

MUNICIPALITY  **OF ASSIGINACK**

BOX 238, MANITOWANING, ONT., P0P 1N0
(705) 859-3196 or 1-800-540-0179
www.assiginack.ca

REGULAR VIRTUAL MEETING OF COUNCIL
Via ZOOM
Tuesday, February 2, 2021 5:00 pm
AGENDA

For Consideration:

- 1. OPENING**
 - a) Adoption of Agenda
 - b) Disclosure of Pecuniary Interest and General Nature Thereof

- 2. ANNOUNCEMENTS**

- 3. ADOPTION OF MINUTES**
 - a) Regular Virtual Meeting of January 12, 2020

- 4. DELEGATIONS**

NONE

- 5. REPORTS**
 - a) Sunsite Estates Drinking Water System Inspection Report

- 6. ACTION REQUIRED ITEMS**
 - a) Accounts for Payment : General \$ 461,510.30
Payroll: \$ 20,016.44
 - b) Sub2021-01 Comments and Road Status Confirmation
 - c) Rogers Creek Bridge Crane Rental Payment
 - d) Economic Development Priorities
 - e) Penalties and Interest 2020 Write Down and 2021 Interim

7. INFORMATION ITEMS

- a) PHSD: Vaccine Planning Update
- b) CPAC November 2020 Statistics
- c) Township of Larder Lakes: Insurance Costs 2021

8. BY-LAWS

- a) By-law # 21-02 2021 Interim Taxation By-law

9. CLOSED SESSION

Personnel and Land Issues

10. ADJOURNMENT

THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK
MINUTES OF THE REGULAR COUNCIL MEETING

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held and hosted by way of a Zoom Conference call from the Council Chambers on Tuesday, January 12, 2021 at 5:10 p.m.

Present: Mayor Dave Ham – via Zoom
Councillor Dave McDowell – via Zoom
Councillor Rob Maguire – via Zoom
Councillor Christianna Jones – via Zoom
Councillor Hugh Moggy – via Zoom

Staff: Alton Hobbs, CAO, Deputy Clerk – via Zoom
Freda Bond, Tax and Utilities Manager– via Zoom
Jackie White, PEC– via Zoom
Ron Cooper, Public Works Superintendent – via Zoom
Dwayne Elliott, Fire Chief - via Zoom

PRESS Alicia McCutcheon Expositor- via Zoom

OPENING:

#001-01-2021 D. McDowell - H. Moggy
THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business at 5:00pm, with a quorum of members present virtually, with Mayor Ham presiding in the Chair.

CARRIED

AGENDA:

#002-01-2021 C. Jones - R. Maguire
THAT we confirm the attendance of all the Members of Council electronically (on Zoom) and adopt the agenda as presented.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST:

NONE

ANNOUNCEMENTS:

Councillor Moggy expressed Council's appreciation to the Assiginack and Tehkummah Public Works Departments for their excellent work on the Rogers Creek Bridge installation.

ADOPTION OF MINUTES:

#003-01-2021 H. Moggy - D. McDowell

THAT the Minutes of the Regular Council Meeting of December 1, 2020 be accepted.

CARRIED

#004-01-2021 R. Maguire - C. Jones

THAT the Minutes of the Public Health Sudbury & Districts Board Meeting of November 19, 2020 be received.

CARRIED

#005-01-2021 D. McDowell - H. Moggy

THAT the Minutes of the Manitoulin East Municipal Airport Commission Meetings of December 7, 2020 and January 4, 2021 be accepted.

CARRIED

#006-01-2021 C. Jones – R. Maguire

THAT the Minutes of the Manitoulin Planning Board Meeting of December 9, 2020 be accepted.

CARRIED

DELEGATIONS:

NONE

REPORTS:

NONE

ACTION REQUIRED ITEMS:

#007-01-2021 D. McDowell - H. Moggy

THAT Council authorizes the following Accounts for Payment:

General: \$596,220.78;

AND THAT the Mayor and administration be authorized to complete cheques #30420 through #30446 and #30469 through #30492, #30501 through # 30545, #30546 through #30559 and # 30568 through # 30588 as described in the attached cheque register report.

CARRIED

#008-01-2021 C. Jones - R. Maguire

THAT Council authorizes the following Accounts for Payment:

Payroll: \$98,198.92;

AND THAT the Mayor and administration be authorized to complete cheques #30447 through #30468, #30493 through #30500 and # 30560 through #30567 as described in the attached cheque register report.

CARRIED

#009-01-2021 H. Moggy - D. McDowell

THAT Council inform Mr. Moffatt that it will approve his maintenance request for Sucker Lake Road on a non priority basis for the remainder of this winter and review its status as part of the annual budget process, with recommendations from the Superintendent.

CARRIED

#010-01-2021 R. Maguire - C. Jones

THAT we inform the Fixing our Felines Group that we will issue our historical annual donation immediately and will consider the balance of their financial request as part of our 2021 budget process.

CARRIED

#011-01-2021 D. McDowell - H. Moggy

THAT we waive the \$ 180.00 arena rental fee incurred by Manitoulin Streams on November 18, 2020.

CARRIED

Council discussed the fact that 2021 is the 150th Anniversary of the establishment of the Township of Assiginack. With the pandemic, possible state of emergency and various rules in effect, Council agreed to postpone any planning of events and celebrations during 2021 but to note the occasion on our social media, letterhead etc. and to encourage everyone's participation when we are free to gather and celebrate.

INFORMATION ITEMS:

#012-01-2021 R. Maguire – C. Jones

THAT we acknowledge receipt of the following correspondence items:

- a) MMAH: Enforcement of Orders: Reopening Ontario Act, 2020
- b) PHSD: Planning for Covid 19 Vaccination Program
- c) EDO Workplan

CARRIED

BY-LAWS:

#013-01-2021 R. Maguire - C. Jones

BE IT RESOLVED THAT By-law #20-14, being a by-law to Licence Trailers in the Township be given third and final reading and enacted in Open Council.

CARRIED

Note: Effective Date is to be January 1, 2022 and subject to Covid Impacts.

#014-01-2021 D. McDowell - H. Moggy

BE IT RESOLVED THAT By-law #21-01, being a by-law to establish an Emergency Management Program and Emergency Response Plan be given first, second and final readings and enacted in Open Council.

CARRIED

CLOSED SESSION:

NONE

CLOSING:

#015-01-2021 C. Jones - R. Maguire

THAT we adjourn until the next regular meeting or call of the Chair.

CARRIED

David Ham, MAYOR

Alton Hobbs, CAO/DEPUTY CLERK

5:55 p.m.

These Minutes have been circulated but are not considered Official until approved by Council.

RECEIVED

JAN 15 2021



Ministry of the Environment,
Conservation and Parks

Ministère de l'Environnement, de la Protection de
la nature et des Parcs

Drinking Water and Environmental
Compliance Division, Northern Region
Sudbury District, Sudbury Office
199 Larch Street
Suite 1201
Sudbury ON P3E 5P9
Tel.: 705 564-3237
Toll Free: 1-800-890-8516
Fax: 705 564-4180

Division de la conformité en matière d'eau potable
et d'environnement, Direction régionale du Nord
District de Sudbury, bureau de Sudbury
199, rue Larch
Bureau 1201
Sudbury ON P3E 5P9
Tél. : 705 564-3237
Numéro sans frais: 1-800-890-8516
Télééc. : 705 564-4180

Mr. Alton Hobbs
Clerk/Treasurer
Municipality of Assiginack
Box 238, Manitowaning, Ontario
POP 1N0

Dear Mr. Hobbs:

With regards to the October 13, 2020, Sunsite Estates Drinking Water System inspection, please find enclosed the resulting annual inspection report.

Section 19 of the Safe Drinking Water Act (Standard of Care) creates obligations for individuals who exercise decision-making authority over municipal drinking water systems. Please be aware the Ministry has encouraged such individuals, particularly municipal councillors, to take steps to be better informed about drinking water systems over which they have decision-making authority. These steps could include asking for a copy of this inspection report and a review of its findings. Further information about Section 19 can be found in "*Taking Care of Your Drinking Water: A guide for members of municipal council*" found under "Resources" on the Drinking Water Ontario website at www.ontario.ca/drinkingwater."

Your staff's cooperation during the inspection was appreciated. Please feel free to contact me at 705 929-7029, should you have questions.

Sincerely,

M. Spinney

Maureen Spinney
Water Inspector
Sudbury District Office

cc. Ms. Sarah Beaulieu, OCWA
Mr. Burgess Hawkins, Manager, Sudbury District Health Unit



Ministry of the Environment, Conservation and Parks

**SUNSITE ESTATES SUBDIVISION DRINKING WATER SYSTEM
Inspection Report**

Site Number:	220008471
Inspection Number:	1-OEWLS
Date of Inspection:	Oct 13, 2020
Inspected By:	Maureen Spinney

OWNER INFORMATION:

Company Name:	ASSIGINACK, THE CORPORATION OF THE TOWNSHIP OF	Unit Identifier:	
Street Number:	25		
Street Name:	SPRAGGE St		
City:	MANITOWANING		
Province:	ON	Postal Code:	P0P 1N0

CONTACT INFORMATION

INSPECTION DETAILS:

Site Name:	SUNSITE ESTATES SUBDIVISION DRINKING WATER SYSTEM
Site Address:	15 MOGGY FAIRWAY SUNSITE ESTATES ON
County/District:	ASSIGINACK
MECP District/Area Office:	Sudbury District
Health Unit:	SUDBURY AND DISTRICT HEALTH UNIT
Conservation Authority:	
MNR Office:	Sudbury Regional Office
Category:	Small Municipal Residential
Site Number:	220008471
Inspection Type:	Announced
Inspection Number:	1-OEWLS
Date of Inspection:	Oct 13, 2020
Date of Previous Inspection:	

COMPONENTS DESCRIPTION

Site (Name):	MOE DWS Mapping	Sub Type:	
Type:	DWS Mapping Point		
Site (Name):	SOURCE WATER	Sub Type:	Surface Water
Type:	Source		

Comments:

The Sunsite Estates Water Treatment Plant intake lies in Manitowaning Bay, just off the North Channel of Georgian Bay in Lake Huron. Raw water has been characterized as typical Lake Huron/Georgian Bay water, which is low in colour and turbidity.

The Drinking Water Works Permit indicates the intake is 185 m long, 150 mm in diameter with a flared elbow intake inside a cribbed structure. A zebra mussel chlorine injection line with chemical diffuser has been installed at the intake screen along with a raw water sampling line (25 mm in diameter). Water is gravity fed to the low lift pumping station.

A low lift pump and the zebra mussel control system are located in the low lift pump station. A 75mm diameter raw water line runs from the low lift station to the plant (approximately 145 metres).

Site (Name): TREATED WATER

Type: Treated Water POE **Sub Type:** Treatment Facility

Comments:

The Class 2 membrane filtration water treatment plant has been operational since June 20, 2007. The system has been operated by Ontario Clean Water Agency (OCWA) since October 2007.

Pre-treatment includes straining and addition of pH adjustment (if necessary). PH adjustment has not yet been required at this plant.

Treatment includes Evoqua skid mounted membrane filtration units (2 trains, each can be isolated for maintenance), followed by pre chlorination in baffled contact cells beside the facility. GAC filters, included in DWWP/MDWL, to be used when taste and odour are problematic, and may be installed in the future. Post chlorination injection is available (injection at header - just prior to discharge) at the plant, but is not required.

Membranes in use are rated as ultrafiltration with associated pore sizes of 0.04 microns.

Two below ground clear wells located adjacent to the plant provide a total storage volume of 93 cubic metres.

The membrane cleaning process involves backwash cycles using low pressure blower air introduced at the bottom of and distributed throughout modules. Clean in Place (CIP) cycles occur as necessary and include treatment with sodium hypochlorite which assists in removal of organics and citric acid for the removal of inorganics. Neutralization of CIP effluent occurs using "Captor" which is a calcium thiosulfate solution or caustic soda. CIP analyzer determines ORP on wastewater prior to discharge. Backwash reservoir waste and neutralized wastewater are discharged to a nearby ditch and on to Manitowaning Bay.

The operating system (SCADA) in use includes control features at site and in nearby Manitowaning. On site there is a panel display and a datalogger.

Site (Name): DISTRIBUTION **Sub Type:** Class I
Type: Other

Comments:

This distribution system, commissioned in 1973, is a Class 1 system servicing approximately 65 permanent and seasonal residents.

This distribution system serves approximately 64 lots, 42 of which include buildings. Many of these locations are seasonal cottages. This small distribution system has two dead end locations, 2 x 1.5 inch blowoffs and a half inch goose neck pipe (formerly allowed to flow continuously but now with a curb stop, this site is used for sampling). The system is constructed of PVC pipes. No hydrants are connected nor are there private lines connected to the system. Metering is not in place on water services.

An outside tap is located at water plant, but is purely used by operator and is thus valved off inside the plant.

INSPECTION SUMMARY:

Introduction

- **The primary focus of this inspection is to confirm compliance with Ministry of the Environment, Conservation and Parks (MECP) legislation as well as evaluating conformance with ministry drinking water related policies and guidelines during the inspection period. The ministry utilizes a comprehensive, multi-barrier approach in the inspection of water systems that focuses on the source, treatment and distribution components as well as management practices.**

This drinking water system is subject to the legislative requirements of the Safe Drinking Water Act, 2002 (SDWA) and regulations made therein, including Ontario Regulation 170/03, "Drinking Water Systems" (O.Reg. 170/03). This inspection has been conducted pursuant to Section 81 of the SDWA.

This report is based on a "focused" inspection of the system. Although the inspection involved fewer activities than those normally undertaken in a detailed inspection, it contained critical elements required to assess key compliance issues. This system was chosen for a focused inspection because the system's performance met the ministry's criteria, most importantly that there were no deficiencies as identified in O.Reg. 172/03 over the past 3 years. The undertaking of a focused inspection at this drinking water system does not ensure that a similar type of inspection will be conducted at any point in the future.

This inspection report does not suggest that all applicable legislation and regulations were evaluated. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.

Inspection review period is August 1, 2019 to September 30, 2020.

Source

- **The owner had a harmful algal bloom monitoring plan in place.**

Capacity Assessment

- **There was sufficient monitoring of flow as required by the Municipal Drinking Water Licence or Drinking Water Works Permit issued under Part V of the SDWA.**
- **The owner was in compliance with the conditions associated with maximum flow rate or the rated capacity conditions in the Municipal Drinking Water Licence issued under Part V of the SDWA.**

Treatment Processes

- **The owner had ensured that all equipment was installed in accordance with Schedule A and Schedule C of the Drinking Water Works Permit.**
- **The owner/operating authority was in compliance with the requirement to prepare Form 2 documents as required by their Drinking Water Works Permit during the inspection period.**

Changes in equipment at plant with completed Form 2 include:

- **7 replaced pressure tanks. Form dated September 2018.**
- **Old alum board reconfigured for use in zebra mussel control system. Form dated September 2018.**

It is noted that the change in membranes and removal of coagulant feed system were carried out in accordance

Treatment Processes

with new Schedule C "Authorization to Alter the Drinking Water System" dated August 20, 2018.

- **Records indicated that the treatment equipment was operated in a manner that achieved the design capabilities required under Ontario Regulation 170/03 or a Drinking Water Works Permit and/or Municipal Drinking Water Licence issued under Part V of the SDWA at all times that water was being supplied to consumers.**

The Sunsite Estates water plant uses a process that includes membrane filtration (ultrafiltration) followed by chemical disinfection with sodium hypochlorite to achieve the required log removal/inactivation credits. The following table summarizes the required log removal/inactivation and the credits assigned to each stage of the treatment process, as per Schedule E of the MDWL.

EQUIPMENT	LOG REMOVAL CREDITS		
	CRYPTO	GIARDIA	VIRUSES
Membrane Filtration	2.0	3.0	0
Chlorination	0	0.5	4.0+
DESIGN TOTALS	2.0	3.5	4.0+
REQUIRED	2.0	3.0	4.0

MEMBRANE FILTRATION:

As per Schedule E the following criteria must be met at all times:

1. Maintain effective backwash procedures. During review period there was no indication of a problem.
2. Monitor the integrity of the membranes by continuous particle counting or equivalent means (i.e. pressure decay measurements). During review period operator indicates pressure decay testing occurred normally. Operator indicates filters are set to run backwash cycles and membrane integrity tests on pre-set schedules with pressure decay tests every 24 hours.
3. Continuously monitor filtrate turbidity. During review period there was no clear indication of problems. Though some daily Process Value Summary sheets indicated loss of data, Wonderware continues to record data. Also an onsite data logger can be used to review trending.
4. Meet the performance criterion for filtered water turbidity of less than or equal to 0.1 NTU in 99% of the measurements each month. During the review period, continuing efforts to improve programming have occurred. Filter efficiency requirements appear to be met, however there are concerns:
 - A non-compliance situation developed from communication failure events between Sunsite and Manitowaning water treatment plants, resulting in loss of accurate filter efficiency calculations for 5 months during the review period including Aug, Sept, Oct, Dec 2019 and March 2020. As indicated during former inspections the Operator needs to be cognizant that if the automated filter efficiency calculations process fails, manual filter efficiency calculations must be completed within 72 hours of month end. Please see "Other non-compliance" Section.
 - Daily PVS data sheets provide a running calculation of monthly filter efficiency. On day one of each month, 0.02 hours of run time is logged. This is not accurate but does not appear to interfere with calculations.
 - Power bumps cause havoc in PVS data.

CHLORINATION:

The chlorine disinfection component of this system must achieve a minimum of 0.5-log inactivation of Giardia and 4-log inactivation of viruses. A standard operating procedure has been developed for this facility that requires a CT calculation to be completed and recorded any time the chlorine levels leaving the clearwell are 0.80 mg/L or less, as confirmed in the logbook.

- **Records confirmed that the water treatment equipment which provides chlorination or chloramination for**

Treatment Processes

secondary disinfection purposes was operated so that at all times and all locations in the distribution system the chlorine residual was never less than 0.05 mg/l free or 0.25 mg/l combined.

- Where an activity has occurred that could introduce contamination, all parts of the drinking water system were disinfected in accordance with Schedule B, Condition 2.3 of the Drinking Water Works Permit.

Treatment Process Monitoring

- Primary disinfection chlorine monitoring was conducted at a location approved by Municipal Drinking Water Licence and/or Drinking Water Works Permit issued under Part V of the SDWA, or at/near a location where the intended CT has just been achieved.

Chlorine is injected just past completion of filtration, as water enters contact tank. A sample is drawn from a point as water is leaving the clearwell.

- Continuous monitoring of each filter effluent line was being performed for turbidity.
- The secondary disinfectant residual was measured as required for the distribution system.
- Operators were examining continuous monitoring test results and they were examining the results within 72 hours of the test.
- All continuous monitoring equipment utilized for sampling and testing required by O. Reg.170/03, or Municipal Drinking Water Licence or Drinking Water Works Permit or order, were equipped with alarms or shut-off mechanisms that satisfy the standards described in Schedule 6.

The chlorine system is alarmed at 0.85mg/l, with a low, low alarm at 0.8mg/l with no set delay. A lockout exists, which ensures that the filter trains are shut down when chlorine levels drop below 0.6mg/l.

The operator calculates CT when levels are less than 0.8mg/l. This was verified.

Filtrate turbidity alarms are set at 0.1NTU, with no set delay. Higher turbidity levels result in the shut down of the filter train.

The operator tracks filtrate turbidity in excess of 0.1NTU, in order to evaluate filter efficiency ratings

- Continuous monitoring equipment that was being utilized to fulfill O. Reg. 170/03 requirements was not performing tests for the parameters with at least the minimum frequency specified in the Table in Schedule 6 of O. Reg. 170/03 and/or was not recording data with the prescribed format.

With reference to AWQI 149490 . On January 23, 2020, the operator indicates that the one chlorine analyzer in use at plant (for primary disinfection monitoring) broke down. In order to keep supplying water to residents, operator ran off the clearwell supply and shut plant down. The analyzer was down for 8 hours while maintenance occurred. Only 4 chlorine residual samples were taken on water entering the distribution system, as operator was attempting to find replacement parts.

Table 6 requires primary disinfection monitoring and recording at least every 5 minutes.

The operating authority provided the following response to the incident:

As a result of this incident, we have ordered a spare probe and analyzer that will be kept at the hub office in case of emergencies. If anyone is in need of a probe or analyzer, the spare can be brought to them immediately. The spare will then be promptly replaced. Also, we will be reviewing this incident with all Operators at our hub meeting in April. We will also be reviewing the regulatory requirements associated with chlorine analyzers and what should be done in the event that one should fail.

Treatment Process Monitoring

- **All continuous analysers were calibrated, maintained, and operated, in accordance with the manufacturer's instructions or the regulation.**

Schedule 6, Regulation 170 requires a check and calibration of continuous analyzers (chlorine and turbidity) as often as necessary, if manufacturer does not specify, to ensure the following margins of error:

Free chlorine residual +/- 0.05mg/l at concentrations of up to 1.0mg/l and proportionately higher with increased concentrations. OCWA indicates work is completed once per month. Work orders for the chlorine analyzer were examined. It appears that May, June and July work orders were completed in October 2020. Logbook entries do not indicate any issues or lack of calibration with the unit during this time period. The inaccurate completion date is highlighted in the Best Practices Section .

Turbidity +/- 0.1NTU. OCWA indicates work is completed once every month. Work orders were verified

Operations Manuals

- **The operations and maintenance manuals contained plans, drawings and process descriptions sufficient for the safe and efficient operation of the system.**
- **The operations and maintenance manuals met the requirements of the Drinking Water Works Permit and Municipal Drinking Water Licence issued under Part V of the SDWA.**

Logbooks

- **Records or other record keeping mechanisms confirmed that operational testing not performed by continuous monitoring equipment was being done by a certified operator, water quality analyst, or person who suffices the requirements of O. Reg. 170/03 7-5.**

Security

- **The owner had provided security measures to protect components of the drinking water system.**

Certification and Training

- **The overall responsible operator had been designated for each subsystem.**
- **Operators-in-charge had been designated for all subsystems which comprised the drinking water system.**
- **All operators possessed the required certification.**
- **Only certified operators made adjustments to the treatment equipment.**

Water Quality Monitoring

- **All microbiological water quality monitoring requirements for distribution samples prescribed by legislation were being met.**

Sampling in the distribution system is required once every two weeks with testing for E.coli, total coliforms and heterotrophic plate count.

- **All inorganic water quality monitoring requirements prescribed by legislation were conducted within the required frequency.**

Samples are required to be taken at least once every 60 months. The last set of samples were taken January 15,

Water Quality Monitoring

2015, and January 18, 2019.

- **All organic water quality monitoring requirements prescribed by legislation were conducted within the required frequency.**

Samples are required to be taken at least once every 60 months. The last set of samples were taken January 15, 2015, and January 18, 2019

- **All haloacetic acid water quality monitoring requirements prescribed by legislation are being conducted within the required frequency and at the required location.**

The operating authority pursues sampling a minimum of once every 3 months as follows:

July 11, 2017 @ 19.2ug/l
 October 02, 2017 @ 30.9ug/l
 January 9, 2018 @ 23.1ug/l
 April 9, 2018 @ 19.5ug/l
 July 9, 2018 @ 25.6ug/l
 October 9, 2018 @ 35.0ug/l
 January 15, 2019 @ 16.5ug/l
 April 1, 2019 @ 15.7ug/l
 July 9, 2019 @ 32.3ug/l
 October 9, 2019 @ 26.7ug/l
 January 7, 2020 @ 24.7ug/l
 April 15, 2020 @ 18.4ug/l
 July 20, 2020 @ 19.3ug/l
 RAA = 22.3ug/l

- **All trihalomethane water quality monitoring requirements prescribed by legislation were conducted within the required frequency and at the required location.**

The operating authority pursues sampling a minimum of once every 3 months as follows:

July 11, 2017 @ 39ug/l
 October 02, 2017 @ 60ug/l
 January 9, 2018 @ 38ug/l
 April 9, 2018 @ 33ug/l
 July 9, 2018 @ 51ug/l
 October 9, 2018 @ 47ug/l
 January 15, 2019 @ 27ug/l
 April 1, 2019 @ 26ug/l
 July 9, 2019 @ 54ug/l/July 9, 2019 @ 32.3ug/l
 October 9, 2019 @ 44ug/l
 January 7, 2020 @ 35ug/l
 April 15, 2020 @ 35ug/l
 July 20, 2020 @ 38ug/l
 RAA = 38ug/l.

- **All nitrate/nitrite water quality monitoring requirements prescribed by legislation were conducted within the required frequency for the DWS.**

The operating authority pursues sampling a minimum of once every 3 months.

- **All sodium water quality monitoring requirements prescribed by legislation were conducted within the required frequency.**

The operating authority pursues sampling, a minimum of once every 60 months. Last sample occurred on January

Water Quality Monitoring

7, 2014, with results of 6.91mg/l, and January 16, 2019, with results of 6.08mg/l.

- **All fluoride water quality monitoring requirements prescribed by legislation were conducted within the required frequency.**
The operating authority pursues sampling, a minimum of once every 60 months. Last sample occurred on January 7, 2014, and January 18, 2019.
- **All water quality monitoring requirements imposed by the MDWL or DWWP issued under Part V of the SDWA were being met.**
- **Records confirmed that chlorine residual tests were being conducted at the same time and at the same location that microbiological samples were obtained.**

Water Quality Assessment

- **Records showed that all water sample results taken during the inspection review period did not exceed the values of tables 1, 2 and 3 of the Ontario Drinking Water Quality Standards (O.Reg. 169/03).**

Reporting & Corrective Actions

- **Corrective actions (as per Schedule 18) had been taken to address adverse conditions, including any other steps that were directed by the Medical Officer of Health.**
- **All required notifications of adverse water quality incidents were immediately provided as per O. Reg. 170/03 16-6.**
- **Where required continuous monitoring equipment used for the monitoring of chlorine residual and/or turbidity triggered an alarm or an automatic shut-off, a qualified person responded in a timely manner and took appropriate actions.**

Other Inspection Findings

- **The following instance(s) of non-compliance were also noted during the inspection:**

As indicated previously a non-compliance situation developed from communication failure events between Sunsite and Manitowaning water treatment plants, resulting in loss of accurate filter efficiency calculations for 5 months during the review period including Aug, Sept, Oct, Dec 2019 and March 2020.

From dataset provided, filtrate turbidity during this time period was less than 0.1NTU, thus it would seem reasonable to conclude that filter efficiency requirements were met. Overall plant operations and resulting water quality are in compliance with regulatory requirements.

However, as indicated during former inspections the Operator needs to be cognizant that if the automated filter efficiency calculations process fails, manual filter efficiency calculations must be completed within 72 hours of month end. This in accordance with Section 31 of the Safe Drinking Water Act and Schedule E of the Municipal Drinking Water Licence.

The operating authority is required to provide written assurances that such manual calculations will occur at this plant in compliance with applicable legislation.

- **The following issues were also noted during the inspection:**

As previously noted, chlorine analyzer work orders indicate that May, June, July 2020, calibration checks were completed in October 2020. Logbook entries do not indicate any issues or lack of calibration with the unit during this time period. The operator should be cautious and ensure full information and accurate dates are included.

Other Inspection Findings

NON-COMPLIANCE WITH REGULATORY REQUIREMENTS AND ACTIONS REQUIRED

This section provides a summary of all non-compliance with regulatory requirements identified during the inspection period, as well as actions required to address these issues. Further details pertaining to these items can be found in the body of the inspection report.

- 1. Continuous monitoring equipment that was being utilized to fulfill O. Reg. 170/03 requirements was not performing tests for the parameters with at least the minimum frequency specified in the Table in Schedule 6 of O. Reg. 170/03 and/or was not recording data with the prescribed format.**

With reference to AWQI #149490 . On January 23, 2020, the operator indicates that the one chlorine analyzer in use at plant (for primary disinfection monitoring) broke down. In order to keep supplying water to residents, operator ran system off the clearwell supply and shut the plant down. The analyzer was down for 8 hours while maintenance occurred. Only 4 chlorine residual samples were taken on water entering the distribution system, as operator was attempting to find replacement parts.

Table 6 requires primary disinfection monitoring and recording at least every 5 minutes, thus this situation would be considered non-compliance with legislative requirements.

The operating authority provided the following response to the incident:

"As a result of this incident, we have ordered a spare probe and analyzer that will be kept at the hub office in case of emergencies. If anyone is in need of a probe or analyzer, the spare can be brought to them immediately. The spare will then be promptly replaced. Also, we will be reviewing this incident with all Operators at our hub meeting in April. We will also be reviewing the regulatory requirements associated with chlorine analyzers and what should be done in the event that one should fail."

Action(s) Required:

The operator provided the necessary response to equipment failure but was unable to ensure adequate chlorine residual monitoring to meet legislative requirements. The Health Unit was advised and the plant shut down so as to ensure only treated water was pumped to the distribution system. The operating authority did provide an adequate response to the situation.

As follow up, by February 1, 2021, provide to the undersigned written confirmation that spare probe and parts applicable to the chlorine analyzer unit in use at the Sunsite Estates water treatment plant, are maintained and available for easy access by operators within the OCWA hub. Also confirm that the review/training of operators did occur.

- 2. The following instance(s) of non-compliance were also noted during the inspection:**

As indicated previously a non-compliance situation developed from communication failure events between Sunsite and Manitowaning water treatment plants, resulting in loss of accurate filter efficiency calculations for 5 months during the review period including Aug, Sept, Oct , Dec 2019 and March 2020.

From dataset provided, filtrate turbidity during this time period was less than 0.1NTU, thus it would seem reasonable to conclude that filter efficiency requirements were met. Overall plant operations and resulting water quality are in compliance with regulatory requirements.

However, as indicated during former inspections the Operator needs to be cognizant that if the automated filter efficiency calculations process fails, manual filter efficiency calculations must be completed within 72 hours of month end. This in accordance with Section 31 of the Safe Drinking Water Act and Schedule E of the Municipal Drinking Water Licence.

Action(s) Required:

By February 1, 2021, the operating authority is required to provide written assurances to the undersigned that when the automated system fails, manual filter efficiency calculations will occur at this plant in compliance with applicable legislation.

This in accordance with Section 31 of the Safe Drinking Water Act and Schedule E of the Municipal Drinking Water Licence.

SUMMARY OF RECOMMENDATIONS AND BEST PRACTICE ISSUES

This section provides a summary of all recommendations and best practice issues identified during the inspection period. Details pertaining to these items can be found in the body of the inspection report. In the interest of continuous improvement in the interim, it is recommended that owners and operators develop an awareness of the following issues and consider measures to address them.

1. The following issues were also noted during the inspection:

As previously noted, chlorine analyzer work orders indicate that May, June, July 2020, calibration checks were completed in October 2020. Logbook entries do not indicate any issues or lack of calibration with the unit during this time period.

Recommendation:

The operator should be cautious and ensure full information and accurate dates are included.

SIGNATURES

Inspected By:

Maureen Spinney

Signature: (Provincial Officer)

Maureen Spinney

Reviewed & Approved By:

Marnie Managhan

Signature: (Supervisor)

Marnie Managhan

Review & Approval Date:

January 6, 2021

Note: This inspection does not in any way suggest that there is or has been compliance with applicable legislation and regulations as they apply or may apply to this facility. It is, and remains, the responsibility of the owner and/or operating authority to ensure compliance with all applicable legislative and regulatory requirements.

The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last	Cheque Number	0030589
Cheque Date	First	Last		

Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	0030589	Date:	07/01/2021	Vendor:	TOROMONT CAT	Amount:	\$408,880.49
InvNo:	E2977201	InvDesc:	2020 grader (less trade)			InvAmt:	\$408,880.49

*** End of Report ***

Report Total:

\$408,880.49

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Ranges: From: To: From: To:
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last Cheque Number 0030595 0030625
 Cheque Date First Last
Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0030595	18/01/2021	ALLEN'S AUTOMOTIVE GROUP	\$314.82
InvNo: 780493	InvDesc: arena- propane	InvAmt: \$117.50	
InvNo: 781533	InvDesc: arena-battery	InvAmt: \$197.32	
0030596	18/01/2021	ASSIGINACK MUSEUM BOARD	\$5,000.00
InvNo: 20204TH QTR	InvDesc: 2020 4th qtr levy	InvAmt: \$5,000.00	
0030597	18/01/2021	ASSIGINACK PUBLIC LIBRARY	\$10,421.25
InvNo: 2020 4TH QTR LEVY	InvDesc: 2020 4th qtr levy	InvAmt: \$10,421.25	
0030598	18/01/2021	BEACON IMAGES	\$812.97
InvNo: 2457	InvDesc: covid signage/arena sign	InvAmt: \$812.97	
0030599	18/01/2021	BELL CANADA	\$18.13
InvNo: 2021 01 01	InvDesc: toll free line	InvAmt: \$18.13	
0030600	18/01/2021	COMPUTREK	\$35.03
InvNo: 22670	InvDesc: dec offiste backup	InvAmt: \$35.03	
0030601	18/01/2021	EASTLINK	\$2,098.34
InvNo: 14687871	InvDesc: marina	InvAmt: \$81.26	
InvNo: 14687845	InvDesc: info booth	InvAmt: \$103.53	
InvNo: 14687843	InvDesc: fd-interconnect	InvAmt: \$81.26	
InvNo: 14687853	InvDesc: fd-tel	InvAmt: \$106.87	
InvNo: 14687657	InvDesc: admin	InvAmt: \$618.11	
InvNo: 14687833	InvDesc: man streams	InvAmt: \$174.32	
InvNo: 14687862	InvDesc: mtg wtp	InvAmt: \$260.30	
InvNo: 14687860	InvDesc: norisle	InvAmt: \$72.00	
InvNo: 14687863	InvDesc: ss wtp	InvAmt: \$188.29	
InvNo: 14687854	InvDesc: arena	InvAmt: \$177.13	
InvNo: 14687874	InvDesc: pw	InvAmt: \$235.27	
0030602	18/01/2021	G. STEPHEN WATT, BARRISTER	\$1,993.32
InvNo: 3683	InvDesc: general legal	InvAmt: \$1,993.32	
0030603	18/01/2021	GERRY STRONG	\$153.85
InvNo: JAN 18 2021	InvDesc: bldg insp mileage	InvAmt: \$153.85	
0030604	18/01/2021	GFL ENVIRONMENTAL INC 2019	\$4,884.24
InvNo: G00000010502	InvDesc: dec recycling transport	InvAmt: \$4,884.24	
0030605	18/01/2021	HYDRO ONE NETWORKS INC.	\$12,297.35

The Township of Assinack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

InvNo:	DEC 31 2020 DEPOT	InvDesc:	depot (estimate)	InvAmt:	\$64.08
InvNo:	DEC 31 2020 NORISLE	InvDesc:	norisle heritage	InvAmt:	\$59.60
InvNo:	DEC 31 2020 PW	InvDesc:	pw	InvAmt:	\$326.38
InvNo:	DEC 31 2020 ARENA	InvDesc:	arena (ice plant estimate)	InvAmt:	\$2,801.26
InvNo:	DEC 22 2020 MTG WTP	InvDesc:	mtg wtp	InvAmt:	\$5,765.35
InvNo:	DEC 24 2020 PW	InvDesc:	pw microfit	InvAmt:	\$6.10
InvNo:	DEC 28 2020 LAGOON	InvDesc:	lagoon	InvAmt:	\$2,434.76
InvNo:	DEC 30 2020 LITES	InvDesc:	street lites	InvAmt:	\$568.37
InvNo:	JAN 6 2021 OFFICE	InvDesc:	mun.office	InvAmt:	\$271.45

ChqNo:	0030606	Date:	18/01/2021	Vendor:	JACKIE WHITE	Amount:	\$63.86
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InvNo:	3800	InvDesc:	pec-reimb.supp.threads club	InvAmt:	\$63.86
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ChqNo:	0030607	Date:	18/01/2021	Vendor:	MANITOWANING MILL & HOME BUILDING CENTRE	Amount:	\$140.44
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InvNo:	0204701	InvDesc:	arena-misc supplies	InvAmt:	\$17.61
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InvNo:	0204710	InvDesc:	arena-misc supplies	InvAmt:	\$40.77
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InvNo:	0204584	InvDesc:	po/office-hand sanitizer	InvAmt:	\$82.06
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ChqNo:	0030608	Date:	18/01/2021	Vendor:	MANITOWANING FRESHMART	Amount:	\$17.54
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InvNo:	00620248	InvDesc:	office-kitchen supplies (covid	InvAmt:	\$6.76
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InvNo:	00621088	InvDesc:	admin-misc kitchen supp	InvAmt:	\$10.78
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ChqNo:	0030609	Date:	18/01/2021	Vendor:	NEW NORTH FUELS INC	Amount:	\$2,769.51
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InvNo:	565163	InvDesc:	pw-diesel dyed	InvAmt:	\$324.20
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InvNo:	565164	InvDesc:	pw-diesel	InvAmt:	\$1,385.91
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InvNo:	565804	InvDesc:	po-furnace oil	InvAmt:	\$619.16
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InvNo:	565803	InvDesc:	admin-furnace oil	InvAmt:	\$440.24
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ChqNo:	0030610	Date:	18/01/2021	Vendor:	ONTARIO CLEAN WATER AGENCY	Amount:	\$1,050.00
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InvNo:	INV00000007784	InvDesc:	nov lift stn call outs	InvAmt:	\$1,050.00
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ChqNo:	0030611	Date:	18/01/2021	Vendor:	ONTARIO RECREATION FACILITIES ASSOCIATION	Amount:	\$186.45
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InvNo:	29320	InvDesc:	2021 membership	InvAmt:	\$186.45
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ChqNo:	0030612	Date:	18/01/2021	Vendor:	PAUL METHNER	Amount:	\$995.00
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InvNo:	#2020-12-31	InvDesc:	dec animal control	InvAmt:	\$995.00
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ChqNo:	0030613	Date:	18/01/2021	Vendor:	PITNEY BOWES	Amount:	\$251.57
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InvNo:	3201607532	InvDesc:	postage meter lease	InvAmt:	\$251.57
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ChqNo:	0030614	Date:	18/01/2021	Vendor:	SUPERIOR PROPANE INC.	Amount:	\$1,476.00
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InvNo:	32446294	InvDesc:	pw-cylinder rental	InvAmt:	\$11.87
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InvNo:	32446295	InvDesc:	arena-cylinder rental	InvAmt:	\$23.73
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InvNo:	32368259	InvDesc:	po/bnk	InvAmt:	\$488.14
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THE TOWNSHIP OF ASSTONIA
CHEQUE DISTRIBUTION REPORT
Payables Management

InvNo: 32368261	InvDesc: library	InvAmt: \$601.05
InvNo: 32368262	InvDesc: mun.office	InvAmt: \$150.17
InvNo: 32557507	InvDesc: fd-service contract	InvAmt: \$71.19
InvNo: 32557508	InvDesc: pw-service contract	InvAmt: \$58.66
InvNo: 32557509	InvDesc: admin-service contract	InvAmt: \$71.19

ChqNo:	0030615	Date:	18/01/2021	Vendor:	ALICE PENNIE	Amount:	\$35.00
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InvNo: MRCH BRK 2020	InvDesc: pec-reimb.mrch brk act.	InvAmt: \$35.00
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ChqNo:	0030616	Date:	18/01/2021	Vendor:	CHRISTINE MCNAUGHTON	Amount:	\$35.00
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InvNo: MRCH BRK 2020	InvDesc: pec-reimb.mrch brk activities	InvAmt: \$35.00
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ChqNo:	0030617	Date:	18/01/2021	Vendor:	SAMANTHA MILLER	Amount:	\$451.60
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InvNo: NOV19-DEC3/22	InvDesc: pec-dance/yoga instr.bal.owing	InvAmt: \$451.60
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ChqNo:	0030618	Date:	18/01/2021	Vendor:	LYNN MAY	Amount:	\$125.00
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InvNo: DEC 2020	InvDesc: livestock call (1) dec 2020	InvAmt: \$125.00
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ChqNo:	0030619	Date:	18/01/2021	Vendor:	WHITE'S SHELL	Amount:	\$418.50
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InvNo: 2298	InvDesc: pw-gas	InvAmt: \$168.50
InvNo: 2276	InvDesc: pw-gas	InvAmt: \$122.00
InvNo: 2283	InvDesc: pw-gas	InvAmt: \$108.00
InvNo: 2294	InvDesc: library bldg-snowblwr gas	InvAmt: \$20.00

ChqNo:	0030620	Date:	18/01/2021	Vendor:	WINDOWS UNLIMITED	Amount:	\$5,994.16
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InvNo: 894615	InvDesc: rdside parks/g.pickup	InvAmt: \$5,994.16
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ChqNo:	0030621	Date:	18/01/2021	Vendor:	XEROX CANADA LTD.	Amount:	\$167.04
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InvNo: 85359395	InvDesc: monthly usage	InvAmt: \$167.04
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ChqNo:	0030622	Date:	18/01/2021	Vendor:	EASTLINK	Amount:	\$121.94
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InvNo: JAN 10 2021 PW	InvDesc: pw-dsl	InvAmt: \$60.97
InvNo: JAN 10 2021 MARINA	InvDesc: marina-dsl	InvAmt: \$60.97

ChqNo:	0030623	Date:	18/01/2021	Vendor:	MANITOWANING MILL & HOME BUILDING CENTRE	Amount:	\$202.80
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InvNo: 0205127	InvDesc: arean-outdr ash urn,tire gauge	InvAmt: \$202.80
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ChqNo:	0030624	Date:	18/01/2021	Vendor:	WOOD WYANT CANADA INC	Amount:	\$49.10
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InvNo: 677811	InvDesc: arena- cs. urinal pucks	InvAmt: \$49.10
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ChqNo:	0030625	Date:	18/01/2021	Vendor:	THOMAS SAGLE	Amount:	\$50.00
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InvNo: JAN 5 2021	InvDesc: coyote pred (1) claim	InvAmt: \$50.00
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*** End of Report ***

Report Total:

\$52,629.81

Payment #	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
3030590	18/01/2021	01/18COMB	122	HOBBS, ALTON	OUTSTANDING	Cheque
3030591	18/01/2021	01/18COMB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
3030592	18/01/2021	01/18COMB	133	BOND, FREDA	OUTSTANDING	Cheque
3030593	18/01/2021	01/18COMB	219	JONES, CHRISTIANNA	OUTSTANDING	Cheque
3030594	18/01/2021	01/18COMB	378	MILLETTE, SHELBA	OUTSTANDING	Cheque
2468	18/01/2021	01/18COMB	106	WOOD, STEVEN	OUTSTANDING	Direct Deposit
2469	18/01/2021	01/18COMB	118	COOPER, RONALD	OUTSTANDING	Direct Deposit
2470	18/01/2021	01/18COMB	140	REID, WALTER	OUTSTANDING	Direct Deposit
2471	18/01/2021	01/18COMB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
2472	18/01/2021	01/18COMB	211	MOGGY, HUGH	OUTSTANDING	Direct Deposit
2473	18/01/2021	01/18COMB	218	MCDOWELL, DAVID	OUTSTANDING	Direct Deposit
2474	18/01/2021	01/18COMB	220	HAM, DAVID	OUTSTANDING	Direct Deposit
2475	18/01/2021	01/18COMB	221	MAGUIRE, ROBERT	OUTSTANDING	Direct Deposit
2476	18/01/2021	01/18COMB	301	ROBINSON, DEBBIE	OUTSTANDING	Direct Deposit
2477	18/01/2021	01/18COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit
2478	18/01/2021	01/18COMB	329	OBRIEN, CHERYL	OUTSTANDING	Direct Deposit
2479	18/01/2021	01/18COMB	362	SAGLE, EDDY	OUTSTANDING	Direct Deposit
2480	18/01/2021	01/18COMB	364	BOND, KYLE	OUTSTANDING	Direct Deposit
2481	18/01/2021	01/18COMB	365	BOWERMAN, COLE	OUTSTANDING	Direct Deposit
2482	18/01/2021	01/18COMB	370	LENTIR, CRYSTAL	OUTSTANDING	Direct Deposit
2483	18/01/2021	01/18COMB	377	CASE, TERRY	OUTSTANDING	Direct Deposit

Total : \$20,016.44

File No.: SUB2021-01
Owner: Leah Pezzuto
Agent: Jordan Chandler
Location: Lot 22 and Part Lots 23 & 24 and Lot 25, Conc. VII
and Lots 22 thru 26, Conc. VIII
Township of Sheguiandah
Municipality of Assiginack
District of Manitoulin

DRAFT

Date of Decision:
Date of Notice:
Last Date of Appeal:

RECEIVED
JAN 27 2021

The Manitoulin Planning Board conditions to final plan approval for registration of this Subdivision are as follows:

No. Conditions of Draft Approval

1. That this approval applies to the Plan of Subdivision for Leah Pezzuto prepared by Keatley Surveying Ltd., dated September 29, 2020, on Lots 23, 24 and 25, Conc. VII and Part of Lot 25 and all of Lot 26, Conc. VIII, Geographical Township of Sheguiandah, within the Municipality of Assiginack, which shows a total of 49 single detached lots to be developed.
2. That all roads shall be named to the satisfaction of the Municipality.
3. That the road allowance included within this draft plan of subdivision between Lots 25 and 25, Conc's. VII and VIII, shall be stopped up and closed by a municipal By-law and is conveyed to the land owner and a copy of the signed By-law and a copy of the registered transfer of land/deed is provided to the Planning Board.
4. That the subject lands, identified by PINs 471350182 and 471350181, have been consolidated into the same ownership, satisfactory to Planning Board.
5. That the owner shall enter into one or more subdivision agreements with the Municipality of Assiginack in order to satisfy the financial, servicing, and other requirements of the Municipality. The subdivision agreement(s) between the owner and the Municipality shall be registered against the lands to which it/they apply once the plan of subdivision has been registered.
6. That the owner shall agree in the subdivision agreements(s) to have a professional Consulting Engineer prepare an engineering report, to the satisfaction of the Municipality. Within this report shall be included all matters/concerns identified by the Municipality and any Ministry and shall include, at minimum, the following:
 - i) minimizing storm drainage/runoff within a Stormwater Management Plan;
 - ii) water supply and sewage disposal;
 - iii) standard of road construction and transfer of the road;
 - iv) streetlighting; and
 - v) identification by part numbers on the survey plan of any blocks and or easements.
7. That the owner shall agree in the subdivision agreement to provide the Municipality of Assiginack for its review and approval, engineering drawings for, and to construct to the satisfaction of the Municipality planned road works and stormwater management works.
8. That any blocks or easements required for utility or drainage purposes shall have a minimum width of 7.62 metres and shall be shown on the final plan and dedicated/granted to the Municipality without monetary consideration and free of all encumbrances, satisfactory to the Municipality.
9. That any dead ends and open sides of road allowances created by this draft plan shall be terminated in 0.3 metre reserves to be conveyed to the Municipality, satisfactory to the Municipality.
10. That the owner shall dedicate to the Municipality up to five percent (5%) of the land included in the plan for park or public recreational purposes. The frontage and area of each parcel that comprises the parkland dedication shall satisfy the minimum lot frontage and area requirements of the appropriate zoning by-law. Alternatively, the Municipality may require cash-in-lieu of all or a portion of the conveyance.

No. Conditions of Draft Approval

DRAFT

11. That a sum of money, in an amount determined by the Municipality of Assiginack shall be deposited with the Municipality in equal portions upon the sale of each lot for the treatment of the road.
12. That the owner shall carry out an archaeological assessment by a licensed archaeologist of the entire development property and mitigate through preservation or resource removal and documentation, adverse impacts to any significant archaeological resources found. This report shall be accompanied by a letter of clearance from the Ministry of Heritage, Sport, Tourism and Culture advising they are satisfied with the assessment report.
13. That the owner shall carry out an Environmental Impact Study (EIS) of the entire development property that demonstrates there are no adverse effects on Natural Heritage Features (NHF) and if so remedial work(s) required to minimize negative affects to eg: the fish habitat and Species at Risk as directed by the Ministry of Natural Resources and Forestry (MNRFF), satisfactory to MNRFF and to Planning Board.
14. That a report by a qualified engineer demonstrating that each of the lots in the subdivision can be serviced by a conventional septic system for a three-bedroom dwelling is submitted to the Planning Board.
15. That the owner shall provide electrical service to each lot, or shall make each purchaser of a lot aware of any conditions that Hydro One may impose to provide electrical service, satisfactory to Planning Board.
16. That written verification from the Municipality of Assiginack is received confirming that the standard of the Municipal Road, known as Sunsite Estates Road, is considered to be satisfactory to support the additional development of Forty-Nine (49) lots as proposed.
17. That prior to the final approval by the Planning Board, the Board is advised in writing by the Municipality of Assiginack that Conditions 5 through 11 have been satisfied.
18. That prior to the final approval by the Planning Board, the Board is advised in writing by the Ministry of Heritage, Sport, Tourism and Culture (MCST) how condition No. 12 has been satisfied.
19. That prior to the final approval by the Planning Board, the Board is advised in writing by the Ministry of Natural Resources and Forestry (MNRFF) how condition No. 13 has been satisfied.
20. That the final subdivision plan approved by the Manitoulin Planning Board must be registered within 30 days or the Planning Board may withdraw its approval under subsection 51(59) of the Planning Act, R.S.O 1990.
21. Pursuant to Subsection 51(32) of the Planning Act, the approval of this plan will lapse as of January 26th, 2024.

Note:

The approval may be extended pursuant to subsection 51(33) of the Act, but no extension can be granted once the approval has lapsed.

A request for extension **must be made** at least 60 days before the approval lapses. The request should include the reasons why an extension is needed and a resolution in support of the extension from the Municipality.

Alton Hobbs

From: Jordan Chandler <jordanchandler@live.ca>
Sent: January 27, 2021 11:56 AM
To: Alton Hobbs
Subject: Council Request

Hi Alton,

The planning meeting last night went along fairly well. The board decided to defer the decision for draft approval until they have something more formal from the council of Assiginack. Specifically, they are looking for confirmation that council is in favour of conveying the road allowance between our two lots to our development. I believe the actual conveyance of the road allowance can occur after draft approval is voted on next month (as one of our conditions to fulfill), but they will need to know that is it approved in principle, likely by resolution at a council meeting.

Thank you for your assistance thus far and we seem to be on the right track.

Cheers,

Jordan Chandler
Broker of Record
RE/MAX The Island Real Estate Brokerage
705 968 0195
theislandbrokerage.ca

Total Control Panel

[Login](#)

To: ahobbs@assiginack.ca

[Remove](#) this sender from my allow list

From: jordanchandler@live.ca

You received this message because the sender is on your allow list.

132 Fielding Rd.
 Lively, Ontario P3Y 1L5
 Canada
 Tel: (705) 682-9888
 Fax: (705) 682-9880



Invoice No.: 11475411
 Date: 11/11/2020
 Ship Date:
 Page: 1
 Re: Order No.

DEC 22 2020

Sold to:
 NORTHERN MAT & BRIDGE (East) LP
 207221 HIGHWAY 9
 MONO, ON L9W 6J1

Ship to:
 NORTHERN MAT & BRIDGE (East) LP
 207221 HIGHWAY 9
 MONO, ON L9W 6J1

Business No.: 136241510RP0001

Item	Quantity	Unit	Description	Tax code	Unit Price	Amount
35035	11.5	HRS	RENTAL OF 165 TON CRANE	H	475.00	5,462.50
35035	2.5	HRS	PREMIUM FOR OPERTORS	H	180.00	450.00
			6% FSC	H	327.75	327.75
			NOVEMBER 10, 2020			
			SLASH ROAD SOUTHBAY MOUTH			
			INSTALL BRIDGE			
			Subtotal:			6,240.25
			H - HST 13%			
			HST			811.24

Vendor No.	83648
G/L Code	Amount
51300	6,240.25
21780	811.24
Ext Ch'd	CR
Reviewed	
Approved	

ENTERED
 PI22241

1866487 ONTARIO INC. HST: #136241510

Shipped By: Tracking Number:

Terms: Net 30. Due 12/11/2020.

Comment: INTEREST CHARGES 2% P/MTH 24% P/ANNUM

Sold By:

Total Amount	7,051.49
Amount Paid	0.00
Amount Owing	7,051.49

THE CORPORATION OF THE TOWNSHIP OF ASSIGNACK

MOVED BY: _____ RESOLUTION #: -02-2021

SECONDED BY: _____ DATE: February 2, 2021

BE IT RESOLVED THAT

We confirm the write down of all penalties and interest on 2020 property taxes and water and sewer billings for 2020 and for the first six months of 2021.

CARRIED: _____

DEFEATED: _____

TABLED: _____

MAYOR

Recorded Vote:

DISCLOSURE OF INTEREST

Yea

Nay

David Ham _____

Christianna Jones _____

Rob Maguire _____

Dave McDowell _____

Hugh Moggy _____



Meeting

COVID-19 Vaccine Planning Update

First Nations and Municipal Leadership in the Districts of Sudbury and Manitoulin

January 6, 2021 – 10:30 a.m. to 12 noon – Microsoft Teams and Teleconference Meeting

Chair: Dr. Penny Sutcliffe
Recorder: Manon Tessier
Invitation List: See [Appendix A](#)

Minutes

1.0 Call to order and territorial acknowledgement

The meeting was called to order with a territorial acknowledgement of the Indigenous land upon which this meet was being held.

2.0 Welcome and Introductions

Everyone was welcomed to the meeting.

3.0 Review Purpose

Public Health Sudbury & Districts engaged with the First Nation and municipal leaders in the districts of Sudbury and Manitoulin to:

- provide an update on the COVID-19 vaccines;
- discuss the planning and coordination for the storage, delivery, distribution and administration of the vaccines;
- review the communications related to the vaccines;
- canvass the unique issues of geography, accessibility, and equity; and
- discuss the next steps.

4.0 Updates on COVID-19 Vaccines

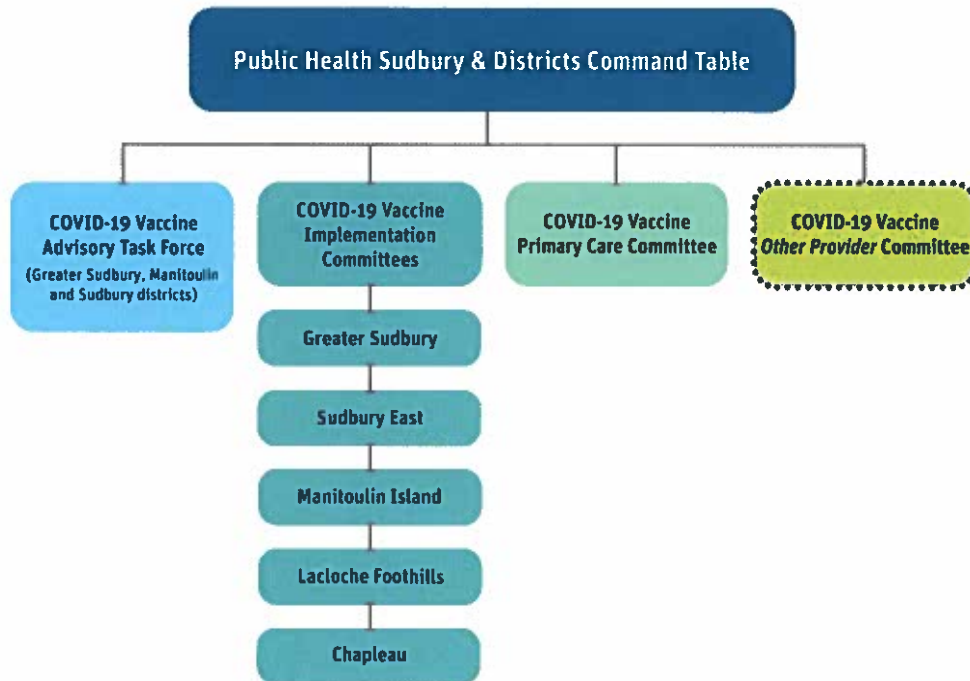
An overview of the key characteristics of the Canada-approved Pfizer-BioNTech and Moderna vaccines was provided.

Dr. Sutcliffe also shared:

- the federal and provincial planning structures and processes;
- public health's goal in response to the pandemic response;
- Ontario's COVID-19 vaccination program (i.e. vaccine quantity; population to be vaccinated; clinic/distribution sites) (<https://www.ontario.ca/page/ontarios-vaccine-distribution-implementation-plan>); and
- Public Health Sudbury & Districts' COVID-19 vaccination program, including its organizing and partner engagement framework and playbook.



**COVID-19 Vaccination Program
Organizing and Partner Engagement Framework**



Comments were discussed and questions were asked on topics ranging from vaccine safety to the three phases of the vaccination program as well as from the priority populations for vaccination to how to be involved in/support local planning.

5.0 Planning and coordination for vaccination program

Discussed under 4.0

6.0 Communications

Discussed under 4.0.

7.0 Unique issues in communities

Efforts will be made to consider the needs of diverse population groups, based on health status, ethnicity/culture, ability, and other socioeconomic and demographic factors that may place individuals in vulnerable circumstances (e.g., occupational, social, economic, or biological vulnerabilities). These efforts will include integrating the values and preferences of these populations in vaccine program planning and building capacity to ensure access and convenience of immunization services.

The link to the Ethical Framework for COVID-19 Vaccine Distribution was shared with the meeting participants, for their reference: <https://www.ontario.ca/page/ethical-framework-covid-19-vaccine-distribution>.



8.0 Next Steps

Public Health Sudbury & Districts will:

- continue to develop and coordinate the implementation plans for the geographic areas within its catchment;
- validate their planning assumptions with key partners;
- continue to engage and collaborate with community leadership and health system partners; and
- implement sustained public education and community outreach efforts.

Further communication will be shared about the organizing and partner engagement framework including opportunities to participate in the various committees.

9.0 Adjournment

Everyone was thanked for attending and their participation, and the meeting adjourned at 11:38 a.m.

Appendix A – Invitation List

First Nations	Name	Title
Atikameksheng Anishnawbek First Nation	Craig Nootchtai	Chief
Aundeck Omni Kaning First Nation	Chief Patsy Corbiere	Chief
Brunswick House First Nation	Cheryl St. Denis	Chief
Chapleau Cree First Nation	Keith Corston	Chief
Chapleau Ojibwe First Nation	Anita Stephens	Chief
Dokis First Nation	Gerry Duquette Jr.	Chief
Mattagami First Nation	Chad Boissoneau	Chief
M'Chigeeng First Nation	Linda Debassige	Chief
Sagamok Anishnawbek First Nation	Alan Ozawanimke	Chief
Sheguiandah First Nation	Andrew Aguonie	Chief
Sheshegwaning First Nation	Dean Roy	Chief
Wahnapiatae First Nation	Larry Roque	Chief
Whitefish River First Nation	Franklin Paibomsai	Chief
Wikwemikong First Nation	Duke Peltier	Chief
Zhiibaahaasing First Nation	Irene Sagon Kells	Chief

Municipality	Name	Title
Corporation of the Municipality of Billings	Kathy McDonald	Clerk-Treasurer/CAO
	His Worship Ian Anderson	Mayor
Corporation of the Municipality of St. Charles	Denis Turcot	CAO
	His Worship Paul Schoppmann	Mayor
Corporation of the Town of Espanola	Cynthia Townsend	CAO/Clerk-Treasurer Administrator
	Her Worship Jill Beer	Mayor
Corporation of the Town of Nairn & Hyman	Belinda Ketchabaw	Clerk-Treasurer/CAO
	His Worship Laurier P. Falldien	Mayor
Corporation of the Township of Baldwin	Karin Bates	CAO/Clerk-Treasurer
	His Worship Vern Gorham	Reeve
Corporation of the Township of Sables-Spanish Rivers	Kim Sloss	Clerk-Administrator/CAO
Corporation of the Township of Tehkummah	Silvio Berti	CAO/Clerk-Treasurer
	His Worship David Jaggard	Reeve
Municipality of Central Manitoulin	Ruth Frawley	CAO/Clerk
	His Worship Richard Stephens	Mayor
Municipality of French River	Melanie Bouffard / Marc Gagnon	Clerk-Administrator/CAO
	Her Worship Gisele Pageau	Mayor

Appendix A – Invitation List

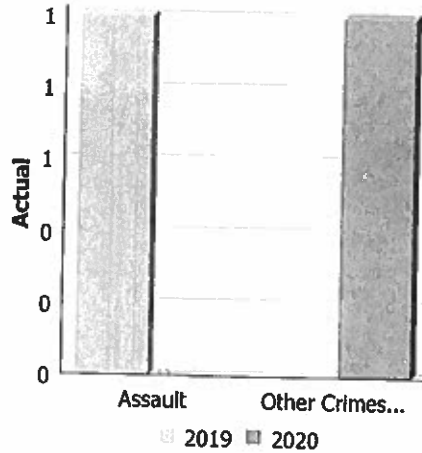
Municipality	Name	Title
Municipality of Killarney	Candy Beauvais	Clerk/CAO
	Her Worship Nancy Wirtz	Mayor
Municipality of Markstay-Warren	Rheal Forgette	CAO/Clerk
	His worship Stephen Salonin	Mayor
Sudbury East Municipal Association	Marc Gagnon	CAO/Clerk
The Corporation of the Town of Gore Bay	Stasia Carr	CAO/Clerk-Administrator/Treasurer
	His Worship Dan Osborne	Mayor
The Corporation of the Township of Burpee & Mills	Patsy Gilchrist	Clerk-Treasurer/CAO
	His Worship Ken Noland	Reeve
The Municipality of Gordon/Barrie Island	Carrie Lewis	Clerk-Treasurer/CAO
	His Worship Lee Hayden	Reeve
Town of Northeastern Manitoulin & the Islands	His Worship Allan MacNevin	Mayor
	David Williamson	CAO
Township of Assiginack	Alton Hobbs	CAO/clerk
	His Worship Dave Ham	Mayor
Township of Chapleau	Chelsea DeGagné	CAO/Clerk
	His Worship Michael Levesque	Mayor
Township of Cockburn Island	Brent St. Denis	Clerk-Treasurer/CAO
	Her Worship Brenda Jones	Mayor
Township of Sables-Spanish Rivers	Les Gamble	Mayor

Public Health Sudbury & Districts	Title
Dr. Penny Sutcliffe	Medical Officer of Health and Chief Executive Officer
France Quirion	Director, Corporate Services Division
Sandra Laclé	Director, Health Promotion Division
Renée St Onge	Director, Knowledge and Strategic Services Division
Stacey Gilbeau	Director, School Health, Vaccine Preventable Diseases & COVID Prevention Division
Tracey Weatherbe	Manager, Health Promotion Division
Kate Denomme	Public Health Nurse (Espanola)
Lisette Lamoureux	Public Health Nurse (Sudbury East)
Stephanie Gray	Public Health Nurse (Mindemoya)
Tawnya Parry	Public Health Nurse (Chapleau)

Police Services Board Report for Assinack Township
Records Management System
November - 2020

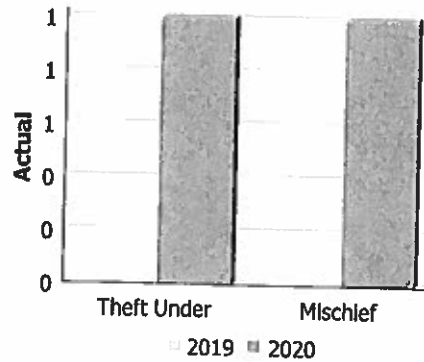
Violent Crime

Actual	November			Year to Date - November		
	2019	2020	% Change	2019	2020	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	0	0	--	3	1	-66.7%
Assault	1	0	-100.0%	7	4	-42.9%
Abduction	0	0	--	0	0	--
Robbery	0	0	--	0	0	--
Other Crimes Against a Person	0	1	--	4	7	75.0%
Total	1	1	0.0%	14	12	-14.3%



Property Crime

Actual	November			Year to Date - November		
	2019	2020	% Change	2019	2020	% Change
Arson	0	0	--	0	0	--
Break & Enter	0	0	--	1	3	200.0%
Theft Over	0	0	--	2	1	-50.0%
Theft Under	0	1	--	8	2	-75.0%
Have Stolen Goods	0	0	--	0	0	--
Fraud	0	0	--	4	5	25.0%
Mischief	0	1	--	2	3	50.0%
Total	0	2	--	17	14	-17.6%



Drug Crime

Actual	November			Year to Date - November		
	2019	2020	% Change	2019	2020	% Change
Possession	0	0	--	0	0	--
Trafficking	0	0	--	0	0	--
Importation and Production	0	0	--	0	0	--
Total	0	0	--	0	0	--

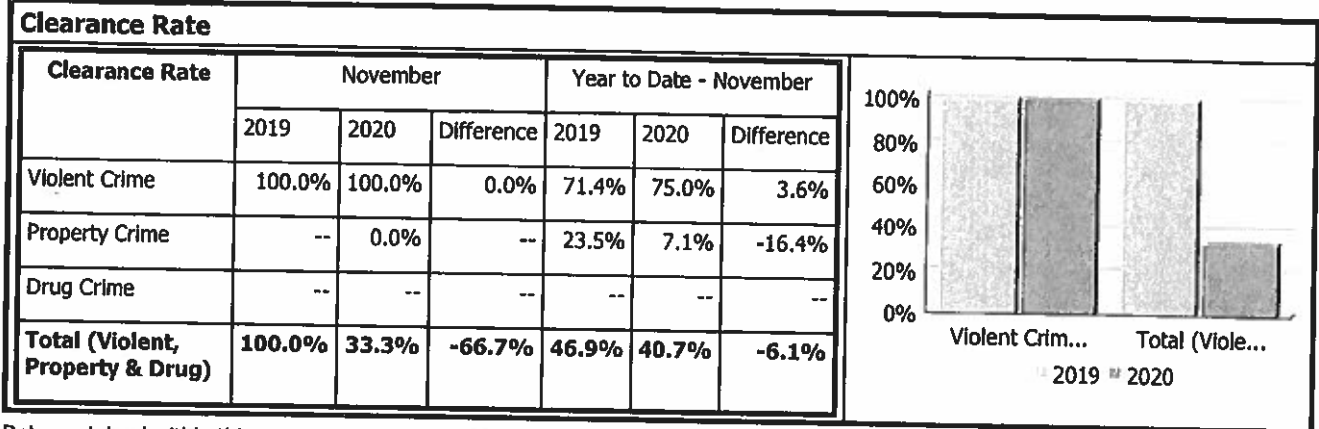


Detachment: 4H - MANITOULIN ((Little Current))
 Location code(s): 4H00 - MANITOULIN ((Little Current))
 Area code(s): 4040 - Assinack
 Data source date:
 2021/01/09

Report Generated by:
 Ferguson, Carol A.

Report Generated on:
 Jan 11, 2021 1:27:30 PM
 PP-CSC-Operational Planning-4300

Police Services Board Report for Assignack Township
Records Management System
November - 2020



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

Data Utilized

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

Detachment: 4H - MANITOULIN ((Little Current))
Location code(s): 4H00 - MANITOULIN ((Little Current))
Area code(s): 4040 - Assignack
Data source date: 2021/01/09

Report Generated by:
 Ferguson, Carol A.

Report Generated on:
 Jan 11, 2021 1:27:30 PM
 PP-CSC-Operational Planning-4300

THE CORPORATION OF THE TOWNSHIP OF LARDER LAKE

69 Fourth Avenue, Larder Lake, ON
 Phone: 705-643-2158 Fax: 705-643-2311



RECEIVED

JAN 13 2021

MOVED BY:

- Thomas Armstrong
- Patricia Hull
- Paul Kelly
- Lynne Paquette

SECONDED BY:

- Thomas Armstrong
- Patricia Hull
- Paul Kelly
- Lynne Paquette

Motion #: 56

Resolution #: 6

Date: January 12, 2021

WHEREAS, the council of the Township of Larder Lake supports the resolution of the Municipality of Charlton and Dack, requesting that the Province of Ontario address municipal insurance cost; And

WHEREAS, the Association of Municipalities of Ontario Outlined seven recommendation to address insurance issues including:

1. The provincial government adopt a model of full proportionate liability to replace joint and several liability.
2. Implement enhancements to the existing limitations period including the continued applicability of the existing (10) day rule on slip and fall cases given recent judicial interpretations and whether a one-year limitation period may be beneficial.
3. Implement a cap for economic loss awards.
4. Increase the catastrophic impairment default benefit limit to \$2 million and increase the third-party liability coverage to \$2 million in government regulated automobile insurance plans.
5. Assess and implement additional measures which would support lower premiums or alternatives to the provision of insurance services by other entities such as non- profit insurance reciprocals.
6. Compel the insurance industry to supply all necessary financial evidence including premiums, claims and deductible limit changes which support its and municipal arguments as to the fiscal impact of joint and several liability.
7. Establish a provincial and municipal working group to consider the above and put forward recommendations to the Attorney General.

THEREFORE, BE IT RESOLVED THAT the Council for the Municipality of Larder Lake call on the Province of Ontario to immediately review these recommendations and to investigate the unethical practice of preferred vendors who are paid substantial amounts over industry standards, despite COVID 19 delays, as insurance premiums will soon be out of reach for many communities.

AND FURTHER BE IT RESOLVED THAT this motion be provided to the Honourable Doug Ford, Premier of Ontario, the Honourable Rod Phillips, Minister of Finance, the Honourable Doug Downey, Attorney General of Ontario, the Honourable John Vanthof, MPP for Timiskaming- Cochrane, and all Ontario municipalities.

Recorded vote requested:

	For	Against
Tom Armstrong	✓	
Patricia Hull	✓	
Paul Kelly	✓	
Lynne Paquette	✓	
Patty Quinn	✓	

I declare this motion

<input checked="" type="checkbox"/> Carried
<input type="checkbox"/> Lost / Defeated
<input type="checkbox"/> Deferred to: _____ (enter date)
Because:
<input type="checkbox"/> Referred to: _____ (enter body)
Expected response: _____ (enter date)

Disclosure of Pecuniary Interest*

Chair:

*Disclosed his/her (their) interest(s), abstained from discussion and did not vote on this question.

THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK

BY-LAW # 21-

BEING A BY-LAW to provide for an interim tax levy and to provide for the payment of taxes and to provide for penalty and interest of 1.25 percent.

WHEREAS Section 317 of the Municipal Act, 2001, S.O., Chapter 25, as amended, provides that the Council of a local municipality may, in 2021 before the adoption of the estimates for the year, pass a by-law to levy on the whole of the assessment for real property according to the last revised assessment roll, a sum not to exceed that which would be produced by applying the prescribed percentage (50%) of the 2020 tax rate to residential and farm assessment;

AND WHEREAS Section 317 of the Municipal Act, 2001 S.O., Chapter 25, as amended, provides that the Council of a local municipality may, in 2021 before the adoption of the estimates for the year, pass a by-law to levy on the whole of the assessment for real property according to the last revised assessment roll, a sum not to exceed that which would be produced by applying the prescribed percentage (50%) of the 2020 tax rate that the municipality is required to calculate to commercial and industrial assessment and the assessment that relates to pipelines, railways, hydro corridors, airports and other such unique properties.

NOW THEREFORE the Council of the Corporation of the Township of Assiginack enacts as follows:

1. That the Interim Tax Levy rates for 2021 for municipal and education purposes be hereby set as follows:

CLASS	MUNICIPAL RATE	EDUCATION RATE	TOTAL RATE
Residential	0.01514052	0.00153000	0.01667052
Multi-Residential	0.01514052	0.00153000	0.01667052
Commercial Occupied	0.01438349	0.00842583	0.02280932
Commercial Vacant	0.01006845	0.00842583	0.01849428
Industrial Occupied	0.01165820	0.00676308	0.01842128
Industrial Vacant	0.00757783	0.00676308	0.01434091
Pipelines	0.01698009	0.00000000	0.01698009
Landfill	0.01438349	0.00980000	0.02418349
Farm	0.00378513	0.00038250	0.00416763
Managed Forest	0.00378513	0.00038250	0.00416763

2. That said interim tax levy shall become due and payable in two (2) installments as follows: Fifty (50%) percent of the interim levy rounded upwards to the next whole dollar shall become due and payable on the 17th day of March, 2021; Fifty (50%) of the interim levy rounded upwards to the next whole dollar shall become due and payable on 16th day of June, 2021 and non-payment of the amount on the dates stated in accordance with this section shall constitute default.
3. On all taxes of the interim levy, which are in default on the 17th day of March, 2021 and the 16th day of June, 2021, a penalty of 1.25 percent shall be added and thereafter a penalty of 1.25 percent per month will be added on the first day of each and every month the default continues, until December 31st, 2021.
4. Penalties and interest added on all taxes or the interim tax levy in default shall become due and payable and shall be collected forthwith as if the same had originally been imposed and formed part of such unpaid interim tax levy.

5. The collector may mail or cause the same to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
6. The taxes are payable at the Township of Assiginack Municipal Office, Manitowaning, Ontario.

Read a First, Second, and Third time and finally passed this 2nd day of February, 2021

D. Ham - Mayor

A. Hobbs – CAO/Deputy Clerk

Seal