

MUNICIPALITY



OF ASSIGINACK

**REGULAR MEETING OF COUNCIL
To Be Held in the Council Chambers
Tuesday, February 5th, 2019 at 7:00 p.m.
Council's Regular Meeting Agenda**

For consideration:

1. OPENING

- a) Adoption of Agenda
- b) Disclosure of Pecuniary Interest and General Nature Thereof

2. ANNOUNCEMENTS

3. ADOPTION OF MINUTES

- a) Regular Council Meeting of January 15, 2019
- b) Assiginack Public Library Board Meeting Minutes of December 3, 2018

4. DELEGATIONS

5. REPORTS

6. ACTION REQUIRED ITEMS

- a) Accounts of Payment: General: \$163,975.71 - Payroll: \$18,866.54
- b) 'Fixing Our Felines' Annual Donation Request
- c) Tulloch: Drainage Superintendent 2019 Proposal
- d) Wiikwemkoong Ice Fishing Derby Requests
- e) 2019 Propane Tender
- f) Nuisance Coyote Control Program Extension
- g) 2019 Manitoulin Trade Show Participation
- h) Ratepayer Appointments to Boards, Committees

7. INFORMATION ITEMS

- a) Great Lakes Islands Alliance: Introduction and Request
- b) City of Hamilton: Maintaining Voters List
- c) Vigor Clean Tech: Manitowaning Pubic Works Garage Solar Report

8. BY-LAWS

- a) By-law # 19-03 Interim Tax Levy

9. CLOSED SESSION

- a) Security of the Property of the Municipality (*Municipal Act, 2001, ch.25, s.239(2)(a)*)

10. ADJOURNMENT

**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK
MINUTES OF THE REGULAR COUNCIL MEETING**

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, January 15, 2019 at 5:00 p.m.

Present: Mayor Dave Ham
Councillor Hugh Moggy
Councillor Dave McDowell
Councillor Rob Maguire
Absent: Councillor Christianna Jones

Staff: Alton Hobbs, CAO, Deputy Clerk, Deb MacDonald, Treasurer, Ron Cooper, Public Works Superintendent, Jackie White, PEC Freda Bond, Tax Accounts Manager

Press: Alicia McCutcheon, Expositor

Delegations

OPENING:

#14-02-19 D. McDowell - H. Moggy

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business with a quorum of members present at 5:00 p.m., with Mayor Ham presiding in the Chair.

CARRIED

AGENDA:

#15-02-19 D. McDowell - H. Moggy

THAT the agenda for this meeting be accepted as presented.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST:

None.

ANNOUNCEMENTS:

None.

ADOPTION OF MINUTES:

#16-02-19 D. McDowell - H. Moggy

THAT the Minutes of the Regular Council meeting of January 2, 2019, be accepted.

CARRIED

#17-02-19 D. McDowell – H. Moggy

THAT the Minutes of the Community Policing Advisory Committee Meeting of October 3, 2018 be received.

CARRIED

DELEGATIONS:

#18-02-19 D. McDowell – H. Moggy

THAT we thank the Manitoulin Island Cycling Advocates for their presentation to Council.

CARRIED.

Guy Neilson of MICA gave a video based presentation to Council outlining the growing benefits of cycling in general and MICA's efforts in support of cycling initiatives on the Manitoulin specifically. Council expressed its agreement with MICA's goals and continued support of its efforts.

#19-02-19 D. McDowell – H. Moggy

THAT we thank Sylvie Thibault for her presentation regarding the re-branding study funded through the Rural Economic Development Fund.

CARRIED.

Sylvie explained that this study was based on and a continuation to the Strategic Plan adopted by the previous Council and that her study would be heavy on stakeholder consultation via her going where people were and asking questions, rather than by holding a series of public meetings. Regular reports will be given to Council and a solid, timely community profile is the expected result. This profile will be an asset to the anticipated Economic Development Officer and future initiatives.

REPORTS:

Councillor Moggy gave a verbal report on the MTA Operations Committee meeting of January 14th. He believes that that issues between the MTA and NEMI can be attributed to mis communications and feels that steps will be taken to correct this and clear up outstanding issues.

Councillor McDowell reported on the CPAC meeting and explained that he asked that the OPP be made aware of Highway Traffic Act implications on the operation of farm equipment.

ACTION REQUIRED ITEMS:

#20-02-19 H. Moggy – D. McDowell

THAT Council authorizes the following Accounts for Payment:

General: \$93,257.01

AND THAT the Mayor and administration be authorized to complete cheques #28475 through #28500 as described in the attached cheque register report.

CARRIED

#21-02-19 H. Moggy – D. McDowell

THAT Council authorizes the following Accounts for Payment:

Payroll: \$19,621.13

AND THAT the Mayor and administration be authorized to complete cheques #28470 through #28474 as described in the attached cheque register report.

CARRIED

#22-02-19 D. McDowell – H. Moggy

THAT WHEREAS Public Works will require the replacement of a single axle truck in the short term;

AND WHEREAS researching and purchasing a used vehicle would save the Municipality a significant amount on the replacement cost;

NOW THEREFORE BE IT RESOLVED THAT Councillor McDowell and the Superintendent of Public Works be appointed to a 'Used Truck Research Committee' for the purpose outlined above;

AND FURTHER THAT the Committee report to Council when they have found a suitable unit.

CARRIED.

#23-02-19 H. Moggy – D. McDowell

THAT Councillor Moggy be appointed to the Manitoulin Tourism Association Operations Committee as the representative from Assiginack, effective immediately.

CARRIED.

Council received a letter from the Leask Bay Cottagers Association requesting that Council consider assuming Leask Bay Shores Lane as a municipal road. Council members were reluctant to make a decision on this matter without considering the impact of a decision on similar private roads and rights of way within the Municipality.

After a round table discussion, it was determined that Council would consider the formation of a Committee that would be tasked with reviewing such applications and Staff was instructed to poll members on their individual positions and prepare a Committee resolution for the next meeting.

INFORMATION ITEMS:

#24-02-19 C. Jones – R. Maguire

THAT we acknowledge receipt of the following correspondence items:

- a) Ministry of Tourism Culture and Sport: Ontario Tourism Strategy Meeting Letter
- b) Manitoulin Tourism Association Operations Committee Emergency Meeting Notice
- c) Freelandt, Caldwell, Reilly Audit Bulletin
- d) S.S. Norisle Refit Project Re-Instatement

CARRIED

BY-LAWS:

#25-02-19 R. Maguire – C. Jones

THAT By-law # 19-01, being a by-law to amend By-Law # 15-30, being a by-law to govern the proceedings of Council and Committees and Boards of Council be given first, second and third readings and enacted in Open Council.

CARRIED.

#26-02-19 C. Jones – R. Maguire

THAT By-law # 19-02, being a by-law to authorize the appointment of an Integrity Commissioner for the Township of Assiginack be given first, second and third readings and enacted in Open Council.

CARRIED.

CLOSED SESSION:

#27-02-19 C. Jones – R. Maguire

THAT in accordance with By-law # 15-30 and Section 239 of the Municipal Act as amended, Council proceed to a Closed Session at 5:40 pm in order to attend to a matter pertaining to:

- a) Security of the Property of the Municipality or Local Board.

CARRIED.

#28-02-19 R. Maguire – C. Jones

THAT we adjourn from our Closed Session at 6:05 pm, approve the Minutes of the Closed Session of January 2, 2019 and resume our Regular Council Meeting.

CARRIED.

CLOSING:

#29-02-19 R. Maguire – C. Jones

THAT we adjourn until the next regular meeting or call of the Chair.

CARRIED

David Ham, MAYOR

Alton Hobbs, CAO/DEPUTY CLERK

6:10 p.m.

These Minutes have been circulated but are not considered Official until approved by Council.

ASSIGINACK PUBLIC LIBRARY BOARD MEETING

MONDAY DECEMBER 3, 2018

The meeting was called to order at 12:30, by vice-chair Catherine.

Present: Irma, Catherine, Jane, Les, and Deb

Regrets: Brenda, Lori, Heather

35-18 Catherine/Irma

That the minutes of the September 24/18, attached, be approved as presented...cd

36-18 Irma/Jane

That the Financial Report, attached, be approved as presented....cd

37-18 Jane/Irma

That the Librarian's Report for October, attached, be accepted as presented...cd

Overdrive cost per book has now been reduced to \$1.07. Total circulation for the month of October was 821 items. Deb recommended that 2/3 of our year-end balance be transferred to the Memorial Account, with the remaining 1/3 being left in place to cover beginning of year expenses. Steve Granville and his students hosted a recital last week. There was a good turnout of parents and friends. Lessons will continue in the New Year. The Gallery lights and hardware are now on site and will be installed by an electrician in the new year. Local pieces of art will then be on display throughout the Library.

38-18 Catherine/Jane

That 2/3 of our year-end balance be transferred to the Memorial Account at the beginning of 2019...cd

Old Business

Deb presented a revised copy of Article # 4 of the Policy for Meeting/Markerspace:

"Priority will be given to community and regional groups and individuals that are focused on local growth, development, and well-being of Assiginack citizens. These efforts should fall within one of the four areas of the Library's mandate: Culture, Education, Information and Recreation. They will not be charged a fee but may make a donation to the Assiginack Public Library or by gift in kind- the presenting of a free, open to the public event on site (ie: seminar, music recital, visual presentation etc.)"

39-18 Jane/Irma

That we approve the revised wording of Article #4 of the Policy for Meeting/Makerspace...cd

New Business

40-18 Irma/Jane

That the Assiginack Public Library will be closed from Tuesday December 24/18 until January 3/19 for the Christmas Season....cd

Board members who plan to remain on the Library Board do not need to send a letter to the Assiginack Council to inform it of their decision. Catherine Bassett and Brenda Reid have indicated that they will both retire from the Board at the end of this year. They have been valued members of the Board and will be missed. We appreciate the contributions that they have made to this board. Deb will put feelers out into the community for volunteers who may be interested in joining the Library Board for the 2019-22 term. Deb will attend the annual OLA Provincial Conference from January 29 to February 1, 2019. The Friends of the Library will cover travel costs. Natalie, Ashley and Crystal will cover library hours while Deb is away.

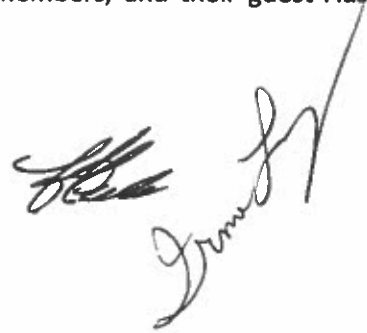
Coming Events

Santa Photos: December 8 from 9:00 until 10:30 and December 13 from 6:00 until 7:30.

Next meeting January 14, 2019 at 3:00 in the Library.

41-18

The meeting was adjourned at 12:30 on a motion by Jane. Board members, and their guest Austin, enjoyed a variety of Christmas snacks.

Handwritten signatures in black ink, including one that appears to be 'Jane' and another that is more stylized.

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

ChqNo:	Date:	Vendor:	Amount:
0028516	21/01/2019	METAL AIR MECHANICAL SYSTEMS	\$1,763.34
InvNo: 135603	InvDesc: arena-ice plt cont.panel rep.	InvAmt: \$1,763.34	
0028517	21/01/2019	NEW NORTH FUELS INC	\$2,557.81
InvNo: 487011	InvDesc: mun.office-furnace oil	InvAmt: \$763.04	
InvNo: 487917	InvDesc: pw-diesel	InvAmt: \$1,794.77	
0028518	21/01/2019	NORTH CHANNEL MARINE TOURISM COUNCIL INC.	\$600.00
InvNo: 2019 MEMBERSHIP	InvDesc: 2019 membership fee	InvAmt: \$600.00	
0028519	21/01/2019	ONTARIO CLEAN WATER AGENCY	\$129,173.94
InvNo: INV000109454	InvDesc: mtg wtp-scada project (cwaf)	InvAmt: \$30,000.00	
InvNo: INV000109440	InvDesc: dec add'l services ss/mtg	InvAmt: \$99,173.94	
0028520	21/01/2019	PAUL METHNER	\$1,100.00
InvNo: #2018-12-31	InvDesc: dec animal control	InvAmt: \$1,100.00	
0028521	21/01/2019	PITNEY BOWES	\$37.66
InvNo: 3201009037	InvDesc: postage meter lease	InvAmt: \$37.66	
0028522	21/01/2019	PITNEY WORKS	\$2,280.60
InvNo: JAN 3 2019	InvDesc: postage meter refill	InvAmt: \$2,280.60	
0028523	21/01/2019	SUDBURY & DISTRICT HEALTH UNIT	\$2,810.00
InvNo: RC020034408	InvDesc: feb sdhu levy	InvAmt: \$2,810.00	
0028524	21/01/2019	SUPERIOR PROPANE INC.	\$201.04
InvNo: 23003038	InvDesc: fd-tank rental	InvAmt: \$71.19	
InvNo: 23003040	InvDesc: pw-tank rental	InvAmt: \$58.66	
InvNo: 23003041	InvDesc: library-tank rental	InvAmt: \$71.19	
0028525	21/01/2019	MY MOMENTUM STRATEGIES INC	\$3,955.00
InvNo: ASGN-0002	InvDesc: red funding-init.kickoff/cnsalt	InvAmt: \$3,955.00	
0028526	21/01/2019	PMLAW	\$932.25
InvNo: 51/75352	InvDesc: norisle legal	InvAmt: \$932.25	
0028527	21/01/2019	LORI LEESON	\$390.00
InvNo: 2018-31	InvDesc: pec-power skating	InvAmt: \$390.00	
0028528	21/01/2019	WAT SUPPLIES	\$847.50
InvNo: 194300	InvDesc: admin/lib/po-skid of salt	InvAmt: \$847.50	

*** End of Report ***

Report Total:

\$151,905.21

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Ranges: **From:** **To:** **From:** **To:**
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last Cheque Number 0028529 0028541
 Cheque Date First Last
Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0028529	23/01/2019	ALLEN'S AUTOMOTIVE GROUP	\$432.16
InvNo: 725693	InvDesc: hydraulic oil	InvAmt: \$40.27	
InvNo: 724861	InvDesc: hydraulic hose #14	InvAmt: \$106.57	
InvNo: 725148	InvDesc: hydraulic hose (bckhoe)	InvAmt: \$106.57	
InvNo: 724780	InvDesc: gas	InvAmt: \$36.74	
InvNo: 724225	InvDesc: power steering stop #7	InvAmt: \$17.62	
InvNo: 724112	InvDesc: bolts	InvAmt: \$9.55	
InvNo: 724107	InvDesc: windshield fluid	InvAmt: \$17.04	
InvNo: 723678	InvDesc: hydraulic hose/oil#6	InvAmt: \$89.80	
0028530	23/01/2019	B.A.M.M.-BRENDAN ADDISON MOBILE MECHANIC/	\$460.95
InvNo: 0406	InvDesc: 2repair excav./ck warr.iss.#	InvAmt: \$460.95	
0028531	23/01/2019	BJ'S & ADDISONS	\$1,163.90
InvNo: 106103	InvDesc: front tires #14	InvAmt: \$1,163.90	
0028532	23/01/2019	CAMBRIAN TRUCK CENTRE INC.	\$1,224.07
InvNo: 10068	InvDesc: belt#7	InvAmt: \$57.18	
InvNo: 10506	InvDesc: 2 belts #2	InvAmt: \$95.78	
InvNo: 10565	InvDesc: dash #7	InvAmt: \$244.74	
InvNo: 10617	InvDesc: signal switch #4	InvAmt: \$122.71	
InvNo: 11186	InvDesc: antifreeze #2	InvAmt: \$59.21	
InvNo: 11363	InvDesc: power steering filter #7	InvAmt: \$36.33	
InvNo: 10741	InvDesc: air tank #2	InvAmt: \$368.88	
InvNo: 11182	InvDesc: belt #2	InvAmt: \$139.19	
InvNo: 10952	InvDesc: switch #4	InvAmt: \$100.05	
0028533	23/01/2019	CERTIFIED LABORATORIES	\$182.72
InvNo: 576570	InvDesc: penetrating oil	InvAmt: \$182.72	
0028534	23/01/2019	GCR TIRE CENTRE	\$4,673.05
InvNo: 910-38384	InvDesc: front tires #7	InvAmt: \$2,230.44	
InvNo: 910-38169	InvDesc: front tires #2	InvAmt: \$2,442.61	
0028535	23/01/2019	H & R NOBLE CONSTRUCTION	\$847.50
InvNo: 37418	InvDesc: float #2 sudbury	InvAmt: \$847.50	

The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

ChqNo:	Date:	Vendor:	Amount:
0028536	23/01/2019	MANITOU LIN CHRYSLER LIMITED	\$1,340.69
InvNo: 91021	InvDesc: mech./nox sensor #6	InvAmt: \$1,340.69	
0028537	23/01/2019	MANITOWANING MILL & HOME BUILDING CENTRE	\$90.33
InvNo: 0148820	InvDesc: black paint/brush	InvAmt: \$67.20	
InvNo: 0148872	InvDesc: cleaner	InvAmt: \$14.67	
InvNo: 0149373	InvDesc: black paint	InvAmt: \$8.46	
0028538	23/01/2019	MSC INDUSTRIAL SUPPLY ULC	\$329.35
InvNo: 2609620001	InvDesc: cable ties/exhaust fluid	InvAmt: \$329.35	
0028539	23/01/2019	RALF ISLAND TRUCK PARTS	\$626.53
InvNo: 3912	InvDesc: air tank #2	InvAmt: \$490.95	
InvNo: 4171	InvDesc: cab filter (loader)	InvAmt: \$135.58	
0028540	23/01/2019	TRACKS & WHEELS	\$383.54
InvNo: P30232	InvDesc: hydraulic oil #14	InvAmt: \$383.54	
0028541	23/01/2019	WURTH CANADA LTD	\$307.71
InvNo: 23352598	InvDesc: clnr/gloves/sawblids/tape	InvAmt: \$307.71	

*** End of Report ***

Report Total:

\$12,070.50

Date : 21/01/2019
Time : 10:34:20 AM

The Township of Assiginack

Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0028501		21/01/2019	01/21COMB	118	COOPER, RONALD	OUTSTANDING	Cheque
0028502		21/01/2019	01/21COMB	122	HOBBS, ALTON	OUTSTANDING	Cheque
0028503		21/01/2019	01/21COMB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
0028504		21/01/2019	01/21COMB	133	BOND, FREDA	OUTSTANDING	Cheque
0028505		21/01/2019	01/21COMB	158	QUACKENBUSH, ASHLEY T	OUTSTANDING	Cheque
0028506		21/01/2019	01/21COMB	219	JONES, CHRISTIANNA	OUTSTANDING	Cheque
1605		21/01/2019	01/21COMB	106	WOOD, STEVEN	OUTSTANDING	Direct Deposit
1606		21/01/2019	01/21COMB	134	VIRTANEN, ANNETTE	OUTSTANDING	Direct Deposit
1607		21/01/2019	01/21COMB	140	REID, WALTER	OUTSTANDING	Direct Deposit
1608		21/01/2019	01/21COMB	155	BECK, WILLIAM	OUTSTANDING	Direct Deposit
1609		21/01/2019	01/21COMB	163	MACDONALD, ROBERT	OUTSTANDING	Direct Deposit
1610		21/01/2019	01/21COMB	164	MIDDAUGH, WAYNE	OUTSTANDING	Direct Deposit
1611		21/01/2019	01/21COMB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
1612		21/01/2019	01/21COMB	186	RODY, JEREMY	OUTSTANDING	Direct Deposit
1613		21/01/2019	01/21COMB	211	MOGGY, HUGH	OUTSTANDING	Direct Deposit
1614		21/01/2019	01/21COMB	218	MCDOWELL, DAVID	OUTSTANDING	Direct Deposit
1615		21/01/2019	01/21COMB	220	HAY, DAVID	OUTSTANDING	Direct Deposit
1616		21/01/2019	01/21COMB	221	MAGUIRE, ROBERT	OUTSTANDING	Direct Deposit
1617		21/01/2019	01/21COMB	301	ROBINSON, DEBBIE	OUTSTANDING	Direct Deposit
1618		21/01/2019	01/21COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit

Total : \$18,866.54

Jan 2019
RECEIVED
JAN 23 2019

Assignack Council:

It is time again for our group "Fixing Our Felines" to request the annual donation you gift to Island Animal Hospital on our behalf.

In 2017 we paid out over \$11,000, last year 2018 we paid in excess of \$12,000. We have detailed statements that can be emailed to each council member.

Please put us on the agenda as soon as possible to approve our donation. Thank-you Fixing Our Felines

April 17, 2018

Township of Assiginack
PO Box 238
156 Arthur St.
Manitowaning, ON POP 1N0

RECEIVED
JAN 16 2019

Attention: Alton Hobbs, CAO

Re: Proposal for Drainage Superintendent for Assiginack 2018 - 2022

Alton,

Tulloch Engineering Inc. submits this proposal to fulfill the role of Drainage Superintendent for the Township of Assiginack for the next 5 years. Tulloch has fulfilled this position for The Township since 2015. Tulloch is a local company employing residents who are very familiar with this area of Ontario and we have been involved in many successful projects across Ontario including Manitoulin Island. Disciplines are wide ranging and expertise in drainage is very strong including qualified Drainage Engineers and Superintendent on staff.

Municipal Drains are a bona-fide municipal infrastructure recognized under the Drainage Act. Permissible costs for employing a Drainage Superintendent are eligible for a 50% grant from OMAFRA and maintenance performed on these drains have an associated 2/3 grant for those land owners with the Farm Property Tax Credit.

The designate as Assiginack's Drainage Superintendent is Ms. Phillipa Cryderman, P.Eng. Phillipa has successfully completed the OMAFRA Drainage Superintendent course and is based at Tulloch's Sudbury office.

Respectively submitted,



Gary MacKay, P. Eng.
Tulloch Engineering Inc.

1) GENERAL APPROACH AND WORK SCHEDULE

The duties of a Drainage Superintendent are set out in the Drainage Act and the Drainage Superintendents' Guide. The main duties of a Drainage Superintendent include the following:

- Drain Inspection on a rotating basis;
- Complete site visits on short notice to address unforeseen maintenance issues;
- Supervise the maintenance and repairs of drainage works for which the Municipality is responsible under current by-laws;
- Assist in the construction or improvement of drainage works for which the Municipality is responsible;
- Preparation of reports to Council for all works;
- Liaison with the community with respect to drainage issues and concerns;
- Advise Council with respect to petitions received, appeals, etc.;
- Review Engineer's Reports; and,
- Maintain an up to date activity log.

2) METHODS AND TECHNIQUES

The designated Drainage Superintendent will become familiar with the existing drains within The Township through introduction and training by the undersigned, discussions with the Township's personnel, current drain inspection and maintenance reports and discussions with landowners. The Township has begun a rotating inspection/maintenance program as developed with TULLOCH which has included inspections on several municipal drains, completed maintenance and planned maintenance for 2018. The new drainage superintendent will continue this program based on discussion with Assignack as to priorities, budgets and timing.

3) ESTIMATED COSTS

The amount of work involved as a Drainage Superintendent is difficult to estimate on a lump sum basis. There are many unknowns that only come to light as time goes by: landowner's concerns, unscheduled maintenance, new drains, report writing, meetings, etc. The 5-year plan will be on a time and material basis and follow the same general schedule as 2015-2017 during which time costs incurred (\pm before ADIP grant) for employing a Drainage Superintendent were: 2015: \$1,852.00, 2016: \$13,676.00, 2017: \$9,883.00 and ADIP Allocation for 2018: \$10,000.00.

Charge out rates for TULLOCH's Drainage Superintendent for 2018 are:


Labour at \$125.00/hour*
Mileage at \$0.55/km

***2019 – 2022: yearly rate increases will be consistent with year to year increases in the Consumer Price Index.**

4) CLOSURE

I trust that the information provided herein is sufficient for your consideration of TULLOCH to continue to provide your Municipal Drain Superintendent services. The undersigned will assist the designated Drainage Superintendent: Ms. Phillipa Cryderman, P.Eng. in the transition of duties and she will continue to provide the level of service you are accustomed to. Please feel free to contact me should you require further information or clarification on any part of this document.

Respectively submitted,

A handwritten signature in black ink that reads "Gary MacKay". The signature is written in a cursive, flowing style.

Gary MacKay, P. Eng.
Tulloch Engineering Inc.

Cc. Larry Jackson, P.Eng.
Phillipa Cryderman, P.Eng.
Tulloch Engineering Inc.



RECEIVED
JAN 23 2019

January 21, 2019

Re: Manitoulin Ice Showdown
Manitowaning Bay and Lake Manitou
February 9-10, 2019

Dear Municipal partner:

The Wikwemikong Development Commission and The Manitoulin Expositor are partnering up to host an ice fishing derby called the Manitoulin Ice Showdown being held on Manitowaning Bay and Lake Manitou on Saturday, February 9 from 8 am – 4 pm and Sunday, February 10, 2019 from 8 am – 12 pm.

Wikwemikong Development Commission has successfully hosted the annual ice fishing derby in Manitowaning Bay for 10 years and is excited to partner on this event with The Manitoulin Expositor, which has successfully hosted the Salmon Classic for the past three years. Our partnership on this event is a marriage of great event organizing experience which we believe will benefit Manitoulin Island's economy.

Our goal is to host a safe and fun family event which will inject much needed winter tourist dollars into the local economy including overnight accommodations, restaurant meals, and retail spending. With our new expanded format across two bodies of water and an estimated 600 participants, we expect benefits to span across the Island.

There will be check-in stations on Manitowaning Bay at Bayside Resort, Buzwah Fisheries, and Manitowaning Marina; and on Lake Manitou at Sandfield, Scotch Line Road, and Holiday Haven Road.

At this time, we are requesting to partner with Assiginack Township with the use of the Manitowaning Marina office for the use of a weigh station. Secondly, as a partner, we respectfully request that you ensure the site is serviced during the weekend of the derby to ensure participant accessibility, safety, and parking.

As the Scotch Line Road is plowed by Assiginack Township and the Holiday Haven Road site is managed by Assiginack Township we would respectfully request that you ensure that these sites are also serviced during the weekend of the derby to ensure participant accessibility, safety, and parking.

The event is insured and all locations will be supervised by official derby staff and security.

Please find enclosed a copy of the Manitoulin Ice Showdown rules. Feel free to contact me if you have any questions; I can be reached either by phone at 705-859-3477 or email at lwassegijig@wikydevcom.ca.

In partnership,

Luke Wassegijig
Tourism Manager
Wikwemikong Development Commission
2102 Wikwemikong Way
Wikwemikong, ON POP2J0

THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK

BY-LAW #18-12

BEING A BY-LAW of the Corporation of the Township of Assiginack to provide for the control of nuisance coyotes

WHEREAS Section 9 of the Municipal Act, S.O. 2001, c. 25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;


AND WHEREAS Section 128 of the *Municipal Act*, S.O. 2001, c. 25, as amended, provides that a municipality may prohibit and regulate with respect to public nuisances, including matters that, in the opinion of Council, are or could become or cause public nuisances;

AND WHEREAS the Council of the Corporation of the Township of Assiginack deems it advisable to enact such regulations and to provide compensation, for the taking of nuisance coyotes to reduce conflicts between such nuisance coyotes and livestock of stockowners in the Township of Assiginack;

NOW THEREFORE THAT the Council of the Corporation of the Township of Assiginack enacts as follows:

1. THAT the Corporation of the Township of Assiginack shall provide reimbursement to a licensed trapper or licensed hunter for each coyote that has been taken as a nuisance animal, subject to the following conditions:
 - a. The nuisance animal was taken within the boundaries of the Municipality;
 - b. A completed Coyote Predation Compensation Claim form has been submitted to the Municipality;
 - c. The trapper or hunter, providing such service to the landowner, shall be currently licensed by the Ministry of Natural Resources and Forestry and shall provide a valid Small Game or Trapping Licence Number;
 - d. The trapper or hunter must follow all hunting and trapping rules and regulations;
2. THAT the payment to any licensed trapper or licensed hunter who has met the regulations and satisfied the requirements of this By-law is included in Schedule A to this By-law.
3. THAT the process for Coyote Predation Compensation Claim is included as Schedule B to this By-law.
4. THAT this by-law shall come into full force and effect upon third and final reading.

Read a First, Second, and Third time and finally passed this 17th day of April 2018.


Mayor – F. Moffatt


Clerk – J. Rody

Seal

BY-LAW # 18-12

SCHEDULE A

The payment to any licensed trapper or licensed hunter who has met the regulations and satisfied the requirement of this By-law shall be \$50.00 of lawful Canadian currency, per coyote pelt.

The payment will be made during the Municipality's regular accounts payable process and once the completed Claim Form has been submitted to the Treasurer.

The Corporation of the Township of Assiginack will fund the Coyote Predation Compensation Program up to a maximum limit of \$2,000 per calendar year, on a 'first come, first serve' basis.

BY-LAW # 18-12

SCHEDULE B

PROCESS FOR COYOTE PREDATION COMPENSATION CLAIM

1. The stockowner and the licensed trapper or licensed hunter must complete Section 1 and 2, respectively, of the Coyote Predation Compensation Claim Form. The licenced hunter or licenced trapper must provide their Small Game Licence Number or Trapping Licence Number.
2. The licensed trapper or licensed hunter will present the coyote to the municipal designate at the Assiginack Landfill during open hours being 10 AM – 8 PM on Tuesdays and Saturdays.
3. A designated person(s) of the municipality shall mark the pelt of the coyote by cutting one inch off the top of the ear or direct the claimant to do so under supervision from the designated person.
4. The pelt of the coyote will be returned to the licenced trapper or hunter for proper disposal.
5. If Sections 1 and 2 of the Coyote Predation Compensation Claim Form have been completed correctly, the municipal designate will sign the completed form and return it to the Municipal Treasurer for reimbursement to the licensed trapper or licensed hunter.
6. The Clerk shall keep a record of all Coyote Predation Compensation Claim Forms submitted to the Municipality.

The Corporation of the Township of Assignack
Coyote Predation Compensation Claim Form

1. Stockowner Declaration

Name: _____ Telephone: _____

Address: _____ Lot: _____ Concession: _____

I declare that (#) _____ coyote(s) were taken within the boundaries of the Municipality of Assignack at the above noted property on (date) _____, and that I have authorized the Licenced Trapper or Licenced Hunter listed below to enter my property for the purpose of hunting and/or trapping coyotes.

Stockowner Signature: _____ Date: _____

2. Licenced Trapper or Licenced Hunter

I, _____, declare that I am the holder of the required hunting and trapping licence which permits me to hunt and/or trap coyotes in the Province of Ontario. I further declare that I have read, understand, and shall comply with the provisions of the Coyote Predation Compensation Form, as set out in By-law #18-12. I further understand and acknowledge that the Corporation of the Township of Assignack may, at its sole discretion, refuse payment to a hunter or trapper, if one or more terms or conditions of this By-law, or one or more terms or conditions of the "Coyote Predation Compensation Claim Form" have not been met.

Signature of Hunter/Trapper: _____ Date: _____

Small Game or Trapping Licence Number: _____

Mailing Address: _____

3. Municipal Certification

This certifies that (#) _____ coyote marking, presented by (name of authorized hunter or trapper) _____, have been marked in accordance with the requirements of By-law #18-12 on (date) _____.

Municipal Designate Signature

Date

4. Municipal Approval for Payment

Payment for _____ coyote marking(s) at \$50.00 each being a total payment of \$ _____ is hereby approved.

Signature (Clerk or Designate)

Date

RECEIVED
JAN 28 2019



GREAT LAKES ISLANDS ALLIANCE

January 25, 2019

Assiginack - CAO Alton Hobbs - ahobbs@assiginack.ca

Dear Mayor Ham and Council:

We are writing to inform you of a new partnership among residents of Great Lakes island communities that was launched at an inaugural Summit on Beaver Island, Michigan in the fall of 2017. Alicia McCutcheon of *The Manitoulin Expositor* attended the first Summit and then spearheaded the establishment of a Committee of interested individuals committed to serving as a link between the partnership and the residents of Manitoulin Island.

Two members of the Manitoulin contingent, Jim Nies and Joe Shorthouse, both of whom have written articles on the partnership for *The Manitoulin Expositor*, along with their wives attended the second Summit which was held on Madeline Island off the coast of Wisconsin in October 2018. A key event at this Summit was approval of a Charter to guide the mission and activities.

Called the Great Lakes Islands Alliance (GLIA), the partnership was formed to encourage the building of relationships between Great Lakes islands, foster the exchange of information, and help leverage resources to address challenges and embrace opportunities for the benefit of islands. GLIA brings together island residents, advocates and leaders from across the Great Lakes who share the unique experience of living and working in these geographically isolated places.

The concept for GLIA was spearheaded by Michigan Office of the Great Lakes Director Jon W. Allan and draws inspiration from the Island Institute, a non-profit partnership that supports 15 off-shore islands in Maine, USA. Allan envisioned a similar collaborative approach for the islands in the Great Lakes with permanent, year-round communities.

GLIA membership currently consists of about 60 people from 14 island communities who recognize that although all island communities in the Great

Lakes are distinct from one another in character and geography, they have in common many challenges to 'island living' including sustainable economic development, unemployment, aging populations, deteriorating infrastructure, invasive species, damaged and polluted ecosystems, changing water levels, safe drinking water, sewage treatment, and the preservation of history. Surrounded by water and influenced by isolation, these challenges often manifest themselves differently on islands compared to the mainland. We expect that the residents of Manitoulin Island will benefit from sharing ideas and solutions.

While GLIA seeks to empower islanders, the network is supported by staff from multiple mainland-based entities who serve various administrative and advisory roles. These partners include the Michigan Office of the Great Lakes, Northland College in Wisconsin, the Wisconsin Coastal Management Program and the Island Institute of Maine. Partners from Northland College are currently coordinating applications for funding GLIA activities. One of the initiatives being contemplated, possibly for the summer of 2019, is the printing of a 'Passport' to be used by tourists who visit the various islands. We have informed these individuals that Manitoulin Island is interested in being part of the passport concept and have suggested that visitors could have their passports stamped at locations in Little Current, South Baymouth, and at one of the First Nations.

Dialogue among Great Lakes islanders assembled on Madeline reminded attendees that islands are part of one of the planet's most important aquatic ecosystems. We came to see how the Great Lakes are like a large slow-moving river with their waters flowing from Lake Superior in the west to the St. Lawrence River in the east. These waters pass the shores of all islands and we became more conscious that the quality of water influences all islands and that we in turn influence water quality for those living downstream. In other words, the distant island communities now feel connected.

The undersigned are hoping that Manitoulin Island will become an active participant in the new partnership and enlarge the local Committee of volunteers who will represent the interests of permanent and seasonal residents. By this letter, we are seeking your help in finding volunteers to serve on the local Committee. We are hoping that an enlarged Manitoulin Committee will be representative of all walks of life on Manitoulin leading perhaps to Manitoulin hosting a Summit in the fall of 2021. The current Manitoulin GLIA representatives have as their primary objective the strengthening of the local committee and by this letter we are asking for a representative from your Council, or a designee.

To learn more about GLIA, please visit greatlakesislandsalliance.org. We would be happy to meet with your Council to provide further information.

Sincerely,

Joe Shorthouse, Sudbury and Sheguiandah, roses@cyberbeach.net

Alicia McCutcheon, Little Current, editor@manitoulin.ca

Jim Nies, Wisconsin, Wisconsin and Kagawong, oceaxe@sbcglobal.net

RECEIVED
JAN 04 2019



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Hamilton, Ontario
Canada L8P 4Y5
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Stephanie Paparella
Legislative Coordinator
Office of the City Clerk
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January 3, 2019

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Ministry of Municipal Affairs
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Minister's Chief of Staff
Ministry of Finance
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Greg Essensa
Chief Electoral Office of Ontario
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51 Rolark Drive
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Please be advised that Hamilton City Council at its meeting of December 19, 2018, approved Item 7.3, which reads as follows:

7.3 Maintaining the Voters' List for Municipal Elections

WHEREAS, concerns over the quality of the Municipal Voters List is not a new phenomenon;

WHEREAS, in 2012, the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) published a Voters List Position Paper and since that time has been advocating for transformational changes to the way that Ontario creates and maintains the Voters' List for municipal elections;

WHEREAS, the Preliminary List of Electors, which forms the Voters' List in Ontario, is supplied by data from the Municipal Property Assessment Corporation (MPAC);

WHEREAS, despite the incremental changes made by MPAC, MPAC has a limited ability to fix the currency and accuracy issues that impair the current

process and the Voters' List continues to be flawed with data inaccuracies and outdated information; and,

WHEREAS, a transformational solution to the way that the Voters' List is created and managed is required;

THEREFORE, BE IT RESOLVED:

- (a) That the Council of the City of Hamilton supports the re-establishment of the multi-stakeholder working group between the Ministry of Municipal Affairs, Ministry of Finance, AMCTO, MPAC, Elections Canada and Elections Ontario in exploring and identifying ways to create and maintain the Voters' List for Municipal Elections;
- (b) That Council requests an update be provided from this Voters' List Working Group on the transformational solutions being discussed;
- (c) That representatives from MPAC be invited to a future General Issues Committee meeting to hear the City of Hamilton's concerns (attached hereto) and advise the City on what steps MPAC will be taking in the future;
- (d) That a letter of concerns respecting the Voter's List for Municipal Elections and a request for investigation be forwarded to the Ombudsman's Office; and,
- (e) That a copy of this motion, respecting the Voter's List for Municipal Elections be circulated to all municipalities and the Association of Municipalities of Ontario (AMO).

On behalf of Hamilton City Council, we thank you for your consideration respecting this very important matter and look forward to your response.

Sincerely,



Stephanie Paparella
Legislative Coordinator
Office of the City Clerk

Copied:

Paul Dube, Ombudsman of Ontario
Jamie McGarvey, President, Association of Municipalities of Ontario
All Ontario Municipalities

The City of Hamilton is looking to the Working Group to find resolutions that would include, but not be limited to, the following matters that were encountered during the 2018 municipal election process:

- (a) Neighbours on the same Voter Notification Cards (VNC);
- (b) Polling locations not matching the address;
- (c) Incorrect mailing addresses;
- (d) Electors showing up at an address who had never lived there;
- (e) Addresses outside of the polling subdivision;
- (f) Incorrect names on the VNCs;
- (g) Entire buildings missed;
- (h) Completed the EL15 last Election and still not on the Voters' List;
- (i) No units listed in buildings; and,
- (j) Electors who had lived at their residence for many years not receiving a VNC.

The responsibility of adding the Applications to Amend, Correct and Delete forms has now been downloaded from MPAC to the municipalities. In the case of the City of Hamilton, it required the inputting of over 27,000 applications into the Datafix program; with the legislated deadline for inputting these applications being 30 days from Election Day, which became a very labour intensive and time-consuming task.

Forms that could not be inserted into the Datafix program within the 30-day deadline, were not accepted by MPAC; leaving some of the elector submitted corrections undone and to remain incorrect for the next election.

MPAC has agreed to keep the Voter Look Up program available all year round rather than just in an election year; leaving the obligation of improving the Voters List with the elector and the municipalities.

It was suggested that a campaign be commenced by preparing a drop off card for every household in the city (each municipality would manage their own). This card could include all aspects of adding, correcting and deleting information from the Voters' List. It should also include how to deal with situational voters such as borders, tenants, family members and students.

After the drop off program has concluded, and in conjunction with the appropriate communications strategy, municipalities should continue, on a quarterly basis, to remind electors to check the Voter Look Up program on their respective municipalities website to ensure their information is correct.

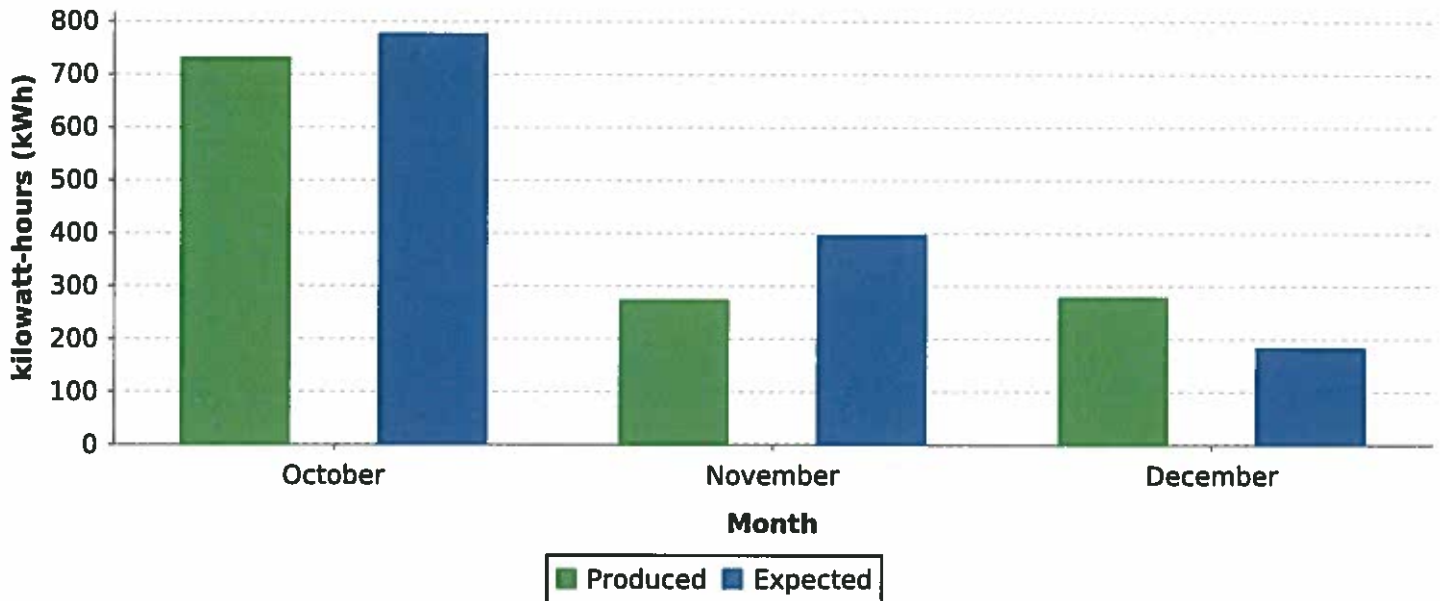
In an election year, this program could be expanded to a monthly basis and include radio and print advertisements to reinforce to the elector that the responsibility of ensuring they are correctly included on the voters list on Election Day is their own.

Maintaining the Voters' List for Municipal Elections
Page 4 of 4

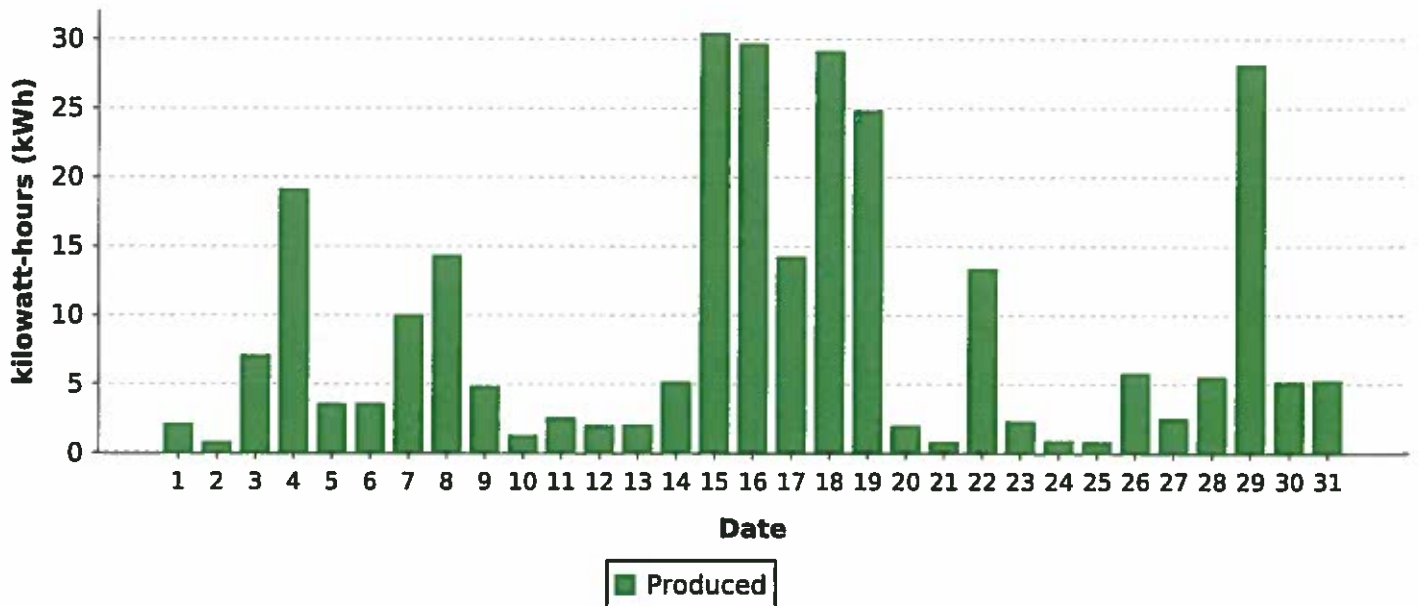
Municipalities continue to pay for and use an inaccurate, outdated product (voters list). Unless there is a proactive strategy in place for the preparation of a much more accurate voters list for all municipalities, the same issues will most likely occur in 2022.

Congratulations on generating clean, green energy! Your solar photovoltaic system is powering Ontario with renewable energy, while earning you income. Below is this month's performance monitoring update.

Last 3 Months' Production



Last Month's Production



Energy Production Manitowaning Public Works Garage



Happy New Year! The crystal ball at Times Square is lit by over 30,000 LED bulbs - your December energy production could run 1680 10-second countdowns!

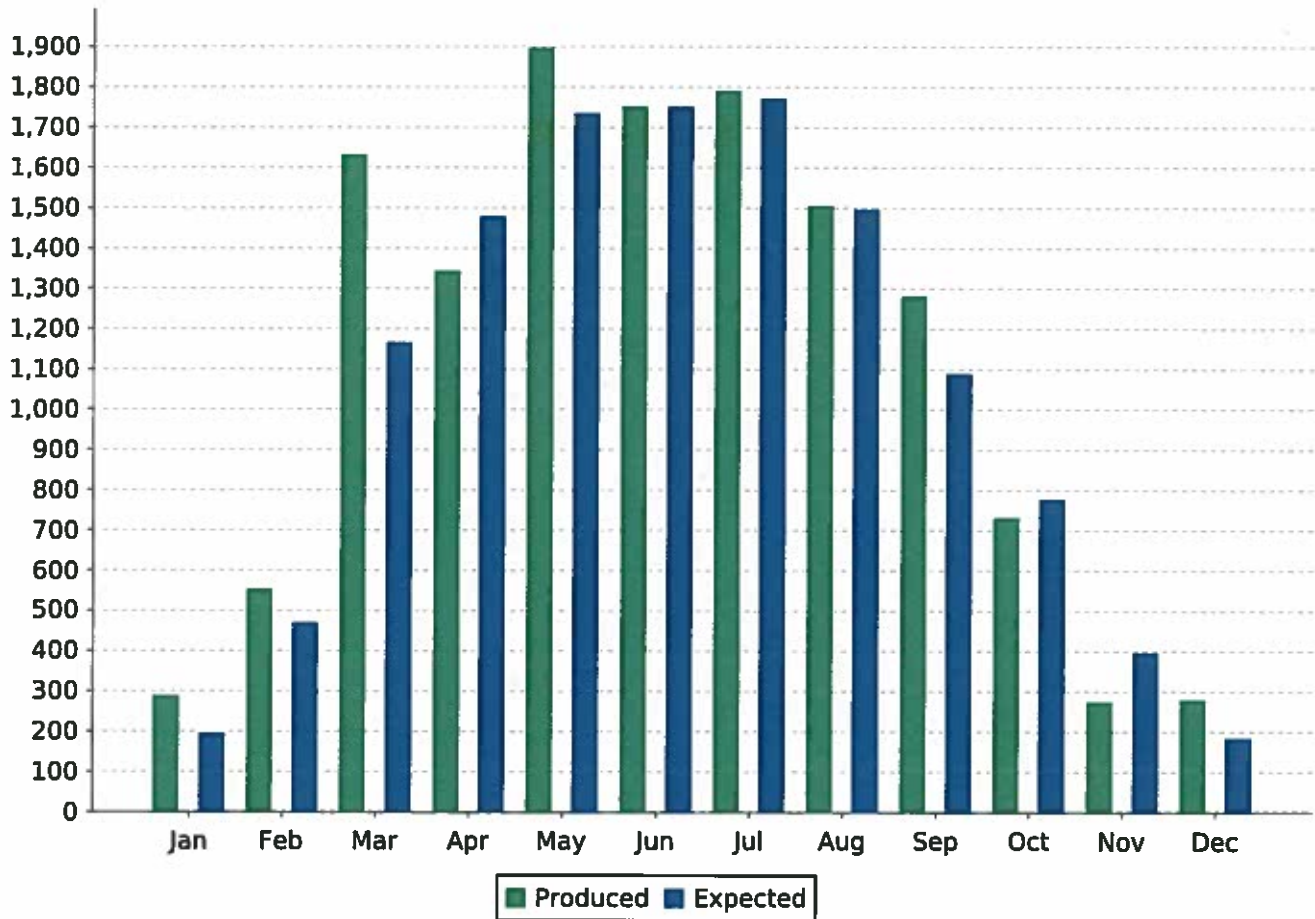
Day	Produced
December 01	2.2
December 02	0.8
December 03	7.1
December 04	19.2
December 05	3.6
December 06	3.6
December 07	10.1
December 08	14.4
December 09	4.9
December 10	1.3
December 11	2.6
December 12	2.1
December 13	2.1
December 14	5.2
December 15	30.5
December 16	29.7
December 17	14.3
December 18	29.1
December 19	24.9
December 20	2.0
December 21	0.9
December 22	13.4
December 23	2.4
December 24	0.9
December 25	0.9
December 26	5.8
December 27	2.5
December 28	5.5
December 29	28.2
December 30	5.2
December 31	5.3

Month	Produced	Expected
October 2018	732.0	778.0
November 2018	275.0	397.0
December 2018	280.0	185.0
Total	1,287.0	1,360.0

Annual Report Manitowaning Public Works Garage



Last 12 Months



Month	Produced	Expected	Difference	%
January 2018	289.523	195	94.5	148.5
February 2018	552.988	470	83.0	117.7
March 2018	1632.792	1166	466.8	140.0
April 2018	1343.24	1479	-135.8	90.8
May 2018	1897.851	1735	162.9	109.4
June 2018	1751.984	1751	1.0	100.1
July 2018	1791.416	1773	18.4	101.0
August 2018	1508.077	1497	9.1	100.6
September 2018	1281.481	1090	191.5	117.6
October 2018	732.795	778	-45.2	94.2
November 2018	275.803	397	-121.2	69.5
December 2018	280.707	185	95.7	151.7
Total	13329	12516	816.0	106.5

THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK

BY-LAW # 19-03

BEING A BY-LAW to provide for an interim tax levy and to provide for the payment of taxes and to provide for penalty and interest of 1.25 percent.

WHEREAS Section 317 of the Municipal Act, 2001, S.O., Chapter 25, as amended, provides that the Council of a local municipality may, in 2019 before the adoption of the estimates for the year, pass a by-law to levy on the whole of the assessment for real property according to the last revised assessment roll, a sum not to exceed that which would be produced by applying the prescribed percentage (50%) of the 2018 tax rate to residential and farm assessment;

AND WHEREAS Section 317 of the Municipal Act, 2001 S.O., Chapter 25, as amended, provides that the Council of a local municipality may, in 2019 before the adoption of the estimates for the year, pass a by-law to levy on the whole of the assessment for real property according to the last revised assessment roll, a sum not to exceed that which would be produced by applying the prescribed percentage (50%) of the 2018 tax rate that the municipality is required to calculate to commercial and industrial assessment and the assessment that relates to pipelines, railways, hydro corridors, airports and other such unique properties.

NOW THEREFORE the Council of the Corporation of the Township of Assiginack enacts as follows:

1. That the Interim Tax Levy rates for 2019 for municipal and education purposes be hereby set as follows:

CLASS	MUNICIPAL RATE	EDUCATION RATE	TOTAL RATE
Residential	0.01505052	0.00170000	0.01675052
Multi-Residential	0.01505052	0.00170000	0.01675052
Commercial Occupied	0.01429799	0.00924521	0.02354320
Commercial Vacant	0.01000860	0.00647165	0.01648025
Industrial Occupied	0.01158890	0.00688475	0.01847365
Industrial Vacant	0.00753279	0.00447509	0.01200788
Pipelines	0.01687916	0.00000000	0.01687916
Landfill	0.01429799	0.01015411	0.02445210
Farm	0.00376263	0.00042500	0.00418763
Managed Forest	0.00376263	0.00042500	0.00418763

2. That said interim tax levy shall become due and payable in two (2) installments as follows: Fifty (50%) percent of the interim levy rounded upwards to the next whole dollar shall become due and payable on the 13th day of March, 2019; Fifty (50%) of the interim levy rounded upwards to the next whole dollar shall become due and payable on 12th day of June, 2019 and non-payment of the amount on the dates stated in accordance with this section shall constitute default.
3. On all taxes of the interim levy, which are in default on the 13th day of March, 2019 and the 12th day of June, 2019, a penalty of 1.25 percent shall be added and thereafter a penalty of 1.25 percent per month will be added on the first day of each and every month the default continues, until December 31st, 2018.
4. Penalties and interest added on all taxes or the interim tax levy in default shall become due and payable and shall be collected forthwith as if the same had originally been imposed and formed part of such unpaid interim tax levy.

5. The collector may mail or cause the same to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
6. The taxes are payable at the Township of Assiginack Municipal Office, Manitowaning, Ontario.

Read a First, Second, and Third time and finally passed this 5th day of February, 2019

D. Ham - Mayor

A. Hobbs – CAO/Deputy Clerk

Seal