

**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK**  
**MINUTES OF THE REGULAR COUNCIL MEETING**

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, April 16, 2019 at 7:00 p.m.

**Present:** Mayor Dave Ham  
Councillor Hugh Moggy  
Councillor Dave McDowell  
Councillor Rob Maguire  
Councillor Christianna Jones

**Staff:** Alton Hobbs, CAO, Deputy Clerk  
Deb MacDonald, Treasurer  
Ron Cooper, Public Works Superintendent  
Dwayne Elliott, Fire Chief

**Public:** None

**OPENING:**

**#100-08-19 D. McDowell – H. Moggy**

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business with a quorum of members present at 7:00 p.m., with Mayor Ham presiding in the Chair.

*CARRIED*

**AGENDA:**

**#101-08-19 H. Moggy – D. McDowell**

THAT the agenda for this meeting be accepted as presented.

*CARRIED*

**DISCLOSURE OF PECUNIARY INTEREST:**

None.

**ANNOUNCEMENTS:**

*Council expressed its appreciation to the Events Co-ordinator, Jackie White on securing the Field of Dreams funding for ballfield improvements. Council recognizes the amount of work that went into the application and realize that the same effort has gone into applications that have not been successful. All of Jackie's efforts are appreciated by Council.*

*The Public Works Superintendent gave a verbal report on a water main break that happened last Friday evening on Napier Street. He noted that Steve Wood and Walter Reid responded after hours and worked diligently to restore service to the affected area and to avoid the need for a water advisory. He thanked Larry Harasym of OCWA for overseeing the repair and again doing so in such a way that avoided an advisory. Finally he thanked our Treasurer, Deb MacDonald, for going above and beyond on her personal time to assist in filing the necessary reports and providing refreshments to the crew as they worked to complete the repairs. While it is always Staff's responsibility to respond to emergency situations, too many times individual staff members quietly go beyond their duties in an effort to save the Municipality in the long run. Council agreed and thanked these Staff for their efforts.*

**ADOPTION OF MINUTES:**

**#102-08-19 D. McDowell – H. Moggy**

THAT the Minutes of the Regular Council Meeting of April 10, 2019 be accepted.

*CARRIED*

**DELEGATIONS:**

None

**REPORTS:**

None

## **ACTION REQUIRED ITEMS:**

2019 Annual Budget Review:

*Council reviewed the draft 2019 Operating Budget with the Treasurer. The Treasurer summarized each department's operating costs and detailed the changes from previous years. In addition, Council reviewed the Reserve and Reserve Fund positions, anticipated provincial and federal funding and changes in the assessment base.*

*Council reviewed all of the donations requested for 2019 to date and agreed to the listing found on Page 26 of the budget document.*

*The review took an hour and 10 minutes and at the end of the process, Staff asked that Council members bring forward capital requests to the Treasurer's office and at the next meeting, Council would review 2019 capital needs and tax rate projections before finalizing the budget.*

*Specific questions and points made during the discussion are listed as follows:*

- *Water and Wastewater Arrears are to be presented to Council quarterly for review*
- *\$324,000.00 One Time Special funding- to allocate to Economic Development Use or other uses?*
- *Council would like to see the particulars of the Main Street Revitalization Funding and know if it can be 'stacked' on other senior government funding.*
- *Staff is to review Canine and Feline Animal Control and is to tender with both as separately priced options later in 2019.*
- *Staff is to research a 'Heavy Items' Clean Up Week later this spring, including an RFP for Private waste haulers to bid on it.*
- *OCWA is invited to attend a future meeting to review Standard of Care Requirements for the water and wastewater systems.*
- *Council would like a price to re-side the east wall of the Roller Mills and retrieve as much of the siding in the water as possible.*
- *Explore the possibility of MLS listing of township owned properties, particularly if they have 'vested' with the Municipality.*
- *Staff is to forecast necessary capital improvements to Township buildings and determine if they must be done in 2019 or can be scheduled for 2020.*
- *Staff is instructed to review capital improvements to the waterfront, including but not limited to the retaining wall, beach sand recovery, run off mitigation etc.*
- *Council members are to bring the Treasurer a wish list of capital requests for costing and consideration.*

**CLOSING:**

**#104-08-19 H. Moggy – D. McDowell**

THAT we adjourn until the next regular meeting or call of the Chair.

*CARRIED*

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David Ham, MAYOR

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Alton Hobbs, CAO/DEPUTY CLERK

8:25 p.m.

These Minutes have been circulated but are not considered Official until approved by Council.

Next Meeting: May 7, 2019 7:00 pm.