



**REGULAR MEETING OF COUNCIL  
To Be Held in the Council Chambers  
Tuesday, December 3rd, 2019 at 5:00 p.m.  
Council's Regular Meeting Agenda**

**For consideration:**

**1. OPENING**

- a) Adoption of Agenda
- b) Disclosure of Pecuniary Interest and General Nature Thereof

**2. ANNOUNCEMENTS**

**3. ADOPTION OF MINUTES**

- a) Regular Council Meeting Minutes of November 5<sup>th</sup> and Special Meeting Minutes of November 8<sup>th</sup>, 2019
- b) Minutes of the Manitoulin East Municipal Airport Commission Meeting of November 4, 2019

**4. DELEGATIONS**

None

**5. REPORTS**

- a) MEMA October 2019 Activities Report
- b) Treasurer's Financial Statement as at October 31, 2019
- c) 2019 Third Quarter DSAB Report

**6. ACTION REQUIRED ITEMS**

- a) Accounts for Payment: General: \$242,565.66 Payroll: \$ 41,565.83
- b) Christmas Season Hours and Bonuses
- c) Annual Departmental Surplus Allocations

**7. INFORMATION ITEMS**

- a) Municipality of South Huron: Administrative Authority Building Service Delivery
- b) Town of Whitchurch-Stouffville: Ban single Use Wipes
- c) Town of Amherstburg: Joint and Several Liability
- d) VCT: Energy Production October 2019

**8. BY-LAWS**

- a) By-law # 19-20: Appoint Drainage Superintendent

**9. IN CAMERA**

- a) Personnel Matters about an Identifiable Individual

**b) ADJOURNMENT**

**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK  
MINUTES OF THE REGULAR COUNCIL MEETING**

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, November 05, 2019 at 5:00 p.m.

**Present:** Mayor Dave Ham  
Councillor Hugh Moggy  
Councillor Dave McDowell  
Councillor Rob Maguire  
Councillor Christianna Jones

**Staff:** Alton Hobbs, CAO, Deputy Clerk  
Deb MacDonald, Treasurer  
Ron Cooper, Public Works Superintendent  
Freda Bond, Tax and Utilities Manager  
Dwayne Elliott, Fire Chief

**PRESS:** Alicia McCutcheon: Expositor

**OPENING:**

**#268-20-19 H. Moggy - D. McDowell**

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business with a quorum of members present at 5:00 p.m., with Mayor Ham presiding in the Chair.

*CARRIED*

**AGENDA:**

**#269-20-19 D. McDowell - H. Moggy**

THAT the agenda for this meeting be accepted as presented.

*CARRIED*

**DISCLOSURE OF PECUNIARY INTEREST:**

None

**ANNOUNCEMENTS:**

Council thanked Jackie White and the volunteers for the Senior's Appreciation Luncheon. It was well organized and well received within the community.

Councillor McDowell reminded everyone that there was a CPAC meeting next week and he would be happy to bring forward any concerns.

**#270-20-19 H. Moggy - D. McDowell**

THAT we adjourn from our Regular Meeting and open a Public Meeting for the purpose of hearing comments on a proposed amendment to By-law # 80-20, being a By-law to regulate the use of land in the Township of Assiginack, with Mayor ham presiding in the Chair.

*CARRIED*

**#271-20-19 D. McDowell - H. Moggy**

THAT we adjourn from this Public Meeting held under authority of the Planning Act and resume our Regular Meeting.

*CARRIED*

**ADOPTION OF MINUTES:**

**#272-20-19 C. Jones – R. Maguire**

THAT the Minutes of the Regular Council Meeting of October 15, 2019 be accepted.

*CARRIED*

**#273-20-19 H. Moggy - D. McDowell**

THAT the Minutes of the September 26, 2019 Assiginack Public Library Board Meeting be accepted.

*CARRIED*

**DELEGATIONS:**

NONE

**REPORTS:**

**#274-20-19 D. McDowell - H. Moggy**

THAT the Minutes of the October 17, 2019 Public Health Sudbury & Districts be received.

*CARRIED*

**#275-20-19 H. Moggy - D. McDowell**

THAT the Minutes of the October 22, 2019 Manitoulin Planning Board Meeting be received.

*CARRIED*

**#276-20-19 D. McDowell - H. Moggy**

That the Report titled: Information Booth / Last Chance Bookstore Summer Report be received.

*CARRIED*

**ACTION REQUIRED ITEMS:**

**#277-20-19 H. Moggy - D. McDowell**

THAT Council authorizes the following Accounts for Payment:

General: \$89,397.21

AND THAT the Mayor and administration be authorized to complete cheques #29298 through #29323 and #29332 through # 29361 as described in the attached cheque register report.

*CARRIED*

**#278-20-19 C. Jones – R. Maguire**

THAT Council authorizes the following Accounts for Payment:

Payroll: \$44,441.98

AND THAT the Mayor and administration be authorized to complete cheques #29291 through #29297 and #29324 through #29331 as described in the attached cheque register report.

*CARRIED*

**#279-20-19 R. Maguire – C. Jones**

THAT Council will inform the owner of the seasonal dwelling on Bay Street that we will consider providing a water connection to this property upon confirmation of to the location of the seasonal dwelling being on private property;

AND THAT we inform the owner of the residence on Sunova Beach Road that we will look at this similar request as part of the 2020 capital budget, with a view to bringing this wild line up to standards and assuming full responsibility for it.

*CARRIED*

**#280-20-19 C. Jones – R. Maguire**

THAT council will inform the Senior Exercisers and arena staff that we will allow usage of the arena atrium by their group, free of charge, on one morning per week with the scheduling to be approved by the arena management.

*CARRIED*

**#281-20-19 C. Jones - R. Maguire**

THAT we inform the Royal Canadian Legion Branch 177 that we have no objection to their 2020 Remembrance Banners program and will install any such banners for Assiginack veterans.

*CARRIED*

**#282-20-19 R. Maguire - C. Jones**

THAT we donate \$500.00 to Manitoulin Family Resources Emergency Food Assistance Program.

*CARRIED*

**#283-20-19 R. Maguire - C. Jones**

THAT we inform Northern Fisheries that we will allow them to locate a fish cage at the Manitowaning waterfront for a monthly cost of \$200.00 and that the cage must be removed by April 30, 2020.

*CARRIED*

**INFORMATION ITEMS:**

**#1284-20-19 C. Jones - R. Maguire**

THAT we acknowledge receipt of the following correspondence item:

- a) MNRF: Environmental Registry Notice.

*CARRIED*

**BY-LAWS:**

**#285-20-19 R. Maguire - C. Jones**

THAT By-law # 19-19, being a by-law # 80-20, be given first, second and third readings and enacted in Open Council.

*CARRIED*

**CLOSED SESSION:**

**#286-20-19 C. Jones - R. Maguire**

THAT in accordance with By-law # 02-02 as amended and Section 239 of the Municipal Act as amended, Council proceed to a Closed Session (in camera) at 5:18 pm in order to attend to a matter pertaining to:

- a) A proposed or pending acquisition or disposition of land by the Municipality or local board.

*CARRIED*

**#287-20-19 R. Maguire - C. Jones**

THAT we adjourn from our closed session at 5:20 pm, accept the Minutes of the Closed Session of September 03, 2019 and resume our Regular Meeting.

*CARRIED*

**CLOSING:**

**#288-20-19 C. Jones - R. Maguire**

THAT we adjourn until the next regular meeting or call of the Chair.

*CARRIED*

\_\_\_\_\_  
David Ham, MAYOR

\_\_\_\_\_  
Alton Hobbs, CAO/DEPUTY CLERK

5:30 p.m.

These Minutes have been circulated but are not considered Official until approved by Council.

**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK  
MINUTES OF THE SPECIAL COUNCIL MEETING**

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held in the Board Room on Friday, November 8, 2019 at 9:00 a.m.

**Present:** Mayor Dave Ham  
Councillor Hugh Moggy  
Councillor Dave McDowell  
Councillor Rob Maguire  
**Excused:** Councillor Christianna Jones  
**Staff:** Alton Hobbs, CAO, Deputy Clerk

**OPENING:**

**#289-21-19 R. Maguire - D. McDowell**

THAT the Special Meeting of the Council of the Corporation of the Township of Assiginack be opened for business with a quorum of members present at 9:00 a.m., with Mayor Ham presiding in the Chair.

*CARRIED*

**ACTION REQUIRED ITEMS:**

**#290-21-19 D. McDowell – R. Maguire**

THAT WHEREAS the Manitowaning Arena and Fairgrounds are the primary location for all organized activities and events in Assiginack;  
AND WHEREAS it is a recognized community hub;  
AND WHEREAS there is an obvious need for rehabilitation and renovation to make our facilities viable for today's activities and going forward;  
NOW THEREFORE BE IT RESOLVED THAT we support the attached ICIP Application for improvements to the Assiginack Ballfield, fairgrounds and arena.

*CARRIED*

**#291-21-19 R. Maguire – D. McDowell**

THAT in cooperation with the Municipality of Killarney and the Township of Tehkummah, we approach FedNor with a request to approve our Phase Two Application for funding under the Innovation, Science and Economic Development Canada Program for the services of an EDO to work for these three communities, recognizing that these are the only Manitoulin District Communities without these services.



*CARRIED*

**CLOSING:**

**#288-20-19 C. Jones - R. Maguire**

THAT we adjourn until the next regular meeting or call of the Chair.

*CARRIED*

\_\_\_\_\_  
David Ham, MAYOR

\_\_\_\_\_  
Alton Hobbs, CAO/DEPUTY CLERK

9:05 a.m.

These Minutes have been circulated but are not considered Official until approved by Council.

Manitoulin East Municipal Airport Commission Inc.  
Commission Meeting Minutes  
November 4, 2019

Present: D. Ham, R Maguire, G. Dobbs, J. Ferguson, B. Wood, B. Koehler,  
D. Williamson

RECEIVED  
NOV 07 2019

Meeting called to order at 7 PM by D. Ham  
Declaration of pecuniary interest- nil

**Motion 2019 11 54**  
Moved by R. Maguire  
Second by J. Ferguson  
Resolved that the Commission approves the agenda for the meeting of November 4,  
2019  
Carried

**Motion 2019 11 55**  
Moved by B. Wood  
Second by B. Koehler  
Resolved that the Commission approves the minutes of the meeting of October 7,  
2019  
Carried.

**Motion 2019 11 56**  
Moved by R. Maguire  
Second by B..Wood  
Resolved that the Commission accept the managers' report September 2019.  
Carried

**Motion 2019 11 57**  
Moved by B. Wood  
Second by R. Maguire  
Resolved that the Commission accept the treasurers' report for October 2019.  
Carried

**Motion 2019 11 58**  
Moved by J. Ferguson  
Second by B. Wood  
Resolved that the Commission meeting of November 4, does now adjourn.  
Carried

## Monthly Report for October 2019

RECEIVED  
NOV 05 2019

Meeting of November 4, 2019

### Attachments;

- 1) Traffic movement's data sheets for October 2019.
- 2) Minutes of meeting of October 7; 2019.
- 3) Financial statements update to October 31, 2019.
- 4) Hydro One estimate for installing orange line markers.
- 5) J.J. Pole Line estimate for converting street lights to LEDs
- 6)

### Up dates:

- 1) One street light was damaged by a large truck. (knocked down and broken)  
We are asking for an estimate on re installing the pole and converting all street lights to LEDs.
- 2) Water sample results. Daily chlorine residuals are within limits.
- 3) Northern Meter Service did finally calibrate our fuel systems. They have not repaired our old register so I plan to bring it back "as is" next trip to Sudbury.
- 4) The airport hours of attendance are now reduced as of September 30, to 10 AM to 2 PM. There will be extra hours during the winter for snow removal.
- 5) Dave Talbot was hired and is working out very well. We have another employee candidate waiting to see if Wayne will be leaving to work for ENCON for the winter.
- 6) Fred (Seal King- Massey) did the crack sealing on the runway the apron and the taxiway. The work was not totally finished so we agreed the price should be reduced by \$1000. Dollars.
- 7) We are still waiting for Assginack to grade the crosswind runway !!!
- 8) Can Com Security have installed a new camera on the airside as a test location. If we decide to keep it, it would be about \$800.
- 9) Work is being done on the airport snowplow blade and Massey loader steering system.

# Memo

**To:** Mayor and Council

**Date:** November 7, 2019

**Re:** Financial Statements for the year to date as at October 31, 2019

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Please find attached the year to date Financial Statements for the year to date as at October 31, 2019.

If anyone has any questions, please feel free to come and see me.

Thank you,



Deb MacDonald, Treasurer



**The Township of Assiginack**  
**CORPORATE SUMMARY**  
**For the Ten Months Ending October 31, 2019**

	October	YTD	2019 Budget	% of Budget
<b>Expenditures</b>				
General Government	\$47,261.85	\$681,033.56	\$852,562.11	80%
School Board Levy		172,548.49	350,946.00	49%
Protection Services	24,989.48	237,848.03	422,797.00	56%
Transportation Services	55,018.88	715,312.33	984,303.00	73%
Environmental Services	36,994.49	455,009.31	541,074.00	84%
Health Services	1,860.53	214,935.20	254,787.00	84%
Social and Family Services		143,841.97	176,247.56	82%
Recreation and Cultural Service	8,701.17	203,163.55	216,105.00	94%
Planning & Development	1,921.80	37,752.66	40,420.00	93%
Capital out of Current	14,346.65	877,254.51	1,394,778.05	63%
<b>Expenditures Total</b>	<b>191,094.85</b>	<b>3,738,699.61</b>	<b>5,234,019.72</b>	<b>71%</b>
<b>Revenues</b>				
General Government	(14,837.78)	260,106.08	222,786.21	117%
General Revenue	173,241.00	3,431,706.84	3,436,805.66	100%
School Board Levy		335,113.61	350,946.00	95%
Protection Services		31,014.46	23,550.00	132%
Transportation Services	194.69	14,192.85	11,710.00	121%
Environmental Services	43,015.61	438,010.36	535,473.85	82%
Social and Family Services		2,500.00	6,248.00	40%
Recreation and Cultural Service	396.29	17,844.95	23,050.00	77%
Planning & Development	309.36	1,494.18		0%
Capital out of Current	33,000.00	529,731.90	623,450.00	85%
<b>Revenues Total</b>	<b>235,319.17</b>	<b>5,061,715.23</b>	<b>5,234,019.72</b>	<b>97%</b>
<b>Net Levy</b>				
General Government	62,099.63	420,927.48	629,775.90	67%
General Revenue	(173,241.00)	(3,431,706.84)	(3,436,805.66)	100%
School Board Levy		(162,565.12)		0%
Protection Services	24,989.48	206,833.57	399,247.00	52%
Transportation Services	54,824.19	701,119.48	972,593.00	72%
Environmental Services	(6,021.12)	16,998.95	5,600.15	304%
Health Services	1,860.53	214,935.20	254,787.00	84%
Social and Family Services		141,341.97	169,999.56	83%
Recreation and Cultural Service	8,304.88	185,318.60	193,055.00	96%
Planning & Development	1,612.44	36,258.48	40,420.00	90%
Capital out of Current	(18,653.35)	347,522.61	771,328.05	45%
<b>Corporate Net Levy</b>	<b>(44,224.32)</b>	<b>(1,323,015.62)</b>		<b>0%</b>



**The Township of Assiginack**  
**GENERAL GOVERNMENT SUMMARY**  
**For the Ten Months Ending October 31, 2019**

	October	YTD	2019 Budget	% of Budget
<b>Expenditures</b>				
Mayor & Council	\$6,378.04	\$58,646.34	\$58,450.00	100%
Administrator's Office	24,634.73	264,166.15	344,957.00	77%
Clerk's Office	6,634.73	209,436.26	243,455.11	86%
Project and Events Co-ordinator Programs	4,741.68	37,501.67	44,000.00	85%
General Admin - Elections		508.80	2,000.00	25%
Post Office Building	1,630.75	26,615.13	43,400.00	61%
Library Building	672.73	20,450.26	37,050.00	55%
Administration Building	1,221.03	19,702.20	26,750.00	74%
Treasury - Unallocated	1,348.16	27,193.22	32,500.00	84%
Taxation		16,813.53	20,000.00	84%
<b>Total General Government Expenditures</b>	<b>47,261.85</b>	<b>681,033.56</b>	<b>852,562.11</b>	<b>80%</b>

<b>Revenues</b>				
Clerk's Office	562.60	14,754.40	7,500.00	197%
Project and Events Co-ordinator Programs	(31,529.00)	20,438.05	19,800.00	103%
Post Office Building	3,261.64	32,548.15	39,025.00	83%
Library Building	1,016.51	11,504.40	15,000.00	77%
Treasury - Unallocated	11,850.47	180,861.08	142,961.21	127%
<b>Total General Government Revenue</b>	<b>(14,837.78)</b>	<b>260,106.08</b>	<b>224,286.21</b>	<b>116%</b>

<b>Net Levy</b>				
Mayor & Council	6,378.04	58,646.34	58,450.00	100%
Administrator's Office	24,634.73	264,166.15	344,957.00	77%
Clerk's Office	6,072.13	194,681.86	235,955.11	83%
Project and Events Co-ordinator Programs	36,270.68	17,063.62	24,200.00	71%
General Admin - Elections		508.80	2,000.00	25%
Post Office Building	(1,630.89)	(5,933.02)	4,375.00	(136%)
Library Building	(343.78)	8,945.86	22,050.00	41%
Administration Building	1,221.03	19,702.20	26,750.00	74%
Treasury - Unallocated	(10,502.31)	(153,667.86)	(110,461.21)	139%
Taxation		16,813.53	20,000.00	84%
<b>General Government Net Levy</b>	<b>62,099.63</b>	<b>420,927.48</b>	<b>628,275.90</b>	<b>67%</b>



**The Township of Assiginack**  
**GENERAL REVENUE**  
**For the Ten Months Ending October 31, 2019**

	<u>October</u>	<u>YTD</u>	<u>2019</u> <u>Budget</u>	<u>% of</u> <u>Budget</u>
<b>Revenues</b>				
Municipal Tax Levy		\$2,718,323.55	\$2,738,205.66	99%
Payments In Lieu of Taxes		16,283.29		0%
Ontario Community Reinvestment Fund	173,241.00	697,100.00	697,100.00	100%
<b>Total Revenue</b>	<b>173,241.00</b>	<b>3,431,706.84</b>	<b>3,435,305.66</b>	<b>100%</b>
<b>Net Levy</b>				
Municipal Tax Levy		2,718,323.55	2,738,205.66	99%
Payments in Lieu of Taxes		16,283.29		0%
Ontario Community Reinvestment Fund	173,241.00	697,100.00	697,100.00	100%
<b>General Revenue Net Levy</b>	<b>173,241.00</b>	<b>3,431,706.84</b>	<b>3,435,305.66</b>	<b>100%</b>



**The Township of Assiginack**  
**SCHOOL BOARD SUMMARY**  
**For the Ten Months Ending October 31, 2019**

	<u>October</u>	<u>YTD</u>	<u>2019</u> <u>Budget</u>	<u>% of</u> <u>Budget</u>
<b>Expenditures</b>				
English Language Public School		\$169,319.79	\$350,946.00	48%
French Language Public School		3,228.70		0%
<b>Total School Board Expenditures</b>		<b>172,548.49</b>	<b>350,946.00</b>	<b>49%</b>
<b>Revenues</b>				
English Language Public School		331,884.91	350,946.00	95%
French Language Public School		3,228.70		0%
<b>Total School Board Revenue</b>		<b>335,113.61</b>	<b>350,946.00</b>	<b>95%</b>
<b>Net Levy</b>				
English Language Public School		(162,565.12)		0%
<b>School Board Net Levy</b>		<b>(162,565.12)</b>		<b>0%</b>





**The Township of Assiginack**  
**PROTECTION SERVICES SUMMARY**  
**For the Ten Months Ending October 31, 2019**

	October	YTD	2019 Budget	% of Budget
<b>Expenditures</b>				
Fire Department	\$471.84	\$21,405.82	\$99,550.00	22%
Police Services	21,538.00	179,254.21	273,042.00	66%
9-1-1		152.64	1,000.00	15%
Protective Inspection & Control	50.00	4,428.23	6,100.00	73%
Canine Control	1,122.00	10,098.00	13,700.00	74%
Building Department	1,807.64	22,509.13	29,405.00	77%
<b>Total Protection Services Expenditures</b>	<b>24,989.48</b>	<b>237,848.03</b>	<b>422,797.00</b>	<b>56%</b>
<b>Revenues</b>				
Fire Department		1,616.34		0%
Police Services		15,000.00	10,000.00	150%
Protective Inspection & Control		1,926.12	3,000.00	64%
Canine Control		690.00	550.00	125%
Building Department		11,782.00	10,000.00	118%
<b>Total Protection Services Revenues</b>		<b>31,014.46</b>	<b>23,550.00</b>	<b>132%</b>
<b>Net Levy</b>				
Fire Department	471.84	19,789.48	99,550.00	20%
Police Services	21,538.00	164,254.21	263,042.00	62%
9-1-1		152.64	1,000.00	15%
Protective Inspection & Control	50.00	2,502.11	3,100.00	81%
Canine Control	1,122.00	9,408.00	13,150.00	72%
Building Department	1,807.64	10,727.13	19,405.00	55%
<b>Protection Services Net Levy</b>	<b>24,989.48</b>	<b>206,833.57</b>	<b>399,247.00</b>	<b>52%</b>



**The Township of Assiginack**  
**TRANSPORTATION SERVICES SUMMARY**  
**For the Ten Months Ending October 31, 2019**

	October	YTD	2019 Budget	% of Budget
<b>Expenditures</b>				
Public Works Administration	\$21,559.31	\$184,380.74	\$391,699.00	47%
Operation Centre	3,678.74	55,249.53	52,400.00	105%
Road Side Maintenance		29.89		0%
Grasscutting	463.44	24,679.27	15,805.00	156%
Beaver Dams -Flood Control		3,359.63	550.00	611%
Street Name Signs		3,335.19	2,200.00	152%
Street Lighting	548.43	5,856.79	8,400.00	70%
Vehicles & Equipment	11,858.04	101,164.18	125,150.00	81%
Small Equipment & Supplies	578.30	6,716.79	1,500.00	448%
Airport		30,399.00	30,399.00	100%
Marina	1,345.33	45,888.54	50,700.00	91%
Roadways:				
Bridges and Culverts	1,396.33	16,736.24	6,500.00	257%
Brushing		440.60	6,500.00	7%
Ditching	306.60	2,033.98	30,000.00	7%
Catch Basins, Storm Sewers			1,000.00	0%
Sweeping/Flushing/Cleaning		8,411.61	5,000.00	168%
Resurfacing & Patching	717.83	119,940.99	148,000.00	81%
Snow Ploughing		33,959.30	5,000.00	679%
Sanding & Salting	7,469.45	30,778.04	35,000.00	88%
Loosetop Maintenance	5,097.08	41,952.02	68,500.00	61%
<b>Total Transportation Services Expenditures</b>	<b>55,018.88</b>	<b>715,312.33</b>	<b>984,303.00</b>	<b>73%</b>
<b>Revenues</b>				
Public Works Administration		540.15	3,960.00	14%
Public Works Misc Revenues				
Marina	194.69	13,652.70	7,750.00	176%
<b>Total Transportation Services Revenues</b>	<b>194.69</b>	<b>14,192.85</b>	<b>11,710.00</b>	<b>121%</b>
<b>Net Levy</b>				
Public Works Administration	21,559.31	183,840.59	387,739.00	47%
Operation Centre	3,678.74	55,249.53	52,400.00	105%
Road Side Maintenance		29.89		0%
Beaver Dams -Flood Control		3,359.63	550.00	611%
Street Name Signs		3,335.19	2,200.00	152%
Street Lighting	548.43	5,856.79	8,400.00	70%
Vehicles & Equipment	11,858.04	101,164.18	125,150.00	81%
Small Equipment & Supplies	578.30	6,716.79	1,500.00	448%
Airport		30,399.00	30,399.00	100%
Marina	1,150.64	32,235.84	42,950.00	75%
Roadways	14,987.29	254,252.78	305,500.00	83%
<b>Transportation Services Net Levy</b>	<b>54,824.19</b>	<b>701,119.48</b>	<b>972,593.00</b>	<b>72%</b>



*The Township of Assiginack*  
**ENVIRONMENTAL SERVICES SUMMARY**  
*For the Ten Months Ending October 31, 2019*

	<u>October</u>	<u>YTD</u>	<u>2019 Budget</u>	<u>% of Budget</u>
<b>Expenditures</b>				
Waste Management	\$8,063.16	\$69,939.00	\$106,600.00	66%
Waterworks	28,931.33	385,070.31	434,474.00	89%
<b>Total Environmental Services Expenditures</b>	<b>36,994.49</b>	<b>455,009.31</b>	<b>541,074.00</b>	<b>84%</b>
<b>Revenues</b>				
Sanitary Sewer & WPCP Revenue	12,649.05	109,520.28	133,578.59	82%
Garbage Collection	140.00	13,285.49	17,000.00	78%
Waterworks	30,226.56	315,204.59	384,895.26	82%
<b>Total Environmental Services Revenues</b>	<b>43,015.61</b>	<b>438,010.36</b>	<b>535,473.85</b>	<b>82%</b>
<b>Net Levy</b>				
Waste Management	8,063.16	69,939.00	106,600.00	66%
Sanitary Sewer & WPCP Revenue	(12,649.05)	(109,520.28)	(133,578.59)	82%
Garbage Collection	(140.00)	(13,285.49)	(17,000.00)	78%
Waterworks	(1,295.23)	69,865.72	49,578.74	141%
<b>Environmental Services Net Levy</b>	<b>(6,021.12)</b>	<b>16,998.95</b>	<b>5,600.15</b>	<b>304%</b>



**The Township of Assiginack**  
**HEALTH SERVICES SUMMARY**  
**For the Ten Months Ending October 31, 2019**

	October	YTD	2019 Budget	% of Budget
<b>Expenditures</b>				
Cemetery	\$1,749.08	\$16,375.63	\$6,000.00	273%
Land Ambulance		197,322.50	236,787.00	83%
Medical Clinic		117.02		0%
Medical Building	111.45	1,120.05	12,000.00	9%
<b>Total Health Services Expenditures</b>	<b>1,860.53</b>	<b>214,935.20</b>	<b>254,787.00</b>	<b>84%</b>
<b>Net Levy</b>				
Cemetery	1,749.08	16,375.63	6,000.00	273%
Land Ambulance		197,322.50	236,787.00	83%
Medical Clinic		117.02		0%
Medical Building	111.45	1,120.05	12,000.00	9%
<b>Health Services Net Levy</b>	<b>1,860.53</b>	<b>214,935.20</b>	<b>254,787.00</b>	<b>84%</b>



**The Township of Assiginack**  
**SOCIAL & FAMILY SERVICES SUMMARY**  
**For the Ten Months Ending October 31, 2019**

	October	YTD	2019 Budget	% of Budget
<b>Expenditures</b>				
District Social Services Administration Board		\$112,670.80	\$134,686.00	84%
Centennial Manor		31,171.17	41,561.56	75%
<b>Total Social &amp; Family Services Expenditures</b>		<b>143,841.97</b>	<b>176,247.56</b>	<b>82%</b>
<b>Revenues</b>				
DSSAB		2,500.00	6,248.00	40%
<b>Total Social &amp; Family Services Revenues</b>		<b>2,500.00</b>	<b>6,248.00</b>	<b>40%</b>
<b>Net Levy</b>				
District Social Services Administration Board		110,170.80	128,438.00	86%
Centennial Manor		31,171.17	41,561.56	75%
<b>Social &amp; Family Services Net Levy</b>		<b>141,341.97</b>	<b>169,999.56</b>	<b>83%</b>



**The Township of Assiginack**  
**RECREATION & CULTURAL SERVICES SUMMARY**  
**For the Ten Months Ending October 31, 2019**

	October	YTD	2019 Budget	% of Budget
<b>Expenditures</b>				
Recreation			\$3,200.00	0%
Summer Programme		1,529.32	6,050.00	25%
Arena	4,433.88	77,709.98	119,050.00	65%
Parks	43.60	17,279.34	12,600.00	137%
Heritage	1,596.72	39,063.69	25,150.00	155%
Information Booth	126.96	3,071.54	6,870.00	45%
Burn's Wharf Theatre		625.83	1,500.00	42%
Library Board	2,500.01	63,883.85	41,685.00	153%
<b>Total Recreation &amp; Cultural Services Expenditures</b>	<b>8,701.17</b>	<b>203,163.55</b>	<b>216,105.00</b>	<b>94%</b>
<b>Revenues</b>				
Recreation		3,200.00	3,200.00	100%
Summer Programme	(80.00)	670.00		0%
Arena	476.29	13,784.95	19,850.00	69%
Burn's Wharf Theatre		190.00		0%
<b>Total Recreation &amp; Cultural Services Revenues</b>	<b>396.29</b>	<b>17,844.95</b>	<b>23,050.00</b>	<b>77%</b>
<b>Net Levy</b>				
Recreation		(3,200.00)		0%
Summer Programme	80.00	859.32	6,050.00	14%
Arena	3,957.59	63,925.03	99,200.00	64%
Parks	43.60	17,279.34	12,600.00	137%
Heritage	1,596.72	39,063.69	25,150.00	155%
Information Booth	126.96	3,071.54	6,870.00	45%
Burn's Wharf Theatre		435.83	1,500.00	29%
Library Board	2,500.01	63,883.85	41,685.00	153%
<b>Recreation &amp; Cultural Services Net Levy</b>	<b>8,304.88</b>	<b>185,318.60</b>	<b>193,055.00</b>	<b>96%</b>



**The Township of Assiginack**  
**PLANNING & DEVELOPMENT SUMMARY**  
**For the Ten Months Ending October 31, 2019**

	<u>October</u>	<u>YTD</u>	<u>2019</u> <u>Budget</u>	<u>% of</u> <u>Budget</u>
<b>Expenditures</b>				
Planning	\$1,763.78	\$36,258.48	\$40,420.00	90%
<b>Total Planning &amp; Development Expenditures</b>	<b>1,763.78</b>	<b>36,258.48</b>	<b>40,420.00</b>	<b>90%</b>
<b>Net Levy</b>				
Planning	1,763.78	36,258.48	40,420.00	90%
<b>Planning &amp; Development Net Levy</b>	<b>1,763.78</b>	<b>36,258.48</b>	<b>40,420.00</b>	<b>90%</b>



**The Township of Assiginack**  
**CORPORATE CAPITAL SUMMARY**  
**For the Ten Months Ending October 31, 2019**

	October	YTD	2019 Budget	% of Budget
<b>Expenditures</b>				
General Government	\$3,403.28	\$391,541.67	\$730,788.00	54%
Transportation Services	566.23	75,272.36	121,804.00	62%
Environmental Services	3,503.84	292,026.78	364,775.53	80%
Social and Family Services	240.33	240.33		0%
Recreation and Cultural Service	6,632.97	118,173.37	177,410.52	67%
<b>Expenditures Total</b>	<b>14,346.65</b>	<b>877,254.51</b>	<b>1,394,778.05</b>	<b>63%</b>
<b>Revenues</b>				
General Government		324,000.00	324,000.00	100%
Environmental Services		114,731.90	189,250.00	61%
Recreation and Cultural Service	33,000.00	91,000.00	110,200.00	83%
<b>Revenues Total</b>	<b>33,000.00</b>	<b>529,731.90</b>	<b>623,450.00</b>	<b>85%</b>
<b>Net Levy</b>				
General Government	3,403.28	67,541.67	406,788.00	17%
Transportation Services	566.23	75,272.36	121,804.00	62%
Environmental Services	3,503.84	177,294.88	175,525.53	101%
Social and Family Services	240.33	240.33		0%
Recreation and Cultural Service	(26,367.03)	27,173.37	67,210.52	40%
<b>Corporate Net Levy</b>	<b>(18,653.35)</b>	<b>347,522.61</b>	<b>771,328.05</b>	<b>45%</b>





## **2019 Third Quarter Activity Report November 28, 2019**

The following is the most recent consolidated Quarterly Report that the DSB will be sending to member municipalities and posting on the public website. Expect Quarterly Reports in February, May, September, and November of each year.

The program statistics are provided separately and updated monthly. They are available on the website by clicking the following link: [Monthly Program Statistics](#)

### **CAO Overview**

The DSB 2019 Third Quarter (Unaudited) Financial Report was presented to the Board and projects a year-end municipal **surplus of \$3,443**. This deficit includes Ontario Works forecasted to be under budget by \$19,200. Children's Services is forecasted to be on budget. Social Housing is forecasted to be under budget by \$273,570. Paramedic Services is forecasted to be over budget by \$393,354. Interest revenue on non-reserve accounts is forecasted to be a \$104,027 surplus over budget.

The DSB quarterly financial reports are available on the DSB website by clicking the following link: [Quarterly Financial Reports](#)

### **Paramedic Services**

#### **OAPC Annual Conference**

The annual general meeting for the Ontario Association of Paramedic Chiefs took place this quarter. The conference focused on collaboration with partners in health care.

During the final evening, the annual awards ceremony was held. This year, Primary Care Paramedic Aaron Wright was awarded the Governor General Exemplary Service Medal.

#### **Ministry of Health Land Ambulance Certification**

In August of 2019, the Paramedic Service received a [Draft Service Review Report](#) detailing the outcomes from the review that was completed in June. The document confirmed that Paramedic Services received successful certification renewal. The Ministry and service will meet in late fall of 2019 to review the findings. A final document will be shared by end of year 2019.

#### **Non-Urgent Pilot Project**

The PTS Non-Urgent Patient program has continued through the last 6 ½ years in the Espanola and Manitoulin Island areas. This project was initially to be a six-month trial, but for a number of reasons, extended. The permanent delivery model remains outstanding following the RFP release more than 2 years ago.

## **Community Paramedicine Update**

Manitoulin-Sudbury DSB Paramedic Service re-established seniors' luncheons in St. Charles, Noëlville and Alban following the summer break. Wellness Clinics remain a fixture in multiple Social Housing buildings.

## **Killarney Station Project**

During this quarter, Manitoulin-Sudbury DSB and the Municipality of Killarney collaborated to complete a project that included the replacement of the garage bay door system and replacement of the main entry door. The project included the removal of two 10-foot bay doors, removal of the door support systems and central pillars, and the placement of a single 24-foot bay door. This change meets the requirements related to larger ambulance widths.

## **Children's Services**

### **Child Care Funding**

At the September 26, 2019 Board meeting an issue report was presented. The purpose of the report was to obtain Board approval in principle to cost share Child Care expansion funding based on recommendations of the Finance Committee as they deliberate the 2020 budget and to receive support for an annual Child Care parent fee increase beginning January 1, 2020.

On January 1, 2020, Consolidated Municipal Service Managers (CMSM) and District Social Services Administration Boards (DSSAB) will be asked to cost-share Expansion Plan operating funding at a rate of 80/20 provincial/ municipal. While cost sharing continues to be encouraged, the ministry is committing to providing 80 percent of this funding regardless of the CMSM/DSSAB contribution.

Child Care expansion funding is used to support operating costs of new spaces, increased access through expanded hours and affordability in all areas of the district.

Since 2017, 75 new spaces in 5 communities have expanded as a direct result of expansion funding. The Manitoulin-Sudbury DSB has also committed to future expansion of 29 spaces in 2020 in Espanola and in Little Current.

The majority of programs in the district are nearing capacity, a review is being done to address community need.

The expansion funding totals \$1,479,134 of which the provincial 80% share is **\$1,180,291** the municipal 20% share is **\$298,843**.

Child Care expansion funding is needed to maintain the current system and address expansion needs, a review of cost share implementation options is needed to maintain the Child Care system.

The municipal share of expansion funding is needed to ensure current spaces remain open and new spaces can be considered in response to community need, without this funding spaces across the district will be in jeopardy.

Staff have also reviewed the current Universal Child Care rate structure and have met with providers to develop an annual fee increase to help address increasing costs associated with wages, food and occupancy costs.

Providers have agreed to an ongoing annual increase to Universal Child Care rates of two percent beginning January 1, 2020. Parents will be notified in advance. A moderate increase of 2% will address increasing costs to deliver programs and maintain an affordable system for families.

## **Ontario Works**

### **Ontario Works Caseload**

In the third quarter of 2019, the Ontario Works/Temporary Care caseload average is 523. Compared to last year at this time, the caseload has decrease by 6%.

### **My Benefits Account**

The DSB has become a pilot to "My Benefits". My Benefits is an Online Portal that allows for recipients receiving Social Assistance to receive information about their case, report income or changes without coming into the office. My Benefits will significantly improve the user experience as it is accessible from any online device and has been designed using the latest technology. Staff have been and will continue to market this new program.

### **Reloadable Payment Card (RPC)**

The DSB has been selected to become a pilot for the Reloadable Payment Card. Clients who are unable to open a bank account will be able to receive their benefits on a reloadable payment card rather than receiving a paper cheque. Staff have started the onboarding process and will be going live in January.

### **2020 Ontario Works Program Delivery Funding Allocation**

A Memo from Patti Redmond, Director of Social Assistance Service Delivery Branch, was received regarding the 2020 Ontario Works Program Delivery Funding Allocation. This memo was a follow-up to Steve Clark, Minister of Municipal Affairs and Housing announcement during the AMO Conference that the government will not reducing Program Delivery Funding levels for 2020.

To support early municipal budget planning, Patti Redmond confirmed that the Ontario Works Program Delivery Funding allocation for 2020 will be based on 2018 actuals. Reductions in Program Delivery Funding, reflecting reduced administrative costs from

modernization will be deferred until 2021 to provide municipalities more time to plan and adjust for future budgets.

## **Employment Ontario**

Earlier this year, the government announced its overall approach to integrating and transforming employment services. Three prototype regions were announced on July 2, 2019 – Hamilton-Niagara Peninsula, Muskoka-Kawartha's and Peel Region – where the new employment services model will launch in fall 2019. Employment services across the rest of the province will move to the new system gradually, over the next several years. As part of the July 2 announcement, a Request for Qualification (RFQ) was launched for interested organizations to qualify for the Call for Proposal stage.

The ministry has evaluated the Request for Qualification submissions and invited qualified organizations to participate in the Call for Proposal to determine service system managers in the prototype regions.

The ministry will undertake a phased approach to this transformation.

- Phase I – Planning (January 2020 – March 2020)
  - This phase is intended to allow SSMs to establish themselves within the catchment area
- Phase II – Transition (April 2020 – September 2020)
  - Responsibility for managing EO and ODSP employment services service delivery will be transferred to the SSMs. However, SSMs will not be able to make changes to the service provider network during this period
- Phase III – Integrated ES Delivery (begins on October 1, 2020)
  - Transition is complete and responsibility of employment services for Ontario Works recipients will be transferred to SSMs. During this phase, the SSM will be permitted to make changes to the service provider network and will be fully responsible for the planning, design and delivery of in-scope employment services within the identified catchment area.

## **Employment Services**

In the third quarter alone, 776 individuals accessed the DSB Employment Resource Centre. The DSB staff are working very closely with local employers and fostering relationships.

## **Youth Job Connection and Youth Job Connection Summer**

Youth Job Connection continues to provide more intensive, targeted support for youths between the ages 15 and 29 who are neither in education, employment or training. These youths present multiple barriers to employment including poverty, homelessness, disability and mental health.

Youth Job Connection Summer, which is a program geared to high school students facing challenging life circumstances was delivered through the summer months for youths between the ages of 15 to 18. This summer 36 students were successfully placed and completed the program.

### **Espanola and Area Situation Table (EAST)**

As you know the Espanola and Area Situation Table (EAST) launched on October 2, 2018. Since the launch, seven referrals have been brought forward to EAST, six of which (86%) met the threshold for Acutely Elevated Risk (AER). Four of the Espanola & Area Situation Table discussions that met the threshold of Acutely Elevated Risk were closed with the reason "Overall risk lowered—connected to services". One situation was closed as "Still AER – Refused Services/Uncooperative" and the other was "Still AER – Informed about services; not yet connected." The DSB was involved and assisted all 5 cases.

## **Social Housing**

### **Homelessness Enumeration**

In correspondence received from the Ministry in August, the decision to pause the requirement for Service Managers to conduct local Homelessness Enumeration was relayed. Enumeration is a key component in guiding outcomes for ongoing program support and budgets. The DSB approach to this is being considered to weigh the merits of continuation of enumeration at the local level to guide our approach moving forward.

### **Sale for DSB Social Housing Properties**

One of the three single family homes in Espanola has been sold. The DSB expects to sell the other 2 properties by spring 2020. The DSB also had 10 unit building in Gore Bay up for sale. This property did not sell and the DSB is in discussions with the Ontario Aboriginal Housing Services.

### **COCHI (Canada-Ontario Community Housing Initiative) & OPHI (Ontario Priorities Housing Initiative) Investment Plan**

With the announcement of these new funding programs, staff are providing business plans for the allocation of funding. The funding allocations are as follows:

<b>Fiscal Year</b>	<b>COCHI</b>	<b>OPHI</b>
<b>2019-2020</b>	<b>\$ 31,587</b>	<b>\$ 282,500</b>
<b>2020-2021</b>	<b>\$ 75,240</b>	<b>\$ 146,400</b>
<b>2021-2022</b>	<b>\$ 203,673</b>	<b>\$ 227,800</b>

The DSB is reviewing the opportunity to swap some of the OPHI allocations with another Service Manager to capitalize on the ability to use this funding in later years with the property sale dollars in the hopes of building a project where needed.

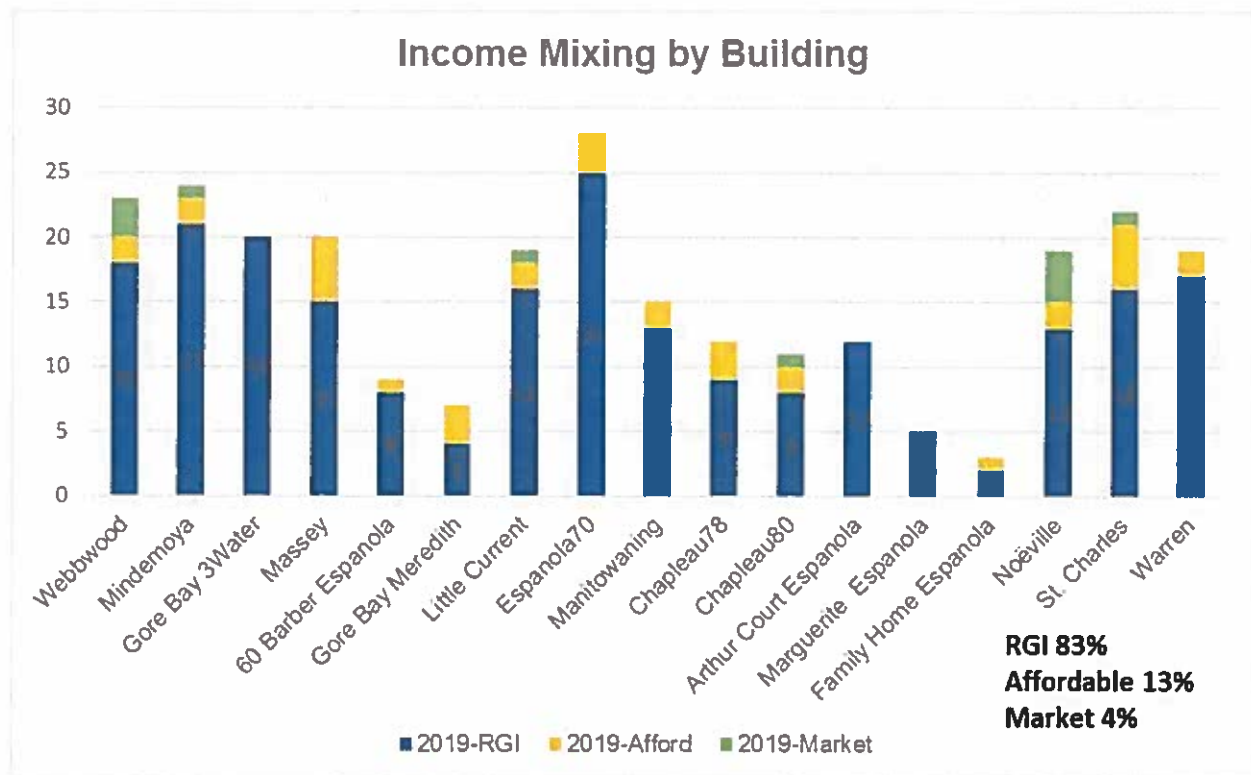
**Waiting list (Applicants)**

At September 30 the number of waiting applicants increased by 10%. A breakdown of the applicant breakdown is as follows: Total applications to end of quarter is 555.

1 Bedroom	430 - (+35)	2 Bedroom	54 - (+8)
3 Bedroom	44 - (+4)	4 bedroom	27 - (+3)

**Income Mixing:**

Per DSB Policy, every effort is being made where the waitlist allows, to mix the Social Housing Buildings with one third RGI, one third Affordable and one third Market Rent Tenants. Although this process may take time, staff have secured 11 full market rent tenants and 35 affordable rent tenants throughout the portfolio. DSB Staff review the waiting list when filling vacancies in buildings to determine if there is the possibility of increasing the revenue by filling vacancies with Affordable and Market Rents whenever possible.



## **Community Gardening**

Again, this year, the DSB hosted Community Gardening Events in both Espanola and Chapleau. The Espanola Event took a changed approach and did an evening event on June 21 from 4 pm to 7 pm at the Red McCarthy Memorial Park. The event had slightly less attendance than in former years, but still saw 150 folks in attendance.

The Chapleau Event was a huge success in the Community. It was held on site at the DSB Housing Building on June 6<sup>th</sup> from 5 pm to 7 pm. They had over 200 participants!

Both Events had local first responders in attendance.

## **Infrastructure & Asset Management**

### **Ontario Renovates**

The third quarter saw five clients for Ontario Renovates Program, the packages were sent out and the work has been started for most of these clients.

There were no successful applicants for the Home Ownership Program during this quarter.

### **Infrastructure Maintenance Repairs and Capital Projects**

A balcony replacement was done on one of the units at 70 Barber Street, the process was done on one balcony to determine the extent of work for the remaining balconies. The project was not completed on time to tender the remaining balconies.

A public request for tender was made regarding the creation of an accessible public washroom at 70 Barber St. Espanola; no bids were received. This project was retendered, awarded and will be started in the fourth quarter.

### **Workorders**

In the third quarter 290 Workorder requests submitted. There were 116 workorder requests submitted in July, 74 submitted in August and 100 submitted in September.

### **Summary**

If municipal Councils have any questions or would like DSB staff to attend a municipal Council meeting, please feel free to contact me at the address below.

### **Fern Dominelli**

Chief Administrative Officer

Manitoulin-Sudbury District Services Board

Phone: 705-222-7777 or E mail: [fern.dominelli@msdsb.net](mailto:fern.dominelli@msdsb.net)

Website: [www.msdsb.net](http://www.msdsb.net)

Manitoulin-Sudbury DSB  
3rd Quarter Report (Unaudited)  
AS AT 9/30/2019

	Total Gross Budget				Municipal Share Budget			
	YTD ACTUAL	YTD BUDGET	OVER(UNDER) BUDGET	ANNUAL BUDGET	YTD MUNICIPAL	MUNICIPAL SHARE Forecast	MUNICIPAL SHARE BUDGET	Over(Under) Budget Forecast
Ontario Works	\$ 1,800,833	\$ 1,813,429	\$ (12,596)	\$ 2,444,100	\$ 828,848	\$ 1,030,000	\$ 1,049,200	\$ (19,200)
100% Funded	\$ 4,364,677	\$ 5,312,245	\$ (947,568)	\$ 7,085,419				
Child Care	\$ 5,421,562	\$ 5,665,719	\$ (244,157)	\$ 7,563,210	\$ 469,529	\$ 626,038	\$ 626,038	\$ -
Social Housing	\$ 2,220,183	\$ 2,403,415	\$ (183,232)	\$ 3,151,494	\$ 1,951,706	\$ 1,978,164	\$ 2,251,734	\$ (273,570)
100% Funded	\$ 295,333	\$ 293,933	\$ 1,400	\$ 391,910				
Paramedic Services	\$ 10,647,813	\$ 10,973,842	\$ (326,029)	\$ 14,499,699	\$ 4,779,410	\$ 7,019,973	\$ 6,626,619	\$ 393,354
100% Funded	\$ 1,965,104	\$ 1,879,739	\$ 75,365	\$ 2,506,320				
<b>TOTAL EXPENSES</b>	\$ 26,705,505	\$ 28,342,322	\$ (1,636,817)	\$ 37,642,152	\$ 8,029,492	\$ 10,654,175	\$ 10,553,591	\$ 100,584
Interest Revenue	\$ (174,892)	\$ (74,373)	\$ (100,520)	\$ (99,163)	\$ (174,892)	\$ (203,190)	\$ (99,163)	\$ (104,027)
<b>TOTAL EXPENSES</b>	\$ 26,530,612	\$ 28,267,950	\$ (1,737,337)	\$ 37,542,988	\$ 7,854,600	\$ 10,450,985	\$ 10,454,428	\$ (3,443)



Variance Analysis September 30, 2019

Explanation of Unaudited Municipal Share

Actual to Budget	NET Municipal Variance	
Ontario Works	\$ (19,200)	Municipal share of administration expenses are forecasted to be \$19,200 under budget due to the revised Provincial funding.
Child Care	\$ -	Municipal share of Child Care administration expenses is forecasted to be on budget. New funding has been announced. Expansion costs will not be shared 20% by Municipalities in 2019.  $(\$45,778) + (\$220,504) + (\$7,288) = (\$273,570)$ surplus Federal Funding is forecasted to be $(\$45,778)$ more than budgeted.
Social Housing	\$ (273,570)	Direct operated rev & exp and program support allocation is forecasted to be $(\$220,504)$ under budget - Rental Revenues are forecasted to be $(\$138,676)$ more than budgeted. - Direct operating expenses are forecasted to be $(\$9,846)$ over budget due to: utilities and taxes $(\$15,058)$ under budget, salaries & benefits for custodians $\$26,693$ over budget; maintenance expenses over budget $\$74,448$ , administrative salaries & benefits under budget $(\$94,076)$ ; other administrative expenses under budget $(\$1,853)$ - Program Support Allocation is forecasted to be $(\$71,982)$ under budget due to reallocations Non-Profit, Rent Supp, and Urban Native expenses are forecasted to be $(\$7,288)$ under budget.
Paramedic Services	\$ 393,354	Paramedic Services is forecasted to be $\$56,365 + \$336,989 = \$393,354$ over budget. The MOHLTC funding is forecasted to be less than budgeted by a deficit of $\$56,365$ . The 50% Funding has been re-announced and is currently lower than 2018 by $\$39,102$ ; 50% funding is forecasted to be $\$115,834$ under the budgeted amount. The First Nation funding of $\$137,789$ received was not budgeted resulting in a surplus; while the TWQMO funding has not been announced to date and has been forecasted to have a deficit of $\$78,320$ . Medic Staffing is forecasted to be over budget by $\$312,732$ due to: - Regular Wages are forecasted to be over budget by $\$61,214$ ; Other Wages are forecasted to be over budget by $\$40,484$ . - Replacement wages are forecasted to be over budget by $\$16,590$ . - Benefits are forecasted to be over budget by $\$194,444$ due to: WSIB NEER $\$151,496$ , Severance Accrual $\$62,100$ , and other benefits $(\$19,152)$ - WSIB NEER has been revised to reflect the Sept 2019 NEER report received in November 2019. The September WSIB NEER report indicates $\$320,277$ for 2018. The net NEER expense for 2019 will be $\$151,496$ which is a savings of $\$255,456$ from the 2nd quarter report that was $\$406,952$ . Administration Wages and Benefits are forecasted to be $(\$40,403)$ under budget due to Wikwemikong new budget approved administration allocation. Non Wages are forecasted to be over budget by $\$64,660$ . - Program Support is forecasted to be $(\$7,190)$ under budget - Transportation & Communication is forecasted to be $(\$5,201)$ under budget - Vehicle repairs and maintenance is forecasted to be $\$44,204$ over budget - Building repairs and maintenance, grounds and utilities are forecasted to be $\$17,566$ over budget - Supplies are forecasted to be $\$15,281$ over budget.
Interest Revenue	\$ (104,027)	Interest Revenue is forecasted to be $\$104,027$ more than budgeted which results in a municipal surplus.
	\$ (3,443)	

The Township of Assiginack  
 CHEQUE DISTRIBUTION REPORT  
 Payables Management

**Ranges:**      **From:**                      **To:**                                      **From:**                                      **To:**  
 Vendor ID      First                      Last                      Chequebook ID      First                      Last  
 Vendor Name    First                      Last                      Cheque Number      0029368                      0029401  
 Cheque Date    First                      Last  
**Sorted By:**      Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0029368	11/11/2019	AGAT LABORATORIES	\$3,250.45
InvNo: 19641278E	InvDesc: landfill oca-water samp.testin	InvAmt: \$3,250.45	
0029369	11/11/2019	ALLEN'S AUTOMOTIVE GROUP	\$235.00
InvNo: 750516	InvDesc: arena-propane	InvAmt: \$117.50	
InvNo: 750400	InvDesc: arena-propane	InvAmt: \$117.50	
0029370	11/11/2019	ATHLETICA SPORTS SYSTEMS INC	\$233.91
InvNo: 314391	InvDesc: arena-goal pad fender	InvAmt: \$233.91	
0029371	11/11/2019	BEACON IMAGES	\$67.80
InvNo: 1001	InvDesc: arena-signage	InvAmt: \$67.80	
0029372	11/11/2019	COMPUTREK	\$851.91
InvNo: 20295	InvDesc: nov remote server mgmt	InvAmt: \$762.19	
InvNo: 20398	InvDesc: offsite backup storage	InvAmt: \$89.72	
0029373	11/11/2019	DEBORAH MACDONALD	\$51.17
InvNo: OCT 30 2019	InvDesc: mileage-asset mgmt workshop	InvAmt: \$51.17	
0029374	11/11/2019	DIAMOND SOFTWARE INC.	\$1,700.65
InvNo: 257107	InvDesc: yr end software update	InvAmt: \$1,700.65	
0029375	11/11/2019	DWAYNE ELLIOTT	\$47.39
InvNo: OCT 28 2019	InvDesc: fd-fire prevention (halloween)	InvAmt: \$47.39	
0029376	11/11/2019	EASTLINK	\$1,980.70
InvNo: 10479225	InvDesc: info booth	InvAmt: \$94.87	
InvNo: 10479235	InvDesc: arena	InvAmt: \$152.30	
InvNo: 10479252	InvDesc: marina	InvAmt: \$78.90	
InvNo: 10479243	InvDesc: mtg wtp	InvAmt: \$243.74	
InvNo: 10479213	InvDesc: man streams	InvAmt: \$167.61	
InvNo: 10479241	InvDesc: norisle	InvAmt: \$69.91	
InvNo: 10479244	InvDesc: ss wtp	InvAmt: \$173.77	
InvNo: 10479255	InvDesc: pw	InvAmt: \$222.21	
InvNo: 10479034	InvDesc: mun.office	InvAmt: \$594.73	
InvNo: 10479234	InvDesc: fd-tel	InvAmt: \$103.76	
InvNo: 10479223	InvDesc: fd-interconnect	InvAmt: \$78.90	
0029377	11/11/2019	ELWIN SHAW	\$5,490.00
InvNo: 2019-37	InvDesc: sucker lake-port.potty rental	InvAmt: \$1,105.00	

The Township of Assiginack  
 CHEQUE DISTRIBUTION REPORT  
 Payables Management

InvNo: 2019-36      InvDesc: info bth-portapotty rental/ser      InvAmt: \$2,920.00  
 InvNo: 2019-34      InvDesc: rogers crk-portapotty rental/      InvAmt: \$1,465.00

ChqNo:	Date:	Vendor:	Amount:
0029378	11/11/2019	FLAGS UNLIMITED	\$646.47

InvNo: 280171      InvDesc: can/ont flags      InvAmt: \$646.47

ChqNo:	Date:	Vendor:	Amount:
0029379	11/11/2019	FREDA BOND	\$597.68

InvNo: 2019 WEDDINGS      InvDesc: wedding officiant fees/mileage      InvAmt: \$597.68

ChqNo:	Date:	Vendor:	Amount:
0029380	11/11/2019	GERRY STRONG	\$307.70

InvNo: NOV 11 2019      InvDesc: bldg insp/plan mileage      InvAmt: \$307.70

ChqNo:	Date:	Vendor:	Amount:
0029381	11/11/2019	HUGHES SUPPLY COMPANY	\$163.22

InvNo: 42561      InvDesc: pw-absorb,cable ties,flag,tape      InvAmt: \$118.14

InvNo: 42562      InvDesc: pw-hammers      InvAmt: \$45.08

ChqNo:	Date:	Vendor:	Amount:
0029382	11/11/2019	HYDRO ONE NETWORKS INC.	\$7,700.95

InvNo: OCT 28 2019 PW      InvDesc: pw-microfit      InvAmt: \$6.19

InvNo: OCT 25 2019 MTG WTP      InvDesc: mtg wtp      InvAmt: \$4,432.12

InvNo: OCT 28 2019 LAGOON      InvDesc: lagoon      InvAmt: \$2,705.57

InvNo: OCT 31 2019 NORISLE      InvDesc: norisle heritage park      InvAmt: \$37.13

InvNo: OCT 31 2019 PW      InvDesc: pw-      InvAmt: \$240.07

InvNo: NOV 4 2019 ARENA      InvDesc: arena-ice plant      InvAmt: \$80.91

InvNo: NOV 5 2019 OFFICE      InvDesc: mun.office      InvAmt: \$198.96

ChqNo:	Date:	Vendor:	Amount:
0029383	11/11/2019	MANITOWANING MILL & HOME BUILDING CENTRE	\$2,748.74

InvNo: 0171437      InvDesc: arena-rope      InvAmt: \$22.59

InvNo: 0171524      InvDesc: lib bidg-snow shovel      InvAmt: \$24.80

InvNo: 0171312      InvDesc: office-material for shelving      InvAmt: \$241.73

InvNo: 0171196      InvDesc: office-batteries      InvAmt: \$12.41

InvNo: 0171223      InvDesc: arena-markers/util.knives      InvAmt: \$17.48

InvNo: 0171193      InvDesc: lib-vac.bags/lite bulbs      InvAmt: \$89.21

InvNo: 0170617      InvDesc: arena-nuts/bolts/washers      InvAmt: \$6.40

InvNo: 0170158      InvDesc: pec-plywood      InvAmt: \$131.98

InvNo: 0170198      InvDesc: marina-plumbing antifreeze      InvAmt: \$36.66

InvNo: 0169673      InvDesc: museum roof-ice/water shld      InvAmt: \$329.03

InvNo: 0169722      InvDesc: museum roof-shingles, nails,      InvAmt: \$1,374.27

InvNo: 0169741      InvDesc: musuem roof-ice/wtr shield      InvAmt: \$109.67

InvNo: 0169852      InvDesc: museum roof-ridge vent/shingle      InvAmt: \$236.16

The Township of Assiginack  
 CHEQUE DISTRIBUTION REPORT  
 Payables Management

InvNo: 0169872      InvDesc: museum roof-shingles      InvAmt: \$32.77

InvNo: 0169605      InvDesc: arena-cining supplies      InvAmt: \$83.58

ChqNo:	0029384	Date:	11/11/2019	Vendor:	MANITOULIN STUDENT AID FUND	Amount:	\$300.00
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InvNo: 2019 DONATION      InvDesc: 2019 donation      InvAmt: \$300.00

ChqNo:	0029385	Date:	11/11/2019	Vendor:	MANITOWANING FRESHMART	Amount:	\$26.87
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InvNo: 00530402      InvDesc: admin-kitchen supplies      InvAmt: \$9.81

InvNo: 00530304      InvDesc: admin-kitchen supplies      InvAmt: \$17.06

ChqNo:	0029386	Date:	11/11/2019	Vendor:	MINISTER OF FINANCE	Amount:	\$22,754.00
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InvNo: 112510191119023      InvDesc: september policing      InvAmt: \$22,754.00

ChqNo:	0029387	Date:	11/11/2019	Vendor:	MINISTER OF FINANCE	Amount:	\$1,196.67
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InvNo: OCT 2019      InvDesc: oct oht remittance      InvAmt: \$1,196.67

ChqNo:	0029388	Date:	11/11/2019	Vendor:	NEW NORTH FUELS INC	Amount:	\$3,242.00
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InvNo: 519434      InvDesc: po-furnace oil      InvAmt: \$294.09

InvNo: 519429      InvDesc: pw-diesel      InvAmt: \$1,425.14

InvNo: 519428      InvDesc: pw-coloured diesel      InvAmt: \$1,522.77

ChqNo:	0029389	Date:	11/11/2019	Vendor:	NORTHERN 911	Amount:	\$298.12
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InvNo: 21216-11012019      InvDesc: nov 911 dispatch      InvAmt: \$298.12

ChqNo:	0029390	Date:	11/11/2019	Vendor:	OMERS	Amount:	\$8,677.46
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InvNo: OCT 2019      InvDesc: oct omers remittance      InvAmt: \$8,677.46

ChqNo:	0029391	Date:	11/11/2019	Vendor:	ONTARIO GOOD ROADS ASSOCIATION	Amount:	\$637.87
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InvNo: 53832      InvDesc: 2020 membership      InvAmt: \$637.87

ChqNo:	0029392	Date:	11/11/2019	Vendor:	PAUL METHNER	Amount:	\$1,122.00
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InvNo: 2019-10-31      InvDesc: oct animal control      InvAmt: \$1,122.00

ChqNo:	0029393	Date:	11/11/2019	Vendor:	PURULATOR COURIER	Amount:	\$435.32
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InvNo: 442885988      InvDesc: landfill eca-freight landfill      InvAmt: \$435.32

ChqNo:	0029394	Date:	11/11/2019	Vendor:	RECEIVER GENERAL	Amount:	\$15,557.92
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InvNo: OCT 2019      InvDesc: oct source deductions      InvAmt: \$15,557.92

ChqNo:	0029395	Date:	11/11/2019	Vendor:	SUPERIOR PROPANE INC.	Amount:	\$35.60
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InvNo: 26964750      InvDesc: pw-cylinder rental      InvAmt: \$11.87

InvNo: 26964751      InvDesc: arnea-cylinder rental      InvAmt: \$23.73

ChqNo:	0029396	Date:	11/11/2019	Vendor:	WAGG'S PETROLEUM EQUIPMENT LTD	Amount:	\$2,724.75
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InvNo: W73956      InvDesc: marina-fuel pump repairs      InvAmt: \$2,724.75

ChqNo:	0029397	Date:	11/11/2019	Vendor:	ONTARIO BUILDING OFFICIALS ASSOC	Amount:	\$357.08
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InvNo: 107597      InvDesc: bldg insp membership dues      InvAmt: \$357.08

ChqNo:	0029398	Date:	11/11/2019	Vendor:	DALE SAGLE	Amount:	\$50.00
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InvNo: NOV 3 2019      InvDesc: coyote pred.comp (1)      InvAmt: \$50.00

ChqNo:	0029399	Date:	11/11/2019	Vendor:	POPPY TRUST	Amount:	\$130.00
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InvNo: 2003      InvDesc: remembrance day wreaths (2)      InvAmt: \$130.00

The Township of Assiginack  
CHEQUE DISTRIBUTION REPORT  
Payables Management

ChqNo:	0029400	Date:	11/11/2019	Vendor:	TERRY MOGGY	Amount:	\$1,356.00
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InvNo: 2019105      InvDesc: ballfield-equip rental      InvAmt: \$1,356.00

ChqNo:	0029401	Date:	11/11/2019	Vendor:	XEROX CANADA LTD.	Amount:	\$3,382.32
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InvNo: F54988986      InvDesc: monthly copier usage      InvAmt: \$374.32

InvNo: L09692719      InvDesc: copier lease      InvAmt: \$3,008.00

\*\*\* End of Report \*\*\*

**Report Total:**

**\$88,357.72**

The Township of Assiginack  
 CHEQUE DISTRIBUTION REPORT  
 Payables Management

**Ranges:**      **From:**                      **To:**  
 Vendor ID      First                      Last                      Chequebook ID      First                      Last  
 Vendor Name    First                      Last                      Cheque Number      0029408                      0029444  
 Cheque Date    First                      Last  
**Sorted By:**      Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0029408	25/11/2019	ALLEN'S AUTOMOTIVE GROUP	\$452.11
InvNo: 749626	InvDesc: antifreeze	InvAmt: \$15.56	
InvNo: 750410	InvDesc: oil	InvAmt: \$5.30	
InvNo: 748743	InvDesc: air filter (packer)	InvAmt: \$35.20	
InvNo: 750389	InvDesc: motor oil	InvAmt: \$162.72	
InvNo: 749778	InvDesc: cutting discs	InvAmt: \$42.60	
InvNo: 749131	InvDesc: #10 oil #9	InvAmt: \$150.38	
InvNo: 750533	InvDesc: antifreeze	InvAmt: \$40.35	
0029409	25/11/2019	ASSIGINACK MUSEUM BOARD	\$5,000.00
InvNo: 2019 4TH QTR	InvDesc: 2019 4th qtr	InvAmt: \$5,000.00	
0029410	25/11/2019	ASSIGINACK PUBLIC LIBRARY	\$10,421.25
InvNo: 2019 4TH QTR	InvDesc: 2019 4th qtr	InvAmt: \$10,421.25	
0029411	25/11/2019	BEACON IMAGES	\$28.25
InvNo: 1549	InvDesc: remembrance day wreath ribbon	InvAmt: \$28.25	
0029412	25/11/2019	BEAMISH CONSTRUCTION INC	\$3,837.55
InvNo: 13104-02312	InvDesc: cold mix	InvAmt: \$3,837.55	
0029413	25/11/2019	BELL CANADA	\$25.76
InvNo: 2019 11 01	InvDesc: toll free line	InvAmt: \$25.76	
0029414	25/11/2019	CAMBRIAN TRUCK CENTRE INC.	\$10,630.03
InvNo: 631471	InvDesc: mechanical (new plow truck)	InvAmt: \$10,630.03	
0029415	25/11/2019	DIAMOND SOFTWARE INC.	\$607.38
InvNo: 259361	InvDesc: gp sftwre upgrd-report convers	InvAmt: \$607.38	
0029416	25/11/2019	EASTLINK	\$110.64
InvNo: NOV 10 2019 MARINA	InvDesc: marina dsl	InvAmt: \$55.32	
InvNo: NOV 10 2019 PW	InvDesc: pw-dsl	InvAmt: \$55.32	
0029417	25/11/2019	EXP SERVICES INC.	\$661.05
InvNo: 522423	InvDesc: landfill eca-monitoring/train.	InvAmt: \$661.05	
0029418	25/11/2019	GCR TIRE CENTRE	\$2,542.50
InvNo: 910-41130	InvDesc: 2 grader tires #9	InvAmt: \$2,542.50	
0029419	25/11/2019	GERRY STRONG	\$307.70
InvNo: NOV 25 2019	InvDesc: bldg insp/planning mileage	InvAmt: \$307.70	
0029420	25/11/2019	GFL ENVIRONMENTAL INC 2019	\$4,515.48
InvNo: GP0000002312	InvDesc: sept recycling transport	InvAmt: \$2,257.74	

The Township of Assiginack  
 CHEQUE DISTRIBUTION REPORT  
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InvNo: GP0000002498      InvDesc: oct recycling transport      InvAmt: \$2,257.74

ChqNo:	0029421	Date:	25/11/2019	Vendor:	JACKIE WHITE	Amount:	\$283.00
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InvNo: 0608      InvDesc: pec-reimburse training      InvAmt: \$130.00

InvNo: 3336349189      InvDesc: pec-threads class supplies      InvAmt: \$153.00

ChqNo:	0029422	Date:	25/11/2019	Vendor:	MANITOULIN CHRYSLER LIMITED	Amount:	\$612.91
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InvNo: 228      InvDesc: repair power steering #6      InvAmt: \$612.91

ChqNo:	0029423	Date:	25/11/2019	Vendor:	MANITOWANING MILL & HOME BUILDING CENTRE	Amount:	\$311.66
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InvNo: 0169614      InvDesc: fd-cable ties      InvAmt: \$6.75

InvNo: 0171243      InvDesc: fd-lite bulbs/mouse bait      InvAmt: \$44.23

InvNo: 0171367      InvDesc: cable clamps      InvAmt: \$15.42

InvNo: 0171341      InvDesc: gate hinges (pavillion)      InvAmt: \$33.88

InvNo: 0170508      InvDesc: gate hooks (pavillion)      InvAmt: \$18.61

InvNo: 0170469      InvDesc: rust paint/caut.tape      InvAmt: \$69.50

InvNo: 0169569      InvDesc: tie wire tool (ball diamond)      InvAmt: \$10.49

InvNo: 0169526      InvDesc: car bolts/washers      InvAmt: \$37.10

InvNo: 0169105      InvDesc: shingle rakes (museum)      InvAmt: \$75.68

ChqNo:	0029424	Date:	25/11/2019	Vendor:	MANITOULIN EXPOSITOR	Amount:	\$60.64
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InvNo: 104602      InvDesc: pec-advertising bmo seminar      InvAmt: \$60.64

ChqNo:	0029425	Date:	25/11/2019	Vendor:	MANITOWANING PHARMACY	Amount:	\$101.69
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InvNo: 503921      InvDesc: office-chair support      InvAmt: \$101.69

ChqNo:	0029426	Date:	25/11/2019	Vendor:	MANITOWANING FRESHMART	Amount:	\$3.99
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InvNo: 00181795      InvDesc: admin-water refill      InvAmt: \$3.99

ChqNo:	0029427	Date:	25/11/2019	Vendor:	MSC INDUSTRIAL SUPPLY ULC	Amount:	\$698.37
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InvNo: 3412084001      InvDesc: oil/bolts/air fittings/      InvAmt: \$640.60

InvNo: 3343611002      InvDesc: def fluid      InvAmt: \$57.77

ChqNo:	0029428	Date:	25/11/2019	Vendor:	NEW NORTH FUELS INC	Amount:	\$3,162.30
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InvNo: 520652      InvDesc: pw-diesel      InvAmt: \$1,370.41

InvNo: 521420      InvDesc: mun.office-furnace oil      InvAmt: \$216.08

InvNo: 521655      InvDesc: pw-diesel      InvAmt: \$1,073.51

InvNo: 521654      InvDesc: pw-dyed diesel      InvAmt: \$502.30

ChqNo:	0029429	Date:	25/11/2019	Vendor:	ONTARIO CLEAN WATER AGENCY	Amount:	\$8,054.56
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InvNo: INV000117776      InvDesc: oct add'l services      InvAmt: \$4,258.70

InvNo: INV000117881      InvDesc: oct add'l services      InvAmt: \$3,795.86

ChqNo:	0029430	Date:	25/11/2019	Vendor:	PETTY CASH	Amount:	\$450.00
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InvNo: NOV 2019      InvDesc: pec-holiday contest prizes      InvAmt: \$450.00

The Township of Assiginack  
 CHEQUE DISTRIBUTION REPORT  
 Payables Management

ChqNo:	Date:	Vendor:	Amount:
0029431	25/11/2019	PITNEY WORKS	52,280.60
InvNo: NOV 3 2019	InvDesc: postage meter refill	InvAmt: 52,280.60	
0029432	25/11/2019	RALF ISLAND TRUCK PARTS	5468.36
InvNo: 5598	InvDesc: pressure valve #7	InvAmt: \$104.76	
InvNo: 5855	InvDesc: mirror/brake pots/hy.hose#7	InvAmt: \$306.31	
InvNo: 5856	InvDesc: clevis kit #7	InvAmt: \$57.29	
0029433	25/11/2019	SUDBURY & DISTRICT HEALTH UNIT	55,620.00
InvNo: IN020044684	InvDesc: dec sdhu levy	InvAmt: \$2,810.00	
InvNo: IN020044721	InvDesc: nov sdhu levy	InvAmt: \$2,810.00	
0029434	25/11/2019	SUPERIOR PROPANE INC.	5629.07
InvNo: 27125258	InvDesc: office	InvAmt: \$122.37	
InvNo: 27125259	InvDesc: po/bnk	InvAmt: \$506.70	
0029435	25/11/2019	4IMPRINT	5672.42
InvNo: 7893402	InvDesc: pec-seniors appree.lunch totes	InvAmt: \$672.42	
0029436	25/11/2019	SITTLER GRINDING INC	545,313.00
InvNo: 102264	InvDesc: landfill grinding	InvAmt: \$45,313.00	
0029437	25/11/2019	SIMALAM	5423.75
InvNo: 1250	InvDesc: website maint plan Aug-Oct '19	InvAmt: \$423.75	
0029438	25/11/2019	MY MOMENTUM STRATEGIES INC	53,390.00
InvNo: ASGN-0006	InvDesc: red project - pyt 4b of 4	InvAmt: \$3,390.00	
0029439	25/11/2019	DOWDALL CRANE SERVICE	5836.20
InvNo: 0000105614	InvDesc: norisle-hoist mast from boat	InvAmt: \$836.20	
0029440	25/11/2019	TMI	56,215.00
InvNo: 6	InvDesc: rdside brushing	InvAmt: \$6,215.00	
0029441	25/11/2019	WAT SUPPLIES	5274.03
InvNo: 218598	InvDesc: po/bnk-clning supp/t.tissue	InvAmt: \$274.03	
0029442	25/11/2019	HYDRO ONE NETWORKS INC.	53,777.28
InvNo: NOV 20 2019 LITES	InvDesc: street lites	InvAmt: \$748.15	
InvNo: NOV 20 2019 DOCKS	InvDesc: marina docks	InvAmt: \$116.05	
InvNo: NOV 20 2019 ARENA	InvDesc: arena	InvAmt: \$780.62	
InvNo: NOV 20 2019 INFO	InvDesc: info booth	InvAmt: \$48.25	
InvNo: NOV 20 2019 TENNIS	InvDesc: tennis courts	InvAmt: \$38.03	
InvNo: NOV 20 2019 SS WTP	InvDesc: ss wtp	InvAmt: \$902.37	
InvNo: NOV 20 2019 SHOWERS	InvDesc: marina showerhouse	InvAmt: \$99.90	
InvNo: NOV 20 2019 LIBRARY	InvDesc: library	InvAmt: \$515.00	
InvNo: NOV 20 2019 PO/BNK	InvDesc: po/bnk	InvAmt: \$528.91	



The Township of Assiginack  
CHEQUE DISTRIBUTION REPORT  
Payables Management

ChqNo:	Date:	Vendor:	Amount:
0029443	25/11/2019	MANITOULIN-SUDBURY DISTRICT SOCIAL SERVIC	\$30,739.42
InvNo: IN000016744	InvDesc: nov amb/social assist	InvAmt: \$30,739.42	
ChqNo:	Date:	Vendor:	Amount:
0029444	25/11/2019	NEW NORTH FUELS INC	\$689.99
InvNo: 522461	InvDesc: po-furnace oil	InvAmt: \$689.99	

\*\*\* End of Report \*\*\*

**Report Total:**

**\$154,207.94**

Date : 12/11/2019  
Time : 11:07:57 AM

The Township of Assiginack

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Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0029362		11/11/2019	11/11COMB	118	COOPER, RONALD	OUTSTANDING	Cheque
0029363		11/11/2019	11/11COMB	122	HOBBS, ALTON	OUTSTANDING	Cheque
0029364		11/11/2019	11/11COMB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
0029365		11/11/2019	11/11COMB	133	BOND, FREDA	OUTSTANDING	Cheque
0029366		11/11/2019	11/11COMB	173	QUACKENBUSH, CRYSTAL	OUTSTANDING	Cheque
0029367		11/11/2019	11/11COMB	219	JONES, CHRISTIANNA	OUTSTANDING	Cheque
1934		11/11/2019	11/11COMB	106	WOOD, STEVEN	OUTSTANDING	Direct Deposit
1935		11/11/2019	11/11COMB	134	VIRTANEN, ANNETTE	OUTSTANDING	Direct Deposit
1936		11/11/2019	11/11COMB	140	REID, WALTER	OUTSTANDING	Direct Deposit
1937		11/11/2019	11/11COMB	163	MACDONALD, ROBERT	OUTSTANDING	Direct Deposit
1938		11/11/2019	11/11COMB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
1939		11/11/2019	11/11COMB	211	MOGGY, HUGH	OUTSTANDING	Direct Deposit
1940		11/11/2019	11/11COMB	218	MCDOWELL, DAVID	OUTSTANDING	Direct Deposit
1941		11/11/2019	11/11COMB	220	HAM, DAVID	OUTSTANDING	Direct Deposit
1942		11/11/2019	11/11COMB	221	MAGUIRE, ROBERT	OUTSTANDING	Direct Deposit
1943		11/11/2019	11/11COMB	301	ROBINSON, DEBBIE	OUTSTANDING	Direct Deposit
1944		11/11/2019	11/11COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit
1945		11/11/2019	11/11COMB	329	OBRIEN, CHERYL	OUTSTANDING	Direct Deposit
1946		11/11/2019	11/11COMB	362	SAGLE, EDDY	OUTSTANDING	Direct Deposit
1947		11/11/2019	11/11COMB	364	BOND, KYLE	OUTSTANDING	Direct Deposit
1948		11/11/2019	11/11COMB	365	BOWERMAN, COLE	OUTSTANDING	Direct Deposit
1949		11/11/2019	11/11COMB	370	LENTIR, CRYSTAL	OUTSTANDING	Direct Deposit

Total : \$20,838.87

Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0029402		25/11/2019	11/25COXB	118	COOPER, RONALD	OUTSTANDING	Cheque
0029403		25/11/2019	11/25COXB	122	HOBBS, ALTON	OUTSTANDING	Cheque
0029404		25/11/2019	11/25COXB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
0029405		25/11/2019	11/25COXB	133	BOND, FREDA	OUTSTANDING	Cheque
0029406		25/11/2019	11/25COXB	173	QUACKENBUSH, CRYSTAL	OUTSTANDING	Cheque
0029407		25/11/2019	11/25COXB	219	JONES, CHRISTIANNA	OUTSTANDING	Cheque
1950		25/11/2019	11/25COXB	106	WOOD, STEVEN	OUTSTANDING	Direct Deposit
1951		25/11/2019	11/25COXB	134	VIRTANEN, ANNETTE	OUTSTANDING	Direct Deposit
1952		25/11/2019	11/25COXB	140	REID, WALTER	OUTSTANDING	Direct Deposit
1953		25/11/2019	11/25COXB	163	MACDONALD, ROBERT	OUTSTANDING	Direct Deposit
1954		25/11/2019	11/25COXB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
1955		25/11/2019	11/25COXB	211	MOGGY, HUGH	OUTSTANDING	Direct Deposit
1956		25/11/2019	11/25COXB	218	MCDOWELL, DAVID	OUTSTANDING	Direct Deposit
1957		25/11/2019	11/25COXB	220	HAM, DAVID	OUTSTANDING	Direct Deposit
1958		25/11/2019	11/25COXB	221	MAGUIRE, ROBERT	OUTSTANDING	Direct Deposit
1959		25/11/2019	11/25COXB	301	ROBINSON, DEBBIE	OUTSTANDING	Direct Deposit
1960		25/11/2019	11/25COXB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit
1961		25/11/2019	11/25COXB	329	OBRIEN, CHERYL	OUTSTANDING	Direct Deposit
1962		25/11/2019	11/25COXB	362	SAGLE, EDDY	OUTSTANDING	Direct Deposit
1963		25/11/2019	11/25COXB	364	BOND, KYLE	OUTSTANDING	Direct Deposit
1964		25/11/2019	11/25COXB	365	BOWERMAN, COLE	OUTSTANDING	Direct Deposit
1965		25/11/2019	11/25COXB	370	LENTIR, CRYSTAL	OUTSTANDING	Direct Deposit

Total : \$20,726.96

41 563 83



**CORPORATION OF THE MUNICIPALITY OF SOUTH HURON**

322 Main Street South P.O. Box 759

Exeter Ontario

NOM 1S6

Phone: 519-235-0310 Fax: 519-235-3304

Toll Free: 1-877-204-0747

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November 18, 2019

Honourable Doug Ford, Premier  
Legislative Building Rm. 281, Queen's Park  
Toronto, ON, M7A 1A1

Attention: Honourable Premier Ford

**Re: Support for Town of Prescott Resolution on the Transformation of Building Services and creation of a new Delegated Administrative Authority with regard to building service delivery**

The following resolution was passed by the Council of the Corporation of the Municipality of South Huron at the Regular Council meeting on November 4, 2019;

554-2019

Moved by: T. Oke

Seconded by: B. Willard

**"That South Huron Council support the Town of Prescott Resolution on the Transformation of Building Services and creation of a new Delegated Administrative Authority with regard to building service delivery; and**

**That this motion is sent to the Honourable Doug Ford, Premier of Ontario, The Honourable Steve Clark, Minister of Municipal Affairs and Housing, The Honourable Jim McDonnell, Parliamentary Assistant for Municipal Affairs and Housing and the Association of Municipalities of Ontario."**

Sincerely,

Rebekah Msuya-Collison, Clerk

Municipality of South Huron

519-235-0310 x227

[clerk@southhuron.ca](mailto:clerk@southhuron.ca)

cc: The Honourable Steve Clark, Minister of Municipal Affairs and Housing,  
The Honourable Jim McDonnell, Parliamentary Assistant for Municipal Affairs and Housing,  
The Association of Municipalities of Ontario

VIA Email <[justin.trudeau@parl.gc.ca](mailto:justin.trudeau@parl.gc.ca)>

November 19, 2019

Justin Trudeau  
House of Commons  
Ottawa, ON  
K1A 0A6

**RE: Ban of Single-Use Disposable Wipes**

Please be advised that the above-noted matter was placed before Council at its meeting held on November 5, 2019, and the following resolution was passed:

WHEREAS Single-use wipes are a \$6 billion industry and growing, and are now being advertised as a clean alternative to toilet paper that is safe to flush; and

WHEREAS Single-use wipes accumulate in the sewer system and eventually clog the sanitary sewer system, requiring significant additional repair and maintenance; and

WHEREAS the Municipal Enforcement Sewer Use Group estimates non-flushable materials cause \$259 million in annual repairs across Canada; and

WHEREAS a 2019 study released by Ryerson University tested 101 types of single-use disposable wipes and found that all of the wipes failed basic requirements of flushable products; and

WHEREAS there is no one standard for what the word "flushable" means; and

WHEREAS there is a lack of public awareness of the impact caused by non-flushable wipes being flushed down toilets and consumer education and outreach could play a large part in reducing the impact; and

WHEREAS Single-use wipes, even when properly disposed of as waste, are an inefficient and unsustainable use of resources that contribute significantly to environmental degradation.

NOW THEREFORE BE IT RESOLVED THAT the Town of Whitchurch-Stouffville lobby the Provincial and Federal Governments to ban single-use disposable wipes; and



TOWN OF  
**WHITCHURCH-STOUFFVILLE**

111 Sandiford Drive, Stouffville, ON L4A 0Z8

Customer Service Centre: 905-640-1900  
Toll Free: 1-855-642-TOWN (8696)  
Automated: 905-640-1910  
Toll Free: 1-855-642-TOWS (8697)  
Fax: 905-640-7957  
[www.townofws.ca](http://www.townofws.ca)

THAT this resolution be forwarded to the Right Honourable Prime Minister of Canada, the Honourable Premier of Ontario, the Minister of the Environment, Conservation and Parks, the Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario, the Local Members of Provincial Parliament, York Region and all Municipalities within the Province of Ontario.

Yours truly,

Kristina Soolepp, Council Coordinator  
(905) 640-1910 x 2463

- cc. Honourable Premier of Ontario,  
Minister of the Environment, Conservation and Parks,  
Minister of Municipal Affairs and Housing,  
Association of Municipalities of Ontario,  
Local Members of Provincial Parliament,  
York Region  
All Municipalities within the Province of Ontario



# The Corporation of The Town of Amherstburg

November 25, 2019

VIA EMAIL

Ministry of the Attorney General  
McMurtry-Scott Building  
720 Bay St., 11<sup>th</sup> Floor  
Toronto, ON  
M7A 2S9

**Re: Joint and Several Liability Consultation – Town of Amherstburg Support**

At its meeting of October 15<sup>th</sup>, 2019, Amherstburg Town Council supported the Township of Springwater's Resolution regarding Joint and Several Liability Consultation *with the exception of Section 2e – Law Society of Ontario Charges*; the Town of Amherstburg does not support this section.

cc:  
Doug Ford, Premier of Ontario  
Association of Ontario Municipalities (AMO)  
Ontario Municipalities  
Taras Natyshak, MPP, Essex  
Chris Lewis, MP, Essex

Encl: Correspondence – Joint and Several Liability Consultation – Township of Springwater

Regards,

Tammy Fowkes  
Deputy Clerk  
[tfowkes@amherstburg.ca](mailto:tfowkes@amherstburg.ca)

September 26, 2019

Ministry of the Attorney General  
McMurtry-Scott Building  
720 Bay Street, 11th Floor  
Toronto ON, M7A 2S9

**Re: Joint and Several Liability Consultation**

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Please be advised that in response to your letter dated July 12, 2019, the Township of Springwater provides the following comments in regards to Joint and Several Liability.

***1. Please describe the nature of the problem as you see it?***

In response to the Province's request for consultation, the Township has a significant issue with Joint and Several Liability (JSL) and the impact it has on the municipality.

***a. No Requirement of Proof***

JSL is a tool that is used by the legal industry without any discretion to the point that this municipality feels that its use is negligent and in fact unethical. Most law suits that municipalities see are frivolous and vexations as lawyers cast their nets wide and attempt to use shotgun justice for their clients that are more than often the sole cause of a claim. A statement of claim does not require any proof that there is fault. A plaintiff only has to state who they think is involved and a significant amount of court time is spent determining who should be a party to the legal claim.

***b. No Consequence for Being Wrongly Identified in a Statement of Claim***

To add to this, there is no consequence that lawyers and their clients face for submitting a claim against a municipality when it is clear that a municipality is not involved. Municipalities incur significant administrative costs in managing these claims and the municipalities and their insurers pay significant costs to go through a lengthy process to prove that a claim was made in error (intentionally) only to find that a judge sees no reason to compensate a municipality for cost for incorrectly being named in a lawsuit by a plaintiff. Municipalities are seen as having deep pockets by the legal industry as well as the judicial system that makes decisions on these claims. Proof of innocence is often furnished to the plaintiff and lawyer by a municipality immediately upon notification of a pending legal action of statement of claim. This information is ignored by the plaintiff's lawyer. A plaintiff and their lawyer should have to reimburse a municipality for



all administrative and legal costs when the municipality is cleared of liability. Judges rarely compensate municipalities for being wrongly named in a legal action.

A recent example from 2019 occurred when a statement of claim was made against the Township of Springwater for an accident on a County Road (not the jurisdiction of Springwater). After legal and administrative costs totaling more than \$5,000, Springwater was dismissed from the claim. Unfortunately no costs were assigned to the plaintiff for wrongly naming Springwater in the statement of claim. The current system is broken and Springwater tax payers are left paying the bill.

**2. *What are the problems that you need addressed to benefit your community?***

**a. *Ethical Standard of Due Diligence Required Before Submitting a Legal Action***

Lawyer's representing plaintiff's should be required to submit documentation that provides significant research into why a claim is being made and a municipality is being named in a law suit. The claim should clearly prove authority and responsibility. The current practice of naming every party under the sun in a legal claim is negligent and unethical.

**b. *Frivolous and Vexatious Suits are Costing Taxpayers***

The Township of Springwater is seeing a significant waste of administrative time and cost in managing legal claims against the municipality that are predominantly frivolous and vexatious due to JSL. Over the last seven years, the municipality has had 55 claims made against the municipality. These claims range from trips/falls resulting in broken eyeglasses to cases that unfortunately involve loss of life. The Township has no problem dealing with claims that the municipality is responsible for; however the Township does have a problem dealing with claims it does not have any responsibility for. Of the 55 claims against the municipality, 42 of these claims are frivolous and vexatious. Claims that the municipality has no responsibility for. Over the past 7 years, Springwater has paid more than \$100,000 on these frivolous and vexatious claims as they work themselves through the legal process. Many of these files are still open. This does not include additional costs paid by Springwater's insurance company that are beyond the municipality's deductible.

**c. *Negligent Legal Actions (Beyond Frivolous and Vexatious)***

The Township of Springwater is currently named in 4 legal actions and an additional legal action (recently abandoned) for claims that occurred in another municipality (no where near Springwater). The Township is currently named in 3 claims that occurred in the Township of Clearview west of Stayner and one claim in the Township of Brock that have nothing to do with the Township. Springwater was named in a claim that occurred

in Wasaga Beach that was abandoned recently. All of these claims cost the Springwater taxpayer in administrative and legal costs as they work their way through the process.

*d. Triage System for Claims*

Before a claim makes it to a court date, the file should be triaged. It is at this stage that negligent of frivolous and vexatious claims will be filtered or thrown out. This process will trigger the reimbursement of costs to municipalities by unethical law firms.

*e. Law Society of Ontario Charges*

Lawyers that use JSL in an unethical way should be charged by the Law Society of Ontario. If a lawyer names a municipality in a legal action that should not be named, these lawyers should be suspended and potentially lose their license to practice law. There is a significant commonality when comparing frivolous and vexatious claims and the law firms/lawyers that submit them. The current code of ethics of the Law Society of Ontario should be updated by the Province to reprimand lawyers and law firms that negligently use JSL. The Province of Ontario should be involved in creating a new Code of Ethics for Ontario's legal industry.

**3. *Is it increased premiums? Rising deductibles?***

A recent survey by CAO's in Simcoe County shows that insurance premiums are going up between 10% at the lowest to 59% being the highest in 2019. The Township of Springwater experienced a 10.8% increase in its 2019 insurance renewal. The area that typically sees an annual increase is related to the Municipal General Liability and Excess Liability lines of the business. The municipality was advised by its insurance broker that "over the past several years, insurance companies' appetite for Municipal Insurance has remained fairly stable. Insurance rates across all lines have seen only modest increases intended to simply keep pace with inflation and the rising cost of claims. Larger rate increases have been reserved for those accounts experiencing adverse claims development; either in frequency or severity (or both). However, starting in June 2018, the insurance market as a whole has shown clear signs of "hardening". Insurance companies for all sectors are putting stricter rules in place regarding the amount and breadth of coverage they will provide, and to which clients. Since the overall insurance supply is being reduced, the demand for insurer capacity is increasing, and as such, prices are elevating."

The table below provides at a high level (includes all lines of coverage) the Township's annual insurance premiums over the past five years.

2015	2016	2017	2018	2019
\$234,942	\$247,262	\$254,388	\$274,936	\$304,688

The Township continues to consult with its insurance broker in an effort to ensure that Springwater's constituents are receiving the best value for their tax dollar; however, the rising costs of insurance are not sustainable over the long run. Staff and its insurance broker have looked at increasing our deductibles in an effort to reduce the overall premium; however this has led to minimal reductions in the overall annual premium to the Township.

**4. Being unfairly named in lawsuits?**

As detailed above, Springwater continues to be unfairly named in legal actions. Issues here range from a complete absence of research by legal firms on causality to the municipality being named in legal action in completely separate jurisdictions (other municipalities).

**5. Feeling you cannot offer certain services because of liability risks?**

More recently, with the advice of the Township's insurance broker, the Township has changed the way in which it delivers some of its recreational programs/services, especially as it relates to children's programs/activities. For example, the Township in partnership with its Community Recreation Associations will host a number of community based events throughout the year, which includes children's activities. In order to allow inflatable Bouncy castles at community events, the Township now requires the service provider to indemnify the Township and to also provide staff to monitor the safety of participants while in the inflatable Bouncy castle. Some vendors are reluctant to take on this risk.

Thank you for allowing the Township to participate in this consultation. We are open to further dialogue should you feel it necessary.

Yours truly,



Jeff Schmidt, CPA, CGA, B.A.S.  
Chief Administrative Officer

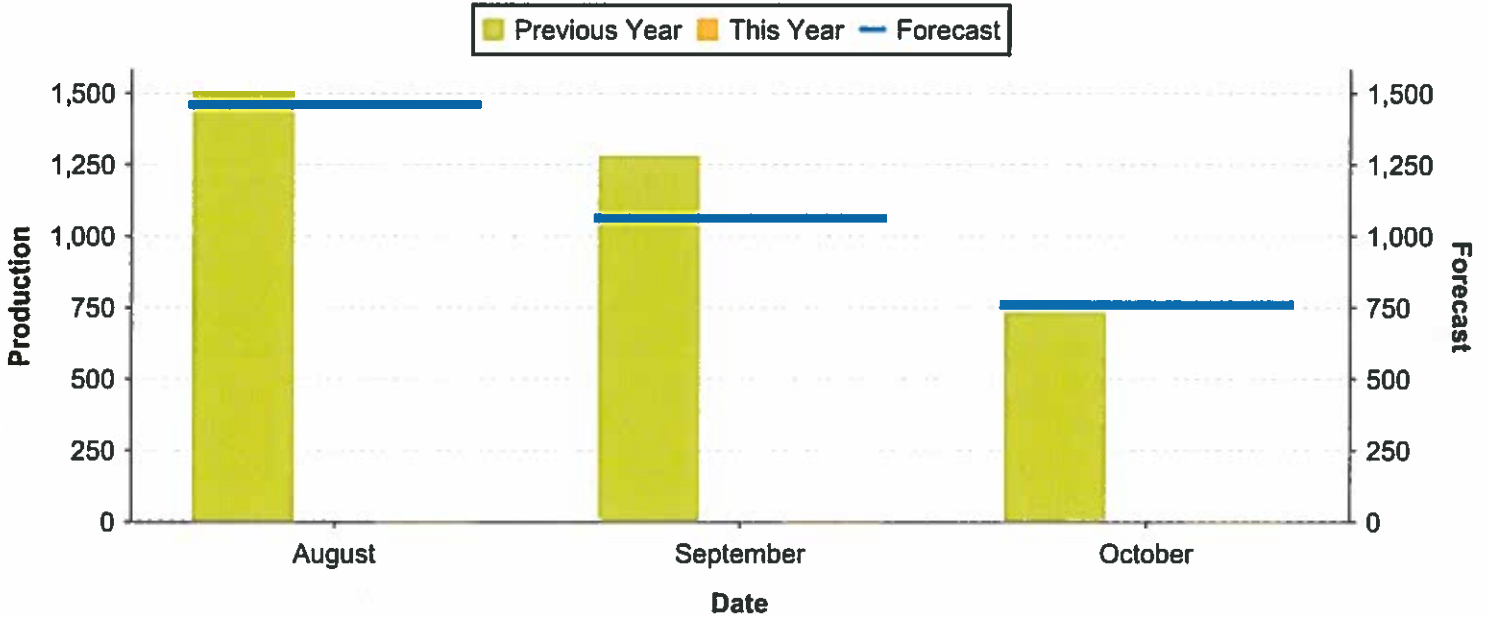
Cc: Ontario Municipalities

# REPORT: ENERGY PRODUCTION - October 2019

SITE: Manitowaning Public Works Garage

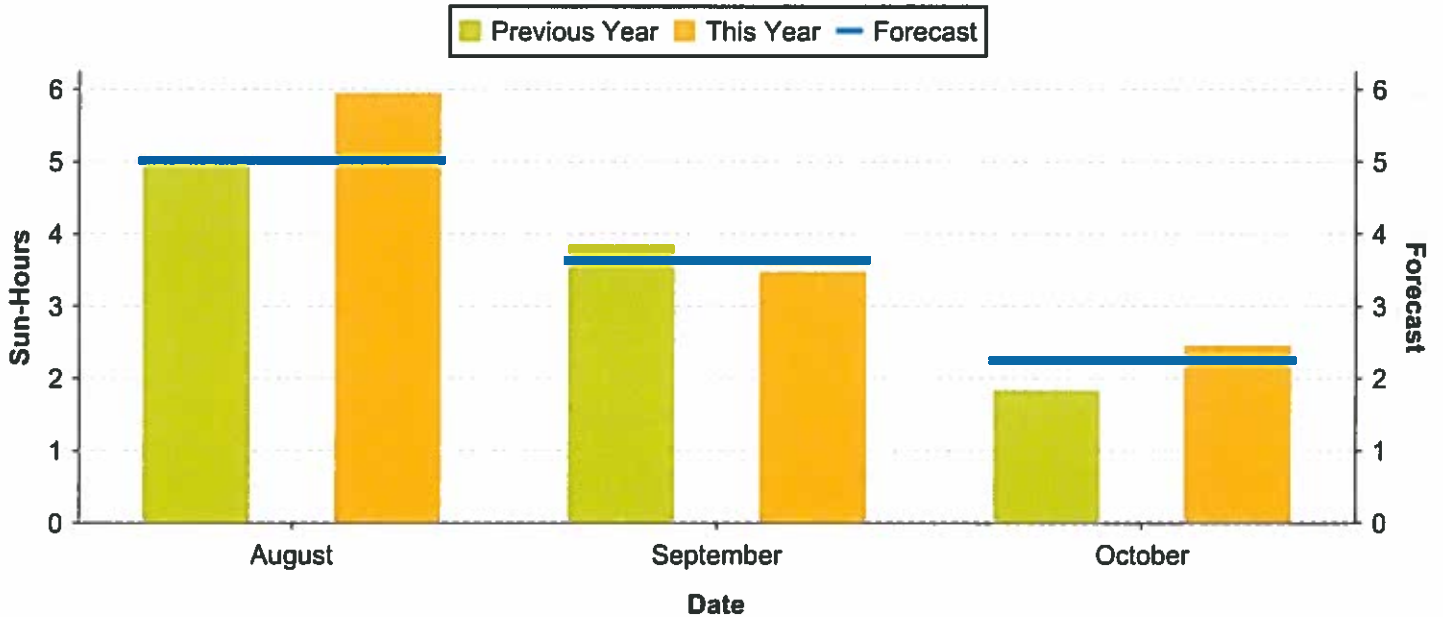
Congratulations on generating clean, green energy! Your solar photovoltaic system is powering Ontario with renewable energy, while earning you income. Below is this month's performance monitoring update.

### Last 3 Months' Production



One factor producing variations between kilowatt-hours produced and kilowatt-hours forecast is the difference between actual and forecast sun-hours for a given month. When making forecasts we rely on NASA's irradiance data. If a month is not as sunny as expected, we will see a corresponding difference in production.

### Last 3 Months' Sun-Hours



To learn more about your energy report contact VCT Group representatives at 519.279.4630 or visit our website at [vctgroup.com](http://vctgroup.com).

# REPORT: ENERGY PRODUCTION - October 2019

SITE: Manitowaning Public Works Garage

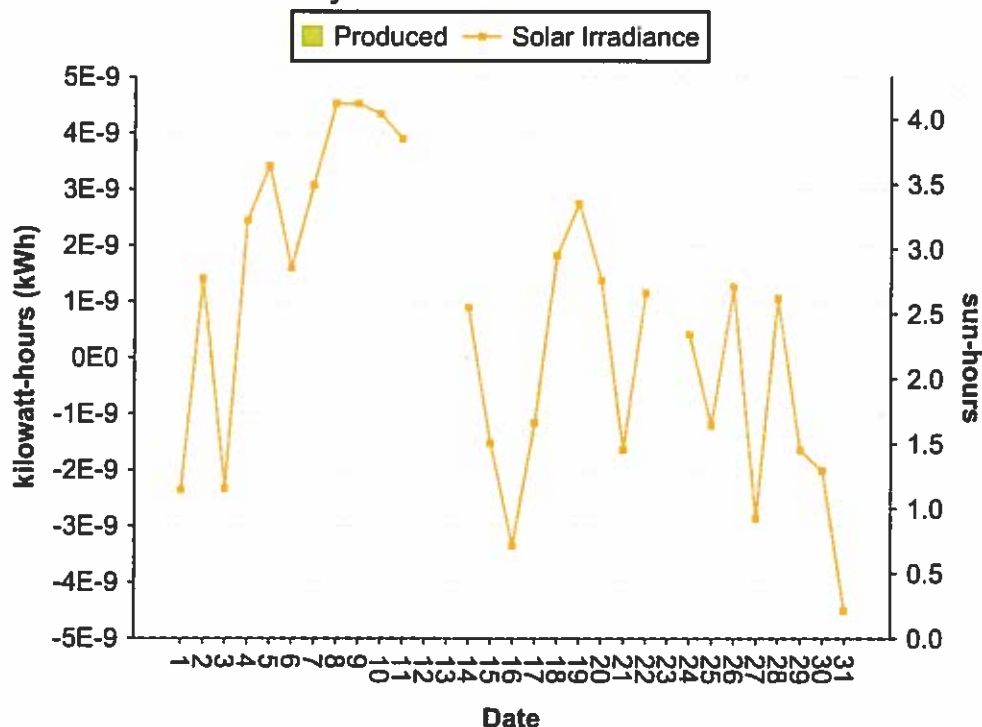
Winter is coming! Last month your system produced enough energy to heat the average Ontario home for 1 days during the month of November.

## Energy Performance - Last 3 Months

Month	Actual Production (kWh)	Forecast Production (kWh)	Actual Sun-Hours	Forecast Sun-Hours
August 2019	0	1,460	6.0	5.0
September 2019	0	1,062	3.5	3.6
October 2019	0	758	2.4	2.2
<b>3 Month Summary</b>	<b>0</b>	<b>3,279</b>	<b>4.0</b>	<b>3.6</b>

Date	Production (kWh)	sun-hours
October 01	0.0	1.1
October 02	0.0	2.8
October 03	0.0	1.2
October 04	0.0	3.2
October 05	0.0	3.6
October 06	0.0	2.8
October 07	0.0	3.5
October 08	0.0	4.1
October 09	0.0	4.1
October 10	0.0	4.0
October 11	0.0	3.8
October 12	0.0	N/A
October 13	0.0	N/A
October 14	0.0	2.6
October 15	0.0	1.5
October 16	0.0	0.7
October 17	0.0	1.7
October 18	0.0	3.0
October 19	0.0	3.4
October 20	0.0	2.8
October 21	0.0	1.4
October 22	0.0	2.7
October 23	0.0	N/A
October 24	0.0	2.3
October 25	0.0	1.6
October 26	0.0	2.7
October 27	0.0	0.9
October 28	0.0	2.6
October 29	0.0	1.4
October 30	0.0	1.3
October 31	0.0	0.2

## Daily Performance - October



### Notes

1. kWh is kilowatt-hours
2. a sun-hour = 1,000 kWh/m<sup>2</sup>/day
3. Sun-Hours represents daily average sun-hours of solar irradiance for a given month.
4. Production forecasts assume 0.4% system degradation per year.



To learn more about your energy report contact VCT Group representatives at 519.279.4630 or visit our website at [vctgroup.com](http://vctgroup.com).

**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK**

**BY-LAW # 19-20**

**BEING A BY-LAW OF THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK  
TO APPOINT A DRAINAGE SUPERINTENDENT PURSUANT TO THE DRAINAGE  
ACT, RSO, 1990**

**WHEREAS** the necessary authority is found in Section 93 of the Drainage Act, RSO, 1990 as amended;

**AND WHEREAS** Section 5(3) of the Municipal Act, S.O., 2001, c 25, as amended, provides that a municipal power shall be exercised by by-law;

**AND WHEREAS** The Council of the Corporation of the Township of Assiginack wishes to enter into an agreement with Phillipa Cryderman of Tulloch engineering to provide the services of a Drainage Superintendent:

**NOW THEREFORE THAT** the Council of the Corporation of the Township of Assiginack ENACTS AS FOLLOWS:

1. THAT Phillipa Cryderman, P. Eng of Tulloch Engineering is hereby appointed Drainage Superintendent for the Corporation of the Township of Assiginack. Phillipa Cryderman will be the person responsible for these duties unless an alternate is appointed that is acceptable to the Township of Assiginack.
2. THAT the Drainage Superintendent appointed hereunder shall receive such remuneration as shall mutually agreed upon by herself and Council and shall hold office until such time as she resigns or her employment is terminated by resolution of Council.
3. THAT the Drainage Superintendent shall carry out the duties imposed upon her pursuant to the Drainage Act, RSO, 1990 and shall submit such reports and carry out such other duties as may be required of her by Council from time to time.
4. THAT all other by-laws of the Corporation of the Township of Assiginack inconsistent with this by-law are hereby repealed.
5. THAT this by-law shall come into force and take effect upon third and final reading hereof.

Read a first, second and third time and finally passed this 3rd day of December, 2019.

---

Mayor: Dave Ham

---

Deputy Clerk: Alton Hobbs

seal

November 8, 2019

RECEIVED  
NOV 08 2019

Township of Assiginack  
PO Box 238  
156 Arthur St.  
Manitowaning, ON P0P 1N0

Attention: Alton Hobbs, CAO

**Re: Proposal for Drainage Superintendent for Assiginack 2020 - 2024**

Alton,

Tulloch Engineering Inc. submits this proposal to fulfill the role of Drainage Superintendent for the Township of Assiginack for the next 5 years. Tulloch has fulfilled this position for The Township since 2015. Tulloch is a local company employing residents who are very familiar with this area of Ontario and we have been involved in many successful projects across Ontario including Manitoulin Island. Disciplines are wide ranging and expertise in drainage is very strong including qualified Drainage Engineers and Superintendent on staff.

Municipal Drains are a bona-fide municipal infrastructure recognized under the Drainage Act. Permissible costs for employing a Drainage Superintendent are eligible for a 50% grant from OMAFRA and maintenance performed on these drains have an associated 2/3 grant for those land owners with the Farm Property Tax Credit.

The designate as Assiginack's Drainage Superintendent is Ms. Phillipa Cryderman, P.Eng. Phillipa has successfully completed the OMAFRA Drainage Superintendent course and is based at Tulloch's Sudbury office.

Respectively submitted,



Gary MacKay, P. Eng.  
Tulloch Engineering Inc.

### **1) GENERAL APPROACH AND WORK SCHEDULE**

The duties of a Drainage Superintendent are set out in the Drainage Act and the Drainage Superintendents' Guide. The main duties of a Drainage Superintendent include the following:

- Drain Inspection on a rotating basis;
- Complete site visits on short notice to address unforeseen maintenance issues;
- Supervise the maintenance and repairs of drainage works for which the Municipality is responsible under current by-laws;
- Assist in the construction or improvement of drainage works for which the Municipality is responsible;
- Preparation of reports to Council for all works;
- Liaison with the community with respect to drainage issues and concerns;
- Advise Council with respect to petitions received, appeals, etc.;
- Review Engineer's Reports; and,
- Maintain an up to date activity log.

### **2) METHODS AND TECHNIQUES**

The designated Drainage Superintendent will become familiar with the existing drains within The Township through introduction and training by the undersigned, discussions with the Township's personnel, current drain inspection and maintenance reports and discussions with landowners. The Township has begun a rotating inspection/maintenance program as developed with TULLOCH which has included inspections on several municipal drains, completed maintenance and planned maintenance for 2018. The new drainage superintendent will continue this program based on discussion with Assignack as to priorities, budgets and timing.

### **3) ESTIMATED COSTS**

The amount of work involved as a Drainage Superintendent is difficult to estimate on a lump sum basis. There are many unknowns that only come to light as time goes by: landowner's concerns, unscheduled maintenance, new drains, report writing, meetings, etc. The 5-year plan will be on a time and material basis and follow the same general schedule as 2015-2017 during which time costs incurred ( $\pm$  before ADIP grant) for employing a Drainage Superintendent were: 2015: \$1,852.00, 2016: \$13,676.00, 2017: \$9,883.00 and ADIP Allocation for 2018: \$10,000.00.

Charge out rates for TULLOCH's Drainage Superintendent for 2020 are:

**Labour at \$130.00/hour\***

**Mileage at \$0.52/km**



**\*2021 – 2024: yearly rate increases will be consistent with year to year increases in the Consumer Price Index.**

**4) CLOSURE**

I trust that the information provided herein is sufficient for your consideration of TULLOCH to continue to provide your Municipal Drain Superintendent services. The undersigned will assist the designated Drainage Superintendent: Ms. Phillipa Cryderman, P.Eng. in the transition of duties and she will continue to provide the level of service you are accustomed to. Please feel free to contact me should you require further information or clarification on any part of this document.

Respectively submitted,

A handwritten signature in black ink that reads "Gary MacKay". The signature is written in a cursive, flowing style.

Gary MacKay, P. Eng.  
Tulloch Engineering Inc.

Cc. Larry Jackson, P.Eng.  
Phillipa Cryderman, P.Eng.  
Tulloch Engineering Inc.