

MUNICIPALITY



OF ASSIGINACK

**BOX 238, MANITOWANING, ONT., P0P 1N0
(705) 859-3196 or 1-800-540-0179**

www.assiginack.ca

REGULAR VIRTUAL MEETING OF COUNCIL

Tuesday, September 1, 2020 5:00 pm

AGENDA

For Consideration:

1. OPENING

- a) Adoption of Agenda
- b) Disclosure of Pecuniary Interest and General Nature Thereof

2. ANNOUNCEMENTS

3. ADOPTION OF MINUTES

- a) Regular Virtual Meeting of August 4, 2020

4. DELEGATIONS

5. ACTION REQUIRED ITEMS

- a) Accounts for Payment : General \$ 222,114.75
Payroll: \$ 46,589.60
- b) 70 Queen Street 2020 Tax Write Down
- c) Road Allowance Crossing Request
- d) Emergency Preparedness: Vulnerable Persons Registry
- e) 2020 Staffing Cost of Living Increase
- f) Tender Awards: Surface Treatment
Public Works Garage Roof
Winter Sand
Gravel

6. INFORMATION ITEMS

- a) BMO Lease Renewal/Extension
- b) Stantec Engineering: Swing Bridge Project Update

7. BY-LAWS

- a) By-law # 2020-10 Shared E.D.O. Terms of Reference agreement

8. CLOSED SESSION

None

9. ADJOURNMENT

**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK
MINUTES OF THE REGULAR COUNCIL MEETING**

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held and hosted by way of a Zoom Conference from the Council Chambers on Tuesday, August 4th, 2020 at 5:00 p.m.

Present: All via Zoom
Mayor Dave Ham
Councillor Dave McDowell
Councillor Rob Maguire
Councillor Christianna Jones
Councillor Hugh Moggy

Staff: Alton Hobbs, CAO, Deputy Clerk
Deb MacDonald, Treasurer
Freda Bond, Tax and Utilities Manager
Jackie White, PEC

Public: Alicia McCutcheon, Manitoulin Expositor

OPENING:

#129-12-2020 H. Moggy - C. Jones

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business at 5:00 pm, with a quorum of members present virtually, with Mayor Ham presiding in the Chair.

CARRIED

AGENDA:

#130-12-2020 C. Jones - H. Moggy

THAT we confirm the attendance of all the Members of Council electronically (on Zoom) and adopt the agenda for this meeting be accepted as presented.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST:

NONE

ANNOUNCEMENTS:

Councillor McDowell extended thanks to the staff for the assistance in procuring a small grant through OMAFRA Funding.

Councillor Moggy extended thanks to staff, especially the Public Works Department, for the installation of the lovely street banners.

ADOPTION OF MINUTES:

#131-12-2020 D. McDowell - R. Maguire

THAT the Minutes of the Regular Council Meeting of July 7, 2020 be accepted.

CARRIED

DELEGATIONS:

NONE

REPORTS:

NONE

ACTION REQUIRED ITEMS:

#132-12-2020 R. Maguire - D. McDowell

THAT we accept the Treasurer's Tax and Utilities Arrears Report dated July 22, 2020.

CARRIED

#133-12-2020 H. Moggy - C. Jones

THAT Council authorizes the following Accounts for Payment:

General: \$171,336.58

AND THAT the Mayor and administration be authorized to complete cheques #30010 through #30039, #30044 through #30072 as described in the attached cheque register report.

CARRIED

#134-12-2020 C. Jones - R. Maguire

THAT Council authorizes the following Accounts for Payment:

Payroll: \$45,292.01

AND THAT the Mayor and administration be authorized to complete cheques #30009 through #30043 as described in the attached cheque register report.

CARRIED

#135-12-2020 D. McDowell - R. Maguire

THAT we inform the Manitoulin Planning Board that we concur with the 2020 Board Budget.

CARRIED

#136-12-2020 R. Maguire - D. McDowell

THAT we authorize Staff to complete the Quotation: Modular Bridge & Project Management – Rogers Creek Bridge in the amount of \$215,372.58.

AND THAT we issue a deposit in the amount of \$38,119.04 to accompany the documents;

AND THAT we inform the Council of the Township of Tehkummah of our actions and thank them for their support of this project.

CARRIED

#137-12-2020 H. Moggy - C. Jones

THAT we advise the person inquiring about municipal maintenance of the Sunsite parkways that the area residents have traditionally provided their own maintenance and that we are not staffed to provide this maintenance at this time.

CARRIED

#138-12-2020 C. Jones - H. Moggy

THAT we approve the attached Charitable Tax Rebate Application from the Assiginack Curling Club.

CARRIED

INFORMATION ITEMS:

#139-12-2020 D. McDowell - R. Maguire

THAT we acknowledge receipt of the following correspondence items:

- a) Off Road Vehicles Allowed on Roads
- b) Manitowaning Agricultural Society
- c) OPP Manitowaning Detachment Closure
- d) Public Health Sudbury & District: Stage 3 Re-openings

CARRIED

BY-LAWS:

None

CLOSED SESSION:

None

CLOSING:

#140-12-2020 R. Maguire - D. McDowell

THAT we adjourn until the next regular meeting or call of the Chair.

CARRIED

David Ham, MAYOR

Alton Hobbs, CAO/DEPUTY CLERK

5:15 p.m.

These Minutes have been circulated but are not considered Official until approved by Council.

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Ranges: **From:** **To:** **From:** **To:**
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last Cheque Number 0030078 0030108
 Cheque Date First Last

Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0030078	04/08/2020	AGAT LABORATORIES	\$886.49
InvNo: 20714528E	InvDesc: landfill-wtr samp.testing	InvAmt: \$886.49	
0030079	04/08/2020	ALLEN'S AUTOMOTIVE GROUP	\$3,265.70
InvNo: 767228	InvDesc: marina-lawnmower	InvAmt: \$3,265.70	
0030080	04/08/2020	BEACON IMAGES	\$542.40
InvNo: 1760	InvDesc: annual site fees hwy signs	InvAmt: \$542.40	
0030081	04/08/2020	CEDAR CHALET	\$113.00
InvNo: #06-20	InvDesc: fd-coffee training wkend	InvAmt: \$113.00	
0030082	04/08/2020	EDDY SAGLE	\$275.00
InvNo: 0001009411	InvDesc: eyeglasses (merie)	InvAmt: \$275.00	
0030083	04/08/2020	EXP SERVICES INC.	\$9,498.09
InvNo: 562872	InvDesc: mtg wtr distribution	InvAmt: \$9,498.09	
0030084	04/08/2020	FLAGS UNLIMITED	\$1,324.22
InvNo: 289484	InvDesc: street banners	InvAmt: \$1,324.22	
0030085	04/08/2020	FREELANDT CALDWELL REILLY	\$10,565.50
InvNo: CJH-52168	InvDesc: completion of yr end audit	InvAmt: \$10,565.50	
0030086	04/08/2020	GERRY STRONG	\$307.70
InvNo: AUG 4 2020	InvDesc: bldg insp/plan mileage	InvAmt: \$307.70	
0030087	04/08/2020	HYDRO ONE NETWORKS INC.	\$7,302.97
InvNo: JULY 22 2020 PO/BNK	InvDesc: po/bnk	InvAmt: \$411.48	
InvNo: JULY 22 2020 LITES	InvDesc: street lites	InvAmt: \$552.52	
InvNo: JULY 22 2020 DOCKS	InvDesc: marina docks	InvAmt: \$82.66	
InvNo: JULY 22 2020 LIBRARY	InvDesc: library	InvAmt: \$250.69	
InvNo: JULY 22 2020 INFO BT	InvDesc: info booth	InvAmt: \$32.52	
InvNo: JULY 22 2020 SHOWERS	InvDesc: marina showerhouse	InvAmt: \$101.36	
InvNo: JULY 22 2020 TENNIS	InvDesc: tennis courts	InvAmt: \$29.30	
InvNo: JULY 22 2020 SS WTP	InvDesc: ss wtp	InvAmt: \$605.45	
InvNo: JULY 22 2020 ARENA	InvDesc: arena	InvAmt: \$385.97	
InvNo: JULY 28 2020 PW	InvDesc: pw-microfit	InvAmt: \$6.10	
InvNo: JULY 27 2020 MTG WTP	InvDesc: mtg wtp	InvAmt: \$4,844.92	
0030088	04/08/2020	MANITOWANING MILL & HOME BUILDING CENTRE	\$6,751.55
InvNo: 0190107	InvDesc: ballfield-press.trt.lumber	InvAmt: \$1,310.92	

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

InvNo: 0188828	InvDesc: docks-rope	InvAmt: \$5.93
InvNo: 0190970	InvDesc: arena reno-plumb.supplies	InvAmt: \$81.42
InvNo: 01191005	InvDesc: arena reno-bolts	InvAmt: \$1.98
InvNo: 0190719	InvDesc: arena reno-nuts/bolts	InvAmt: \$16.95
InvNo: 0190848	InvDesc: arena reno-drywall/insul/plumb	InvAmt: \$4,099.20
InvNo: 0190544	InvDesc: arena reno-lumber/plumb.	InvAmt: \$315.86
InvNo: 0190545	InvDesc: office-clean.supplies	InvAmt: \$13.55
InvNo: 0190354	InvDesc: marina-pails	InvAmt: \$12.41
InvNo: 0189719	InvDesc: marina-clean.supplies	InvAmt: \$20.33
InvNo: 0189996	InvDesc: beach/rec-umbrellas/santizer	InvAmt: \$282.32
InvNo: 0189718	InvDesc: po bldg-clean.supplies	InvAmt: \$24.03
InvNo: 0189667	InvDesc: arena maint-fans	InvAmt: \$559.32
InvNo: 0188505	InvDesc: arena maint-hasp	InvAmt: \$7.33

ChqNo: 0030089	Date: 04/08/2020	Vendor: MANITOULIN-SUDBURY DISTRICT SOCIAL SERVIC	Amount: \$31,247.25
InvNo: IN000018159	InvDesc: august social assist/amb	InvAmt: \$31,247.25	
ChqNo: 0030090	Date: 04/08/2020	Vendor: MANITOWANING FRESHMART	Amount: \$35.73
InvNo: 00578456	InvDesc: admin-kitchen supplies	InvAmt: \$3.38	
InvNo: 00582643	InvDesc: marina-t.tissue	InvAmt: \$11.29	
InvNo: 00193505	InvDesc: admin-tea/misc supplies	InvAmt: \$21.06	
ChqNo: 0030091	Date: 04/08/2020	Vendor: MINISTER OF FINANCE	Amount: \$23,086.00
InvNo: 102207201225011	InvDesc: june policing	InvAmt: \$23,086.00	
ChqNo: 0030092	Date: 04/08/2020	Vendor: MINISTER OF FINANCE	Amount: \$1,243.19
InvNo: JULY 2020	InvDesc: july eht remittance	InvAmt: \$1,243.19	
ChqNo: 0030093	Date: 04/08/2020	Vendor: NEW NORTH FUELS INC	Amount: \$3,395.95
InvNo: 548576	InvDesc: pw-diesel	InvAmt: \$574.68	
InvNo: 548747	InvDesc: marina-gasoline	InvAmt: \$2,821.27	
ChqNo: 0030094	Date: 04/08/2020	Vendor: NORTHERN 911	Amount: \$344.22
InvNo: 21216-08012020	InvDesc: august fire dispatch	InvAmt: \$344.22	
ChqNo: 0030095	Date: 04/08/2020	Vendor: ONTARIO PROPERTY SERVICES	Amount: \$4,800.00
InvNo: JULY 9 2020 -428	InvDesc: tx reg-final notices (16 files	InvAmt: \$4,800.00	
ChqNo: 0030096	Date: 04/08/2020	Vendor: PUROLATOR COURIER	Amount: \$50.22
InvNo: 445105598	InvDesc: freight	InvAmt: \$50.22	
ChqNo: 0030097	Date: 04/08/2020	Vendor: RECEIVER GENERAL	Amount: \$18,787.40
InvNo: JULY 2020	InvDesc: july source deductions	InvAmt: \$18,787.40	
ChqNo: 0030098	Date: 04/08/2020	Vendor: MANITOULIN NAVY LEAGUE	Amount: \$100.00

The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
 Payables Management

InvNo: 2020 DONATION InvDesc: 2020 donation InvAmt: \$100.00

ChqNo:	0030099	Date:	04/08/2020	Vendor:	3RDLINE STUDIO INC	Amount:	\$2,486.00
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InvNo: 2015-4 InvDesc: bwt-architect services InvAmt: \$2,486.00

ChqNo:	0030100	Date:	04/08/2020	Vendor:	PRO FLEET CARE SUDBURY	Amount:	\$649.75
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InvNo: 165 InvDesc: fd-oil spray trcks InvAmt: \$649.75

ChqNo:	0030101	Date:	04/08/2020	Vendor:	MANITOULIN FAMILY RESOURCES	Amount:	\$100.00
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InvNo: JULY 21 2020 InvDesc: pec-donation in lieu h.kruzel InvAmt: \$100.00

ChqNo:	0030102	Date:	04/08/2020	Vendor:	KNOX UCW	Amount:	\$225.00
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InvNo: JULY 19/20 2020 InvDesc: fd-lunch re:training weekend InvAmt: \$225.00

ChqNo:	0030103	Date:	04/08/2020	Vendor:	KAITLYN LENTIR	Amount:	\$131.04
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InvNo: 80348 InvDesc: marina-reimb.t-shirts InvAmt: \$131.04

ChqNo:	0030104	Date:	04/08/2020	Vendor:	FLASHBAY INC	Amount:	\$441.27
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InvNo: IN1055086 InvDesc: fd-fire prevention InvAmt: \$441.27

ChqNo:	0030105	Date:	04/08/2020	Vendor:	NORTHERN MAT & BRIDGE	Amount:	\$38,119.04
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InvNo: AUG 4 2020 DEPOSIT InvDesc: rogers creek bridge deposit InvAmt: \$38,119.04

ChqNo:	0030106	Date:	04/08/2020	Vendor:	VERSUS BUSINESS FORMS & LABELS	Amount:	\$852.07
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InvNo: 47926 InvDesc: tx bill forms InvAmt: \$852.07

ChqNo:	0030107	Date:	04/08/2020	Vendor:	WAT SUPPLIES	Amount:	\$92.84
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InvNo: 235211 InvDesc: marina-t.tissue InvAmt: \$92.84

ChqNo:	0030108	Date:	04/08/2020	Vendor:	WINDOWS UNLIMITED	Amount:	\$2,960.37
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InvNo: 885113 InvDesc: aug rdside prks/g.pickup InvAmt: \$2,960.37

*** End of Report ***

Report Total:

\$169,979.96

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Ranges: From: To: From: To:
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last Cheque Number 0030114 0030147
 Cheque Date First Last
Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	0030114	Date:	17/08/2020	Vendor:	ALLEN'S AUTOMOTIVE GROUP	Amount:	\$628.87
InvNo:	767952	InvDesc:	marina-oil	InvAmt:		\$18.24	
InvNo:	073120	InvDesc:	s.chgs	InvAmt:		\$79.91	
InvNo:	764354	InvDesc:	battery #3	InvAmt:		\$282.39	
InvNo:	764393	InvDesc:	pins	InvAmt:		\$5.07	
InvNo:	765856	InvDesc:	coffee	InvAmt:		\$48.47	
InvNo:	766819	InvDesc:	#10 oil	InvAmt:		\$147.47	
InvNo:	767888	InvDesc:	oil #5	InvAmt:		\$30.89	
InvNo:	767690	InvDesc:	belts mower	InvAmt:		\$16.43	

ChqNo:	0030115	Date:	17/08/2020	Vendor:	B.A.M.M.-BRENDAN ADDISON MOBILE MECHANIC/	Amount:	\$3,478.20
InvNo:	0738	InvDesc:	repair turbo/eng light #16	InvAmt:		\$113.00	
InvNo:	0774	InvDesc:	repair heater #2	InvAmt:		\$435.05	
InvNo:	0765	InvDesc:	replace wheel/brakes #7	InvAmt:		\$593.20	
InvNo:	0764	InvDesc:	hub & studs #7	InvAmt:		\$2,336.95	

ChqNo:	0030116	Date:	17/08/2020	Vendor:	BELL CANADA	Amount:	\$23.44
InvNo:	2020 08 01	InvDesc:	toil free line	InvAmt:		\$23.44	

ChqNo:	0030117	Date:	17/08/2020	Vendor:	CITY OF GREATER SUDBURY	Amount:	\$1,002.99
InvNo:	00105982	InvDesc:	june recyclable material	InvAmt:		\$1,002.99	

ChqNo:	0030118	Date:	17/08/2020	Vendor:	COMMERCIAL TRUCK EQUIP CO	Amount:	\$1,653.62
InvNo:	WO-0004560683	InvDesc:	fd-pump test/service #1	InvAmt:		\$773.77	
InvNo:	WO-0004560685	InvDesc:	fd-pump test/service #2	InvAmt:		\$738.60	
InvNo:	WO-0004560687	InvDesc:	fd-foam pump testing	InvAmt:		\$141.25	

ChqNo:	0030119	Date:	17/08/2020	Vendor:	COMPUTREK	Amount:	\$797.44
InvNo:	21747	InvDesc:	aug remote server mgmt	InvAmt:		\$776.31	
InvNo:	21849	InvDesc:	july offsite data storage	InvAmt:		\$21.13	

ChqNo:	0030120	Date:	17/08/2020	Vendor:	CRD CREIGTON	Amount:	\$962.03
InvNo:	INV204789	InvDesc:	wing nose/blade/cross chain	InvAmt:		\$962.03	

ChqNo:	0030121	Date:	17/08/2020	Vendor:	EASTLINK	Amount:	\$1,877.54
InvNo:	13155617	InvDesc:	arena	InvAmt:		\$152.30	
InvNo:	13155606	InvDesc:	fd-interconnect	InvAmt:		\$78.90	
InvNo:	13155608	InvDesc:	fd-interconnect	InvAmt:		\$66.34	

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

InvNo: 13155634	InvDesc: marina	InvAmt: \$78.90
InvNo: 13155596	InvDesc: man streams	InvAmt: \$165.13
InvNo: 13155626	InvDesc: ss wtp	InvAmt: \$173.77
InvNo: 13155623	InvDesc: norisle	InvAmt: \$69.91
InvNo: 13155420	InvDesc: mun.office	InvAmt: \$597.25
InvNo: 13155637	InvDesc: pw	InvAmt: \$222.83
InvNo: 13155625	InvDesc: mtg wtp	InvAmt: \$243.68

ChqNo: 0030122	Date: 17/08/2020	Vendor: G. STEPHEN WATT, BARRISTER	Amount: \$355.95
InvNo: 3639	InvDesc: general legal	InvAmt: \$355.95	

ChqNo: 0030123	Date: 17/08/2020	Vendor: EXP SERVICES INC.	Amount: \$816.43
InvNo: 566634	InvDesc: landfill eca-monitor/training	InvAmt: \$816.43	

ChqNo: 0030124	Date: 17/08/2020	Vendor: FREDA BOND	Amount: \$275.00
InvNo: 430346	InvDesc: eyeglasses	InvAmt: \$275.00	

ChqNo: 0030125	Date: 17/08/2020	Vendor: GERRY STRONG	Amount: \$307.70
InvNo: AUG 17 2020	InvDesc: bldg insp/plan mileage	InvAmt: \$307.70	

ChqNo: 0030126	Date: 17/08/2020	Vendor: GFL ENVIRONMENTAL INC 2019	Amount: \$3,907.39
InvNo: GP0000003806	InvDesc: july recycling transport	InvAmt: \$3,907.39	

ChqNo: 0030127	Date: 17/08/2020	Vendor: HEROLD SUPPLY	Amount: \$261.14
InvNo: 11131	InvDesc: starter repair #14	InvAmt: \$261.14	

ChqNo: 0030128	Date: 17/08/2020	Vendor: HUGHES SUPPLY COMPANY	Amount: \$121.02
InvNo: 44052	InvDesc: wratchet/socket/tape	InvAmt: \$121.02	

ChqNo: 0030129	Date: 17/08/2020	Vendor: HYDRO ONE NETWORKS INC.	Amount: \$5,651.62
InvNo: JULY 30 2020 LAGOON	InvDesc: lagoon	InvAmt: \$2,881.40	
InvNo: AUG 7 2020 DEPOT	InvDesc: recycling depot	InvAmt: \$98.54	
InvNo: AUG 7 2020 ICE PLT	InvDesc: arena (ice plant) reconc.bill	InvAmt: \$2,023.41	
InvNo: AUG 5 2020 NORISLE	InvDesc: norisle heritage park	InvAmt: \$75.71	
InvNo: AUG 5 2020 PW	InvDesc: pw	InvAmt: \$223.61	
InvNo: AUG 10 2020 ADMIN	InvDesc: mun.office	InvAmt: \$348.95	

ChqNo: 0030130	Date: 17/08/2020	Vendor: LEVITT SAFETY LIMITED	Amount: \$120.73
InvNo: 1735607-00	InvDesc: fd-service air pack	InvAmt: \$120.73	

ChqNo: 0030131	Date: 17/08/2020	Vendor: MANITOWANING MILL & HOME BUILDING CENTRE	Amount: \$2,060.99
InvNo: 0190600	InvDesc: fd-ratchet straps	InvAmt: \$144.60	
InvNo: 0191320	InvDesc: arena reno-drywall/jack post	InvAmt: \$259.28	
InvNo: 0190969	InvDesc: lights	InvAmt: \$139.05	
InvNo: 0190538	InvDesc: po/bnk bldg- bulbs	InvAmt: \$23.72	

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

InvNo: 0190215	InvDesc: coffee	InvAmt: \$34.11
InvNo: 0190188	InvDesc: lag bolts	InvAmt: \$27.40
InvNo: 0190065	InvDesc: bits/lag bolts	InvAmt: \$19.94
InvNo: 0188586	InvDesc: dock hardware (black rock)	InvAmt: \$665.03
InvNo: 0188403	InvDesc: hinges (landfill)	InvAmt: \$123.11
InvNo: 0187469	InvDesc: lumber (marina)	InvAmt: \$233.02
InvNo: 0187196	InvDesc: drill	InvAmt: \$141.24
InvNo: 0186824	InvDesc: garbage bags	InvAmt: \$33.89
InvNo: 0186741	InvDesc: faucel handle (marina)	InvAmt: \$67.74
InvNo: 0186445	InvDesc: plmbing supplies (marina)	InvAmt: \$99.73
InvNo: 0185317	InvDesc: faucet (marina)	InvAmt: \$49.13

ChqNo:	0030132	Date:	17/08/2020	Vendor:	MANITOULIN EXPOSITOR	Amount:	\$333.16
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InvNo: 107127	InvDesc: advertising	InvAmt: \$333.16
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ChqNo:	0030133	Date:	17/08/2020	Vendor:	MANITOWANING FRESHMART	Amount:	\$11.27
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InvNo: 00588482	InvDesc: admin-compost bags/misc	InvAmt: \$11.27
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ChqNo:	0030134	Date:	17/08/2020	Vendor:	MCANSH ELECTRIC	Amount:	\$513.99
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InvNo: 38	InvDesc: repair dock lights	InvAmt: \$513.99
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ChqNo:	0030135	Date:	17/08/2020	Vendor:	M&G FENCING INC	Amount:	\$5,356.20
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InvNo: 30313	InvDesc: ballfield-yellow fence topper	InvAmt: \$5,356.20
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ChqNo:	0030136	Date:	17/08/2020	Vendor:	MIKE VAREY EXCAVATING & EQUIPMENT	Amount:	\$4,068.00
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InvNo: 373186	InvDesc: calcium	InvAmt: \$4,068.00
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ChqNo:	0030137	Date:	17/08/2020	Vendor:	MSC INDUSTRIAL SUPPLY ULC	Amount:	\$399.65
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InvNo: 3872622002	InvDesc: snap ring plyers	InvAmt: \$75.65
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InvNo: 3908731001	InvDesc: penetrate oil	InvAmt: \$135.22
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InvNo: 3908731002	InvDesc: clamps	InvAmt: \$188.78
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ChqNo:	0030138	Date:	17/08/2020	Vendor:	NEW NORTH FUELS INC	Amount:	\$2,644.13
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InvNo: 550056	InvDesc: marina-gasoline	InvAmt: \$2,644.13
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ChqNo:	0030139	Date:	17/08/2020	Vendor:	NORTHERN SECURITY LTD	Amount:	\$95.43
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InvNo: 8383327	InvDesc: mun.office replace lock	InvAmt: \$95.43
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ChqNo:	0030140	Date:	17/08/2020	Vendor:	OMERS	Amount:	\$8,140.82
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InvNo: JULY 2020	InvDesc: july omers remittance	InvAmt: \$8,140.82
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ChqNo:	0030141	Date:	17/08/2020	Vendor:	PAUL METHNER	Amount:	\$995.00
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InvNo: #2020-07-31	InvDesc: july animal control	InvAmt: \$995.00
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ChqNo:	0030142	Date:	17/08/2020	Vendor:	SUPERIOR PROPANE INC.	Amount:	\$35.60
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InvNo: 30618179	InvDesc: pw-cylinder rental	InvAmt: \$11.87
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The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

InvNo: 30618180 InvDesc: arena-cylinder rental InvAmt: \$23.73

ChqNo:	0030143	Date:	17/08/2020	Vendor:	TED PEARSON AUTOMOTIVE LTD.	Amount:	\$76.55
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InvNo: 69054 InvDesc: valve repair/ties InvAmt: \$76.55

ChqNo:	0030144	Date:	17/08/2020	Vendor:	PRO FLEET CARE SUDBURY	Amount:	\$1,553.75
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InvNo: 164 InvDesc: oil spray 5 pw vehicles InvAmt: \$1,553.75

ChqNo:	0030145	Date:	17/08/2020	Vendor:	WHITE'S SHELL	Amount:	\$410.70
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InvNo: 21696 InvDesc: mechanical #5 InvAmt: \$410.70

ChqNo:	0030146	Date:	17/08/2020	Vendor:	WINDOWS UNLIMITED	Amount:	\$3,003.91
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InvNo: 885123 InvDesc: aug. cleaning InvAmt: \$3,003.91

ChqNo:	0030147	Date:	17/08/2020	Vendor:	XEROX CANADA LTD.	Amount:	\$194.53
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InvNo: 85294798 InvDesc: monthly copier usage InvAmt: \$194.53

*** End of Report ***

Report Total:

\$52,134.79

222 114.75

Date : 04/08/2020
Time : 10:07:48 AM

The Township of Assiginack

Page: 1

Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0030073		04/08/2020	08/04COMB	122	HOBBS, ALTON	OUTSTANDING	Cheque
0030074		04/08/2020	08/04COMB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
0030075		04/08/2020	08/04COMB	133	BOND, FREDA	OUTSTANDING	Cheque
0030076		04/08/2020	08/04COMB	219	JONES, CHRISTIANNA	OUTSTANDING	Cheque
0030077		04/08/2020	08/04COMB	372	LENTIR, KATELYN	OUTSTANDING	Cheque
2250		04/08/2020	08/04COMB	106	WOOD, STEVEN	OUTSTANDING	Direct Deposit
2251		04/08/2020	08/04COMB	118	COOPER, RONALD	OUTSTANDING	Direct Deposit
2252		04/08/2020	08/04COMB	134	VIRTANEN, ANNETTE	OUTSTANDING	Direct Deposit
2253		04/08/2020	08/04COMB	140	REID, WALTER	OUTSTANDING	Direct Deposit
2254		04/08/2020	08/04COMB	163	MACDONALD, ROBERT	OUTSTANDING	Direct Deposit
2255		04/08/2020	08/04COMB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
2256		04/08/2020	08/04COMB	169	MAGUIRE, KELSEY	OUTSTANDING	Direct Deposit
2257		04/08/2020	08/04COMB	211	MOGGY, HUGH	OUTSTANDING	Direct Deposit
2258		04/08/2020	08/04COMB	218	MCDOWELL, DAVID	OUTSTANDING	Direct Deposit
2259		04/08/2020	08/04COMB	220	HAY, DAVID	OUTSTANDING	Direct Deposit
2260		04/08/2020	08/04COMB	221	MAGUIRE, ROBERT	OUTSTANDING	Direct Deposit
2261		04/08/2020	08/04COMB	301	ROBINSON, DEBBIE	OUTSTANDING	Direct Deposit
2262		04/08/2020	08/04COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit
2263		04/08/2020	08/04COMB	329	OBRIEN, CHERYL	OUTSTANDING	Direct Deposit
2264		04/08/2020	08/04COMB	362	SAGLE, EDDY	OUTSTANDING	Direct Deposit
2265		04/08/2020	08/04COMB	364	BOND, KYLE	OUTSTANDING	Direct Deposit
2266		04/08/2020	08/04COMB	365	BOWERMAN, COLE	OUTSTANDING	Direct Deposit
2267		04/08/2020	08/04COMB	370	LENTIR, CRYSTAL	OUTSTANDING	Direct Deposit

Total : \$23,188.85

Date : 17/08/2020
Time : 11:14:04 AM

The Township of Assiginack

Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0030109		17/08/2020	08/17COMB	122	HOBBS, ALTON	OUTSTANDING	Cheque
0030110		17/08/2020	08/17COMB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
0030111		17/08/2020	08/17COMB	133	BOND, FREDA	OUTSTANDING	Cheque
0030112		17/08/2020	08/17COMB	219	JONES, CHRISTIANNA	OUTSTANDING	Cheque
0030113		17/08/2020	08/17COMB	372	LENTIR, KATELYN	OUTSTANDING	Cheque
2268		17/08/2020	08/17COMB	106	WOOD, STEVEN	OUTSTANDING	Direct Deposit
2269		17/08/2020	08/17COMB	118	COOPER, RONALD	OUTSTANDING	Direct Deposit
2270		17/08/2020	08/17COMB	134	VIRTANEN, ANNETTE	OUTSTANDING	Direct Deposit
2271		17/08/2020	08/17COMB	140	REID, WALTER	OUTSTANDING	Direct Deposit
2272		17/08/2020	08/17COMB	163	MACDONALD, ROBERT	OUTSTANDING	Direct Deposit
2273		17/08/2020	08/17COMB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
2274		17/08/2020	08/17COMB	169	MAGUIRE, KELSEY	OUTSTANDING	Direct Deposit
2275		17/08/2020	08/17COMB	211	MOGGY, HUGH	OUTSTANDING	Direct Deposit
2276		17/08/2020	08/17COMB	218	MCDOWELL, DAVID	OUTSTANDING	Direct Deposit
2277		17/08/2020	08/17COMB	220	HAM, DAVID	OUTSTANDING	Direct Deposit
2278		17/08/2020	08/17COMB	221	MAGUIRE, ROBERT	OUTSTANDING	Direct Deposit
2279		17/08/2020	08/17COMB	301	ROBINSON, DEBBIE	OUTSTANDING	Direct Deposit
2280		17/08/2020	08/17COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit
2281		17/08/2020	08/17COMB	329	OBRIEN, CHERYL	OUTSTANDING	Direct Deposit
2282		17/08/2020	08/17COMB	362	SAGLE, EDDY	OUTSTANDING	Direct Deposit
2283		17/08/2020	08/17COMB	364	BOND, KYLE	OUTSTANDING	Direct Deposit
2284		17/08/2020	08/17COMB	365	BOWERMAN, COLE	OUTSTANDING	Direct Deposit
2285		17/08/2020	08/17COMB	370	LENTIR, CRYSTAL	OUTSTANDING	Direct Deposit

Total : \$23,400.75

Alton Hobbs

From: Alton Hobbs
Sent: August 12, 2020 9:51 AM
To: kraz@persona.ca
Cc: assigroads@gmail.com
Subject: Jay Bryant Road Allowance

Mr. Krasowski:

This email will serve as confirmation that the Township has no objection to you crossing the road allowance as you have requested. This permission is based on you having the permission of the landowners along Eastview Lane and the other private property.

We trust that this is satisfactory.

Alton Hobbs
CAO
Assiginack
705 859 3196

RECEIVED

AUG 10 2020

**Richard Krasowski
14052 -Highway 6
Shegulandah Con 3 Lots 22
And 23 PT Lot 21**

**Township of Assignack
156 Arthur Street Box 238
Manitowaning ON
P0P 1N0**

July 31st 2020

RE: -East view Lane Road Extension.

Dear Township,

I Richard Krasowski would like to ask council for permission to cross over the Jay Bryant Road 66 foot road allowance to access my property. I have been given permission to extend East view lane road to the Jay Bryant Road by the private camp owners. Only awaiting your decision to do so.

Sincerely,

Richard Krasowski

Manitowaning Bay



LOT 55
LOT 54
LOT 53
LOT 52
LOT 51
LOT 50
LOT 49

Manitowaning
Township

Alton Hobbs

From: Amanda Sheppard <asheppard@soovpr.com>
Sent: August 10, 2020 12:36 PM
To: assignackfire@eastlink.ca; Alton Hobbs
Subject: Vulnerable Persons Registry

Hello

I'm Amanda Sheppard the Vulnerable Persons Registry Coordinator with the Sault Ste Marie Innovation Centre. As you may or may not know in 2019 the Vulnerable Persons Registry expanded to assist communities along the Huron North Shore (Echo Bay to Killareny) be prepared for large-scale emergencies by providing them with an easy up to date list of the most vulnerable persons in their community. This year we are expanding again to cover your community.

There is NO charge to communities who wish to work with the Vulnerable persons Registry to help safeguard their vulnerable population during emergencies.

The Vulnerable Persons Registry is for persons with severe mobility, vision, hearing, development, cognitive or mental difficulties who would be at a greater risk during an emergency or disaster. The Vulnerable Persons Registry collects key information that would assist in increasing one's safety during a large-scale emergency or disaster then shares that information with your Emergencies Management Coordinator. The Registry is free, voluntary and confidential. More information about the Vulnerable Persons Registry can be found at www.sooovpr.com

Please let me know if you would be interested in setting up a meeting to talk about how we can work together to set up your community with access to the Vulnerable Persons Registry.

Thank-you

Amanda Sheppard

Vulnerable Persons Registry Coordinator

Sault Ste. Marie Innovation Centre - Acorn Information Solutions

705-942-7927 ext. 3041

1-866-353-0697

Fax: 705-942-9274

99 Foster Drive, Level Six

Sault Ste. Marie, Ontario, Canada

P6A 5X6

<https://www.sooovpr.com/Home>



Total Control Panel

[Login](#)

To: ahobbs@assignack.ca

Message Score: 1

High (60): Pass

From: asheppard@soovpr.com

My Spam Blocking Level: High

Medium (75): Pass

Low (90): Pass

Township of Assiginack

2020 Pay Grid/Inflation Increases

2019	2020	Payroll #
Grid 5	Grid 5	122
5	5	126
5	5	133
2	2	370
5	5	118
		168
		168
Full Time Hourly		
5	5	106
3	3	362
3	4	140
1	1	364
1	1	365
Part Time Hourly		
5	5	301
4	5	323
3	4	169

Deb MacDonald

From: Deb MacDonald
Sent: August 17, 2020 10:11 AM
To: Christianna Jones; Dave Ham (info@henleyboats.com); Dave McDowell; hugmogg (hugmogg@icloud.com); Terrastar (Terrastar@eastlink.ca)
Cc: 'Ron Cooper'; Alton Hobbs
Subject: Tender Results

Tracking:	Recipient	Read
	Christianna Jones	
	Dave Ham (info@henleyboats.com)	Read: 17/08/2020 10:37 AM
	Dave McDowell	
	hugmogg (hugmogg@icloud.com)	
	Terrastar (Terrastar@eastlink.ca)	Read: 17/08/2020 10:20 AM
	'Ron Cooper'	
	Alton Hobbs	

Good morning,

Ron and I have opened the various tenders this morning, please see below for the results of each tender –

Surface Treatment tenders (all prices inclusive of HST)

Beamish Construction Inc - \$158,722.20
Duncor Enterprises Inc. - \$188,890.80

Public Works Garage Roof Tender (all prices inclusive of HST)

Mike Phillips Construction - \$8,136.00
1763995 Ontario Ltd O/A Maki Construction - \$22,487.00
Lignum Builders Limited - \$75,992.50

Winter Sand (all prices inclusive of HST)

Mike Varey Excavating - \$18,226.90
C.Pearson & Sons Excavating - \$19,684.60

Gravel Tender (all prices inclusive of HST)

E.Corbiere & Sons Contracting - \$54,240.00
Mike Varey Excavating - \$63,325.20
C.Pearson & Sons Excavating - \$69,257.70

If all of council is agreement with awarding the tenders to each of the lowest tenders, we can begin notifying the successful bidders. If anyone has any questions please let either Ron or myself know.

Thank you,

Deb

Deb MacDonald, Treasurer/Deputy CAO
Township of Assiginack
PO Box 238, 156 Arthur Street
Manitowaning, ON
POP 1N0
Phone 705-859-3196, Ext. 203
Fax 705-859-3010



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RECEIVED
AUG 13 2020

Corporate Real Estate
2nd Floor, First Canadian Centre
350 – 7th Avenue, S.W.
Calgary, Alberta T2P 3N9

Telephone: (403) 234-1679
Fax: (403) 234-1864
bassim.abboud@bmo.com

July 27, 2020

The Township of Assiginack
P.O. Box 238
Manitowaning, Ontario
P0P 1N0

Attention: Alton Hobbs

Dear Alton:

Re: Lease Renewal Option – Exercise Notice
BMO – 115A Arthur Street, Manitowaning, Ontario

Pursuant to the Lease Agreement dated December 17, 2008, as subsequently amended (hereinafter collectively referred to as the "Lease") we do hereby advise that we are exercising our renewal option for a further term of three (3) years commencing November 1, 2020.

Yours truly,
Bank of Montreal



Bassim Abboud
Senior Manager, Corporate Real Estate



Stantec Consulting Ltd.
200 – 835 Paramount Drive, Stoney Creek ON L8J 0B4



August 14, 2020
File: 165001086

Attention: Alton Hobbs, Chief Administrative Officer
Township of Assinack
156 Arthur Street
P.O. Box 238
Manitowaning ON P0P 1N0

Dear Mr. Hobbs,

**Reference: Planning, Preliminary Design and Class Environmental Assessment
Highway 6 Little Current Swing Bridge Study (GWP 5268-14-00)
Study Update**

Stantec Consulting Ltd. has been retained by the Ontario Ministry of Transportation (MTO) to undertake a Planning, Preliminary Design and Class Environmental Assessment (Class EA) Study for the Highway 6 Little Current Swing Bridge located in the Town of Northeastern Manitoulin and the Islands in Northeastern Ontario. The purpose of this study is to identify a Recommended Plan that addresses current and future transportation needs at the bridge crossing. This letter has been prepared to provide you with an update on the Highway 6 Little Current Swing Bridge Study.

To date, two Public Information Centres (PICs) have been held for the study. The second PIC was held on July 17, 2019, and provided stakeholders, Indigenous communities, and the public with an opportunity to review the assessment of Alternatives to the Undertaking, the preliminary design alternatives, the proposed evaluation criteria and evaluation process, and to address questions or concerns directly with representatives of the project team.

Following the second PIC, the project team has been reviewing input from stakeholders, Indigenous communities, and the public, and is in the process of evaluating alternative design concepts. To support the evaluation process, archaeological and geotechnical field investigations will be undertaken this summer. This will include in-water and on-land geotechnical testing to determine the conditions of the subsurface and bedrock materials at the site, and Stage 2 land archaeological assessment at the north and south sides of the channel.

August 14, 2020
Alton Hobbs, Chief Administrative Officer
Page 2 of 2

**Reference: Planning, Preliminary Design and Class Environmental Assessment
Highway 6 Little Current Swing Bridge Study (GWP 5268-14-00)
Study Update**

Due to the COVID-19 pandemic, the third and final PIC has been delayed; however, it is anticipated that a preliminary preferred plan will be presented publicly in fall/winter 2020. The project team has been and will continue to evaluate the feasibility of in-person presentations for PIC 3; however, the team may seek to present the materials online depending on physical distancing requirements at that time. Additional information regarding PIC 3 will be provided as it becomes available. Consultation via letters, email, telephone, and the project website will continue throughout the study and the project website, www.swingbridgestudy.ca, will continue to provide project information and updates.

If you have further questions about the study, including the upcoming presentation or summer field investigations, please contact the undersigned.

Regards,

Stantec Consulting Ltd.



Diana Addley
Senior Environmental Planner
Phone: (905) 415-6401
diana.addley@stantec.com

c. M. Delfino, J. Haddow – Ministry of Transportation
G. Cooke, T. Belliveau – Stantec Consulting Ltd.

The Corporation of the Township of Assiginack

By-Law No. 2020-10

BEING A BY-LAW TO AUTHORIZE AN AGREEMENT WITH THE MUNICIPALITY OF KILLARENY AND THE TOWNSHIP OF TEHKUMMAH TO ESTABLISH THE TERMS OF REFERENCE FOR A SHARED ECONOMIC DEVELOPMENT OFFICER.

WHEREAS authority is found in Section 8 of The Municipal Act, R.S.O. 2001, c.25, as amended;

AND WHEREAS Council wishes to establish the governance of a shared Economic Development Officer between the three municipalities;

NOW THEREFORE the Council of the Corporation of the Township of Assiginack **ENACTS AS FOLLOWS:**

1. THAT we enter into the agreement, attached to and forming part of this by-law as Schedule 'A'.
2. THAT this by-law shall come into force and take effect upon the third and final reading hereof.

READ A FORST, SECOND AND THIRD TIME AND FINALLY PASSED ON THIS 1ST DAY OF SEPTEMBER, 2020

Dave Ham, Mayor

Alton Hobbs, CAO

REGIONAL ECONOMIC DEVELOPMENT PROJECT

TERMS OF REFERENCE AGREEMENT

Dated This ____ day of _____, 2020

Between

The Corporation of the Township of Assiginack

And

The Corporation of the Municipality of Killarney

And

The Corporation of the Township of Tehkummah

The following Terms of Reference and conditions pertain to the management of a collaborative project between the three partners to support an Economic Development Officer in the three municipalities.

AUTHORITY

The Township of Assiginack, as the funding applicant and supplier of the local contribution to the project, will oversee the administration of this project.

SCOPE

The purpose of hiring an Economic Development Officer is to provide support for local businesses and municipalities and organizations through workshops, mentorships and training.

Creation of a database of businesses and economic development opportunities available.

Research into specific opportunities for business development and barriers and paths to growth.

A communication network to share regional successes, opportunities and project results.

GOVERNING COMMITTEE

Each Municipality will appoint one member to a governing committee that will review and assist the Economic Development Officer in achieving the identified and agreed upon goals.

The members will select a Chair and will arrange to record Minutes and reports to all members and municipalities.

The Committee shall determine the frequency, schedule and location of meetings.

There shall be at least six meetings per year. Reports from the EDO and financial statements will be reviewed at each meeting. FedNor and Lambac will be notified and invited to send representatives to all meetings. All municipalities must be represented at a meeting.

RESPONSIBILITIES

The Committee will:

Establish, review and approve projected policies and procedures, including an equitable shared schedule of the EDO's services amongst the three (3) municipalities.

Develop, review and revise project implementation strategies

Monitor overall progress towards goals

Monitor performance in relation to the project work plan and take corrective action as needed

Adjust the spending plan as needed for budget control

Respond appropriately to information, concerns and issues that are brought to its attention

Oversee the evaluation of the project and prepare a final report.

FUND MANAGEMENT

Assiginack will receive and manage project funds. Regular financial reports will be circulated to member municipalities.

Each municipality will be responsible to provide financial support for projects and proposals within its jurisdiction

HUMAN RESOURCES

The Economic Development Officer will be an employee of the Township of Assiginack. As such, reimbursement for all travel, meals, accommodation expenses will follow the Assiginack policies in place at the time. Assiginack will forward a copy of these policies to the other municipalities.

OPTING OUT

A municipality may opt out of this agreement by serving the other two municipalities written notice 90 days prior to the effective date of leaving this agreement.

AMENDMENTS

The Committee may amend these terms of reference by consensus.

For:

The corporation of the Township of Assiginack:

Head of Council

Clerk

The Corporation of the Municipality of Killarney:

Head of Council

Clerk

The Corporation of the Township of Tehkummah:

Head of Council

Clerk