

MUNICIPALITY



OF ASSIGINACK

BOX 238, MANITOWANING, ONT., P0P 1N0
(705) 859-3196 or 1-800-540-0179
www.assiginack.ca

REGULAR MEETING OF COUNCIL
Tuesday, August 4, 2020 5:00 pm
AGENDA

For Consideration:

- 1. OPENING**
 - a) Adoption of Agenda
 - b) Disclosure of Pecuniary Interest and General Nature Thereof

- 2. ANNOUNCEMENTS**

- 3. ADOPTION OF MINUTES**
 - a) Regular Virtual Meeting of July 7, 2020

- 4. DELEGATIONS**

- 5. REPORTS**
 - a) Tax and Utilities Arrears Status

- 6. ACTION REQUIRED ITEMS**
 - a) Accounts for Payment : General \$ 171,336.58
Payroll: \$ 45,292.01
 - b) 2020 Manitoulin Planning Board Budget Adoption
 - c) Assessment Write Down: Demolition
 - d) Rogers Creek Bridge: Authorize Purchase, Project Management
 - e) Sunsite Estates Parkway Maintenance Request
 - f) Assiginack Curling Club Charitable Tax Rebate Application

- 7. INFORMATION ITEMS**
 - a) Off Road Vehicles Allowed On Road
 - b) Manitowaning Agricultural Society
 - c) O.P.P.: Closure of Manitowaning Detachment

d) Public Health Sudbury & Districts: Stage 3 Re-Opening

8. BY-LAWS

None

9. CLOSED SESSION

- a) Property Acquisition
- b) Personnel Issues

10. ADJOURNMENT

THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK

MINUTES OF THE REGULAR COUNCIL MEETING

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held and hosted by way of a Zoom conference from the Council Chambers on Tuesday July 7th, 2020 at 3:00 p.m.

Present: All via Zoom
Mayor Dave Ham
Councillor Dave McDowell
Councillor Rob Maguire
Councillor Christianna Jones
Councillor Hugh Moggy

Staff: All via Zoom
Deb MacDonald, Treasurer
Ron Cooper, Public Works Superintendent
Freda Bond, Tax and Utilities Manager
Jackie White, PEC
Dwayne Elliott, Fire Chief

Press: Via Zoom
Alicia McCutcheon, Expositor

OPENING:

#116-11-2020 D. McDowell – H. Moggy

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business at 3:00 pm, with a quorum of members present virtually, with Mayor Ham presiding in the Chair.

CARRIED

AGENDA:

#117-11-2020 C. Jones- R. Maguire

THAT we confirm the attendance of all the members of Council electronically (on Zoom) and adopt the agenda by adding the following:

6.e) Appointment of Assiginack 150 Advisory Committee Members.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST:

NONE

ANNOUNCEMENTS:

Councillor Moggy wished to recognize and thank all of the volunteers that helped to paint the pavilion at the arena fairgrounds and asked that a letter of thanks be sent to Alice Pennie.

Councillor Maguire wished to recognize Deb Smith for all of her hard work on the flower gardens at the Cenotaph and the Medical Clinic and also asked that a letter of thanks be sent.

ADOPTION OF MINUTES:

#118-11-2020 H. Moggy – D. McDowell

THAT the minutes of the Regular Council Meeting of June 2, 2020 and the Minutes of the Special Council Meeting of June 17, 2020 be accepted.

CARRIED

DELEGATIONS:

NONE

REPORTS:

Councillor McDowell advised of the resolution recently passed by the Township of Central Manitoulin regarding two separate CPAC boards for the Manitoulin-Espanola OPP Detachment and asked if Council could pass a resolution in support.

#119-11-2020 R. Maguire – H. Moggy

THAT Council supports the resolution of the Township of Central Manitoulin and the concept of two Police Services Boards for the Manitoulin OPP Detachment area.

AND FURTHER THAT one of those board be specifically made of Manitoulin Island Municipal Representatives;

AND FURTHER THAT in light of the fact that Manitoulin-Espanola OPP Detachment covers a large geographical area, and that Manitoulin Island is physically divided by a bridge, and that the traffic volume on Manitoulin Island primarily services our local area, and a large tourist population,

AND FURTHER that along with the geographic separation there are many differences in composition of our communities whereby a separate police board would be more effective in establishing local objectives and priorities.

CARRIED

#120-11-2020 R. Maguire - C. Jones

THAT Council authorizes the following Accounts for Payment:

General: \$343,267.42

AND THAT the Mayor and Administration be authorized to complete Cheques #29941 through #29961 and #29967 through #30005 as described in the attached cheque register report.

CARRIED

#121-11-2020 D. McDowell – H. Moggy

THAT Council authorizes the following Accounts for Payment:

Payroll: \$44,916.21

AND THAT the Mayor and Administration be authorized to complete Cheques #29937 through #29940 and #29963 through #29966 as described in the attached cheque register report.

CARRIED

#121-11-2020 C. Jones – R. Maguire

THAT upon the recommendation of MPAC, Council authorizes the writing down of taxes on Roll #5111-000-005-076-02 due to the demolition of the residence on the property.

CARRIED

#122-11-2020 H. Moggy – D. McDowell

THAT we acknowledge receipt and acceptance of the 2019 Consolidated Financial Statements as prepared by Freelandt, Caldwell Reilly.

CARRIED

#123-11-2020 R. Maguire – C. Jones

THAT we appoint the following ratepayers to an Assiginack 150th Anniversary Planning Committee:

Lisa Hallaert, Sandra Pennie, Susan Holmes, Leslie Fields, Alice Pennie, Lori Case and Margit Alberti.

AND THAT the principal staff resources be Kelsey Maguire and Jackie White.

CARRIED

#124-11-2020 D. McDowell – H. Moggy

WHEREAS we have been approached by an unsolicited offer to provide a solution to the Rogers Creek Bridge closure that would allow it to be re-opened;

AND WHEREAS this a shared responsibility with the Township of Tehkummah;

AND WHEREAS Council will waive the requirements for a full tender process;

NOW THEREFORE THAT Council request a full costing from Northern Mat and Bridge for the most economical solution, complete with all government approvals and permits;

AND FURTHER THAT we ask the Township of Tehkummah for its support of this project and if funding is not available in 2020, if Tehkummah would consider Assiginack having the work completed after negotiating a repayment schedule.

CARRIED

INFORMATION ITEMS:

#125-11-2020 C. Jones – R. Maguire

THAT we acknowledge receipt of the following correspondence items:

- a) PHSD: Beach Inspections
- b) Township of McDougall: DSABS and Policing
- c) Town of Bracebridge: COVID Financial Assistance
- d) City of Sarnia: Long Term Care Homes Conditions
- e) Municipality of Mississippi Mills: Broadband Access

AND FURTHER that we send letters of support.

CARRIED

BY-LAWS:

#126-11-2020 D. McDowell – H. Moggy

THAT By-law #20-08, being a by-law to License Taxi Cabs in Assiginack be given first, second and final readings and enacted in Open Council.

CARRIED

#127-11-2020 R. Maguire – C. Jones

THAT By-law #20-09, being a by-law to Regulate Backyard Chickens in Assiginack be given first, second and final readings and enacted in Open Council.

CARRIED

CLOSED SESSION:

NONE

CLOSING:

#128-11-2020 D. McDowell – H. Moggy

THAT we adjourn until the next regular meeting or Call of the Chair.

CARRIED

David Ham, MAYOR

Deb MacDonald, TREASURER/DEPUTY CAO

3:30 p.m.

These minutes have been circulated but are not considered Official until approved by Council.

Memo

To: Mayor and Council
Date: July 22, 2020
Re: Tax and Utility Arrears Status

	As at Dec.31/19	As at July 22, 2020	Difference from Dec.31/19
2019 Taxes/Pen	\$253,352.63	\$143,098.43	-\$110,254.20
2018 Taxes/Pen	\$165,686.75	\$128,485.98	-\$37,200.77
2017 Taxes/Pen	\$40,493.13	\$37,558.54	-\$2,934.59
2016 & Prior Tx/Pen	\$41,837.20	\$37,487.63	-\$4,349.57
TOTALS	\$501,369.71	\$346,630.58	-\$154,739.13
Percentage of 2019 levy	16.43%	11.36%	-5.07%

I haven't included 2020 in the above calculations, as it hasn't been billed in its entirety at this point, however, please see below for 2020 arrears as of today's date.

2020 Interim taxes billed - \$1,562,460.07
 2020 Taxes/Pen arrears - \$115,668.21
 Percentage of arrears based on 2020 taxes billed to date -- 7.40%

As of today's date, the 2020 Final Tax bills have been printed and should be ready to be mailed in the next week barring any unforeseen issues.

As a comparison, at the same approximate time last year, the percentage of arrears were 13.64% for past years arrears and 7.88% for the current year's arrears.

Water Sewer Arrears

Balance at Dec.31/19 - \$108,884.93 – 25.26% of 2019 levy (\$430,974.00)
 Balance at June 30/20 - \$114,890.76 – 26.06% of 2020 levy (\$440,789.00)

Thank you,

 Deb MacDonald, Treasurer

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Ranges: From: To: From: To:
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last Cheque Number 0030010 0030039
 Cheque Date First Last
Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0030010	06/07/2020	AGAT LABORATORIES	\$4,727.92
InvNo: 20705365E	InvDesc: landfill-water sample testing	InvAmt: \$4,727.92	
0030011	06/07/2020	ARCHER ADVERTISING	\$327.64
InvNo: 7082	InvDesc: admin-windowed envelopes	InvAmt: \$327.64	
0030012	06/07/2020	CEDAR CHALET	\$82.50
InvNo: JUNE 28 2020	InvDesc: pec-gift cert	InvAmt: \$82.50	
0030013	06/07/2020	COMPUTREK	\$776.31
InvNo: 21589	InvDesc: july remote server mgmt	InvAmt: \$776.31	
0030014	06/07/2020	FREDA BOND	\$94.81
InvNo: JULY 2 2020	InvDesc: reimb.hand sanitizer/pw shirts	InvAmt: \$94.81	
0030015	06/07/2020	GERRY STRONG	\$307.70
InvNo: JULY 6 2020	InvDesc: bldg insp/plan mileage	InvAmt: \$307.70	
0030016	06/07/2020	HYDRO ONE NETWORKS INC.	\$7,398.09
InvNo: JUNE 22 2020 TENNIS	InvDesc: tennis courts	InvAmt: \$28.96	
InvNo: JUNE 22 2020 ARENA	InvDesc: arena	InvAmt: \$467.96	
InvNo: JUNE 22 2020 SHOWERS	InvDesc: marina showerhouse	InvAmt: \$28.96	
InvNo: JUNE 22 2020 INFO BT	InvDesc: info booth	InvAmt: \$32.23	
InvNo: JUNE 22 2020 SS WTP	InvDesc: ss wtp	InvAmt: \$883.76	
InvNo: JUNE 22 2020 ADMIN	InvDesc: mun office	InvAmt: \$246.20	
InvNo: JUNE 22 2020 DOCKS	InvDesc: marina docks	InvAmt: \$77.34	
InvNo: JUNE 22 2020 PO/BNK	InvDesc: po/bnk	InvAmt: \$359.28	
InvNo: JUNE 22 2020 LITES	InvDesc: street lites	InvAmt: \$518.96	
InvNo: JUNE 26 2020 MTG WTP	InvDesc: mtg wtp	InvAmt: \$4,748.34	
InvNo: JUNE 26 2020 PW	InvDesc: pw microfit	InvAmt: \$6.10	
0030017	06/07/2020	JACKIE WHITE	\$111.03
InvNo: ORDER #3604	InvDesc: pec-supplies for various activ	InvAmt: \$111.03	
0030018	06/07/2020	LIFESAVING SOCIETY	\$146.00
InvNo: S030624	InvDesc: 2020 swim lic.	InvAmt: \$146.00	
0030019	06/07/2020	MANITOWANING MILL & HOME BUILDING CENTRE	\$3,644.88
InvNo: 0184804	InvDesc: pw-plumbing supplies	InvAmt: \$56.48	
InvNo: 0185080	InvDesc: marina-plumb.supplies	InvAmt: \$41.97	
InvNo: 0185114	InvDesc: marina-plumb.supplies	InvAmt: \$56.39	

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

InvNo: 0185206	InvDesc: pavillion-paint supplies	InvAmt: \$298.78
InvNo: 0185261	InvDesc: marina-locks/pdlocks	InvAmt: \$79.06
InvNo: 0185326	InvDesc: marina-hose/broom	InvAmt: \$50.22
InvNo: 0185331	InvDesc: ballfield-screws	InvAmt: \$15.67
InvNo: 0186160	InvDesc: ballfield-pressure treat.lumbe	InvAmt: \$922.26
InvNo: 0186423	InvDesc: ballfield-sprinkler/connectors	InvAmt: \$33.87
InvNo: 0186442	InvDesc: marina-hose clamps	InvAmt: \$10.78
InvNo: 0186446	InvDesc: marina-key cutting	InvAmt: \$6.75
InvNo: 0186691	InvDesc: marina-lumber/screws	InvAmt: \$1,153.75
InvNo: 0186710	InvDesc: marina-lumber	InvAmt: \$287.64
InvNo: 0186724	InvDesc: marina-keychains	InvAmt: \$6.04
InvNo: 0186740	InvDesc: marina-plumb.supplies	InvAmt: \$52.79
InvNo: 0186761	InvDesc: marina-lumber/nuts/bolts	InvAmt: \$92.84
InvNo: 0186869	InvDesc: marina-chain	InvAmt: \$27.01
InvNo: 0187194	InvDesc: marina docks-hinges/nuts/bolts	InvAmt: \$363.07
InvNo: 0187359	InvDesc: marina-hose clamp/couplings	InvAmt: \$23.36
InvNo: 0187540	InvDesc: marina-plumb.supplies	InvAmt: \$29.51
InvNo: 0187590	InvDesc: marina-keys	InvAmt: \$29.25
InvNo: 0187489	InvDesc: mckay cem-press.treat.lumber	InvAmt: \$41.27

ChqNo:	Date:	Vendor:	Amount:
0030020	06/07/2020	MANITOULIN-SUDBURY DISTRICT SOCIAL SERVIC	\$31,247.25

InvNo: IN000018137 InvDesc: july amb/social assistance InvAmt: \$31,247.25

ChqNo:	Date:	Vendor:	Amount:
0030021	06/07/2020	MANITOULIN EXPOSITOR	\$156.19

InvNo: 106645 InvDesc: advertising-summer students InvAmt: \$156.19

ChqNo:	Date:	Vendor:	Amount:
0030022	06/07/2020	MANITOWANING FRESHMART	\$27.95

InvNo: 00577392 InvDesc: admin-water refill InvAmt: \$3.99

InvNo: 00569160 InvDesc: pw-cases of water InvAmt: \$23.96

ChqNo:	Date:	Vendor:	Amount:
0030023	06/07/2020	MINISTER OF FINANCE	\$23,086.00

InvNo: 102306201412011 InvDesc: may policing InvAmt: \$23,086.00

ChqNo:	Date:	Vendor:	Amount:
0030024	06/07/2020	MINISTER OF FINANCE	\$1,233.14

InvNo: JUNE 2020 InvDesc: june 2020 eht InvAmt: \$1,233.14

ChqNo:	Date:	Vendor:	Amount:
0030025	06/07/2020	MUNICIPAL PROPERTY ASSESSMENT CORP.	\$10,421.48

InvNo: 1800026129 InvDesc: 2020 3rd install InvAmt: \$10,421.48

ChqNo:	Date:	Vendor:	Amount:
0030026	06/07/2020	NEW NORTH FUELS INC	\$3,798.43

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

InvNo: 545987	InvDesc: marina-gasoline	InvAmt: \$2,637.65
InvNo: 546186	InvDesc: pw-diesel	InvAmt: \$333.55
InvNo: 546185	InvDesc: pw-dyed diesel	InvAmt: \$827.23

ChqNo:	Date:	Vendor:	Amount:
0030027	06/07/2020	NORTHERN 911	\$344.22
InvNo: 21216-07012020	InvDesc: july 911 dispatch	InvAmt: \$344.22	
0030028	06/07/2020	OMERS	\$8,151.02
InvNo: JUNE 2020	InvDesc: june omers remittance	InvAmt: \$8,151.02	
0030029	06/07/2020	PITNEY BOWES	\$251.57
InvNo: 3201471332	InvDesc: postage meter lease	InvAmt: \$251.57	
0030030	06/07/2020	PITNEY WORKS	\$2,280.60
InvNo: JULY 3 2020	InvDesc: postage meter refill	InvAmt: \$2,280.60	
0030031	06/07/2020	PUROLATOR COURIER	\$190.60
InvNo: 444881713	InvDesc: freight	InvAmt: \$190.60	
0030032	06/07/2020	RECEIVER GENERAL	\$18,611.35
InvNo: JUNE 2020	InvDesc: june 2020 source deductions	InvAmt: \$18,611.35	
0030033	06/07/2020	SCOT HUGHSON	\$200.00
InvNo: 2020 CANADA DAY	InvDesc: canada day-rural routes band	InvAmt: \$200.00	
0030034	06/07/2020	SHAW FARMS SUPPLY(manit.) LTD	\$192.10
InvNo: 1862	InvDesc: high falls pumpout	InvAmt: \$192.10	
0030035	06/07/2020	KEITH HARFIELD	\$932.40
InvNo: FEB 16 2020	InvDesc: wildlife damage comp	InvAmt: \$932.40	
0030036	06/07/2020	WHITE'S SHELL	\$613.69
InvNo: 1875	InvDesc: pw-gas	InvAmt: \$101.50	
InvNo: 1877	InvDesc: pw-gas	InvAmt: \$50.00	
InvNo: 1928	InvDesc: pw-gas	InvAmt: \$100.00	
InvNo: 1920	InvDesc: pw-gas	InvAmt: \$72.00	
InvNo: 1936	InvDesc: landfill-ice for wtr samples	InvAmt: \$35.00	
InvNo: 1960	InvDesc: marina-fuel dipstick/paste	InvAmt: \$52.02	
InvNo: 1969	InvDesc: pw-gas	InvAmt: \$98.17	
InvNo: 1974	InvDesc: pw-gas	InvAmt: \$105.00	
0030037	06/07/2020	WINDOWS UNLIMITED	\$2,960.37
InvNo: 885112	InvDesc: july rdside prks/g.pickup	InvAmt: \$2,960.37	
0030038	06/07/2020	WORKPLACE SAFETY & INSURANCE BOARD	\$5,155.56
InvNo: APRIL-JUNE 2020	InvDesc: april-june 2020 wsib remitt.	InvAmt: \$5,155.56	
0030039	07/07/2020	TERRY MOGGY	\$7,062.50
InvNo: 2020141	InvDesc: street sweeping	InvAmt: \$7,062.50	

The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

***** End of Report *****

Report Total:

\$134,533.30

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Ranges: From: To: From: To:
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last Cheque Number 0030044 0030072
 Cheque Date First Last
Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0030044	20/07/2020	ALLEN'S AUTOMOTIVE GROUP	\$3,967.29
InvNo: 766487	InvDesc: landfill-glves/wipes.etc	InvAmt: \$102.69	
InvNo: 766433	InvDesc: cemetery-lawnmower	InvAmt: \$3,864.60	
0030045	20/07/2020	ARCHER ADVERTISING	\$671.22
InvNo: 7089	InvDesc: admin-laser cheques	InvAmt: \$671.22	
0030046	20/07/2020	BELL CANADA	\$23.61
InvNo: 07 01 2020	InvDesc: toll free line	InvAmt: \$23.61	
0030047	20/07/2020	CITY OF GREATER SUDBURY	\$811.39
InvNo: 00105299	InvDesc: may recycl.material	InvAmt: \$811.39	
0030048	20/07/2020	COMPUTREK	\$18.98
InvNo: 21691	InvDesc: june offsite backup data stor.	InvAmt: \$18.98	
0030049	20/07/2020	EASTLINK	\$2,092.67
InvNo: 12854712	InvDesc: man streams	InvAmt: \$163.60	
InvNo: 12854750	InvDesc: marina	InvAmt: \$78.90	
InvNo: 12854724	InvDesc: info booth	InvAmt: \$94.87	
InvNo: 12854722	InvDesc: fd-interconnect	InvAmt: \$78.90	
InvNo: 12854732	InvDesc: fd-tel	InvAmt: \$103.76	
InvNo: 12854733	InvDesc: arena	InvAmt: \$152.30	
InvNo: 12854742	InvDesc: ss wtp	InvAmt: \$173.77	
InvNo: 12854741	InvDesc: mtg wtp	InvAmt: \$243.68	
InvNo: 12854739	InvDesc: norisle	InvAmt: \$69.91	
InvNo: 12854537	InvDesc: admin-	InvAmt: \$599.96	
InvNo: 12854753	InvDesc: pw	InvAmt: \$222.38	
InvNo: JULY 10 2020 MARINA	InvDesc: marina-dsl	InvAmt: \$55.32	
InvNo: JULY 10 2020 PW	InvDesc: pw-dsl	InvAmt: \$55.32	
0030050	20/07/2020	G. STEPHEN WATT, BARRISTER	\$569.52
InvNo: 3632	InvDesc: general legal	InvAmt: \$569.52	
0030051	20/07/2020	EXP SERVICES INC.	\$2,424.81
InvNo: 560989	InvDesc: landfill eca-monitor/train.	InvAmt: \$2,424.81	
0030052	20/07/2020	FREDA BOND	\$56.39
InvNo: 07/14/2020	InvDesc: admin-hand sanitizers reimb	InvAmt: \$56.39	

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

ChqNo:	0030053	Date:	20/07/2020	Vendor:	GERRY STRONG	Amount:	\$307.70
InvNo:	JULY 20 2020	InvDesc:	bldg insp/plan mileage	InvAmt:	\$307.70		
ChqNo:	0030054	Date:	20/07/2020	Vendor:	GFL ENVIRONMENTAL INC 2019	Amount:	\$12,084.09
InvNo:	GP0000003702	InvDesc:	june recyl.trans/mattress rem.	InvAmt:	\$12,084.09		
ChqNo:	0030056	Date:	20/07/2020	Vendor:	MANITOWANING MILL & HOME BUILDING CENTRE	Amount:	\$42.67
InvNo:	0185190	InvDesc:	fd-batteries/cleaners	InvAmt:	\$42.67		
ChqNo:	0030057	Date:	20/07/2020	Vendor:	MANITOULIN EXPOSITOR	Amount:	\$60.64
InvNo:	106882	InvDesc:	pec-advertising	InvAmt:	\$60.64		
ChqNo:	0030059	Date:	20/07/2020	Vendor:	MANITOULIN BROADCASTING CORPORATION	Amount:	\$67.80
InvNo:	1013	InvDesc:	pec-advertising	InvAmt:	\$67.80		
ChqNo:	0030060	Date:	20/07/2020	Vendor:	MANITOULIN RADIO COMMUNICATIONS INC	Amount:	\$67.80
InvNo:	1223	InvDesc:	pec-advertising	InvAmt:	\$67.80		
ChqNo:	0030061	Date:	20/07/2020	Vendor:	PAUL METHNER	Amount:	\$995.00
InvNo:	#2020-06-30	InvDesc:	june animal contract	InvAmt:	\$995.00		
ChqNo:	0030062	Date:	20/07/2020	Vendor:	PURULATOR COURIER	Amount:	\$51.77
InvNo:	444989820	InvDesc:	freight	InvAmt:	\$51.77		
ChqNo:	0030063	Date:	20/07/2020	Vendor:	SUDBURY & DISTRICT HEALTH UNIT	Amount:	\$3,091.00
InvNo:	RC020034800	InvDesc:	august sdhu levy	InvAmt:	\$3,091.00		
ChqNo:	0030064	Date:	20/07/2020	Vendor:	SUPERIOR PROPANE INC.	Amount:	\$35.60
InvNo:	30351275	InvDesc:	arena-cylinder rental	InvAmt:	\$23.73		
InvNo:	30351274	InvDesc:	pw-cylinder rental	InvAmt:	\$11.87		
ChqNo:	0030065	Date:	20/07/2020	Vendor:	TECHNICAL STANDARDS & SAFETY AUTHORITY	Amount:	\$273.86
InvNo:	6644020	InvDesc:	marina-fuel safety insp	InvAmt:	\$273.86		
ChqNo:	0030066	Date:	20/07/2020	Vendor:	JOHN SAUL HEATING	Amount:	\$1,299.50
InvNo:	JULY 16 2020	InvDesc:	office-annual serv&air cleaner	InvAmt:	\$1,299.50		
ChqNo:	0030067	Date:	20/07/2020	Vendor:	DYNAMIC ONLINE MARKETING CORP	Amount:	\$361.60
InvNo:	127661	InvDesc:	fd-fire prevention supplies	InvAmt:	\$361.60		
ChqNo:	0030068	Date:	20/07/2020	Vendor:	E'S	Amount:	\$124.30
InvNo:	1708	InvDesc:	flowers j.mclennan 102birthday	InvAmt:	\$124.30		
ChqNo:	0030069	Date:	20/07/2020	Vendor:	WHITE'S SHELL	Amount:	\$159.89
InvNo:	1891	InvDesc:	fd-gas	InvAmt:	\$11.50		
InvNo:	2004	InvDesc:	pw-gasoline	InvAmt:	\$135.00		
InvNo:	2019	InvDesc:	pw-gas	InvAmt:	\$13.39		
ChqNo:	0030070	Date:	20/07/2020	Vendor:	WINDOWS UNLIMITED	Amount:	\$3,003.92
InvNo:	885122	InvDesc:	july cleaning	InvAmt:	\$3,003.92		
ChqNo:	0030071	Date:	20/07/2020	Vendor:	XEROX CANADA LTD.	Amount:	\$106.53
InvNo:	85289119	InvDesc:	monthly copier usage	InvAmt:	\$106.53		
ChqNo:	0030072	Date:	20/07/2020	Vendor:	HYDRO ONE NETWORKS INC.	Amount:	\$4,033.73
InvNo:	JUNE 29 2020 LAGOON	InvDesc:	lagoon	InvAmt:	\$2,069.99		

The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

InvNo: JULY 3 2020 DEPOT	InvDesc: recycling depot	InvAmt: \$89.17
InvNo: JULY 3 2020 PW	InvDesc: pw	InvAmt: \$234.26
InvNo: JULY 3 2020 NORISLE	InvDesc: norisle heritage park	InvAmt: \$36.85
InvNo: JULY 9 2020 OFFICE	InvDesc: mun.office	InvAmt: \$167.25
InvNo: JUL 3 2020 ICE PLNT	InvDesc: arena ice plant (estiamte	InvAmt: \$1,436.21

***** End of Report *****

Report Total:

\$36,803.28

Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0030006		06/07/2020	07/06COMB	122	HOBBS, ALTON	OUTSTANDING	Cheque
0030007		06/07/2020	07/06COMB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
0030008		06/07/2020	07/06COMB	133	BOND, FREDA	OUTSTANDING	Cheque
0030009		06/07/2020	07/06COMB	219	JONES, CHRISTIANNA	OUTSTANDING	Cheque
2212		06/07/2020	07/06COMB	106	WOOD, STEVEN	OUTSTANDING	Direct Deposit
2213		06/07/2020	07/06COMB	118	COOPER, RONALD	OUTSTANDING	Direct Deposit
2214		06/07/2020	07/06COMB	134	VIRTANEN, ANNETTE	OUTSTANDING	Direct Deposit
2215		06/07/2020	07/06COMB	140	REID, WALTER	OUTSTANDING	Direct Deposit
2216		06/07/2020	07/06COMB	155	BECK, WILLIAM	OUTSTANDING	Direct Deposit
2217		06/07/2020	07/06COMB	163	MACDONALD, ROBERT	OUTSTANDING	Direct Deposit
2218		06/07/2020	07/06COMB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
2219		06/07/2020	07/06COMB	169	MAGUIRE, KELSEY	OUTSTANDING	Direct Deposit
2220		06/07/2020	07/06COMB	211	MOGGY, HUGH	OUTSTANDING	Direct Deposit
2221		06/07/2020	07/06COMB	218	MCDOWELL, DAVID	OUTSTANDING	Direct Deposit
2222		06/07/2020	07/06COMB	220	HAY, DAVID	OUTSTANDING	Direct Deposit
2223		06/07/2020	07/06COMB	221	MAGUIRE, ROBERT	OUTSTANDING	Direct Deposit
2224		06/07/2020	07/06COMB	301	ROBINSON, DEBBIE	OUTSTANDING	Direct Deposit
2225		06/07/2020	07/06COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit
2226		06/07/2020	07/06COMB	329	OBRIEN, CHERYL	OUTSTANDING	Direct Deposit
2227		06/07/2020	07/06COMB	362	SAGLE, EDDY	OUTSTANDING	Direct Deposit
2228		06/07/2020	07/06COMB	364	BOND, KYLE	OUTSTANDING	Direct Deposit
2229		06/07/2020	07/06COMB	365	BOWERMAN, COLE	OUTSTANDING	Direct Deposit
2230		06/07/2020	07/06COMB	370	LENTIR, CRYSTAL	OUTSTANDING	Direct Deposit
2231		06/07/2020	07/06HR	329	OBRIEN, CHERYL	OUTSTANDING	Direct Deposit

Total 2291201

Date : 20/07/2020
Time : 11:51:24 AM

The Township of Assiginack

Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0030040		20/07/2020	07/20COMB	122	HOBBS, ALTON	OUTSTANDING	Cheque
0030041		20/07/2020	07/20COMB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
0030042		20/07/2020	07/20COMB	133	BOND, FRED A	OUTSTANDING	Cheque
0030043		20/07/2020	07/20COMB	219	JONES, CHRISTIANNA	OUTSTANDING	Cheque
2232		20/07/2020	07/20COMB	106	WOOD, STEVEN	OUTSTANDING	Direct Deposit
2233		20/07/2020	07/20COMB	118	COOPER, RONALD	OUTSTANDING	Direct Deposit
2234		20/07/2020	07/20COMB	134	VIRTANEN, ANNETTE	OUTSTANDING	Direct Deposit
2235		20/07/2020	07/20COMB	140	REID, WALTER	OUTSTANDING	Direct Deposit
2236		20/07/2020	07/20COMB	163	MACDONALD, ROBERT	OUTSTANDING	Direct Deposit
2237		20/07/2020	07/20COMB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
2238		20/07/2020	07/20COMB	169	MAGUIRE, KELSEY	OUTSTANDING	Direct Deposit
2239		20/07/2020	07/20COMB	211	MOGGY, HUGH	OUTSTANDING	Direct Deposit
2240		20/07/2020	07/20COMB	218	MCDOWELL, DAVID	OUTSTANDING	Direct Deposit
2241		20/07/2020	07/20COMB	220	HAM, DAVID	OUTSTANDING	Direct Deposit
2242		20/07/2020	07/20COMB	221	MAGUIRE, ROBERT	OUTSTANDING	Direct Deposit
2243		20/07/2020	07/20COMB	301	ROBINSON, DEBBIE	OUTSTANDING	Direct Deposit
2244		20/07/2020	07/20COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit
2245		20/07/2020	07/20COMB	329	OBRIEN, CHERYL	OUTSTANDING	Direct Deposit
2246		20/07/2020	07/20COMB	362	SAGLE, EDDY	OUTSTANDING	Direct Deposit
2247		20/07/2020	07/20COMB	364	BOND, KYLE	OUTSTANDING	Direct Deposit
2248		20/07/2020	07/20COMB	365	BOWERMAN, COLE	OUTSTANDING	Direct Deposit
2249		20/07/2020	07/20COMB	370	LENTIR, CRYSTAL	OUTSTANDING	Direct Deposit

Total : \$22,380.00

Alton Hobbs

From: Theresa at Manitoulin Planning Board <mpbcarlisle@bellnet.ca>
Sent: July 14, 2020 10:15 AM
To: 'Ruth Frawley'; 'Silvio Berti'; Alton Hobbs; Alton Hobbs; 'Kathy McDonald'; 'Kathy McDonald'; Patsy ; 'Brent St. Denis'; Carrie Lewis
Subject: 2020 Budget of planning Board

Good morning,

Back on April 15th I sent you our Planning Board Budget information.
Thank you for your cheque for the final requisition.

If you have not done so, would you also please forward your concurrence with the 2020 Budget as respectfully requested (in the form of a motion/resolution) for our file.

Thank you.

Theresa

Theresa Carlisle,
Secretary Treasurer
Manitoulin Planning Board
Harbour Centre
40 Water Street, Unit 1
P.O. Box 240
Gore Bay ON P0P 1H0
TEL: 705-282-2237
FAX: 705-282-3142

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To: ahobbs@assignack.ca

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From: mpbcarlisle@bellnet.ca

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RECEIVED
JUN 16 2020

APPLICATION TO THE
COUNCIL OF THE TOWNSHIP OF ASSIGINACK

For the adjustment of taxes for the year 2020, for the Property described as:
511-000-005-076-02-00-00

Roll # _____, Legal Description: Demolish - house
140 Holiday Haven Rd, Manitowaning.

Under Section 357 () or 358 () of the Municipal Act, 2001. Application #

Owner: Tanya and Ian Cook

Mailing Address: _____

Telephone: [REDACTED]

Name of Applicant: Tanya ^{Cook} ~~and~~ Ian Cook

Mailing Address: [REDACTED] Woodstock, ON

Telephone: [REDACTED]

REASON FOR APPLICATION (please check appropriate circumstance)

- Ceased to be liable to be taxed 357(1a) ()
- Became exempt 357 (1c) ()
- Fire / Damage 357 (d) ()
- Mobile home was removed 357 (e) ()
- Gross or manifest Error 357 (f) ()
- Repairs / Renovations 357 (g) ()

Details of Application: Tore down house Jan 30, 2020

and removed debris. Shed removed. Small barn structure is the

Applicant's signature and Date: Tanya Cook June 13, 2020 only thing remaining.

.....

Application made under Sec 357/358/359 of the Municipal Act, 2001

RECEIVED
JUN 22 2020

MPAC's RESPONSE

Owner name(s) COOK, TANYA DAWN
 COOK, IAN JOHN
 Roll number 5111-000-005-09602-0000
 Property location 140 HOLIDAY HAVEN RD
 Property description ASSIGINACK CON 1 LOT 53 RP 31R562 PART 1
 Municipality/Local taxing authority ASSIGINACK TOWNSHIP

Application number
 Application reason Demolition/Razed by Fire
 Received date June 17, 2020
 Claim relief period From: January 30, 2020 - To: December 31, 2020
 Taxation year 2020

Current Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR RU R T	104,000	106,000	104,500	105,000	105,500	106,000
Total	104,000	106,000	104,500	105,000	105,500	106,000

Change to the Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR OT R T	17,072	17,400	17,154	17,236	17,318	17,400
Total	17,072	17,400	17,154	17,236	17,318	17,400

MPAC Remarks

Process a Tax Application for the demolition of all the structures except one small barn structure effective January 30 2020

MPAC Representative: Murray Burnett
 Date: June 19, 2020

Alton Hobbs

From: Silvio Berti <clerk.administrator@tehkummah.ca>
Sent: June 15, 2020 10:45 AM
To: Alton Hobbs; David Jaggard (davidtehkouncil@eastlink.ca)
Cc: Barb Deforge
Subject: RE: Reduced Loads on 10th Side Road

Good morning Alton,

The load restriction applies to any commercial vehicle having a registered gross weight greater than 4,500 kilograms, not to any specific company.

The use of the 6th Concession by commercial vehicles with excessive weight has caused Tehkummah Township taxpayers road maintenance costs beyond normal and Council does not see a benefit to the Township. As you suggest in your comment below "*Assiginack's roads are taking the full brunt of the aggregate trucks*" which is exactly what Tehkummah has been experiencing for years.

The road restriction applies only to the **6th Concession, from a point commencing at Highway 6, easterly approximately 3 km. to the intersection with the Slash Road**, not to the 10th sideroad as Mr. Cooper has indicated in his subject line.

Despite having said this I would be happy to entertain a reasonable alternative to the restriction and present it to Council so it help to contend with the excessive maintenance and repair costs. The 6th Concession will have maintenance repairs performed this summer with an estimated budgeted cost of @ \$100,000. This information may be helpful in providing an idea of what Council faces with this road.

Respectfully your,



T. Silvio Berti
Clerk-Administrator
Township of Tehkummah
Ph. (705) 859-3293
Fax (705) 859-2605

See our new website at www.tehkummah.ca for official Township news.

The email you recently sent to twptehk@amtelecom.net has been forwarded to the new Tehkummah address (Clerk.Administrator@tehkummah.ca); **you do not need to resend it. However, please update your address book or contact list so that you send all future email messages to (Silvio Berti).**

From: Alton Hobbs [mailto:ahobbs@assiginack.ca]
Sent: June-11-20 8:48 AM
To: 'Township of Tehkummah' <twptehk@amtelecom.net>
Cc: Ron Cooper <assigroads@amtelecom.net>
Subject: Reduced Loads on 10th Side Road

Good Morning:

I'd rather send this in the form of an email to you rather than an official letter to Council.

We are receiving complaints that Tehkummah's decision to not allow full loads of aggregate from the Varey/McLay pit on its roads is causing the trucking company economic losses and means that Assiginack's roads are taking the full brunt of the aggregate trucks.

I think that my Council would support an official complaint to your Council but I am hoping that you and your Superintendent might re-examine your position and maybe convince your Council to ease off this restriction until we can establish the cumulative affect of these vehicles on both of our roads?

Looking forward to a favourable response.

Alton Hobbs
CAO
Assiginack
705 859 3196

Total Control Panel

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To: ahobbs@assiginack.ca

Message Score: 1

High (60): Pass

From:
clerk.administrator@tehkummah.ca

My Spam Blocking Level: High

Medium (75): Pass

Low (90): Pass

[Block](#) this sender

[Block](#) tehkummah.ca

This message was delivered because the content filter score did not exceed your filter level.

Alton Hobbs

From: Silvio Berti <clerk.administrator@tehkummah.ca>
Sent: July 29, 2020 10:46 AM
To: Alton Hobbs
Cc: David Jaggard (davidtehkouncil@eastlink.ca); Barbara Grigg
Subject: Rogers Creek Bridge

Follow Up Flag: Follow up
Flag Status: Flagged

Good morning Alton,

The following motion was ratified at last evening's Special Meeting of Council:

MOTION: 2020-172
Moved by: Lorie Leeson **Seconded by:** Mike McKenzie

WHEREAS Council has been presented with a 'letter of support request' dated July 14, 2020 from Assiginack Council regarding the re-opening of the Rogers Creek Bridge;

AND WHEREAS there is an understanding of shared responsibility, (no current ratified agreement exists) between Assiginack Township and Tehkummah Township for the care and maintenance of the 'boundary' road, including two bridges;

AND WHEREAS Council has been presented with information including an estimated total cost of \$212,436.50 from Northern Mat and Bridge, using municipal staff and equipment from both municipalities with no contingency allowance;

BE IT RESOVLED that Council approves 50% of the quoted cost from Northern Mat & Bridge being \$107,686.29, (July 16, 2020 total quote including HST \$215,372.58) as their share for the replacement of the Rogers Creek Bridge upon the signing of a mutually agreed repayment schedule with Assiginack Township beginning in 2021 extending through to 2024 as well as an agreement for the provision of municipal labor forces.

CARRIED.

As is indicated in the motion, we need to create an agreement for a payment schedule. Based on the July 16, 2020 quoted price, Tehkummah Township's share would be \$107,686.29. Council has asked that we repay equal amounts over the next four years, (2021 -2024) in the amount of \$26,921.57.

With regards to the shared use of municipal forces and equipment, Kevin Dunlop, our Roads Superintendent would like to be provided with a work schedule as soon as possible in order that he can review and provide input in agreement with his standard fall schedule.

Council has also asked for confirmation and delivery of the following:

1. What is the warranty of the bridge? (Mayor Ham and Mr. Cooper were unclear).
2. Engineering specifications for the bridge.
3. Copies of all contracts and agreements pertaining to the Rogers Creek Bridge replacement project as well as all invoices and payments.
4. Confirmation of the quoted price including possible cost additions beyond the use of municipal forces.

Please call if you require any clarification.

Council is pleased to see this project move forward.

Regards,



T. Silvio Berti
Clerk-Administrator
Township of Tehkummah
Ph. (705) 859-3293
Fax (705) 859-2605

See our new website at www.tehkummah.ca for official Township news.

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Total Control Panel

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To: ahobbs@assignack.ca [Remove](#) this sender from my allow list

From:
clerk.administrator@tehkummah.ca

You received this message because the sender is on your allow list.

Alton Hobbs

From: [REDACTED]
Sent: July 23, 2020 12:21 PM
To: Alton Hobbs
Subject: Public Access -

I am inquiring about the Public Access to the waterfront at lot [REDACTED] Third Avenue, Sunsite Estates. Currently the Parkway Access is overgrown and therefore the waterfront via the Parkway Access is inaccessible. Will Assignack Township clear the access to the waterfront?

Kind regards

[REDACTED]
[REDACTED]

--
Cheers [REDACTED]

You don't get to decide how or when you are going to die, you can only decide how you are going to live,,

Memo

To: Mayor and Council
Date: July 17, 2020
Re: Assiginack Curling Club Charitable Tax Rebate Application

Further to the decision of council in January 2012 to deem the Curling Club eligible for the 40% property tax charitable tax rebate, please find attached a copy of the Application for the Rebate for the 2020 property taxes for the Curling Club.

I would request that council approve the application as applied for, for the taxation year 2020 in the amount of \$3,374.11 and that amount will then be applied as a credit to the tax account.

Thank you,



Deb MacDonald, Treasurer

MUNICIPALITY



OF ASSIGINACK

P.O. BOX 238 MANITOWANING, ON, P0P 1N0
(705) 859-3196 or fax 859-3010

www.Assiginack.ca

APPLICATION FOR REBATE OF TAXES TO REGISTERED CHARITIES

Request for Tax Rebate for the Taxation Year: 2020

Name of Organization: Assiginack Curling Club

Mailing Address, Telephone: P.O. Box 68

MANITOWANING, ONT P0P 1N0

Contact Name and Telephone: CHRIS PROSSER 705-370-5425

C.C.R.A. #: 124 591 611

Annual Taxes: 8435.28

CERTIFICATION:

I certify that the above noted organization, of which I am an officer of, hereby applies for tax relief in accordance with Assiginack By-law # 06-27:

CHRIS PROSSER
Name

Treasurer
Title of Office

x CP
Signature

Feb 21/20
Date

Council Resolution #: _____

Registered Charity Tax Rebate Application

Assessment Roll Number (from landlord) - 51-11-000-005-054 - _____

Form must be received at the tax office by the last day of February of the year following the tax year to which the application relates.

Calendar Year For Which Rebate Applies <u>2020</u>	
Name of Applicant Charity: <u>Assignack Curling Club</u>	
Contact Name <u>Chris Prosser</u>	Contact Telephone _____
Mailing Address <u>PO Box 68</u>	Postal Code <u>POP 1N0</u>
Address For Which Rebate Applies <u>26 Clover Valley Rd</u>	Postal Code <u>POP 1N0</u>
Length of Occupancy at Present Address <u>10 Dec 1967</u>	
Canada Customs & Revenue Reg./Business No. <u>124 591 611</u>	
<i>(submit copy of Charter)</i>	

From the Landlord: (submit a letter from the landlord that supports the total actual amount of property taxes paid for the application year)

Landlord or Property Manager Name _____ Tel: _____
(print)

Property Class for Property Occupied by Charity _____ Commercial _____ Industrial RTEP

Total Property Tax \$ 8435.28

Charity Property Tax Amount in above Property Class (receipt from owner/landlord of taxes paid) \$ _____ (A)

Rebate Percentage 40% (B)

Rebate Entitlement (A) x (B) \$ 3374.11 (C)

Landlord or Property Manager Signature _____ Date _____

Charity Declaration:

I, the undersigned hereby certify that the information is true and complete to the best of my knowledge and belief and authorize the municipality to verify all information contained in this statement.

Name of Authorized Officer Chris Prosser Title Treasurer
(print)

Signature [Signature] Date Feb 21/20

"It is a serious offence to make a false statement"

For Office Use Only	Roll No. <u>5-054</u>
Verification of Commercial or Industrial	_____ yes _____ no
Verification of Registered Charity Status	_____ yes _____ no
Actual Taxes Paid	\$ _____ Date _____
Estimate of Rebate Entitlement	\$ _____
First Instalment (50%)	\$ _____
Final Instalment	\$ _____
Balance Payable/ (Recoverable)	\$ _____
Action Taken _____	
By (print) _____	date _____

Additional Off-road Vehicles Allowed On-road

Effective July 1, 2020, the Ministry of Transportation (MTO) is making changes to add off-road motorcycles (ORM) and extreme terrain vehicles (XTV) to the existing list of off-road vehicles (ORV) permitted on-road. These two new ORV types will be in addition to the currently permitted 4 wheeled ORV types.

Provincial Requirements

Municipal Considerations

Municipalities will continue to have the authority and make decisions about ORVs by way of by-law to:

- ▶ Permit ORVs
- ▶ Only allow specific ORVs on road
- ▶ Only allow ORVs at specific hours of the day
- ▶ Impose additional speed limits

ORV is a general term used to capture several different vehicles designed for off-road, however, only certain off-road vehicles that meet the requirements in Ontario Regulation 316/03 are permitted on-road:

All-Terrain Vehicles

"A "single-rider" all-terrain vehicle (ATV) is designed to travel on four low-pressure tires, having a seat designed to be straddled by the operator, handlebars for steering control and it must be designed by the manufacturer to carry a driver only and no passengers.



A two-up ATV is designed and intended for use by an operator or an operator and a passenger. It is equipped with straddle-style seating and designed to carry only one passenger.



Side-by-Sides

A recreational off-highway vehicle (ROV) has two abreast seats, typically built with a hood, and uses a steering wheel instead of a motorcycle steering handlebar.



A utility terrain vehicle (UTV) has similar characteristics to an ROV but typically also features a box bed. UTVs are generally designed for utility rather than for recreational purposes.



New Off-Road Vehicle Types

Extreme Terrain Vehicles (XTVs), commonly referred to as Argos are 6+ wheeled off-road vehicles capable of riding in multiple terrains, including through water. These vehicles sometimes come with tracks, however, tracked versions are not being permitted on road and are restricted to off-road use only.



Off-Road Motorcycles (ORMs) are 2 wheeled off-road vehicles that come in varying configurations such as, but not limited to: Recreational ORM, Trail ORM, Competition ORM, Dual sport ORM.



July 1, 2020

Vehicles permitted on any municipal road where a by-law is created to enable their use will continue to be permitted.

MUNICIPAL BY-LAWS: Effective July 1, 2020, additional types of ORVs can be permitted on municipal roads and provincial roadways where local municipalities create new by-laws to enable their use (existing ORV by-laws granting access will not automatically permit new types; a new by-law will need to be passed after July 1, 2020).

LICENCE REQUIREMENT: These new vehicle types will require at least a G2 or M2 licence, the same as other off-road vehicles. These vehicles do not come with lights so they are restricted from operating at night or when the weather is poor unless equipped with proper aftermarket lighting. Also, no passengers are allowed on ORMs.

Proposed for January 1, 2021

Proposed for January 1, 2021, in municipalities listed in Regulation 8/03, all ORV vehicle types, including new vehicle types, will be permitted on municipal roads. Municipalities must create a by-law to restrict or prohibit their use.

More Information

With respect to the enforcement of these laws, the police act independently when carrying out their duties. Any issues with the day-to-day operations of police services and the actions of its officers should be raised with the local chief of police or his/her representative. All set fines can be found on the [Ontario Court of Justice website](#).

This document is a guide only. For official purposes, please refer to the *Highway Traffic Act* and regulations. For more information, please visit [Ontario.ca/ATV](#).

Additional Off-road Vehicles Allowed On-road (continued)



Existing Types permitted:
ATVs, Two-Up ATVs,
ROVs, UTVs



New Types:
ORMs and XTVs

Provincial Requirements

Operator Requirements

- Existing rider safety requirements:**
- ▶ Must be at least 16 years old
 - ▶ Must hold at least a valid G2 or M2 licence
 - ▶ Wear an approved motorcycle helmet
 - ▶ Wear a seat belt, where provided
 - ▶ Travel at speeds less than the posted speed limit
 - ▶ Travel only on shoulder, and where unavailable, right most portion of the roadway
 - ▶ Be driven in the same direction as traffic
 - ▶ Carry the ATV/ORV's registration permit

Rider safety requirements:

- ▶ Must hold at least a valid G2 or M2 licence (same as existing ORV types)
- ▶ Must be at least 16 years old
- ▶ Wear an approved motorcycle helmet
- ▶ Wear a seat belt, where provided
- ▶ Travel at speeds less than the posted speed limit
- ▶ Travel only on shoulder, and where unavailable, right most portion of the
- ▶ Be driven in the same direction as traffic
- ▶ Carry the ATV/ORV's registration permit

Passenger Safety Requirements

- Existing passenger safety requirements:**
- ▶ If the vehicle was manufactured with seat belts, everyone must buckle up
 - ▶ If the vehicle has passenger foot rests, the passenger must be able to reach these foot rests
 - ▶ The number of occupants is limited to the number of available seating positions
 - ▶ No passengers under the age of 8 are allowed and additional passenger restrictions apply if the driver is a young and novice driver with a minimum G2 or M2 licence
 - ▶ All riders – drivers and passengers – must wear an approved motorcycle helmet

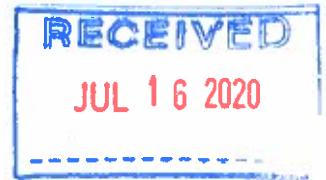
Passenger safety requirements

- ▶ **NEW** No passengers are permitted on ORM's while operating on-road
- ▶ If the vehicle was manufactured with seat belts, everyone must buckle up
- ▶ If the vehicle has passenger foot rests, the passenger must be able to reach these foot rests
- ▶ The number of occupants is limited to the number of available seating positions
- ▶ No passengers under the age of 8 are allowed and additional passenger restrictions apply if the driver is a young and novice driver with a minimum G2 or M2 licence
- ▶ All riders – drivers and passengers – must wear an approved motorcycle helmet

Vehicle Requirements

- ▶ Be registered and plated
- ▶ Be insured
- ▶ Must have wheels in contact with the ground
- ▶ Be compliant with one of the ANSI/COHV standards listed in s.10 of Ontario Regulation 316/03 (certification label commonly found near footrest)
- ▶ Have headlights and taillights on at all times

- ▶ **NEW** Exempted from the standards listed in s.10
- ▶ **NEW** As an alternative to the standards listed in s.10 of Ontario Regulation 316/03 XTVs must comply with sections 7.2, 7.3, 7.4, 7.5 (other than section 7.5.1), 7.6, 7.7, 7.8 and 7.9 of the Society of Automotive Engineers Standard J2258, entitled "Light Utility Vehicles" (braking ability, lighting, rollover protection)
- ▶ **NEW** XTVs that are tracked are not permitted on-road
- ▶ **NEW** Have headlights and taillights on between sunset and sunrise (nighttime riding) or when the weather is unfavourable
- ▶ **NEW** ORM's must have a minimum wheel rim diameter of 250 mm, and has a minimum wheelbase of 1 016 mm (to prevent pocket bikes)
- ▶ **NEW** ORM's may meet federal definition for Restricted Use Motorcycles, and would need to meet federal standards, or may be Competition Vehicles, for which no federal standards apply
- ▶ Be registered and plated
- ▶ Be insured
- ▶ Must have wheels in contact with the ground



Manitowaning Agricultural Society

P.O. Box 116
Manitowaning, Ontario
POP 1N0

June 1st, 2020
Township of Assiginack
P.O. Box 238
Manitowaning ON P0P 1N0

Dear Friends:

This year would have been the 144th year of holding the Manitowaning Fall Fair. Due to the Covid-19 pandemic, we have made the very difficult decision to postpone this year's fall fair till 2021. Therefore, the 144th annual Fall Fair for Manitowaning will be held on September 10th, 11th of 2021.

We would like to take this time to thank you very much for all of your past donations, which has ensured the continuation of the oldest fall fair in Northern Ontario. We hope that we will be able to continue to count on your support in the coming years.

The executive and directors would like to wish you a safe year in these uncertain times.

Sincerely

A handwritten signature in black ink that reads "Wilfred Holmes".

Wilfred Holmes

President

Ontario
Provincial
Police

Police
provinciale
de l'Ontario



RECEIVED
JUL 17 2020

Manitoulin Detachment
Manitoulin Détachement
(Little Current, Espanola, Manitowaning, Gore Bay, Mindemoya)

12 Campbell Street, East, PO Box 638
Little Current, ON P0P 1K0

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File Reference:

July 14, 2020

Township of Assiginack
156 Arthur Street, PO Box 238
Manitowaning, ON P0P 1N0

ATTENTION: Mayor Ham

As you are likely aware the completion of the new Little Current OPP Detachment is drawing near. Operations for Little Current OPP will move to the new location at 54 Boosneck Rd, Little Current as of the 18th of August 2020.

The OPP continually evaluates its operations to identify efficiencies that enhance public safety in the communities it serves. The OPP has to evolve to address new challenges and deliver on the ever-changing expectations of police services in an increasingly complex world.

A review of Ontario Provincial Police (OPP) detachments in the North East Region has identified opportunities for efficiencies and reinvestment. As a result, the OPP will be closing Mindemoya and Manitowaning Detachments, which forms part of the greater Manitoulin Detachments in the fall of 2020.

I am inviting community leaders to attend the new detachment on July 22nd for an information session at 1:30 pm.

In closing, it is important to note that the closure of Mindemoya and Manitowaning Detachments will not reduce frontline policing services within Manitoulin Island. The OPP continues to work closely with the community to address its needs. Police vehicles are now equipped with mobile work stations allowing officers on patrol to complete many administrative duties from within the cruiser and thereby reducing the need to return to the office.

Sincerely

A handwritten signature in black ink, appearing to read 'm19/cf', is written over the typed name.

Megan Cavanagh, Inspector
Detachment Commander
Manitoulin OPP

MC/cf



**Public Health
Santé publique**
SUDBURY & DISTRICTS

RECEIVED

JUL 20 2020

July 16, 2020

To Employers in Sudbury and Districts:

Re: Instructions to Persons Responsible for a Business or Organization Permitted to Open under the *Emergency Management and Civil Protection Act, R.S.O. 1990* and related Regulations

I am writing to all persons responsible for a business or organization permitted to open in the Public Health Sudbury & Districts service area as of 12:01 a.m. July 17, 2020. This letter conveys my instructions to such persons pursuant to [Ontario Regulation 364/20](#): Rules for Areas in Stage 3 under the *Emergency Management and Civil Protection Act* (EMCPA), which as of July 17, replace instructions outlined in my letter dated July 2, 2020.

As announced on July 13, 2020, much of the province, including the area served by Public Health Sudbury & Districts, will enter Stage 3 of [Reopening Ontario](#) on July 17, 2020. In Stage 3, more restrictions are loosened and nearly all businesses and public spaces are reopened, provided they follow Public Health advice and workplace safety guidance.

Make no mistake, the key to continued success in protecting our health and our economy from COVID-19 is in our hands. The Public Health instructions to business and organization owners and operators provide you with clear direction so you can continue to be part of the solution in keeping our communities safe. I sincerely thank you for your ongoing work and commitment.

As Medical Officer of Health, the following are my instructions pursuant to O. Reg. 364/20, Schedule 1, s.2(2) (or as current), to all persons who are responsible for a business or organization that is open within the geographic area served by Public Health Sudbury & Districts, effective 12:01 a.m. on July 17, 2020. Note that to the extent that anything in these instructions conflicts with setting-specific rules under O. Reg. 364 or other applicable provincial legislation or policy, those provincial directions prevail. Where conflicts do not exist, these instructions are additional to any applicable provincial direction.

Sudbury

1300 rue Paris Street
Sudbury ON P3E 3A3
t: 705.522.9200
f: 705.522.5182

Elm Place

10 rue Elm Street
Unit / Unité 130
Sudbury ON P3C 5N3
t: 705.522.9200
f: 705.677.9611

Sudbury East / Sudbury-Est

1 rue King Street
Box / Boîte 58
St.-Charles ON POM 2W0
t: 705.222.9201
f: 705.867.0474

Espanola

800 rue Centre Street
Unit / Unité 100 C
Espanola ON P5E 1J3
t: 705.222.9202
f: 705.869.5583

Île Manitoulin Island

6163 Highway / Route 542
Box / Boîte 87
Mindemoya ON POP 1S0
t: 705.370.9200
f: 705.377.5580

Chapleau

101 rue Pine Street E
Box / Boîte 485
Chapleau ON POM 1K0
t: 705.860.9200
f: 705.864.0820

toll-free / sans frais

1.866.522.9200

phsd.ca



Instructions:

1. (1) Have a policy in place to ensure that no Person is permitted to enter or remain in an **Enclosed Public Space** of a business or organization, including a public transit vehicle, unless they are wearing a Face Covering at all times in a manner that covers the mouth, nose and chin without gaping. The Face Covering may be temporarily removed to access services provided by the business or organization where it is reasonably required to do so.

For greater clarity, a **Person** means any customer, patron, employee or visitor, who enters the enclosed public space; **Enclosed Public Space** means indoor public spaces of businesses or organizations accessed by the public; **Face Covering** means a medical mask or a non-medical mask or other face coverings such as a bandana, a scarf, or cloth that covers the mouth and nose. Face shields are not acceptable forms of a face covering for the purpose of these instructions.

- (2) Have a policy in place for **Enclosed Employee Space (accessed by Employees and not accessed by the public)** to ensure the following are in place for Persons accessing this space:

- i. Physical distancing of two metres.
- ii. Face Covering requirement if physical distancing is not possible.
- iii. Routine screening for COVID-19 symptoms, including requiring those with symptoms to stay home and advising them to be tested for COVID-19.
- iv. Promoting excellence in hand hygiene and cough and sneeze etiquette.
- v. Enhanced cleaning and disinfecting of surfaces.

For greater clarity, **Employees** means employees, volunteers, students, contractors, and others who access the Enclosed Employee Space.

- (3) Subsections (1) and (2)(ii) do not apply to:

- a) Children under two years of age or children under the age of five years either chronologically or developmentally who refuse to wear a face covering and cannot be persuaded to do so by their caregiver.
- b) Persons with medical conditions who cannot safely wear a face covering (for example, due to breathing difficulties, cognitive difficulties, hearing or communication difficulties).
- c) Persons who cannot wear or remove a face covering without assistance, including people who are accommodated under the *Accessibility for Ontarians with Disabilities Act (AODA)* or are protected under the *Ontario Human Rights Code*, R.S.O. 1990, c.H. 19 as amended.
- d) Persons who for any religious or cultural reason cannot wear a face covering, or cannot cover the face in a manner that would cover the nose and mouth.

2. Implement and enforce the policies based on “good faith”, using them primarily as a means of educating Persons on Face Covering use.
3. Do not require any Person to provide proof of any of the exemptions set out in Subsection 1(3).
4. Post appropriate visible signage indicating that all persons entering or remaining inside the Enclosed Public Space must wear a Face Covering.
5. Require that employees provide verbal reminders to Persons entering the Enclosed Public Space without a Face Covering or Persons unreasonably removing the Face Covering while in the premises.
6. Ensure the availability of alcohol-based hand rub at all entrances and exits for the use of all Persons entering or exiting the premises.
7. Ensure that all employees are aware of the policies and are trained on their implementation and enforcement.
8. Provide a copy of the policies, upon request, to a Public Health Inspector or other person authorized to enforce the EMCPA.

Please be reminded that O. Reg. 364 requires persons responsible for a place of business or a facility that is open to the public to limit the number of persons in the place of business or facility so that every member of the public is able to maintain a physical distance of at least two meters from every other person in the business or facility. Exceptions are specified in the Regulation.

Public Health Sudbury & Districts is committed to supporting local businesses and organizations to reopen safely. Please visit our website to access the [workplace toolkit](#) for this purpose. The toolkit includes [sample policies](#), [checklist](#), [signage](#), and a [Frequently Asked Questions](#) resource.

Should you require additional information, please contact Public Health at 705.522.9200 (toll-free 1.866.522.9200). Visit phsd.ca/COVID-19 for additional information and resources, including [Guidance for workplaces and sector-specific guidance](#). *Cette lettre, ainsi que toutes ressources associées, sont aussi disponibles en français sur notre site web : phsd.ca/laCOVID-19.*

Thank you for your ongoing collaboration as we work together to keep the brakes on COVID-19 and the accelerator on our local reopening.

Sincerely,

Original signed by

Penny Sutcliffe, MD, MHSc, FRCPC
Medical Officer of Health and Chief Executive Officer

cc: Dr. David Williams, Chief Medical Officer of Health