

MUNICIPALITY



OF ASSIGINACK

**REGULAR MEETING OF COUNCIL
To Be Held in the Council Chambers
Tuesday, March 3rd, 2020 at 5:00 p.m.
Council's Regular Meeting Agenda**

For consideration:

1. OPENING

- a) Adoption of Agenda
- b) Disclosure of Pecuniary Interest and General Nature Thereof

2. ANNOUNCEMENTS

3. ADOPTION OF MINUTES

- a) Regular Council Meeting Minutes of February 18^h, 2020
- b) Minutes of the Public Health Sudbury & Districts Board Meeting of February 19, 2020

4. DELEGATIONS

- a) Sylvie Thibault My Momentum Strategies: Branding Strategy Update

5. REPORTS

None

6. ACTION REQUIRED ITEMS

- a) Accounts for Payment: General: \$100,479.53 Payroll: \$ 19,138.50
- b) Norisle Painting Quote

7. INFORMATION ITEMS

- a) Freelandt, Cardwell, Reilly: 2019 Audit Specifications
- b) MMA: Blue Sky Net Support
- c) Assiginack Horticultural Society: Donation Request (budget)

8. BY-LAWS

None

9. IN CAMERA

None

10. ADJOURNMENT

**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK
MINUTES OF THE REGULAR COUNCIL MEETING**

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, February 18, 2020 at 4:50 p.m.

Present: Mayor Dave Ham
Councillor Hugh Moggy
Councillor Dave McDowell
Councillor Rob Maguire
Councillor Christianna Jones

Staff: Alton Hobbs, CAO, Deputy Clerk
Deb MacDonald, Treasurer
Ron Cooper, Public Works Superintendent
Freda Bond, Tax and Utilities Manager
Jackie White, PEC
Dwayne Elliott, Fire Chief

Public: Ms. Heather Jefkins – Governor General’s History Award

OPENING:

#43-04-2020 R. Maguire - C. Jones

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business at 4:50 pm, with a quorum of members present, with Mayor Ham presiding in the Chair.

CARRIED

AGENDA:

#44-04-2020 C. Jones - R. Maguire

THAT the agenda for this meeting be accepted as presented.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST:

NONE

ANNOUNCEMENTS:

The Council and staff extend appreciation and congratulations to our Events Coordinator Jackie White, the Assiginack Fire Department, the Public Works Department and all other individuals involved in making the 2020 Family Fun Day the fun-filled success that it was.

ADOPTION OF MINUTES:

#45-04-2020 R. Maguire - C. Jones

THAT the Minutes of the Regular Council Meeting of February 04, 2020 be accepted.

CARRIED

#46-04-2020 C. Jones - R. Maguire

THAT the Minutes of the Manitoulin East Municipal Airport Commission meeting of February 3, 2020 be accepted.

CARRIED

DELEGATIONS:

#47-04-2020 R. Maguire - C. Jones

THAT we thank Heather Jefkins of the Assiginack Public School for attending this meeting and giving Council the presentation that earned Ms. Jefkins the Governor General's History Award.

AND THAT we congratulate her on this award.

CARRIED

REPORTS:

#48-04-2020 C. Jones - R. Maguire

THAT we acknowledge the receipt of the OCWA Drinking Water Quality Management System: 2019 Management Review Minutes Report.

CARRIED

ACTION REQUIRED ITEMS:

#49-04-2020 R. Maguire - C. Jones

THAT Council authorizes the following Accounts for Payment:

General: \$213,355.27

AND THAT the Mayor and administration be authorized to complete cheques #29638 through #29663 as described in the attached cheque register report.

CARRIED

#50-04-2020 C. Jones - R. Maguire

THAT Council authorizes the following Accounts for Payment:

Payroll: \$19,554.10

AND THAT the Mayor and administration be authorized to complete cheques #29631 through #29637 as described in the attached cheque register report.

CARRIED

#51-04-2020 C. D. McDowell - H. Moggy

THAT we inform David Smith of the Assiginack Historical Society that we support the society's efforts to obtain banners for the 150th anniversary and that staff communicate and coordinate with Mr. Smith in this matter.

CARRIED

#52-04-2020 H. Moggy - D. McDowell

THAT we accept the Proposal of EXP Engineering Services for the Manitowaning Water Distribution System Network Modelling and Upgrade Recommendations, at a cost of \$22,425.00;

AND THAT the results of this proposal will be used to lobby for infrastructure funding to upgrade wild water lines on the system.

CARRIED

INFORMATION ITEMS:

#53-04-2020 D. McDowell - H. Moggy

THAT we acknowledge receipt of the following correspondence items:

- a) Village of Merrick Wolford: wetlands designations
- b) Manitoulin Fine Arts Committee: Request for Funding Support
- c) M.S.S. Robotics Team: Request for Funding Assistance
- d) Prince Edward County and Southwest Middlesex: Bill 156 Support
- e) The Coastal Centre: Lake Huron conference

CARRIED

BY-LAWS:

NONE

CLOSED SESSION:

#54-04-2020 H. Moggy - D. McDowell

THAT in accordance with By-law # 02-02 as amended and Section 239 of the Municipal Act as amended, Council proceed to a Closed Session (in camera) at 5:15 pm in order to attend to a matter pertaining to:

- a) The Security of the Property of the Municipality or Local Board
- b) A Proposed or pending acquisition or disposition of land by the Municipality

CARRIED

#55-04-2020 D. McDowell - H. Moggy

THAT we adjourn from our closed session at 5:30 pm, accept the Minutes of the Closed Session of January 2, 2020 and resume our Regular Meeting.

CARRIED

#56-04-2020 C. D. McDowell - H. Moggy

THAT we inform NEMI & the MTA Maintenance Committee that we have no objections to the Erskine Proposal.

AND THAT we would prefer a united front, single access organization to deal with Tourist information and promotion.

CARRIED

CLOSING:

#57-04-2020 H. Moggy - D. McDowell

THAT we adjourn until the next regular meeting or call of the Chair.

CARRIED

David Ham, MAYOR

Alton Hobbs, CAO/DEPUTY CLERK

5:40 p.m.

These Minutes have been circulated but are not considered Official until approved by Council.



UNAPPROVED MINUTES – SECOND MEETING
BOARD OF HEALTH FOR PUBLIC HEALTH SUDBURY & DISTRICTS
PUBLIC HEALTH SUDBURY & DISTRICTS, BOARDROOM, SECOND FLOOR
WEDNESDAY, FEBRUARY 19, 2020 – 1:30 P.M.

BOARD MEMBERS PRESENT

Janet Bradley
James Crispo
Randy Hazlett
Jeffery Huska

René Lapierre
Bill Leduc
Glenda Massicotte

Mark Signoretti
Carolyn Thain

BOARD MEMBERS REGRETS

Robert Kirwan
Paul Myre

Ken Noland
Nicole Sykes

STAFF MEMBERS PRESENT

Sandra Laclé
Stacey Laforest
Rachel Quesnel

France Quirion
Dr. Penny Sutcliffe
Renée St. Onge

Dr. Ariella Zbar
Jamie Lamothe

MEDIA PRESENT

Media

R. LAPIERRE PRESIDING

1. CALL TO ORDER AND TERRITORIAL ACKNOWLEDGMENT

The meeting was called to order at 1:30 p.m.

The Board Chair noted that the red dress hanging in the Boardroom is to honour the lives of the missing and murdered Indigenous women and girls, and their families and communities. Inspired by The REDress Project, an annual campaign created by Jamie Black, a Métis artist, Public Health Sudbury & Districts participated in the annual campaign last Friday by displaying red dresses throughout the building to bring awareness to this distressing health and justice issue. Board members were invited to read excerpts from the Final Report on the National Inquiry into Missing and Murdered Indigenous Women and Girls.

2. ROLL CALL

3. REVIEW OF AGENDA/DECLARATIONS OF CONFLICTS OF INTEREST

There were no declarations of conflict of interest.

4. DELEGATION/PRESENTATION

i) 2019 Year-In Review

- Dr. Ariella Zbar, Associate Medical Officer of Health
- Stacey Laforest, Director, Health Protection Division
- Sandra Laclé, Director, Health Promotion Division
- Renée St Onge, Director, Knowledge and Strategic Services Division

Dr. Sutcliffe noted that senior managers, on an annual basis, provide an overview of the previous year's work of Public Health Sudbury & Districts through a year-in review presentation and statistical report, that delves into the scope and breadth of work organized according to the divisional programs and services.

Questions and comments entertained related to routine inspections/school visits and possible rationale for figures in the *Harm Reduction Supplies and Services* statistics. Further to a suggestion to include year-over-year comparisons in future statistical reports, it was noted that it would be challenging to include and interpret comparisons for all statistics without including context and explanations. It was suggested that where informative to highlight, selective figures would be highlighted for year over year trends.

The Board Chair concluded that the impacts of the public health modernization are still unknown and the impacts of public health such as home visits, clean water, etc., are difficult to measure and tell the story of "what was prevented" from occurring. The annual statistical report and presentation help highlight frontline public health work to promote and protect health and to prevent disease for everyone. A related information page is included in the agenda.

5. CONSENT AGENDA

- i) Minutes of Previous Meeting**
 - a. First Meeting – January 16, 2020
- ii) Business Arising From Minutes**
- iii) Report of Standing Committees**
- iv) Report of the Medical Officer of Health / Chief Executive Officer**
 - a. MOH/CEO Report, February 2020
- v) Correspondence**

- a. Healthy Smiles Ontario Funding
 - Letter from the Board of Health Chair and the Chief Executive Officer, Windsor-Essex County Health Unit to the Minister of Health and Deputy Premier, dated January 17, 2020
 - b. Children Count Pilot Project
 - Letter from the Board of Health Chair and the Chief Executive Officer, Windsor-Essex County Health Unit to the Minister of Health and Deputy Premier, dated January 17, 2020
 - c. E-Cigarettes and Aerosolized Products
 - Letter from the Board of Health Chair, Porcupine Health Unit, to the Federal and Provincial Ministers of Health, dated January 9, 2020
 - Letter from the Board of Health Chair, Peterborough Public Health, to the Minister of Health, dated January 22, 2020, supporting Board of Health for Public Health Sudbury & Districts motion 48-19
 - d. Public Health Modernization
 - Letter and motion to the Premier of Ontario from the Chair of Manitoulin-Sudbury DSB dated January 24, 2020
 - alPHa response to the Ministry of Health Modernization Discussion Paper
 - Letter to the Premier from the Leader of the Official Opposition, Andrea Horwath, dated February 5, 2020
 - Letter and Public Health Modernization Submission of Public Health Sudbury & Districts to the Ministry of Health dated February 10, 2020
 - e. Measurement of Food Insecurities
 - Letter to the Federal Minister of Health the Board Chair, Kingston, Frontenac and Lennox & Addington Public Health, dated January 28, 2020
 - f. Off Road Vehicles and Bills 107 and 132
 - Letter from the Board of Health Chair, Peterborough Public Health, to the Minister of Transportation dated January 29, 2020
- vi) **Items of Information**
- a. alPHa Information Break January 22, 2020
February 3, 2020
 - b. Globe and Mail Opinion *A forgotten lesson of SARS: The need for public health specialists and expertise* February 3, 2020
 - c. *Opportunities for Health for All: A Focus on Income Report* February 2020
 - d. Public Health Sudbury & Districts *2019 Highlights*
Santé publique Sudbury & Districts *2019 Faits saillants en chiffres*

06-20 APPROVAL OF CONSENT AGENDA

MOVED BY HAZLETT – LEDUC: THAT the Board of Health approve the consent agenda as distributed.

CARRIED

6. NEW BUSINESS

i) Novel Coronavirus 2019

- Briefing note from the Medical Officer of Health and Chief Executive Officer dated February 12, 2020

With an accompanying presentation, Dr. Sutcliffe reviewed the global, national, provincial and local public health context as well as actions underway to protect health and ensure local system readiness for the 2019 novel coronavirus.

The summary, relevant as of February 12, is shared for information, discussion and to address any questions Board members might have. There has been a lot of information shared through the media; however, the information tabled today highlights public health actions required from a global to local level. Dr. Sutcliffe noted that it is difficult to describe the amount of work that goes on behind the scenes to ensure readiness.

Graphs depicting cumulative and daily worldwide cases to February 18 were reviewed. As of yesterday, there were just over 2000 deaths reported and over 75,000 confirmed cases, with the majority being in China. In Canada, there were three confirmed cases in Ontario and five in British Columbia.

The characteristics of 2019-nCoV including reported cases, reported deaths and crude fatality rates were compared to other major viruses, such as SARS.

Public Health Sudbury & Districts is the lead agency for community emergency response when infectious diseases are the cause and current measures implemented and actions taken to ensure preparedness were outlined. A significant component includes communication with all partners throughout our catchment area to ensure local preparedness, including hospitals, EMS, DSAB, indigenous health centres, community chiefs and municipalities. Although there are no presumptive or confirmed cases in our area, we are very engaged to ensure common understanding of roles and responsibilities. Public Health Sudbury & Districts held an internal tabletop exercise and discussed various local scenarios.

Goals and actions of containment, which is currently underway, versus pandemic were outlined. Finally, PHSD encourages all to stay informed through credible sources.

Questions and comments were entertained and it was noted that in order to respond to an increase in calls/inquiries, a small number of staff have been equipped to take calls from health care providers and the public. Dr. Sutcliffe was thanked for her presentation.

ii) Infrastructure Modernization

- Briefing note from the Medical Officer of Health and Chief Executive Officer dated February 12, 2020

Dr. Sutcliffe commented that the detailed briefing note is for information purposes only and to provide context of Public Health Sudbury & Districts physical and technological infrastructure modernization requirements to ensure efficient operations and maintain alignment with evolving legislative requirements and service needs.

The longstanding strategic financial planning of the Board of Health that includes a relevant and adequately resourced reserve means that required work can be achieved within the Board's existing resources in addition to applying for Ministry funding such as capital infrastructure funding.

The Board of Health was apprised of the imperatives for infrastructure modernization and of the overall plan to accomplish the identified projects. Areas requiring infrastructure modernization include

- Accessibility
- Programs and services
- Infrastructure lifespan
- Environmental sustainability
- Digitization
- Privacy
- Security and enterprise risk

Assessments have been conducted by management over the years to inform prioritization and decision making about the modernization of Public Health Sudbury & Districts physical and technological infrastructure that include environment sustainability, physical accessibility, building/condition assessment, information technology external security audit, and electronic medical records.

The Board was reminded that at its October 2018 meeting, the Board of Health Finance Standing Committee received and discussed information on the Building Condition Assessment in the context of the reserve management plan. The aim was to ensure that the reserve funds established continue to be relevant and adequately resourced for these and other identified purposes. Also, implementing physical and technological infrastructure modernization projects is a responsible mitigation of risks for its enterprise Risk Management process.

Physical infrastructure needs/modernization that are required at the main office and Rainbow Centre were summarized. The technology infrastructure needs/modernization includes electronic medical records and IT security.

Questions and comments were entertained. C. Thain, also Board of Health Finance Standing Committee Chair, thanked management for conducting the analysis and keeping the Board informed. R. Hazlett shared for information, SEMA's recent motion relating to their reserve. Further to an inquiry as to whether seniors have been consulted regarding the senior dental program location, Dr. Sutcliffe clarified that a feasibility study was conducted and we will be looking at a travel grant to ensure services are accessible. It was shared that other health units have look at a mobile model to deliver their seniors dental program.

Management was applauded on the proactive and thorough thought process that has been put into infrastructure modernization.

Dr. Sutcliffe concluded that the agency will engage in all applicable procurement processes as per our policies and procedures as we move forward with these initiatives. By-Law G-I-70 requires the Board's approval for any transfers from reserves that are in excess of \$100,000 per transaction. The Board should expect future project-specific details and requests for approval, as required by this By-Law.

iii) alPHa Board of Health North East Representative

R. Lapierre recapped that last year, the Board of Health supported his nomination to the alPHa Board of Directors for a one year term. The Board's support was sought for his nomination at the alPHa AGM for a two-year term effective June 2020. Brief discussion ensued regarding the importance of keeping connected provincially given the public health modernization.

07-20 NOMINATION TO THE ALPHA BOARD OF DIRECTORS FOR THE NORTH EAST REGION

MOVED BY MASSICOTTE – THAIN: WHEREAS there is currently a vacancy for a North East representative on the alpha Board of Directors for a two-year term;

THAT the Board of Health for Public Health Sudbury & Districts supports the nomination of René Lapierre, Board Chair, as a candidate for election to the alpha Board of Directors and for the Boards of Health Section Executive Committee seat from the North East region.

CARRIED

7. ADDENDUM

None.

8. ANNOUNCEMENTS / ENQUIRIES

Board members are encouraged to complete the survey for today's Board of Health meeting at a later date as the survey could not be completed today in BoardEffect. The date of the next meeting is Thursday, April 16, 2020.

9. ADJOURNMENT

08-20 ADJOURNMENT

MOVED BY HUSKA – CRISPO: THAT we do now adjourn. Time: 2:44 p.m.

CARRIED

(Chair)

(Secretary)

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Ranges: **From:** **To:** **From:** **To:**
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last Cheque Number 0029670 0029702
 Cheque Date First Last
Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0029670	18/02/2020	BEACON IMAGES	\$220.35
InvNo: 1671	InvDesc: mckay cemetery sign	InvAmt:	\$220.35
0029671	18/02/2020	BELL CANADA	\$18.81
InvNo: 2020 02 01	InvDesc: toll free line	InvAmt:	\$18.81
0029672	18/02/2020	COMPUTREK	\$985.48
InvNo: 20856	InvDesc: jan it reconc	InvAmt:	\$974.63
InvNo: 20857	InvDesc: jan offsite backup data storag	InvAmt:	\$10.85
0029673	18/02/2020	DWAYNE ELLIOTT	\$416.49
InvNo: 10516	InvDesc: fd-reimb.fire supplies	InvAmt:	\$398.00
InvNo: 00551272	InvDesc: fd-fire prev supplies	InvAmt:	\$18.49
0029674	18/02/2020	EASTLINK	\$2,088.71
InvNo: 11360592	InvDesc: marina	InvAmt:	\$78.90
InvNo: 11360565	InvDesc: info booth	InvAmt:	\$94.87
InvNo: 11360584	InvDesc: ss wtp	InvAmt:	\$173.77
InvNo: 11360583	InvDesc: mtg wtp	InvAmt:	\$243.68
InvNo: 11360581	InvDesc: norisle	InvAmt:	\$69.91
InvNo: 11360376	InvDesc: mun.office	InvAmt:	\$593.29
InvNo: 11360595	InvDesc: pw	InvAmt:	\$222.32
InvNo: 11360563	InvDesc: fd-interconnect	InvAmt:	\$78.90
InvNo: 11360574	InvDesc: fd	InvAmt:	\$103.76
InvNo: 11360575	InvDesc: arena	InvAmt:	\$152.58
InvNo: 11360553	InvDesc: man streams	InvAmt:	\$166.09
InvNo: FEB 10 2020 MARINA	InvDesc: marina-dsl	InvAmt:	\$55.32
InvNo: FEB 10 2020 PW	InvDesc: pw-dsl	InvAmt:	\$55.32
0029675	18/02/2020	G. STEPHEN WATT, BARRISTER	\$818.69
InvNo: 3569	InvDesc: general legal	InvAmt:	\$818.69
0029676	18/02/2020	ENTANDEM	\$224.40
InvNo: 34101	InvDesc: arena-socan lic	InvAmt:	\$224.40
0029677	18/02/2020	EXP SERVICES INC.	\$491.55
InvNo: 538255	InvDesc: landfill eca	InvAmt:	\$491.55
0029678	18/02/2020	GCR TIRE CENTRE	\$2,542.50

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

InvNo: 910-43404 InvDesc: grader tires #9 InvAmt: \$2,542.50

ChqNo:	Date:	Vendor:	Amount:
0029679	18/02/2020	GERRY STRONG	\$307.70
InvNo: FEB 18 2020		InvDesc: bldg insp/plan mileage	InvAmt: \$307.70
0029680	18/02/2020	GFL ENVIRONMENTAL INC 2019	\$1,953.71
InvNo: GP0000003014		InvDesc: jan recyl. transport	InvAmt: \$1,953.71
0029681	18/02/2020	GRAND & TOY	\$128.61
InvNo: P630142		InvDesc: admin-chair obus backrest	InvAmt: \$128.61
0029682	18/02/2020	HENLEY	\$316.40
InvNo: JAN 2020		InvDesc: arena-propane tanks (jan)	InvAmt: \$158.20
InvNo: NOV 2019		InvDesc: arena-propane tanks (nov)	InvAmt: \$158.20
0029683	18/02/2020	HUGH MOGGY	\$44.72
InvNo: FEB 11 2020		InvDesc: mileage mta	InvAmt: \$44.72
0029684	18/02/2020	HYDRO ONE NETWORKS INC.	\$6,460.12
InvNo: FEB 6 2020 ADMIN		InvDesc: mun.office	InvAmt: \$219.64
InvNo: FEB 10 2020 ICE PLNT		InvDesc: arena ice plnt (actual)	InvAmt: \$5,722.52
InvNo: FEB 10 2020 DEPOT		InvDesc: recycling depot (actual)	InvAmt: \$517.96
0029685	18/02/2020	JACKIE WHITE	\$615.36
InvNo: FEB 6 2020		InvDesc: pec-supplies (t.club/adult sew	InvAmt: \$146.73
InvNo: FEB 13 2020		InvDesc: pec-reimb.supp.mrch brk	InvAmt: \$110.70
InvNo: 1101948.002		InvDesc: pec-reimb wsi recert.fees	InvAmt: \$307.75
InvNo: FEB 18 2020		InvDesc: pec-mrch brk supplies	InvAmt: \$50.18
0029686	18/02/2020	MANITOWANING MILL & HOME BUILDING CENTRE	\$22.95
InvNo: 0175823		InvDesc: fd-batteries	InvAmt: \$22.95
0029687	18/02/2020	MANITOULIN EXPOSITOR	\$795.38
InvNo: 105209		InvDesc: pec-event advertising	InvAmt: \$485.11
InvNo: 105414		InvDesc: pec-advertising	InvAmt: \$229.42
InvNo: 105388		InvDesc: advertising	InvAmt: \$80.85
0029688	18/02/2020	MANITOWANING FRESHMART	\$41.77
InvNo: 00551263		InvDesc: pec-family day wkend supp	InvAmt: \$31.78
InvNo: 00551326		InvDesc: admin-kitchen supplies	InvAmt: \$9.99
0029689	18/02/2020	MANITOULIN BROADCASTING CORPORATION	\$339.00
InvNo: 918		InvDesc: family day wknd advertising	InvAmt: \$339.00
0029690	18/02/2020	MANITOULIN EAST MUNICIPAL AIRPORT	\$31,462.00
InvNo: IVC0008177		InvDesc: 2020 airport funding	InvAmt: \$31,462.00
0029691	18/02/2020	MINISTER OF FINANCE	\$22,754.00
InvNo: 112901201057102		InvDesc: december policing	InvAmt: \$22,754.00
0029692	18/02/2020	NEW NORTH FUELS INC	\$1,672.36

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

InvNo: 531955 InvDesc: pw-diesel InvAmt: \$876.37
 InvNo: 531954 InvDesc: pw-dyed diesel InvAmt: \$795.99

ChqNo:	Date:	Vendor:	Amount:
0029693	18/02/2020	NORTH EASTERN MANITOULIN & THE ISLANDS	\$2,538.00
InvNo: IVC0008184	InvDesc: 2019 mta bldg-share of oper	InvAmt: \$2,538.00	
0029694	18/02/2020	PAUL METHNER	\$1,058.50
InvNo: #2020-01-31	InvDesc: jan animal control	InvAmt: \$1,058.50	
0029695	18/02/2020	PURULATOR COURIER	\$52.34
InvNo: 443667106	InvDesc: pw-freight	InvAmt: \$52.34	
0029696	18/02/2020	RECEIVER GENERAL FOR CANADA	\$1,056.34
InvNo: 20200031689	InvDesc: 2020 radio licences	InvAmt: \$1,056.34	
0029697	18/02/2020	SUPERIOR PROPANE INC.	\$2,443.73
InvNo: 28667183	InvDesc: fd-propane	InvAmt: \$761.01	
InvNo: 28667184	InvDesc: pw-propane	InvAmt: \$1,682.72	
0029698	18/02/2020	TROY LIFE & FIRE SAFETY LTD	\$452.00
InvNo: 1000209447	InvDesc: arena-annual fire alrm insp	InvAmt: \$452.00	
0029699	18/02/2020	DAVE MCDOWELL	\$167.00
InvNo: FEB 1 2020	InvDesc: mileage-cpac meetings (3)	InvAmt: \$117.00	
InvNo: JAN 31 2020	InvDesc: coyote pred (1) comp	InvAmt: \$50.00	
0029700	18/02/2020	SIMALAM	\$988.75
InvNo: 1268	InvDesc: website maint.plan/hosting	InvAmt: \$988.75	
0029701	18/02/2020	WAT SUPPLIES	\$76.20
InvNo: 224857	InvDesc: lib/mun.office-g.bags	InvAmt: \$76.20	
0029702	18/02/2020	WINDOWS UNLIMITED	\$3,003.91
InvNo: 885117	InvDesc: feb cleaning	InvAmt: \$3,003.91	

*** End of Report ***

Report Total:

\$86,557.83

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Ranges: **From:** **To:** **From:** **To:**
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last Cheque Number 0029703 0029712
 Cheque Date First Last

Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0029703	25/02/2020	ALLEN'S AUTOMOTIVE GROUP	\$1,105.43
InvNo: 756467	InvDesc: chainsaw recoil	InvAmt: \$72.29	
InvNo: 754742	InvDesc: belt #3	InvAmt: \$33.78	
InvNo: 754743	InvDesc: antifreeze	InvAmt: \$68.22	
InvNo: 755072	InvDesc: spark plug	InvAmt: \$3.41	
InvNo: 755229	InvDesc: halogen light	InvAmt: \$21.12	
InvNo: 755393	InvDesc: heat shrink/loom	InvAmt: \$4.00	
InvNo: 755454	InvDesc: fuse holder/switch #2	InvAmt: \$41.01	
InvNo: 755552	InvDesc: clevis (2)	InvAmt: \$18.74	
InvNo: 755795	InvDesc: jb weld	InvAmt: \$10.61	
InvNo: 755843	InvDesc: light products	InvAmt: \$17.74	
InvNo: 756192	InvDesc: clamp	InvAmt: \$2.59	
InvNo: 756396	InvDesc: ratchet strap	InvAmt: \$30.53	
InvNo: 755794	InvDesc: snow blower (med centre/lib)	InvAmt: \$781.39	
0029704	25/02/2020	CAMBRIAN TRUCK CENTRE INC.	\$968.87
InvNo: 17121	InvDesc: power steering pumpt #16	InvAmt: \$733.42	
InvNo: 17852	InvDesc: air tank #2	InvAmt: \$161.33	
InvNo: 16474	InvDesc: shifter #7	InvAmt: \$74.12	
0029705	25/02/2020	CRD CREIGTON	\$4,790.94
InvNo: INV195930	InvDesc: plow blades/ice blades/shoes	InvAmt: \$4,790.94	
0029706	25/02/2020	FOGAL'S CHAINSAW AND LUMBER SALES	\$105.41
InvNo: 202314	InvDesc: fuel tank for pole saw	InvAmt: \$105.41	
0029707	25/02/2020	H & R NOBLE CONSTRUCTION	\$991.58
InvNo: 38837	InvDesc: float #16 to sudbury	InvAmt: \$991.58	
0029708	25/02/2020	HUGHES SUPPLY COMPANY	\$108.60
InvNo: 43441	InvDesc: c.clmps/ut.knives/ratchets	InvAmt: \$108.60	
0029709	25/02/2020	MANITOWANING MILL & HOME BUILDING CENTRE	\$122.80
InvNo: 0176611	InvDesc: barn track (coverall)	InvAmt: \$38.41	
InvNo: 0176642	InvDesc: bracket	InvAmt: \$18.61	
InvNo: 0176645	InvDesc: led lights	InvAmt: \$41.79	

The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

InvNo: 0176654 InvDesc: key cutting InvAmt: \$9.00
InvNo: 0177012 InvDesc: coffee InvAmt: \$14.99

ChqNo:	0029710	Date:	25/02/2020	Vendor:	RALF ISLAND TRUCK PARTS	Amount:	\$1,163.03
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InvNo: 6194 InvDesc: led heated lights #2 InvAmt: \$503.68
InvNo: 6212 InvDesc: def fluid InvAmt: \$108.48
InvNo: 6259 InvDesc: press. valve/tnk cble/mirr.#2 InvAmt: \$196.05
InvNo: 6335 InvDesc: wheel & hubs/def fluid #7 InvAmt: \$354.82

ChqNo:	0029711	Date:	25/02/2020	Vendor:	SIFTO CANADA INC.	Amount:	\$4,354.55
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InvNo: 573974 InvDesc: salt InvAmt: \$4,354.55

ChqNo:	0029712	Date:	25/02/2020	Vendor:	WURTH CANADA LTD	Amount:	\$210.49
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InvNo: 23783207 InvDesc: safety glasses/rust off/gloves InvAmt: \$210.49

*** End of Report ***

Report Total:

\$13,921.70

Date : 18/02/2020
Time : 9:24:16 AM

The Township of Assiginack

Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0029664		18/02/2020	02/18COMB	118	COOPER, RONALD	OUTSTANDING	Cheque
0029665		18/02/2020	02/18COMB	122	HOBBS, ALTON	OUTSTANDING	Cheque
0029666		18/02/2020	02/18COMB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
0029667		18/02/2020	02/18COMB	133	BOND, FREDA	OUTSTANDING	Cheque
0029668		18/02/2020	02/18COMB	173	QUACKENBUSH, CHRYSTAL	OUTSTANDING	Cheque
0029669		18/02/2020	02/18COMB	219	JONES, CHRISTIANNA	OUTSTANDING	Cheque
2045		18/02/2020	02/18COMB	106	WOOD, STEVEN	OUTSTANDING	Direct Deposit
2046		18/02/2020	02/18COMB	134	VIRTANEN, ANNETTE	OUTSTANDING	Direct Deposit
2047		18/02/2020	02/18COMB	140	REID, WALTER	OUTSTANDING	Direct Deposit
2048		18/02/2020	02/18COMB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
2049		18/02/2020	02/18COMB	211	MOGGY, HUGH	OUTSTANDING	Direct Deposit
2050		18/02/2020	02/18COMB	218	MCDOWELL, DAVID	OUTSTANDING	Direct Deposit
2051		18/02/2020	02/18COMB	220	HAM, DAVID	OUTSTANDING	Direct Deposit
2052		18/02/2020	02/18COMB	221	MAGUIRE, ROBERT	OUTSTANDING	Direct Deposit
2053		18/02/2020	02/18COMB	301	ROBINSON, DEBBIE	OUTSTANDING	Direct Deposit
2054		18/02/2020	02/18COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit
2055		18/02/2020	02/18COMB	329	OBRIEN, CHERYL	OUTSTANDING	Direct Deposit
2056		18/02/2020	02/18COMB	362	SAGLE, EDDY	OUTSTANDING	Direct Deposit
2057		18/02/2020	02/18COMB	364	BOND, KYLE	OUTSTANDING	Direct Deposit
2058		18/02/2020	02/18COMB	365	BOWERMAN, COLE	OUTSTANDING	Direct Deposit
2059		18/02/2020	02/18COMB	370	LENTIR, CRYSTAL	OUTSTANDING	Direct Deposit

Total : \$19,138.50

PRICE QUOTE

February 25, 2020

The Township of Assignack

Attention: Alton Hobbs

RE: Single-part marine coatings for the hull of the historic S.S. Norisle

Product: PPG Amercoat One – white

AMERCOAT ONE WHITE (ATONE3/05) -- \$350.75 per 5-gallon container x's 4

Total (not including tax) = \$1,403.00

Wil Currie

Account Development Manager

Dulux Paints -- Sudbury

762 Notre Dame Avenue,

Sudbury, Ontario, P3A 2T4

Mobile: 705 690 0152

Office: 705 566 6565

Fax: 705 566 6575

Wil.currie@ppg.com

Web: www.ppg.com

 **PPG Architectural Coatings**

 **Dulux**

February 18, 2020

Members of Council
Corporation of the Township of Assiginack
156 Arthur Street
P.O. Box 238
Manitowaning, Ontario
POP 1N0

RECEIVED
FEB 19 2020

Dear Members of Council:

We are writing this letter in connection with our audit of the financial statements for the year ended December 31, 2019.

Our purpose in writing is to ensure effective two-way communication between us in our role as auditors and yourselves with the role of overseeing the financial reporting process. In this letter we will:

- a) Address our responsibilities as independent auditors and provide information about the planned scope and timing of our audit.
- b) Request a response to some audit questions and any additional information you may have that could be relevant to our audit.

Auditor Responsibilities

The respective responsibilities of ourselves and of management in relation to the audit of financial statements are set out in the engagement letter that was signed by management on February 18, 2020. This engagement letter is included with this letter.

Planned Scope and Timing of Our Audit

Our objective as auditors is to express an opinion on whether the financial statements are prepared, in all material respects, in accordance with .

In developing our audit plan, we worked with management to understand the nature of Corporation of the Township of Assiginack and to identify and assess the risks of material misstatement in the financial statements, whether due to fraud or error. Our audit plan has been designed to focus on the identified areas of risk.

Materiality

For the current period, we have determined an overall materiality amount of \$140,000. We have also considered misstatements that could be material in qualitative financial statement disclosures. Materiality will be used to:

- a) Plan and perform the audit; and,
- b) Evaluate the effects of identified and uncorrected misstatements on the audit procedures performed as well as on the financial statements.

The materiality amount will be reassessed prior to the end of the engagement to ensure it remains appropriate.

Significant Changes During Period

The significant changes that we addressed in planning the audit for the current period are set out below:

- a) entity operations and personnel
- b) accounting and control systems
- c) accounting and auditing standards

Internal Control

To help identify and assess the risks of material misstatement in the financial statements, we obtain an understanding of internal control relevant to the audit. This understanding is used in the design of appropriate audit procedures. It is not used for the purpose of expressing an opinion on the effectiveness of internal control. Should we identify any significant deficiencies in the internal control and accounting systems, we will communicate them to you in our audit findings letter.

Significant Risks

In planning our audit, we identify significant financial reporting risks that, by their nature, require special audit consideration. The significant risks we have identified and our proposed audit response is outlined below:

Significant Risks	Proposed Audit Response
Management override	Obtain an understanding of policies and procedures in place over financial reporting and journal entries Sampling of journal entries
Landfill closure liability estimate	Review of engineering reports Discuss, review and recalculation of estimate with management and confirm the reasonability of all assumptions used

If there are specific areas that warrant our particular attention during the audit or where you would like us to undertake some additional procedures, please let us know.

Uncorrected Misstatements

Where we identify uncorrected misstatements during our audit, we will communicate them to management and request that they be corrected. If not corrected by management, we will then request that you correct them. If not corrected by you, we will also communicate the effect that they may have individually, or in aggregate, on our audit opinion.

Engagement Team

Our engagement team for this audit will consist of the following personnel:

Name	Role	Contact Details
Corey Houle, CPA, CA	Principal/Client Manager	coreyh@ferca.com
Farrell Flintoff, CPA CA	Audit Manager	
Karley Einarson. CPA, CA	Staff Accountant	

Audit Findings

At the conclusion of our audit, we will prepare an audit findings letter to assist you with your review of the financial statements. This letter will include our views and comments on matters such as:

- Significant matters, if any, arising from the audit that were discussed with management;
- Significant difficulties, if any, encountered during the audit;
- Qualitative aspects of the entity’s accounting practices, including accounting policies, accounting estimates and financial statement disclosures;
- Uncorrected misstatements; and
- Any other audit matters of governance interest.

Audit Questions and Requests

Fraud

To help us in identifying and responding to the risks of fraud within the entity, we would appreciate your responses to the following questions:

1. What oversight, if any, do you provide over management’s processes for identifying and responding to fraud risks? Management’s processes could include policies, procedures, programs or controls that serve to prevent, detect and deter fraud.
2. Do you have any knowledge of any actual, suspected or alleged fraud, including misappropriation of assets or manipulation of the financial statements, affecting the entity? If so, please provide details and how the fraud or allegations of fraud were addressed.

Other Matters

Would you please bring to our attention any significant matters or financial reporting risks, of which you are aware, that may not have been specifically addressed in our proposed audit plan. This could include such matters as future plans, contingencies, events, decisions, non-compliance with laws and regulations, potential litigation, specific transactions (such as with related parties or outside of the normal course of business) and any additional sources of audit evidence that might be available.

We recognize your significant role in the oversight of the audit and would welcome any observations on our audit plan.

This letter was prepared for the sole use of those charged with governance of Corporation of the Township of Assinack to carry out and discharge their responsibilities. The content should not be disclosed to any

third party without our prior written consent, and we assume no responsibility to any other person.

Yours very truly,
FREELANDT CALDWELL REILLY LLP

A handwritten signature in cursive script that reads "Corey J. Houle". The signature is written in black ink and is positioned above a horizontal line.

Corey Houle, CPA, CA
Principal

49700

RECEIVED
FEB 20 2020

Whereas: access to affordable and reliable broadband networks is an important part of everyday life and key to economic, education, social and health development and;

Whereas: communities outside urban centres face challenges in accessing internet service levels comparable to those in cities due to factors such as low population, distance and challenging terrain and;

Whereas: we believe future ICT infrastructure investment in our community would benefit from a holistic model that takes into account the connectivity needs of regional community partnerships rather than just one community and;

Whereas: this regional partnership should begin with a comprehensive needs analysis conducted by Blue Sky Net, a publically funded non-profit development corporation using their expertise and data based mapping tool- (BAIMAP-- Broadband and Associated Infrastructure Mapping Analysis Project) and;

Whereas: from the analysis and public consultation Blue Sky Net will conduct, it will be determined where internet gaps remain while also acknowledging what may be the best technology to fill these gaps based on access to the closest ICT infrastructure like fibre or other existing network infrastructure and;

Whereas: once we determine priority areas we propose establishing three classes of gaps;

- 1) gaps in fibre/backbone infrastructure,
- 2) gaps in last mile/local access to business and residents and
- 3) gaps in access in remote/very isolated area, and;

Whereas: the Federal and Provincial governments are proposing funding programs that will support the implementation of Broadband projects and will require this in-depth information, we would propose;

Therefore: be it resolved that, the Municipality of XXXXX supports Blue Sky Net leading a steering committee to which a representative from XXXXXX will be appointed and that Blue Sky Net work with this committee during the period of analysis, funding application and any subsequent RFP engagement.



BLUE SKY NET

ONTARIO • CANADA

BLUE SKY ECONOMIC GROWTH CORPORATION

BLUE SKY
ECONOMIC GROWTH CORPORATION



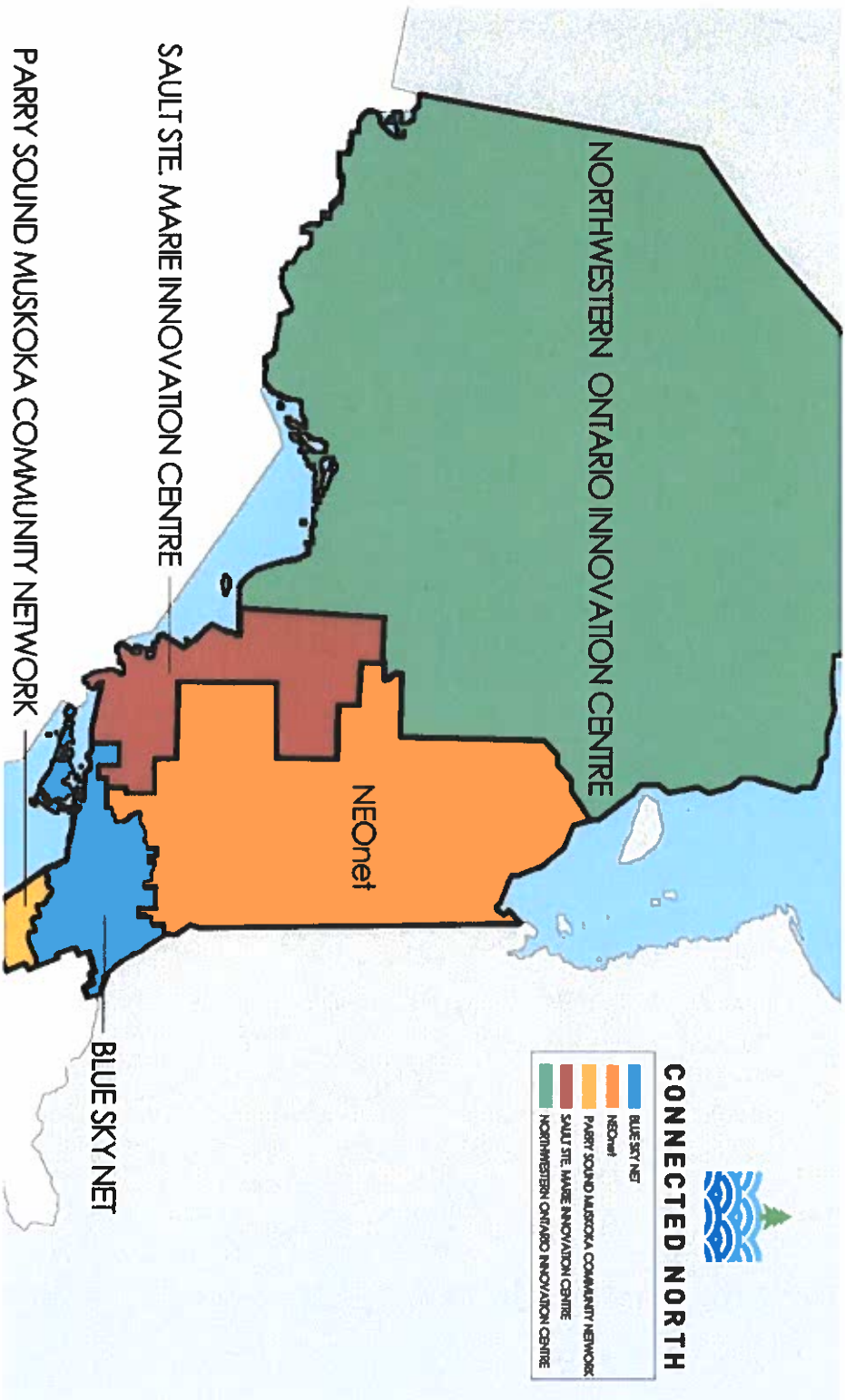
ONTARIO • CANADA

LA CORPORATION POUR
DÉVELOPPEMENT ÉCONOMIQUE DU
CIEL BLEU

- Manitoulin Municipal Association Meeting
- February 19th, 2020
- Mindemoya Community Centre

Background

- **Not for profit formed in 2003. Funded by FedNor.**
- **Primary objective is to bridge the “digital divide” between technology and user and,**
- **To facilitate private and public partnerships that will result in better telecommunications infrastructure and services in the region.**





Why do we lack Broadband ?

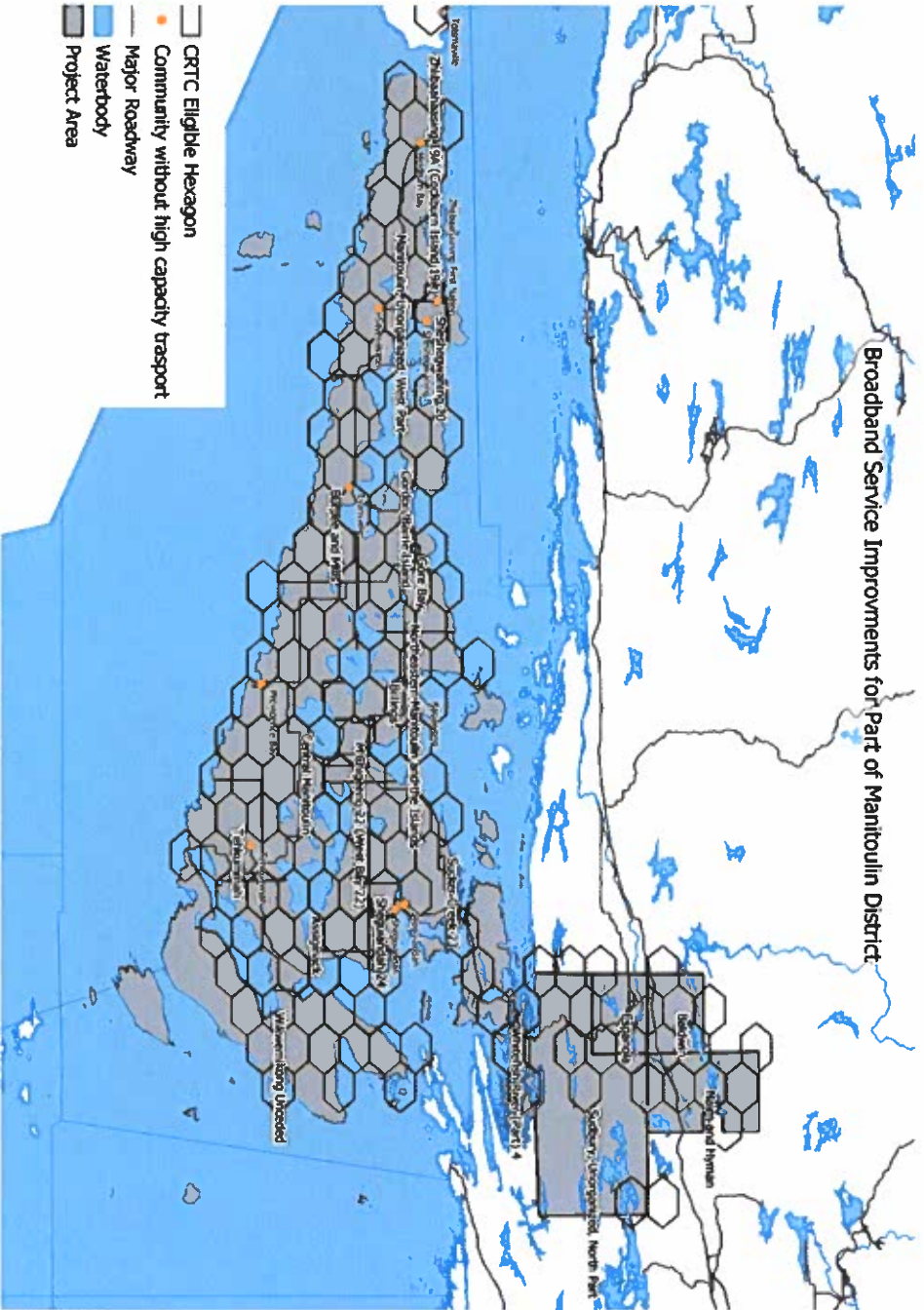
- Although access to high speed Internet has improved dramatically over the last decade, there are still many areas that remain underserved. These underserved areas share many similarities:
 - Low population
 - Population is dispersed
 - Challenging geography (Rocks, trees, water)
 - Few larger commercial enterprises
- Private sector finds it challenging to improve or add infrastructure on their own as the ROI is marginal, and uncertain.
- Blue Sky Net works with all stakeholders to improve confidence in ROI and we work to facilitate:
 - Partnerships
 - Funding
 - Business case analysis

A Project for Manitoulin Island

Blue Sky Net issued an Request for Proposals on February 3rd to establish the successful vendor (s) to upgrade broadband infrastructure and services to the unserved/underserved areas on Manitoulin Island and Communities near and on Highway 6.

Specifically, Whitefish River First Nation, Wikwemikong Unceded First Nation, Sheguindah First Nation, M'Chigeeng First Nation, Sheshegwaning First Nation, Zhiibaahaasing First Nation, The Township of Nairn and Hyman, Baldwin Township, The Town of Espanola, The Township of Northeastern Manitoulin and the Islands, The Township of Assiginack, The Township of Tehkummah, the Township of Central Manitoulin, The Township of Billings, The Township of Gordon/Barrie Island, The Town of Gore Bay The Township of Burpee and Mills, The Township of Cockburn Island, and Manitoulin- Unorganized West Part and a portion of Sudbury Unorganized, North Part immediately east of Hwy 6 and west of the Town of Killarney.

Broadband Service Improvements for Part of Manitoulin District



- What can you do?
- Blue Sky Net will be asking each Municipality and First Nation Band Council to provide a Council resolution or Letter of Support.

Go to:
www.connectednorth.ca

And take speed tests, the results of which will be used to support the application.

RFP Closes February 28th

TAKE OUR INTERNET SPEED TEST

Not only will conducting this test provide you with real time results about your Internet connection's performance, it also provides us with the valuable metrics too. Test results will be used to share with Service Providers, Funding Agencies and other stakeholders interested in improving the digital landscape in Northern Ontario. If you have any questions about the speed test please visit our [Questions About ConnectedNorth.ca Services](#) page.

Also, while you're here, take our Internet access survey to let us know more about the quality of your network.

100 anystreet
Anytown, On
DSL

BEGIN TEST →



SHARE ON FACEBOOK



SHARE ON TWITTER



SHARE ON GOOGLE+





Canada

Telecom Notice of Consultation CRTC 2019-372

**Broadband Fund – Second call for applications
Deadline for submission of applications: 27 March 2020 at 17:00,
Pacific Daylight Time**

*The Commission hereby calls for applications for funding from the
Broadband Fund for all types of eligible projects in all eligible geographic
areas throughout Canada.*

750 Million for ALL of Canada!

315 Million for Ontario?

- **The provincial budget addressed the importance of digital connectivity in fostering economic growth, as the government announced its plan to invest \$315 million over the next five years to ensure communities across Ontario have access to critical broadband and cellular connectivity.**
- **The newly announced Broadband and Cellular Strategy will focus on improving broadband services to underserved areas across Ontario and will support the province's digital-first approach to improving online government services.**

**Ontario Government Announces
Broadband and Cellular Strategy
in 2019 Budget**

[Home](#) / [Blog](#) /
[Ontario Government Announces Broadband and Cellular Strategy
in 2019 Budget](#)

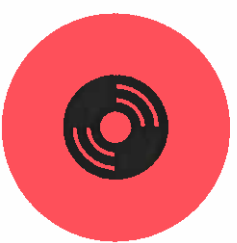
\$1.7B Federal broadband fund to launch in 2020



“Another department spokesperson confirmed in an email in late December that ISED would “be further engaging key partners and stakeholders over the coming weeks and months to inform the design of the UBF, as well as updating the Get Connected with Broadband and Universal Broadband Fund websites to provide opportunities for Canadians to give us feedback on the UBF.”

The Wire Report

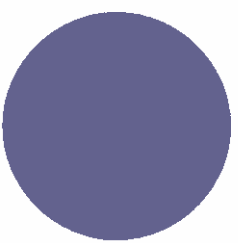
Blue Sky Net is getting ready and issuing Requests for Proposals!



NORTH BAY EAST/SOUTH



ALMAGUIN NORTH
PARRY SOUND



SUDBURY EAST/WEST
NIPISSING

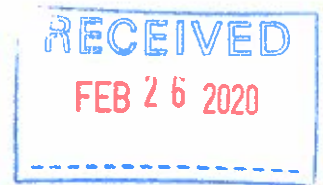


MANITOULIN/LACLOCHE

www.blueskynet.ca

**Thank you for your
support!**

Feb 25, 2020



Municipality of Assiginack

Mayor Dave Ham & Councillors

Manitowaning, ON POP 1N0

Dear Mayor & Councillors:

On behalf of the Assiginack Horticultural Society, I am writing to you in order to request, once again, financial assistance from the Municipality in order to purchase plants and to maintain the flower beds and plant barrels around our town.

The Horticultural Society takes great pleasure in being able to contribute to keeping our town looking beautiful. I am sure the individuals, who volunteer their time and energy to do the planting, watering and weeding, get a lot of personal satisfaction from this as well. There are lots of comments made about how lovely our flower beds are and I am sure some of you have heard them.

We would like to thank the council for all past support and hope that you will once again, find it worthwhile to support our endeavors to help keep our town looking colourful and beautiful for local residents and also our many visitors.

Yours truly,

A handwritten signature in black ink that reads "B. Newman".

Brenda Newman, Secretary

Assiginack Horticultural Society

PO Box 212

Manitowwaning, ON POP 1N0