

**MUNICIPALITY**



**OF ASSIGINACK**

**REGULAR MEETING OF COUNCIL  
To Be Held in the Council Chambers  
Tuesday, May 21st, 2019 at 7:00 p.m.  
Council's Regular Meeting Agenda**

**For consideration:**

**1. OPENING**

- a) Adoption of Agenda
- b) Disclosure of Pecuniary Interest and General Nature Thereof

**2. ANNOUNCEMENTS**

**3. ADOPTION OF MINUTES**

- a) Regular Council Meeting of May 7, 2019
- b) Assiginack Public Library Board Meeting of March 25, 2019
- c) Minutes of Manitoulin CPAC Meeting of March 13, 2019
- d) Summary of Economic Development Committee Meeting of May 7, 2019

**4. DELEGATIONS**

- a) Assiginack 4H Club Presentation
- b) Sylvie Thibault: RED Program Project Update

**5. REPORTS**

**6. ACTION REQUIRED ITEMS**

- a) Accounts for Payment: General: 109,152.77 Payroll: \$ 16,955.09
- b) 2019 Draft Budget Tax Rate Confirmation
- c) 2019 Comprehensive Insurance RFP Results
- d) Request for Admin Assistant Six Month Contract
- e) Hydro One Request: Cable placement on Road allowance

**7. INFORMATION ITEM**

- a) New North Fisheries: Update
- b) Manitoulin Sea Cadet Corp: Annual Review
- c) DFO Sampling Program Information
- d) From DSAB: MOHLTC Correspondence

**8. BY-LAWS**

- a) None

**9. CLOSED SESSION**

- a) Personnel Issue

**10. ADJOURNMENT**

**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK**

**MINUTES OF THE REGULAR COUNCIL MEETING**

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday May 7<sup>th</sup>, 2019 at 7:00 p.m.

**Present:** Mayor Dave Ham  
Councillor Hugh Moggy  
Councillor Dave McDowell  
Councillor Rob Maguire  
Councillor Christianna Jones

**Staff:** Deb MacDonald, Treasurer  
Ron Cooper, Public Works Superintendent  
Dwayne Elliott, Fire Chief

**Public:** Larry LeCappelain

**OPENING:**

**#103-09-19 – D. McDowell – H. Moggy**

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business with a quorum of members present at 7:00 p.m., with Mayor Ham presiding in the chair.

*CARRIED*

**AGENDA:**

**#104-09-19 – H. Moggy – D. McDowell**

THAT the agenda for this meeting be accepted as presented.

*CARRIED*

**DISCLOSURE OF PECUNIARY INTEREST:**

None

**ANNOUNCEMENTS:**

*Councillor Moggy acknowledged the Lions Club for organizing the recent spring clean-up. Council expressed their appreciation to the Lions Club, as well as the local Girl Guides group for their efforts in cleaning up the town.*

**ADOPTION OF MINUTES:**

**#105-09-19 – D. McDowell – H. Moggy**

THAT the Minutes of the Regular Council Meeting of April 16, 2019 be accepted.

*CARRIED*

**#106-09-19 – H. Moggy – D. McDowell**

THAT the Minutes of the Sudbury & District Board of Health meeting of April 18, 2019 be received.

*CARRIED*

**DELEGATIONS:**

None

**REPORTS:**

*Councillor Jones attended a recent library board meeting where their concerns regarding the recent cuts to library funding re: Interlibrary loans were discussed. She advised that there is a petition available at the library and encouraged others to attend the library to sign.*

*Councillor Moggy attended a recent MTA meeting where it was learned that the Information Booth will be open this summer and that funding for four students was received to staff the booth.*

*Councillor McDowell will be attending a CPAC meeting this week and asked if anyone had any concerns to advise him so he could relay them at the meeting.*

**ACTION REQUIRED ITEMS:**

**#107-09-18 – D. McDowell – H. Moggy**

THAT Council authorizes the following Accounts for Payment:

General: \$269,582.23

AND THAT the Mayor and Administration be authorized to complete cheques #28738 through #28764 and #28772 through #28806 as described in the attached cheque register report.

*CARRIED*

**#108-09-18 – H. Moggy – D. McDowell**

THAT Council authorizes the following Accounts for Payment:

Payroll: \$32,519.14

AND THAT the Mayor and Administration be authorized to complete cheques #28730 through #28737 and #28765 through #28771 as described in the attached cheque register report.

*CARRIED*

**#109-09-18 – D. McDowell – H. Moggy**

THAT the Draft 2018 Financial Statements as prepared by Freelandt, Caldwell, Reilly, LLP, be approved.

*CARRIED*

**#110-09-18 – H. Moggy – D. McDowell**

THAT the Council of the Township of Assiginack would have no objection to both the lands to be retained and the lands to be severed in the attached Proposed Application for Consent to Sever Part Lot 22 and Part Lot 23, Conc. VI, Sheguiandah, having access over the one-foot reserve on Moggy Parkway.

*CARRIED*

**#111-09-18 – C. Jones – R. Maguire**

THAT WHEREAS the Council of the Township of Assiginack has received the following responses to the Maintenance of Rural Municipal Parks and Refuse Collection RFP with an additional Optional Price for Manitowaning Grass cutting:

	2019	2020	2021
Windows Unlimited	\$ 9,800	\$9,800	\$10,000
Grass Cutting Option	\$16,250	\$16,250	\$16,250

Glen Gammie	\$12,500	\$13,000	\$20,000
Grass Cutting Option	\$19,000	\$19,500	\$20,000

THEREFORE BE IT RESOLVED THAT the proposals from Windows Unlimited be accepted.

AND FURTHER THAT staff be instructed to prepare the necessary contract and by-law for the next meeting of Council.

*CARRIED*

**#112-09-19 – R. Maguire – C. Jones**

THAT we appoint Lori Case to the Assiginack Museum Advisory Committee.

*CARRIED*

**INFORMATION ITEMS:**

**#113-09-19 – R. Maguire – C. Jones**

THAT we acknowledge receipt of the following correspondence items:

- a) Manitoulin Legal Clinic Correspondence
- b) AMO – Look at 2019 Provincial Budget
- c) Vigor Clean Tech – Monthly Garage Solar Report
- d) Minister of Infrastructure and Communities – 2019 AMO Gas Tax Top-up Funding

*CARRIED*

**BY-LAWS:**

None

**CLOSED SESSION:**

**#114-09-19 – C. Jones – R. Maguire**

THAT in accordance with By-law #15-30 and Section 239 of the Municipal Act as amended, Council proceed to a Closed Session at 7:27 pm in order to attend to a matter pertaining to:

- a) Security of the Property of the Municipality or Local Board

*CARRIED*

**#115-09-19 – R. Maguire – C. Jones**

THAT we adjourn from our Closed Session at 7:50 pm, approve the Minutes of the Closed Session of April 10, 2019 and resume the Regular Council Meeting.

*CARRIED*

**#116-09-19 – C. Jones – R. Maguire**

THAT we adjourn until the next regular meeting or call of the Chair

*CARRIED*

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David Ham, Mayor

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Deb MacDonald, Treasurer/Deputy CAO

7:55 p.m.

These minutes have been circulated but are not considered Official until approved by Council.

Next Meeting: May 21, 2019 7:00 p.m.

ASSIGINACK PUBLIC LIBRARY BOARD MEETING  
MONDAY MARCH 25, 2019

The meeting was called to order by the board chair at 2:55

Present: Irma, Lori, Christianna, Jane, Les and Deb

Regrets: Heather

06-19 Jane/Lori

That the minutes of January 14/19 be approved as circulated....cd

07-19 Lori/Jane

That the financial reports for January and February, attached, be approved as presented....cd

There are no outstanding accounts. \$1500 has been transferred to the Memorial Account.

08-19 Christianna/Lori

That the Librarian's report, attached, be accepted as presented....cd

The cold winter weather during the past few months has kept the library very active. Movies were particularly popular. The OLA conference, attached, was excellent. There was a wide variety of speakers and topics. Deb particularly enjoyed the Keynote Speaker's presentation and discussion on her investigation into how police departments handled investigations of sexual assault across Canada.

Overdrive usage continues to grow.

Old Business

Jackie White, Events Coordinator has extended the Quilting Classes to six weeks. Participants are using sewing machines to make their quilts. The Board would like to see the finished quilts displayed in the Library when they are completed. Seventeen different groups participated in the Escape Room event during March Break. Only two teams successfully solved all of the clues to complete the mission. There are plans being discussed to host another Escape Room during the summer months. The financial statement has been completed and delivered to the Auditors.

New Business

The Paint Escape event was cancelled due to inclement weather. The Spiritual Group with Anna Legrie will meet on Tuesday evenings for eight weeks. Deb and Jackie are preparing the annual report in preparation for applying for the 2019 annual operating grant from the province. Deb has applied to Service Canada for funding for a summer student. The Horticulture Society has asked to use space in the Library to assemble a "Fire" quilt early in April. Deb presented the proposed budget for 2019. Deb has completed The Assiginack Public Library Report for 2018. It will be presented to council members at their next meeting.

09-19 Lori/Jane


That the 2019 budget be approved as presented....cd

Coming Events

The Easter Egg Hunt will take place on Sunday April 21 @ 1:30 at the Fields', posters are up around the community.

Next meeting: Monday May 6 @ 3:00 in the Library.

Meeting was adjourned at 3:35 on a motion by Lori.





**MINUTES**  
**COMMUNITY POLICING ADVISORY COMMITTEE MEETING**  
**13 March 2019**  
**MINDEMOYA COUNCIL CHAMBERS**  
**7:00 P.M.**

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**PRESENT:** A/Inspector Megan CAVANAGH  
AI BOYD - NEMI  
John TURNER – Gordon / Barrie Island  
Dave MCDOWELL – Assiginack  
AI TRIBINEVICIUS – Central Manitoulin

**ABSENT:** Steve SHAFFER, Central Manitoulin  
Patricia BAILEY, Gore Bay  
Wayne BAILEY, Burpee/Mills  
Bryan BARKER, Billings  
Representative from Township of Tehkummah

**Minutes Taken by:** Carol FERGUSON

**CALL MEETING TO ORDER**

AI BOYD, chairperson called meeting to order at 7:09 p.m. He thanked everyone for attending.

**ADOPTION OF AGENDA**

AI BOYD stated he has developed a new agenda for the meeting, adding space for members to take notes.

***Moved by Dave MCDOWELL and seconded by John TURNER that the agenda be adopted.***  
**CARRIED.**

**ADOPTION OF MINUTES**

Minutes of the 09 January 2019 meeting have been circulated and members were asked if there were any corrections needed.

***Moved by John TURNER and seconded by Dave MCDOWELL that the minutes be adopted.***  
**CARRIED.**

**BUSINESS ARISING FROM LAST MEETING**

***Farm Equipment H.T.A.***

Dave MCDOWELL brought with him the Farm Guide – Farm Equipment on the Highway. A/Insp. CAVANAGH information is available through the MTO and they may have guides available at their driver testing locations. She also mentioned an enforcement guide will be distributed shortly to detachment members.

***Dogs at Large – Gordon Twp.***

A/Insp. CAVANAGH stated the OSPCA is changing their mandate . She indicated animal control is the responsibility of the municipality. If there is a concern for public safety then the police can be contacted.

Dave MCDOWELL mentioned that if there is ever an issue with a farmer, especially if cattle are involved it's often best to have another farmer go out and talk to the farmer before having someone with a badge show up.

A/Insp. CAVANAGH indicated the enforcement component of the OSPCA has been removed. SPCA are still active concerning animal care education and safety. There may be further information available in the future. At the present time this has not changed OPP response.

John TURNER asked if they could have a meeting with the OPP to discuss the Dog Owners Liability Act. A/Insp. CAVANAGH requested that the municipality setup a date and time and she will ensure a representative from the OPP will be present.

### **NEW BUSINESS**

A/Insp. CAVANAGH asked if anyone had any questions in relation to their Police Services Board Report that was handed out earlier. She advised that there is two formats for this report and as discussed at the last meeting it was decided the committee would like to receive both reports. Unfortunately, the second report was not available, however, will be brought to the next meeting.

A/Insp. CAVANAGH indicated that transition is complete with the amalgamation of Espanola Town Police and Manitoulin Detachment. By late April we should know who the successful person is who will be the Inspector, Detachment Commander. This person's office will be in the Town of Espanola. S/Sgt. Terry FORESHEW arrived in January and he is the Operations Manager at the Little Current Detachment.

She also mentioned the building plans for the new detachment in Little Current are in place. There are no changes with any of our local detachments.

Dave MCDOWELL asked if a Rank Structure could be provided to the committee. Carol will put this together and email with the minutes.

AI BOYD mentioned he received an email from BRYAN BARKER who voiced concern over the ongoing issue with parking on the highway at Bridal Veil Falls.

A/Insp. CAVANAGH explained that the challenge the officers face is they must have a driver in order to lay a charge. Being a tourist attraction the drivers are often not present for quite some time. MTO is granting the authority to produce an E Ticket. This ticket will be left on the vehicle windshield with a provincial parking violation charge.

AI TRIBINEVICIUS, representative from Central Manitoulin arrived. He apologized for his lateness. He indicated he was attending in the absence of Steve SCHAFFER. He asked about speed on gravel roads throughout the municipality if the OPP enforces the HTA. A/Insp. CAVANAGH stated Yes, the speed limit is standard unless the municipality has posted otherwise.

### **ROUND TABLE**

AI TRIBINEVICIUS representing Central Manitoulin and John TURNER representing Gordon/Barrie Island advised they had no concerns.

Dave MCDOWELL stated that he had been provided with the Community Safety and Well Being Plan by his Clerk Treasurer to evaluate. He was thinking this may be something that the island communities should do as a whole versus each municipality creating their own. A/Insp. CAVANAGH indicated that option is available. She mentioned she sat on a committee in Bancroft to create their plan. The Bancroft plan is online for viewing and could use as a template. She also mentioned Community Safety and Well Being Plan Volume 2 explains how to tackle the project. This is available on the Ministry of Community Safety and Correctional services web page. Teaming together may be a benefit especially when working on grant applications. She indicated if anyone needs any help she can be reached and provide names and numbers of people who have already completed this plan who may be of assistance.

AI TRIBINEVICIUS asked who tows stranded vehicles? A/Insp. CAVANAGH stated that if the OPP sees a vehicle as a traffic hazard they will call a tow truck to have it removed. Municipalities can call tow truck operators as well to have stranded vehicle removed. The tow company keeps the vehicle until the owner has paid the amount owing for tow.

AI BOYD mentioned that he had received a phone call from one of his constituents in relation to the Lloyd LACKEY Bridge sign on Hwy. #540. He wondered if this had been reported to the police. A/Insp. CAVANAGH indicated she saw it on her way to this meeting. She doesn't believe it is vandalism and agrees it was the snow plow.

AI BOYD asked if there are plans for public education in relation to the Impaired by Drug legislation. A/Insp. CAVANAGH indicated Community Services Officer (CSO) Marie FORD will be preparing press releases advising of the new laws, which will also include the rules around boating and being impaired by drug.

AI BOYD mentioned he heard something that could be a rumour but wasn't sure. Persons who are charged for distracted driving could have their cell phone service suspended for a time period from the cell phone provider. A/Insp. CAVANAGH stated she has never heard of this.

AI BOYD stated CSO Marie FORD and Barb Baker are doing a fraud presentation at the Espanola Legion March 21, 2019 from 7 – 9 p.m. And another on April 1 at the Gore Bay Hall at 8 p.m. He stated this presentation is very worthwhile attending.

AI BOYD thanked Carol FERGUSON for being the minute taker for a number of years. Patricia BAILEY indicated at the meeting held 09 January 2019, she would be able to take minutes from here forward.

### **ROTATING VENUES**

AI BOYD mentioned the CPAC meetings have always been held at the Mindemoya Council chambers as it is most convenient for everyone being a central location. However, possibly members would like to see it moved around the island. It was decided that this discussion would be tabled for the next meeting when more members are in attendance.

### ***DATE and TIME OF NEXT MEETING***

May 8, 2019 – 7 p.m., Mindemoya Council Chambers  
Meeting adjourned at 7:47 p.m.

**RANK STRUCTURE  
For  
MANITOULIN / ESPANOLA DETACHMENT**

<b><i>Inspector, Detachment Commander, Espanola</i></b>
<b><i>Staff Sergeant, Operations Manager, Little Current</i></b>
<b><i>Sergeant</i></b>
<b><i>Detective Sergeant</i></b>
<b><i>Detective Constable</i></b>
<b><i>Constable</i></b>

**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK  
SUMMARY OF ECONOMIC DEVELOPMENT COMMITTEE MEETING  
Held May 7, 2019 at 6:00 p.m.**

**PRESENT:**

**Members:** Mayor David Ham  
Members Jen Hooper, Christianna Jones, Robert Maguire, David McDowell, Hugh Moggy, Chris Prosser  
**Excused:** Phil Blake, Tom Pudas  
**Staff:** Treasurer: Deb MacDonald

The meeting was opened by Mayor Ham at 6:10 pm.

**SUMMARY:**

An update was provided regarding the progression of our EDO grant submission. We have been approved for Round 1 and the application will be submitted in the coming days for the Round 2 submission. Councillor Maguire explained that it has been brought to our attention the benefits of a Regional based focus for the application rather than just a local focus, such as potentially looking at projects with a neighbouring municipality, etc., and the application will be submitted based on these recommendations. The Mayor then stated that there were a couple of potential projects that an EDO could also assist with at the Manitoulin East Airport. The question was posed, if this grant submission was unsuccessful, what would happen next to both the potential EDO position and the committee. It was stated that additional funding sources would be explored and the committee should be continued as it was agreed that both the EDO position and committee would be important to the success of potential future projects.

A point was also raised on whether the committee should begin with a focus more on increasing our tax base, by attracting people to move to Assiginack and instilling pride in our community, rather than focus on attracting tourism in the beginning. Ideas such as the Fall decorating contest and the Summer Yard Beautification contest that was run in the past by the Assiginack Horticulture Society were identified as already proven methods of instilling pride and community spirit in our community. Other items that were discussed that would make it attractive to potential new residents were seniors housing, a health and fitness centre, and possible waterfront development. It was decided that the committee needed to establish a priority list of projects and it was asked that members should come up with a list for potential projects for the next meeting and that the next meeting's agenda should be centred around creating that priority list.

The meeting ended with the members agreeing that the committee should meet on a monthly basis and that the next meeting would be on June 18, 2019 at 6:00 p.m.

The meeting ended at 7 p.m.

The Township of Assiginack  
 CHEQUE DISTRIBUTION REPORT  
 Payables Management

**Ranges:**      **From:**                      **To:**                                      **From:**                                      **To:**  
 Vendor ID      First                      Last                      Chequebook ID      First                      Last  
 Vendor Name    First                      Last                      Cheque Number      0028815                      0028846  
 Cheque Date    First                      Last  
**Sorted By:**      Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0028815	13/05/2019	BELL CANADA	\$15.99
InvNo: 2019 05 01	InvDesc: toll free line	InvAmt: \$15.99	
0028816	13/05/2019	CITY OF GREATER SUDBURY	\$552.83
InvNo: 00095723	InvDesc: feb recycling material	InvAmt: \$552.83	
0028817	13/05/2019	COMPUTREK	\$801.63
InvNo: 19297	InvDesc: may remote server mgmt	InvAmt: \$726.03	
InvNo: 19370	InvDesc: april offsite backup data stor	InvAmt: \$75.60	
0028818	13/05/2019	DIAMOND SOFTWARE INC.	\$15,581.62
InvNo: 234763	InvDesc: 2019 annual maint fee	InvAmt: \$15,581.62	
0028819	13/05/2019	EASTLINK	\$1,898.99
InvNo: 08736764	InvDesc: fd-	InvAmt: \$103.76	
InvNo: 08736753	InvDesc: fd-interconnect	InvAmt: \$78.90	
InvNo: 08736773	InvDesc: mtg wtp	InvAmt: \$218.65	
InvNo: 08736743	InvDesc: man streams	InvAmt: \$160.32	
InvNo: 08736755	InvDesc: info booth	InvAmt: \$91.48	
InvNo: 08736782	InvDesc: marina	InvAmt: \$78.90	
InvNo: 08736765	InvDesc: arena	InvAmt: \$144.39	
InvNo: 08736785	InvDesc: pw	InvAmt: \$214.92	
InvNo: 08736563	InvDesc: admin	InvAmt: \$589.98	
InvNo: 08736771	InvDesc: norisle	InvAmt: \$69.91	
InvNo: 08736774	InvDesc: ss wtp	InvAmt: \$147.78	
0028820	13/05/2019	G. STEPHEN WATT, BARRISTER	\$1,977.50
InvNo: 3460	InvDesc: general legal	InvAmt: \$1,977.50	
0028821	13/05/2019	HUGH MOGGY	\$35.36
InvNo: MAY 1 2019	InvDesc: mileage mta meeting	InvAmt: \$35.36	
0028822	13/05/2019	HYDRO ONE NETWORKS INC.	\$3,030.18
InvNo: APRIL 26 2019 PW	InvDesc: pw-microfit	InvAmt: \$6.10	
InvNo: APRIL 29 2019 LAGOON	InvDesc: lagoon	InvAmt: \$1,312.64	
InvNo: MAY 2 2019 ICE PLT	InvDesc: arena ice plant (estimate)	InvAmt: \$754.95	
InvNo: MAY 2 2019 PW	InvDesc: pw	InvAmt: \$417.66	
InvNo: MAY 2 2019 NORISLE	InvDesc: norisle heritage park	InvAmt: \$76.28	

The Township of Assiginack  
 CHEQUE DISTRIBUTION REPORT  
 Payables Management

InvNo: MAY 8 2019 DEPOT      InvDesc: recycling depot      InvAmt: \$218.41  
 InvNo: MAY 8 2019 ADMIN      InvDesc: mun.office      InvAmt: \$244.14

ChqNo:	Date:	Vendor:	Amount:
0028824	13/05/2019	MANITOWANING MILL & HOME BUILDING CENTRE	\$531.67
InvNo: 0153683	InvDesc: norisle-concrete mix	InvAmt: \$33.84	
InvNo: 0153676	InvDesc: norisle-concrete mix	InvAmt: \$169.17	
InvNo: 0153631	InvDesc: norisle-floor adhesive	InvAmt: \$32.85	
InvNo: 0153585	InvDesc: norisle 2x6 spruce	InvAmt: \$12.55	
InvNo: 0155282	InvDesc: key cutting	InvAmt: \$10.80	
InvNo: 0155309	InvDesc: admin-glue	InvAmt: \$14.68	
InvNo: 0155953	InvDesc: arena-badminton lines supplies	InvAmt: \$236.41	
InvNo: 0156027	InvDesc: trade fair -display material	InvAmt: \$25.90	
0028825	13/05/2019	MANITOWANING FRESHMART	\$11.86
InvNo: 00479530	InvDesc: admin-water refill	InvAmt: \$3.99	
InvNo: 00481144	InvDesc: admin-tea/supplies	InvAmt: \$7.87	
0028826	13/05/2019	MUNICIPAL EMPLOYER PENSION CENTRE OF ONT/	\$65.26
InvNo: MC004785	InvDesc: 2019 municipal contribution	InvAmt: \$65.26	
0028827	13/05/2019	MINISTER OF FINANCE	\$22,754.00
InvNo: 1130041903939019	InvDesc: march policing costs	InvAmt: \$22,754.00	
0028828	13/05/2019	MINISTER OF FINANCE	\$1,379.20
InvNo: APRIL 2019	InvDesc: april eht remittance	InvAmt: \$1,379.20	
0028829	13/05/2019	NEW NORTH FUELS INC	\$2,003.03
InvNo: 501458	InvDesc: po-furnace oil	InvAmt: \$814.27	
InvNo: 502196	InvDesc: pw-dyed diesel	InvAmt: \$1,188.76	
0028830	13/05/2019	NORTH EASTERN MANITOULIN & THE ISLANDS	\$1,463.40
InvNo: IVC0007542	InvDesc: 1/3 share bldg insp training	InvAmt: \$1,463.40	
0028831	13/05/2019	NORTHERN 911	\$239.17
InvNo: 21216-05012019	InvDesc: may 911 services	InvAmt: \$239.17	
0028832	13/05/2019	OMERS	\$10,885.72
InvNo: APRIL 2019	InvDesc: april omers remittance	InvAmt: \$10,885.72	
0028833	13/05/2019	PAUL METHNER	\$1,122.00
InvNo: #2019-04-31	InvDesc: april animal control	InvAmt: \$1,122.00	
0028834	13/05/2019	PUROLATOR COURIER	\$44.08
InvNo: 441305852	InvDesc: freight	InvAmt: \$44.08	
0028835	13/05/2019	RECEIVER GENERAL	\$21,021.35
InvNo: APRIL 2019	InvDesc: april source deductions	InvAmt: \$21,021.35	
0028836	13/05/2019	RIVERSIDE ENTERPRISES	\$3,123.32

The Township of Assiginack  
 CHEQUE DISTRIBUTION REPORT  
 Payables Management

InvNo: 21088                      InvDesc: april recycling transport                      InvAmt: 53,123.32

ChqNo:	0028837	Date:	13/05/2019	Vendor:	SUPERIOR PROPANE INC.	Amount:	\$823.03
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InvNo: 24805916                      InvDesc: pw-cylinder rental                      InvAmt: 511.87

InvNo: 24805917                      InvDesc: arena-cylinder rental                      InvAmt: 523.73

InvNo: 24863797                      InvDesc: po/bnk bldg-propane                      InvAmt: 5787.43

ChqNo:	0028838	Date:	13/05/2019	Vendor:	4IMPRINT	Amount:	\$1,704.65
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InvNo: 17719425                      InvDesc: tradeshow expenses                      InvAmt: 51,722.04

ChqNo:	0028839	Date:	13/05/2019	Vendor:	TOM HUGHSON	Amount:	\$125.00
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InvNo: APRIL 10 2019                      InvDesc: livestock call (1) april 10                      InvAmt: 5125.00

ChqNo:	0028840	Date:	13/05/2019	Vendor:	TULLOCH ENGINEERING	Amount:	\$146.90
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InvNo: 2001710                      InvDesc: mun.drain supt                      InvAmt: 5146.90

ChqNo:	0028841	Date:	13/05/2019	Vendor:	WHYTES	Amount:	\$565.00
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InvNo: INV-207                      InvDesc: 2019 man.colouring bk advert.                      InvAmt: 5565.00

ChqNo:	0028842	Date:	13/05/2019	Vendor:	GOPHER SPORT	Amount:	\$2,478.94
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InvNo: 9596711                      InvDesc: badminton nets (4)                      InvAmt: 52,478.94

ChqNo:	0028843	Date:	13/05/2019	Vendor:	WALTER REID	Amount:	\$550.00
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InvNo: I-409327                      InvDesc: eyeglasses (brenda)                      InvAmt: 5275.00

InvNo: I-409325                      InvDesc: eyeglasses (walter)                      InvAmt: 5275.00

ChqNo:	0028844	Date:	13/05/2019	Vendor:	WINDOWS UNLIMITED	Amount:	\$10,845.00
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InvNo: 885083                      InvDesc: bal.'19 rdside prks/adv.grass                      InvAmt: 510,845.00

ChqNo:	0028845	Date:	13/05/2019	Vendor:	XEROX CANADA LTD.	Amount:	\$3,222.24
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InvNo: L08611827                      InvDesc: copier lease                      InvAmt: 53,008.00

InvNo: F54166179                      InvDesc: monthly copier usage                      InvAmt: 5214.24

ChqNo:	0028846	Date:	13/05/2019	Vendor:	RICK ARMSTRONG	Amount:	\$153.85
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InvNo: MARY 13 2019                      InvDesc: bldg insp mileage                      InvAmt: 5153.85

\*\*\* End of Report \*\*\*

Report Total:

**\$109,152.77**



Date : 13/05/2019  
Time : 11:09:19 AM

The Township of Assiginack

Page: 1

Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0028807		13/05/2019	05/13COMB	118	COOPER, RONALD	OUTSTANDING	Cheque
0028808		13/05/2019	05/13COMB	122	HOBBS, ALTON	OUTSTANDING	Cheque
0028809		13/05/2019	05/13COMB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
0028810		13/05/2019	05/13COMB	133	BOND, FREDA	OUTSTANDING	Cheque
0028811		13/05/2019	05/13COMB	158	QUACKENBUSH, ASHLEY T	OUTSTANDING	Cheque
0028812		13/05/2019	05/13COMB	173	QUACKENBUSH, CHRYSAL	OUTSTANDING	Cheque
0028813		13/05/2019	05/13COMB	219	JONES, CHRISTIANNA	OUTSTANDING	Cheque
0028814		13/05/2019	05/13COMB	361	BOGLI, FRANCES	OUTSTANDING	Cheque
1708		13/05/2019	05/13COMB	106	WOOD, STEVEN	OUTSTANDING	Direct Deposit
1709		13/05/2019	05/13COMB	134	VIRTANEN, ANNETTE	OUTSTANDING	Direct Deposit
1710		13/05/2019	05/13COMB	140	REID, WALTER	OUTSTANDING	Direct Deposit
1711		13/05/2019	05/13COMB	163	MACDONALD, ROBERT	OUTSTANDING	Direct Deposit
1712		13/05/2019	05/13COMB	211	MOGGY, HUGH	OUTSTANDING	Direct Deposit
1713		13/05/2019	05/13COMB	218	MCDOWELL, DAVID	OUTSTANDING	Direct Deposit
1714		13/05/2019	05/13COMB	220	HAM, DAVID	OUTSTANDING	Direct Deposit
1715		13/05/2019	05/13COMB	221	MAGUIRE, ROBERT	OUTSTANDING	Direct Deposit
1716		13/05/2019	05/13COMB	301	ROBINSON, DEBBIE	OUTSTANDING	Direct Deposit
1717		13/05/2019	05/13COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit
1718		13/05/2019	05/13COMB	329	OBRIEN, CHERYL	OUTSTANDING	Direct Deposit
1719		13/05/2019	05/13COMB	362	SAGLE, EDDY	OUTSTANDING	Direct Deposit
1720		13/05/2019	05/13COMB	363	RICK, ARMSTRONG	OUTSTANDING	Direct Deposit

Total : \$16,955.09

## Alton Hobbs

---

**From:** Brandon.Legault@HydroOne.com  
**Sent:** May 9, 2019 11:37 AM  
**To:** Alton Hobbs  
**Cc:** rcooper@assignack.ca; angie.coombs@HydroOne.com; p.craig@HydroOne.com; claude.legault@HydroOne.com  
**Subject:** Eastview Lane Cable Burial Request #2  
**Attachments:** Eastview Line Shoreline.2.pdf

Hello Mr. Hobbs,

It appears that we have another Hydro One owned subcable that has failed on the shoreline of Eastview Ln. In efforts of permanently restoring power to the sixteen lots shown in the attached drawing, Hydro One would like to request approval from the township to bury cable along the shoreline. Hydro One would like to do this in order to facilitate the process and in efforts to minimize the impact on the shoreline while offering reliable power to the customers located on the Eastview LN shoreline.

Given that there is a temporary cable laying on the shoreline, we would appreciate a quick response in order to bury the cable and remove the potential hazard as soon as possible. If the cable is not buried in a timely manner, Hydro One may be forced to disconnect the line and remove power for the sixteen residences on the shoreline. Please let me know at your earliest convenience and as always, please let me know if you have any questions or concerns.

Sincerely,

**BRANDON LEGAULT**

Area Distribution Engineering Technician  
Algoma Operations Centre  
Office: 1-705-356-3680 Ext. 2362  
Email: [brandon.legault@hydroone.com](mailto:brandon.legault@hydroone.com)

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## Alton Hobbs

---

**From:** Jeff Tuerk <JTuerk@ocwa.com>  
**Sent:** May 14, 2019 2:28 PM  
**To:** Alton Hobbs  
**Subject:** New North Fisheries(NNF)

Hi

Dave Ham asked if I would update council on our progress raising lake Whitefish. I had some questions regarding our continued operation in Manitowaning.

The original stock of fish are doing very well and exceeded our growth projections for fall / winter season. These fish will be harvested starting in June 2019.

Last years introductions unfortunately did not do so well due to the fact they were forced to stay in our portable cage and suffered great losses. This was caused by a delay in receiving a support letter to allow another cage installation from Wiky . We don't anticipate being in this position again.( approval received Oct .2018 )

New North Fisheries would like to

- 1.) Continue operating at the end of Campbell st. while we build the business to afford property purchase.
- 2.) Install grid power to the sea container to allow more efficient, reliable and quite operation. There is also the possibility of automating the operation making remote operation possible.
- 3.) Allow our small portable cage to be operated for a brief time at the marina to get the new introductions big enough to allow transfer into the larger submersible cage .  
We would be paying dockage fees as we did last season.

NNF is making plans to utilize Castlton Aquaculture to hatch and raised fingerlings for 2020 new introductions . Using a local hatchery makes sense and aids in future business development in the area.

Jeff Tuerk

New North Fisheries

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The Commanding Officer, Officers, and Cadets of  
348 Royal Canadian Sea Cadet Corps Manitoulin  
cordially invite you, your family and friends to attend the

# *15th Annual Ceremonial Review*



RECEIVED

MAY 01 2019

**Saturday, June 1st, 2019**

at

**Manitoulin Secondary School**

107 Bay St, M'Chigeeng

Guests are to be seated by 1:15 p.m

Ceremony starts at 1:30 p.m

**Reviewing Officer: Mr Bernie Andrews**

**\* Dress \***

Military: No1A (Medals)

Civilian : Business - Casual

**RSVP : 348rcsc@gmail.com**

## Alton Hobbs

---

**From:** Becker, Madeline <Madeline.Becker@dfo-mpo.gc.ca>  
**Sent:** April 30, 2019 11:47 AM  
**To:** Alton Hobbs  
**Cc:** Ron Cooper; Deb MacDonald  
**Subject:** RE: Temporary Water Level Equipment in Manitowaning

Good morning Alton,

Just a reminder that our staff will be in the area this week, on May 2<sup>nd</sup>. Assuming everything goes to plan, you can expect them then. I instructed them to check in at the office.

Take care,

Madeline Becker

---

**From:** Alton Hobbs <ahobbs@assignack.ca>  
**Sent:** April-03-19 1:57 PM  
**To:** Becker, Madeline <Madeline.Becker@dfo-mpo.gc.ca>  
**Cc:** Ron Cooper <assignroads@amtelecom.net>; Deb MacDonald <dmacdonald@assignack.ca>  
**Subject:** RE: Temporary Water Level Equipment in Manitowaning

Ms. Becker:

It was nice to speak with you this morning. Certainly the township has no objection to DFO looking at our waterfront in Manitowaning as a potential location to install markers that will allow you to monitor water levels. I understand that this may be a multi year process and that this year's visit will to scout possible locations and install benchmarks.

I understand that your staff may be here during the first full week of May and we encourage them to stop by our office 156 Arthur Street so that we know that you are here.

Please feel free to contact me at your convenience.

Alton Hobbs  
CAO  
[Assignack](#)  
705 859 3196

---

**From:** Becker, Madeline <[Madeline.Becker@dfo-mpo.gc.ca](mailto:Madeline.Becker@dfo-mpo.gc.ca)>  
**Sent:** April 2, 2019 3:00 PM  
**To:** Alton Hobbs <[ahobbs@assignack.ca](mailto:ahobbs@assignack.ca)>  
**Subject:** FW: Temporary Water Level Equipment in Manitowaning

Hello Alton, please see the email below that I had previously sent to Ron Cooper a few weeks ago. I haven't received a response from Ron yet, but maybe you can help me? Let me know if there is another staff member that I should be discussing this project with.

Thanks!  
Madeline Becker

**From:** Becker, Madeline  
**Sent:** March-22-19 2:19 PM  
**To:** 'assignroads@amtelecom.net' <[assignroads@amtelecom.net](mailto:assignroads@amtelecom.net)>  
**Subject:** Temporary Water Level Equipment in Manitowaning

Hello Ron, my name is Madeline Becker, and I work for the Canadian Hydrographic Service. Our goal working for CHS is to monitor water levels in the Great Lakes and Upper St. Lawrence River, to gain an overall better understanding of water levels and to help with safe boating. We have identified a docking area in Manitowaning (circled in the image below) as a site of interest for our staff to potentially preform a site visit. We are looking for permanent, flat, hard surfaces to install benchmarks, and in the future we would like to set up GPS equipment for 24 hours to properly record the location.

Please get back to me at your earliest convenience and we can discuss the plan in more detail.

Ultimately we are looking for permission to enter the site. Feel free forward this email to another member of staff if you are not the correct person to discuss this with.

Thanks for your help,



Madeline Becker  
Multidisciplinary Hydrographer

Canadian Hydrographic Service / Central & Arctic Region  
Fisheries and Oceans Canada / Government of Canada  
[Madeline.Becker@dfo-mpo.gc.ca](mailto:Madeline.Becker@dfo-mpo.gc.ca) / Tel: 905-336-6474

Service hydrographique du Canada / Région Centrale et de l'Arctique  
Pêches et Océans Canada / Gouvernement du Canada  
[Madeline.Becker@dfo-mpo.gc.ca](mailto:Madeline.Becker@dfo-mpo.gc.ca) / Tél. : 905-336-6474

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Ministry of Health  
and Long-Term Care

Executive Director  
Emergency Health Services Office  
Hospitals and Emergency Services  
Division

56 Wellesley Street West  
10<sup>th</sup> Floor  
Toronto ON M5S 2S3  
Tel.: 416 327-3352

Ministère de la Santé  
Et des Soins de longue durée

Directrice générale  
Bureau des services de santé d'urgence  
Division des Hôpitaux et des  
Services d'urgence

56, rue Wellesley Ouest  
10<sup>e</sup> étage  
Toronto ON M5S 2S3  
Tél. : 416 327-3352



HLTC-3967IT-2019-11

Mr. Fern Dominelli  
Chief Administrative Officer  
The Manitoulin-Sudbury District Services Board  
210 Mead Boulevard  
Espanola ON P5E 1R9

Dear Mr. <sup>Fern</sup>Dominelli:

**Re: 2019/20 Budget Allocation for the Manitoulin-Sudbury District Services Board**

As you are aware, on April 11, 2019 the government tabled its 2019 budget. This year's budget reflects the outcomes of a comprehensive multi-year planning process that built on the findings of EY Canada's line-by-line review, and the ideas identified in the Planning for Prosperity Survey and the Big Bold Ideas Challenge. The government conducted a thorough review of all government programs in order to ensure investments are sustainable and modernized. The review is also meant to ensure that duplication is eliminated, and valuable programs and services are sustainable and delivering outcomes for the people of Ontario.

In addition to this review, all ministries were required to identify administrative savings. This was to be done by identifying opportunities to modernize services in order to reduce administrative costs and burden, while improving services across ministries, agencies and transfer-payment partners. Ministries considered how they could eliminate duplicative and non-value added processes, and implement automation and other streamlining solutions where repetitive and routine tasks existed previously.

Ministries, agencies and transfer-payment partners are all expected to think differently about how programs and services can be delivered in an improved and sustainable manner that drives efficiencies and maximizes value for money. The government is focused on moving to an efficient, transparent and accountable transfer payment system that will enable evidence-based decision-making and reduce costs and administrative burden. As the province is taking steps to modernize and transform its own operations, it expects service delivery partners to do the same – to identify and realize opportunities for efficiencies, improved service delivery, and better client/user outcomes.

...2/

Subsequent to this review, and in line with the government's commitment to support frontline care, I am writing to inform you that the 2019/20 base funding for the Manitoulin-Sudbury District Services Board will continue to be \$9,105,619, as provided in 2018/19. There will be no reductions in 2019/20 Land Ambulance Service Grant funding compared to 2018/19 funding.

The Ministry of Health and Long-Term Care (the "ministry") expects that the Manitoulin-Sudbury District Services Board use this stable funding to minimize any impact on programs and services that provide or support direct patient care. As always, the Manitoulin-Sudbury District Services Board should identify operational and administrative efficiencies associated with non-direct programs and services while ensuring the on-going provision of frontline services that patients rely on every day.

As the ministry advances its plan to modernize emergency health services in Ontario, we will work directly alongside municipal partners to engage in meaningful discussions about protecting and enhancing emergency support services across Ontario. The government is committed to embedding a focus on maximizing the value of investments into future multi-year planning processes and into the culture of the Ontario Public Service more broadly. To that end, the government will undertake program evaluations on a permanent and ongoing basis to ensure government services are meeting people's needs and to identify ways to modernize programs and save money.

We appreciate your cooperation with the ministry in managing your funding as effectively as possible. You are expected to adhere to our reporting requirements, particularly for financial reporting, which is expected to be timely and accurate. It is also essential that you manage costs within your approved budget.

The ministry sincerely values the important contributions of the Manitoulin-Sudbury District Services Board to improving health outcomes for Ontarians and remains committed to working with the Manitoulin-Sudbury District Services Board to support the continuation of direct services while work on modernizing Ontario's health care system continues.

If you have any questions or concerns, please contact Steve O'Neil, Senior Field Manager at (705) 564-4338 or [Steve.ONeil@ontario.ca](mailto:Steve.ONeil@ontario.ca) or James Romain, Manager, Financial and Transfer Payment Oversight at (416) 327-7869 or [James.Romain@ontario.ca](mailto:James.Romain@ontario.ca).

Sincerely,



Alison Blair  
Executive Director, Emergency Health Services Office

- c: Mr. Les Gamble, Chair, The Manitoulin-Sudbury District Services Board  
Mr. Robert Smith, Chief of EMS, The Manitoulin-Sudbury District Services Board  
Mr. Jim Yuill, Director, Financial Management Branch, MOHLTC  
Ms. Teresa Buchanan, Director, Fiscal Oversight & Performance Branch, MOHLTC  
Ms. Alison Blair, Assistant Deputy Minister, Hospitals and Emergency Services Division (Interim)  
Mr. Stuart Mooney, Director,  
Emergency Health Program Management & Delivery Branch, MOHLTC (Interim)



Ministry of Health and  
Long-Term Care

Emergency Health Program  
Management and Delivery Branch

199 Larch Street, Suite 1004  
Sudbury, ON P3E 5P9  
Tel: (705)564-4336  
Fax: (705)564-4484  
Toll Free: 800-277-9937

Ministère de la Santé et des  
Soins de longue durée

Direction de la gestion et de la  
prestation des services de santé  
d'urgence

199, rue Larch, Local 1004  
Sudbury, ON P3E 5P9  
Tél : (705)564-4336  
Télé : (705)564-4484  
Appels sans frais: 800-277-9937



RECEIVED  
MAY 13 2019

April 12, 2019

Mr. Fern Dominelli  
Chief Administration Officer  
Manitoulin-Sudbury District Services Board  
210 Mead Blvd.  
Espanola, ON P5E 1R9

Dear Mr. Dominelli:

**Re: 2019/20 New Year Budget – Wikwemikong First Nation Ambulance Service**

This is to advise you that your preliminary annualized base funding allocation for the 2019/20 fiscal year is \$2,013,703. Please complete the service request column and return the enclosed 2019/20 budget forms to the field office on or before May 24, 2019. We will review your 2019/20 service request and provide you with written confirmation of our approval. Please do not implement any changes in service until you receive confirmation from the Ministry of Health and Long-Term Care. Changes in service that do not have written approval of the ministry will not be funded.

In an effort to facilitate in-year adjustments (if any), the in-year reports for the period ending September 30<sup>th</sup> are due by October 31<sup>st</sup>.

The ministry will not allow unspent funds related to the current fiscal year to be carried over to the next fiscal year. As you are aware, all expenditures must be incurred in the current fiscal year ending March 31, 2020, and must be included in the year-end financial reports for this fiscal year. The year-end reporting process will be limited to the recovery of funds relating to under-spending and the collecting of performance and accountability information.

The ministry does not fund deficits. All funds, reports and supporting records are subject to review or audit by the ministry or its representatives.

In addition, as part of our out-year planning, we are asking you to provide your 2020-21 and 2021-22 proposed preliminary budgets. Please complete the service request column only and return the enclosed 2020-21 and 2021-22 budget forms to the field office on or before May 24, 2019. We will review your 2020-21 and 2021-22 service requests and retain them for future reference and follow up.

Mr. Dominelli,

Should you require any further information or clarification, please contact me at 705-564-4338 or by email at [Steve.Oneil@ontario.ca](mailto:Steve.Oneil@ontario.ca).

Sincerely,



Steve O'Neil  
Senior Field Office Manager (A),  
Emergency Health Program Management and Delivery Branch (EHPMDB)  
North Field Office

Enclosure

- c. Connie Morphet, Director of Finance, Manitoulin-Sudbury DSB  
Robert Smith, Chief of Paramedic Services, Manitoulin-Sudbury DSB  
Jenny Poon, Senior Financial Analyst, EHPMDB