

**MUNICIPALITY**



**OF ASSIGINACK**

**BOX 238, MANITOWANING, ONT., P0P 1N0**  
**(705) 859-3196 or 1-800-540-0179**  
[www.assiginack.ca](http://www.assiginack.ca)

**REGULAR VIRTUAL MEETING OF COUNCIL**  
**Tuesday, October 6, 2020 5:00 pm**  
**AGENDA**

**For Consideration:**

**1. OPENING**

- a) Adoption of Agenda
- b) Disclosure of Pecuniary Interest and General Nature Thereof

**2. ANNOUNCEMENTS**

**3. ADOPTION OF MINUTES**

- a) Regular Virtual Meeting of September 1, 2020
- b) Special Virtual Meetings of September 8 and 30, 2020
- c) Assiginack Public Library Board Meeting of January 23, 2020
- d) Public Health Sudbury & Districts Regular Meeting of September 17, 2020

**4. DELEGATIONS**

NONE

**5. REPORTS**

- a) Staff Report: 2020/2021 Arena Operations Proposal

**6. ACTION REQUIRED ITEMS**

- a) Accounts for Payment : General \$ 449,692.94  
Payroll: \$ 82,135.76
- b) Criminal Code Amendment Resolution of Support
- c) Potential Purchase of Grader
- d) Road Allowance Crossing Request
- e) MHC: Disposition of Donations for Ventilator Campaign

**7. INFORMATION ITEMS**

- a) OMAFRA: Newsletter
- b) Jan McQuay: Electric Vehicle Charging Stations
- c) Wollaston Township: Request for Amendment to Municipal Election Act
- d) Town of Gravenhurst: Emancipation Day Designation
- e) Ministry of the Solicitor General: Reopening Ontario Act, 2020
- f) Manitoulin Sudbury DSAB: CAO Quarterly Report

**8. BY-LAWS**

NONE

**9. CLOSED SESSION**

NONE

**10. ADJOURNMENT**

**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK  
MINUTES OF THE REGULAR COUNCIL MEETING**

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held and hosted by way of a Zoom Conference call from the Council Chambers on Tuesday, September 1<sup>st</sup>, 2020 at 5:00 p.m.

**Present:** Mayor Dave Ham – via Zoom  
Councillor Dave McDowell – via Zoom  
Councillor Rob Maguire – via Zoom  
Councillor Christianna Jones – via Zoom  
Councillor Hugh Moggy – via Zoom

**Staff:** Alton Hobbs, CAO, Deputy Clerk – via Zoom  
Deb MacDonald, Treasurer – via Zoom  
Freda Bond, Tax and Utilities Manager– via Zoom  
Jackie White, PEC– via Zoom  
Ron Cooper, Public Works Superintendent – via Zoom

**OPENING:**

**#141-13-2020 D. McDowell - H. Moggy**

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business at 5:00pm, with a quorum of members present virtually, with Mayor Ham presiding in the Chair.

*CARRIED*

**AGENDA:**

**#142-13-2020 H. Moggy - D. McDowell**

THAT we confirm the attendance of all the Members of Council electronically (on Zoom) and adopt the agenda for this meeting as presented.

*CARRIED*

**DISCLOSURE OF PECUNIARY INTEREST:**

NONE

**ANNOUNCEMENTS:**

NONE

**ADOPTION OF MINUTES:**

**#143-13-2020 R. Maguire - C. Jones**

THAT the Minutes of the Regular Council Meeting of August 4<sup>th</sup>, 2020 be accepted.

*CARRIED*

**DELEGATIONS:**

NONE

**REPORTS:**

NONE

**ACTION REQUIRED ITEMS:**

**#144-13-2020 C. Jones - R. Maguire**

THAT Council authorizes the following Accounts for Payment:

General: \$222,114.75;

AND THAT the Mayor and administration be authorized to complete cheques #30078 through #30108, #30114 through #30147 as described in the attached cheque register report.

*CARRIED*

**#145-13-2020 D. McDowell - H. Moggy**

THAT Council authorizes the following Accounts for Payment:

Payroll: \$46,589.60;

AND THAT the Mayor and administration be authorized to complete cheques #30073 through #30077 and #30109 through #30113 as described in the attached cheque register report.

*CARRIED*

**#146-13-2020 H. Moggy - D. McDowell**

THAT upon request of the owner, due to the pandemic situation and shortage of building supplies, council extend the property tax relief on the property at 70 Queen Street until December 31, 2020.

*CARRIED*

**#147-13-2020 R. Maguire - C. Jones**

THAT we inform Richard Krasowski that we have no objection to him crossing the unopened road allowance on Jay Bryant Sideroad, pursuant to the request submitted.

*CARRIED*

**#148-13-2020 C. Jones - R. Maguire**

THAT We inform our CEMC and the Vulnerable Personas Registry Coordinator that we have no objection to establishing such a registry in the Township, pursuant to their existing policies.

*CARRIED*

**#149-13-2020 D. McDowell - H. Moggy**

THAT We authorize the issuance of the 2020 budgeted cost of living increase to staff in accordance with the 2020 budget and attached scale.

*CARRIED*

**#150-13-2020 H. Moggy - D. McDowell**

THAT Whereas the following tenders were received for 2020 surface treatment requirements:

Beamish Construction:	\$ 158,722.20
Duncor Enterprises:	\$ 188,890.80

NOW THEREFORE THAT the tender of Beamish Construction be accepted.

*CARRIED*

**#151-13-2020 R. Maguire - C. Jones**

THAT Whereas the following tenders were received for Public Garage Roof:

Mike Phillips Construction:	\$ 8,136.00
1763995 Ontario Ltd:	\$ 22,487.00
Lignum Builders Limited:	\$ 75,992.50

NOW THEREFORE THAT the tender of Mike Phillips Construction be accepted.

*CARRIED*

**#152-13-2020 C. Jones - R. Maguire**

THAT Whereas the following tenders were received for the provision of winter sand:

Mike Varey Excavating: \$ 18,226.90

C. Pearson & Sons Excavating: \$ 19,684.60

NOW THEREFORE THAT the tender of Mike Varey Excavating be accepted.

*CARRIED*

**#153-13-2020 D. McDowell - H. Moggy**

THAT Whereas the following tenders were received for the provision of various aggregates:

Mike Varey Excavating: \$ 63,325.20

E. Corbiere and Sons Contracting: \$ 54,240.00

C. Pearson & Sons Excavating: \$ 69,257.70

NOW THEREFORE THAT the tender of E. Corbiere and Sons Contracting be accepted.

*CARRIED*

**INFORMATION ITEMS:**

**#154-13-2020 D. McDowell - R. Maguire**

THAT we acknowledge receipt of the following correspondence items:

- a) BMO Lease Extension
- b) Stantec Engineering: Swing Bridge Study Update

*CARRIED*

**BY-LAWS:**

**#155-13-2020 R. Maguire - C. Jones**

THAT By-law # 20 – 10, being a by-law to authorize an agreement with the Municipality of Kilarney and the Township of Tehkummah for establishing Terms of Reference for sharing of the services of an Economic Development Officer be given first, second and final readings and enacted in open council.

*CARRIED*

**CLOSED SESSION:**

*NONE*

**CLOSING:**

**#156-13-2020 R. Maguire - C. Jones**

THAT we adjourn until the next regular meeting or call of the Chair.

*CARRIED*

\_\_\_\_\_  
David Ham, MAYOR

\_\_\_\_\_  
Alton Hobbs, CAO/DEPUTY CLERK

5:26 p.m.

These Minutes have been circulated but are not considered Official until approved by Council.

**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK  
MINUTES OF THE SPECIAL COUNCIL MEETING**

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held and hosted by way of a Zoom Conference call from the Council Chambers on Tuesday, September 8th, 2020 at 5:00 p.m.

**Present:** Mayor Dave Ham  
Councillor Dave McDowell  
Councillor Rob Maguire  
Councillor Christianna Jones  
Councillor Hugh Moggy

**Staff:** Alton Hobbs, CAO, Deputy Clerk  
Deb MacDonald, Treasurer  
Freda Bond, Tax and Utilities Manager  
Jackie White, PEC  
Ron Cooper, Public Works Superintendent

**OPENING:**

**#157-14-2020 D. McDowell - H. Moggy**

THAT the Special Meeting of the Council of the Corporation of the Township of Assiginack be opened for business at 5:00 pm, with a quorum of members present virtually, with Mayor Ham presiding in the Chair.

*CARRIED*

**AGENDA:**

**#158-14-2020 H. Moggy - D. McDowell**

THAT we confirm the attendance of all the Members of Council electronically (on Zoom) and adopt the agenda for this meeting as presented.

*CARRIED*

**DISCLOSURE OF PECUNIARY INTEREST:**

NONE



**ANNOUNCEMENTS:**

NONE

**ADOPTION OF MINUTES:**

NONE

**DELEGATIONS:**

NONE

**REPORTS:**

NONE

**ACTION REQUIRED ITEMS:**

**#159-14-2020      C. Jones - R. Maguire**

BE IT RESOLVED THAT the Township of Assiginack directs its staff to apply for a grant opportunity from the Federation of Canadian Municipalities Municipal Asset Management Program for the Township of Assiginack: Ontario Regulation Compliant Asset Management Plan;

AND THAT the Township of Assiginack commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities Asset Management Program to advance our Asset management Program:

- a) Updating our current Asset Management Plan to meet the requirements of Ontario Regulation 588/17.

AND FINALLY THAT the Township of Assiginack commits \$ 7,000.00 from this budget towards the cost of this initiative.

*CARRIED*

**CLOSED SESSION:**

**#160-14-2020 D. McDowell – C. Jones**

THAT in accordance with By-law # 02-02 as amended and Section 239 of the Municipal Act as amended, Council proceed to a Closed Session (in camera) at 5:10 pm in order to attend to matters pertaining to:

- a) Matters about an identifiable individual,
- b) Litigation or potential litigation,
- c) Proposed acquisition or disposition of land by the municipality

*CARRIED*

**#161-14-2020 H. Moggy – R. Maguire**

THAT we adjourn from our Closed Session and resume our Regular Meeting at 6:15 pm.

*CARRIED*

**CLOSING:**

**#162-14-2020 R. Maguire - C. Jones**

THAT we adjourn until the next regular meeting or call of the Chair.

*CARRIED*

\_\_\_\_\_  
David Ham, MAYOR

\_\_\_\_\_  
Alton Hobbs, CAO/DEPUTY CLERK

6:20 p.m.

These Minutes have been circulated but are not considered Official until approved by Council.

**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK  
MINUTES OF THE SPECIAL COUNCIL MEETING**

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held and hosted by way of a Zoom Conference call from the Council Chambers on Tuesday, September 30th, 2020 at 5:00 p.m.

**Present:** Mayor Dave Ham  
Councillor Dave McDowell  
Councillor Rob Maguire  
Councillor Christianna Jones  
Councillor Hugh Moggy

**Staff:** Alton Hobbs, CAO, Deputy Clerk  
Deb MacDonald, Treasurer

**OPENING:**

**#163-15-2020 D. McDowell - H. Moggy**

THAT the Special Meeting of the Council of the Corporation of the Township of Assiginack be opened for business at 5:00 pm, with a quorum of members present virtually, with Mayor Ham presiding in the Chair.

*CARRIED*

**AGENDA:**

**#164-15-2020 H. Moggy - D. McDowell**

THAT we confirm the attendance of all the Members of Council electronically (on Zoom) and adopt the agenda for this meeting as presented.

*CARRIED*

**DISCLOSURE OF PECUNIARY INTEREST:**

NONE

**ANNOUNCEMENTS:**

NONE

**ADOPTION OF MINUTES:**

NONE

**DELEGATIONS:**

NONE

**REPORTS:**

NONE

**ACTION REQUIRED ITEMS:**

NONE

**CLOSED SESSION:**

**#165-15-2020 R. Maguire – C. Jones**

THAT in accordance with By-law # 02-02 as amended and Section 239 of the Municipal Act as amended, Council proceed to a Closed Session (in camera) at 5:05 pm in order to attend to matters pertaining to:

- a) Matters about an identifiable individual,
- b) Litigation or potential litigation,
- c) Proposed acquisition or disposition of land by the municipality

*CARRIED*

**#166-15-2020 C. Jones – R. Maguire**

THAT we adjourn from our Closed Session and resume our Regular Meeting at 5:45 pm.

*CARRIED*

**CLOSING:**

**#167-15-2020 R. Maguire - C. Jones**

THAT we adjourn until the next regular meeting or call of the Chair.

*CARRIED*

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David Ham, MAYOR

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Alton Hobbs, CAO/DEPUTY CLERK

5:50 p.m.

These Minutes have been circulated but are not considered Official until approved by Council.



**ASSIGINACK PUBLIC LIBRARY**  
**MONDAY January 23, 2020**

The meeting was called to order by Irma Lenz, the Board Chair at 4:45 p.m.

**Present:** Jane Tilston, Irma Lenz, Christianna Jones, Heather Pennie  
and Librarian, Debbie Robinson

**Regrets:** Les Fields, Lori Case

**#01-20** Motion by: Irma / Jane

That the minutes of December 19, 2019 be approved as presented.....cd

**#02-020** Motion by: Jane / Christianna

That the financial report for December 2019 be approved as presented.....cd

**#03-20** Motion by: Irma / Heather

That the Librarian's Report for December 2019 be approved.....attached.....cd

**Old Business:**

The 'Founder's Door Plate' will be installed by the township building maintenance manager as soon as possible.

**New Business:**

**#04-20** Motion by Jane / Christianna .....cd.

That \$2000.00 be transferred from the General Account to the Memorial Account.

The year end bookkeeping is completed and ready for the auditors in mid-February.

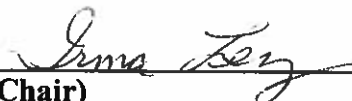
GIC issue – one of the Library's GIC's (in Memorial Acct) was taken by Bank of Canada in December 2019 because of dormancy (which we received no notice of) . The issue is now being resolved by Bank staff and our Township treasurer Deb Macdonald.

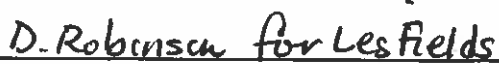
**Coming Events:** Threads Class for Kids, Adult Sewing Classes, Music Lessons, Cell Phone & iPad classes for Seniors, Family/Team Scavenger Hunt (family weekend), Virtual Reality Day & Craft Day (during March break).

**Next Meeting:** At the Library on Thursday March 12, 2020 at 4:45 p.m.

**#05-20**

The meeting was adjourned at 5:15 p.m. on a motion by Irma.

  
\_\_\_\_\_  
(Chair)

  
\_\_\_\_\_  
(Secretary)

ASSIGINACK PUBLIC LIBRARY  
SATURDAY MACRCH 14, 2020  
ELECTRONIC MOTION

The attached budget information was sent via email to all board members the week of March 10, 2020.

Board members, Irma Lenz, Jane Tilston, Heater Pennie, Lori Case and Leslie Fields have responded in favour of the Budget as it was circulated. Consequently the following motion has been prepared and approved.

06/20 Irma/Jane

That the Assiginack Public Library Proposed Budget – 2020 , as prepared by Librarian Deb Robinson with the assistance of Municipal Treasurer, Deb Robinson be approved as presented....cd



Chair



Secretary



**UNAPPROVED MINUTES – FIFTH MEETING**  
**BOARD OF HEALTH FOR PUBLIC HEALTH SUDBURY & DISTRICTS**  
**SKYPE**  
**THURSDAY, SEPTEMBER 17, 2020 – 1:30 P.M.**

**BOARD MEMBERS**

Randy Hazlett  
Jeffery Huska  
René Lapierre  
Bill Leduc

Glenda Massicotte  
Paul Myre  
Ken Noland  
Jacqueline Paquin

Mark Signoretti  
Natalie Tessier  
Carolyn Thain

**BOARD MEMBERS REGRETS**

Robert Kirwan

**STAFF MEMBERS PRESENT**

Stacey Gilbeau  
Sandra Laclé  
Stacey Laforest

Rachel Quesnel  
France Quirion  
Dr. Penny Sutcliffe

Renée St. Onge

**GUESTS/OBSERVERS**

*\*Due to virtual meetings, we are unable to confirm all guest attendees*

Media

**R. LAPIERRE PRESIDING**

**1. CALL TO ORDER AND TERRITORIAL ACKNOWLEDGMENT**

The meeting was called to order at 1:30 p.m.

Consensus was provided that the roll call as well as the review of agenda/declarations of conflict of interest be held prior to the Election of Officer for the Board of Health Executive Committee.

The Board Chair recapped that there is no longer a provincial state of emergency. A motion on today's addendum that is housekeeping in nature, proposed revisions to the Board of Health by-law 04-88 removing references to the declaration of emergency



but continues to allow electronic participation in Board meetings as allowed now under different provincial legislation.

The Board of Health Chair sought and received the Board's concurrence to proceed with today's electronic meeting as per the proposed motion and revised by-law on today's addendum.

The Board Chair summarized meeting processes for today's virtual meeting. Board members will be invited to share any objections to proposed motions and if there are any objections, a recorded roll call vote in alphabetical order will take place for that motion. Movers and seconders have been obtained prior to today's meeting for each motion.

## **2. ROLL CALL**

## **3. REVIEW OF AGENDA/DECLARATIONS OF CONFLICTS OF INTEREST**

There were no declarations of conflict of interest.

- Thank you letter from the Deputy Premier and Minister of Health to James Crispo dated July 27, 2020
- Thank you letter from the Board of Health Chair to James Crispo dated August 4, 2020
- Letter from James Crispo to Board of Health Chair dated August 14, 2020
- Thank you letter from the Deputy Premier and Minister of Health to Nicole Sykes dated September 1, 2020
- Thank you letter from the Board of Health Chair to Nicole Sykes dated September 1, 2020

The Public Appointment Secretariat has officially advised that the provincial membership terms of James Crispo and Nicole Sykes on our Board of Health have not been renewed. Thank you letters have been sent in appreciation of their engagement and contributions.

### **i) Election of Officer – Board of Health Executive Committee**

- Board of Health Executive Committee Terms of Reference, Board of Health Manual C-II-10

Given both James Crispo and Nicole Sykes were on the Board of Health Executive Committee, nominations are being sought for two Board member at large to fill these vacancies to the end of 2020.

Following a call for nominations, Randy Hazlett, Carolyn Thain, Paul Myre, and Natalie Tessier were nominated.

There being no further nominations, the nominations for the Board Executive Committee for the year 2020 was closed. Carolyn Thain and Paul Myre declined their nominations. Randy Hazlett and Natalie Tessier accepted their nominations and the Chair announced:

#### **APPOINTMENT TO BOARD OF HEALTH EXECUTIVE COMMITTEE**

##### **MOTION**

***THAT the Board of Health appoint the following individuals to the Board Executive Committee for the remainder of the year 2020, replacing members whose provincial appointee terms were not renewed.***

- 1. Randy Hazlett, Board Member at Large**
- 2. Natalie Tessier, Board Member at Large**

#### **4. DELEGATION/PRESENTATION**

- i) COVID-19 – Public Health Sudbury & District's response to support safe school re-openings**
  - Brenna Eastick, Program Manager, School Health & Behaviour Change, School Health, Vaccine Preventable Diseases and COVID Prevention Division
  - David Groulx, Program Manager, COVID in Schools, School Health, Vaccine Preventable Diseases and COVID Prevention Division

Dr. Sutcliffe shared that there has been remarkable collaboration across Northern Ontario Boards of Health and Boards of Education. There was joint communiqué released by the Directors of Education and Medical Officers of Health from across Northern Ontario which exemplifies the education and public health united commitment to students, families, and communities.

The joint media statement outlined the Top 10 COVID-19 Basic Rules for Safe Schools and communicated that together, we will continue to learn and adapt as we navigate the first ever modern-day school reopening during a global pandemic.

Public Health Sudbury & Districts is working actively with school boards in our service area to ensure they have the Public Health supports they need for a healthy and successful return to school.

For many months, the teams at Public Health Sudbury & Districts have been working to respond to COVID-19, and we know that our pandemic response journey is not over yet. To provide increased and dedicated capacity to support schools, and to ensure comprehensive and effective public health management of COVID-19, Public Health Sudbury & Districts has restructured to include a temporary new division. The School Health, Vaccine Preventable Diseases, and COVID Prevention Division was put in place effective Monday, August 24, 2020. Staff have been redeployed to this new division, giving consideration to the priorities of the organization and the need to deliver on the most critical programs while continuing to respond to COVID-19.

David Groulx and Brenna Eastick, managers recently appointed to the School Health, Vaccine Preventable Diseases and COVID Prevention Division were welcomed to present on public health efforts on these three key areas to ensure a safe re-opening of schools:

- 1) COVID-19 prevention
- 2) COVID-19 management
- 3) COVID-19 school focused nurses

There is overlap between these three areas, and it is of the utmost importance that all three work together to ensure a safe re-opening of schools.

It was concluded that following the simple yet powerful Top 10 COVID-19 Basic Rules for Safe Schools will go a long way to getting us through the school year safely together.

Questions were entertained. N. Tessier shared that as principal, she and her school board feel supported by PHSD and its staff. In response to an inquiry, Dr. Sutcliffe clarified that Public Health Sudbury & Districts follow Ministry of Health's directives as well as guidance documents and protocols. The COVID-19 Guidance: School Outbreak Management was released on August 26, 2020, just prior to the schools opening. Schools are accountable to their Ministry and some have chosen to go beyond the requirements. It was noted that school boards had reached out to PHSD over the summer to have their proposed plans reviewed by public health. Dr. Sutcliffe concluded that an excellent team of staff have provided advice and ensured consistency in application.

D. Groulx and B. Eastick were thanked for their presentation.

## 5. CONSENT AGENDA

- i) **Minutes of Previous Meeting**
  - a. Fourth Meeting – June 18, 2020
- ii) **Business Arising From Minutes**
- iii) **Report of Standing Committees**
  - a. Board of Health Executive Committee, Unapproved Minutes dated July 29, 2020
- iv) **Report of the Medical Officer of Health / Chief Executive Officer**
  - a. MOH/CEO Report, September 2020
- v) **Correspondence**
  - a. 2020-21 Provincial Funding
    - Letter from the Deputy Premier and Minister of Health to the Board of Health Chair, Public Health Sudbury & Districts, dated August 21, 2020
  - b. Funding Health Units during COVID-19
    - Letter from the Board of Health Chair, Simcoe Muskoka District Health Unit, to the Deputy Premier and Minister of Health and Long-Term Care, dated August 19, 2020
  - c. Decriminalization of Personal Possession of Illicit Drugs
    - Letter from Board of Health Chair, Chatham-Kent Public Health, to the Federal Minister of Health and the Minister of Justice and Attorney General of Canada, dated July 30, 2020
  - d. Provincial Approach to Face Coverings
    - Letter from the alPHa President, Council of Ontario Medical Officers of Health Chair and the Boards of Health Section Chair, to the Minister of Health, dated July 23, 2020
  - e. Public Health Modernization
    - Letter from the Board of Health Chair, Renfrew County and District Health Unit, to the Minister of Health, dated July 16, 2020
    - Letter from the Board of Health Chair, Haliburton, Kawartha, Pine Ridge District Health Unit, to the Minister of Health, dated June 19, 2020
  - f. 2020 Municipal Cost Share of Public Health Funding
    - Letter from the Board of Health Chair, Renfrew County and District Health Unit, to the Minister of Health, dated July 16, 2020
    - Letter from the Board of Health Chair, Haliburton, Kawartha, Pine Ridge District Health Unit, to the Minister of Health, dated June 19, 2020
  - g. Public Health Ontario Leadership
    - Letter to Dr. Peter Donnelly from the Public Health Sudbury & Districts Medical Officer of Health and Chief Executive Officer dated July 9, 2020

**vi) Items of Information**

**a. alPHa Information Break**

August 21, 2020

In response to an inquiry regarding the Board of Health Executive Committee meeting where the infrastructure modernization project was discussed, Dr. Sutcliffe clarified that there were no errors or omissions in the original project estimate through the RFP process. The RFP process allowed all proponents to bid on the same project scope. The next step is for the successful proponent to examine the building and infrastructure needs in detail and to provide further refinement of costing. A timely decision was required to avoid delays in the project which would have resulted in additional project costs. The architects and mechanical and electrical engineering consultants have reviewed the condition of the building and gained a more detailed understanding of the required infrastructure work. The age of the building and additional work identified, such as related to the HVAC system, resulted in higher project estimates. The financial planning of the Board over the years has ensured that the funds are available to complete this work without having to seek project financing.

Staff is conducting a detailed financial analysis as there are many COVID-19 related developments that must be taken into consideration in the development of the 2021 budget. A further review is anticipated for the fall Board of Health Finance Standing Committee meeting.

**18-20 APPROVAL OF CONSENT AGENDA**

***MOVED BY HAZLETT– MASSICOTTE: THAT the Board of Health approve the consent agenda as distributed.***

**CARRIED**

**6. NEW BUSINESS**

**i) COVID-19 Pandemic**

- a. Briefing note from the Medical Officer of Health and Chief Executive Officer to the Board of Health Chair dated September 10, 2020
- Chief Medical Officer of Health memo on School-Focused Nursing Initiative dated August 11, 2020
- Revised Program Accountability Chart dated August 24, 2020
- COVID-19 First Wave Response Evaluation – Staff Survey – Summary of Results

- Public Health System Evaluation and Lessons from the First Peak of COVID-19: A Report on Behalf of the Council of Ontario Medical Officers of Health, September 1, 2020
- Thank you letter from Windsor-Essex County Health Unit to Public Health Sudbury & Districts, dated August 25, 2020
- Deputy Minister memo on Pandemic Response dated August 20, 2020

Dr. Sutcliffe was invited to provide highlights from her briefing note outlining the significant impact of the COVID-19 pandemic on the operations of Public Health Sudbury & Districts.

It is important to keep the Board apprised of the PHSD's COVID-19 response as it has resulted in a significant diversion from other public health programs and services and a significant reallocation and investment of resources. Updates were provided regarding situational assessment, organizational changes, planning and programming, evaluation as well as financial.

Dr. Sutcliffe noted the importance of ensuring sustainability of our resources for a long-term response. We have seen the impact of case and contact management work on public health and it is important to look after staff's mental health and sustainability of workload. The Board also recognized the challenges and voiced its appreciation for the staff's ongoing work in the COVID-19 response. A thank you letter will be drafted for the Board Chair to send to all staff on behalf of the Board of Health.

Questions and comments were entertained. In response to a question about how much data we are keeping, Dr. Sutcliffe noted that we have excellent tracking, including from our call centre and financial to track COVID-19 expenses. It was also acknowledged that further collaboration could take place with health care providers to better understand their challenges. It was concluded that COVID-19 surveys are taking place on various topics to get a sense of the long-term impact on our communities.

**ii) Sudbury & District Medical Officer of Health**

The proposed motion identifies persons eligible to provide coverage for the Medical Officer of Health. The internal process to operationalize coverage was summarized. Individuals listed in the motion would be approached for their availability and interest and a mutual agreement signed. The Board Chair is always apprised of who is covering and the duration. The change in the motion adds Dr. Gemmill, retired MOH from Kingston who agreed to provide coverage as required.

**19-20 SUDBURY & DISTRICT MEDICAL OFFICER OF HEALTH**

***MOVED BY HUSKA – THAIN: WHEREAS the Sudbury & District Board of Health Executive Committee passed motion 05-14 that provides for the appointment of individuals as Acting Medical Officers of Health for the Sudbury & District Health Unit; and***

***THAT Board of Health motion 41-14 updated paragraph five of motion 05-14***

***THEREFORE BE IT RESOLVED THAT the following paragraph amends motion 41-14 by replacing paragraph five of motion 05-14 with the following paragraph:***

***BE IT THEREFORE FURTHER RESOLVED THAT for the duration of an absence or inability to act of the Medical Officer of Health and Associate Medical Officer of Health, the following individuals be eligible for appointment as Acting Medical Officers of Health for the Sudbury & District Health Unit:***

- ***Medical Officer of Health, Public Health Sudbury & Districts***
- ***Medical Officer of Health, North Bay Parry Sound District Health Unit***
- ***Medical Officer of Health, Porcupine Health Unit***
- ***Medical Officer of Health, Thunder Bay District Health Unit***
- ***Medical Officer of Health, Northwestern Health Unit***
- ***Medical Officer of Health, Algoma Public Health***
- ***Dr. Alex Hukowich, Medical Officer of Health (retired)***
- ***Dr. Ian Gemmill, Medical Officer of Health (retired)***

**CARRIED**

**iii) Guaranteed Basic Income**

- Briefing note from the Medical Officer of Health and Chief Executive Officer to the Board of Health Chair dated September 10, 2020
- Letter from the Board of Health Chair, Chatham-Kent Public Health, to the Prime Minister of Canada, Deputy Prime Minister and the Minister of Finance, dated July 27, 2020
- Letter from the Board of Health Chair, Renfrew County and District Health Unit, to the Prime Minister of Canada, Deputy Prime Minister and the Minister of Finance, dated July 16, 2020
- Letter from the Board of Health Chair, Porcupine Health Unit, to the Prime Minister of Canada, Deputy Prime Minister and the Minister of Finance, dated June 29, 2020
- Letter from the Board of Health Chair, Peterborough Public Health, to the Prime Minister of Canada, Deputy Prime Minister and the Minister of Finance, dated June 25, 2020

- Letter from the Board of Health Chair, Haliburton, Kawartha, Pine Ridge District Health Unit, to the Prime Minister of Canada, Deputy Prime Minister and the Minister of Finance, dated June 19, 2020

It was pointed out this topic will be familiar to longstanding Board of Health members relating to previous Board of Health advocacy in 2015 (#43-15) for guaranteed basic income and from the Association of Local Public Health Agencies (ALPHA). The provincial pilot that was underway was discontinued. A number of boards of health have also supported motions for reconsideration of the basic income, recognizing an opportunity to transform the Canada Emergency Response Benefit (CERB). It was clarified that COVID-19 has demonstrated the importance of supporting the most vulnerable from a health equity perspective.

The proposed motion endorses advocacy from other Board of Health as it relates to the evolution of CERB for all communities.

Questions and comments were entertained and it was clarified that the motion is not advocating for the continuation of CERB but an evolution to basic income basic income and create equitable opportunities from a health perspective for all.

#### **20-20 BASIC INCOME FOR INCOME SECURITY DURING THE COVID-19 PANDEMIC AND BEYOND**

***MOVED BY MASSICOTTE – MYRE: THAT the Board of Health for Public Health Sudbury & Districts endorse correspondence from Ontario boards of health recommending the evolution of the Canada Emergency Response Benefit (CERB) into a basic income for all Canadians during the COVID-19 pandemic and beyond.***

***AND FURTHER THAT relevant individuals and organizations be apprised of this motion and supporting materials.***

**CARRIED**

#### **iv) Annual Board of Health Self-Evaluation**

- 2020 Board Self-Evaluation Questionnaire

R. Lapierre stated that the annual survey is available electronically for all Board members to complete. As part of its governance role, Board members have an opportunity to anonymously share what is working well and what could be improved. Feedback can also be provided regarding the new format of virtual meetings since April. It was shared that in 2019, the Board's response rate was 78% and in 2018 was 85%. Survey results will be shared at the November Board of Health meeting.



## 7. ADDENDUM

### 21-20 ADDENDUM

***MOVED BY NOLAND – MASSICOTTE: THAT this Board of Health deals with the items on the Addendum.***

**CARRIED**

### DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

#### **i) Public Health Response to COVID-19**

- Letter from the Association of Local Public Health Agencies (alPHa) President, Council of Ontario Medical Officers of Health Chair and the alPHa Boards of Health Section Chair to the Premier of Ontario, dated September 11, 2020

No questions or comments.

#### **ii) 2020-21 and 2021-22 Provincial Funding**

- Letter from the Deputy Premier and Minister of Health to the Board of Health Chair, Public Health Sudbury & Districts, dated September 10, 2020

No questions or comments.

#### **iii) Board of Health Manual Revision**

- Revised Board of Health G-I-30 By-Law 04-88

Proposed revisions to by-law remove references to the provincial declaration of emergency order given it is now over. Those participating electronically will be counted in quorum and have the ability to vote. It was clarified that the by-law notes, which would apply for future, that although electronic participation is permitted, Board members would be expected, wherever possible, to attend meetings in person.

Some Board members voiced concerns regarding electronic participation for closed meetings due to the potential risks associated with sharing secure documents. It was suggested that this be revisited once COVID-19 restrictions were no longer required. It was clarified that by-law 04-88 applies to Board of Health standing committees.

### 22-20 BOARD OF HEALTH MANUAL – BY-LAW 04-88

***MOVED BY NOLAND – MASSICOTTE: WHEREAS on April 16, 2020, the Board of Health for Public Health Sudbury & Districts approved motion 11-20 which amended***

***By-law 04-88 to allow for electronic participation in meetings as permitted under the, then current, provincial declaration of emergency; and***

***WHEREAS the provincial Declaration the Emergency came to an end on July 24, 2020; and***

***WHEREAS the Municipal Act was amended by the COVID-19 Economic Recovery Act, effective July 21, 2020, to permit equivalent electronic participation of boards in meetings as permitted under the declaration of emergency***

***THEREFORE BE IT RESOLVED THAT Board motion 11-20 be rescinded and Board of Health Manual by-law be approved as presented on this date.***

A recorded vote was conducted.

	YEA	NAY
Hazlett, Randy	X	
Huska, Jeffery	X	
Kirwan, Robert (regrets)		
Leduc, Bill	X	
Massicotte, Glenda	X	
Myre, Paul	X	
Noland, Ken		X
Paquin, Jacqueline	X	
Signoretti, Mark		X
Tessier, Natalie	X	
Thain, Carolyn	X	
Lapierre, René	X	
<b>TOTAL</b>	<b>9 Yeas</b>	<b>2 Nays</b>

**CARRIED**

**iv) 2019 Public Health Sudbury & Districts Annual Report**

- 2019 Annual Report, English and French

Dr. Sutcliffe was pleased to present the 2019 annual report prepared by staff even with competing COVID-19 priorities. The report will be made available to the public and shared electronically with partners and stakeholders following today’s Board of Health meeting.

## 8. ANNOUNCEMENTS / ENQUIRIES

In response to an inquiry re this year's Halloween given we are amid a global pandemic, Dr. Sutcliffe noted that this is being discussed by the province and that much can change between now and the end of October; however, celebrating in a safe fashion with public health measures in place is always recommended, such as physical distancing, hand washing, remaining outside and wearing face coverings. COVID prevention strategies as listed in the *10 rules to live by* is a helpful reference.

R. Lapierre, NE representative on the alpha Board of Directors, provided an update on the work of the alpha Board of Directors, Board of Health Section Executive Committee and Policy sub-committee he participates on.

The work and unwavering commitment of Dr. Sutcliffe and team towards its mission, vision and values during the pandemic response were recognized.

Board members were reminded to complete the following surveys

- September 17, 2020, Board of Health meeting survey
- Annual Board of Health self-evaluation
- MOH/CEO performance appraisal survey

R. Hazzlet shared that he has been appointed as the North East delegate on the board for the Association of Municipalities of Ontario (AMO).

Board members interested in joining the Joint Board of Health/Staff Accountability Working Group are asked to email the Board Secretary. Two representatives are being sought to participate on the Working Group to replace J. Crispo and N. Sykes.

## 9. ADJOURNMENT

### 23-20 ADJOURNMENT

***MOVED BY TESSIER – HAZZLET: THAT we do now adjourn. Time: 3:11 p.m.***

**CARRIED**

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(Chair)

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(Secretary)

156 Arthur Street Box 238  
Manitowaning, ON  
P0P 1N0  
705 859 3196 Tel  
705 859 3010 Fax [www.Assiginack.ca](http://www.Assiginack.ca)

## Township of Assiginack

<b>To:</b>	COUNCIL	<b>From:</b>	Alton Hobbs
<b>Fax/ Email</b>		<b>Pages:</b>	
<b>Phone:</b>		<b>Date</b>	September 25, 2020
<b>Re:</b>	2020-2021 Arena Season Proposal	<b>cc:</b>	

Urgent     For Review     Please Comment     Please Reply     Please Recycle

Staff have met to review preparations for the 2020-2021 arena season in this 'pandemic time'. We have developed a series of proposals that we think will see the arena as a continuing community hub even if travel and other activities are restricted throughout the season.

### ACTIVITIES:

The arena has been divided into three distinct zones, each with their own entrances, exits and washrooms. The atrium/lobby, the ice surface and the back end/maker space. The Events Coordinator has scheduled a number of activities for all age groups and at minimum costs.

### STAFFING:

The current arena management contracts focus on the ice surface. With more activities scheduled for each end of the building, we propose to hire up to 5 students to assist with the activities in terms of ensuring social distancing, contact tracing forms, monitoring groups, ice monitoring and disinfection of equipment etc. We envision two students per day for likely three hours each.

As with parks etc. we do see the need for extensive cleaning and disinfection of all areas of the building and we propose hiring a seasonal part time arena worker, whose hours will depend on the usage of the entire building but allows for more daytime activities. This position may be focused more on the ice plant, ice surface, washrooms disinfection and cleaning, etc. We have drafted job descriptions for both the students and part time worker.

### RATES:

Local Minor Hockey is our single greatest user and we understand that organized hockey will continue in some fashion, although there will be fewer people allowed on the ice and no spectators in the stands. This will negatively affect their financial situation. We are proposing that our rates be set at \$ 40.00 per hour, across the board for any and all users.

We also propose to purchase a 'booking' software program (approximately \$2,000.00) that will allow people and groups to book any of the three areas on-line. It does require the use of debit or credit cards but reduces the need to chase people for payment. The program can also be used for the ball field and other facilities/activities throughout the year. It is our hope that these reduced rates will result in increased use of the facility by more people.

We estimate the municipal cost to the rate reduction to be approximately \$ 12,500.00 but are hopeful that we will make some of this up through increased use and the rest can be subsidized by the senior government's COVID financial assistance.

#### CANTEEN:

Having three separate areas with no ability to move through one to the other, no spectators at hockey, the need for constant disinfection of surfaces and with the provincial restrictions on the number of people allowed in any one are means that the operation of the canteen cannot be profitable this season. As such, the contractors are prepared not to open it.

#### CONCLUSION:

Staff will continue to meet and review the activities and operations in the building. As with everything else this year, we will make amendments as required by provincial and public health requirements. It is our hope that regardless of what happens with schools, places of worship and other restrictions, that the arena will continue to be a safe healthy place to be active and somewhat social this winter season.

The Township of Assiginack  
 CHEQUE DISTRIBUTION REPORT  
 Payables Management

**Ranges:**      **From:**                      **To:**                                      **From:**                                      **To:**  
 Vendor ID      First                              Last                                      Chequebook ID      First                                      Last  
 Vendor Name    First                                      Last                                      Cheque Number    0030153                                      0030181  
 Cheque Date    First                                      Last

**Sorted By:**      Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0030153	31/08/2020	ASSIGINACK MUSEUM BOARD	\$5,000.00
InvNo: 2020 2NDQTR	InvDesc: 2020 2nd qtr levy	InvAmt: \$5,000.00	
0030154	31/08/2020	ASSIGINACK PUBLIC LIBRARY	\$10,421.25
InvNo: 2020 2ND QTR	InvDesc: 2020 2nd qtr levy	InvAmt: \$10,421.25	
0030155	31/08/2020	B&E FIRE AND SAFETY	\$1,479.17
InvNo: 4006	InvDesc: fire extinger inspections	InvAmt: \$1,479.17	
0030156	31/08/2020	CEDAR CHALET	\$25.00
InvNo: 07-20	InvDesc: pec-gift cert re flower show	InvAmt: \$25.00	
0030157	31/08/2020	COMPUTREK	\$776.31
InvNo: 21901	InvDesc: sept remote server mgmt	InvAmt: \$776.31	
0030158	31/08/2020	EASTLINK	\$214.40
InvNo: AUG 10 2020 MARINA	InvDesc: marina-dsl	InvAmt: \$55.32	
InvNo: AUG 10 2020 PW	InvDesc: pw-dsl	InvAmt: \$55.32	
InvNo: 13155616	InvDesc: fd-tel	InvAmt: \$103.76	
0030159	31/08/2020	G. STEPHEN WATT, BARRISTER	\$5,801.99
InvNo: 3620	InvDesc: general legal	InvAmt: \$5,801.99	
0030160	31/08/2020	EXP SERVICES INC.	\$4,861.83
InvNo: 558078	InvDesc: mtg water distribution	InvAmt: \$4,861.83	
0030161	31/08/2020	GERRY STRONG	\$307.70
InvNo: AUG 31 2020	InvDesc: bldg insp/plan mileage	InvAmt: \$307.70	
0030162	31/08/2020	HYDRO ONE NETWORKS INC.	\$2,889.24
InvNo: AUG 20 2020 PO/BNK	InvDesc: po/bnk	InvAmt: \$629.48	
InvNo: AUG 20 2020 LITES	InvDesc: street lites	InvAmt: \$551.93	
InvNo: AUG 20 2020 DOCKS	InvDesc: marina docks	InvAmt: \$94.71	
InvNo: AUG 20 2020 LIBRARY	InvDesc: library	InvAmt: \$283.69	
InvNo: AUG 20 2020 INFO BTH	InvDesc: info booth	InvAmt: \$35.42	
InvNo: AUG 20 2020 SHOWERS	InvDesc: marina showerhouse	InvAmt: \$156.75	
InvNo: AUG 20 2020 TENNIS	InvDesc: tennis courts	InvAmt: \$28.96	
InvNo: AUG 20 2020 ARENA	InvDesc: arena	InvAmt: \$412.30	
InvNo: AUG 202 2020 SS WTP	InvDesc: ss wtp	InvAmt: \$696.00	
0030163	31/08/2020	JACKIE WHITE	\$344.37
InvNo: 1102409.002	InvDesc: pec-training reimb	InvAmt: \$344.37	

The Township of Assiginack  
 CHEQUE DISTRIBUTION REPORT  
 Payables Management

ChqNo:	0030164	Date:	31/08/2020	Vendor:	MANITOULIN-SUDBURY DISTRICT SOCIAL SERVIC	Amount:	\$31,247.25
InvNo:	IN000018180	InvDesc:	sept amb/social assistance	InvAmt:	\$31,247.25		
ChqNo:	0030165	Date:	31/08/2020	Vendor:	MANITOULIN CENTENNIAL MANOR	Amount:	\$10,598.20
InvNo:	2020 3RD QTR	InvDesc:	2020 3rd qtr requisition	InvAmt:	\$10,598.20		
ChqNo:	0030166	Date:	31/08/2020	Vendor:	MANITOWANING FRESHMART	Amount:	\$37.54
InvNo:	00590139	InvDesc:	admin-lysol sprays	InvAmt:	\$16.93		
InvNo:	00589070	InvDesc:	marina-cleaning supplies	InvAmt:	\$5.64		
InvNo:	00592270	InvDesc:	admin-misc kitchen supplies	InvAmt:	\$14.97		
ChqNo:	0030167	Date:	31/08/2020	Vendor:	MINISTER OF FINANCE	Amount:	\$23,086.00
InvNo:	202108201118011	InvDesc:	july policing	InvAmt:	\$23,086.00		
ChqNo:	0030168	Date:	31/08/2020	Vendor:	NEW NORTH FUELS INC	Amount:	\$2,497.98
InvNo:	551506	InvDesc:	marina-gasoline	InvAmt:	\$2,497.98		
ChqNo:	0030169	Date:	31/08/2020	Vendor:	ONTARIO CLEAN WATER AGENCY	Amount:	\$13,475.78
InvNo:	INV00000003674	InvDesc:	ss wtp-orp probe replacement	InvAmt:	\$2,593.55		
InvNo:	INV00000003676	InvDesc:	mtg wtp ups replacement	InvAmt:	\$339.37		
InvNo:	INV00000003679	InvDesc:	mtg lift stn-high wtr alarm	InvAmt:	\$912.79		
InvNo:	INV00000003678	InvDesc:	ss wtp-replace.defective motor	InvAmt:	\$6,051.32		
InvNo:	INV00000003702	InvDesc:	july add'l serv.ss/mtg	InvAmt:	\$3,578.75		
ChqNo:	0030170	Date:	31/08/2020	Vendor:	PURULATOR COURIER	Amount:	\$98.21
InvNo:	445327701	InvDesc:	freight	InvAmt:	\$49.45		
InvNo:	445045206	InvDesc:	freight	InvAmt:	\$48.76		
ChqNo:	0030171	Date:	31/08/2020	Vendor:	SOUICIE SALO SAFETY	Amount:	\$850.89
InvNo:	3661682	InvDesc:	fd-test gas for compressor	InvAmt:	\$850.89		
ChqNo:	0030172	Date:	31/08/2020	Vendor:	SOUTH BAY ELECTRIC	Amount:	\$9,356.07
InvNo:	1814	InvDesc:	arena reno-elect.labour/suppli	InvAmt:	\$9,356.07		
ChqNo:	0030173	Date:	31/08/2020	Vendor:	SUDBURY & DISTRICT HEALTH UNIT	Amount:	\$3,091.00
InvNo:	RC020034819	InvDesc:	sept sdhu levy	InvAmt:	\$3,091.00		
ChqNo:	0030174	Date:	31/08/2020	Vendor:	SUPERIOR PROPANE INC.	Amount:	\$68.93
InvNo:	30702411	InvDesc:	arena-service contract	InvAmt:	\$68.93		
ChqNo:	0030175	Date:	31/08/2020	Vendor:	CONSEIL SCOLAIRE DU DISTRICT DU GRAND NOI	Amount:	\$2,387.11
InvNo:	2020 REQUISITION	InvDesc:	2020 requisition	InvAmt:	\$2,387.11		
ChqNo:	0030176	Date:	31/08/2020	Vendor:	REDBOW FLOOR & WALL FASHIONS	Amount:	\$3,124.26
InvNo:	18263	InvDesc:	arena reno-flooring	InvAmt:	\$3,124.26		
ChqNo:	0030177	Date:	31/08/2020	Vendor:	SIMALAM	Amount:	\$423.75
InvNo:	1306	InvDesc:	maint.plan (may-july)	InvAmt:	\$423.75		
ChqNo:	0030178	Date:	31/08/2020	Vendor:	CODE 4 FIRE & RESCUE INC	Amount:	\$6,768.70
InvNo:	206565	InvDesc:	fd-"jaws of life"adv training	InvAmt:	\$6,768.70		
ChqNo:	0030179	Date:	31/08/2020	Vendor:	WAT SUPPLIES	Amount:	\$298.75

The Township of Assiginack  
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InvNo: 236964	InvDesc: admin-g.bags/p.twl	InvAmt: \$163.73
InvNo: 236966	InvDesc: marina-t.tissue	InvAmt: \$92.84
InvNo: 236965	InvDesc: po-cleaners	InvAmt: \$32.16

ChqNo:	0030180	Date:	31/08/2020	Vendor:	WHITE'S SHELL	Amount:	\$144.00
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InvNo: 2060	InvDesc: fd-gas	InvAmt: \$14.00
InvNo: 2035	InvDesc: fd-ice for auto x train.wkend	InvAmt: \$7.00
InvNo: 2065	InvDesc: pw-gas	InvAmt: \$123.00

ChqNo:	0030181	Date:	31/08/2020	Vendor:	WINDOWS UNLIMITED	Amount:	\$14,844.64
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InvNo: 885114	InvDesc: sept rdside prks/g.pickup	InvAmt: \$2,960.37
InvNo: 885145	InvDesc: arena reno-prog #2	InvAmt: \$11,728.37
InvNo: 1201141113	InvDesc: admin-reimb.parts fr vacuum	InvAmt: \$155.90

\*\*\* End of Report \*\*\*

**Report Total:**

**\$154,510.30**



The Township of Assiginack  
 CHEQUE DISTRIBUTION REPORT  
 Payables Management

**Ranges:** From: To: From: To:  
 Vendor ID First Last Chequebook ID First Last  
 Vendor Name First Last Cheque Number 0030190 0030219  
 Cheque Date First Last  
**Sorted By:** Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0030190	14/09/2020	BEACON IMAGES	\$2,443.57
InvNo: 2140	InvDesc: 911 blanks	InvAmt: \$316.40	
InvNo: 2151	InvDesc: covid 19 signage	InvAmt: \$248.60	
InvNo: 2147	InvDesc: u-channel post	InvAmt: \$31.58	
InvNo: 2125	InvDesc: group purchase-to be reimbrsed	InvAmt: \$1,846.99	
0030191	14/09/2020	BELL CANADA	\$27.85
InvNo: 2020 09 01	InvDesc: toll free line	InvAmt: \$27.85	
0030192	14/09/2020	COMPUTREK	\$22.94
InvNo: 22009	InvDesc: august offsite backup	InvAmt: \$22.94	
0030193	14/09/2020	CRYSTAL LENTIR	\$550.00
InvNo: 106428	InvDesc: eyeglasses (crystal)	InvAmt: \$275.00	
InvNo: 106429	InvDesc: eyeglasses (kaitlyn)	InvAmt: \$275.00	
0030194	14/09/2020	EASTLINK	\$1,621.54
InvNo: 13458979	InvDesc: info booth	InvAmt: \$94.87	
InvNo: 13458790	InvDesc: mun.office	InvAmt: \$595.45	
InvNo: 13459008	InvDesc: pw	InvAmt: \$222.66	
InvNo: 13458996	InvDesc: mtg wtp	InvAmt: \$243.68	
InvNo: 13458994	InvDesc: norisie	InvAmt: \$59.91	
InvNo: 13458997	InvDesc: ss wtp	InvAmt: \$173.77	
InvNo: 13459005	InvDesc: marina	InvAmt: \$78.90	
InvNo: 13458988	InvDesc: arena	InvAmt: \$152.30	
0030195	14/09/2020	G. STEPHEN WATT, BARRISTER	\$1,067.85
InvNo: 3650	InvDesc: general legal	InvAmt: \$1,067.85	
0030196	14/09/2020	EXP SERVICES INC.	\$941.90
InvNo: 568040	InvDesc: mtg wtp distribution	InvAmt: \$821.19	
InvNo: 558078-	InvDesc: mtg wtr dist-bal.previnvoice	InvAmt: \$120.71	
0030197	14/09/2020	GARNET'S PLUMBING & HEATING SERVICE	\$487.03
InvNo: 6166	InvDesc: clinic-a/c repairs	InvAmt: \$487.03	
0030198	14/09/2020	GERRY STRONG	\$153.85
InvNo: SEPT 14 2020	InvDesc: bldg insp mileage	InvAmt: \$153.85	
0030199	14/09/2020	GFL ENVIRONMENTAL INC 2019	\$5,372.67
InvNo: G00000008070	InvDesc: auqust recycling transport	InvAmt: \$5,372.67	

The Township of Assiginack  
 CHEQUE DISTRIBUTION REPORT  
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ChqNo:	0030200	Date:	14/09/2020	Vendor:	HYDRO ONE NETWORKS INC.	Amount:	\$7,758.41
InvNo:	AUG 26 2020 MTG WTP	InvDesc:	mtg wtp	InvAmt:	\$4,624.15		
InvNo:	AUG 27 2020 PW	InvDesc:	pw-microfit	InvAmt:	\$6.10		
InvNo:	AUG 27 2020 LAGOON	InvDesc:	lagoon	InvAmt:	\$2,402.83		
InvNo:	SEPT 2 2020 DEPOT	InvDesc:	recycling depot (estimate)	InvAmt:	\$49.25		
InvNo:	SEPT 2 2020 NORISEL	InvDesc:	norisle heritage park	InvAmt:	\$64.48		
InvNo:	SEPT 2 2020 PW	InvDesc:	pw	InvAmt:	\$222.41		
InvNo:	SEPT 2 2020 ICE PLT	InvDesc:	arena ice plant (estimate)	InvAmt:	\$63.38		
InvNo:	SEPT 8 2020 ADMIN	InvDesc:	mun.office	InvAmt:	\$325.81		

ChqNo:	0030201	Date:	14/09/2020	Vendor:	JACKIE WHITE	Amount:	\$206.24
InvNo:	SEPT 2 2020	InvDesc:	pec-event supplies	InvAmt:	\$206.24		

ChqNo:	0030202	Date:	14/09/2020	Vendor:	MANITOWANING MILL & HOME BUILDING CENTRE	Amount:	\$5,109.71
InvNo:	0191195	InvDesc:	marina-g.bags	InvAmt:	\$39.54		
InvNo:	0193821	InvDesc:	arena reno-paint supplies	InvAmt:	\$75.43		
InvNo:	0192953	InvDesc:	arena reno-paint/drywall suppl	InvAmt:	\$1,037.23		
InvNo:	0192340	InvDesc:	arena reno-drywall mud,tape,et	InvAmt:	\$289.30		
InvNo:	0191416	InvDesc:	arena reno-steel door	InvAmt:	\$1,408.94		
InvNo:	0192003	InvDesc:	arena reno-screws	InvAmt:	\$17.49		
InvNo:	0192158	InvDesc:	arena-lumber	InvAmt:	\$184.64		
InvNo:	0191798	InvDesc:	ballfield-lag bolts/blades	InvAmt:	\$58.52		
InvNo:	0191868	InvDesc:	marina-hose	InvAmt:	\$90.39		
InvNo:	0192097	InvDesc:	ballfield-carr.bolts/nails,etc	InvAmt:	\$77.15		
InvNo:	0192157	InvDesc:	office-g.bags	InvAmt:	\$6.75		
InvNo:	0192170	InvDesc:	ballfield-nails/lumber	InvAmt:	\$926.99		
InvNo:	0192533	InvDesc:	marina-padlocks/hasps	InvAmt:	\$71.15		
InvNo:	0192539	InvDesc:	ballfield-nails	InvAmt:	\$8.54		
InvNo:	0192608	InvDesc:	ballfield-rafter ties	InvAmt:	\$21.61		
InvNo:	0192670	InvDesc:	ballfield-lumber/nails	InvAmt:	\$688.67		
InvNo:	0192954	InvDesc:	office-gloves	InvAmt:	\$85.86		
InvNo:	0193477	InvDesc:	signage	InvAmt:	\$15.77		
InvNo:	0193670	InvDesc:	marina-sand.blocks	InvAmt:	\$5.74		

The Township of Assiginack  
 CHEQUE DISTRIBUTION REPORT  
 Payables Management

ChqNo:	Date:	Vendor:	Amount:
0030203	14/09/2020	MANITOULIN EXPOSITOR	\$229.42
InvNo: 107398	InvDesc: pec-adv.virtual deer mount shw	InvAmt: \$229.42	
0030204	14/09/2020	MANITOWANING FRESHMART	\$18.36
InvNo: 00595375	InvDesc: admin-tea/cream	InvAmt: \$18.36	
0030205	14/09/2020	MINISTER OF FINANCE	\$1,911.20
InvNo: AUG 2020	InvDesc: aug eht remittance	InvAmt: \$1,911.20	
0030206	14/09/2020	NEW NORTH FUELS INC	\$1,438.36
InvNo: 551721	InvDesc: pw-diesel	InvAmt: \$590.15	
InvNo: 551720	InvDesc: pw-diesel	InvAmt: \$848.21	
0030207	14/09/2020	NORTHERN 911	\$344.22
InvNo: 21216-09012020	InvDesc: sept fire dispatch	InvAmt: \$344.22	
0030208	14/09/2020	OMERS	\$12,220.34
InvNo: AUG 2020	InvDesc: august omers remittance	InvAmt: \$12,220.34	
0030209	14/09/2020	PAUL METHNER	\$995.00
InvNo: #2020-08-31	InvDesc: august animal control	InvAmt: \$995.00	
0030210	14/09/2020	PITNEY WORKS	\$1,139.30
InvNo: SEPT 3 2020	InvDesc: postage meter refill	InvAmt: \$1,139.30	
0030211	14/09/2020	PURULATOR COURIER	\$324.81
InvNo: 445443502	InvDesc: freight landfill wtr testing	InvAmt: \$324.81	
0030212	14/09/2020	RAINBOW DISTRICT SCHOOL BOARD	\$82,957.64
InvNo: 2020 3RD QTR	InvDesc: 2020 3rd qtr requisition	InvAmt: \$82,957.64	
0030213	14/09/2020	RECEIVER GENERAL	\$28,520.96
InvNo: AUG 2020	InvDesc: august source deductions	InvAmt: \$28,520.96	
0030214	14/09/2020	SUPERIOR PROPANE INC.	\$2,081.68
InvNo: 30907222	InvDesc: pw-cylinder rental	InvAmt: \$11.87	
InvNo: 30907223	InvDesc: arena-cylinder rental	InvAmt: \$23.73	
InvNo: 30901519	InvDesc: arena-propane	InvAmt: \$2,046.08	
0030215	14/09/2020	REDBOW FLOOR & WALL FASHIONS	\$162.62
InvNo: 18319	InvDesc: arena reno-floor patch	InvAmt: \$162.62	
0030216	14/09/2020	KEN HARTLEY FINE CARPENTRY	\$3,503.00
InvNo: SEPT 14 2020	InvDesc: arena reno-cabinets	InvAmt: \$3,503.00	
0030217	14/09/2020	WHITE'S SHELL	\$187.00
InvNo: 2099	InvDesc: pw-gas	InvAmt: \$117.00	
InvNo: 2100	InvDesc: depot-ice for wtr test.samples	InvAmt: \$35.00	
InvNo: 2094	InvDesc: pw-gasoline	InvAmt: \$35.00	
0030218	14/09/2020	WINDOWS UNLIMITED	\$3,003.91
InvNo: 885124	InvDesc: sept cleaning	InvAmt: \$3,003.91	
0030219	14/09/2020	XEROX CANADA LTD.	\$77.12
InvNo: 85308433	InvDesc: monthly copier usage	InvAmt: \$77.12	

**The Township of Assiginack**  
CHEQUE DISTRIBUTION REPORT  
Payables Management

**\*\*\* End of Report \*\*\***

**Report Total:**

**\$164,878.50**

The Township of Assiginack  
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 Payables Management

**Ranges:** From: To: From: To:  
 Vendor ID First Last Chequebook ID First Last  
 Vendor Name First Last Cheque Number 0030224 0030264  
 Cheque Date First Last  
**Sorted By:** Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0030224	28/09/2020	AGAT LABORATORIES	\$4,727.92
InvNo: 20732432E	InvDesc: landfill-wtr sample testing	InvAmt: \$4,727.92	
0030225	28/09/2020	ALLEN'S AUTOMOTIVE GROUP	\$940.35
InvNo: 772843	InvDesc: battery clamp	InvAmt: \$21.54	
InvNo: 772646	InvDesc: #10 oil #9	InvAmt: \$147.47	
InvNo: 770918	InvDesc: trans oil	InvAmt: \$131.42	
InvNo: 770711	InvDesc: spring	InvAmt: \$7.79	
InvNo: 770612	InvDesc: hydraulic oil	InvAmt: \$135.57	
InvNo: 770605	InvDesc: hydraulic oil	InvAmt: \$90.38	
InvNo: 770561	InvDesc: hydraulic hose #2	InvAmt: \$141.50	
InvNo: 770556	InvDesc: hydraulic hosd #2	InvAmt: \$141.50	
InvNo: 365970	InvDesc: hydraulic hose #2	InvAmt: \$123.18	
0030226	28/09/2020	BEACON IMAGES	\$568.06
InvNo: 2157	InvDesc: covid signage arena	InvAmt: \$568.06	
0030227	28/09/2020	BEAMISH CONSTRUCTION INC	\$8,087.80
InvNo: 02412	InvDesc: cold mix	InvAmt: \$4,041.04	
InvNo: 24000	InvDesc: cold mix	InvAmt: \$4,046.76	
0030228	28/09/2020	BJ'S & ADDISONS	\$1,397.52
InvNo: 113150	InvDesc: repair #7	InvAmt: \$1,397.52	
0030229	28/09/2020	DESTINATION MANITOULIN ISLAND (DMI)	\$282.50
InvNo: 13	InvDesc: membership-sept.1-aug.31/21	InvAmt: \$282.50	
0030230	28/09/2020	EASTLINK	\$462.04
InvNo: 13458967	InvDesc: man streams	InvAmt: \$165.63	
InvNo: SEPT 10 2020 MARINA	InvDesc: marina-dsl	InvAmt: \$55.32	
InvNo: SEPT 10 2020 PW	InvDesc: pw-dsl	InvAmt: \$55.32	
InvNo: 13458977	InvDesc: fd-interconnect	InvAmt: \$78.90	
InvNo: 13458987	InvDesc: fd-tel	InvAmt: \$106.87	
0030231	28/09/2020	FLAGS UNLIMITED	\$675.29
InvNo: 291361	InvDesc: canada/ont flags	InvAmt: \$675.29	
0030232	28/09/2020	FREELANDT CALDWELL REILLY	\$2,909.75
InvNo: CJH-52976	InvDesc: completion of 2019 fir	InvAmt: \$2,909.75	

The Township of Assiginack  
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ChqNo:	Date:	Vendor:	Amount:
0030233	28/09/2020	GERRY STRONG	\$153.85
InvNo: SEPT 28 2020	InvDesc: bldg insp mileage	InvAmt:	\$153.85
0030234	28/09/2020	GROENEVELD LUBRICATION SOLUTIONS	\$311.88
InvNo: 020/40138783	InvDesc: grease	InvAmt:	\$311.88
0030235	28/09/2020	HEROLD SUPPLY	\$97.70
InvNo: 16489	InvDesc: starter repair #11	InvAmt:	\$97.70
0030236	28/09/2020	HYDRO ONE NETWORKS INC.	\$2,590.04
InvNo: SEPT 21 2020 ARENA	InvDesc: arena	InvAmt:	\$393.89
InvNo: SEPT 21 2020 SS WTP	InvDesc: ss wtp	InvAmt:	\$597.60
InvNo: SEPT 21 2020 TENNIS	InvDesc: tennis courts	InvAmt:	\$28.96
InvNo: SEPT 21 2020 SHWRS	InvDesc: marina showerhouse	InvAmt:	\$118.52
InvNo: SEPT 21 2020 INFO BT	InvDesc: info booth	InvAmt:	\$29.42
InvNo: SEPT 21 2020 DOCKS	InvDesc: marina docks	InvAmt:	\$100.98
InvNo: SEPT 21 2020 LIBRARY	InvDesc: library	InvAmt:	\$220.77
InvNo: SEPT 21 2020 LITES	InvDesc: street lites	InvAmt:	\$551.13
InvNo: SEPT 21 2020	InvDesc: po/bnk	InvAmt:	\$548.77
0030237	28/09/2020	JACKIE WHITE	\$37.98
InvNo: 6670606	InvDesc: pec-supplies	InvAmt:	\$37.98
0030238	28/09/2020	JAKE'S HOME CENTRE	\$479.12
InvNo: 62176	InvDesc: pec-virtual deer show prize	InvAmt:	\$479.12
0030239	28/09/2020	KERNEL'S FEED SUPPLY	\$27.67
InvNo: 270082	InvDesc: lime (ball diamond)	InvAmt:	\$27.67
0030240	28/09/2020	MANITOWANING MILL & HOME BUILDING CENTRE	\$937.56
InvNo: 0193655	InvDesc: sump pump (norisle)	InvAmt:	\$238.38
InvNo: 0193318	InvDesc: ear protection	InvAmt:	\$22.59
InvNo: 0191354	InvDesc: lag bolts	InvAmt:	\$9.45
InvNo: 0191264	InvDesc: shelves	InvAmt:	\$34.43
InvNo: 0194607	InvDesc: arena reno-plumb.supplies	InvAmt:	\$399.89
InvNo: 0194667	InvDesc: arena reno-pine/dowelling	InvAmt:	\$59.15
InvNo: 0195127	InvDesc: arena reno-exp.foam	InvAmt:	\$22.58
InvNo: 019604	InvDesc: arena reno-door swp,trim,etc	InvAmt:	\$112.97
InvNo: 0196196	InvDesc: arena reno-cement/door stop	InvAmt:	\$25.96
InvNo: 0196221	InvDesc: arena reno-plumb.supp	InvAmt:	\$10.71
InvNo: 0196199	InvDesc: arena reno-abs elbow	InvAmt:	\$1.45

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ChqNo:	Date:	Vendor:	Amount:
0030241	28/09/2020	MANITOULIN-SUDBURY DISTRICT SOCIAL SERVIC	\$31,247.25
InvNo: IN000018203	InvDesc: oct ambulance/social assist	InvAmt: \$31,247.25	
0030242	28/09/2020	MANITOULIN EXPOSITOR	\$62.48
InvNo: 107418	InvDesc: arena students advertising	InvAmt: \$62.48	
0030243	28/09/2020	MANITOWANING FRESHMART	\$11.28
InvNo: 00196970	InvDesc: admin-freezer bags/	InvAmt: \$11.28	
0030244	28/09/2020	MESSER CANADA INC	\$420.47
InvNo: 2102730708	InvDesc: oxygen/acet contract renewal	InvAmt: \$420.47	
0030245	28/09/2020	MIKE VAREY EXCAVATING & EQUIPMENT	\$22,404.53
InvNo: 373020A	InvDesc: winter sand	InvAmt: \$22,404.53	
0030246	28/09/2020	NEW NORTH FUELS INC	\$569.43
InvNo: 554194	InvDesc: po-furnace oil	InvAmt: \$362.52	
InvNo: 554193	InvDesc: office-furnace oil	InvAmt: \$206.91	
0030247	28/09/2020	ONTARIO CLEAN WATER AGENCY	\$7,800.96
InvNo: INV00000004845	InvDesc: mtg wtp-raw wtr line leak rep	InvAmt: \$2,790.34	
InvNo: INV00000004847	InvDesc: mtg wtp-ac/heater replacement	InvAmt: \$3,744.77	
InvNo: INV00000004848	InvDesc: mtg wtp-hydrant repair	InvAmt: \$1,265.85	
0030248	28/09/2020	RALF ISLAND TRUCK PARTS	\$275.43
InvNo: 7682	InvDesc: battery/def fluid	InvAmt: \$275.43	
0030249	28/09/2020	RELIANCE HOME COMFORT	\$104.72
InvNo: SETP 14 2020	InvDesc: pw-hwt rental	InvAmt: \$55.29	
InvNo: SEPT 14 2020 ADMIN	InvDesc: admin-hwt rental	InvAmt: \$49.43	
0030250	28/09/2020	SHAW FARMS SUPPLY (manit.) LTD	\$217.10
InvNo: 2468	InvDesc: high falls pumpout	InvAmt: \$217.10	
0030251	28/09/2020	SIFTO CANADA INC.	\$10,523.98
InvNo: 669299	InvDesc: salt	InvAmt: \$10,523.98	
0030252	28/09/2020	STRONGCO LIMITED PARTNERSHIP	\$4,335.09
InvNo: 90880467	InvDesc: clutch master cylinder #9	InvAmt: \$4,335.09	
0030253	28/09/2020	SUDBURY & DISTRICT HEALTH UNIT	\$3,091.00
InvNo: RC020034838	InvDesc: oct sdhu levy	InvAmt: \$3,091.00	
0030254	28/09/2020	TED PEARSON AUTOMOTIVE LTD.	\$179.33
InvNo: 69712	InvDesc: tire repair/towels	InvAmt: \$179.33	
0030255	28/09/2020	REDBOW FLOOR & WALL FASHIONS	\$4,875.02
InvNo: 18370	InvDesc: arena-flooring, fir patch, adhes	InvAmt: \$4,661.61	
InvNo: 18377	InvDesc: arena-base trim/adhesive	InvAmt: \$213.41	
0030256	28/09/2020	TROY LIFE & FIRE SAFETY LTD	\$1,000.28
InvNo: 1000293302	InvDesc: arena reno-heat det/fire alm	InvAmt: \$1,000.28	
0030257	28/09/2020	JOHN SAUL HEATING	\$226.00
InvNo: SEPT 11 2020	InvDesc: arena-thermostat	InvAmt: \$226.00	

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ChqNo:	0030258	Date:	28/09/2020	Vendor:	TMI BRUSHING	Amount:	\$4,972.00
InvNo:	14	InvDesc:	rdside brushing	InvAmt:		\$4,972.00	
ChqNo:	0030259	Date:	28/09/2020	Vendor:	PHOENIX EMERGENCY MANAGEMENT LOGIC	Amount:	\$4,141.45
InvNo:	2020-11-01	InvDesc:	emerg.mgmt cemc-may-august	InvAmt:		\$4,141.45	
ChqNo:	0030260	Date:	28/09/2020	Vendor:	MAURICE DAKIN	Amount:	\$836.22
InvNo:	SEPT 28 2020	InvDesc:	reimb.tx overpyt	InvAmt:		\$836.22	
ChqNo:	0030261	Date:	28/09/2020	Vendor:	TERRASTAR BUILDING PRODUCTS INC.	Amount:	\$864.45
InvNo:	8903	InvDesc:	ball field-steel	InvAmt:		\$864.45	
ChqNo:	0030262	Date:	28/09/2020	Vendor:	WINDOWS UNLIMITED	Amount:	\$2,960.37
InvNo:	885115	InvDesc:	oct-rdside prks/g.pickup	InvAmt:		\$2,960.37	
ChqNo:	0030263	Date:	28/09/2020	Vendor:	WURTH CANADA LTD	Amount:	\$769.27
InvNo:	24036062	InvDesc:	wipes/gloves/glasses/shrnktube	InvAmt:		\$769.27	
ChqNo:	0030264	Date:	28/09/2020	Vendor:	WINDOWS UNLIMITED	Amount:	\$3,729.00
InvNo:	894602	InvDesc:	arena - finishing phase 1	InvAmt:		\$3,729.00	

\*\*\* End of Report \*\*\*

**Report Total:**

**\$130,304.14**