



**REGULAR MEETING OF COUNCIL
To Be Held in the Council Chambers
Tuesday, June 5th, 2018 at 5:00 p.m.
Council's Regular Meeting Agenda**

For consideration:

1. OPENING

- a) Adoption of Agenda
- b) Disclosure of Pecuniary Interest and General Nature Thereof

2. ANNOUNCEMENTS

3. ADOPTION OF MINUTES

- a) Regular Council Meeting of May 15, 2018 (p.3)
- b) Assiginack Public Library Board Meeting of March 19, 2018 (p.7)
- c) Hilly Grove Cemetery Board Meeting of May 17, 2018 (p.8)
- d) Manitoulin Centennial Manor Board Meeting of April 19, 2018 (p.10)

4. DELEGATIONS

5. REPORTS

6. ACTION REQUIRED ITEMS

- a) Accounts of Payment: General: \$220,715.43, Payroll: \$43,546.66 (p.14)
- b) Seniors' Month Proclamation (p.24)

7. INFORMATION ITEMS

- a) Town of Oakville Resolution (p.25)
- b) City of Quinte West Resolution (p.28)
- c) Manitoulin-Sudbury DSB Annual Report on Reserves, 4th Quarter Financial Report, & 1st Quarter Activity Report (p.29)

8. BY-LAWS

- a) By-law #18-18: Animal (Canine) Control (p.50)
- b) By-law #18-19: Authorize MOU with New North Fisheries (p.58)
- c) By-law #18-20: Authorize Contract for Operation of Arena Canteen (Virtanen) (p.63)
- d) By-law #18-21: Authorize Contract for Maintenance and Operation of the Manitowaning Arena (Virtanen) (p.64)

9. CLOSED SESSION

- a) Advice that is subject to solicitor-client privilege including communications necessary for that purpose re: Jay Bryant Sideroad (*Municipal Act, 2001, ch.25, s.239(2)(d)*)

10.ADJOURNMENT

**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK
MINUTES OF THE REGULAR COUNCIL MEETING**

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, May 15, 2018 at 5:00 p.m.

Present: Mayor Paul Moffatt
Councillor Robert Case
Councillor Les Fields
Councillor Hugh Moggy

Excused: Councillor Brenda Reid

Staff: Alton Hobbs, CAO
Jeremy Rody, Clerk
Ron Cooper, Public Works Superintendent

Others: Dave McDowell

OPENING:

#149-11-18 H. Moggy – L. Fields

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business with a quorum of members present at 5:00 p.m., with Mayor Moffatt presiding in the Chair.

CARRIED

AGENDA:

#150-11-18 L. Fields – H. Moggy

THAT the agenda for this meeting be amended by adding items:

6-E) Capital Purchase of Power Sweeper Loader Attachment;

6-F) Accept Draft 2017 Consolidated Financial Statements;

AND THAT the agenda be accepted as amended.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST:

There were no disclosures of pecuniary interest.

ANNOUNCEMENTS:

Councillor Fields commented on the recognition that local teacher Chris Mara deserves for being a recipient of the Prime Minister's Award for Teaching Excellence in the STEM field (science, technology, engineering and math). He has been an advocate for young women to get involved and interested in the STEM fields and has helped start the Assiginack Robotics Program as well as other successful programs at Wikwemikong High School.

Councillor Moggy thanked Lisa and Frank Hallaert for organizing a community clean up in Manitowaning on May 5th. He thanked all the volunteers for their time and efforts to help clean up the town.

ADOPTION OF MINUTES:

#151-11-18 H. Moggy – L. Fields

THAT the minutes of the Regular Council Meeting of May 1, 2018, be accepted.

CARRIED

#152-11-18 H. Moggy – L. Fields

THAT the minutes of the Public Health Sudbury & Districts Board Meeting of April 19, 2018, be received.

CARRIED

#153-11-18 L. Fields – H. Moggy

THAT the minutes of the Manitoulin East Municipal Airport Commission Meeting of May 7, 2018, be accepted.

CARRIED

DELEGATIONS:

There were none.

REPORTS:

There were none.

ACTION REQUIRED ITEMS:

#154-11-18 H. Moggy – L. Fields

THAT Council authorizes the following Accounts for Payment:

General: \$187,738.62

AND THAT the Mayor and administration be authorized to complete cheques #27695 through #27723 as described in the attached cheque register report.

CARRIED

#155-11-18 H. Moggy – R. Case

THAT Council authorizes the following Accounts for Payment:

Payroll: \$23,399.12

AND THAT the Mayor and administration be authorized to complete cheques #27687 through #27694 as described in the attached cheque register report.

CARRIED

#156-11-18 R. Case – H. Moggy

THAT the year to date financial statements as at April 30, 2018, be received by Council.

CARRIED

#157-11-18 H. Moggy – R. Case

THAT the tax write down of Roll #5111-000-003-05302-0000 be approved as per the tax adjustment application and response from MPAC under the authority of the Municipal Act, 2001, ch.25, s.357(1a)(f).

CARRIED

#158-11-18 R. Case – H. Moggy

THAT the Council of the Corporation of the Township of Assiginack accept the 2018 insurance renewal from Cambrian Bousquet Insurance Brokers / Frank Cowan Company at an annual price of \$48,397.

CARRIED

#159-11-18 H. Moggy – R. Case

THAT Council approves the capital purchase of a loader mounted power sweeper.

CARRIED

#160-11-18 R. Case – H. Moggy

THAT the Draft 2017 Consolidated Financial Statements as prepared by Freedlandt, Caldwell, Reilly, LLP, be approved.

CARRIED

INFORMATION ITEMS:

#161-11-18 R. Case – L. Fields

THAT we acknowledge receipt of the following correspondence items:

- a) Vigor Clean Tech Energy Production Report
- b) Township of Southgate Resolution
- c) Town of Lakeshore Resolution
- d) Hydro One Networks Letter
- e) Provincial Framework: Federal Cannabis Legalization Slides
- f) MCSCS: New Fire Safety Regulations Communications
- g) Minister of Infrastructure Email
- h) 2018 Provincial Election Municipal Priorities

CARRIED

BY-LAWS:

#162-11-18 L. Fields – R. Case

THAT By-law #18-15, being a by-law to authorize an agreement with the Municipality of Central Manitoulin to provide access to a dog pound, be given its first, second, and third readings and enacted in open Council.

CARRIED

#163-11-18 R. Case – L. Fields

THAT By-law #18-16, being a by-law to appoint an Animal Control Officer and to authorize an animal control services agreement, be given its first, second and third readings and enacted in open Council.

CARRIED

#164-11-18 L. Fields – R. Case

THAT By-law #18-17, being a by-law to authorize a marina lease agreement, be given its first, second, and third readings and enacted in open Council.

CARRIED

CLOSED SESSION:

There was none.

CLOSING:

#165-11-18 R. Case – L. Fields

THAT we adjourn until the next regular meeting or call of the Chair.

CARRIED

Paul Moffatt, MAYOR

Jeremy Rody, CLERK

5:25 p.m.

These Minutes have been circulated but are not considered Official until approved by Council.

ASSIGINACK LIBRARY BOARD BOARD MEETING

Monday March 19, 2018

The meeting was called to order by the chair at 3:05

Present: Brenda, Jane, Irma, Catherine, Les and Deb

Regrets: Lori, Heather

14-18 Catherine/Jane

That the minutes of February 26/18 be approved as circulated.....cd

15-18 Jane/Irma

That the financial report, attached, as of February 28/18 be approved as presented....cd

16-18 Irma/Catherine

That the Librarian's Report, attached, be accepted as presented....cd

Old Business

All purchases under the ILDS Grant have been received. The final report will be completed and submitted before the end of April deadline. The Hedgehog Workshop was well attended, and a similar workshop is planned for the spring.

New Business

The Conduct Policy and the DVD Borrowing Policy have been updated as necessary and posted in the Library. Tuesday evening staff has been doubled and the New Hours of Operation have been posted. The Incident Report Form will be reviewed by Board and Staff when it is completed. A discussion regarding the Used Book Shop took place and ideas were shared about the use of alternate sites. Further discussion will be scheduled for the April Board Meeting. Discussion regarding the updating of Landfill Cards took place. Deb will check with Township Staff to see if they are ready for use by Library Patrons for identification purposes. The 2018 Library Budget was reviewed by the Board. Board Members were pleased to see that the proposed budget was slightly less than that of 2017. The Annual Easter Egg Hunt will take place on Sunday April 1st at 1:30 pm. Friends of the Library will meet on April 19/18.

17-18 Catherine/Irma

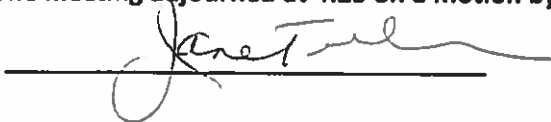
That the Assiginack Public Library Proposed Budget-2018, attached, be approved as presented.....cd

Next Meeting

Monday April 23/18 at 3:00 at the Library

18-18

The meeting adjourned at 4:25 on a motion by Catherine



**RECEIVED
MAY 29 2018**

**Minutes of the Hilly Grove Cemetery Board Meeting
Held on May 17, 2017 at 10:42 a.m.
Municipality of Assiginack - Municipal Office Boardroom**

Present: Hugh Moggy, Municipality of Assiginack
Andy Bowerman, Citizen Representative
Ron Hierons, Township of Tehkummah
Ted Taylor, Municipality of Central Manitoulin

Staff: Jeremy Rody, Clerk

Note: the Board members met at Hilly Grove Cemetery before the meeting to conduct a walk-through of the cemetery grounds.

1. Welcome and Call to Order

Hugh Moggy welcomed members of the Board and called the meeting to Order at 10:42 a.m.

2. Approve Agenda & Minutes

Moved by Ted Taylor Seconded by Ron Hierons

BE IT RESOLVED THAT the agenda for the meeting be accepted as presented. CARRIED

Moved by Andy Bowerman Seconded by Ron Hierons

BE IT RESOLVED THAT the minutes of the Hilly Grove Cemetery Board meeting of October 27, be accepted. CARRIED

3. Declaration of Pecuniary Interest and General Nature Thereof

None declared.

4. Items for Discussion

a) Cemetery Walkthrough Items

The Clerk informed the Board that the repairs to the Stone Gate as quoted by Gino Cacciotti are included in the 2018 cemetery budget. The Board is very concerned about the repair and would like to get a work plan from Gino before work begins. The Board mentioned getting other quotes, but the work has already been scheduled.

The Chapel is in need of some soffit and fascia, this will be a two-person job and should be done as soon as possible to avoid unwanted birds and bats. The windows and porch of the chapel need to be painted.

There are a number of monuments that should be cleaned, some have fallen down and some need to be straightened. The Board mentioned hiring Morden Leeson to fix a certain number of monuments per year. The Clerk said he would check to see what the Municipality's responsibilities for fallen monuments and report back to the Board. The garbage boxes and fence in the back should be painted and there are 2 dead shrubs to be removed.

b) Review of 2017 Cemetery Operations

Councillor Moggy gave a run down of the Cemetery finances and pointed out that the cemetery ran a deficit which is covered by Assiginack. The Board discussed increasing each municipalities contribution to the cemetery in order to cover annual expenses. This will be reviewed again at the next meeting.

The Board discussed that the Cemetery is looking the best that it has in several years and that the Gino Cacciotti and Bob MacDonald have a done great job getting it back to the current condition.

5. Recommendations to Council

Moved by Ted Taylor Seconded by Andy Bowerman

BE IT RESOLVED THAT the Board requests the maintenance items listed above in 4-A be completed by the cemetery caretaker. CARRIED

6. Next Meeting Date

The Board members discussed a date for the next meeting. In consideration of the municipal election in October, the Board will be at the end of September 2018.

7. Adjournment

Moved by Ron Hierons

THAT the meeting be adjourned. CARRIED

Chair

Secretary

11:15 a.m.

These Minutes have been circulated but are not considered Official until approved by Council.

**Manitoulin Centennial Manor
Board of Management Meeting
Thursday, April 19th, 2018
“Unapproved Minutes”**

Present: Paul Moffat, Pat MacDonald, Dawn Orr, Wendy Gauthier, Bill Baker, Aurel Rivet, Connie Suite, Michelle Bond; Administrator

Regrets: Keith Clement; Extendicare Regional Director

1.0 Call to order

Meeting called to order at 10:01 a.m. by Chair, Paul Moffat

2.0 Approval of Agenda

22/18 Orr/MacDonald

That we approve the agenda as presented

...carried

3.0 Approval of Minutes

23/18 Suite/Gauthier

That we approve the minutes of the March 15th, 2018 board meeting.

...carried

4.0 Business Arising from Minutes

- For any management leaving their positions in the future, the Board will like to have feedback on their experience while they were at the Manor
- We are waiting to hear back from the Extendicare Engineer about another onsite visit to examine the overall status of the building and equipment and any required renovations/replacements.
- We would like to have a succession plan in place for any future management vacancies

5.0 Correspondence

Town of NEMI – An e-mail was received from Heidi Ferguson wondering if the Board would be interested in the Town of NEMI's offer to purchase and pay for a membership with Green Economy North to assist the Manor in finding funding for energy conservation measures.

24/18 Gauthier/MacDonald

That we accept NEMI's proposal and take advantage of this opportunity.

...carried

6.0 Audited Financial Statements

25/18 MacDonald/Rivet

That we accepted the Audited Financial Statements @ December 31, 2017 as presented by Corey Houle; Freelandt Caldwell Reilly LLP

...carried

7.0 Administrators Report

26/18 Gauthier/Baker

That we accept the Administrator's report as presented Michelle Bond.

...carried

8.0 Extendicare Report

27/18 Baker/Suite

That we approve the Financial Statements at March 31st, 2018 as presented by Michelle Bond
...carried

9.0 Fundraising Update

- To date we have received \$6,979.49 towards our “Another Step Forward” Campaign
- Wendy gave us an update on a number of events occurring in the future in which the proceeds will be directed to this fundraising campaign.
- We have seen an increase “Memorial” donations which is reflective in terms of the care provided to families loved ones.
- The Volunteer appreciation tea has been scheduled for Friday, April 20th, 2018 at 2:00 p.m.

28/18 Gauthier/Orr

That we approved the fundraising report as presented by Wendy Gauthier

...carried

10.0 Meeting Date

The next regular board meeting will be held on Thursday, May 17th, 2018 at 10:00 a.m.

10.0 Adjournment

29/18 Orr

That we now adjourn the meeting at 11:55 a.m.

...carried

Administrator's report

HOME: Manitoulin Centennial Manor

REPORT FOR THE MONTH OF: April 2018

Occupancy: (if under 97%; discussions with LHIN, etc.)

- 97.37% YTD
- 1 empty bed (private)
- CCAC waiting list of approximately 21 applicants with the majority requesting basic accommodations.

Compliance Update and any Outstanding items:

N/A

Community Linkages (Ministry Initiatives ; LHIN; CCAC)

N/A

Risk Report:

1. Fire Safety

(Dates of Fire Drill)

Days	Evening	Nights	Comments/Issues Identified at Fire Drill Debrief Meeting
April 27 th , 2018	-----	April 30 th , 2018	

2. Operational /Physical Plant issues:

DIETARY

No issues to report at this time

NURSING

- For the month of April we had the following shifts filled by the agency:
PSW – 2
Registered Staff (RPN) – 6
- We still have three unfilled temporary part-time vacancies within the PSW department
- Our full-time evening RPN has returned from her leave of absence and we have filled the part-time RPN vacancy in the nursing department.
- Our new DOC, Tamara Beam, is doing very well in her role.

ENVIRONMENTAL

- Our eavestroughs are in desperate need of being cleaned. Due to the height of the building, our maintenance man doesn't have a long enough ladder and it is a safety hazard for him to be suspended from the roof. Seamless Eavestrough

who installed those 20 years ago would like \$9,000 to clean them and \$15,000 to replace them with screens.

- Dan Woods,, the Extendicare Engineer will be coming to the home on July 25th and 26th for an assessment of the building and equipment
- The installation of the ceiling lifts in 9 of the resident rooms will commence the week of May 7th, 2018
- All A/C units are to be replaced the week of May 14th, 2018.

3. Complaints (Potentially Contentious Issues) - Attach Resident Issue Summary Form:

4. L.R. / H.R issues / grievances:

- CUPE has submitted an application for Conciliation.
- We seem to have an issue with bullying and harassment in the workplace. I have composed a memo and each staff member was required to sign that they read and understood the issue. I'm also attempting to schedule a speaker to come to the home to provide a workshop on this very serious matter. Due to the high cost associated in doing so, I have reached out to the union to see if they would cover half of the cost.

5. Outbreaks details

6. Regulatory Visits and/or orders received – (MOL, Public Health, Fire etc...)

7. Most Recent Financials Received – Month: April 2018

Envelope	Over / under spent amt \$	Reason for Variance	Action plan to address
Nursing (include RAI, BSO,RPN etc)	Overspent by \$30,326 compared to budget		
Programs	Underspent by \$4,896 compared to budget		Surplus used to offset Food and Nursing deficit.
Food	Overspent by \$292 compared to budget		
Accommodation	Underspent by \$17,170 compared to budget		

8. Capital Expenditures .

9. R & M Expenditures

10.Accounts receivables (over 90 days) – confirm that you have reviewed this report with your OC and follow up action is in progress

We have one account over 90 days for a deceased resident. The Administrator continues to follow up with the POA and will submit a claim to the estate.

11. Additional Information

12.Quality Indicators – QUIP/CIHI

Comments on Progress – Any concerns, roadblocks to meeting target
 To be discussed in further detail by the DOC

The Township of Assiginack

CHEQUE DISTRIBUTION REPORT

Payables Management

Ranges: **From:** **To:** **From:** **To:**
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last Cheque Number 0027732 0027782
 Cheque Date First Last
Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	0027732	Date:	14/05/2018	Vendor:	ALLEN'S AUTOMOTIVE GROUP	Amount:	\$2,124.15
InvNo:	684046	InvDesc:	piston/gasket	InvAmt:	\$92.52		
InvNo:	684139	InvDesc:	black paint	InvAmt:	\$19.59		
InvNo:	684186	InvDesc:	piston/gasket	InvAmt:	\$99.25		
InvNo:	684260	InvDesc:	hydraulic hose #7	InvAmt:	\$157.99		
InvNo:	684281	InvDesc:	hydraulic oil	InvAmt:	\$150.79		
InvNo:	684387	InvDesc:	bolts	InvAmt:	\$7.66		
InvNo:	684619	InvDesc:	hydraulic hose #2	InvAmt:	\$58.29		
InvNo:	684703	InvDesc:	spark plug	InvAmt:	\$4.21		
InvNo:	685428	InvDesc:	adapter	InvAmt:	\$5.18		
InvNo:	685548	InvDesc:	filters #3	InvAmt:	\$98.76		
InvNo:	685551	InvDesc:	fuel filter	InvAmt:	\$2.98		
InvNo:	686103	InvDesc:	flint/lighter	InvAmt:	\$11.31		
InvNo:	686231	InvDesc:	coffee	InvAmt:	\$29.98		
InvNo:	689037	InvDesc:	extension spring	InvAmt:	\$8.66		
InvNo:	689146	InvDesc:	gas	InvAmt:	\$4.61		
InvNo:	688566	InvDesc:	coffee	InvAmt:	\$44.97		
InvNo:	688967	InvDesc:	oil filter #1	InvAmt:	\$25.58		
InvNo:	688977	InvDesc:	bolts	InvAmt:	\$1.50		
InvNo:	688290	InvDesc:	oil	InvAmt:	\$10.16		
InvNo:	689206	InvDesc:	antifreeze	InvAmt:	\$77.39		
InvNo:	687706	InvDesc:	air filter #9	InvAmt:	\$98.91		
InvNo:	688183	InvDesc:	boots (ron)	InvAmt:	\$130.22		
InvNo:	288542	InvDesc:	oil	InvAmt:	\$20.32		
InvNo:	689059	InvDesc:	bracket mounting module #9	InvAmt:	\$70.15		
InvNo:	689338	InvDesc:	80w90 gearoil	InvAmt:	\$169.48		
InvNo:	689241	InvDesc:	air filters #1	InvAmt:	\$130.12		

The Township of Assiginack

CHEQUE DISTRIBUTION REPORT

Payables Management

InvNo: 688209	InvDesc: 80w90 gear oil #3	InvAmt: \$84.74
InvNo: 687626	InvDesc: wire brushes	InvAmt: \$31.40
InvNo: 687385	InvDesc: gas	InvAmt: \$27.99
InvNo: 686919	InvDesc: flood lamp #2	InvAmt: \$40.67
InvNo: 689293	InvDesc: 2 batteries #1	InvAmt: \$466.97

ChqNo:	Date:	Vendor:	Amount:
0027733	14/05/2018	ST. PAULS ANGLICAN CHURCH	\$30.00

InvNo: MAY 10 2018	InvDesc: pec-hall rental sushi workshop	InvAmt: \$30.00
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ChqNo:	Date:	Vendor:	Amount:
0027734	14/05/2018	TOWNSHIP OF ASSIGINACK	\$2,067.55

InvNo: 2018 2ND HLF WATER	InvDesc: library-balance 2018 water	InvAmt: \$2,067.55
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ChqNo:	Date:	Vendor:	Amount:
0027735	14/05/2018	ASSIGINACK MUSEUM BOARD	\$5,000.00

InvNo: 2018 1ST QTR	InvDesc: 2018 1st qtr levy	InvAmt: \$5,000.00
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ChqNo:	Date:	Vendor:	Amount:
0027736	14/05/2018	B.A.M.M.-BRENDAN ADDISON MOBILE MECHANIC/	\$1,671.15

InvNo: 180	InvDesc: axle #3	InvAmt: \$519.80
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InvNo: 184	InvDesc: repair axle #3	InvAmt: \$468.95
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InvNo: 185	InvDesc: repair axle #3	InvAmt: \$682.40
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ChqNo:	Date:	Vendor:	Amount:
0027737	14/05/2018	BELL CANADA	\$16.78

InvNo: 2018 05 01	InvDesc: toll free line	InvAmt: \$16.78
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ChqNo:	Date:	Vendor:	Amount:
0027738	14/05/2018	BJ'S & ADDISONS	\$1,423.80

InvNo: 103321	InvDesc: tires #6	InvAmt: \$1,423.80
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ChqNo:	Date:	Vendor:	Amount:
0027739	14/05/2018	CAMBRIAN TRUCK CENTRE INC.	\$24.70

InvNo: SLW76002	InvDesc: cord #6	InvAmt: \$24.70
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ChqNo:	Date:	Vendor:	Amount:
0027740	14/05/2018	TOWNSHIP OF CENTRAL MANITOULIN	\$100.00

InvNo: 2018 DONATION	InvDesc: 2018 donation-ride manitoulin	InvAmt: \$100.00
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ChqNo:	Date:	Vendor:	Amount:
0027741	14/05/2018	CITY OF GREATER SUDBURY	\$783.53

InvNo: 00086407	InvDesc: march recycling	InvAmt: \$783.53
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ChqNo:	Date:	Vendor:	Amount:
0027742	14/05/2018	COMPLETE AUTOMOTIVE AND MARINE	\$117.52

InvNo: 27570	InvDesc: mechanical #5	InvAmt: \$117.52
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#27743-voided replaced by #27782

ChqNo:	Date:	Vendor:	Amount:
0027744	14/05/2018	DIAMOND SOFTWARE INC.	\$14,839.62

InvNo: RI-737840	InvDesc: 2018 annual main/support	InvAmt: \$14,839.62
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ChqNo:	Date:	Vendor:	Amount:
0027745	14/05/2018	EASTLINK	\$1,869.50

InvNo: 05355338	InvDesc: morisle (fischerfund)	InvAmt: \$69.91
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InvNo: 05355341	InvDesc: ss wtp	InvAmt: \$78.90
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InvNo: 05355331	InvDesc: fd	InvAmt: \$103.76
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InvNo: 05355320	InvDesc: fd-interconnect	InvAmt: \$78.90
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InvNo: 05355349	InvDesc: marina	InvAmt: \$78.90
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InvNo: 05355332	InvDesc: arena	InvAmt: \$137.61
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The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

InvNo: 05355322	InvDesc: info booth	InvAmt: \$148.91
InvNo: 05355352	InvDesc: bwt	InvAmt: \$78.90
InvNo: 05355340	InvDesc: mtg wtp	InvAmt: \$150.00
InvNo: 05355309	InvDesc: man streams	InvAmt: \$154.28
InvNo: 05355353	InvDesc: pw	InvAmt: \$209.72
InvNo: 05355122	InvDesc: admin	InvAmt: \$579.71

ChqNo: 0027746	Date: 14/05/2018	Vendor: G. STEPHEN WATT, BARRISTER	Amount: \$818.69
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InvNo: 3334	InvDesc: general legal	InvAmt: \$818.69
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ChqNo: 0027747	Date: 14/05/2018	Vendor: FLAGS UNLIMITED	Amount: \$645.42
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InvNo: 260182	InvDesc: canada/prov flags	InvAmt: \$645.42
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ChqNo: 0027748	Date: 14/05/2018	Vendor: GCR TIRE CENTRE	Amount: \$3,054.28
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InvNo: 910-33533	InvDesc: 2 grader tires	InvAmt: \$3,054.28
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ChqNo: 0027749	Date: 14/05/2018	Vendor: GERRY STRONG	Amount: \$307.70
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InvNo: MAY 14 2018	InvDesc: bdg insp mileage	InvAmt: \$307.70
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ChqNo: 0027750	Date: 14/05/2018	Vendor: HUGHES SUPPLY COMPANY	Amount: \$245.26
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InvNo: 39893	InvDesc: cable ties/tp/wire	InvAmt: \$77.80
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InvNo: 40053	InvDesc: garbae bags/rags	InvAmt: \$167.46
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ChqNo: 0027751	Date: 14/05/2018	Vendor: HYDRO ONE NETWORKS INC.	Amount: \$9,621.52
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InvNo: APRIL 27 2018 LAGOON	InvDesc: lagoon	InvAmt: \$1,655.74
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InvNo: APRIL 25 2018 MTG WT	InvDesc: mtg wtp	InvAmt: \$5,897.39
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InvNo: APRIL 26 2018 PW MIC	InvDesc: pw microfit	InvAmt: \$6.10
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InvNo: MAY 2 2018 PW	InvDesc: pw	InvAmt: \$455.00
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InvNo: MAY 2 2018 NORISIE	InvDesc: norisic/heritage park	InvAmt: \$30.04
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InvNo: MAY 2 2018 DEPOT	InvDesc: recyc.depot	InvAmt: \$309.15
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InvNo: MAY 7 2018 ADMIN	InvDesc: mun.office	InvAmt: \$290.39
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InvNo: MAY 7 2018 ARENA	InvDesc: arena ice plt (estimate)	InvAmt: \$977.71
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ChqNo: 0027752	Date: 14/05/2018	Vendor: JACKIE WHITE	Amount: \$90.15
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InvNo: 05/04/2018	InvDesc: pec-reimb.softballs/tennis	InvAmt: \$90.15
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ChqNo: 0027753	Date: 14/05/2018	Vendor: KNOX UNITED CHURCH	Amount: \$100.00
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InvNo: 2018 DONATION	InvDesc: 2018 donation	InvAmt: \$100.00
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ChqNo: 0027754	Date: 14/05/2018	Vendor: LIFESAVING SOCIETY	Amount: \$145.00
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InvNo: S026591	InvDesc: swim prog.lic.fee	InvAmt: \$145.00
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ChqNo: 0027755	Date: 14/05/2018	Vendor: MANITOWANING MILL & HOME BUILDING CENTRE	Amount: \$164.17
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InvNo: 0130214	InvDesc: po-mop handle	InvAmt: \$20.33
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InvNo: 0129851	InvDesc: po-mophead/cinrs	InvAmt: \$102.12
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The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

InvNo: 0128232	InvDesc: coupling	InvAmt: \$15.66
InvNo: 0128359	InvDesc: coupling/adapter	InvAmt: \$11.96
InvNo: 0129859	InvDesc: fittings-aircomp	InvAmt: \$18.70

ChqNo:	0027756	Date:	14/05/2018	Vendor:	MANITOULIN PLANNING BOARD	Amount:	\$9,238.35
InvNo:	2018 REQUISITION	InvDesc:	2018 final requisition	InvAmt:	\$9,238.35		
ChqNo:	0027757	Date:	14/05/2018	Vendor:	MIKES HEAVY EQUIPMENT	Amount:	\$2,712.00
InvNo:	1254	InvDesc:	snow removal	InvAmt:	\$2,712.00		
ChqNo:	0027758	Date:	14/05/2018	Vendor:	MINISTER OF FINANCE	Amount:	\$1,661.48
InvNo:	APRIL 2018	InvDesc:	april eht remittance	InvAmt:	\$1,661.48		
ChqNo:	0027759	Date:	14/05/2018	Vendor:	MSC INDUSTRIAL SUPPLY ULC	Amount:	\$114.50
InvNo:	200360001	InvDesc:	plow bolts	InvAmt:	\$114.50		
ChqNo:	0027760	Date:	14/05/2018	Vendor:	NEW NORTH FUELS INC	Amount:	\$2,535.77
InvNo:	458116	InvDesc:	pw-diesel	InvAmt:	\$1,039.93		
InvNo:	458115	InvDesc:	pw-coloured diesel	InvAmt:	\$1,495.84		
ChqNo:	0027761	Date:	14/05/2018	Vendor:	NORTHERN 911	Amount:	\$233.44
InvNo:	21216-05012018	InvDesc:	may 911 service	InvAmt:	\$233.44		
ChqNo:	0027762	Date:	14/05/2018	Vendor:	NORTRAX CANADA INC	Amount:	\$104.77
InvNo:	967257	InvDesc:	belt/fittings #1	InvAmt:	\$104.77		
ChqNo:	0027763	Date:	14/05/2018	Vendor:	OMERS	Amount:	\$13,525.16
InvNo:	APRIL 2018	InvDesc:	april omers remittance	InvAmt:	\$13,525.16		
ChqNo:	0027764	Date:	14/05/2018	Vendor:	ONTARIO GOOD ROADS ASSOCIATION	Amount:	\$604.36
InvNo:	44499	InvDesc:	2018 membership	InvAmt:	\$604.36		
ChqNo:	0027765	Date:	14/05/2018	Vendor:	PITNEY WORKS	Amount:	\$945.64
InvNo:	MAY 3 2018	InvDesc:	postage meter refill	InvAmt:	\$945.64		
ChqNo:	0027766	Date:	14/05/2018	Vendor:	RECEIVER GENERAL	Amount:	\$24,706.55
InvNo:	APRIL 2018	InvDesc:	april source deductions	InvAmt:	\$24,706.55		
ChqNo:	0027767	Date:	14/05/2018	Vendor:	RIVERSIDE ENTERPRISES	Amount:	\$2,370.74
InvNo:	19414	InvDesc:	april recyl.transport	InvAmt:	\$2,370.74		
ChqNo:	0027768	Date:	14/05/2018	Vendor:	SLM RECYLCING MANITOULIN	Amount:	\$2,486.00
InvNo:	332656	InvDesc:	snow removal	InvAmt:	\$2,486.00		
ChqNo:	0027769	Date:	14/05/2018	Vendor:	STRONGCO LIMITED PARTNERSHIP	Amount:	\$6,040.55
InvNo:	90544484	InvDesc:	replace coils #9	InvAmt:	\$6,040.55		
ChqNo:	0027770	Date:	14/05/2018	Vendor:	SUPERIOR PROPANE INC.	Amount:	\$35.60
InvNo:	19954190	InvDesc:	pw-cylinder rental	InvAmt:	\$11.87		
InvNo:	19954191	InvDesc:	arena-cylinder rental	InvAmt:	\$23.73		
ChqNo:	0027771	Date:	14/05/2018	Vendor:	TOM HUGHSON	Amount:	\$125.00
InvNo:	MAY 6 2018	InvDesc:	livestock call (1)	InvAmt:	\$125.00		
ChqNo:	0027772	Date:	14/05/2018	Vendor:	MANITOULIN NAVY LEAGUE	Amount:	\$100.00

The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

ChqNo:	0027773	Date:	14/05/2018	Vendor:	CHRISTINE MCNAUGHTON	Amount:	\$155.00
InvNo:	290	InvDesc:	pec-sushi workshop/ingredients	InvAmt:	\$155.00		
ChqNo:	0027774	Date:	14/05/2018	Vendor:	SIMALAM	Amount:	\$423.75
InvNo:	1122	InvDesc:	website maintenance	InvAmt:	\$423.75		
ChqNo:	0027775	Date:	14/05/2018	Vendor:	O-STORE.CA	Amount:	\$893.83
InvNo:	2018-04-27-ASSG	InvDesc:	pec-orientkits/sport&rec grant	InvAmt:	\$893.83		
ChqNo:	0027776	Date:	14/05/2018	Vendor:	LES HUGHSON	Amount:	\$50.00
InvNo:	APRIL 23 2018	InvDesc:	coyote pred.claim (1)	InvAmt:	\$50.00		
ChqNo:	0027777	Date:	14/05/2018	Vendor:	TERRY MOGGY	Amount:	\$7,062.50
InvNo:	201822	InvDesc:	sweeping	InvAmt:	\$7,062.50		
ChqNo:	0027778	Date:	14/05/2018	Vendor:	TROY COOPER	Amount:	\$5,000.00
InvNo:	2018 1ST QTR	InvDesc:	marina-1st qtr pyt	InvAmt:	\$5,000.00		
ChqNo:	0027779	Date:	14/05/2018	Vendor:	WORKPLACE SAFETY & INSURANCE BOARD	Amount:	\$2,614.73
InvNo:	APRIL 2018	InvDesc:	april wsib remittance	InvAmt:	\$2,614.73		
ChqNo:	0027780	Date:	14/05/2018	Vendor:	WURTH CANADA LTD	Amount:	\$314.83
InvNo:	23057195	InvDesc:	hand clnr/gloves/absorb	InvAmt:	\$169.01		
InvNo:	23075122	InvDesc:	absorb pads	InvAmt:	\$145.82		
ChqNo:	0027781	Date:	14/05/2018	Vendor:	XEROX CANADA LTD.	Amount:	\$3,358.45
InvNo:	F52481400	InvDesc:	monthly copier usage	InvAmt:	\$350.45		
InvNo:	L06434578	InvDesc:	copier lease	InvAmt:	\$3,008.00		
ChqNo:	0027782	Date:	14/05/2018	Vendor:	COMPUTREX	Amount:	\$753.03
InvNo:	17245	InvDesc:	april offsite backup storage	InvAmt:	\$41.13		
InvNo:	17115A	InvDesc:	may support plan	InvAmt:	\$711.90		

*** End of Report ***

Report Total:

\$133,426.54

System: 16/05/2018
User Date: 16/05/2018

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The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

Page: 1
User ID: deb

<u>Ranges:</u>	<u>From:</u>	<u>To:</u>	<u>From:</u>	<u>To:</u>
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last	Cheque Number	0027783
Cheque Date	First	Last		0027783

Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	0027783	Date:	16/05/2018	Vendor:	MIKE VAREY EXCAVATING & EQUIPMENT	Amount:	\$5,650.00
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InvNo: 41836

InvDesc: purchase loader mounted swper

InvAmt: \$5,650.00

*** End of Report ***

Report Total:

\$5,650.00

The Township of Assiginack

CHEQUE DISTRIBUTION REPORT

Payables Management

Ranges: From: To: From: To:
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last Cheque Number 0027789 0027907
 Cheque Date First Last
Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	0027789	Date:	28/05/2018	Vendor:	B.A.M.M.-BRENDAN ADDISON MOBILE MECHANIC/	Amount:	\$3,034.05
InvNo:	155	InvDesc:	repair #7	InvAmt:	\$875.75		
InvNo:	156	InvDesc:	repair #7	InvAmt:	\$1,079.15		
InvNo:	157	InvDesc:	repair #7	InvAmt:	\$1,079.15		
ChqNo:	0027790	Date:	28/05/2018	Vendor:	COOPER & SONS PLUMBING	Amount:	\$203.40
InvNo:	7371	InvDesc:	library-plumbing repairs	InvAmt:	\$203.40		
ChqNo:	0027791	Date:	28/05/2018	Vendor:	EASTLINK	Amount:	\$97.08
InvNo:	MAY 10 2018 MARINA	InvDesc:	marina dsl	InvAmt:	\$48.54		
InvNo:	MAY 10 2018 PW	InvDesc:	pw-dsl	InvAmt:	\$48.54		
ChqNo:	0027792	Date:	28/05/2018	Vendor:	GERRY STRONG	Amount:	\$307.70
InvNo:	MAY 28 2018	InvDesc:	bldg insp mileage	InvAmt:	\$307.70		
ChqNo:	0027793	Date:	28/05/2018	Vendor:	HYDRO ONE NETWORKS INC.	Amount:	\$6,486.72
InvNo:	MAY 24 2018 MTG WT	InvDesc:	mtg wtp	InvAmt:	\$6,486.72		
ChqNo:	0027794	Date:	28/05/2018	Vendor:	KG BEAMISH CONSTRUCTION LTD	Amount:	\$3,446.84
InvNo:	13104-02092	InvDesc:	cold patch	InvAmt:	\$3,446.84		
ChqNo:	0027795	Date:	28/05/2018	Vendor:	MANITOULIN HEALTH CENTRE	Amount:	\$3,000.00
InvNo:	2018 DONATION	InvDesc:	2018 donation-physician recrui	InvAmt:	\$3,000.00		
ChqNo:	0027796	Date:	28/05/2018	Vendor:	MANITOULIN-SUDBURY DISTRICT SOCIAL SERVIC	Amount:	\$30,451.08
InvNo:	IN000015701	InvDesc:	june amb/social assistance	InvAmt:	\$30,451.08		
ChqNo:	0027797	Date:	28/05/2018	Vendor:	MANITOULIN CENTENNIAL MANOR	Amount:	\$10,186.66
InvNo:	2018 2ND QTR	InvDesc:	2018-2nd qtr req	InvAmt:	\$10,186.66		
ChqNo:	0027798	Date:	28/05/2018	Vendor:	MANITOWANING PHARMACY	Amount:	\$8.46
InvNo:	414764	InvDesc:	admin-bandaids	InvAmt:	\$8.46		
ChqNo:	0027799	Date:	28/05/2018	Vendor:	NEW NORTH FUELS INC	Amount:	\$7,120.83
InvNo:	459143	InvDesc:	marina-diesel	InvAmt:	\$2,809.90		
InvNo:	459142	InvDesc:	marina-gasoline	InvAmt:	\$4,310.93		
ChqNo:	0027800	Date:	28/05/2018	Vendor:	ONTARIO CLEAN WATER AGENCY	Amount:	\$3,073.65
InvNo:	INV000103581	InvDesc:	april add'l serv-mtg wtp/lift	InvAmt:	\$918.75		
InvNo:	INV000103580	InvDesc:	mtg wtp capital (cwwf grant)	InvAmt:	\$2,154.90		
ChqNo:	0027801	Date:	28/05/2018	Vendor:	PUROLATOR COURIER	Amount:	\$50.56
InvNo:	438092801	InvDesc:	freight	InvAmt:	\$50.56		
ChqNo:	0027802	Date:	28/05/2018	Vendor:	SUDBURY & DISTRICT HEALTH UNIT	Amount:	\$2,729.00
InvNo:	RC020034208	InvDesc:	june sdhu	InvAmt:	\$2,729.00		

The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

InvNo: MAY 2018 InvDesc: reimburse tx overpyt InvAmt: \$600.00

ChqNo:	0027804	Date:	28/05/2018	Vendor:	TULLOCH ENGINEERING	Amount:	\$9,800.49
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InvNo: 171094-4 InvDesc: pw/fire hall design InvAmt: \$9,800.49

ChqNo:	0027805	Date:	28/05/2018	Vendor:	MIKE SPRACK	Amount:	\$50.00
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InvNo: MAY 16 2018 InvDesc: coyote predation comp (1) InvAmt: \$50.00

ChqNo:	0027806	Date:	28/05/2018	Vendor:	THOMPSON ELECTRIC	Amount:	\$684.50
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InvNo: 4943 InvDesc: lib.bldg-elect.repairs s.pump InvAmt: \$684.50

ChqNo:	0027807	Date:	28/05/2018	Vendor:	TRACKS & WHEELS	Amount:	\$307.87
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InvNo: P23476 InvDesc: hose assembly/clamps loader InvAmt: \$196.10

InvNo: P23528 InvDesc: backhoe teeth #14 InvAmt: \$111.77

*** End of Report ***

Report Total:

\$81,638.89

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133,426.54 +
 5,650.00 +
 81,638.89 +
 220,715.43 *

Date : 11/05/2018
Time : 3:14:55 PM

The Township of Assiniboia

Page: 1

Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0027725		14/05/2018	05/14C0XB	360	MOFFAT, JASON	OUTSTANDING	Cheque
0027726		14/05/2018	05/14C0XB	118	COOPER, RONALD	OUTSTANDING	Cheque
0027727		14/05/2018	05/14C0XB	122	HOBBS, ALTON	OUTSTANDING	Cheque
0027728		14/05/2018	05/14C0XB	126	MACDONALD, DEBORAH	OUTSTANDING	Cheque
0027729		14/05/2018	05/14C0XB	133	BOND, FREDA	OUTSTANDING	Cheque
0027730		14/05/2018	05/14C0XB	158	QUACKENBUSH, ASHLEY T	OUTSTANDING	Cheque
0027731		14/05/2018	05/14C0XB	195	FARRINGTON, NATALIE	OUTSTANDING	Cheque
1310		14/05/2018	05/14C0XB	106	WOOD, STEVEN	OUTSTANDING	Direct Deposit
1311		14/05/2018	05/14C0XB	134	VIRTANEN, ANNETTE	OUTSTANDING	Direct Deposit
1312		14/05/2018	05/14C0XB	140	REID, WALTER	OUTSTANDING	Direct Deposit
1313		14/05/2018	05/14C0XB	155	BECK, WILLIAM	OUTSTANDING	Direct Deposit
1314		14/05/2018	05/14C0XB	163	MACDONALD, ROBERT	OUTSTANDING	Direct Deposit
1315		14/05/2018	05/14C0XB	164	MIDDAGH, WAYNE	OUTSTANDING	Direct Deposit
1316		14/05/2018	05/14C0XB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
1317		14/05/2018	05/14C0XB	186	RODY, JEREMY	OUTSTANDING	Direct Deposit
1318		14/05/2018	05/14C0XB	205	MOFFAT, PAUL	OUTSTANDING	Direct Deposit
1319		14/05/2018	05/14C0XB	206	CASE, ROBERT	OUTSTANDING	Direct Deposit
1320		14/05/2018	05/14C0XB	211	MUGGY, HUGH	OUTSTANDING	Direct Deposit
1321		14/05/2018	05/14C0XB	214	FIELDS, LESLIE	OUTSTANDING	Direct Deposit
1322		14/05/2018	05/14C0XB	216	REID, BRENDA	OUTSTANDING	Direct Deposit
1323		14/05/2018	05/14C0XB	301	ROBINSON, DEBBIE	OUTSTANDING	Direct Deposit
1324		14/05/2018	05/14C0XB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit
1325		14/05/2018	05/14C0XB	329	O'BRIEN, CHERYL	OUTSTANDING	Direct Deposit

Total 23 362.80

Date : 28/05/2018
Time : 1:45:09 PM

The Township of Assiginack

Page: 1

Payment #	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0027784	28/05/2018	05/28COXB	118	COOPER, RONALD	OUTSTANDING	Cheque
0027785	28/05/2018	05/28COXB	122	HOBBS, ALTON	OUTSTANDING	Cheque
0027786	28/05/2018	05/28COXB	126	MACDONALD, DEBORAH	OUTSTANDING	Cheque
0027787	28/05/2018	05/28COXB	133	BOND, FREDA	OUTSTANDING	Cheque
0027788	28/05/2018	05/28COXB	195	PARRINGTON, NATALIE	OUTSTANDING	Cheque
1326	28/05/2018	05/28COXB	106	WOOD, STEVEN	OUTSTANDING	Direct Deposit
1327	28/05/2018	05/28COXB	134	VIRTANEN, ANNETTE	OUTSTANDING	Direct Deposit
1328	28/05/2018	05/28COXB	140	REID, WALTER	OUTSTANDING	Direct Deposit
1329	28/05/2018	05/28COXB	155	BECK, WILLIAM	OUTSTANDING	Direct Deposit
1330	28/05/2018	05/28COXB	163	MACDONALD, ROBERT	OUTSTANDING	Direct Deposit
1331	28/05/2018	05/28COXB	164	MIDDAUGH, WAYNE	OUTSTANDING	Direct Deposit
1332	28/05/2018	05/28COXB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
1333	28/05/2018	05/28COXB	169	MAGUIRE, KELSEY	OUTSTANDING	Direct Deposit
1334	28/05/2018	05/28COXB	186	RODY, JEREMY	OUTSTANDING	Direct Deposit
1335	28/05/2018	05/28COXB	205	MOFFAT, PAUL	OUTSTANDING	Direct Deposit
1336	28/05/2018	05/28COXB	206	CASE, ROBERT	OUTSTANDING	Direct Deposit
1337	28/05/2018	05/28COXB	211	YOGGY, HUGH	OUTSTANDING	Direct Deposit
1338	28/05/2018	05/28COXB	214	FIELDS, LESLIE	OUTSTANDING	Direct Deposit
1339	28/05/2018	05/28COXB	216	REID, BRENDA	OUTSTANDING	Direct Deposit
1340	28/05/2018	05/28COXB	301	ROBINSON, DEBBIE	OUTSTANDING	Direct Deposit
1341	28/05/2018	05/28COXB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit
1342	28/05/2018	05/28COXB	329	O'BRIEN, CHERYL	OUTSTANDING	Direct Deposit

Total : \$20,183.86

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23,362.80 +
20,183.86 +
43,546.66 *

SENIORS' MONTH

JUNE 1 – 30, 2018

WHEREAS Seniors' Month is an annual province-wide celebration;

WHEREAS seniors have contributed and continue to contribute immensely to the life and vibrancy of this community;

WHEREAS their contributions past and present warrant appreciation and recognition and their stories deserve to be told;

WHEREAS the health and well-being of seniors is in the interest of all and further adds to the health and well-being of the community;

WHEREAS the knowledge and experience seniors pass on to us continues to benefit all;

I, Mayor Paul Moffatt, do hereby proclaim June 1-30, 2018 Seniors' Month in Assiginack and encourage all citizens to recognize and celebrate the accomplishments of our seniors.

Dated at the Assiginack Municipal Office

on this _____ day of _____, 2018.

Mayor



OAKVILLE

May 11, 2018

Subject: CN Intermodal Update

At its meeting on April 30, 2018, Oakville Town Council approved the following motion:

WHEREAS under the Municipal Act, Ontario municipalities have the authority and responsibility to advance and protect the "economic, social and environmental well-being of the municipality" and the "health, safety and well-being of persons";

WHEREAS the Provincial Government has designated Ontario municipalities to have responsibility to establish official plans that meet or exceed provincial standards for managing and directing physical change and effects on the social, economic, built and natural environment;

WHEREAS CN Rail has declared that the Province of Ontario and the Halton Municipalities (the City of Burlington, the Town of Halton Hills, the Town of Milton and the Town of Oakville) and Conservation Halton have no regulatory role whatsoever with respect to a proposed truck/rail development that will have a direct impact on the economic, social and environmental well-being of the municipality and health, safety and well-being of residents;

WHEREAS the Halton Municipalities and Conservation Halton recognize that railways are a matter of federal jurisdiction, but assert that truck-rail developments have non-rail aspects that engage multiple areas of provincial and municipal government regulatory responsibility;

WHEREAS the Halton Municipalities and Conservation Halton have commenced a Court Application to confirm their legitimate regulatory role in respect of the CN development;

WHEREAS CN's position that its proposed truck-rail development falls exclusively under federal jurisdiction, if upheld, would create a regulatory gap that would prevent the Province of Ontario, the Halton Municipalities and Conservation Halton from discharging their statutory responsibilities, and leave CN Rail, a for-profit company, to self-regulate on matters that engage provincial and municipal responsibilities; and

May 11, 2018

Subject: CN Intermodal Update

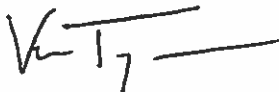
WHEREAS irrespective of the merits of CN's proposed development, CN's interpretation of jurisdiction over this development, if upheld, would be detrimental to all provinces and municipalities that contain existing or proposed developments that engage matters of federal, provincial and municipal regulatory interest;

NOW THEREFORE BE IT RESOLVED:

1. *THAT the Town of Oakville endorses the principles that:*
 - a. *there must be a cooperative approach to all developments that engage federal, provincial and municipal regulatory matters.*
 - b. *the existence of federal regulation over a development does not preclude and may require provincial and municipal regulation of the proposed development to avoid regulatory gaps.*
2. *THAT the Town of Oakville calls on the Government of Ontario to join the court Application of the Halton Municipalities.*

Should you have any questions regarding this matter or should you require any additional information, please contact me at 905-845-6601, extension 2003, or email vicki.tytaneck@oakville.ca.

Yours truly,



Vicki Tytaneck
Town Clerk

- c. The Honourable Kathleen Wynne
The Honourable Bill Mauro, Minister of Municipal Affairs
The Honourable Yasir Naqvi, Attorney General of Ontario
The Honourable Karina Gould, MP, Burlington
The Honourable Lisa Raitt, MP, Halton
The Honourable John Oliver, MP, Oakville
The Honourable Pam Damoff, MP, Oakville-North Burlington
The Honourable Michael Chong, MP, Wellington-Halton Hills
The Honourable Eleanor McMahon, MPP Burlington
Bill Mauro, Minister of Municipal Affairs
The Honourable Indira Naidoo-Harris, MPP, Halton
The Honourable Kevin Flynn, MPP, Oakville
Ted Arnott, MPP, Wellington-Halton Hills
Association of Municipalities of Ontario
Andrea Horwath, Leader, Ontario New Democratic Party
Doug Ford, Leader, Ontario Progressive Conservative Party
Mike Schreiner, Leader, Green Party of Ontario

May 11, 2018

Subject: CN Intermodal Update

Federation of Canadian Municipalities (FCM)
Association of Municipalities of Ontario (AMO)
Large Urban Municipal Caucus of Ontario (LUMCO)
Mayors and Regional Chairs Caucus of Ontario (MARCO)
Rural Ontario Municipal Association (ROMA)
Northwestern Ontario Municipal Association (NOMA)
Federation of Northern Ontario Municipalities (FNOM)
Conservation Authority of Ontario
All Ontario Municipalities

CITY OF QUINTE WEST

*Office of the Mayor
Jim Harrison*



**P.O. Box 490
Trenton, Ontario, K8V 5R6**

**TEL: (613) 392-2841
FAX: (613) 392-5608**

May 28, 2018

Ms. Lynn Dollin, President
Association of Municipalities of Ontario
200 University Ave, Suite 801
Toronto, ON M5H 3C6

RE: Resolution – Cannabis Grace Period Request

Dear: Ms. Lynn Dollin,

This letter will serve to advise that at a meeting of City of Quinte West Council held on May 22, 2018 Council passed the following resolution:

"That the Council of the City of Quinte West requests that once the cannabis legislation is passed that a six month grace period be enacted to ensure that municipal law enforcement officers and the Ontario Provincial Police are adequately trained to enforce the said legislation;

And further that this resolution be circulated to the local MP, MPP, AMO, and other municipalities. **Carried"**

We trust that you will give favourable consideration to this request.

Sincerely,

CITY OF QUINTE WEST

A handwritten signature in black ink, reading "Jim Harrison", with a long, sweeping horizontal stroke extending to the right.

Jim Harrison
Mayor

cc: MP Neil Ellis, Bay of Quinte
cc: MPP Lou Rinaldi, Northumberland-Quinte West



Conseil des Services du District de
Manitoulin-Sudbury
District Services Board

Annual Report on Reserves

May 24, 2018

The purpose of this report is to annually summarize the various reserves whether they are working or committed reserve accounts held by this Board. The first portion of the report speaks to the need and value of reserves in general terms. There are two types of reserve accounts. Working reserves have no specific committed purpose although they may be needed to cover various outstanding obligations. Committed reserves are amounts which, although held by the Board, must be spent on activities approved by the appropriate ministry, legislation, collective agreements, Board resolutions or decisions reached as part of the Board budget process. The report will also discuss significant accounts within accrued liabilities and deferred revenue as these do have implications for the level of committed reserves, the operating budget and the working reserve.

The report which follows sets out all reserve accounts. First is a discussion of the working reserve. Then the report describes each committed reserve and provides the rationale for that reserve. The actual amount of each reserve as of December 31, 2017 is included and is consistent with the amounts recorded in the final 2017 audit. Any annual transfer of operating funds into a committed reserve from the operating budget is noted.

There is a restriction in the District Social Services Administration Board Act (DSSAB) on the level of working reserves which the Board may have. The Board has a policy which provides for a maximum working reserve which is below the limits set in the legislation.

Through our discussions with this Board's auditor there appears to be no restriction on the level of committed reserves which the Board may hold. However, for each committed reserve there should be a sound rationale for the creation of the reserve, the amount of the reserve and any decision to add to that committed reserve. Funds should be withdrawn from a committed reserve only to meet those obligations or purposes for which the reserve was originally created. If the obligation or purpose for which the reserve was created is reduced this should be reflected in the amount of the reserve. If the obligation no longer exists or if the original purpose is no longer valid then that committed reserve should be eliminated.

As part of the completion of this document we are providing specific recommendations related to the working reserve and each committed reserve. These recommendations attempt to take into consideration several factors.

These factors include:

- Recommendations in the report on Housing Affordability and Needs Study.
- Results of the Building Condition Assessments completed on all DSB owned buildings by Stonewell Group will be used to develop long term capital plans for all Board properties.
- The development of the 10-Year Housing and Homelessness Plan that is required by the Ministry of Municipal Affairs and Housing.
- The End of Operating Agreements for the Social Housing properties.
- The Social Housing responsibilities under Duty to Accommodate.
- Post-Traumatic Stress Disorder – Prevention Plan

The recommendations are based on several principles including:

- Committed reserves established for a program should be kept within that program area since they often include provincial payments.
- Each committed reserve must have a rationale for its existence, its amount and the appropriateness of any additional transfer from the operating budget.
- Where possible similar reserve accounts have been combined.
- If delays in adjusting the reserve are appropriate a future review date has been established.
- All committed reserves which include the annual revolving of funds must be reviewed annually through the creation of five year or greater estimated expenditure plans.
- On April 6, 2016, the Ontario Government amended the Workplace Safety and Insurance Act (WSIA) with the passage of Bill 163 titled Supporting Ontario's First Responders Act (Post Traumatic Stress Disorder), 2016.
- The fluctuation in annual paramedic uniform and boot requirements

Accrued Liabilities

Within the accrued liabilities section of the 2017 audit there is an amount of \$1,022,400. This amount represents monies set aside specifically for the payment of severance to Paramedic Services employees under a collective agreement. This severance obligation must be shown as a liability to the Board and be provided for.

Manitoulin-Sudbury DSB retained Mondelis Actuarial Services Corporation to perform a valuation of the severance benefit. In August 2015 the Actuarial Report states that the accrual is \$784,400 for December 31, 2014.

In January 2017, the Actuarial Report was updated and states that the accrual is \$1,022,400 for December 31, 2017.

Reasons for Reserves

The Board requires reserves for a variety of reasons.

Specific Liabilities:

Reserves are needed to cover specific liabilities. These liabilities include unpaid bills, legal proceedings, subsidy adjustments, etc.

Prevention of Borrowing:

The Board has several programs in which it expends reserves and then must wait for the retroactive payment of subsidies. The Board has developed a levy system in which it waits for the retroactive payment of municipal and unincorporated levies. If the Board has no reserve it must borrow, at significant cost, to cover these expenditures. The need for working reserves in the Ontario Works Program is somewhat mitigated by the upfront provincial funding of the allowances portion of this program.

Reduction/Elimination of Bank Charges:

Because the Board has reserves, it has been able, through a competitive tendering process, to negotiate very reasonable terms with a bank. Those terms provide for an interest payment at 1.0% and a set service fee of \$850 per month which covers all transactions. If reserves are not adequate the Board would pay high interest costs and bank charges.

Ability to Respond to Long Term Capital Needs:

The presence of committed working reserves allows the Board to respond to capital requirements. An example of this is the construction of the Little Current and Foleyet Paramedic Services bases. The purchase of Mindemoya and Massey Paramedic Services bases and the Chapleau Integrated Social Services Office were also funded in this manner.

In the Paramedic Services program, there is the need for ongoing capital repairs for the bases which the Board either owns outright or leases. Ambulances also need replacement

as they age. The presence of reserves allows these two significant areas of Paramedic Services expenditure to occur without creating huge year to year shifts in the municipal levy.

In the Social Housing program, reserves are needed as the building components and fixtures move through their life cycle. The reserves allow us to deal with exceptional and recurring capital requirements.

Ability to Respond to Significant Program Changes:

The Board operates several programs which have been subject to huge cost shifts. This can occur in the Ontario Works program due to changes in unemployment rates. Paramedic Services costs can and have dramatically changed by adjustments in the availability of local health care or as a result of unilateral provincial decisions. Since this Board delivers provincially mandated programs, significant increases in costs can occur as a result of changes in provincial legislation.

Ability to Respond to Significant Grant or Cost Sharing Changes:

The Board is subject to the unilateral decisions of the Province and the Federal government to reduce grants or change cost sharing. This has been and will continue to be a reality with all four program areas under this Board's jurisdiction. Reserves provide some ability, at least in the short term, to offset these sudden unilateral decisions. In almost all the downloaded programs, open ended cost sharing has been replaced by unilaterally set grants.

Working Reserve

The total amount of the working reserve which the Board may retain is 15% of the Board's current year's estimates as set out in the District Social Services Administration Board Act and Regulations. The legislation does not speak to committed reserves.

The following excerpt from the regulations notes that the working reserve may be up to 15% of the total estimates of the Board for the year. The Board estimates are not simply the amount required by the Board for the municipal levy. The estimates include the amounts which the Board requires from senior levels of government to have a balanced budget.

District Social Services Administration Board Act - Ontario Regulation 278/98

ESTIMATES AND RESERVES

7. (1) *Each board shall in each year apportion among the jurisdictions in its district, in accordance with section 6, the amounts that it estimates will be required to defray the expenditures for social services for that year and shall on or before March 31 of that year notify,*
 - (a) *the clerk of each municipality of the amount to be provided by that municipality; and*

- (b) *the Minister responsible for each social service of the amount to be provided by the Minister with respect to that social service under section 8 of the Act. O. Reg. 37/99, s. 5 (1).*
- (2) *If a board that has given notice of its estimated expenditures incurs additional costs for social services that were not anticipated at the time the notice was given, the additional costs shall be apportioned and notification given in accordance with subsection (1). O. Reg. 278/98, s. 7 (2); O. Reg. 37/99, s. 5 (2).*
- (3) *In preparing the estimates, the board may provide for a reserve for working reserves in a year not to exceed 15 per cent of the total estimates of the board for the year. O. Reg. 278/98, s. 7 (3).*
- (4) *If the actual expenditures of a board for a year are greater or less than the estimated expenditures for that year, the board shall, in preparing the estimates of the amount required to defray its expenditures for the following year,*
 - (a) *make due allowance for any surplus that will be available from the preceding*
 - (b) *provide for any deficit of the preceding year. O. Reg. 278/98, s. 7 (4).*

This report completed in May 2018 uses the 2018 gross estimated operating costs from the approved budget. The gross estimated costs are used to be consistent with legislation and because the Board expends gross funds prior to receiving any offsets of provincial grants, cost sharing or the receipt of municipal levies.

The working reserve cannot exceed 15% of the total estimated 2018 expenditures.
 2018 total estimated expenditures **\$35,932,330**.
 15% Working Fund Reserve amount is **\$ 5,389,850**.

Board Policy - Working Reserves

The Manitoulin-Sudbury District Services Board by Resolution #02-097 has adopted a policy to have working reserves set at 15% of the municipal share of the DSB's current operating budget.

Specifically, the policy is:

"To maintain a Working Reserve that is set at a maximum of 15% of the annualized municipal share of the DSB's operating current budget."

The above policy provides for a working reserve which is less than that provided for by the legislation.

2018 municipal share of the operating 2018 budget **\$10,337,824**.
 15% Working Fund Reserve amount is **\$1,550,674**.

Summary of Working Funds Reserve		
Reserve Balance as of December 31, 2016	\$1,766,773	
Withdrawals	Amount	Board Resolution
Total Withdrawals	\$ 562,314	
Deposits		
2016 Surplus	\$ 68,438	
Repayment to Reserve for all buildings	\$ 178,435	
	\$	
Total Deposits	\$ 246,873	
Balance of Reserve at December 31, 2017	\$1,451,332	

Based on the 2017 audit, the Board has Working Funding Reserves of \$1,451,332. The working reserves is underfunded by \$99,342.

#1 Recommendation:

The Board reaffirms its existing policy related to the working fund reserve.

Committed Reserves

In addition to the Board's working reserve, there are a number of committed reserves. These have been established by legislation, Board resolutions or as a result of decisions reached as part of the budget process. These funds are set aside for a specific purpose/obligation and are used to meet those specific purposes/obligations.

Each year, in some of these committed reserves, funds are flowed into the reserve and flowed out to meet the specific expenditure requirements. An example of this is the Paramedic Services Ambulance reserve. In that case, \$435,939 goes into the account annually and the number of required ambulances based on a 7-year renewal plan is purchased from that account each year. As a result, this committed reserve balance may change significantly from audit to audit. To identify those types of committed reserves we have added the title "Revolving" after the reserve title.

The existence of these committed reserves reduces the likelihood that the municipal share will vary significantly from year to year. An example of this is the ambulance replacement reserve allows us to levy a consistent amount each year, even though the number of ambulances purchased may fluctuate dramatically from year to year.

Information Technology Refresh (IT) Committed Reserve (Revolving)
Balance end of 2017 is \$223,322.

Due to the rapid evolution of technology, and new hardware requirements as a result of provincially mandated systems, there is a need for a committed reserve to avoid significant year to year fluctuations. All the programs rely on the continuous functioning of a DSB wide IT system. Accordingly, funds must be available to immediately replace IT components that may fail.

In 2017 this reserve was augmented by a transfer of \$119,578 from the operating budget.

Public Housing Capital Repair (Revolving)
Balance end of 2017 is \$1,613,446.

The Ministry has passed regulations requiring each Consolidated Municipal Service Manager or DSSAB to expend a prescribed amount each year for capital repairs for its directly operated public housing portfolio. In this jurisdiction, the public housing portfolio ownership is registered to the Board. Prior to devolution, the capital needs for the public housing portfolio were met by the Province from general revenues and from Federal subsidies.

As a result of Provincial regulations, the amount for the Board to expend each year for capital repairs of the public housing portfolio is \$803 per unit per year. For the transferred public housing units, the amount is $281 \times \$803 = \$225,657$. In the 2017 Budget the Board contribution was \$169,170 bringing the total amount to \$394,827 being levied each year as part of the Housing Services Budget. With the additional contribution to this reserve it was decided that this reserve would become a "Revolving" reserve with the requirement that at minimum the \$225,657 in Federal Funding must be utilized on an annual basis. These funds are used each year to fund the capital repairs approved for that year.

In 2010 Building Condition Assessments (BCA) were completed on all social housing properties. These BCA's have allowed for the creation of a multi-year consolidated capital repair plan which was included in the 2016 Budget.

In June 2013, staff prepared a report for the Board on the effect of End of Operating Agreements (EOA). The federal funding for the social housing buildings will decrease by \$56,053 by 2024. Currently the DSB spends \$394,827 on capital expenditures and this amount will be reduced by \$56,053 in 2024.

Additionally, the Building Condition Assessment (BCA) that was prepared for Manitoulin-Sudbury DSB indicated that an additional \$79,880 is required annually to maintain the capital reserve for the housing buildings.

By 2024, the DSB will require an additional \$135,933 ($\$56,053 + \$79,880$) in municipal funding to maintain the capital infrastructure of its existing public housing stock.

In the June 26, 2013 End of Operating - Issue Report, staff recommended that the Finance Committee consider increasing the capital repairs budget on an annual basis to eliminate

the \$135,933 shortfall over the next 11 years. That would require an additional \$12,358 annually from 2014 to 2024 to eliminate the shortfall.

A new BCA is being completed and will be available in the fall of 2018; this may affect the requirements for the Social Housing Reserve contributions.

The approved 2018 Budget increased the contribution to the Social Housing Reserve by \$12,358. In 2018, the reserve contribution will be \$407,185.

In 2017 this reserve was augmented by a transfer of \$394,827 from the operating budget.

DSB Vehicle and Equipment Replacement Committed Reserve (Revolving)
Balance end of 2018 is \$ 654,297.

The DSB requires vehicles in all departments in order to operate. The two vehicle reserves have been consolidated in one reserve to ensure funding is available to replace vehicles on an annual basis without creating large budget fluctuations from year to year.

The ambulance replacement policy will remain on a cycle of 7 years. The other vehicles are replaced on an as needed cycle based on use and wear. However, the other vehicles are budgeted for replacement on a 5-year cycle.

Funds are flowed into this committed reserve and are flowed out to meet the specific expenditure requirements each year. In 2017 this reserve was augmented by a transfer of \$598,484 from the operating budget.

For 2018, the DSB budget includes \$81,080 for Paramedic uniforms, jackets and helmets. In the latest OPSEU Collective Agreement, the mandatory annual allocation for uniforms and personal protective equipment has been eliminated. This has allowed for some efficiencies by moving dollars from the operational budget to a reserve to allow for annualized fluctuations.

Benefits Reserve (Revolving)
Balance end of 2017 is \$518,606

With the passage of Bill 163, if a first responder or other designated worker covered by the legislation is diagnosed with Post Traumatic Stress Disorder (PTSD) by a psychiatrist or psychologist and makes a claim for benefits, the Workplace Safety and Insurance Board (WSIB) must presume the condition is work-related, unless the contrary is shown. To address the costs associated with these WSIB claims, WSIB issues surcharges annually with the New Experimental Experience Rating Plan (NEER). NEER generates premium refunds and surcharges based on an employer's accident cost experience. When determining claims costs for the refund or surcharge calculation, NEER considers overhead costs and future costs of benefits relating to the claim.

The annual maximum group surcharge (specific to paramedics) is \$610,593 for 2017. Each WSIB claim for PTSD, costs DSB approximately \$331,875 based on 2017 actuals. The most recent WSIB NEER statement is showing that the December 2017 surcharge will be

\$610,593 if no changes occur. When a WSIB claim is approved, surcharge is applied based on the accident date. Therefore, WSIB annually invoices for surcharges retroactively for four years. The surcharge for prior years is not budgeted for, and is unpredictable; a reserve will alleviate a deficit in any given year.

Prior to July 1, 2011, the DSB purchased insurance to cover the cost of prescribed drug benefits provided to employees in accordance with collective agreement commitments. Purchasing insurance to cover the cost of prescribed drugs meant that the DSB was billed an annual premium based on usage over the past years.

As of July 1, 2011, the DSB has moved away from insurance based coverage to a self-funded benefits program which includes stop loss insurance in instances where one individual's claims exceed a threshold of \$10,000 annually. Since the introduction of this self-funded benefits coverage program, the DSB has seen some significant savings however since the costs associated with the program are based on actual expenditures by employees and their families, there is a risk that costs will vary significantly from year to year. Many organizations have moved to self-funded drug benefit programs. What they have found is the creation of a reserve for this purpose does alleviate the need for significant changes in year to year budgets as actual costs vary annually

The reserve would only be augmented when there is a year-end surplus in the benefits budget for any year. In 2017 this reserve was augmented by a transfer of \$18,606 from the operating budget.

Summary

This report, once approved, will be added to the Finance section of the Board website as an ongoing reference document and be updated annually based on the prior years' audit and the current year estimates. See the summary chart in Appendix A.

Appendix A			
Working Funds Reserve Balances			
Title of Reserve	2017	2016	2015
Working Reserve	\$1,451,332	\$1,766,773	\$550,840
Public Housing Capital Repair Reserve	\$1,613,446	\$1,611,092	\$1,630,472
DSB Vehicle and Equipment Reserve	\$ 654,297	\$ 729,249	\$ 897,035
Information Technology (IT) Reserve	\$223,322	\$198,732	\$165,612
Benefits Reserve	\$518,606	\$100,000	\$21,405
Paramedic Services Severance Reserve	\$0	\$0	\$235,992
Total Reserves per Audited Financial Statements	\$4,461,003	\$4,405,846	\$3,501,356

		Manitoulin-Sudbury DSB		4th Quarter Report (Audited)		AS AT 12/31/2017	
		Total Gross Budget		Municipal Share Budget			
	YTD	ANNUAL	OVER(UNDER)	MUNICIPAL	MUNICIPAL	Over(Under)	
	ACTUAL	BUDGET	BUDGET	SHARE	SHARE	Budget	
				Forecast	BUDGET	Forecast	
Ontario Works	\$ 7,163,586	\$ 7,128,535	\$ 35,050	\$ 1,172,058	\$ 1,182,225	\$ (10,167)	
100% Funded	\$ 914,600	\$ 874,948	\$ 39,652				
Child Care	\$ 6,125,126	\$ 5,679,532	\$ 445,593	\$ 663,468	\$ 663,468	\$ -	
Social Housing	\$ 2,944,536	\$ 3,244,537	\$ (300,001)	\$ 1,917,169	\$ 2,278,573	\$ (361,404)	
100% Funded	\$ 1,060,566	\$ 864,353	\$ 196,213				
Paramedic Services	\$ 14,342,098	\$ 13,828,492	\$ 513,606	\$ 6,591,448	\$ 6,397,062	\$ 194,386	
100% Funded	\$ 1,945,531	\$ 1,741,161	\$ 204,370				
TOTAL EXPENSES	\$ 34,496,042	\$ 33,361,559	\$ 1,134,482	\$ 10,344,143	\$ 10,521,328	\$ (177,185)	
Interest Revenue	\$ (95,620)	\$ (99,163)	\$ 3,543	\$ (95,621)	\$ (99,163)	\$ 3,542	
TOTAL EXPENSES	\$ 34,400,422	\$ 33,262,396	\$ 1,138,026	\$ 10,248,522	\$ 10,422,165	\$ (173,643)	

Variance Analysis December 31, 2017		
	NET Municipal Variance	Explanation of Unaudited Municipal Share
YTD Actual to YTD Budget:		
Ontario Works	\$ (10,167)	Municipal share of OW allowance is under budget by (\$1,192). Municipal share of OW allowance from prior year is surplus of (\$9,191). SAR expenses are over budget by \$360, and other revenue is more than budgeted by (\$144) Municipal share of administration and employment expenses is on budget.
Child Care	\$ -	Child Care operating and administration expenses municipal share is on budget (\$61,403) + (\$200,740) + (\$99,261) = (\$361,404) surplus Federal Funding is (\$61,403) more than budgeted.
Social Housing	\$ (361,404)	Direct operated revenue & expenses and program support allocation are (\$200,740) under budget Rental Revenues are (\$88,160) more than budgeted. Direct operating expenses are \$11,534 over budget. Program Support Allocation is (\$126,114) under budget. Non-Profit, Rent Supp. and Urban Native expenses are (\$99,261) under budget due to prior year reconciliations; one NonProfit reconciliation was for 2014 and 2015.
Paramedic Services	\$ 194,386	Paramedic Services is (\$249,487) + \$443,873 = \$194,386 over budget. The MOHLTC funding is more than budgeted by (\$249,487) surplus. Medic Staffing and Benefits is over budget by \$642,351 due to: - Wages are under budget by (\$45,910); - Benefits are over budget by \$688,261 (due to WSIB Sept & Dec 2017 NEER totalling \$1,054,296 which results in WSIB being over budget by \$717,628 and other benefits are under budget by (\$29,366)) Administration Wages and Benefits are (\$184,927) under budget due to Vacant Deputy Chief, Patient Transfer Service coordination and Community Paramedicine administration allocations. Non Wages are under budget by (\$13,551). - Program Support is (\$19,117) under budget - Transportation & Communication is (\$11,457) under budget - Vehicle repairs and maintenance is \$13,498 over budget - Building repairs and maintenance, grounds and utilities are \$35,978 over budget - Supplies are (\$32,453) under budget.
Interest Revenue	\$ 3,542	Interest Revenue is under budget resulting in a deficit of \$3,542
	\$ (173,043)	



2018 First Quarter Activity Report May 25, 2018

The following is the most recent consolidated Quarterly Report that the DSB will be sending to member municipalities and posting on the public website. Expect Quarterly Reports in February, May, September, and November of each year.

The program statistics are provided separately and updated monthly. They are available on the website by clicking the following link: [Monthly Program Statistics](#)

CAO Overview

The DSB 2018 First Quarter (Unaudited) Financial Report was presented to the Board and projects a year-end municipal share surplus of \$508,469. This surplus includes Ontario Works over budget by \$13,800. Children's Services is on budget. Social Housing is under budget by \$175,299. Paramedic Services is under budget by \$358,156. Interest revenue on non-reserve accounts is \$11,216 under budget.

The DSB quarterly financial reports are available on the DSB website by clicking the following link: [Quarterly Financial Reports](#)

Paramedic Services

Organizational Changes

Paramedic Services completed conversion to 24/7 on-site Superintendent presence on February 11, 2018. This action was part of the [Paramedic Services Reorganization](#) approved by the Board in September 2017 and links efforts to ensure the supervision of our service matches the 24/7 requirements.

The [Paramedic Services Strategic Plan](#) approved by the Board in June 2017, remains outstanding due to the unclear status of the Northeast LHIN Non-Urgent Patient Transportation System. In the first quarter of 2018, the service did start transitioning of deployment in preparation for the strategic changes by altering deployment of the ambulance deployed on weekdays from 8am to 4pm in Mindemoya to a PRU, and redeploying those hours to Massey, allowing the PRU to deploy 12 hours daily, Monday to Friday. This change effectively reduces the transport capacity, while maintaining response capacity. The historical workload of the day ambulance in Mindemoya was to facilitate movement of Non-Urgent diagnostic patients, something best suited to a Non-Urgent Patient Transportation System.

Community Paramedicine Update

Collaboration efforts continue between Paramedic Services and both internal and external partner agencies to positively impact on our citizens. Efforts of our programs are focused on reducing both Emergency Department Visits and hospital admissions. To this end, the evolution in 2018 will include expansion of wellness clinics into the east, expansion to engage with several community groups, partnering with the hospitals on Manitoulin Island and Espanola to assist with discharge planning, and finally working with palliative care teams as part of the end of life process.

One-time funding requests were supported by the LHIN in the first quarter that have allowed Paramedic Services to contract a Physician to assist with efforts that extend beyond the current scope of Paramedic Services in the area of Community Paramedicine. The service also received funding to pilot a documentation software specifically designed for Community Paramedicine programs, one that links to the new ambulance call report system. This change will better allow coordinated patient care throughout the response area. Finally, the LHIN approved one-time funding to purchase I-Stat testing devices, a product that will allow point of care testing of clients in the community. This testing will help to reduce need for transport to hospital for blood work, and will help in early detection of disease processes, thus allowing early treatment and reduced incidents of deterioration, something shown to increase ED visits and hospital admissions.

Zoll Road Safety and e-PCR

In the first quarter of 2018, Paramedic Services received approval from the DSB Board to decommission both Zoll Road Safety Driver Behavior/AVL systems, and the Zoll ambulance call reporting system, and to transition to AceTech-Ferno, and Interdev as system replacements. The Board approved the Road Safety and Electronic Patient Call Reporting - Issue Report in February 2018 and full transition is expected to be complete by end of April 2018.

Regionalized Health Care/Ornge

The CAO and Chief of Paramedic Services presented to Chapleau's municipal council. In attendance were representatives from Ornge, and from the hospital system. Paramedic Services was clear in its position that the challenges being experienced by the community, specifically that ongoing utilization of Paramedic Services for transportation to Timmins and to Sudbury for diagnostic procedures and the resulting loss of emergency coverage for the municipality, was a direct result of the LHIN and Ministry regionalization of health care, and that such transportation remains the responsibility of the Ministry. In February 2018 the Board approved Chapleau Non-Urgent Patient Transportation - Issue Report.

Non-Urgent LHIN Project

The Northeast Local Health Integration Network (LHIN) has been operating a trial program for delivery of Non-Urgent for the last 5+ years in the Espanola and Manitoulin Island areas. This project was initially to be a six-month trial, but for several reasons, extended. In the summer of 2017, a permanent RFP for delivery of non-urgent services across specific areas of Northeast Ontario was let. This RFP closed in October of 2017, and Manitoulin-Sudbury DSB responded with a proposal. The design of the RFP called for announcement of a successful vendor and operationalization for early 2018. By the end of the first quart of 2018, no vendor had been announced.

Paramedic Services continues to operate the pilot project on behalf of the DSB and has modified the program since April of 2017, increasing efficiency, and reducing dependence for nonurgent patients on the Paramedic system. The process changes did result in an annual increase in nonurgent trips by the PTS system of 243%, with a resulting operational budget increase of 17%. The changes have led to ongoing discussion with the LHIN.

Children's Services

Child Care Quality Assurance

The Manitoulin-Sudbury DSB provides funding and program support to 9 agencies who deliver 17 child care programs and 4 EarlyON centres, with extensive outreach, throughout the Manitoulin-Sudbury DSB jurisdiction.

The Manitoulin-Sudbury DSB is committed to quality programs for all children. High quality programs respect diversity, equity, and inclusion and should value the language and cultural needs of our communities. Over the last two years the Manitoulin-Sudbury DSB has been assessing program quality in the child care programs across our district. Program reviews and follow up reports were done in 2015/16 and again in 2016/17

There are several areas of staff development which require immediate and ongoing attention outlined in the reports. The Manitoulin-Sudbury DSB Quality Assurance Program should conduct site visits for all Early ON programs in the coming months and develop responsive capacity building plans to support program and staff growth.

Staff will be consulting with other Service System Managers to determine best practices and review existing quality assurance programs. A fulsome quality assurance program would include regular site visits, ideally once per month per site and ongoing mentorship and professional learning opportunities.

Centres of Excellence

The Ministry announced that the following candidates have been selected to lead the Provincial, Indigenous and Francophone Centres of Excellence:

- **Provincial Centre of Excellence** - Western University and Ontario Reggio Association;
- **Indigenous Centre of Excellence** - Ontario Aboriginal Head Start Association and Kenigewin Teq Education Institute (KTEI) on Manitoulin Island; and
- **Francophone Centre of Excellence** - Collège Boréal and Association francophone à l'éducation des services à l'enfance de l'Ontario.

The commitment to establishing Centres of Excellence signals the provincial and federal government's commitment to long-term professional learning across the early years and child care sector.

Long Term Plan to Transform Child Care

On March 27th, 2018 the Ministry announced that the 2018 budget will lay out a long term plan to transform child care in Ontario, supported by an investment of \$2.2 billion over the next three years. The plan includes:

Free Child Care for Preschoolers

Free licensed child care for children 2.5-4 years of age beginning in September 2020 Additional capital investments will be made to create 14,000 more spaces across the province. The investment positions Ontario as the first province in Canada to offer free child care for preschoolers.

Increased Operating Funding

Beginning in January 2019 an additional \$160 million over three years through the general operating grant will be provided to increase access to licensed child care, support fee reductions and/or eliminate fee subsidy wait lists. An additional \$90 million in 2018/19, and ongoing, will be provided to support continued expansion through new fee subsidies and base funding for home child care agencies.

Workforce

Beginning in April 2020 a provincial wage grid for program staff working with children in licenced centres, licenced home child care agencies and Early ON centres will be implemented and the wage enhancement grant will be eliminated. The new wage grid will align with the current grid for ECEs working in Full-Day Kindergarten (FDK) for the 2020-21 school year. This will help address low levels of compensation, support recruitment and retention and facilitate early years and child care expansion without sacrificing quality.

Journey Together

A five-year plan to expand new and existing licensed child care programs in First Nations communities.

Innovation Fund

An innovation fund of \$30 million dollars over two years to fund projects that propose innovative solutions to complex issues and encourage growth in unique and inventive ways. The first call for applications is expected to launch in fall 2018, with project selection in spring 2019.

2017 Licensed Child Care Survey

On February 6th the Ministry shared that the 2017 Licensed Child Care Survey results have been released. The survey results help the Ministry design policies, programs and services that deliver better results for children and families in Ontario.

Ontario Works

Ontario Works Caseload

In the first quarter of 2018, the Ontario Works caseload average is 570 Compared to last year at this time, the caseload has increased by 6%.

Social Assistance Service Modernization Strategy

Ontario is committed to reforming and modernizing social assistance, including service delivery. The Modernization Strategy 5-year Roadmap will focus on making changes through person-centred approach in priority areas being Intake, Client Communications, Digital Tools and Processes, Payment Administration and Benefits Delivery.

A number of initiatives included as part of the modernization strategy are Benefits Transformation commitments, for example, electronic document management, improved client communications and payment administration.

Employment Ontario

Over the next three years, the Ministry of Advanced Education and Skills Development will invest more than \$500 million in new initiatives to promote economic growth and lower costs for small businesses.

Effective January 1, 2018, Employing Young Talent Incentive (EYTI) was implemented through the Employment Service and Youth Job Connection programs, giving employers an incentive to a maximum of \$2000 to hire and retain youth.

- Employment Services (ES) - \$1,000 at hire and an additional \$1000 retention payment at 6 months

- Youth Job Connect (YJC) - \$1,000 retention payment of \$1,000 after 3 months and an additional \$1,000 after 6 months retention

The Ministry of Advanced Education and Skills Development is also making enhancements to Canada Ontario Job Grant (COJG) to offer a more balanced approach to serving all employers. These enhancements include a renewed focus on supporting small employers, especially those who face barriers to investing in workforce training, by streamlining administration and increasing their access to the program.

Employment Services

The DSB continues to deliver Employment Ontario programs successfully in the Chapleau North area. In the first quarter, 579 individuals accessed our Employment Resource Centre. The DSB staff are working very closely with local employers, fostering relationships and new relationships are being developed with employers. The DSB continues to work diligently with the Ministry of Advanced Education and Skills Development (MAESD) and the community at large to ensure high quality of service.

Youth Job Connection and Youth Job Connection Summer

Youth Job Connection will continue to provide more intensive, targeted support for youths between the ages 15 and 29 who are neither in education, employment or training. These youths present multiple barriers to employment including poverty, homelessness, disability and mental health. A total of 14 youth have benefited from the Youth job Connect Year round program and the Youth Connection Summer will ramp up in May.

Social Housing

Direct Shelter Subsidy (DSS)

Staff continue to identify and complete the application process with eligible applicants for the DSS program. All applicants receiving the benefit are deemed housed. At the end of the 1st quarter, there were 177 Active DSS cases. This program continues to be a valuable option for folks in making their accommodations affordable.

Waiting list (Applicants)

As of March 31, 2018, the waiting list was 531 as compared to 530 on December 31, 2017. A breakdown of the applicant breakdown is as follows:

1 Bedroom - 417 - (-13)	2 Bedroom - 58 - (+ 6)
3 Bedroom - 30 - (+ 4)	4 bedroom - 26 - (+2)

Transitional Community Support Worker (TCSW)

New TCSW hired for the Manitoulin Region. Tina Legault has joined the team in late February and will be taking on the Communities Across Manitoulin. We welcome Tina's knowledge of the Communities and her experience working with vulnerable people. Tina will be commencing her on-site servicing of Manitoulin residents mid-April.

Smoke Free Housing – Unit Count-down

As of the end of the first quarter, 117 /288 of the portfolio's units are designated as Smoke-free. Currently this represents 40.6% of the full portfolio. Units are designated as turn-over occurs.

Community

The Community of St. Charles has received recognition under the Office of the Minister of Senior Affairs with a Community Recognition Award – Ontario Age Friendly Community.

The Committee has worked very hard to achieve the recognition of an Age-Friendly Community and this award is well-deserved and very appreciated.

This award is in recognition of the Committee's work towards creating a Community Action Plan.

The Municipality of St.-Charles has sent their thanks to DSB Staff for their assistance in the Nomination for this award.

General Program Updates:

Carol Kaupi, Director, Centre for Research in Social Justice and Policy at Laurentian University was awarded the contract to complete the Manitoulin-Sudbury DSB's Local Homelessness Enumeration via Period Prevalence Count Method starting in April 2018. The municipalities have chosen to represent 47% of the catchment population to be sure to capture a good representation of the entire catchment.

Lastly, the Minister of Housing, Peter Milczyn directed a letter to the DSB Chair, Les Gamble advising of his intentions in relation to the recent Auditor General's Report in relation to Housing. In line with this commitment, the DSB received a survey in relation to housing wait-lists and responded outlining our need-based system and identifying the gaps with the formerly used system of chronology. It is the hope that our information will help to inform of the benefit to using a needs-based approach to housing.

Infrastructure & Asset Management (IAM)

The SharePoint computer program was run and filtered for the top 25 IAH clients pre-screened for the Ontario Renovates program. Applications were provided to the clients and returned to the DSB with clarification work underway. Inspections began in March and will carry on through the second quarter.

The 2018 IAH budget is \$360,690 with \$285,690 allocated to Ontario Renovates and \$75,000 allocated to the Homeownership component.

Supervisor of Infrastructure & Asset Management

There were no major construction projects underway during the 1st Quarter of 2018. The office at 347 second avenue did not experience water intrusion during this quarter despite weather fluctuations.

The application for the GreenON grant funding program. This program is a \$25 million-dollar provincial program that will provide energy retrofit funding to social housing providers who have apartment buildings with less than 100 units.

Infrastructure Maintenance Repairs and Capital Projects

Snow management was a significant challenge due to the freeze-thaw cycles experienced this winter, but custodians and contractors reliably kept the walks and driveways safe throughout the district. Health and Safety Initiatives have continued to be a high priority with IAM staff contributing to improve health and safety through early detection and efficient maintenance processes. There were approximately 1,130 work orders engaged in 2017 and the first quarter of 2018 has seen approximately 341 work orders engaged.

Summary

The DSB had a very busy first quarter. If municipal Councils have any questions or would like DSB staff to attend a municipal Council meeting, please feel free to contact me at the address below.

Fern Dominelli

Chief Administrative Officer

Manitoulin-Sudbury District Services Board

Phone: 705-222-7777

E mail: fern.dominelli@msdsb.net

Website: www.msdsb.net

Variance Analysis
March 31, 2018

YTD Actual to YTD Budget:		NET Municipal Variance	Explanation of Unaudited Municipal Share
Ontario Works	\$ 13,800		Municipal share of OW allowance is now funded 100% by province and will no longer be reported on. Municipal share of OW allowance from prior year is not available until the second quarter report. Municipal share of administration and employment expenses is forecasted to be \$13,800 due to additional Ministry funding requiring municipal contribution.
Child Care	\$ -		Child Care operating and administration expenses municipal share is forecasted to be on budget.
			(\$61,403) + (\$71,947) + (\$41,949) = (\$175,299) surplus
Social Housing	\$ (175,299)		Federal Funding is forecasted to be (\$61,403) more than budgeted. Direct operated rev & exp and program support allocation are forecasted to be (\$71,947) under budget Rental Revenues are forecasted to be (\$47,569) more than budgeted. Direct operating expenses are currently forecasted to be on budget. Program Support Allocation is currently forecasted to be (\$24,378) under budget. Non-Profit, Rent Supp, and Urban Native expenses are (\$41,949) under budget due to market rent adjustments.
			Paramedic Services is forecasted to be (\$245,308) + (\$112,848) = (\$358,156) under budget.
Paramedic Services	\$ (358,156)		The MOHLTC funding is forecasted to be more than budgeted by (\$245,308) surplus. Medic Staffing and Benefits is forecasted to be over budget by \$303,677 due to: - Wages are forecasted to be under budget by (\$16,112); - Benefits are forecasted to be over budget by \$319,788 because of WSIB NEER Administration Wages and Benefits are forecasted to be (\$433,770) under budget due to Patient Transfer Service coordination and Wikwemikong new budget approved administration allocation. Non Wages are forecasted to be over budget by \$17,245. - Program Support is forecasted to be (\$52,556) under budget - Transportation & Communication is forecasted to be (\$83,097) under budget - Vehicle repairs and maintenance is forecasted to be \$75,102 over budget - Building repairs and maintenance, grounds and utilities are forecasted to be \$21,074 over budget - Supplies are forecasted to be \$9,020 over budget.
Interest Revenue	\$ 11,216		Interest Revenue is under budget resulting in a deficit of \$3,543
		\$ (506,439)	

THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK

BY-LAW #18-18

BEING A BY-LAW for the licensing and requiring the registration of dogs and for the control and keeping of dogs within the Township of Assiginack.

WHEREAS Councils of municipalities have the authority under Section 11 of the Municipal Act, 2001, to pass by-laws respecting matters within various spheres of jurisdiction, including "animals";

AND WHEREAS the Council of the Township of Assiginack deems it advisable to enact this By-law for the purposes of prohibiting dogs "being at large," for the purpose of requiring the removal of dog waste, and for the purposes of generally regulating the keeping of dogs in the Municipality;

AND WHEREAS Councils of municipalities may prohibit and regulate with respect to public nuisances, including matters that, in the opinion of Council, are or could become or cause public nuisances;

NOW THEREFORE the Council of the Corporation of the Township of Assiginack enacts as follows:

1. Short Title: The short title of this by-law is "Animal Control By-law".
2. Enforcement of By-law: The By-law shall be enforced by the "Animal Control Officer" or any By-law Enforcement Officer designated by the Township.
3. Definitions:
 - (1) "Animal Control Officer" includes the person or association who has entered into a contract with the Municipality to control dogs and to operate a dog pound and any such person or association and all servants thereof are hereby appointed Municipal Law Enforcement Officers pursuant to Bill 74, The Provincial Offences Act, who shall be Peace Officers for the purpose of enforcing the animal control and dog licensing by-law and related legal process serving;
 - (2) "Running at Large" shall mean when a dog is found in any place other than the premises of the owner of the dog and not under the control of any person;
 - (3) "Dog" shall mean a male or female dog;
 - (4) "Cat" means a male or female cat;
 - (5) "Guide Dog" shall mean a dog that is trained to aid the visually challenged and hearing impaired and is in active use of such purposes;
 - (6) "Kennel" shall mean a building, structure or fenced area (or part of) where dogs are kept, raised, boarded and used for commercial purposes including but not limited to the keeping of rescued animals and operating Doggie daycares;
 - (7) "Leash" means a chain, rope, or other restraining device of not more than two (2) meters;
 - (8) "License" shall mean a valid dog tag purchased through the municipality;
 - (9) "License Agent" means any individual or organization contracted by the municipality to provide services;
 - (10) "License Issuer" means the Clerk or designate of the Municipality;
 - (11) "Muzzle" means a humane device designed to fit over the mouth of a dog to prevent a dog from biting. A "muzzled dog" means a dog wearing a muzzle in the manner anticipated by the manufacturer of the muzzle;

- (12) "Owner" of a dog includes a person who possesses or harbors a dog and owns and owner have corresponding meaning, and where the owner is a minor, the person responsible for the custody of the minor;
- (13) "Noise" shall mean barking, crying or howling;
- (14) "Vicious Dog" means a dog which has been declared to be vicious pursuant to Part 5 Section 23 of the By-law;

PART 1 – LICENSING

4. No person in the Municipality shall own, harbor or possess a dog unless or until they have procured a license to do so as herein provided and every owner of a dog shall be subject to the provisions of this By-law.
5. The License Agent is authorized to issue licenses under this By-law, and every such license shall be issued for and on behalf of the Municipality and on behalf of the License Issuer by the License Agent.
6. A license shall be procured and renewed pursuant to this By-law by applying to the License Agent for said License or renewed License as the case may be and by paying the License fee.
7. Any License procured, issued or renewed pursuant to this By-Law shall be in the form of a dog tag.
8. (1) Every dog tag must bear a license number.
- (2) A record shall be kept by the License Agent showing the name and address of the owner and the serial number of the tag by the issuing agent.
9. (1) The owner shall keep the dog tag securely fixed on the dog at all times until the tag is renewed or replaced, but the tag may be removed while the dog is within the premises of the owner. Failure to do so constitutes a breach of the by-law.
- (2) No owner of a dog shall use a tag on a dog other than that for which it was issued.
10. (1) In the event the tag issued for a dog is lost, the owner may obtain a second tag upon the payment of a fee.
- (2) If there is a change in ownership of a dog during the license year, the license holder shall notify the License Agent immediately of the change of ownership and the new owner must pay a license transfer fee for this service. Failure to do so constitutes a breach of this By-law.
- (3) Where a certificate is produced from the Canadian National Institute for the Blind or a certificate from a recognized dog guide training school stating that a dog is being used as a guide for a blind person, no fee shall be charged for a license or tag under this By-law.
- (4) Where a certificate is produced from Hearing Ear Dogs of Canada stating that a dog is being used for the assistance of a deaf person, no fee shall be charged for a license or tag under this By-law.
11. (1) Every license issued pursuant to this By-law shall expire on the 31st day of December of the year in respect of which it was issued.
- (2) Every license shall be renewed yearly on or before the 31st day of March and the fee to be paid to the License Agent.

12. The license fees to be paid to the License Agent at the time of the issuing of the License shall be specified in Schedule "A", which schedule is hereby incorporated as part of this By-law.

PART 2 – KENNELS

13. (1) Notwithstanding the provisions of section 11 and 12 above, no person in the Municipality shall own, harbor or possess a kennel until he or she has paid an annual license fee of twenty-five (\$25.00) to the municipality for the kennel and they are not liable to pay in respect of such dogs any license fee under this By-law;
- (2) Owners and operators of kennels shall comply with the following regulations:
- (a) The license shall expire on the 31st day of December of the year of issue;
 - (b) Every license shall be renewed yearly between the 1st day of January and the 31st day of March of the next year, inclusive;
 - (c) A Kennel shall be permitted only in premises zoned for the purpose of the boarding and breeding of dogs and associated commercial activity;
 - (d) No Kennel shall be permitted on a property of less than 5 acres.
 - (e) No part of a Kennel shall be constructed or maintained closer than 30 meters from the nearest property line of any adjacent residence.
 - (f) The owner, operator or a person designated by the owner or operator shall attend the kennel at least once every 12 hours and operate such kennel in a professional standard consistent with current legislation.
 - (g) The Animal Control Officer or any other duly authorized person may revoke any license where the owner or operator of the kennel does not comply with the provisions of this by-law or any applicable municipal by-laws, provincial or federal statutes or regulations.
 - (h) Where a Kennel License has been revoked, the kennel owner may apply to the Municipality for a hearing as to whether or not the kennel license should be revoked. An application for a hearing shall be filed with the Clerk within ten (10) business days of the date of delivery of the written notice that the kennel license has been revoked.

PART 3 – RUNNING AT LARGE

14. (1) No person shall, within the Township of Assiginack, fail to prohibit a dog, for which he or she is the owner, from running at large or permit a dog to run at large. Failure to do so constitutes a breach of the by-law.
- (2) For the purpose of this By-law, a dog shall be deemed to be running at large when found in any place other than the property of the owner of the dog and not under the control of any person.
- (3) For the purpose of this By-law, a dog shall be deemed not to be under the control of any person when the dog is not on a leash of a maximum length of two (2) meters held by a person or is not on a leash which is securely affixed to some permanent structure from which the dog cannot escape.
- (4) No person shall allow or permit a dog under their control or of which they are the registered owner to trespass on private property whether on a leash or not unless permission for said trespass is first obtained from the property owner.
- (5) No person shall allow or permit a dog under his control or of which he is the registered owner to be on a Public Beach whether on a leash or not.

- (6) The owner of any dog that is found to have killed livestock or poultry will be held responsible and shall reimburse the Municipality for any and all costs incurred.
15. Every person who is the owner of a dog at a time when the dog fouls a property anywhere within the Municipality, shall forthwith remove, or cause the removal of the excrement from such a property and sanitarily dispose of the excrement. Failure to do so constitutes a breach of this By-law.
16. (1) Subject to subsection (5) of this section, a Peace Officer or Animal Control Officer may:
- a) Seize and impound any dog found running at large, and
 - b) Restore possession of the dog to the owner thereof where:
 - the owner claims possession of the dog within three (3) days (exclusive of the day of its impounding and of statutory holidays) after the date of seizure;
 - the owner pays to the Peace Officer or Animal Control Officer a pound fee for a dog seized and a maintenance fee for each day subsequent to the day of seizure that the dog remains impounded; and;
 - the owner has procured a current license for the dog pursuant to Part 1 - Licensing of this By-law.
- (2) Where a dog is seized and impounded under subsection (1) of this section, the owner if known and whether the dog is claimed from the pound or not, shall be liable for the pound and maintenance fees prescribed and shall pay all fees on demand by the Animal Control Officer or License Agent, which may be recoverable under the Provincial Offences Act.
- (3) Where at the end of three (3) days mentioned in subsection (1) of this section, the dog has not been restored to the owner, the Animal Control Officer may sell the dog for such price as he deems reasonable.
- (4) Where the owner of a dog, has not claimed the dog within three (3) days after its seizure under subsection (1) above, and where the dog has not been sold, the Animal Control Officer may euthanize the dog in a humane manner or otherwise dispose of the dogs as he sees fit in accordance with the provisions of the Province of Ontario *Animals for Research Act* as it relates to pounds and no damages or compensation shall be recovered by the dog owner on account of its destruction or other disposition.
- (5) Where a dog seized under subsection (1) of this section is injured or should be destroyed without delay for humane reasons or for reasons of safety to persons or animals, the Peace Officer or Animal Control Officer may euthanize the dog in a humane manner as soon after seizure as they think fit without permitting any person to reclaim the dog or without offering it for sale, and no damages or compensation shall be recovered by the owner on account of its destruction.
- (6) In the opinion of an Animal Control Officer, where a dog cannot be captured and where the safety of persons or animals are endangered, the Animal Control Officer may euthanize the dog and no damages or compensation shall be recovered by the owner of the dog for said destruction.
17. Dogs shall be accepted by the licensed agent of the Municipality.
18. Fees for the services outlined in Part 3 are as specified in Schedule "A", which schedule is hereby incorporated as part of this By-law.

PART 4 – KEEPING OF DOGS

19. Every person who owns a dog in the Township of Assiginack shall provide such dog or cause it to be provided with such food, potable water, exercise, and attention as may be required from time to time to keep it in good health.
20. If a dog is customarily kept out of doors, the person who owns such a dog shall, at all times, provide for its use, a structurally sound, weatherproof enclosure with off the ground flooring.
21. No person shall in the Township of Assiginack keep a dog tethered on a chain, rope or similar restraining device of less than 2.4 meters in length.
22. No person shall allow a dog to unreasonably disturb the peace, quiet comfort or repose of any person or neighbor in any dwelling unit by way of barking, crying or howling. Failure to do so constitutes a breach of the by-law.

PART 5 – VICIOUS DOGS

23. (1) The Animal Control Officer shall investigate any dog bite incident. Where the Animal Control Officer is satisfied that the dog has, without provocation, bitten a person or a domesticated animal, he or she may declare a dog to be a vicious dog and require the dog to be muzzled and leashed. Dog bite incidents will be investigated on a case by case basis in order to review the individual circumstances of an incident.

(2) Where a dog has been required to be muzzled and leashed, pursuant to Section 23 (1) of this By-law, the dog owner shall be provided with a copy of a written notice of requirement to that effect.

(3) Where a dog has been required to be muzzled and leashed, the dog owner may apply to the Municipality for a hearing as to whether or not the requirement should be revoked. An application for a hearing shall be filed with the Clerk within ten (10) business days of the date of delivery of the notice of requirement.
24. (1) No person shall, within the Municipality, fail to restrain a dog for which they are the owner, that has been required to be muzzled and leashed. Failure to do so constitutes a breach of the by-law.

(2) For the purpose of this By-law, where "restrain" is used in connection with a dog required to be muzzled and leashed at its owner's property, "restrain" shall be deemed to mean muzzled and leashed and under the control of a person at least 16 years old, except when:
 - (a) Kept indoors in a manner respective of its environmental needs which prevents contact with persons who have not consented to contact, or;
 - (b) Kept in a pen or other outdoor enclosure respective of its environmental needs which prevents the dog from, leaving the owner's household or property (except in accordance with the provisions of this By-law) or coming into contact with persons who are not at the owner's household or have not consented to have contact with the dog.
25. Every person who owns a dog required to be muzzled and leashed, upon relocation of their residence, shall immediately notify the municipality of the change of address.

PART 6 – OTHER PROVISIONS

26. (1) No person shall, within the Township of Assiginack, forcibly retrieve a dog from an Animal Control Officer, a live trap or a vehicle under an Officer's control.
- (2) No person shall forcibly retrieve a dog from the Pound keeper, an Animal Control Officer, break and enter into a patrol vehicle or retrieve a dog without payment in full of all fees and charges required to be paid under this by-law.
27. The owner or keeper of a dog shall not permit or allow the dog to make or continue to make a sound which has the effect of disturbing the peace, quiet, comfort or repose of any individual. Failure to do so will constitute a breach of this by-law.
28. If any part, section, subsection, clause or paragraph of this By-law is, for any reasons, held invalid, such portion shall be deemed separate, distinct, and independent and such holding shall not affect the validity of the By-law as a whole or any part thereof, other than the provisions so declared to be invalid.
29. Every person who contravenes any of the provisions of this By-law is guilty of an offence and upon conviction is liable to a fine pursuant to section 61 of the *Provincial Offences Act*, R.S.O. 1990, c.P.33.
30. All former relative By-laws are hereby rescinded.
31. This By-law shall come into full force and effect after third and final reading thereof.

Read a First, Second, and Third time
and Finally Passed this
5th day of June 2018.

Mayor – P. Moffatt

Clerk – J. Rody

Seal

BY-LAW #18-18 – SCHEDULE "A"

1. Set Fees

Dog License	\$20.00
Annual Renewal	\$10.00
Renewals of Dog License after March 31st	\$15.00
Seeing Eye Dog	No Charge
Hearing Eye Dog	No Charge
Replacement Tag	\$20.00
Kennel License	\$25.00
Dog Redemption Impound	\$50.00
Per Diem Animal Care Fee	\$20.00
Animal Surrender Fee	\$50.00

2. Set Fines

Failure to procure a license – Section 4	\$50.00
Failure to affix the dog license – Section 9(1)	\$50.00
Misuse of a dog license – Section 9(2)	\$50.00
Failure to notify change of ownership – Section 10(2)	\$50.00
Failure to register a kennel – Section 13(1)	\$50.00
Fail to prohibit dog from running at large – Section 14(1)	\$50.00
Fail to clean up and dispose of dog excrement – Section 15	\$50.00
Fail to keep dog in good health – Section 19	\$50.00
Fail to provide outside enclosure – Section 20	\$50.00
Keep dog on improper chain or rope – Section 21	\$50.00
Failure to prohibit a dog from disturbing the peace, quiet comfort or repose of any person – Section 22	\$50.00
Failure to restrain a dog required muzzled and leashed – Section 24(1)	\$100.00
Failure to notify of change of address – Section 25	\$50.00
Forcible retrieve dog from Animal Control Officer, vehicle or pound – Section 26	\$100.00

3. Impounded Animals

Animals captured will be kept for a period of 3 days as per section 16(1)(b) of By-law #18-18 in the Animal Control pound located at 169 Monument Hill Road. Contact will be made between the Animal Control Officer and the owner of each impounded dog if a dog tag is present the owner can be identified. All animals not claimed in the specified time period will be either re-homed or be destroyed utilizing humane practices as set out in the *Animals for Research Act*, R.S.O. 1990 Chapter A-22. All revenues from the redemption, care and surrender of captured shall be collected by the Animal Control Officer and remitted to the Municipality of Central Manitoulin as per Schedule "A" of By-law #18-15.

4. Dog Tags

Dog tags will be supplied by the Township of Assiginack. The municipality will keep a record/log of every tag sold and this information will be provided to the Animal Control Officer on an "as needed" basis. The log will identify the dog and address and telephone number of the owner. All revenues from the sale of tags will remain with the municipality. Annual licence renewal will not require the issuance of an annual dog tag. The annual renewal fee confirms the information in the municipal log. If a new tag is required, it will be deemed to be a replacement tag and charged accordingly.

**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK
BY-LAW #18-18 – SCHEDULE "B"**

MUZZLING AND LEASHING REQUIREMENT

Owner's Name: _____ Dog's Name: _____

Address: _____ Licence No.: _____

_____ Breed: _____

Colour: _____ Sex: _____ Age: _____

An investigation of an incident involving your above described dog, and:

Victim: _____ at Address: _____

On Date: _____ has been conducted, and it has been determined that your dog has bitten a person/domestic animal.

Accordingly, this dog is therefore required to be muzzled and leashed pursuant to By-law No. 18-99, as may be amended, and you, as the owner, are hereby notified that if you wish to keep this dog in the Township of Assiginack, you must:

1. Keep the dog muzzled, leashed and under the control of a person at least 16 years old at all times when it is off your property.
2. At all times, when on your property or on the property of the person who has the care and control of the dog, the dog must be restrained. This is accomplished by keeping the dog inside a building or house, or in an enclosed pen or other enclosed area of sufficient dimension and strength to be humane, and to prevent the dog from either leaving the building or property or from coming into contact with persons who are not at that building or property and persons who have not consented to contact with the dog. If the dog is not in an enclosed area the dog is required to be muzzled, leashed and under the control of a person at least 16 years old.
3. If you transfer ownership or possession of this dog, or relocate your place of residence within the Township of Assiginack, you must immediately notify the municipality.

Contravention of By-law No. 18-18 may result in prosecution of you, as the owner of a dog required to be muzzled and leashed, and if convicted:

- set fine of \$100 "Failure to restrain a dog required muzzled and leashed" S.23;
- set fine of \$50 "Failure to notify change of address" S.25.

You may appeal this Requirement by making Application to the Town Clerk within ten (10) business days of the date of delivery of this Notice of Requirement.

ANIMAL CONTROL OFFICER: _____

DATE OF REQUIREMENT: _____

Notice was served upon: _____

At: _____ Date: _____

By: _____ Time: _____

THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK

BY-LAW #18-19

BEING A BY-LAW to authorize a Memorandum of Understanding between the Corporation of the Township of Assiginack and New North Fisheries

WHEREAS Section 9 of the Municipal Act, S.O. 2001, c. 25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Subsection 5(3) of the Municipal Act, S.O. 2001, c. 25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS the Corporation of the Township of Assiginack and New North Fisheries entered into a Memorandum of Understanding on the 20th day of June, 2017 for a term of one year;

AND WHEREAS the Council of the Corporation of the Township of Assiginack desires to execute a one-year extension to the previous memorandum of understanding with New North Fisheries, for the use of the Campbell Street road allowance, excluding the shore road allowance, as an access road for the completion of an aquaculture pilot project in Manitowaning Bay;

NOW THEREFORE THAT the Council of the Corporation of the Township of Assiginack **ENACTS AS FOLLOWS:**

1. THAT we enter into this memorandum of understanding with New North Fisheries, and the Mayor and CAO are hereby authorized to execute the agreement.
2. THAT the agreement be attached to and form part of this by-law as Schedule "A".
3. THAT this by-law shall come into force and take effect upon third and final reading.

Read a First, Second, and Third time and
finally passed this
5th day of June, 2018.

Mayor – P. Moffatt

Clerk – J. Rody

Seal

MEMORANDUM OF UNDERSTANDING

BETWEEN: NEW NORTH FISHERIES

- AND -

THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK

a corporation incorporated under the laws of the Province of Ontario and having its Head Office at 156 Arthur Street, Manitowaning, Ontario, P0P 1N0 (hereinafter referred to as the "The Township")

This memorandum of understanding (MOU) will govern the terms and understanding between the Township of Assiginack and New North Fisheries as represented by Jeff Tuerk and Ross Hebert as they seek to use a municipally owned road allowance for a fish aquaculture project.

WHEREAS Jeff Tuerk and Ross Hebert of New North Fisheries, made a delegation to Council at a Special Meeting held on April 17, 2018 to review the previous Memorandum of Understanding signed on the 8th day of June, 2017;

AND WHEREAS New North Fisheries has requested an extension of the Memorandum of Understanding until the pilot project has completed its initial cycle, where the first harvest is predicted to be in the winter of 2018;

AND WHEREAS New North Fisheries has requested to continue to use the Campbell Street road allowance, owned by the Township, as an access point to access fish cages in Manitowaning Bay and to place a sea container on the road allowance for storage;

AND WHEREAS Assiginack Council has made a commitment to supporting this pilot project and has expressed an interest in extending the memorandum of understanding;

NOW THEREFORE BE IT RESOLVED THAT THE PARTIES AGREE TO THE FOLLOWING:

1. Term

This MOU shall become effective for a period of one (1) year from the date of signature by the authorized officials of the Township and New North Fisheries. This MOU may be reviewed for renewal after the 10th month has passed should it be mutually agreeable to both parties. The renewal of this MOU must be completed as per Section 5 below. This MOU may be terminated, without cause, by either party upon four (4) weeks written notice, which notice shall be delivered by hand or by certified mail to the address listed below.

2. Road Allowance Use

New North Fisheries is permitted by the Township to use the Campbell Street public road

allowance as is, where is, as an access point to fish cages in Manitowaning Bay. Council will not entertain any requests for road improvements or upgrades from New North Fisheries or otherwise in relation to this project. New North Fisheries must keep the site clean during use and at the conclusion of this agreement must return the site to its original state as agreed upon by the parties.

3. Storage

New North Fisheries is permitted to place one (1) sea container for storage on the road allowance. The sea container size at a maximum will be no longer than 40 feet. During the term of this agreement, New North Fisheries is responsible for the safety and security of the sea container. At the conclusion of this agreement the sea container must be removed from the road allowance.

4. Insurance

New North Fisheries, at their expense, shall provide the Township with a "Certificate of Insurance" of a liability insurance policy covering public liability and property damage for \$2 million general liability, naming "The Corporation of the Township of Assiginack" as additional insured and keep in force and to supply prior to the MOU commencement date and for the entire term of this agreement.

5. Amendments

Either party may request changes to this MOU. Any changes, modifications, revisions or amendments to this MOU which are mutually agreed upon by and between the parties to this MOU shall be incorporated by written instrument, and effective when executed and signed by all parties to this MOU.

6. Notice/Contact Information

Any notice or other communication required or permitted to be given hereunder shall be in writing and shall be delivered by commercial courier service, transmitted by facsimile or similar means of recorded electronic communication or sent by registered mail, charges prepaid, addressed as follows:

(a) Corporation of the Township of Assiginack
PO Box 238, 156 Arthur Street
Manitowaning, Ontario POP 1N0
Fax: 705-859-3010
Phone: 705-859-3196
Email: ahobbs@amtelecom.net

(b) New North Fisheries
6271 Hwy 542
Mindemoya, Ontario POP 1S0

Fax: 705-368-0400
Phone: 705-282-7304
Email: jefftuerk@hotmail.com

7. Liability

The Township and New North Fisheries covenant and agree that the Township shall not be liable or responsible in any way for personal or consequential injury of any kind whatsoever that may be suffered or sustained by New North Fisheries, or any employee, agent or invitee of New North Fisheries, or any other persons who may be upon the lands and premises or for any loss, theft, damage or injury to any property upon the lands and premises however caused.

With the exception of claims arising as a result of the Township's negligence or arising as a result of the Township's failure to fulfil its obligations set out in this agreement, New North Fisheries covenants to indemnify the Township against all claims by any person arising from any want of maintenance thereof or anything done or admitted on or in the vicinity of the demised lands and premises or any other thing whatsoever, whether arising from any breach or default or from any negligence by New North Fisheries, its agents, contractors, employees, invitees or licensees, or from an accident, injury or damage or any other cause whatsoever, and such indemnity shall extend to all costs, counsel fees, expenses and liabilities which the Township may incur with respect to any such claim.

8. Applicable Law

The construction, interpretation and enforcement of this MOU shall be governed by the laws of the Province of Ontario. The courts of the Province of Ontario shall jurisdiction over any action arising out of this MOU and over the parties.

9. Entirety of Agreement

This MOU, consisting of four (4) pages, represents the entire and integrated agreement between the parties and supersedes all prior negotiations, representations and agreements, whether written or oral.

10. Severability

Should any portion of this MOU be judicially determined to be illegal or unenforceable, the remainder of the MOU shall continue in full force and effect, and either party may renegotiate the terms affected by severance.

11. Signatures

In witness whereof, the parties to this MOU through their duly authorized representatives have executed this MOU on the days and dates set out below, and certify that they have read, understand, and agreed to the terms and conditions of this MOU as set forth herein.

MEMORANDUM OF UNDERSTANDING made this _____ day of _____, 2018.

**THE CORPORATION OF THE
TOWNSHIP OF ASSIGINACK**

PAUL MOFFATT, MAYOR

ALTON HOBBS, CAO

NEW NORTH FISHERIES

JEFF TUERK, PRESIDENT

THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK

BY-LAW #18-20

BEING A BY-LAW to authorize a contract with Annette Virtanen for the lease of the arena canteen.

WHEREAS Section 9 of the Municipal Act, S.O. 2001, c. 25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Subsection 5(3) of the Municipal Act, S.O. 2001, c. 25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS the Council of the Corporation of the Township of Assiginack has contracted Annette Virtanen to operate the Manitowaning Arena Canteen;

NOW THEREFORE THAT the Council of the Corporation of the Township of Assiginack **ENACTS AS FOLLOWS:**

1. THAT the Contract between the Township of Assiginack and Annette Virtanen, attached hereto and forming a part of this by-law, marked as Schedule "A" is hereby approved.
2. THAT this by-law shall come into force and take effect upon third and final reading.

Read a First, Second, and Third time and
finally passed this
5th day of June, 2018.

Mayor – P. Moffatt

Clerk – J. Rody

Seal

THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK

BY-LAW #18-21

BEING A BY-LAW to authorize a contract with Annette and Wes Virtanen for the maintenance and operation of the Manitowaning Arena.

WHEREAS Section 9 of the Municipal Act, S.O. 2001, c. 25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Subsection 5(3) of the Municipal Act, S.O. 2001, c. 25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS the Council of the Corporation of the Township of Assiginack has contracted Annette and Wes Virtanen for the maintenance and operation of the Manitowaning Arena;

NOW THEREFORE THAT the Council of the Corporation of the Township of Assiginack **ENACTS AS FOLLOWS:**

1. THAT the Contract between the Township of Assiginack and Annette & Wes Virtanen, attached hereto and forming a part of this by-law, marked as Schedule "A" is hereby approved.
2. THAT this by-law shall come into force and take effect upon third and final reading.

Read a First, Second, and Third time
and finally passed this
5th day of June, 2018.

Mayor – P. Moffatt

Clerk – J. Rody

Seal