



The Township of Assiginack CORPORATE BUDGET 2020

	2019 Budget	2019 Actual	2020 Budget	% of Last Year Budget
Expenditures				
General Government	\$852,562.11	\$872,492.03	\$920,640.00	108%
School Board Levy	350,946.00	335,658.18	329,267.00	94%
Protection Services	422,797.00	430,470.15	426,373.00	101%
Transportation Services	984,303.00	995,815.39	1,017,324.00	103%
Environmental Services	541,074.00	618,656.05	541,738.36	100%
Health Services	254,787.00	254,787.00	257,750.00	101%
Social and Family Services	176,247.56	176,246.70	177,609.80	101%
Recreation and Cultural Service	216,105.00	216,665.17	213,785.00	99%
Planning & Development	40,420.00	40,839.92	119,460.00	296%
Capital out of Current	1,394,778.05	1,280,776.32	922,570.04	66%
Expenditures Total	5,234,019.72	5,222,406.91	4,926,517.20	94%
Revenues				
General Government	222,786.21	211,665.22	229,111.21	103%
General Revenue	3,436,805.66	3,453,210.79	3,516,355.70	102%
School Board Levy	350,946.00	335,658.18	329,267.00	94%
Protection Services	23,550.00	40,140.80	17,300.00	73%
Transportation Services	11,710.00	20,932.79	14,225.00	121%
Environmental Services	535,473.85	605,628.02	543,489.29	101%
Social and Family Services	6,248.00	8,748.00		0%
Recreation and Cultural Service	23,050.00	27,063.43	23,950.00	104%
Planning & Development		1,797.22	81,000.00	0%
Capital out of Current	623,450.00	651,793.14	171,819.00	28%
Revenues Total	5,234,019.72	5,356,637.59	4,926,517.20	94%
Net Levy				
General Government	629,775.90	660,826.81	691,528.79	110%
General Revenue	(3,436,805.66)	(3,453,210.79)	(3,516,355.70)	102%
Protection Services	399,247.00	390,329.35	409,073.00	102%
Transportation Services	972,593.00	974,882.60	1,003,099.00	103%
Environmental Services	5,600.15	13,028.03	(1,750.93)	(31%)
Health Services	254,787.00	254,787.00	257,750.00	101%
Social and Family Services	169,999.56	167,498.70	177,609.80	104%
Recreation and Cultural Service	193,055.00	189,601.74	189,835.00	98%
Planning & Development	40,420.00	39,042.70	38,460.00	95%
Capital out of Current	771,328.05	628,983.18	750,751.04	97%
Corporate Net Levy		(134,230.68)		0%



The Township of Assiginack

Proposed Tax Rates - 2020

	Municipal	Education	Total
Residential	0.01514052	0.00153000	0.01667052
Multi-Residential	0.01514052	0.00153000	0.01667052
Commercial Occupied	0.01438349	0.00842583	0.02280932
Commercial Vacant	0.01006845	0.00842583	0.01849428
Industrial Occupied	0.01165820	0.00676308	0.01842128
Industrial Vacant	0.00757783	0.00676308	0.01434091
Pipelines	0.01698009	0.00000000	0.01698009
Farm	0.00378513	0.00038250	0.00416763
Managed Forest	0.00378513	0.00038250	0.00416763
Landfill	0.01438349	0.00980000	0.02418349

* The municipal portion of the 2020 Proposed tax rates, will remain the same as the 2019 rates *



2020 Operating Budget Overview

General Revenue

Includes:

- Tax Levy required to support 2020 Municipal Operating and Capital Budgets
- Ontario Municipal Partnership Fund – as allocated by the Province of Ontario- this years allocation is down \$10,000 from 2019
- Includes a provision for the Municipal Portion of any Supplemental Taxes that may be received throughout the year based on MPAC assessments



**The Township of Assiginack
GENERAL REVENUE BUDGET
2020**

	2019 Budget	2019 Actual	2020 Budget	% of Last Year Budget
Revenues				
Municipal Tax Levy	\$2,738,205.66	\$2,723,214.68	\$2,829,255.70	103%
Payments In Lieu of Taxes		16,283.29		0%
Ontario Community Reinvestment Fund	697,100.00	697,100.00	687,100.00	99%
Total Revenue	3,435,305.66	3,436,597.97	3,516,355.70	102%
Net Levy				
Municipal Tax Levy	2,738,205.66	2,723,214.68	2,829,255.70	103%
Payments in Lieu of Taxes		16,283.29		0%
Ontario Community Reinvestment Fund	697,100.00	697,100.00	687,100.00	99%
General Revenue Net Levy	3,435,305.66	3,436,597.97	3,516,355.70	102%



2020 Operating Budget Overview

General Government

Mayor & Council

Program Description:

This section provides a financial overview of the costs associated with the Mayor's Office and all elected officials. Such costs include council remuneration, expenses for conferences and training, mileage, costs for office supplies associated with council package preparation, and various public relations costs, (i.e. donations, gifts, street banners and various promotional products such as pens, pins, etc.)

Existing Service Levels:

This is the costs associated with the decision making body for the Corporation of the Township of Assiginack as legislated and as also determined by Council's Remuneration By-law and Expense Policies.

Major Budget Changes from Previous Year:

- No major changes

2020 Operating Budget Overview

General Government

Administrator's/Clerk's Office



Program Description:

- The Administrator oversees the effective and efficient implementation of programs and services for the Township of Assinack in accordance with council direction (through the oversight of all departments) and as outlined in legislation.
- The Clerk provides secretariat services for Council and administrative support to Committees of Council.
- The Treasurer deals with the ongoing daily functions of finance and accounting, including working with staff and council on the preparation, presentation and management of the municipalities budget
- Maintains corporate records system, and vital statistics for the municipality
- Ensures compliance with various legislations; including livestock valuations, fence viewing, elections, privacy, etc.
- Administrative support services including courier, mail and reception at Municipal Office

Existing Service Levels:

- Staff attend all Council meetings with the preparation of agendas, minutes and other duties as legislated
- Administrative support resources for Committees of Council
- Provide support to all staff of the municipality, including advice on legislation and by-law development
- Issue marriage licenses and perform ceremonies
- Maintain cemetery records

Major Budget Changes from Previous Year:

- Staff salaries are adjusted as per Employment policy and the PEC position is budgeted to move from a part-time position to a full-time position.

2020 Operating Budget Review

General Government

Project and Events Co-ordinator (PEC) Program



Program Description:

- The Project and Events Co-ordinator is responsible to Schedule and co-ordinate community and public events, conferences and services for the Municipality and with its approval, for community organizations.
- In addition, researches, applies for and administers funding applications for the benefit of community organizations and for facilities used by these organizations.
- Co-ordinates and oversees the use of summer students by the Municipality.
- Works with all elements of the community to attract business and investment to the Municipality.
- Maintains Municipalities website, blog, Facebook and Twitter accounts

Existing Service Levels:

- No change in service levels from the previous year.

2020 Operating Budget Overview

General Government



Please see below for a brief description of the balance of the General Government section

General Admin – Elections:

- \$2000 has been included in this year's budget to go towards building a reserve for expenses related to the next Municipal Election in 2022.

Post Office/Bank of Montreal Building:

- All building maintenance expenses, including janitorial, heat, hydro and also a provision to start building a reserve for future repairs.
- Rental income received from Post Office and Bank of Montreal

Library Building:

- All building maintenance expenses, including janitorial, heat, hydro
- Rental income received from Library and Manitouslin Streams

Administration Building:

- Building maintenance expenses, including heat and hydro.

Treasury – Unallocated:

- Includes general transfers to reserves, bank service charges, taxes on municipal properties, as well as the write-off of the municipal portion of taxes resulting from Request for Reconsiderations, ARB decisions, etc.
- Also includes money received through AMO's Federal Gas Tax Program, interest earned on municipal bank accounts, penalties on tax arrears, other miscellaneous revenues



The Township of Assiginack GENERAL GOVERNMENT BUDGET 2020

	2019 Budget	2019 Actual	2020 Budget	% of Last Year Budget
Expenditures				
Mayor & Council	\$58,450.00	\$69,792.77	\$55,700.00	95%
Administrator's Office	344,957.00	344,957.00	370,501.00	107%
Clerk's Office	243,455.11	257,538.36	251,699.00	103%
Project and Events Co-ordinator Programs	44,000.00	43,315.28	55,000.00	125%
General Admin - Elections	2,000.00	2,000.00	2,000.00	100%
Post Office Building	43,400.00	43,400.00	45,740.00	105%
Library Building	37,050.00	37,050.00	38,000.00	103%
Administration Building	26,750.00	26,750.00	28,500.00	107%
Treasury - Unallocated	32,500.00	28,369.18	53,500.00	165%
Taxation	20,000.00	19,319.44	20,000.00	100%
Total General Government Expenditures	852,562.11	872,492.03	920,640.00	108%
Revenues				
Clerk's Office	7,500.00	32,985.92	7,225.00	96%
Project and Events Co-ordinator Programs	19,800.00	22,806.05	4,800.00	24%
Post Office Building	39,025.00	39,071.43	39,125.00	100%
Library Building	15,000.00	15,005.28	15,000.00	100%
Treasury - Unallocated	142,961.21	118,409.36	162,961.21	114%
Total General Government Revenue	224,286.21	228,278.04	229,111.21	102%
Net Levy				
Mayor & Council	58,450.00	69,792.77	55,700.00	95%
Administrator's Office	344,957.00	344,957.00	370,501.00	107%
Clerk's Office	235,955.11	224,552.44	244,474.00	104%
Project and Events Co-ordinator Programs	24,200.00	20,509.23	50,200.00	207%
General Admin - Elections	2,000.00	2,000.00	2,000.00	100%
Post Office Building	4,375.00	4,328.57	6,615.00	151%
Library Building	22,050.00	22,044.72	23,000.00	104%
Administration Building	26,750.00	26,750.00	28,500.00	107%
Treasury - Unallocated	(110,461.21)	(90,040.18)	(109,461.21)	99%
Taxation	20,000.00	19,319.44	20,000.00	100%
General Government Net Levy	628,275.90	644,213.99	691,528.79	110%



2020 Operating Budget Overview

School Board

The Municipality collects Education Taxes on behalf of the School Board at tax rates legislated by the Province. These taxes are in turn submitted to the appropriate school boards (i.e. English Public or French Public), as designated by the property owners chosen school support, net of any supplemental and/or write-offs received throughout the year.



**The Township of Assiginack
SCHOOL BOARD BUDGET
2020**

	<u>2019</u> <u>Budget</u>	<u>2019</u> <u>Actual</u>	<u>2020</u> <u>Budget</u>	<u>% of Last Year</u> <u>Budget</u>
Expenditures				
English Language Public School	\$350,946.00	\$332,429.48	\$329,267.00	94%
French Language Public School		3,228.70		0%
Total School Board Expenditures	350,946.00	335,658.18	329,267.00	94%
Revenues				
English Language Public School	350,946.00	332,429.48	329,267.00	94%
French Language Public School		3,228.70		0%
Total School Board Revenue	350,946.00	335,658.18	329,267.00	94%



2020 Operating Budget Overview

Protection Services

Fire Department

Program Description:

- Fire protection services for the Township of Assiginack are provided by the Assiginack Volunteer Fire Department
- Salaries include honorariums for the Fire Chief, Deputy Fire Chief and Two Captains, as well as the Firefighters.
- Firefighters attend regular practices and training sessions; participate in Fire Prevention activities throughout the year at various events and at the local elementary school, in addition to Fire Protection services.

Existing Service Levels:

- Provide Fire Protection to residents of Assiginack
- Ensure the departments adherence to legislations
- Fire Prevention

Major Budget Changes from Previous Year:

- No major changes



2020 Operating Budget Overview

Protection Services

Police Services

Program Description:

The Ontario Provincial Police (OPP) is the provider of policing services throughout the Township of Assinack.

Existing Service Levels:

Service is provided on cost-recovery basis. The municipality is invoiced on a monthly basis based on the estimated costs for the year, with the amounts reconciled with actual costs, semi-annually.

Major Budget Changes from Previous Year:

The projected policing costs for 2020 reflect an increase of approximately 1.5%



2020 Operating Budget Overview

Protection Services

Protective Inspection & Control:

- The Ontario Wildlife Damage Compensation Program and the related administrative costs for the Livestock Valuer with approved eligible costs recovered via the above program from the Province of Ontario.

Canine Control:

- Canine Control is provided on a contract basis by our Animal Control Officer, who enforces the Canine Control by-law. Municipal dog tags are issued by the Township, as required by the by-law, and must be renewed on an annual basis, with the small fee charged, going back to the Canine Control Budget.

Building Department:

- Regulates through the issuance of building permits and regular inspections, the safety, construction and demolition of properties to comply with the Ontario Building Code
- Provides building information statistics to interested parties (i.e. MPAC)



**The Township of Assiginack
PROTECTION SERVICES BUDGET
2020**

	2019 Budget	2019 Actual	2020 Budget	% of Last Year Budget
Expenditures				
Fire Department	\$99,550.00	\$101,484.14	\$99,550.00	100%
Police Services	273,042.00	270,270.21	277,033.00	101%
9-1-1	1,000.00	152.64	1,000.00	100%
Protective Inspection & Control	6,100.00	4,528.23	6,100.00	100%
Canine Control	13,700.00	14,139.39	12,440.00	91%
Building Department	29,405.00	39,895.54	30,250.00	103%
Total Protection Services Expenditures	422,797.00	430,470.15	426,373.00	101%
Revenues				
Fire Department		1,934.14		0%
Police Services	10,000.00	15,000.00		0%
Protective Inspection & Control	3,000.00	1,926.12	3,000.00	100%
Canine Control	550.00	790.00	800.00	145%
Building Department	10,000.00	20,490.54	13,500.00	135%
Total Protection Services Revenues	23,550.00	40,140.80	17,300.00	73%
Net Levy				
Fire Department	99,550.00	99,550.00	99,550.00	100%
Police Services	263,042.00	255,270.21	277,033.00	105%
9-1-1	1,000.00	152.64	1,000.00	100%
Protective Inspection & Control	3,100.00	2,602.11	3,100.00	100%
Canine Control	13,150.00	13,349.39	11,640.00	89%
Building Department	19,405.00	19,405.00	16,750.00	86%
Protection Services Net Levy	399,247.00	390,329.35	409,073.00	102%



2020 Operating Budget Overview

Transportation Services

Public Works

Program Description:

- The Public Works Department is responsible for the Summer and Winter Maintenance of over 100 km of road, in accordance with our Minimum Maintenance Standards Policy, including plowing, sanding, grading, patching, ditching, brushing, etc.
- Maintenance of Public Works Vehicles
- Grass cutting at various municipal properties
- Staffing and maintenance of the Bay Street Marina and Waterfront area during the summer months, with the aid of Summer Students
- Provides oversight to the Waste Diversion Site and staffing as required

Existing Service Levels:

- Public Works Department is managed by a Public Works Superintendent, who is responsible to the CAO and council, and is staffed by Three Full-time employees, as well as one additional full-time employee, who is split between Public Works, the Marina, and the Waste Diversion Site
- Vehicle fleet includes two (2) Snow plow/Dump trucks, one (1) Dump truck, grader, loader, backhoe, one(1) one-tonne truck, and one (1) half-tonne truck, as well as other miscellaneous small equipment

Major Budget Changes from Previous Year:

- No major changes to the overall Public Works budget

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Also included in this section is the levy paid to the Manitoulin East Municipal Airport Commission which is responsible for the management of the jointly owned municipal airport with representation from both the Township of Assinack and the Town of Northeastern Manitoulin and the Islands. This levy has increased by approximately 3%



The Township of Assiginack TRANSPORTATION SERVICES BUDGET 2020

	2019 Budget	2019 Actual	2020 Budget	% of Last Year Budget
Expenditures				
Public Works Administration	\$391,699.00	\$319,499.93	\$360,108.00	92%
Operation Centre	52,400.00	68,141.45	56,800.00	108%
Road Side Maintenance		29.89		0%
Grasscutting	15,805.00	24,828.75	22,775.00	144%
Beaver Dams -Flood Control	550.00	3,791.41	550.00	100%
Street Name Signs	2,200.00	3,335.19	2,200.00	100%
Street Lighting	8,400.00	7,540.49	8,000.00	95%
Vehicles & Equipment	125,150.00	130,502.35	164,850.00	132%
Small Equipment & Supplies	1,500.00	7,789.76	1,500.00	100%
Airport	30,399.00	30,399.00	31,462.00	103%
Marina	50,700.00	57,141.53	47,000.00	93%
Roadways:				
Bridges and Culverts	6,500.00	17,210.26	6,500.00	100%
Brushing	6,500.00	6,632.19	6,500.00	100%
Ditching	30,000.00	3,316.16	30,000.00	100%
Catch Basins, Storm Sewers	1,000.00		1,000.00	100%
Sweeping/Flushing/Cleaning	5,000.00	8,411.61	5,000.00	100%
Resurfacing & Patching	148,000.00	123,601.20	152,000.00	103%
Snow Ploughing	5,000.00	42,452.10	5,000.00	100%
Sanding & Salting	35,000.00	53,745.65	35,000.00	100%
Loosetop Maintenance	68,500.00	87,446.47	76,000.00	111%
Total Transportation Services Expenditures	984,303.00	995,815.39	1,012,245.00	103%
Revenues				
Public Works Administration	3,960.00	6,741.26		0%
Public Works Misc Revenues				
Marina	7,750.00	14,191.53	14,225.00	184%
Total Transportation Services Revenues	11,710.00	20,932.79	14,225.00	121%
Net Levy				
Public Works Administration	387,739.00	312,758.67	360,108.00	93%
Operation Centre	52,400.00	68,141.45	56,800.00	108%
Road Side Maintenance		29.89		0%
Beaver Dams -Flood Control	550.00	3,791.41	550.00	100%
Street Name Signs	2,200.00	3,335.19	2,200.00	100%
Street Lighting	8,400.00	7,540.49	8,000.00	95%
Vehicles & Equipment	125,150.00	130,502.35	164,850.00	132%
Small Equipment & Supplies	1,500.00	7,789.76	1,500.00	100%
Airport	30,399.00	30,399.00	31,462.00	103%
Marina	42,950.00	42,950.00	32,775.00	76%
Roadways	305,500.00	342,815.64	317,000.00	104%
Transportation Services Net Levy	972,593.00	974,882.60	998,020.00	103%

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2020 Operating Budget Overview

Environmental Services

Waste Management

Program Description:

- The Township of Assiginack operates one (1) Landfill/Waste Diversion Site. We currently operate a recycling program which is quite comprehensive and is capable of diverting a large percentage of household waste from our landfill. We offer the recycling of plastics, glass, paper, and cardboard, as well as composting, and the collection of metals. We do not accept hazardous materials at our site, but a Hazardous Waste Collection Day is offered in conjunction with neighbouring municipalities once a year where these items can be properly disposed of.

Existing Service Levels:

- The township continues to focus on our recycling program and is currently working toward implementing the requirements of our new Certificate of Approval for an expanded site.

Major Budget Changes from Previous year:

- An amount of \$20,000 has been budgeted to go towards the bi-annual expense of grinding at the landfill site.



2020 Operating Budget Overview

Environmental Services

Water and Wastewater

Program Description:

The Township of Assignack owns one (1) water treatment and one (1) wastewater treatment facility for the Town of Manitowaning, which services approximately 260 users. The Township also owns one (1) water treatment facility for the subdivision of Sunsite Estates which services 64 lots. All facilities are operated by the Ontario Clean Water Agency (OCWA) on behalf of the municipality under a ten-year contract beginning in 2018.

Existing Service Levels:

- To provide clean, potable water to the residents of the Town of Manitowaning and the subdivision of Sunsite Estates
- Water and Wastewater is funded by a separate user rate funded budget

Major Changes from Previous Year:

- OCWA has identified some items that need to be addressed in the coming year and these items have been taken into consideration while budgeting for Equipment Repairs, etc
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The Township of Assiginack
ENVIRONMENTAL SERVICES BUDGET
2020

	2019 Budget	2019 Actual	2020 Budget	% of Last Year Budget
Expenditures				
Waste Management	\$106,600.00	\$133,254.03	\$97,150.00	91%
Waterworks	434,474.00	485,402.02	444,588.36	102%
Total Environmental Services Expenditures	541,074.00	618,656.05	541,738.36	100%
Revenues				
Sanitary Sewer & WPCP Revenue	133,578.59	134,818.38	139,605.90	105%
Garbage Collection	17,000.00	43,654.03	17,500.00	103%
Waterworks	384,895.26	427,155.61	386,383.39	100%
Total Environmental Services Revenues	535,473.85	605,628.02	543,489.29	101%
Net Levy				
Waste Management	106,600.00	133,254.03	97,150.00	91%
Sanitary Sewer & WPCP Revenue	(133,578.59)	(134,818.38)	(139,605.90)	105%
Garbage Collection	(17,000.00)	(43,654.03)	(17,500.00)	103%
Waterworks	49,578.74	58,246.41	58,204.97	117%
Environmental Services Net Levy	5,600.15	13,028.03	(1,750.93)	(31%)

Assignack Water & Wastewater Rates - 2020

MANITOWANING

WATER

	# Users	Last Year Rate	% of Base Residential	Base x Users	2020 Rate	
Residential	193	\$ 777.34	1.00	193.00	\$ 779.28	\$ 150,401.04
Multi Residential (per unit)	29	\$ 416.30	0.54	15.5307845	\$ 417.34	12,102.83
Public School	5	\$ 582.87	0.75	3.74913165	\$ 584.32	2,921.62
Other Commercial	25	\$ 777.34	1.00	25	\$ 779.28	19,482.00
Laundromat (Max. 6 Units)	0	\$ 1,052.08	1.35	0	\$ 1,054.71	-
Restaurant and 1 Apt. or Attached R	1	\$ 1,387.92	1.79	1.78547354	\$ 1,391.38	1,391.38
Hairdressing Shop	1	\$ 333.13	0.43	0.42855121	\$ 333.96	333.96
Motel	2	\$ 1,943.20	2.50	4.99961407	\$ 1,948.05	3,896.10
Arena	1	\$ 1,554.68	2.00	2	\$ 1,558.56	1,558.56
Municipal Office/Library	1	\$ 1,554.68	2.00	2	\$ 1,558.56	1,558.56
Norisle	1	\$ 581.70	0.75	0.7483212	\$ 583.15	583.15
Golf Course	1	\$ 1,943.20	2.50	2.49980703	\$ 1,948.05	1,948.05
Assignack Curling Club	1	\$ 1,943.20	2.50	2.49980703	\$ 1,948.05	1,948.05
Commercial - Bottled Water	1	\$ 1,554.68	2.00	2	\$ 1,558.56	1,558.56
	262			256.24149		\$ 49,282.83 \$ 150,401.04 199,683.87

WASTEWATER

	# Users	Last Year Rate	% of Base Residential	Base x Users	2020 Rate	
Residential	160	\$ 621.32	1.00	160.00	\$ 643.37	\$ 102,939.20
Multi Residential (per unit)	29	\$ 332.73	0.54	15.53	\$ 344.54	\$ 9,991.61
Public School	5	\$ 465.92	0.75	3.74943668	\$ 482.46	\$ 2,412.28
Other Commercial	24	\$ 621.32	1.00	24	\$ 643.37	\$ 15,440.88
Laundromat (Max. 6 Units)	0	\$ 840.38	1.35	0	\$ 870.20	\$ -
Restaurant and 1 Apt. or Attached R	1	\$ 1,109.24	1.79	1.78529582	\$ 1,148.61	\$ 1,148.61
Hairdressing Shop	1	\$ 266.21	0.43	0.42845877	\$ 275.66	\$ 275.66
Motel	2	\$ 1,552.95	2.50	4.99887337	\$ 1,608.06	\$ 3,216.13
Golf Course	1	\$ 1,552.95	2.50	2.49943668	\$ 1,608.06	\$ 1,608.06
Arena	1	\$ 1,242.64	2.00	2	\$ 1,286.74	\$ 1,286.74
Municipal Office/Library	1	\$ 1,242.64	2.00	2	\$ 1,286.74	\$ 1,286.74
	225			216.991615		\$ 36,666.70 \$ 102,939.20 \$ 139,605.90

SUNSITE ESTATES

	# Users	Last Year Rate	% of Base Residential	Base x Users	2020 Rate	
Residential	64	1558.8	1.00	64	\$ 1,585.93	101,499.52



2020 Operating Budget Overview

Health Services

Cemetery:

The Township of Assiginack owns and operates Hilly Grove Cemetery. The Hilly Grove Cemetery Board has representation from the Townships of Assiginack and the Township of Tehkummah. The two municipalities, as well as Central Manitoulin are apportioned a levy towards the operation of the cemetery. This section of the budget includes Assiginack's annual levy towards the operating costs of the Hilly Grove Cemetery. The Township also has a small number of "Inactive" cemeteries, and there is a small budget line, to help provide for grass cutting at these sites.

Land Ambulance:

Ambulance services for the Township of Assiginack are provided by the Manitoulin-Sudbury District Services Board. The municipality is billed on a monthly basis based on budget estimates and our percentage of the municipal weighted assessment for the serviced areas. This year ambulance cost is \$239,750 which is increase of \$2,963 or 1.25% over last year.

Medical Building:

The Township of Assiginack owns the building which houses the Manitowaning Family Health Team. We have provided for a small annual budget for repairs, as well as a transfer to reserves to prepare for any larger future repairs which might arise.



**The Township of Assiginack
HEALTH SERVICES BUDGET
2020**

	<u>2019</u> <u>Budget</u>	<u>2019</u> <u>Actual</u>	<u>2020</u> <u>Budget</u>	<u>% of Last Year</u> <u>Budget</u>
Expenditures				
Cemetery	\$6,000.00	\$6,000.00	\$6,000.00	100%
Land Ambulance	236,787.00	236,787.00	239,750.00	101%
Medical Clinic		117.02		0%
Medical Building	12,000.00	11,882.98	12,000.00	100%
Total Health Services Expenditures	254,787.00	254,787.00	257,750.00	101%
Net Levy				
Cemetery	6,000.00	6,000.00	6,000.00	100%
Land Ambulance	236,787.00	236,787.00	239,750.00	101%
Medical Clinic		117.02		0%
Medical Building	12,000.00	11,882.98	12,000.00	100%
Health Services Net Levy	254,787.00	254,787.00	257,750.00	101%



2020 Operating Budget Overview

Social/Family Services

District Social Services Administration Board:

Social Housing, Ontario Works Program, as well as Child Care Programs, are also provided to the Township of Assiginack by the Manitoulin-Sudbury District Services Board. The municipality is billed on a monthly basis, based on budget estimates and our percentage of the total weighted assessment for the service areas. This year's estimated costs are \$135,217 which is an increase of \$3,131 or approximately 2.4% from last year's budgeted costs.

Manitoulin Centennial Manor

The Manitoulin Centennial Manor is a Municipal Home for the Aged, which is supported by the municipalities of Manitoulin and District. The municipality is billed on a quarterly basis, based on a budget estimates. This year's requisition is \$42,392.80 which is up by 2% from last year's operating estimates.



The Township of Assiginack
SOCIAL & FAMILY SERVICES BUDGET
2020

	<u>2019</u> <u>Budget</u>	<u>2019</u> <u>Actual</u>	<u>2020</u> <u>Budget</u>	<u>% of Last Year</u> <u>Budget</u>
Expenditures				
District Social Services Administration Board	\$134,686.00	\$134,685.14	\$135,217.00	100%
Centennial Manor	41,561.56	41,561.56	42,392.80	102%
Total Social & Family Services Expenditures	176,247.56	176,246.70	177,609.80	101%
Revenues				
DSSAB	6,248.00	8,748.00		0%
Total Social & Family Services Revenues	6,248.00	8,748.00		0%
Net Levy				
District Social Services Administration Board	128,438.00	125,937.14	135,217.00	105%
Centennial Manor	41,561.56	41,561.56	42,392.80	102%
Social & Family Services Net Levy	169,999.56	167,498.70	177,609.80	104%



2020 Operating Budget Overview

Recreation & Cultural Services

Canada Day Fireworks:

The Project and Events Coordinator has once again secured funding for the purchase of Canada Day Fireworks in the amount of \$3,200.

Summer Program:

This section includes the cost of swimming instructor and the required program supplies.

Arena:

The Assiginack Arena is home to Minor Hockey, Figure Skating, as well as Men's and Ladies' Hockey. The Arena Manager takes care of bookings for ice time during the winter, as well as various rentals throughout the year for events such as Lions Summerfest, Rodeo, Manitowaning Fall Fair, and the Whitetail Deer Show. The Arena Manager is hired on a contract basis, and is responsible for preparation of the ice surface and its maintenance throughout the season, as well as building maintenance. This year's budget includes once again a transfer to reserve, to help cover any unexpected future equipment repairs, etc, as well the regular budgeted amounts for the maintenance of the arena.

Parks:

The Township of Assiginack has several park areas, including High Falls, McLean's Park and the Sucker Lake Boat Launch area. The grass cutting and garbage pickup for these areas is contracted out.

Heritage:

The Assiginack Museum is owned by the Township of Assiginack and is given an annual levy towards its operation. The museum is staffed by the Museum Curator, a Summer Student and volunteers.

Information Booth:

The information booth on Highway 6 is owned and maintained by the municipality. In 2018, the Friends of the Library began using the building as their Used Book Store in conjunction to providing information to the public. The Information Booth/Used Book Store was staffed completely by volunteers.

Library Board:

The Assiginack Public Library is staffed by our Librarian year-round, who is joined by a student in the summer months. The municipality budgets an annual Library Levy to aid them in covering their staffing, book purchases, etc.



**The Township of Assiginack
RECREATION & CULTURAL SERVICES BUDGET
2020**

	2019 Budget	2019 Actual	2020 Budget	% of Last Year Budget
Expenditures				
Recreation	\$3,200.00		\$3,200.00	100%
Summer Programme	6,050.00	1,529.32	2,250.00	37%
Arena	119,050.00	119,472.82	111,850.00	94%
Parks	12,600.00	19,981.26	15,150.00	120%
Heritage	25,150.00	24,948.17	28,150.00	112%
Information Booth	6,870.00	6,257.77	10,000.00	146%
Burn's Wharf Theatre	1,500.00	2,790.83	1,500.00	100%
Library Board	41,685.00	41,685.00	41,685.00	100%
Total Recreation & Cultural Services Expenditures	216,105.00	216,665.17	213,785.00	99%
Revenues				
Recreation	3,200.00	3,200.00	3,200.00	100%
Summer Programme		670.00		0%
Arena	19,850.00	20,272.82	20,750.00	105%
Heritage		755.61		0%
Burn's Wharf Theatre		2,165.00		0%
Total Recreation & Cultural Services Revenues	23,050.00	27,063.43	23,950.00	104%
Net Levy				
Recreation		(3,200.00)		0%
Summer Programme	6,050.00	859.32	2,250.00	37%
Arena	99,200.00	99,200.00	91,100.00	92%
Parks	12,600.00	19,981.26	15,150.00	120%
Heritage	25,150.00	24,192.56	28,150.00	112%
Information Booth	6,870.00	6,257.77	10,000.00	146%
Burn's Wharf Theatre	1,500.00	625.83	1,500.00	100%
Library Board	41,685.00	41,685.00	41,685.00	100%
Recreation & Cultural Services Net Levy	193,055.00	189,601.74	189,835.00	98%



2020 Operating Budget Overview

Planning & Development

The Manitoulin Planning Board is the body which handles all zoning by-law amendments, planning issues, and severance applications for the Manitoulin Island. Each member municipality shares in the operational costs of the board, which is billed to the municipality in two installments.

Again, this year, we have included a budget to provide for staff to update our current zoning by-laws. The zoning by-law is nearing completion and we have therefore only included wages for six (6) months.

The township has also applied to Fednor for funding for an EDO position. The proposed position is included in this year's budget, as well as the offsetting funding if our application is successful.



**The Township of Assiginack
PLANNING & DEVELOPMENT BUDGET
2020**

	2019 Budget	2019 Actual	2020 Budget	% of Last Year Budget
Expenditures				
Planning	\$40,420.00	\$39,042.70	\$29,460.00	73%
Economic Development			90,000.00	0%
Total Planning & Development Expenditures	40,420.00	39,042.70	119,460.00	296%
Revenues				
Economic Development			81,000.00	0%
Total Planning & Development Revenues			81,000.00	0%
Net Levy				
Planning	40,420.00	39,042.70	29,460.00	73%
Economic Development			9,000.00	0%
Planning & Development Net Levy	40,420.00	39,042.70	38,460.00	95%

2020 Capital Budget Overview



This section contains the capital projects planned for the Township of Assiginack over the 2020 taxation year, broken down by department.

General Government:

This section contains the finance payments for the renovation of the new municipal building, as well as the repayment to reserves for the purchase of the Harasym Building.

An amount of \$10,000 has been included to replace the main floor windows with newer energy efficient windows.

In the IT section of the budget, we have included a new laptop workstation for the front desk, as well as the update which was required to be done on our website. This was budgeted in last year's budget, but was not completed at year-end. Therefore, the amount budgeted was transferred into reserve, to be pulled out this year, when the work is complete.

There is also an amount of \$366,900 for unallocated capital expenses. This amount will be allocated on a per project basis, depending on the current Pandemic situation. Any amount still unspent at the end of the year, will be transferred to reserves, to be used for Capital projects in future years.

Transportation Services:

New Plow Truck – Payments on the purchase of the 2017 Western Star plow truck which is being paid back over 7 years ending Dec 2023.

Environmental Services:

Water Treatment Plant Capital Loan Payments – This includes the portion of the new water treatment plants which was not covered by the grants. The users of the plant each pay a portion, including the municipality for the municipally owned properties.

Water Treatment Plant Membrane replacements – This project was completed in 2019. The portion which was not covered by last year's OCIF Formula Funding allocation was pulled from reserves, to be paid by this year's OCIF allocation.

Force main Repayments – The new force main which was completed in 2012 was partially covered by grants. Our portion of the project was financed from our reserves, to be repaid over 15 years.

Landfill Expansion – Costs anticipated for the expansion of the current landfill site for the current year, to be offset by our AMO Gas Tax allocation.

Council has contracted EXP services to do a proposal for the purpose of lobbying funding for upgrade recommendations to the Manitowaning Water Distribution system at the cost of \$22,425

Recreation Services:

Arena Project – This includes loan repayments for our portion of the arena expansion done a number of years ago, as well as repayments to reserves for the cost of the new arena roof done in 2013.

The PEC has secured funding for upgrades to the backend of the arena. The estimates for this phase of the project are \$80,000, with funding to be applied from the Main Street Revitalization Funding (\$38,500) and New Horizons for Seniors Program (\$25,000).

Council has also contracted the services of an architect to provide updated plans and cost estimates for the Burns Wharf Theatre. This is anticipated to cost \$22,000



The Township of Assiginack CORPORATE CAPITAL BUDGET 2020

	<u>2019</u> <u>Budget</u>	<u>2019</u> <u>Actual</u>	<u>2020</u> <u>Budget</u>	<u>% of Last Year</u> <u>Budget</u>
Expenditures				
General Government	\$730,788.00	\$709,013.68	\$441,761.99	60%
Transportation Services	121,804.00	118,206.16	31,360.00	26%
Environmental Services	364,775.53	308,268.54	302,269.53	83%
Social and Family Services		2,183.30		0%
Recreation and Cultural Service	177,410.52	143,104.64	147,178.52	83%
Expenditures Total	1,394,778.05	1,280,776.32	922,570.04	66%
Revenues				
General Government	324,000.00	334,454.66	4,000.00	1%
Environmental Services	189,250.00	235,088.53	104,319.00	55%
Recreation and Cultural Service	110,200.00	82,249.95	63,500.00	58%
Revenues Total	623,450.00	651,793.14	171,819.00	28%
Net Levy				
General Government	406,788.00	374,559.02	437,761.99	108%
Transportation Services	121,804.00	118,206.16	31,360.00	26%
Environmental Services	175,525.53	73,180.01	197,950.53	113%
Social and Family Services		2,183.30		0%
Recreation and Cultural Service	67,210.52	60,854.69	83,678.52	125%
Corporate Net Levy	771,328.05	628,983.18	750,751.04	97%