

MUNICIPALITY



OF ASSIGINACK

**REGULAR MEETING OF COUNCIL
To Be Held in the Council Chambers
Tuesday, September 3, 2019 at 7:00 p.m.
Council's Regular Meeting Agenda**

For consideration:

1. OPENING

- a) Adoption of Agenda
- b) Disclosure of Pecuniary Interest and General Nature Thereof

2. ANNOUNCEMENTS

3. ADOPTION OF MINUTES

- a) Regular Council Meetings of August 6th and 13th, 2019
- b) Minutes of Manitoulin East Municipal Airport Commission Meeting of August 12, 2019

4. DELEGATIONS

None

5. REPORTS

- a) Treasurer's Year To Date Statement as at July 31, 2019

6. ACTION REQUIRED ITEMS

- a) Accounts of Payment: General: \$270,639.13 - Payroll: \$78,036.91
- b) Protest Cuts to Legal Aid Request
- c) Consideration of People Mover Wagon Purchase
- d) Consideration of Winter Meeting Time Change

7. INFORMATION ITEMS

- a) Minister of Finance: Update Cannabis Legislation
- b) VCT: July Solar Production Statistics
- c) DSAB: CSWP Presentation

8. BY-LAWS

- a) By-law # 19-13: Adopt Child Protection Standard Procedures Policy
- b) By-law # 19-14: Amend Property Standards Policy: Vacant Lots

9. CLOSED SESSION

- a) Property Issues

10. ADJOURNMENT

**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK
MINUTES OF THE REGULAR COUNCIL MEETING**

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, August 06, 2019 at 7:00 p.m.

Present: Mayor Dave Ham
Councillor Hugh Moggy
Councillor Dave McDowell
Councillor Rob Maguire
Councillor Christianna Jones

Staff: Alton Hobbs, CAO, Deputy Clerk
Deb MacDonald, Treasurer
Ron Cooper, Public Works Superintendent
Freda Bond, Tax and Utilities Manager
Jackie White, PEC

OPENING:

#182-14-19 C. Jones – R. Maguire

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business with a quorum of members present at 7:00 p.m., with Mayor Ham presiding in the Chair.

CARRIED

AGENDA:

#183-14-19 R. Maguire – C. Jones

THAT the agenda for this meeting be accepted as presented.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST:

None

ANNOUNCEMENTS:

Council extended its gratitude to the Southeast Lions Club for another successful Summerfest Weekend and thanked the municipal staff for its assistance. Comments were also made concerning the excellent condition of the Hilly Grove Cemetery.

Staff was asked to send letters of appreciation to Deb Smith, Jen Hooper, Keith Nelson and Rob Maguire for volunteering to clean, plant and reinvigorate the Manitowaning Cenotaph.

Council thanked the Horticulture Society for their continued dedication of maintaining the flower beds in the community and were thrilled to see youth working with them on the school flower bed and the museum beds.

Councillor Maguire was also thanked for his assistance at securing steel for the public works garage roof at his cost and for donating the cost of shipping and incidentals. He has also offered to do the same for repairs to the Roller Mills and other municipal buildings. He stated that it was his honour to serve the community and did not want to financially benefit from serving it through his business.

Council also thanked Jackie White for the 'Manitowaning' Mugs which were a real hit in the community. 400 were sold this summer.

ADOPTION OF MINUTES:

#184-14-19 C. Jones – R. Maguire

THAT the Minutes of the Regular Council Meeting of July 2, 2019 be accepted.

CARRIED

#185-14-19 R. Maguire – C. Jones

THAT the Minutes of the Regular Manitoulin Centennial Manor Board Meeting of May 16, 2019 and June 20, 2019 be accepted.

CARRIED

#186-14-19 R. Maguire – C. Jones

THAT the Minutes of the Regular Manitoulin Planning Board Meeting of June 25, 2019 be accepted.

CARRIED

#187-14-19 R. Maguire – C. Jones

THAT the Minutes of the Regular Manitoulin East Municipal Airport Commission Meeting of July 8, 2019 be accepted.

CARRIED

DELEGATIONS:

NONE

REPORTS:

#188-14-19 C. Jones – R. Maguire

THAT we accept the Tax Collector's Status Report of July 12, 2019.

CARRIED

#189-14-19 R. Maguire – C. Jones

THAT we accept the Treasurer's Monthly Budget Report as of June 30, 2019.

CARRIED

ACTION REQUIRED ITEMS:

#190-14-19 R. Maguire – C. Jones

THAT Council authorizes the following Accounts for Payment:

General: \$295, 349.56

AND THAT the Mayor and administration be authorized to complete cheques #28987 through #29029 and #29039 through #29072 as described in the attached cheque register report.

CARRIED

#191-14-19 C. Jones – R. Maguire

THAT Council authorizes the following Accounts for Payment:

Payroll: \$48, 590.80

AND THAT the Mayor and administration be authorized to complete cheques #28975 through #28986 and #29030 through #29038 as described in the attached cheque register report.

CARRIED

#192-14-19 R. Maguire – C. Jones

THAT Council agrees approves the Assiginack Curling Club`s application for rebate of taxes to registered charities in the amount of \$3,294.83 which will be applied as a credit to its tax account.

CARRIED

#193-14-19 H. Moggy – D. McDowell

THAT Council authorizes the following Fire Department capital purchases:

- a) 5 VHF Pagers \$3,007.78 from the current Fire Department budget
- b) 12 sets Bunker Gear \$25,824.00 from Fire Department Reserves.

CARRIED

#194-14-19 D. McDowell – H. Moggy

THAT we inform the Manitoulin Planning Board that we have no objection to the Consent Application B08/09 subject to our usual concerns.

CARRIED

#195-14-19 H. Moggy – D. McDowell

THAT we invite the SPCA Mobile Wellness, spay/neuter Clinic to visit the Township of Assiginack when the opportunity presents itself.

CARRIED

#196-14-19 D. McDowell - H. Moggy

THAT we inform the owner of Roll #7-001 and his agent that we have no objection to the development of a logging road in front of Lot 1, Concession 8, Township of Assiginack, subject to the owner entering into an agreement with the municipality, registered on title of the property, at his expense, which confirms that the Municipality will not be responsible for the maintenance of this road allowance.

CARRIED

INFORMATION ITEMS:

#197-14-19 H. Moggy – D. McDowell

THAT we acknowledge receipt of the following correspondence items:

- a) MMAH: Provincial Policy Statements Review
- b) Public Health Sudbury & Districts: Transforming Public Health Draft
- c) Manitoulin Centennial Manor: Notice of Annual Meeting
- d) Ministry of Indigenous Affairs: Wiikwemkoong Island Boundary Claim EA Notice

CARRIED

BY-LAWS:

#198-14-19 D. McDowell - H. Moggy

THAT By-law # 19-11, being a by-law to authorize an agreement for the maintenance of Leask Bay Shores Lane be given first, second and third readings and enacted in Open Council.

CARRIED

#199-14-19 H. Moggy – D. McDowell

THAT By-law # 19-12, being a by-law to authorize the hiring of an Administrative Assistant be given first, second and third reading and enacted in Open Council.

CARRIED

CLOSED SESSION:

#200-14-19 D. McDowell – H. Moggy

THAT in accordance with By-law # 02-02 as amended and Section 239 of the Municipal Act as amended, Council proceed to a Closed Session (in camera) at 7:20 pm in order to attend to a matter pertaining to:

- a) The Security of the Property of the Municipality or Local Board
- b) Personal matters about an Identifiable Individual, including municipal or local board employees

CARRIED

#201-14-19 H. Moggy – D. McDowell

THAT we adjourn from our closed session at 8:10 pm, accept the Minutes of the Closed Session of July 2, 2019 and resume our Regular Meeting.

CARRIED

CLOSING:

#202-14-19 R. Maguire – C. Jones

THAT we adjourn until the next regular meeting or call of the Chair.

CARRIED

David Ham, MAYOR

Alton Hobbs, CAO/DEPUTY CLERK

8:11 p.m.

These Minutes have been circulated but are not considered Official until approved by Council.

**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK
MINUTES OF THE REGULAR COUNCIL MEETING**

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, August 13, 2019 at 1:00 p.m.

Present: Mayor Dave Ham
Councillor Hugh Moggy
Councillor Dave McDowell
Councillor Rob Maguire
Councillor Christianna Jones

Staff: Alton Hobbs, CAO, Deputy Clerk

OPENING:

#203-15-19 H. Moggy – R. Maguire

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business with a quorum of members present at 1:00 p.m., with Mayor Ham presiding in the Chair.

CARRIED

AGENDA:

#204-15-19 R. Maguire – H. Moggy

THAT the agenda for this meeting be accepted as presented.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST:

None

ANNOUNCEMENTS:

None

ADOPTION OF MINUTES:

None

DELEGATIONS:

None

REPORTS:

None

ACTION REQUIRED ITEMS:

#205-15-19 R. Maguire – C. Jones

THAT we thank Perry Sarvas of EXP Engineering for attending this meeting to review regulations regarding brownfields in Ontario.

CARRIED

Mr. Sarvas reviewed the regulatory requirements for Phase One and Phase Two Environmental Site Assessments for properties previously used for commercial or industrial purposes and explained the timing and costs of such studies.

#206-15-19 D. McDowell – R. Maguire

THAT we thank Bob Barnett of the Escarpment Biosphere Conservancy for attending this meeting to review potential natural attraction development opportunities.

CARRIED

Mr. Barnett reviewed the Conservancy's mandate and interest in a few properties located in the Township of Assiginack. He reported on the progress of some of his negotiations and Council stated its support for additional hiking and cycling trails in the Township.

#207-15-19 R. Maguire – H. Moggy

THAT WHEREAS the following tenders were received for the ballfield rehabilitation project:

Aggregates:	Mike Varey Excavating:	\$ 53,517.12
Fencing:	Mike Varey Excavating:	\$91,037.77
	M&G Fencing:	\$57,630.00

NOW THEREFORE THAT the tender of Mike Varey Excavating for aggregates and M&G Fencing for fencing be accepted;

AND THAT any cost in excess of the budget be funded from Recreation Reserves or Current Budget Slippage.

CARRIED

INFORMATION ITEMS:

None

BY-LAWS:

None

CLOSED SESSION:

None

CLOSING:

#208-15-19 R. Maguire – D. McDowell
THAT we adjourn until the next regular meeting or call of the Chair.

CARRIED

David Ham, MAYOR

Alton Hobbs, CAO/DEPUTY CLERK

2:15 p.m.

These Minutes have been circulated but are not considered Official until approved by Council.

**Manitoulin East Municipal Airport Commission Inc.
Commission Meeting Minutes
August 12, 2019**

Present: D. Ham, R. Maguire, G. Dobbs, B. Kochler, B. Wood,

Meeting called to order by D. Ham
Declaration of pecuniary interest- nil

RECEIVED
AUG 13 2019

Motion 2019 08 38
Moved by B. Koehler
Second by B. Wood
Resolved that the Commission approves the agenda for the meeting of August 12, 2019
Carried

Motion 2019 08 39
Moved by R. Maguire
Second by B. Wood
Resolved that the Commission approves the minutes of the meeting of July 8, 2019
Carried.

Motion 2019 08 40
Moved by B. Wood
Second by B. Kochler
Resolved that the Commission accept the managers' report July 2019.
Carried

Motion 2019 08 41
Moved by B. Wood
Second by R. Maguire
Resolved that the Commission accept the treasurers' report for July 2019.
Carried

Motion 2019 08 42
Moved by B. Kochler
Second by R. Maguire
Resolved that the Commission authorize the expenditure of ten thousand dollars for runway, apron and taxiway crack sealing.
Carried

Motion 2019 08 43
Moved by R. Maguire
Second by B. Kochler
Resolved that the Commission meeting of August 12 now adjourn at 7:20 PM
Carried

RECEIVED

AUG 16 2019

Memo

To: Mayor and Council

Date: August 2, 2019

Re: Financial Statements for the year to date as at July 31, 2019

Please find attached the Financial Statements for the year to date as at July 31, 2019. As always, if you have any questions, please feel free to come and see me at any time.

Thank you,



Deb MacDonald, Treasurer



The Township of Assiginack
CORPORATE SUMMARY
For the Seven Months Ending July 31, 2019

	July	YTD	2019 Budget	% of Budget
Expenditures				
General Government	\$81,207.63	\$488,537.85	\$852,562.11	57%
School Board Levy	84,505.90	169,057.17	350,946.00	48%
Protection Services	28,793.01	157,317.33	422,797.00	37%
Transportation Services	46,239.22	399,728.16	984,303.00	41%
Environmental Services	34,752.52	321,022.18	541,074.00	59%
Health Services	22,034.47	145,873.29	254,787.00	57%
Social and Family Services	11,007.17	100,430.07	176,247.56	57%
Recreation and Cultural Service	18,754.85	123,154.76	216,105.00	57%
Planning & Development	1,173.57	27,771.63	40,420.00	69%
Capital out of Current	64,710.92	737,385.28	1,394,778.05	53%
Expenditures Total	393,179.26	2,670,277.72	5,234,019.72	51%
Revenues				
General Government	110,377.96	206,406.86	222,786.21	93%
General Revenue	1,432,100.01	3,231,591.45	3,436,805.66	94%
School Board Levy	158,314.65	331,864.79	350,946.00	95%
Protection Services	3,423.46	21,513.46	23,550.00	91%
Transportation Services	3,379.24	6,462.71	11,710.00	55%
Environmental Services	46,930.97	298,058.08	535,473.85	56%
Social and Family Services		2,500.00	6,248.00	40%
Recreation and Cultural Service	557.74	17,249.54	23,050.00	75%
Planning & Development		883.29		0%
Capital out of Current	114,731.90	463,731.90	623,450.00	74%
Revenues Total	1,869,815.93	4,580,262.08	5,234,019.72	88%
Net Levy				
General Government	(29,170.33)	282,130.99	629,775.90	45%
General Revenue	(1,432,100.01)	(3,231,591.45)	(3,436,805.66)	94%
School Board Levy	(73,808.75)	(162,807.62)		0%
Protection Services	25,369.55	135,803.87	399,247.00	34%
Transportation Services	42,859.98	393,265.45	972,593.00	40%
Environmental Services	(12,178.45)	22,964.10	5,600.15	410%
Health Services	22,034.47	145,873.29	254,787.00	57%
Social and Family Services	11,007.17	97,930.07	169,999.56	58%
Recreation and Cultural Service	18,197.11	105,905.22	193,055.00	55%
Planning & Development	1,173.57	26,888.34	40,420.00	67%
Capital out of Current	(50,020.98)	273,653.38	771,328.05	35%
Corporate Net Levy	(1,476,636.67)	(1,909,984.36)		0%



The Township of Assiginack
GENERAL GOVERNMENT SUMMARY
For the Seven Months Ending July 31, 2019

	July	YTD	2019 Budget	% of Budget
Expenditures				
Mayor & Council	\$22,845.45	\$45,194.14	\$58,450.00	77%
Administrator's Office	22,450.50	174,104.75	344,957.00	50%
Clerk's Office	12,082.81	166,432.64	243,455.11	68%
Project and Events Co-ordinator Programs	746.00	19,212.37	44,000.00	44%
General Admin - Elections			2,000.00	0%
Post Office Building	1,003.13	19,894.54	43,400.00	46%
Library Building	2,173.74	15,871.45	37,050.00	43%
Administration Building	2,246.72	13,892.53	26,750.00	52%
Treasury - Unallocated	13,018.89	22,886.42	32,500.00	70%
Taxation	4,640.39	11,049.01	20,000.00	55%
Total General Government Expenditures	81,207.63	488,537.85	852,562.11	57%
Revenues				
Clerk's Office	1,566.83	11,676.74	7,500.00	156%
Project and Events Co-ordinator Programs	2,647.00	12,148.25	19,800.00	61%
Post Office Building	3,261.64	22,763.23	39,025.00	58%
Library Building	1,285.95	8,188.59	15,000.00	55%
Treasury - Unallocated	101,616.54	151,630.05	142,961.21	106%
Total General Government Revenue	110,377.96	206,406.86	224,286.21	92%
Net Levy				
Mayor & Council	22,845.45	45,194.14	58,450.00	77%
Administrator's Office	22,450.50	174,104.75	344,957.00	50%
Clerk's Office	10,515.98	154,755.90	235,955.11	66%
Project and Events Co-ordinator Programs	(1,901.00)	7,064.12	24,200.00	29%
General Admin - Elections			2,000.00	0%
Post Office Building	(2,258.51)	(2,868.69)	4,375.00	(66%)
Library Building	887.79	7,682.86	22,050.00	35%
Administration Building	2,246.72	13,892.53	26,750.00	52%
Treasury - Unallocated	(88,597.65)	(128,743.63)	(110,461.21)	117%
Taxation	4,640.39	11,049.01	20,000.00	55%
General Government Net Levy	(29,170.33)	282,130.99	628,275.90	45%



The Township of Assiginack
GENERAL REVENUE
For the Seven Months Ending July 31, 2019

	<u>July</u>	<u>YTD</u>	<u>2019</u> <u>Budget</u>	<u>% of</u> <u>Budget</u>
Revenues				
Municipal Tax Levy	\$1,348,209.72	\$2,691,449.16	\$2,738,205.66	98%
Payments In Lieu of Taxes	16,283.29	16,283.29		0%
Ontario Community Reinvestment Fund	67,607.00	523,859.00	697,100.00	75%
Total Revenue	1,432,100.01	3,231,591.45	3,435,305.66	94%
Net Levy				
Municipal Tax Levy	1,348,209.72	2,691,449.16	2,738,205.66	98%
Payments in Lieu of Taxes	16,283.29	16,283.29		0%
Ontario Community Reinvestment Fund	67,607.00	523,859.00	697,100.00	75%
General Revenue Net Levy	1,432,100.01	3,231,591.45	3,435,305.66	94%



The Township of Assiginack
SCHOOL BOARD SUMMARY
For the Seven Months Ending July 31, 2019

	July	YTD	2019 Budget	% of Budget
Expenditures				
English Language Public School	\$84,505.90	\$169,057.17	\$350,946.00	48%
Total School Board Expenditures	84,505.90	169,057.17	350,946.00	48%
Revenues				
English Language Public School	156,790.57	328,636.09	350,946.00	94%
French Language Public School	1,524.08	3,228.70		0%
Total School Board Revenue	158,314.65	331,864.79	350,946.00	95%
Net Levy				
English Language Public School	(72,284.67)	(159,578.92)		0%
French Language Public School	(1,524.08)	(3,228.70)		0%
School Board Net Levy	(73,808.75)	(162,807.62)		0%



The Township of Assiginack
PROTECTION SERVICES SUMMARY
For the Seven Months Ending July 31, 2019

	July	YTD	2019 Budget	% of Budget
Expenditures				
Fire Department	\$559.91	\$14,466.46	\$99,550.00	15%
Police Services	22,754.00	112,208.21	273,042.00	41%
9-1-1			1,000.00	0%
Protective Inspection & Control	1,806.12	4,378.23	6,100.00	72%
Canine Control	1,122.00	6,732.00	13,700.00	49%
Building Department	2,550.98	19,532.43	29,405.00	66%
Total Protection Services Expenditures	28,793.01	157,317.33	422,797.00	37%
Revenues				
Fire Department	135.34	185.34		0%
Police Services		10,000.00	10,000.00	100%
Protective Inspection & Control	1,896.12	1,926.12	3,000.00	64%
Canine Control	40.00	690.00	550.00	125%
Building Department	1,352.00	8,712.00	10,000.00	87%
Total Protection Services Revenues	3,423.46	21,513.46	23,550.00	91%
Net Levy				
Fire Department	424.57	14,281.12	99,550.00	14%
Police Services	22,754.00	102,208.21	263,042.00	39%
9-1-1			1,000.00	0%
Protective Inspection & Control	(90.00)	2,452.11	3,100.00	79%
Canine Control	1,082.00	6,042.00	13,150.00	46%
Building Department	1,198.98	10,820.43	19,405.00	56%
Protection Services Net Levy	25,369.55	135,803.87	399,247.00	34%



The Township of Assiginack
TRANSPORTATION SERVICES SUMMARY
For the Seven Months Ending July 31, 2019

	July	YTD	2019 Budget	% of Budget
Expenditures				
Public Works Administration	\$16,687.33	\$107,041.34	\$391,699.00	27%
Operation Centre	3,855.78	38,739.54	52,400.00	74%
Road Side Maintenance		29.89		0%
Grasscutting	7,971.43	22,934.50	15,805.00	145%
Beaver Dams -Flood Control	209.28	3,359.63	550.00	611%
Street Name Signs	427.39	679.82	2,200.00	31%
Street Lighting		3,622.63	8,400.00	43%
Vehicles & Equipment	3,824.26	75,099.16	125,150.00	60%
Small Equipment & Supplies	858.95	4,954.45	1,500.00	330%
Airport		30,399.00	30,399.00	100%
Marina	10,049.08	23,372.10	50,700.00	46%
Roadways:				
Bridges and Culverts	59.79	3,619.61	6,500.00	56%
Brushing		175.66	6,500.00	3%
Ditching		1,727.38	30,000.00	6%
Catch Basins, Storm Sewers			1,000.00	0%
Sweeping/Flushing/Cleaning	229.93	8,411.61	5,000.00	168%
Resurfacing & Patching	855.89	11,780.18	148,000.00	8%
Snow Ploughing		33,959.30	5,000.00	679%
Sanding & Salting		23,308.59	35,000.00	67%
Loosetop Maintenance	1,210.11	6,513.77	68,500.00	10%
Total Transportation Services Expenditures	46,239.22	399,728.16	984,303.00	41%
Revenues				
Public Works Administration		10.00	3,960.00	0%
Public Works Misc Revenues				
Marina	3,379.24	6,452.71	7,750.00	83%
Total Transportation Services Revenues	3,379.24	6,462.71	11,710.00	55%
Net Levy				
Public Works Administration	16,687.33	107,031.34	387,739.00	28%
Operation Centre	3,855.78	38,739.54	52,400.00	74%
Road Side Maintenance		29.89		0%
Beaver Dams -Flood Control	209.28	3,359.63	550.00	611%
Street Name Signs	427.39	679.82	2,200.00	31%
Street Lighting		3,622.63	8,400.00	43%
Vehicles & Equipment	3,824.26	75,099.16	125,150.00	60%
Small Equipment & Supplies	858.95	4,954.45	1,500.00	330%
Airport		30,399.00	30,399.00	100%
Marina	6,669.84	16,919.39	42,950.00	39%
Roadways	2,355.72	89,496.10	305,500.00	29%
Transportation Services Net Levy	42,859.98	393,265.45	972,593.00	40%



The Township of Assiginack
ENVIRONMENTAL SERVICES SUMMARY
For the Seven Months Ending July 31, 2019

	<u>July</u>	<u>YTD</u>	<u>2019</u> <u>Budget</u>	<u>% of</u> <u>Budget</u>
Expenditures				
Waste Management	\$7,542.67	\$46,342.78	\$106,600.00	43%
Waterworks	27,209.85	274,679.40	434,474.00	63%
Total Environmental Services Expenditures	34,752.52	321,022.18	541,074.00	59%
Revenues				
Sanitary Sewer & WPCP Revenue	12,649.05	71,573.13	133,578.59	54%
Garbage Collection		8,522.71	17,000.00	50%
Waterworks	34,281.92	217,962.24	384,895.26	57%
Total Environmental Services Revenues	46,930.97	298,058.08	535,473.85	56%
Net Levy				
Waste Management	7,542.67	46,342.78	106,600.00	43%
Sanitary Sewer & WPCP Revenue	(12,649.05)	(71,573.13)	(133,578.59)	54%
Garbage Collection		(8,522.71)	(17,000.00)	50%
Waterworks	(7,072.07)	56,717.16	49,578.74	114%
Environmental Services Net Levy	(12,178.45)	22,964.10	5,600.15	410%



The Township of Assiginack
HEALTH SERVICES SUMMARY
For the Seven Months Ending July 31, 2019

	<u>July</u>	<u>YTD</u>	<u>2019</u> <u>Budget</u>	<u>% of</u> <u>Budget</u>
<i>Expenditures</i>				
Cemetery	\$2,302.22	\$6,963.94	\$6,000.00	116%
Land Ambulance	19,732.25	138,125.75	236,787.00	58%
Medical Building		783.60	12,000.00	7%
Total Health Services Expenditures	22,034.47	145,873.29	254,787.00	57%
<i>Net Levy</i>				
Cemetery	2,302.22	6,963.94	6,000.00	116%
Land Ambulance	19,732.25	138,125.75	236,787.00	58%
Medical Building		783.60	12,000.00	7%
Health Services Net Levy	22,034.47	145,873.29	254,787.00	57%



The Township of Assiginack
SOCIAL & FAMILY SERVICES SUMMARY
For the Seven Months Ending July 31, 2019

	<u>July</u>	<u>YTD</u>	<u>2019</u> <u>Budget</u>	<u>% of</u> <u>Budget</u>
Expenditures				
District Social Services Administration Board	\$11,007.17	\$79,649.29	\$134,686.00	59%
Centennial Manor		20,780.78	41,561.56	50%
Total Social & Family Services Expenditures	11,007.17	100,430.07	176,247.56	57%
Revenues				
DSSAB		2,500.00	6,248.00	40%
Total Social & Family Services Revenues		2,500.00	6,248.00	40%
Net Levy				
District Social Services Administration Board	11,007.17	77,149.29	128,438.00	60%
Centennial Manor		20,780.78	41,561.56	50%
Social & Family Services Net Levy	11,007.17	97,930.07	169,999.56	58%



The Township of Assiginack
RECREATION & CULTURAL SERVICES SUMMARY
For the Seven Months Ending July 31, 2019

	July	YTD	2019 Budget	% of Budget
Expenditures				
Recreation			\$3,200.00	0%
Summer Programme		246.00	6,050.00	4%
Arena	5,607.53	58,904.42	119,050.00	49%
Parks	3,108.80	14,675.42	12,600.00	116%
Heritage	4,704.49	15,496.41	25,150.00	62%
Information Booth	895.56	1,621.96	6,870.00	24%
Burn's Wharf Theatre	488.45	488.45	1,500.00	33%
Library Board	3,950.02	31,722.10	41,685.00	76%
Total Recreation & Cultural Services Expenditures	18,754.85	123,154.76	216,105.00	57%
Revenues				
Recreation		3,200.00	3,200.00	100%
Summer Programme	425.00	750.00		0%
Arena	132.74	13,109.54	19,850.00	66%
Burn's Wharf Theatre		190.00		0%
Total Recreation & Cultural Services Revenues	557.74	17,249.54	23,050.00	75%
Net Levy				
Recreation		(3,200.00)		0%
Summer Programme	(425.00)	(504.00)	6,050.00	(8%)
Arena	5,474.79	45,794.88	99,200.00	46%
Parks	3,108.80	14,675.42	12,600.00	116%
Heritage	4,704.49	15,496.41	25,150.00	62%
Information Booth	895.56	1,621.96	6,870.00	24%
Burn's Wharf Theatre	488.45	298.45	1,500.00	20%
Library Board	3,950.02	31,722.10	41,685.00	76%
Recreation & Cultural Services Net Levy	18,197.11	105,905.22	193,055.00	55%



The Township of Assiginack
PLANNING & DEVELOPMENT SUMMARY
For the Seven Months Ending July 31, 2019

	<u>July</u>	<u>YTD</u>	<u>2019</u> <u>Budget</u>	<u>% of</u> <u>Budget</u>
Expenditures				
Planning	\$1,020.44	\$26,735.21	\$40,420.00	66%
Total Planning & Development Expenditures	1,020.44	26,735.21	40,420.00	66%
Net Levy				
Planning	1,020.44	26,735.21	40,420.00	66%
Planning & Development Net Levy	1,020.44	26,735.21	40,420.00	66%



The Township of Assiginack
CORPORATE CAPITAL SUMMARY
For the Seven Months Ending July 31, 2019

	July	YTD	2019 Budget	% of Budget
Expenditures				
General Government	\$7,135.32	\$362,338.04	\$730,788.00	50%
Transportation Services	42,293.79	60,536.37	121,804.00	50%
Environmental Services	5,486.81	268,471.05	364,775.53	74%
Recreation and Cultural Service	9,795.00	46,039.82	177,410.52	26%
Expenditures Total	64,710.92	737,385.28	1,394,778.05	53%
Revenues				
General Government		324,000.00	324,000.00	100%
Environmental Services	114,731.90	114,731.90	189,250.00	61%
Recreation and Cultural Service		25,000.00	110,200.00	23%
Revenues Total	114,731.90	463,731.90	623,450.00	74%
Net Levy				
General Government	7,135.32	38,338.04	406,788.00	9%
Transportation Services	42,293.79	60,536.37	121,804.00	50%
Environmental Services	(109,245.09)	153,739.15	175,525.53	88%
Recreation and Cultural Service	9,795.00	21,039.82	67,210.52	31%
Corporate Net Levy	(50,020.98)	273,653.38	771,328.05	35%

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Ranges: **From:** **To:**
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last Cheque Number 0029083 0029113
 Cheque Date First Last

Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0029083	06/08/2019	ARCHER ADVERTISING	\$316.34
InvNo: 6981	InvDesc: windowed envelopes	InvAmt: \$316.34	
0029084	06/08/2019	B&E FIRE AND SAFETY	\$658.79
InvNo: 03708	InvDesc: fd-recharge extinguishers	InvAmt: \$67.80	
InvNo: 03709	InvDesc: fire ext.inspections misc bldg	InvAmt: \$590.99	
0029085	06/08/2019	CANADIAN RED CROSS SOCIETY	\$96.77
InvNo: CRC-167603	InvDesc: swim badges	InvAmt: \$50.89	
InvNo: CRC-170722	InvDesc: swim.badges	InvAmt: \$45.88	
0029086	06/08/2019	CITY OF GREATER SUDBURY	\$1,959.25
InvNo: 00097785	InvDesc: may recycl.material	InvAmt: \$827.42	
InvNo: 00097849	InvDesc: june recycl.material	InvAmt: \$1,131.83	
0029087	06/08/2019	COMPUTREK	\$809.34
InvNo: 19798	InvDesc: august remote server mgmt	InvAmt: \$726.03	
InvNo: 19905	InvDesc: july offsite backup storage	InvAmt: \$83.31	
0029088	06/08/2019	DWAYNE ELLIOTT	\$81.49
InvNo: JULY 19 2019	InvDesc: fd-fire prevention supplies	InvAmt: \$81.49	
0029089	06/08/2019	GERRY STRONG	\$307.70
InvNo: AUG 5 2019	InvDesc: bldg insp/planning mileage	InvAmt: \$307.70	
0029090	06/08/2019	GRAND & TOY	\$59.31
InvNo: P010353	InvDesc: admin-office supplies	InvAmt: \$59.31	
0029091	06/08/2019	HYDRO ONE NETWORKS INC.	\$8,261.67
InvNo: JULY 22 2019 LITES	InvDesc: street lites	InvAmt: \$577.34	
InvNo: JULY 22 2019 PO/BNK	InvDesc: po/bnak	InvAmt: \$390.41	
InvNo: JULY 22 2019 DOCKS	InvDesc: marina docks	InvAmt: \$47.11	
InvNo: JULY 22 2019 LIBRARY	InvDesc: library	InvAmt: \$321.89	
InvNo: JULY 22 2019 SHOWERS	InvDesc: marina showerhouse	InvAmt: \$100.92	
InvNo: JULY 22 2019 INFO BT	InvDesc: info booth	InvAmt: \$39.20	
InvNo: JULY 22 2019 TENNIS	InvDesc: tennis courts	InvAmt: \$32.86	
InvNo: JULY 22 2019 SS WTP	InvDesc: ss wtp	InvAmt: \$616.99	
InvNo: JULY 22 2019 ARENA	InvDesc: arena	InvAmt: \$683.33	
InvNo: JULY 25 2019 MTG WPT	InvDesc: mtg wtp	InvAmt: \$4,269.73	

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

InvNo: JULY 26 2019 PW	InvDesc: pw microfit	InvAmt: \$6.10
InvNo: JULY 29 2019 LAGOON	InvDesc: lagoon	InvAmt: \$2,951.18
InvNo: AUG 1 2019 NORISLE	InvDesc: norisle heritage park	InvAmt: \$110.67
InvNo: AUG 1 2019 PW	InvDesc: pw	InvAmt: \$262.82

ChqNo:	Date:	Vendor:	Amount:
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0029092	06/08/2019	JACKIE WHITE	\$48.77
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InvNo: JULY 29 2019	InvDesc: pec-supplies for aug.sew camp	InvAmt: \$48.77
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ChqNo:	Date:	Vendor:	Amount:
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0029093	06/08/2019	JAKE'S HOME CENTRE	\$288.15
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InvNo: 57391	InvDesc: mun.office-fridge	InvAmt: \$288.15
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ChqNo:	Date:	Vendor:	Amount:
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0029094	06/08/2019	MANITOWANING MILL & HOME BUILDING CENTRE	\$3,132.27
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InvNo: 0163403	InvDesc: marina-outlet strip	InvAmt: \$15.24
InvNo: 0162939	InvDesc: lag bolts/nuts/bolt	InvAmt: \$13.83
InvNo: 0163037	InvDesc: marina-nylon coupler/clamp	InvAmt: \$23.34
InvNo: 0162895	InvDesc: admin-keycutting	InvAmt: \$4.50
InvNo: 0162706	InvDesc: po/bnk bldg-floor wax	InvAmt: \$77.79
InvNo: 0162707	InvDesc: marina-fan	InvAmt: \$29.37
InvNo: 0162611	InvDesc: arena-2 whl 10"truck	InvAmt: \$79.09
InvNo: 0161268	InvDesc: marina-scraper/const.adhes/	InvAmt: \$32.16
InvNo: 0161294	InvDesc: marina-phone jack	InvAmt: \$7.90
InvNo: 0161134	InvDesc: marina-cbl ties,switch plates	InvAmt: \$14.04
InvNo: 0161142	InvDesc: marina-hose nozzle/light bulb	InvAmt: \$31.05
InvNo: 0161155	InvDesc: marina-vent. fan	InvAmt: \$37.28
InvNo: 0161306	InvDesc: lib bldg-shngles/nails re:shed	InvAmt: \$282.75
InvNo: 0161573	InvDesc: arena-wthr strip./screws/lumb.	InvAmt: \$88.82
InvNo: 0161853	InvDesc: marina-press.treated lumber	InvAmt: \$426.27
InvNo: 0161026	InvDesc: info booth-roofing supp.	InvAmt: \$221.92
InvNo: 0163748	InvDesc: mcleans prk-cement/lumber	InvAmt: \$461.41
InvNo: 0163757	InvDesc: mcleans park-lumber	InvAmt: \$118.99
InvNo: 0163200	InvDesc: recy.depot-lock/keys	InvAmt: \$83.59
InvNo: 0163078	InvDesc: clinic bldg-plywd/hinge	InvAmt: \$52.49
InvNo: 0162197	InvDesc: info booth-shingles/etc	InvAmt: \$786.09
InvNo: 0162256	InvDesc: info booth-lumber	InvAmt: \$44.75
InvNo: 0162009	InvDesc: marina-press.treated lumber	InvAmt: \$199.60

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

ChqNo:	0029095	Date:	06/08/2019	Vendor:	MANITOULIN-SUDBURY DISTRICT SOCIAL SERVIC	Amount:	\$30,739.42
InvNo:	IN000016675	InvDesc:	august amb/social assistance	InvAmt:	\$30,739.42		
ChqNo:	0029096	Date:	06/08/2019	Vendor:	MANITOULIN TRANSPORT	Amount:	\$62.66
InvNo:	29128061	InvDesc:	arena-freight	InvAmt:	\$62.66		
ChqNo:	0029097	Date:	06/08/2019	Vendor:	MANITOWANING FRESHMART	Amount:	\$51.65
InvNo:	00501673	InvDesc:	admin	InvAmt:	\$5.64		
InvNo:	00502489	InvDesc:	pec-summer act.museum	InvAmt:	\$30.39		
InvNo:	00502941	InvDesc:	admin-supplies	InvAmt:	\$5.64		
InvNo:	00502818	InvDesc:	admin-supplies	InvAmt:	\$9.98		
ChqNo:	0029099	Date:	06/08/2019	Vendor:	M.I.S. MUNICIPAL INSURANCE SERVICES LTD.	Amount:	\$76.68
InvNo:	0004683	InvDesc:	marina-insurance	InvAmt:	\$76.68		
ChqNo:	0029100	Date:	06/08/2019	Vendor:	NEW NORTH FUELS INC	Amount:	\$3,284.36
InvNo:	509581	InvDesc:	pw-diesel	InvAmt:	\$613.00		
InvNo:	509580	InvDesc:	pw-dyed diesel	InvAmt:	\$944.63		
InvNo:	509579	InvDesc:	marina-gas	InvAmt:	\$1,726.73		
ChqNo:	0029101	Date:	06/08/2019	Vendor:	NORTH EASTERN MANITOULIN & THE ISLANDS	Amount:	\$1,593.38
InvNo:	2019 TXS	InvDesc:	reimb.2019 mun airprt txs	InvAmt:	\$1,593.38		
ChqNo:	0029102	Date:	06/08/2019	Vendor:	NORTHERN 911	Amount:	\$239.17
InvNo:	01216-C8C12019	InvDesc:	august 911 dispatch	InvAmt:	\$239.17		
ChqNo:	0029103	Date:	06/08/2019	Vendor:	OMERS	Amount:	\$8,091.90
InvNo:	JULY 2019	InvDesc:	july omers remittance	InvAmt:	\$8,091.90		
ChqNo:	0029104	Date:	06/08/2019	Vendor:	ONTARIO PROPERTY SERVICES	Amount:	\$14,400.00
InvNo:	425	InvDesc:	tax arrears cert/not.(18 prop)	InvAmt:	\$14,400.00		
ChqNo:	0029105	Date:	06/08/2019	Vendor:	PURULATOR COURIER	Amount:	\$49.05
InvNo:	442005647	InvDesc:	freight	InvAmt:	\$49.05		
ChqNo:	0029106	Date:	06/08/2019	Vendor:	RECEIVER GENERAL	Amount:	\$19,667.04
InvNo:	JULY 2019	InvDesc:	july source deductions	InvAmt:	\$19,667.04		
ChqNo:	0029107	Date:	06/08/2019	Vendor:	4IMPRINT	Amount:	\$1,606.27
InvNo:	7486739	InvDesc:	ceramic mugs (manitowaning)	InvAmt:	\$1,661.86		
ChqNo:	0029108	Date:	06/08/2019	Vendor:	DEBORAH SMITH	Amount:	\$93.11
InvNo:	JULY 22 2019	InvDesc:	reimb.flowers for centaph	InvAmt:	\$93.11		
ChqNo:	0029109	Date:	06/08/2019	Vendor:	WAT SUPPLIES	Amount:	\$231.05
InvNo:	210420	InvDesc:	marina-soap/deod./dispenser	InvAmt:	\$250.00		
ChqNo:	0029110	Date:	06/08/2019	Vendor:	WHITE'S SHELL	Amount:	\$148.00
InvNo:	1465	InvDesc:	gas truck #8	InvAmt:	\$148.00		
ChqNo:	0029111	Date:	06/08/2019	Vendor:	XEROX CANADA LTD.	Amount:	\$615.91
InvNo:	054573596	InvDesc:	monthly copier usage	InvAmt:	\$615.91		
ChqNo:	0029112	Date:	06/08/2019	Vendor:	MINISTER OF FINANCE	Amount:	\$22,754.00

The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

InvNo: 113007191052030 InvDesc: june policing costs InvAmt: 522,754.00

ChqNo:	Date:	Vendor:	Amount:
0029113	06/08/2019	MINISTER OF FINANCE	\$1,336.13

InvNo: JULY 2019 InvDesc: july 2019 InvAmt: \$1,336.13

*** End of Report ***

Report Total:

\$121,059.63

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Ranges: **From:** **To:** **From:** **To:**
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last Cheque Number 0029123 0029143
 Cheque Date First Last
Sorted BY: Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0029123	19/08/2019	BEACON IMAGES	\$217.92
InvNo: 1390	InvDesc: mcleans prk signs	InvAmt: \$48.42	
InvNo: 1381	InvDesc: 911 signs-reflective #'s	InvAmt: \$169.50	
0029124	19/08/2019	BELL CANADA	\$21.24
InvNo: 2019 08 01	InvDesc: toll free line	InvAmt: \$21.24	
0029125	19/08/2019	TOWNSHIP OF CENTRAL MANITOULIN	\$2,410.25
InvNo: 2019 HAZARD.WASTE	InvDesc: 2019 hazardous waste day	InvAmt: \$2,410.25	
0029126	19/08/2019	EASTLINK	\$2,095.49
InvNo: 09598435	InvDesc: norisle tel	InvAmt: \$69.91	
InvNo: 09598419	InvDesc: info booth	InvAmt: \$94.87	
InvNo: 09598438	InvDesc: ss wtp	InvAmt: \$189.07	
InvNo: 09598437	InvDesc: mtg wtp	InvAmt: \$259.55	
InvNo: 09598407	InvDesc: man streams	InvAmt: \$164.79	
InvNo: 09598429	InvDesc: arena	InvAmt: \$144.39	
InvNo: 09598428	InvDesc: fd-tel	InvAmt: \$103.76	
InvNo: 09598228	InvDesc: mun.office	InvAmt: \$594.47	
InvNo: 09598446	InvDesc: marina	InvAmt: \$79.18	
InvNo: 09598449	InvDesc: pw	InvAmt: \$214.87	
InvNo: 09598417	InvDesc: fd-interconnect	InvAmt: \$78.90	
InvNo: AUG 10 2019 MARINA	InvDesc: marina-dsl	InvAmt: \$46.41	
InvNo: AUG 10 2019 PW	InvDesc: pw-dsl	InvAmt: \$55.32	
0029127	19/08/2019	G. STEPHEN WATT, BARRISTER	\$1,672.97
InvNo: 3504	InvDesc: general legal	InvAmt: \$1,672.97	
0029128	19/08/2019	GERRY STRONG	\$307.70
InvNo: AUG 19 2019	InvDesc: bldg insp/planning mileage	InvAmt: \$307.70	
0029129	19/08/2019	HYDRO ONE NETWORKS INC.	\$2,542.67
InvNo: JULY 29 2019 LAGOON	InvDesc: lagoon	InvAmt: \$2,951.18	
InvNo: AUG 7 2019 OFFICE	InvDesc: mun.office	InvAmt: \$322.58	
InvNo: AUG 6 2019 DEPOT	InvDesc: recycling depot	InvAmt: \$71.21	
0029130	19/08/2019	MANITOULIN TOURISM ASSOCIATION	\$1,977.50
InvNo: 3444	InvDesc: 2019/2020-dues/advertising	InvAmt: \$1,977.50	

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

ChqNo:	Date:	Vendor:	Amount:
0029131	19/08/2019	MANITOWANING FRESHMART	\$56.73
InvNo: 00508991	InvDesc: depot-ice for sample coolers	InvAmt: \$34.90	
InvNo: 00499441	InvDesc: admin-water refill	InvAmt: \$3.99	
InvNo: 00176920	InvDesc: admin-water refill	InvAmt: \$3.99	
InvNo: 00499733	InvDesc: pw-water	InvAmt: \$10.47	
InvNo: 00510125	InvDesc: pec-activity supplies	InvAmt: \$3.38	
0029132	19/08/2019	MIKE PHILLIPS	\$200.00
InvNo: 2018 ELECTION	InvDesc: reimb candidates deposit	InvAmt: \$200.00	
0029133	19/08/2019	NEW NORTH FUELS INC	\$1,240.23
InvNo: 511891	InvDesc: pw-diesel	InvAmt: \$766.59	
InvNo: 511892	InvDesc: pw-dyed diesel	InvAmt: \$473.64	
0029134	19/08/2019	ONTARIO PROPERTY SERVICES	\$300.00
InvNo: 428	InvDesc: tax arrears cancellation cert	InvAmt: \$300.00	
0029135	19/08/2019	PAUL METHNER	\$1,122.00
InvNo: #2019-07-31	InvDesc: july animall control	InvAmt: \$1,122.00	
0029136	19/08/2019	PETTY CASH	\$80.65
InvNo: AUG 14 2019	InvDesc: petty cash replenishment	InvAmt: \$80.65	
0029137	19/08/2019	PITNEY WORKS	\$982.97
InvNo: 20993317	InvDesc: postage meter refill	InvAmt: \$982.97	
0029138	19/08/2019	SHEBE MANAGEMENT INC	\$750.00
InvNo: OCT 20 2019 DEPOSIT	InvDesc: pump.fest deposit-entertainmnt	InvAmt: \$750.00	
0029139	19/08/2019	JOYCE O'CONNOR	\$100.00
InvNo: 2018 ELECTION	InvDesc: reimb.candidates deposit	InvAmt: \$100.00	
0029140	19/08/2019	MARWELD	\$3,807.70
InvNo: 38493	InvDesc: fencing re:fall fairgrounds	InvAmt: \$3,807.70	
0029141	19/08/2019	WAT SUPPLIES	\$53.47
InvNo: 211847	InvDesc: marina-g.bags	InvAmt: \$53.47	
0029142	19/08/2019	WHITE'S SHELL	\$127.00
InvNo: 1485	InvDesc: pw-gas #8	InvAmt: \$127.00	
0029143	19/08/2019	WINDOWS UNLIMITED	\$1,130.00
InvNo: 885091	InvDesc: final pyt grasscutting 2019	InvAmt: \$1,130.00	

*** End of Report ***

Report Total:

\$21,196.49

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Ranges: **From:** **To:** **From:** **To:**
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last Cheque Number 0029153 0029185
 Cheque Date First Last
Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0029153	23/08/2019	ALLEN'S AUTOMOTIVE GROUP	\$641.90
InvNo: 742776	InvDesc: #10 oil (#9)	InvAmt: \$93.64	
InvNo: 742100	InvDesc: ign.module #6	InvAmt: \$60.92	
InvNo: 740774	InvDesc: fuses	InvAmt: \$13.94	
InvNo: 741373	InvDesc: ratchet strap	InvAmt: \$22.59	
InvNo: 741266	InvDesc: oil filter/oil #8	InvAmt: \$54.67	
InvNo: 741574	InvDesc: weedcater blade	InvAmt: \$27.21	
InvNo: 742129	InvDesc: wire connectors	InvAmt: \$9.47	
InvNo: 740917	InvDesc: glue	InvAmt: \$10.20	
InvNo: 742517	InvDesc: bolts/nuts	InvAmt: \$63.12	
InvNo: 741071	InvDesc: gear grease	InvAmt: \$65.00	
InvNo: 743280	InvDesc: hydraulic hose #14	InvAmt: \$221.14	
0029154	23/08/2019	BAY GRINDING INC	\$67.80
InvNo: 155462	InvDesc: arena-zamb.blade sharpening	InvAmt: \$67.80	
0029155	23/08/2019	B.J'S & ADDISONS	\$64.41
InvNo: 107903	InvDesc: repair grader tire #9	InvAmt: \$64.41	
0029156	23/08/2019	CAMBRIAN TRUCK CENTRE INC.	\$14.02
InvNo: 14749	InvDesc: antenna	InvAmt: \$14.02	
0029157	23/08/2019	CERTIFIED LABORATORIES	\$398.55
InvNo: 610377	InvDesc: pw-grease	InvAmt: \$398.55	
0029158	23/08/2019	EXP SERVICES INC.	\$2,456.62
InvNo: 509108	InvDesc: landfill eca-monitoring/traini	InvAmt: \$2,456.62	
0029159	23/08/2019	FIRE MARSHAL'S PUBLIC FIRE SAFETY COUNCIL	\$572.80
InvNo: IN155147	InvDesc: fd-fire prevention supplies	InvAmt: \$572.80	
0029160	23/08/2019	GERRY STRONG	\$307.70
InvNo: SEPT 3 2019	InvDesc: bidg insp/planning mileage	InvAmt: \$307.70	
0029161	23/08/2019	KJ BEAMISH CONSTRUCTION LTD	\$3,693.71
InvNo: I3104-02234	InvDesc: cold mix	InvAmt: \$3,693.71	
0029162	23/08/2019	MANITOULIN CHRYSLER LIMITED	\$448.61
InvNo: 95616	InvDesc: u-joint #6	InvAmt: \$448.61	
0029163	23/08/2019	MANITOWANING MILL & HOME BUILDING CENTRE	\$2,825.96
InvNo: 0155271	InvDesc: adapter/hose/nozzle (shop)	InvAmt: \$20.65	

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

InvNo: 0156315	InvDesc: keys cut	InvAmt: \$22.49
InvNo: 0156446	InvDesc: adapters/couplings/hose(marina)	InvAmt: \$93.10
InvNo: 0157116	InvDesc: 3/8 rope (docks)	InvAmt: \$49.33
InvNo: 0157554	InvDesc: bolts/toilet repair (marina)	InvAmt: \$41.31
InvNo: 0157601	InvDesc: couplingtee (water truck)	InvAmt: \$57.21
InvNo: 0157662	InvDesc: water conn/shutof water truck	InvAmt: \$106.13
InvNo: 0157868	InvDesc: adapters/hose	InvAmt: \$230.90
InvNo: 0157877	InvDesc: hose/adapters	InvAmt: \$13.84
InvNo: 0158235	InvDesc: lag bolts/boards	InvAmt: \$130.12
InvNo: 0158320	InvDesc: weeping tile (marina)	InvAmt: \$457.62
InvNo: 0158847	InvDesc: ring/pin	InvAmt: \$10.15
InvNo: 0158321	InvDesc: floor material (shop)	InvAmt: \$265.98
InvNo: 0159074	InvDesc: bolts (black rock launch)	InvAmt: \$13.81
InvNo: 0159138	InvDesc: plywood	InvAmt: \$347.81
InvNo: 0159598	InvDesc: paint/string line	InvAmt: \$103.91
InvNo: 0160487	InvDesc: grass seed/coffee	InvAmt: \$60.04
InvNo: 0160584	InvDesc: nuts/bolts	InvAmt: \$46.29
InvNo: 0163540	InvDesc: plug	InvAmt: \$4.43
InvNo: 0161625	InvDesc: safety harness/rope	InvAmt: \$311.78
InvNo: 0162554	InvDesc: rope	InvAmt: \$198.10
InvNo: 0160883	InvDesc: lag bolts	InvAmt: \$17.63
InvNo: 0160930	InvDesc: air kit	InvAmt: \$99.39
InvNo: 0161156	InvDesc: step ladder	InvAmt: \$112.99
InvNo: 0161095	InvDesc: caulk gun	InvAmt: \$10.95

ChqNo:	Date:	Vendor:	Amount:
0029164	23/08/2019	MANITOULIN-SUBBURY DISTRICT SOCIAL SERVIC	\$30,739.42

InvNo: IN000016698 InvDesc: sept amb/social assistance InvAmt: \$30,739.42

ChqNo:	Date:	Vendor:	Amount:
0029165	23/08/2019	MANITOULIN CENTENNIAL MANOR	\$10,390.39

InvNo: 2019 3RD QTR InvDesc: 2019 3rd qtr requisition InvAmt: \$10,390.39

ChqNo:	Date:	Vendor:	Amount:
0029166	23/08/2019	MANITOULIN EXPOSITOR	\$50.85

InvNo: 103552 InvDesc: pec-adv. summer programs InvAmt: \$50.85

ChqNo:	Date:	Vendor:	Amount:
0029167	23/08/2019	MANITOWANING PHARMACY	\$24.02

InvNo: 489468 InvDesc: marina-first aid kit supplies InvAmt: \$14.43

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

InvNo: 489101 InvDesc: marina-batteries InvAmt: 59.59

ChqNo:	0029168	Date:	23/08/2019	Vendor:	MANITOWANING FRESHMART	Amount:	\$19.71
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InvNo: 00510275 InvDesc: admin-tea InvAmt: \$12.47

InvNo: 00511396 InvDesc: pec-open water swim InvAmt: \$7.24

ChqNo:	0029169	Date:	23/08/2019	Vendor:	MIKE VAREY EXCAVATING & EQUIPMENT	Amount:	\$3,898.50
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InvNo: 760995 InvDesc: gravel InvAmt: \$3,898.50

ChqNo:	0029170	Date:	23/08/2019	Vendor:	MINISTER OF FINANCE	Amount:	\$1,386.57
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InvNo: AUGUST 2019 InvDesc: august eht remittance InvAmt: \$1,386.57

ChqNo:	0029171	Date:	23/08/2019	Vendor:	MSC INDUSTRIAL SUPPLY ULC	Amount:	\$298.26
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InvNo: 3078886001 InvDesc: nuts/bolts/pins/lube InvAmt: \$298.26

ChqNo:	0029172	Date:	23/08/2019	Vendor:	NORTRAX CANADA INC	Amount:	\$2,134.01
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InvNo: 1276920 InvDesc: front idlers (dozer) InvAmt: \$2,134.01

ChqNo:	0029173	Date:	23/08/2019	Vendor:	OMERS	Amount:	\$8,782.14
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InvNo: AUGUST 2019 InvDesc: august omers deductions InvAmt: \$8,782.14

ChqNo:	0029174	Date:	23/08/2019	Vendor:	POLLARD DISTRIBUTION INC	Amount:	\$24,635.90
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InvNo: 1714 InvDesc: calcium InvAmt: \$24,635.90

ChqNo:	0029175	Date:	23/08/2019	Vendor:	PURULATOR COURIER	Amount:	\$48.20
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InvNo: 442248395 InvDesc: freight InvAmt: \$48.20

ChqNo:	0029176	Date:	23/08/2019	Vendor:	RECEIVER GENERAL	Amount:	\$20,609.75
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InvNo: AUGUST 2019 InvDesc: august source deductions InvAmt: \$20,609.75

ChqNo:	0029177	Date:	23/08/2019	Vendor:	TED PEARSON AUTOMOTIVE LTD.	Amount:	\$491.49
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InvNo: 66733 InvDesc: saw kit InvAmt: \$491.49

ChqNo:	0029178	Date:	23/08/2019	Vendor:	CONSEIL SCOLAIRE DU DISTRICT DU GRAND NOU	Amount:	\$3,228.70
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InvNo: 2019 LEVY InvDesc: 2019 levy InvAmt: \$3,228.70

ChqNo:	0029179	Date:	23/08/2019	Vendor:	WAMCO WATERWORKS NORTHERN	Amount:	\$3,199.14
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InvNo: 30715226-00 InvDesc: water line repair connectors InvAmt: \$3,199.14

ChqNo:	0029180	Date:	23/08/2019	Vendor:	MARILYN WOHLBERG	Amount:	\$168.65
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InvNo: 2019 THEATRE CAMP InvDesc: pec-theatre camp supplies InvAmt: \$168.65

ChqNo:	0029181	Date:	23/08/2019	Vendor:	D'ARCY CLOSS	Amount:	\$500.00
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InvNo: 2019 THEATRE WK InvDesc: pec-theatre week InvAmt: \$500.00

ChqNo:	0029182	Date:	23/08/2019	Vendor:	OMEGA COMMUNICATIONS LTD	Amount:	\$3,007.78
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InvNo: 285943 InvDesc: fd-pagers InvAmt: \$3,007.78

ChqNo:	0029183	Date:	23/08/2019	Vendor:	CRANSTON'S TREE SERVICE	Amount:	\$2,825.00
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InvNo: 838368 InvDesc: pec-chainsaw course (10) InvAmt: \$2,825.00

ChqNo:	0029184	Date:	23/08/2019	Vendor:	TRACKS & WHEELS	Amount:	\$176.21
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InvNo: P36343 InvDesc: trans hyd oil InvAmt: \$176.21

ChqNo:	0029185	Date:	23/08/2019	Vendor:	WURTH CANADA LTD	Amount:	\$276.24
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InvNo: 23598544 InvDesc: safety glasses/gloves/oil InvAmt: \$276.24

*** End of Report ***

Report Total:

\$128,383.01

Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0029073		05/08/2019	08/05COMB	118	COOPER, RONALD	OUTSTANDING	Cheque
0029074		05/08/2019	08/05COMB	122	HOBBS, ALTON	OUTSTANDING	Cheque
0029075		05/08/2019	08/05COMB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
0029076		05/08/2019	08/05COMB	133	BOND, FREDA	OUTSTANDING	Cheque
0029077		05/08/2019	08/05COMB	198	STEWART, ELLA	OUTSTANDING	Cheque
0029078		05/08/2019	08/05COMB	219	JONES, CHRISTIANNA	OUTSTANDING	Cheque
0029079		05/08/2019	08/05COMB	366	COOPER, TROY	OUTSTANDING	Cheque
0029080		05/08/2019	08/05COMB	367	QUACKENBUSH, MICHAEL	OUTSTANDING	Cheque
0029081		05/08/2019	08/05COMB	368	CASE, NOAH	OUTSTANDING	Cheque
0029082		05/08/2019	08/05COMB	369	PHILLIPS, CONNOR	OUTSTANDING	Cheque
1812		05/08/2019	08/05COMB	106	WOOD, STEVEN	OUTSTANDING	Direct Deposit
1813		05/08/2019	08/05COMB	134	VIRTANEN, ANNETTE	OUTSTANDING	Direct Deposit
1814		05/08/2019	08/05COMB	140	REID, WALTER	OUTSTANDING	Direct Deposit
1815		05/08/2019	08/05COMB	163	MACDONALD, ROBERT	OUTSTANDING	Direct Deposit
1816		05/08/2019	08/05COMB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
1817		05/08/2019	08/05COMB	169	MAGUIRE, KELSEY	OUTSTANDING	Direct Deposit
1818		05/08/2019	08/05COMB	211	MOGGY, HUGH	OUTSTANDING	Direct Deposit
1819		05/08/2019	08/05COMB	218	MCDOWELL, DAVID	OUTSTANDING	Direct Deposit
1820		05/08/2019	08/05COMB	220	HAY, DAVID	OUTSTANDING	Direct Deposit
1821		05/08/2019	08/05COMB	221	MAGUIRE, ROBERT	OUTSTANDING	Direct Deposit
1822		05/08/2019	08/05COMB	301	ROBINSON, DEBBIE	OUTSTANDING	Direct Deposit
1823		05/08/2019	08/05COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit
1824		05/08/2019	08/05COMB	329	OBRIEN, CHERYL	OUTSTANDING	Direct Deposit
1825		05/08/2019	08/05COMB	362	SAGLE, EDDY	OUTSTANDING	Direct Deposit
1826		05/08/2019	08/05COMB	364	BOND, KYLE	OUTSTANDING	Direct Deposit
1827		05/08/2019	08/05COMB	365	BOWERMAN, COLE	OUTSTANDING	Direct Deposit
1828		05/08/2019	08/05COMB	370	LENTIR, CRYSTAL	OUTSTANDING	Direct Deposit

Total : \$26,366.62

Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0029114		19/08/2019	08/19COMB	118	COOPER, RONALD	OUTSTANDING	Cheque
0029115		19/08/2019	08/19COMB	122	HOBSBS, ALTON	OUTSTANDING	Cheque
0029116		19/08/2019	08/19COMB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
0029117		19/08/2019	08/19COMB	133	BOND, FREDA	OUTSTANDING	Cheque
0029118		19/08/2019	08/19COMB	198	STEWART, ELLA	OUTSTANDING	Cheque
0029119		19/08/2019	08/19COMB	219	JONES, CHRISTIANNA	OUTSTANDING	Cheque
0029120		19/08/2019	08/19COMB	366	COOPER, TROY	OUTSTANDING	Cheque
0029121		19/08/2019	08/19COMB	367	QUACKENBUSH, MICHAEL	OUTSTANDING	Cheque
0029122		19/08/2019	08/19COMB	368	CASE, NOAH	OUTSTANDING	Cheque
1829		19/08/2019	08/19COMB	106	WOOD, STEVEN	OUTSTANDING	Direct Deposit
1830		19/08/2019	08/19COMB	134	VIRTANEN, ANNETTE	OUTSTANDING	Direct Deposit
1831		19/08/2019	08/19COMB	140	REID, WALTER	OUTSTANDING	Direct Deposit
1832		19/08/2019	08/19COMB	155	BECK, WILLIAM	OUTSTANDING	Direct Deposit
1833		19/08/2019	08/19COMB	163	MACDONALD, ROBERT	OUTSTANDING	Direct Deposit
1834		19/08/2019	08/19COMB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
1835		19/08/2019	08/19COMB	169	MAGUIRE, KELSEY	OUTSTANDING	Direct Deposit
1836		19/08/2019	08/19COMB	211	MOGGY, HUGH	OUTSTANDING	Direct Deposit
1837		19/08/2019	08/19COMB	218	MCDOWELL, DAVID	OUTSTANDING	Direct Deposit
1838		19/08/2019	08/19COMB	220	HAM, DAVID	OUTSTANDING	Direct Deposit
1839		19/08/2019	08/19COMB	221	MAGUIRE, ROBERT	OUTSTANDING	Direct Deposit
1840		19/08/2019	08/19COMB	301	ROBINSON, DEBBIE	OUTSTANDING	Direct Deposit
1841		19/08/2019	08/19COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit
1842		19/08/2019	08/19COMB	329	OBRIEN, CHERYL	OUTSTANDING	Direct Deposit
1843		19/08/2019	08/19COMB	362	SAGLE, EDDY	OUTSTANDING	Direct Deposit
1844		19/08/2019	08/19COMB	364	BOND, KYLE	OUTSTANDING	Direct Deposit
1845		19/08/2019	08/19COMB	365	BOWERMAN, COLE	OUTSTANDING	Direct Deposit
1846		19/08/2019	08/19COMB	370	LENTIR, CRYSTAL	OUTSTANDING	Direct Deposit

Total : \$26,235.36

Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0029144		02/09/2019	09/03COMB	118	COOPER, RONALD	OUTSTANDING	Cheque
0029145		02/09/2019	09/03COMB	122	HOBBS, ALTON	OUTSTANDING	Cheque
0029146		02/09/2019	09/03COMB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
0029147		02/09/2019	09/03COMB	133	BOND, FREDA	OUTSTANDING	Cheque
0029148		02/09/2019	09/03COMB	198	STEWART, ELLA	OUTSTANDING	Cheque
0029149		02/09/2019	09/03COMB	219	JONES, CHRISTIANNA	OUTSTANDING	Cheque
0029150		02/09/2019	09/03COMB	366	COOPER, TROY	OUTSTANDING	Cheque
0029151		02/09/2019	09/03COMB	367	QUACKENBUSH, MICHAEL	OUTSTANDING	Cheque
0029152		02/09/2019	09/03COMB	368	CASE, NOAH	OUTSTANDING	Cheque
1847		02/09/2019	09/03COMB	106	WOOD, STEVEN	OUTSTANDING	Direct Deposit
1848		02/09/2019	09/03COMB	134	VIRTANEN, ANNETTE	OUTSTANDING	Direct Deposit
1849		02/09/2019	09/03COMB	140	REID, WALTER	OUTSTANDING	Direct Deposit
1850		02/09/2019	09/03COMB	163	MACDONALD, ROBERT	OUTSTANDING	Direct Deposit
1851		02/09/2019	09/03COMB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
1852		02/09/2019	09/03COMB	169	MAGUIRE, KELSEY	OUTSTANDING	Direct Deposit
1853		02/09/2019	09/03COMB	211	MOGGY, HUGH	OUTSTANDING	Direct Deposit
1854		02/09/2019	09/03COMB	218	MCOWELL, DAVID	OUTSTANDING	Direct Deposit
1855		02/09/2019	09/03COMB	220	HAM, DAVID	OUTSTANDING	Direct Deposit
1856		02/09/2019	09/03COMB	221	MAGUIRE, ROBERT	OUTSTANDING	Direct Deposit
1857		02/09/2019	09/03COMB	301	ROBINSON, DEBBIE	OUTSTANDING	Direct Deposit
1858		02/09/2019	09/03COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit
1859		02/09/2019	09/03COMB	329	OBRIEN, CHERYL	OUTSTANDING	Direct Deposit
1860		02/09/2019	09/03COMB	362	SAGLE, EDDY	OUTSTANDING	Direct Deposit
1861		02/09/2019	09/03COMB	364	BOND, KYLE	OUTSTANDING	Direct Deposit
1862		02/09/2019	09/03COMB	365	BOWERMAN, COLE	OUTSTANDING	Direct Deposit
1863		02/09/2019	09/03COMB	370	LENTIR, CRYSTAL	OUTSTANDING	Direct Deposit
Total :							\$25,434.93

Aug. 13. 2019 9:38AM

RECEIVED 02/18/2013 03:20 7058593637

Manitoulin Legal Clinic

TERRASTAR BUILDING

No. 2409 P. 1

MANITOULIN LEGAL CLINIC

Aundeck-Omní-Kaning First Nation, 12A Hillside Road
Little Current, Manitoulin Island, Ontario
POP 1K0

RECEIVED

AUG 13 2019

Michael W. Shain, B.A., M.A., LL.B.
Lawyer, Executive Director
Susan Mullen, B.A.
Community Legal Worker

Phone: (705)368-3333
Facsimile: (705)368-3712

August 13, 2019

Mr. Rob McGuire
Terrastar Building Products
Manitowaning, ON
POP 1N0

Dear Rob:

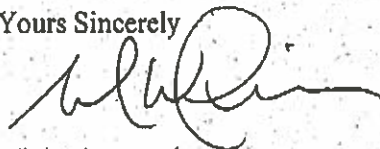
Further to our phone conversation of yesterday about the cuts to Legal Aid Ontario, I indicated that I would provide you with some further information on the impact these cuts are having on the operation of the Manitoulin Legal Clinic.

As you are aware, the provincial government reduced its funding to Legal Aid Ontario (LAO) by over 30% in its Spring budget. This in turn led to a \$14.5 million reduction in the budget for community legal clinics. While we are coping with the existing cuts as well as we can while maintaining our full services, we fear the next round of cuts, which are pending, along with a radical restructuring of the existing model for service delivery, as this may very well represent the end of independent, local community legal clinics such as the Manitoulin Legal Clinic, which is governed by a Board of Directors that are accountable to the communities they serve.

I am enclosing a fact sheet of two pages explaining the Community Legal Clinic system and the benefit of maintaining the existing service delivery model; for your reference. If you value the services that we provide and wish to see them continue into the future we are asking that people contact the Premier's office and make their voices heard.

Thank you for your interest in the Manitoulin Legal Clinic.

Yours Sincerely



Michael W Shain

Ontario Community Legal Clinics

Who We Are

Ontario's community legal clinics serve individuals and families in communities across Ontario.

Funded by Legal Aid Ontario, through modest capped budgets, they offer a broad range of legal services to address the basic legal needs of low-income Ontarians.

Community clinics serve the most vulnerable Ontarians on issues that are most critical to them, including housing, income security, education, health care, disability programs, workers' rights, victim's assistance, and environmental issues.

The work that clinics do is aimed at ensuring that people with low incomes are able to meet their most basic needs, which in turn gives them the ability to live with health and dignity as active members of their communities.

Most clinics serve geographic communities, while a handful of clinics serve specific communities such as the elderly or the disabled.

Clinics are rooted in the communities they serve, using their limited resources to provide the services that are most needed by that community, and working closely with other local agencies to ensure that clients are well-served.

By The Numbers

There are 72 community clinics in Ontario, operating on a budget of approximately \$80 million.

In 2017, community clinics across Ontario provided services to over 240,000 people:

- ◆ Represented 21,289 people at courts or tribunals
- ◆ Gave 171,172 people detailed advice and assistance
- ◆ Carried out 6,974 public legal education, community development and law reform projects and initiatives.

"It is widely acknowledged that community legal clinics are best suited to deliver "poverty law" services. This conclusion has been confirmed by numerous independent studies on this subject."

– Report of the Ontario Legal Aid Review (The McCamus Report), 1997

"Legal Aid, and in particular community law, is perhaps the single most important mechanism we have to make the equal rights dream a reality."

– Former Ontario Chief Justice R. Roy McMurtry

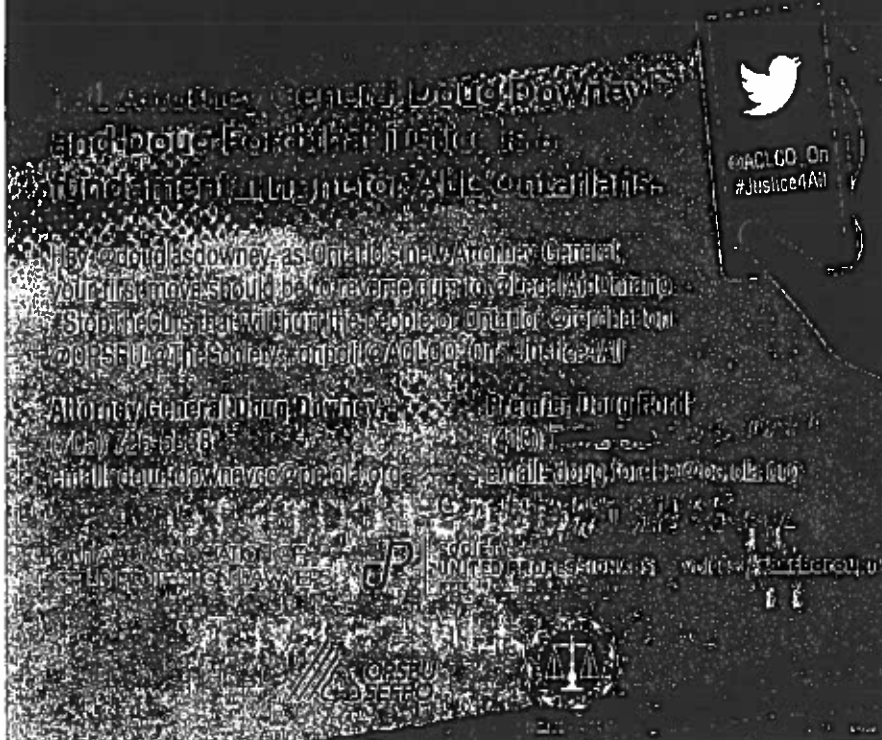
"The most advanced justice system in the world is a failure if it does not provide justice to the people it is meant to serve. Access to justice is therefore critical. Unfortunately many Canadian men and women find themselves unable, mainly for financial reasons, to access the Canadian justice system."

– Former Chief Justice, Beverley McLachlin

The Benefits of Community Legal Clinics for Ontario

- ◆ Clinics are store-front offices located in the community they serve, with minimal administration and no bureaucracy, enabling them to be flexible and client-oriented.
- ◆ Clinic work is client-centered, with some clients receiving full representation, while others may receive summary advice or self-help assistance, depending on their circumstances.
- ◆ Client surveys indicate tremendously high satisfaction with the work done by clinics.
- ◆ Clinics provide access to justice to hundreds of thousands of low income Ontarians every year, in a cost-effective manner.
- ◆ Community clinics operate on capped budgets, providing cost certainty to government.
- ◆ Clinics are accountable to their funder, Legal Aid Ontario; they submit annual funding applications, quarterly statistical and financial reports, and undergo periodic quality service reviews/audits.
- ◆ International research shows that investing in community legal clinics reduces costs to the legal system and across multiple government programs by keeping people housed and able to live independently and participate in their communities. Studies in the United States identify a return to government of approximately \$5 for every dollar invested.
- ◆ Clinics work to understand and respond to individual and community needs.
- ◆ Clinics use lawyers, non-lawyers, public education initiatives and other delivery systems in order to deliver services cost-effectively.
- ◆ Clinics follow Legal Aid's eligibility guidelines, but have the flexibility to provide some services to those that don't financially qualify.
- ◆ Clinics prioritize client and community needs and attempt to meet them strategically, making efficient use of scarce resources.
- ◆ Clinics develop linkages to non-legal service providers such as health care, housing help and employment supports, sometimes co-locating in service hubs, ensuring that their clients receive "wrap-around" services.
- ◆ Clinics are identified by numerous independent reviews as the best way to provide community law services to low-income communities/individuals.

Tenants facing an eviction	Low wage workers
Immigrants	Temporary foreign workers
Refugees	Workers injured on the job
Women fleeing violence	Parents with custody or protection issues
People with disabilities	And more...
People struggling with mental health	
People on social assistance	



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Used J.B. Gingrich People Mover Wagon

882893



(#)

\$4,900.00 CAD/\$3,690.31 USD *

* Prices may be approximated using an exchange rate and do not constitute an offer to sell. Consult with the Dealer at the time of purchase for the current rate and amount.

LISTING DETAILS

AgDealer	862893
Equipment #	
Drive Type	N/A
Horsepower	--
Hours	--
Separator Hours	--
Stock #	--
Description	safe way to move people, lots on configurations, covered roof, center isle, outside step, call with your needs, also available for rentals, from \$4900.00 to \$9200.00
Model Year	--
Manufacturer	J.B. Gingrich (https://www.agdealer.com/listings/manufacturer/jb-gingrich)
Model	People Mover (https://www.agdealer.com/listings/model/people-mover)
New/Used	Used (https://www.agdealer.com/listings?newused=used)
Type	Wagon (https://www.agdealer.com/listings/wagon)

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AUG 13 2019



7th Floor, Frost Building South
7 Queen's Park Crescent
Toronto ON M7A 1Y7
Telephone: 416-314-6331

7^e étage, Édifice Frost Sud
7 Queen's Park Crescent
Toronto ON M7A 1Y7
Téléphone: 416-314-6331

August 13, 2019

Dear Head of Council:

I am writing to provide you with an update on the Ontario Cannabis Legalization Implementation Fund (OCLIF).

As you know, OCLIF was announced in 2018 as a \$40 million initiative over two years to help municipalities with the implementation costs of recreational cannabis legalization. In early 2019, the government provided municipalities with \$30 million in OCLIF funding, and \$10 million was set aside to address costs from unforeseen circumstances related to the legalization of recreational cannabis, for which priority would be given to municipalities that did not opt-out of hosting cannabis retail stores.

Ontario's objectives are to protect our youth and communities and to combat the illegal cannabis market. To support these objectives, the government has made an investment of \$3.26 million to support enhanced enforcement against illegal cannabis operations. An investment of \$3.06 million this year is enabling enhanced enforcement through provincial joint forces cannabis enforcement teams, led by the Ontario Provincial Police, and a targeted investment of \$200,000 to the Toronto Police Service is supporting their efforts to combat illegal cannabis operations in the City of Toronto.

This investment directly benefits municipalities. The enforcement teams work on a regional basis and are available to all municipalities and First Nations. This collaborative approach enables law enforcement to efficiently target crime in an organized way that is coordinated and consistent across the province.

The government will distribute the remaining \$6.74 million in OCLIF funding this month as follows:

- Funding will be provided on a per household basis to municipalities that did not opt-out of hosting retail stores as of January 22, 2019, adjusted so that each recipient municipality will receive at least \$5,000.
- Lower-tier and upper-tier municipalities will receive funding based on 50% of their households. Upper-tier municipalities will receive funding in relation to opt-out decisions made by the lower-tier municipality. If a lower tier municipality opted-

.../cont'd

out, the upper tier municipality will not receive funding on a per household basis in relation to that municipality.

The government is providing this funding now to municipalities in a manner similar to past payments. This means municipalities will have the funds on hand to use for the same implementation costs the fund was designed to support.

The Deputy Minister of Finance will write shortly to the Treasurers of recipient municipalities with details about the administration of this funding and attach each municipality's specific allocation notice. Payments will also be processed at that time.

The province also committed that, if Ontario's portion of the federal excise duty on recreational cannabis over the first two years of legalization exceeds \$100 million, the province will provide 50 per cent of the surplus to those municipalities that did not opt out as of January 22, 2019. Provinces receive excise duty from the federal government over time, and it is early in the two year legalization period. The Ministry of Finance will connect with AMO and the City of Toronto on this commitment after the first two years of legalization are completed in 2020.

Municipalities have been important partners in the successful implementation of the federal government's legalization of recreational cannabis. We look forward to continuing to work together in this regard.

Sincerely,

Original signed by

Rod Phillips
Minister of Finance

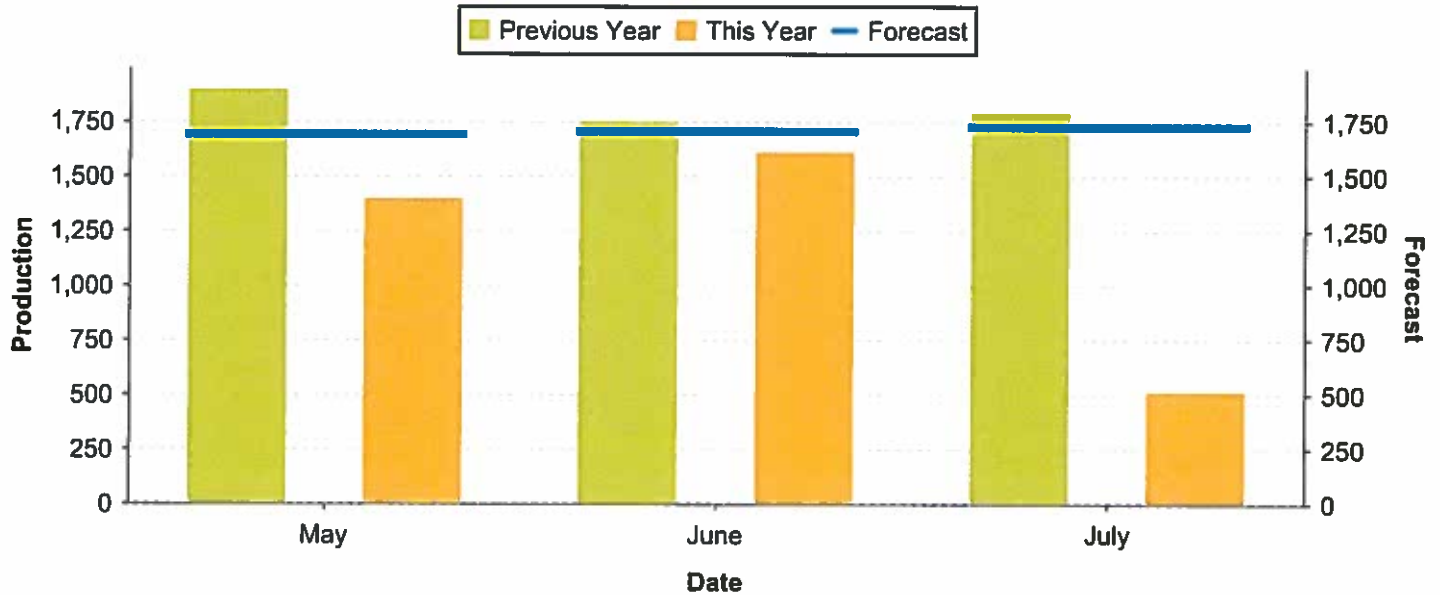
c: The Honourable Doug Downey, Attorney General
The Honourable Steve Clark, Minister of Municipal Affairs and Housing
Dan Miles, Chief of Staff, Ministry of Finance
Paul Boniferno, Deputy Attorney General
Greg Orencsak, Deputy Minister of Finance
Laurie LeBlanc, Deputy Minister of Municipal Affairs and Housing
Renu Kulendran, Executive Director, Ontario Legalization of Cannabis
Secretariat, Ministry of Attorney General
Nicole Stewart, Executive Lead, Cannabis Retail Implementation Project, Ministry
of Finance
Kate Manson-Smith, Assistant Deputy Minister, Local Government and Planning
Policy Division, Ministry of Municipal Affairs and Housing

REPORT: ENERGY PRODUCTION - July 2019

SITE: Manitowaning Public Works Garage

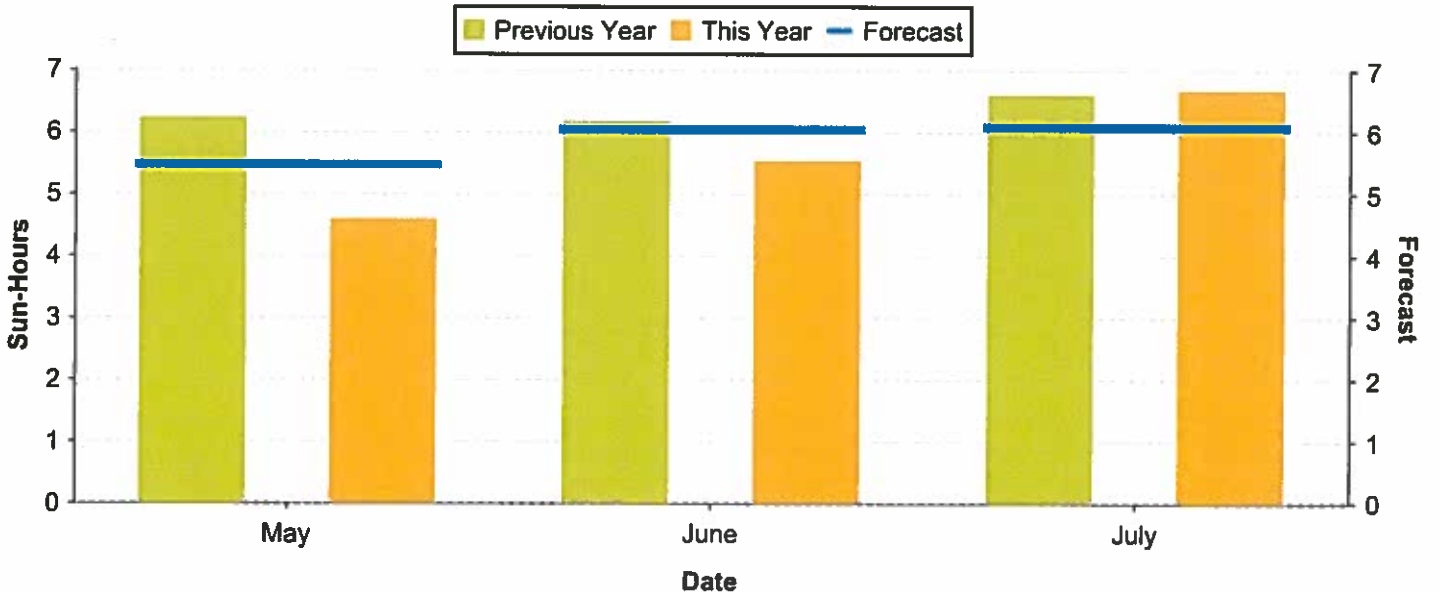
Congratulations on generating clean, green energy! Your solar photovoltaic system is powering Ontario with renewable energy, while earning you income. Below is this month's performance monitoring update.

Last 3 Months' Production



One factor producing variations between kilowatt-hours produced and kilowatt-hours forecast is the difference between actual and forecast sun-hours for a given month. When making forecasts we rely on NASA's irradiance data. If a month is not as sunny as expected, we will see a corresponding difference in production.

Last 3 Months' Sun-Hours



To learn more about your energy report contact VCT Group representatives at 519.279.4630 or visit our website at vctgroup.com.



REPORT: ENERGY PRODUCTION - July 2019

SITE: Manitowaning Public Works Garage

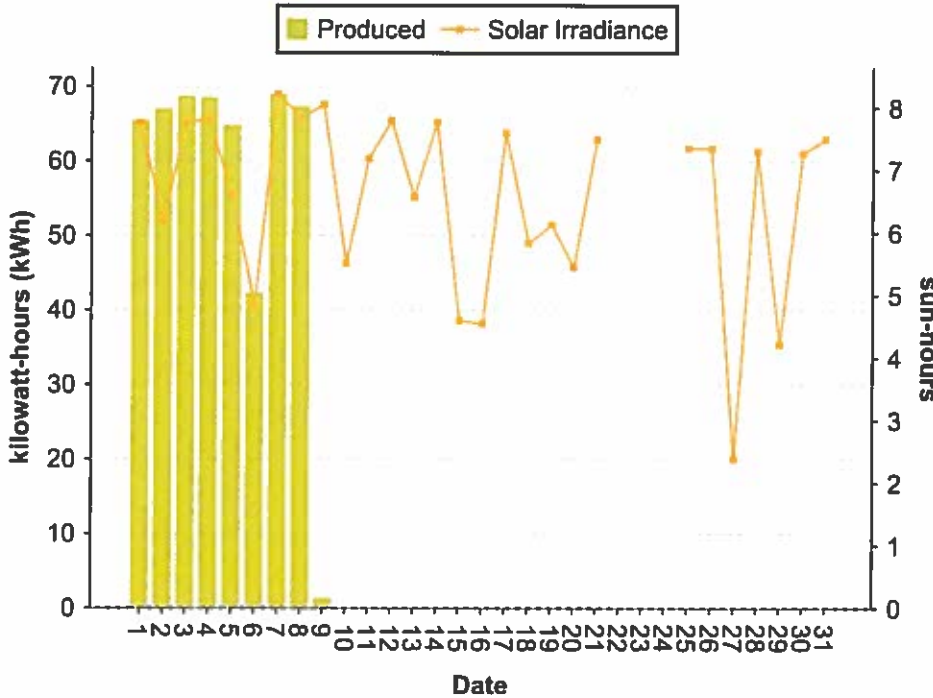
We all love the crackle of a campfire. Last month's energy from your solar system is the equivalent of a fire burning for 77 hours.

Energy Performance - Last 3 Months

Month	Actual Production (kWh)	Forecast Production (kWh)	Actual Sun-Hours	Forecast Sun-Hours
May 2019	1,398	1,693	4.6	5.5
June 2019	1,613	1,708	5.5	6.0
July 2019	514	1,729	6.7	6.1
3 Month Summary	3,525	5,130	5.6	5.9

Date	Production (kWh)	sun-hours
July 01	65.4	7.8
July 02	67.0	6.2
July 03	68.7	7.8
July 04	68.5	7.8
July 05	64.7	6.6
July 06	42.2	4.8
July 07	69.0	8.2
July 08	67.3	7.8
July 09	1.3	8.0
July 10	0.0	5.5
July 11	0.0	7.2
July 12	0.0	7.8
July 13	0.0	6.6
July 14	0.0	7.8
July 15	0.0	4.6
July 16	0.0	4.6
July 17	0.0	7.6
July 18	0.0	5.8
July 19	0.0	6.1
July 20	0.0	5.4
July 21	0.0	7.5
July 22	0.0	N/A
July 23	0.0	N/A
July 24	0.0	N/A
July 25	0.0	7.4
July 26	0.0	7.4
July 27	0.0	2.4
July 28	0.0	7.3
July 29	0.0	4.2
July 30	0.0	7.3
July 31	0.0	7.5

Daily Performance - July



Notes

1. kWh is kilowatt-hours
2. a sun-hour = 1,000 kWh/m²/day
3. Sun-Hours represents daily average sun-hours of solar irradiance for a given month.
4. Production forecasts assume 0.4% system degradation per year.



To learn more about your energy report contact VCT Group representatives at 519.279.4630 or visit our website at vctgroup.com.

Community Safety and Wellness Plans

PRESENTED BY ROBERT SMITH, CHIEF OF
PARAMEDIC SERVICES, TO THE MANITOULIN-
MUNICIPAL ASSOCIATION

JUNE 19, 2019



Community Safety and Wellness Plans

- The development of a Community Safety and Wellbeing Plan for each municipality was established in law effective January 2019 as part of the Safer Ontario Act, under Schedule 1, and is captured under the purview of the Ministry of Community Safety and Correctional Services (Ministry of Solicitor General)
- Plans are not specific to social services agencies, but rather to municipalities



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Community Safety and Wellness Plans

- Community safety and Wellness Plans are required to be complete by January 1, 2021.
- Once adopted by Municipal Councils, plans must be published within 30 days. This requirement is set out in the Police Services Act, Regulation 527/18.



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Community Safety and Wellness Plans

- The Government identified one of the drivers for this change was specifically that Police Services were being utilized for non-criminal events simply because those agencies operate on a 24/7 basis
- The desire has been for a focused Community Safety and Wellness Plan to be more holistically planned process that engages the community



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Community Safety and Wellness Plans

- The system design has evolved from the 2012 framework for Crime Prevention, and then by the 2014 Issues of Community Safety and Wellbeing In Ontario Report
- The intent of a Community Safety and Wellness Plan is to be proactive, preventive, collaborative, and specific to the individual community needs.
- Plans are required to explore the causal social determinants, prevention strategies, mitigation actions, and incident response
- Plans must be evidence based



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Community Safety and Wellness Plans

- The framework for Community safety and Wellness Plan design would ideally
 - Be a living document that would be subject to ongoing review and amendments one that would evolve to meet community needs.
 - Ensure sustainability
 - Meet both societal and individual needs.
 - Consider the collaboration as set out in the Legislation through the multisectoral planning.



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Community Safety and Wellness Plans

- Plan design and delivery must include, but is not limited to the following groups:
 - Health agencies
 - Mental health agencies
 - Educational Services
 - Community and Social Services
 - Children and Youth services, including custodial services
 - Police Services.
- The Legislation allows for the development of joint plans across municipalities.



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Community Safety and Wellness Plans

- While the 7 First Nations communities on Manitoulin Island are not included in the Legislation, their engagement and inclusion is supported.
- The 8 municipalities across Manitoulin Island have similar public safety challenges, work with the same partner agencies, and have similar capacities.
- The unorganized Townships and Cockburn Island must also be considered in any planning process
- Currently, Manitoulin Island shares OPP, Paramedic Services, Integrated Social Services, Child and Youth Services, Manitoulin health Centre, CMHA.



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Community Safety and Wellness Plans

- Manitoulin Island is served by partner agencies who have a single point of contact, something that could support a single plan
 - OPP
 - Paramedic Services
 - Integrated Social Services
 - Child and Youth Services
 - Manitoulin health Centre
 - CMHA
 - Rainbow District School Board and Wikwemikong Board of Education
- **Paramedic Services are not required as a partner**



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Community Safety and Wellness Plans

- Community Safety and Wellness Plans will:
 - Identify and stratify community risks; and
 - Define factors of causation; and
 - Identify mitigation strategies; and
 - Design measurable outcomes
 - Report on defined metrics
 - Evolve change to meet community needs



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Community Safety and Wellness Plans

- Community Safety and Wellness Plans require a method for data tracking and examination of risk factors.
- The 2018 Provincial data revealed the top risk factors as mental health, drug use, and health care. Criminal Activity was third to these.
- Health care across the system is a significant focus.



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Community Safety and Wellness Plans

- The development of Community safety and Wellness Plans were tested in 8 communities, including Greater Sudbury, Sault Sainte Marie, and Kenora.
- Some pieces of the plans are already in place in our Districts.
 - Multi-agency “Situation Tables” are a collaborative mitigation strategy designed to identified and action risk issues within the community
 - Situations Tables exist in Greater Sudbury UCCMM and the Espanola area, both led by CMHA. Additionally, a table exists with UCCMM led by the Police Service.



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Community Safety and Wellness Plans

- The Framework for development of Community safety and Wellness Plans involves 4 main areas of importance;
 - Social Development ✓
 - Prevention ✓
 - Risk Intervention ✓
 - Incident Response ✓



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Community Safety and Wellness Plans

Social Development

- Strategic Level
- Multi-agency/partner engagement
- Exploration of the social determinants of health
- Recognize regionalization of health care, and the deinstitutionalized approach
- Long Term Planning and emerging risk analysis
- Historical multi-tiered data understanding
- Future thinking



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Community Safety and Wellness Plans

Prevention

- Strategic/Tactical Level
- Proactive and preventative programs (mitigation)
- Evidence based system design
- Community specific risks
- Data sharing
- Community engagement



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Community Safety and Wellness Plans

Risk Intervention

- Tactical Level
- Identifying a specific issue/risk before it becomes an emergency, and mitigate it
- Situation Tables
- Multi-agency involvement
- Get ahead of the incident response



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Community Safety and Wellness Plans

Incident Response

- Tactical Level
- Includes 911 responses
- Reactive
- Resource intensive
- Does not improve community safety



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Community Safety and Wellness Plans

Data

- Everyone has data. It is rarely shared
- Collaboration and sharing of data will allow for the development of both strategic and tactical plans
- Leverage the experts. Check your ego at the door
- Data will direct will educate everyone on where to go with a plan.



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Community Safety and Wellness Plans

Success

- A plan that has been designed by the entire community will be successful
- Community commitment
- Collaborative
- Educates the public
- Focuses on prevention
- Continuous evaluation and evolution



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Community Safety and Wellness Plans

Commitment

- A community-wide commitment is necessary.
- Municipalities have some of the services, but partnerships are required.
- Dedication built into Term of Reference will help to ensure engagement is maintained
- Right people at the table. High level involvement



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Community Safety and Wellness Plans

Partnerships

- Multi-sectoral
- Cooperative
- Communicative
- Respectful
- Joint activities
- Culturally Responsive/Sensitive. Acknowledge diversity and endorse advocacy
- Seniors groups



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Community Safety and Wellness Plans

Steps for a Plan

- Who needs to be involved
- Are there enough similarities to develop a single plan?
- What are your differences/needs/strengths
- Buy in



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Community Safety and Wellness Plans

One Plan (the who)

- Who are the Champions
- Coordinators
- Advisory Committee
- Implementation Teams



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Community Safety and Wellness Plans

One Plan (the what)

- Risk Analysis- what are the risks
- Vulnerable Sectors
- Coordinators
- Advisory Committee
- Implementation Teams



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Community Safety and Wellness Plans

One Plan (the data)

- System designs require evidence to support decisions. Data drives decisions
- The Ministry of the Solicitor General and Corrections has established a database to capture risk driven metrics
- Access on Manitoulin Island was established with UCCM early on.
- 2016 and 2017 reports are public, while 2018's report will be released in late July



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Community Safety and Wellness Plans

One Plan (the differences)

- Manitoulin Island communities have many similarities and many differences
- While similarities can be managed in the plan, differences could be built into specific annexes



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Community Safety and Wellness Plans

- Is there interest in moving to a single plan for the communities on Manitoulin Island?
- Is there an engagement opportunity with FN partner communities?
- Are there Champions in the room?
- What's next?



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Community Safety and Wellness Plans

Questions?



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THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK
BY-LAW # 19-13

**BEING A BY-LAW OF THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK
TO ADOPT A CHILD PROTECTION STANDARD PROCEDURES POLICY**

WHEREAS the necessary authority is found in Section 8 of the Municipal Act, SO., 2001 Chapter 25 as amended;

AND WHEREAS Section 5(3) of the Municipal Act, S.O., 2001, c 25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS The Council of the Corporation of the Township of Assiginack deems it beneficial to the community to adopt a Child Protection Standard Procedures Policy;

NOW THEREFORE THAT the Council of the Corporation of the Township of Assiginack ENACTS AS FOLLOWS:

1. THAT the 'Child Protection Standard Procedures' Policy is hereby adopted as set out in Schedule 'A', attached hereto and forming part of this by-law.
2. THAT this by-law shall come into force and take effect upon the third and final reading.

Read a first, second and third time and finally passed this 3rd day of September, 2019.

Mayor: Dave Ham

Deputy Clerk: Alton Hobbs

Township of Assiginack: Child Protection Standard Procedures

Introduction

The Township of Assiginack has developed the following Child Protection Standard Procedures to guide all caring adults (i.e. coaches, volunteers, staff and mentors) involved in Township of Assiginack Programs. While every caring adult is valued and unique, we come together in the best interests of children and their families. The safety, rights and well-being of children we serve are at the core of our daily operations. We nurture supportive relationships with children while balancing and encouraging appropriate boundaries.

Why have Child Protection Standard Procedures?

At the core of our operations is a deep commitment to ensuring all children are protected and safe. Child Protection Standard Procedures are an important component to creating safe environments for children. As an organization, the safety, rights and well-being of children served by our programs and services are paramount to the core of our daily operations and our continued public support, and it is imperative that we have transparency and accountability in all of our dealings involving children.

We believe that each caring adult involved in the Township of Assiginack Programs plays a key role in the protection of children regardless of their contact with the public. Volunteer and staff are the ambassadors of the Township of Assiginack and in all dealings involving children, caring adults must display, and appear to display, behaviour that is consistent with our collective mission.

Maintaining personal boundaries is integral to developing healthy relationships with children and families. Behaviour that presents risk often begins by breaking boundaries with children and teens. To help caring adults understand what is expected, these Standard Procedures include information about the type of behaviour expected, and it provides clear direction to those who either directly observe behaviour of concern, or who learn about behaviour of concern from others.

The intent of the Child Protection Standard Procedures is to guide caring adults in developing healthy relationships with the children involved in activities or programs delivered as part of Township of Assiginack. By providing caring adults with the guideposts against which they can measure their own behaviour and the behaviour of those around them, caring adults are empowered to identify and address behaviour of concern at an early stage to help better protect children.

Treating Children with Dignity and Maintaining Boundaries

All caring adults are responsible for treating all children with respect and dignity, and for maintaining appropriate boundaries. Caring adults must monitor their own behaviour towards children, and be aware of the behaviour of their colleagues, to ensure that behaviour is appropriate and respectful, and will be perceived as such by others. If at any time you are in doubt about the appropriateness of your own behaviour or the behaviour of others, you should discuss it with your supervisor. Refer to the Reporting Requirements section for further guidance.

Things to Consider:

Before engaging in any behaviour or activity with a child, and when considering how your behaviour or the activity may be perceived by the child and by others, you should consider whether:

- The activity you are engaging in with a child is known to, and approved by, your supervisor and/or the parents of the child. All interactions with a child should be transparent.
- The activity or behaviour you are engaging in would raise concerns in the mind of a reasonable observer as

Township of Assiginack: Child Protection Standard Procedures

to its appropriateness.

- The activity or behaviour is directly and objectively tied to your job function.
- Township of Assiginack may be detrimentally affected by the activity or behaviour.
- The activity or behaviour may be reasonably regarded as posing a risk to the child.
- The activity or behaviour may contribute to a child's discomfort.
- The activity or behaviour may appear inappropriate to the organizations, the child's family, or the public.

In addition, always consider the child's reaction to any activities, conversations, behaviour, or other interactions, and avoid criticizing, embarrassing, shaming, blaming, or humiliating a child. Do not place inappropriate expectations on a child. Use your instincts as a guide.

Ask yourself: "Whose needs are being met by the activity or behaviour?" The purpose of an activity or behaviour should always be to meet the child's needs, not the adult's needs.

Tip: If the child seems uncomfortable with the activity or behaviour, that is a good indication that the activity and/or behaviour is unwelcome and should stop. You need to reassess the activity or behaviour and consult with your supervisor before continuing.

General Rules of Behaviour

Caring adults in the Township of Assiginack Programs must:

- Treat all children with respect and dignity.
- Establish, respect and maintain appropriate boundaries with all children involved in activities or programs delivered by the organization.
- Always adhere to the organization's policies and procedures in dealing with children.
- Treat all disclosures, allegations or suspicions of sexual or other unlawful or inappropriate behaviour involving a child seriously – a caring adult must report all disclosures, allegations or suspicions of inappropriate or unlawful behaviour as set forth in these Child Protection Standard Procedures.

Caring adults in the Township of Assiginack Programs must not:

- Engage in any sort of physical contact with a child that may make the child or a reasonable observer feel uncomfortable, or that may be seen by a reasonable observer to be violating reasonable boundaries.
- Engage in any communication with a child within or outside of work that may make the child uncomfortable or that may be seen by a reasonable observer to be violating reasonable boundaries.
- Engage in any behaviour that goes against (or appears to go against) the organizations' mandates, policies, Code of Conduct, or Child Protection Standard Procedures, regardless of whether they are serving the organization at that moment
- Conduct their own investigation into allegations or suspicions of inappropriate behaviour – it is a caring adult's duty to report the matter to his/her supervisor or child welfare, not to investigate

Ranges of Inappropriate Behaviour

It is important for all Township of Assiginack adults to understand that behaviours, as they relate to the safety and protection of children, fall into a continuum.

On one end of the continuum are those behaviours that are **unlawful**. Unlawful behaviours are those that are criminal or that breach child welfare or related legislation, and include such things as child abuse, sexual assault, sexual interference, invitation to sexual touching, sexual exploitation, procurement, luring, child pornography offences, corrupting morals, indecent acts, voyeurism, etc.

Unlawful behaviours need to be reported to the child welfare agency and/or law enforcement for investigation.

At the other end of the continuum are those behaviours that are inappropriate but are of such a nature that it is believed they can be addressed and corrected through additional training, supervision and monitoring.

Inappropriate behaviour could range from one-time behaviours to multiple instances, and could include behaviour that is repeated even after it has been brought to the attention of the employee. It includes such things as telling inappropriate jokes to or in earshot of a child, confiding in a child with personal stories and having unauthorized contact with a child outside of work duties.

Inappropriate behaviour needs to be brought to the attention of management so it can be followed up formally and internally. Township of Assiginack will determine if the behaviour is inappropriate and how it will be addressed.

In the middle of the continuum are those behaviours that may either be unlawful or inappropriate, depending on the overall circumstances. Or, it may be behaviour that is initially seen as behaviour that could be corrected through additional training, supervision and monitoring, but upon following up and learning more information, it is determined the behaviour is more serious and warrants a formal investigation.

For example, one instance of grooming behaviour may initially be seen as inappropriate, but of such a nature that it can be dealt with internally. However, upon following up on the behaviour and learning more about the overall circumstances and any prior inappropriate behaviour, the behaviour may be elevated to something that warrants a report to the child welfare agency. Consider the following example:

A report is submitted internally about a caring adult exchanging unauthorized emails with a child outside of his/her work duties. The initial information indicates that the emails are of a general nature. After the organization follows up, it learns that some of the emails were sexual in nature, and it learns that the caring adult has exhibited other inappropriate behaviour that had not been reported previously. Each instance of inappropriate behaviour, if considered separately and without context of the other behaviours, might be characterized as something in the nature of "poor judgment" that is capable of correction. However, once all behaviours are considered in context with each other, it may be sufficient to warrant a report being made to the child welfare agency, law enforcement or the licensing body for the individual.

For the protection of children in our care, all instances of inappropriate behaviour will be followed up on. Behaviours of concern will be reported to the child welfare agency, law enforcement or the licensing body for the individual for further investigation whenever we deem such action to be warranted.

Township of Assiginack Programs: Child Protection Standard Procedures

What Constitutes Inappropriate Behaviour

Inappropriate behaviour will not be tolerated, especially as it relates to the well-being of the children involved in Township of Assiginack Programs. Inappropriate behaviour falls on a continuum, as noted in the section above headed "Ranges of Behaviour."

Behaviour considered inappropriate is that which may be seen by a reasonable observer to be violating reasonable boundaries, and includes, but is not limited to, the following:

1. On-line communication that doesn't align with Township of Assiginack Social Media Guidelines.
2. Favouring one or more children to the exclusion of others (for example, paying a lot of attention to, giving or sending personalized gifts*, or allowing privileges that are excessive, unwarranted or inappropriate).

**Note: It is not inappropriate behaviour to give a contextually appropriate thank-you card, birthday card, seasonal card, or other nominal gift to the child, where such a gesture would be considered reasonable under the circumstances, provided that all gestures taken together are not excessive in number and that such exchanges are carried out within a work context, in the presence of other adults and with the full knowledge and consent of the organization.*

3. Using a personal cell phone, camera or video to take pictures of a child or youth who has not given consent and whose parents have not given consent. Pictures taken in a work related setting, with prior written consent from the parent/guardian, and in circumstances in which the parent/ guardian and your supervisor is aware that pictures are being taken may be permissible provided the organization has approved the activity in advance and has put procedures in place to ensure the pictures will be stored in a location only accessible to those with a need to access and removed when no longer required for the purpose for which they were taken.
4. Offering or providing rides to a child in your personal vehicle, or in the organization's vehicle, except when your supervisor is aware of and has approved it and express parental consent has been granted, or in emergency situations. *You must report all rides you give to a child, whether in your own vehicle or in the company vehicle, to your supervisor.*

In addition to the foregoing, the following behaviour is considered serious and may trigger a report to child welfare in addition to any other internal disciplinary procedures:

5. Telling sexual jokes to a child or making comments to a child that are in any way suggestive, explicit or personal.
6. Showing a child material that is sexual in nature, including signs, cartoons, graphic novels, calendars, literature, photographs, and screen savers, displaying or keeping such material in a location where it is reasonably possible that a child may see it, or making such material available to a child
7. Physically or emotionally harming a child
8. Intimidating or threatening a child
9. Making fun of a child

Whether or not a particular behavior or action constitutes inappropriate behaviour will be a matter determined by the organization having regard to all of the circumstances, including past behaviour, and allegations or suspicions related to such behavior.

Reporting Requirements

All caring adults involved in the Township of Assiginack Programs are required to report unlawful behaviour to police/child welfare and inappropriate behaviour or incidents to their supervisor. This requirement applies not only to behaviour or incidents that you personally witness, but also to those that you hear about.

Adults often worry that they may be overreacting and misreading a situation, and this may cause them to minimize concerning behaviour they witness or hear about. There is also a fear of damaging a working relationship by raising a concern about a work colleague. It can be hard to believe that someone you work with or someone you met through your work duties could harm a child, and it can be tempting to downplay a transgression in the hopes it will not be repeated.

Keep in mind that the focus always has to be on the behaviour, not the person. A person's character or their position in the organization has nothing to do with whether that person's behaviour is appropriate or inappropriate in a given situation. It cannot be about whether you are "right" or "wrong," it must be about doing the best you can to identify behaviour of concern so it can be dealt with appropriately.

Categories of incidents that need to be addressed by staff/volunteer under these Child Protection Standard Procedures include the following:

1. **Reports of Unlawful Behaviour from a Child Involving a caring adult involved in the Township of Assiginack Programs or a Third Party.** Disclosures or allegations of unlawful behaviour reported to an employee by a child regarding either:
 - a) another employee /volunteer of the organization; or
 - b) someone other than a staff member, volunteer or mentor of the organization (e.g. parent, teacher, babysitter, coach);must be reported to child welfare and/or police in accordance with the Reporting and Documenting Complaints Policy re: Potentially Unlawful Behaviour.
2. **Unlawful Behaviour Witnessed by a caring adult involved in Township of Assiginack programs. Any incident of alleged unlawful behaviour either:**
 - a) witnessed by a staff member, volunteer or mentor regarding another coach, volunteer or mentor of the organization; or
 - b) witnessed by a coach, volunteer or mentor regarding someone other than a coach, volunteer or mentor of the organization (e.g. parent);

must be reported to child welfare and/or police. If you do not know the identity of the child, take steps to find out who the child is-- depending on the situation, steps may need to be taken to protect that child from additional harm, the child may need to make a statement to police, etc.

Note: If you are a witness to abuse in progress, it is expected that in addition to reporting what you see, you will also do what you reasonably can to stop or disrupt the interaction. The steps may vary according to what you are witnessing and what personal safety considerations may exist for you and/or the child being abused. If you do not feel you can intervene safely, you should immediately get additional help, whether by calling the police, involving other employees, etc.

3. **Inappropriate Behaviour Involving a caring adult.** Inappropriate behaviour that is either:
 - a) reported to the caring adult by a child or third party regarding another staff member, coach, volunteer or mentor of the organization; or
 - b) witnessed by the staff member, coach, volunteer or mentor and involving another coach, volunteer

Township of Assiginack Programs: Child Protection Standard Procedures

or mentor;

must be reported to the organization. In addition to reporting, if you witness the inappropriate behaviour you should take steps that can safely be taken to stop or disrupt the interaction, as outlined in #2 above.

4. **Inappropriate Behaviour Involving Third Parties.** Inappropriate behaviour that is either:
- a) reported to the staff member, coach, volunteer or mentor by a child or third party regarding a third party; or
 - b) witnessed by the staff member, coach, volunteer or mentor and involving a third party;

must be reported to the organization. In addition to reporting, if you witness the inappropriate behaviour you should take steps that can safely be taken to stop or disrupt the interaction, as outlined in #2 above.

IMPORTANT NOTE: If you are not sure whether the issue you have witnessed or heard about involves unlawful behaviour, or inappropriate behaviour, discuss the issue with your supervisor who will guide you through the process. Remember: You have an independent duty to report all unlawful behaviour directly to child welfare.

Township of Assiginack Programs: Child Protection Standard Procedures

Consequences of Failing to Adhere to these Child Protection Standard Procedures

Depending on the circumstances, failure to adhere to these Child Protection Standard Procedures by a Township of Assiginack caring adult may result in:

- follow-up by the organization to (1) gather information about what happened and (2) determine what, if any, disciplinary action is required; and/or
- a report to child welfare or law enforcement (or both).

Consequences, disciplinary or corrective actions will be as determined by the **CAO of the Township of Assiginack** and will be based on the nature and severity of the incident, as well as information learned during follow-up, and any past behaviour of concern.

If, in following up on a concern, we believe the behaviour exhibited by an employee, volunteer or a third party may constitute unlawful behavior we will report the behaviour to child welfare and possibly law enforcement.

In addition, in circumstances where multiple behaviours are reported, where inappropriate behaviour is recurring, or where one instance of inappropriate behaviour is of serious concern, the organization may refer the matter to child welfare, law enforcement or the employee's licensing body for investigation. Failure to adhere to the Code of Conduct to Protect Children by any caring adult will result in follow-up to look into the situation and disciplinary action if necessary. Appropriate consequences/disciplinary actions are to be determined by management, and will be based on the nature and severity of the incident.

I, _____ agree to comply with the Child Protection Standard Procedures for **Township of Assiginack Programs**.

Caring adult's signature

Date

While working as a member of the Township of Assiginack team you are bound to be presented with issues and scenarios that have not been addressed specifically in these Child Protection Standard Procedures, or that you need further guidance on. Should that occur, you are encouraged to approach the Township of Assiginack for guidance and direction on next steps.

**BEING A BY-LAW OF THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK
TO AMEND BY-LAW # 12-09 BEING THE BY-LAW ESTABLISHING STANDARDS
FOR MAINTENANCE OF PROPERTY WITHIN THE TOWNSHIP.**

WHEREAS the necessary authority is found in Section 8 of the Municipal Act, SO., 2001 Chapter 25 as amended;

AND WHEREAS Section 15 of the Building Code Act, 1992, as amended, provides the authority for Property Standards regulations;

AND WHEREAS The Council of the Corporation of the Township of Assiginack deems it beneficial to amend By-law # 12-09;

NOW THEREFORE THAT the Council of the Corporation of the Township of Assiginack ENACTS AS FOLLOWS:

1. THAT By-law # 12-09 be amended by adding the following:
 - A. 6. Vacant Lots
 - I: Every owner of a vacant lot shall be responsible to maintain the ground cover so as to be in harmony with the neighbouring environment and shall be regularly maintained so as not to create a fire, health or accident hazard.
 - II: The Municipality may notify the owner by June 1 of non compliance with Section I above. The owner will have until July 1 of the same year to bring the by-law into compliance.
 - III: The Municipality has the right to attend the property any time after July 1 to do what is necessary to bring the property into compliance and to invoice the owner for all of the costs involved in this work.
 - IV: If payment in full is not received within 90 days of invoice, these costs may be added to the Collector's Roll and collected as taxes.
2. THAT this by-law shall come into effect and take full force upon the third reading thereof.

Read a first, second and third time and finally passed this 3rd day of September, 2019.

Mayor: Dave Ham

Deputy Clerk: Alton Hobbs