



TOWNSHIP OF ASSIGINACK

REGULAR MEETING OF COUNCIL

To Be Held in the Council Chambers

Tuesday, April 18, 2017 at 5:00 p.m.

Council's Regular Meeting Agenda

For consideration:

1. OPENING

- a) Adoption of Agenda
- b) Disclosure of Pecuniary Interest and General Nature Thereof

2. ANNOUNCEMENTS

3. ADOPTION OF MINUTES

- a) Regular Council Meeting of April 4, 2017 (p.3)
- b) Manitoulin East Municipal Airport Commission Meeting of April 3, 2017 (p.7)
- c) Manitoulin Planning Board Meeting of March 28, 2017 (p.8)

4. DELEGATIONS

5. REPORTS

6. ACTION REQUIRED ITEMS

- a) Accounts of Payment: General: \$141,441.07 Payroll: \$18,212.55 (p.12)
- b) Municipal Insurance: Request for Proposals (p.16)

7. INFORMATION ITEMS

- a) Stewardship Ontario (p.17)
- b) Assiginack Horticultural Society (p.18)
- c) MNRF: Annual Deer Management Meeting (p.19)
- d) City of Kawartha Lakes: Certified Crop Advisors (p.20)
- e) Redrum Motorcycle Club (p.22)
- f) Carol Hughes Letter re: Painting the Lighthouse (p.23)

8. BY-LAWS

- a) By-law #17-12: Amend Procedural By-law #15-30 (p.25)

9. CLOSED SESSION

10. ADJOURNMENT

THE CORPORATION OF THE TOWNSHIP OF ASSIGNACK

MINUTES OF THE REGULAR COUNCIL MEETING

The Regular Meeting of the Council of the Corporation of the Township of Assignack was held in the Council Chambers on Tuesday, April 4th, 2017 at 5:00 p.m.

Present: Mayor Paul Moffatt
Councillor Les Fields
Councillor Robert Case
Councillor Hugh Moggy

Regrets: Councillor Brenda Reid

Staff: Jeremy Rody, Clerk
Jackie White, Events Coordinator

Press: Alicia McCutcheon, Expositor

OPENING:

#082-07-17 R. Case – H. Moggy

THAT the Regular Meeting of the Council of the Corporation of the Township of Assignack be opened for business with a quorum of members present at 5:00 p.m., with Mayor Moffatt presiding in the Chair. CARRIED

AGENDA:

#083-07-17 H. Moggy – R. Case

THAT the agenda for this meeting be accepted as presented. CARRIED

DISCLOSURE OF PECUNIARY INTEREST:

None declared.

ANNOUNCEMENTS:

There were no announcements.

ADOPTION OF MINUTES:

#084-07-17 R. Case – H. Moggy

THAT the minutes of the Regular Council meeting of March 21, 2017, be accepted. CARRIED

DELEGATIONS:

There were no delegations.

REPORTS:

#085-07-17 L. Fields – R. Case

THAT the Public Works Superintendent's Equipment and Boat Launch staff reports, be accepted. CARRIED

#086-07-17 R. Case – L. Fields

THAT the Librarian's 2016 Annual Report for the Assiginack Public Library, be accepted. CARRIED

ACTION REQUIRED ITEMS:

#087-07-17 L. Fields – R. Case

THAT Council authorizes the following Accounts for Payment:

General: \$45,817.14

AND THAT the Mayor and administration be authorized to complete cheques #26512 through #26538 as described in the attached cheque register report. CARRIED

#088-07-17 R. Case – L. Fields

THAT Council authorizes the following Accounts for Payment:

Payroll: \$17,930.72

AND THAT the Mayor and administration be authorized to complete cheques #26508 through #26511 as described in the attached cheque register report. CARRIED

#089-07-17 L. Fields – R. Case

WHEREAS the Georgian Bay-Manitoulin Island Cycling Route, the Lake Huron North Channel Cycling Route and the Great Lakes Waterfront Trail cycling route initiatives are to create a safe and continuous route from Sault Ste Marie to

Sudbury with a connection to Manitoulin Island via Highway 6 from Espanola to South Baymouth with a connection to Tobermory and the southern portion of the Great Lakes Waterfront Trail cycling route;

AND WHEREAS the route is being developed to be primarily on-road which will provide economic, tourism, health and environmental benefits for residents and visitors as part of Northern Ontario;

AND WHEREAS the vision for the Great Lakes Waterfront Trail is to develop a route that is geared towards touring and recreational cyclists which connects northern communities along the route as well as to connect key destinations and attractions;

AND WHEREAS the Waterfront Regeneration Trust will be the coordinating agency of the northern route and sees this as an extension of the existing provincial Great Lakes Waterfront Trail, which is a continuous 1600+km mapped and signed route that is part of the Great Lakes Waterfront Trail network;

THEREFORE BE IT RESOLVED that the Township of Assiginack is in full support of these cycling initiatives and the Highway 6 connection as part of the provincial Great Lakes Waterfront Trail network, and as a partner with the Waterfront Regeneration Trust to implement the route and include it as part of their provincial trail system. CARRIED

#090-07-17 H. Moggy – L. Fields

THAT Council approves a Building Condition Assessment for the Public Works Garage to be completed by Tulloch Engineering for a cost of \$3,800 plus applicable taxes. CARRIED

INFORMATION ITEMS:

#091-07-17 L. Fields – H. Moggy

THAT we acknowledge receipt of the following correspondence items:

- a) Manitoulin Municipal Association
- b) Township of East Zorra-Tavistock
- c) Town of Ingersoll
- d) Manitowaning Agricultural Society
- e) OFA: Agriculture Information Day. CARRIED

BY-LAWS:

#092-07-17 H. Moggy – L. Fields

THAT By-law #17-09, being a by-law to authorize vote by mail for the 2018 municipal election and the entering into an agreement with DataFix to provide

vote by mail services be given its first, second, and third readings and finally passed in open Council. CARRIED

#093-07-17 L. Fields – H. Moggy

THAT By-law #17-10, being a by-law to adopt a Commissioner of Oaths and Affidavits Policy be given its first, second, and third readings and finally passed in open Council. CARRIED

#094-07-17 L. Fields – H. Moggy

THAT By-law #17-11, being a by-law to adopt an Investment Policy be given its first, second, and third readings and finally passed in open Council. CARRIED

CLOSED SESSION:

#095-07-17 H. Moggy – L. Fields

THAT in accordance with By-law #15-30 and Section 239 of the Municipal Act, as amended, Council proceeds to a "Closed Session" at 5:15 p.m. in order to attend to a matter pertaining to:

- b) Personal matters about an identifiable individual, including municipal or local board employees. (*Municipal Act, 2001, c.25, s.239(2)(b)*)

#096-07-17 H. Moggy – L. Fields

THAT we adjourn from our Closed Session at 5:22 p.m., approve the minutes of the Closed Session of March 7, 2017 and resume our regular meeting. CARRIED

CLOSING:

#097-07-17 L. Fields – H. Moggy

THAT we adjourn until the next regular meeting or call of the Chair. CARRIED

Paul Moffatt, MAYOR

Jeremy Rody, CLERK

5:25 p.m.

These Minutes have been circulated but are not considered Official until approved by Council.

**Manitoulin East Municipal Airport Commission Inc.
Commission Meeting Minutes
April 3, 2017**

Present: M. Gauthier, D. Williamson, P. Moffat, P. Skippen, B. Case, G. Dobbs
Meeting called to order by Marcel Gauthier

Declaration of pecuniary interest- nil

Motion 2017 04 18

Moved by P. Skippen

Second by B. Case

Resolved that the Commission approves the agenda for the meeting of April 3, 2017

Carried

Motion 2017 04 19

Moved by P. Skippen

Second by P. Moffat

Resolved that the Commission approves the minutes of the meeting of March 6, 2017

Carried.

Motion 2017 04 20

Moved by B. Case

Second by P. Skippen

Resolved that the Commission accept the managers' report for March 2017.

Carried

Motion 2017 04 21

Moved by P. Skippen

Second by P. Moffat

Resolved that the Commission accept the treasurers' report for March 2017.

Carried

Motion 2017 04 22

Moved by P. Skippen

Second by B. Case

Resolved that the Commission approve the "as per attached" Nav Canada contract to do the airports' Bi-annual NDB navigation aid servicing.

Carried

Motion 2017 04 23

Moved by P. Skippen

Second by B. Case

Resolved that the Commission meeting of April 3, 2017 does now adjourn.

Carried



March 29, 2017

MINUTES OF PLANNING BOARD MEETING - March 28, 2017

At a Meeting of the Manitoulin Planning Board, held in the Board Room at the Planning Board Office, Gore Bay, Ontario, on March 28, 2017, the following Members of Planning Board were present:

- | | | | |
|----|------------|-----|-------------|
| 1. | K. Noland | 6. | L. Hayden |
| 2. | A. Hunt | 7. | L. Addison |
| 3. | P. Moffatt | 8. | D. Head |
| 4. | E. Russell | 9. | I. Anderson |
| 5. | D. Osborne | 10. | R. Stephens |

Also in attendance was:

T. Sasvari, reporter, Manitoulin West Recorder.

There were no other interested parties or members of the general public or press in attendance.

The Meeting was called to Order at 7:00 P.M. by Chair K. Noland, who welcomed all present.

The Chair asked if there were any Board Members who wished to declare a conflict of interest with any of the items listed on the agenda or having to do with the previous Board Meeting of February 28, 2017. There were no conflicts declared.

1. ORDER OF BUSINESS

MOTION

The Chair requested the adoption of the order of business with the addition of Item 4.a) iii)
- AMCTO

It was moved by A. Hunt and seconded by D. Osborne that the Order of Business be adopted as amended - Carried.

2. MINUTES OF PREVIOUS BOARD MEETING - February 28, 2017.

The Chair announced that the Minutes of the Board Meeting held February 28, 2017 had been circulated to all Board Members and requested that any errors or omissions be stated.

There being no errors or omissions, a motion was moved by I. Anderson and seconded by R. Stephens that the Minutes be adopted as circulated. - Carried.

**BUSINESS ARISING FROM THE MINUTES OF THE PREVIOUS BOARD MEETING
- February 28, 2017**

There was none.

3. VARIABLE EXPENDITURES

K. Noland inquired about the consent refund in the amount of \$650.00. It was explained that the applicants did not wish to proceed with their application.

R. Stephens inquired about the payment to the Minister of Finance in the amount of \$6,261.28. It was explained that this was the final payment owing for the Central Ontario Orthophotography Project (COOP) 2016 project.

There were no other questions of the variable expenditures as circulated.

MOTION

It was moved by P. Moffatt and seconded by L. Hayden that the variable expenditures be accepted as presented. - Carried.

4. GENERAL, REGULAR AND NEW BUSINESS

a) General Up-date by Secretary-Treasurer

i) Central Ontario Orthophotography Project (COOP) 2016

The Board were informed that the new imagery was received on March 14, 2017 and Jake Diebolt, GIS Technician, is reviewing it. There were two tiles missing, which are to be sent to the Planning Board office shortly. The final invoice has been paid. It is anticipated that the Municipalities will have their GIS program updated and working with the new imagery by the end of April 2017. It was suggested that thumb drives be purchased to download the imagery data for each of the Municipalities.

The general consensus of the Board was that purchasing thumb drives is a good idea providing the licencing agreement is not compromised.

ii) Special Case Funding

The Deputy Secretary-Treasurer informed the Board that a request to use the reallocation of funds for a By-law Enforcement Course has been submitted to the Ministry of Municipal Affairs (MMA). However, there has been no formal answer received back from MMA.

iii) Association of Municipal Managers & Clerks & Treasurers of Ontario -AMCTO

The Deputy Secretary-Treasurer explained to the Board Members that she had been invited to a AMCTO Spring Workshop to sit on a panel to answer questions and discuss processes and concerns between the Land Registry System and Planning proposals. This workshop is being held in Little Current on Thursday, May 4th, 2017. It was felt that this may be beneficial to the Planning Board Office and the Board's support was requested.

MOTION

It was moved by I. Anderson and seconded by R. Stephens that T. Carlisle attend the AMCTO Workshop on May 4th, 2017 and that her mileage be paid to and from the Workshop. - Carried

b) In Camera - February 28th, 2017

The Chair requested the Board to go In Camera to review the Minutes of the In Camera Session held during the Board Meeting of February 28, 2017.

MOTION

It was moved by R. Stephens and seconded by D. Osborne that the Board go In Camera at 7:45 p.m. to review the Minutes of the in Camera Session held on February 28, 2017 - Carried

MOTION

It was moved by A. Hunt and seconded by L. Addison that the Board rise from the In Camera session at 7:55 p.m. - Carried

MOTION

It was moved by P. Moffatt and seconded by L. Hayden that the Minutes of the In Camera Session held on February 28, 2017 be adopted as circulated. - Carried

c) Job Descriptions

MOTION

It was moved by A. Hunt and seconded by D. Head that Theresa Carlisle be appointed to the position of Secretary-Treasurer for the Manitoulin Planning Board, and Jake Diebolt, GIS Technician, be appointed to the position of Deputy Secretary-Treasurer, to assist and act in the capacity of the Secretary-Treasurer during her absence.

d) Town of Northeastern Manitoulin and the Islands - Reserves

The Chair, K. Noland, explained that an error may have been made in calling the recorded vote on November 29th, 2016, under 5.b)-Transition of Planning Authority -Town of Northeastern Manitoulin and the Islands.

Procedural By-law No. 2002-01,
Section X - VOTING - 3.b) states:

'any member who refuses to vote shall be recorded as voting in the negative.'

Section II - Application - 2. states:

'Roberts' Rules of order shall prevail where applicable in all circumstances not covered by this By-law.'

Roberts' Rules of Order refers to abstentions as being a refusal to vote; not counted as a vote; and having no effect on the outcome of the votes.

The Chair explained to the Board Members that four members had abstained from the vote which actually did not result in a vote to the negative, but rather a neutral/non-vote, resulting in the previous motion being carried.

The Chair asked the Board Members for clarification and their thoughts on this matter as it was unclear what to do to resolve this error. During discussion, three suggestions were considered:

1. Leave the vote as it stands;
2. Have a motion to rescind the previous Motion, or
3. Call for a new vote.

The general consensus of the Board was to rescind the previous Motion and Vote again on the issue and that the Procedural By-law be amended to clarify a neutral/non-vote (abstain from a vote).

Comments consisted of:

- PB remains open to reconsideration of 33% of the reserves since November 2016;
- no reconsideration/compromise received/NEMI still wants 33% of the reserves;
- NEMI has been a sister Municipality for plus 40 years;
- no obligation to divvy up the reserve funds;
- NEMI unilaterally withdrew from PB;
- olive branch has been extended to NEMI for support & maintenance of their mapping;
- could consider providing assistance with their COOP mapping at a reduced cost;
- a donation of some sort to assist NEMI with their Planning could be considered;
- would NEMI be happy with a donation?;
- separate motion required if the Board was to consider a donation to NEMI;
- PB has been providing assistance to NEMI Clerk during the transition;
- black & white - the reserves belong to PB;
- NEMI instigated the divorce;
- it behooves us to do what we can/should try to work this out;
- legal issues would cost both parties money;
- funds from the reserves would be used for legal issues;
- if PB should dissolve the reserves would be divided up then.

The previous motion, from November 29, 2016, was put forth.

MOTION

It was moved by P. Moffatt and seconded by D. Head that the reserves of the Manitoulin Planning Board will remain property of the Board being a Body Corporate under the Planning Act.
- Carried unanimously

5. Procedural By-law No. 2002-01

The Board Members had been provided with a copy of the Procedural By-law at the previous Board Meeting, held on February 28th, 2017, to be reviewed for modifications/updates.

At this time, being 8:35 p.m., the Chair asked the Board if anyone objected to a five minute recess for the Secretary-Treasurer to make additional copies of Procedural By-law No. 2002-01 for the Board Members. No objections were received.

The Procedural By-law No. 2002-01 was reviewed and changes were recommended to:

- Section III - 1.;
- Section IV - 1., 2. 11. and 12.;
- Section V - 1.a) and b);
- Section VIII - 2. and 14.;
- Section X - 3.;
- Section XII - 1.;
- Section XIII 1. I); and
- Section XVII - 4.

MOTION

It was moved by D. Osborne and seconded by D. Head that Procedural By-law No. 2002-01, as amended by By-law No's. 2003-01, 2010-01 and 2014-03, be rescinded in favour of a New Procedural By-law No. 2017-01 with the discussed changes.

- Carried.

6. Official Plan

The two letters between the Ministry of Municipal Affairs (MMA) and the United Chiefs & Councils of Mniidoo Mnising (UCCM), attached to the Notice, were tabled for information purposes.

Thirty-six (36) modifications to the Draft Official Plan, received from the Ministry of Municipal Affairs (MMA), were provided to the Board Members on February 28th, 2017, for their comments. Planning Board's comments on the modifications are requested by MMA no later than April 7th, 2017.

Discussion of the modifications included:

- suggest a change from 2036 to 2037 (20 year planning horizon);
- to ensure applications are processed in a timely manner would like to add:
'Public consultation regarding proposed official plan amendments, proposed zoning by-law amendments, proposed plans of subdivision and proposed consents will be undertaken as directed by the Planning Act and all relevant regulations.'
- stronger policies can be implemented when the Zoning By-law is updated for Robinson and Dawson to ensure that uses are compatible with the areas;
- would like to add *'and conform to the building permit process'*, under Second Residential Units;
- have not received any data, studies, or information indicating that Lake Kagawong is *'approaching capacity'* as listed; waiting for any supporting information from MMA; if there is no solid data or information, Lake Kagawong should not be specifically mentioned in the text.
- no accurate elevation data below the 180m contour; may not be visible on the Schedule E due to scale limitations; waiting on a response back with MMA and clarification from MNRF;
- our planning jurisdiction has Islands and lots that only accessible by water; keep the wording *'or for water access lots provided that the Planning Board and/or municipality is satisfied that appropriate facilities for car parking and docking are available for the proposed water access lot(s)'*.

The general consensus of the Board was that the comments provided for the modifications be compiled by the Secretary-Treasurer and forwarded to MMA for response.

7. Budget Review

The Secretary-Treasurer announced that the 2017 interim requisitions have been received from all of the Municipalities.

The Secretary-Treasurer also informed the Board that the Financial Statement for 2016 had been received to the office on Monday, March 27th, 2017. Copies were provided to each of the ten Board Members, for review.

It was the general consensus of the Board that additional time was required to review the Financial Statements for 2016 and that they will be discussed at the next Board Meeting.

The time now being 9:27 p.m. and all business before the Board having been dealt with, the Meeting was adjourned on a motion moved by P. Moffatt.

K.E. NOLAND, CHAIR

T.A. CARLISLE,
SECRETARY-TREASURER

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

ChqNo:	0026554	Date:	03/04/2017	Vendor:	KJ BEAMISH CONSTRUCTION LTD	Amount:	\$3,655.14
	InvNo: I3104-01939		InvDesc: cold patch			InvAmt:	\$3,655.14
ChqNo:	0026555	Date:	03/04/2017	Vendor:	LENS CLEAN AIR	Amount:	\$226.00
	InvNo: 13285		InvDesc: emissions test #4			InvAmt:	\$226.00
ChqNo:	0026556	Date:	03/04/2017	Vendor:	LIFESAVING SOCIETY	Amount:	\$97.00
	InvNo: S023722		InvDesc: 2017 affiliation fee			InvAmt:	\$97.00
ChqNo:	0026557	Date:	03/04/2017	Vendor:	LINDE CANADA	Amount:	\$77.87
	InvNo: 55951533		InvDesc: acetylene			InvAmt:	\$77.87
ChqNo:	0026558	Date:	03/04/2017	Vendor:	MANITOWANING MILL & HOME BUILDING CENTRE	Amount:	\$186.81
	InvNo: 0104909		InvDesc: lib bldg-silicone			InvAmt:	\$4.64
	InvNo: 0104847		InvDesc: lib bldg-abs pipe/fittings			InvAmt:	\$18.42
	InvNo: 0104826		InvDesc: lib bldg-cleaner			InvAmt:	\$9.03
	InvNo: 0103892		InvDesc: po-clnrs,mophead,ice melt			InvAmt:	\$63.23
	InvNo: 0104107		InvDesc: arena-clnrs			InvAmt:	\$63.25
	InvNo: 0104356		InvDesc: po-fan			InvAmt:	\$28.24
ChqNo:	0026559	Date:	03/04/2017	Vendor:	MANITOULIN-SUDBURY DISTRICT SOCIAL SERVIC	Amount:	\$31,128.50
	InvNo: IN000014604		InvDesc: april amb/social assistance			InvAmt:	\$31,128.50
ChqNo:	0026560	Date:	03/04/2017	Vendor:	MANITOULIN MUNICIPAL ASSOCIATION	Amount:	\$367.72
	InvNo: 2017 DUES		InvDesc: 2017 mma dues			InvAmt:	\$367.72
ChqNo:	0026561	Date:	03/04/2017	Vendor:	METAL AIR MECHANICAL SYSTEMS	Amount:	\$1,264.91
	InvNo: 125575		InvDesc: arena-brine adjustments			InvAmt:	\$1,201.10
	InvNo: 125576		InvDesc: arena-belts from compressor			InvAmt:	\$63.81
ChqNo:	0026562	Date:	03/04/2017	Vendor:	MINISTER OF FINANCE	Amount:	\$22,167.00
	InvNo: 17280317136		InvDesc: february policing costs			InvAmt:	\$23,294.00
ChqNo:	0026563	Date:	03/04/2017	Vendor:	MINISTER OF FINANCE	Amount:	\$1,010.60
	InvNo: MARCH 2017		InvDesc: march remittance			InvAmt:	\$1,010.60
ChqNo:	0026564	Date:	03/04/2017	Vendor:	MINISTER OF FINANCE	Amount:	\$91.07
	InvNo: APRIL 3 2017		InvDesc: salary garnishment			InvAmt:	\$91.07
ChqNo:	0026565	Date:	03/04/2017	Vendor:	MSC INDUSTRIAL SUPPLY ULC	Amount:	\$363.16
	InvNo: 1017496001		InvDesc: straps/lights/bolts			InvAmt:	\$363.16
ChqNo:	0026566	Date:	03/04/2017	Vendor:	MUNICIPAL PROPERTY ASSESSMENT CORP.	Amount:	\$10,301.57
	InvNo: 1800017979		InvDesc: 2017 2nd qtr billing			InvAmt:	\$10,301.57
ChqNo:	0026567	Date:	03/04/2017	Vendor:	OMERS	Amount:	\$8,094.08
	InvNo: MARCH 2017		InvDesc: march omers remittance			InvAmt:	\$8,094.08
ChqNo:	0026568	Date:	03/04/2017	Vendor:	PETTY CASH	Amount:	\$86.90
	InvNo: APRIL 2017		InvDesc: petty cash replenishment			InvAmt:	\$86.90
ChqNo:	0026569	Date:	03/04/2017	Vendor:	RALF ISLAND TRUCK PARTS	Amount:	\$176.31
	InvNo: 1474		InvDesc: extension cord			InvAmt:	\$176.31

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

InvNo: 1481 InvDesc: hose fittings #4 InvAmt: \$22.58
 InvNo: 1479 InvDesc: hydraulic hose #4 InvAmt: \$105.20

ChqNo:	0026570	Date:	03/04/2017	Vendor:	RECEIVER GENERAL	Amount:	\$15,557.77
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InvNo: MARCH 2017 InvDesc: march source decuctions InvAmt: \$15,557.77

ChqNo:	0026571	Date:	03/04/2017	Vendor:	ROBERT MACDONALD	Amount:	\$415.00
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InvNo: 124346 InvDesc: eyeglasses-sharlene InvAmt: \$275.00
 InvNo: 124549 InvDesc: eyeglasses-bob InvAmt: \$140.00

ChqNo:	0026572	Date:	03/04/2017	Vendor:	STRONGCO LIMITED PARTNERSHIP	Amount:	\$3,858.50
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InvNo: 90366297 InvDesc: replace pinion seal(loader) InvAmt: \$1,228.44
 InvNo: 90372905 InvDesc: blade&shoes #2 (new truck) InvAmt: \$1,250.19
 InvNo: 90361916 InvDesc: carbide ice blade #9 InvAmt: \$1,379.87

ChqNo:	0026573	Date:	03/04/2017	Vendor:	SUPERIOR PROPANE INC.	Amount:	\$700.66
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InvNo: 15121159 InvDesc: library InvAmt: \$665.06
 InvNo: 15250263 InvDesc: pw-cylinder rental InvAmt: \$11.87
 InvNo: 15250264 InvDesc: arena-cylinder rental InvAmt: \$23.73

ChqNo:	0026574	Date:	03/04/2017	Vendor:	TED PEARSON AUTOMOTIVE LTD.	Amount:	\$77.11
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InvNo: 60874 InvDesc: air fittings InvAmt: \$77.11

ChqNo:	0026575	Date:	03/04/2017	Vendor:	TULLOCH ENGINEERING	Amount:	\$807.95
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InvNo: 155319-18 InvDesc: drain.supt InvAmt: \$807.95

ChqNo:	0026576	Date:	03/04/2017	Vendor:	GORD GRANT ELECTRIC SUPPLY	Amount:	\$6,118.74
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InvNo: 21050 InvDesc: po-led light fixtures InvAmt: \$6,118.74

ChqNo:	0026577	Date:	03/04/2017	Vendor:	TRACKS & WHEELS	Amount:	\$47.49
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InvNo: P14510 InvDesc: seal #14 InvAmt: \$217.65

ChqNo:	0026578	Date:	03/04/2017	Vendor:	WAT SUPPLIES	Amount:	\$467.09
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InvNo: 154894 InvDesc: po/bnk-mop hds/clnrs/t.t, etc InvAmt: \$402.47
 InvNo: 155262 InvDesc: po/bnk-flr pad InvAmt: \$64.62

ChqNo:	0026579	Date:	03/04/2017	Vendor:	WINDOWS UNLIMITED	Amount:	\$84.75
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InvNo: 296132 InvDesc: lib.bldg-invest.sewage smell InvAmt: \$84.75

ChqNo:	0026580	Date:	03/04/2017	Vendor:	WORKPLACE SAFETY & INSURANCE BOARD	Amount:	\$1,674.58
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InvNo: MARCH 2017 InvDesc: march remittance InvAmt: \$1,674.58

ChqNo:	0026581	Date:	03/04/2017	Vendor:	XEROX CANADA LTD.	Amount:	\$216.71
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InvNo: F50590947 InvDesc: monthly usage InvAmt: \$216.71

*** End of Report ***

Report Total:

\$141,441.07

Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0026539		03/04/2017	04/03COMB	118	COOPER, RONALD	OUTSTANDING	Cheque
0026540		03/04/2017	04/03COMB	122	HOBBS, ALTON	OUTSTANDING	Cheque
0026541		03/04/2017	04/03COMB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
0026542		03/04/2017	04/03COMB	133	BOND, FREDA	OUTSTANDING	Cheque
0026543		03/04/2017	04/03COMB	158	QUACKENBUSH, ASHLEY T	OUTSTANDING	Cheque
805		03/04/2017	04/03COMB	106	WOOD, STEVEN	OUTSTANDING	Direct Deposit
806		03/04/2017	04/03COMB	134	VIRTANEN, ANNETTE	OUTSTANDING	Direct Deposit
807		03/04/2017	04/03COMB	140	REID, WALTER	OUTSTANDING	Direct Deposit
808		03/04/2017	04/03COMB	152	PRAIRIE, JANET	OUTSTANDING	Direct Deposit
809		03/04/2017	04/03COMB	155	BECK, WILLIAM	OUTSTANDING	Direct Deposit
810		03/04/2017	04/03COMB	163	MACDONALD, ROBERT	OUTSTANDING	Direct Deposit
811		03/04/2017	04/03COMB	164	MIDDAUGH, WAYNE	OUTSTANDING	Direct Deposit
812		03/04/2017	04/03COMB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
813		03/04/2017	04/03COMB	186	RODY, JEREMY	OUTSTANDING	Direct Deposit
814		03/04/2017	04/03COMB	205	MOFFAT, PAUL	OUTSTANDING	Direct Deposit
815		03/04/2017	04/03COMB	206	CASE, ROBERT	OUTSTANDING	Direct Deposit
816		03/04/2017	04/03COMB	211	MOGGY, HUGH	OUTSTANDING	Direct Deposit
817		03/04/2017	04/03COMB	214	FIELDS, LESLIE	OUTSTANDING	Direct Deposit
818		03/04/2017	04/03COMB	216	REID, BRENDA	OUTSTANDING	Direct Deposit
819		03/04/2017	04/03COMB	301	ROBINSON, DEBBIE	OUTSTANDING	Direct Deposit
820		03/04/2017	04/03COMB	322	OBRIEN, JOSEPH	OUTSTANDING	Direct Deposit
821		03/04/2017	04/03COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit

Total : \$18,212.55

**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK
RESOLUTION**

MOVED BY: _____

RESOLUTION # **-08-17**

SECONDED BY: _____

DATE: April 18, 2017

BE IT RESOLVED

WHEREAS the Council of the Corporation of the Township of Assiginack has received the following responses to the Request for Proposal for a Comprehensive Municipal Insurance Program:

- | | |
|---|----------|
| 1. JLT-Knox Municipal Insurance Services Ltd. | \$41,296 |
| 2. AON Risk Solutions | \$44,732 |
| 3. Cambrian-Bousquet Insurance Brokers | \$45,727 |

NOW THEREFORE BE IT RESOLVED THAT the proposal of _____ be accepted in the amount of \$ _____ plus applicable taxes, be accepted.

CARRIED

CARRIED AS AMENDED

DEFEATED

TABLED

RECORDED VOTE:

Yea

Nay

MAYOR

DISCLOSURE OF INTEREST

Paul Moffatt _____

Bob Case _____

Leslie Fields _____

Hugh Moggy _____

Brenda Reid _____



Thinking
beyond
the box

Stewardship Ontario

RECEIVED

APR 03 2017

March 31, 2017

Municipality of Assiginack
P.O. BOX 238
Manitowaning, ON
POP 1N0

RE: Industry funding for Municipal Blue Box Recycling for the quarter of the 2016 Program Year

Dear Mayor and Members of Council:

Packaging and printed paper companies, represented by Stewardship Ontario, fulfill their responsibilities to fund 50% of the net cost of the Blue Box Program by making cash payments to municipalities on a quarterly basis.

On June 15, 2016, the Waste Diversion Ontario (WDO) Board determined that payments to municipalities will be based on a 2016 funding obligation of \$121,552,551. WDO provided further details with respect to the WDO Board's determination of the 2016 obligation in a report on their website. The report can be read [here](#).

Stewardship Ontario is providing payments to municipalities in accordance with the WDO Board's decision.

On behalf of Stewardship Ontario, I want to thank you for your continued efforts to increase waste diversion in this province.

Sincerely,

David Pearce
Supply Chain Officer
Stewardship Ontario

APR 05 2017

Municipality of Assiginack

April 04, 2017

Mayor Moffat & Councillors

Manitowaning ON POP 1N0

Dear Mayor & Councillors:

Once again, I am writing on behalf of the Assiginack Horticultural Society, to request assistance from the Municipality to purchase plants and to maintain the flower beds and barrels around our town.

The Society takes great pleasure in being able to help keep our town looking nice, to bring joy to others. The individuals who volunteer to do the planting, watering and weeding get a lot of personal satisfaction from this as well. This year we look forward to seeing and enjoying, lots of beautiful red and white blooms as we celebrate Canada's 150th birthday.

We thank you for your past support and hope that you will find it worthwhile to once again, support our endeavours to keep our town looking attractive for both residents and visitors.

Yours truly,



Brenda Newman, Secretary

Assiginack Horticultural Society

Box 212

Manitowaning ON POP 1N0

RECEIVED

APR 10 2017

Ministry of Natural Resources and
Forestry
Sudbury District Office
Northeast Region
Regional Operations Division

3767 Highway 69 South, Suite 5
Sudbury, ON P3G 1E7
Tel: 705-564-7823
Fax: 705-564-7879

Ministère des Richesses naturelles et des
Forêts
Bureau de district Sudbury
Région Nord-est
Division des opérations régionales

3767 Route 69 Sud, bureau 5
Sudbury, ON P3G1E7
Tel : 705-564-7823
Télé : 705-564-7879



April 5th, 2017

Memo To: Manitoulin Deer Advisory Committee

Subject: Annual Deer Management Meeting

Please accept this letter as your invite to our annual Deer Management Meeting to be held in Kagawong on Wednesday April 26th, 2017. We will be discussing quota recommendations and management strategies for 2017 based on results of the 2016 hunt and other herd indicators.

Date: Wednesday April 26th, 2017
Time: 7:00 PM
Location: Kagawong Park Centre, Kagawong – 39 Henry St.
Upstairs Meeting Room

We wish to remind Committee members that this meeting is for invited Deer Advisory Committee members and designated representatives from invited organizations only. Your input is valued and we hope to see you there. If you have any questions regarding the meeting please feel free to contact me at (705)564-7877 or by email at: derrick.luetchford@ontario.ca.

Sincerely,

A handwritten signature in blue ink, appearing to read "Derrick Luetchford".

Derrick Luetchford
Partnership Specialist
Sudbury District



The Corporation of the
City of Kawartha Lakes
P. O. Box 9000, 26 Francis St.,
LINDSAY, ON K9V 5R8
Tel. (705) 324-9411 Ext 1295, 1-888-822-2225
Fax: (705) 324-8110

Judy Currins, City Clerk

April 10, 2017

Lisa Thompson, MPP
Room 425, Legislative Building
Toronto, ON
M7A 1A8

Dear Ms. Thompson:

**Re: Municipal Resolution on Supporting Certified Crop Advisors
Correspondence from City of Belleville and MPP Lisa Thompson**

Your August 26, 2016 correspondence regarding the above referenced matter was on the December 13, 2016 Regular Council Meeting agenda for consideration. The following resolution was adopted at that meeting:

CR2016-1241

RESOLVED THAT the Memorandum from Kelly Maloney, Agriculture Development Officer, regarding Municipal Resolution on Supporting Certified Crop Advisors, Correspondence from City of Belleville and MPP Lisa Thompson, be received;

WHEREAS, Ontario-grown corn, soybean and wheat crops generate \$9 billion in economic output and are responsible for over 40,000 jobs;

WHEREAS, Ontario farmers are stewards of the land and understand the importance of pollinators to our environment and ecosystems;

WHEREAS, the Ontario government is implementing changes to ON Reg. 63109 that would prevent any Certified Crop Advisor (CCA) from carrying out a pest assessment if they receive financial compensation from a manufacturer or retailer of a Class 12 pesticide;

WHEREAS, Ontario's 538 Certified Crop Advisors are capable of and willing to conduct pest assessments and the number of CCA's eligible to service the Ontario industry will be reduced to only 80- should the proposed changes to the definition of professional pest advisor be implemented in August 2017;

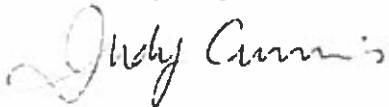
WHEREAS, the reduction in CCAs would force corn and soybean farmers to step aside from the relationships that they have built with experts that understand their unique crop requirements, soil types and field conditions, placing undue delays on planting crops;

THAT the Council of the City of Kawartha Lakes support the efforts of the Member of Provincial Parliament for Huron-Bruce to eliminate barriers to employment opportunities for CCA's and allow Ontario farmers the freedom to engage in business with the expert of their choice; and
THAT a copy of this resolution be forwarded to all Members of Provincial Parliament and municipalities.

CARRIED

Please contact myself (705-324-9411, ext. 1295) if you have any questions with respect to this matter.

Yours very truly,



Judy Currins, CMO,
City Clerk
City of Kawartha Lakes

cc: All Ontario Municipalities, Members of Provincial Parliament

RECEIVED

APR 10 2017



SPIRIT ISLAND CHAPTER

"Spreading Positivity on 2 wheels"

The event will be hosted at Black Rock Resort.

April 7, 2017

Township of Assiginack
Attn: Reeve & Council
P.O. Box 238
156 Arthur Street
Manitowaning, ON.
POP 1N0

Re: Sponsorship

Aanii/Greetings,

I am writing to council on behalf of the Redrum Motorcycle Club – Spirit Island Chapter. Redrum Motorcycle Club is an Indigenous, First Nations, Native American based motorcycle club with a focus on brotherhood, biking, community, respect, responsibility, fundraising, and supporting family. We help all communities in need, not just Indigenous. Our motto is "Spreading Positivity on 2 wheels!"

On Saturday September 2nd, 2017; we will be hosting our 3rd Annual Redrum Spirit Island Thunder Run. The proceeds of the run will be donated to the Manitoulin Good Food Box Program which is a local initiative that assists many families throughout Manitoulin.

We are looking for donations to this year's 3rd Annual Redrum Spirit Island Thunder Run. Please make cheques payable to "Robert Shawana". Please do not hesitate to contact me at 705-859-2751 or via email at robertshawana@hotmail.com should you have any questions or require additional information. Thank you for your time and consideration.

Miigwetch,

Robert Shawana

Robert Shawana aka "Possum"
Chapter President, Redrum MC – Spirit Island
146 Holiday Haven Road
Manitowaning, ON.
POP 1N0

House of Commons
Room 960, The Valour Building
Ottawa, Ontario K1A 0A6
Tel.: 613-996-5376
Fax.: 613-995-6661

Elliot Lake
255 Hwy 108 North
Elliot Lake, Ontario P5A 2T1
Toll Free/San Frais:
1-855-297-4200
Tel/Tél.: (705)848-8080
Fax./Télé.: (705) 848-1818



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

Carol Hughes
Member of Parliament / Députée
Algoma – Manitoulin – Kapuskasing

Chambre des communes
Pièce 960, Édifice de la Bravoure
Ottawa (Ontario) K1A 0A6
Tél. : 613-996-5376
Télé.: 613-995-6661

Kapuskasing
12-B, rue Byng Rd.
Kapuskasing(Ontario) P5N 1W3
Toll Free/San Frais:
1-800-920-2057
Tel/Tél.: (705) 335-5533
Fax/Télé.: (705) 337-6869

March 23, 2017

The Honorable Dominic LeBlanc
Minister of Fisheries, Oceans and the Canadian Coast Guard
House of Commons
Ottawa, ON
K1A 0A6

Dear Minister LeBlanc,

As a follow-up to our conversation of March 21, 2017, I write concerning the need for maintenance on the Manitowaning Light House. I have received numerous inquiries from residents of the Township of Assiginack who indicate that the lighthouse is in desperate need of new paint and restoration.

My office sent an email on March 14, 2017 to Kevin Pidhirniak, Divestiture Officer, Real Property Management Branch Fisheries and Oceans Canada, and he advised that he had forwarded the email to his contact with the Canadian Coast Guard. Although we await a response from them, I am reaching out to you to assist us with this matter.

As the 150th celebration of Canada is fast approaching and given that lighthouses form an integral part of Canada's identity, culture and heritage, and are of historic and aesthetic interest to communities, the individuals are asking that the government commit to ensuring that the Manitowaning lighthouse receives the necessary restoration attention it deserves prior to their upcoming celebrations.

As you are aware, *The Heritage Lighthouse Protection Act* indicates that the Parliament of Canada recognizes that measures must be taken to conserve and protect our heritage lighthouses. Ensuring that they are restored as Canada prepares to celebrate its 150th anniversary is a great way to stand by this statement.



carol.hughes@parl.gc.ca
<http://carolhughes.ndp.ca>

Your assistance in this matter is greatly appreciated and please do not hesitate to contact me should you have any questions or require additional information.

Thank you in advance for your prompt response.

Sincerely,

A handwritten signature in black ink, appearing to read 'Carol Hughes', written in a cursive style.

Carol Hughes MP
Algoma-Manitoulin-Kapuskasing

THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK

BY-LAW #17-12

BEING A BY-LAW to Amend By-law 15-30; Being a By-law to Govern Proceedings of Council and Committees and Boards of Council.

WHEREAS pursuant to Subsection 238(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, requires every municipality to pass a procedure by-law for governing the calling, place and proceedings of meetings;

AND WHEREAS Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, requires that the powers of a municipality shall be exercised by its council;

AND WHEREAS Subsection 5(3) of the Municipal Act, 2001, S.O. 2001, c.25, as amended requires that a municipal power shall be exercised by by-law, unless specifically authorized to do otherwise;

AND WHEREAS Council deems it advisable to amend By-law #15-30;

NOW THEREFORE the Council of the Corporation of the Township of Assiginack enacts as follows:

1. THAT Procedural By-law #15-30 be amended as follows:

a. Section 4.2, Paragraph 1, be deleted and replaced with:

4.2 Regular Meeting Times

Regular Meetings of Council shall be held at the hour of 5:00 p.m. (local time) on the first and third Tuesday's of each month, unless otherwise provided by a resolution of Council. In the event of a holiday, the Meeting will occur on the Wednesday following the holiday. In the event there is no business to discuss, or matters that are not of an urgent nature, the Mayor and Clerk shall have the authority to cancel the Meeting.

2. THAT this by-law shall come into force and take effect upon third and final reading.

Read a First, Second, and Third time and finally passed this 18th day of April, 2017.

Mayor – P. Moffatt

Clerk – J. Rody

Seal