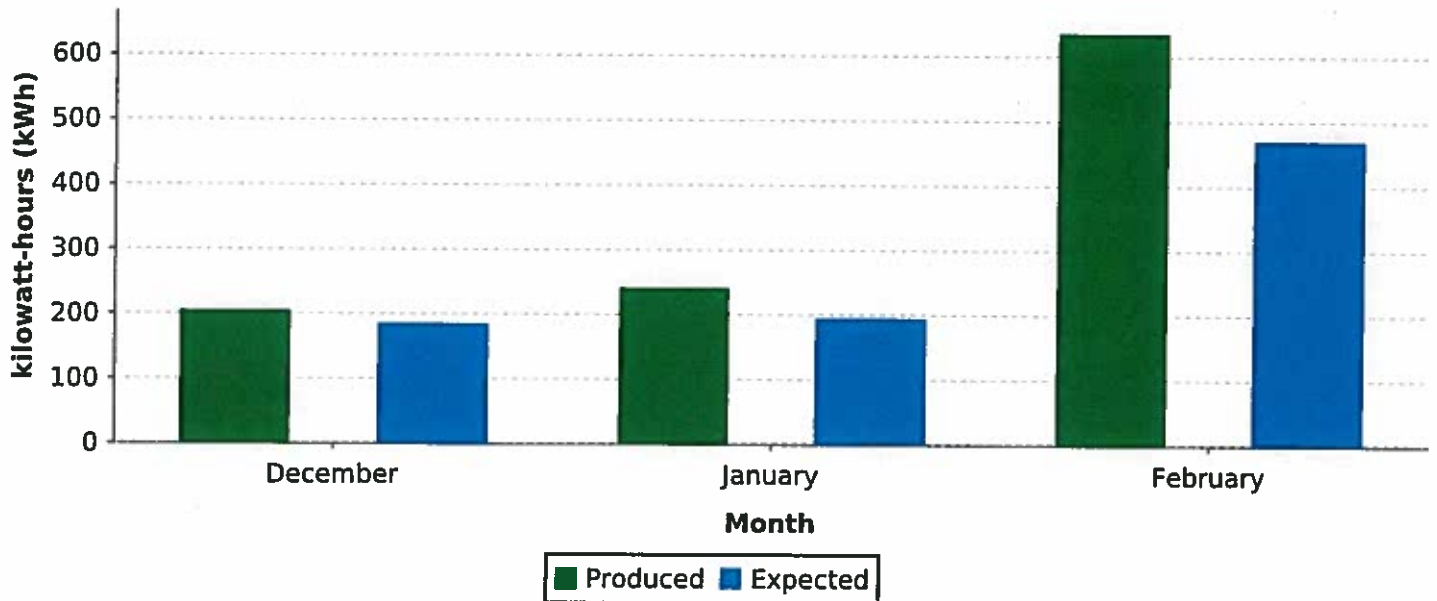
Anyone can make a referral to the North East CCAC on a patient's behalf with patient consent: a family doctor, surgeon, friend or family member. Self-referrals are also accepted.

SERVICES	PATIENT SERVICES
<b>NURSING</b>	<ul style="list-style-type: none"> <li>For many CCAC nursing services, our goal is to teach patient/caregiver self-management. Mobile patients will be seen at CCAC Clinic settings in areas where available.</li> </ul>
<b>IV Antibiotics</b>	<ul style="list-style-type: none"> <li>Minimum of 4 doses within 2 days OR 1 dose daily for a minimum of 3 days</li> <li>If treatment &gt; 2 weeks, PICC line to be considered</li> </ul>
<b>Wound Care</b>	<ul style="list-style-type: none"> <li>All wound care including Negative Pressure Therapy</li> <li>Staple/suture removal for homebound patients only</li> </ul>
<b>Palliative/End of Life Care</b>	<ul style="list-style-type: none"> <li>Pain management, symptom control</li> </ul>
<b>Peripheral Hydration</b>	<ul style="list-style-type: none"> <li>&gt;16 y.o.</li> <li>Contra-indication: CHF</li> </ul>
<b>Medication</b>	<ul style="list-style-type: none"> <li>Patient/caregiver needs extra teaching regarding self-management</li> </ul>
<b>Ostomy Management</b>	<ul style="list-style-type: none"> <li>Patient/caregiver needs extra teaching regarding self-management</li> </ul>
<b>SubQ Injection Teaching</b>	<ul style="list-style-type: none"> <li>Patient/caregiver to learn to administer injection if more than one injection needed</li> <li>For patients in hospital, teaching is done prior to discharge</li> </ul>
<b>Lumpectomy/Mastectomy Post Op Care</b>	<ul style="list-style-type: none"> <li>Drain care</li> <li>Teaching of post op care of incision</li> </ul>
<b>Intermittent Catheterization</b>	<ul style="list-style-type: none"> <li>Provided on a short-term basis for acute needs</li> <li>Patient/caregiver to learn self-management if need is ongoing</li> </ul>
<b>Diabetic Care</b>	<ul style="list-style-type: none"> <li>Services needed beyond what the local diabetic care services can provide</li> <li>Patient/caregiver to learn self-management/self-injection</li> </ul>
<b>TELEHOMECARE</b>	<ul style="list-style-type: none"> <li>&gt;18 y.o.</li> <li>Diagnosis of COPD or CHF</li> <li>Home has landline or internet connection or cellular phone</li> <li>Patient or caregiver able to provide confirmed consent to participate</li> </ul>
<b>PERSONAL SUPPORT</b>	<ul style="list-style-type: none"> <li>Patient requires assistance with personal care (dressing/grooming/bathing/transfers and/or mobility)</li> </ul>
<b>PHYSIOTHERAPY (PT)</b>	<ul style="list-style-type: none"> <li>Physically or cognitively unable to access outpatient PT service. Possible needs: mobility assessment, conditioning (exercises), THR/TKR post op rehab, chest physio, cardiac rehab, CVA rehab, palliative care</li> </ul>
<b>OCCUPATIONAL THERAPY (OT)</b>	<ul style="list-style-type: none"> <li>Patient requires the services in home. Possible needs: Assessment of wheelchair, home safety, transfers, ADL/IADL management, cognition, pressure management, palliative care</li> </ul>
<b>Pre-transitional Assessment</b>	<ul style="list-style-type: none"> <li>Concerns from the hospital team about patient's ability to safely return home due to mobility/transfers or accessibility issues. Assessment done during home visit by OT while patient is home on day pass from hospital.</li> </ul>
<b>Pre-op THR Assessment</b>	<ul style="list-style-type: none"> <li>Scheduled THR surgery date; <i>Exception</i>: partial revision</li> <li>OT or PT provides education on precautions post op, assessment and recommendations re: home set up, equipment needs and ADL management</li> </ul>
<b>DIETICIAN</b>	<ul style="list-style-type: none"> <li>Patient unable to access out-patient service due to mobility/functional status</li> <li>Needs: nutrition management, calculated diets, tube feeding, TPN, palliative</li> </ul>
<b>SOCIAL WORK</b>	<ul style="list-style-type: none"> <li>Patient unable to access out-patient service due to mobility/functional status</li> <li>Needs: counselling, coping/grieving, system breakdown, palliative</li> </ul>
<b>SPEECH LANGUAGE PATHOLOGY</b>	<ul style="list-style-type: none"> <li>Patient unable to access out-patient service due to mobility/functional status</li> <li>Needs: speech/language impairment, swallowing assessment, augmentative</li> </ul>

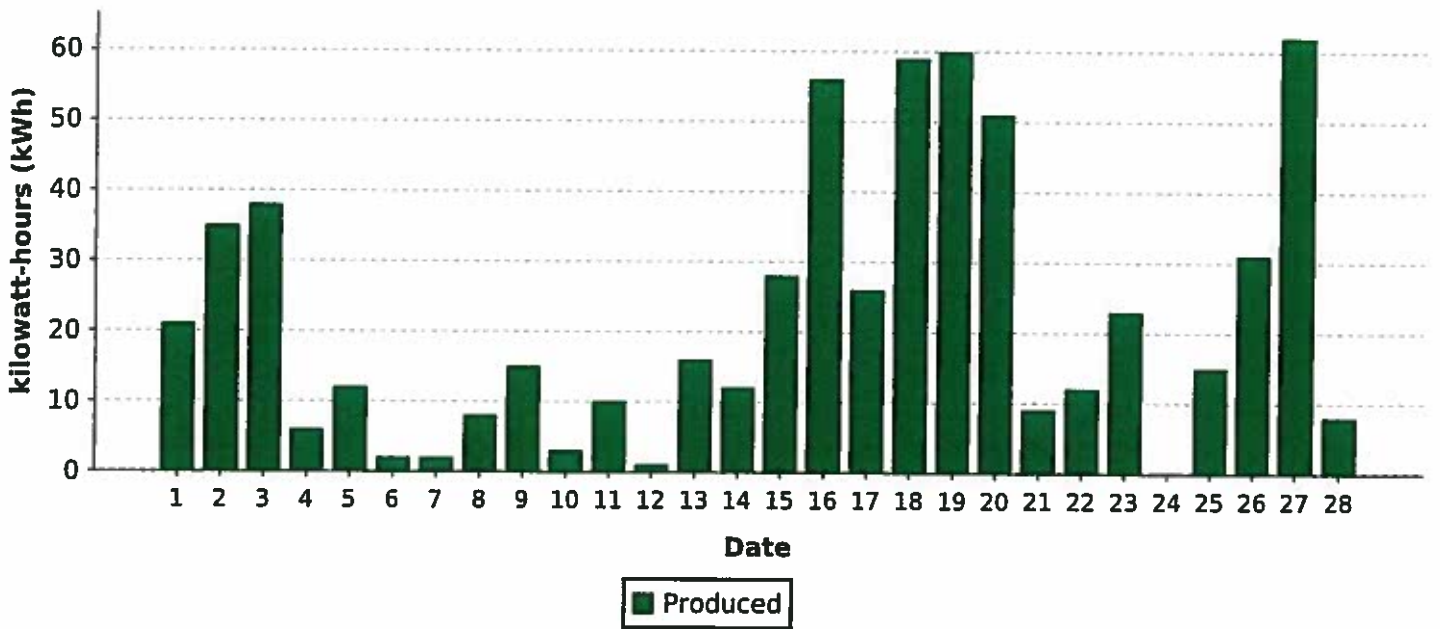
Telephone: 1-888-668-2222

Congratulations on generating clean, green energy! Your solar photovoltaic system is powering Ontario with renewable energy, while earning you income. Below is this month's performance monitoring update.

### Last 3 Months' Production



### Last Month's Production





# Energy Production Manitowaning Public Works Garage



As you pour your morning joe, thank your solar panels: this February your system produced enough energy to brew 1004 pots of coffee!

Day	Produced
February 01	21.0
February 02	35.0
February 03	38.0
February 04	6.0
February 05	12.0
February 06	2.0
February 07	2.0
February 08	8.0
February 09	15.0
February 10	3.0
February 11	10.0
February 12	1.0
February 13	16.0
February 14	12.0
February 15	28.0
February 16	56.0
February 17	26.0
February 18	59.0
February 19	60.0
February 20	51.0
February 21	9.0
February 22	12.0
February 23	23.0
February 24	0.0
February 25	15.0
February 26	31.0
February 27	62.0
February 28	8.0

Month	Produced	Expected
December 2016	205.0	185.0
January 2017	241.0	195.0
February 2017	635.0	470.0
<b>Total</b>	<b>1,081.0</b>	<b>850.0</b>





## Office of the Chair

February 22, 2017

Resolution Number 2017-68

The Honourable Kathleen Wynne  
Premier of Ontario  
Queen's Park  
Toronto, ON M7A 1A1

Dear Premier:

**Subject: Motion of the Community Water Fluoridation Committee (CWFC-1/2017)  
Regarding Regional Fluoridation**

---

I am writing to advise that Regional Council approved the following resolution at its meeting held on Thursday, February 9, 2017:

**Resolution 2017-68:**

Whereas the Minister of Health and Long Term Care is working to establish a health system in Ontario that is based on helping people stay healthy, delivering good care when people need it, and protecting the health system for future generations;

And whereas, the Ministry of Health and Long Term Care has changed its focus to work towards better health care for Ontarians, and stewardship has become its mission and mandate;

And whereas, this new stewardship role will mean that the Ministry will provide overall direction and leadership for the system, developing legislation, regulations, standards, policies and directives to support the health of Ontarians;

And whereas, on January 7, 2016 the Region of Peel received a letter from the Minister of Health and Long Term Care, Dr. Eric Hoskins, supporting the benefits of water fluoridation as an important measure to protect the health of Ontarians;

And whereas, the Province of Ontario is responsible for *The Safe Drinking Water Act*, the purposes of which include (i) recognizing that the people of Ontario are entitled to expect their drinking water be safe and (ii) providing for the protection of human health and the prevention of drinking water health hazards through the control and regulation of drinking water systems and drinking water testing;

And whereas, Municipal Councillors do not have the detailed familiarity to interpret data regarding the efficacy of Hydrofluorosilicic Acid [HFSA] in water

fluoridation treatments and are struggling with a range of conflicting reports and public concern on the matter of fluoridation;

Therefore be it resolved, that Regional of Peel Council request the Premier of Ontario, and the Minister of Health and Long Term Care, whose mandate it is to protect the health of Ontarians, (i) to undertake appropriate and comprehensive toxicity testing necessary to reassure the public that the use of HFSA in water fluoridation treatments is safe; and (ii) take legislative responsibility for the regulation and administration of HFSA in water fluoridation treatments across the province relieving local governments from what is a provincial responsibility;

And further, that copies of this resolution be circulated to MPPs, the Association of Municipalities of Ontario and municipalities across Ontario.

On behalf of Regional Council, I request that you give consideration to the above resolution.



Frank Dale  
Regional Chair and Chief Executive Officer

FD:sm

c: Ontario MPP's  
Pat Vanini, Executive Director, Association of Municipalities of Ontario  
Ontario Municipalities  
Nancy Polsinelli, Commissioner, Health Services, Region of Peel  
Dr. Eileen de Villa, Medical Officer of Health, Region of Peel

RECEIVED  
FEB 24 2017

# THE MANITOULIN EXPOSITOR

# SALMON

## Classic



Dear Alton:

Once again, we would like to thank you for your support of the first Manitoulin Expositor Salmon Classic last year. Your support in 2016 was providing a weigh-in station in Manitowaning.

We hope that you will consider a sponsorship for this year's event.

Here are some facts about the community impact on Manitoulin Island from the 2016 event, drawn from a survey conducted by the organizers in early September last year. Over 15 percent of the participants responded so these details are representative of the group experience:

#### 654 anglers entered and fished in the event

- 70% of them came from more than 100 km away from Manitoulin Island
- 32.5% of them had annual incomes of greater than \$150,000; 25% of them earned \$90,000 to \$99,000
- 66% of them were aged 45 or older and 15% were 35 to 40 and the other 15% 30-34
- Virtually all of them (86%) fished in parties of 2 to 5 people
- 36% of them fished for more than one week of the tournament and 40% fished three to seven days (13% fished for two days)
- 86% of them are planning to come to the 2017 event
- 76% of them are "very likely" to recommend this Manitoulin Island event while another 16% are "somewhat likely" to recommend it to friends
- For 20% of the Salmon Classic participants, this was their first visit to Manitoulin
- 28% of the fisherpeople (or their families) had taken in an Island festival (or event) while they were here; 24% of them had also golfed; 17% had visited a museum or other cultural attraction; 24% had gone hiking; 2.4% of them had gone biking; Half of them had eaten in restaurants
- 90% of them are "very likely" to return to Manitoulin for other (non fishing) leisure activities during the next two years

That was last year.

#### Here are the upgrades for 2017:

- \$30,000 in cash prizes
- \$100 per day for heaviest salmon or trout
- \$500 youth prize
- \$500 Can you out fish Dave?
- Youth rate \$35 (14yrs and under)
- New weigh station on the North Shore
- The leaderboard will show up to the 25 highest weights to date
- The Salmon Classic will be extended to four weeks:  
**Saturday, July 29 to Sunday, August 27 (at 12 noon)**

#### The first Salmon Classic accomplished what we had hoped it would:

- It highlighted fishing as an attraction on Manitoulin
- It brought new tourist visitors to the Island
- It created a new event utilizing our natural resources.

With your continued support, we can grow this event for the benefit of Manitoulin Island tourism and to boost the overall economy of our area.

Last year, all cash sponsorships were invested in the off-island promotion of the event and this will continue to be our plan. In 2016, we invested primarily in nearby Sudbury through newspaper and radio advertising purchases. This year, we would like to expand our marketing focus into Southwestern Ontario and other areas of Northeastern Ontario, with your support.

Please see other side 

**Please consider a sponsorship again this year.**

Below are the sponsorship packages. Please select your level of sponsorship by ticking the appropriate box and filling out the form of sponsorship (Monetary or Prize). (Please return this sheet in the envelope supplied.)

- \$100 – Contributor**
- One (1) Entry Ticket to 2017 Salmon Classic
  - Logo on fishmanitoulin.com sponsor page
- \$200 – Bronze**
- One (1) Entry Ticket to 2017 Salmon Classic
  - Logo on fishmanitoulin.com sponsor page
  - Small Logo on posters, handouts and some advertisements
- \$500 – Silver**
- Two (2) Entry Tickets to 2017 Salmon Classic
  - Logo on fishmanitoulin.com sponsor page with link back to your website or email
  - Medium Logo on posters, handouts and all advertisements
- \$1,000 – Gold**
- Five (5) Entry Tickets to 2017 Salmon Classic
  - Logo on fishmanitoulin.com sponsor page with link back to your website or email
  - Logo on main page of fishmanitoulin.com with link back to your website or email
  - Large Logo on posters, handouts and all advertisements
- \$2,500 – Platinum**
- Ten (10) Entry Tickets to 2017 Salmon Classic
  - Logo on fishmanitoulin.com sponsor page with link back to your website or email
  - Logo on main page of fishmanitoulin.com with link back to your website or email
  - Large Logo on posters, handouts and all advertisements
  - Logo on merchandise created for 2016 Salmon Classic (i.e. T-shirts)
- I will be making a monetary sponsorship.
- I will be making a prize sponsorship.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Description of Prize (if sponsoring with prize):

\_\_\_\_\_

\_\_\_\_\_

To discuss being part of the 2017 Salmon Classic please contact  
 Dave or Rick phone (705)368-2744 or email [expositor@manitoulin.ca](mailto:expositor@manitoulin.ca)

Please use the enclosed pre-paid and addressed envelope for your reply.

We are trying to collect sponsorships, in all forms, by March 31, 2017.

Thank you for your consideration and support as we all try together to grow the Island economy.

Sincerely,

Dave Patterson,  
 The Manitoulin Expositor Salmon Classic Coordinator

Thanks to our  
 2016 sponsors



**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK**

**BY-LAW #17-07**

**BEING A BY-LAW to amend the Township's Municipal Donation Policy, established by By-law #15-05**

**WHEREAS** the appropriate authority is found in Section 8 of the *Municipal Act*, S.O., 2001, Ch. 25, as amended.

**AND WHEREAS** By-law #15-05 was enacted in Council on the 3<sup>rd</sup> of March, 2015;

**AND WHEREAS** the Council of the Corporation of the Township of Assiginack deems it necessary to amend the Municipal Donation Policy;

**NOW THEREFORE** the Council of the Corporation of the Township of Assiginack enacts as follows:

1. THAT we amend Schedule "A" of By-law #15-05: Municipal Donation Policy, under Guidelines Section 1.0:

ADD: "A public call for donation requests will be issued by the Township in January of each year on the Township's website and in the local newspaper."

2. THAT we amend Schedule "A" of By-law #15-05: Municipal Donation Policy, under Guidelines Section 7.0:

DELETE "May 15<sup>th</sup>" and REPLACE with "April 15<sup>th</sup>"; and,  
ADD: "Requests for donations of any type received after this date will not be considered by Council."

3. THAT this by-law shall come into force and take effect upon third and final reading.

Read a First, Second, and Third time and finally passed this 7<sup>th</sup> day of March, 2017.

\_\_\_\_\_  
Mayor – P. Moffatt

\_\_\_\_\_  
Clerk – J. Rody

Seal

MUNICIPALITY  OF ASSIGINACK

P.O. BOX 238 MANITOWANING, ON, P0P 1N0  
(705) 859-3196 or fax 859-3010  
[www.assiginack.ca](http://www.assiginack.ca)

## MUNICIPAL DONATION POLICY

### Purpose

The purpose of this policy is to structure donations of municipally owned resources or funds to non-profit organizations and individuals within the Township of Assiginack's municipality for purposes related to the well-being, growth, and promotion of the community.

Donations for individuals, groups, or organizations located outside of the municipality for a purpose that is in the best interest of the community will be considered.

### Eligible Resources

Municipally owned resources eligible for donation include:

- Use of a municipally owned facility (rental fee waived/reduced)
- Municipal staff support (expertise) for an event (wages waived/reduced)
- Use of municipally owned equipment (rental fee waived/reduced)
- Use of municipally owned materials (eg: tables/chairs) (rental fee waived/reduced)
- Cash donation

### Guidelines

1. All requests for donations should be directed in writing to the Township of Assiginack well in advance of the event so that the request can be considered at a regularly scheduled Council Meeting. A public call for donation requests will be issued by the Township in January of each year on the Township's website and in the local newspaper.
2. All requests will be assessed based on availability of the requested resource, potential financial impact to the municipality, contribution to the well-being of members of the community, recognition of a worthwhile program/cause, and overall community impact.
3. Organizations and/or charities whose primary focus is not within the municipality shall be considered for a municipal donation given that the purpose of the donation is in the best interest of the municipality.
4. There will be priority consideration given to donation requests that will benefit local elementary and secondary schools and their students as well as health care facilities.
5. Donations made by the municipality are not to be regarded as a commitment by the municipality to continue such donations in the future.
6. No donation will be considered unless specifically authorized by Mayor and Council in the form of a resolution of support.
7. Council will determine the funds available for donations annually as part of the budgeting process. Requests for donations should be submitted by

Schedule "A" to By-law # 15-05  
Amended by By-law #17-07

April 15<sup>th</sup> each year in order to be eligible for consideration. Requests for donations of any type received after this date will not be considered by Council.

8. Council will determine the merit of all submissions and may award amounts less than the amount requested providing the applicant will still proceed with the intended program or event.
9. In making donations, the municipality may impose such conditions and/or restrictions as it deems fit (eg: final report, presentation to council, etc). The Council's decisions regarding donations are final.

**Eligibility**

1. Applicants must demonstrate the need for the specific request. Each request must identify a specific defined benefit and outcome. Each request must contain the date, hours, and requested municipal resource.
2. Applicants must be non-profit community groups and/or organizations – individual applicants will be considered.
3. The municipality reserves the right to limit the number of donations made to a particular organization in any given year.
4. The Town Council's decisions regarding eligibility are final.

**Donations will be authorized by Council in the form of a resolution, at regularly scheduled Council Meetings. Applicants should contact the Municipal Office to determine when their request will be reviewed and to ensure approval is received prior to proceeding with the event.**

**All Applicants must return the municipal facility/equipment/materials to the Township in the same condition in which it was donated. Failure to do so will result in the cost of clean-up and/or damage repairs being invoiced to the Applicant.**



**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK**

**BY-LAW #17-08**

**BEING A BY-LAW of the Corporation of the Township of Assiginack to Authorize a Municipal Forest Fire Management Agreement with the Ministry of Natural Resources and Forestry**

**WHEREAS** Section 9 of the Municipal Act, S.O. 2001, c. 25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**AND WHEREAS** Subsection 5(3) of the Municipal Act, S.O. 2001, c. 25, as amended, provides that a municipal power shall be exercised by by-law;

**AND WHEREAS** the Council of the Corporation of the Township of Assiginack deems it beneficial to the community to enter into this agreement;

**NOW THEREFORE THAT** the Council of the Corporation of the Township of Assiginack **ENACTS AS FOLLOWS:**

1. THAT the Mayor and CAO are hereby authorized to execute a Forest Fire Management Agreement between the Corporation of the Township of Assiginack and the Ministry of Natural Resources and Forestry, attached hereto as Schedule "A".
2. THAT this by-law shall come into full force and effect on the date of final passage hereof at which time all by-laws that are inconsistent with the provisions of this by-law and the same are hereby amended insofar as it is necessary to give effect to the provisions of this by-law.

Read a First, Second, and Third time and finally passed this 7<sup>th</sup> day of March, 2017.

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Mayor – P. Moffatt

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Clerk – J. Rody

Seal



RECEIVED

FEB 27 2017

Aviation, Forest Fire and Emergency Services  
Forest Fire Management Centre  
Sudbury Airport Complex  
6150 Skyline Drive, Postal Bag 500  
Garson, ON P3L 1W3  
Phone: (705) 564-6019 Fax: (705) 564-7276

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Ministry of  
Natural Resources and Forestry

Ministère des  
Richesses naturelles et des Forêts

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February 21, 2017

Township of Assiginack  
Box 238  
Manitouwanging, Ont  
P0P 1N0

Attention: Alton Hobbs

Here are two copies of your new agreement with the Ministry of Natural Resources and Forestry. The term of this agreement is for 5 years and will be up for review in the year of 2022. Please review and sign both copies and then return them back to the Sudbury Fire Management Headquarters.

If you have any questions please do not hesitate to contact me either by phone 705-564-6005 or by email at [mike.calvank@ontario.ca](mailto:mike.calvank@ontario.ca).

Sincerely,

Mike Calvank  
Fire Management Tech  
Sudbury Fire Management Headquarter