



**REGULAR MEETING OF COUNCIL  
To Be Held in the Council Chambers  
Tuesday, November 7, 2017 at 5:00 p.m.  
Council's Regular Meeting Agenda**

**For consideration:**

**1. OPENING**

- a) Adoption of Agenda
- b) Disclosure of Pecuniary Interest and General Nature Thereof

**2. ANNOUNCEMENTS**

**3. ADOPTION OF MINUTES**

- a) Regular Council Meeting of October 17, 2017 (p.3)
- b) Hilly Grove Cemetery Board Meeting of October 27, 2017 (p.8)
- c) Manitoulin Centennial Manor Board Meeting of September 21, 2017 (p.11)
- d) Sudbury & District Board of Health Meeting of October 19, 2017 (p.16)
- e) Manitoulin Planning Board Meeting of October 24, 2017 (p.25)

**4. DELEGATIONS**

- a) Judith Jones: The Manitoulin Phragmites Project

**5. REPORTS**

**6. ACTION REQUIRED ITEMS**

- a) Accounts of Payment: General: \$184,461.58 Payroll: \$38,908.39 (p.37)
- b) Tax Appeal Application (*Municipal Act*, 2001, ch.25, s.357) (p.46)
- c) Manitoulin Streams Request for 2018 Funding Support (p.49)
- d) Manitoulin Student Aid Fund Request (p.50)
- e) Manitoulin Island Cycling Advocates Funding Request (p.51)
- f) Appoint a Member to the Museum Advisory Committee (p.52)
- g) Award RFP2017-05: Demolition of 70 Queen Street

## **7. INFORMATION ITEMS**

- a) Town of Amherstburg Resolution (p.53)
- b) Township of Drummond/North Elmsley Resolution (p.56)
- c) Municipality of Morris-Turnberry Resolution (p.57)
- d) Ministry of Education: Plan to Strengthen Rural and Northern Education (p.59)
- e) Minister Steven Del Duca: Town of Espanola's Connecting Link (Hwy 6) (p.61)
- f) Knox United Church: 2017 Charity Golf Tournament Results (p.62)
- g) Derek Graham, Manitoulin Physician Recruitment Sub-Committee (p.63)
- h) Manitoulin Municipal Association: Support for OCCIAR Project (p.65)

## **8. BY-LAWS**

- a) By-law #17-24: Authorize Services Contract with Ontario Clean Water Agency (p.69)

## **9. CLOSED SESSION**

- a) The security of the property of the Municipality or local board (*Municipal Act, 2001, c.25, s.239(2)(a)*)
- b) Personal matters about an Identifiable Individual, including municipal or local board employees (*Municipal Act, 2001, c.25, s.239(2)(b)*)

## **10. ADJOURNMENT**

**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK  
MINUTES OF THE REGULAR COUNCIL MEETING**

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, October 17<sup>th</sup>, 2017 at 5:00 p.m.

**Present:** Mayor Paul Moffatt  
Councillor Robert Case  
Councillor Hugh Moggy  
Councillor Brenda Reid

**Excused:** Councillor Les Fields

**Staff:** Jeremy Rody, Clerk  
Alton Hobbs, CAO  
Deb MacDonald, Treasurer  
Jackie White, Project & Events Coordinator  
Ron Cooper, Public Works Superintendent

**Press:** Alicia McCutcheon, Expositor

**Others:** Barbara Baker, Sumthing

**OPENING:**

**#269-20-17 H. Moggy – R. Case**

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business with a quorum of members present at 5:00 p.m., with Mayor Moffatt presiding in the Chair. *CARRIED*

**AGENDA:**

**#270-20-17 R. Case – H. Moggy**

THAT the agenda for this meeting be amended by adding the following items:

6-D) 2017 Budget Reallocation;

6-E) Consent Application No. B20-17;

AND THAT the agenda be accepted as amended. *CARRIED*

**DISCLOSURE OF PECUNIARY INTEREST:**

Councillor Reid disclosed a direct pecuniary interest in Agenda Item 6A Payroll as her husband is an employee of the Township. She did not take part in any discussion, attempt to influence the vote or vote on the matter.

**ANNOUNCEMENTS:**

The CAO announced that Treasurer, Deb MacDonald has received a Certificate of Recognition for 10 Years of Service as a member of the Association of Municipal Clerks and Treasurers of Ontario (AMCTO). Mayor Moffatt presented Deb with the framed Certificate and thanked her for all of the hard work and dedication to the Municipality over the years. The CAO also announced that Clerk, Jeremy Rody has completed the AMCTO's Diploma in Municipal Administration program with Honours.

**ADOPTION OF MINUTES:**

**#271-20-17 H. Moggy – R. Case**

THAT the minutes of the Regular Council meeting of October 3, 2017, be accepted. *CARRIED*

**#272-20-17 R. Case – H. Moggy**

THAT the minutes of the Special Council meeting of October 5, 2017, be accepted. *CARRIED*

**#273-20-17 H. Moggy – R. Case**

THAT the minutes of the Manitoulin East Municipal Airport Commission meeting of October 4, 2017, be accepted. *CARRIED*

**#274-20-17 R. Case – H. Moggy**

THAT the minutes of the Assiginack Public Library Board meeting of June 26, 2017, be accepted. *CARRIED*

**#275-20-17 R. Case – H. Moggy**

THAT the minutes of the Sudbury & District Board of Health meeting of September 21, 2017, be received. *CARRIED*

**#276-20-17 H. Moggy – R. Case**

THAT the minutes of the Manitoulin Planning Board meeting of September 26, 2017, be received. *CARRIED*

**DELEGATIONS:**

**#277-20-17 R. Case – H. Moggy**

THAT we thank Barbara Baker for her presentation to Council on Age Friendly Communities.

*Note: Mrs. Baker attended an Age Friendly Community Engagement Workshop in Copper Cliff in June of this year on behalf of Assiginack and NEMI as she conducts the majority of her workshops in those communities. She brought back information, recommendations and best practises for Council to consider when thinking of ways to make the community more Age Friendly.*

**REPORTS:**

There were no reports.

**ACTION REQUIRED ITEMS:**

**#278-20-17 H. Moggy – R. Case**

THAT Council authorizes the following Accounts for Payment:

General:       \$233,050.56

AND THAT the Mayor and administration be authorized to complete cheques #27081 through #27113 as described in the attached cheque register report. *CARRIED*

**#279-20-17 R. Case – H. Moggy**

THAT Council authorizes the following Accounts for Payment:

Payroll:       \$20,502.19

AND THAT the Mayor and administration be authorized to complete cheques #27076 through #27080 as described in the attached cheque register report. *CARRIED*

**#280-20-17 H. Moggy – R. Case**

THAT the year to date Financial Statements as at September 30, 2017, be received. *CARRIED*

**#281-20-17 B. Reid – R. Case**

THAT Assiginack Council supports the Municipality of Killarney's resolution originally passed on September 13<sup>th</sup>, 2017, which raises concerns about the potential changes to the Ambulance Act and Fire Protection and Prevention Act. *CARRIED*

**#282-20-17 R. Case – B. Reid**

THAT WHEREAS the estimates required for the current year were set when the Tax Rates were confirmed via By-law #17-17 on the 4th day of July, 2017;

AND WHEREAS our Legal Expenses are anticipated to increase significantly due to the current lawsuit regarding the S.S. Norisle Steamship Society;

AND WHEREAS this situation has been reviewed with our Municipal Auditors and budget reallocations agreed upon;

NOW THEREFORE THAT we transfer \$100,000 allocated to the Landfill Capital Expansion to our Legal Expenses account and transfer \$21,711.52 from the Microfit Payments Reserve, \$23,389.47 from the Nelson Street Reserve, \$10,388.62 from the Township Lots Reserve and \$37,356.15 from the Tax Sales Proceeds Reserve to a new Legal Defense Fees Reserve. *CARRIED*

**#283-20-17 B. Reid – R. Case**

THAT the Council of Corporation of the Township of Assiginack has no comment or concern with the application for consent as applied for by the applicant (File No. B20-17). *CARRIED*

**INFORMATION ITEMS:**

**#284-20-17 B. Reid – H. Moggy**

THAT we acknowledge receipt of the following correspondence items:

- a) Vigor Clean Tech Energy Production Report
- b) Judith Jones: The Manitoulin Phragmites Project: Results of 2017 Work
- c) Ministry of Municipal Affairs: Bill 68 Proclamation
- d) Town of The Blue Mountains Resolution
- e) Municipality of East Ferris Letter & Resolution
- f) Township of Oro-Medonte Resolution
- g) Township of Montague Resolution

*CARRIED*

**BY-LAWS:**

There were no by-laws.

**CLOSED SESSION:**

**#285-20-17 H. Moggy – B. Reid**

THAT in accordance with By-law #15-30 and Section 239 of the Municipal Act, as amended, Council proceeds to a "Closed Session" at 5:32 p.m. in order to attend to a matter pertaining to:

- a) The security of the property of the Municipality (Municipal Act, 2001, ch.25, s.239(2)(a))

*CARRIED*

**#286-20-17 B. Reid – H. Moggy**

THAT we adjourn from our Closed Session at 5:36 p.m., approve the minutes of the Closed Session of October 3, 2017 and resume our regular meeting.

*CARRIED*

**CLOSING:**

**#287-20-17 H. Moggy – B. Reid**

THAT we adjourn until the next regular meeting or call of the Chair. *CARRIED*

\_\_\_\_\_  
Paul Moffatt, MAYOR

\_\_\_\_\_  
Jeremy Rody, CLERK

5:40 p.m.

These Minutes have been circulated but are not considered Official until approved by Council.

**Minutes of the Hilly Grove Cemetery Board Meeting  
Held on October 27, 2017 at 11:00 a.m.  
Municipality of Assiginack - Municipal Office Boardroom**

**Present:** Hugh Moggy, Municipality of Assiginack  
Andy Bowerman, Citizen Representative  
Ron Hierons, Township of Tehkummah  
Ted Taylor, Municipality of Central Manitoulin

**Staff:** Jeremy Rody, Clerk

*Note: the Board members met at Hilly Grove Cemetery before the meeting to conduct a walk-through of the cemetery grounds.*

**1. Welcome and Call to Order**

Hugh Moggy welcomed members of the Board and called the meeting to Order at 11:00 a.m.

**2. Approve Agenda & Minutes**

*Moved by Andy Bowerman      Seconded by Ron Hierons*

*BE IT RESOLVED THAT the agenda for the meeting be accepted as presented. CARRIED*

*Moved by Andy Bowerman      Seconded by Ron Hierons*

*BE IT RESOLVED THAT the minutes of the Hilly Grove Cemetery Board meeting of July 11, 2017, be accepted. CARRIED*

**3. Declaration of Pecuniary Interest and General Nature Thereof**

None declared.

**4. Items for Discussion**

**a) Review of 2017 Cemetery Operations**

**i) Grounds Maintenance**

The Board members attended the Cemetery prior to the meeting to review the maintenance items that have been on the books for 2 years now. Only a few of the items have been completed to date. The Board is most concerned with the stone work repair that needs to be done on the Cemetery entrance gate. Staff explained that this type of work and some of the other items on the list are not part of the cemetery maintenance contract and will have to be budgeted for separately.



The Board felt that the stone work needs to be fixed immediately and that the soffit and fascia should be fixed on the Chapel soon also while the other items can be considered in the budget for next year. The other items mentioned were the fence to go around the storage area in the back corner, painting the ramp at the Chapel, the complete or partial removal of a large maple tree, cutting the trees and brush around the outside of the fence, as well as care and maintenance of some of the headstones that are in need of such work.

## **ii) General Discussion**

Chair Moggy mentioned to the members of the Board that due to changes to the Provincial cemetery regulations, we should be encouraging current plot owners to have their spouses names added as an interment rights holder of a plot because if the plot owner spouse passes away first, this could cause a problem for the spouse whose name is not listed as an interment rights holder. It would be advisable and easier on the families for plot owners to take care of this as soon as possible.

Ted Taylor asked about setting aside a section of the cemetery that would only be for cremation burials as this would assist in saving space which would prolong an expansion. The Board discussed that lots of plots are already owned and that 4 cremation burials can go in one plot. This does not seem to be an issue at the moment but should be monitored and considered over time.

## **5. Recommendations to Council**

***Moved by Ron Hierons                      Seconded by Andy Bowerman***

***BE IT RESOLVED THAT the Board requests the stone work repair at the front gate of the Cemetery be completed before the end of the season and that staff contact qualified individuals for quotes on the work. CARRIED***

***Moved by Ron Hierons                      Seconded by Andy Bowerman***

***BE IT RESOLVED THAT the Board recommends to Council that By-law #17-19 be amended to allow for either concrete or fiberglass vaults to be used in the Cemetery. CARRIED***

## **6. Next Meeting Date**

The Board members discussed a meeting schedule for the 2018 season which will include four meetings, dates to be determined around the following times: early May, July, September, late October. The Clerk will contact the Chair to arrange the first meeting in the spring.

## **7. Adjournment**

***Moved by Ron Hierons                      Seconded by Ted Taylor***

***THAT the meeting be adjourned. CARRIED***

\_\_\_\_\_

Chair

\_\_\_\_\_

Secretary

**11:50 a.m.**

**These Minutes have been circulated but are not considered Official until approved by Council.**

**Manitoulin Centennial Manor  
Board of Management Meeting  
Thursday, September 21<sup>st</sup>, 2017  
“Unapproved Minutes”**

**RECEIVED  
OCT 27 2017**

**Present:** Paul Moffat, Dawn Orr, Wendy Gauthier, Bill Baker, Aurel Rivet, Connie Suite, Michelle Bond; Administrator, Sylvie Clark; DOC

**Regrets:** Pat MacDonald, Keith Clement; Extendicare Regional Director

**1.0 Call to order**

Meeting called to order at 10:00 a.m. by Chair, Paul Moffat

**2.0 Approval of Agenda**

51/17 Gauthier/Baker

That we approve the agenda as presented

...carried

**3.0 Approval of Minutes**

52/17 Orr/Rivet

That we approve the minutes of the July 20<sup>th</sup>, 2017 board meeting.

...carried

**4.0 Business Arising from Minutes**

The NDP has taken their platform on improving staffing levels at LTC homes. This is a great time to send our concerns to the Hon. Eric Hoskins regarding PSW shortages and increased agency usage in our home.

**5.0 Correspondence**

1. OMERS – Confirmation of registered e-access users
2. NE LHIN’s – Patient and Family Advisory Committee Applications

**6.0 Administrators/Extendicare Report**

53/17 Gauthier/Rivet

That we approve the Administrator’s report and financial statements for the period ended August 31<sup>st</sup>, 2017 as presented by Michelle Bond.

...carried

**9.0 Fundraising Update**

The fundraising campaign for the Ceiling lifts has reached \$40,326.11. Of this amount, \$4,820.00 was raised from the proceeds of the Ivan Wheale painting. The 2017 Tree of Lights campaign is also underway with the proceeds being allocated to the Ceiling lifts.

54/17 Suite/Orr

That we approve the fundraising report as presented by Wendy Gauthier.

...carried

**10.0 Meeting Date**

The next regular board meeting will be held on Thursday, October 19<sup>th</sup>, 2017 at 10:00 a.m.

**12.0 Adjournment**

55/17 Orr

That we now adjourn the meeting at 10:23 a.m.

...carried

*Manitoulin*

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70 Robinson St.  
Little Current, Ontario  
POP 1K0

*Centennial  
Manor*

September 17, 2017

Minister Dr. Eric Hoskins:

Long term care homes are facing staff shortages and increasing staffing costs which put resident care in peril. These staffing problems are worsening as the demand for care of our aging population increases.

In anticipation of the increasing numbers of Ontarians affected by Alzheimer's dementia and other conditions who require or will soon require complex care in a long term care facility please consider the following:

1. Among the front line staff responsible for ongoing care are Personal Support Workers PSWs. Their workload is increasing as well as their opportunities for employment in stay at home initiatives and hospitals. This is creating a shortage of PSWs in long term care homes.
2. This crisis is enhanced by the nursing agencies that recruit PSWs and Registered Nurses and then contract them out at a daily rate which cannot be matched by Long Term Care facilities that are forced to hire them when they experience staff shortages.
3. Employment with a nursing agency is very lucrative as they do not have additional benefits including retirement subsidies. This puts long term care homes at a significant disadvantage.
4. The LTC homes are forced to accept and pay both the employee and the agency for immediate care needs resulting in serious financial issues. The use of agency staffing also compromises the continuum of care for the residents due to ever changing staff.

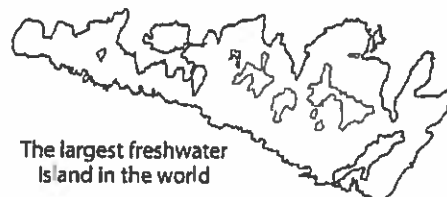
We suggest measures to increase the numbers of PSWs available for staffing LTC homes be implemented to avoid a crisis in the care we are able to provide our residents. In the short term increased funding is needed to offset the costs involved in addressing this staff shortage by having to use staff available through nursing agencies.

Unfortunately we cannot operate without the assistance of nursing agencies which comes at a significant cost to our LTC home.

Yours truly,



Paul Moffat  
Board Chair



**Administrator's report**

**HOME: Manitoulin Centennial Manor**

**REPORT FOR THE MONTH OF: September 2017**

**Occupancy: (if under 97%; discussions with LHIN, etc.)**

- 98.99% YTD
- Full occupancy at September 30<sup>th</sup>, 2017
- CCAC waiting list of approximately 20 applicants.

**Compliance Update and any Outstanding items:**  
 N/A

**Community Linkages ( Ministry Initiatives ; LHIN; CCAC)**

N/A

**Risk Report:**

**1. Fire Safety  
 (Dates of Fire Drill)**

Days	Evening	Nights	Comments/Issues Identified at Fire Drill Debrief Meeting
September 29 <sup>th</sup> , 2017	-----	September 29 <sup>th</sup> , 2017	

**2. Operational /Physical Plant issues:**

**DIETARY**

We have hired two new employees in this department and now have a full compliment of staff.

**NURSING**

For the month of September we had the following shifts filled by the agency:  
 PSW – 23 (13 one to one staffing shifts)  
 Registered Staff – 1

We still have two unfilled temporary part-time vacancies within the PSW department.

The one to one supplementary staffing costs have been submitted to the High Intensity Needs funds through the MOH & LTC for reimbursement. However, only regular salary costs will be reimbursed, up to the LTC home's regular PSW pay rate.

<u>ENVIRONMENTAL</u>			
We are having issues with our current Building Automation (heating and ventilation) System. The system is quickly approaching the end of its lifespan and is in critical need of upgrading/replacement.			
<u>PROGRAMS AND SERVICES</u>			
No issues or concerns to report at this time.			
<b>3. Complaints (Potentially Contentious Issues) - Attach Resident Issue Summary Form:</b>			
N/A			
<b>4. L.R. / H.R issues / grievances:</b>			
ONA conciliation was held on October 17 <sup>th</sup> , 2017 in Sudbury. Neither side altered their position so the file now be decided by arbitration.			
<b>5. Outbreaks details:</b>			
<b>6. Regulatory Visits and/or orders received – (MOL, Public Health, Fire etc...)</b>			
<b>7. Most Recent Financials Received – Month: September 2017</b>			
Envelope	Over / under spent amt \$	Reason for Variance	Action plan to address
Nursing (include RAI, BSO,RPN etc)	Overspent by \$29,050	Higher agency usage due to unfilled vacancies and one-to-one supplementary staffing.	
Programs	Underspent by \$5,667. Surplus used to offset Nursing envelope deficit.		
Food	Overspent by \$1,319 for the month.		
Accommodation	Underspent by		

	\$20,291.		
<b>8. Capital Expenditures :</b>			
N/A			
<b>9. R &amp; M Expenditures</b>			
No significant expenditures noted this month.			
<b>10. Accounts receivables (over 90 days) – confirm that you have reviewed this report with your OC and follow up action is in progress</b>			
No Accounts Receivable amounts over 90 days to report.			
<b>11. Additional Information</b>			
<b>12. Quality Indicators – QUIP/CIHI</b>			
<b>Comments on Progress – Any concerns, roadblocks to meeting target</b>			
N/A			

**UNAPPROVED MINUTES – SEVENTH MEETING  
SUDBURY & DISTRICT BOARD OF HEALTH  
SUDBURY & DISTRICT HEALTH UNIT, BOARDROOM  
THURSDAY, OCTOBER 19, 2017, AT 1:30 P.M.**

**BOARD MEMBERS PRESENT**

Janet Bradley  
René Lapierre  
Rita Pilon  
Carolyn Thain

James Crispo  
Paul Myre  
Mark Signoretti

Robert Kirwan  
Ken Noland  
Nicole Sykes

**BOARD MEMBERS REGRETS**

Maigan Bailey

Jeffery Huska

**STAFF MEMBERS PRESENT**

Rachel Quesnel  
Renée St Onge

France Quirion  
Dr. A. Zbar

Dr. P. Sutcliffe

**R. LAPIERRE PRESIDING**

**1.0 CALL TO ORDER**

The meeting was called to order at 1:30 p.m.

Resignations have been received for Stewart Meikleham, joint appointment by the Lacleche Foothills Municipal Association and Richard Lemieux, joint appointment by the Sudbury East Municipal Association. Correspondence is included in today's addendum package.

**2.0 ROLL CALL**

**3.0 REVIEW OF AGENDA / DECLARATIONS OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

There is an addendum for today's meeting and consensus was reached to move the addendum to agenda item 6.0 following 5.0 Consent Agenda as there are items that are relevant to the regular agenda items.

**4.0 DELEGATION / PRESENTATION**

**i) Mindfulness in Schools: Pilot Project**

- Stacey Gilbeau, Manager, Health Promotion Division
- Joelle Martel, Health Promoter, Health Promotion Division



S. Gilbeau and J. Martel were invited to present on a pilot project called "Mindfulness in Schools" which began as a collaboration between the Sudbury & District Health Unit's School Health Promotion team and a local Board of Education to create resilient school communities.

The mindfulness pilot project, currently in its second year of implementation, was initiated by a request from a local school board to address student self-regulation and social-emotional well-being. Mindfulness is a strengths-based tool that adds value and enhances the effects of other resiliency programs.

The practice of mindfulness was reviewed as well as the relationship of mindfulness with resiliency. The implementation of the Pilot Project was outlined and the successes of the pilot project were shared, including feedback from students and teachers.

Next steps for Phase 2 of the pilot project were summarized before questions and comments were entertained.

Clarification and additional information was provided regarding the selected schools and targeted grades as well as examples of the mindfulness activities conducted with the students and their benefits.

Mindfulness tool will be shared with the Board for their information along with the unapproved minutes. The presenters were thanked.

## **5.0 CONSENT AGENDA**

There were no consent agenda items identified for discussion.

- i) Minutes of Previous Meeting**
  - a. Sixth Meeting – September 21, 2017
- ii) Business Arising From Minutes**
  - None
- iii) Report of Standing Committees**
  - a. Board of Health Executive Committee Unapproved Minutes dated June 14, 2017
  - b. Joint Board/Staff Performance Monitoring Working Group Unapproved Meeting Notes dated October 3, 2017
- iv) Report of the Medical Officer of Health / Chief Executive Officer**
  - a. MOH/CEO Report, October 2017
- v) Correspondence**
  - a. Ontario's Framework to Manage Federal Legalization of Cannabis

- Letter from the Peterborough Board of Health to the Attorney General of Ontario dated September 14, 2017

**b. Fluoride Varnish Program for Children at Risk for Dental Caries**

- Letter from the Middlesex-London Board of Health to the Minister of Health and Long-Term Care dated September 26, 2017

**vi) Items of Information**

- |  |                    |
|--|--------------------|
| a. aIPHa Information Break   | September 19, 2017 |
| b. Announcement Re: New aIPHa Executive Director   | October 4, 2017    |
| c. MOHLTC News Release Ontario Creating Opioid<br>Emergency Task Force   | October 4, 2017    |
| d. MOHLTC Email and News Release Province to<br>Introduce Legislation to Strengthen Quality and<br>Accountability for Patients | September 27, 2017 |
| e. aIPHa Fall 2017 Meetings  | October 6, 2017    |
| f. MOHLTC Health System Integration Update   | October 10, 2017   |

In a response to an inquiry regarding the September 26, 2017, NE LHIN and NE public health unit meeting noted in the MOH report, Dr. Sutcliffe clarified that such meetings are taking place proactively at the leadership level in line with the Patients First Act requirement for formal relationships between MOHs and LHIN CEOs. The final Public Health Work Stream document has not yet been released by the Ministry; however, meetings with the NE LHIN are at the exploratory stage to identify possible intersectoral work.

R. Lapierre added that he as the Board Chair and the Vice-Chair, J. Huska, participate on the *Chairs and Vice Chairs Committee – HSN, SJHC, NELHIN, and NECCAC*. The Committee's purpose is to facilitate governance-level collaboration, discussion, and planning among the community's healthcare bodies.

In response to a question regarding the tobacco enforcement update in the MOH report, Dr. Sutcliffe offered that a tobacco presentation be made at a future Board meeting that would include the public health legislative requirements including the SDHU's enforcement responsibilities.

The MOHLTC grant announcement for 2017 is still pending for all boards of health.

**43-17 APPROVAL OF CONSENT AGENDA**

***Moved by Myre – Crispo: THAT the Board of Health approve the consent agenda as distributed.***

**CARRIED**

## 6.0 ADDENDUM

### 44-17 ADDENDUM

*Moved by Signoretti – Sykes : THAT this Board of Health deals with the items on the Addendum.*

**CARRIED**

### DECLARATION OF CONFLICT OF INTEREST

There are no declarations of conflict of interest.

#### i) Board of Health Membership

- Letter from Espanola Clerk to the Board Chair Re: resignation of Stewart Meikleham received October 13, 2017
- Report excerpt from Lacloche Foothills Municipal Association dated October 16, 2017, regarding appointment of Thoma Miedema to the Board of Health
- Thank you letter to Stewart Meikleham from the Board Chair dated October 17, 2017
- Thank you letter to Richard Lemieux from the Board Chair dated October 17, 2017

Further to an advisement of the resignation of Councillor S. Meikleham, the Lacloche Foothills Municipal Association has confirmed that Thoma Miedema will be joining the Sudbury & District Board of Health for the remainder of this Council term.

Notice is pending from the Sudbury East Municipal Association (SEMA) regarding a replacement for R. Lemieux on the Sudbury & District Board of Health.

A thank you letter has been sent to R. Lemieux and S. Meikleham for their contributions to the Board.

An orientation session will be scheduled for the new Board members in advance of the November Board meeting.

#### ii) Expert Panel Report

- Association of Local Public Health Agencies (alPHa) Board's Submission dated October 17, 2017

This item is relevant to the Expert Panel topic on today's agenda.

alPHa's feedback to the Ministry regarding the Expert Panel's report is for the Board to review and discuss in relation to this Board's own submission.

- iii) **Canadian Medical Association Journal (CMAJ) Article**
  - Reviving a national prevention agenda is key to sustainability of health care in Canada, *CMAJ* 2017, Volume 189, Issue 40

Board members are encouraged to read the CMAJ article authored by three Chief Medical Officers of Health and on behalf of most of the provincial and territorial CMOHs. It speaks to the importance of prevention and promotion in contributing to a sustainable health care system.

- iv) **Reducing Smoking Rates**
  - Media Technical Briefing dated October 18, 2017, and attached Executive Steering Committee Report Recommendations, Smoke-Free Ontario Modernization

This correspondence released yesterday outlines further details about tobacco endgame and aligns with the motion on today's agenda for the Board's consideration. The news release notes that the Committee has produced a robust report that if fully implemented, will all but end tobacco use in Ontario over the next 10-20 years. Their target is aggressive: less than 5% tobacco use by 2035.

- v) **HIV Funding**
  - Letter from the Minister to the Sudbury & District Board of Health Chair dated October 16, 2017

This base funding increase of up to \$900 for the 2017-18 fiscal year is in recognition of the increase costs to delivering HIV related programs and services.

## 7.0 NEW BUSINESS

- i) **Performance Monitoring Plan**
  - Narrative Report, October 2017

Carolyn Thain was pleased to present the Fall 2017 Strategic Priorities Narrative Report on behalf of the Joint Board of Health/Staff Performance Monitoring Working Group. The working group which also include J. Bradley and R. Pilon, met for the third time this year on October 3, 2017, to review the draft narrative report. The report is comprised of five programs or services stories that demonstrate how our strategic priorities are integrated into staff members' daily work.

The narratives provide diverse examples across all program areas to highlight the breadth of work from all divisions, district offices, and varying services that further the strategic plan.

The five narratives selected for this report may especially resonate with Board of Health members as they include initiatives which Board members have been involved in, such as, Bridges Out of Poverty training, the Indigenous engagement strategy and the strategic planning engagement process.

The annual performance monitoring report will be presented to the Board in February.

ii) **Change in Board of Health Meeting Time**

As mentioned at the last Board meeting, a motion is coming forward to obtain support for the regularly scheduled January 2018 Board of Health meeting to move to the morning to accommodate the launch of the SDHU's strategic plan. The Plan will be tabled for approval at the January Board meeting.

**45-17 BOARD OF HEALTH MEETING**

***Moved by Noland – Sykes: WHEREAS the Sudbury & District Board of Health regularly meets on the third Thursday of the month; and***

***WHEREAS By-Law 04-88 in the Board of Health Manual stipulates that the Board may, by resolution, alter the time, day or place of any meeting;***

***THEREFORE BE IT RESOLVED THAT this Board of Health agrees that the regular Board of Health meeting scheduled for 1:30 p.m. Thursday, January 18, 2018, be moved to 10:00 a.m. on Thursday, January 18, 2018.***

**CARRIED**

iii) **Expert Panel**

- Draft response letter from the Sudbury & District Board of Health Chair to the Ministry of Health and Long-Term Care dated October 12, 2017
- Council of Ontario Medical Officers of Health (COMOH) Submission dated October 12, 2017
- Association of Municipalities of Ontario Submission dated October 12, 2017

Dr. Sutcliffe reviewed motion 40-17 from the last meeting authorizing the Chair of the Board of Health to work with the Medical Officer of Health on a draft submission for the Province of Ontario for the Board's approval at today's Board meeting.

The period to submit comments to the Ministry is to the end of October.

The Board's feedback was sought regarding the draft letter addressed to R. Martino, Assistant Deputy Minister, Ministry of Health and Long-Term Care.

The Board supported inserting a notation endorsing the alPHa submission which was included with today's addendum.

Discussion ensued as to length of the letter and the importance of capturing the important points. It was affirmed that the draft reflects prior Board discussions.

Minor corrections were noted for #1 and #6 under Essential Messages for Maintaining an Effective Public Health System.

The Board members and the areas they represent have been added to the letter. The Board agreed with the importance of sharing this information with the constituent municipalities within the SDHU catchment area and that a cover note should be included encouraging them also submit their feedback regarding the Expert Panel Report. The alpha submission will be annexed in our submission.

The Board voiced its support for the proposed submission. The final letter will be shared with all Board members.

iv) **Reducing Smoking Rates**

- Ministry of Health and Long-Term Care News Release: Executive Steering Committee Advises on Reducing Smoking Rates, Province Releases Smoke-Free Ontario Modernization Report, October 10, 2017
- Smoke-Free Ontario Modernization Report of the Executive Steering Committee, August 23, 2017 (Report excerpt to Page 5)

The Executive Steering Committee (ESC) for the Modernization of Smoke-Free Ontario established by the Minister of Health and Long-Term Care, was recently released by the MOHTLC. It includes advice and recommendations to reduce smoking rates across the province. Dr. Sutcliffe noted the elevated smoking rates in northern Ontario including the Sudbury & District catchment area.

The report aims to end the tobacco epidemic noting Ontario is ideally positioned to execute a bold, comprehensive 10-year "endgame" strategy that will reduce smoking prevalence to <5% by 2035.

The Sudbury & District Board of Health has historically been supportive and proactive around the issue of tobacco.

Additional correspondence is also included on today's addendum related to this item.

Questions and comments were entertained.

Dr. Sutcliffe clarified that wherever possible, local work and or statistics are included in Board motions to localize and add value from a local Board of Health perspective.

**46-17 Tobacco Endgame**

***Moved by Sykes – Noland: WHEREAS tobacco is the leading cause of preventable death and illness in Ontario and the prevalence of tobacco use is greater in the Sudbury & District Health Unit area than for the province as a whole (24% versus 17%); and***

***WHEREAS the federal government's consultation paper Seizing the Opportunity: The Future of Tobacco Control in Canada proposed a number of endgame strategies; and***

***WHEREAS there is growing support in Canada and globally for a tobacco endgame, with the adoption of endgame targets in Ireland, Scotland, Finland, and New Zealand; and***

***WHEREAS the Ministry of Health and Long-Term Care released the recommendations of the Executive Steering Committee (ESC), Smoke-Free Ontario Modernization: Report of the Executive Steering Committee, on October 10, 2017, which includes advice and recommendations to reduce smoking rates across the province; and***

***WHEREAS the Sudbury & District Board of Health has a longstanding history of proactive and effective action to prevent tobacco use and promote tobacco use cessation (e.g. resolutions #03-17, #21-16, #55-15, #62-14, #57-14, #23-14, #32-05, #44-04, #25-03, #93A-98);***

***THEREFORE BE IT RESOLVED THAT the Sudbury & District Board of Health congratulate the provincial government on establishing the ESC to advise on the modernization of the Smoke-Free Ontario Strategy; and***

***FURTHER that the Board strongly urge the Ministry to commit to a long-term strategy with broad and bold actions that are informed by the Smoke-Free Ontario Modernization Report.***

**CARRIED**

## **8.0 ANNOUNCEMENTS / ENQUIRIES**

Board members interested in attending the 2017 ALPHA Fall Board of Health section meeting on November 3, 2017, are asked to contact R. Quesnel who will look after registration, travel and accommodation.

Board members are reminded to complete the two required annual refresher training modules for BFI (Baby Friendly Initiative) and emergency preparedness and response by November 16, 2017.

The Board was informed that the SDHU launched its 2017 United Way workplace campaign on October 2, 2017, with a goal to raise \$10,000. The Board were delighted to hear that the goal was surpassed and staff raised over \$11,000 for this year's United Way campaign.

## **9.0 ADJOURNMENT**

**47-17 ADJOURNMENT**

***Moved by Kirwan – Signoretti: THAT we do now adjourn. Time: 2:38 p.m.  
CARRIED***

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(Chair)

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(Secretary)

Unapproved





October 26, 2017

**MINUTES OF PLANNING BOARD MEETING - OCTOBER 24, 2017**

At a meeting of the Manitoulin Planning Board held in the Board Room at the Planning Board Office, Gore Bay, Ontario on Tuesday, October 24, 2017, the following Members of Planning Board were present:

- |    |            |    |             |
|----|------------|----|-------------|
| 1. | K. Noland  | 6. | L. Hayden   |
| 2. | A. Hunt    | 7. | R. Stephens |
| 3. | P. Moffatt | 8. | L. Addison  |
| 4. | E. Russell | 9. | I. Anderson |
| 5. | D. Osborne |    |             |

Absent: D. Head

Also in attendance were:

Tom Sasvari, Western Manitoulin News Editor, Manitoulin West Recorder; and  
David Schinbeckler, Applicant for Consent File No. B16-17.

There were no other interested parties or members of the general public or press in attendance.

The Meeting was called to Order at 7:00 p.m. by Chair K. Noland, who welcomed all present.

The Chair asked if there were any Board Members who wished to declare a conflict of interest with any of the items listed on the agenda or having to do with the previous Board Meeting of September 26, 2017. There were no conflicts declared.

**1. ORDER OF BUSINESS**

The Chair requested the adoption of the order of business, with the addition of item 4.b) - Presentation of Applications for Amendment.

**MOTION**

It was moved by D. Osborne and seconded by R. Stephens that the Order of Business be adopted, as amended. - Carried

**2. MINUTES OF PREVIOUS BOARD MEETING - September 26, 2017**

The Chair announced that the Minutes of the Board Meeting held on September 26, 2017 had been circulated to all Board Members and requested that any errors or omissions be stated.

**MOTION**

There being no errors or omissions, a motion was moved by A. Hunt and seconded by E. Russell that the Minutes be adopted as circulated. - Carried.

**BUSINESS ARISING FROM THE MINUTES OF THE PREVIOUS BOARD MEETING  
- September 26, 2017.**

There was none.

**3. VARIABLE EXPENDITURES**

K. Noland inquired why the Xerox charge was only \$11.90. It was explained that the cost for copies on the newer Xerox machine is low because the older Xerox machine, which does not have copy charges, is still in use until the toner is used up. There were no other questions arising from of the variable expenditures as circulated.

It was moved by P. Moffatt and seconded by D. Osborne that the variable expenditures be accepted as presented. - Carried.

**4. a) PRESENTATION OF APPLICATIONS FOR CONSENT**

The Chair announced that the applications for consent to sever would now be heard.

**NOTE:** For the Sake of continuity the details and decisions of the presentations will be so recorded in the usual fashion toward the end of the Minutes.

4. b) PRESENTATION OF APPLICATIONS FOR AMENDMENT TO ZONING BY-LAW 96-01

- i) File No.: 96ZBL-17-003  
Owners: Marleen, Hubert and Mark Guttensohn  
Location: Part Lot 7, Conc. I  
Being Part 81, Plan R.R. 39  
(Little Lake Huron Estates)  
Township of Robinson, District of Manitoulin

A Zoning Amendment Application has been received from Marleen, Hubert and Mark Guttensohn to rezone land described as Part Lot 7, Conc. I, being Part 81, Plan R.R. 39 from Rural (R) Zone to Shoreline Residential (SR) Zone to permit seasonal residential uses.

Seasonal residential uses are not a permitted use in the Rural (R) Zone by Zoning By-law No. 96-01, Part XI, Section 50(1)(b). This area was zoned Rural to control development in an area where lots were created prior to subdivision control. The proposal is a continuation of the established precedents common to this area. If approved, this proposal will amend Zoning By-law No. 96-01 to rezone from Rural (R) Zone to Shoreline Residential (SR) Zone which will permit a seasonal dwelling and accessory structures thereto.

This ±0.3 Hec. shoreline lot, which was created by checkerboarding prior to subdivision control imposed in 1970, has been in the owners possession since September 1969.

The applicants access their property from Highway 540 over the Little Lake Huron Road/Pebble Road, crossing Lot 2, Conc. IV; Lots 1 and 2, Conc. III; Lots 2 and 3, Conc. II; and Lots 2, 3, 4 and 5, Conc. I, surveyed as Part 1, Plan R.R. 47; and Lots 6 and 7, Conc. I, surveyed as Part 89, Plan R.R.39 and Part 25, Plan R.R. 33. This right-of-way is not maintained by the Local Roads Board. This existing right-of-way is travelable by emergency vehicles and any upgrade to the access will be a minimum due to the seasonal residential use.

Servicing will consist of water from Little Lake Huron and sewage disposal shall be by private individual septic system. The Sudbury and District Health Unit have advised they have no objections with the zoning amendment to permit the construction of a seasonal dwelling.

Fire Protection is provided by the Robinson Township volunteer fire fighters.

Garbage Collection is provided by the Robinson Township Local Services Board.

The subject land is designated Shoreline Development District. Seasonal dwellings are permitted by Section C-5.4.1.8. The subject land will remain designated as being within a Shoreline Development District and all Official Plan Policies applicable thereto will continue to apply.

The Provincial Policy Statement (PPS) 2014 under Section 1.1.6.1 states:

*'On rural lands located in territory without municipal organization, the focus of development activity shall be related to the sustainable management or use of resources and resource-based recreational activities (including recreational dwellings).'*

The PPS 2014 under Section 2.1.7 states:

*'Development and site alteration shall not be permitted in habitat of endangered species and threatened species, except in accordance with provincial and federal requirements.'*

There is a deer wintering area identified within the subject land. It is recommended that the loss of deer feeding opportunities and shelter habitat can be mitigated by minimizing the amount of conifer cover removed during the construction of the proposed dwelling.

During the preliminary review of the application, there was a Species at Risk identified within 120 metres of the subject land, within Lake Huron. As the subject land is located on Little Lake Huron, it is anticipated there would be no impacts.

Section 3 of the Planning Act requires that decisions affecting planning matters 'shall be consistent with' policy statements issued under the Act. Planning decisions for the Manitoulin Planning Area must be consistent with Policies of the PPS.

With approval of this proposed amendment, there does not appear to be any conflict or adverse impacts to policies expressed by the PPS 2014 due to the seasonal residential uses proposed.

This application to amend Zoning By-law No. 96-01 was circulated on September 28, 2017 to the Township of Robinson Local Roads Board, Ontario Power Generation, Metis Nation of Ontario and the Rainbow and District School Board and to all property owners within 120 metres as required by Ontario Regulation 545/06.

Application for Amendment File No: 96ZBL-17-003 - continued  
4. b) i)

The Secretary-Treasurer, Robinson Township Local Roads Board, advised they have no concerns.

There was a telephone call from Mr. Fischer, owner of Part 77, Plan R.R. 39, requesting additional information. He advised he had no concerns with the application. There were no other inquires, concerns or objections received from property owners or from the agencies.

The required Public Meeting was held on October 24, 2017 at 7:00 p.m. in the Board Room of the Manitoulin Planning Board. There was no one in attendance at the Public Meeting to speak on behalf of or opposition to the application. There were no written submissions received.

The subject land is one of the many lots in private ownership within Lots 2 to 8, Conc. I. Development on these lots has been non intrusive type development with minimal tree removal. There is no hydro service available to this area therefore septic systems are limited to compost/Class 2 systems.

Providing there are no extenuating circumstances or additional information to be considered, there would appear to be no expected adverse effects according to information available.

Therefore, based on the aforementioned analysis it is recommended the subject Application for Zoning By-law Amendment be approved to rezone from Rural ( R ) Zone to Shoreline Residential (SR) Zone.

The following By-law was read:

**BY-LAW NO. 2017- 004**

Being a By-law of the Manitoulin Planning Board to amend By-law 96-01, the comprehensive Zoning By-law for the Townships of Dawson, Robinson, and Mills.

Whereas the Manitoulin Planning Board has been granted the authority by Ontario Regulation 159/96 deeming Ontario Regulation 672/81, a Minister's Zoning Order, to be and to always have been a By-law of the Manitoulin Planning Board under Section 34 of the Planning Act.

And Whereas the Manitoulin Planning Board has ensured that adequate information has been made available to the public and has held at least one (1) public meeting after due notice for the purpose of informing the public of this By-law.

And Whereas the Manitoulin Planning Board deems it desirable to amend By-law No. 96-01 as amended.

Now Therefore, the Manitoulin Planning Board enacts the following:

- (1) To rezone from Rural (R) Zone to Shoreline Residential (SR) Zone the land described in Subsection (2);
- (2) Subsection (1) applies to that parcel of land in the geographic Township of Robinson, in the District of Manitoulin, described as Part Lot 7, Conc. I, being Part 81, Plan R.R. 39, as registered in the Land Registry Office for the Registry Division of Manitoulin (31).
- (3) That it is hereby certified that this amending By-law is in conformity with the Official Plan for the Manitoulin Planning Area.
- (4) Schedule "A" hereto attached shall be considered to be part of this By-law.
- (5) This By-law shall come into force and take effect on the date of its final reading subject to the expiration of the 20 day appeal period, provided in Section 34(19) of the Planning Act and subject to the approval of the Ontario Municipal Board where objections to this by-law are filed with the Secretary-Treasurer of Planning Board.

**MOTION**

It was moved by L. Addison and seconded by I. Anderson that By-law No. 2017-004 be approved.  
-Carried.

4. b)

ii) File No.: 96ZBL-17-004  
Owner: John Lloyd  
Location: Lot 29, Conc. VIII (Silver Lake)  
Township of Robinson, District of Manitoulin

A Zoning Amendment Application has been received from John Lloyd to permit a seasonal dwelling in a Rural ( R ) Zone having water access via Silver Lake. According to Mr. Lloyd the construction of the seasonal dwelling/log cabin is underway.

Amendment Application File No: 96ZBL-17-004 - continued  
4. b) ii)

A By-law Amendment is required as Zoning By-law No. 96-01, Section 50(1)(b), does not permit a seasonal dwelling in a Rural (R) Zone. The subject land does not appear to have deeded access. The access crosses three privately owned lots within Lot 28, Conc. VIII. According to the applicant a surveyor has advised him that the starting point for a survey of the access road would be approximately one km east of Lot 28, Conc. VIII and would be expensive.

This ±48 Hec. shoreline lot, has a frontage of ±2,800 M. on Silver Lake, and a depth of 400 M. at the south part. It is an original surveyed township lot and has been in the owner's possession since April 1985.

There was a previous application for amendment, File No. 96ZBL-96-007, made by Mr. Lloyd for the subject land to permit a seasonal dwelling in a Rural ( R) Zone. However this file was closed due to legal access clarification. The applicant now wishes to resubmit the application having water access to the subject land and his seasonal dwelling via Silver Lake from a public boat launch located within Lot 28, Conc. VIII.

Services will consist of water from Silver Lake and sewage disposal shall be by private individual septic system. The Sudbury and District Health Unit advised they have no concerns with the amendment and that it appears that the lot is capable of development for installation of a septic tank and leaching bed system.

Fire Protection is provided by the Robinson Township volunteer fire fighters.

Garbage Collection is provided by the Robinson Township Local Services Board.

By-law No. 96-01 defines legal right-of-way as

*'meaning the right to pass over the land of another created either by express grant (contained in a deed) or by prescription under the Limitations Act confirmed by a Court or tribunal'.*

Access to the applicant's property is from a public maintained road, known as Silver Lake Road, and a private road, known as Valhalla Road, across three (3) private properties. By virtue of existing legislation, Mr. Lloyd appears to have the right of access under the Roads Access Act, for himself, as the land owner. Such access, however is not considered to be sufficient to permit new construction or to amend a zoning by-law. Mr. Lloyd has not provided evidence of legal right-of-way and does not wish to proceed with obtaining legal right-of-way at this time.

*The following letter accompanied the amendment application from Lyle Addison, Chair of the Robinson Township Local Roads Board, dated September 11, 2017:*

*'I am the Chair of the Robinson Township Local Roads Board. I am familiar with the lands owned by John Lloyd - the whole of Lot 29, Concession 8, Robinson Township. John is married to my niece, Sharon Addison.*

*I am able to confirm that the Boat Ramp located at the south end of Silver Lake on the north east corner of Lot 28, Conc. 8, Robinson Township was built in or about 1962 by the predecessor of Robinson Township Local Roads Board. The Boat Ramp has been continually maintained by the Robinson Township Local Roads Board (and its predecessor). Photographs of the Boat Ramp are also attached.'*

Zoning By-law No. 96-01, under Section 10(2)(c) states:

*'a seasonal dwelling unit may be erected on a lot having only water access provided there is a developed public access point.'*

Zoning By-law No. 96-01, under Section 1.23. - Interpretation states:

*'"public access point" means public land designated by the Crown and developed and maintained as a public access to a water body'*

The subject land is designated Rural District. The lands subject to this proposal will remain designated as being within a Rural District and all Official Plan Policies applicable thereto will continue to apply.

This proposal appears to be consistent with the Provincial Policy Statement in general and to Section 1.1.6.1 in particular, which states:

*'In rural areas located in a territory without municipal organization, the focus of development activity shall be related to the sustainable management or use of resources and resource-based recreational activities (including recreational dwellings).'*

Section 3 of the Planning Act requires that decisions affecting planning matters 'shall be consistent with' policy statements issued under the Act. Planning decisions for the Manitoulin Planning Area must be consistent with Policies of the Provincial Policy Statement (PPS) 2014.

Amendment Application File No: 96ZBL-17-004 - continued  
4. b) ii)

From information available, the subject land does not appear to have any Natural Heritage Features or Species at Risk concerns.

With approval of this proposed amendment, there does not appear to be any conflict or adverse impacts to policies expressed by the PPS 2014 due to the seasonal residential uses proposed.

This application to amend Zoning By-law No. 96-01 was circulated on October 03, 2017 to the Township of Robinson Local Roads Board, Ontario Power Generation, Metis Nation of Ontario and the Rainbow and District School Board and to all property owners within 120 metres as required by Ontario Regulation 545/06.

The Secretary-Treasurer for the Township of Robinson Local Roads Board advised via email on October 16, 2017 that they have no concerns with the amendment application or the launching of a boat at the public boat launch, and that there is parking available at the launch.

There were two inquires to the office requesting additional information, but did not advise of any concerns. There were no other inquires, concerns or objections received from property owners or from the agencies.

The required Public Meeting was held on October 24, 2017 at 7:00 p.m. in the Board Room of the Manitoulin Planning Board. There was no one in attendance at the Public Meeting to speak on behalf of or opposition to the application. There were no written submissions received.

Providing there are no extenuating circumstances or additional information to be considered, there would appear to be no expected adverse effects according to information available.

Therefore, based on the aforementioned analysis it is recommended the subject Application for Amendment be approved, to permit the log cabin as a seasonal dwelling in a Rural Zone, having water access via Silver Lake from the public boat launch located within Lot 28, Conc. VIII..

The following By-law was read:

**BY-LAW NO. 2017-005**

Being a By-law of the Manitoulin Planning Board to amend By-law 96-01, the comprehensive Zoning By-law for the Townships of Dawson, Robinson, and Mills.

Whereas the Manitoulin Planning Board has been granted the authority by Ontario Regulation 159/96 deeming Ontario Regulation 672/81, a Minister's Zoning Order, to be and to always have been a By-law of the Manitoulin Planning Board under Section 34 of the Planning Act.

And Whereas the Manitoulin Planning Board has ensured that adequate information has been made available to the public and has held at least one (1) public meeting after due notice for the purpose of informing the public of this By-law.

And Whereas the Manitoulin Planning Board deems it desirable to amend By-law No. 96-01 as amended.

Now Therefore, the Manitoulin Planning Board enacts the following:

- (1) Despite Section 50(1)(b) permits a seasonal dwelling and structures accessory thereto subject to Section 24(1) within land described in Subsection (2) provided requirements of Section 24(1) of By-law No. 96-01 are fulfilled;
- (2) Subsection (1) applies to that parcel of land in the geographic Township of Robinson, in the District of Manitoulin, described as Lot 29, Conc. VIII, as registered in the Land Registry Office for the Registry Division of Manitoulin (31).
- (3) That it is hereby certified that this amending By-law is in conformity with the Official Plan for the Manitoulin Planning Area.
- (4) Schedule "A" hereto attached shall be considered to be part of this By-law.
- (5) This By-law shall come into force and take effect on the date of its final reading subject to the expiration of the 20 day appeal period, provided in Section 34(19) of the Planning Act and subject to the approval of the Ontario Municipal Board where objections to this by-law are filed with the Secretary-Treasurer of Planning Board.

**MOTION**

It was moved by L. Hayden and seconded by P. Moffatt that By-Law No. 2017-005 be approved.  
-Carried.

5. GENERAL, REGULAR, AND NEW BUSINESS

a) Workplace, Violence, and Harassment Policies

The Board Members reviewed the draft document provided to them at the September 26, 2017 Board meeting to develop a policy for the Manitoulin Planning Board. A few changes were recommended and the following motion resulted:

**MOTION**

It was moved by P. Moffatt and seconded by A. Hunt that the Workplace, Violence, and Harassment Policies be adopted for the Manitoulin Planning Board, with a review at least once a year. - Carried.

b) Bill 139

A draft letter to the Minister of Municipal Affairs, addressing concerns with the proposed changes to Bill 139, was attached to the Notice.

Discussion resulted in a few changes and the Secretary-Treasurer read the following letter, as amended:

*'Dear Minister Mauro,  
I am writing to you on behalf of the Manitoulin Planning Board in regards to Bill 139 currently before the Legislature.*

*The Manitoulin Planning Board is very concerned with some elements of the proposed legislation in its current form. Section 36.5, as proposed, would not allow any appeals in respect of a decision by the Minister. This diminishes the accountability of the Provincial government in planning matters and removes the final recourse available to citizens, stakeholders and planning authorities when major issues are at stake. The right of final appeal cannot be removed without damaging our democratic process.*

*The amendments to Sections 1 and 3 of the Planning Act are also areas of concern for the Board. The designation of new Provincial Plans and Policy Statements without consultation or even notification will introduce significant uncertainty into the planning process, forcing planning authorities, proponents and citizens to navigate a constantly changing policy environment. It also removes important input from the people who will be working with new policies and living with the consequences.*

*We hope you will give consideration to these issues.'*

**MOTION**

It was moved by I. Anderson and seconded by R. Stephens that the letter, as amended, be signed by the Chair, and sent to the Minister.

c) Planning Administration Grant - MMA

The Secretary-Treasurer informed the Board that the Planning Administration Grant from the Ministry of Municipal Affairs in the amount of \$16,073.00, for the delivery of planning services in the unincorporated townships of Robinson and Dawson, has not been received, to date.

d) Draft Official Plan Update

The Secretary-Treasurer reported to the Board that there has been no additional information received from the Ministry of Municipal Affairs (MMA) regarding the Draft Official Plan.

e) Manitoulin Planning Board Reserves

The Secretary-Treasurer informed the Board that S. Watt, solicitor, advised that the Town of Northeastern Manitoulin and the Islands (NEMI) accepted the offer of \$20,000.00 from the Manitoulin Planning Board's reserve fund.

Discussion resulted in the following motion:

**MOTION**

It was moved by R. Stephens and seconded by A. Hunt that \$20,000.00 be transferred from the Manitoulin Planning Board Reserves Account to be paid to the Town of Northeastern Manitoulin and the Islands to resolve the issue of reimbursement of reserve funds. - Carried

The Chair asked the Board Members if anyone objected to an additional Item being added to the agenda under 5. f) for information regarding the Planning Board's Lease Renewal. No objections were received.

5. f) Planning Board Lease Renewal

For information purposes the Secretary-Treasurer reported to the Board that the Town of Gore Bay approved a five (5) year renewal lease with a 2% rate increase per year over the term of the lease for the Manitoulin Planning Board office.

**MOTION**

It was moved by I. Anderson and seconded by L. Addison that the Board accept the lease renewal and that the Chair and Vice Chair sign to lease agreement.

6. CLOSED SESSION

- In Camera - Minutes of In Camera Session - September 26, 2017

The Chair requested the Board to go In Camera to review the In Camera Session of September 26, 2017.

**MOTION**

It was moved by D. Osborne and seconded by R. Stephens that the Board go In Camera at 8:20 p.m. to review the In Camera Session of September 26, 2017.

**MOTION**

It was moved by R. Stephens and seconded by D. Osborne that the Board rise from the In Camera session at 8:25 p.m.

**MOTION**

It was moved by I. Anderson and seconded by L. Hayden that the Minutes of the In Camera Session held on September 26, 2017 be adopted as circulated. - Carried.

It was reported by the Secretary-Treasurer that she inquired if a signed legal document that NEMI was in agreement was possible and S. Watt, solicitor, advised that a "Full and Final Release" could be signed and he would contact NEMI's solicitor, S. Ball.

**MOTION**

It was moved by R. Stephens and seconded by A. Hunt that a *Full and Final Release* be signed by the Town of Northeastern Manitoulin and the Islands and returned to the Manitoulin Planning Board, accepting \$20,000.00 from the Manitoulin Planning Board Reserve Account to resolve the issue of reimbursement of reserve funds. - Carried.

PRESENTATION OF APPLICATIONS FOR CONSENT TO SEVER

The Chair announced that the purpose of this phase of the meeting is:

- a) to consider applications for consent under Section 53 of the Planning Act, and
- b) to make a decision in regard to the applications scheduled to be heard, and explained that this phase is open to the public and any interested parties will be given the opportunity to speak in support or oppose an application.

The Chair then asked if any Board Members have or wish to declare a "Conflict of Interest", at this meeting or previous meeting. There were no conflicts of interest declared.

Following is the list of Applications for Consent considered at this meeting.

	<u>Moved By:</u>	<u>Seconded By:</u>
1. B16-17	I. Anderson	E. Russell
2. B20-17	P. Moffatt	L. Hayden

It was moved and seconded that the above applications be conditionally approved, subject to all conditions being fulfilled as stated in the Decisions. - Carried.

Application File No.: B16-17 No. of Members Present: 9  
Date of Decision: August 22, 2017-deferred (September 26, 2017-Adjourned)  
October 24, 2017  
Location of Property: Part Lot 26, Conc. II, Being Part 1, Plan 31R-2611, Township of Carnarvon,  
Municipality of Central Manitoulin, District of Manitoulin

### DECISION

The purpose of this application made under Section 53(1) of the Planning Act by David Schinbeckler is to provide for the creation of a new lot, having a frontage of ±84.5 M. on Elliott Road, a maintained municipal road, and a depth of ±201 M., thereby containing an area of ±1.7 Hec. There is a vacant horse barn located within this land. The applicant proposes to offer this lot for sale for farm related residential uses.

The land to be retained has a frontage of ±921 M. on Elliott Road, a maintained municipal road and a depth ±201 M., thereby containing an area of ±18.5 Hec. The applicant's dwelling and workshop are located within this land.

There was a previous Application for Consent, File No. B30-94, which provided for the creation of two new lots surveyed as Parts 2 and 3, Plan 31R-2611. Part 1, Plan 31R-2611 was the retained land of that application and the land subject to this application for Consent.

Access is via Elliott Road, a maintained municipal road.

Services consist of private well and private individual septic system for the retained land. Services for the severed land consist of an existing well and a private individual septic system when required.

The Sudbury and District Health Unit advised they have no concerns and the proposed severed and retained lots are capable of development for installation of a septic tank and leaching bed system.

The subject land has been designated Rural District and zoned Rural. Rural residential uses are proposed to continue. Zoning By-law No. 2002-07, Under Section 7.2.1.1 - Rural Zone, for the Municipality of Central Manitoulin, permits farm related uses in a Rural Zone.

Accompanying the application was a preliminary evaluation report prepared for the Township of Carnarvon, by W.D. Robinson, dated September 1986 and a Drinking Water Analysis which supports safe drinking water from the well located within the retained land.

There is a licenced aggregate site located on land north of the subject property, being Lot 26, Conc. I.

Provincial Policy Statement 2014, Section 3.0 - Protecting Public Health and Safety states:

*'Development shall be directed away from areas of natural or human-made hazards where there is an unacceptable risk to public health or safety or of property damage, and not create new or aggravate existing hazards.'*

The Ministry of the Environment D-series guidelines limit residential uses within 300 M. of an Aggregate site. The existing dwelling is located +300 M. from the aggregate licenced site.

From information available the subject proposal does not appear to have any natural heritage features or species at risk (SAR) concerns.

The farm related structure meets the requirements of the Minimum Distance Separation (MDS) as required by the Ministry of Agriculture Food and Rural Affairs.

This proposal is considered to be consistent with the Provincial Policy Statement (PPS) 2014.

The proposed retained land is located +500 M. from the boundary of the Municipal landfill, located within Lot 27, Conc. 2, I which has been closed. It would appear from the information we have that the easterly ±60 M. of the proposed severed land is within 500 M. of the boundary of the Municipal landfill site.

The application was circulated on August 04, 2017 to the Municipality of Central Manitoulin, and to all property owners within 60 metres and by the posting of a notice, clearly visible and legible from a public highway or other place to which the public has access, as required by Ontario Regulation 197/96.

The Municipality, on August 17, 2017, provided the Planning Board Office with three (3) Ground Water Monitoring Reports for the Mindemoya Waste Disposal Site, dated December 08, 2016, December 09, 2015, and January 22, 2015, prepared by Amec Foster Wheeler Environment and Infrastructure.



Consent Application File No. B16-17 - Continued

The following email from Emily Lemieux, dated August 16, 2017 was also provided:

'As discussed earlier this afternoon, Amec Foster Wheeler continues to collect annual groundwater samples from the monitoring wells at the Mindemoya landfill site in order to compile a groundwater quality database. We currently have results for samples collected at the existing monitoring network during the fall of 2014 through 2016, with the fourth sampling round scheduled for October 2017. The intent of the annual monitoring program is to compile a statistically valid database for each monitoring well (i.e. a minimum of eight to ten samples over a minimum two year period, as defined by the MOECC) in order to determine a groundwater quality characteristicness of each monitoring well, any potential land-fill-derived impact to groundwater downgradient of the site, and trends in groundwater quality over time. The ultimate goal at this particular site is for the Municipality to eventually use the annual monitoring data and annual report prepared by Amec Foster Wheeler to determine if additional downgradient property is required as an expanded contaminant attenuation zone. In the absence of a statistically valid database and using the existing monitoring network, this cannot be determined at this time. If you have any questions, please do not hesitate to give me a call to discuss further.'

Raymond McPherson, CBO for the Municipality, advised by letter dated August 17, 2017 as follows:

'With regards to the proposed severance for Part Lot 26, Conc. 2, Being Part 1, Plan 31R-2611, the Township of Carnarvon, Municipality of Central Manitoulin, District of Manitoulin, the Municipality cannot support this severance due to the proximity to the Mindemoya landfill site located on Lot 27, Conc. 2. This landfill has been closed and is currently undergoing test sampling as per MOECC guidelines. There may be a need for the Municipality to acquire land in order to expand the Attenuation Zone in order to reach compliance with MOECC Regulations. Also, as per MOECC guidelines the Municipality could not support the issuance of a Building Permit as the property is within 500m of the fill area. We thank you for continuing to help make our Municipality a great and safe place to live.'

Mr. Scinbeckler was copied the letter from the Municipality, via email, on August 21, 2017.

There have been no inquiries or concerns received as a result of circulation to property owners within 60 metres and/or posting of notice.

Mr. Schinbeckler was in attendance during discussion of the application.

During consideration of the application, there was discussion regarding the possible effect the closed landfill may have on the location of the new proposed lot and the location of the two wells, if the two wells been tested recently, possible groundwater contaminants, the continuation of the monitoring being done, the non-support from the Municipality, and the possibility of moving the easterly lot line of the severed land to be outside 500 M. of the landfill boundary.

R. Stephens, Board Member, explained that his Council had not dealt with these concerns yet and he felt that a discussion was required between the Municipality and the applicant, to see if some compromise could be obtained.

Mr. Schinbeckler spoke to the application and was willing to consider moving the lot line to obtain a new lot outside the 500 M. boundary of the Municipal landfill. He also felt that additional time was required to pursue his options. Mr. Schinbeckler requested a deferral of his application to provide him an opportunity to review development options with the Municipality.

A motion was regularly moved, duly seconded and carried that this application be deferred in order to provide the applicant additional time to consider his options of how he would like to proceed, prior to further consideration of this application.

September 26, 2017

A motion was regularly moved, duly seconded and carried that this application be adjourned as no additional information has been received to be considered at this time.

October 24, 2017

Raymond McPherson, CBO, Municipality of Central Manitoulin advised on October 19, 2017 as follows:

*'With regards to the proposed severance for Part Lot 26, Concession 2, Being Part 1, Plan 31R-2611, Township of Carnarvon, the Municipality can support your Consent Application, File No. B16-17, conditional on an amendment to restrict residential uses within 60 metres west of the easterly boundary of the new lot proposed. This would restrict any residential uses within 500 metres of the closed land fill site boundary, located within Lot 27, Conc. 2.*

*We thank you for continuing to help make our Municipality a great and safe place to live.'*

Consent Application File No: B16-17 - continued

The Secretary-Treasurer advised the applicant of the comments received from the Municipality and provided him with a copy of the letter. It was discussed that the proposed new lot could be surveyed in two parts, which would describe the land subject to amendment more accurately as a part number on a registered plan. Mr. Schinbeckler contacted a surveyor and provided the following comments via email on October 20, 2017:

*'I spoke to Gord Keatley today regarding an additional survey line, cutting the proposed lot into two parts. He indicated that the cost would be an additional \$200.00-300.00, which is about what I guessed. While no additional costs are ever welcome, it's not much in the grand scheme of things. If dividing the proposed lot in two enhances the prospect of approval, then I will not object.'*

The Secretary-Treasurer explained to the Board that the closed landfill site is surveyed as Parts 1 & 2, Plan 31R-1323 and Mr. Schinbeckler's land is surveyed as Part 1, Plan 31R-2611. It is estimated that the new easterly lot line of the proposed new lot would be about ±450 metres from the boundary of the landfill site located within Lot 27, Conc. 2 and by restricting residential uses within 60 metres west of the easterly boundary of the new lot proposed, it would restrict any residential uses within 500 metres of the Municipal closed landfill site.

Mr. Schinbeckler was present during the consideration of the application. He advised he was agreeable to having the proposed new lot surveyed in two parts and had no concerns with an amendment application being a condition of the consent approval to restrict residential uses within 60 metres west of the easterly boundary of the new lot proposed.

**Consent is tentatively granted, subject to the following conditions:**

The following documents must be submitted to the Secretary-Treasurer of the Board within one year from the date of the notice of decision for certification:

- a) the Transfer of Land form(s) prepared by a solicitor/lawyer, and
- b) a Schedule to the Transfer of Land form on which is set out the entire legal description of the parcel(s), given conditional approval. This Schedule must also contain the names of the parties indicated on the Transfer of Land form.

Accompanying the transfer documents shall be:

- i) a reference plan of survey, which bears the Land Registry Office registration number and signature as evidence of its deposit therein, illustrating the parcel(s) to which the consent approval relates;
- ii) proof that any portion of a travelled road, which is maintained by the Municipality, that encroaches on the subject land, has been surveyed and conveyed to the Municipality satisfactory to the Municipality and copy of the transfer, duly registered in the Land Registry Office;
- iii) a copy of an approved amendment to Zoning By-law No. 2002-07, prohibiting residential uses within 60 metres west of the easterly boundary and of the severed land, as identified as a part number on a registered Plan of Survey;
- iv) a fee of \$100.00 for each Transfer of Land submitted for Certification; and
- v) a written confirmation from the municipality that all outstanding municipal taxes have been paid.

**Note:** Subsection 3 or 5, as the case may be, of Section 50 of the Planning Act shall not apply to any subsequent conveyances of or in relation to the parcel of land being the subject of this application.

**Note:** It is recommended that the existing well, located within the severed land, be tested and confirms safe drinking water when any building permits are considered.

**Note:** Further development by the consent procedure for the subject lands may not be considered.

Application File No.: B20-17 No. of Members Present: 9  
Date of Decision: October 24, 2017  
Location of Property: Part Lot 6, Conc. II, Being Parts 2 and 3, Plan 31R-1642, Township of Bidwell,  
Municipality of Assiginack, District of Manitoulin

### DECISION

The purpose of this application made under Section 53(1) of the Planning Act by Lea Rutherford is to provide for an easement for an underground hydro line and to provide for a right-of-way for access over Part 2, Plan 31R-1641 in favour of Part 1, Plan 31R-1641.

The proposed hydro easement is to have a minimum width of  $\pm 3$  M. and a length of  $\pm 67$  M., thereby containing an area of  $\pm 201$  Sq. M.

The proposed right-of-way is triangular in shape and is to have a width of  $\pm 5.2$  M. at the widest part, and a length of  $\pm 20$  M., abutting Part 3, Plan 31R-1641 (the existing right-of-way), thereby containing an area of  $\pm 104$  Sq. M.

Both the proposed easement and right-of-way will be across Part 2, Plan 31R-1641 to benefit Part 1, Plan 31R-1641, owned by the applicant's sister and brother-in-law, Mr. & Mrs. DeChastelain, containing their seasonal dwelling.

The land to be retained, has a frontage of  $\pm 128$  M. on Lake Manitou and an average depth of  $\pm 53.5$  M., thereby containing an area of  $\pm 0.7$  Hec. According to the application the applicant's dwelling, two guest cabins, a boat house, and a tool shed are located on this land.

There has been a previous application for consent, File No. B71-86, which provided for the creation of a new lot, surveyed as Part 1, Plan 31R-1641 together with right-of-way over Parts 3 & 4, Plan 31R-1641, which is the land benefiting from the proposed hydro easement and right-of-way. According to the application the existing right-of-way, surveyed as Part 3, Plan 31R-1641 is not travelable at the north west corner due to a wet area and it is necessary to alter that part of the right-of-way.

Access is via an existing right-of-way surveyed as Parts 3 and 4, Plan 31R-1641, known as Queen's Lane to the maintained township road known as the Bidwell Road, and will also include the new right-of-way proposed.

Services consist of private individual septic systems and water from Lake Manitou. No new services are required as a result of this application.

As part of the preliminary review a copy of the application was sent to Hydro One Networks Inc. for comments. Steve Salt, Supervising Distribution Engineering Technician for Hydro One advised, via email, they have no concerns.

The subject land has been designated Shoreline Development District and zoned Shoreline Residential (SR). There are no new structures proposed. The existing residential uses are proposed to continue.

There is a fish habitat identified within 120 metres of the subject land along the lakeshore of lake Manitou. The result of the construction is considered to have no significant impact on the fish habitat.

There is a deer wintering area identified within the subject land. It is recommended that the loss of deer feeding opportunities and shelter habitat can be mitigated by minimizing the amount of conifer cover removed during the construction of the proposed underground hydro line and access.

From information available the subject proposal does not appear to have any natural heritage features or species at risk (SAR) concerns.

This proposal is considered to be in conformity with the Provincial Policy Statement (PPS) 2014.

This application was circulated on September 08, 2017 to the Municipality of Assiginack and to all property owners within 60 metres and by the posting of a notice, clearly visible and legible from a public highway or other place to which the public has access, as required by Ontario Regulation 197/96.

The Clerk for the Municipality, Jeremy Rody, advised by letter, dated October 12, 2017:

*' Please be advised that I have circulated the above noted Application for Consent by email to all members of Council and there are no comments for or against, issues or conditions from Assiginack Council in regards to this application.*

*I have completed and attached the questionnaire provided by your office. If you require any further information, please do not hesitate to contact my office.'*

Consent Application File No: B20-17 - continued

There were no inquiries or concerns received as a result of circulation to property owners within 60 metres and/or the posting of notice.

There was no one in attendance who wished to speak in support or opposition to the application.

**Consent is tentatively granted subject to the following conditions:**

The following documents must be submitted to the Secretary-Treasurer of the Board within one year from the date of the notice of decision for certification:

- a) the Transfer of Land form(s) prepared by a solicitor/lawyer, and
- b) a Schedule to the Transfer of Land form on which is set out the entire legal description of the hydro easement and right-of-way given conditional approval. This Schedule must also contain the names of the parties indicated on the Transfer of Land form.

Accompanying the transfer documents shall be:

- i) a reference plan of survey, which bears the Land Registry Office registration number and signature as evidence of its deposit therein, illustrating the underground hydro line having a minimum width of 3 M. and right-of-way;
- ii) written verification from the municipality that access along the realigned/relocated right-of-way and Queen's Lane to Bidwell Road has been constructed to a standard for travel by emergency vehicles satisfactory to the municipality;
- iii) a fee of \$100.00 for each Transfer of Land submitted for Certification; and
- iv) proof satisfactory to Planning Board, that any outstanding municipal taxes have been paid.

**Note:** Subsection 3 or 5, as the case may be, of Section 50 of the Planning Act shall not apply to any subsequent conveyances of or in relation to the parcel of land being the subject of this application.

**Note:** Any shoreline improvements shall be done only with the consultation of The Ministry of Natural Resources and Forestry (MNRF) and the Municipality.

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The time now being 8:29 P.M. and all business before the Board having been dealt with, the Meeting was adjourned on a motion moved by P. Moffatt.

\_\_\_\_\_  
K.E. NOLAND, Chair

  
T.A. CARLISLE, Secretary-Treasurer

The Township of Assiginack  
 CHEQUE DISTRIBUTION REPORT  
 Payables Management

**Ranges:** From: To: From: To:  
 Vendor ID First Last Chequebook ID First Last  
 Vendor Name First Last Cheque Number 0027119 0027144  
 Cheque Date First Last  
**Sorted By:** Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0027119	16/10/2017	BELL CANADA	\$21.75
InvNo: 2017 10 01	InvDesc: toll free line	InvAmt: \$21.75	
0027120	16/10/2017	CITY OF GREATER SUDBURY	\$1,592.49
InvNo: 00080584	InvDesc: august recy.material	InvAmt: \$1,592.49	
0027121	16/10/2017	COMPUTREK	\$212.89
InvNo: 15910	InvDesc: sept it extras	InvAmt: \$169.50	
InvNo: 15958	InvDesc: sept offsite data storage	InvAmt: \$43.39	
0027122	16/10/2017	DWAYNE ELLIOTT	\$107.76
InvNo: OCT 11 2017	InvDesc: fd-fire prev supp./mileage	InvAmt: \$107.76	
0027123	16/10/2017	EASTLINK	\$1,920.19
InvNo: 03504054	InvDesc: man streams	InvAmt: \$156.88	
InvNo: 03504087	InvDesc: mtg wtp	InvAmt: \$149.21	
InvNo: 03504102	InvDesc: pw	InvAmt: \$210.12	
InvNo: 03504077	InvDesc: fd	InvAmt: \$103.76	
InvNo: 03504066	InvDesc: fd-interconnect	InvAmt: \$78.90	
InvNo: 03504085	InvDesc: norisle	InvAmt: \$69.91	
InvNo: 03504068	InvDesc: info booth	InvAmt: \$148.91	
InvNo: 03504101	InvDesc: bwt	InvAmt: \$78.90	
InvNo: 03504089	InvDesc: ss wtp	InvAmt: \$78.90	
InvNo: 03504078	InvDesc: arena	InvAmt: \$137.61	
InvNo: 03504098	InvDesc: marina	InvAmt: \$78.90	
InvNo: 03503865	InvDesc: mun.office	InvAmt: \$628.19	
0027124	16/10/2017	FLAGS UNLIMITED	\$227.02
InvNo: 253383	InvDesc: po-flag pole hardware	InvAmt: \$227.02	
0027125	16/10/2017	GERRY STRONG	\$307.70
InvNo: OCT 16 2017	InvDesc: bldg insp/plan mileage	InvAmt: \$307.70	
0027126	16/10/2017	HYDRO ONE NETWORKS INC.	\$2,684.55
InvNo: OCT 2 2017 DEPOT	InvDesc: recycling depot	InvAmt: \$104.66	
InvNo: OCT 2 2017 NORISLE	InvDesc: norisle heritage park	InvAmt: \$31.56	
InvNo: OCT 2 2017 PW	InvDesc: pw	InvAmt: \$272.05	
InvNo: OCT 2 2017 ARENA	InvDesc: arena ice plant (estimate)	InvAmt: \$1,863.83	

The Township of Assiginack  
 CHEQUE DISTRIBUTION REPORT  
 Payables Management

InvNo: OCT 6 2017 ADMIN      InvDesc: mun.office      InvAmt: \$412.45

ChqNo:	Date:	Vendor:	Amount:
0027127	16/10/2017	JET ICE LIMITED	\$1,499.34
InvNo: 96905	InvDesc: arena-ice paint	InvAmt: \$1,499.34	
0027128	16/10/2017	MANITOULIN DISTRICT MUTUAL FIRE AID	\$200.00
InvNo: 2017-01	InvDesc: 2017 system dues	InvAmt: \$200.00	
0027129	16/10/2017	MANITOULIN EXPOSITOR	\$72.66
InvNo: 95812	InvDesc: fd-fire prev.week	InvAmt: \$72.66	
0027130	16/10/2017	MANITOULIN STREAMS	\$5,000.00
InvNo: 2017 DONATION	InvDesc: 2017 donation(as per budget)	InvAmt: \$5,000.00	
0027131	16/10/2017	MINISTER OF FINANCE	\$22,189.00
InvNo: 17270917021	InvDesc: august policing costs	InvAmt: \$23,294.00	
0027132	16/10/2017	NEW NORTH FUELS INC	\$4,977.72
InvNo: 429081	InvDesc: pw-diesel	InvAmt: \$1,744.29	
InvNo: 429080	InvDesc: pw-coloured fuel	InvAmt: \$1,420.86	
InvNo: 428488	InvDesc: oil/hydraulic oil drums	InvAmt: \$1,812.57	
0027133	16/10/2017	NORTH EASTERN MANITOULIN & THE ISLANDS	\$116.00
InvNo: IVC0006269	InvDesc: 1/3 oboa membership	InvAmt: \$116.00	
0027134	16/10/2017	NORTHERN 911	\$230.38
InvNo: 21216-10012017	InvDesc: oct 911 service	InvAmt: \$230.38	
0027135	16/10/2017	PETTY CASH	\$152.00
InvNo: OCT 11 2017	InvDesc: petty cash replenishment	InvAmt: \$152.00	
0027136	16/10/2017	PITNEY BOWES	\$251.57
InvNo: 3200600971	InvDesc: postage meter lease	InvAmt: \$251.57	
0027137	16/10/2017	RIVERSIDE ENTERPRISES	\$3,123.32
InvNo: 18493	InvDesc: sept recy.transport	InvAmt: \$3,123.32	
0027138	16/10/2017	SUPERIOR PROPANE INC.	\$35.60
InvNo: 17102699	InvDesc: pw-cylinder rental	InvAmt: \$11.87	
InvNo: 17102700	InvDesc: arena-cylinder rentla	InvAmt: \$23.73	
0027139	16/10/2017	STEFANO PRESENZA	\$378.00
InvNo: 2147 BALANCE	InvDesc: pump.fest magician-bal of pyt	InvAmt: \$378.00	
0027140	16/10/2017	RHEAL LAIR	\$128.13
InvNo: 2017 W/S OVERPYT	InvDesc: reimb.w/s overpyt	InvAmt: \$128.13	
0027141	16/10/2017	THOMPSON ELECTRIC	\$1,131.07
InvNo: 4896	InvDesc: arena-replace fans/lights	InvAmt: \$1,131.07	
0027142	16/10/2017	WAT SUPPLIES	\$67.71
InvNo: 167014	InvDesc: po/bnk bldg-case p.twls	InvAmt: \$67.71	
0027143	16/10/2017	WILLIAM BECK	\$146.89
InvNo: 3820245	InvDesc: reimb.workboots	InvAmt: \$146.89	

**The Township of Assiginack**  
**CHEQUE DISTRIBUTION REPORT**  
**Payables Management**

ChqNo:	Date:	Vendor:	Amount:
0027144	16/10/2017	WINDOWS UNLIMITED	\$2,096.15
InvNo: 885155	InvDesc: lib/clinic/po/admin-cln.wind.	InvAmt:	\$565.00
InvNo: 885154	InvDesc: clinic-re: basement water iss.	InvAmt:	\$542.40
InvNo: 885153	InvDesc: old mill siding	InvAmt:	\$980.75

\*\*\* End of Report \*\*\*

**Report Total:**

**\$48,869.89**

The Township of Assiginack  
 CHEQUE DISTRIBUTION REPORT  
 Payables Management

**Ranges:** From: To: From: To:  
 Vendor ID First Last Chequebook ID First Last  
 Vendor Name First Last Cheque Number 0027150 0027197  
 Cheque Date First Last  
**Sorted By:** Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0027150	30/10/2017	ALLEN'S AUTOMOTIVE GROUP	5448.71
InvNo: 660771	InvDesc: nuts&bolts	InvAmt: \$9.59	
InvNo: 660837	InvDesc: heater hose&clamps #1	InvAmt: \$37.11	
InvNo: 662005	InvDesc: oil filter/fuel filter #1	InvAmt: \$24.30	
InvNo: 662019	InvDesc: antifreeze	InvAmt: \$59.49	
InvNo: 662838	InvDesc: cable (branson tractor)	InvAmt: \$318.22	
0027151	30/10/2017	ST. PAULS ANGLICAN CHURCH	\$25.00
InvNo: OCT 25 2017	InvDesc: pec-hall rental canning worksh	InvAmt: \$25.00	
0027152	30/10/2017	ARMTEC LIMITED PARTNERSHIP	\$25,221.49
InvNo: 90655603	InvDesc: culverts	InvAmt: \$25,221.49	
0027153	30/10/2017	ASSIGINACK MUSEUM BOARD	\$5,000.00
InvNo: 2017 3RD QTR LEVY	InvDesc: 2017 3rd qtr levy	InvAmt: \$5,000.00	
0027154	30/10/2017	ASSIGINACK PUBLIC LIBRARY	\$22,092.50
InvNo: 2017 2ND/3RD	InvDesc: 2017 2nd/3rd qtr levies	InvAmt: \$22,092.50	
0027155	30/10/2017	B.A.M.M.-BRENDAN ADDISON MOBILE MECHANIC/	\$545.25
InvNo: 064	InvDesc: mechanical #4	InvAmt: \$367.25	
InvNo: 065	InvDesc: mechanical #7	InvAmt: \$178.00	
0027156	30/10/2017	BMR MANUFACTURING INC.	\$2,389.15
InvNo: 356294	InvDesc: signs	InvAmt: \$2,389.15	
0027157	30/10/2017	CAMBRIAN TRUCK CENTRE INC.	\$988.73
InvNo: SLCS619636 4	InvDesc: repairs #2	InvAmt: \$669.75	
InvNo: SLCS619630 7	InvDesc: mech #2 (new truck)	InvAmt: \$318.98	
0027158	30/10/2017	CARRIER CENTERS	\$1,311.22
InvNo: 058501565	InvDesc: fd-tanker repairs	InvAmt: \$1,311.22	
0027159	30/10/2017	CEDAR CHALET	\$90.40
InvNo: OCT 22 2017	InvDesc: pec-haunted ride snacks	InvAmt: \$90.40	
0027160	30/10/2017	DEBORAH MACDONALD	\$212.16
InvNo: OCT 2017	InvDesc: mlloage-1c meeting/sud.conf	InvAmt: \$212.16	
0027161	30/10/2017	DWAYNE ELLIOTT	\$55.52
InvNo: OCT 24 2017	InvDesc: fd-fire prevention supplies	InvAmt: \$55.52	
0027162	30/10/2017	EASTLINK	\$97.08
InvNo: OCT 10 2017 MARINA	InvDesc: marina dsl	InvAmt: \$48.54	
InvNo: OCT 10 2017 PW	InvDesc: pw dsl	InvAmt: \$48.54	



The Township of Assiginack  
 CHEQUE DISTRIBUTION REPORT  
 Payables Management

ChqNo:	Date:	Vendor:	Amount:
0027163	30/10/2017	G. STEPHEN WATT, BARRISTER	\$1,696.70
InvNo: 3250	InvDesc: general legal	InvAmt: \$1,696.70	
0027164	30/10/2017	FORT GARRY INDUSTRIES LTD	\$13.56
InvNo: F6146894	InvDesc: light #7	InvAmt: \$13.56	
0027165	30/10/2017	FREDA BOND	\$832.28
InvNo: 2017 WEDDINGS	InvDesc: 2017 wedd.off.fees/misc mileag	InvAmt: \$832.28	
0027166	30/10/2017	GERRY STRONG	\$307.70
InvNo: OCT 30 2017	InvDesc: bldg insp/planning mileage	InvAmt: \$307.70	
0027167	30/10/2017	HEROLD SUPPLY	\$602.17
InvNo: 7548	InvDesc: starter #7	InvAmt: \$602.17	
0027168	30/10/2017	HUGHES SUPPLY COMPANY	\$189.84
InvNo: 39001	InvDesc: flags/gloves/g.bags	InvAmt: \$189.84	
0027169	30/10/2017	HYDRO ONE NETWORKS INC.	\$10,491.15
InvNo: OCT 19 2017 PO/BNK	InvDesc: po/bank	InvAmt: \$555.38	
InvNo: OCT 19 2017 LITES	InvDesc: street lites	InvAmt: \$666.91	
InvNo: OCT 19 2017 INFO BTH	InvDesc: info booth	InvAmt: \$36.35	
InvNo: OCT 19 2017 SHOWERS	InvDesc: marina showerhouse	InvAmt: \$75.93	
InvNo: OCT 19 2017 LIBRARY	InvDesc: library	InvAmt: \$376.05	
InvNo: OCT 19 2017 DOCKS	InvDesc: marina docks	InvAmt: \$102.07	
InvNo: OCT 19 2017 SS WTP	InvDesc: ss wtp	InvAmt: \$638.53	
InvNo: OCT 19 2017 TENNIS	InvDesc: tennis courts	InvAmt: \$38.70	
InvNo: OCT 19 2017 ARENA	InvDesc: arena	InvAmt: \$670.73	
InvNo: OCT 17 2017 ICE PLNT	InvDesc: arena-ice plant (estimate)	InvAmt: \$132.23	
InvNo: OCT 26 2017	InvDesc: lagoon	InvAmt: \$2,498.23	
InvNo: OCT 26 2017 MICROFIT	InvDesc: microfit	InvAmt: \$6.10	
InvNo: OCT 25 2017 MTG WTP	InvDesc: mtg wtp	InvAmt: \$4,693.94	
0027170	30/10/2017	JEREMY RODY	\$375.84
InvNo: OCT 18 2017	InvDesc: mileage re: elections training	InvAmt: \$302.64	
InvNo: OCT 23 2017	InvDesc: eyeglasses	InvAmt: \$73.20	
0027171	30/10/2017	LEVITT SAFETY LIMITED	\$17,573.53
InvNo: 1730108-00	InvDesc: fd-10 scott cylinders	InvAmt: \$17,573.53	
0027172	30/10/2017	LINDE CANADA	\$113.73
InvNo: 57226781	InvDesc: acetylene	InvAmt: \$84.98	
InvNo: 57226782	InvDesc: nozzle	InvAmt: \$28.75	
0027173	30/10/2017	MANITOULIN CHRYSLER LIMITED	\$129.54
InvNo: W083511	InvDesc: repairs #5	InvAmt: \$129.54	

The Township of Assiginack  
 CHEQUE DISTRIBUTION REPORT  
 Payables Management

ChqNo:	Date:	Vendor:	Amount:
0027174	30/10/2017	MANITOWANING MILL & HOME BUILDING CENTRE	\$147.66
InvNo: 0118592	InvDesc: gorilla tape	InvAmt: \$11.29	
InvNo: 00118618	InvDesc: alum bright	InvAmt: \$36.15	
InvNo: 00118892	InvDesc: 2x4's/nuts&bolts/bits	InvAmt: \$66.15	
InvNo: 0117684	InvDesc: fuses	InvAmt: \$15.80	
InvNo: 0117481	InvDesc: rebar ties	InvAmt: \$8.69	
InvNo: 0120415	InvDesc: admin-clning supp./keycutting	InvAmt: \$9.58	
0027175	30/10/2017	MANITOULIN EXPOSITOR	\$642.64
InvNo: 95927	InvDesc: advertising	InvAmt: \$642.64	
0027176	30/10/2017	MANITOWANING FRESHMART	\$7.98
InvNo: 00351828	InvDesc: admin-water refill	InvAmt: \$3.99	
InvNo: 00346606	InvDesc: admin-water refill	InvAmt: \$3.99	
0027177	30/10/2017	MCQUARRIE MOTOR PRODUCTS	\$921.03
InvNo: W0142824	InvDesc: module #5	InvAmt: \$921.03	
0027178	30/10/2017	METAL AIR MECHANICAL SYSTEMS	\$286.79
InvNo: 128766	InvDesc: arena-annual plant service	InvAmt: \$286.79	
0027179	30/10/2017	MSC INDUSTRIAL SUPPLY ULC	\$243.56
InvNo: 1506750001	InvDesc: batteries/lube	InvAmt: \$243.56	
0027180	30/10/2017	ONTARIO CLEAN WATER AGENCY	\$5,262.91
InvNo: INV3000098000	InvDesc: \$5/mtg wcp/ww	InvAmt: \$5,262.91	
0027181	30/10/2017	RALF ISLAND TRUCK PARTS	\$522.11
InvNo: 2296	InvDesc: batteries/antifreeze #7	InvAmt: \$522.11	
0027182	30/10/2017	ROBERT MACDONALD	\$1,320.00
InvNo: 2017-27/28	InvDesc: bidwell cemeteries grasscuttin	InvAmt: \$1,320.00	
0027183	30/10/2017	ROB MENERAY WELDING & MACHINE	\$5,338.85
InvNo: 1121	InvDesc: #7-rebuilt wing plow mount	InvAmt: \$1,118.81	
InvNo: 1113	InvDesc: #7-disassemb./rebuild plow	InvAmt: \$2,502.72	
InvNo: 1051	InvDesc: #7-weld front/rear wing slides	InvAmt: \$1,717.32	
0027184	30/10/2017	STRONGCO LIMITED PARTNERSHIP	\$964.21
InvNo: 90454590	InvDesc: grader repairs	InvAmt: \$1,359.71	
0027185	30/10/2017	SUDBURY & DISTRICT HEALTH UNIT	\$2,688.00
InvNo: RC020033580	InvDesc: november sdhu levy	InvAmt: \$2,688.00	
0027186	30/10/2017	TED PEARSON AUTOMOTIVE LTD.	\$155.13
InvNo: 62249	InvDesc: tire repair supplies	InvAmt: \$155.13	
0027187	30/10/2017	ALBERT CASE	\$341.02
InvNo: 2017 10-138	InvDesc: refund tx overpyt	InvAmt: \$341.02	
0027188	30/10/2017	JIM MCLEAN	\$103.18

The Township of Assiginack  
 CHEQUE DISTRIBUTION REPORT  
 Payables Management

InvNo: OCT 25 2017      InvDesc: marina-radio battery      InvAmt: \$103.18

ChqNo:	0027189	Date:	30/10/2017	Vendor:	TULLOCH ENGINEERING	Amount:	\$10,678.50
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InvNo: 155319-25      InvDesc: mun. drain supt      InvAmt: \$734.50

InvNo: 175024-1      InvDesc: mun. drain fisheries assmt      InvAmt: \$9,944.00

ChqNo:	0027190	Date:	30/10/2017	Vendor:	AIRD & BERLIS LLP	Amount:	\$429.40
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InvNo: 577693-OCT 16 2017      InvDesc: legal issues      InvAmt: \$429.40

ChqNo:	0027191	Date:	30/10/2017	Vendor:	BARBARA BAKER	Amount:	\$500.00
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InvNo: 126      InvDesc: estate planning workshops      InvAmt: \$500.00

ChqNo:	0027192	Date:	30/10/2017	Vendor:	DAVE MCDOWELL	Amount:	\$921.50
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InvNo: OWDCP-000641-1      InvDesc: ont.wildlife comp.prgh ctm      InvAmt: \$921.50

ChqNo:	0027193	Date:	30/10/2017	Vendor:	PHIL BLAKE	Amount:	\$330.00
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InvNo: 10.26.2017      InvDesc: pec-paracord bracelet workshop      InvAmt: \$330.00

ChqNo:	0027194	Date:	30/10/2017	Vendor:	WAT SUPPLIES	Amount:	\$40.53
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InvNo: 167755      InvDesc: pc/bnk-p.twls (case)      InvAmt: \$40.53

ChqNo:	0027195	Date:	30/10/2017	Vendor:	WINDOWS UNLIMITED	Amount:	\$12,543.00
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InvNo: 885157      InvDesc: lib bidg-lower ent.repairs      InvAmt: \$12,543.00

ChqNo:	0027196	Date:	30/10/2017	Vendor:	WURTH CANADA LTD	Amount:	\$171.49
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InvNo: 22847975      InvDesc: diesel treat/starter fluid/cln      InvAmt: \$171.49

ChqNo:	0027197	Date:	30/10/2017	Vendor:	XEROX CANADA LTD.	Amount:	\$228.95
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InvNo: F51584138      InvDesc: monthly copier usage      InvAmt: \$228.95

\*\*\* End of Report \*\*\*

Report Total:

**\$135,591.69**

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135,591.69 +  
 48,869.89 +  
 184,461.58 \*

Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0027114		16/10/2017	10/16COXB	118	COOPER, RONALD	OUTSTANDING	Cheque
0027115		16/10/2017	10/16COXB	122	HOBBS, ALTON	OUTSTANDING	Cheque
0027116		16/10/2017	10/16COXB	126	MACDONALD, DEBORAH	OUTSTANDING	Cheque
0027117		16/10/2017	10/16COXB	133	BOND, FREDA	OUTSTANDING	Cheque
1054		16/10/2017	10/16COXB	106	WOOD, STEVEN	OUTSTANDING	Direct Deposit
1055		16/10/2017	10/16COXB	134	VIRTANEN, ANNETTE	OUTSTANDING	Direct Deposit
1056		16/10/2017	10/16COXB	140	REID, WALTER	OUTSTANDING	Direct Deposit
1057		16/10/2017	10/16COXB	152	PRAIRIE, JANET	OUTSTANDING	Direct Deposit
1058		16/10/2017	10/16COXB	155	BECK, WILLIAM	OUTSTANDING	Direct Deposit
1059		16/10/2017	10/16COXB	163	MACDONALD, ROBERT	OUTSTANDING	Direct Deposit
1060		16/10/2017	10/16COXB	164	MIDDAUGH, WAYNE	OUTSTANDING	Direct Deposit
1061		16/10/2017	10/16COXB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
1062		16/10/2017	10/16COXB	169	MACUIRE, KELSEY	OUTSTANDING	Direct Deposit
1063		16/10/2017	10/16COXB	186	RODY, JEREMY	OUTSTANDING	Direct Deposit
1064		16/10/2017	10/16COXB	205	KOFFAT, PAUL	OUTSTANDING	Direct Deposit
1065		16/10/2017	10/16COXB	206	CASE, ROBERT	OUTSTANDING	Direct Deposit
1066		16/10/2017	10/16COXB	211	MOGGY, HUGH	OUTSTANDING	Direct Deposit
1067		16/10/2017	10/16COXB	214	FIELDS, LESLIE	OUTSTANDING	Direct Deposit
1068		16/10/2017	10/16COXB	216	REID, BRENDA	OUTSTANDING	Direct Deposit
1069		16/10/2017	10/16COXB	301	ROBINSON, DEBBIE	OUTSTANDING	Direct Deposit
1070		16/10/2017	10/16COXB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit
1071		16/10/2017	10/16COXB	329	O'BRIEN, CHERYL	OUTSTANDING	Direct Deposit
0027118		16/10/2017	10/16 H	195	PARRINGTON, NATALIE	OUTSTANDING	Cheque

Total 19815.32

Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0027145		30/10/2017	10/30COXB	118	COOPER, RONALD	OUTSTANDING	Cheque
0027146		30/10/2017	10/30COXB	122	HOBBS, ALTON	OUTSTANDING	Cheque
0027147		30/10/2017	10/30COXB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
0027148		30/10/2017	10/30COXB	133	BOND, FREDA	OUTSTANDING	Cheque
1072		30/10/2017	10/30COXB	106	WOOD, STEVEN	OUTSTANDING	Direct Deposit
1073		30/10/2017	10/30COXB	134	VIRTANEN, ANNETTE	OUTSTANDING	Direct Deposit
1074		30/10/2017	10/30COXB	140	REID, WALTER	OUTSTANDING	Direct Deposit
1075		30/10/2017	10/30COXB	152	PRAIRIE, JANET	OUTSTANDING	Direct Deposit
1076		30/10/2017	10/30COXB	155	BECK, WILLIAM	OUTSTANDING	Direct Deposit
1077		30/10/2017	10/30COXB	163	MacDONALD, ROBERT	OUTSTANDING	Direct Deposit
1078		30/10/2017	10/30COXB	164	MEDDAUGH, WAYNE	OUTSTANDING	Direct Deposit
1079		30/10/2017	10/30COXB	165	STRONG, GERRY	OUTSTANDING	Direct Deposit
1080		30/10/2017	10/30COXB	186	BODY, JEREMY	OUTSTANDING	Direct Deposit
1081		30/10/2017	10/30COXB	205	KOFFAT, PAUL	OUTSTANDING	Direct Deposit
1082		30/10/2017	10/30COXB	206	CASE, ROBERT	OUTSTANDING	Direct Deposit
1083		30/10/2017	10/30COXB	211	MOGGY, HUGH	OUTSTANDING	Direct Deposit
1084		30/10/2017	10/30COXB	214	FIELDS, LESLIE	OUTSTANDING	Direct Deposit
1085		30/10/2017	10/30COXB	216	REID, BRENDA	OUTSTANDING	Direct Deposit
1086		30/10/2017	10/30COXB	301	ROBINSON, DEBBIE	OUTSTANDING	Direct Deposit
1087		30/10/2017	10/30COXB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit
1088		30/10/2017	10/30COXB	329	O'BRIEN, CHERYL	OUTSTANDING	Direct Deposit
0027149		30/10/2017	10/30HR	158	QUACKENBUSH, ASHLEY T	OUTSTANDING	Cheque

Total \$ 19093.07

0. C  
 19,815.32 +  
 19,093.07 +  
 38,908.39 \*

5111-000-011-00700-0000



APPLICATION TO THE  
COUNCIL OF THE TOWNSHIP OF ASSIGINACK  
TAX APPEAL Municipal Act Section 357 & 358

For the adjustment of taxes for the year 2017, for the Property described as:

Roll # 11-007, Legal Description: 76 QUEEN STREET

Under Section 357 ( ) or 358 ( ) of the Municipal Act, 2001. Application # .....

Owner: STEVEN K REYNOLDS TAMMY A REYNOLDS

Mailing Address: 460 ERNEST STREET SUDBURY ON P3C 1R5

Telephone: 705 559-3166 988-8859 705 585-0397 in SUDBURY

Name of Applicant: AS ABOVE

Mailing Address: ..

Telephone: ..

REASON FOR APPLICATION (please check appropriate circumstance)

- Ceased to be liable to be taxed 357(1a) ( )
- Became exempt 357 (1c) ( )
- Fire / Damage 357 (d) (✓)
- Mobile home was removed 357 (e) ( )
- Gross or manifest Error 357 (f) ( )
- Repairs / Renovations 357 (g) ( )
- Section 358 (gross and manifest error only) ( )

Details of Application: APRIL 22, 2017

I certify that the information contained on this form and any attachment is true and correct.

Applicant's Signature and Date:

Tammy Reynolds

p May 14, 2017



**ASSESSMENT INFORMATION:**

Original Assessment: RTC: \_\_\_\_\_

Original Land Value: \_\_\_\_\_ Original Building Value: \_\_\_\_\_

**Revisions due to Application:**

Revised Land Value: \_\_\_\_\_ Revised Building Value: \_\_\_\_\_

Treasurer's Name/Signature/Date: \_\_\_\_\_

Assessor's Name/Signature/Date: \_\_\_\_\_

.....

**TAX LIABILITY CALCULATION**

Original Assessment X Applicable Tax Rate = Original Levy

\_\_\_\_\_

Revised Assessment X Applicable Tax Rate X Period of/ Adjustment = Revised Levy

\_\_\_\_\_

Recommended to Council and Comments (if any):

\_\_\_\_\_

\_\_\_\_\_

Resolution # \_\_\_\_\_

**Application made under Sec 357/358/359 of the Municipal Act, 2001**

**MPAC's RESPONSE**

Owner name(s) REYNOLDS, STEVEN KEITH  
 REYNOLDS, TAMMY ARLENE  
 Roll number 5111-000-011-00700-0000  
 Property location 96 QUEEN ST  
 Property description MANITOWANING TOWN PLOT 39 NS QUEEN ST LOTS 15 & 16 INST 067397  
 Municipality/Local taxing authority ASSIGINACK TOWNSHIP

Application number 2017  
 Application reason Demolition/Razed by Fire  
 Received date May 19, 2017  
 Claim relief period From: April 26, 2017 - To: December 31, 2017  
 Taxation year 2017

**Current Property Assessment**

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			2020
	Assessed Value	Assessed Value	2017	2018	2019	
OWNR RU R T	39,000	54,000	42,750	46,500	50,250	54,000
<b>Total</b>	<b>39,000</b>	<b>54,000</b>	<b>42,750</b>	<b>46,500</b>	<b>50,250</b>	<b>54,000</b>

**Change to the Property Assessment**

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			2020
	Assessed Value	Assessed Value	2017	2018	2019	
OWNR VL R T	8,522	11,800	9,342	10,161	10,981	11,800
<b>Total</b>	<b>8,522</b>	<b>11,800</b>	<b>9,342</b>	<b>10,161</b>	<b>10,981</b>	<b>11,800</b>

**MPAC Remarks**

duplex burned down effective April 26, 2017. Property is now vacant land

*MPAC Representative:*  
*Date:*

Maria Gianfrancesco  
 September 22, 2017





## Manitoulin Streams

---

25B Spragge St. Box 238  
Manitowaning, ON P0P 1N0  
Ph: (705) 859-1653  
Fax: (705) 859-3010  
streams@amtelecom.net  
www.manitoulinstreams.com

October 10, 2017

Assignack Township  
P.O. Box 238  
156 Arthur Street  
Manitowaning, ON  
P0P 1N0

### **Re: Request for Funding Support for 2018 Stream Restoration Initiatives**

Dear Council,

Manitoulin Stream Improvement Associations Board of Directors would like to request a donation from the Assignack Township for our 2018 stream restoration initiatives. Manitoulin Streams has enjoyed our long-standing relationship with Assignack, through its in-kind and cash contributions over the years.

In the past the Township has generously donated office rental costs back to Manitoulin Streams, which has provided us with continuity in our efforts to revitalize the sport fishing industry and improve water quality. Your donations towards our program also help to prove that there is local support for our efforts, which in turn allows us to leverage funds from other funding sources. We are committed to contributing toward our community by providing stream tours and educational presentations to community members, tourist and school groups, participating in community events such as the farmers market, beach activity day, Norton's Creek Educational Centre, Manitowaning Summer Fest and Fall Fair, Manitoulin Deer Show, School Micro-Hatchery programming and providing economic stimulus to local businesses that can provide us materials and supplies for our restoration efforts.

If you have any suggestions or ideas for future projects that we could be involved in or know of any landowners that may be interested in stream rehabilitation work, please don't hesitate to contact us.

Thank you for your time and any contributions toward our efforts would be greatly appreciated!

Sincerely,

A handwritten signature in blue ink that reads "Seija Deschenes".

Seija Deschenes  
Project Coordinator



**MANITOULIN STUDENT AID FUND**

107 Bay Street, P. O. Box 307  
M'Chigeeng, ON  
P0P 1G0

RECEIVED

OCT 27 2017

Telephone: 705-368-7000

Fax: 705-368-7001

---

October 2017

Reeve  
Corp of Township of Assiginack  
Box 238  
MANITOWANING, Ontario  
P0P 1N0

Dear Reeve & Council:

RE: Assiginack Municipality Bursary

It is time to plan for our 48th Annual Awards Night. You have been a valued contributor in the past, giving \$300. The Manitoulin Student Aid Fund looks forward to continuing your award this year.

Please send your donation or indicate your intention, no later than Dec. 1, 2017, to facilitate the selection processes of the various committees. The date of Awards Night at Manitoulin Secondary School this year will be Thursday, Dec. 21, 2017, 7:00 - 9:00 p.m.

If you have any questions, please do not hesitate to call the undersigned at 705-368-7000 during the day. If you leave a message, your call will be returned.

Thank you for considering the objectives of the Manitoulin Student Aid Fund as worthy of your support.

Sincerely yours,

A handwritten signature in blue ink that reads "Karlene Scott".

Karlene Scott, Secretary  
Manitoulin Student Aid Fund

Dear Chiefs, Mayors, Reeves and Councillors,

30 October 2018

MICA is very happy that all of our collaborative lobby efforts to have paved shoulders for the connective Hwy 540 were heard by the MTO. The safety for all road users is now much greater.

MICA has decided to continue our advocacy for Manitoulin as a cycling destination, by attending the 3-day International Bicycling Show in Toronto again, for the 5<sup>th</sup> year, early in March 2018. We have dedicated volunteers willing to commit to this Show.

We ask you to support MICA and its volunteers with a financial contribution of \$ 300.00. Your support means a lot to our board members in our efforts to support and promote cycling on Manitoulin.

If you supply us with promotional material we will gladly take it to Toronto for distribution at the show. To make delivery or pick up arrangements please call 705 377 4471.

MICA's Accommodation providers are reporting that 10-20% of their annual income is due to cycle tourism.

MICA's All-Inclusive Cycle Vacations will be extended to two weeks in June and two weeks in September in 2018. Our 8<sup>th</sup> annual Manitoulin Passage Ride is in the advanced planning stages for 2018. Over 30 different businesses from all over the Island benefit from MICA's cycle product development and events, deliberately planned for the tourism shoulder seasons and supported by many volunteers.

We thank you for your support and resolve in making Manitoulin a top cycling destination.

Sincerely

Maja Mielonen  
MICA President

RECEIVED

OCT 26 2017

Mayor + Council  
Township of Inverness

Please consider this a request to  
become a member of the Inverness  
Museum Committee.

This is something I would be most  
interested in + thank you for your  
consideration.

Sincerely

Lori Coe



The Corporation of The  
Town of Amherstburg

October 20, 2017

VIA EMAIL

The Honourable Kathleen Wynne  
Premier of Ontario  
Legislative Building, Rm 281  
Queen's Park  
Toronto, ON M7A-1A1

Dear Premier Wynne:

**RE: Concrete Barriers on Highway 401**

At its meeting of October 10<sup>th</sup>, 2017, Amherstburg Town Council passed the following resolution:

**Resolution # 20171010-916 - *That Administration BE DIRECTED to send a letter to all municipalities, local MP's and AMO, in support of concrete barriers on Highway 401.***

Best Regards,

A handwritten signature in cursive script, appearing to read "T. Fowkes".

Tammy Fowkes  
Deputy Clerk

cc: Taras Natyshak – MPP, Essex  
Tracey Ramsey – MP, Essex  
Ontario Municipalities  
Association of Municipalities of Ontario (AMO)

encl. Barriers on Highway 401 – Municipality of Chatham-Kent Resolution



Randy R. Hope



Municipality of Chatham-Kent

315 King Street West  
P.O. Box 640  
Chatham, Ontario  
N7M 5K8

Telephone: 519.436.3219  
Fax No.: 519.436.3236  
Email: [RandyHope@chatham-kent.ca](mailto:RandyHope@chatham-kent.ca)

September 22, 2017

The Honourable Kathleen Wynne  
Premier of Ontario  
Legislative Building, Rm 281  
Queen's Park  
Toronto ON M7A 1A1

Dear Premier Wynne:

RE: Barriers on Highway 401

As Mayor of The Municipality of Chatham-Kent, I am providing this letter in support of a resolution passed by Council at its council meeting held on September 18, 2017, as follows:

**"WHEREAS**, there continue to be serious ongoing concerns regarding traffic safety on the 401 through Chatham-Kent from Tilbury through to Elgin County.

**WHEREAS**, there have been numerous serious and fatal collisions that have required the closing of the 401, impacting the safety of residents on detour routes with increased heavy truck traffic.

**THEREFORE BE IT RESOLVED** that council pass a resolution calling on the provincial government to install said barriers and that the mayor draft a letter highlighting the above concerns, and that both the motion and the accompanying letter be circulated to the: Premier of Ontario, The Honourable Kathleen Wynne, The Minister of Transportation, The Honourable Steven Del Duca, and the surrounding municipalities on the 401 corridor from Windsor to London.

**AND BE IT RESOLVED** the petition as drafted by concerned residents of Chatham-Kent with the help of the MPP for Chatham-Kent-Essex be made available for signing until Sept 27th at all of our municipal service centers before being forwarded to the MPP."

Cont'd...

Thank you for your time and attention to this important matter. We would greatly appreciate a face-to-face meeting with you about this issue. Should you require further information, please do not hesitate to contact my office directly at [randyhope@chatham-kent.ca](mailto:randyhope@chatham-kent.ca) or by telephone at 519.436.3219.

Sincerely,



Randy R. Hope, Mayor/CEO  
Municipality of Chatham-Kent

C The Honourable Steven Del Duca  
Minister of Transportation  
Ferguson Block, 3rd Flr.  
77 Wellesley St W  
Toronto ON M7A1Z8

Municipalities within Counties of Essex, Elgin and Middlesex

**Jeremy Rody**

---

**To:** [REDACTED]  
**Subject:** RE: Bill 148 Resolution

---

**From:** Cathy Ryder [mailto:cryder@dnetownship.ca]  
**Sent:** October-25-17 2:48 PM  
**To:** Undisclosed recipients:  
**Subject:** Bill 148 Resolution

Please be advised the Council of the Corporation of The Township of Drummond/North Elmsley passed the following resolution at its Council meeting of October 24, 2017:

**MOVED BY:** Steve Fournier                      **RESOLUTION NO:** 2017-125  
**SECONDED BY:** George Sachs                      **DATE:** October 24, 2107

**WHEREAS** changes proposed to on-call provisions in the Employment Standards Act by Bill 148 will result in exorbitant tax increases to maintain fire prevention services and on-call system for snow plowing and road maintenance in a rural municipality; and

**WHEREAS** many Ontario municipalities will be unable to afford these services if this change is enacted; and

**WHEREAS** the Association of Municipalities of Ontario has submitted a position paper to the Ontario government specifically requesting the exemption of all municipal employees who are required to be on call to provide statutorily mandated public safety services;

**NOW THEREFORE BE IT RESOLVED THAT** The Township of Drummond/North Elmsley requests that all municipal employees be specifically exempted from the on-call changes proposed by Bill 148; and

**FURTHERMORE THAT** the Township of Drummond/North Elmsley request that the government of Ontario conduct a full economic impact study of Bill 148 to study the effect of the Bill on businesses and municipalities across Ontario; and

**FURTHERMORE THAT** this resolution be circulated to Premier Kathleen Wynne, Minister of Labour Kevin Daniel Flynn, the Association of Municipalities of Ontario and all Ontario municipalities.

Thank you.

Cathy Ryder, CMO  
Deputy Clerk / HR  
Township of Drummond/North Elmsley  
310 Port Elmsley Road, RR#5  
Perth, Ontario K7H 3C7  
Phone: (613) 267-6500 Ext 251; Fax (613) 267-2083



# MUNICIPALITY OF MORRIS-TURNBERRY

P.O. Box 310, 41342 Morris Road, Brussels, Ontario N0G 1H0  
Tel: 519-887-6137 ext. 21 Fax: 519-887-6424 Email: nmichie@morristoryrnberry.ca



Nancy Michie  
Administrator Clerk-Treasurer

October 17, 2017

**Re: Resolution concerning the Tenanted Farm Tax Class properties being changed to the Residential Tax Class**

**Motion: 553-2017** Moved by John Smuck Seconded by Dorothy Kelly

**Whereas**, MPAC conducts ongoing reviews to ensure properties are accurately assessed and corrections are made where necessary. A review of a property could be triggered from ongoing data verification, updated tenant information, sales investigations, building permits and severances which may result in changes to the valuation or classification of a property. This could include wooded acreage on a farm property;

**And Whereas**, MPAC recently changed the assessment classifications on properties with portions of land tenanted for farming. MPAC is responsible for assessing and classifying all properties in Ontario in accordance with the *Assessment Act* and regulations established by the Government of Ontario. All properties in Ontario are continuously reviewed as part of the MPAC valuation process to ensure accurate information is used in determining our assessed values and tax classifications;

**And Whereas**, MPAC has stated: Under the *Assessment Act*, all properties are classified according to their use, and Ontario Regulation 282/98 sets out how various property uses are classified. By default, farm properties are classified in the residential property class in accordance with section 3(1)2 of Ontario Regulation 282/98 of the *Assessment Act*. Farm properties that meet the eligibility requirements will have farmland and associated outbuildings placed in the farm property class and are taxed at up to 25% of the municipal residential tax rate. An application for inclusion in the Farm Property Class Tax Rate Program must be approved by the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA).

Under the *Assessment Act*, all properties are classified according to their use. If a portion (or portions) of a farm property is used for non-farm purposes, the portion is valued and classified according to its use. This is to ensure that the appropriate value and tax class is applied to the various uses of the property;

**And Whereas**, MPAC has assessed non-tillable acreage that is rented to tenants as residential. MPAC has explained that this is a correction under the *Assessment Act*/Ontario Regulation 282/98 with properties being assessed according to their use. They explained that it was a review of the Farm Forestry Exemption Class that prompted this action;

**And Whereas**, Most of these non-tillage acres cannot be built upon, or generate any revenues. However, they do provide benefit to the wider community as woodlots, wetlands, streams. Therefore taxing at the higher residential ratio appears unfair;

**And Whereas**, many properties have resulted in a substantial increase in property taxes due to this assessment class shift, an example being, with the tax billing increase of 572%. Tax increases to this magnitude are unacceptable. This process will force retired farmers to share crop to avoid the tax increases or it will cause land rent to increase to cover the increased taxes. That will create a burden on the property owner and the tenant farmers;

**And Whereas, MPAC did not advise the municipalities of these corrections or the impact that it may have on taxation write-offs going forward, as MPAC reviews appeals on these changes;**

**Now Therefore, The Council of the Municipality of Morris-Turnberry hereby requests that MPAC conduct a review on the effects of the tax class shift from farm land to residential;**

**And that MPAC act immediately on applications for reconsideration for the 2018 tax year and where possible for the 2017 year;**

**And that MPAC advise the municipalities prior to any future tax class shifts or mass property assessment corrections;**

**And that the Province of Ontario review Regulation 282/98 under the Assessment Act, in respect to the property tax classification of non-tillage acres;**

**And that this resolution be circulated to Premier Kathleen Wynne, Minister of Finance, MPAC and the Association of Municipalities of Ontario and all Ontario municipalities.**

Disposition    Carried

Thank you

Yours truly,



Nancy Michie

**Ministry of Education**

Minister

Mowat Block  
Queen's Park  
Toronto ON M7A 1L2

**Ministère de l'Éducation**

Ministre

Édifice Mowat  
Queen's Park  
Toronto ON M7A 1L2



Ontario

October 12, 2017

Dear Colleagues,

As you are aware, in June of this year, Ontario launched its Plan to Strengthen Rural and Northern Education. The feedback received from school board and municipal partners was central to the development of this plan, which comprised process improvements and funding enhancements designed to better support: quality rural education; sustainable use of school space in rural communities; and decision-making around school closures. Thank you for your important contributions to this work. We are now writing to request your support during the next phase of the plan's implementation.

As part of the plan, the Ministry of Education committed to revising its Pupil Accommodation Review Guideline (PARG) and Community Planning and Partnerships Guideline (CPPG). While the government's rural and Northern education engagement focused primarily on rural and Northern communities, we heard that the pupil accommodation review process for all school boards requires an overhaul. That is why, this fall, the Ministry of Education will begin the process of revising its PARG to promote inclusion of community impact alongside the focus on student achievement and well-being.

In addition, the Ministry of Education will also be revising its Community Planning and Partnerships Guideline (CPPG) to encourage joint responsibility for integrated community planning, with a focus on communication between school boards, municipal governments and community partners about boards' capital plans.

We invite you to provide your feedback on the proposed revisions to the PARG and CPPG online at, [www.edu.gov.on.ca/eng/policyfunding/reviewguide.html](http://www.edu.gov.on.ca/eng/policyfunding/reviewguide.html).

We will also be engaging Ontario's four trustee associations, and the Association of Municipalities of Ontario (AMO) to set up a reference group that will provide advice on these matters. For more information on this reference group, I encourage your boards or councils to contact the relevant organization.

.../2

**ONTARIO**  
**15010**

Your input will once again be invaluable, as we build on our work to support students and communities in Ontario.

Sincerely,

A handwritten signature in black ink, appearing to read 'MH' with a stylized flourish.

**Mitzie Hunter, MBA**  
**Minister of Education**

A handwritten signature in black ink, appearing to read 'Bob' with a stylized flourish.

**Bob Chiarelli**  
**Minister of Infrastructure**

Ministry of  
Transportation

Office of the Minister

Ferguson Block, 3<sup>rd</sup> Floor  
77 Wellesley St. West  
Toronto, Ontario  
M7A 1Z8  
416-327-9200  
www.ontario.ca/transportation

Ministère des  
Transports

Bureau du ministre

Édifice Ferguson, 3<sup>e</sup> étage  
77, rue Wellesley ouest  
Toronto (Ontario)  
M7A 1Z8  
416-327-9200  
www.ontario.ca/transports

RECEIVED

OCT 27 2017



OCT 24 2017

M2017-2972

Mr. Jeremy Rody  
Clerk  
Municipality of Assiginack  
PO Box 238  
156 Arthur Street  
Manitowaning ON P0P 1N0

Dear Mr. Rody:

Thank you for your letter regarding the Town of Espanola's connecting link. I appreciate the opportunity to respond.

Funding for the connecting link program will increase to \$30,000,000 per year in 2018-2019. The maximum provincial funding contribution is 90 per cent of the net eligible costs up to a maximum of \$3,000,000 per project. Ontario currently has 352 kilometres of roads with 70 bridges in 77 connecting link municipalities.

Connecting link projects are evaluated and prioritized for funding based on their technical need. Daiene Vernile, Parliamentary Assistant to the Minister of Transportation, met with The Town of Espanola at the AMO Conference and explained that from a technical perspective other projects were evaluated to have a higher need. Ms. Vernile encouraged the town to apply for the next intake of funding.

Thank you again for writing.

Sincerely,

A handwritten signature in blue ink, appearing to read "Steven Del Duca".

Steven Del Duca  
Minister

c. Daiene Vernile, Parliamentary Assistant to the Minister of Transportation

# KNOX UNITED CHURCH

RECEIVED  
OCT 16 2017

25 Napier St., Box 164, Manitowaning, Ontario POP1N0 Rev. Martin Garniss 705-859-3257



## 2017 Charity Golf Tournament Results

September, 2017

Dear Sponsor or Participant,

This letter is to inform you of the results of the charity golf tournament. A total of \$13,000 was raised to be shared between the Knox Building Fund and local charities or non profit organizations in the Manitoulin community. All of our golfers and close to 200 businesses or individuals who either were sponsors or donated funds, prizes or their time as volunteers contributed to the success of the tournament. Sponsors will find a copy of the program enclosed for your information and records. Thanks to everyone and we would like to acknowledge in particular the substantial monetary contribution provided by Manitowaning Mill Home Building Centre as our Title Sponsor. Our total to date for the three years is \$32,500.

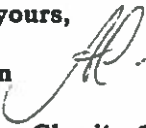
Half of the proceeds this year were shared between the following 14 charitable or non profit organizations:

Assiginack Curling Club	Manitoulin Special Olympics
Assiginack Horticultural Society	Manitowaning Agricultural Society
Assiginack Public Library	Manitowaning Girl Guides
Burns Wharf Theatre Players	Manitowaning Minor Hockey
Fixing Our Felines, Manitowaning	St. Paul's Anglican Church
Manitoulin Family Resources	Tehkummah Public Library
Manitoulin Navy League	Triangle Senior's Club, Tehkummah

Our 4th annual tournament is scheduled for Tuesday, July 10th, 2018 at the Rainbow Ridge Golf Course. Registration begins at 9:00 am followed by a 10 am shotgun start. Tickets are \$110 with a \$15 discount each for members and for players who own their own cart. Registration fee includes golf, 1/2 cart, goodie bag, water, a box lunch, dinner and your passport for all contests and prizes participation. A \$25 charitable donation receipt will be issued to all golfers. Book your tickets now to reserve your place. Please return the form below with your name, the names of your foursome (if known) and your cheque made payable to Knox United Church Golf. Players paying by July 4th, 2018 will be entered into a draw for one of four free tickets for the 2019 tournament.

Sincerely yours,

Al Mattison



Coordinator, Charity Golf Tournament Committee

Questions?: Telephone: 705-859-3132 email: [allan.mattison@eastlink.ca](mailto:allan.mattison@eastlink.ca)

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Ticket Order Form for 4th Annual Knox United Church Charity Golf Tournament, Tuesday, July 10th, 2018

Ordered by: \_\_\_\_\_ Phone No. \_\_\_\_\_

Number of tickets: \_\_\_\_\_ Amount enclosed @ \$110 each \_\_\_\_\_

Names of golfers: 1. \_\_\_\_\_ 2. \_\_\_\_\_

3. \_\_\_\_\_ 4. \_\_\_\_\_

October 25, 2017

**Physician Recruitment - To our Community Partners**

On behalf of the *Manitoulin Physician Recruitment Sub-Committee* (a participant within the Huron North recruitment shared services), I am reaching out to provide an update, to thank participating sponsors, and to request consideration for support of new community partners.

We all need access to health care, and we all use health care resources, regardless of where we live across the Island. Access to care within a reasonable distance from home is a key component of building sustainable municipalities. We all have a stake in this, as leaders on behalf of our communities.

Over the past few years, our local approach to physician recruitment has been underway, involving multiple organizations from across the Island. Thanks to the strength brought to this initiative, it has proven very successful. Full-time vacancies have been being filled as well as bringing a large pool of visiting locum physicians to backfill in all Island practice locations for other needs (i.e. vacation, maternity, medical education leave relief, etc.). However, the challenge continues and the needs are expanding!

**A Brief History:**

Manitoulin Health Centre originally joined with the physician clinics in Mindemoya, Little Current, Gore Bay and Manitowaning, along with the 3 Family Health Teams and Noojmowin Teg Health Centre, to form a core group of stakeholders who helped steer the initial efforts. Then, added to this core of support, were the initial Municipal contributors.

A professional Physician Recruiter, shared with the North Shore (Blind River) area, was engaged to work on our collective behalf, on a contracted basis. This resource has spearheaded tasks which include outreach contact efforts with candidate physicians throughout Ontario, helping to market the local opportunities of living and practicing medicine on Manitoulin, on behalf of our professional practice settings. This role involves travel across the province, visiting with medical students, residents and locum physicians in their various settings, and helping to organize work routines for our much needed local locum pool (a key factor in retaining our current physicians!).

**The Challenge and Our Approach:**

There are a growing number of vacant physician positions across Ontario, and competition between communities is the new reality. Historically, Manitoulin has enjoyed a favourable compliment of family practice physicians, and vacancies have rarely been prolonged. This is no longer true. The new reality is that communities must link resources together and truly "market" their opportunities, incentives and life-style. Relationship-building with prospective candidates is an on-going requirement. In addition, easing the on-boarding process for new locums and permanent physicians to Manitoulin Island is an additional responsibility.

Many communities across Ontario are spending hundreds of thousands of dollars on similar efforts. Our local, collaborative plan is based on very modest investments. To help accomplish this, on your behalf we have partnered with the North Shore (Blind River) area communities, with a shared recruiter as the human resource. This person brings all of the practice opportunities from our Huron North region in front of candidates and then it is the candidate who decides on their level of interest and best "fit" with what is available.

This shared approach makes sense and is showing a good degree of success! When you think about it, if we had our "own" recruiter, and so did the North Shore communities, the two of them would be attending the same events, chasing down the same candidates with the same information as is being received today, and so the candidates would still be deciding what best suits their individual needs; by sharing, we avoid this costly competition, and strengthen the viability through one shared unbiased resource.

It has also enabled us to share the resources needed to build and sustain a website to aid with recruitment: please visit <http://www.huronnorth.com> to view what has been built on our behalf.

Last year, the effort was cemented together through the pool of funds brought forward by the core stakeholders, including a significant contribution from our hospital. The total pooled Manitoulin budget amounted to \$33,000. This was then added to the amounts from the participating North Shore communities to pay for the recruitment-related efforts and expenses. The amounts contributed were tiered; based on whether or not physicians were directly located within a community, and if so scaled by how many.

ASKING FOR YOUR CONSIDERATION:

*To help cement the effort for 2018, I am respectfully requesting the following:*

*For those who have contributed before, please earmark and flow the same contribution amount as was provided last year.*

*For those who have not contributed before, please consider at least \$1000 - \$2500 towards the effort, and consider adding this as a standing item in your annual expenses budget.*

Thank you for your consideration of this crucial issue. We look forward to your feedback and participation,



Derek Graham, President and CEO, Manitoulin Health Centre  
Chair, Manitoulin Physician Recruitment Sub-Committee



## Jeremy Rody

---

**From:** Township of Burpee Mills <burpeemills@vianet.ca>  
**Sent:** Tuesday, October 31, 2017 1:20 PM  
**To:** 'Al MacNevin'; 'Amanda Gunner'; 'Annette Clark'; 'Art Hayden'; 'Bill Baker'; 'Brent St. Denis'; 'Brian Parker'; 'Bruce Wood'; 'Carrie Lewis'; 'Hugh Moggy'; 'Jack Clark'; 'Jeremy Rody'; 'Kathy McDonald'; 'Ken Noland'; 'Kevin Webb'; 'Lee Hayden'; 'Lloyd Steeves'; 'Mike Addison'; 'Pam Cress'; 'Pat MacDonald'; 'Paul Moffatt'; 'Paul Prosperi'; 'Richard Stephens'; 'Ron Lane'; 'Ruth Frawley'; 'Tom'; 'Township of Assiginack'; 'Township of Tehkummah'  
**Subject:** FW: Manitoulin Municipalities  
**Attachments:** Briefing Note to MMA - Assessing and Managing Climate Risks - Manitoulin Island.pdf; MMA Letter Head.docx

Bonnie Bailey  
Secretary Treasurer  
Manitoulin Municipal Association  
[burpeemills@vianet.ca](mailto:burpeemills@vianet.ca)  
705-282-0624

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**From:** Bonnie Bailey [<mailto:bbaileyburpeemills@gmail.com>]  
**Sent:** October 31, 2017 9:31 AM  
**To:** Burpee and Mills  
**Subject:** Manitoulin Municipalities

Hello Everyone,

The MMA received correspondence from the director Al Douglas of the Ontario Centre for Climate Impacts and Adaptation Resources (OCCIAR). Please find attached.

The MMA passed Resolution 17 - 31 to support in principal the presented OCCIAR project. I have also attached the letter with this resolution.

I was instructed to ask all the member municipalities to bring this before their Council for its support.

Bonnie Bailey  
Secretary Treasurer  
Manitoulin Municipal Association  
Email: [bbaileyburpeemills@gmail.com](mailto:bbaileyburpeemills@gmail.com)  
Phone/Fax: 705 282 0624



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# Manitoulin Municipal Association

Comprising Sitting Reeves, Mayors, Chiefs, Clerks and Councils of Municipalities and First Nations

**District of Manitoulin, Ontario**

Thursday, October 26, 2017

Ontario Centre for Climate Impacts and Adaptation Resources  
935 Ramsey Lake Road  
Sudbury ON P3E 2C6  
[www.climateontario.ca](http://www.climateontario.ca)

Re: MMA support of a project for development of partnerships to assess and manage the impact of climate change

Dear Al Douglas:

The Manitoulin Municipal Association (MMA) resolved to support the OCCIAR's proposed project for the development of partnerships to assess and manage the impact of climate change. Please find the MMA resolution in support of this project below.

## **Resolution 17-31 Richard Stephens, Art Hayden**

RESOLVED to support in principal the project presented by Mr. Al Douglas, Director of the Ontario Centre for Climate Impacts and Adaptation Resources (OCCIAR), to develop a partnership between First Nations, municipalities and other organizations to assess and manage the impacts of climate change on natural (ecological) and built (infrastructure) systems on Manitoulin Island.....carried.

Thank you for your inclusion of the MMA in this project. The MMA also requested that your information be distributed to each member municipality for their review and support.

Yours truly,

Bonnie Bailey  
Secretary Treasurer  
8 Bailey Line Road, Evansville, ON P0P 1E0  
Phone/Fax 705 282 0624, [bbaileyburpeemills@gmail.com](mailto:bbaileyburpeemills@gmail.com)

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**MANITOULIN ISLAND – LARGEST FRESHWATER ISLAND IN THE WORLD**

**Briefing Note to: Manitoulin Municipal Association**

**Project Concept:** Assessing and Managing Climate Risks to Communities, Ecology and Infrastructure on Manitoulin Island

**Brought Forward by:** The Ontario Centre for Climate Impacts and Adaptation Resources (OCCIAR) at Laurentian University - Lead Mr. Al Douglas, Director

This briefing note stands as an introduction to the concept and will be presented in person at the November 2017 meeting of the MMA. Following that meeting, OCCIAR will seek the endorsement of the MMA and advance the concept to full project.

**Context**

In the context of global efforts to reduce greenhouse gas emissions, which would slow climate change beyond the middle of the century, the impacts of current climate change continue to manifest themselves through weather variability and extremes. The prevalence of impacts in communities is significant and costly and warrant attention to reduce risks to ecosystems, people and property. Mounting evidence shows how our capacity to maintain or build resilience is not keeping up with the new and ever-changing regime of climate. Although adapting to climate change has slowly come onto the radar of community leaders and natural resource managers, there remains large portions of the province that have not yet taken stock of climate risks and begun to implement adaptive measures. OCCIAR is proposing to advance climate change planning with various partners on Manitoulin Island.

**Proposal**

A research group located at Laurentian University in Sudbury called the Ontario Centre for Climate Impacts and Adaptation Resources (OCCIAR) proposes to develop a partnership between First Nations, municipalities and other organizations (eg. Manitoulin Streams) to assess and manage the impacts of climate change on natural (ecological) and built (infrastructure) systems on Manitoulin Island. The climate change risk assessment would follow a scalable, community-based, 4 phase process that would take stock of a) observations of climate change and extreme weather, b) ways in which we are vulnerable to those changes/events and ways we have coped over the years, c) with the aid of state-of-the-art, global climate change model data for the Island, gauge the extent to which systems risk will continue into the future and d) ways to manage those existing and future risks. The Island-wide assessment will be coordinated by OCCIAR with input from all partners who chose to participate. The collective of observations and impacts will help us better understand how we may be vulnerable to climate change and ultimately, work toward solutions that build resilience to changing climate. There is no obligation to participate in the project, but the diversity and richness of different perspectives (sectors and themes) as well as the fullness of community participation from across the Island (geography) will strengthen the results. We recognize that resources are scarce, therefore OCCIAR will seek key partners to help mobilize the assessment, and will deliver key parts of the assessment. OCCIAR will also seek funding for municipalities who wish to participate, particularly through a Federation of Canadian Municipalities program that supports municipal staff time to work on climate change adaptation.



Ontario Centre for Climate Impacts and Adaptation Resources  
935 Ramsey Lake Road  
Sudbury ON P3E 2C6  
[www.climateontario.ca](http://www.climateontario.ca)

### Process

Methods for the assessment will be developed once partnerships have been established but will be based on extensive assessment work conducted by OCCIAR over the years in Ontario and Canada (Lake Simcoe watershed, Eco-region 3E-1, northern national parks). Members of the partnership are free to include different components of the assessment which would recognize each one's interests and concerns.

The climate change risk assessment could include impacts to the following key issues, sectors or systems: fish and aquatic species; fur bearing animals; migratory birds; water quantity in Lake Huron and inland water bodies; agricultural; municipal infrastructure (drainage, roads, buildings, water treatment, drinking water, shoreline/docks/marinas); water quality; tourism and recreation (snowmobiling, skiing, ATV, ice fishing, golf) and/or others.

### Possible partners, roles and contributions

At the onset of the project, terms of reference would be developed and project advisors would be selected to oversee theme selection, method development and progress toward goals. The following partners along with roles and contributions could be considered:

- *Ontario Centre for Climate Impacts and Adaptation Resources* - overall project coordination, funding for First Nations, proposal writing and securing grants, research, data collection, development of assessment frameworks (with partners), etc
- *United Chiefs and Councils of Mnidoo Mnising OR First Nations* - community lead, data and information
- *Environment and Climate Change Canada* - possible funder, data and information
- *Ontario Ministry of Natural Resources and Forestry, Environment and Climate Change, Agriculture, Food and Rural Affairs* - data and information
- *Manitoulin Streams* - ecosystems stream lead, data and information
- *Manitoulin Municipal Association OR Municipalities/Townships* - data and information
- *Federation of Canadian Municipalities* - possible funder
- *Manitoulin Planning Board* - project participant

### Budget, Timeline and Sources of Funding

After consultations on the concept are complete, OCCIAR will develop a more fulsome work plan along with full proposals to solicit funding for interested partners. Through its ongoing First Nations climate change program (2016-2018), OCCIAR is able to support some costs for First Nations up until March 31, 2018. We envision pursuing funds to employ full time resources within some of the project partners (Manitoulin Streams, MMA, municipalities/townships, etc). The project duration will depend on the ability to secure funds and an agreed upon commencement date. Various partners (above) would be solicited for funding.

To date, OCCIAR has presented and discussed the concept of an Island-wide climate change risk assessment with United Chiefs and Council of Mnidoo Mnising, Aundek Omni Kaning FN, Wiikwemkoong Unceded Territory and Manitoulin Streams. All parties are supportive and have endorsed the concept. OCCIAR has provided initial support for Manitoulin Streams to collect data, research and promote the concept.



Ontario Centre for Climate Impacts and Adaptation Resources  
935 Ramsey Lake Road  
Sudbury ON P3E 2C6  
[www.climateontario.ca](http://www.climateontario.ca)

**THE CORPORATION OF THE TOWNSHIP OF ASSIGNACK**

**BY-LAW # 17-24**

**BEING A BY-LAW to approve and authorize the execution of a services agreement between the Corporation of the Township of Assignack and the Ontario Clean Water Agency (OCWA) to provide water and wastewater treatment services for the Manitowaning and Sunsite Estates facilities**

**WHEREAS** Section 10 of the Municipal Act, S.O., 2001, Ch. 25, as amended provides the authority for municipalities to pass by-laws respecting matters concerning utilities;

**AND WHEREAS** the Council of the Corporation of the Township of Assignack deems it expedient and in the public interest to enter into this agreement with the Ontario Clean Water Agency (OCWA);

**NOW THEREFORE THAT** the Council of the Corporation of the Township of Assignack ENACTS AS FOLLOWS:

1. THAT the Agreement between the Township of Assignack and the Ontario Clean Water Agency (OCWA), attached hereto and forming a part of this by-law, marked as Schedule "A" is hereby approved.
2. THAT the Mayor and CAO are hereby authorized to sign and seal the said services agreement.
3. THAT this by-law shall come into force and take effect on January 1, 2018.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 7<sup>TH</sup> DAY OF NOVEMBER, 2017.**

\_\_\_\_\_  
P. Moffatt: MAYOR

\_\_\_\_\_  
J Rody: CLERK

Seal