

MUNICIPALITY



OF ASSIGINACK

**REGULAR MEETING OF COUNCIL
To Be Held in the Council Chambers
Tuesday, August 6th, 2019 at 7:00 p.m.
Council's Regular Meeting Agenda**

For consideration:

1. OPENING

- a) Adoption of Agenda
- b) Disclosure of Pecuniary Interest and General Nature Thereof

2. ANNOUNCEMENTS

3. ADOPTION OF MINUTES

- a) Regular Council Meeting of July 2, 2019
- b) Regular Meetings of Manitoulin Centennial Manor Board of May 16 and June 20, 2019
- c) Regular Meeting of Manitoulin Planning Board of June 25, 2019
- d) Regular Meeting of Manitoulin East Municipal Airport Commission of July 8, 2019

4. DELEGATIONS

None

5. REPORTS

- a) Tax Collector's Status Report
- b) Treasurer's Expenditures/Budget Review June 30th

6. ACTION REQUIRED ITEMS

- a) Accounts for Payment: General: \$295,349.56 Payroll: \$ 48,590.80
- b) Curling Club Tax Rebate Request
- c) Fire Department Purchase Requests

- d) Consent Application B08/19
- e) SPCA Mobile Clinic Opportunity
- f) Lalonde Road Allowance Opening Request (Roll # 7-001)

6. INFORMATION ITEMS

- a) Ministry of Municipal Affairs: Provincial Policy Statements Review
- b) Public Health Sudbury & Districts: Transforming Public Health
- c) Manitoulin Centennial Manor: AGM Notice

7. BY-LAWS

- a) By-law # 19-11 Leask Bay Shores Lane Maintenance Agreement
- b) By-law # 19-12 Lentir Employment Contract

8. IN CAMERA

- a) Property Issues
- b) Personnel Issues

9. ADJOURNMENT

**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK
MINUTES OF THE REGULAR COUNCIL MEETING**

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, July 2, 2019 at 7:00 p.m.

Present: Mayor Dave Ham
Councillor Hugh Moggy
Councillor Dave McDowell
Councillor Rob Maguire
Councillor Christianna Jones

Staff: Alton Hobbs, CAO, Deputy Clerk
Deb MacDonald, Treasurer
Ron Cooper, Public Works Superintendent
Freda Bond, Tax and Utilities Manager
Jackie White, PEC
Dwayne Elliott, Fire Chief

OPENING:

#163-13-19 D. McDowell – H. Moggy

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business with a quorum of members present at 7:00 p.m., with Mayor Ham presiding in the Chair.

CARRIED

AGENDA:

#164-13-19 H. Moggy – D. McDowell

THAT the agenda for this meeting be accepted as presented.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST:

None

ANNOUNCEMENTS:

Mayor Ham and Council extended their tanks to the staff, fire fighters and other volunteers who worked to provide the Canada Day festivities and fireworks. The event is a benefit to the community.

ADOPTION OF MINUTES:

#165-13-19 D. McDowell – H. Moggy

THAT the Minutes of the Regular Council Meeting of June 18, 2019 be accepted.

CARRIED

#166-13-19 H. Moggy – D. McDowell

THAT the Minutes of the Regular Economic Development Committee Meeting of June 18, 2019 be accepted.

CARRIED

DELEGATIONS:

NONE

REPORTS:

#167-13-19 D. McDowell – H. Moggy

THAT we accept the Treasurer's Report: Ontario Regulation 284/09 2019 Budget as presented.

CARRIED

#168-13-19 H. Moggy – D. McDowell

THAT we accept the Interim Branding Report to Council as presented.

CARRIED

#169-13-19 D. McDowell – H. Moggy

THAT we acknowledge receipt of the Manitowaning DWSI Report from the MOECC.

CARRIED

ACTION REQUIRED ITEMS:

#170-13-19 D. McDowell – H. Moggy

THAT Council authorizes the following Accounts for Payment:

General: \$132,037.22

AND THAT the Mayor and administration be authorized to complete cheques #28938 through #28974 as described in the attached cheque register report.

CARRIED

#171-13-19 H. Moggy – D. McDowell

THAT Council authorizes the following Accounts for Payment:

Payroll: \$21,943.71

AND THAT the Mayor and administration be authorized to complete cheques #28931 through #28937 as described in the attached cheque register report.

CARRIED

#172-13-19 R. Maguire – C. Jones

THAT Council agrees to close Queen Street from Albert Street to Arthur Street on Sunday, July 21st from 8:30 am till 10:30 am for the purposes of holding a soapbox derby on Summerfest Weekend.

CARRIED

#173-13-19 C. Jones – R. Maguire

THAT we add universal symbol boards to the two 'Welcome to Manitowaning' signs for a cost not to exceed \$ 1,000.00 using Beacon Images.

CARRIED

#174-13-19 R. Maguire -C. Jones

THAT WHEREAS the following Tenders were received for the provision of aggregates (inclusive of HST):

Mike Varey Excavating	\$71,964.05
Calvin Pearson and Son	\$62,856.25

NOW THEREFORE THAT the tender of Calvin Pearson and Son be accepted.

CARRIED

#175-13-19 R. Maguire – C. Jones

THAT WHEREAS the following tenders were received for the ballfield rehabilitation project:

Aggregates: Mike Varey Excavating: \$53,517.12

Fencing: Mike Varey Excavating:	\$91,037.77
M&G Fencing:	\$57,630.00

AND WHEREAS even with the lowest tenders combined, the costs exceed the project budget;

NOW THEREFORE THAT staff review and make recommendations to Council prior to the next meeting.

CARRIED

INFORMATION ITEMS:

NONE

BY-LAWS:

#176-13-19 C. Jones – R. Maguire

THAT By-law # 19-08, being a by-law to set the tax Ratios for municipal purposes for the year 2019 be given first, second and third readings and enacted in Open Council.

CARRIED

#177-13-19 R. Maguire – C. Jones

THAT By-law # 19-09, being a by-law to adopt the tax rates and to further provide for penalty and interest in default thereof for 2019 be given first, second and third reading and enacted in open Council.

CARRIED

#178-13-19 C. Jones -R. Maguire

THAT By-law # 19-10, being a by-law to set the annual water rates for the Sunsite Estates Subdivision and the annual water and wastewater rates for Manitowaning be given first, second and third readings and enacted in open Council.

CARRIED

CLOSED SESSION:

#179-13-19 R. Maguire – C. Jones

THAT in accordance with By-law # 02-02 as amended and Section 239 of the Municipal Act as amended, Council proceed to a Closed Session (in camera) at 7:20 pm in order to attend to a matter pertaining to:

- a) Proposed or pending acquisition or disposition of land by the municipality or local board.

CARRIED

#180-13-19 C. Jones – R. Maguire

THAT we adjourn from our closed session at 7:55 pm, accept the Minutes of the Closed Session of June 18, 2019 and resume our Regular Meeting.

CARRIED

CLOSING:

#181-13-19 R. Maguire – C. Jones

THAT we adjourn until the next regular meeting or call of the Chair.

CARRIED

David Ham, MAYOR

Alton Hobbs, CAO/DEPUTY CLERK

8:00 p.m.

These Minutes have been circulated but are not considered Official until approved by Council.

**Manitoulin Centennial Manor
Board of Management Meeting
Thursday, May 16, 2019**

Present: Aurel Rivet, Wendy Gauthier, Pat MacDonald, Hugh Moggy, Dan Osborne, Art Hayden, Tamara Beam; Administrator, Debbie Selent; DOC

Regrets: Dawn Orr, Keith Clement; Extendicare Regional Director

Guest:

1.0 Call to order

Meeting called to order at 10:05 a.m. by Chair, Pat MacDonald

2.0 Approval of Agenda

27/19 Moggy/Gauthier

That we approve the agenda with the ASA Resolution added in the Extendicare Report

3.0 Approval of Minutes

28/19 Osborne/Rivet

That we approve the minutes of the April 18th, 2019 board meeting

...carried

4.0 Business Arising from Minutes

Honeywell – The Board reviewed the semi-annual payment schedule for the 2nd phase of the Heating & Cooling system. Discussed the quarterly payment term as an alternate option.

29/19 Rivet/Osborne

That we approve the motion to change the semi-annual payment term to the quarterly payment term for 5 years starting 2019

...carried

A letter was received from a family member regarding their concerns with long-term care. One of the issues was discussed at the Family Council and an answer will be provided at the May meeting. Follow related to current policy has been brought forward to Extendicare, and a response has been sent to the family member.

5.0 Correspondence

- Letter received from M. Bond
- Letter received from R. Assignewee

6.0 Administrator's Report

30/19 Moggy/Rivet

That we accept the Administrator's Report as presented by Tamara Beam

...carried

7.0 Extencicare Report

31/19 Rivet/Moggy

That we approve the Financial Statements at April 30th, 2019 as presented by Tamara Beam in the Administrator's report

...carried

32/19 Rivet/Osborne

That we remove all former Board members and Michelle Bond, the former Administrator from all accounts at the TD Bank of Canada, including the cheque signing authority. We will replace with Tamara Beam, Administrator, and Board Members: Wendy Gauthier and Dawn Orr to all accounts, and the cheque signing authority. This will require 2 signatures of the individuals with authority to manage accounts.

...carried

33.19 Rivet/Osborne

That we complete the corporate resolution to make a change to the shareholder account with the AST Trust Company for Manitoulin Centennial Manor. We authorize by this resolution that Tamara Beam, Administrator, and Board Members: Wendy Gauthier and Dawn Orr will have the authority to do any act or thing along with specimens of their signatures. This will require two signatures of the individuals with authority to manage accounts

...carried

34.19 Rivet/Osborne

That we transfer the interest from the Endowment fund annually to the Fundraising account to be used for the current fundraising project

...carried

8.0 Fundraising Update

Current balance is 78 485.34. We will be moving forward with e-transfers. They will be managed by a separate account, and the money received will be transferred to the main account. IT will be incorporating a writable form on our website for any person to complete in order to have a charitable receipt provided.

9.0 Board Elections

Nominations for Board Chair opened by Tamara Beam
Moved by H. Moggy to nominate Pat MacDonald for Board Chair
Second by Dan Osborne
No other nominations were made
Nominations closed by Tamara Beam
Pat MacDonald agreed to stand for this position

Nominations for Board Vice Chair opened by Tamara Beam
Moved by Dan Osborne to nominate Ariel Rivet for Board Vice Chair
Second by Hugh Moggy
No other nominations were made
Nominations closed by Tamara Beam
Aurel Rivet agreed to stand for this position

35/19 Rivet/Moggy

That we now go “in camera” at 11:10to discuss correspondence from an identifiable individual

...carried

At this time both the DOC & reporter were asked to leave

36/19 Osborne/Rivet

That we to come “out of camera” at 11:20

...carried

10.0 Meeting Date

The next regular board meeting will be held on Thursday, June 20 th, 2019 at 10:00 a.m.

11.0 Adjournment

37/19 Rivet/Moggy

That we now adjourn the meeting at 11:25 p.m. There will be no scheduled meeting in August 2019 unless there is an emergency.

...carried

Administrator's Report

HOME: Manitoulin Centennial Manor			
REPORT FOR THE MONTH OF: April 2019			
Occupancy: (if under 97%; discussions with LHIN, etc.)			
<ul style="list-style-type: none"> ➤ 99.3% YTD ➤ CCAC waiting list of 32 applicants 			
Compliance Update and any Outstanding items:			
N/A			
Community Linkages (Ministry Initiatives ; LHIN; CCAC)			
N/A			
Risk Report:			
1. Fire Safety			
(Dates of Fire Drill)			
Days	Evening	Nights	Comments/Issues Identified at Fire Drill Debrief Meeting
April 5, 2019	-----	April 30, 2019	
2. Operational /Physical Plant issues:			
<u>DIETARY</u>			
Staffing as improved in this department.			
<u>NURSING</u>			
For the month of April the following shifts were filled by agency due to unfilled vacancies despite our best efforts to recruit.			
PSW – 12			
RPN – 3			
RN – 4			
<u>ENVIRONMENTAL</u>			
No issues to report at this time			
3. Complaints (Potentially Contentious Issues) - Attach Resident Issue Summary Form:			
4. L.R. / H.R issues / grievances:			
We were unsuccessful at the ONA Conciliation so an application has been submitted for an Arbitration hearing. This hearing is scheduled in October			
5. Outbreaks details			
6. Regulatory Visits and/or orders received – (MOL, Public Health, Fire etc...)			

7. Most Recent Financials Received – Month: April 2019			
Envelope	Over / under spent amt \$	Reason for Variance	Action plan to address
Nursing (include RAI, BSO,RPN etc)	Over expenditure of \$ 17, 624 compared to budget.		
Programs	Underspent by \$5 800 compared to budget.		Surplus used to offset Nursing deficit.
Food	Underspent by \$364 compared to budget.		Surplus used to offset Nursing deficit
Accommodation	Underspent by \$24, 006 compared to budget.		
8. Capital Expenditures			
9. R & M Expenditures			
10.Accounts receivables (over 90 days) – confirm that you have reviewed this report with your OC and follow up action is in progress			
11. Additional Information			
12.Quality Indicators – QUIP/CIHI			
Comments on Progress – Any concerns, roadblocks to meeting target To be discussed in further detail by the DOC			

**Manitoulin Centennial Manor
Board of Management Meeting
Thursday, June 20, 2019**

Present: Aurel Rivet, Wendy Gauthier, Pat MacDonald, Hugh Moggy, Dawn Orr, Keith Clement;
Extendicare Regional Director Tamara Beam; Administrator,

Regrets: Debbie Selent; DOC, Dan Osborne, Art Hayden

1.0 Call to order

Meeting called to order at 10:15 a.m. by Chair, Pat MacDonald

2.0 Approval of Agenda

38/19 Moggy/Rivet

That we approve the agenda

3.0 Approval of Minutes

39/19 Osborne/Rivet

That we approve the minutes of the May 16th Board Meeting with corrections

...carried

4.0 Business Arising from Minutes

Honeywell; payment schedule for the 2nd phase of the Heating & Cooling system. There is an increased in the cost related to interest charges with a quarterly payment schedule.

40/19 Rivet/Osborne

That we approve the motion to return to the semi-annual payment term (June/December) to the quarterly payment term for 5 years starting 2019

...carried

Correspondence

- Letter received from M. Bond
- Quote from the oven (above the approved budget)
- Quote for the elevator guard (above approved budget)

41/19 Orr/Moggy

That we defer the quotes for the oven, and elevator guard till October 2019

...carried

6.0 Administrator's Report

42/19 Orr/Gauthier

That we accept the Administrator's Report as presented by Tamara Beam

...carried

7.0 Extendicare Report

43/19 Orr/Moggy

That we approve the Financial Statements for May 31st, 2019 as presented by Keith Clement, Regional Director.

...carried

The MOH decreased funding from 2% to 1%. This will impact the 2019-2020 negatively by approximately \$70,000. There was a slight increase in the current CMI. We will be reviewing the amount of agency used, and continue to recruit in order to help ensure that we remain within budget. We will review the planned maintenance schedule, and may be able to defer some items till next year depending on the financials closer to the end of the year.

8.0 Fundraising Update

Current balance is 79047.34. We will be moving forward with e-transfers. They will be managed by a separate account, and the money received will be transferred to the main account. The website will have include all options available to donate, and how this can be done. However, we will not be able to incorporate a writable form. A group email has been set up to accept the e-transfers for our facility.

44/19 That we approve to have Peggy Smith, Office Clerk on the email notification when a donation through e-transfer has been made.

...carried

9.0 Review of Board Bi-laws

The bi-laws have been reviewed. Tamara Beam, Administrator to make the proposed changes, and email to all board members

45/19 Orr/Moggy

That we now go "in camera" at 11:55 to discuss correspondence from an identifiable individual

...carried

46/19 Orr/Rivet

That we to come "out of camera" at 12:15

...carried

10.0 Meeting Date

The next regular board meeting will be held on Thursday, July 18, 2019 at 10:00 a.m.

11.0 Adjournment

47/19 Orr/Moggy

That we now adjourn the meeting at 12:20 p.m. There will be no scheduled meeting in August 2019 unless there is an emergency.

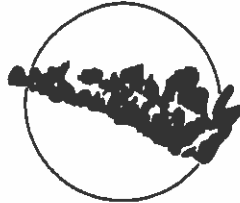
...carried

Administrator's Report

HOME: Manitoulin Centennial Manor			
REPORT FOR THE MONTH OF: May 2019			
Occupancy: (if under 97%; discussions with LHIN, etc.)			
<ul style="list-style-type: none"> > 99.3% YTD > CCAC waiting list of 32 applicants 			
Compliance Update and any Outstanding items:			
N/A			
Community Linkages (Ministry Initiatives ; LHIN; CCAC)			
N/A			
Risk Report:			
1. Fire Safety			
(Dates of Fire Drill)			
Days	Evening	Nights	Comments/Issues Identified at Fire Drill Debrief Meeting
May 21, 2019		May 16, 2019	

2. Operational /Physical Plant issues:			
<u>DIETARY</u>			
Staffing as improved in this department.			
<u>NURSING</u>			
For the month of May the following shifts were filled by agency due to unfilled vacancies despite our best efforts to recruit. We have hired 2 RPNs, and 3 PSWs this month			
PSW – 28			
RPN – 0			
RN – 3			
<u>ENVIRONMENTAL</u>			
No issues to report at this time			
3. Complaints (Potentially Contentious Issues) - Attach Resident Issue Summary Form:			
4. L.R. / H.R issues / grievances:			
We have one grievance related to seniority when off on extended leave. They have requested a mediator. We are working with Extendicare for resolution.			
We are currently working on a ONA deal in regards to their contract. Awaiting for ONA to respond			

5. Outbreaks details			
6. Regulatory Visits and/or orders received – (MOL, Public Health, Fire etc...)			
7. Most Recent Financials Received – Month: May 2019			
Envelope	Over / under spent amt \$	Reason for Variance	Action plan to address
Nursing (include RAI, BSO,RPN etc)	Over expenditure of \$17, 624 compared to budget.		
Programs	Underspent by \$7 716 compared to budget.		Surplus used to offset Food/Nursing deficit.
Food	Over expenditure by \$3 701 compared to budget.		
Accommodation	Underspent by \$24, 006 compared to budget.		
8. Capital Expenditures			
9. R & M Expenditures			
10. Accounts receivables (over 90 days) – confirm that you have reviewed this report with your OC and follow up action is in progress			
11. Additional Information			
12. Quality Indicators – QUIP/CIHI Comments on Progress – Any concerns, roadblocks to meeting target To be discussed in further detail by the DOC			



June 26, 2019

MINUTES OF PLANNING BOARD MEETING - June 25, 2019

At a Meeting of the Manitoulin Planning Board, held in the Board Room at the Planning Board Office, Gore Bay, Ontario, on Tuesday, June 25th, 2019, the following Members of Planning Board were present:

- | | | | |
|----|-------------|----|-------------|
| 1. | L. Hayden | 6. | K. Noland |
| 2. | D. Osborne | 7. | R. Stephens |
| 3. | E. Russell | 8. | R. Brown |
| 4. | D. Ham | 9. | D. Head |
| 5. | I. Anderson | | |

Regrets: L. Addison

Also in attendance were:

M. Bouffard, applicant, File No. B07-19;
M. Sloss, applicant, File No. B04-19; and
R. Thirkill, interested party, File No. B06-19.

There were no other interested parties or members of the general public or press in attendance.

The Meeting was called to Order at 7:01 P.M. by Chair R. Stephens, who welcomed all present.

The Chair asked if there were any Board Members who wished to declare a conflict of interest with any of the items listed on the agenda or having to do with the previous Board Meeting of April 11th, 2019. K. Noland, Board Member, declared a Conflict of Interest with Consent File No. B06-19 and completed the required Declaration Form. There were no other conflicts declared.

1. ORDER OF BUSINESS

The Chair requested the adoption of the order of business, with the addition of item 4. d) Request to be Heard

MOTION

It was moved by D. Osborne and seconded by K. Noland that the Order of Business be adopted, as amended. - Carried.

2. MINUTES OF PREVIOUS BOARD MEETING - April 11th, 2019

The Chair announced that the Minutes of the Board Meeting held April 11th, 2019 had been circulated to all Board Members and requested that any errors or omissions be stated.

There being no errors or omissions, a motion was moved by L. Hayden and seconded by D. Ham that the Minutes be adopted as circulated. - Carried.

BUSINESS ARISING FROM THE MINUTES OF THE PREVIOUS BOARD MEETING
- April 11th, 2019.

There was none.

3. VARIABLE EXPENDITURES

There were no questions of the variable expenditures as circulated.

MOTION

It was moved by D. Ham and seconded by I. Anderson that the variable expenditures be accepted as presented. - Carried.

4.a) PRESENTATION OF APPLICATIONS FOR CONSENT

The Chair announced that the applications for consent to sever would now be heard.

Note: For the sake of continuity the details and decisions of the presentations will be so recorded in the usual fashion toward the end of the Minutes.

4.b) REVIEW OF CONSENT FILE NO'S: B07-16 AND B08-16

The Secretary-Treasurer gave a brief review of Consent File No's. B07-16 and B08-16, Township of Sandfield, in which Decision was deferred on June 28, 2016 in order for the applicants to proceed with their application to the Boundaries Act, due to a property line dispute between neighbours. She received an email on June 21, 2019, from J. Austin, applicant, explaining that an adjournment had been granted and a new hearing is set for the 17th, 18th, and 29th, of September 2019.

c) REVIEW OF CONSENT FILE NO. B10-18

The Secretary-Treasurer gave a brief review of Consent File No. B10-18 and reported that the file is about to lapse on June 29, 2019. She is waiting on a transfer of land form to convey Lot 1, Conc. V, Township of Billings, from the landowner to Mr. and Mrs. Balfe, which will provide clear title/ownership to the land.

The agent for the application, by telephone on May 13th, 2019, was to provide the Planning Board with a letter explaining that the landowner could not be located/found and he may not be able to complete the file as proposed. To date no letter has been received.

The Secretary-Treasurer requested support from the Board to consider an Application for Validation of Title if the landowner cannot be found/located to sign the transfer of land. Under Section 57 of the Planning Act this is another way to complete the transaction.

Discussion resulted in the following:

MOTION

It was moved by K. Noland and seconded by I. Anderson that the Secretary-Treasurer accept an Application for Validation of Title with the Application Fee of \$725.00 to correct a land title issue should Consent File No. B10-18 not be able to be completed as proposed and lapses, in order to correct a Planning Act contravention and provide Mr. and Mrs. Balfe with clear Title to Lot 1, Conc. V, Township of Billings.....Carried Unanimously.

d) REQUEST TO BE HEARD - TOWNSHIP OF DAWSON

The Secretary-Treasurer explained that a landowner had provided an email and a photo requesting the Board's support to allow two portable storage containers located without permit(s) to remain on his property at #24292 Hwy 540, Township of Dawson.

She read the following email, received on June 11th, 2019 from the landowner, D. Lloyd:

'To Whom It May Concern,

I purchased the property at 24292 Highway 540 (Dawson township, Con8, Lot9,10) approximately 5 years ago. Since then I have made continuous improvements to the property including tearing down an old, irreparable house and building a new dwelling, putting up a new fence and gates, repairing and painting the outbuildings so that they are more attractive to people who may be passing by, keeping the grass maintained, etc. I have also cleaned up an old chicken coop and turned it into a sugar shack so that after over 50 years of not having an operating sugar bush, we are now back in operation. The locals are delighted with this along with the other improvements we have done to the property.

I also have a tenant farmer that farms 45 acres, this year he is planting wheat. Again, reclaiming the land and improving.

Last fall I tore down and removed the remnants of the barn foundation and leveled off the land. At the same time I was looking for more storage capacity for farm implements and sugar bush equipment. Where the old barn foundation was and the ground leveled, I installed 2 sea containers (8'x20'). They have been painted green to blend in with the surroundings and are definitely great for storage. They are water tight, wind proof, free of mice and squirrels and very secure. Unfortunately the same can not be said for the other outbuildings on the property. My plan is to one day add a roof over the sea containers and walls to protect them even more.

I take great pride in my property and definitely would not want something on my property that is an eye sore to me or my neighbors. This year I want to put red metal siding on the sugar shack so that it looks better and blends with the other buildings on property.

The sea containers are approximately 600 feet from the road and the width of a lot from the closest neighbors. I am asking for a zoning amendment so that I may keep these on my property and to continue to make improvements. Thank you for your attention.'

4. d) REQUEST TO BE HEARD - TOWNSHIP OF DAWSON - continued

The Secretary-Treasurer informed the Board that there is no provision in Zoning By-law No. 96-01 for portable storage containers and there has not been any approvals given for portable storage containers in the for the Unincorporated Townships of Robinson and Dawson. The Board requested the Secretary-Treasurer to contact the Municipal Property Assessment Corporation (MPAC) to determine if the portable storage containers are required to be anchored to the ground in order to be assessed. Discussion of the Board resulted in the following:

MOTION

It was moved by L. Hayden and seconded by I. Anderson that the Secretary-Treasurer inform the landowner that upon the submission of a complete Amendment Application with the Application Fee of \$725.00 and a Zoning Conformity Permit Application with Application Fee of \$500.00, the Board will consider the request.....Carried Unanimously.

5. GENERAL, REGULAR AND NEW BUSINESS

i) By-law Enforcement for Townships of Robinson and Dawson

The Secretary-Treasurer gave an update to the Board that staff member Jake Diebolt sent out letters regarding possible contraventions (non-complying buildings and non-conforming uses) to Zoning By-law No. 96-01 for the Townships of Robinson and Dawson, from his By-law Enforcement site visits that were completed in November 2018. Four responses have been received to the Planning Board office and it appears that the land owners will be submitting applications to bring their properties into Conformity with the Zoning By-law.

The Secretary-Treasurer also reported that J. Diebolt, had completed site visits in May 2019 and will be sending out letters regarding possible additional contraventions to Zoning By-law No. 96-01 for the Townships of Robinson and Dawson.

ii) Final Municipal Requisitions 2019

The Secretary-Treasurer reported that all Final Municipal Requisitions have been received.

iii) Deer Management Meeting - April 24th, 2019

The Secretary-Treasurer informed the Board that L. Addison, Deer Management Representative, had not been able to attend the annual Meeting held at the Kagawong Park Centre on Wednesday, April 24, 2019, at 7:00 p.m. However, Board Members I. Anderson and L. Hayden had attended. Mr. Anderson gave a brief report of the meeting and stated that the article in the May 3rd, 2019 edition of the Manitoulin West Recorder, gave an accurate and informative review of that meeting.

iv) Municipal By-law Updates

The Secretary-Treasurer reported that she had met with five of the eight Municipalities to discuss the updating of their Zoning By-laws as required by the Ministry of Municipal Affairs and Housing (MMAH) which is to be completed by October 2021, and to review the text and mapping of their current Zoning By-laws. The Planning Board office will provide the new/revised mapping for the updated Municipal By-laws. It is anticipated that a consultant will be hired to draft the text of the individual By-laws in 2020.

v) Natural Heritage System

The Secretary-Treasurer informed the Board that she will be arranging to have an information session regarding preparing a Natural Heritage System that meets the needs of the Manitoulin Planning Area, as identified in Ecoregion 6E, and as required by the Provincial Policy Statement 2014, to be completed by October 2022. The information session is to explain what a Natural Heritage System is, collect information, have discussions about the system, and hopefully form a committee to assist with implementing the system. The Board Members will be notified and a Notice will be published in the local papers, once a date and time has been confirmed.

vi) Conflict of Interest Declaration Form

The Secretary-Treasurer explained that a form has been created, which is to be completed, signed, and read when a Board Member or a Planning Board Staff Member declares a Conflict of Interest.

5. vii) OACA Conference - North York Ontario - June 02-05, 2019
(Ontario Association of Committee of Adjustments and Consent Granting Authorities)

The Secretary-Treasurer thanked the Board for supporting her attendance at the annual OACA Conference in North York in June 2019. She was not able to attend all of the sessions as there were several sessions going on at the time. There were two sessions, 'Ask a Lawyer' and 'Ask a Planner' which have already proven helpful with a couple of planning applications. There were great networking opportunities that have proven to be beneficial. She has already contacted two members who have applied to the Ministry of the Attorney General to establish a 'set fee fine schedule', which she is currently working on.

viii) Bill 108

For information purposes, the Board was advised that Bill 108 had received 3rd reading and received Royal Assent on June 6th, 2019. Attached to the agenda was a summary of the Bill, that had been provided from the Association of Municipalities of Ontario (AMO).

PRESENTATION OF APPLICATION FOR CONSENT TO SEVER

The Chair announced that the purpose of this phase of the meeting is:

- (a) to consider applications for consent under Section 52 of the Planning Act,
- (b) to make decision in regard to the applications scheduled to be heard, and, explained that this phase is open to the public and any interested parties will be given the opportunity to speak in support or oppose an application.

The Chair then asked if any Board Members have or wish to declare a "Conflict of Interest", at this meeting or previous meeting. There were none.

Following is the list of Applications for Consent considered at this meeting.

	<u>Moved By</u>	<u>Seconded By</u>
1. B04-19	E. Russell	R. Brown
2. B05-19	R. Brown	K. Noland
3. B06-19	D. Osborne	D. Ham
4. B07-19	L. Hayden	R. Brown

It was moved and seconded that the above applications be conditionally approved, subject to all conditions being fulfilled as stated in the Decisions. - Carried.

Application File No.: B04-19 No. of Members Present: 9
Date of Decision: June 25, 2019
Location of Property: Lot 24 and Part Lot 25, Conc. IX and Lot 24 and Part Lot 25,
Conc. X, Township of Campbell, Municipality of Central Manitoulin,
District of Manitoulin

DECISION

The purpose of this application made under Section 53(1) of the Planning Act by Marie Margaret Sloss is to provide for the creation of a new lot, being part Lot 25, Conc. IX having frontages of ±342.6 M. on Evergreen Drive, a maintained municipal road and ±932.6 M. on Highway No. 542, a provincially maintained highway, and a depth of ±402 M., thereby containing an area of ±39 Hec. According to the application this vacant land is to be conveyed to family members for recreational/deer hunting purposes.

The land to be retained, consisting of Lot 24, Conc. IX, Lot 24, Conc. X and Part of Lot 25, Conc. X, has a frontage of ±1,684 M. on Highway No. 542, a provincially maintained Highway, and a depth of ±1,005 M., thereby containing an area of ±119 Hec. The applicant's dwelling, barn and accessory sheds are located within this land.

Services consist of private well and private individual septic system. No new services are proposed for the severed land at this time.

Access is via existing entrances from Highway No. 542, a provincially maintained highway.

Following consultation with the Ministry of Transportation, as part of the preliminary review, the following comments were received from Carla Riche, Corridor Management Planner, on May 14, 2019:

'The ministry has no objection to the below severance to allow for 1 retained and 1 severed lot for residential/farm uses, with each lot having 1 separate entrance onto Highway 542. The applicant should be made aware that Ministry of Transportation of Ontario (MTO) permits will be required. MTO building/land use permits are required prior to the construction of any proposed buildings, septic systems, wells etc. located within 45m of the MTO right-of-way (ROW) limits or within a 180m radius of intersections along Highway 542. An MTO Entrance permit(s) is required, for entrances along a highway, prior to the construction of any new entrances, the upgrading of entrances or to reflect any changes in land use or ownership. MTO Sign permit(s) are required for the placement of any signs within 400 m of the limit of the highway.

The applicant should contact Mr. Desmond Grant, Corridor Management Officer, at our Sudbury office by phone at 705-564-7707 or by e-mail at Desmond.Grant@ontario.ca to discuss the location of the new residential entrance, and for further information with respect to MTO permit and setback requirements. MTO permits can be obtained by applying online at <https://www.hcms.mto.gov.on.ca/>.

If you have any questions you are welcome to contact me.'

A copy of the MTO comments were sent to the agent for the application, via e-mail, on May 15, 2019.

The subject land has been designated Rural Area and zoned Rural (R) and Agriculture (A). There are no land use changes proposed at this time.

The farm related structure located within Lot 24, Conc. X, meets the requirements of the Minimum Distance Separation (MDS) Formulae as required by the Ministry of Agriculture Food and Rural Affairs (OMAFRA). Residential and farm related uses are proposed to continue i.e. pasture, hay removal. This proposal appears to have no negative impact on agricultural pursuits.

From information available a municipal drain, known as the Noland Drain, is within the subject land. Section 65 of the Drainage Act will applies and a reassessment may be required.

From information available, habitat for Bobolink and Eastern Meadowlark were identified within the subject land.

Application File No. B04-19
June 25, 2019 - continued

The Provincial Policy Statement (PPS) 2014 states under Section 2.1.7:

'Development and site alteration shall not be permitted in habitat of endangered species and threatened species, except in accordance with provincial and federal requirements.'

It is considered that the Species at Risk (SAR) would have no impact on the severance proposal as no new development/construction is proposed. It is recommended that if/when future development or change in land use within the severed or retained land is ever proposed, that SAR surveys/studies are done to eliminate any harm to the species.

A potential Wildland Fire Hazard was identified within the subject land.

The Provincial Policy Statement (PPS) 2014 states under Section 3.1.8:

'Development shall generally be directed to area outside of lands that are unsafe for development due to the presence of hazardous forest types for wildland fire.'

'Development may however be permitted in lands with hazardous forest types for wildland fire where the risk is mitigated in accordance with wildland fire assessment and mitigation standards.'

Due to the location and size of the proposed lot(s) and from information and satellite imagery available identifying areas of heavy tree cover, there appears to be sufficient land to provide building envelopes, site alteration, tree removal, and/or access routes, etc. with appropriate separation distances outside the area of influence that would conform to the Natural Heritage Policies of the PPS 2014.

It is recommended that a mitigation plan to reduce the intensity of a forest fire by thinning or removing trees and allowing it to be extinguished more easily be submitted to the Municipality at the time of any development/construction/building permits.

There does not appear to be any adverse impacts to policies expressed by the Provincial Policy Statement (PPS) 2014.

This application was circulated on May 23rd, 2019 to the Municipality of Central Manitoulin and to all property owners within 60 metres, and by the posting of a notice, clearly visible and legible from a public highway or other place to which the public has access, as required by Ontario Regulation 197/96.

The Municipality of Central Manitoulin advised they have no concerns and recommend consent be granted and note that there is a municipal drain within the subject land.

There have been no inquiries or comments received as a result of circulation to property owners within 60 metres and the posting of the Notice.

Marie Sloss, landowner, was in attendance during consideration of the application.

There was no one else in attendance who wished to speak in support or opposition to the application.

Consent is tentatively granted subject to the following conditions:

The following documents must be submitted to the Secretary-Treasurer of the Board within one year from the date of the notice of decision for certification:

- a) the Transfer of Land form(s) prepared by a solicitor/lawyer, and
- b) a Schedule to the Transfer of Land form on which is set out the entire legal description of the parcel(s) given conditional approval. This Schedule must also contain the names of the parties identified on the Transfer of Land form.

Application File No. B04-19
June 25, 2019 - continued

Accompanying the transfer documents shall be:

- i) a reference plan of survey, which bears the Land Registry Office registration number and signature as evidence of its deposit therein, illustrating the parcel(s) to which the consent approval relates;
or
a boundary line survey identifying the new lot line, not identified by a registered Plan of Survey, resulting from the severance;
- ii) should any portion of a travelled road, which is maintained by the municipality encroach on the subject land, that portion shall be surveyed and conveyed to the Municipality satisfactory to the Municipality;
- iii) a written confirmation from the Municipality that any reassessment required for the subject lands as required by Section 65 of the Drainage Act have been completed by the landowner satisfactory to the Municipality;
- iv) a written confirmation from the Ministry of Transportation (MTO) that a Permit Application for change of ownership has been received and is satisfactory to MTO;
- v) a fee of \$125.00 for each Transfer of Land submitted for Certification; and
- vi) a written confirmation from the Municipality that all outstanding municipal taxes have been paid.

Note: Subsection 3 or 5, as the case may be, of Section 50 of the Planning Act shall not apply to any subsequent conveyances of or in relation to the parcel of land being the subject of this application.

Note: Owners of the subject lands should be aware that the cost of maintenance of municipal drains is prorated to landowners.

Note: Due to the potential Wildland Fire Hazard identified, building restrictions may apply.

Application File No.: B05-19 No. of Members Present: 9
Date of Decision: June 25, 2019
Location of Property: Part Lot 25, Conc. XVII, surveyed as Part 1, Plan 31R-845, Township of Billings, Municipality of Billings and Allan East, District of Manitoulin

DECISION

The purpose of this application made under Section 53(1) of the Planning Act by Barbara and Richard Edwards is to provide for the creation of a new lot having a frontage of ± 160.9 M. on Hideaway Road, a maintained municipal road, and a depth of ± 251.4 M., thereby containing an area of ± 4.0 Hec. The applicants wish to convey this lot to their son for residential uses. A Building Permit Renewal, Number 2015-14, accompanied the application for a seasonal dwelling which is under construction within the proposed new lot located at #68 Hideaway Road.

The land to be retained, has frontages of ± 241.4 M. on Hideaway Road and ± 251.4 M. on Newburn Road, both maintained municipal roads, and a depth of ± 241.4 M., thereby containing an area of ± 6.0 Hec. The applicants' dwelling, storage shed, wood shed, and sauna are located on this land.

A previous consent application, File No. 04-51C-78-1082, approved by the Ministry of Housing provided for the creation of four new lots, surveyed as Parts 1 to 4, Plan 31R-845. Part 1, Plan 31R845 is the land subject to this application.

Access is via existing entrances from Hideaway Road (#68) for the severed land and via Newburn Road (#454) for the retained land, both maintained municipal roads.

The subject land has been designated Rural Area and zoned Rural (R). Residential uses are proposed to continue.

Services consist of private well and composting toilet and grey water system for the severed land and via private well and private individual septic system for the retained land. The Sudbury and District Health Unit advised they have no concerns and that it appears that the proposed severed and retained lots are capable of development for installation of a septic tank and leaching bed system.

Following consultation with Hydro One, as part of the preliminary review, the following comments were received via email from Steve Salt, Supervising Distribution Engineering Technician, January 29, 2019:

- 'Hydro One does have an unregistered easement over the subject land.-No new rights are required.*
- Bell Canada currently owns the poles.*
- Hydro One does not have any concerns or any conditions to be considered in regards to the planning application as proposed.'*

From information available the subject application does not appear to have any natural heritage or species at risk (SAR) concerns.

The proposal is considered to be consistent with the Provincial Policy Statement (PPS) 2014.

This application was circulated on May 24th, 2019 to the Municipality of Billings and Allan East and to all property owners within 60 metres, and by the posting of a notice clearly visible and legible from a public highway or other place to which the public has access, as required by Ontario Regulation 197/96.

There have been no inquiries or concerns received as a result of circulation to property owners within 60 metres and/or the posting of notice.

The Clerk for the Municipality advised on June 6th, 2019 by Resolution No. 2019-156:

'BE IT RESOLVED that Council for the Township of Billings recommends that consent be granted for planning board application B05-19.....Carried.'

There was no one in attendance who wished to speak in support or opposition to the application.

Application File No. B05-19 - continued
June 25, 2019

Consent is tentatively granted subject to the following conditions:

The following documents must be submitted to the Secretary-Treasurer of the Board within one year from the date of the notice of decision for certification:

- a) the Transfer of Land form(s) prepared by a solicitor/lawyer, and
- b) a Schedule to the Transfer of Land form on which is set out the entire legal description of the parcel(s) given conditional approval. This Schedule must also contain the names of the parties identified on the Transfer of Land form.

Accompanying the transfer documents shall be:

- i) a reference plan of survey, which bears the Land Registry Office registration number and signature as evidence of its deposit therein, illustrating the parcel(s) to which the consent approval relates;
- ii) should any portion of a travelled road, which is maintained by the municipality encroach on the subject land, that portion shall be surveyed and conveyed to the Municipality satisfactory to the Municipality;
- iii) a fee of \$125.00 for each Transfer of Land submitted for Certification; and
- iv) a written confirmation from the municipality that all outstanding municipal taxes have been paid.

Note: Subsection 3 or 5, as the case may be, of Section 50 of the Planning Act shall not apply to any subsequent conveyances of or in relation to the parcel of land being the subject of this application.

Application File No.: B06-19 No. of Members Present: 8
Date of Decision: June 25, 2019
Location of Property: Lots 24 and 25, Conc. V and Part Lot 25, Conc. VI, Township of Mills, Municipality of Burpee-Mills, District of Manitoulin

DECISION

The purpose of this application made under Section 53(1) of the Planning Act by David and Miriam Kuepfer is to provide for the creation of new lot consisting of Lots 24 & 25, Conc. V as originally surveyed, having frontages of ±804 M. on Lake Wolsey Road and ±1,005 M. on Indian Point Road, both maintained municipal roads, and a depth of ±804 M., thereby containing an area of ±80 Hec. There are no structures on this land.

The land to be retained has a frontage of ±572.6 M. on Indian Point Road, a maintained municipal road and ±402 M. on Union Road, a municipality maintained given road, and a depth of ±1,005 M., thereby containing ±38.5 Hec. The applicants' dwelling, barn, garage, and accessory shed are located within this land.

This application was circulated on April 24th, 2019 to the Wiikwemkoong Unceded Territory and to the United Chiefs and Councils of Mnidoo Mnising (UCCMM), as per Official Plan Policy F.5 - Consultation and Engagement.

The Wiikwemkoong Unceded Territory have not provided any comments or concerns regarding the application, or requested additional time to do so.

The UCCMM, advised via email on May 24th, 2019 that upon review they see no issues and have no comments.

Services consist of private well and private individual septic system for the retained land. Services will consist of private well and private individual septic system for the severed lands when required.

Access is via Lake Wolsley Road and Indian Point Road, both maintained municipal roads. Union Road traverses east- west through the retained land, which according to the municipality is a given road maintained by the municipality

The subject land has been designated Rural Area and zoned Agricultural (A) and Rural (R). The residential and agricultural uses are proposed to continue for the retained land. Agricultural and farm related uses are proposed for the severed land.

A livestock facility is located on the retained land. The farm related structures meet the requirements of the Minimum Distance Separation (MDS) Formulae as required by the Ministry of Agriculture Food and Rural Affairs.

There is a Deer Wintering Area identified within the severed land. Due to the size of the proposed lot and a building envelope outside the identified habitat, the subject land does not appear to have any natural heritage features or species at risk (SAR) concerns.

A potential Wildland Fire Hazard was identified within the subject land.

The Provincial Policy Statement (PPS) 2014 states under Section 3.1.8:

'Development shall generally be directed to area outside of lands that are unsafe for development due to the presence of hazardous forest types for wildland fire.

Development may however be permitted in lands with hazardous forest types for wildland fire where the risk is mitigated in accordance with wildland fire assessment and mitigation standards.'

Satellite imagery identifies the areas of tree cover within the subject land. It appears there would be building envelopes outside the area of influence, that would conform to the Natural Heritage Policies of the Provincial Policy Statement (PPS) 2014.

There does not appear to be any adverse impacts to policies expressed by the Provincial Policy Statement (PPS) 2014. This proposal is considered to be in conformity with the PPS 2014.

Application File No. B06-19 - continued
June 25, 2019

There is a drain catchment area identified within the subject lands. The drain is not considered a municipal drain as it has never been formalized as a municipal drain. Therefore Section 65 of the Drainage Act does not apply.

This application was circulated on May 27th, 2019 to the Municipality of Burpee-Mills and to all property owners within 60 metres and by the posting of a notice, clearly visible and legible from a public highway or other place to which the public has access, as required by Ontario Regulation 197/96.

The Clerk for the Municipality of Burpee-Mills advised they have no concerns with the application as proposed and noted that there is a Tile Loan Program in place and provided Resolution No. 2019-73 as follows:

'That we recommend that a condition for the approval of consent be an agreement signed between the Municipality and the new landowner for the tile drainage outlet...Carried.'

The Clerk further commented, via email on June 18, 2019 that the Municipality is working towards a project to move/change Union Road and that the standard condition of consent regarding a conveyance to the Municipality of any encroachment of the roadway would not be recommended at this time as it would mean more survey costs, etc. and provided Resolution No. 2019-81 as follows:

"That we approve the wording for the Kuepfer Condition of consent as

'written confirmation from the Municipality that an agreement regarding the tile drainage outlet on the proposed severed and retained lands has been signed by the landowners, satisfactory to the Municipality'

and

That we notify the Manitoulin Planning Board that we are not interested in owning the section of Union Road that traverses the retained land.....Carried."

There was a telephone call to the Office on June 5th, 2019 from T. Noble, on behalf of Western Manitoulin Board of Trade, supporting the severance application.

There have been no other inquiries or concerns received as a result of circulation to property owners within 60 metres or the posting of the notice.

There was discussion among the Board regarding the standard condition of consent for a conveyance of a roadway to the municipality should it encroach onto the lands subject to the planning application.

Board Member, K. Noland, declared a conflict of interest and vacated the meeting room during consideration and Decision of this application. At the request of Chair Stephens, Mr. Noland was asked to explain to the Board the status of the change/movement of Union Road. The project is an ongoing one in which the new location of the road way is undetermined at this time and is anticipated to be moved along the concessions if possible. There would be no need to convey Union Road to the Municipality at this time as it may move resulting in all or part of it no longer be located on the applicants' land and surveys may be required during the process.

R. Thirkill, interested party, was in attendance during consideration of the application. He did not wish to speak to the application.

There was no one else in attendance who wished to speak in support or opposition to the application.

Consent is tentatively granted subject to the following conditions:

The following documents must be submitted to the Secretary-Treasurer of the Board within one year from the date of the notice of decision for certification:

- a) the Transfer of Land form(s) prepared by a solicitor/lawyer, and
- b) a Schedule to the Transfer of Land form on which is set out the entire legal description of the parcel(s), given conditional approval. This Schedule must also contain the names of the parties indicated on the Transfer of Land form.

Application File No. B06-19 - continued
June 25, 2019

Accompanying the transfer documents shall be:

- i) a reference plan of survey, which bears the Land Registry Office registration number and signature as evidence of its deposit therein, illustrating the parcel(s) to which the consent approval relates;
or
a boundary line survey identifying the new lot lines resulting from the severance(s);
- ii) a written confirmation from the Municipality that an agreement between the landowner(s) and the municipality has been signed regarding the tile drainage outlet, satisfactory to the Municipality;
- iii) a fee of \$125.00 for each Transfer of Land submitted for Certification; and
- iv) a written confirmation from the municipality that all outstanding municipal taxes have been paid.

Note: Subsection 3 or 5, as the case may be, of Section 50 of the Planning Act shall not apply to any subsequent conveyances of or in relation to the parcel of land being the subject of this application.

Note: Due to the potential Wildland Fire Hazard identified, building restrictions may apply.

Note: Board Member, K. Noland, declared a conflict of interest and vacated the meeting room during consideration and Decision of this application.

Application File No.: B07-19 No. of Members Present: 9
Date of Decision: June 25, 2019
Location of Property: Part Lots 22 and 23, Conc. VI, Township of Sheguiandah,
Municipality of Assiginack, District of Manitoulin

DECISION

The purpose of this application made under Section 53(1) of the Planning Act by Marc Bouffard and Katherine Bender is to provide for the creation of a new lot having frontages of ± 91.4 M. on Manitowaning Bay of Lake Huron and ± 467.7 M. on Sunsite Estates Road, a maintained municipal road, and a depth of $\pm 1,005$ M., thereby containing an area of ± 42.7 Hec. This land will be together with right-of-way over the retained land. The applicants propose to offer this vacant land for sale for residential uses.

The land to be retained has a frontage of ± 121.9 M. on Manitowaning Bay of Lake Huron and an average depth of ± 293.9 M., thereby containing an area of ± 9.7 Hec. This land is subject to right-of-way over Part 4, Plan 31R-1693 in favour of Parts 1, 2 & 3, Plan 31R-1693 and will also be subject to right-of-way in favour of the proposed severed land. According to the application the applicants' seasonal dwelling and garage are located within this land.

A previous Application for Consent, File No. B44-87, provided for the creation of three new lots surveyed as Parts 1, 2 & 3, Plan 31R-1693. The retained land of that application is the land subject to this application.

This application was circulated on April 23rd, 2019 to the Wiikwemkoong Unceded Territory and to the United Chiefs and Councils of Mnidoo Mnising (UCCMM), as per Official Plan Policy F.5 - Consultation and Engagement.

Saul Bomberry, UCCMM, advised via email on May 23rd, 2019 that the UCCMM has no comments or concerns with the application.

The Wiikwemkoong Unceded Territory have not provided any comments or concerns with the application or requested additional time to do so.

The subject land has been designated Shoreline Area and Rural Area and zoned Shoreline Residential (SR) and Rural (R). Residential uses are proposed to continue.

Services for the retained land consist of private individual septic system and water from Lake Huron. Services for the severed land will consist of private individual septic system and private well when required.

The Sudbury and District Health Unit advised they have no concerns and that it appears that the proposed severed and retained lots are capable of development for installation of a septic tank and leaching bed system.

Hydro One has an unregistered easement over the subject land and a copy of the transfer and grant of easement accompanied the application, dated May 15, 1989. Hydro One advised via email on June 4th, 2019 that they have no comments or concerns.

Access for the severed land is via Sunsite Estate Road, a maintained municipal road, and is also proposed to be via legal right-of-way over the retained land and over the municipal one-foot reserve being Block E, Subdivision Plan S-152, and along Moggy Parkway, a maintained township road. Access for the retained land is via Moggy Parkway.

During the preliminary review of the application the Secretary-Treasurer advised the applicants that they may not have legal access over the one-foot reserve being Block E, Plan S-152, and they should contact the Municipality of Assiginack to obtain legal access.

A copy of Building Permit, No. 89-18, issued June 3rd, 1989 for the seasonal dwelling, accompanied the application and the applicants provided a sketch on April 10th, 2019 identifying the location of two structures showing the garage being located in the front yard. From information available it would appear that the garage was also built about 1989, prior to the applicants purchasing the property. The Secretary-Treasurer advised the applicants that if the garage is located in the front yard and/or if no building permit has been issued, it would not conform to the Municipal Zoning By-law.

Application File No. B07-19 - continued
June 25, 2019

Zoning By-law, under Section 6.3 c) - Accessory Uses states:

' Except as may be provided herein any accessory building which is not part of the main building shall be erected to the rear of the front line of the main building and shall comply with the yard requirements of the zone in which such building is situated and such accessory uses shall not occupy more than ten per cent (10%) of the lot area.'

From information available the subject proposal does not appear to have any natural heritage features or species at risk (SAR) concerns.

This proposal is considered to be in conformity with the Provincial Policy Statement (PPS) 2014.

This application was circulated on May 28th, 2019 to the Municipality of Assiginack and to all property owners within 60 metres and by the posting of a notice, clearly visible and legible from a public highway or other place to which the public has access, as required by Ontario Regulation 197/96.

The Secretary-Treasurer requested a reply from the municipality if there were any concerns with the applicants obtaining legal access over the one foot reserve, being Block E, Subdivision Plan S-152 to Moggy Parkway. She also requested information from the Municipality regarding the location of the garage and conformity to Zoning By-law No. 80-20 and if the Municipality had any comments or concerns. The Township of Assiginack, advised as follows:

Resolution No: 110-09-18

'THAT the Council of the Township of Assiginack would have no objection to both the lands to be retained and the lands to be severed in the attached Proposed Application for Consent to Sever Part Lot 22 and Part Lot 23, Conc. VI, Sheguiandah, having access over the one-foot reserve on Moggy Parkway.'

Resolution No. 144-11-19

'Be it RESOLVED THAT we inform the Manitoulin Planning Board that we have no objection to Consent Application B07-19, Bouffard/Bender, subject to the requirement that the applicants' solicitor provide the wording/document to allow the access over the 1 foot reserve at the end of Moggy Parkway.'

The applicants were provided with this information.

The following letter was received from Alton Hobbs, CAO/Deputy Clerk, Municipality of Assiginack, on June 25th, 2019 as follows:

' Further to your request to clarify the Township's position regarding building on the subject property, please note that the Township is satisfied that a zoning amendment is not required. The Township of Assiginack is satisfied with the application and the location of the existing building.'

There has been an inquiry from A. Wright, requesting additional information. He had no concerns.

There have been no other inquiries or concerns received as a result of circulation to property owners within 60 metres or the posting of the notice.

The Secretary-Treasurer explained to the Board that Mr. Bouffard, via email on June 25th, 2019 had provided two photos, and stated:

' This is a picture I took this morning, I'm standing on the corner of the deck. The deck is 12 by 40, as you can see the garage is behind the deck. If the deck is considered part of the structure then the garage is behind the structure.'

The photos were passed around to all Board Members.

Marc Bouffard, applicant, was in attendance during consideration of the application.

Application File No. B07-19 - continued
June 25, 2019

Consent is tentatively granted subject to the following conditions:

The following documents must be submitted to the Secretary-Treasurer of the Board within one year from the date of the notice of decision for certification:

- a) the Transfer of Land form(s) prepared by a solicitor/lawyer, and
- b) a Schedule to the Transfer of Land form on which is set out the entire legal description of the parcel(s) and the right-of-way having a minimum width of 20 metres, given conditional approval. This Schedule must also contain the names of the parties indicated on the Transfer of Land form.

Accompanying the transfer documents shall be:

- i) a reference plan of survey, which bears the Land Registry Office registration number and signature as evidence of its deposit therein, illustrating the parcel(s) to which the consent approval relates;
- ii) should any portion of a travelled road, which is maintained by the municipality encroach on the subject land, that portion shall be surveyed and conveyed to the Municipality satisfactory to the Municipality;
- iii) a written confirmation from the Municipality that legal access over the one-foot reserve, being Block E, Plan S-152, for the benefit of the severed and retained lands has been granted, satisfactory to the Municipality;
- iv) a written confirmation that the access from the proposed severed land to the maintained municipal road, known as Moggy Parkway, has been constructed to a standard for travel by emergency vehicles satisfactory to the Municipality;
- v) a fee of \$125.00 for each Transfer of Land submitted for Certification; and
- vi) a written confirmation from the municipality that all outstanding municipal taxes have been paid.

Note: Subsection 3 or 5, as the case may be, of Section 50 of the Planning Act shall not apply to any subsequent conveyances of or in relation to the parcel of land being the subject of this application.

Note: Any shoreline improvements shall be done only with the consultation of The Ministry of Natural Resources and Forestry (MNRFF) , the Department of Oceans and Fisheries of Canada, (DFO) and the Municipality.

The time now being 9:17 p.m. and all business before the Board having been dealt with, the Meeting was adjourned on a motion moved by R. Brown.

R. STEPHENS,
CHAIR



T. A. CARLISLE,
SECRETARY-TREASURER

RECEIVED
JUL 10 2019

**Manitoulin East Municipal Airport Commission Inc.
Commission Meeting Minutes
July 8, 2019**

Present: D. Ham, D. Williamson, R Maguire, G. Dobbs, J. Ferguson, B. Wood,

Meeting called to order by D. Ham
Declaration of pecuniary interest- nil

Motion 2019 07 33

Moved by R. Maguire

Second by B. Wood

Resolved that the Commission approves the agenda for the meeting of July 8, 2019

Carried

Motion 2019 07 34

Moved by B. Wood

Second by R. Maguire

Resolved that the Commission approves the minutes of the meeting of June 3, 2019

Carried.

Motion 2019 07 35

Moved by B. Wood

Second by J. Ferguson

Resolved that the Commission accept the managers' report June 2019.

Carried

Motion 2019 07 36

Moved by J. Ferguson

Second by R. Maguire

Resolved that the Commission accept the treasurers' report for June 2019.

Carried

Motion 2019 07 37

Moved by J. Ferguson

Second by B. Wood

Resolved that the Commission meeting of July 8, 2019 does now adjourn at 7:25 PM

Carried

Memo

To: Mayor and Council
Date: July 12, 2019
Re: Tax and Utility Arrears Status

	As at Dec.31/18	As at Apr.16/19	As at July 12, 2019	Difference from Dec.31/18
2018 Taxes/Pen	\$287,577.20	\$258,218.96	\$229,684.68	-\$57,892.52
2017 Taxes/Pen	\$121,977.48	\$98,592.30	\$72,207.98	-\$49,769.50
2016 Taxes/Pen	\$47,377.46	\$39,815.46	\$30,141.00	-\$17,236.46
2015 & Prior Txs/Pen	\$31,389.14	\$30,439.57	\$25,766.48	-\$5,622.66
TOTALS	\$488,321.28	\$427,066.29	\$357,800.14	-\$130,521.14
Percentage of 2018 levy	18.62%	16.28%	13.64%	-4.98%

I haven't included 2019 in the above calculations, as it hasn't been billed in its entirety at this point, however, please see below for 2019 arrears as of today's date.

2019 Interim taxes billed - \$1,516,449.46
 2019 Taxes/Pen arrears - \$119,538.02
 Percentage of arrears based on 2019 taxes billed to date – 7.88%

As of today's date, the 2019 Final Tax bills are in the process of printing and should be ready to be mailed in the next week barring any unforeseen technical issues.

Further to my previous update to council regarding arrears, the 18 properties which had been sent to be registered, have now had tax certificates registered against them.

Water Sewer Arrears

Balance at Dec.31/17 - \$134,099.92 – 30.98% of 2017 levy
 Balance at Dec.31/18 - \$93,109.74 – 22.74% of 2018 total levy
 Balance at July 12/19 - \$92,727.07 – 21.52% of 2019 total levy

Thank you,

 Deb MacDonald, Treasurer

Memo

To: Mayor and Council

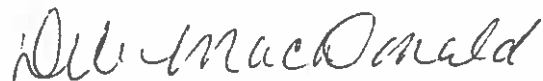
Date: July 25, 2019

Re: Financial Statements for the year to date as at June 30, 2019

Please find attached the financial statements for the year to date as at June 30, 2019. At this time, all departments are on budget. Please note that transfer to reserves for water and wastewater have been recorded for the entire year and not prorated, making it appear as though we are overbudget at this time. Also, the Planning board levy has been paid in full for 2019.

If there are any questions, please feel free to come and see me.

Thank you,



Deb MacDonald, Treasurer



The Township of Assiginack
CORPORATE SUMMARY
For the Six Months Ending June 30, 2019

	June	YTD	2019 Budget	% of Budget
Expenditures				
General Government	\$67,858.71	\$407,330.22	\$852,562.11	48%
School Board Levy		84,551.27	350,946.00	24%
Protection Services	12,228.45	128,524.32	422,797.00	30%
Transportation Services	44,959.06	353,488.94	984,303.00	36%
Environmental Services	43,548.08	286,269.66	541,074.00	53%
Health Services	22,145.35	123,838.82	254,787.00	49%
Social and Family Services	11,007.17	89,422.90	176,247.56	51%
Recreation and Cultural Service	20,497.57	104,399.91	216,105.00	48%
Planning & Development	1,464.96	26,598.06	40,420.00	66%
Capital out of Current	394,997.89	672,674.36	1,394,778.05	48%
Expenditures Total	618,707.24	2,277,098.46	5,234,019.72	44%
Revenues				
General Government	12,228.75	96,028.90	222,786.21	43%
General Revenue		1,799,491.44	3,436,805.66	52%
School Board Levy		173,550.14	350,946.00	49%
Protection Services	1,920.00	18,090.00	23,550.00	77%
Transportation Services	3,073.47	3,083.47	11,710.00	26%
Environmental Services	44,550.72	251,127.11	535,473.85	47%
Social and Family Services		2,500.00	6,248.00	40%
Recreation and Cultural Service	581.36	16,691.80	23,050.00	72%
Planning & Development	143.81	883.29	0	0%
Capital out of Current		349,000.00	623,450.00	56%
Revenues Total	62,498.11	2,710,446.15	5,234,019.72	52%
Net Levy				
General Government	55,629.96	311,301.32	629,775.90	49%
General Revenue		(1,799,491.44)	(3,436,805.66)	52%
School Board Levy		(88,998.87)	0	0%
Protection Services	10,308.45	110,434.32	399,247.00	28%
Transportation Services	41,885.59	350,405.47	972,593.00	36%
Environmental Services	(1,002.64)	35,142.55	5,600.15	628%
Health Services	22,145.35	123,838.82	254,787.00	49%
Social and Family Services	11,007.17	86,922.90	169,999.56	51%
Recreation and Cultural Service	19,916.21	87,708.11	193,055.00	45%
Planning & Development	1,321.15	25,714.77	40,420.00	64%
Capital out of Current	394,997.89	323,674.36	771,328.05	42%
Corporate Net Levy	556,209.13	(433,347.69)	0	0%



The Township of Assiginack
GENERAL GOVERNMENT SUMMARY
For the Six Months Ending June 30, 2019

	June	YTD	2019 Budget	% of Budget
Expenditures				
Mayor & Council	\$4,112.49	\$22,348.69	\$58,450.00	38%
Administrator's Office	22,385.57	151,654.25	344,957.00	44%
Clerk's Office	33,052.81	154,349.83	243,455.11	63%
Project and Events Co-ordinator Programs	1,337.33	18,466.37	44,000.00	42%
General Admin - Elections			2,000.00	0%
Post Office Building	1,887.52	18,891.41	43,400.00	44%
Library Building	1,749.98	13,697.71	37,050.00	37%
Administration Building	1,903.92	11,645.81	26,750.00	44%
Treasury - Unallocated	1,429.09	9,867.53	32,500.00	30%
Taxation		6,408.62	20,000.00	32%
Total General Government Expenditures	67,858.71	407,330.22	852,562.11	48%
Revenues				
Clerk's Office	2,603.27	10,109.91	7,500.00	135%
Project and Events Co-ordinator Programs	1,450.25	9,501.25	19,800.00	48%
Post Office Building	3,261.64	19,501.59	39,025.00	50%
Library Building	623.81	6,902.64	15,000.00	46%
Treasury - Unallocated	4,289.78	50,013.51	142,961.21	35%
Total General Government Revenue	12,228.75	96,028.90	224,286.21	43%
Net Levy				
Mayor & Council	4,112.49	22,348.69	58,450.00	38%
Administrator's Office	22,385.57	151,654.25	344,957.00	44%
Clerk's Office	30,449.54	144,239.92	235,955.11	61%
Project and Events Co-ordinator Programs	(112.92)	8,965.12	24,200.00	37%
General Admin - Elections			2,000.00	0%
Post Office Building	(1,374.12)	(610.18)	4,375.00	(14%)
Library Building	1,126.17	6,795.07	22,050.00	31%
Administration Building	1,903.92	11,645.81	26,750.00	44%
Treasury - Unallocated	(2,860.69)	(40,145.98)	(110,461.21)	36%
Taxation		6,408.62	20,000.00	32%
General Government Net Levy	55,629.96	311,301.32	628,275.90	50%



The Township of Assiginack
GENERAL REVENUE
For the Six Months Ending June 30, 2019

	<u>June</u>	<u>YTD</u>	<u>2019</u> <u>Budget</u>	<u>% of</u> <u>Budget</u>
Revenues				
Municipal Tax Levy		\$1,343,239.44	\$2,738,205.66	49%
Ontario Community Reinvestment Fund		456,252.00	697,100.00	65%
Total Revenue		1,799,491.44	3,435,305.66	52%
Net Levy				
Municipal Tax Levy		1,343,239.44	2,738,205.66	49%
Ontario Community Reinvestment Fund		456,252.00	697,100.00	65%
General Revenue Net Levy		1,799,491.44	3,435,305.66	52%



The Township of Assiginack
SCHOOL BOARD SUMMARY
For the Six Months Ending June 30, 2019

	June	YTD	2019 Budget	% of Budget
Expenditures				
English Language Public School		\$84,551.27	\$350,946.00	24%
Total School Board Expenditures		84,551.27	350,946.00	24%
Revenues				
English Language Public School		171,845.52	350,946.00	49%
French Language Public School		1,704.62		0%
Total School Board Revenue		173,550.14	350,946.00	49%
Net Levy				
English Language Public School		(87,294.25)		0%
French Language Public School		(1,704.62)		0%
School Board Net Levy		(88,998.87)		0%



The Township of Assiginack
PROTECTION SERVICES SUMMARY
For the Six Months Ending June 30, 2019

	June	YTD	2019 Budget	% of Budget
Expenditures				
Fire Department	\$5,361.79	\$13,906.55	\$99,550.00	14%
Police Services		89,454.21	273,042.00	33%
9-1-1			1,000.00	0%
Protective Inspection & Control	125.00	2,572.11	6,100.00	42%
Canine Control	1,122.00	5,610.00	13,700.00	41%
Building Department	5,619.66	16,981.45	29,405.00	58%
Total Protection Services Expenditures	12,228.45	128,524.32	422,797.00	30%
Revenues				
Fire Department		50.00		0%
Police Services		10,000.00	10,000.00	100%
Protective Inspection & Control		30.00	3,000.00	1%
Canine Control	150.00	650.00	550.00	118%
Building Department	1,770.00	7,360.00	10,000.00	74%
Total Protection Services Revenues	1,920.00	18,090.00	23,550.00	77%
Net Levy				
Fire Department	5,361.79	13,856.55	99,550.00	14%
Police Services		79,454.21	263,042.00	30%
9-1-1			1,000.00	0%
Protective Inspection & Control	125.00	2,542.11	3,100.00	82%
Canine Control	972.00	4,960.00	13,150.00	38%
Building Department	3,849.66	9,621.45	19,405.00	50%
Protection Services Net Levy	10,308.45	110,434.32	399,247.00	28%



The Township of Assiginack
TRANSPORTATION SERVICES SUMMARY
For the Six Months Ending June 30, 2019

	June	YTD	2019 Budget	% of Budget
Expenditures				
Public Works Administration	\$15,223.22	\$90,354.01	\$391,699.00	23%
Operation Centre	7,801.50	34,883.76	52,400.00	67%
Road Side Maintenance	29.89	29.89		0%
Grasscutting	1,644.56	14,963.07	15,805.00	95%
Beaver Dams -Flood Control	298.44	3,150.35	550.00	573%
Street Name Signs		252.43	2,200.00	11%
Street Lighting	1,690.85	3,622.63	8,400.00	43%
Vehicles & Equipment	5,205.15	71,274.90	125,150.00	57%
Small Equipment & Supplies	971.77	4,095.50	1,500.00	273%
Airport		30,399.00	30,399.00	100%
Marina	7,784.26	13,323.02	50,700.00	26%
Roadways:				
Bridges and Culverts		3,559.82	6,500.00	55%
Brushing		175.66	6,500.00	3%
Ditching		1,727.38	30,000.00	6%
Catch Basins, Storm Sewers			1,000.00	0%
Sweeping/Flushing/Cleaning		8,181.68	5,000.00	164%
Resurfacing & Patching	1,707.23	10,924.29	148,000.00	7%
Snow Ploughing		33,959.30	5,000.00	679%
Sanding & Salting		23,308.59	35,000.00	67%
Loosetop Maintenance	2,602.19	5,303.66	68,500.00	8%
Total Transportation Services Expenditures	44,959.06	353,488.94	984,303.00	36%
Revenues				
Public Works Administration		10.00	3,960.00	0%
Public Works Misc Revenues				
Marina	3,073.47	3,073.47	7,750.00	40%
Total Transportation Services Revenues	3,073.47	3,083.47	11,710.00	26%
Net Levy				
Public Works Administration	15,223.22	90,344.01	387,739.00	23%
Operation Centre	7,801.50	34,883.76	52,400.00	67%
Road Side Maintenance	29.89	29.89		0%
Beaver Dams -Flood Control	298.44	3,150.35	550.00	573%
Street Name Signs		252.43	2,200.00	11%
Street Lighting	1,690.85	3,622.63	8,400.00	43%
Vehicles & Equipment	5,205.15	71,274.90	125,150.00	57%
Small Equipment & Supplies	971.77	4,095.50	1,500.00	273%
Airport		30,399.00	30,399.00	100%
Marina	4,710.79	10,249.55	42,950.00	24%
Roadways	4,309.42	87,140.38	305,500.00	29%
Transportation Services Net Levy	41,885.59	350,405.47	972,593.00	36%



The Township of Assiginack
ENVIRONMENTAL SERVICES SUMMARY
For the Six Months Ending June 30, 2019

	<u>June</u>	<u>YTD</u>	<u>2019 Budget</u>	<u>% of Budget</u>
Expenditures				
Waste Management	\$9,130.11	\$38,800.11	\$106,600.00	36%
Waterworks	34,417.97	247,469.55	434,474.00	57%
Total Environmental Services Expenditures	43,548.08	286,269.66	541,074.00	53%
Revenues				
Sanitary Sewer & WPCP Revenue	9,820.68	58,924.08	133,578.59	44%
Garbage Collection	4,482.78	8,522.71	17,000.00	50%
Waterworks	30,247.26	183,680.32	384,895.26	48%
Total Environmental Services Revenues	44,550.72	251,127.11	535,473.85	47%
Net Levy				
Waste Management	9,130.11	38,800.11	106,600.00	36%
Sanitary Sewer & WPCP Revenue	(9,820.68)	(58,924.08)	(133,578.59)	44%
Garbage Collection	(4,482.78)	(8,522.71)	(17,000.00)	50%
Waterworks	4,170.71	63,789.23	49,578.74	129%
Environmental Services Net Levy	(1,002.64)	35,142.55	5,600.15	628%



The Township of Assiginack
HEALTH SERVICES SUMMARY
For the Six Months Ending June 30, 2019

	June	YTD	2019 Budget	% of Budget
Expenditures				
Cemetery	\$2,413.10	\$4,661.72	\$6,000.00	78%
Land Ambulance	19,732.25	118,393.50	236,787.00	50%
Medical Building		783.60	12,000.00	7%
Total Health Services Expenditures	22,145.35	123,838.82	254,787.00	49%
Net Levy				
Cemetery	2,413.10	4,661.72	6,000.00	78%
Land Ambulance	19,732.25	118,393.50	236,787.00	50%
Medical Building		783.60	12,000.00	7%
Health Services Net Levy	22,145.35	123,838.82	254,787.00	49%



The Township of Assiginack
SOCIAL & FAMILY SERVICES SUMMARY
For the Six Months Ending June 30, 2019

	June	YTD	2019 Budget	% of Budget
Expenditures				
District Social Services Administration Board	\$11,007.17	\$68,642.12	\$134,686.00	51%
Centennial Manor		20,780.78	41,561.56	50%
Total Social & Family Services Expenditures	11,007.17	89,422.90	176,247.56	51%
Revenues				
DSSAB		2,500.00	6,248.00	40%
Total Social & Family Services Revenues		2,500.00	6,248.00	40%
Net Levy				
District Social Services Administration Board	11,007.17	66,142.12	128,438.00	51%
Centennial Manor		20,780.78	41,561.56	50%
Social & Family Services Net Levy	11,007.17	86,922.90	169,999.56	51%



The Township of Assiginack
RECREATION & CULTURAL SERVICES SUMMARY
For the Six Months Ending June 30, 2019

	June	YTD	2019 Budget	% of Budget
Expenditures				
Recreation			\$3,200.00	0%
Summer Programme		246.00	6,050.00	4%
Arena	12,553.10	53,296.89	119,050.00	45%
Parks	2,116.97	11,566.62	12,600.00	92%
Heritage	3,128.38	10,791.92	25,150.00	43%
Information Booth	199.12	726.40	6,870.00	11%
Burn's Wharf Theatre			1,500.00	0%
Library Board	2,500.00	27,772.08	41,685.00	67%
Total Recreation & Cultural Services Expenditures	20,497.57	104,399.91	216,105.00	48%
Revenues				
Recreation		3,200.00	3,200.00	100%
Summer Programme	325.00	325.00		0%
Arena	66.36	12,976.80	19,850.00	65%
Burn's Wharf Theatre	190.00	190.00		0%
Total Recreation & Cultural Services Revenues	581.36	16,691.80	23,050.00	72%
Net Levy				
Recreation		(3,200.00)		0%
Summer Programme	(325.00)	(79.00)	6,050.00	(1%)
Arena	12,486.74	40,320.09	99,200.00	41%
Parks	2,116.97	11,566.62	12,600.00	92%
Heritage	3,128.38	10,791.92	25,150.00	43%
Information Booth	199.12	726.40	6,870.00	11%
Burn's Wharf Theatre	(190.00)	(190.00)	1,500.00	(13%)
Library Board	2,500.00	27,772.08	41,685.00	67%
Recreation & Cultural Services Net Levy	19,916.21	87,708.11	193,055.00	45%

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Ranges: **From:** **To:** **From:** **To:**
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last Cheque Number 0028987 0029029
 Cheque Date First Last

Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0028987	08/07/2019	AGAT LABORATORIES	\$3,250.45
InvNo: 19598286E	InvDesc: landfill eca water sampling	InvAmt: \$3,250.45	
0028988	08/07/2019	ASSIGINACK HORTICULTURAL SOCIETY	\$1,000.00
InvNo: 2019 DONATION	InvDesc: 2019 donation	InvAmt: \$1,000.00	
0028989	08/07/2019	TOWNSHIP OF CENTRAL MANITOULIN	\$100.00
InvNo: 2019 DONATION	InvDesc: ride manitoulin donation	InvAmt: \$100.00	
0028990	08/07/2019	CITY OF GREATER SUDBURY	\$902.64
InvNo: 00097133	InvDesc: april recy.material	InvAmt: \$902.64	
0028991	08/07/2019	COMPUTREK	\$804.00
InvNo: 19631	InvDesc: july remote server mgmt	InvAmt: \$726.03	
InvNo: 19735	InvDesc: june offsite backup data stor.	InvAmt: \$77.97	
0028992	08/07/2019	ENCOMPASSIT.CA	\$282.50
InvNo: IN-06400	InvDesc: 2019 managed assets	InvAmt: \$282.50	
0028993	08/07/2019	GERRY STRONG	\$307.70
InvNo: JULY 9 2019	InvDesc: bldg insp/planning mileage	InvAmt: \$307.70	
0028994	08/07/2019	HUGH MOGGY	\$58.24
InvNo: JUNE 19 2019	InvDesc: mma meeting mileage	InvAmt: \$58.24	
0028995	08/07/2019	HYDRO ONE NETWORKS INC.	\$9,476.76
InvNo: JUNE 26 2019 PW	InvDesc: pw-microfit	InvAmt: \$6.10	
InvNo: JUNE 26 2019 LAGOON	InvDesc: lagoon	InvAmt: \$2,096.94	
InvNo: JUNE 28 2019 MTG WTP	InvDesc: mtg wtp	InvAmt: \$6,515.92	
InvNo: JULY 3 2019 DEPOT	InvDesc: recycling depot (estimate)	InvAmt: \$101.10	
InvNo: JULY 3 2019 NORISLE	InvDesc: norisle heritage park	InvAmt: \$61.97	
InvNo: JULY 3 2019 PW	InvDesc: pw	InvAmt: \$255.71	
InvNo: JULY 3 2019 ICE PLT	InvDesc: arena ice pnt (estimate)	InvAmt: \$439.02	
0028996	08/07/2019	KNOX UNITED CHURCH	\$100.00
InvNo: 2019 DONATION	InvDesc: golf tournament donation	InvAmt: \$100.00	
0028997	08/07/2019	MANITOULIN HEALTH CENTRE	\$3,000.00
InvNo: 2019 DONATION	InvDesc: new physician recruitment	InvAmt: \$3,000.00	
0028998	08/07/2019	MANITOWANING MILL & HOME BUILDING CENTRE	\$2,191.30
InvNo: 0160590	InvDesc: mun.office-fans	InvAmt: \$58.74	
InvNo: 0160649	InvDesc: lib-fluor.bulbs	InvAmt: \$10.95	
InvNo: 0160652	InvDesc: mun.office-portable air cond.	InvAmt: \$508.47	

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

InvNo: 0160524	InvDesc: marina-plumb.supplies	InvAmt: \$23.70
InvNo: 0160195	InvDesc: office-lumber prop.tnk barrier	InvAmt: \$624.63
InvNo: 0160257	InvDesc: office-lumber propane tnk barr	InvAmt: \$69.83
InvNo: 0160361	InvDesc: marina-lumber	InvAmt: \$203.58
InvNo: 0160128	InvDesc: marina-misc clnrs	InvAmt: \$65.02
InvNo: 0159732	InvDesc: marina-plumb.supplies	InvAmt: \$37.38
InvNo: 0159285	InvDesc: marina-lt bulbs/batt/hammer	InvAmt: \$233.01
InvNo: 0159263	InvDesc: arena=keycutting	InvAmt: \$6.51
InvNo: 0158848	InvDesc: marina-cleaners/pliers	InvAmt: \$45.15
InvNo: 0158966	InvDesc: high falls-lumber	InvAmt: \$53.33
InvNo: 0158693	InvDesc: fd-gar.dr remote/batt/screwdrvr	InvAmt: \$76.18
InvNo: 0160297	InvDesc: fd-batteries	InvAmt: \$27.06
InvNo: 0159077	InvDesc: pec-supplies for summer act.	InvAmt: \$147.76

ChqNo: 0028999	Date: 08/07/2019	Vendor: MANITOULIN-SUDBURY DISTRICT SOCIAL SERVIC	Amount: \$30,739.42
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InvNo: IN000016652	InvDesc: july amb/social assist	InvAmt: \$30,739.42
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ChqNo: 0029000	Date: 08/07/2019	Vendor: MANITOULIN DISTRICT MUTUAL FIRE AID	Amount: \$400.00
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InvNo: 2019-01	InvDesc: 2018/2019 system dues	InvAmt: \$400.00
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ChqNo: 0029001	Date: 08/07/2019	Vendor: MANITOULIN EXPOSITOR	Amount: \$1,466.74
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InvNo: 103084MM	InvDesc: man.magazine 2019 advert.	InvAmt: \$1,466.74
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ChqNo: 0029002	Date: 08/07/2019	Vendor: MANITOWANING FRESHMART	Amount: \$15.26
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InvNo: 00493852	InvDesc: pec-canada day supplies	InvAmt: \$15.26
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ChqNo: 0029003	Date: 08/07/2019	Vendor: MANITOULIN STREAMS	Amount: \$5,000.00
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InvNo: 2019 DONATION	InvDesc: 2019 donation	InvAmt: \$5,000.00
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ChqNo: 0029004	Date: 08/07/2019	Vendor: MINISTER OF FINANCE	Amount: \$22,754.00
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InvNo: 112506190817013	InvDesc: may policing costs	InvAmt: \$22,754.00
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ChqNo: 0029005	Date: 08/07/2019	Vendor: NAUSS PLUMBING & HEATING INC	Amount: \$1,186.50
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InvNo: 59072	InvDesc: 1lb-service a/c units	InvAmt: \$644.10
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InvNo: 59073	InvDesc: bwt-service a/c	InvAmt: \$542.40
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ChqNo: 0029006	Date: 08/07/2019	Vendor: NEW NORTH FUELS INC	Amount: \$1,752.43
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InvNo: 507169	InvDesc: pw-diesel	InvAmt: \$771.97
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InvNo: 507168	InvDesc: pw-dyod diesel	InvAmt: \$980.46
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ChqNo: 0029007	Date: 08/07/2019	Vendor: NORTHERN 911	Amount: \$239.17
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InvNo: 21216-07012019	InvDesc: july 911 dispatch	InvAmt: \$239.17
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ChqNo: 0029008	Date: 08/07/2019	Vendor: OMERS	Amount: \$8,153.08
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InvNo: JUNE 2019	InvDesc: june omers remittance	InvAmt: \$8,153.08
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The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

ChqNo:	0029009	Date:	08/07/2019	Vendor:	PAUL METHNER	Amount:	\$1,122.00
InvNo:	#2019-06-30	InvDesc:	june animal control	InvAmt:	\$1,122.00		
ChqNo:	0029010	Date:	08/07/2019	Vendor:	PITNEY BOWES	Amount:	\$213.91
InvNo:	3201165097	InvDesc:	postage meter lease	InvAmt:	\$213.91		
ChqNo:	0029011	Date:	08/07/2019	Vendor:	RAINBOW DISTRICT SCHOOL BOARD	Amount:	\$84,505.90
InvNo:	2019 2ND QTR REQ	InvDesc:	2019 2nd qtr req	InvAmt:	\$84,505.90		
ChqNo:	0029012	Date:	08/07/2019	Vendor:	SCOT HUGHSON	Amount:	\$100.00
InvNo:	2019 CANADA DAY	InvDesc:	canada day-rural roots band	InvAmt:	\$100.00		
ChqNo:	0029013	Date:	08/07/2019	Vendor:	SUDBURY & DISTRICT HEALTH UNIT	Amount:	\$2,810.00
InvNo:	RC020034503	InvDesc:	july sdhu levy	InvAmt:	\$2,810.00		
ChqNo:	0029014	Date:	08/07/2019	Vendor:	Manitowaning Agricultural Society	Amount:	\$500.00
InvNo:	2019 DONATIN	InvDesc:	agric donation	InvAmt:	\$500.00		
ChqNo:	0029015	Date:	08/07/2019	Vendor:	KEITH HARFIELD	Amount:	\$865.20
InvNo:	OWDCP-003223-1	InvDesc:	wildlife damage comp	InvAmt:	\$865.20		
ChqNo:	0029016	Date:	08/07/2019	Vendor:	MANITOULIN ISLAND CYCLING ADVOCATES (MIC)	Amount:	\$300.00
InvNo:	2019 DONATION	InvDesc:	mica donation	InvAmt:	\$300.00		
ChqNo:	0029017	Date:	08/07/2019	Vendor:	RAINBOW GARDENS & GREENHOUSES	Amount:	\$81.25
InvNo:	0883	InvDesc:	marina-flowers	InvAmt:	\$81.25		
ChqNo:	0029018	Date:	08/07/2019	Vendor:	JAMES MACKENZIE	Amount:	\$64.48
InvNo:	JUNE 19 2019	InvDesc:	fd-milage	InvAmt:	\$64.48		
ChqNo:	0029019	Date:	08/07/2019	Vendor:	MANITOULIN NAVY LEAGUE	Amount:	\$100.00
InvNo:	2019 DONATION	InvDesc:	navy league 2019 donation	InvAmt:	\$100.00		
ChqNo:	0029020	Date:	08/07/2019	Vendor:	ISLAND ANIMAL HOSPITAL	Amount:	\$500.00
InvNo:	2019 DONATION	InvDesc:	fixing our felines donation	InvAmt:	\$500.00		
ChqNo:	0029021	Date:	08/07/2019	Vendor:	PROSONICS LTD	Amount:	\$9,830.50
InvNo:	2019070B	InvDesc:	arena soundproofing balance	InvAmt:	\$9,830.50		
ChqNo:	0029022	Date:	08/07/2019	Vendor:	DON CORDINGLEY GRADALL RENTAL LTD	Amount:	\$45,200.00
InvNo:	4402	InvDesc:	2008 sterling truck	InvAmt:	\$45,200.00		
ChqNo:	0029023	Date:	08/07/2019	Vendor:	RODNEY DEFORGE	Amount:	\$200.00
InvNo:	2018 ELECTION	InvDesc:	cand.deposit reimbursement	InvAmt:	\$200.00		
ChqNo:	0029024	Date:	08/07/2019	Vendor:	RAMAGE LAW OFFICE PROFESSIONAL CORP	Amount:	\$640.71
InvNo:	473	InvDesc:	general legal	InvAmt:	\$640.71		
ChqNo:	0029025	Date:	08/07/2019	Vendor:	REDRUM MC SPIRIT ISLAND	Amount:	\$100.00
InvNo:	2019 DONATION	InvDesc:	redrum donation	InvAmt:	\$100.00		
ChqNo:	0029026	Date:	08/07/2019	Vendor:	MANITOULIN 4-H ASSOCIATION	Amount:	\$250.00
InvNo:	2019 DONATION	InvDesc:	donation	InvAmt:	\$250.00		
ChqNo:	0029027	Date:	08/07/2019	Vendor:	THOMPSON ELECTRIC	Amount:	\$348.89
InvNo:	4998	InvDesc:	arena-replace ballasts	InvAmt:	\$348.89		
ChqNo:	0029028	Date:	08/07/2019	Vendor:	WINDOWS UNLIMITED	Amount:	\$7,378.90
InvNo:	885087	InvDesc:	grasscutting-prog #3	InvAmt:	\$7,378.90		

System: 09/07/2019 10:57:24 AM
User Date: 09/07/2019

The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

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User ID: deb

ChqNo:	0029029	Date:	08/07/2019	Vendor:	XEROX CANADA LTD.	Amount:	\$409.17
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InvNo: F54391565

InvDesc: monthly copier usage

InvAmt: \$409.17

*** End of Report ***

Report Total:

\$248,701.10

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Ranges: **From:** **To:**
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last Cheque Number 0029039 0029072
 Cheque Date First Last

Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	0029039	Date:	22/07/2019	Vendor:	ALLEN'S AUTOMOTIVE GROUP	Amount:	\$354.86
InvNo:	739686	InvDesc:	fd-propane	InvAmt:		\$70.05	
InvNo:	78256	InvDesc:	trimmer line	InvAmt:		\$15.67	
InvNo:	738487	InvDesc:	oil filter (branson)	InvAmt:		\$29.31	
InvNo:	738733	InvDesc:	trimmer line	InvAmt:		\$26.43	
InvNo:	739274	InvDesc:	sign metal	InvAmt:		\$17.71	
InvNo:	738158	InvDesc:	welding wire	InvAmt:		\$56.48	
InvNo:	737527	InvDesc:	control relay	InvAmt:		\$60.87	
InvNo:	738098	InvDesc:	glue	InvAmt:		\$6.24	
InvNo:	737431	InvDesc:	#10 oil (#9)	InvAmt:		\$78.99	
InvNo:	738181	InvDesc:	spark plug	InvAmt:		\$3.60	
InvNo:	739784	InvDesc:	oil filter	InvAmt:		\$36.73	
ChqNo:	0029040	Date:	22/07/2019	Vendor:	TOWNSHIP OF ASSIGINACK	Amount:	\$8,084.27
InvNo:	2019 PIL	InvDesc:	2019 pil	InvAmt:		\$8,084.27	
ChqNo:	0029041	Date:	22/07/2019	Vendor:	AUTO PARTS NORTH	Amount:	\$137.95
InvNo:	277764	InvDesc:	antifreeze	InvAmt:		\$137.95	
ChqNo:	0029042	Date:	22/07/2019	Vendor:	BEACON IMAGES	Amount:	\$1,670.59
InvNo:	1120	InvDesc:	site fees re: hwy signs	InvAmt:		\$474.60	
InvNo:	1314	InvDesc:	pw-adhesive stickers	InvAmt:		\$101.70	
InvNo:	1326	InvDesc:	icon signs for hwy signs	InvAmt:		\$1,094.29	
ChqNo:	0029043	Date:	22/07/2019	Vendor:	BELL CANADA	Amount:	\$27.12
InvNo:	2019 07 01	InvDesc:	toll free line	InvAmt:		\$27.12	
ChqNo:	0029044	Date:	22/07/2019	Vendor:	DWAYNE ELLIOTT	Amount:	\$153.20
InvNo:	JULY 1 2019	InvDesc:	fd-canada day supplies	InvAmt:		\$153.20	
ChqNo:	0029045	Date:	22/07/2019	Vendor:	EASTLINK	Amount:	\$2,035.18
InvNo:	09299422	InvDesc:	marina-tel	InvAmt:		\$79.47	
InvNo:	09299395	InvDesc:	info booth	InvAmt:		\$94.87	
InvNo:	09299425	InvDesc:	pw	InvAmt:		\$214.87	
InvNo:	09299204	InvDesc:	mun.office	InvAmt:		\$595.85	
InvNo:	09299393	InvDesc:	fd-interconnect	InvAmt:		\$78.90	

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

InvNo: 09299404	InvDesc: fd-tel	InvAmt: \$103.76
InvNo: 09299413	InvDesc: mtg wtp	InvAmt: \$221.31
InvNo: 09299383	InvDesc: man streams	InvAmt: \$170.04
InvNo: 09299411	InvDesc: norisle	InvAmt: \$69.91
InvNo: 09299414	InvDesc: ss wtp	InvAmt: \$151.17
InvNo: 09299405	InvDesc: arena	InvAmt: \$144.39
InvNo: JULY 10 2019 MARINA	InvDesc: marina-dsl	InvAmt: \$55.32
InvNo: JULY 10 2019 PW	InvDesc: pw-dsl	InvAmt: \$55.32

ChqNo:	0029046	Date:	22/07/2019	Vendor:	ERIC K GILLESPIE PROFESSIONAL CORP	Amount:	\$9,538.65
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InvNo: 1075	InvDesc: legal fees (2018 norisle)	InvAmt: \$9,538.65
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ChqNo:	0029047	Date:	22/07/2019	Vendor:	GERRY STRONG	Amount:	\$307.70
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InvNo: JULY 22 2019	InvDesc: bldg insp/planning mileage	InvAmt: \$307.70
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ChqNo:	0029048	Date:	22/07/2019	Vendor:	H & R NOBLE CONSTRUCTION	Amount:	\$1,037.34
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InvNo: 37783	InvDesc: beach sand	InvAmt: \$1,037.34
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ChqNo:	0029049	Date:	22/07/2019	Vendor:	HUGHES SUPPLY COMPANY	Amount:	\$211.02
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InvNo: 41828	InvDesc: g.bgs, ext.cords,misc.	InvAmt: \$211.02
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ChqNo:	0029050	Date:	22/07/2019	Vendor:	HYDRO ONE NETWORKS INC.	Amount:	\$316.20
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InvNo: JULY 8 2019 MUN.OFF.	InvDesc: mun.office	InvAmt: \$316.20
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ChqNo:	0029051	Date:	22/07/2019	Vendor:	JACKIE WHITE	Amount:	\$140.91
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InvNo: JULY 16 2019 AMAZON	InvDesc: pec-sew camp supplies	InvAmt: \$73.11
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InvNo: JULY16 2019 WALMART	InvDesc: pec-sew camp supplies	InvAmt: \$67.80
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ChqNo:	0029052	Date:	22/07/2019	Vendor:	JJ POLE LINE CONSTRUCTION	Amount:	\$734.50
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InvNo: 1565	InvDesc: solar panels removal	InvAmt: \$734.50
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ChqNo:	0029053	Date:	22/07/2019	Vendor:	MANITOWANING MILL & HOME BUILDING CENTRE	Amount:	\$16.24
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InvNo: 0162228	InvDesc: admin-key cutting	InvAmt: \$2.25
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InvNo: 0161900	InvDesc: marina-phone coupler/jack	InvAmt: \$13.99
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ChqNo:	0029054	Date:	22/07/2019	Vendor:	MANITOULIN EXPOSITOR	Amount:	\$80.85
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InvNo: 103180	InvDesc: advertising	InvAmt: \$80.85
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ChqNo:	0029055	Date:	22/07/2019	Vendor:	MANITOWANING PHARMACY	Amount:	\$9.59
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InvNo: 483873	InvDesc: admin-batteries	InvAmt: \$9.59
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ChqNo:	0029056	Date:	22/07/2019	Vendor:	MANITOWANING FRESHMART	Amount:	\$65.89
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InvNo: 00498246	InvDesc: pec-summer act. supplies	InvAmt: \$39.94
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InvNo: 00500043	InvDesc: admin-tea	InvAmt: \$7.98
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InvNo: 00495555	InvDesc: water bottles	InvAmt: \$17.97
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ChqNo:	0029057	Date:	22/07/2019	Vendor:	METAL AIR MECHANICAL SYSTEMS	Amount:	\$2,133.09
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InvNo: 138561	InvDesc: arena-ice plnt maintenance	InvAmt: \$2,133.09
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The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

ChqNo:	Date:	Vendor:	Amount:
0029058	22/07/2019	NAUSS PLUMBING & HEATING INC	\$6,158.50
InvNo: 59201	InvDesc: mun.office-supply/inst.air con	InvAmt: \$5,616.10	
InvNo: 59074	InvDesc: bmo/po bidg-service furnace	InvAmt: \$542.40	
0029059	22/07/2019	NEW NORTH FUELS INC	\$484.76
InvNo: 508174	InvDesc: mtg wtp-diesel	InvAmt: \$484.76	
0029060	22/07/2019	NORTRAX CANADA INC	\$553.70
InvNo: 1204232	InvDesc: #9 grader parts	InvAmt: \$553.70	
0029061	22/07/2019	PETTY CASH	\$162.61
InvNo: JULY 18 2019	InvDesc: petty cash replenish.	InvAmt: \$162.61	
0029062	22/07/2019	PITNEY BOWES	\$37.66
InvNo: 3201166730	InvDesc: post.meter lease-	InvAmt: \$37.66	
0029063	22/07/2019	PITNEY WORKS	\$113.00
InvNo: JULY 3 2019	InvDesc: postage meter refill	InvAmt: \$113.00	
0029064	22/07/2019	RIVERSIDE ENTERPRISES	\$3,875.90
InvNo: 21400	InvDesc: june recycling transport	InvAmt: \$3,875.90	
0029065	22/07/2019	SUDBURY & DISTRICT HEALTH UNIT	\$2,810.00
InvNo: RC020034522	InvDesc: august sdhu levy	InvAmt: \$2,810.00	
0029066	22/07/2019	TECHNICAL STANDARDS & SAFETY AUTHORITY	\$378.75
InvNo: 6493803	InvDesc: marina-fuel safety lic/lnsp	InvAmt: \$264.34	
InvNo: 3341110	InvDesc: marina-inspection	InvAmt: \$114.41	
0029067	22/07/2019	TED PEARSON AUTOMOTIVE LTD.	\$1,345.26
InvNo: 66526	InvDesc: shop towels/plugs	InvAmt: \$554.32	
InvNo: 66525	InvDesc: impact/grinder combo	InvAmt: \$790.94	
0029068	22/07/2019	ROBERT PENNIE	\$105.12
InvNo: MAY 2019	InvDesc: livestock compensation(may'19)	InvAmt: \$105.12	
0029069	22/07/2019	DAVE MCDOWELL	\$835.80
InvNo: OWDCP-003362	InvDesc: livestock comp (may22)	InvAmt: \$835.80	
0029070	22/07/2019	PRO FLEET CARE SUDBURY	\$1,271.25
InvNo: 106	InvDesc: pw-oil spray trucks	InvAmt: \$1,271.25	
0029071	22/07/2019	JASON HUGHSON	\$1,200.00
InvNo: 2019/07/03	InvDesc: return pyt	InvAmt: \$1,000.00	
InvNo: 2019/07/18	InvDesc: return pyt	InvAmt: \$200.00	
0029072	22/07/2019	WHITE'S SHELL	\$261.00
InvNo: 1437	InvDesc: gas-pickup	InvAmt: \$120.00	
InvNo: 1417	InvDesc: gas pickup	InvAmt: \$95.00	
InvNo: 1414	InvDesc: gas for pickup	InvAmt: \$38.00	
InvNo: 1412	InvDesc: gas shop	InvAmt: \$8.00	

System: 22/07/2019
User Date: 22/07/2019

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The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

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***** End of Report *****

Report Total:

\$46,648.46

Date : 08/07/2019
Time : 10:46:50 AM

The Township of Assiginack

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Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0028975		08/07/2019	07/08CIMB	118	COOPER, RONALD	OUTSTANDING	Cheque
0028976		08/07/2019	07/08CIMB	122	HOBBS, ALTON	OUTSTANDING	Cheque
0028977		08/07/2019	07/08CIMB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
0028978		08/07/2019	07/08CIMB	133	BOND, FREDA	OUTSTANDING	Cheque
0028979		08/07/2019	07/08CIMB	158	QUACKENBUSH, ASHLEY T	OUTSTANDING	Cheque
0028980		08/07/2019	07/08CIMB	173	QUACKENBUSH, CHRYSAL	OUTSTANDING	Cheque
0028981		08/07/2019	07/08CIMB	198	STEWART, ELLA	OUTSTANDING	Cheque
0028982		08/07/2019	07/08CIMB	219	JONES, CHRISTIANNA	OUTSTANDING	Cheque
0028983		08/07/2019	07/08CIMB	361	BOEGLI, FRANCES	OUTSTANDING	Cheque
0028984		08/07/2019	07/08CIMB	366	COOPER, TROY	OUTSTANDING	Cheque
0028985		08/07/2019	07/08CIMB	367	QUACKENBUSH, MICHAEL	OUTSTANDING	Cheque
0028986		08/07/2019	07/08CIMB	368	CASE, NOAH	OUTSTANDING	Cheque
1780		08/07/2019	07/08CIMB	106	WOOD, STEVEN	OUTSTANDING	Direct Deposit
1781		08/07/2019	07/08CIMB	134	VIRTANEN, ANNETTE	OUTSTANDING	Direct Deposit
1782		08/07/2019	07/08CIMB	140	REID, WALTER	OUTSTANDING	Direct Deposit
1783		08/07/2019	07/08CIMB	163	MACDONALD, ROBERT	OUTSTANDING	Direct Deposit
1784		08/07/2019	07/08CIMB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
1785		08/07/2019	07/08CIMB	169	MAGUIRE, KELSEY	OUTSTANDING	Direct Deposit
1786		08/07/2019	07/08CIMB	211	MOGGY, HUGH	OUTSTANDING	Direct Deposit
1787		08/07/2019	07/08CIMB	218	MCDOWELL, DAVID	OUTSTANDING	Direct Deposit
1788		08/07/2019	07/08CIMB	220	HAM, DAVID	OUTSTANDING	Direct Deposit
1789		08/07/2019	07/08CIMB	221	MAGUIRE, ROBERT	OUTSTANDING	Direct Deposit
1790		08/07/2019	07/08CIMB	301	ROBINSON, DEBBIE	OUTSTANDING	Direct Deposit
1791		08/07/2019	07/08CIMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit
1792		08/07/2019	07/08CIMB	329	OBRIEN, CHERYL	OUTSTANDING	Direct Deposit
1793		08/07/2019	07/08CIMB	362	SAGLE, EDDY	OUTSTANDING	Direct Deposit
1794		08/07/2019	07/08CIMB	364	BOND, KYLE	OUTSTANDING	Direct Deposit
1795		08/07/2019	07/08CIMB	365	BOWERMAN, COLE	OUTSTANDING	Direct Deposit

Total : \$24,062.60

Date : 22/07/2019
Time : 10:44:28 AM

The Township of Assiginack

Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0029030		22/07/2019	07/22COMB	118	COOPER, RONALD	OUTSTANDING	Cheque
0029031		22/07/2019	07/22COMB	122	HOBBS, ALTON	OUTSTANDING	Cheque
0029032		22/07/2019	07/22COMB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
0029033		22/07/2019	07/22COMB	133	BOND, FREDA	OUTSTANDING	Cheque
0029034		22/07/2019	07/22COMB	198	STEWART, ELLA	OUTSTANDING	Cheque
0029035		22/07/2019	07/22COMB	219	JONES, CHRISTIANNA	OUTSTANDING	Cheque
0029036		22/07/2019	07/22COMB	366	COOPER, TROY	OUTSTANDING	Cheque
0029037		22/07/2019	07/22COMB	367	QUACKENBUSH, MICHAEL	OUTSTANDING	Cheque
0029038		22/07/2019	07/22COMB	368	CASE, NOAH	OUTSTANDING	Cheque
1796		22/07/2019	07/22COMB	106	WOOD, STEVEN	OUTSTANDING	Direct Deposit
1797		22/07/2019	07/22COMB	134	VIRTANEN, ANNETTE	OUTSTANDING	Direct Deposit
1798		22/07/2019	07/22COMB	140	REID, WALTER	OUTSTANDING	Direct Deposit
1799		22/07/2019	07/22COMB	163	MACDONALD, ROBERT	OUTSTANDING	Direct Deposit
1800		22/07/2019	07/22COMB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
1801		22/07/2019	07/22COMB	169	MAGUIRE, KELSEY	OUTSTANDING	Direct Deposit
1802		22/07/2019	07/22COMB	211	MOGGY, HUGH	OUTSTANDING	Direct Deposit
1803		22/07/2019	07/22COMB	218	MCDOWELL, DAVID	OUTSTANDING	Direct Deposit
1804		22/07/2019	07/22COMB	220	HAM, DAVID	OUTSTANDING	Direct Deposit
1805		22/07/2019	07/22COMB	221	MAGUIRE, ROBERT	OUTSTANDING	Direct Deposit
1806		22/07/2019	07/22COMB	301	ROBINSON, DEBBIE	OUTSTANDING	Direct Deposit
1807		22/07/2019	07/22COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit
1808		22/07/2019	07/22COMB	329	OBRIEN, CHERYL	OUTSTANDING	Direct Deposit
1809		22/07/2019	07/22COMB	362	SAGLE, EDDY	OUTSTANDING	Direct Deposit
1810		22/07/2019	07/22COMB	364	BOND, KYLE	OUTSTANDING	Direct Deposit
1811		22/07/2019	07/22COMB	365	BOWERMAN, COLE	OUTSTANDING	Direct Deposit
Total :							\$24,528.20

Memo

To: Mayor and Council

Date: July 26, 2019

Re: Assignack Curling Club Charitable Tax Rebate Application

Further to the decision of council in January of 2012 to deem the Curling Club eligible for the 40% property tax charitable tax rebate, please find attached a copy of the Application for the Rebate for the 2019 property taxes for the Curling Club.

I would request that council approve the application as applied for, for the taxation year 2019 in the amount of \$3,294.83 and that amount will then be applied as a credit to the tax account.

Thank you,



Deb MacDonald, Treasurer

MUNICIPALITY



OF ASSIGINACK

P.O. BOX 238 MANITOWANING, ON, P0P 1N0
(705) 859-3196 or fax 859-3010
www.Assiginack.ca

APPLICATION FOR REBATE OF TAXES TO REGISTERED CHARITIES

Request for Tax Rebate for the Taxation Year: 2019

Name of Organization: Assiginack Curling Club

Mailing Address, Telephone: 70 RRI, Site 1, Box 18
Manitowaning ON
P0P 1N0

Contact Name and Telephone: Chris Prosser

C.C.R.A. #: 124 591611

Annual Taxes: 8237.07

CERTIFICATION:

I certify that the above noted organization, of which I am an officer of, hereby applies for tax relief in accordance with Assiginack By-law # 06-27:

Chris Prosser
Name

Treasurer
Title of Office

CP
Signature

July 26 / 19
Date

Council Resolution #: _____

Registered Charity Tax Rebate Application

Assessment Roll Number (from landlord) - 51-11-000 -005-054 - 00 0000

Form must be received at the tax office by the last day of February of the year following the tax year to which the application relates.

Calendar Year For Which Rebate Applies	<u>2019</u>
Name of Applicant Charity:	<u>Assiniboia Curling Club</u>
Contact Name	<u>Chris Prosser</u>
Contact Telephone	
Mailing Address	
Postal Code	<u>R0P1N0</u>
Address For Which Rebate Applies	<u>26 Clowrie Street</u>
Postal Code	<u>R0P1N0</u>
Length of Occupancy at Present Address	<u>Nov 1967</u>
Canada Customs & Revenue Reg./Business No.	<u>124591611</u>
<i>(submit copy of Charter)</i>	

From the Landlord: (submit a letter from the landlord that supports the total actual amount of property taxes paid for the application year)

Landlord or Property Manager Name _____ Tel: _____
(print)

Property Class for Property Occupied by Charity
 Commercial Industrial

Total Property Tax \$ 8237.07

Charity Property Tax Amount in above Property Class
(receipt from owner/landlord of taxes paid) \$ _____ (A)

Rebate Percentage 40% (B)

Rebate Entitlement (A) x (B) \$ 3294.83c

Landlord or Property Manager Signature _____ Date _____

Charity Declaration:

I, the undersigned hereby certify that the information is true and complete to the best of my knowledge and belief and authorize the municipality to verify all information contained in this statement.

Name of Authorized Officer Chris Prosser Title Treasurer
(print)

Signature C Prosser Date July 26 119

RTEP

"It is a serious offence to make a false statement"

For Office Use Only	Roll No. _____
Verification of Commercial or Industrial	_____ yes _____ no
Verification of Registered Charity Status	_____ yes _____ no
Actual Taxes Paid	\$ _____ Date _____
Estimate of Rebate Entitlement	\$ _____
First Instalment (50%)	\$ _____
Final Instalment	\$ _____
Balance Payable/ (Recoverable)	\$ _____
Action Taken	_____
By (print)	_____ date _____



100-1751 Harvey Avenue, Kelowna BC V1Y 6G4

(888)860-8016 Fx: (250)860-7477

QUOTATION No. 20125

Date: July 04, 2019

Quoted By: Graydon Walsh

graydonw@omegacom.ca

OMEGA ERT PAGERS

For: DWAYNE ELLIOT	At: ASSIGINACK TOWNSHIP FIRE
Phone: (250)	15555B ON-6
Fax: (250)	MANITOWANING, ON P0P 1N0

Description	Qty	Unit Price	Amount
OMEGA ERT VOICE VHF PAGER, 1CH, C/W CHARGER / 152-162 MHZ, 12.5/25KHZ, IP52 APPROVED	5	525.00	2,625.0
ONE YEAR FACTORY WARRANTY FOB NEAREST OMEGA FACILITY			0.0
PAGER PROGRAMMING/CONFIGURATION	1		0.0
FREIGHT/SHIPPING & HANDLING	1	36.75	36.7
		Subtotal	\$2,661.7
		HST-13	\$346.0
		Total Price	\$3,007.7



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A Leading Provider of Protective Apparel to the Ontario Fire Service

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07/22/19
QUOTE
PPEQ9510

www.PPES.ca

Prepared For Dwayne Elliott assignackfire@eastlink.ca Phone (705) 859-3196 Fax (705) 859-3010	Assignack Fire Department 25B Spragge St Assignack, ON P0P 1N0	Representative Daryl Kretzschmar Daryl@PPESolutions.ca Phone 888-999-0316 x1 Fax 877-999-0316
---	---	---

Description	Qty	FD Price	Ext. Price
STARFIELD FLAMEFIGHTER® BUNKER SUIT 2019R	12	\$2,152.00	\$25,824.00

CHANGES
Changes to Previous Starfield-LION Order Processed by PPES - N/A (New)

Pricing Includes Applicable Single Order Volume Discounts:
5 Bunker Suits Min. (Additional 3% Discount Has Been Applied)
10 Bunker Suits Min. (Additional 6% Discount Has Been Applied)
25 Bunker Suits Min. (Additional 9% Discount Has Been Applied)

SUIT CONFIGURATION

STANDARD FEATURES

- NFPA 1971: Standard on Protective Ensembles for Structural Fire Fighting
- Triple Rows Lockstitching on All Major Outer Shell Seams
- Twin Rows Lockstitching on Reflective Trim
- Bar Tack Reinforcing - All Stress Points
- Made In Canada

OUTER SHELL

Tencate PIONEER® (Kevlar-Nomex) - Khaki

LINER

RT7100® with Prism® Pure

TPP 45.0 THL 218.9

LINER Attachment

Detachable - Dome Fastened with 12" Inspection Ports

REFLECTIVE TRIM

3" 3M® Scotchlite® Triple: Ventilated/Perforated NFPA

COLOUR Scotchlite®

Fluorescent Lime-Yellow with Silver Stripe

COAT CONFIGURATION

STANDARD FEATURES

- Stay-Dry Collar System with Mandarin Style Liner
- Hanger Loop (2.5"L x 0.5"W)
- Bellowed UnderArms with Contoured Sleeves
- Stay-Rite Cuff System with Wristlets Attached to Liner
- DRD - Drag-Rescue Device with Solid 3M Trim on Flap
- Nomex Canadian Flag Emblem (3.375"W x 1.75"H) - Left Shoulder
- Thermashield -Upper Back & Shoulder Enhancement (1L E-89 Quilted to 1L Araflo E-89 - 4.5"H Front / 7"H Back)

Applicable Taxes & Shipping Charges - Additional to Unit Price (Unless Otherwise Noted)
When placing order beyond 30 days - please allow us to confirm that pricing remains current.

Description

Qty FD Price Ext. Price

- Elbow Padding - Lite-N-Dri (5"W x 9"H)
- Liner Sweep Tabs
- Medical Glove Pocket (4"W x 3"H) within R/S Coat Pocket
- Liner Pocket - LHS (7½" W x 9"H) Black OS Material
- Liner Pocket - Handi-Pouch (3"W x 4"H)

COAT STYLE

Traditional (32" Style) or S-Series (30"F/34"R) (TBD)

COLLAR

Height 3" or 4" (TBD)

OPTION

Bi-Swing Back

CLOSURE

Hooks & Dees or Quick-Start Zipper - Under LS Opening Stormflap (TBD)

WRISTLETS

Kevlar/Nomex dri® Style with Plain Cuffs, Thumb Loops or Thumb Holes (TBD)

REINFORCING

Cuffs 1" (2" Folded) - Outer Shell

RADIO POCKET

Neoprene Lined

RP Dimensions

Standard Size: 4"W x 7¼"H x 2"D

RP Flap

5¼"H X 4½"W - Notched Both Sides

Location

Left Chest

MIC. LOOP

4"W x ½"H - Outer Shell

Location

Above Radio Pocket

HAND POCKETS

2 in 1 Center-Bellow Handwarmer 9½"W x 9"H

ACCESSORY

Flashlight Snap Hook - with Hook & Loop Strap 8.5"

Location

Upper Storm Flap

REFLECTIVE LETTERS / NUMBERS

REFLECTIVE LETTERING/NUMBERING

Location: Lower Back Above Lower Trim (I-10/12)

ATTACHMENT

Letters/Numbers Sewn Directly to Outer Shell

QTY/DESCRIPTION

3 - 3M® Scotchlite® Reflective Letters/Numbers

Size: 3" Colour: Lime-Yellow "AFD"

**Applicable Taxes & Shipping Charges - Additional to Unit Price (Unless Otherwise Noted)
When placing order beyond 30 days - please allow us to confirm that pricing remains current.**

Description

Qty FD Price Ext. Price

REFLECTIVE LETTERING/NUMBERING

Location: PAP - Lower Back Attached Below Lower Trim (10/12)

ATTACHMENT

Port-A-Plate

PAP Height: 6" (Standard) or 4.5" (Lo-Profile)

QTY/DESCRIPTION

3 - 3M® Scotchlite® Reflective Letters/Numbers

Size: 3" Colour: Lime-Yellow "###"

PANT CONFIGURATION

STANDARD FEATURES

- High-Waist Pant - with Low-Rise Front
- Suspenders: Attachment - Snap & Tab Attachment
- Suspenders: Adjustment - Parachute Style Quick-Adjust
- Suspenders: Integral Padding & 2" 3M® Scotchlite® Reflective Trim
- Waist Adjustment Straps 7/8"W x 6"L - with Postman's Slide Fasteners
- Waist Tool Key L/S
- Move-N-Hance Crotch 3L
- Flex-Knee System 3L
- Semper dri Liner
- Ankle Storm Wells
- Stepped Up Rear Cuffs 1"
- Inseams Provided in 1" Increments

CLOSURE

Hook & Dee

PADDING

Knees - 2 Layers LND® 8"W x 10"H (Std)

REINFORCING

Knees: Polymer Coated Kevlar - Gold

REINFORCING

Cuffs 1" (2" Folded) & Kickshields - Outer Shell

CARGO POCKETS

9½"W x 9"H x 2"D: Full-Bellow

POCKET

Quick Draw Knife 2½"W x 4½"H

Location

Right Lower Outseam

TERMS

- Delivery - Gear is Made to Order: Current Estimated Lead-Time is 18 Weeks in Addition to Plant Holiday Shutdowns (2 Weeks Summer + 1 Week Christmas)
- Over Size Charges - Not Applicable
- Sizing - Contact Us Anytime to Arrange for Measuring
- Shipping Charges - Included (No Additional Charge)
- Manufacturers Limited Warranty: Garments - Usefull Life, Suspenders - 1 Year

OPTIONS - UPGRADES (Additional if Selected)

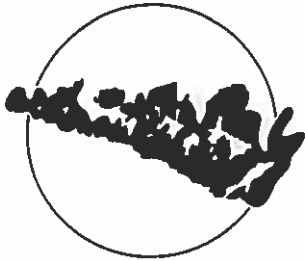
**Applicable Taxes & Shipping Charges - Additional to Unit Price (Unless Otherwise Noted)
When placing order beyond 30 days - please allow us to confirm that pricing remains current.**

Description

Qty FD Price Ext. Price

Description	Qty	FD Price	Ext. Price

Applicable Taxes & Shipping Charges - Additional to Unit Price (Unless Otherwise Noted)
When placing order beyond 30 days - please allow us to confirm that pricing remains current.



July 12, 2019

Mr. Alton Hobbs, CAO
Municipality of Assigninack
P.O. Box 238
Manitowaning ON POP 1N0

NOTICE OF APPLICATION FOR CONSENT

File No: B08-19
Owners: Alois and Laura Frank
Location: Part Lot 14 and Lot 15, Conc. V
Surveyed as Parts 4, 5 & 6, Plan 31R-639, Part 1, Plan 31R-3048 and
Parts 1 thru 15, Plan 31R-4076
Township of Bidwell
Municipality of Assigninack
District of Manitoulin

Purpose and Effect: To provide for the creation of a new 0.4 Hec. lot, containing a seasonal dwelling and shed. This proposed new lot will be together with right-of-way over the retained land and subject to right-of-way for access over Part 5, Plan 31R-639 and subject to Hydro easement over Part 1, Plan 31R-3048.

In order that the application may be properly considered in accordance with requirements set out in Sections 50 and 53 of the Planning Act, would you please fill out the attached questionnaire, returning one to us and keeping the other for your records.

If your Council have any suggestions, information, or conditions to add to the questionnaire form, please send them out in an attached letter.

Last Day for Receiving Comments: July 26th, 2019.

Additional information, if required, may be available by contacting the Planning Board Office.

Decision and Appeal

If you wish to be notified of the Decision of Planning Board in respect of the proposed consent, you must make a written request to the Planning Board at the address of the Planning Board Office as stated above.

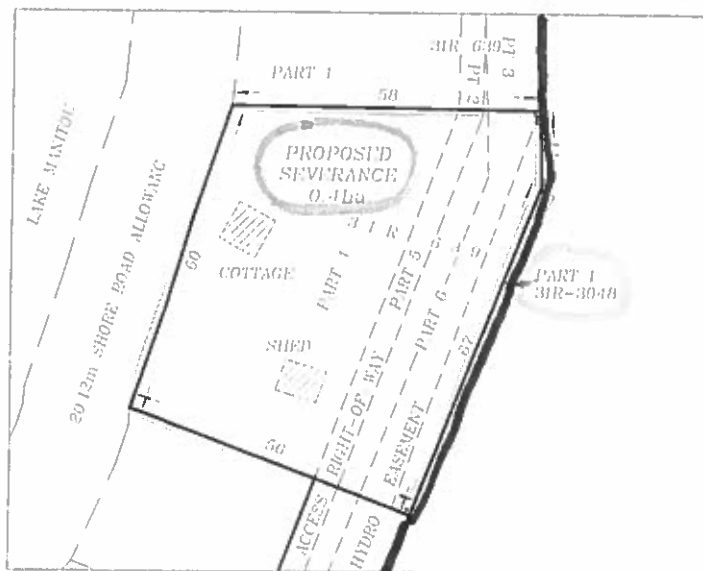
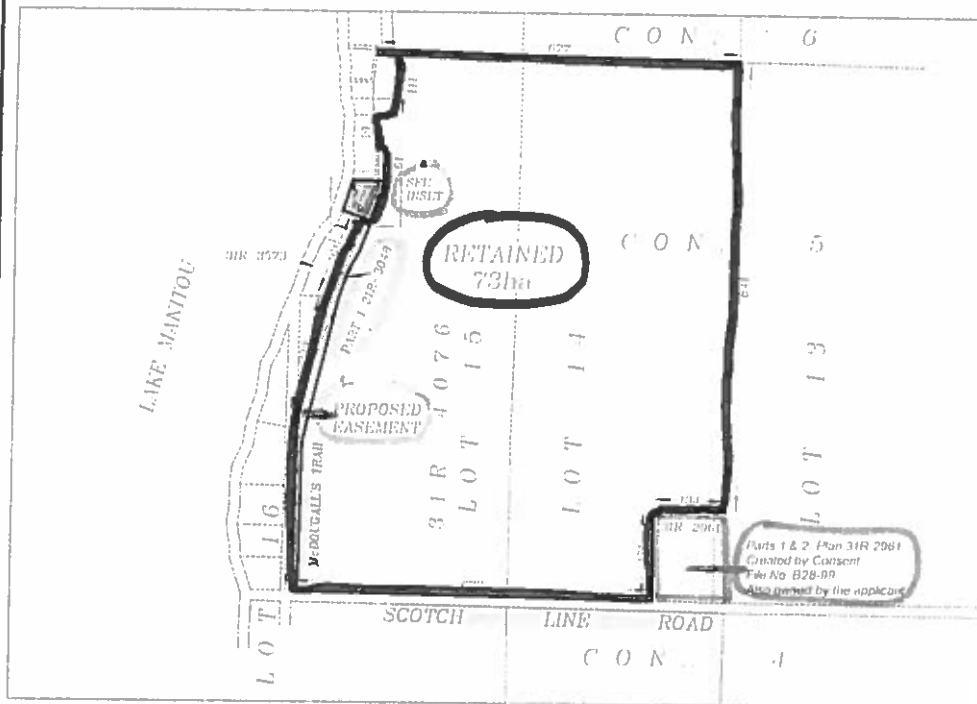
Any person or public body may, not later than 20 days after the giving of the notice of decision, appeal the decision or any condition imposed by Planning Board or appeal both the decision and any condition to the Local Planning Appeal Tribunal (LPAT) or appeal both the decision and any condition to the Local Planning Appeal Tribunal (LPAT) by filing with the Secretary-Treasurer of the Planning Board a notice of appeal setting out the reasons for the appeal, accompanied by the completed appeal form and fee prescribed under the Local Planning Appeal Tribunal (LPAT) Act.

If a person or public body that files an appeal of a decision of the Manitoulin Planning Board in respect of the proposed consent does not make written submission to the Manitoulin Planning Board before it gives or refuses to give a provisional consent, the Local Planning Appeal Tribunal (LPAT) may dismiss the appeal.

Dated at the Town of Gore Bay this 12th Day of July, 2019.

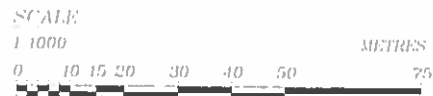
Part Lot 14 and Lot 15, Conc. V
 Surveyed as Parts 4, 5 & 6, Plan 31R-639 and
 Part 1, Plan 31R-3048 and
 Parts 1 thru 15, Plan 31R-4076
 Township of Bidwell, Municipality of Assignack
 District of Manitoulin

FILE NO: B08-19



NOTE
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CAUTION
 THIS IS NOT A PLAN OF SURVEY AND SHALL
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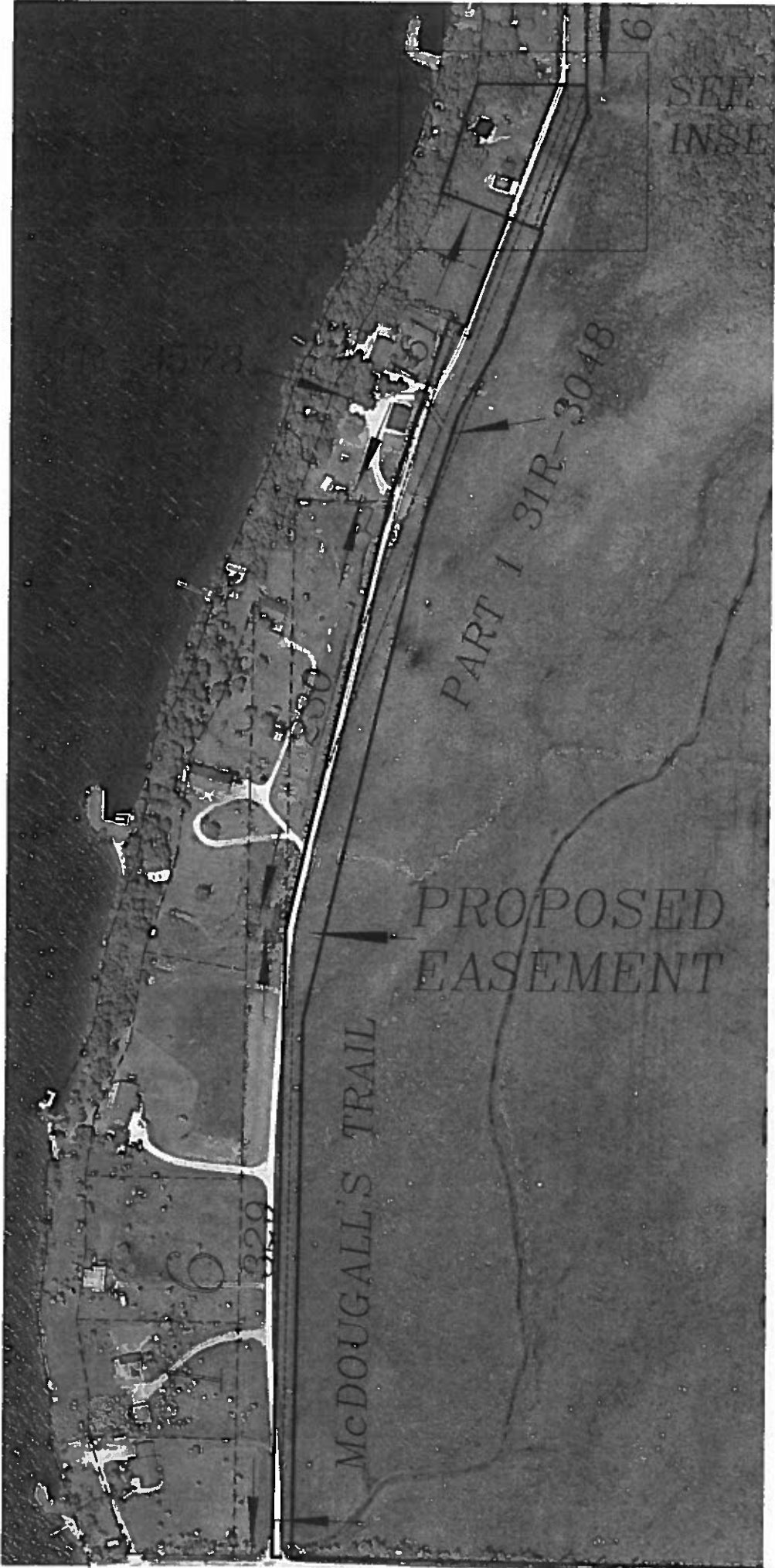


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DATE DECEMBER 10, 2010

FILE 5756MPB

KEATLEY SURVEYING LTD.
 ONTARIO LAND SURVEYOR
 P.O. BOX 578
 LITTLE CURRENT, ONTARIO



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MAY 07 2019

Some

KEATLEY SURVEYING LTD.

Ontario Land Surveyor

39 WATER STREET EAST

BOX 578, LITTLE CURRENT, ONTARIO POP 1K0

TELEPHONE: 705-368-2221

FAX: 705-368-2371

TOLL FREE: 1-866-KEATLEY

GORDON R. KEATLEY, B.Sc., O.L.S., O.L.I.P. (PRES.)

EMAIL: GORD@MANITOULIN.NET



June 6, 2019

Mayor Ham and Council
Township of Assiginack
156 Arthur Street
Manitowaning, Ontario POP 1N0

Re: Road Allowance

Dear Mayor Ham and Council:

On behalf of my client, Paul Lalonde, owner of Lot 2, Concession 8 and Lots 1 & 2, Concession 9, Township of Assiginack, I am submitting a request for permission to perform work on the unopened road allowance as shown on the attached sketch.

Mr. Lalonde recently purchased the above-mentioned lots and does not have access to them. The previous owners were able to use a trail that crossed private property that is no longer available to be used by Mr. Lalonde.

There is currently a narrow road that continues easterly from the end of Watson Bay Road that is being used by the owners of Lot 1, Concession 8 to access their property. As there is currently over a kilometre of single lane gravel un-maintained road leading up to the point where Mr. Lalonde wishes to continue said access to his property, we respectfully request that Mr. Lalonde be permitted to construct a single lane gravel access road along the road allowance in the area depicted on the attached sketch, a distance of approximately 450 metres. The work will be completed in accordance with paragraph 9 of Section 7.0 of the Township's By-Law #17-13.

Given the remote location of the property being over three kilometres from the nearest road maintained by the Township of Assiginack (New England Road), it would be a hardship to construct a road to municipal standards from New England Road.

Thank you for your time in considering this request. Mr. Lalonde and I can be available to attend a meeting to provide any additional information required.

Sincerely,

A handwritten signature in black ink, appearing to read "Gordon R. Keatley", with a long horizontal line extending to the right.

Gordon R. Keatley, O.L.S., O.L.I.P.



Sandfield Bay
of Lake Manitou

CONCESSION

CONCESSION

7.001

LOT 1

7.001

LOT 2

LOT 3

LOT 4

LOT 5

Central Manitoulin
of Sandfield

Trail

Trillium

Existing trail to camp

Assignack

7.001

CONCESSION

8

Camp

Watson Bay Rd.

LOT 4

LOT 3

LOT 2

LOT 1

(Township of
Township

Township

Portion of Road
Allowance needed
for access

CONCESSION

9

NOTE

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AN ACTUAL SURVEY

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CAUTION

THIS IS NOT A PLAN OF SURVEY AND SHALL

SCALE

1:20,000

METRES



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Ministry of
Municipal Affairs
and Housing

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M5G 2E5
Tel.: 416 585-7000

Ministère des
Affaires municipales
et du Logement

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M5G 2E5
Tél. : 416 585-7000



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JUL 22 2019

July 22, 2019

Dear Head of Council:

RE: Provincial Policy Statement Review – Draft Policies

I am writing today to announce that my ministry is launching a consultation on proposed policy changes to the **Provincial Policy Statement (PPS)**. The PPS is an important part of Ontario's land use planning system, setting out the provincial land use policy direction.

Municipalities play a key role in implementing these policies through local official plans, zoning by-laws and other planning decisions. The Planning Act requires that decisions on land use planning matters be "consistent with" the Provincial Policy Statement policies.

The government is consulting on draft policy changes to:

- Encourage the development of an increased mix and supply of housing
- Protect the environment and public safety
- Reduce barriers and costs for development and provide greater predictability
- Support rural, northern and Indigenous communities
- Support the economy and job creation

The proposed PPS policy changes support the implementation of **[More Homes, More Choice: Ontario's Housing Supply Action Plan](#)**. The Action Plan includes a series of distinct but coordinated initiatives to address housing supply, including a review of the Provincial Policy Statement. The proposed PPS changes work together with other recent changes to the land use planning system – including to the Planning Act through **[Bill 108, More Homes, More Choice Act, 2019](#)** (once proclaimed) and **[A Place to Grow: Growth Plan for the Greater Golden Horseshoe](#)**.

For more information about the consultation, please visit **<http://www.mah.gov.on.ca/Page215.aspx>** where you will find:

- A link to the posting on the Environment Registry of Ontario (ERO #019-0279), including the proposed Provincial Policy Statement and questions to consider
- Information on how to provide comments

The consultation is open for 90 days and closes on October 21, 2019.

I look forward to hearing your ideas on the proposed changes to the Provincial Policy Statement.

If you have any questions about the consultation, please contact the ministry at planningconsultation@ontario.ca or by calling 1-877-711-8208.

Sincerely,



Steve Clark
Minister

c: Planning Head and/or Clerks



Public Health
Santé publique
SUDBURY & DISTRICTS

RECEIVED
JUL 26 2019

July 26, 2019

VIA ELECTRONIC MAIL

Ms. Helen Angus
Deputy Minister of Health and
Deputy Minister of Long-Term Care

Dr. David Williams
Chief Medical Officer of Health
Ministry of Health

Dear Colleagues:

Re: Transforming Public Health for the People of Northeastern Ontario

I write on behalf of the five Medical Officers of Health for Northeastern Ontario. As leaders of the public health units for Algoma, North Bay Parry Sound, Porcupine, Sudbury & Districts, and Timiskaming, we began some years ago to explore how greater collaboration among our organizations might improve our collective efficiency and effectiveness in meeting the unique public health needs of the people of the North East.

The announcements on April 11, 2019, of the government's consideration of a new province-wide model for public health served to accelerate and refocus our efforts. This led us to consider a range of structural, organizational, and governance options in support of a more integrated approach and resulted in the submission that is forwarded to you today for the Ministry's consideration.

We appreciate that there are decisions to come as to how the Ministry intends to receive input from stakeholders on a modernized approach to public health. We are confident that protecting and promoting the health of our population remains at the forefront for the Ministry as much as it does for us, and we are hopeful that our submission points to a feasible path forward for a Northeastern public health entity, should this remain the direction following the Ministry's consultations.

Sudbury

1300 rue Paris Street
Sudbury ON P3E 3A3
t: 705.522.9200
f: 705.522.5187

Rainbow Centre

10 rue Elm Street
Unit / Unité 130
Sudbury ON P3C 5N3
t: 705.522.9200
f: 705.677.9611

Sudbury East / Sudbury-Est

1 rue King Street
Box / Boîte 58
St. Charles ON P0M 2W0
t: 705.722.9201
f: 705.867.0474

Espanola

800 rue Centre Street
Unit / Unité 100 C
Espanola ON P5E 1J3
t: 705.222.9202
f: 705.869.5583

Île Manitoulin Island

6163 Highway / Route 542
Box / Boîte 87
Mindemoya ON P0P 1S0
t: 705.370.9200
f: 705.377.5580

Chapleau

101 rue Pine Street E
Box / Boîte 485
Chapleau ON P0M 1K0
t: 705.860.9200
f: 705.864.0820

Toll-free / Sans frais

1.866.522.9200

phsd.ca



Healthier communities for all.
Des communautés plus saines pour tous.

Letter

Re: Transforming Public Health for the People of Northeastern Ontario

Page 2 of 3

The attached submission was prepared for your consideration, while you continue with determining the way forward for public health modernization. We would point out the key features of our work as follows:

- We have adopted a driving principle of think corporately and deliver locally. Translated, this means that we have considered how to create a single consistent set of systems for administrative purposes supporting, measuring, and managing a delivery structure that continues to identify and meet the public health needs of local communities.
- We have not lost sight of the concerns of our constituent municipalities, especially around cost management. To this end, we have proposed a representational governance structure that both respects that, and begins to embed best practices in good governance, embracing not only local representation, but also the complex set of skills, experience, and competencies that we know public health governance needs to succeed in the rapidly transforming health system in Ontario.

We have accomplished a great deal. We have reached agreement among a group of committed colleagues; obtained the support of our respective Boards to undertake this work; shared our work to date with our current Board Chairs; and have undertaken considerable detailed planning and analysis of both delivery and administrative systems, focussing on potential efficiencies within a new model. And, there is much yet to be done.

With the experience of the North East thus far, we submit that to do any transformation work well while ensuring the important work of public health continues uninterrupted, careful consideration must be given to sufficient transition time, funding and resources to support the required transition work, and flexibility as needed to incorporate potential regional variations.

We are now at the stage where we seek the opportunity to meet with Ministry senior leadership, to consider and refine our work to date. We would like to provide further context, review the recommendations, and clarify any points as needed. Public health is too important to get wrong and we remain dedicated to working with you to ensure a strong, effective, nimble, and locally connected public health system for the province of Ontario.

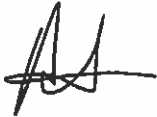
Letter

Re: Transforming Public Health for the People of Northeastern Ontario

Page 3 of 3

Thank you and we would sincerely appreciate an opportunity to engage. We would be pleased to organize this through my office at 705.522.9200 ext. 291.

Sincerely,



Dr. Penny Sutcliffe

Medical Officer of Health and Chief Executive Officer

Public Health Sudbury & Districts

Encl.

cc: Ms. Elizabeth (Liz) Walker, Director, Accountability and Liaison Branch, Ministry of Health
Ms. Colleen Kiel, Acting Director, Strategy and Planning Branch, Ministry of Health
Dr. Jim Chirico, Medical Officer of Health and Chief Executive Officer, North Bay Parry Sound District Health Unit
Dr. Lianne Catton, Medical Officer of Health and Chief Executive Officer, Porcupine Health Unit
Dr. Marlene Spruyt, Medical Officer of Health and Chief Executive Officer, Algoma Public Health
Dr. Glenn Corneil, Acting Medical Officer of Health and Chief Executive Officer, Timiskaming Health Unit

TRANSFORMING PUBLIC HEALTH
FOR THE PEOPLE OF NORTHEASTERN ONTARIO

A SUBMISSION TO THE GOVERNMENT OF ONTARIO

HELEN ANGUS, DEPUTY MINISTER OF HEALTH

AND

DR. DAVID WILLIAMS, CHIEF MEDICAL OFFICER OF HEALTH

Introduction

This submission is the result of many months of work by the undersigned Medical Officers of Health (MOH), who are the Chief Executive Officers (CEO) of their respective Boards of Health. This work was undertaken on their own initiative for the five Northeastern Boards of Health. It has been developed in response to the current Government's announced intention to streamline the complex system of providing public health programs and services aimed at both protecting and promoting the health of the people of Ontario. This document provides our best advice regarding governance and leadership in the North East should the changes to the public health system proceed as announced.

Context

Over the past several years, there has been considerable attention paid to the current complexity of the public health system. As recently as 2017, the report entitled *Public Health within an Integrated Health System; Report of the Minister's Expert Panel on Public Health* raised a number of ideas and recommendations for transforming that system, addressing such challenging issues as system delivery boundaries and leadership and governance models that might better accomplish the best fit of public health within a larger, transformed health system.

Ontario's current government has introduced fundamental change in the way health care is to be funded, structured and delivered, and in its conceptualization has embodied some of the ideas raised earlier regarding public health.

The five Northeastern health units, serving the areas of Algoma, North Bay/Parry Sound, Porcupine, Sudbury/Manitoulin, and Timiskaming began in 2017 to explore how they could collaborate more closely to achieve improved efficiencies with potential "functional mergers". With the April 2019 announcement of public health regionalization, the five MOHs for these health units were in a unique position to quickly refocus this work to consider how a new, single autonomous regional public health 'entity' might be created should the announced changes proceed. The goal would be to continue to meet the important public health standards in Ontario with all of the requisite standardization, capacity, and equity in the delivery of programs and services across the larger region, while at the same time realizing efficiencies and meeting the cost savings goals of government.¹

This report is the result of that work since 2017.

¹ The Ministry has identified a goal of provincial cost savings of \$200 million system-wide by 2021/22. The impact on regional public health budgets will depend on the ultimate determination of the level of municipal funding to offset announced changes to the provincial/municipal apportionment of funding.

It addresses the combined challenges raised above, proposes models for reorganizing service delivery, leadership, and governance, and sets out an orderly process of transitioning from the current five Public Health Unit (PHU) model, to a single Northeastern Regional Public Health Entity (NE-RPHE). If these changes proceed there would be much work still to be completed, however, we believe that the recommendations herein form a solid foundation upon which to build a more detailed model for public health in the North East.

The model proposed will need careful scrutiny:

- by the Ministry, in the context of its overall health care transformational design;
- by the many (108) local governments in the North East who are expected to continue to share with Ontario the cost of public health programming;
- by those communities in the North East who have a passionate interest in the way services are provided to their communities; and
- with special attention to Indigenous peoples, both First Nation communities and Indigenous peoples living in urban environments, as well as the significant Francophone population in the North.

The Geography and Population of the North East

Ontario's North is appreciably different than the South, even the more rural parts of southern Ontario. With the combination of large distances, unique histories, challenging travel especially in winter, and widely dispersed populations, the delivery of programs and services and even the matter of representation of communities in governance is difficult. Significant Indigenous and Francophone populations are defining factors as well.

We understand that the Ministry is seeking consistency across the ten regional public health entities to be created to serve the entire Province. We outline our proposals for some level of such consistency but stress the substantively different circumstances that characterize the North.

The current North East public health infrastructure is composed of five distinct areas (health units), each with its own MOH who is the CEO, and autonomous board governance. For ease of reference, a map outlining the segmentation of Northeastern Ontario for public health purposes is attached as **Appendix A**. Shown on that map are the main public health service delivery 'assets' currently in place.

Program and Service Delivery

First, we considered how best to visualize *program and service delivery* in a new, single regional public health entity. We settled on a simple concept that has driven our thinking: ***Think corporately; deliver locally***. Embedded in that notion is a concept that considers how to achieve efficiencies in our work; creating a *single consistent set of systems for administrative purposes* supporting, measuring and managing a delivery structure that continues to *identify and meet the public health needs of local communities*.

We concluded that there is a sound business case for mapping that local service delivery into four, rather than five, distinct *sub-regions* in the North East. Note that this work assumes the existing geographic boundaries of the five current North East boards of health. It does not incorporate the District of Muskoka or parts of Renfrew County as proposed by Ministry officials.

Those *four sub-regional service areas* are centred on the urban centres of Sault Ste. Marie, North Bay, Timmins, and Sudbury.

While we have given considerable thought to the geographies serviced by each sub-region, we do recognize that much work remains to be done in determining the most logical functional structure. This

would take into account community delivery assets, and be determined over time, as the new structure is implemented.

We have identified several fixed 'assets' within the current five health units where efficiencies in the physical location of Public Health staff and offices could be achieved by reorganization of those assets. Work continues at the detailed service level as to how to realize and quantify those efficiencies, while continuing to meet the Ontario Public Health Standards (OPHS) and address local needs.

Leadership and Management

Following our agreed-to fundamental principles of maintaining the appropriate level of protection and promotion of the health of the people of the North East, and our **think corporately and deliver locally** approach, we have very carefully considered how both the leadership and management of a NE-RPHE and a sub-regional delivery model might be structured.

Our conclusions:

1. There is solid support for the need to have singular corporate management of the regional level in the form of a Regional Medical Officer of Health who is the Chief Executive Officer of the organization (RMOH). There must be unified accountability to the Board for policy direction and resource management for such a new model to succeed. We fully support the work to date of the Council of Ontario Medical Officers of Health (COMOH) in this respect and make what we believe to be the obvious observation that such a position must be held by a qualified public health physician **with a range of well-defined managerial and leadership competencies**.
2. The RMOH will be accountable to the Board and to the Chief Medical Officer of Health (CMOH) for public health strategy and compliance with the OPHS under the *Health Protection and Promotion Act* (HPPA).
3. At the regional level, we see the need for a carefully constructed set of systems, procedures, and processes that will be followed by all parts of the new organization. Key to success will be administrative and programmatic systems, accountabilities, and measures that will drive both effectiveness and efficiency in service delivery.
4. We envisage senior level executives, reporting directly to the RMOH, who will take responsibility for building and managing those corporate-wide systems. This is a key element of the **think corporately and deliver locally** approach.
5. We envisage savings to accrue to the NE-RPHE as systems are integrated, with singular leadership of key corporate service elements (such as accounting and finance, procurement, information technology, and human resource management), foundational standard elements (such as program planning and evaluation, effective public health practice, population health assessment, and health equity) and programmatic elements (such as overarching policy and programming in both health protection and health promotion).
6. We also turned our attention to the matter of how best to structure the "deliver locally" aspect of our proposed design. Implicit in our thinking has been the need to ensure that capacity is maintained to not only identify, anticipate, and respond to local public health issues, whether they be urgent or strategic in nature, but also be *seen to be* responsive at the local level. We know that our communities and municipalities will demand that in any new model.
7. We understand the key role that qualified physicians with public health training play in the public health domain, and the expectation that our stakeholders have and will continue to have that a qualified MOH will be "there for them." This is aligned with the thinking of COMOH in this respect. We understand that there is an important role in building and maintaining excellent community stakeholder relationships by such physicians. The challenge in this very large geographical area is one of determining how best to meet those expectations.
8. We have also adopted a principle of recognizing and supporting the key roles played in public health by other health professionals who are now, and will continue to be, essential in the delivery of local public health programming. Nurses and public health inspectors, for example, must and

will play a role in local delivery. We believe that those professionals should also play *leadership roles* at the regional and sub-regional level.

9. At present, across the five current PHUs, there are seven physicians who are designated as MOHs or Associate MOHs (Note that one MOH position is currently in an acting capacity.) The COMOH model of seeing all public health physicians as “MOHs” aligns with our thinking. It is our carefully considered opinion that in the regional model and with the expected constraints, a smaller number of public health physicians can effectively meet the standards required.
10. With all of that in mind, our conceptualization of the leadership structure is as follows:
 - One physician to be the Regional Medical Officer of Health (RMOH), and in that role to be the Chief Executive Officer.
 - Four physicians to be designated as sub-regional MOHs. The goal will be to ensure that each of the four sub-regions has access to a designated MOH, where the circumstances require access to that level of expertise. One of those four MOHs would be designated as the Deputy Regional MOH (DRMOH) so as to ensure appropriate chain of authority at all times, acting in the place of the RMOH.
 - We continue to work on the challenge of building appropriate accountabilities and cross-discipline leadership in this model. We assert that the RMOH must be the ultimate decision-maker and we have identified two possible models for leadership at the sub-regional level. The preferred model is for the MOH assigned to that sub-region to take on the leadership role. It is also recognized that team leadership skills in some sub-regions might better be found in another health discipline. In this approach, the sub-regional MOH would not have this line authority. We note that COMOH supports MOHs playing various roles (e.g. local organizational leadership, medical leadership, program expertise consultation, etc.) according to local needs and this is aligned with our model.
 - Regardless, strong team leadership should be the most important factor in building and transitioning to a new and quite different set of accountabilities.
 - Finally, there is of course the matter of finding the best fit for the many valued professionals, including physicians, who now make up the public health assets across the North East.

We attach as **Appendix B**, a set of functional diagrams outlining how we see the structure of the regional/sub-Regional design for the new NE-RPHE. We note that these are a work in progress and depict the key reporting relationships, representing our thinking to date on how the regional and sub-regional functions can best be supported by these relationships.

Representation and Governance

One of the most challenging aspects of the restructuring is the matter of representation of the wide territory, numerous communities and municipalities, and diverse populations that make up the North East. We have endeavoured to strike a fair and reasonable formula for the creation of a single governing body of the regional public health entity, at least on a transitional basis.

In the current model according to the applicable Regulations under the HPPA, there are a total of 74 seats on the five Boards of Health; 51 of which are appointed by municipal councils. Of these, 38 municipal representatives are elected; the remaining 13 are non-elected ‘citizen’ representatives.

Perhaps the most striking thing to realize is that even under the *current* composition requirements, there are considerably fewer municipal representatives on the five existing Boards than there are municipalities (108).

Contemplating the composition of *one board that would represent 108 municipalities* makes clear the first challenge in constituting a regional Board.

We understand that, with the diverse population in Ontario's North, there are special considerations to be taken into account in developing representational models. Across the five current Boards there are no individuals on those Boards who are there as *identified representatives of diverse communities*, including First Nations/Indigenous populations, and the substantial Francophone population. There are indeed Indigenous and Francophone representatives, but they were not chosen specifically to represent those parts of their respective communities, to the best of our knowledge.

Another complexity to be considered. We will explore below the means by which such representation could be assured in the proposed new structure.

At present, the Province has a mandate under the current HPPA Regulations to appoint several representatives to each Board. There have been challenges to date for the Provincial Appointments Secretariat to populate those seats, resulting in numerous vacancies.

It should be acknowledged that there is another challenging issue facing municipal councillors who are appointed to PHU Boards, much as is the case with other bodies in the North, such as District Social Services Administration Boards. That issue is one of *fiduciary responsibility* to the PHU Board, and reconciling that duty to the fiduciary responsibility owed to the municipality where each holds elected office. This issue is particularly challenging in circumstances where those Boards have the statutory authority to set levies which the municipalities are obliged to pay.

Finally, and perhaps constructively, is the current best practice of creating governance boards on the basis of a carefully balanced set of skills, knowledge, familiarity with community, and experience – commonly referred to as a balanced matrix of *competencies*. Our premise, given all of the challenges outlined here, is to propose a *transitional model* for the first Board of the NE-RPHE that *bridges* those challenges, and **works toward skills-based boards in the public health sector**.

In fact, we urge adoption of a policy that would seek careful consideration of diversity and skills/competencies, as well as geographic representation, by both the municipal entities and the Province of Ontario, as they consider appointments to the proposed Board. Further, we urge that those appointing entities be encouraged to consult their existing PHUs and MOHs as to the most needed categories of Directors required.

Our proposal for composition, keeping in mind diversity, skills and competencies, and geographic locale:

- One representative municipal councillor, an elected official currently holding office in a larger, urban municipality, for each of the newly defined four sub-regional areas, centred on Sault Ste. Marie, North Bay, Timmins and Sudbury.
4 members
- Two additional municipal councillors, currently holding elected office in the many smaller municipalities throughout the North East, to ensure that the perspectives of smaller municipalities are reflected.
2 members.
- One non-elected representative of the community within each of those four sub-regional areas, chosen carefully by municipalities to bring to the Board *a set of defined competencies and experience that contribute to a well-balanced Board*.
4 members

In the body of those municipal appointees, constituting the majority of the new Board, careful attention to representing all of the North East. Further, given the historical existence of an autonomous Board of Health in the Timiskaming District, at least one of the members of the initial Board as outlined above shall be a representative of the Timiskaming District.

- Three representatives appointed by the Province of Ontario, following the procedures of the Provincial Appointments Secretariat with approval by the Lieutenant Governor in Council, *with careful attention to:*
 - *the set of defined competencies and experience,*
 - *representation of the Francophone population of the North East:*
3 members
- One representative each for two defined populations in the North East, specifically chosen to represent:
 - A First Nations person, living in a First Nation community
 - An Indigenous person (First Nations, Metis, Inuit), living in an urban community
2 members

We note that representatives of diverse communities identified specifically in our proposal may be supplemented by other persons appointed by municipal or provincial bodies.

A total of 15 members.

Transition

We recognize that there may well be significant challenges in implementing the proposed composition of the first Regional Board; hence, the qualifier that this be considered a *transitional* process.

Considerations for how to choose such representatives include:

- A request of the current five Boards of Health, collectively, to collaborate on their advice to the appointing municipalities regarding the selection of current Councillors and community members who have demonstrated considerable interest in the public health issues and challenges in the North East, and who are supportive of and interested in the 'start-up' challenge of this new venture
- An interim Regulation under the Act that enables the Minister of Health to appoint or confirm the appointment of such Directors, whether municipally or provincially selected, to the transitional Board
- Building consensus amongst the appointing parties, including the Ministry of Health, as to the desired competencies for the composition of the inaugural Board. A draft outline of such competencies is attached to this proposal as **Appendix C**

Enabling transition

The Ministry in its announced plans for migration to a system with ten, rather than 35, PHUs across the province, has indicated a preference for consistent governance approaches. While this is a worthy goal, there are substantive differences across the north/south and urban/rural divides.

We believe that the desired consistency across Ontario should focus on some core principles of good governance:

- Skills-based boards, to the extent possible, while respecting the freedom of municipalities to appoint representatives of their choosing;
- Recognition of the need for representation that reflects geo-political difference, with special attention to the needs of Indigenous and other diverse populations;
- A careful balance of urban and rural representation so as to ensure that the perspective of all parts of the new Region are at the table;
- Appropriate mechanisms for the selection and appointment of representatives, where there are multiple and/or different political structures at the municipal level who are charged with making appointments of Directors;

- Attention to the above-noted challenge of appropriate fiduciary responsibility.

We fully expect that the HPPA and its Regulations will continue to include explicit direction to PHUs regarding core standards for public health. Those, and the associated mandate to the CMOH, should not change.

There will be a need, however, for substantial changes to the Act and Regulations to create the framework for the proposed streamlined new approach. We urge careful and diligent consultation with affected stakeholders in crafting a new regulatory regime to enable the system changes required.

All of which is respectfully submitted.

Algoma Public Health

Marlene Spruyt, BSc, MD, CCFP, FCFP, MSc-PH

North Bay Parry Sound District Health Unit

James Chirico, BSc, MD, FRCPC, MPH

Porcupine Health Unit

Lianne Catton, MD, CCFP-EM, MPH

Public Health Sudbury and Districts

Penny Sutcliffe, MD, MHSc, FRCPC

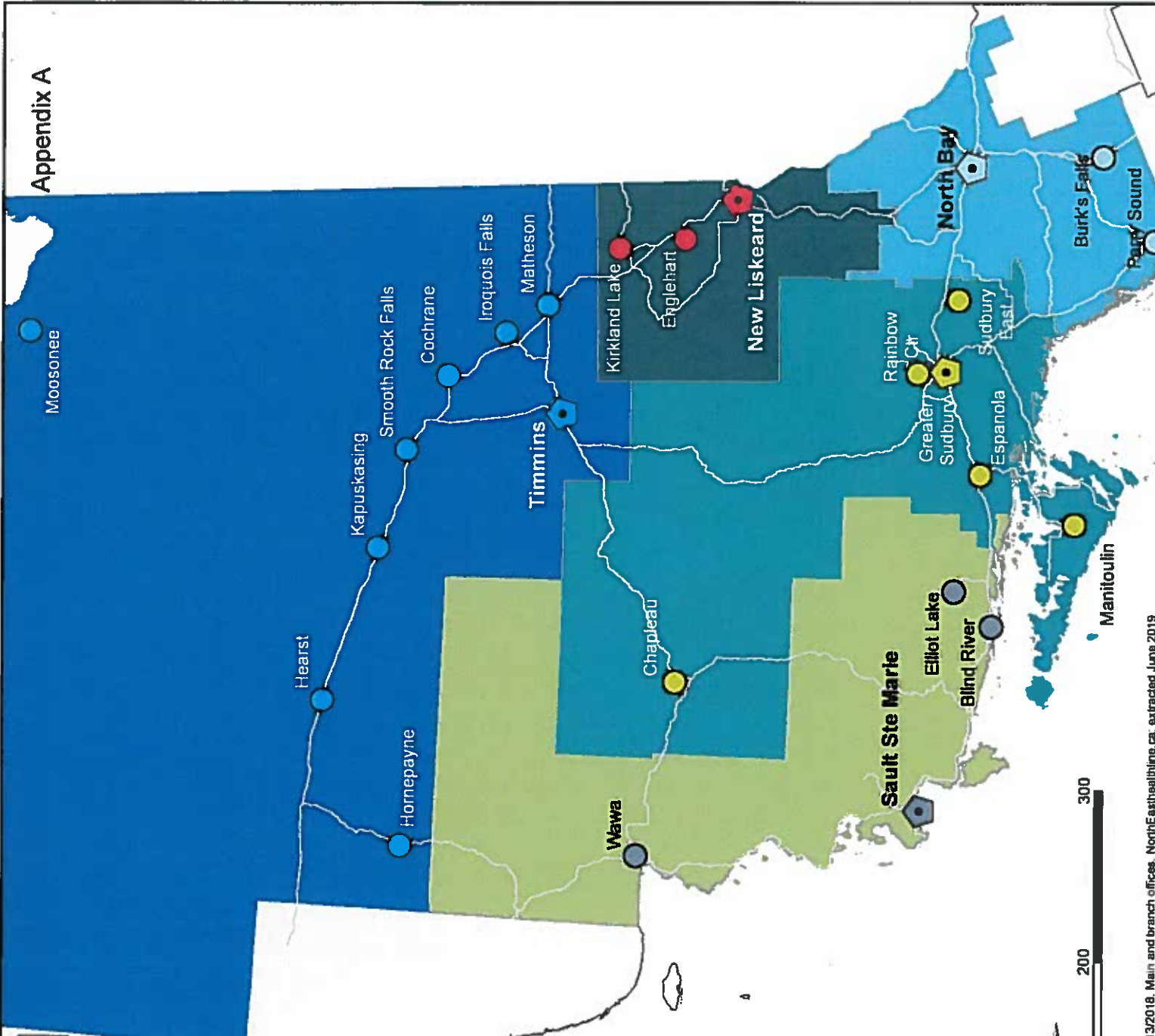
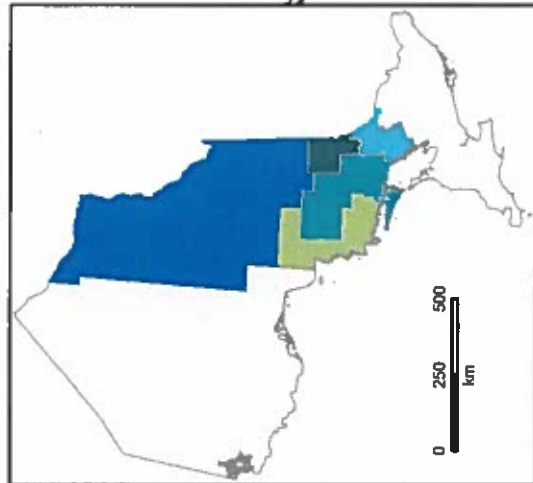
Timiskaming Health Unit

Glenn G. Corneil, MD, CCFP, FCFP

July 2019

North East Public Health Unit Offices, 2019

Appendix A



NE Public Health

- North Bay Parry Sound District Health Unit
- Porcupine Health Unit
- Public Health Sudbury & Districts
- Algoma Public Health
- Timiskaming Health Unit
- Main office
- Branch/District/Satellite office

Prepared by Public Health Sudbury & Districts, Knowledge & Strategic Services, June 2019.
 Data Sources: Cartographic Boundary Files, Statistics Canada 2016, PCCF, Canada Post 2013/2018, Main and branch offices, NorthEasthealthline.ca, extracted June 2019

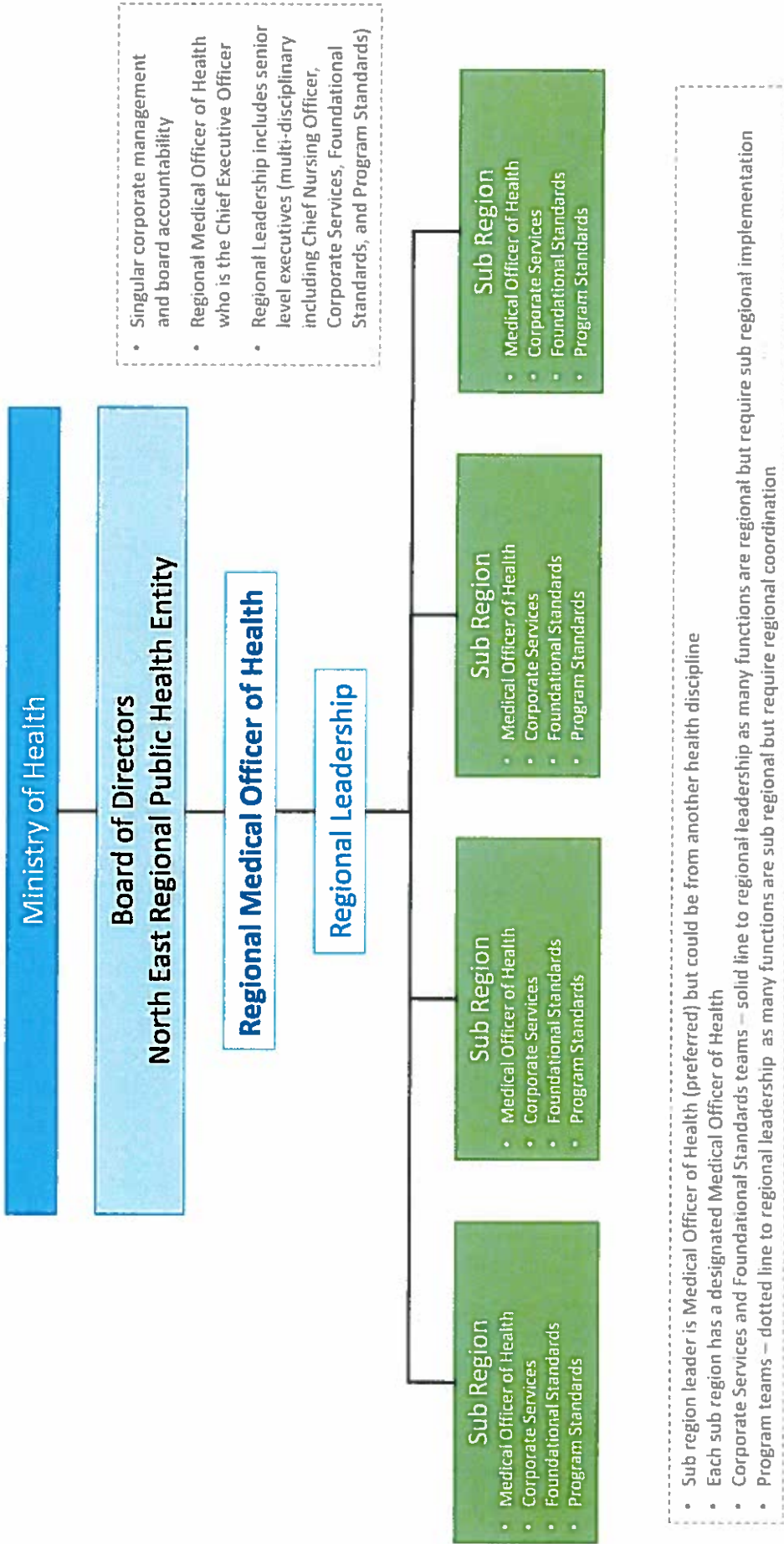
NORTHEASTERN REGIONAL PUBLIC HEALTH UNIT
BOARD GOVERNANCE

DIRECTORS PROFILE MATRIX		
SKILL / EXPERIENCE	DESCRIPTION	NUMBER OF DIRECTORS REQUIRING SKILL
General		BOARD SIZE: 15
Analytical and Critical Thinking	Individual having the ability to think analytically and critically, to evaluate different options, proposals and arguments and make sound decisions.	All
Inter-personal Communications	Individual having the ability to effectively communicate their ideas, positions, and perspective to their peers, as well as understand the ideas, position, and perspective of their peers and facilitate resolutions of differences in the common interest.	All
Creative and Strategic Vision/Planning	Individual having the ability to envision and define future goals and objectives that provide improved benefits for the groups and individuals on whose behalf the organization acts. (For example, experience with strategic planning, performance measurement, business planning, etc.)	All
Experience service on boards of directors	<ul style="list-style-type: none"> • Strong understanding of and experience with the appropriate roles, group processes, protocols and policies that form the systems of Public Health Unit governance. • Demonstrated judgment and integrity in an oversight role. • Experience serving on a board or governance committee and/or senior level experience working with other strategic or policy boards. • Determination to act in one's own independent deliberative judgment with confidence and persistence in order to ask appropriate, relevant and necessary questions. 	All
Financial Literacy	Individual able to read and have a layman's understanding of financial statements, including budgets, income statements, balance sheets and cash flow projections.	All
Community Knowledge	Knowledge of the community (fabric; particular needs) and more broadly knowledge of the needs of the entire Regional area.	All
Commitment to Mandate	Demonstrates a strong understanding and commitment to the organization's mandate.	All

NORTHEASTERN REGIONAL PUBLIC HEALTH UNIT
BOARD GOVERNANCE

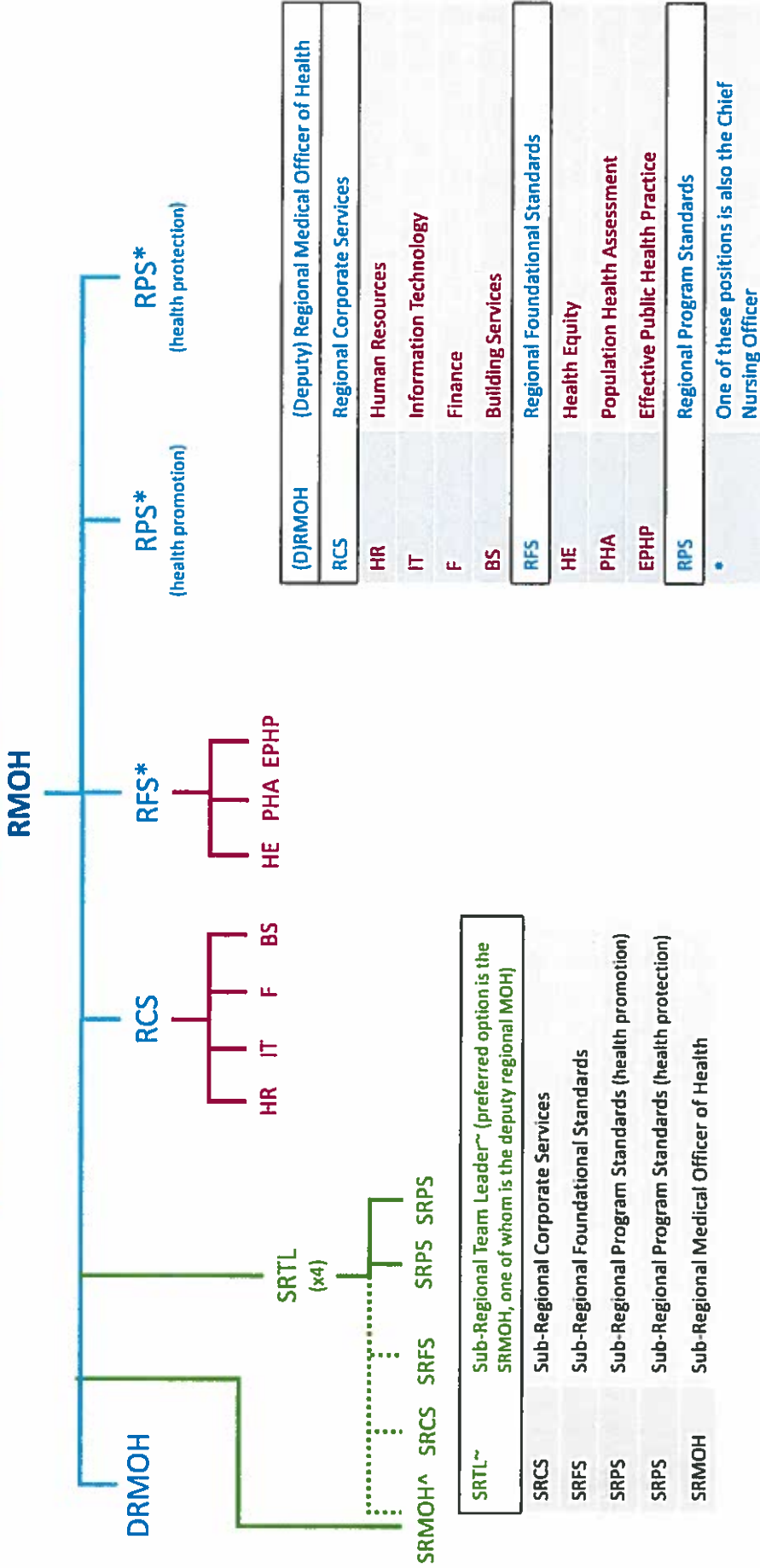
Specific		
Financial Expertise	<ul style="list-style-type: none"> • Senior executive experience (preferably with a designation) in financial accounting and reporting and corporate finance. • Comprehensive knowledge of internal financial controls, financial operational planning and management in an organization that includes expertise in auditing, evaluating and analyzing financial statements. 	1 or more
Communications / Public Relations Practices	Senior executive or consulting experience (preferably with a designation) with the planning, design, implementation and evaluation of strategic communications, and/or stakeholder relations initiatives.	1 or more
Risk Management	Senior executive or consulting in analyzing exposure to risk in the private, public or not-for-profit sector and successfully determining appropriate measures to manage such exposure.	1 or more
Legal Expertise	Individual having expertise in the law (preferably with a designation), particularly, as it relates to subjects of relevance to public health institutions.	1 or more
Health System Expertise	Individual having expertise in aspects of health, particularly as it relates to subjects of relevance to a public health organization, including research.	1 or more
Human Resources Expertise	Senior executive or consulting experience in human resources (preferably with a designation) particularly in the areas of compensation, labour relations, change management, organizational development and leadership.	1 or more
OTHER REPRESENTATION CONSIDERATIONS		
Other	As much as possible, given requirements above, the board will aspire to gender balance, cultural and linguistic diversity and a diversity of ages, with special attention to Indigenous representation from both urban communities and distinct First Nation Communities and the Francophone population.	

FUNCTIONAL CHART OVERVIEW



FUNCTIONAL CHART DETAILED VIEW

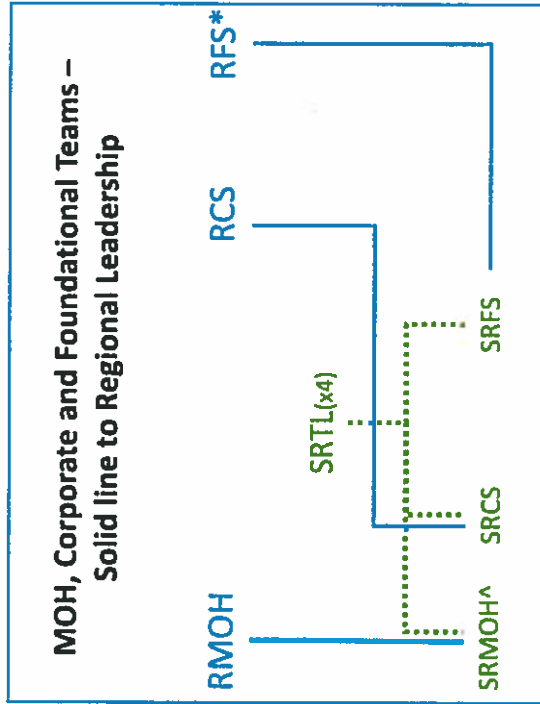
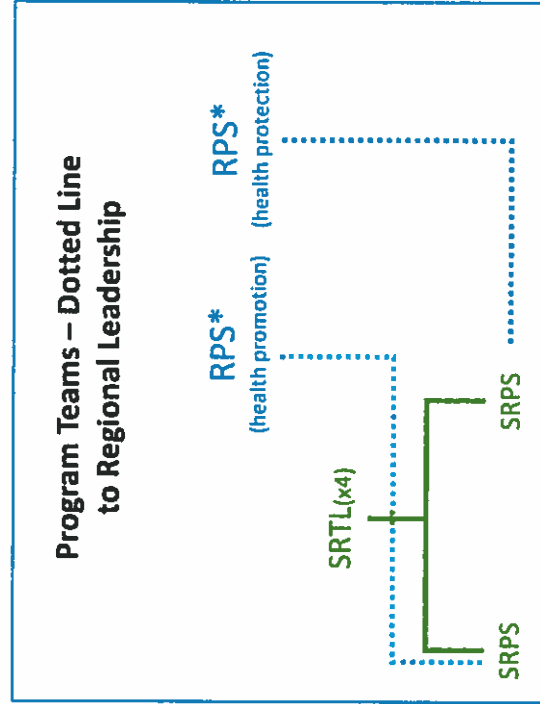
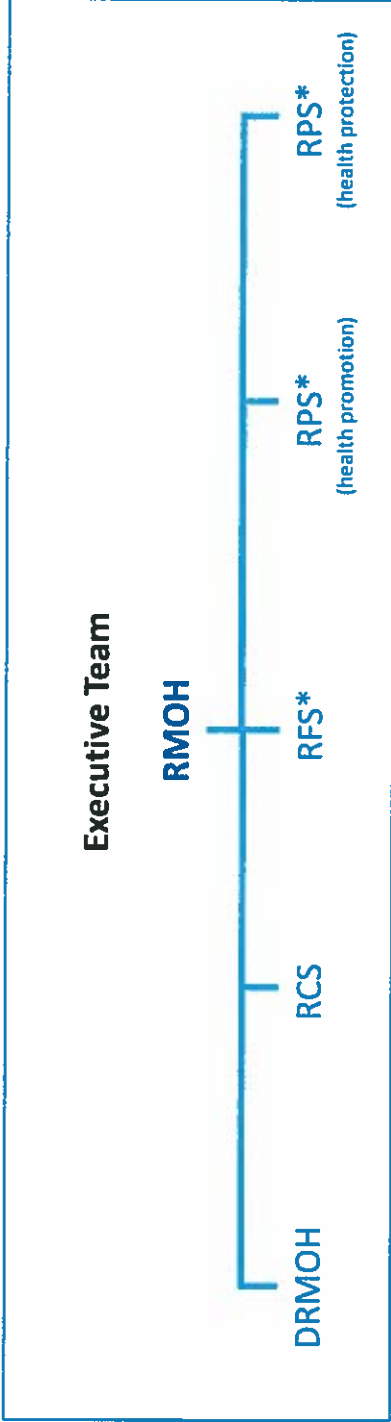
Board of Directors NEPHE



(D)RMOH	(Deputy) Regional Medical Officer of Health
RCS	Regional Corporate Services
HR	Human Resources
IT	Information Technology
F	Finance
BS	Building Services
RFS	Regional Foundational Standards
HE	Health Equity
PHA	Population Health Assessment
EPHP	Effective Public Health Practice
RPS	Regional Program Standards

* One of these positions is also the Chief Nursing Officer

SRTL~	Sub-Regional Team Leader~ (preferred option is the SRMOH, one of whom is the deputy regional MOH)
SRCS	Sub-Regional Corporate Services
SRFS	Sub-Regional Foundational Standards
SRPS	Sub-Regional Program Standards (health promotion)
SRPS	Sub-Regional Program Standards (health protection)
SRMOH	Sub-Regional Medical Officer of Health



*One of these positions is the Chief Nursing Officer

^One of these positions is the DRMOH

Manitoulin

Phone 705-368-2710

Fax 705-368-2694

Postal Bag 460,
70 Robinson St.
Little Current, Ontario
POP 1K0

*Centennial
Manor*

RECEIVED

JUL 31 2019

July 24, 2019

The Township of Assiginack
156 Arthur Street
PO Box 238
Manitowaning, ON
POP 1N0

Dear Clerk:

The Board of Manitoulin Centennial Manor would like to invite a representative from each council to attend an annual meeting. The Board will provide updated information on the financial status of the home, and be available to answer any questions related to our strategic plan. The Board will also like to take this opportunity to review and approve the By-laws.

The meeting will be held on September 26, 2019 at 7PM in the Chapel. Please let me know if a representative will be able to attend. Thank you.

Yours Truly,



Tamara Beam
Administrator
Manitoulin Centennial Manor



Ministry of Indigenous Affairs

Negotiations Branch

160 Bloor Street East
9th Floor, Suite 920
Toronto, ON M7A 2E6

ontario.ca/indigenous
Tel: (705) 313-0023

Ministère des affaires autochtones

Direction de négociation

160, rue Bloor Est
9^e étage, suite 920
Toronto, ON M7A 2E6

ontario.ca/autochtones



August 1, 2019

To Whom it May Concern:

SUBJECT: Wiikwemkoong Islands Boundary Claim

Wiikwemkoong Unceded Territory, the Government of Canada and the Government of Ontario ("the Parties") are in negotiations to resolve the outstanding Boundary claim relating to islands off the eastern shore of Manitoulin Island in Georgian Bay.

The Parties identified a package of Proposed Settlement Lands which are intended to be transferred to Wiikwemkoong Unceded Territory as part of the settlement of the claim. In June 2017, the Draft Environmental Study Report for these lands was released in accordance with the requirements for Category C projects under the Class Environmental Assessment for Resource Stewardship and Facility Development Projects.

At this time, Ontario has concluded the final requirements for the Category C Environmental Assessment (EA) and is releasing the Environmental Study Report (ESR) for final inspection.

Ontario is seeking comments on the ESR from August 1, 2019 – September 15, 2019.

To obtain a copy of the Final ESR, please visit: www.ontario.ca/page/wiikwemkoong-unceded-territory

For further information or to provide comments on the ESR please contact:

Ministry of Indigenous Affairs
Wiikwemkoong Islands Boundary Claim
160 Bloor Street East, Suite 920
Toronto, ON M7A 2E6
E-mail: wutclaim@ontario.ca

OR

Ministry of Natural Resources and Forestry
3767 Hwy 69 S, Suite 5
Sudbury ON P3G 1E7
E-mail: sudburydistrictgeneric@ontario.ca

.../2

If you feel that significant outstanding issues have not been addressed within the ESR, you can ask for a higher level of assessment. This is known as a Part II Order and anyone can make the request. A request may be made to the Minister of the Environment, Conservation and Parks for the project to comply with Part II of the Environmental Assessment Act (Part II Order). This request must be made in writing to the Minister at the address below and copied to the Ministry of Natural Resources and Forestry before the end of the 45 calendar-day review period.

The Honourable Jeff Yurek
Minister of the Environment, Conservation and Parks
77 Wellesley Street West
11th Floor, Ferguson Block
Toronto, ON M7A 2T5

Additional information regarding Part II Orders can be found at:
<https://www.ontario.ca/page/class-environmental-assessments-part-ii-order>

Thank you for your continued interest and participation in the Wiikwemkoong Islands Boundary Claim.

Sincerely,



Mike Taylor
Negotiator
Negotiations Branch
Ministry of Indigenous Affairs

Comments and personal information concerning the proposed transfer of provincial lands to Wiikwemkoong Unceded Territory are collected to assist with decision making and potential follow-up with individuals as required. The collection of information complies with *Environmental Assessment Act* requirements. Comments not constituting personal information as defined by the *Freedom of Information and Protection of Privacy Act*, may be shared with others as appropriate, including the proponent ministries and may be included in documentation available for public review. Personal information will only be used / disclosed in accordance with the *Freedom of Information and Protection of Privacy Act*. If you have questions regarding the collection, use or disclosure of your personal information please contact Mike Taylor, Negotiator, Ministry of Indigenous Affairs (705) 313-0023 (contact information above).

Notice of Completion - Environmental Study Report (ESR) Wilkwemkoong Islands Reserve Boundary Claim Negotiations

The Ontario Ministry of Indigenous Affairs (IAO), supported by the Ontario Ministry of Natural Resources and Forestry (MNRF) Sudbury District Office, proposes a disposition of Crown land to Wilkwemkoong Unceded Territory (Wilkwemkoong), in settlement of the Wilkwemkoong Islands Boundary Claim. The proposed settlement lands are located in the Districts of Killarney and Sudbury, as well as unorganized areas. The Wilkwemkoong Islands Boundary Claim is a land claim relating to the islands off the eastern shore of Manitoulin Island. The Council of Wilkwemkoong and the Government of Ontario and Canada are working together to resolve this outstanding land claim.

The Parties identified a package of proposed settlement lands which are intended to be transferred to Wilkwemkoong Unceded Territory as part of the settlement of the claim. In June 2017, the Draft Environmental Study Report for these lands was released in accordance with the requirements for Category C projects under the Class Environmental Assessment for Stewardship and Facility Development Projects.

At this time, Ontario has concluded the final requirements for the Class C Environmental Assessment (EA) and is releasing the final Environmental Study Report (ESR), Resource Analysis and Notice of Completion for final inspection.

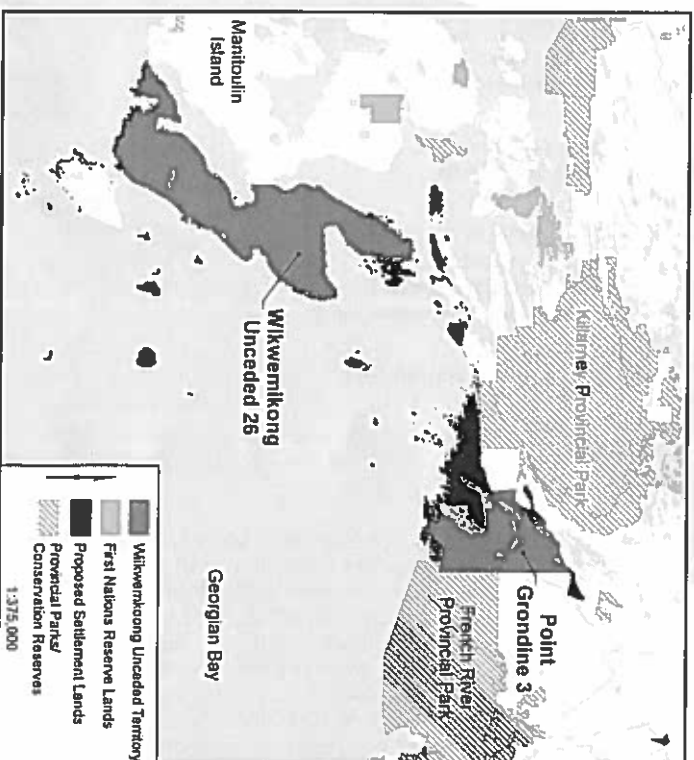
The ESR is available for review and comment between August 1, 2019 and September 15, 2019.

To obtain a copy of the ESR, provide comments or discuss the project, please visit:

www.ontario.ca/page/wilkwemkoong-unceded-territory

Ministry of Indigenous Affairs
Wilkwemkoong Islands Boundary Claim
160 Bloor Street East, Suite 920
Toronto, ON M7A 2E6
tel: 705-313-0023
e-mail: wultclaim@ontario.ca

Comments and personal information concerning the claim and proposed disposition of Crown land are collected to



assist with decision making and to allow for follow-up with individuals as required. This activity occurs under IAO's mandate to resolve land claims and is in compliance with the requirements of the *Environmental Assessment Act*. IAO will provide MNRF and Ministry of the Environment, Conservation and Parks with copies of comments received. Comments not constituting personal information as defined by the *Freedom of Information and Protection of Privacy Act*, will be shared with others as appropriate, and may be included in documentation available for public review. Personal information will only be used/disclosed in accordance with the *Freedom of Information and Protection of Privacy Act*. If you have questions regarding the collection, use or disclosure of your personal information, please contact Mike Taylor, Negotiator, Ministry of Indigenous Affairs, 705-313-0023.

THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK

BY-LAW # 19-11

**BEING A BY-LAW OF THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK
TO AUTHORIZE AN AGREEMENT WITH THE LANDOWNERS OF LEASK BAY
SHORES LANE AND THE SOUTH BAY COTTAGERS ASSOCIATION FOR ROAD
MAINTENANCE.**

WHEREAS the necessary authority is found in Section 8 of the Municipal Act, SO., 2001 Chapter 25 as amended;

AND WHEREAS Section 5(3) of the Municipal Act, S.O., 2001, c 25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS The Council of the Corporation of the Township of Assiginack deems it beneficial to the community to enter into an agreement for road maintenance;

NOW THEREFORE THAT the Council of the Corporation of the Township of Assiginack ENACTS AS FOLLOWS:

1. THAT we enter the Agreement, attached to and forming part of this by-law
2. THAT this by-law shall come into force and take effect upon the third and final reading.

Read a first, second and third time and finally passed this 6th day of August, 2019.

Mayor: Dave Ham

Deputy Clerk: Alton Hobbs

MAINTENANCE AGREEMENT

Between:

Landowners of Leask Bay Shores Lane

(the "Owners"), AND

The South Bay Cottagers Association (the "Association")

AND

The Corporation of the Township of Assiginack (the "Township")

Dated this 6th day of August, 2019

WHEREAS Leask Bay Shores Lane is a private road situated on a series of rights of ways located in Lots 26, 27 and 28, Concession 9 in the Township of Assiginack, as outlined on Schedule "A", attached to and forming part of this Agreement;

AND WHEREAS the undersigned parcel owners are the Owners of lands serviced by Leask Bay Shores Lane who are desirous of having the Township provide maintenance services on the private road for a fee;

AND WHEREAS the Association has agreed to facilitate the collection of and remittance of fees from the Owners;

NOW THEREFORE IT IS AGREED AS FOLLOWS:

The Township agrees to provide maintenance at the standard prescribed in the Township's Minimum Maintenance Standards Policy (By-law # 04-42 as amended) for Class 6 Roads in its jurisdiction, as outlined in Schedule "B", attached to and forming part of this Agreement, under the following conditions:

1.

All Owners identified in Schedule "A" must sign this Agreement as a condition of maintenance services being provided by the Township.

2.

Each Owner shall maintain a minimum comprehensive liability insurance policy in the amount of \$ 1,000,000.00 on their land and right of way for the duration of this Agreement and will produce a copy of such policy upon request of the Township. The policy shall insure on an occurrence basis against claims for personal or bodily injury, death or property damage suffered by others arising in

connection with the maintenance services provided by the Township, indemnifying and insuring the Owner, the Township and their agents and their employees and all others for whom each of them is at law responsible, in such amounts which shall be from time to time required by the Township for any personal or bodily injury, death, property damage or other claim in respect of any one accident or occurrence and, without limiting the foregoing, with provisions for cross-liability and severability of interests. The insurance policy or policies placed by the Owner pursuant to this clause shall be primary and shall be fully exhausted before calling into contribution any insurance available to the Township or its agents. The Township shall maintain a comprehensive program of insurance policies and will, if possible, obtain a specific policy covering the work contained in this Agreement.

3.

Each Owner grants permission to the Township to provide maintenance, including but not limited to grading, snowplowing, culvert and ditch maintenance, brushing and placement of fill and gravel on their property.

4.

Each Owner acknowledges that the Association or its successor shall act as their agent in terms of accepting invoices from the Township for maintenance services on a quarterly basis and for collecting all fees from the Owners and submitting payment to the Township. The Owners further agree that the Township is not responsible in any way for collection services and that failure to pay for the maintenance services is a default of the Agreement.

5.

Each Owner acknowledges that nothing in this Agreement grants any priority of service status to Leask Bay Shores Lane by the Township and that all decisions in terms of timing, scheduling and performance of maintenance will be at the sole discretion of the Township. In addition, the parties confirm that the terms of this Agreement are not an acceptance of any public road status being conferred by the Township on this private road.

6.

THAT for the 2019/2020 season, the seasonal rate for the defined maintenance services (By-law # 04-42 as amended) shall be \$ 2,000.00. This rate will be reviewed bi-annually and adjusted as necessary by the Township, to reflect actual costs.

7.

The term of this Agreement will be for five years. Any future renewals may be for a five-year term. The Association shall act as agent for the Owners during any renewal process, which remains at the discretion of the Township.

8.

This Agreement shall be binding upon the parties hereto, their respective heirs, executors, administrators and assigns and any subsequent purchasers of the Owner's lands. The Owners agree to make prospective purchasers of their lands aware of this Agreement as part of their required real estate disclosures.

9.

The Owners covenant to indemnify and save harmless the Township from any and all claims, liabilities, damages, costs, expenses, suits or actions or other proceedings by whomsoever made, sustained, brought or prosecuted in any manner resulting from the terms of this Agreement.

10.

All Owners of any additional parcels created gaining access to Leask Bay Shores Lane by way of a Consent to Sever shall be required to participate in this Agreement.

11.

Should any provision of this Agreement be deemed invalid or unenforceable, the remainder of the Agreement shall not be affected, and each term and condition shall be valid and enforceable to the extent permitted by law.

12.

Notwithstanding anything in this Agreement, in the case of default, breach or non-observance made or suffered by the Owners, acting separately or collectively, at any time or times in respect of any of the covenants, obligations or agreements herein contained on the part of the Owners, then, the Township may terminate this Agreement. Notice of termination to the Owners shall be in writing.

SIGNATURES:

The Corporation of the Township of Assiginack:

Mayor: Dave Ham

Deputy Clerk: Alton Hobbs

LEASK BAY SHORES LANDOWNERS:

Name and Address

Name and Address

Name and Address

Name and Address

Name and Address

Name and Address

Name and Address

Name and Address

THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK

BY-LAW # 19-12

**BEING A BY-LAW OF THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK
TO APPOINT AN ADMINISTRATIVE ASSISTANT.**

WHEREAS the necessary authority is found in Section 8 of the Municipal Act, SO., 2001 Chapter 25 as amended;

AND WHEREAS Section 5(3) of the Municipal Act, S.O., 2001, c 25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS The Council of the Corporation of the Township of Assiginack deems it beneficial to the community to hire an Administrative Assistant pursuant to Employment Agreements;

NOW THEREFORE THAT the Council of the Corporation of the Township of Assiginack ENACTS AS FOLLOWS:

1. THAT Crystal Lentir be appointed as Administrative Assistant;
2. THAT this by-law shall come into force and take effect upon the third and final reading.

Read a first, second and third time and finally passed this 6th day of August, 2019.

Mayor: Dave Ham

Deputy Clerk: Alton Hobbs