



**REGULAR MEETING OF COUNCIL
To Be Held in the Council Chambers
Tuesday, January 2nd, 2018 at 5:00 p.m.
Council's Regular Meeting Agenda**

For consideration:

1. OPENING

- a) Adoption of Agenda
- b) Disclosure of Pecuniary Interest and General Nature Thereof

2. ANNOUNCEMENTS

3. ADOPTION OF MINUTES

- a) Regular Council Meeting of December 5, 2017 (p.3)
- b) Manitoulin East Municipal Airport Commission Meeting of December 4, 2017 (p.7)
- c) Assiginack Public Library Board Meeting of November 6, 2017 (p.8)
- d) Manitoulin Centennial Manor Board Meeting of November 16, 2017 (p.9)
- e) Sudbury & District Board of Health Meeting of November 23, 2017 (p.19)
- f) Community Policing Advisory Committee Meeting of November 15, 2017 (p.30)

4. DELEGATIONS

5. REPORTS

6. ACTION REQUIRED ITEMS

- a) Accounts of Payment: General: \$129,395.70 Payroll: \$65,797.16 (p.33)
- b) Year to Date Financial Statements as at November 30, 2017 (p.45)
- c) Support Municipality of East Ferris: Extension of Two-way Radio Exemption (p.58)
- d) Preliminary Budget Discussion

7. INFORMATION ITEMS

- a) Manitoulin Island Cycling Advocates: Thank You Letter (p.61)
- b) Derek Graham, Physician Recruitment Sub-Committee Letter (p.62)

- c) Ministry of Municipal Affairs: Tax on Transient Accommodations Legislation (p.64)
- d) Ministry of Municipal Affairs: Bill 148 Amendment & Bill 59 Update (p.66)
- e) Vigor Clean Tech: Energy Production Report (p.70)
- f) City of Clarence-Rockland Resolution: Bill 160 (p.72)
- g) OMAFRA: 2018 Rural Summit (p.74)

8. BY-LAWS

- a) By-law #18-01: Voter List Management Service Agreement Addendum (p.75)

9. CLOSED SESSION

- a) Personal matters about an Identifiable Individual, including municipal or local board employees (*Municipal Act, 2001, c.25, s.239(2)(b)*)

10. ADJOURNMENT

**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK
MINUTES OF THE REGULAR COUNCIL MEETING**

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, December 5th, 2017 at 5:00 p.m.

Present: Mayor Paul Moffatt
Councillor Robert Case
Councillor Les Fields
Councillor Hugh Moggy
Councillor Brenda Reid

Staff: Jeremy Rody, Clerk
Alton Hobbs, CAO
Ron Cooper, Public Works Superintendent

Press: Alicia McCutcheon, Expositor

Others: Phil Blake

Note: Prior to the beginning of the Council Meeting, the Assiginack Robotics Teams gave a presentation and demonstration to Council. The teams had to identify a problem relating to water and then come up with a solution. The teams travelled to Sudbury over the weekend to participate in a First Lego League competition; as rookie teams it would have been considered successful just to get points on the board. However, Team Blackbird captured 1st prize in the robotic design category and Team Assiginack finished in 2nd place overall and will be going to a Provincial competition in Waterloo this coming January. Council congratulated the teams for their hard work and success in their first year.

OPENING:

#328-23-17 H. Moggy – L. Fields

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business with a quorum of members present at 5:45 p.m., with Mayor Moffatt presiding in the Chair.

CARRIED

AGENDA:

#329-23-17 L. Fields – H. Moggy

THAT the agenda for this meeting be accepted as presented.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST:

Councillor Reid disclosed a direct pecuniary interest in Agenda Item 6A Payroll as her husband is an employee of the Township. She did not take part in any discussion, attempt to influence the vote or vote on the matter.

ANNOUNCEMENTS:

Councillor Reid announced that families on Manitoulin are invited to come out to the Assiginack Public Library on December 7th to get their picture taken with Santa from 6:30 – 8:30 p.m. Pictures are taken in front of the Library's green screen, the family can choose a background and the picture is emailed to the family. The cost is \$2 per family or a non-perishable food item with the proceeds going towards the Library and Food Bank.

ADOPTION OF MINUTES:

#330-23-17 H. Moggy – L. Fields

THAT the minutes of the Regular Council meeting of November 21, 2017, be accepted.

CARRIED

DELEGATIONS:

#331-23-17 L. Fields – H. Moggy

THAT we thank Phil Blake for his presentation to Council;

AND THAT Council will invite Hydro One to a future Council meeting to discuss a Municipal Energy Plan that focuses on energy reduction and cost savings;

AND FURTHER THAT if warranted Council strike an Ad Hoc Committee for this initiative.

CARRIED

Note: Phil Blake had forwarded information about municipal energy plans that have been undertaken by some municipalities in Northern Ontario. Mr. Blake followed up with the Mayor about an energy/cost reduction plan that he asked for in July when the budget was being passed. While there is not an official municipal energy plan for Assiginack such as the examples forwarded to Council, the Township is conscious of energy savings initiatives and programs. Mr. Blake asked if the Water Committee could be given this task to develop an energy saving plan. Council stated that it would be more beneficial to strike an Ad Hoc Committee to look into energy savings for the entire municipality rather than just at the water and wastewater facilities.

REPORTS:

There were none.

ACTION REQUIRED ITEMS:

#332-23-17 H. Moggy – L. Fields

THAT Council authorizes the following Accounts for Payment:

General: \$145,581.20

AND THAT the Mayor and administration be authorized to complete cheques #27245 through #27291 as described in the attached cheque register report.

CARRIED

#333-23-17 H. Moggy – L. Fields

THAT Council authorizes the following Accounts for Payment:

Payroll: \$17,936.83

AND THAT the Mayor and administration be authorized to complete cheques #27241 through #27244 as described in the attached cheque register report.

CARRIED

#334-23-17 B. Reid – R. Case

THAT the tax write down of Roll #5111-000-009-03700-0000 be approved as per the tax adjustment application and response from MPAC under the authority of the Municipal Act, 2001, Ch. 25, s.357(d).

CARRIED

#335-23-17 R. Case – B. Reid

THAT prior to December 31, 2017, any departmental surplus be allocated to reserves and then reallocated to the appropriate departmental reserve.

CARRIED

INFORMATION ITEMS:

#336-23-17 B. Reid – R. Case

THAT we acknowledge receipt of the following correspondence items:

- a) OPP Municipal Policing Bureau Letter
- b) Ministry of Finance: Ontario Municipal Partnership Fund
- c) Canadian Stimulus Fund Ltd. Letters

CARRIED

BY-LAWS:

There were none.

CLOSED SESSION:

#337-23-17 R. Case – B. Reid

THAT in accordance with By-law #15-30 and Section 239 of the Municipal Act, as amended, Council proceeds to a "Closed Session" at 6:03 p.m. in order to attend to a matter pertaining to:

- a) Personal matters about an identifiable individual, including municipal or local board employees (Municipal Act, 2001, ch.25, s.239(2)(b))

CARRIED

#338-23-17 B. Reid – R. Case

THAT we adjourn from our Closed Session at 6:21 p.m., approve the minutes of the Closed Session of November 21, 2017 and resume our regular meeting.

CARRIED

CLOSING:

#339-23-17 R. Case – B. Reid

THAT we adjourn until the next regular meeting or call of the Chair.

CARRIED

Paul Moffatt, MAYOR

Jeremy Rody, CLERK

6:25 p.m.

These Minutes have been circulated but are not considered Official until approved by Council.

**Manitoulin East Municipal Airport Commission Inc.
Commission Meeting Minutes December 4, 2017**

Present: M. Gauthier, P. Skippen , G. Dobbs, B. Case, D. Williamson, P. Moffat,

Meeting called to order by Marcel Gauthier

Declaration of pecuniary interest- nil

Motion 2017 12 58

Moved by B. Case

Second by P. Skippen

Resolved that the Commission approves the agenda for the meeting of December 4th, 2017

Carried

Motion 2017 12 59

Moved by P. Moffat

Second by P. Skippen

Resolved that the Commission approves the minutes of the meeting of November 6, 2017

Carried.

Motion 2017 12 60

Moved by B. Case

Second by P. Skippen

Resolved that the Commission accept the managers' report for November 2017.

Carried

Motion 2017 12 61

Moved by P. Moffat

Second by P. Skippen

Resolved that the Commission accept the treasurers' report for November 2017.

Carried

Motion 2017 12 62

Moved by B. Case

Second by P. Skippen

Resolved that the Commission approve that the costs of \$27,000 for the purchase of a 1987 Vohl DV 1104 snow blower and also the cost of \$2,450 to ship the Vohl snow blower to the airport be paid out of the airports' reserve fund.

Carried

Motion 2017 12 63

Moved by B. Case

Second by P. Moffat

Resolved that the Commission meeting of December 4. does now adjourn.

Carried

RECEIVED
DEC 12 2017

ASSIGINACK PUBLIC LIBRARY
MONDAY November 6, 2017

The meeting was called to order by Catherine Bassett, the vice-chair at 3:30 p.m.
Present: Jane Tilston, Catherine Bassett, Irma Lenz and Lori Case and Librarian,
Debbie Robinson
Regrets: Les Fields, Brenda Reid and Heather Pennie

#35-17 Motion by: Jane / Irma

That the minutes of September 25, 2017 be approved as presented.....cd

#36-17 Motion by: Catherine / Irma

That the financial report for Sept. & Oct. 2017 be approved as presented.....cd

#37-17 Motion by: Irma / Jane

That the Librarian's Report for Sept./Oct. 2017 be approved....attached.....cd

Old Business:

The Librarian's Report for the OLS-North Conference held in Sudbury in mid-Septembers is attached.

New Business:

#38-17 Motion by Catherine / Irma

That \$50.00 be transferred from the General Account to the Board Account to cover BMO maintenance fees for that account.....cd

The tech grant is in and a list of potential purchases is being assembled.

There were 130 students in attendance for Library visits during Public Library Week in mid-October – a good time had by all.

The Harvest decorations are put away and Irma and Jane are taking care of planting tulips in the Maple Leaf centre of our front garden – thank you ladies.

The summer student grant from Service Canada is in and the 2nd and 3rd quarter Municipal Levy has been received too.

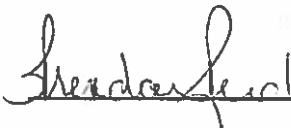
Coming Events:

There will be a two night Calligraphy Course given at the Library on November Santa photos will be taken at the Library on Nov. 25th & 30th and Dec. 7th.

Next Meeting: At the Library on Monday December 11th at 2:00 p.m. with Appetizers (savory or sweet)

#39-17

The meeting was adjourned at 4:25 p.m. on a motion by Irma.





**Manitoulin Centennial Manor
Board of Management Meeting
Thursday, November 16th, 2017
“Unapproved Minutes”**

Present: Paul Moffat, Pat MacDonald, Dawn Orr, Wendy Gauthier, Bill Baker, Aurel Rivet, Connie Suite, Michelle Bond; Administrator, Keith Clement; Extendicare Regional Director

Regrets: Sylvie Clark; DOC

Guest: Ashley Pavicic, Dave Rough (via telephone)

1.0 Call to order

Meeting called to order at 10:01 a.m. by Chair, Paul Moffat

2.0 Approval of Agenda

64/17 Gauthier/Orr

That we approve the agenda as presented

...carried

3.0 Approval of Minutes

65/17 Suite/MacDonald

That we approve the minutes of the October 27th, 2017 board meeting.

...carried

4.0 Business Arising from Minutes

Based on feedback from the Extendicare Communications Officer, it was decided that the letter addressed to the Hon. Eric Hoskins not be shared with the media.

5.0 Correspondence

1) BMO Banking Credit Application

6.0 Snow Removal Tenders

Only one snow removal tender was received from Mike Varey Excavating.

66/17 MacDonald/Baker

That we accept the snow removal tender from Mike Varey Excavating for a flat rate of \$7,746.15 (HST inclusive) for the period November 1st, 2017 – May 1st, 2018.

...carried

7.0 2018 Budget Presentation

The 2018 draft budget was presented by Ashely Pavicic and Dave Rough from Extendicare head office.

8.0 Administrators Report

67/17 MacDonald/Rivet

That we accept the Administrator’s report as presented Michelle Bond.

...carried

9.0 Extencicare Report

68/17 MacDonald/Baker

That we accept the financial statements for the period ended October 31st, 2017 as presented by Keith Clement.

...carried

10.0 Fundraising Update

The current campaign for the 2017 Tree of Lights is well underway. Currently there are 5 gold star supporters. We ask that the board encourage community groups and individuals to donate. To date \$1,250 has been received in donations.

69/17 Gauthier/Orr

That we approve the fundraising report as presented by Wendy Gauthier.

...carried

10.0 Meeting Date

The next regular board meeting will be held on Thursday, December 14th, 2017 at 10:00 a.m.

11.0 Adjournment

70/17 Orr

That we now adjourn the meeting at 11:14 a.m.

...carried

EXTENDICARE

December 12, 2017

Ms. Michelle Bond
Manitoulin Centennial Manor
70 Robinson Street
Postal Bag 460
Little Current, Ontario
POP 1K0

Re: November 30, 2017 Financial Statements

Dear Michelle,

Enclosed is the financial statement package prepared for Centennial Manor for the month ended November 30, 2017.

The actual EBITDA for the month is in a surplus position of \$14,254, which is \$9,426 favourable to budget. On a year-to-date basis the actual EBITDA is in a surplus position of \$55,537, which is \$56,833 favourable to budget.

The current month favourable variance of \$9K is mainly attributed to other revenue, \$4K, repairs and maintenance expenses, \$3K and utilities, \$2K.

The year to date favourable variance of \$57K is mainly attributed to preferred accommodation revenue, \$15K, other revenue, \$8K, utilities, \$22K and other general and administration expenses, \$14K.

The current envelope status are as follows:

- The net Nursing envelope is overspent by \$350,046.
- The Program envelope is underspent by \$73,664.
- Food is overspent by \$7,011.

There is a total of \$283K net overspend in the flow through envelopes which is \$40K unfavourable to budget.

Please Note: A retro-active wage increase is being accrued and the current balance of \$383K will eventually need to be paid from cash on hand when a settlement is reached.

If you have any questions or comments, please do not hesitate to call.

Yours sincerely,



Dave Rough,
Director of Finance, Extendicare Assist

Attachments

cc: Keith Clement

Centennial Manor
Financial Statement Package
November 30, 2017

**Centennial Manor
Financial Statements
For the month ended November 30, 2017**

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	CURRENT MONTH			PRD	\$ VAR	PRO/VAR	YEAR-TO-DATE			PRD	\$ VAR	PRO/VAR	12 MONTH	
	ACTUAL	BUDGET	PRD				BUDGET	PRD	\$ VAR				PRO/VAR	BUDGET
OCCUPANCY %	98.56%	98.65%	98.65%	98.03%	-1.09%		98.65%	98.65%	98.65%	-0.62%		98.65%	98.65%	
AVAILABLE RESIDENT DAYS	1,800	1,800	20,040	20,040	-		20,040	20,040	20,040	-		21,900	21,900	
EARNED RESIDENT DAYS	1,774	1,784	19,845	19,845	(20)		19,970	19,970	19,970	(125)		21,823	21,823	
ACCOMMODATION (O&A)														
GOVT./RESIDENT FUNDING (per diem)	\$ 99,504	\$ 98,216	\$ 55.31	\$ 55.31	\$ 289	0.78	\$ 1,098,088	\$ 54.99	\$ 1,098,088	\$ 54.99	\$ 1,471	\$ 0.42	\$ 1,200,609	\$ 1,200,609
MUNICIPAL CONTRIBUTION	\$ 30,906	\$ 30,906	\$ 17.23	\$ 17.23	\$ -	0.19	\$ 339,970	\$ 17.02	\$ 339,970	\$ 17.02	\$ -	\$ 0.11	\$ 370,876	\$ 370,876
REV - SEMI PRIVATE PREMIUM	\$ 4,864	\$ 4,864	\$ 2.71	\$ 2.71	\$ 10	0.04	\$ 54,041	\$ 2.71	\$ 54,041	\$ 2.71	\$ 1,848	\$ 0.11	\$ 58,067	\$ 58,067
REV - PRIVATE PREMIUM	\$ 11,088	\$ 8,736	\$ 4.87	\$ 4.87	\$ 2,332	1.37	\$ 97,261	\$ 4.87	\$ 97,261	\$ 4.87	\$ 15,124	\$ 0.79	\$ 106,288	\$ 106,288
STRUCTURAL COMPLIANCE FUNDING	\$ 5,475	\$ 5,475	\$ 3.05	\$ 3.05	\$ -	0.03	\$ 60,225	\$ 3.02	\$ 60,225	\$ 3.02	\$ -	\$ 0.02	\$ 65,700	\$ 65,700
OTHER GOVERNMENT FUNDING	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ (12,068)	\$ (0.61)	\$ (12,068)	\$ (0.61)	\$ -	\$ (0.61)	\$ -	\$ -
ANCILLARY REVENUE	\$ 5,490	\$ 1,133	\$ 0.63	\$ 0.63	\$ 4,358	2.46	\$ 12,467	\$ 0.62	\$ 12,467	\$ 0.62	\$ 7,729	\$ 0.39	\$ 13,600	\$ 13,600
INTEREST REVENUE	\$ 561	\$ 430	\$ 0.24	\$ 0.24	\$ 121	0.07	\$ 4,730	\$ 0.24	\$ 4,730	\$ 0.24	\$ 194	\$ 0.01	\$ 5,180	\$ 5,180
TOTAL ACCOMMODATION REVENUE	\$ 157,687	\$ 150,750	\$ 84.04	\$ 84.04	\$ 7,107	4.94	\$ 1,986,780	\$ 83.46	\$ 1,986,780	\$ 83.46	\$ 14,308	\$ 1.25	\$ 1,821,290	\$ 1,821,290
WAGES - ADMIN	\$ 13,878	\$ 11,493	\$ 6.41	\$ 6.41	\$ (2,384)	(1.42)	\$ 127,961	\$ 6.41	\$ 127,961	\$ 6.41	\$ (3,408)	\$ (0.21)	\$ 130,837	\$ 130,837
WAGES - DIETARY	\$ 23,860	\$ 23,923	\$ 13.34	\$ 13.34	\$ 62	(0.11)	\$ 275,168	\$ 13.78	\$ 275,168	\$ 13.78	\$ 24,053	\$ 1.13	\$ 302,083	\$ 302,083
WAGES - HOUSEKEEPING	\$ 10,153	\$ 8,896	\$ 4.96	\$ 4.96	\$ (1,258)	(0.76)	\$ 119,243	\$ 5.18	\$ 119,243	\$ 5.18	\$ (16,262)	\$ (0.85)	\$ 113,180	\$ 113,180
WAGES - LAUNDRY	\$ 4,439	\$ 3,915	\$ 2.18	\$ 2.18	\$ (524)	(0.32)	\$ 45,351	\$ 2.27	\$ 45,351	\$ 2.27	\$ (10,351)	\$ (0.54)	\$ 49,838	\$ 49,838
WAGES - MAINTENANCE	\$ 3,049	\$ 4,741	\$ 2.64	\$ 2.64	\$ 1,692	0.82	\$ 52,788	\$ 2.64	\$ 52,788	\$ 2.64	\$ 17,311	\$ 0.86	\$ 57,695	\$ 57,695
TOTAL WAGES	\$ 55,379	\$ 52,987	\$ 29.53	\$ 29.53	\$ (2,412)	(1.69)	\$ 604,236	\$ 30.26	\$ 604,236	\$ 30.26	\$ 11,343	\$ 0.38	\$ 662,602	\$ 662,602
BENEFITS	\$ 12,686	\$ 16,425	\$ 9.16	\$ 9.16	\$ 3,739	2.02	\$ 184,563	\$ 9.24	\$ 184,563	\$ 9.24	\$ 30,494	\$ 1.48	\$ 201,960	\$ 201,960
UTILITIES - FUEL	\$ 8,469	\$ 5,254	\$ 2.93	\$ 2.93	\$ (3,214)	(1.94)	\$ 102,791	\$ 5.15	\$ 102,791	\$ 5.15	\$ 19,647	\$ 0.91	\$ 103,425	\$ 103,425
UTILITIES - HYDRO	\$ 10,651	\$ 16,381	\$ 9.13	\$ 9.13	\$ 5,730	3.13	\$ 102,439	\$ 5.13	\$ 102,439	\$ 5.13	\$ 6,422	\$ 0.29	\$ 107,508	\$ 107,508
UTILITIES - WATER	\$ 4,046	\$ 3,780	\$ 2.11	\$ 2.11	\$ (266)	(0.17)	\$ 34,046	\$ 1.70	\$ 34,046	\$ 1.70	\$ (3,375)	\$ (0.18)	\$ 36,809	\$ 36,809
REPAIRS & MAINT. - PLANNED	\$ -	\$ -	\$ -	\$ -	\$ 250	0.14	\$ 2,750	\$ 0.14	\$ 2,750	\$ 0.14	\$ -	\$ 0.14	\$ 3,000	\$ 3,000
REPAIRS & MAINT. - PROVISIONAL	\$ 616	\$ 333	\$ 1.86	\$ 1.86	\$ 2,717	1.51	\$ 36,667	\$ 1.84	\$ 36,667	\$ 1.84	\$ 2,211	\$ 0.10	\$ 40,000	\$ 40,000
MAINTENANCE CONTRACTS	\$ 3,145	\$ 3,020	\$ 1.68	\$ 1.68	\$ (125)	(0.09)	\$ 28,248	\$ 1.41	\$ 28,248	\$ 1.41	\$ 32	\$ (0.01)	\$ 31,286	\$ 31,286
SUPPLIES - DIETARY	\$ 1,862	\$ 1,901	\$ 1.08	\$ 1.08	\$ 40	0.01	\$ 18,173	\$ 0.91	\$ 18,173	\$ 0.91	\$ (1,255)	\$ (0.07)	\$ 19,869	\$ 19,869
SUPPLIES - HOUSEKEEPING	\$ 940	\$ 1,632	\$ 0.91	\$ 0.91	\$ 692	0.38	\$ 10,316	\$ 0.52	\$ 10,316	\$ 0.52	\$ 407	\$ 0.02	\$ 11,274	\$ 11,274
SUPPLIES - LAUNDRY	\$ 2,202	\$ 927	\$ 0.52	\$ 0.52	\$ (1,275)	(0.72)	\$ 680	\$ 0.02	\$ 680	\$ 0.02	\$ -	\$ 0.03	\$ 7,174	\$ 7,174
SUPPLIES - MAINTENANCE	\$ -	\$ -	\$ -	\$ -	\$ 26	0.01	\$ 4,313	\$ 0.22	\$ 4,313	\$ 0.22	\$ -	\$ 0.03	\$ 34,972	\$ 34,972
INSURANCE	\$ 2,881	\$ 2,914	\$ 1.62	\$ 1.62	\$ 34	0.00	\$ 32,068	\$ 1.61	\$ 32,068	\$ 1.61	\$ 417	\$ 0.01	\$ 34,972	\$ 34,972
OTHER G&A COSTS	\$ 6,353	\$ 6,102	\$ 3.40	\$ 3.40	\$ (252)	(0.16)	\$ 90,331	\$ 4.52	\$ 90,331	\$ 4.52	\$ 14,301	\$ 0.69	\$ 97,086	\$ 97,086
BOARD EXPENSES	\$ 777	\$ 538	\$ 0.30	\$ 0.30	\$ (238)	(0.14)	\$ 5,981	\$ 0.30	\$ 5,981	\$ 0.30	\$ (1,164)	\$ (0.06)	\$ 6,547	\$ 6,547
MANAGEMENT FEE	\$ 13,580	\$ 13,179	\$ 7.35	\$ 7.35	\$ (411)	(0.31)	\$ 146,310	\$ 7.33	\$ 146,310	\$ 7.33	\$ (902)	\$ (0.09)	\$ 159,853	\$ 159,853
TOTAL OTHER EXPENSE	\$ 68,559	\$ 76,034	\$ 42.39	\$ 42.39	\$ 7,475	3.74	\$ 749,264	\$ 37.76	\$ 749,264	\$ 37.76	\$ 70,900	\$ 3.31	\$ 861,408	\$ 861,408
TOTAL ACCOMMODATION EXPENSE	\$ 123,938	\$ 129,002	\$ 71.92	\$ 71.92	\$ 5,064	2.08	\$ 1,424,400	\$ 71.33	\$ 1,424,400	\$ 71.33	\$ 82,243	\$ 3.70	\$ 1,544,011	\$ 1,544,011
NET ACCOMMODATION INCOME	\$ 33,919	\$ 21,749	\$ 19.12	\$ 19.12	\$ 12,171	19.12	\$ 242,380	\$ 12.14	\$ 242,380	\$ 12.14	\$ 96,651	\$ 4.94	\$ 277,280	\$ 277,280
FOOD (P/F)														
GOVERNMENT FUNDING (per diem)	\$ 16,200	\$ 15,375	\$ 8.57	\$ 8.57	\$ 825	(0.56)	\$ 170,179	\$ 8.52	\$ 170,179	\$ 8.52	\$ 4,208	\$ (0.27)	\$ 186,067	\$ 186,067
FOOD REVENUE RECOVERY	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DEFERRED FOOD REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ (0)	\$ (0)	\$ (0)	\$ (0)	\$ (0)	\$ (0)	\$ -	\$ -
INTRA-ENVELOPE DEFERRAL ADJUSTMENT	\$ 1,394	\$ -	\$ -	\$ -	\$ 1,394	0.79	\$ 7,011	\$ 0.35	\$ 7,011	\$ 0.35	\$ 7,011	\$ 0.35	\$ 186,087	\$ 186,087
TOTAL FOOD REVENUE	\$ 17,594	\$ 15,375	\$ 8.67	\$ 8.67	\$ 2,219	(1.35)	\$ 170,179	\$ 8.62	\$ 170,179	\$ 8.62	\$ 11,219	\$ (0.62)	\$ 186,067	\$ 186,067
RAW FOOD	\$ 17,584	\$ 15,375	\$ 8.57	\$ 8.57	\$ (2,219)	(1.35)	\$ 170,179	\$ 8.52	\$ 170,179	\$ 8.52	\$ (11,219)	\$ (0.62)	\$ 186,067	\$ 186,067
TOTAL FOOD EXPENSE	\$ 17,584	\$ 15,375	\$ 8.67	\$ 8.67	\$ (2,219)	(1.35)	\$ 170,179	\$ 8.52	\$ 170,179	\$ 8.52	\$ (11,219)	\$ (0.62)	\$ 186,067	\$ 186,067
NET FOOD INCOME	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

	CURRENT MONTH			YEAR-TO-DATE			12 MONTH						
	ACTUAL	PRD	BUDGET	ACTUAL	PRD	BUDGET	ACTUAL	PRD	BUDGET				
	\$ 163,330	\$ 92.07	\$ 162,585	\$ 90.65	\$ 735	\$ 1.42	\$ 1,820,576	\$ 91.74	\$ 1,814,359	\$ 90.85	\$ 6,217	\$ 0.88	\$ 1,982,087
	\$ 11,641	\$ 6.56	\$ 11,641	\$ 6.49	\$ -	\$ 0.07	\$ 128,051	\$ 6.45	\$ 128,051	\$ 6.41	\$ -	\$ 0.04	\$ 139,692
	\$ 2,570	\$ 1.45	\$ -	\$ -	\$ 2,570	\$ 1.45	\$ (0)	\$ (0.00)	\$ -	\$ -	\$ (0)	\$ (0.00)	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 5,463	\$ 3.64	\$ 6,681	\$ 3.72	\$ (218)	\$ (0.08)	\$ 66,654	\$ 3.38	\$ 72,416	\$ 3.63	\$ (5,762)	\$ (0.27)	\$ 79,032
	\$ 184,004	\$ 103.72	\$ 180,917	\$ 100.86	\$ 3,087	\$ 2.86	\$ 2,015,281	\$ 101.55	\$ 2,014,828	\$ 100.89	\$ 455	\$ 0.66	\$ 2,200,812
	\$ 158,443	\$ 89.31	\$ 149,023	\$ 83.08	\$ (9,420)	\$ (6.23)	\$ 1,766,321	\$ 89.01	\$ 1,709,817	\$ 85.62	\$ (56,504)	\$ (3.39)	\$ 1,877,307
	\$ 38,348	\$ 21.62	\$ 41,279	\$ 23.01	\$ 2,931	\$ 1.40	\$ 444,813	\$ 22.41	\$ 465,084	\$ 23.29	\$ 20,271	\$ 0.87	\$ 509,336
	\$ 2,216	\$ 1.25	\$ 2,617	\$ 1.46	\$ 401	\$ 0.21	\$ 24,461	\$ 1.23	\$ 29,195	\$ 1.46	\$ 4,674	\$ 0.23	\$ 31,839
	\$ 2,160	\$ 1.22	\$ 2,160	\$ 1.20	\$ -	\$ (0.01)	\$ 24,048	\$ 1.21	\$ 24,048	\$ 1.20	\$ -	\$ (0.01)	\$ 26,280
	\$ 678	\$ 0.38	\$ 648	\$ 0.36	\$ (30)	\$ (0.02)	\$ 7,244	\$ 0.37	\$ 7,214	\$ 0.36	\$ (30)	\$ (0.00)	\$ 7,884
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,957	\$ 0.35	\$ -	\$ -	\$ (6,957)	\$ (0.35)	\$ -
	\$ 1,862	\$ 1.05	\$ 898	\$ 0.50	\$ (963)	\$ (0.55)	\$ 11,818	\$ 0.58	\$ 9,883	\$ 0.49	\$ (1,736)	\$ (0.09)	\$ 10,781
	\$ (39)	\$ (0.02)	\$ 1,211	\$ 0.68	\$ 1,250	\$ 0.70	\$ 13,210	\$ 0.67	\$ 13,321	\$ 0.67	\$ 111	\$ 0.00	\$ 14,532
	\$ 203,668	\$ 114.81	\$ 197,837	\$ 110.30	\$ (5,831)	\$ (4.51)	\$ 2,298,673	\$ 115.83	\$ 2,258,502	\$ 113.10	\$ (40,171)	\$ (2.74)	\$ 2,477,859
	\$ (19,664)	\$ (11.08)	\$ (18,020)	\$ (9.43)	\$ (2,744)	\$ (1.95)	\$ (283,392)	\$ (14.28)	\$ (243,676)	\$ (12.20)	\$ (39,716)	\$ (2.08)	\$ (277,147)

PROGRAM (PSS)													
	ACTUAL	PRD	BUDGET	ACTUAL	PRD	BUDGET	ACTUAL	PRD	BUDGET				
	\$ 21,340	\$ 12.03	\$ 21,232	\$ 11.84	\$ 108	\$ 0.19	\$ 235,777	\$ 11.88	\$ 234,900	\$ 11.76	\$ 878	\$ 0.12	\$ 256,705
	\$ -	\$ -	\$ (62)	\$ (0.03)	\$ 62	\$ 0.03	\$ 0	\$ 0.00	\$ (62)	\$ (0.00)	\$ 62	\$ 0.00	\$ (0)
	\$ (7,857)	\$ (4.43)	\$ (6,681)	\$ (3.72)	\$ -	\$ -	\$ (73,655)	\$ (3.71)	\$ (72,418)	\$ (3.63)	\$ (1,250)	\$ (0.09)	\$ (79,032)
	\$ 13,483	\$ 7.60	\$ 14,489	\$ 8.08	\$ (1,006)	\$ (0.48)	\$ 162,112	\$ 8.17	\$ 162,423	\$ 8.13	\$ (311)	\$ 0.04	\$ 177,673
	\$ 11,374	\$ 6.41	\$ 12,230	\$ 6.82	\$ 856	\$ 0.41	\$ 136,597	\$ 6.88	\$ 137,159	\$ 6.87	\$ 562	\$ (0.01)	\$ 150,046
	\$ 1,493	\$ 0.84	\$ 1,805	\$ 1.01	\$ 312	\$ 0.16	\$ 18,120	\$ 0.91	\$ 20,212	\$ 1.01	\$ 2,091	\$ 0.10	\$ 22,106
	\$ 617	\$ 0.35	\$ 433	\$ 0.24	\$ (182)	\$ (0.11)	\$ 7,146	\$ 0.36	\$ 4,853	\$ 0.24	\$ (2,293)	\$ (0.12)	\$ 5,303
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ 18	\$ 0.01	\$ 18	\$ 0.01	\$ 250	\$ 0.01	\$ 200	\$ 0.01	\$ (50)	\$ (0.00)	\$ 218
	\$ 13,485	\$ 7.60	\$ 14,489	\$ 8.08	\$ 1,004	\$ 0.48	\$ 182,113	\$ 8.17	\$ 182,423	\$ 8.13	\$ 310	\$ (0.04)	\$ 177,673
	\$ (1)	\$ (0.00)	\$ -	\$ -	\$ (1)	\$ (0.00)	\$ (1)	\$ (0.00)	\$ -	\$ -	\$ (1)	\$ (0.00)	\$ -

	\$ 14,254	\$ 8.04	\$ 4,829	\$ 2.69	\$ 9,426	\$ 5.34	\$ 55,837	\$ 2.80	\$ (1,296)	\$ (0.06)	\$ 56,833	\$ 2.86	\$ 133
	4.01%		1.38%		2.62%		1.44%		-0.03%		1.47%		0.06%

ADJUSTMENTS TO CASH FLOW													
	ACTUAL	PRD	BUDGET	ACTUAL	PRD	BUDGET	ACTUAL	PRD	BUDGET				
	\$ 2,081	\$ 1.17	\$ -	\$ -	\$ -	\$ -	\$ 2,081	\$ 1.17	\$ -	\$ -	\$ 2,081	\$ (1.17)	\$ -
	\$ 16,338	\$ 9.21	\$ 4,829	\$ 2.69	\$ 11,507	\$ (8.52)	\$ 57,918	\$ 32.48	\$ (1,296)	\$ (0.72)	\$ 58,914	\$ (33.20)	\$ 133

Prepared by

Date 2017/12/8

Reviewed by

AP

Date 2017/10/12

Administrator's report

HOME: Manitoulin Centennial Manor			
REPORT FOR THE MONTH OF: November 2017			
Occupancy: (if under 97%; discussions with LHIN, etc.)			
<ul style="list-style-type: none"> ➤ 99.03% YTD ➤ Full occupancy at November 30th, 2017 ➤ CCAC waiting list of approximately 29 applicants. 			
Compliance Update and any Outstanding items: N/A			
Community Linkages (Ministry Initiatives ; LHIN; CCAC) N/A			
Risk Report:			
1. Fire Safety (Dates of Fire Drill)			
Days	Evening	Nights	Comments/Issues Identified at Fire Drill Debrief Meeting
November 29 th , 2017	-----	November 30 th , 2017	
2. Operational /Physical Plant issues:			
<u>DIETARY</u>			
<u>NURSING</u>			
<p>For the month of October we had the following shifts filled by the agency: PSW – 16 (3 one to one staffing shifts) Registered Staff – 0</p> <p>We still have two unfilled temporary part-time vacancies within the PSW department.</p>			
<u>ENVIRONMENTAL</u>			
<p>At this time, we have only received one quote from Honeywell for the replacement of our current Automation (heating and ventilation) System. The Extendicare Engineer is involved to seek clarification on the specifications of the new system. The other two vendors that were to visit the home have never come. The two free standing A/C units</p>			

for Dietary and Laundry are now onsite and we are awaiting the two (2) smaller rooftop units which will be onsite and billed by the end of the year.

PROGRAMS AND SERVICES

No issues or concerns to report at this time.

3. Complaints (Potentially Contentious Issues) - Attach Resident Issue Summary Form:

N/A

4. L.R. / H.R issues / grievances:

5. Outbreaks details:

6. Regulatory Visits and/or orders received – (MOL, Public Health, Fire etc...)

7. Most Recent Financials Received – Month: November 2017

Envelope	Over / under spent amt \$	Reason for Variance	Action plan to address
Nursing (include RAI, BSO,RPN etc)	Overspent by \$19,664	Higher agency usage due to unfilled vacancies and one-to-one supplementary staffing.	
Programs	Underspent by \$7,857. Surplus used to offset Nursing envelope deficit.		
Food	Overspent by \$1,394 for the month.	Implementation of fall/winter menus.	
Accommodation	Underspent by \$33,919.		

8. Capital Expenditures :

N/A

9. R & M Expenditures No significant expenditures noted this month.
10. Accounts receivables (over 90 days) – confirm that you have reviewed this report with your OC and follow up action is in progress No Accounts Receivable amounts over 90 days to report.
11. Additional Information
12. Quality Indicators – QUIP/CIHI Comments on Progress – Any concerns, roadblocks to meeting target N/A

**UNAPPROVED MINUTES – EIGHTH MEETING
SUDBURY & DISTRICT BOARD OF HEALTH
BOARDROOM, SECOND FLOOR, SUDBURY & DISTRICT HEALTH UNIT
THURSDAY, NOVEMBER 23, 2017, AT 1:30 P.M.**

BOARD MEMBERS PRESENT

Janet Bradley
René Lapierre
Ken Noland
Nicole Sykes (arrived at 1:55 pm)

James Crispo
Monica Loftus
Rita Pilon
Carolyn Thain

Jeffery Huska
Thoma Miedema
Mark Signoretti

BOARD MEMBERS REGRETS

Maigan Bailey

Robert Kirwan

Paul Myre

STAFF MEMBERS PRESENT

Sandra Laclé
Dr. P. Sutcliffe

Rachel Quesnel
Renée St Onge

France Quirion

R. LAPIERRE PRESIDING

1. CALL TO ORDER

The meeting was called to order at 1:30 p.m.

- Sudbury East Municipal Association (SEMA) motion dated November 2, 2017, Re: Appointment of Monica Loftus to the Sudbury & District Board of Health
- Welcome Letter to Monica Loftus dated November 6, 2017
- Lacloche Foothills Municipal Association Correspondence and Resolution Re: Appointment of Thoma Miedema to the Sudbury & District Board of Health dated October 16, 2017
- Welcome Letter to Thoma Miedema dated October 24, 2017

The Board Chair welcomed Thoma Miedema, appointed by the Lacloche Foothills Municipal Association and Monica Loftus, appointed by the Sudbury East Municipal Association.

2. ROLL CALL

3. REVIEW OF AGENDA/DECLARATIONS OF CONFLICTS OF INTEREST

There were no declarations of conflict of interest. There was consensus for the Food Insecurity/Nutritious Food Basket Costing item 6 ii) to be moved up on the agenda to 4 ii).

4. DELEGATION/PRESENTATION

i) Greater Sudbury Food Strategy

- Bridget King, MHSc, RD, Registered Dietitian – Public Health Nutritionist, Health Promotion Division

B. King was introduced and welcomed. Communities across Canada are introducing food strategies to support a sustainable, resilient, and health promoting food system for their community.

An introduction to food strategies was provided as well as a general overview of the Greater Sudbury Food Strategy with consideration of the role of the SDHU in moving forward with the food strategy. A summary of the following five themes and associated goals for the Greater Sudbury food strategy was outlined:

Theme 1: Healthy Food Access and Food Literacy

Theme 2: Growing Food (not for profit)

Theme 3: Forest and Freshwater Foods

Theme 4: Food Retail, Service and Tourism

Theme 5: Agriculture and Food Processing

As next steps, the SDHU will consider opportunities to support the Greater Sudbury Food Policy council, the development of a Food Systems Report Card and a Greater Sudbury Food Strategy Coordinator.

Questions and comments were entertained and B. King was thanked.

ii) Food Insecurity/Nutritious Food Basket Costing (submission)

- Presentation by Bridget King, MHSc, RD, Registered Dietitian - Public Health Nutritionist, Health Promotion Division
- Briefing Note from Dr. P. Sutcliffe, Medical Officer of Health and Chief Executive Officer to the Sudbury & District Health Chair dated November 16, 2017

B. King was also invited to present to the Board regarding the Nutritious Food Basket and the Household Food Security Survey Module of the Canadian Community Health Survey. The basic income pilot, a promising public policy to address food insecurity, was also explained.

Food insecurity, defined as inadequate or insecure access to food because of financial constraints, is a serious public health issue. The majority of Ontario households struggling to put food on the table are part of the labour force but are

in low-paying or unstable jobs. Sixty-four percent of the Ontario households reliant on social assistance experience food insecurity.

Board members were reminded that the Nutritious Food Basket Protocol and Guidance document requires public health units to measure the cost of basic healthy eating that represents current nutrition recommendations and average food purchasing patterns. The Nutritious Food Basket data is used by health units to monitor economic accessibility of food by applying the cost of the food basket plus cost of housing to various individual and household incomes.

A handout was provided at the meeting today summarizing the 2017 Nutritious Food Basket scenarios. The worst-case scenario is the single person receiving Ontario Works where this individual would have a \$91 per month shortfall to cover the cost of a market rate bachelor apartment and nutritious food. Food insecurity rates fall by half for those over 65 due to the protection seniors receive through the federal public pensions. A basic income guarantee has the potential reduce the incidence of food insecurity as it would ensure everyone has an income at an adequate level to meet the basic needs, regardless of work status.

A motion is on the Board agenda as it relates to the Nutritious Food Basket for the Board's consideration today.

Comments and questions were entertained and it is hoped that the newly announced minimum wage legislation will have a positive impact on food security.

48-17 2018 NUTRITIOUS FOOD BASKET 2017

MOVED BY NOLAND – PILON: WHEREAS the Sudbury & District Board of Health has monitored the cost of healthy eating on an annual basis in accordance with the Nutritious Food Basket Protocol and the Population Health Assessment and Surveillance Protocol per the Ontario Public Health Standards 2008; and

WHEREAS the draft Standards for Public Health Programs and Services, 2017 do not include the Nutritious Food Basket Protocol which is a concern because food costing data gathered by public health units each year is important for policy and program development; and

WHEREAS the Canadian Community Health Survey's Household Food Security Survey Module (HFSSM) is a measure of food security but is not always a mandatory core module; and

WHEREAS regular and consistent monitoring of household food insecurity is essential for evidence-informed policy decision making;

THEREFORE BE IT RESOLVED that the Sudbury & District Board of Health request that social assistance rates be increased immediately to reflect the cost of the Nutritious Food Basket and local housing costs; and

THAT the Sudbury & District Board of Health advocate to the Province to ensure continued consistent local surveillance and monitoring of food costing by public health units through the continuation of a Nutritious Food Basket Protocol and Guidance document; and

THAT the Sudbury & District Board of Health advocate to Statistics Canada for the HFSSM to become a core module of the Canadian Community Health Survey; and

FURTHER THAT the Sudbury & District Board of Health share this motion and supporting materials with community agencies, boards, municipalities, elected representatives and others as appropriate throughout the SDHU catchment area.

CARRIED

The Board suggested that the motion also be shared with indigenous partners.

5. CONSENT AGENDA

- i) Minutes of Previous Meeting**
 - a. Seventh Meeting – October 19, 2017**
- ii) Business Arising From Minutes**
- iii) Report of Standing Committees**
 - a. Board of Health Finance Standing Committee Unapproved Minutes dated November 1, 2017**
- iv) Report of the Medical Officer of Health / Chief Executive Officer**
 - a. MOH/CEO Report, November 2017**
- v) Correspondence**
 - a. Publicly Funded Immunization Schedule Amendment – Vaccine Recommendations for Child Care Workers**
 - Letter from the Durham Region Council to the Premier of Ontario dated October 12, 2017
 - b. Ontario’s Framework to Manage Federal Legalization of Cannabis**
 - Letter from the Elgin St. Thomas Board of Health to the Attorney General of Ontario dated October 23, 2017
 - c. Reducing Smoking Rates**
 - Letter from the Simcoe Muskoka Board of Health to the Minister of Health and Long-Term Care dated October 25, 2017

- d. **Advocacy for the Nutritious Food Basket**
 - Letter from the Kingston, Frontenac and Lennox & Addington Board of Health to the Minister of Health and Long-Term Care dated October 26, 2017
- e. **Provincial Alcohol Strategy**
 - Letter from the Thunder Bay District Board of Health to the Minister of Health and Long-Term Care dated October 18, 2017
 - Letter from the Algoma Board of Health to the Minister of Health and Long-Term Care dated October 30, 2017
 - Letter from the Northwestern Board of Health to the Minister of Health and Long-Term Care dated October 31, 2017
- f. **Restriction of Marketing and Sale of Caffeinated Energy Drinks to Children and Youth**
 - Letter from the Peterborough Board of Health to the Federal Minister of Health dated October 31, 2017
 - Letter from the Peterborough Board of Health to the Minister of Health and Long-Term Care, Minister of Education, and Minister of Advanced Education and Skills Development dated October 31, 2017
- g. **Advocacy Health Promotion Resource Centres**
 - Letter from the Grey Bruce Board of Health to the Minister of Health and Long-Term Care dated October 25, 2017
- h. **Assessment of the Healthy Menu Choices Act**
 - Letter from the Grey Bruce Board of Health to the Minister of Health and Long-Term Care dated October 25, 2017
- i. **Expert Panel Submissions**
 - https://alphaweb.site-ym.com/page/EPPH_Responses
 - Letter from the Durham Region Council to the Premier of Ontario dated November 9, 2017
- j. **2017 Program-Base Grant Funding**
 - Letter from the Minister of Health and Long-Term Care to the SDHU Board Chair dated November 15, 2017
- k. **Report of the Rowan’s Law Advisory Committee**
 - Letter from the Durham Region Council to the Premier of Ontario dated November 9, 2017
- vi) **Items of Information**
 - a. **ALPHA Information Break** November 1, 2017
 - b. **MOHLTC News Release *Ontario Ensuring Students Learn Indigenous Histories and Cultures*** November 8, 2017
 - c. **SDHU Workplace Health Newsletter** Fall/Winter 2017

N. Sykes was invited to provide highlights from the November 3, 2017, Board of Health section meeting hosted in Toronto by the Association of Local Public Health Agencies (alPHA). Topics covered at the meeting included an update on changes to the Municipal Act, research being led regarding Public Health Units and LHINs working together for population health as it relates to Patients First, as well as a review of the alPHA and AMO responses to the MOHLTC regarding the Expert Panel Report. It is not yet known whether AMOH received a MOHLTC response to their suggestion that a meeting be convened with them, public health units and the MOHLTC regarding the Expert Panel report.

49-17 APPROVAL OF CONSENT AGENDA

MOVED BY HUSKA – MIEDEMA: *THAT the Board of Health approve the consent agenda as distributed.*

CARRIED

6. NEW BUSINESS

i) Staff Appreciation Day

For the newer Board members, Dr. Sutcliffe explained that the Sudbury & District Board of Health has provided the Staff Appreciation Day in a variety of ways for an extensive history dating back to the 1970s. The gift of one day with pay, previously called the Board Float, was established as a symbol of appreciation from the Board of Health to all Health Unit staff and is subject to annual approval by the Board of Health. The staff appreciation day is not a given and is not incorporated in Policy or collective agreements. A motion is tabled annually for the Board's consideration.

It was pointed out that the Christmas holiday timeframe by which staff could take the day off has expanded over the years in recognition of our cultural diversity and to accommodate scheduling.

Many employees every year submit emails, letters and notes to express their gratitude for the recognition provided by the Board of Health to their daily efforts and contributions to local public health. Questions were entertained.

50-17 STAFF APPRECIATION

MOVED BY HUSKA – THAIN: *THAT this Board of Health approve a Staff Appreciation Day for the staff of the Sudbury & District Health Unit during the upcoming holiday season. The Staff Appreciation Day may be taken between the dates of December 1, 2017, to February 28, 2018. Essential services will be available and provided at all times during the holiday period except for statutory holidays when on-call staff will be available.*

CARRIED

ii) **2018 Cost-Shared Budget**

- Briefing Note and Appendices from the Medical Officer of Health and Chief Executive Officer dated November 16, 2017

C. Thain, Chair of the Board Finance Standing Committee, reported on the November 1, 2017, meeting where the Committee reviewed the proposed 2018 cost-shared operating budget. Budget deliberations were in the context of ongoing fiscal constraint combined with significant uncertainty affecting the fundamental cost drivers such as the new standards for Public Health programs and services.

Dr. Sutcliffe and her team were commended for bringing forward a balanced budget that supports Board priorities.

Anticipated and unanticipated attrition in 2017 allowed temporary measures to be put in place in 2017 in order to maximize future flexibility and to position the organization for the 2018 budget. The proposed budget includes the needed resources to support ongoing increases in salaries and benefits, increases to fixed costs and provides support to the priorities. Board members were reminded that there is uncertainty with respect to the requirements of the final standards and the related potential financial implications.

Following careful review, the Finance Committee recommends that the Board of Health adopt the recommended 2018 cost-shared budget.

Dr. Sutcliffe shared that as compared with 2017, the recommended 2018 operating budget for cost-shared programs and services of \$22,896,074 represents an overall increase of 0.53%. The 2018 budget results in 1.73% increase in the overall municipal levy and the provincial request for the mandatory cost-shared programs remains at the 2017 level.

The Board was informed that the SDHU was informed by the MOHLTC of our 2017 Program Based Grant on November 15, 2017. The grant was approved as submitted to the Ministry, including one-time funding requests. Unorganized Territories funding has increased and funding to the 100% funded Healthy Smiles Ontario program, which had been removed during the HSO integration process, has been reinstated. The one-time grant is of \$380,300 and includes indigenous engagement work.

It was pointed out that the proposed 2018 budget assumed the 2017 grant would be received as submitted.

The importance of thinking forward was highlighted as, based on reasonably conservative assumptions, continued fiscal pressures are projected to result in cumulative shortfalls of over \$401K in 2019 and over \$812K in 2020.

The Ontario Public Health Standards: Requirements for Programs, Services, and Accountability (OPHS) were released at the November 16, 2017, Public Health Summit which was attended by the MOH/CEO and Board Chair. It was communicated that Boards should consider reasonable estimates of costs associated with implementing the new requirements to assist the Ministry with implementation and assessing the local public health needs. SDHU management will be undertaking a review of the new requirements and related costing with the aim of seeking the Board's approval in the new year for a request for Ministry/provincial funds in addition to the recommended budget presented in this briefing note. There would be no additional impact on the municipal levy.

There are many unknowns and anticipated changes at the provincial level, including the Patients First Act, Expert Panel Report, etc. and the increasing pressures of the 100% provincially funded programs.

The salary and benefit budget lines reflect changes over 2017 of 0.29% increase and 4.29% increase, respectively. The non-salary budget line reflects an overall 4.48% decrease over the 2017 budget.

Cost reduction initiatives have been incorporated in the 2018 budget and include \$30,000 as the second phase to increase Part VIII user fees. It was also noted that the SDHU is trying to be proactive and exploring funding opportunities such as northern health unit shared services agreements.

Questions were entertained and clarification was provided regarding the funding obligations of municipalities under the Health Protection and Promotion Act, municipal levies, and per capita formula based on population and associated billing.

51-17 IN CAMERA

MOVED BY MIEDEMA – LOFTUS: *THAT this Board of Health goes in camera.*

Time: 2:29 p.m.

CARRIED

52-17 RISE AND REPORT

MOVED BY MIEDEMA – LOFTUS: *THAT this Board of Health rises and reports.*

Time: 2:40 p.m.

CARRIED

It was reported that one agenda item relating to a labour relations or employee negotiations was discussed for which the following motion emanated:

53-17 APPROVAL OF MEETING NOTES

MOVED BY THAIN – CRISPO: *THAT this Board of Health approve the meeting notes of the May 18, 2017, Board in camera meeting and that these remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act.*

CARRIED

54-17 2018 COST-SHARED BUDGET

MOVED BY PILON – NOLAND: *THAT the Sudbury & District Board of Health approve the 2018 operating budget for cost shared programs and services in the amount of \$22,896,074.*

UNANIMOUSLY CARRIED

iii) Annual Board Self-Evaluation Survey

- Briefing Note from Board Secretary and Medical Officer of Health/Chief Executive Officer to the Sudbury & District Health Chair dated November 16, 2017

As part of the Board's ongoing commitment to quality improvement, monitoring, and accountability, an annual Board self-evaluation survey is conducted. The briefing note summarizes the process and results from the 2018 Board of Health evaluation survey for the Board's review and reflection. It was clarified that results from the monthly Board meeting evaluations completed by the Board following each regular Board meeting will also be tabled in January 2018.

Results reflect that Board members feel engaged and proud of their contributions. Questions and comments were entertained. Board members were encouraged to speak with the Board Chair, MOH/CEO if they have any concerns to bring these forward for discussion and resolution. Also, any disagreement with questions can be elaborated upon through the survey comment section. It was clarified that the 72.7% response rate translates into 8 out of 11 Board members who completed the survey, and exclude the two recent Board resignations.

iv) Ministry of Health and Long-Term Care Policy Guide for Medical Officer of Health, Associate Medical Officer of Health, and Acting Medical Officer of Health appointments

- Memorandum from the Ministry of Health and Long-Term Care Assistant Deputy Minister to Board of Health Chairs dated November 10, 2017, and Policy Guide
- The updated Ministry Policy guide related to the appointment of MOHs, AMOHs and Acting MOHs for Ontario Boards of Health is an important policy for the Board to be aware of. The legislative framework provides direction to Boards on recruitment and appointment of qualified staff. Although this is more significant to

Boards who might not be compliant, the Sudbury & District Board of Health by-laws will be reviewed to ensure they align with the Ministry policies and legislative framework.

v) Public Health Stream Report

- Memorandum from the Ministry of Health and Long-Term Care Assistant Deputy Minister to Ontario Medical Officers of Health and Board of Health Chairs dated November 15, 2017, and Report dated November 2017

The MOHLTC has released the Report Back from the Public Health Work Stream (PHWG), which Dr. Sutcliffe noted she had the privilege of being part of. The *Patients First Act, 2016* introduced new requirements for MOHs and the CEOs of LHINs to support the integration of a population health approach into the broader health system. The PHWS was established to define parameters and expectations for implementing formal engagement per the legislation.

Discussions are underway locally through the northeastern Medical Officers of Health and the NE LHIN to explore how to further engage. A third meeting is being scheduled for the new year. One task will be to look at the newly released PHWS document to ensure we are compliant with requirements. The challenge will be how to fit this in with our current compliment. We understand that there will be data support from the province.

7. ANNOUNCEMENTS / ENQUIRIES

Board members were reminded to complete the Board evaluation following the Board meeting.

The Board Chair elaborated on the Public Health Summit held on November 3, 2017, noting the ADM went through many of the proposed changes as they relate to the Public Health Standards and reviewed the new protocols. From the information presented, it appears that the SDHU is well positioned.

Dr. Sutcliffe joined a meeting held on November 20, 2017, between the Minister of Finance and the City of Greater Sudbury regarding the establishment of a cannabis retail store in Sudbury.

Board members were encouraged to receive their flu immunization following the meeting if they did not have a chance to receive it before the meeting.

8. ADJOURNMENT

55-17 ADJOURNMENT

MOVED BY LOFTUS – MIEDEMA: *THAT we do now adjourn. Time: 2:57 p.m.*

CARRIED

(Chair)

(Secretary)

Unapproved

DEC 15 2017

**MINUTES
COMMUNITY POLICING ADVISORY COMMITTEE MEETING
15 NOVEMBER 2017
MINDEMOYA COUNCIL CHAMBERS
7:00 P.M.**

PRESENT:	S/Sgt. Kevin WEBB	Bruce WOOD
	Dale SCOTT	Wayne BAILEY
	Betty NOBLE	Brian PARKER
	Hugh MOGGY	Eric RUSSELL

Minutes Taken by: Carol FERGUSON

S/Sgt. Webb welcomed everyone to the meeting and introduced A/Sgt. Jason PARKER. S/Sgt. WEBB explained he invited A/Sgt. PARKER to the meeting to demonstrate how the MPS device works.

CALL MEETING TO ORDER

Bruce WOOD called the meeting to order at 8:00 p.m. He said he thought the presentation by A/Sgt. PARKER was very interesting

ADOPTION OF AGENDA

Agenda for meeting was provided to all present. Bruce WOOD asked if there were any additions or any discussion required.

Moved by Wayne BAILEY and seconded by Betty NOBLE that the agenda be adopted.
CARRIED.

ADOPTION OF MINUTES

Minutes of the September 13, 2017 meeting have been circulated and members were asked if there are any errors or omissions. Bruce asked if anyone had anything they wanted to discuss in relation to the minutes. There was no discussion.

Moved by Eric RUSSELL and seconded by Hugh MOGGY that the minutes be adopted.
CARRIED.

Brian PARKER wanted to thank A/Sgt. PARKER for making his presentation, it was very informative. S/Sgt. WEBB stated that A/Sgt. PARKER is doing a great job, it isn't always easy to take on a supervisory role for a few months then have to return

NEW BUSINESS

Specialty Patrols

S/Sgt. Webb advised he had spent the day in North Bay. He was looking at our staffing model and how we can facilitate our specialty patrols (marine, snowmobile, ATV). We have a couple members returning to work from leave so having these extra bodies will be great. A Sergeant is going to be put in charge of making a plan/schedule to have officers doing these specialty patrols on a more regular basis. The sergeant in charge will also take part in these patrols.

We have been able to fulfill our commitment to the frontline but having members returning to work from being on parental leave, sick leave etc. will help with facilitating these specialty patrols.

S/Sgt. WEBB indicated that the Drug Strategy Unit that has been in place the last couple years is being replaced with a Street Crime Unit. This unit will consist of a S/Sergeant, 2 Sergeants and 12 constable positions committed to the unit. These constables will work in their detachments, however, will have support and supervision from the Street Crime Unit in North Bay. This unit will be involved in drugs and property crime.

S/Sgt. WEBB will be sending out an internal email tomorrow asking if any of our constables are interested in being part of this initiative. This position comes with resources we can draw upon (computer, car etc.)

STAFFING

Two Sergeants who have been off work will be returning to full duties shortly.

Vacancy in Little Current has been filled by Josh BRONICHESKI, who worked on the island a few years ago and decided to go and tryout the Organized Crime Unit in Sudbury. He will be bringing with him a wealth of expertise.

Gore Bay Detachment Administrative Clerk position has been filled. Very strong pool of candidates. Successful person is Rachel SKIPPEN and she will be starting in mid December.

Wayne BAILEY asked what S/Sgt. WEBB knew about Bill 157 that comes into affect at the end of December. How is this going to affect the OPP? Safe Ontario Act 2017. Act speaks to each municipality being able to hire another police service. It also mentions that each municipality must write a strategic plan and the plan has to be reviewed and revised every 4 years. This would be very cumbersome.

S/Sgt. WEBB indicated presently the Police Service Act is being redrafted. S/Sgt. WEBB stated that each municipality has always had the option of choosing their own police service. 324 municipalities are policed by the OPP. Manitoulin has the MMA which is a governing body that meets bi-monthly that deals with many issues. S/Sgt. WEBB indicated that he would get the police perspective on this issue. He will bring his answers to the MMA meeting on December 13th, 2017.

ROUND TABLE

Eric RUSSELL has no concerns in Tehkummah

Hugh MOGGY stated Assiginack is very happy to see the increased police presence in the municipality.

Wayne BAILEY asked how you can get policing costs paid for by an accused. Drug bust taking 30 hrs. of policing then again another 30 hrs. continuation of this event has cost the municipality a significant amount of money. Is there some way of getting compensation - making the accused pay policing costs? How do you get information as who the accused person is? S/Sgt. WEBB believes it is a public record and should be obtained from the court.

S/Sgt. WEBB stated victims of crime often get restitution. He mentioned someone from the municipality may want to speak with Crown Stacey HANER and ask what her position would be on this.

Brian PARKER advised that MTO is going to mark the bridge at Bridal Veil. He also stated that MTO says the OPP can charge people parking in this area. S/Sgt. WEBB asked if he could be provided with a copy of letter from MTO that states OPP can charge person parking in this area.

S/Sgt. WEBB mentioned that it is not proactive to ticket people. Tickets would be going to visitors not locals. Therefore, visitors then would not likely be spending money at local shops in municipality. Police presence is pro-active and constables do their best to be visible.

S/Sgt. WEBB said the municipality may have to hire someone to direct visitors to the parking lot. According to Brian MTO says that they cannot do that, the territory of the bridge is on the highway and does not include Billings township. The liability of a person possibly getting hit is too great.

Dale SCOTT mentioned the no parking signs and pylons in front of the arena have worked wonderfully in Central Manitoulin. This property belongs to MTO but they had no issues with the pylons and signage. Caretaker for arena sets pylons out before event and brings them back in after event. Insurance company advised there is no liability.

Intersection continues to be an issue. 5 complaints in the last month. A child was almost hit in this area. Crosswalk from Wilson's Store to Jake's Furniture works well. Trying to be pro-active and requesting another official crosswalk. Met with MTO officials this week, they indicated they do not need incident numbers. Data needs to be collected in July and August.

Betty NOBLE indicated everything is good in Gordon/Barrie Island.

Bruce WOOD stated NEMI is quiet, other than some speeding complaints.

DATE AND TIME OF NEXT MEETING

February 14 2017, 7:00 p.m. – Mindemoya Council Chambers

Meeting adjourned by Brian PARKER at 8:50 p.m.

"Police, at all times, should maintain a relationship with the public that gives reality to the historic tradition that the police are the public and the public are the police; the police being only members of the public who are paid to give full-time attention to duties which are incumbent on every citizen in the interests of community welfare and existence".

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Ranges: **From:** **To:** **From:** **To:**
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last Cheque Number 0027332 0027360
 Cheque Date First Last
Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	0027332	Date:	11/12/2017	Vendor:	ALLEN'S AUTOMOTIVE GROUP	Amount:	\$260.66
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InvNo: 669917	InvDesc: po-uphol.brush	InvAmt: \$5.90
InvNo: 672122	InvDesc: po-ice melt	InvAmt: \$21.00
InvNo: 670298	InvDesc: arena-propane	InvAmt: \$108.46
InvNo: 670452	InvDesc: arena-zamboni switch	InvAmt: \$9.11
InvNo: 672208	InvDesc: landfill-snap links	InvAmt: \$7.73
InvNo: 671685	InvDesc: arena-propane	InvAmt: \$108.46

ChqNo:	0027333	Date:	11/12/2017	Vendor:	ASSIGINACK MUSEUM BOARD	Amount:	\$5,000.00
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InvNo: 2017 4TH QTR	InvDesc: 2017 4th qtr levy	InvAmt: \$5,000.00
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ChqNo:	0027334	Date:	11/12/2017	Vendor:	ASSIGINACK VOLUNTEER FIRE DEPT. ASSOCIATI	Amount:	\$1,565.52
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InvNo: 2017 DUES	InvDesc: 2017 assoc dues	InvAmt: \$1,500.00
InvNo: 2017 FF DONATION	InvDesc: fd-don.re:ff honarium	InvAmt: \$65.52

ChqNo:	0027335	Date:	11/12/2017	Vendor:	BELL CANADA	Amount:	\$16.61
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InvNo: 2017 12 01	InvDesc: toll free line	InvAmt: \$16.61
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ChqNo:	0027336	Date:	11/12/2017	Vendor:	COMPUTREK	Amount:	\$756.88
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InvNo: 16226	InvDesc: dec remote server mgt	InvAmt: \$289.85
InvNo: 16288	InvDesc: nov it reconciliation	InvAmt: \$423.75
InvNo: 16338	InvDesc: nov-offsite backup storage	InvAmt: \$43.28

ChqNo:	0027337	Date:	11/12/2017	Vendor:	DUNCAN MACDONALD	Amount:	\$77.38
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InvNo: DEC 3 2017	InvDesc: fd-mileage	InvAmt: \$77.38
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ChqNo:	0027338	Date:	11/12/2017	Vendor:	EASTLINK	Amount:	\$1,962.94
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InvNo: 04031043	InvDesc: mun.office	InvAmt: \$636.41
InvNo: 04031261	InvDesc: mtg wtp	InvAmt: \$154.62
InvNo: 04031275	InvDesc: pw	InvAmt: \$217.32
InvNo: 04031229	InvDesc: man streams	InvAmt: \$158.75
InvNo: 04031252	InvDesc: arena	InvAmt: \$141.73
InvNo: 04031259	InvDesc: norisle (fischer fund)	InvAmt: \$71.65
InvNo: 04031262	InvDesc: ss wtp	InvAmt: \$80.87
InvNo: 04031240	InvDesc: fd-interconnect	InvAmt: \$80.87
InvNo: 04031251	InvDesc: fd-tel	InvAmt: \$106.35

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
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InvNo: 04031271	InvDesc: marina	InvAmt: 80.87
InvNo: 04031274	InvDesc: bwt	InvAmt: 80.87
InvNo: 04031242	InvDesc: info booth	InvAmt: 152.63

ChqNo:	Date:	Vendor:	Amount:
0027339	11/12/2017	GERRY STRONG	\$307.70

InvNo: DEC 11 2017	InvDesc: bldg insp/plan.mileage	InvAmt: 307.70
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ChqNo:	Date:	Vendor:	Amount:
0027340	11/12/2017	HYDRO ONE NETWORKS INC.	\$2,569.37

InvNo: NOV 27 2017 LAGOON	InvDesc: lagoon	InvAmt: 1,710.97
InvNo: NOV 24 2017 PW	InvDesc: pw-microfit	InvAmt: 6.10
InvNo: DEC 1 2017 PW	InvDesc: pw	InvAmt: 302.81
InvNo: DEC 1 2017 NORISLE	InvDesc: norisle heritage park	InvAmt: 45.82
InvNo: DEC 1 2017 ICE PLT	InvDesc: arena ice plant	InvAmt: 128.23
InvNo: DEC 1 2017 DEPOT	InvDesc: recycling depot	InvAmt: 44.85
InvNo: DEC 6 2017 MUN.OFF	InvDesc: mun.office	InvAmt: 330.59

ChqNo:	Date:	Vendor:	Amount:
0027341	11/12/2017	LESLIE FIELDS	\$28.56

InvNo: DEC 2017	InvDesc: seniors prk decorations	InvAmt: 28.56
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ChqNo:	Date:	Vendor:	Amount:
0027342	11/12/2017	MANITOWANING MILL & HOME BUILDING CENTRE	\$313.85

InvNo: 0123296	InvDesc: office-batteries/lights, etc	InvAmt: 74.30
InvNo: 0123274	InvDesc: seniors park-ext.cords	InvAmt: 61.49
InvNo: 0123397	InvDesc: admin-ext cords	InvAmt: 6.72
InvNo: 0123038	InvDesc: po/bank-icemelt	InvAmt: 45.06
InvNo: 0122837	InvDesc: lib bldg-lite bulbs	InvAmt: 38.40
InvNo: 0122148	InvDesc: po-n'odour	InvAmt: 39.64
InvNo: 0121669	InvDesc: marina-antifreeze	InvAmt: 33.84
InvNo: 0123733	InvDesc: office-xmas supplies	InvAmt: 6.52
InvNo: 0123950	InvDesc: admin-compost bags	InvAmt: 7.88

ChqNo:	Date:	Vendor:	Amount:
0027343	11/12/2017	MANITOWANING PHARMACY	\$21.83

InvNo: 394063	InvDesc: xmas supplies	InvAmt: 21.83
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ChqNo:	Date:	Vendor:	Amount:
0027344	11/12/2017	MANITOWANING FRESHMART	\$9.78

InvNo: 00361906	InvDesc: office supplies	InvAmt: 5.79
InvNo: 00145735	InvDesc: admin-water refill	InvAmt: 3.99

ChqNo:	Date:	Vendor:	Amount:
0027345	11/12/2017	MINISTER OF FINANCE	\$23,294.00

InvNo: 14281117017	InvDesc: october policing costs	InvAmt: 23,294.00
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ChqNo:	Date:	Vendor:	Amount:
0027346	11/12/2017	MUNICIPAL FINANCE OFFICERS ASSOC.	\$282.50

InvNo: 2018 MEMBERSHIP	InvDesc: 2018 membership	InvAmt: 282.50
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The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

ChqNo:	Date:	Vendor:	Amount:
0027347	11/12/2017	NEW NORTH FUELS INC	\$2,276.11
InvNo: 436669	InvDesc: po-furnace oil	InvAmt: \$629.27	
InvNo: 436668	InvDesc: pw-diesel	InvAmt: \$1,646.84	
0027348	11/12/2017	NORTH CHANNEL MARINE TOURISM COUNCIL INC.	\$600.00
InvNo: 2018 MEMBERSHIP	InvDesc: 2018 membership	InvAmt: \$600.00	
0027349	11/12/2017	NORTHERN 911	\$230.38
InvNo: 21216-12012017	InvDesc: dec 911 dispatch services	InvAmt: \$230.38	
0027350	11/12/2017	SUPERIOR PROPANE INC.	\$1,585.04
InvNo: 17824975	InvDesc: pw-cylinder rental	InvAmt: \$11.87	
InvNo: 17824976	InvDesc: arena-cylinder rental	InvAmt: \$23.73	
InvNo: 17919422	InvDesc: po/bnk-service contract	InvAmt: \$55.37	
InvNo: 17943439	InvDesc: fd-propane	InvAmt: \$1,494.07	
0027351	11/12/2017	ROBERT R CRANSTON	\$6,282.80
InvNo: NOV 1 2017	InvDesc: topsoil/sand various locations	InvAmt: \$6,282.80	
0027352	11/12/2017	TULLOCH ENGINEERING	\$1,695.00
InvNo: 155319-27	InvDesc: mun.drain-clvr valley insp	InvAmt: \$1,695.00	
0027353	11/12/2017	DAVE MCDOWELL	\$867.00
InvNo: OWDCP-001183	InvDesc: wildlife damage comp(sept)	InvAmt: \$867.00	
0027354	11/12/2017	ASSIGINACK PUBLIC SCHOOL	\$500.00
InvNo: 2017 DONATION	InvDesc: 3d printer(haunted ride proc.)	InvAmt: \$500.00	
0027355	11/12/2017	FIRST ROBOTICS CANADA	\$3,000.00
InvNo: DEC 2017	InvDesc: reimburse double pyt	InvAmt: \$3,000.00	
0027356	11/12/2017	CHRIS MARA	\$1,588.21
InvNo: 2017 ROBOTICS EXP	InvDesc: pec-reimb.robotics expenses	InvAmt: \$1,588.21	
0027357	11/12/2017	MANITOULIN FIRE FIGHTERS ASSOCIATION	\$100.00
InvNo: 41	InvDesc: 2017 membership fee	InvAmt: \$100.00	
0027358	11/12/2017	WAT SUPPLIES	\$131.50
InvNo: 170684	InvDesc: po/bmo -p.tw1/cleaner	InvAmt: \$131.50	
0027359	11/12/2017	WINDOWS UNLIMITED	\$7,910.00
InvNo: 885165	InvDesc: 2018 60% rdside prks	InvAmt: \$7,910.00	
0027360	11/12/2017	XEROX CANADA LTD.	\$160.09
InvNo: F51759003	InvDesc: copier usage	InvAmt: \$160.09	

*** End of Report ***

Report Total:

\$63,393.71

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Ranges: **From:** **To:** **From:** **To:**
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last Cheque Number 0027308 0027327
 Cheque Date First Last

Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	0027308	Date:	07/12/2017	Vendor:	ALTON HOBBS	Amount:	\$150.00
InvNo:	2017 BONUS	InvDesc:	christmas bonus	InvAmt:	\$150.00		
ChqNo:	0027309	Date:	07/12/2017	Vendor:	ANNETTE VIRTANEN	Amount:	\$75.00
InvNo:	2017 BONUS	InvDesc:	christmas bonus	InvAmt:	\$75.00		
ChqNo:	0027310	Date:	07/12/2017	Vendor:	CHERYL O'BRIEN	Amount:	\$75.00
InvNo:	2017 BONUS	InvDesc:	christmas bonus	InvAmt:	\$75.00		
ChqNo:	0027311	Date:	07/12/2017	Vendor:	DEBBIE ROBINSON	Amount:	\$75.00
InvNo:	2017 BONUS	InvDesc:	christmas bonus	InvAmt:	\$75.00		
ChqNo:	0027312	Date:	07/12/2017	Vendor:	DEBORAH MACDONALD	Amount:	\$150.00
InvNo:	2017 BONUS	InvDesc:	christmas bonus	InvAmt:	\$150.00		
ChqNo:	0027313	Date:	07/12/2017	Vendor:	FREDA BOND	Amount:	\$150.00
InvNo:	2017 BONUS	InvDesc:	christmas bonus	InvAmt:	\$150.00		
ChqNo:	0027314	Date:	07/12/2017	Vendor:	GERRY STRONG	Amount:	\$75.00
InvNo:	2017 BONUS	InvDesc:	christmas bonus	InvAmt:	\$75.00		
ChqNo:	0027315	Date:	07/12/2017	Vendor:	JACKIE WHITE	Amount:	\$150.00
InvNo:	2017 BONUS	InvDesc:	christmas bonus	InvAmt:	\$150.00		
ChqNo:	0027316	Date:	07/12/2017	Vendor:	JANET PRAIRIE	Amount:	\$75.00
InvNo:	2017 BONUS	InvDesc:	christmas bonus	InvAmt:	\$75.00		
ChqNo:	0027317	Date:	07/12/2017	Vendor:	JEREMY RODY	Amount:	\$150.00
InvNo:	2017 BONUS	InvDesc:	christmas bonus	InvAmt:	\$150.00		
ChqNo:	0027318	Date:	07/12/2017	Vendor:	JOAN WOOD	Amount:	\$75.00
InvNo:	2017 BONUS	InvDesc:	christmas bonus	InvAmt:	\$75.00		
ChqNo:	0027319	Date:	07/12/2017	Vendor:	KELSEY MAGUIRE	Amount:	\$75.00
InvNo:	2017 BONUS	InvDesc:	christmas bonus	InvAmt:	\$75.00		
ChqNo:	0027320	Date:	07/12/2017	Vendor:	NATALIE PARRINGTON	Amount:	\$75.00
InvNo:	2017 BONUS	InvDesc:	christmas bonus	InvAmt:	\$75.00		
ChqNo:	0027321	Date:	07/12/2017	Vendor:	ROBERT MACDONALD	Amount:	\$150.00
InvNo:	2017 BONUS	InvDesc:	christmas bonus	InvAmt:	\$150.00		
ChqNo:	0027322	Date:	07/12/2017	Vendor:	RON COOPER	Amount:	\$150.00
InvNo:	2017 BONUS	InvDesc:	christmas bonus	InvAmt:	\$150.00		
ChqNo:	0027323	Date:	07/12/2017	Vendor:	STEVE WOOD	Amount:	\$150.00
InvNo:	2017 BONUS	InvDesc:	christmas bonus	InvAmt:	\$150.00		
ChqNo:	0027324	Date:	07/12/2017	Vendor:	ASHLEY QUACKENBUSH	Amount:	\$75.00
InvNo:	2017 BONUS	InvDesc:	christmas bonus	InvAmt:	\$75.00		
ChqNo:	0027325	Date:	07/12/2017	Vendor:	WALTER REID	Amount:	\$150.00
InvNo:	2017 BONUS	InvDesc:	christmas bonus	InvAmt:	\$150.00		

The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

ChqNo: 0027326	Date: 07/12/2017	Vendor: WAYNE MIDDAUGH	Amount: \$150.00
InvNo: 2017 BONUS	InvDesc: christmas bonus	InvAmt: \$150.00	
ChqNo: 0027327	Date: 07/12/2017	Vendor: WILLIAM BECK	Amount: \$75.00
InvNo: 2017 BONUS	InvDesc: christmas bonus	InvAmt: \$75.00	

*** End of Report ***

Report Total:

\$2,250.00

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Ranges: **From:** **To:** **From:** **To:**
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last Cheque Number 0027365 0027405
 Cheque Date First Last

Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0027365	21/12/2017	ALLEN'S AUTOMOTIVE GROUP	\$645.64
InvNo: 671171	InvDesc: motor treatment	InvAmt: \$20.32	
InvNo: 670423	InvDesc: hydraulic oil	InvAmt: \$46.64	
InvNo: 673338	InvDesc: 80w90 oil	InvAmt: \$13.90	
InvNo: 670334	InvDesc: oil filter #5	InvAmt: \$17.53	
InvNo: 669826	InvDesc: white paint	InvAmt: \$18.06	
InvNo: 670260	InvDesc: motor oil 15w40	InvAmt: \$70.74	
InvNo: 673014	InvDesc: hydraulic oil	InvAmt: \$30.49	
InvNo: 673219	InvDesc: nuts&bolts	InvAmt: \$17.55	
InvNo: 673483	InvDesc: 80/90 oil	InvAmt: \$87.68	
InvNo: 670472	InvDesc: light #2	InvAmt: \$38.34	
InvNo: 670244	InvDesc: oil filter #13	InvAmt: \$12.79	
InvNo: 669541	InvDesc: adapter	InvAmt: \$5.60	
InvNo: 278003	InvDesc: oil filter	InvAmt: \$60.84	
InvNo: 671984	InvDesc: hydraulic oil #7	InvAmt: \$205.16	
0027366	21/12/2017	ARCHER ADVERTISING	\$316.34
InvNo: 6652	InvDesc: windowed envelopes	InvAmt: \$316.34	
0027367	21/12/2017	ASSOCIATION OF MUNICIPALITIES OF ONTARIO	\$1,369.75
InvNo: MEM005890	InvDesc: 2018 membership	InvAmt: \$1,369.75	
0027368	21/12/2017	CAMBRIAN TRUCK CENTRE INC.	\$496.39
InvNo: SLW74583	InvDesc: temp gauge #7	InvAmt: \$114.51	
InvNo: SLW74712	InvDesc: air tanks #7	InvAmt: \$381.88	
0027369	21/12/2017	CERTIFIED LABORATORIES	\$179.61
InvNo: 518791	InvDesc: diesel conditioner	InvAmt: \$179.61	
0027370	21/12/2017	DEBORAH MACDONALD	\$275.00
InvNo: I-383567	InvDesc: eyeglasses (victoria)	InvAmt: \$275.00	
0027371	21/12/2017	EASTLINK	\$97.08
InvNo: DEC 10 2017 MARINA	InvDesc: marina-dsl	InvAmt: \$48.54	
InvNo: DEC 10 2017 PW	InvDesc: pw-dsl	InvAmt: \$48.54	
0027372	21/12/2017	E.CORBIERE & SONS CONTRACTING	\$11,203.95

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

ChqNo:	Date:	Vendor:	Amount:
0027373	21/12/2017	G. STEPHEN WATT, BARRISTER	\$1,494.99
InvNo: 3275	InvDesc: general legal	InvAmt: \$1,494.99	
0027374	21/12/2017	FEDERATION OF NORTHERN ONTARIO MUNICIPAL	\$168.00
InvNo: 1936	InvDesc: 2018 membership	InvAmt: \$168.00	
0027375	21/12/2017	GERRY STRONG	\$307.70
InvNo: DEC 21 2017	InvDesc: bldg insp/plan mileage	InvAmt: \$307.70	
0027376	21/12/2017	HUGHES SUPPLY COMPANY	\$74.41
InvNo: 39442	InvDesc: garb.bags/wrench	InvAmt: \$74.41	
0027377	21/12/2017	JACKIE WHITE	\$73.44
InvNo: DEC 2017	InvDesc: pec-reimb.kids games	InvAmt: \$73.44	
0027378	21/12/2017	KJ BEAMISH CONSTRUCTION LTD	\$3,542.06
InvNo: I3104-02028	InvDesc: cold patch	InvAmt: \$3,542.06	
0027379	21/12/2017	MANITOULIN CHRYSLER LIMITED	\$549.09
InvNo: 85133	InvDesc: repair sterling #6	InvAmt: \$678.63	
0027380	21/12/2017	MANITOWANING MILL & HOME BUILDING CENTRE	\$174.13
InvNo: 0123153	InvDesc: galv.nipple	InvAmt: \$5.17	
InvNo: 0122246	InvDesc: galv.cap	InvAmt: \$3.93	
InvNo: 0121947	InvDesc: rust coat (black)	InvAmt: \$18.07	
InvNo: 0121899	InvDesc: coffee/insul foam	InvAmt: \$63.59	
InvNo: 0121569	InvDesc: white rust paint	InvAmt: \$23.35	
InvNo: 0124207	InvDesc: office-flashlight	InvAmt: \$22.76	
InvNo: 0124534	InvDesc: clinic-paint	InvAmt: \$37.26	
0027381	21/12/2017	MANITOULIN EXPOSITOR	\$222.72
InvNo: 96532	InvDesc: advertising	InvAmt: \$113.00	
InvNo: 96538	InvDesc: advertising	InvAmt: \$109.72	
0027382	21/12/2017	MANITOWANING PHARMACY	\$35.55
InvNo: 394968	InvDesc: christmas cards	InvAmt: \$35.55	
0027383	21/12/2017	MANITOWANING FRESHMART	\$11.32
InvNo: 00363530	InvDesc: admin-water refill	InvAmt: \$3.99	
InvNo: 00363437	InvDesc: pec-supplies re: school dec.	InvAmt: \$7.33	
0027384	21/12/2017	MCOUARRIE MOTOR PRODUCTS	\$204.91
InvNo: WO-143647	InvDesc: sensor #5	InvAmt: \$204.91	
0027385	21/12/2017	MUNICIPAL EMPLOYER PENSION CENTRE OF ONT/	\$65.26
InvNo: MC004018	InvDesc: 2018 municipal contribution	InvAmt: \$65.26	
0027386	21/12/2017	MIKE VAREY EXCAVATING & EQUIPMENT	\$3,282.65
InvNo: 324070	InvDesc: excavator rental (landfill)	InvAmt: \$3,282.65	
0027387	21/12/2017	MSC INDUSTRIAL SUPPLY ULC	\$173.07

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

InvNo: 1514459001 InvDesc: orange paint InvAmt: \$173.07

ChqNo:	Date:	Vendor:	Amount:
0027388	21/12/2017	NEW NORTH FUELS INC	\$4,479.33

InvNo: 437944 InvDesc: pw-diesel InvAmt: \$2,628.96

InvNo: 439098 InvDesc: pw-dyed diesel InvAmt: \$424.99

InvNo: 439099 InvDesc: pw-diesel InvAmt: \$1,425.38

ChqNo:	Date:	Vendor:	Amount:
0027389	21/12/2017	PURULATOR COURIER	\$56.44

InvNo: 436610799 InvDesc: man strms freight (reimbursed) InvAmt: \$56.44

ChqNo:	Date:	Vendor:	Amount:
0027390	21/12/2017	RALF ISLAND TRUCK PARTS	\$348.02

InvNo: 2505 InvDesc: mounting bracket #7 InvAmt: \$58.18

InvNo: 2496 InvDesc: seal/studs/guard #4 InvAmt: \$289.84

ChqNo:	Date:	Vendor:	Amount:
0027391	21/12/2017	RELIANCE HOME COMFORT	\$93.18

InvNo: DEC 11 2017 OFFICE InvDesc: office-hwt rental InvAmt: \$43.99

InvNo: DEC 11 2017 PW InvDesc: pw-hwt rental InvAmt: \$49.19

ChqNo:	Date:	Vendor:	Amount:
0027392	21/12/2017	RIVERSIDE ENTERPRISES	\$9,859.02

InvNo: R13565 InvDesc: roadside brushing-bidwell InvAmt: \$4,746.00

InvNo: 18807 InvDesc: landfill-mattress removal InvAmt: \$1,989.70

InvNo: 18806 InvDesc: nov reeysl.transport InvAmt: \$3,123.32

ChqNo:	Date:	Vendor:	Amount:
0027393	21/12/2017	SIFTO CANADA INC.	\$4,037.70

InvNo: 101070 InvDesc: salt InvAmt: \$4,037.70

ChqNo:	Date:	Vendor:	Amount:
0027394	21/12/2017	STEVE WOOD	\$33.88

InvNo: 22152001024001313 InvDesc: #4-aa vent/duct InvAmt: \$33.88

ChqNo:	Date:	Vendor:	Amount:
0027395	21/12/2017	SUDBURY & DISTRICT HEALTH UNIT	\$2,729.00

InvNo: RC020033618 InvDesc: january 2018 sdhu levy InvAmt: \$2,729.00

ChqNo:	Date:	Vendor:	Amount:
0027396	21/12/2017	SUPERIOR PROPANE INC.	\$7,136.58

InvNo: 18026578 InvDesc: arena-propane InvAmt: \$3,008.55

InvNo: 18026579 InvDesc: arena-propane InvAmt: \$2,963.18

InvNo: 18026580 InvDesc: po-bnk-propane InvAmt: \$1,164.85

ChqNo:	Date:	Vendor:	Amount:
0027397	21/12/2017	SLING CHOKER MANUFACTURING LTD	\$282.50

InvNo: 116193 InvDesc: tow strap InvAmt: \$42.94

InvNo: 116197 InvDesc: straps (docks) InvAmt: \$239.56

ChqNo:	Date:	Vendor:	Amount:
0027398	21/12/2017	PETER JONES	\$5,250.00

InvNo: 111517-01 InvDesc: brushing (bidwell) InvAmt: \$5,250.00

ChqNo:	Date:	Vendor:	Amount:
0027399	21/12/2017	MANITOWANING MINOR HOCKEY	\$375.00

InvNo: 2017 POWER SKATING InvDesc: 1/2 share of power skating InvAmt: \$375.00

ChqNo:	Date:	Vendor:	Amount:
0027400	21/12/2017	WAT SUPPLIES	\$52.38

InvNo: 171119 InvDesc: po/bnk-t.tissue InvAmt: \$52.38

ChqNo:	Date:	Vendor:	Amount:
0027401	21/12/2017	NEWB...	...

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

InvNo: 43970 - NOV 2017 InvDesc: legal InvAmt: \$105.09

ChqNo:	Date:	Vendor:	Amount:
0027402	21/12/2017	WHITE'S SHELL	\$224.61

InvNo: 0879 InvDesc: arena-zamboni battery InvAmt: \$224.61

ChqNo:	Date:	Vendor:	Amount:
0027403	21/12/2017	WINDOWS UNLIMITED	\$254.25

InvNo: 885170 InvDesc: po-back door lock InvAmt: \$28.25

InvNo: 885169 InvDesc: med bldg-repair/paint ceiling InvAmt: \$226.00

ChqNo:	Date:	Vendor:	Amount:
0027404	21/12/2017	HYDRO ONE NETWORKS INC.	\$3,421.88

InvNo: DEC 18 2017 SSWTP InvDesc: ss wtp InvAmt: \$732.59

InvNo: DEC 18 2017 SHOWERS InvDesc: marina showerhouse InvAmt: \$38.59

InvNo: DEC 18 2017 INFO BTH InvDesc: tourist info booth InvAmt: \$29.89

InvNo: DEC 18 2017 LIBRARY InvDesc: library InvAmt: \$444.48

InvNo: DEC 18 2017 DOCKS InvDesc: marina docks InvAmt: \$77.85

InvNo: DEC 18 2017 LITES InvDesc: streetlites InvAmt: \$615.47

InvNo: DEC 18 2017 PO/BNK InvDesc: po/bank InvAmt: \$410.69

InvNo: DEC 18 2017 ARENA InvDesc: arena InvAmt: \$1,041.46

InvNo: DEC 18 2017 TENNIS InvDesc: tennis courts InvAmt: \$30.86

ChqNo:	Date:	Vendor:	Amount:
0027405	21/12/2017	PURULATOR COURIER	\$50.07

InvNo: 436676694 InvDesc: freight InvAmt: \$50.07

*** End of Report ***

Report Total:

\$63,751.99

63,393.71 +
 2,250.00 +
 63,751.99 +
 129,395.70 *

Date : 05/12/2017
Time : 1:50:26 PM

The Township of Assiginack

Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0027292		05/12/2017	12/05FD	400	ELLIOTT, ALLAN	OUTSTANDING	Cheque
0027293		05/12/2017	12/05FD	402	ELLIOTT, DWAYNE	OUTSTANDING	Cheque
0027294		05/12/2017	12/05FD	404	HAM, BRAD	OUTSTANDING	Cheque
0027295		05/12/2017	12/05FD	405	LAFLEUR, BILL	OUTSTANDING	Cheque
0027296		05/12/2017	12/05FD	406	MACDONALD, ROBERT	OUTSTANDING	Cheque
0027297		05/12/2017	12/05FD	411	MACDONALD, DUNCAN	OUTSTANDING	Cheque
0027298		05/12/2017	12/05FD	426	Mara, Christopher	OUTSTANDING	Cheque
0027299		05/12/2017	12/05FD	427	Geib, Andy	OUTSTANDING	Cheque
0027300		05/12/2017	12/05FD	429	ARMSTRONG, RICK	OUTSTANDING	Cheque
0027301		05/12/2017	12/05FD	435	MACKENZIE, JAMES	OUTSTANDING	Cheque
0027302		05/12/2017	12/05FD	443	BOWERMAN, Cole	OUTSTANDING	Cheque
0027303		05/12/2017	12/05FD	444	MACKENZIE, CODY	OUTSTANDING	Cheque
0027304		05/12/2017	12/05FD	445	CASE, ANDREW	OUTSTANDING	Cheque
0027305		05/12/2017	12/05FD	446	TRIMMER, SAMUEL	OUTSTANDING	Cheque
0027306		05/12/2017	12/05FD	447	SAMPSON, TANIA	OUTSTANDING	Cheque
0027307		05/12/2017	12/05FD	448	TRIMMER, SKYLER	OUTSTANDING	Cheque

Total : \$28,355.59

Date : 11/12/2017
Time : 9:13:08 AM

The Township of Assiginack

Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0027328		11/12/2017	12/11COMB	118	COOPER, RONALD	OUTSTANDING	Cheque
0027329		11/12/2017	12/11COMB	122	HOBBS, ALTON	OUTSTANDING	Cheque
0027330		11/12/2017	12/11COMB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
0027331		11/12/2017	12/11COMB	133	BOND, FREDA	OUTSTANDING	Cheque
1121		11/12/2017	12/11COMB	106	WOOD, STEVEN	OUTSTANDING	Direct Deposit
1122		11/12/2017	12/11COMB	134	VIRTANEN, ANNETTE	OUTSTANDING	Direct Deposit
1123		11/12/2017	12/11COMB	140	REID, WALTER	OUTSTANDING	Direct Deposit
1124		11/12/2017	12/11COMB	152	PRAIRIE, JANET	OUTSTANDING	Direct Deposit
1125		11/12/2017	12/11COMB	155	BECK, WILLIAM	OUTSTANDING	Direct Deposit
1126		11/12/2017	12/11COMB	164	MIDDAUGH, WAYNE	OUTSTANDING	Direct Deposit
1127		11/12/2017	12/11COMB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
1128		11/12/2017	12/11COMB	186	RODY, JEREMY	OUTSTANDING	Direct Deposit
1129		11/12/2017	12/11COMB	205	MOFFAT, PAUL	OUTSTANDING	Direct Deposit
1130		11/12/2017	12/11COMB	206	CASE, ROBERT	OUTSTANDING	Direct Deposit
1131		11/12/2017	12/11COMB	211	MOGGY, HUGH	OUTSTANDING	Direct Deposit
1132		11/12/2017	12/11COMB	214	FIELDS, LESLIE	OUTSTANDING	Direct Deposit
1133		11/12/2017	12/11COMB	216	REID, BRENDA	OUTSTANDING	Direct Deposit
1134		11/12/2017	12/11COMB	301	ROBINSON, DEBBIE	OUTSTANDING	Direct Deposit
1135		11/12/2017	12/11COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit
1136		11/12/2017	12/11COMB	329	OBRIEN, CHERYL	OUTSTANDING	Direct Deposit

Total : \$18,035.59

Date : 21/12/2017
Time : 9:25:46 AM

The Township of Assiginack

Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0027361		25/12/2017	12/25COMB	118	COOPER, RONALD	OUTSTANDING	Cheque
0027362		25/12/2017	12/25COMB	122	HOBBS, ALTON	OUTSTANDING	Cheque
0027363		25/12/2017	12/25COMB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
0027364		25/12/2017	12/25COMB	133	BOND, FREDA	OUTSTANDING	Cheque
1137		25/12/2017	12/25COMB	106	WOOD, STEVEN	OUTSTANDING	Direct Deposit
1138		25/12/2017	12/25COMB	134	VIRTANEN, ANNETTE	OUTSTANDING	Direct Deposit
1139		25/12/2017	12/25COMB	140	REID, WALTER	OUTSTANDING	Direct Deposit
1140		25/12/2017	12/25COMB	152	PRAIRIE, JANET	OUTSTANDING	Direct Deposit
1141		25/12/2017	12/25COMB	155	BECK, WILLIAM	OUTSTANDING	Direct Deposit
1142		25/12/2017	12/25COMB	163	MACDONALD, ROBERT	OUTSTANDING	Direct Deposit
1143		25/12/2017	12/25COMB	164	MIDDAUGH, WAYNE	OUTSTANDING	Direct Deposit
1144		25/12/2017	12/25COMB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
1145		25/12/2017	12/25COMB	186	RODY, JEREMY	OUTSTANDING	Direct Deposit
1146		25/12/2017	12/25COMB	205	MOFFAT, PAUL	OUTSTANDING	Direct Deposit
1147		25/12/2017	12/25COMB	206	CASE, ROBERT	OUTSTANDING	Direct Deposit
1148		25/12/2017	12/25COMB	211	MOGGY, HUGH	OUTSTANDING	Direct Deposit
1149		25/12/2017	12/25COMB	214	FIELDS, LESLIE	OUTSTANDING	Direct Deposit
1150		25/12/2017	12/25COMB	216	REID, BRENDA	OUTSTANDING	Direct Deposit
1151		25/12/2017	12/25COMB	301	ROBINSON, DEBBIE	OUTSTANDING	Direct Deposit
1152		25/12/2017	12/25COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit
1153		25/12/2017	12/25COMB	329	OBRIEN, CHERYL	OUTSTANDING	Direct Deposit

Total : \$19,405.98

0• C
28,355.59 +
18,035.59 +
19,405.98 +
65,797.16 *

Memo

To: Mayor and Council
From: Deb
Date: December 7, 2017
Re: Financial Statements for the year to date as at November 30, 2017

Please find attached the financial statements for the year to date as at November 30, 2017. As always, if you have any questions, or need further clarification, please feel free to come and see me.

Thank you,



Deb MacDonald, Treasurer



The Township of Assiginack
CORPORATE SUMMARY
For the Eleven Months Ending November 30, 2017

	November	YTD	2017 Budget	% of Budget
Expenditures				
General Government	\$50,537.84	\$903,156.33	\$823,876.27	110%
School Board Levy	426.67	271,829.16	345,668.00	79%
Protection Services	25,733.58	280,257.72	429,743.00	65%
Transportation Services	145,396.15	811,657.66	907,503.00	89%
Environmental Services	65,473.29	501,978.81	642,259.77	78%
Health Services	38,910.87	237,751.38	250,122.00	95%
Social and Family Services	31,422.96	180,195.42	181,367.67	99%
Recreation and Cultural Service	(11,593.48)	198,408.13	244,205.00	81%
Planning & Development	1,844.96	37,871.57	38,020.45	100%
Capital out of Current	81,199.36	340,326.56	714,784.69	48%
Expenditures Total	429,352.20	3,763,432.74	4,577,549.85	82%

Revenues				
General Government	52,275.14	231,644.81	171,039.61	135%
General Revenue		3,268,349.15	3,271,463.38	100%
School Board Levy		347,148.70	345,668.00	100%
Protection Services	390.00	12,041.32	13,850.00	87%
Transportation Services	3,785.25	10,607.71	8,525.00	124%
Environmental Services	43,183.78	487,289.44	644,898.78	76%
Social and Family Services		29,655.08	29,655.08	100%
Recreation and Cultural Service	125.92	20,231.18	27,450.00	74%
Planning & Development	282.19	1,614.11		0%
Capital out of Current		50,146.24	65,000.00	77%
Revenues Total	100,042.28	4,458,727.74	4,577,549.85	97%

Net Levy				
General Government	(1,737.30)	671,511.52	652,836.66	103%
General Revenue		(3,268,349.15)	(3,271,463.38)	100%
School Board Levy	426.67	(75,319.54)		0%
Protection Services	25,343.58	268,216.40	415,893.00	64%
Transportation Services	141,610.90	801,049.95	898,978.00	89%
Environmental Services	22,289.51	14,689.37	(2,639.01)	(557%)
Health Services	38,910.87	237,751.38	250,122.00	95%
Social and Family Services	31,422.96	150,540.34	151,712.59	99%
Recreation and Cultural Service	(11,719.40)	178,176.95	216,755.00	82%
Planning & Development	1,562.77	36,257.46	38,020.45	95%
Capital out of Current	81,199.36	290,180.32	649,784.69	45%
Corporate Net Levy	329,309.92	(695,295.00)		0%



The Township of Assiginack
GENERAL GOVERNMENT SUMMARY
For the Eleven Months Ending November 30, 2017

	November	YTD	2017 Budget	% of Budget
Expenditures				
Mayor & Council	\$4,061.12	\$217,273.83	\$107,680.00	202%
Administrator's Office	24,436.16	300,253.88	327,310.00	92%
Clerk's Office	12,735.61	217,841.52	230,236.27	95%
Project and Events Co-ordinator Programs	2,295.05	40,374.46	44,000.00	92%
General Admin - Elections		407.04	2,000.00	20%
Post Office Building	3,124.78	30,923.74	44,350.00	70%
Library Building	774.81	16,133.61	24,000.00	67%
Administration Building	683.77	6,823.27	12,300.00	55%
Treasury - Unallocated	793.90	26,229.21	12,000.00	219%
Taxation	1,632.64	46,895.77	20,000.00	234%
Total General Government Expenditures	50,537.84	903,156.33	823,876.27	110%
Revenues				
Clerk's Office	2,047.30	15,448.31	5,400.00	286%
Project and Events Co-ordinator Programs	7,575.00	54,241.74	19,800.00	274%
Post Office Building	3,127.13	34,218.23	37,309.50	92%
Library Building	2,225.42	13,854.84	1,356.00	1,022%
Treasury - Unallocated	37,300.29	113,881.69	107,174.11	106%
Total General Government Revenue	52,275.14	231,644.81	171,039.61	135%
Net Levy				
Mayor & Council	4,061.12	217,273.83	107,680.00	202%
Administrator's Office	24,436.16	300,253.88	327,310.00	92%
Clerk's Office	10,688.31	202,393.21	224,836.27	90%
Project and Events Co-ordinator Programs	(5,279.95)	(13,867.28)	24,200.00	(57%)
General Admin - Elections		407.04	2,000.00	20%
Post Office Building	(2.35)	(3,294.49)	7,040.50	(47%)
Library Building	(1,450.61)	2,278.77	22,644.00	10%
Administration Building	683.77	6,823.27	12,300.00	55%
Treasury - Unallocated	(36,506.39)	(87,652.48)	(95,174.11)	92%
Taxation	1,632.64	46,895.77	20,000.00	234%
General Government Net Levy	(1,737.30)	671,511.52	652,836.66	103%



The Township of Assiginack
GENERAL REVENUE
For the Eleven Months Ending November 30, 2017

	November	YTD	2017 Budget	% of Budget
Revenues				
Municipal Tax Levy		\$2,542,349.49	\$2,563,963.38	99%
Payments In Lieu of Taxes		18,499.66		0%
Ontario Community Reinvestment Fund		707,500.00	707,500.00	100%
Total Revenue		3,268,349.15	3,271,463.38	100%
Net Levy				
Municipal Tax Levy		2,542,349.49	2,563,963.38	99%
Payments in Lieu of Taxes		18,499.66		0%
Ontario Community Reinvestment Fund		707,500.00	707,500.00	100%
General Revenue Net Levy		3,268,349.15	3,271,463.38	100%



The Township of Assiginack
SCHOOL BOARD SUMMARY
For the Eleven Months Ending November 30, 2017

	November	YTD	2017 Budget	% of Budget
Expenditures				
English Language Public School	\$426.67	\$268,095.14	\$345,668.00	78%
French Language Public School		3,734.02		0%
Total School Board Expenditures	426.67	271,829.16	345,668.00	79%
Revenues				
English Language Public School		343,414.68	345,668.00	99%
French Language Public School		3,734.02		0%
Total School Board Revenue		347,148.70	345,668.00	100%
Net Levy				
English Language Public School	426.67	(75,319.54)		0%
School Board Net Levy	426.67	(75,319.54)		0%



The Township of Assiginack
PROTECTION SERVICES SUMMARY
For the Eleven Months Ending November 30, 2017

	November	YTD	2017 Budget	% of Budget
Expenditures				
Fire Department	\$693.50	\$23,666.65	\$94,650.00	25%
Police Services	23,294.00	207,046.00	279,528.00	74%
9-1-1		103.26	1,000.00	10%
Protective Inspection & Control		3,101.80	3,150.00	98%
Canine Control		22,225.18	22,500.00	99%
Building Department	1,746.08	24,114.83	28,915.00	83%
Total Protection Services Expenditures	25,733.58	280,257.72	429,743.00	65%
Revenues				
Fire Department	290.00	560.29		0%
Protective Inspection & Control		2,243.50	2,350.00	95%
Canine Control		500.00	500.00	100%
Building Department	100.00	8,737.53	11,000.00	79%
Total Protection Services Revenues	390.00	12,041.32	13,850.00	87%
Net Levy				
Fire Department	403.50	23,106.36	94,650.00	24%
Police Services	23,294.00	207,046.00	279,528.00	74%
9-1-1		103.26	1,000.00	10%
Protective Inspection & Control		858.30	800.00	107%
Canine Control		21,725.18	22,000.00	99%
Building Department	1,646.08	15,377.30	17,915.00	86%
Protection Services Net Levy	25,343.58	268,216.40	415,893.00	64%



The Township of Assiginack
TRANSPORTATION SERVICES SUMMARY
For the Eleven Months Ending November 30, 2017

	November	YTD	2017 Budget	% of Budget
Expenditures				
Public Works Administration	\$16,226.87	\$200,978.06	\$368,250.00	55%
Operation Centre	5,310.45	70,146.77	63,000.00	111%
Road Side Maintenance	86.19	984.97		0%
Beaver Dams -Flood Control	1,274.41	7,360.67		0%
Sidewalks		904.99		0%
Street Name Signs	598.92	7,157.36	1,500.00	477%
Street Lighting	525.80	6,609.80	13,000.00	51%
Vehicles & Equipment	11,277.13	109,254.14	111,100.00	98%
Small Equipment & Supplies	637.75	4,987.34	3,000.00	166%
Airport		29,803.00	29,803.00	100%
Marina	1,649.16	45,205.33	36,350.00	124%
Roadways:				
Bridges and Culverts		24,675.68	7,500.00	329%
Brushing		961.13	6,500.00	15%
Ditching	2,920.51	23,626.74	30,000.00	79%
Catch Basins, Storm Sewers			3,000.00	0%
Sweeping/Flushing/Cleaning		7,885.89	13,500.00	58%
Resurfacing & Patching	103,045.45	123,645.60	119,000.00	104%
Snow Ploughing	665.02	34,124.26		0%
Sanding & Salting	356.76	24,768.30	35,000.00	71%
Loosetop Maintenance	821.73	77,954.64	67,000.00	116%
Total Transportation Services Expenditures	145,396.15	801,034.67	907,503.00	88%
Revenues				
Public Works Administration	3,741.00	3,741.00		0%
Public Works Misc Revenues	150.00	150.00		0%
Marina	44.25	6,866.71	8,525.00	81%
Total Transportation Services Revenues	3,935.25	10,757.71	8,525.00	126%
Net Levy				
Public Works Administration	12,485.87	197,237.06	368,250.00	54%
Operation Centre	5,310.45	70,146.77	63,000.00	111%
Road Side Maintenance	86.19	984.97		0%
Beaver Dams -Flood Control	1,274.41	7,360.67		0%
Public Works Misc Revenues	(150.00)	(150.00)		0%
Sidewalks		904.99		0%
Street Name Signs	598.92	7,157.36	1,500.00	477%
Street Lighting	525.80	6,609.80	13,000.00	51%
Vehicles & Equipment	11,277.13	109,254.14	111,100.00	98%
Small Equipment & Supplies	637.75	4,987.34	3,000.00	166%
Airport		29,803.00	29,803.00	100%
Marina	1,604.91	38,338.62	27,825.00	138%
Roadways	107,809.47	317,642.24	281,500.00	113%
Transportation Services Net Levy	141,460.90	790,276.96	898,978.00	88%



The Township of Assiginack
ENVIRONMENTAL SERVICES SUMMARY
For the Eleven Months Ending November 30, 2017

	November	YTD	2017 Budget	% of Budget
Expenditures				
Waste Management	\$35,186.66	\$107,688.87	\$82,860.00	130%
Waterworks	30,286.63	394,289.94	559,399.77	70%
Total Environmental Services Expenditures	65,473.29	501,978.81	642,259.77	78%
Revenues				
Sanitary Sewer & WPCP Revenue	11,029.76	121,740.47	133,161.63	91%
Garbage Collection	40.00	11,781.83	16,500.00	71%
Waterworks	32,114.02	353,767.14	495,237.15	71%
Total Environmental Services Revenues	43,183.78	487,289.44	644,898.78	76%
Net Levy				
Waste Management	35,186.66	107,688.87	82,860.00	130%
Sanitary Sewer & WPCP Revenue	(11,029.76)	(121,740.47)	(133,161.63)	91%
Garbage Collection	(40.00)	(11,781.83)	(16,500.00)	71%
Waterworks	(1,827.39)	40,522.80	64,162.62	63%
Environmental Services Net Levy	22,289.51	14,689.37	(2,639.01)	(557%)



The Township of Assiginack
HEALTH SERVICES SUMMARY
For the Eleven Months Ending November 30, 2017

	November	YTD	2017 Budget	% of Budget
Expenditures				
Cemetery		\$5,320.00	\$6,000.00	89%
Land Ambulance	38,687.00	230,197.92	232,122.00	99%
Medical Clinic		1,008.81		0%
Medical Building	223.87	1,224.65	12,000.00	10%
Total Health Services Expenditures	38,910.87	237,751.38	250,122.00	95%

Net Levy				
Cemetery		5,320.00	6,000.00	89%
Land Ambulance	38,687.00	230,197.92	232,122.00	99%
Medical Clinic		1,008.81		0%
Medical Building	223.87	1,224.65	12,000.00	10%
Health Services Net Levy	38,910.87	237,751.38	250,122.00	95%



The Township of Assiginack
SOCIAL & FAMILY SERVICES SUMMARY
For the Eleven Months Ending November 30, 2017

	November	YTD	2017 Budget	% of Budget
Expenditures				
District Social Services Administration Board	\$23,570.00	\$140,247.75	\$141,420.00	99%
Centennial Manor	7,852.96	39,947.67	39,947.67	100%
Total Social & Family Services Expenditures	31,422.96	180,195.42	181,367.67	99%
Revenues				
DSSAB		29,655.08	29,655.08	100%
Total Social & Family Services Revenues		29,655.08	29,655.08	100%
Net Levy				
District Social Services Administration Board	23,570.00	110,592.67	111,764.92	99%
Centennial Manor	7,852.96	39,947.67	39,947.67	100%
Social & Family Services Net Levy	31,422.96	150,540.34	151,712.59	99%



The Township of Assiginack
RECREATION & CULTURAL SERVICES SUMMARY
For the Eleven Months Ending November 30, 2017

	November	YTD	2017 Budget	% of Budget
Expenditures				
Recreation		\$12,805.36	\$15,000.00	85%
Summer Programme	100.00	9,004.49	6,050.00	149%
Arena	4,223.19	78,901.52	122,370.00	64%
Parks	49.72	15,547.47	19,000.00	82%
Heritage	90.52	35,059.43	23,100.00	152%
Information Booth	237.59	2,630.75	15,500.00	17%
Burn's Wharf Theatre		427.15	1,500.00	28%
Library Board	(16,294.50)	44,031.96	41,685.00	106%
Total Recreation & Cultural Services Expenditures	(11,593.48)	198,408.13	244,205.00	81%
Revenues				
Recreation		1,600.00	1,600.00	100%
Summer Programme		2,914.00	4,400.00	66%
Arena		9,796.21	21,450.00	46%
Heritage	125.92	631.16		0%
Burn's Wharf Theatre		5,289.81		0%
Total Recreation & Cultural Services Revenues	125.92	20,231.18	27,450.00	74%
Net Levy				
Recreation		11,205.36	13,400.00	84%
Summer Programme	100.00	6,090.49	1,650.00	369%
Arena	4,223.19	69,105.31	100,920.00	68%
Parks	49.72	15,547.47	19,000.00	82%
Heritage	(35.40)	34,428.27	23,100.00	149%
Information Booth	237.59	2,630.75	15,500.00	17%
Burn's Wharf Theatre		(4,862.66)	1,500.00	(324%)
Library Board	(16,294.50)	44,031.96	41,685.00	106%
Recreation & Cultural Services Net Levy	(11,719.40)	178,176.95	216,755.00	82%



The Township of Assiginack
PLANNING & DEVELOPMENT SUMMARY
For the Eleven Months Ending November 30, 2017

	November	YTD	2017 Budget	% of Budget
Expenditures				
Planning	\$1,704.04	\$36,323.88	\$38,020.45	96%
Total Planning & Development Expenditures	1,704.04	36,323.88	38,020.45	96%
Net Levy				
Planning	1,704.04	36,323.88	38,020.45	96%
Planning & Development Net Levy	1,704.04	36,323.88	38,020.45	96%



The Township of Assiginack
CORPORATE CAPITAL SUMMARY
For the Eleven Months Ending November 30, 2017

	November	YTD	2017 Budget	% of Budget
Expenditures				
General Government	\$2,774.82	\$72,926.79	\$113,560.00	64%
Protection Services		47,422.05	42,128.72	113%
Transportation Services	765.22	58,950.63	171,353.13	34%
Environmental Services	76,432.40	129,975.53	293,564.32	44%
Social and Family Services		890.40	20,000.00	4%
Recreation and Cultural Service	1,226.92	30,161.16	74,178.52	41%
Expenditures Total	81,199.36	340,326.56	714,784.69	48%

Revenues				
General Government			10,000.00	0%
Transportation Services		50,000.00	50,000.00	100%
Recreation and Cultural Service		146.24	5,000.00	3%
Revenues Total		50,146.24	65,000.00	77%

Net Levy				
General Government	2,774.82	72,926.79	103,560.00	70%
Protection Services		47,422.05	42,128.72	113%
Transportation Services	765.22	8,950.63	121,353.13	7%
Environmental Services	76,432.40	129,975.53	293,564.32	44%
Social and Family Services		890.40	20,000.00	4%
Recreation and Cultural Service	1,226.92	30,014.92	69,178.52	43%
Corporate Net Levy	81,199.36	290,180.32	649,784.69	45%

From: Monica Hawkins (East Ferris)

Date: December 8, 2017

Pages 142 removed AR

'info@southgate.ca'; 'info@southwestmiddlesex.ca'; 'cao@swox.org'; 'southwold@southwold.ca';
'info@townofspanish.com'; 'info@springwater.ca'; 'bdunk@stcatharines.ca'; 'renee.chaperon@stcharlesontario.ca';
'webmaster@twp.stclair.on.ca'; 'stjoeadmin@bellnet.ca'; 'general@town.stmarys.on.ca'; 'info@stthomas.ca';
'info@stirling-rawdon.com'; 'bbrooks@stonemills.com'; 'info@sdgcounties.ca'; 'clerks@stratfordcanada.ca';
'general@strathroy-caradoc.ca'; 'clerk@strongtownship.com'; 'illageoffice@sundridge.ca'; 'arbutttownship@bellnet.ca';
'agray@tay.ca'; 'clerk@tayvalleytwp.ca'; 'info@tecumseh.ca'; 'twptehk@amtelecom.net'; 'visit@temagami.ca';
'municipality@temiskamingshores.ca'; 'info@terracebay.ca'; 'moreilly@lesterpublications.com';
'inquiries@thamescentre.on.ca'; 'hgage@thearchipelago.on.ca'; 'info@thebluemountains.ca'; 'mmccuaig@nationmun.ca';
'bgreen@ontera.net'; 'townthess@bellnet.ca'; 'eynaldrivard@nt.net'; 'clerk@thorold.com'; 'jhannam@thunderbay.ca';
'dewilson@tillsonburg.ca'; 'clerks@timmins.ca'; 'dluker@tiny.ca'; '311@toronto.ca'; 'info@trenthills.ca';
'bangione@trentlakes.ca'; 'clerk@tudorandcashel.com'; 'info@twp.tweed.on.ca'; 'info@tyendinagatowship.com';
'info@town.uxbridge.on.ca'; 'administration@valharty.ca'; 'jeffrey.abrams@vaughan.ca'; 'rmadere@wainfleet.ca'

Subject: Extension of two-way Radio exemption

Mayor Vrebosch from the Municipality of East Ferris requested that the attached piece of information be forwarded to you as it is time sensitive and very important. The extension of the two-way radio exemption will expire on January 1, 2018. Municipalities have repeatedly contact the Ministry to request that the exemption be extended and no action has been taken. This will effect Municipal Equipment Operators. Please forward a letter to you MPP at your earliest convenience.

Thank you!

Monica L. Hawkins, AMCT
Clerk,
Municipality of East Ferris,
390 Hwy #94,
Corbeil, ON P0H 1K0
Office: 705-752-2740
Fax: 705-752-2452
e-mail: monica.hawkins@eastferris.ca
website: www.eastferris.ca

Monica Hawkins

From: Antoine Boucher
Sent: Friday, December 8, 2017 9:24 AM
To: Monica Hawkins
Subject: FW: Extension of two-way radio exemption – Letter to the Minister

FYI

Antoine C. Boucher, P. Eng
Director of Public Works and Engineering / Directeur des Travaux Publics et Ingénierie
Municipality of East Ferris / Municipalité d'East Ferris
390 Hwy 94,
Corbeil, On
POH 1K0
ph: (705) 752-2740 x 229
fax: (705) 752-2452

Visit our website / Visitez notre site web: <http://www.eastferris.ca>

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From: Bill Vrebosch [<mailto:vrebosch@efni.com>]
Sent: Thursday, December 07, 2017 7:43 PM
To: Antoine Boucher
Subject: Fw: Extension of two-way radio exemption – Letter to the Minister

From: Hardeman, Ernie
Sent: Thursday, December 07, 2017 4:09 PM
To: <mailto:vrebosch@efni.com>
Subject: Extension of two-way radio exemption – Letter to the Minister

I've heard from a number of municipalities who are concerned that the exemption which allows snow plow operators and other public utilities employees to use two way radios is set to expire on January 1, 2018.

Today I sent a letter to the Minister of Transportation supporting an extension of this exemption and urging him to act quickly given that we are now only about three weeks away from the exemption ending.

For your information I have included the text of my letter below. If you would like a copy of the original letter please let me know.

As always if I can be of assistance on this or any other issue please let me know.

Sincerely,
Ernie Hardeman, MPP Oxford
PC Critic for Municipal Affairs and Housing

December 7, 2017

Hon. Steven Del Duca
Minister of Transportation
Ferguson Block 3rd Flr, 77 Wellesley St W,
Toronto, ON M7A 1Z8

Dear Minister Del Duca,

I am writing to support the requests from numerous municipalities to continue their exemption which allows snow plow operators and other public utility employees and contractors to use two-way radios while operating a vehicle as provided under section 11 of regulation 366/09.

As you know this exemption is set to expire in just over three weeks. Municipalities have repeatedly contacted your Ministry to request that the exemption be extended and yet we have not seen any action. It is unfair to them that we are now only days away from the exemption expiring and they are still waiting.

These radios are an important tool as these employees work to ensure public safety, allowing communications about safety priorities and emergencies. Replacing this equipment while it is still functioning would be an additional financial burden on municipalities, many of whom are already facing financial constraints.

I ask you to respond to municipalities quickly to ensure they are able to plan for communications equipment to ensure the safety of their employees and the public.

Sincerely,

Ernie Hardeman, MPP Oxford
PC Critic for Municipal Affairs and Housing



Manitoulin Island Cycling Advocates (MICA)
P.O.Box 292
Mindemoya ON
POP 1S0
www.manitoulincycling.com

7 December 2017

Dear Assignack Council,

MICA is very grateful and we thank you for your ongoing support showcasing Manitoulin as a top cycling destination at the Toronto 3 Day International Bicycle Show again for the 5th year in a row.

For you info only, (has not been officially announced)

MICA in partnership with TNO and had a successful grant application.
The \$ 60,000.00 Grant is composed of
Fednor .. \$ 25,000.00 Federal
TNO .. \$ 25,000.00 Provincial
MICA .. \$ 10,000.00 Not for Profit Organization

We are very excited to be able to add an additional layer of comfort, points of interest and signs for all our tourist visitors and clear directions in particular for the ever growing cycle tourism that we have built together in the past 8 years.

The ferry cycle counts alone speak of it clearly

2013	total	3373	racked and walked on cycles counted
2014		5147	
2015		5186	
2016		5503	
2017		5843	

Many of our cycle visitors arrive from the north and are not found in these counts.
Cycle tourism accounts for up to 20% of accommodation income on Manitoulin.

We are very happy to be able to contribute to the overall orientation satisfaction of our local residence and travellers that come visit Central Manitoulin every year.

Maja Mielonen
MICA President

RECEIVED
DEC 04 2017

Physician Recruitment - To our Community Partners

On behalf of the Manitoulin Physician Recruitment Sub-Committee (a participant within the Huron North recruitment shared services), I am reaching out to provide an update, to thank participating sponsors, and to request consideration for support of new community partners.

We all need access to health care, and we all use health care resources, regardless of where we live across the Island. Access to care within a reasonable distance from home is a key component of building sustainable municipalities. We all have a stake in this, as leaders on behalf of our communities.

Over the past few years, our local approach to physician recruitment has been underway, involving multiple organizations from across the Island. Thanks to the strength brought to this initiative, it has proven very successful. Full-time vacancies have been being filled as well as bringing a large pool of visiting locum physicians to backfill in all Island practice locations for other needs (i.e. vacation, maternity, medical education leave relief, etc.). However, the challenge continues and the needs are expanding!

A Brief History:

Manitoulin Health Centre originally joined with the physician clinics in Mindemoya, Little Current, Gore Bay and Manitowaning, along with the 3 Family Health Teams and Noojmowin Teg Health Centre, to form a core group of stakeholders who helped steer the initial efforts. Then, added to this core of support, were the initial Municipal contributors.

A professional Physician Recruiter, shared with the North Shore (Blind River) area, was engaged to work on our collective behalf, on a contracted basis. This resource has spearheaded tasks which include outreach contact efforts with candidate physicians throughout Ontario, helping to market the local opportunities of living and practicing medicine on Manitoulin, on behalf of our professional practice settings. This role involves travel across the province, visiting with medical students, residents and locum physicians in their various settings, and helping to organize work routines for our much needed local locum pool (a key factor in retaining our current physicians!).

The Challenge and Our Approach:

There are a growing number of vacant physician positions across Ontario, and competition between communities is the new reality. Historically, Manitoulin has enjoyed a favourable compliment of family practice physicians, and vacancies have rarely been prolonged. This is no longer true. The new reality is that communities must link resources together and truly "market" their opportunities, incentives and life-style. Relationship-building with prospective candidates is an on-going requirement. In addition, easing the on-boarding process for new locums and permanent physicians to Manitoulin Island is an additional responsibility.

Many communities across Ontario are spending hundreds of thousands of dollars on similar efforts. Our local, collaborative plan is based on very modest investments. To help accomplish this, on your behalf we have partnered with the North Shore (Blind River) area communities, with a shared recruiter as the human resource. This person brings all of the practice opportunities from our Huron North region in front of candidates and then it is the candidate who decides on their level of interest and best "fit" with what is available.

This shared approach makes sense and is showing a good degree of success! When you think about it, if we had our "own" recruiter, and so did the North Shore communities, the two of them would be attending the same events, chasing down the same candidates with the same information as is being received today, and so the candidates would still be deciding what best suits their individual needs; by sharing, we avoid this costly competition, and strengthen the viability through one shared unbiased resource.

It has also enabled us to share the resources needed to build and sustain a website to aid with recruitment: please visit <http://www.huronnorth.com> to view what has been built on our behalf.

Last year, the effort was cemented together through the pool of funds brought forward by the core stakeholders, including a significant contribution from our hospital. The total pooled Manitoulin budget amounted to \$33,000. This was then added to the amounts from the participating North Shore communities to pay for the recruitment-related efforts and expenses. The amounts contributed were tiered; based on whether or not physicians were directly located within a community, and if so scaled by how many.

ASKING FOR YOUR CONSIDERATION:

To help cement the effort for 2018, I am respectfully requesting the following:

For those who have contributed before, please earmark and flow the same contribution amount as was provided last year.

For those who have not contributed before, please consider at least \$1000 - \$2500 towards the effort, and consider adding this as a standing item in your annual expenses budget.

Thank you for your consideration of this crucial issue. We look forward to your feedback and participation,



Derek Graham, President and CEO, Manitoulin Health Centre
Chair, Manitoulin Physician Recruitment Sub-Committee

Ministry of
Municipal Affairs

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M5G 2E5
Tel.: 416 585-7000
Fax: 416 585-6470

Ministère des
Affaires municipales

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M5G 2E5
Tél. : 416 585-7000
Télééc. : 416 585-6470



RECEIVED
DEC 04 2017

NOV 24 2017

17-75125

Dear Head of Council:

As you know, the 2017 Ontario Budget proposed that single-tier and lower-tier municipalities be provided with the authority to implement a tax on transient accommodation, should they choose to do so. I am writing to inform you that the relevant legislative changes will come into force on December 1, 2017.

Under the legislation, it will be the choice of a municipality whether to implement a tax on transient accommodation. Should a municipality choose to implement a tax, it would have the flexibility to determine the design of the tax, including its rate(s), administration, collection and the scope of its application.

Regulations under the *Municipal Act, 2001* and *City of Toronto Act, 2006*, set out rules for tax revenue sharing with eligible not-for-profit tourism organizations. These regulations will come into force on December 1, 2017. Key matters addressed by the Municipal Act regulation include:

- Municipalities that choose to implement a tax on transient accommodation will be required to share revenues from the tax with eligible not-for-profit tourism organizations.
- Where no Destination Marketing Program (DMP) existed prior to the imposition of the tax, the municipality will generally be required to share 50 per cent of transient accommodation tax revenues with one or more eligible not-for-profit tourism organizations chosen by the municipality.
- Where a DMP existed in a municipality prior to the imposition of a transient accommodation tax, the municipality will generally be required to share an amount equal to the greater of:
 - the total amount of DMF revenues received by the eligible not-for-profit tourism organization under a DMP from accommodations in the municipality, in the fiscal year before the tax came into effect, and
 - the total sharing amount paid by the municipality to the eligible not-for-profit tourism organization in the previous year, adjusted by a 10-year rolling average of the annual percentage change in Ontario's total tourism receipts, as published by the Ministry of Tourism, Culture and Sport.

.../2

- Municipalities would need to ensure they share revenues pursuant to the rules set out in the regulations. Municipalities may retain any remaining tax proceeds for their own purposes.
- The rules set out the amount of tax revenue sharing that must occur, but in no case do the regulations require municipalities to make payments to tourism organizations that exceed the tax revenue they collect in a particular year.

The provincial government recognizes the importance of helping municipalities invest in their communities. We also recognize the importance of promoting Ontario as a destination for tourism, and ensuring the vitality of Ontario's tourism sector. Therefore, the regulations balance the interests of the tourism and municipal sectors. To help ensure the tax is implemented in a way that benefits the municipality and the local tourism industry, we encourage both sectors to work together on this important issue.

The provincial government recognizes that municipalities are mature, accountable and responsible local governments. We have a strong record of supporting and working with the municipal sector and we look forward to continuing this partnership.

Sincerely,



Bill Mauro
Minister

- c. The Honourable Eleanor McMahon, Minister of Tourism, Culture and Sport
The Honourable Charles Sousa, Minister of Finance
Municipal clerks of all single-tier and lower-tier Ontario municipalities

**Ministry of
Municipal Affairs**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M5G 2E5
Tel. 416-585-7000
Fax 416-585-8470

**Ministère des
Affaires municipales**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M5G 2E5
Tél. 416-585-7000
Télééc. 416-585-8470



Ministry of Labour

Office of the Minister

400 University Avenue
14th Floor
Toronto ON M7A 1T7

Ministère du Travail

Bureau du ministre

400, avenue University
14^e étage
Toronto ON M7A 1T7

17-75368

Dear President Dollin:

As you are aware, our government has introduced reforms through the Fair Workplaces, Better Jobs Act (Bill 148), that if passed, will enhance fairness and improve the lives of Ontario's working families.

Our government values and respects the partnership we have with municipalities, and appreciate hearing your concerns and feedback on this legislation. The submission from AMO, and input from municipal leaders, has helped us find common ground toward addressing your concerns.

As a result, we have brought forward amendments that, if approved, will ultimately make the Fair Workplaces, Better Jobs Act (Bill 148) stronger for the people of Ontario and the municipalities where they live.

We're proposing that Bill 148 be amended at Standing Committee to add exemptions to the on-call pay and the 96 hours' notice scheduling rules in Bill 148. Specifically, an employer would not be required to provide on-call pay to an employee who was on call, and not required to work, if the reason for the on-call shift was to ensure the continued delivery of essential public services, such as fire, utility and snow removal services. Similarly, an employee's right to refuse an employer's request to work or be on call would not apply if the reason for the request is to ensure the continued delivery of essential public services.

The Fair Workplaces, Better Jobs Act (Bill 148) is currently going through the legislative process. Should the Fair Workplaces, Better Jobs Act be adopted by the legislature, it is our intention to bring forward a regulation that, if approved, would exempt firefighters from the equal pay for equal work provisions with respect to employment status. It is our intention to make this regulation before the relevant section of the Act comes into force. This would provide clarity that volunteer firefighters will not be entitled the same pay as full-time firefighters.

We appreciate the support from Ontario's 444 municipalities and recognize that you have a strong record when it comes to improving your employees' lives through better working conditions, more predictable income, and access to needed personal time.

Ultimately Bill 148 will help ensure our workplaces are fairer for all Ontarians, and we look forward to your continued partnership in ensuring fairness and decency for all Ontario workers and in all Ontario workplaces.

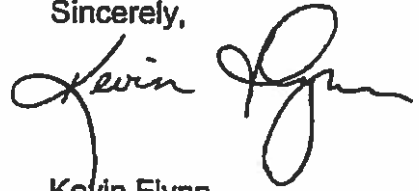
Together we are building a stronger and fairer Ontario.

Sincerely,



Bill Mauro
Minister of Municipal Affairs

Sincerely,



Kevin Flynn
Minister of Labour

**Ministry of
Municipal Affairs**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M5G 2E5
Tel.: 416 585-7000
Fax: 416 585-6470

**Ministère des
Affaires municipales**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M5G 2E5
Tél. : 416 585-7000
Télééc. : 416 585-6470



**Ministry of Government and
Consumer Services**

Office of the Minister

6th Floor, Mowat Block
900 Bay Street
Toronto, ON M7A 1L2
Tel.: 416-212-2665
Fax: 416-326-1947

**Ministère des Services
gouvernementaux et des
Services aux
consommateurs**

Bureau du ministre

6^e étage, Edifice Mowat
900, rue Bay
Toronto, ON M7A 1L2
Tél. : 416 212-2665
Télééc.: 416 326-1947

MGCS3766MC-2017-797

December 15, 2017

Dear Heads of Municipal Councils:

We are pleased to provide an update on Bill 59, Putting Consumers First Act (Consumer Protection Statute Law Amendment), 2017. Bill 59 made amendments to the City of Toronto Act, 2006 and the Municipal Act, 2001. Upon proclamation, these amendments will allow local municipalities to regulate the location and number of payday loan establishments. We would like to inform you that the government has proclaimed these sections into force effective January 1, 2018.

During consultations to inform the development of Bill 59, the government heard from municipalities that there was interest in an expanded municipal authority to regulate payday lenders. As a government we have listened. We thank municipal leaders for your contributions to protecting consumers and your communities.

Additional regulatory changes to strengthen protection for consumers using payday loans and cheque-cashing services will come into force on July 1, 2018 and include the following:

- It will be mandatory for payday lenders to provide borrowers with an extended payment plan if borrowers take out three or more loans with the same lender within a 63-day period.
- Payday lenders can only lend up to 50 per cent of a borrower's net pay per loan.
- The cost of borrowing a payday loan must be disclosed as an annual percentage rate in advertisements and agreements.
- The maximum fee for cashing government-issued cheques will be capped at \$2 plus one per cent of the face value of the cheque, or \$10, whichever is less.
- It will be mandatory for cheque cashing service providers to provide a receipt when cashing government-issued cheques.

.../2

If you have any questions about the amendments, you may contact Ann Missetich, Manager of Consumer and Business Policy via email at Ann.Missetich@ontario.ca or by telephone at 416-326-8868.

Thank you for your continued support of strengthening financial protection for consumers in Ontario's communities. We look forward to continuing to work with you on this important initiative in the future.

Sincerely,



Tracy MacCharles
Minister of Government and Consumer Services

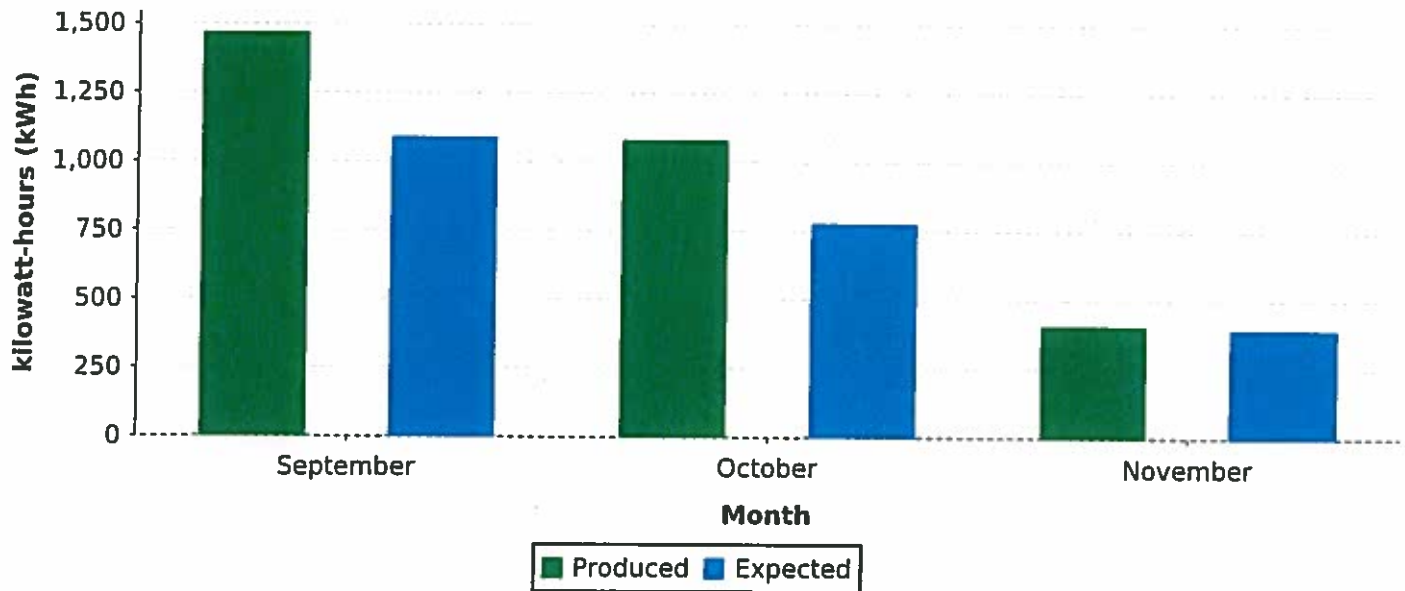


Bill Mauro
Minister of Municipal Affairs

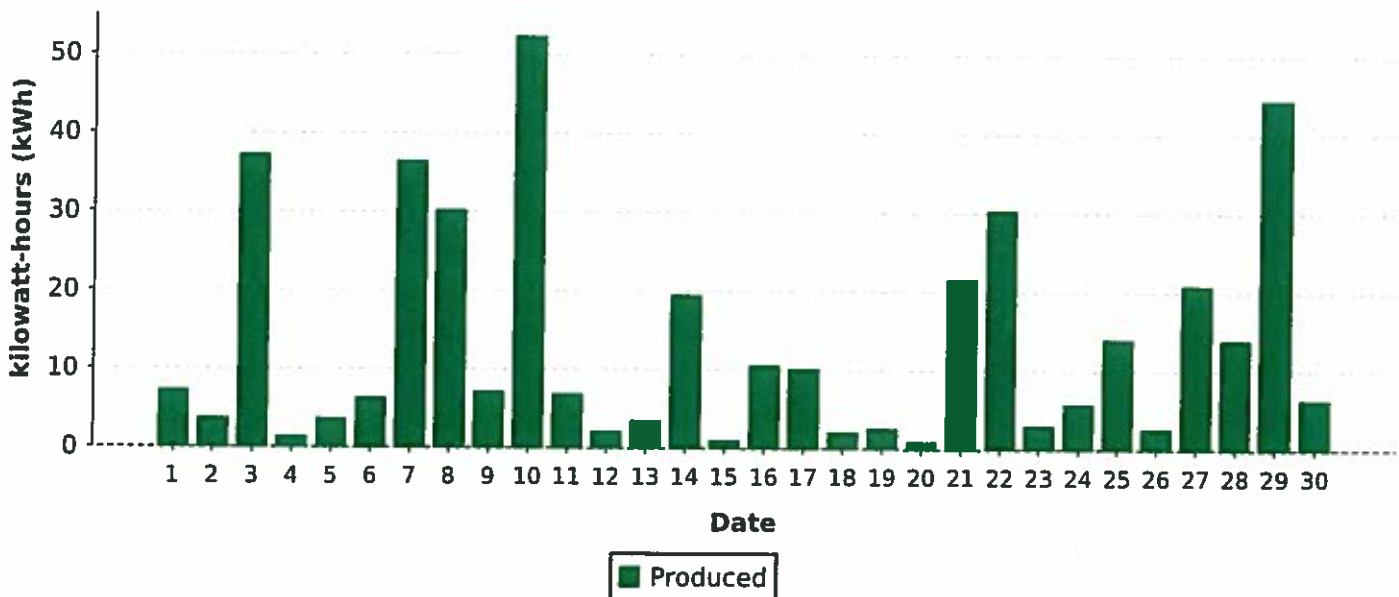
c: Municipal Clerks/CAOs

Congratulations on generating clean, green energy! Your solar photovoltaic system is powering Ontario with renewable energy, while earning you income. Below is this month's performance monitoring update.

Last 3 Months' Production



Last Month's Production



Energy Production Manitowaning Public Works Garage



Christmas is just around the corner, do you have your tree up? The energy you produced in November could light a Christmas tree for 204 days!

Day	Produced
November 01	7.3
November 02	3.8
November 03	37.3
November 04	1.4
November 05	3.7
November 06	6.4
November 07	36.5
November 08	30.2
November 09	7.2
November 10	52.4
November 11	6.9
November 12	2.2
November 13	3.5
November 14	19.6
November 15	1.1
November 16	10.6
November 17	10.2
November 18	2.1
November 19	2.6
November 20	1.1
November 21	21.6
November 22	30.4
November 23	3.1
November 24	5.8
November 25	14.1
November 26	2.7
November 27	20.9
November 28	14.0
November 29	44.5
November 30	6.4

Month	Produced	Expected
September 2017	1,468.0	1,090.0
October 2017	1,080.0	778.0
November 2017	409.0	397.0
Total	2,957.0	2,265.0

Jeremy Rody

From: Freda Bond <assignackinfo@amtelecom.net>
Sent: Tuesday, December 12, 2017 11:08 AM
To: Jeremy Rody
Subject: FW: adoption of Bill 160, Strengthening Quality and Accountability for Patients Act, 2017
Attachments: RES2017-262 - Bill 160.pdf

Freda Bond

Tax and Utility Account Manager
Deputy Treasurer
Municipality of Assignack
156 Arthur Street
Manitowaning, ON P0P 1N0
705-859-3196
705-859-3010 – Fax

From: Maryse St-Pierre [<mailto:mstpierre@clarence-rockland.com>]
Sent: December-12-17 10:46 AM
To: undisclosed-recipients:
Subject: adoption of Bill 160, Strengthening Quality and Accountability for Patients Act, 2017

Good morning,

The Council of the Corporation of the City of Clarence-Rockland adopted Resolution #2017-262 on December 4, 2017, opposing the adoption of Bill 160, Strengthening Quality and Accountability for Patients Act, 2017.

Enclosed is a copy of Resolution #2017-262, which is self explanatory.

Sincerely,

Bonjour,

Le conseil de la Corporation de la Cité de Clarence-Rockland a adopté la résolution 2017-262 le 4 décembre 2017, s'opposant à l'adoption du projet de loi 160, Loi de 2017 renforçant la qualité et la responsabilité pour les patients.

Vous retrouverez ci-joint une copie de la résolution 2017-262, laquelle s'explique d'elle-même.

Bien à vous,

Maryse St-Pierre
Greffière adjointe/Deputy Clerk
Cité de/City of Clarence-Rockland
1560 rue Laurier Street, Rockland, ON, K4K 1P7



Clarence-Rockland

**CORPORATION OF THE CITY OF
CLARENCE-ROCKLAND
REGULAR MEETING**

RESOLUTION

Resolution: 2017-262
Title: Resolution presented by Mayor Guy Desjardins and seconded by Councillor Michel Levert regarding Bill 160, Strengthening Quality and Accountability for Patients Act, 2017
Date: December 4, 2017

Moved by Guy Desjardins
Seconded by Jean-Marc Lalonde

WHEREAS Bill 160, Strengthening Quality and Accountability for Patients Act, 2017, has been carried in second reading on October 26, 2017; and

WHEREAS Bill 160 suggests to create a "pilot project" to trial a Fire-Medic model where cross-trained firefighters would be able to perform certain paramedic skills and therefore respond to certain calls not currently tiered to fire departments; and

WHEREAS this implementation of a pilot project could precipitate arbitrators forcing the Fire-Medic model on other fire departments across the Province with significant potential financial impact to municipalities; and

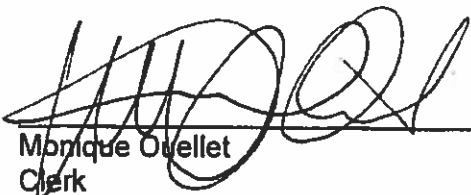
WHEREAS paramedics are funded by 50% by the Province but no funding is provided to municipalities for firefighters; and

WHEREAS these changes, if implemented without financial changes, it could have a sweeping impact on how emergency services are delivered across the Province;

BE IT RESOLVED THAT Council of the City of Clarence-Rockland hereby opposes to the Bill 160; and

BE IT RESOLVED THAT a copy of this resolution be sent to the Honorable Eric Hoskins, Minister of Health and Long-Term Care, Honorable Marie-France Lalonde, Minister of Community Safety and Correctional Services, Grant Crack, MPP (Glengarry-Prescott-Russell) and all Ontario municipalities.

CARRIED, as modified


Monique Ouellet
Clerk

**Ministry of Agriculture,
Food and Rural Affairs**

Office of the Minister

77 Grenville Street, 11th Floor
Toronto, Ontario M7A 1B3
Tel: 416-326-3074
Fax: 416-326-3083

**Ministère de l'Agriculture, de
l'Alimentation et des Affaires rurales**

Bureau du ministre

77, rue Grenville, 11^e étage
Toronto (Ontario) M7A 1B3
Tél. : 416 326-3074
Télééc. : 416 326-3083



December 18, 2017

Dear Sir/Madam:

Please save the date for the 2018 Rural Summit!

Date: Thursday, February 15, 2018

Time: Registration and Breakfast: 8 a.m.

Summit: 9 a.m.

Reception: 4 p.m.

Location: Newcastle Village Community Town Hall

Address: 20 King Avenue West
Newcastle, Ontario
L1B 1H7

Theme: Building a Stronger Rural Ontario

I look forward to welcoming rural leaders from across the province to discuss how we can work together to build a stronger rural Ontario. A vibrant and dynamic rural Ontario is key to growing our province's economy. The summit will feature engaging speakers as well as the presentation of the first ever Rural Ontario Leaders Awards.

An official invitation will follow in early 2018.

Sincerely,

Jeff Leal

Minister of Agriculture, Food and Rural Affairs
Minister Responsible for Small Business



Good Things Grow in Ontario
À bonne terre, bons produits

THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK

BY-LAW # 18-01

BEING A BY-LAW to enter into a Voter List Management Service Agreement – Addendum to the existing Agreement, under By-law #15-08, with Data Fix (Municipal Voter View).

WHEREAS the appropriate authority is found in Section 11 of the Municipal Act, SO 2001, Chapter M.25 as amended.

AND WHEREAS By-law # 15-08 was enacted in Council on the 7th of April, 2015;

AND WHEREAS the Council of the Corporation of the Township of Assiginack has reviewed this Services Agreement – Addendum and are in agreement with contents of same;

NOW THEREFORE THAT the Council of the Corporation of the Township of Assiginack ENACTS AS FOLLOWS:

1. THAT the Clerk of the Corporation of the Township of Assiginack be and is hereby authorized to execute the necessary document to enter into a Service Agreement Addendum to the existing Voter List Management Services Agreement with Data Fix for Municipal Voter View Services for Year 2018 Election.
2. THAT this by-law shall come into force and take effect upon third and final reading.

Read a First and Second Time, this 2nd day of January, 2018.

Read a Third and Final Time and Enacted in Open Council, this 2nd day of January, 2018.

P. Moffatt: MAYOR

J Rody: CLERK

Addendum

To the

VOTER LIST MANAGEMENT SERVICES AGREEMENT

This document is to be appended to the existing Voter List Management Services Agreement for the provision of VoterView List Management Services dated the 5th day of March 2015 (the "**Effective Date**").

This Addendum is made in duplicate as of the 14th day of December 2017.

BETWEEN:

COMPRINT SYSTEMS INCORPORATED (doing business as "DataFix"), an Ontario corporation with its registered office at
40 University Avenue
Suite 1010
Toronto Ontario M5J 1T1

(**"DataFix"**)

AND:

Township of Assiginack
PO BOX 238
25 B Spragge Street
Manitowaning, Ontario P0P 1N0

(the "**Township**")

In reference to the previously issued Agreement for Voter List Management Services, dated the 5th day of March 2015, the changes and additions listed below are to be incorporated. All other conditions remain the same.

These changes/additions are the Terms and Conditions to support the addition of Vote by Mail.

Introduction

In addition to the VoterView List Management Services, DataFix will also provide Vote by Mail Services for the Township.

All terms and conditions under which the work will be carried out are found within the Voter List Management Services Agreement and are in force for the duration of time covered by this Addendum.

Execution and Effective Date

This Addendum to the Agreement of the 5th day of March 2015, shall become effective from the date of signing, and shall remain in effect until superseded or until December 31, 2018, whichever should come first.

1.0 Vote by Mail

DataFix will produce, through its partner Doculink Canada, a voter kit for each elector contained on the voters' list for the Township.

1.1 The Voter Kit

Each Voter kit will consist of the following:

- a) Outer Envelope – 24 lb. white wove 4 1/8 x 9 1/2 with double window printed black
- b) Return Envelope (Business Reply) – 24 lb. Canary (yellow) 4" x 9" with double window printed black
- c) Secrecy envelope – 24 lb. white wove 3.75" x 8.75" non-window printed black
- d) Ballot – 8.5" x 11"

- e) Voter declaration/Instruction letter – 8.5” x 11” with horizontal perforation

1.2 Responsibility of the Township

To guarantee that mail items are processed and deposited with Canada Post to meet the in-house delivery dates, a number of items are required by DataFix to prepare the voter kits. All of these requirements along with their cut-off dates will be posted on the Home Page in the VoterView application. To ensure a smooth transition it is imperative that these dates are respected.

It is the Township’s obligation to provide all the postal requirements outlined below as well as meet the cut-off dates posted in the VoterView application. Requests received after the cut-off dates may be subject to additional processing fees.

1.3 Artwork for Postal Indicia/Canada Post Customer Number

The Township will be responsible for providing to DataFix, the following Canada Post items to create the kits:

- a) Business Reply Permit: A Canada Post approved artwork and permit number for use with the yellow Election Return Envelope
- b) Standard Lettermail and/or Incentive Lettermail Customer Number and Agreement Number for mailing the kits

Note: The Township will be invoiced directly by Canada Post for all postage usage, i.e. outgoing and the return of business reply mail items.

1.4 Camera Ready Artwork

The Township is responsible for providing DataFix with the required Camera-Ready Artwork of its municipal logo as well as the return address to be displayed on the voter kit. All artwork must be provided electronically and must meet the required specifications.

1.5 Blank Kits Request

Requests for blank kits and appropriate volumes must be provided to DataFix by the specified due date. Requests received after the cut-off dates may be delayed since priority will be given to the processing of the outgoing mail kits.

1.6 Mail Drop Date Selection

Request for mail drop dates and cut-offs will be posted in the VoterView application. Mail drop date selection will be granted on a first come first served basis. Requests received after the cut-off date will be assigned the next available print window.

Note: DataFix will ensure that all mail items are deposited with Canada Post to meet the in-house delivery dates.

2.0 Fees and Payment Terms

In consideration for the Services outlined above, the Township will pay DataFix a fee of **\$3,680.00** plus taxes, (the "**Contract Price**").

The Contract Price will include the following:

(a) List Management and Vote by Mail - estimated 1,600 kits @ \$2.30	
	Total \$3,680.00

2.1 Payment Information:

(a) Payments made to date	\$1,200.00
3 payments each of \$400	

2.2 Balance Owing	\$2,480.00
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2.3 Payment Terms:

(a) \$1,500 will be invoiced in June 2018


(b) All of the remaining balance will be invoiced in October 2018

Note: DataFix will send an invoice to the Township for each required payment and the applicable taxes will be added to each invoice.

APPROVAL

The following concur with the contents of this Addendum:

DATAFIX/COMPRINT SYSTEMS INCORPORATED

By: 
Signature

Hortense Harvey
Print Name

National Director, Client Services
Print Title

TOWNSHIP OF ASSIGINACK:

By: _____
Signature

Alton Hobbs
Print Name

Date

CAO
Print Title