

MUNICIPALITY



OF ASSIGINACK

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(705) 859-3196 or 1-800-540-0179

www.assiginack.ca

REGULAR VIRTUAL MEETING OF COUNCIL

Via ZOOM

Tuesday, March 22, 2021 5:00 pm

AGENDA

For Consideration:

1. OPENING

- a) Adoption of Agenda
- b) Disclosure of Pecuniary Interest and General Nature Thereof

2. ANNOUNCEMENTS

3. ADOPTION OF MINUTES

- a) Regular Virtual Meeting of February 2, 2021
- b) Regular Virtual Manitoulin Planning Board Meeting of January 26, 2021
- c) Regular Meeting of Manitoulin East Municipal Airport Commission Meeting of February 1, 2021

4. DELEGATIONS

NONE

5. REPORTS

- a) Manitowaning Water Treatment system Annual Report 2020
- b) Sunsite Estates Water Treatment System Annual Report 2020

6. ACTION REQUIRED ITEMS

- a) Accounts for Payment : General \$ 275,969.31
Payroll: \$ 39,883.62
- b) Support Resolution of Larder Lake: Insurance Premium Increases
- c) Leask Bay Shores Cottage Association Road Maintenance Request
- d) Manitoulin Planning Board OP Reserves Allocation Request
- e) Support MPP re: Closure of Ontario Fire College

f) Ratepayer Request: Hydro One Rates Issue

7. INFORMATION ITEMS

- a) 2020 Summary Building Department Activity
- b) Township of Archipelago: MEA Amendments
- c) Township of Guelph/Eramosa: MFIPPA Legislation

8. BY-LAWS

- a) By-law # 21-03 Agreement with Sault Ste Marie Innovation Centre: VPN

9. CLOSED SESSION

Personnel and Land Issues

10. ADJOURNMENT

THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK
MINUTES OF THE REGULAR COUNCIL MEETING

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held and hosted by way of a Zoom Conference call on Tuesday, February 2, 2021 at 5:00 p.m.

Present: Mayor Dave Ham
Councillor Dave McDowell
Councillor Rob Maguire
Councillor Christianna Jones
Councillor Hugh Moggy

Staff: Alton Hobbs, CAO, Deputy Clerk
Deb MacDonald, Treasurer
Freda Bond, Tax and Utilities Manager
Jackie White, PEC
Ron Cooper, Public Works Superintendent
Shelba Millette, EDO

PRESS Alicia McCutcheon Expositor

Members of the Public Dwayne Elliott, Fire Chief
Amelia Thompson

OPENING:

#016-02-2021 D. McDowell - H. Moggy

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business at 5:05 pm, with a quorum of members present virtually, with Mayor Ham presiding in the Chair.

CARRIED

AGENDA:

#017-02-2021 C. Jones - R. Maguire

THAT we confirm the attendance of all the Members of Council electronically (on Zoom) and adopt the agenda as presented.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST:

NONE

ANNOUNCEMENTS:

NONE

ADOPTION OF MINUTES:

#018-02-2021 H. Moggy - D. McDowell

THAT the Minutes of the Regular Council Meeting of January 12, 2021 be accepted.

CARRIED

DELEGATIONS:

NONE

REPORTS:

#019-02-2021 R. Maguire – C. Jones

THAT we acknowledge receipt of the 2020 Sunsite Estates Drinking Water System Inspection Report from the Ministry of the Environment, Conservation and Parks.

CARRIED

ACTION REQUIRED ITEMS:

#020-02-2021 D. McDowell - H. Moggy

THAT Council authorizes the following Accounts for Payment:

General: \$461,016.44;

AND THAT the Mayor and administration be authorized to complete cheques #30589 and #30595 through #30625 as described in the attached cheque register report.

CARRIED

#021-02-2021 C. Jones - R. Maguire

THAT Council authorizes the following Accounts for Payment:

Payroll: \$20,016.44;

AND THAT the Mayor and administration be authorized to complete cheques #30590 through #30594 as described in the attached cheque register report.

CARRIED

#022-02-2021 H. Moggy - D. McDowell

THAT Council inform the Manitoulin Planning Board that it has reviewed Plan of Subdivision Application Sub 2021-01 and wish to provide the following comments:

1. The Municipality will stop up and close the road allowance within the provided plan, between Lots 25 and 26.
2. The Municipality will request a Financial Statement from a qualified Engineering Consultant that confirms individual water servicing is more cost efficient than hooking up to the existing Sunsite Estates Water Plant.
3. The completion of a Subdivision Development Agreement dealing with matters including but not limited to subdivision road construction and standards, servicing requirements, fire protection, emergency services access, lands dedicated to public purposes.

CARRIED

#023-02-2021 R. Maguire - C. Jones

THAT we authorize payment of Invoice # 11475411 from Northern Equipment Rentals for \$ 7,051.49 relating to the Rogers Creek Bridge Replacement Project.

CARRIED

#024-02-2021 D. McDowell - H. Moggy

THAT we confirm that all penalties and interest on property tax and utilities payments in 2020 were waived;

AND THAT similar penalties and interest for the first six months of 2021 be similarly waived.

CARRIED

Council acknowledged the hiring of the Economic Development Officer and requested Staff contact all members of the Economic Development Committee to schedule a virtual meeting to review 2021 priorities.

INFORMATION ITEMS:

#025-02-2021 R. Maguire – C. Jones

THAT we acknowledge receipt of the following correspondence items:

- a) PHSD: Covid 19 Vaccination Program Update
- b) CPAC: November 2020 Statistics
- c) Township of Larder Lakes: Insurance Premiums 2021 Concerns

CARRIED

BY-LAWS:

#026-02-2021 R. Maguire - C. Jones

BE IT RESOLVED THAT By-law #21-02, being a by-law to Provide for an Interim Tax Levy and to Provide for the Payment of Taxes and to Provide for Penalty and Interest of 1.25% be given first, second, third and final reading and enacted in Open Council.

CARRIED

CLOSED SESSION:

#027-02-2021 H. Moggy – D. McDowell

BE IT RESOLVED THAT in accordance with By-law #02-02 as amended and Section 239 of the Municipal Act, Council proceed to a closed session (in camera) at 5:20 pm in order to attend to a matter pertaining to:

- a) Personal matters about an identifiable individual
- b) A proposed or pending acquisition of land by the Municipality.

CARRIED

#028-02-2021 D. McDowell – H. Moggy

THAT we adjourn from our closed session at 5:55 pm and resume our Regular Meeting.

CARRIED

CLOSING:

#029-02-2021 C. Jones - R. Maguire

THAT we adjourn until the next regular meeting or call of the Chair.

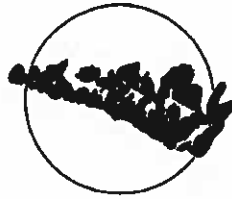
CARRIED

David Ham, MAYOR

Alton Hobbs, CAO/DEPUTY CLERK

5:55 p.m.

These Minutes have been circulated but are not considered Official until approved by Council.



January 28, 2021

MINUTES OF PLANNING BOARD MEETING - January 26, 2021

At a Meeting of the Manitoulin Planning Board held electronically at the Planning Board Office, Gore Bay, Ontario, on January 26, 2021, the following Members of Planning Board were present:

- | | | | |
|----|-------------|-----|-------------|
| 1. | L. Hayden | 6. | I. Anderson |
| 2. | D. Osborne | 7. | R. Stephens |
| 3. | E. Russell | 8. | R. Brown |
| 4. | D. McDowell | 9. | L. Addison |
| 5. | D. Head | 10. | K. Noland |

Also in attendance for the electronic meeting were:

T. Sasvari, reporter, Manitoulin West Recorder;
W. Schlote, reporter, Manitoulin Expositor;
J. Chandler, agent for File SUB2021-01;
D. Pezzutto, D. & Z. Hancock, H. & M. Blondin, D. Page, J. Jones, A. Blondin, A. Thompson (Wood), D. Gibson, N. Blondin, and A. Sauve, interested parties for File SUB2021-01; and
G. Keatley, OLS, interested party for File No. SUB2021-01.

There were no other interested parties or members of the general public or press in attendance.

The Meeting was called to Order at 7:07 P.M. by Chair R. Stephens, who welcomed all present.

The Chair asked if there were any Board Members who wished to declare a conflict of interest with any of the items listed on the agenda or having to do with the previous Board Meeting of December 09, 2020. There were no conflicts declared.

1. ORDER OF BUSINESS

The Chair requested the adoption of the order of business.

MOTION

It was moved by I. Anderson and seconded by R. Brown that the Order of Business be adopted
- Carried.

2. MINUTES OF PREVIOUS BOARD MEETING - December 09, 2020

The Chair announced that the Minutes of the electronic Board Meeting held on December 09, 2020 had been circulated to the Board Members and requested that any errors or omissions be stated.

A motion was moved by L. Hayden and seconded by K. Noland that the Minutes be adopted,
- Carried.

**BUSINESS ARISING FROM THE MINUTES OF THE PREVIOUS BOARD MEETING
- December 09, 2020**

There was none.

3. VARIABLE EXPENDITURES

There were no questions of the variable expenditures as circulated.

MOTION

It was moved by D. Osborne and seconded by R. Brown that the variable expenditures be accepted as presented - Carried.

4. PRESENTATION OF APPLICATION FOR CONSENT

The Chair announced that the application for consent to sever would now be heard.

Note: For the sake of continuity the details and decisions of the presentations will be so recorded in the usual fashion toward the end of the Minutes.

RECEIVED
FEB 02 2021

5. PRESENTATION OF APPLICATION FOR PLAN OF SUBDIVISION

File No.: SUB2021-01
Applicant/Owner: Leah Pezzutto
Agent: Jordan Chandler.
Location: Lot 22 and Part Lots 23 & 24 and Lot 25, Conc. VII and
Lots 22 thru 26, Conc. VIII, Township of Sheguiandah
Municipality of Assiginack, District of Manitoulin

The subject application proposes the development of a Plan of Subdivision for forty-nine (49) seasonal residential lots, consisting of ± 45 Hec. Lot 22 on the Draft Plan contains an existing seasonal dwelling. Block A on the Draft Plan contains a Marina building along the shoreline. The remainder land (± 255 Hec.) is vacant with predominantly coniferous forested land and some cleared land at the north west. (Note: Correction made there is no building at the marina only evidence of an old foundation of an old building).

The site slopes up gently from east to west from the shoreline. To the south across the municipal road, is an existing subdivision known as Sunsite Estates. To the north across the municipal road allowance, within the Town of Northeastern Manitoulin and the Islands, is a subdivision known as Bay Estates. The associated marine allowance and Manitowaning Bay of Lake Huron is located to the east and Highway 6 is located to the west of the subject land, between Lots 20 and 21, Conc's. VII and VIII.

The subject land consists of two parcels; Lots 25 & 26, Conc's. VII and VIII and Lots 22 thru 25, Conc's. VII and VIII. The applicant proposes to obtain ownership of the 25th concession municipal allowance and consolidate the two parcels of land.

The Official Plan (OP) designation is Shoreline Area for the proposed Plan of Subdivision land and Rural Area for the remainder land. The subdivision land is within a Shoreline Residential (SR) Zone and the remainder land is within a Rural (R) Zone.

Access is proposed via a new municipal road that will connect to an existing open and maintained municipal road located on the road allowance between Concessions VI and VII commonly known as Sunsite Estates Road.

Fire Protection will be provided by a municipal volunteer fire department.

Garbage Collection/Disposal is available at the Municipal Waste Disposal Site.

Servicing is proposed via individual private septic systems and water from Manitowaning Bay of Lake Huron or private shore wells. The Municipal Water Treatment Plant is located within the Sunsite Estates Subdivision, located south of the Township Road.

A Hydrogeological Assessment Report prepared by exp Services Inc., dated October 05, 2020, was submitted with the application. The report states in part under 7. - Summary and Recommendations:

' A hydrogeological assessment was completed at this site to assess its suitability for development of seasonal residential lots. The assessment assumed that a total of forty-nine (49) waterfront lots would be developed at the site, sewage would be serviced by individual on-site septic fields and water supply would be provided from surface water (Manitowaning Bay) and/or imported sources.'

Within the report, the following recommendations were provided:

1. *The septic beds in all waterfront lots should be established as far from the Manitowaning Bay shoreline as possible to maximize effluent attenuation.*
2. *Lot owners should consider installing phosphorus and nitrate removal systems in the on-site sewage systems.*
3. *It is strongly recommended that lot owners install disinfection systems to treat microbes prior to using surface water from Manitowaning Bay as a potable water source.*
4. *Surface Water from Manitowaning Bay should be filtered to reduce turbidity and colour prior to disinfection.*
5. *Lot owners should consider installing treatment systems to remove metals (including iron, manganese and aluminum) from the surface water from Manitowaning Bay.*

During the preliminary review of the application it was explained to Mr. Chandler, agent for the application, that municipal comments would be requested and that a Servicing Options Evaluation would be required to address the potential of connecting to the municipal water system.

Board Minutes
January 26, 2021

5. PRESENTATION OF APPLICATION FOR PLAN OF SUBDIVISION - continued

Drainage is proposed via ditching and culverts to move the water under the roadway to the lakeside of the road. A Draft Stormwater Management report and sketch was provided to the Planning Board on November 27th, 2020, by Mr. Chandler, which was forwarded to the municipality.

A report titled '*Preliminary Report of the Stage 1 Archaeological Assessment of the Sunsite North Subdivision, Part of Lot 24 & 25, Concession 7*', was provided to the Planning Board on October 13, 2020 by agent, Mr. Chandler. The report is dated July 31, 2020 and the work was conducted by P Julig Surveys. Within the report titled '*Executive Summary*' it states:

'In the spring of 2020, P Julig Surveys was contacted by Jordan Chandler of Island Brokerage to conduct a Stage 1 & 2 Archaeological Assessment of a proposed subdivision near the town of Manitowaning, Ontario. Although no previously identified archaeological sites are located within or adjacent to the proposed development, the study area is located along an eastern facing shoreline that has sandy beaches containing high archaeological potential in undisturbed areas. To date, survey work is ongoing and has been completed along much of the shoreline area within 50 m of permanent water along the shoreline (identified as high potential according to the Standards and Guidelines for Consulting Archaeologists issued by MTCS). Test pitting in high potential areas has not identified any artifacts or sites. While there is high potential sandy terrain adjacent to water, no streams nor sources of flint or quartzite for stone tool manufacture are present, while nearby to the north around Sheguiandah, an ancient quarry and numerous nearby sites are found, as well as across the Bay in Wikwemikong.

The Stage 2 work will continue through the summer and possibly into the fall. If sites are identified they will be recorded and additional work may be recommended.'

The Hydrogeological Assessment Report, the Archaeological Assessment Report, the Subdivision Application and draft subdivision plan were provided to the Municipality on October 19th, 2020.

The Subdivision Application was circulated on October 19th, 2020 to the United Chiefs and Councils of Mniidoo Mnising (UCCMM) and to the Wiikwemkoong Unceded Territory as Per Official Plan Policy F.5 - Consultation and Engagement, along with the preliminary Archeological Assessment Report and the Hydrogeological Assessment Report.

The following email was received from Saul Bomberry, UCCMM, on November 12th, 2020:

'The preliminary arch report doesn't include the results from the Stage 2 assessment. Can you please forward.

Also, the hydrogeological assessment is recommending the use of a Waterloo Biofilter. How does that become a requirement of the approval process and how is it enforced? Thanks.'

The Secretary-Treasurer provided the following reply to Mr. Bomberry on November 12th, 2020:

'You are correct, the Stage 2 archeological assessment has not been completed. A favourable Stage 2 assessment, confirmed by the Ministry of Heritage, Sport, Tourism and Culture Industries, could be part of the DRAFT Subdivision conditions of approval. This condition would need to be completed prior to the application receiving FINAL approval. I will check with the applicant to see when the Stage 2 is proposed to be completed.

Although the Waterloo Biofilter System is recommended, this type of system would not likely be a condition of approval that this type must be used. DRAFT Subdivision approval is given allowing for three years to obtain FINAL approval. The lot creation would need to be completed within the three years, however the buildings and/or septic systems may not be installed for years to come after. Things could change i.e. the Company may come up with a newer, better system, or the Company could close down and another Company or another system could be used. At the building permit stage, the building inspector would need to be satisfied that the system meets the requirements of the Building Code Act before any building permits are issued.'

The Secretary-Treasurer provided the following reply to Mr. Bomberry on November 20th, 2020:

'The agent for the subdivision application has advised that the surveying portion of the Stage 2 is almost complete, but the report has not been completed yet.'

The Wiikwemkoong Unceded Territory have not provided any comments or concerns regarding the application and/or attachments, or requested additional time to do so.

During the initial screening of the application and from information provided to the Planning Board by the Ministry of Natural Resources and Forestry (MNRF), there did not appear to be any natural heritage features or species at risk concerns.

Board Minutes
January 26, 2021

5. PRESENTATION OF APPLICATION FOR PLAN OF SUBDIVISION - continued

Prior to the formal circulation of the application the Secretary-Treasurer advised Mr. Chandler that the Planning Board will attach conditions to the Draft subdivision approval and that these draft conditions will be required to be fulfilled within a three year time period and will address policies of the Provincial Policy Statement 2020 and the Official Plan for the District of Manitoulin and that a Subdivision Agreement will be required between the land owner and the municipality.

This application was circulated on January 6th, 2021 to the Municipality of Assiginack, the abutting Town of Northeastern Manitoulin and the Islands, the Rainbow and District School Board, Ontario Power Generation, The Metis Nation of Ontario, Hydro One, Bell Canada, Xplornet, Rogers Communications Inc., and Eastlink, and to all property owners within 120 metres as required by Ontario Regulation 544/06.

The Clerk for the Town of Northeastern Manitoulin and the Islands by letter dated January 20, 2021, advised as follows:

'Thank you for the Notice of Public Meeting regarding the Application for Plan of Subdivision in Assiginack.'

'Please be advised that the Town of Northeastern Manitoulin and the Islands has no concerns with the application at this time.'

Dolly Shetty, Hydro One, provided the following email on January 12th, 2021:

'We are in receipt of Subdivision Application SUB2021-01 dated January 7, 2021. We have reviewed the documents concerning the noted Plan and have no comments or concerns at this time. Our preliminary review considers issues affecting Hydro One's 'High Voltage Facilities and Corridor Lands' only.'

'For proposals affecting 'Low Voltage Distribution Facilities' please consult your local area Distribution Supplier.'

Ray Davies, Ontario Power Generation provided the following email on January 8th, 2021:

'Hi Theresa,

OPG does not have any comments on the application. Thanks.'

The Rainbow District School Board, the Metis Nation of Ontario, Bell Canada, Xplornet, Rogers Communications Inc., and Eastlink, have not advised of any concerns or requested additional time to do so.

Following the formal circulation of the application and sign posting on the property and at the Municipal Office, there have been several requests to participate in the electronic Planning Board Meeting.

There have also been several telephone calls and as a result several emails and one letter were received to the Planning Board office. The emails and the letter were provided to Mr. Chandler, agent for the application, and to the Municipality of Assiginack and to eight of the ten Planning Board Members, via email. Two Board Members do not have email and were not provided with the documentation prior to the Board meeting.

The Secretary-Treasurer explained that a copy of the draft conditions for the Subdivision and the emails and the letter would be included with the Board Minutes and requested direction from the Board Members if they wished for her to read the emails, letter, and the draft conditions. She was not requested to do so.

1. Email received on January 25th, 2021 from D. and R. Brown

We are writing to you with our concerns about the above development,

Increased Traffic on Sunsite Road, is the most concerning right now...this road already has existing safety concerns for walking. Adding more traffic and certainly truck traffic will cause it to be very dangerous for pedestrians. It is not wide enough to safely walk on with on-coming traffic, and I fear with trucks and the speed they move through here as of late that it will be impossible to safely walk in the area.

Truck Traffic, Real Estate Shoppers, and just noisy onlookers are a very big concern for us as we live on the corner of Sunsite and Moggy Parkway. If there is anyway to address the entry point of this development to be off Hwy 6, as I see there is a road allowance on the Drawings and not using Sunsite Road, I think that needs to be addressed, this development is going to turn our peaceful subdivision into a noisy unsafe mess for a period of time. I know the Island is not a well kept secret but I strongly feel that if we are being asked to support a Development that the developer should do her part to preserve what exists here on the other side of the road.

Board Minutes
January 26, 2021

5. PRESENTATION OF APPLICATION FOR PLAN OF SUBDIVISION - continued

Email from D. and R. Brown - continued

My understanding from the Plans is that there is 48 seasonal/residential Lots and one Block Lot. Because that Block Lot is very close to us I would like to have some kind of idea what that is going to be for? If it is going to be any type of Commercial Use at all, it would be appreciated if we could get an understanding of what that will mean to the area.

The following is what I am going to be addressing with our Municipality, but I will enclose in this letter as well, just to give you a full view of our concerns:

-Truck traffic times of Work, speed, use of i Brake not being permitted, 'A load season Requirements being addressed with trucks

-Noise Bi-law

-Seasonal Trailers/how long can they be on a lot before the build has to start. If it is open ended these 48 lots will be a glorified trailer park, no benefit to our property values-if there is a time limit on these permits, who follows up on those open building permits

-If there is any road repairs to Sunsite Road during this development, will that be paid for by the Developer? Don't want my tax dollar investing in repair for her damage. Thank you for your time.

2. Email received on January 23rd, 2021 from D. and Z. Hancock

We will participate in the meeting on January 25th and will be sending in a letter for the Board to consider. As you are aware, we are the owners of 270 Sunsite Estates Road. We would ask that the Board be mindful of the following:

1. Traffic on Sunsite Estates Road will increase significantly. Sandy Point Road should not be a dead end street. Another road accessing Highway 6 is an imperative;
2. All lots should be on the Municipal Water System. All costs of upgrading the Municipal Water system (already nearly the most expensive water in Canada) should be borne solely by the Developer and not the Township;
3. The marina, already in significant disrepair, should be rehabilitated or removed in strict compliance with all environmental laws and regulations. If the marina is rehabilitated, residents of Sunsite Estates should have access to the boat ramp;
4. The forest should be preserved and the agricultural use of the property abutting Sunsite Estates Road be retained;
5. All vegetation and rocks at the shoreline should be preserved to the maximum extent possible in order to maintain the integrity of fish spawning areas, reduce erosion and to provide a refuge for bird life;
6. Manitoulin Island is a world leader as a Dark Sky Preserve. Increased urbanization of the nearby shoreline will diminish the night sky viewing (we observed the Northern Lights from our beachfront in August 2017);
7. There is significant pedestrian traffic on Sunsite Estates Road. Any increase in vehicular traffic must ensure that pedestrians are accommodated. The Road itself should be upgraded, including accommodating the Spring run off without the Road flooding.

We would appreciate the opportunity to speak as well.

3. Email received January 22, 2021 from J. Griffin

The Sunsite Estates Subdivision was originally to be developed in two phases. Phase One exists now and has 64 lots on a Municipal water treatment plant. The second phase was held in abeyance because of financial problems.

There now appears to be a proposal to develop a new subdivision on the North side of Sunsite Estates Road, the original Phase Two land, consisting of 48 lots.

It has been our hope for years that Phase two would come to pass so we could expand our water treatment plant thereby lowering the cost of water service for our 64 present users. With the addition of 48 more users we would be well over 100 on the system.

I feel that the developer of this proposed subdivision must have an engineering firm do an evaluation of the water flow for the past several years, and give a cost analysis to hook onto our existing plant for the new proposed subdivision.

At present, we do not know if our plant could supply the new lots and what would be necessary to expand the service. This should be information available before a decision is made by the Board! I do feel, however, that this new development must be connected to a Municipal system if at all possible.

Board Minutes
January 26, 2021

5. PRESENTATION OF APPLICATION FOR PLAN OF SUBDIVISION - continued

4. Email received January 20th, 2021 from J. Fellin

I am writing to you today to express my concerns about the ecological impacts of the development SUB2021-01 at Sunsite Estates. From what I understand, Sunsite Estates road would be used to access the new subdivision. This road crosses a large wetland that is home to a number of diverse animal species, some of which are considered "threatened" or of "special concern". Specifically, it is home to several Blanding's turtles whom I have observed using the surrounding areas as nesting sites. This is of concern to me because Blanding's turtles are listed as "threatened" by the provincial Species at Risk Act (SARA). Blanding's turtles are also designated as a Specially Protected Reptile under the Ontario Fish and Wildlife Conservation Act.

The additional traffic created by the new subdivision would most certainly contribute to higher cases of road mortality of these animals as the turtles frequently cross the road and use the surrounding shoulders as nesting sites since turtles preferentially nest in man-made substrates, such as gravel roads, when given the opportunity. Due to the turtle's slow rate of sexual maturation, the loss of breeding turtles could result in a steep decline in population in this area with the added risk that the population will be unable to recover.

Although the decline of the Blanding's turtle population is my primary concern due to their threatened status, there are other species of special concern under the Endangered Species Act that reside in Sunsite Estates' wetland and farmland, including the Eastern milksnake. Like Blanding's turtles, milksnakes are a Species at Risk that have a high rate of road mortality, particularly due to the species' preference for basking on roads and their use of the surrounding areas.

It is my request that every precaution be taken to ensure that Sunsite Estates' wetlands and the Blanding's turtles' habitat and nesting sites not be disturbed during the creation of the new subdivision. Additional roadways should be diverted away from the wetland and speeds should be reduced to ensure the safety of animals crossing the roadway. Signage for locals and construction workers should be placed along the roadway as well, as a reminder for drivers to be cautious. Finally, any roadside vegetation removal that occurs should take place outside of the turtles' regular breeding and nesting season. Any loss of life of adult Blanding's turtles could have serious consequences to the breeding population in this location, so steps need to be taken to ensure that the animals remain undisturbed. Do not hesitate to contact me if you require any additional information.

5. Email received on January 20th, 2021 from E. Fellin

It has been brought to my attention that the development SUB2021-01 at Sunsite Estates will be directly affecting the environment inhabited by several reptile species that are considered Species at Risk (SAR). This includes the Blanding's turtle, which is a threatened species in Ontario, and an endangered species globally, as well as the Eastern milksnake, which is of special concern in Ontario.

The Sunsite Estates road crosses a large wetland to access the new subdivision. I am aware of several Blanding's turtles and Eastern milksnakes using the wetland area as their habitat. Specifically, the Blanding's turtles use this road as a nesting site. I am not aware of any land surveying conducted in this area before the development was approved, and sightings of species at risk should surely necessitate greater precautions on behalf of the developers. Further to this point, the lack of formal surveying leaves open the possibility that there are in fact even more at-risk species on this land given that all SAR sightings have been made by locals in passing.

Additional traffic created by the new subdivision will contribute to higher cases of road mortality of these reptiles, which can affect the local population overall. Particularly, Blanding's turtles have been seen using the road and surrounding shoulders as nesting habitat. Since turtles reach sexual maturity late in life, and typically only have one clutch per year, losing breeding turtles can be detrimental to the overall population in this area. Further, milksnakes in this area also tend to bask on and cross these roads more frequently than turtles and are even more likely to face road mortality.

Any turtle mortality could drastically affect the local population, particularly breeding adults, who are the most vulnerable individuals, while snake mortality will affect pest control in the area. I am requesting that all possible precautions be taken to ensure that the Blanding's turtles' and Eastern milksnakes' habitat are not disturbed during the creation and subsequent maintenance of this new subdivision.

Board Minutes
January 26, 2021

5. PRESENTATION OF APPLICATION FOR PLAN OF SUBDIVISION - continued

6. Email received on January 19th, 2021 from H. and M. Blondin

Good morning,

This email is a written notification of our questions and concerns regarding the planned subdivision consisting of 48 lots at Sunsite Estates, Manitowaning.

Concern/Question:

1. Impact on wetlands and the wildlife known to this area (e.g., Blanding's turtles, Eagles) by the proposed development. Will there be an environmental impact study?

2. Sunsite road – the impact of increased traffic entering the subdivision on the current width and poor condition of Sunsite Road. In addition, as the only exit and entrance for Sunsite Estates, local residents walk this road regularly, a concern for safety. Will there be adjustments made to this one road access?

We would like to participate in the planned virtual meeting for January 26th.

7. Email received on January 18th, 2021 from D. Page

I would like to submit a written request to participate in the electronic meeting that is scheduled for January 26, 2021 at 7pm. Also, I would like to submit a written request to be notified of the decision of the Manitoulin Planning Board Proposed plan of subdivision File No. SUB2021-01.

I am inquiring about which company is completing the Environmental Impact Study and what has been done to date in regards to the EIS?

I have some specific concerns that I would like to be addressed by the Manitoulin Planning Board in regards to the Proposed plan of the subdivision File No. SUB2021-01. These include the following:

1) Concerns with the impact to the local wildlife and wetlands in the area. There is a high population of Blanding's Turtles in the area and they have been seen at the marina in Sunsite Estates on 3 occasions last year (2020). The Blanding's Turtles are an endangered species. Furthermore, they nest along Sunsite Road and are frequently crossing this road from May to September. There have been a number of deceased turtles seen already on the road and I am concerned with the increased traffic that this subdivision will generate, more turtles will be hit. Also, I have seen a large birds nest (presumably a bald eagle) about half way down the shoreline from the marina. We see them fly along our shoreline on a regular basis.

2) Road condition of Sunsite Road and pedestrian safety. The current state of Sunsite Road is deplorable. With the increased traffic that will be generated with this new subdivision also utilizing the same road, I suspect it will substantially deteriorate further and will require more maintenance from the Township. Sunsite Road is currently very narrow and a number of individuals walk to the mailbox at HWY 6 on a daily basis. I am concerned about the increase in traffic and it's impact on pedestrian safety.

There is a Road allowance at the North end of the subdivision that could be accessed across from the East Manitoulin Airport on HWY 6. Has this been proposed as an alternative access to this subdivision instead of Sunsite Road? If not, could this be suggested?

3) I am requesting clarification with regards to the Water Treatment Facility in Sunsite Estates. Does this proposed subdivision plan on using this facility? If so, will they be funding the upgrades that will likely be required in order to accommodate the increased usage?

4) I am requesting clarification with regards to the 1 Block lot that states will be for 'seasonal residential uses'. What is the proposed development of this area? Does this refer to Block A?

5) I am requesting clarification with regards to the proposed plans for the marina (previously known as Sandy point Marina)? This marina currently holds a lease with the MNR and up until this past summer 2020, Sunsite Estates residents have enjoyed the use of this marina for the past 35+ years. It would be quite disheartening if the original Sunsite Estate residents would not be able to access this marina again.

If you require further information regarding my concerns, please do not hesitate to contact me.

Board Minutes
January 26, 2021

5. PRESENTATION OF APPLICATION FOR PLAN OF SUBDIVISION - continued
8. Email received on January 15th, 2021 from J. Jones

I'd like to listen in on the public meeting for this file on Tuesday, January 26, 2021 and also to be notified of decisions. Please put me on the list.

Do you know if the developer already has an environmental company set up to do the EIS (I'm assuming a development of this size on a shoreline will require one)?

I'd like to have a chance to offer services and provide a quote. It would be as AWS Environmental (John Morton, Owen Sound, owner). We did a 900 ac proposal on Barrie Island in 2016.

Are you allowed to give me the contact information of the developer?

If not, perhaps you can forward this email to the person or company in question if appropriate, or provide my contact information or John Morton's. To make it simpler, I'm attaching our CVs and a file outlining the company's EIS experience. Thank you.

9. Email received on January 20th, 2021 from A. Blondin, with attachments
(The attachments are included in the Board minutes as Appendix A)

I would like to address my concerns about the ecological impacts of SUB2021-01. In particular, I am concerned about the impacts the project will have on wildlife, especially Species at Risk. There have been confirmed sightings of Blanding's turtles in the area, which are a Threatened species in Ontario.

I have addressed my concerns in a detailed letter attached to this email. I have also included supporting documents as evidence for the turtle observations. Documents attached to this email should include:

- 1- a detailed letter expressing my concerns, as well as a request for an EIS (file name BLTU_Planning Letter)
- 2- a map showing observations of individual Blanding's turtles. From the data I have gathered I believe each point on the map is a different turtle (file name BLTU_map)
- 3- a table with a photo of each Blanding's turtle that corresponds to the number on the map (BLTU_chart)
- 4- a species list of wildlife that have been observed using the wetland and surrounding area on Sunsite Estates road (file name Species_List. Note, this is not a complete list, there are likely many more species that use the area)

I would also like to formally request to attend the Manitoulin Planning Board meeting to address these concerns. Thank you,

10. Email received on January 11th, 2021 from A. (Thompson) Wood

I am a resident of Sunsite Estates Road in Manitowaning. We received the notice regarding the proposed subdivision to the north of us and I have a few questions:

1. The Notice of Public Meeting states that a written request is required for making a presentation at the meeting, etc. Can a written request be sent via email?
2. Can you forward a copy of the draft conditions to me?
3. What are the permitted uses of Block A, Commercial Recreational? Thank you,

11. Email received on January 25th, 2021 from A. Thompson (Wood)

I would like to participate in the Public Meeting on January 26th. I wish to be notified of the decision of the Manitoulin Planning Board in respect of this proposed plan of subdivision.

Please note I am not a Professional Engineer, I am contacting the Manitoulin Planning Board as a concerned citizen and no comments made herein constitute engineering advice. Comments related to the proposed 48 lot subdivision north of Sunsite Estates:

1. Sunsite Estates Water Treatment Plant (WTP)

Official Plan clause B.2.3(5) effectively waiving the requirement for new development to connect to an existing municipally owned water system in close proximity is contradictory to Provincial guidance. The Planning Board and Municipality have a duty to exercise a standard of care to the future residents of our Township. The Municipality would be remiss to allow the developer to proceed without servicing these lots.

5. PRESENTATION OF APPLICATION FOR PLAN OF SUBDIVISION - continued

Email from A. Thompson (Wood) - continued

The Sunsite Estates WTP was designed to service the existing 63 lot subdivision plus an adjacent lot. The design criteria used to size the plant was based on the theoretical recommendations of the Ministry of Environment to be used when demand for the population is unknown. Where actual demand is known from analyzing water usage, the actual demand is to be used (Design Guidelines for Drinking-Water Systems, Section 3.4.2.). Being there has been over a decade of operation at the plant, and the number of active connections is known throughout that period, the actual demand for this population can be calculated and extrapolated to include a full build out of the existing Sunsite Estates Subdivision and additional capacity would then be known.

The Municipality/Planning Board must require the developer to provide a capacity analysis of the Sunsite Estates WTP completed by a Professional Engineer to the satisfaction of the Municipality. The Municipality must be provided the option of having the capacity analysis peer reviewed by a Professional Engineer of their choosing at the cost of the developer. Should there be available plant capacity for a portion of lots, the developer shall be permitted to build as many lots as the plant capacity allows. Should additional capacity not exist in the current plant configuration, or should the developer wish to service additional lots exceeding the plant capacity, the developer must enter into a servicing agreement further to Section E.2.4 of the Official Plan providing for system upgrades to service the additional connections.

Further, it can be expected that lots will be created along the west side of the proposed road where there is no surface water access. Other Municipalities have experienced such lot creation where, after lot creation, the homebuilder has determined that a well system is not attainable and the homebuilder has entered into an agreement with the Municipality and private property owners to install a water supply across the Municipal right-of-way and private property to access surface water. This is an undesirable situation for the property owners and the Municipality and such a situation can be avoided by providing municipal water.

<https://www.ontario.ca/document/design-guidelines-drinking-water-systems/general-design-consideration-and-source-development>

2. Proposed Road (from intersection of Moggy Parkway and Sunsite Estates Road north to municipal boundary)

Regardless of the developer's proposed land use as Seasonal Residential, it is in the best interest of the Municipality and future residents to have the developer build the proposed road to a full Municipal standard complete with a cul-de-sac at the terminus to the satisfaction of the Fire Department and Public Works.

3. Sunsite Estates Road

With Increased traffic on Sunsite Estates Road comes more pedestrian/vehicle interactions. The vertical curve and lane width on the hill nearest Highway 6 should be evaluated by a Professional Engineer. The surface treatment on Sunsite Estates Road is also in need of attention and can be expected to deteriorate more rapidly with construction related traffic.

4. Natural Environment and Sensitive Species

Should an Environmental Impact Study have been carried out in relation to this development, it is hoped that the study included the transportation corridor servicing the development and the wetlands on either side. Each year there are a number of turtle fatalities and with an almost doubling of traffic it can be expected there would be many more as a result of this development. In addition, a number of residents have noted Blanding's Turtles in the area and it is hoped that the Planning Board and existing legislation are able to protect this threatened species locally. This development is possibly the longest remaining stretch of undeveloped shoreline on the west side of Manitowaning Bay. It is imperative that the riparian zone be protected as the high water levels seen recently can have a devastating impact on this delicate area. As development proceeds the tendency is for vegetation to be removed to the waterline to provide lakeviews. It is hoped that the Municipality/Planning Board will require a significant riparian buffer and that the buffer will be monitored by the Municipality and any clauses in the subdivision agreement or Zoning By-law related to the riparian buffer strictly enforced.

5. Emergency Services and Fire Suppression

It is in the best interest of the future residents of this development for the Planning Board/Municipality to require the developer to install dry hydrants (National Fire Protection Association (NFPA) 1142) to the satisfaction of the Fire Department and Public Works.

6. Proposed Block A

While I understand there has not been a rezoning application submitted for this development, the applicant's plan shows Block A is intended to be Commercial Recreational. It can be assumed that the Commercial Recreational use would be related to the existing marina. As Block H, S-152 is existing Municipal Parkland, an adjacent park area to add to the existing would be ideal (pursuant to Planning Act, R.S.O. 1990, c.P.13 51.1(1))

7. Assiginack Landfill Site

Surely prior to registration of this subdivision the Assiginack Landfill Site will have undergone sufficient expansion to the satisfaction of the MOECP.

Thank you,

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5. PRESENTATION OF APPLICATION FOR PLAN OF SUBDIVISION - continued

12. Email received on January 11th, 2021 from D. Gibson

I would like to be included in the teleconference as an interested party scheduled for January 26.

And a 2nd email was received on January 13th, 2021 from D. Gibson

Sunsite Estates is a subdivision composed of 63 lots developed in 1973 by a gentleman named Wells and company named Sheguiandah Developments. Mr Wells declared bankruptcy and disappeared around the same time.

At the present time there are 51 homes approximately , built on these lots and 3 homes planned by this summer .There are also 2 additional homes which are serviced by our road system .There are also 2 lots without buildings that are occupied by travel trailers .Using a base of 2 vehicles / lot that means our road system is or will be serving 116 vehicles .I have lived here for 28 years and this year the traffic within the subdivision has increased .

The visitors and parcel delivery ie Purolator, Canpar , UPS ,service vehicles ,tandem , trucks, school buses etc are not included in the 116 vehicles total .

The Residents of Sunsite retrieve their mail at the mail boxes located adjacent to highway #6 and a large number walk to the mail . Every day I see people walking along Moggy Parkway and Sunsite Estates road as part of their personal exercise regimen they travel alone, with family, pets and children . Sunsite Estates road is quite narrow and we are forced to watch for traffic and move aside to allow a vehicle to pass if 2 tandem trucks meet one has to stop and continue after and if there is a resident present it is extremely frightening .

The present road surface is covered with potholes and drivers attempt to avoid the potholes swerving quickly making the road unsafe for the walking Public .I believe that before any Site Plan is approved for the proposed 48 lot Subdivision if the Developers intend on using Sunsite Estates road to access their Subdivision Development that an Engineering study on Sunsite Estates Road should be undertaken before we lose one or more of our precious neighbours , children or pets .Thank you.

13. Email received on January 21st, 2021 from N. Blondin

Thank you for taking my phone call last week when I was enquiring about the proposed split of acreage off Sunsite Estate Road into approximately 50 private seasonal lots.

We are requesting to be added to the group to be able to listen in on the Planning Council's virtual meeting. I realize that we are there to just listen, and that our letters with our concerns are being put into a package for the Planning Council to consider.

In saying that, We are adding our concerns to the many that I'm sure you are already in possession of.

Our concerns are the following:

1. The proposed construction of a road going south off Sunsite Estate Road that will run the length of the Seasonal lots. This road is very close to both a wetland that will be just west of the proposed road, along with a large Blanding turtle population (Threatened Species) that lives in that wetland area as well. The MNRF has guidelines that must be followed when dealing with an Ontario Threatened species.

2. The heavy use of Sunsite Estate Road, to the point that it is already in bad shape where there are many sloppily filled potholes, along with actual holes in the road where cars have to swerve to miss the potholes. Many people use this road every single day as exercise, and also to go up to the highway to pick up their mail. If there are two vehicles and also people walking on the road it makes for many close calls. If there is going to be an increase of at least 48+ more cars, it will make for even more dangerous walking conditions for residents and will also cause this road to further deteriorate, along with already high enough mortality rate for the Threatened Blanding Turtles.

3. Is it safe for 48 septic systems to be so close to the water, will it be environmentally safe?

4. Will the already erected Water Filtration Plant that Sunsite Estate Property owners also be shared with this proposed new subdivision?

5. We are requesting an Environmental Assessment/Impact statement giving us information on how a new road can safely be constructed that it will not impact the wetlands and the Threatened Blandings Turtle population.

Thank you for taking the time to read our letter.

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5. PRESENTATION OF APPLICATION FOR PLAN OF SUBDIVISION - continued

The following letter was received from Mr. J. Reid on January 22, 2021 as follows:

I received this letter January 11, 2021 and as a resident of Sunsite Estates for over 40 years. I have the following concerns regarding this proposed Plan of Subdivision.

1. *There is an association of Sunsite Estate owners here and this proposal has the potential to affect all of them. All should be notified of this proposal. There are 40 plus residents in Sunsite Estates. Residents rights of Notice must be taken into account here. The deadline for submitting concerns must be extended so residents rights can be expressed.*
2. *Sunsite Estate Road past Moggy Parkway should not be allowed for access to the proposed subdivision along the public right-of-way on the shoreline allowance.*
3. *Old gravel pits located on the owners property should not be allowed use for processing Aggregate for construction.*
4. *Access to proposed subdivision can only be gained by Sunsite Estate Road. A development of this size will cause concerns as to noise and safety especially during development stages with trucks and heavy equipment the road must be upgrade, maintained and enforcement of speed and safety under taken.*
5. *The use of mobile homes and tents must not be allowed on proposed subdivision by owner except during construction. After which they must be removed.*
6. *Proposed subdivision area encompasses adjacent wetlands and shoreline areas where blanding turtles have habitats. Environmental studies and assessments must be done to take into account this officially recognized endangered species. Please notify me of any Decision this Board undertakes.*

A copy of DRAFT conditions for the proposed plan of subdivision was provided to Mr. Chandler, agent for the application, to the Municipality of Assignack and to all Planning Board Members.

A copy of the Draft conditions was also provided to A. Thompson (Wood) as per her request.

The CAO for the Municipality of Assignack advised that the next Council Meeting is scheduled for Tuesday, February 2nd, 2021.

The Municipality of Assignack advised by email on January 25, 2021, as follows:

Theresa:

I met and reviewed the application with our Works superintendent. We will require a subdivision agreement but feel that its contents will be basic and deal primarily with road construction standards, streetlighting, servicing etc, very similar to our past agreements.

I think that your draft conditions are sufficiently comprehensive.'

Mr. Chandler, agent for the application, via email on January 26, 2021, provided a DRAFT Servicing Options Statement, prepared by exp Services Inc, dated August 27th, 2020. Under Section 5. of the report - Municipal Servicing, it states:

'The Site is in the boundaries of the Municipality of the Township of Assignack. According to municipal officials (A. Hobbs, CAO, personal communications, August 27, 2020), Sunsite Estates is the nearest community with municipal servicing. Sunsite Estates is located immediately to the south of the Site. Available information indicates that the water treatment system services sixty-four (64) properties on Sunsite Estates. It is owned by the Township of Assignack and operated by the Ontario Clean Water Agency (OCWA). It is understood that the municipality has no immediate plans to extend the services to other properties outside of Sunsite Estates.

The nearest municipal sewage service is identified in the town of Manitowaning, approximately 9 km south of the Site. It is understood that the municipality has no immediate plans to extend the services to other properties outside of Manitowaning, including Sunsite Estates and the Site (A. Hobbs, CAO, personal communications, August 27, 2020).

Based on the above, municipal water and wastewater servicing for the Site is not considered to be a viable option. '

Due to the meeting being via electronic participation, in consultation with Chair Stephens, the Secretary-Treasurer conducted a roll call to determine who in addition to the ten Board Members, were in attendance during the meeting. Due to technical difficulties, T. Sasvari and A. Sauve were present, but could not confirm their attendance.

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5. PRESENTATION OF APPLICATION FOR PLAN OF SUBDIVISION - continued

The following confirmed their attendance:

W. Schlote, J. Chandler, D. Pezzutto, D. & Z. Hancock, H. & M. Blondin, D. Page, J. Jones, A. Blondin, A. Thompson (Wood), D. Gibson, N. Blondin, and G. Keatley.

Discussion among the Board Members included:

- next municipal council meeting is February 2nd; if the municipal council needs time to digest the information; need the municipality to provide comments regarding the road, the Water Treatment Plant, the subdivision agreement, the closing of the road allowance within the subdivision;
- if the Planning Board Members need more time to digest the information;
- need to have more information regarding the turtles and their habitat; there may be mitigation measures to address some concerns;
- some of the concerns may be addressed by the subdivision agreement;
- some of the concerns may be addressed by the Draft conditions of the Subdivision;
- The Environmental Impact Statement (EIS) is underway and could address some of the concerns.
- the draft conditions of the Subdivision will need further review.

Chair Stephens addressed those in attendance and gave them the opportunity to speak if they wished to. However he advised that their comments are to include only new or additional comments that had not already been provided in their submission.

A. Blondin wanted to confirm that the EIS will be conducted; Mr. Gibson brought to the attention of the Board that there is no building at the marina, within Block A, as stated; Mr. Chandler confirmed that an EIS will be completed and that it will be provided to the Planning Board for consideration as per the draft conditions.

The Secretary-Treasurer advised that the thirteen emails and the one letter will be included within the Board Minutes and the attachments provided by A. Blondin will be attached as Appendix "A" and the DRAFT conditions of the proposed Plan of Subdivision will be attached as Appendix "B".

In consideration of the information provided regarding the proposed subdivision, the following motion resulted:

MOTION

It was moved by K. Noland and seconded by R. Stephens that decision on File SUB2021-01 be deferred to provide additional time for the Board to consider the information provided, the additional information to be provided from the Municipality and to review the DRAFT conditions of the subdivision, - Carried Unanimously.

6. REQUEST FOR SUPPORT OF CONSENT TO SEVER PROPOSAL

Location: Part Lot 23, Conc. VI, (#213 Moggy Parkway)
Township of Sheguiandah, Municipality of Assiginack

Attached to the Board Agenda was a sketch for a proposed Consent to Sever Application received by the Planning Board Office. The Secretary-Treasurer reported that the sketch, along with several other sketches, had been provided to the Board Members at the December 9th, 2020 meeting for discussion purposes of Consent vs Plan of Subdivision policies when previous severances have been approved involving the subject land. She explained that the landowner is seeking support from the Board Members for an additional lot, which would result in a fifth lot from the original parcel of land. The proposed ±0.5 Hec. new lot would have ±52 M. of frontage on Lake Huron and a depth of ±101.5 M. The southerly boundary of the lot follows an existing fence and would include part of the right-of-way (ROW), surveyed as Part 3, Plan 31R-4129. The new lot would be subject to ROW in favour of the remainder land. The lot is to be located between a previously created lot by Consent File No. B44-87, surveyed as Part 1, Plan 31R-1693, and the remainder land that contains an existing dwelling, located at #213 Moggy Parkway.

Discussion among the Board Members included:

- consent vs plan of subdivision policies; would result in a fifth lot via Consent; could be considered to be infilling; Plan of Subdivision being created by the consent process; last lot having water frontage; possibility of 7 or 8 lots via plan of subdivision without water frontage; new lots would require additional servicing (water & sewer) but not a new road; it is difficult to have a firm policy for the number of severances beyond three; and each severance proposal needs to be considered on a case by case basis.

As a result of consideration for support for the proposed severance, the following motion resulted:

MOTION:

It was moved by D. McDowell and seconded by L. Hayden that the Board supports the Application for Consent to Sever for the creation of one additional 0.5 Hec. lot at #213 Moggy Parkway as proposed by Mr. and Mrs. Sim, and that there will be a note added to the Decision of Planning Board that any further severances may be considered by a Plan of Subdivision, - Carried.

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7. GENERAL, REGULAR AND NEW BUSINESS

a) Official Plan Policy F.4.4.2 - Consents

The Secretary-Treasurer reported that she had put this item back on the agenda from the December 9th, 2020 Board Meeting, as the Board Members wanted to have additional time to consider the topic and have further discussion. The general consensus of the Board was that this topic had been discussed during consideration of item 5 (above) and it may be beneficial to discuss this topic again, once the Board could get back to regular in person meetings.

b) Trailers

The Secretary-Treasurer advised that she had put this item back on the agenda from the December 9th, 2020 Board Meeting as the Board Members wanted to discuss this topic with their municipal councils, i.e. concerns with trailers, funding to assist with legal costs.

K. Noland, Board Member, representing the Township of Burpee-Mills, explained that his council is still pursuing legal advice regarding the enforcement of trailers in their Township. He had no new information to report at this time.

Discussion on the topic of trailers and the enforcement of trailers on Manitoulin Island resulted in the general consensus of the Board that this item be discussed further as additional information becomes available.

c) Shoreland Conservation in Ontario

The Secretary-Treasurer reported to the Board that Chair Stephens had forwarded her an email from C. Dennison, who is serving as a Municipal Policy Intern with Watersheds Canada. He is working on the development of an online Best Practices resource that focuses on Shoreline and Shoreland policies in Ontario to help the municipalities. He developed a survey to gather feedback and had sent it to the local municipalities. She had completed the online survey on behalf of the Manitoulin Planning Board.

d) Provincial Appointments - Unincorporated Townships

The Secretary-Treasurer informed the Board that the Ministry of Municipal Affairs and Housing advised that there had not been a great response to their advertisement for a Provincial Appointment to the Manitoulin Planning Board, which had been published in both local papers. The last day to apply was December 16th, 2020. She had been asked to provide the Ministry with names of any persons Planning Board felt might be interested in the position which she was reluctant to do. However, she did provide a couple of names of past Board Members. If the Board Members knew of anyone interested, and would like to pass along a few names, they could let her know. L. Addison remains appointed until there is a new Provincial Appointee.

e) Appeal to Local Planning Appeal Tribunal (LPAT) - Consent File No. B07-16

The Secretary-Treasurer reported that a one day electronic hearing had been held on January 20th, 2021 regarding Consent File No. B07-16. The Secretary-Treasurer was not asked to speak at the hearing on behalf of the municipality or on behalf of the Manitoulin Planning Board. The Chair of the hearing is to advise of the outcome of the Hearing; if the Hearing will proceed or if the appeal is denied.

f) Ministry of Municipal Affairs and Housing (MMAH) electronic training sessions

The Secretary-Treasurer advised that MMAH had provided electronic training sessions held on January 12th and January 14th, 2021 which included a review of Land Use Planning Fundamentals, Consents, Subdivisions, Condominiums, Official Plan Amendments, Planning Application reviews, and also touched on the new Provincial Policy Statement 2020. The two staff members had participated. Notice of the electronic training sessions had been sent to the Board Members and to the Municipal Clerks. The sessions were beneficial in her opinion and a good refresher. MMAH has extended an invitation for additional training sessions if requested.

g) Central Ontario Orthophotography (COOP) 2021 Project

The Secretary-Treasurer provided an update that all municipalities with the exception of Town of Gore Bay and Cockburn Island, have submitted letters of intent to the COOP project. The Ministry of Natural Resources and Forestry (MNRF) is currently looking for more participants such as utilities, telecommunications providers, and resource companies to further defray the cost of acquisition. Additional information should be available in February.

h) Planning Board Audit

The Board was informed that the KPMG Accounting Firm has scheduled the Planning Board annual audit for the week of February 22nd, 2021. The required documentation/materials will be sent to the accountants by early February.

Staff member, J. Diebolt, is working on the Planning Board 2021 budget and should have a draft ready for the Board to consider at the next Board Meeting. If the Budget Committee would like to have an electronic meeting to discuss the Draft budget prior to the regular Board Meeting, this could be arranged.

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7. GENERAL, REGULAR AND NEW BUSINESS - continued

i) Natural Heritage System (NHS)

The Secretary-Treasurer provided an update that work is ongoing with the draft Natural Heritage System (NHS). The mapping work includes looking at the suitability of municipal properties for possible inclusion in the Open Space portion, identifying candidate core areas (e.g. species at risk, fish habitat, alvar, etc.), and identifying candidate linkages between these areas such as streams and strips of forested land. Buffer distances needed for different core areas and linkages, and policies of other Planning Authorities for inclusion in the text of the Official Plan is also being researched.

A report is required to be submitted to the Ministry of Municipal Affairs and Housing (MMAH) by the end of March 2021.

8. ELECTION OF OFFICERS FOR 2021

a) CHAIR AND VICE CHAIR

The Chair, R. Stephens, announced that the election of Chair and Vice Chair for the year 2021, as required annually by Section 11(2) of the Planning Act and in accordance with Section XIII(3) of the Procedural By-law, will be held.

Following his announcement, Mr. Stephens vacated the Chair and requested the Secretary-Treasurer to conduct the elections at hand.

The Secretary-Treasurer advised the Board Members that Procedural By-law, Section III(4) states that the maximum term to be served by any Chair is to be four consecutive years, which makes all Board Members eligible to be nominated.

The Secretary-Treasurer then called for nominations for Chair for 2021.

Following a request for nominations for Chair, K. Noland nominated R. Stephens and D. Osborne seconded this nomination.

A call for further nominations was met with no response. At this time a Motion to close nominations was made by I. Anderson which was carried unanimously.

R. Stephens accepted the nomination and was therefore acclaimed as Chair for 2021.

Next, the Secretary-Treasurer called for nominations for Vice Chair for 2021.

In response, D. Osborne nominated L. Hayden and R. Stephens seconded this nomination.

A call for further nominations for Vice Chair was met with no response. At this time a Motion to close nominations was made by K. Noland which was carried unanimously.

L. Hayden accepted the nomination and was therefore acclaimed as Vice Chair for 2021.

b) COMMITTEE APPOINTMENTS

i) Executive Committee

The Secretary-Treasurer advised that the Executive Committee, in accordance with the Procedural By-law, Section XII, shall consist of the Chair, the Vice Chair, and the Past Chair, and the Board Member representing the largest contributing Municipality shall be one of the elected officers.

Therefore the Executive Committee for 2021 will consist of R. Stephens, Chair, and L. Hayden, Vice Chair, and K. Noland, Past Chair.

ii) Budget Committee

The Secretary-Treasurer advised that the Budget Committee for 2020 consisted of R. Stephens, I. Anderson, and K. Noland. It was the general consensus of the Board that the Budget Committee remain the same as 2020.

L. Hayden made a motion for the Budget Committee for 2021 stay the same as 2020 and D. Osborne seconded the motion.

A call for further nominations was met with no response. At this time a Motion to close nominations was made by L. Hayden which was carried unanimously.

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7. GENERAL, REGULAR AND NEW BUSINESS - continued

ii) Budget Committee - continued

Following a request from the Secretary-Treasurer to R. Stephens, I. Anderson and K. Noland if they would remain on the Budget Committee, all three Board Members accepted to remain on the Budget Committee for 2021.

Therefore the Budget Committee for 2021 will consist of, R. Stephens, I. Anderson and K. Noland.

c) Signing Authorities

The Secretary-Treasurer advised the Board that the current signing authorities for 2020 consisted of any two of K. Noland, D. Osborne, and L. Hayden, (Board Members) and T. Carlisle, Secretary-Treasurer and requested that they remain the same for 2021 as this was working well.

A call for further nominations was met with no response. At this time a Motion to close nominations was made by R. Stephens which was carried unanimously.

Following a request from the Secretary-Treasurer to D. Osborne and L. Hayden and K. Noland if they would remain as signing authorities for 2021, all three Board Members agreed to remain.

Therefore the Signing Authorities for 2021 will consist of any two of, D. Osborne, Board Member, L. Hayden, Board Member, K. Noland, Board Member, and T. Carlisle, Secretary-Treasurer.

With the completion of the Election of Officers for 2021, Chair Stephens continued with the agenda.

PRESENTATION OF APPLICATIONS FOR CONSENT TO SEVER

The Chair announced that the purpose of this phase of the meeting is:

- (a) to consider applications for consent under Section 52 of the Planning Act,
- (b) to make decision in regard to the applications scheduled to be heard, and, explained that this phase is open to the public and any interested parties will be given the opportunity to speak in support or oppose an application.

The Chair then asked if any Board Members have or wish to declare a "Conflict of Interest", at this meeting or previous meeting.

There were no conflicts declared.

Following is the list of Applications for Consent considered at this meeting.

	<u>Moved By</u>	<u>Seconded By</u>
1. B16-20	D. Head	D. Osborne

It was moved and seconded that the above applications be conditionally approved, subject to all conditions being fulfilled as stated in the Decisions.
- Carried Unanimously.

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Application File No.: B16-20 No. of Members Present: 10
Date of Decision: January 26, 2021
Location of Property: Part Lot 19, East Range, surveyed as Part 2, Plan 31R-1604,
Township of Gordon, Within the Town of Gore Bay, District of Manitoulin

DECISION

The purpose of this application made under Section 53(1) of the Planning Act by Kevin and Leeanne Woestenonk is to provide for a lot addition of Part of Part 2, Plan 31R-1604 to neighbouring land to correct an encroachment of the neighbour's dwelling. The lot addition has a width of ± 0.1 M. along Water Street (east side) and a width of ± 2.8 M. along the west side and an average length of ± 27.5 M., thereby containing an area of ± 36.6 Sq. M. which is to be added to land owned by Mary Montgomery surveyed as Part 4, Plan 31R-1595 (#45 Water Street), having a frontage of ± 31.3 M. on Water Street, a maintained municipal street, and an average depth of ± 38.2 M. and an area of $\pm 1,700$ Sq. M. The lot addition will result in a lot having a total area of $\pm 1,736.6$ Sq. M., containing an existing dwelling.

The land to be retained surveyed as Part of Part 2, Plan 31R-1604 (#47 Water Street) has a frontage of ± 23.2 M. on Water Street, a maintained municipal street, and an average depth of ± 39 M. thereby containing an area of ± 700 Sq. M. The applicants' dwelling and two accessory structures are located within this land.

There has been a previous application for consent, File No. B69-85, which created four new lots surveyed as Part 1 and Part 2, Plan 31R-1604 and Part 1 and Part 4, Plan 31R-1595. The lands subject to this proposed application, being Part 2, Plan 31R-1604 and Part 4, Plan 31R-1595 were each created by Consent File No. B69-85.

Services consist of municipal water and sewer. There are no new services required as a result of the application for lot addition.

Access is via existing entrances, #45 and #47 Water Street, a maintained municipal street. No new entrances are proposed.

During the preliminary review of the application, Mr. Woestenonk was advised that the consent approval for the neighbouring lot (#45 Water Street) would be required to be nullified in order for the lot addition to consolidate with the parcel of land and that one way to nullify a previous consent approval would be to convey a strip of land along Water Street to the Municipality.

In consultation with the Town of Gore Bay the following Resolution, No. 14984, resulted:

'WHEREAS Part 4, Plan 31R-1595 was created by consent;

AND WHEREAS the owner of the property is requesting to convey a strip of land (0.3 m X 31.3 m.) to the Town of Gore Bay in order to nullify consent file No. B69-85 (+/- 9.4 sq. m.);

AND WHEREAS the Town of Gore Bay has reviewed a drawing of the proposed land provided by the Planning Board;

THEREFORE BE IT RESOLVED THAT Gore Bay Council is in favour of the strip of land as presented be conveyed to the Town and the Planning Board be so advised.....carried.'

From information available the subject proposal does not appear to have any natural heritage features or species at risk concerns.

The proposal is considered to be consistent with the Provincial Policy Statement (PPS) 2020.

The subject land has been designated Residential Area and zoned Residential (R1). Residential uses are proposed to continue.

The application was circulated on December 31st, 2020 to Bell Canada, the Town of Gore Bay and to all property owners within 60 metres and by the posting of a notice, clearly visible and legible from a public highway or other place to which the public has access, as required by Ontario Regulation 197/96.

Board Minutes
January 26, 2021

Application File No. B16-20 - continued
January 26, 2021

Bell Canada advised that they have no concerns with respect to the proposed application.

The Municipality advised they have no concerns and recommend that Consent be given.

There was a telephone call to the Planning Board Office from a circulated property owner requesting additional information. He advised he had no concerns with the application as proposed. There were no other inquiries or concerns received to the Planning Board Office, as a result of circulation to property owners within 60 metres and/or the posting of notice.

There was no one participating in the electronic meeting who wished to speak in support or opposition to the application.

Consent is tentatively granted subject to the following conditions:

The following documents must be submitted to the Secretary-Treasurer of the Board within one year from the date of the notice of decision for certification:

- a) the Transfer of Land form(s) prepared by a solicitor/lawyer; and
- b) a Schedule to the Transfer of Land form on which is set out the entire legal description of the parcel(s). This Schedule must also:
 - i) contain the names of the parties indicated on the Transfer of Land form; and
 - ii) state this conveyance is a consolidation of the severed lands with lands identified by the property identification number (PIN) and confirmed by a copy of the Parcel Register.

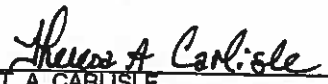
Accompanying the transfer documents shall be:

- i) a reference plan of survey(s), which bears the Land Registry Office registration number and signature as evidence of its deposit therein, illustrating the parcel(s) to which the consent approval relates;
- ii) a written confirmation from the Town of Gore Bay that a strip of land (± 0.3 m. X ± 31 m.) along the easterly boundary of Part 4, Plan 31R-1595 as identified as a part number(s) on a survey plan has been conveyed to the Town of Gore Bay, satisfactory to the Town, thereby nullifying the previous consent approval, File No. B69-85, and a copy of the transfer is provided to the Planning Board;
- iii) an undertaking from a Solicitor stating that the severed parcel will be consolidated on title with the benefiting lands at the time of registration of the Transfer, and a copy of the resulting Transfer, and the new resulting Property Identification Numbers (PINs) for the severed and retained land will be provided to the Manitoulin Planning Board;
- iv) a written confirmation from the Municipality that the minimum yard requirements for the existing structures within the retained land resulting from the new lot line conform to Zoning By-law No. 80-19;
- v) a written confirmation that any portion of a travelled road, which is maintained by the municipality, encroaching on the subject land, has been surveyed and conveyed to the municipality, satisfactory to the municipality;
- vi) a fee of \$125.00 for each Transfer of Land submitted for Certification; and
- vii) a written confirmation from the municipality that all outstanding municipal taxes have been paid.

Note: Subsection 3 or 5, as the case may be, of Section 50 of the Planning Act shall apply to any subsequent conveyances of or in relation to the parcel of land being the subject of this application.

The time now being 8:52 p.m. and all business before the Board having been dealt with, the Meeting was adjourned on a motion moved by K. Noland.

R. STEPHENS,
CHAIR



T. A. CARLISLE
SECRETARY-TREASURER

January 20, 2021

Manitoulin Planning Board
40 Water Street, Unit 1
P.O. Box 240
Gore Bay ON P0P 1H0

Attn: Theresa Carlisle

As an experienced terrestrial ecologist and resident of Sunsite Estates, I would like to express my concerns of the ecological impacts from the development of SUB2021-01. The current plans show that Sunsite Estates Road would be used to access this new subdivision. Sunsite Estates road crosses a large wetland complex (see map) that has an abundance of wildlife, including confirmed Species at Risk. I believe a population of Blanding's turtles (*Emydoidea blandingii*) is using (and possibly hibernating in) this wetland as there have been a high number of sightings by residents during the nesting season. Confirmed observations in the area between years 2016-2020 (see map, chart) include not only adults, but females digging nests and hatchlings. Blanding's turtles are listed as provincially Threatened and federally Endangered, where their greatest threats are habitat loss and road mortality (MNR, 2020) – two threats that will increase with the development of SUB2021-01. In regards to the factors that threaten Blanding's turtles, Ontario Nature (2018), a nature conservation organization states that: "Shoreline development can destroy nesting areas and disturb terrestrial habitat adjacent to water bodies. Vehicles on roads are another serious threat, particularly to females that are in search of, or returning from, nesting sites".

The average home range length of Blanding's turtles is 1.8 km (MNR, 2019), therefore, the existing and new roads installed for the subdivision will further fragment their habitat and become a barrier to traveling turtles. Residents of Sunsite Estates have already reported annual road mortalities on Sunsite Estates road, and the increase in traffic volume will increase this frequency. The addition of a new road running parallel to the shoreline will also force Blanding's turtles to cross this barrier as they try to access the shoreline and water of Manitowaning Bay.

The addition of the new road will likely attract Blanding's turtles to nest on the sandy shoulders; this will put the nesting females and new hatchlings at risk. Any increase in adult mortality of Blanding's turtles makes them highly vulnerable due to their low reproductive rates and delayed sexual maturity (MOEC, 2019). Populations of species with slow life histories, such as Blanding's turtles and other species of turtle, may not be able to recover after experiencing loss of adults from the population (Keevil et al. 2018). This highlights the importance of being proactive to avoid turtle mortality prior to construction; if mortality increases afterwards the population will dwindle.

In addition to Blanding's turtles, this wetland and surrounding area is used by an abundance of wildlife including other species of turtles, snakes, breeding frogs, bats, overwintering mammals and breeding birds (see species list). Eastern Milksnake, a species of federal Special Concern, was also observed in the area (see species list). It is important to consider the habitats used by wildlife when planning and constructing new development projects.

I am requesting a proper Environmental Impact Statement (EIS) be completed prior to any decisions or approvals regarding SUB2021-01. The EIS must consider all areas that will be directly or indirectly impacted by SUB2021-01. The EIS must state how wildlife will be affected, and all mitigation measures that would be put in place to reduce or eliminate the impacts the project would have on wildlife and the integrity of their habitats. It is required that Blanding's turtle habitat be protected from development, including buffers around their nesting sites, overwintering sites, and any wetland complex up to 2 km from an occurrence (MNR, 2019).

If the project is approved after a complete and thorough EIS, I suggest the following action be taken to reduce the risk of wildlife mortality:

- (i) A reduction of the number of lots in this new subdivision to decrease the volume of traffic and barriers that will pose a risk to wildlife;
- (ii) Proper mitigation infrastructure to be installed on the roads prior to construction; including eco-passes, which have been proven effective;
- (iii) A reduced speed limit on roads within 2 km from the wetland to 30 km/hour during the active reptile window from ice-off until late October;
- (iv) Potentially move proposed Sandy Point Road further away from the wetland, or eliminate the section adjacent to the wetland;
- (v) Any suitable nesting habitat that is created during construction to not be disturbed during the active turtle nesting and hatching window from May-October; and
- (vi) Any vegetation removal be cleared outside the breeding bird window and active bat window (April-October)

Attached to this email I have included a map that has confirmed sightings of Species at Risk in the area, photos of each observation, as well as a list of wildlife that has been observed using the wetland.

Thank you for your time, and please do not hesitate to contact me to discuss the matters addressed in this letter.

Sincerely,

Anna Blondin
Anne Blondin

References

Keevil, M. G., R. J. Brooks, and J. D. Litzgus. 2018. Post-catastrophe patterns of abundance and survival reveal no evidence of population recovery in a long-lived animal. *Ecosphere* 9(9): e02396

Ministry of Natural Resources and Forestry. 2019. Blanding's turtle general habitat description. <https://www.ontario.ca/page/blandings-turtle-general-habitat-description#:~:text=For%20the%20purpose%20of%20general,between%20adjacent%20suitable%20wetlands%20waterbodies> Accessed 17 January 2021

Ministry of Natural Resources and Forestry. 2020. Blanding's turtle. <https://www.ontario.ca/page/blandings-turtle> Accessed 17 January 2021.

Ministry of the Environment, Conservation and Parks. 2019. Recovery Strategy for the Blanding's Turtle (*Emydoidea blandingii*) in Ontario. Ontario Recovery Strategy Series. Prepared by the Ministry of the Environment, Conservation and Parks, Peterborough, Ontario. iv + 6 pp. + Appendix. Adoption of the Recovery Strategy for Blanding's Turtle (*Emydoidea blandingii*), Great Lakes / St. Lawrence population, in Canada (Environment and Climate Change Canada 2018).

Ontario Nature. Blanding's turtle. <https://ontarionature.org/programs/citizen-science/reptile-amphibian-atlas/blandings-turtle/> Accessed 17 January 2021.

List of wildlife species observed in vicinity of wetland on Sunsite Estates Road

Reptiles

Blanding's Turtle (confirmed nesting)
Painted Turtle
Eastern Milksnake
Eastern Gartersnake
Northern Watersnake

Amphibians

Spring Peeper (breeding)
Wood Frog (breeding)
Northern Leopard Frog (breeding)
Red-spotted Newt
Spotted Salamander






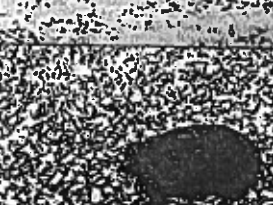

Mammals

Muskrat (overwintering)
White-tailed Deer
Bats (unknown spp.)
Porcupine
Striped Skunk
Black Bear



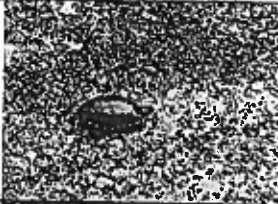
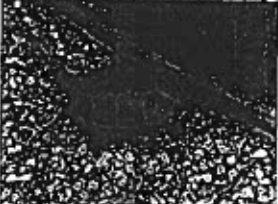

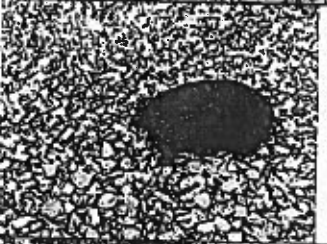

Birds (likely or confirmed breeding)

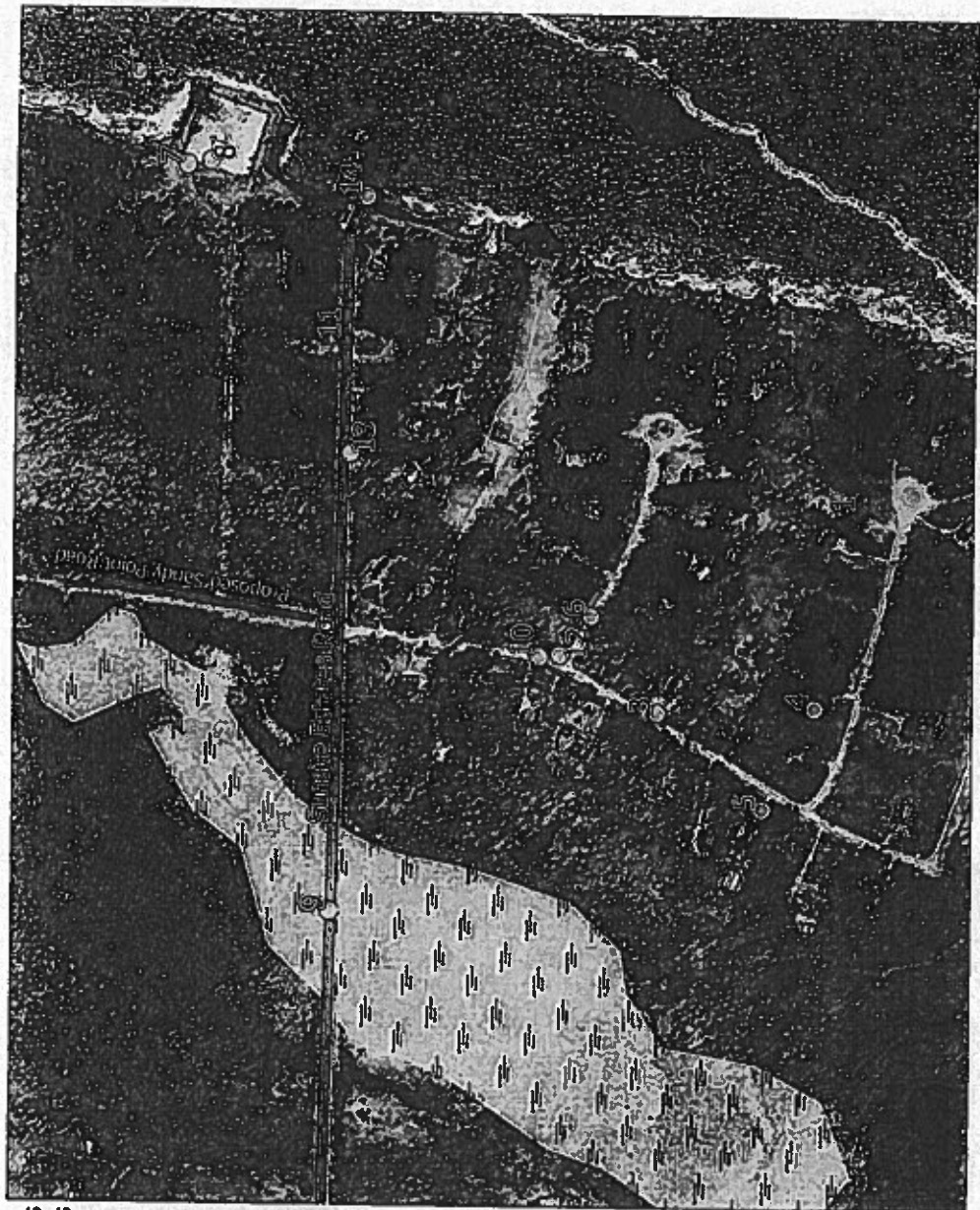
American Bittern
Wilson's Snipe
American Woodcock
Bald Eagle
Red-winged Blackbird
Sandhill Crane
Song Sparrow
Chipping Sparrow
White-throated Sparrow
White-crowned Sparrow (migrating)
Black-capped Chickadee
American Redstart
Black and White Warbler
Ovenbird
Yellow-rumped Warbler
Black-throated Green Warbler
White-breasted Nuthatch
Red-breasted Nuthatch
Pileated Woodpecker
Downy Woodpecker
Hairy Woodpecker
Common Raven
American Crow

Confirmed Blanding's Turtle Sightings in Sunsite Estates

	<p>Turtle Map Number: 1 Year Observed: 2020 Confirmed Nesting? Yes</p>
	<p>Turtle Map Number: 2 Year Observed: 2020 Confirmed Nesting? No</p>
	<p>Turtle Map Number: 3 Year Observed: 2020 Confirmed Nesting? No</p>
	<p>Turtle Map Number: 4 Year Observed: 2016 Confirmed Nesting? No</p>
	<p>Turtle Map Number: 5 Year Observed: 2018 Confirmed Nesting? No</p>
	<p>Turtle Map Number: 6 Year Observed: 2018 Confirmed Nesting? No</p>
	<p>Turtle Map Number: 7 Year Observed: 2018 Confirmed Nesting? No</p>

Confirmed Blanding's Turtle Sightings in Sunsite Estates

	<p>Turtle Map Number: 1 Year Observed: 2020 Confirmed Nesting? Yes</p>
	<p>Turtle Map Number: 2 Year Observed: 2020 Confirmed Nesting? No</p>
	<p>Turtle Map Number: 3 Year Observed: 2020 Confirmed Nesting? No</p>
	<p>Turtle Map Number: 4 Year Observed: 2016 Confirmed Nesting? No</p>
	<p>Turtle Map Number: 5 Year Observed: 2018 Confirmed Nesting? No</p>
	<p>Turtle Map Number: 6 Year Observed: 2018 Confirmed Nesting? No</p>
	<p>Turtle Map Number: 7 Year Observed: 2018 Confirmed Nesting? No</p>



Confirmed Sightings
of Blanding's Turtles
in Sunsite Estates



Observation Type

- Nesting
- Sighting
- Road
- Wetland



File No.: SUB2021-01
Owner: Leah Pezzuto
Agent: Jordan Chandler
Location: Lot 22 and Part Lots 23 & 24 and Lot 25, Conc. VII
and Lots 22 thru 26, Conc. VIII
Township of Sheguiandah
Municipality of Assiginack
District of Manitoulin

Date of Decision:
Date of Notice:
Last Date of Appeal:

DRAFT

The Manitoulin Planning Board conditions to final plan approval for registration of this Subdivision are as follows:

No. Conditions of Draft Approval

1. That this approval applies to the Plan of Subdivision for Leah Pezzuto prepared by Keatley Surveying Ltd., dated September 29, 2020, on Lots 23, 24 and 25, Conc. VII and Part of Lot 25 and all of Lot 26, Conc. VIII, Geographical Township of Sheguiandah, within the Municipality of Assiginack, which shows a total of 49 single detached lots to be developed.
2. That all roads shall be named to the satisfaction of the Municipality.
3. That the road allowance included within this draft plan of subdivision between Lots 25 and 26, Conc's. VII and VIII, shall be stopped up and closed by a municipal By-law and is conveyed to the land owner and a copy of the signed By-law and a copy of the registered transfer of land/deed is provided to the Planning Board.
4. That the subject lands, identified by PINs 471350182 and 471350181, have been consolidated into the same ownership, satisfactory to Planning Board.
5. That the owner shall enter into one or more subdivision agreements with the Municipality of Assiginack in order to satisfy the financial, servicing, and other requirements of the Municipality. The subdivision agreement(s) between the owner and the Municipality shall be registered against the lands to which it/they apply once the plan of subdivision has been registered.
6. That the owner shall agree in the subdivision agreements(s) to have a professional Consulting Engineer prepare an engineering report, to the satisfaction of the Municipality. Within this report shall be included all matters/concerns identified by the Municipality and any Ministry and shall include, at minimum, the following:
 - i) minimizing storm drainage/runoff within a Stormwater Management Plan;
 - ii) water supply and sewage disposal;
 - iii) standard of road construction and transfer of the road;
 - iv) streetlighting; and
 - v) identification by part numbers on the survey plan of any blocks and or easements.
7. That the owner shall agree in the subdivision agreement to provide the Municipality of Assiginack for its review and approval, engineering drawings for, and to construct to the satisfaction of the Municipality planned road works and stormwater management works.
8. That any blocks or easements required for utility or drainage purposes shall have a minimum width of 7.62 metres and shall be shown on the final plan and dedicated/granted to the Municipality without monetary consideration and free of all encumbrances, satisfactory to the Municipality.
9. That any dead ends and open sides of road allowances created by this draft plan shall be terminated in 0.3 metre reserves to be conveyed to the Municipality, satisfactory to the Municipality.
10. That the owner shall dedicate to the Municipality up to five percent (5%) of the land included in the plan for park or public recreational purposes. The frontage and area of each parcel that comprises the parkland dedication shall satisfy the minimum lot frontage and area requirements of the appropriate zoning by-law. Alternatively, the Municipality may require cash-in-lieu of all or a portion of the conveyance.

File No. SUB2021-01 - Conditions of Draft Approval - Continued

Page 2 of 2

No. Conditions of Draft Approval

DRAFT

11. That a sum of money, in an amount determined by the Municipality of Assiginack shall be deposited with the Municipality in equal portions upon the sale of each lot for the treatment of the road.
12. That the owner shall carry out an archaeological assessment by a licensed archaeologist of the entire development property and mitigate through preservation or resource removal and documentation, adverse impacts to any significant archaeological resources found. This report shall be accompanied by a letter of clearance from the Ministry of Heritage, Sport, Tourism and Culture advising they are satisfied with the assessment report.
13. That the owner shall carry out an Environmental Impact Study (EIS) of the entire development property that demonstrates there are no adverse effects on Natural Heritage Features (NHF) and if so remedial work(s) required to minimize negative affects to eg: the fish habitat and Species at Risk as directed by the Ministry of Natural Resources and Forestry (MNRF), satisfactory to MNRF and to Planning Board.
14. That a report by a qualified engineer demonstrating that each of the lots in the subdivision can be serviced by a conventional septic system for a three-bedroom dwelling is submitted to the Planning Board.
15. That the owner shall provide electrical service to each lot, or shall make each purchaser of a lot aware of any conditions that Hydro One may impose to provide electrical service, satisfactory to Planning Board.
16. That written verification from the Municipality of Assiginack is received confirming that the standard of the Municipal Road, known as Sunsite Estates Road, is considered to be satisfactory to support the additional development of Forty-Nine (49) lots as proposed.
17. That prior to the final approval by the Planning Board, the Board is advised in writing by the Municipality of Assiginack that Conditions **5 through 11** have been satisfied.
18. That prior to the final approval by the Planning Board, the Board is advised in writing by the Ministry of Heritage, Sport, Tourism and Culture (MCST) how condition No. 12 has been satisfied.
19. That prior to the final approval by the Planning Board, the Board is advised in writing by the Ministry of Natural Resources and Forestry (MNRF) how condition No. 13 has been satisfied.
20. That the final subdivision plan approved by the Manitoulin Planning Board must be registered within 30 days or the Planning Board may withdraw its approval under subsection 51(59) of the Planning Act, R.S.O 1990.
21. Pursuant to Subsection 51(32) of the Planning Act, the approval of this plan will lapse as of **January 26th, 2024**.

Note:

The approval may be extended pursuant to subsection 51(33) of the Act, but no extension can be granted once the approval has lapsed.

A request for extension **must be made** at least 60 days before the approval lapses. The request should include the reasons why an extension is needed and a resolution in support of the extension from the Municipality.

RECEIVED
FEB 02 2021

Manitoulin East Municipal Airport Commission Inc.

Commission Meeting Minutes

Meeting of February 1, 2021

Present: G. Dobbs D. Ham; Rob Maguire; B. Koehler; D. Williamson; J. Ferguson; Bruce Wood

Meeting call to order by Dave Ham at 7:05 PM (on "Zoom" format)

Declaration of pecuniary interest- nil

Motion 2021 02 06

Moved by Rob Maguire

Second by Bill Koehler

Resolved that the Commission approves the agenda for the meeting of February1, 2021.

Carried

Motion 2021 02 07

Moved by Bill Koehler

Second by Jim Ferguson

Resolved that the Commission approves the minutes of the meeting of February 1, 2020

Carried

Motion 2021 02 08

Moved by Rob Maguire

Second by Jim Ferguson

Resolved that the Commission accept the managers' report for the month of January 2021.

Carried

Motion 2021 02 09

Moved by Bruce Wood

Second by Bill Koehler

Resolved that the Commission accept the treasurers report for January 2021.

Carried

Motion 2021 02 10

Moved by Rob Maguire

Second by Bill Koehler

Resolved that the Commission approves a one dollar per hour wage increase for all airport employees effective as of February 1, 2021

Carried

Motion 2021 02 11

Moved by Jim Ferguson

Second by Bill Koehler

Resolved that the Commission meeting of January 4th does now adjourn at 7:30 PM.

Carried

RECEIVED
FEB 25 2021

Manitowaning Water Treatment

Large Municipal Residential Drinking Water System

January 1, 2020 – December 31, 2020

***O.Reg 170/03 Schedule 22 Summary Report
O.Reg 170/03 Section 11 Annual Report
&
O.Reg 387/04 Annual Record of Water Taking***

Prepared by the Ontario Clean Water Agency
For The Corporation of the Municipality of Assiginack



Ontario Clean Water Agency
Agence Ontarienne Des Eaux



Drinking-Water System Number: 210001013
Drinking-Water System Name: Manitowaning Drinking Water System
Drinking-Water System Owner: Corporation of the Municipality of Assiginack
Drinking-Water System Category: Large Municipal Residential

SECTION 1: INTRODUCTION

This document is prepared in accordance with Section 11 and Schedule 22 of O.Reg.170/03 under the Safe Drinking Water Act and with Section 9 of O.Reg.387/04 under the Ontario Water Resources Act. The reports are prepared by the Ontario Clean Water Agency. Acronyms and definitions can be found at the end of the report.

A copy of the Summary Report must be provided to the members of the municipal council by March 31, 2021.

SECTION 2: REQUIREMENTS OF THE REPORTS

Schedule 22 Report

The report must list the requirements of the Act, the regulations, the system's approval and any order that the system **failed to meet** at any time during the period covered by the report. It must also specify the duration of the failure, and for each failure referred to, describe the measures that were taken to correct the failure.

For the purpose of enabling the owner of the system to assess the rated capability of their system to meet existing and future planned water uses, the following information is required to be included in this report:

- A summary of the quantities and flow rates of the water supplied during the period covered by the report, including monthly average and maximum daily flows.
- A comparison of the summary to the rated capacity and flow rates approved in the systems approval.

Section 11 Report

The annual report must contain the following:

- A brief description of the drinking water system and a list of chemicals used by the system.
- A description of any major expenses incurred during the period covered by the report to install, repair or replace required equipment.
- A summary of all adverse water quality incidents (AWQI) reported to the Ministry
- A summary of corrective actions taken in response all AWQIs
- A summary of all test results required under the regulation, under an approval, municipal drinking water licence or order, including an OWRA order.
- A statement of where a Schedule 22 report will be available for inspection.

The report must be prepared not later than February 28 of the following year.

Regulation 387 Report

On or before March 31 in every year, every holder of a permit to take water (PTTW) shall submit to a Director the data collected and recorded for the previous year.

A record of annual water taking can be found in [Appendix A](#).



SECTION 3: SCHEDULE 22 REPORT

Flows - Treated

In accordance with the Municipal Drinking Water License (MDWL), the Manitowaning WTP shall not be operated to exceed a maximum daily volume of 1045 m³/d to the distribution system.

The daily treated water maximum flow was 550 m³ in July and represents 53% of capacity. In 2020, the total volume of water sent to the distribution system was 118,046 m³

The quantity of treated water supplied during the reporting period **did not** exceed the rated maximum capacity.

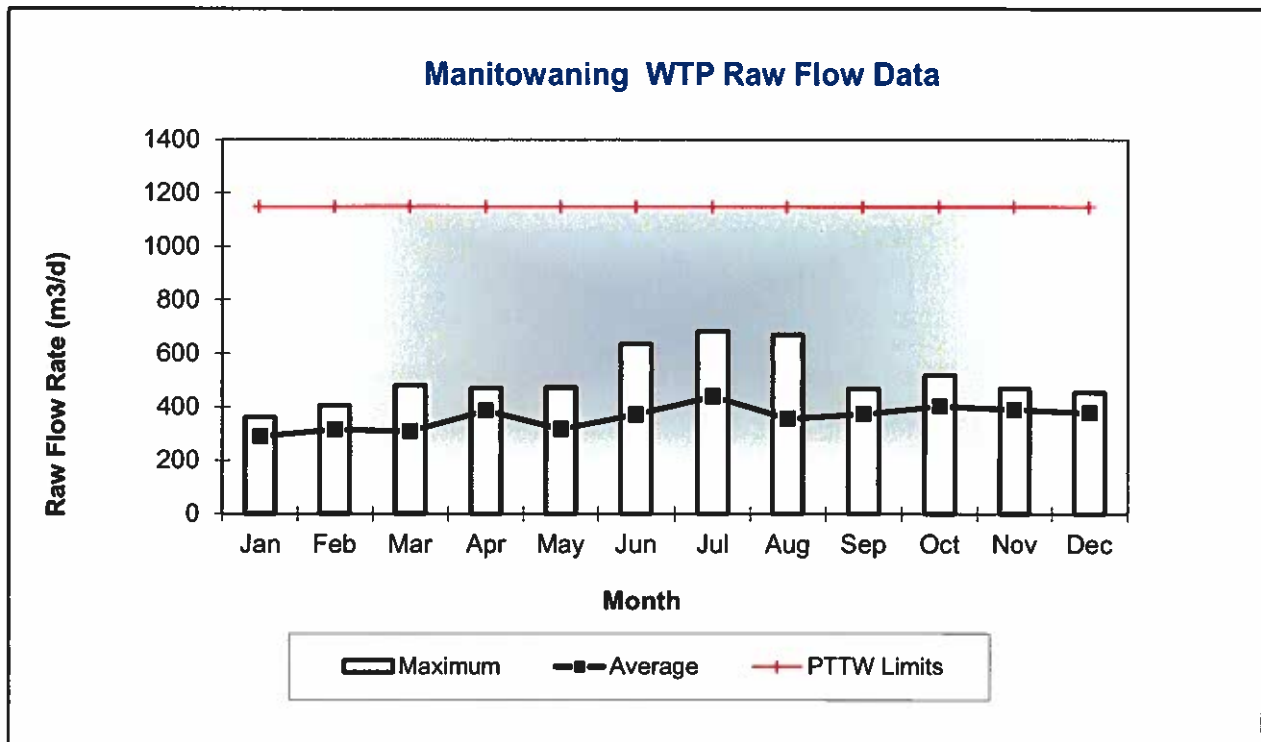
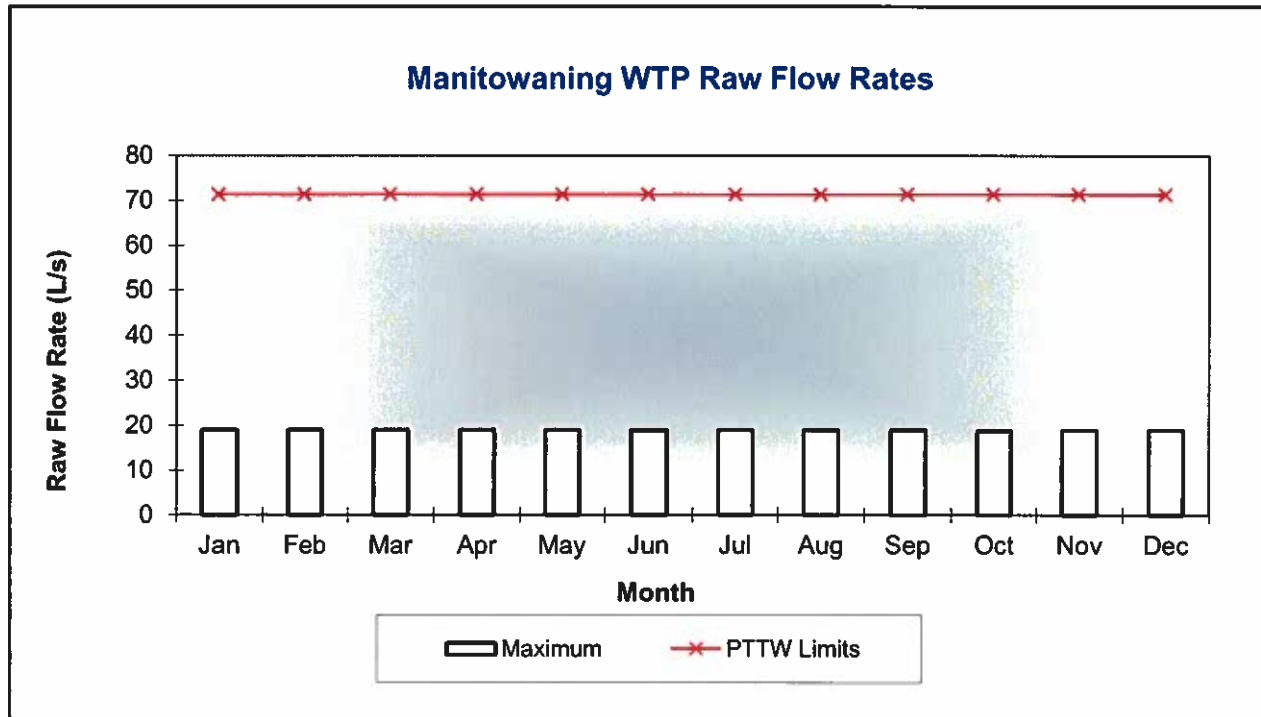
Flows - Raw

Daily raw maximum instantaneous flow is stated in the PTTW at a maximum rate of flow of 71.32 L/s and a maximum daily volume of 1149.12m³/d.

The average monthly raw water flow for this reporting period was 360.7 m³/d. The maximum daily flow was 682 m³/d representing 59% of water taking limits. In 2020, the total volume of water taken from the environment was 132,013 m³.

The quantity of raw water taken **did not** exceed any limits stipulated within the PTTW.

RAW WATER FLOW DATA - TOTAL ALL SOURCES						
Month	Total Monthly Flow (m³)	Average Flow (m³/d)	Maximum Flow (m³/d)	Maximum Flow Rate (L/s)	Limits	
					L/s (PTTW)	m³/d (PTTW)
January	8,975	289.52	361	19.92	71.32	1149.12
February	9,144	315.31	404	18.92	71.32	1149.12
March	9,567	308.61	480	18.91	71.32	1149.12
April	11,576	385.87	470	18.92	71.32	1149.12
May	9,813	316.55	472	18.92	71.32	1149.12
June	11,146	371.53	636	18.92	71.32	1149.12
July	13,616	439.23	682	18.93	71.32	1149.12
August	11,036	356	670	18.92	71.32	1149.12
September	11,226	374.2	468	18.92	71.32	1149.12
October	12,491	402.94	519	18.79	71.32	1149.12
November	11,707	390.23	470	18.92	71.32	1149.12
December	11,716	377.94	454	18.92	71.32	1149.12
Total	132,013					
Average		360.69				
Maximum			682	18.93	71.32	1149.12





Annual Raw Water Review

Raw Water Taking	Total Taking m3/d	Average Day m3/d	Max Day m3/d	Max Day % of PTTW allowable 1149.12 m3/d
2020	132,013	360.69	682	59%
2019	104,954	287.55	497	43.3%
2018	147,007	402.76	987	85.9%
2017	102,449	280.68	491	42.7%

System Failures and Corrective Actions

The latest inspection of the drinking water facility took place on **October 13, 2020**. The facility scored **0/461** providing a rating of **100%**.

AWQIs reported to the Ministry

Incident Date	Parameter	Result	Unit of Measure	Corrective Action	Corrective Action Date
n/a	n/a	n/a	n/a	n/a	n/a

SECTION 4: SECTION 11 REPORT

Information to be provided

Population Served 550	
Does your Drinking-Water System serve more than 10,000 people? No	
Is your annual report available to the public at no charge on a web site on the Internet? Yes	
Location where Summary Report required under O. Reg. 170/03 Schedule 22 will be available for inspection. Township of Assiniboia, Municipal Office 156 Arthur Street Manitowaning, Ontario P0P 1N0	
Number of Designated Facilities served: 0	
Did you provide a copy of your annual report to all Designated Facilities you serve? NA	
Number of Interested Authorities you report to: 0	
Did you provide a copy of your annual report to all Interested Authorities you report to for each Designated Facility? NA	
List all Drinking-Water Systems (if any), and their DWS Number which receive all of their drinking water from your system: N/A	
Did you provide a copy of your annual report to all Drinking-Water System owners that are connected to you and to whom you provide all of its drinking water? N/A	



Indicate how you notified system users that your annual report is available, and is free of charge. **Public access/notice via newspaper**

Indicate if you notified system users that your annual report is available and is free of charge using an alternate method **Yes**

An Evoqua membrane filtration plant supplying water to the Town of Manitowaning drawing water from Lake Huron, consisting of three membrane filter trains a chlorine contact reservoir, clear well and five high lift pumps supplying the Town. Sodium Hypochlorite is used for primary disinfection as well as seasonally for zebra mussel control in the raw water intake. The rated capacity of the system is 12.1 L/s. Wastewater from backwash and filter cleans is neutralized and diverted to the sanitary sewer system.

Chemicals Used

Sodium Hypochlorite (12%)	Disinfection and clean-in-place
Sodium Hydroxide	Neutralization of wastewater
Citric Acid	Clean-in-place
Calcium Thiosulphate (Captor)	Dechlorination of reject water & wastewater

Significant Expenses

Significant expenses incurred to

- ☐ Install required equipment
- ☐ Repair required equipment
- ☐ Replace required equipment

Work Order	Date Completed	Comment
1874114	17-Sep-20	Five year inspection of the intake structure

Adverse Water Quality Incidents

Provide details on the notices submitted in accordance with subsection 18(1) of the Safe Drinking-Water Act or section 16-4 of Schedule 16 of O.Reg.170/03 and reported to Spills Action Centre

Incident Date	Parameter	Result	Unit of Measure	Comment / Corrective Action	Corrective Action Date
n/a	n/a	n/a	n/a	n/a	n/a

Microbiological testing done under the Schedule 10, 11 or 12 of Regulation 170/03.

	No. of Samples Collected	Range of E.Coli		Range of Total Coliform Results		Number of HPC Samples	Range of HPC Results	
		Min #	Max #	Min #	Max #		Min #	Max #
Raw Water	52	0	27	0	41	0	N/A	N/A
Treated Water	52	0	0	0	0	52	0	1
Distribution	104	0	0	0	0	52	0	10



Operational testing done under Schedule 7, 8 or 9 of Regulation 170/03

	No. of Samples Collected	Range of Results		Units of Measure
		Minimum	Maximum	
Turbidity – Filter 1	8760	0	0.29	(NTU)
Turbidity – Filter 2	8760	0	0.23	(NTU)
Turbidity – Filter 3	8760	0	0.18	(NTU)
Free Chlorine Residual – TW	8760	0.27	1.92	(mg/L)
Free Chlorine Residual, Distribution Location 1	105	0.83	1.88	(mg/L)
Free Chlorine Residual, Distribution Location 2	105	0.83	1.82	(mg/L)
Free Chlorine Residual, Distribution Location 3	105	0.93	1.76	(mg/L)
Free Chlorine Residual, Distribution Location 4	52	1.01	1.82	(mg/L)

Summary of additional testing and sampling carried out in accordance with the requirement of an approval, order or other legal instrument.

Date of legal instrument issued	Parameter and limits	Month Sampled	Day Sampled	Result	Unit of Measure
254-202 August 2016	Backwash (BW) Total Suspended Solids (TSS)	Jan	N/A		mg/L
		Feb	N/A		mg/L
	25 mg/L annual average Quarterly samples when discharging into Manitowaning Bay	Mar	N/A		mg/L
		Apr	N/A		mg/L
		May	N/A		mg/L
		Jun	N/A		mg/L
		Jul	N/A		mg/L
		Aug	N/A		mg/L
		Sep	N/A		mg/L
		Oct	N/A		mg/L
		Nov	N/A		mg/L
		Dec	N/A		mg/L
		Annual Average			mg/L

Summary of Inorganic parameters tested during this reporting period or the most recent sample results

TREATED WATER	Sample Date (yyyy/mm/dd)	Sample Result	MAC	No. of Exceedances	
				MAC	1/2 MAC
Antimony: Sb (ug/L) - TW	2020/01/09	0.09	6.0	No	No
Arsenic: As (ug/L) - TW	2020/01/09	0.3	25.0	No	No
Barium: Ba (ug/L) - TW	2020/01/09	13.0	1000.0	No	No
Boron: B (ug/L) - TW	2020/01/09	12.0	5000.0	No	No
Cadmium: Cd (ug/L) - TW	2020/01/09	<MDL 0.003	5.0	No	No
Chromium: Cr (ug/L) - TW	2020/01/09	0.13	50.0	No	No
Mercury: Hg (ug/L) - TW	2020/01/09	<MDL 0.01	1.0	No	No
Selenium: Se (ug/L) - TW	2020/01/09	0.1	10.0	No	No
Uranium: U (ug/L) - TW	2020/01/09	0.165	20.0	No	No



TREATED WATER	Sample Date (yyyy/mm/dd)	Sample Result	MAC	No. of Exceedances	
				MAC	1/2 MAC
Fluoride (mg/L) - TW	2019/01/08	<MDL 0.06	1.5	No	No
Nitrite (mg/L) - TW	2020/01/08	<MDL 0.003	1.0	No	No
Nitrite (mg/L) - TW	2020/04/14	<MDL 0.003	1.0	No	No
Nitrite (mg/L) - TW	2020/07/13	<MDL 0.003	1.0	No	No
Nitrite (mg/L) - TW	2020/10/19	<MDL 0.003	1.0	No	No
Nitrate (mg/L) - TW	2020/01/08	0.182	10.0	No	No
Nitrate (mg/L) - TW	2020/04/14	0.182	10.0	No	No
Nitrate (mg/L) - TW	2020/07/13	0.108	10.0	No	No
Nitrate (mg/L) - TW	2020/10/19	0.155	10.0	No	No
Sodium: Na (mg/L) - TW	2019/01/08	6.37	20*	No	No

*There is no "MAC" for Sodium. The aesthetic objective for sodium in drinking water is 200 mg/L. The local Medical Officer of Health should be notified when the sodium concentration exceeds 20 mg/L so that this information may be communicated to local physicians for their use with patients on sodium restricted diets.

Summary of Lead testing under Schedule 15.1 during this reporting period

Location Type	Number of Samples	Range of Results		MAC (ug/L)	Number of Exceedances
		Minimum	Maximum		
Distribution - Lead Results (ug/L)	0	N/A	N/A	10	0
Distribution - Alkalinity (mg/L)	5	2	71	n/a	n/a
Distribution - pH In-House	5	8.20	8.47	n/a	n/a

Summary of Organic parameters sampled during this reporting period or the most recent results

TREATED WATER	Sample Date (yyyy/mm/dd)	Sample Result	MAC	Number of Exceedances	
				MAC	1/2 MAC
Alachlor (ug/L) - TW	2020/01/09	<MDL 0.02	5.0	No	No
Atrazine + N-dealkylated metabolites (ug/L) - TW	2020/01/09	<MDL 0.01	5.0	No	No
Azinphos-methyl (ug/L) - TW	2020/01/09	<MDL 0.05	20.0	No	No
Benzene (ug/L) - TW	2020/01/09	<MDL 0.32	1.0	No	No
Benzo(a)pyrene (ug/L) - TW	2020/01/09	<MDL 0.004	0.01	No	No
Bromoxynil (ug/L) - TW	2020/01/09	<MDL 0.33	5.0	No	No
Carbaryl (ug/L) - TW	2020/01/09	<MDL 0.05	90.0	No	No
Carbofuran (ug/L) - TW	2020/01/09	<MDL 0.01	90.0	No	No
Carbon Tetrachloride (ug/L) - TW	2020/01/09	<MDL 0.17	2.0	No	No
Chlorpyrifos (ug/L) - TW	2020/01/09	<MDL 0.02	90.0	No	No
Diazinon (ug/L) - TW	2020/01/09	<MDL 0.02	20.0	No	No
Dicamba (ug/L) - TW	2020/01/09	<MDL 0.2	120.0	No	No
1,2-Dichlorobenzene (ug/L) - TW	2020/01/09	<MDL 0.41	200.0	No	No
1,4-Dichlorobenzene (ug/L) - TW	2020/01/09	<MDL 0.36	5.0	No	No



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Manitowaning Water Treatment

1,2-Dichloroethane (ug/L) - TW	2020/01/09	<MDL 0.35	5.0	No	No
1,1-Dichloroethylene (ug/L) - TW	2020/01/09	<MDL 0.33	14.0	No	No
Dichloromethane (Methylene Chloride) (ug/L) - TW	2020/01/09	<MDL 0.35	50.0	No	No
2,4-Dichlorophenol (ug/L) - TW	2020/01/09	<MDL 0.15	900.0	No	No
2,4-Dichlorophenoxy acetic acid (2,4-D) (ug/L) - TW	2020/01/09	<MDL 0.19	100.0	No	No
Diclofop-methyl (ug/L) - TW	2020/01/09	<MDL 0.4	9.0	No	No
Dimethoate (ug/L) - TW	2020/01/09	<MDL 0.06	20.0	No	No
Diquat (ug/L) - TW	2020/01/09	<MDL 1.0	70.0	No	No
Diuron (ug/L) - TW	2020/01/09	<MDL 0.03	150.0	No	No
Glyphosate (ug/L) - TW	2020/01/09	<MDL 1.0	280.0	No	No
Malathion (ug/L) - TW	2020/01/09	<MDL 0.02	190.0	No	No
2-methyl-4-chlorophenoxyacetic acid (MCPA) (mg/L) - TW	2020/01/09	<MDL 0.01	50.0	N/A	N/A
Metolachlor (ug/L) - TW	2020/01/09	<MDL 0.02	80.0	No	No
Metribuzin (ug/L) - TW	2020/01/09	<MDL 0.3	80.0	No	No
Monochlorobenzene (Chlorobenzene) (ug/L) - TW	2020/01/09	<MDL 1.0	10.0	No	No
Paraquat (ug/L) - TW	2020/01/09	<MDL 0.04	3.0	No	No
PCB (ug/L) - TW	2020/01/09	<MDL 0.15	60.0	No	No
Pentachlorophenol (ug/L) - TW	2020/01/09	<MDL 0.01	2.0	No	No
Phorate (ug/L) - TW	2020/01/09	<MDL 1.0	190.0	No	No
Picloram (ug/L) - TW	2020/01/09	<MDL 0.03	1.0	No	No
Prometryne (ug/L) - TW	2020/01/09	<MDL 0.01	10.0	No	No
Simazine (ug/L) - TW	2020/01/09	<MDL 0.01	1.0	No	No
Terbufos (ug/L) - TW	2020/01/09	<MDL 0.35	10.0	No	No
Tetrachloroethylene (ug/L) - TW	2020/01/09	<MDL 0.2	100.0	No	No
2,3,4,6-Tetrachlorophenol (ug/L) - TW	2020/01/09	<MDL 0.01	230.0	No	No
Triallate (ug/L) - TW	2020/01/09	<MDL 0.44	5.0	No	No
Trichloroethylene (ug/L) - TW	2020/01/09	<MDL 0.25	5.0	No	No
2,4,6-Trichlorophenol (ug/L) - TW	2020/01/09	<MDL 0.12	100.0	No	No
Trifluralin (ug/L) - TW	2020/01/09	<MDL 0.02	45.0	No	No
Vinyl Chloride (ug/L) - TW	2020/01/09	<MDL 0.17	1.0	No	No
DISTRIBUTION WATER					
Trihalomethane: Total (ug/L) Annual Average - DW	2020/12/31	45	100.00	No	No
HAA Total (ug/L) Annual Average - DW	2020/12/31	25.83	80.0	No	No



SECTION 5: RAW WATER SUBMISSIONS

Raw water flows were submitted to the Ministry on [January 26, 2021](#).



Location: [WTRS](#) / [WT DATA](#) / [Input WT Record](#)

WTRS-WT-008

Water Taking Data submitted successfully.

Confirmation:

Thank you for submitting your water taking data online.

Permit Number: 7278-BALLV

Permit Holder: THE CORPORATION OF THE TOWNSHIP OF ASSIGNACK.

Received on: Jan 26, 2021 4:19 PM

This confirmation indicates that your data has been received by the Ministry, but should not be construed as acceptance of this data if it differs from that specified on the Permit Number, assigned to the Permit Holder stated above.

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SECTION 6: CONCLUSION

The Manitowaning WTP delivers water that, in all its treated and distribution samples, indicates the water to be free of bacteriological contamination.

Based on information available for the [2020](#) operating year, the Manitowaning WTP was able to meet the demand of water use without exceeding the PTTW or the MDWL.



List of Acronyms and Definitions

Alkalinity	The capacity of water for neutralizing an acid solution
AWQI	Adverse Water Quality Incident- when a water sample test result exceeds the Ontario Drinking Water Quality Standards
Backwash	Water pumped backwards to clean filters
BWA	Boil Water Advisory; Issued when risk of contamination is possible in drinking water
CFU	Colony Forming Units
Chlorine Residual	A low level of chlorine remaining in water after disinfection occurs
DW	Distribution Water
DWA	Drinking Water Advisory; Issued when water cannot be consumed by any means
DWWP	Drinking Water Works Permit - provides a description of the overall system
E.Coli	Bacteria used as indicators to measure the degree of pollution and sanitary quality of water
GUDI 170/03	Groundwater Under Direct Influence – Considered to be surface water under O.Reg
HPC	Heterotrophic Plant Count
L/s	Litres per Second
m3/d	Cubic Metres per Day
MAC	Maximum Acceptable Concentration
MDL	Minimum Detection Level
MDWL requirements	Municipal Drinking Water Licence - relates to the operation and performance
mg/L	Miligrams per Litre
Ministry	Ministry of the Environment and Climate Change
MOECC	Ministry of the Environment and Climate Change
O.Reg	Ontario Regulation
PTTW water	Permit to Take Water – Permit which allows water taking from groundwater or surface
RW	Raw Water
TC	Total Coliforms
TSS	Total Suspended Solids
Turbidity	Cloudiness or haziness of water
TW	Treated Water



Appendix A

Raw Water Flows

Ontario Clean Water Agency
Annual Water Taking and Transfer Report
From 01/01/2020 To 12/31/2020

Facility: MANITOWANING DRINKING WATER SYSTEM-5883
Tag: Raw Flow: Sum (m3/d)
Tag Group: Raw Water

Permit#: 7278-BALLLV
Source Name: Lake Huron (Georgian Bay)
Source: Lake
Type:
Purpose: Municipal

Coordinate Zone: 17
Easting: 437565
Northing: 5065825
Method deter: Metered

Date Measured	Value (m³/d)	Value (Litres)
01/01/2020	249.0000	249000.0000
02/01/2020	295.0000	295000.0000
03/01/2020	294.0000	294000.0000
04/01/2020	281.0000	281000.0000
05/01/2020	334.0000	334000.0000
06/01/2020	256.0000	256000.0000
07/01/2020	193.0000	193000.0000
08/01/2020	357.0000	357000.0000
09/01/2020	156.0000	156000.0000
10/01/2020	279.0000	279000.0000
11/01/2020	361.0000	361000.0000
12/01/2020	331.0000	331000.0000
13/01/2020	293.0000	293000.0000
14/01/2020	287.0000	287000.0000
15/01/2020	300.0000	300000.0000
16/01/2020	306.0000	306000.0000
17/01/2020	280.0000	280000.0000
18/01/2020	286.0000	286000.0000
19/01/2020	313.0000	313000.0000
20/01/2020	289.0000	289000.0000
21/01/2020	276.0000	276000.0000
22/01/2020	302.0000	302000.0000
23/01/2020	251.0000	251000.0000
24/01/2020	309.0000	309000.0000
25/01/2020	304.0000	304000.0000
26/01/2020	340.0000	340000.0000
27/01/2020	293.0000	293000.0000
28/01/2020	283.0000	283000.0000
29/01/2020	287.0000	287000.0000
30/01/2020	312.0000	312000.0000
31/01/2020	278.0000	278000.0000
01/02/2020	291.0000	291000.0000
02/02/2020	296.0000	296000.0000
03/02/2020	308.0000	308000.0000
04/02/2020	292.0000	292000.0000
05/02/2020	281.0000	281000.0000
06/02/2020	304.0000	304000.0000
07/02/2020	331.0000	331000.0000
08/02/2020	315.0000	315000.0000
09/02/2020	329.0000	329000.0000
10/02/2020	296.0000	296000.0000
11/02/2020	245.0000	245000.0000

12/02/2020	354.0000	354000.0000
13/02/2020	288.0000	288000.0000
14/02/2020	283.0000	283000.0000
15/02/2020	393.0000	393000.0000
16/02/2020	363.0000	363000.0000
17/02/2020	396.0000	396000.0000
18/02/2020	342.0000	342000.0000
19/02/2020	282.0000	282000.0000
20/02/2020	282.0000	282000.0000
21/02/2020	330.0000	330000.0000
22/02/2020	404.0000	404000.0000
23/02/2020	339.0000	339000.0000
24/02/2020	293.0000	293000.0000
25/02/2020	299.0000	299000.0000
26/02/2020	381.0000	381000.0000
27/02/2020	284.0000	284000.0000
28/02/2020	257.0000	257000.0000
29/02/2020	286.0000	286000.0000
01/03/2020	284.0000	284000.0000
02/03/2020	258.0000	258000.0000
03/03/2020	265.0000	265000.0000
04/03/2020	360.0000	360000.0000
05/03/2020	273.0000	273000.0000
06/03/2020	285.0000	285000.0000
07/03/2020	406.0000	406000.0000
08/03/2020	273.0000	273000.0000
09/03/2020	260.0000	260000.0000
10/03/2020	282.0000	282000.0000
11/03/2020	242.0000	242000.0000
12/03/2020	308.0000	308000.0000
13/03/2020	248.0000	248000.0000
14/03/2020	411.0000	411000.0000
15/03/2020	265.0000	265000.0000
16/03/2020	259.0000	259000.0000
17/03/2020	240.0000	240000.0000
18/03/2020	243.0000	243000.0000
19/03/2020	226.0000	226000.0000
20/03/2020	323.0000	323000.0000
21/03/2020	345.0000	345000.0000
22/03/2020	260.0000	260000.0000
23/03/2020	281.0000	281000.0000
24/03/2020	164.0000	164000.0000
25/03/2020	304.0000	304000.0000
26/03/2020	455.0000	455000.0000
27/03/2020	381.0000	381000.0000
28/03/2020	480.0000	480000.0000
29/03/2020	446.0000	446000.0000
30/03/2020	375.0000	375000.0000
31/03/2020	365.0000	365000.0000
01/04/2020	347.0000	347000.0000
02/04/2020	324.0000	324000.0000
03/04/2020	456.0000	456000.0000
04/04/2020	446.0000	446000.0000
05/04/2020	360.0000	360000.0000
06/04/2020	352.0000	352000.0000
07/04/2020	344.0000	344000.0000
08/04/2020	457.0000	457000.0000
09/04/2020	384.0000	384000.0000
10/04/2020	333.0000	333000.0000
11/04/2020	396.0000	396000.0000
12/04/2020	378.0000	378000.0000

13/04/2020	343.0000	343000.0000
14/04/2020	399.0000	399000.0000
15/04/2020	400.0000	400000.0000
16/04/2020	339.0000	339000.0000
17/04/2020	430.0000	430000.0000
18/04/2020	423.0000	423000.0000
19/04/2020	366.0000	366000.0000
20/04/2020	353.0000	353000.0000
21/04/2020	391.0000	391000.0000
22/04/2020	386.0000	386000.0000
23/04/2020	415.0000	415000.0000
24/04/2020	470.0000	470000.0000
25/04/2020	423.0000	423000.0000
26/04/2020	408.0000	408000.0000
27/04/2020	365.0000	365000.0000
28/04/2020	331.0000	331000.0000
29/04/2020	448.0000	448000.0000
30/04/2020	309.0000	309000.0000
01/05/2020	472.0000	472000.0000
02/05/2020	407.0000	407000.0000
03/05/2020	386.0000	386000.0000
04/05/2020	342.0000	342000.0000
05/05/2020	377.0000	377000.0000
06/05/2020	395.0000	395000.0000
07/05/2020	370.0000	370000.0000
08/05/2020	425.0000	425000.0000
09/05/2020	388.0000	388000.0000
10/05/2020	428.0000	428000.0000
11/05/2020	373.0000	373000.0000
12/05/2020	406.0000	406000.0000
13/05/2020	299.0000	299000.0000
14/05/2020	177.0000	177000.0000
15/05/2020	218.0000	218000.0000
16/05/2020	237.0000	237000.0000
17/05/2020	254.0000	254000.0000
18/05/2020	269.0000	269000.0000
19/05/2020	216.0000	216000.0000
20/05/2020	312.0000	312000.0000
21/05/2020	319.0000	319000.0000
22/05/2020	221.0000	221000.0000
23/05/2020	360.0000	360000.0000
24/05/2020	348.0000	348000.0000
25/05/2020	257.0000	257000.0000
26/05/2020	278.0000	278000.0000
27/05/2020	317.0000	317000.0000
28/05/2020	228.0000	228000.0000
29/05/2020	159.0000	159000.0000
30/05/2020	312.0000	312000.0000
31/05/2020	263.0000	263000.0000
01/06/2020	239.0000	239000.0000
02/06/2020	264.0000	264000.0000
03/06/2020	250.0000	250000.0000
04/06/2020	478.0000	478000.0000
05/06/2020	339.0000	339000.0000
06/06/2020	341.0000	341000.0000
07/06/2020	292.0000	292000.0000
08/06/2020	342.0000	342000.0000
09/06/2020	455.0000	455000.0000
10/06/2020	254.0000	254000.0000
11/06/2020	304.0000	304000.0000
12/06/2020	335.0000	335000.0000

13/06/2020	308.0000	308000.0000
14/06/2020	303.0000	303000.0000
15/06/2020	429.0000	429000.0000
16/06/2020	456.0000	456000.0000
17/06/2020	413.0000	413000.0000
18/06/2020	370.0000	370000.0000
19/06/2020	462.0000	462000.0000
20/06/2020	472.0000	472000.0000
21/06/2020	450.0000	450000.0000
22/06/2020	636.0000	636000.0000
23/06/2020	230.0000	230000.0000
24/06/2020	231.0000	231000.0000
25/06/2020	223.0000	223000.0000
26/06/2020	380.0000	380000.0000
27/06/2020	412.0000	412000.0000
28/06/2020	420.0000	420000.0000
29/06/2020	553.0000	553000.0000
30/06/2020	505.0000	505000.0000
01/07/2020	433.0000	433000.0000
02/07/2020	507.0000	507000.0000
03/07/2020	673.0000	673000.0000
04/07/2020	382.0000	382000.0000
05/07/2020	485.0000	485000.0000
06/07/2020	682.0000	682000.0000
07/07/2020	461.0000	461000.0000
08/07/2020	648.0000	648000.0000
09/07/2020	438.0000	438000.0000
10/07/2020	456.0000	456000.0000
11/07/2020	444.0000	444000.0000
12/07/2020	421.0000	421000.0000
13/07/2020	535.0000	535000.0000
14/07/2020	469.0000	469000.0000
15/07/2020	588.0000	588000.0000
16/07/2020	352.0000	352000.0000
17/07/2020	541.0000	541000.0000
18/07/2020	382.0000	382000.0000
19/07/2020	297.0000	297000.0000
20/07/2020	318.0000	318000.0000
21/07/2020	321.0000	321000.0000
22/07/2020	320.0000	320000.0000
23/07/2020	271.0000	271000.0000
24/07/2020	414.0000	414000.0000
25/07/2020	321.0000	321000.0000
26/07/2020	380.0000	380000.0000
27/07/2020	417.0000	417000.0000
28/07/2020	410.0000	410000.0000
29/07/2020	271.0000	271000.0000
30/07/2020	595.0000	595000.0000
31/07/2020	384.0000	384000.0000
01/08/2020	392.0000	392000.0000
02/08/2020	343.0000	343000.0000
03/08/2020	388.0000	388000.0000
04/08/2020	370.0000	370000.0000
05/08/2020	132.0000	132000.0000
06/08/2020	240.0000	240000.0000
07/08/2020	670.0000	670000.0000
08/08/2020	439.0000	439000.0000
09/08/2020	465.0000	465000.0000
10/08/2020	396.0000	396000.0000
11/08/2020	328.0000	328000.0000
12/08/2020	355.0000	355000.0000

13/08/2020	360.0000	360000.0000
14/08/2020	363.0000	363000.0000
15/08/2020	407.0000	407000.0000
16/08/2020	286.0000	286000.0000
17/08/2020	354.0000	354000.0000
18/08/2020	363.0000	363000.0000
19/08/2020	369.0000	369000.0000
20/08/2020	196.0000	196000.0000
21/08/2020	404.0000	404000.0000
22/08/2020	406.0000	406000.0000
23/08/2020	292.0000	292000.0000
24/08/2020	317.0000	317000.0000
25/08/2020	300.0000	300000.0000
26/08/2020	445.0000	445000.0000
27/08/2020	299.0000	299000.0000
28/08/2020	365.0000	365000.0000
29/08/2020	326.0000	326000.0000
30/08/2020	301.0000	301000.0000
31/08/2020	365.0000	365000.0000
01/09/2020	327.0000	327000.0000
02/09/2020	299.0000	299000.0000
03/09/2020	331.0000	331000.0000
04/09/2020	362.0000	362000.0000
05/09/2020	329.0000	329000.0000
06/09/2020	354.0000	354000.0000
07/09/2020	390.0000	390000.0000
08/09/2020	442.0000	442000.0000
09/09/2020	360.0000	360000.0000
10/09/2020	367.0000	367000.0000
11/09/2020	398.0000	398000.0000
12/09/2020	353.0000	353000.0000
13/09/2020	364.0000	364000.0000
14/09/2020	385.0000	385000.0000
15/09/2020	313.0000	313000.0000
16/09/2020	468.0000	468000.0000
17/09/2020	339.0000	339000.0000
18/09/2020	433.0000	433000.0000
19/09/2020	357.0000	357000.0000
20/09/2020	396.0000	396000.0000
21/09/2020	447.0000	447000.0000
22/09/2020	365.0000	365000.0000
23/09/2020	385.0000	385000.0000
24/09/2020	361.0000	361000.0000
25/09/2020	409.0000	409000.0000
26/09/2020	366.0000	366000.0000
27/09/2020	351.0000	351000.0000
28/09/2020	418.0000	418000.0000
29/09/2020	369.0000	369000.0000
30/09/2020	388.0000	388000.0000
01/10/2020	411.0000	411000.0000
02/10/2020	328.0000	328000.0000
03/10/2020	453.0000	453000.0000
04/10/2020	417.0000	417000.0000
05/10/2020	373.0000	373000.0000
06/10/2020	319.0000	319000.0000
07/10/2020	395.0000	395000.0000
08/10/2020	419.0000	419000.0000
09/10/2020	462.0000	462000.0000
10/10/2020	426.0000	426000.0000
11/10/2020	367.0000	367000.0000
12/10/2020	379.0000	379000.0000

13/10/2020	381.0000	381000.0000
14/10/2020	424.0000	424000.0000
15/10/2020	436.0000	436000.0000
16/10/2020	365.0000	365000.0000
17/10/2020	370.0000	370000.0000
18/10/2020	424.0000	424000.0000
19/10/2020	479.0000	479000.0000
20/10/2020	381.0000	381000.0000
21/10/2020	519.0000	519000.0000
22/10/2020	378.0000	378000.0000
23/10/2020	408.0000	408000.0000
24/10/2020	384.0000	384000.0000
25/10/2020	441.0000	441000.0000
26/10/2020	372.0000	372000.0000
27/10/2020	473.0000	473000.0000
28/10/2020	388.0000	388000.0000
29/10/2020	416.0000	416000.0000
30/10/2020	354.0000	354000.0000
31/10/2020	349.0000	349000.0000
01/11/2020	425.0000	425000.0000
02/11/2020	394.0000	394000.0000
03/11/2020	383.0000	383000.0000
04/11/2020	393.0000	393000.0000
05/11/2020	389.0000	389000.0000
06/11/2020	368.0000	368000.0000
07/11/2020	427.0000	427000.0000
08/11/2020	398.0000	398000.0000
09/11/2020	385.0000	385000.0000
10/11/2020	417.0000	417000.0000
11/11/2020	369.0000	369000.0000
12/11/2020	390.0000	390000.0000
13/11/2020	376.0000	376000.0000
14/11/2020	400.0000	400000.0000
15/11/2020	372.0000	372000.0000
16/11/2020	406.0000	406000.0000
17/11/2020	428.0000	428000.0000
18/11/2020	354.0000	354000.0000
19/11/2020	362.0000	362000.0000
20/11/2020	318.0000	318000.0000
21/11/2020	470.0000	470000.0000
22/11/2020	447.0000	447000.0000
23/11/2020	426.0000	426000.0000
24/11/2020	359.0000	359000.0000
25/11/2020	348.0000	348000.0000
26/11/2020	373.0000	373000.0000
27/11/2020	374.0000	374000.0000
28/11/2020	374.0000	374000.0000
29/11/2020	364.0000	364000.0000
30/11/2020	418.0000	418000.0000
01/12/2020	388.0000	388000.0000
02/12/2020	358.0000	358000.0000
03/12/2020	397.0000	397000.0000
04/12/2020	364.0000	364000.0000
05/12/2020	367.0000	367000.0000
06/12/2020	382.0000	382000.0000
07/12/2020	388.0000	388000.0000
08/12/2020	358.0000	358000.0000
09/12/2020	352.0000	352000.0000
10/12/2020	363.0000	363000.0000
11/12/2020	433.0000	433000.0000
12/12/2020	373.0000	373000.0000

13/12/2020	338.0000	338000.0000
14/12/2020	339.0000	339000.0000
15/12/2020	279.0000	279000.0000
16/12/2020	379.0000	379000.0000
17/12/2020	388.0000	388000.0000
18/12/2020	400.0000	400000.0000
19/12/2020	454.0000	454000.0000
20/12/2020	428.0000	428000.0000
21/12/2020	389.0000	389000.0000
22/12/2020	392.0000	392000.0000
23/12/2020	445.0000	445000.0000
24/12/2020	444.0000	444000.0000
25/12/2020	354.0000	354000.0000
26/12/2020	358.0000	358000.0000
27/12/2020	353.0000	353000.0000
28/12/2020	353.0000	353000.0000
29/12/2020	370.0000	370000.0000
30/12/2020	330.0000	330000.0000
31/12/2020	400.0000	400000.0000

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Sunsite Estates Drinking Water System

Small Municipal Residential Drinking Water System

January 1, 2020 – December 31, 2020

***O.Reg 170/03 Schedule 22 Summary Report
O.Reg 170/03 Section 11 Annual Report
&
O.Reg 387/04 Annual Record of Water Taking***

Prepared by the Ontario Clean Water Agency
For The Corporation of the Municipality of Assiginack



**Ontario Clean Water Agency
Agence Ontarienne Des Eaux**



Drinking-Water System Number: 210008426
Drinking-Water System Name: Sunsite Estates Drinking Water System
Drinking-Water System Owner: Corporation of the Municipality of Assiginack
Drinking-Water System Category: Small Municipal Residential

SECTION 1: INTRODUCTION

This document is prepared in accordance with Section 11 and Schedule 22 of O.Reg.170/03 under the Safe Drinking Water Act and with Section 9 of O.Reg.387/04 under the Ontario Water Resources Act. The reports are prepared by the Ontario Clean Water Agency. Acronyms and definitions can be found at the end of the report.

A copy of the Summary Report must be provided to the members of the municipal council by March 31, 2021.

SECTION 2: REQUIREMENTS OF THE REPORTS

Schedule 22 Report

The report must list the requirements of the Act, the regulations, the system's approval and any order that the system **failed to meet** at any time during the period covered by the report. It must also specify the duration of the failure, and for each failure referred to, describe the measures that were taken to correct the failure.

For the purpose of enabling the owner of the system to assess the rated capability of their system to meet existing and future planned water uses, the following information is required to be included in this report:

- A summary of the quantities and flow rates of the water supplied during the period covered by the report, including monthly average and maximum daily flows.
- A comparison of the summary to the rated capacity and flow rates approved in the systems approval.

Section 11 Report

The annual report must contain the following:

- A brief description of the drinking water system and a list of chemicals used by the system.
- A description of any major expenses incurred during the period covered by the report to install, repair or replace required equipment.
- A summary of all adverse water quality incidents (AWQI) reported to the Ministry
- A summary of corrective actions taken in response all AWQIs
- A summary of all test results required under the regulation, under an approval, municipal drinking water licence or order, including an OWRA order.
- A statement of where a Schedule 22 report will be available for inspection.

The report must be prepared not later than February 28 of the following year.

Regulation 387 Report

On or before March 31 in every year, every holder of a permit to take water (PTTW) shall submit to a Director the data collected and recorded for the previous year.

A record of annual water taking can be found in [Appendix A](#).



SECTION 3: SCHEDULE 22 REPORT

Flows - Treated

In accordance with the Municipal Drinking Water License (MDWL), the Sunsite Estates WTP shall not be operated to exceed a maximum daily volume of 220 m³/d to the distribution system.

The daily treated water maximum flow was 147.3 m³ in July and represents 67% of capacity. In 2020, the total volume of water sent to the distribution system was 20,666.89 m³

The quantity of treated water supplied during the reporting period **did not** exceed the rated maximum capacity.

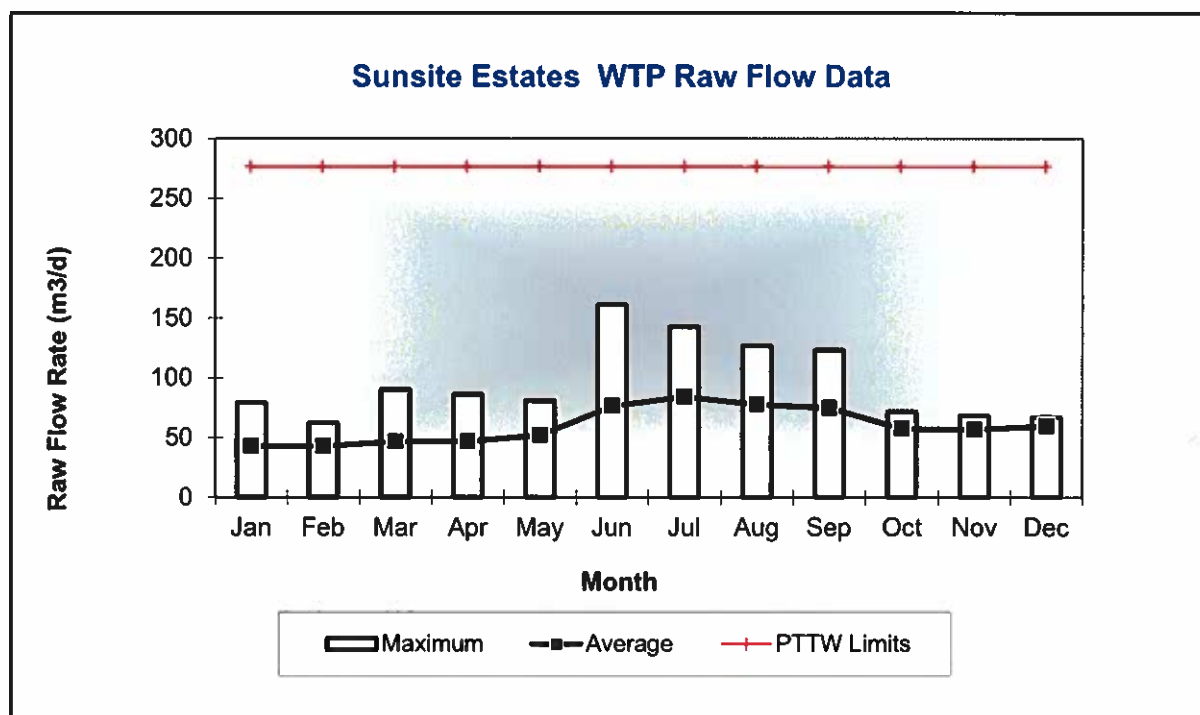
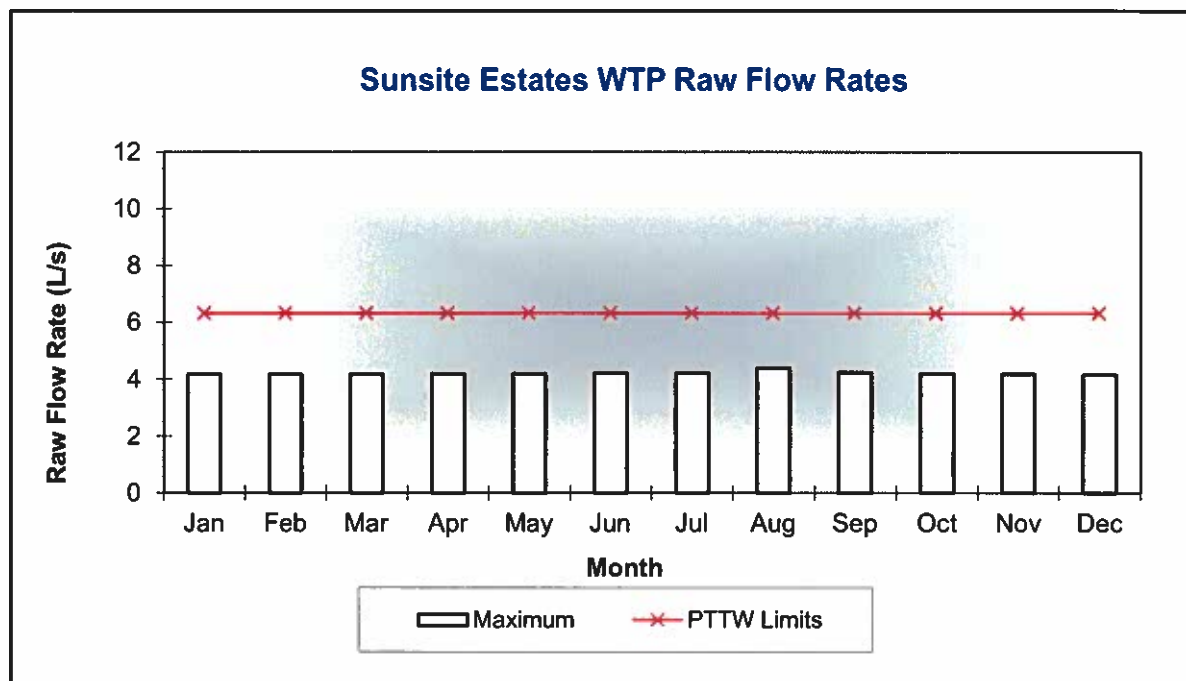
Flows - Raw

Daily raw maximum instantaneous flow is stated in the PTTW at a maximum rate of flow of 6.32 L/s and a maximum daily volume of 276.48 m³/d.

The average monthly raw water flow for this reporting period was 59.91 m³/d. The maximum daily flow was 161.18 m³/d representing 58% of water taking limits. In 2020, the total volume of water taken from the environment was 21,928.56 m³

The quantity of raw water taken **did not** exceed any limits stipulated within the PTTW.

RAW WATER FLOW DATA - TOTAL ALL SOURCES						
Month	Total Monthly Flow (m ³)	Average Flow (m ³ /3573d)	Maximum Flow (m ³ /d)	Maximum Flow Rate (L/s)	Limits	
					L/s (PTTW)	m ³ /d (PTTW)
January	1,329	42.87	79	4.19	6.32	276.48
February	1,243	42.86	62	4.18	6.32	276.48
March	1,445	46.61	90	4.18	6.32	276.48
April	1,402.76	46.76	86	4.2	6.32	276.48
May	1,608.92	51.9	80.54	4.2	6.32	276.48
June	2,296.36	76.55	161.18	4.22	6.32	276.48
July	2,607.37	84.11	142.32	4.22	6.32	276.48
August	2,413.94	77.87	126.59	4.4	6.32	276.48
September	2,243.26	74.78	123.09	4.24	6.32	276.48
October	1,781.58	57.47	71.7	4.2	6.32	276.48
November	1,705.14	56.84	86.1	4.19	6.32	276.48
December	1,852.24	59.75	66.93	4.17	6.32	276.48
Total	21,928.56					
Average		59.91				
Maximum			161.18	4.4	6.32	276.48





Annual Raw Water Review

Raw Water Taking	Total Taking m3/d	Average Day m3/d	Max Day m3/d	Max Day % of PTTW allowable 276.48 m3/d
2020	21,928.56	59.91	161.18	58%
2019	16,219	44.44	409	39%
2018	13,536.7	37.09	181	65.5%
2017	13,515	37.03	146	52.8%

System Failures and Corrective Actions

The latest inspection of the drinking water facility took place on [October 13, 2020](#). The facility scored [21/485](#) providing a rating of [95.67%](#)

There were two non-compliances listed in the inspection report:

Continuous monitoring equipment that was being utilized to fulfill O. Reg. 170/03 requirements was not performing tests for the parameters with at least the minimum frequency specified in the Table in Schedule 6 of O. Reg. 170/03 and/or was not recording data with the prescribed format.

With reference to AWQI #149490 . On January 23, 2020, the operator indicates that the one chlorine analyzer in use at plant (for primary disinfection monitoring) broke down. In order to keep supplying water to residents, operator ran system off the clearwell supply and shut the plant down. The analyzer was down for 8 hours while maintenance occurred. Only 4 chlorine residual samples were taken on water entering the distribution system, as operator was attempting to find replacement parts.

Table 6 requires primary disinfection monitoring and recording at least every 5 minutes, thus this situation would be considered non-compliance with legislative requirements.

The operating authority provided the following response to the incident:

"As a result of this incident, we have ordered a spare probe and analyzer that will be kept at the hub office in case of emergencies. If anyone is in need of a probe or analyzer, the spare can be brought to them immediately. The spare will then be promptly replaced. Also, we will be reviewing this incident with all Operators at our hub meeting in April. We will also be reviewing the regulatory requirements associated with chlorine analyzers and what should be done in the event that one should fail."

Action(s) Required:

The operator provided the necessary response to equipment failure but was unable to ensure adequate chlorine residual monitoring to meet legislative requirements. The Health Unit was advised and the plant shut down so as to ensure only treated water was pumped to the distribution system. The operating authority did provide an adequate response to the situation. As follow up, by February 1, 2021, provide to the undersigned written confirmation that spare probe and parts applicable to the chlorine analyzer unit in use at the Sunsite Estates water treatment plant, are maintained and available for easy access by operators within the OCWA hub. Also confirm that the review/training of operators did occur.

The following instance(s) of non-compliance were also noted during the inspection:

As indicated previously a non-compliance situation developed from communication failure events between Sunsite and Manitowaning water treatment plants, resulting in loss of accurate filter efficiency calculations for 5 months during the review period including Aug, Sept, Oct , Dec 2019 and March 2020. From dataset provided, filtrate turbidity during this time period was less than 0.1NTU, thus it would seem reasonable to conclude that filter efficiency



2020 Annual Report Sunsite Estates Water Treatment

requirements were met. Overall plant operations and resulting water quality are in compliance with regulatory requirements. However, as indicated during former inspections the Operator needs to be cognizant that if the automated filter efficiency calculations process fails, manual filter efficiency calculations must be completed within 72 hours of month end. This in accordance with Section 31 of the Safe Drinking Water Act and Schedule E of the Municipal Drinking Water Licence.

Action(s) Required:

By February 1, 2021, the operating authority is required to provide written assurances to the undersigned that when the automated system fails, manual filter efficiency calculations will occur at this plant in compliance with applicable legislation.

AWQIs reported to the Ministry

Incident Date	Parameter	Result	Unit of Measure	Corrective Action	Corrective Action Date
23-Jan-20	Chlorine Analyzer	Failure		AWQI#149490 – The chlorine analyzer failed and while it was being repaired, the operator was unable to take manual residuals every 5min. The analyzer was repaired and returned to service later that same day.	23-Jan-20

SECTION 4: SECTION 11 REPORT

Information to be provided

Population Served	65
Does your Drinking-Water System serve more than 10,000 people?	No
Is your annual report available to the public at no charge on a web site on the Internet?	Yes
Location where Summary Report required under O. Reg. 170/03 Schedule 22 will be available for inspection.	Township of Assiniboia, Municipal Office 156 Arthur Street Sunsite Estates, Ontario P0P 1N0
Number of Designated Facilities served:	0
Did you provide a copy of your annual report to all Designated Facilities you serve?	NA
Number of Interested Authorities you report to:	0
Did you provide a copy of your annual report to all Interested Authorities you report to for each Designated Facility?	NA
List all Drinking-Water Systems (if any), and their DWS Number which receive all of their drinking water from your system:	N/A
Did you provide a copy of your annual report to all Drinking-Water System owners that are connected to you and to whom you provide all of its drinking water?	N/A
Indicate how you notified system users that your annual report is available, and is free of charge.	Public access/notice via the web, newspaper and public library



Indicate if you notified system users that your annual report is available and is free of charge using an alternate method **Yes**

Facility consists of an Evoqua Filter membrane filtration plant supplying water to Sunsite Estates drawing water from Manitowaning Bay, Lake Huron. The low lift building supplies water to the WTP via a single LLP. The LL Building also contains a sodium hypochlorite dosing system for seasonal control of zebra mussels. The water treatment plant consists of two membrane filter trains a chlorine contact reservoir, clear well and three submersible high lift pumps supplying the village. Primary disinfection is achieved through the use of liquid sodium hypochlorite. The Municipal Drinking Water License has a capacity of 220m³/d Waste water sludge is stored on site and periodically removed to disposal while the supernatant is discharged back to the Lake.

Chemicals Used

Sodium Hypochlorite (12%)	Disinfection and clean-in-place
Sodium Hydroxide	Neutralization of wastewater
Citric Acid	Clean-in-place
Calcium Thiosulphate (Captor)	Dechlorination of reject water & wastewater

Significant Expenses

Significant expenses incurred to

- ☐ Install required equipment
- ☒ Repair required equipment
- ☒ Replace required equipment

Work Order	Date Completed	Comment
1587118	07-Feb-20	Chlorine analyzer probe replacement
1706347	17-Apr-20	Turbidity analyzer controller replacement
1793139	17-Jul-20	Five year inspection of intake
1874116	17-Sep-20	ORP probe replacement

Adverse Water Quality Incidents

Provide details on the notices submitted in accordance with subsection 18(1) of the Safe Drinking-Water Act or section 16-4 of Schedule 16 of O.Reg.170/03 and reported to Spills Action Centre

Incident Date	Parameter	Result	Unit of Measure	Comment / Corrective Action	Corrective Action Date
23-Jan-20	Chlorine Analyzer	Failure		AWQI#149490 – The chlorine analyzer failed and while it was being repaired, the operator was unable to take manual residuals every 5min. The analyzer was repaired and returned to service later that same day.	23-Jan-20



Microbiological testing done under the Schedule 10, 11 or 12 of Regulation 170/03.

	No. of Samples Collected	Range of E.Coli		Range of Total Coliform Results		Number of HPC Samples	Range of HPC Results	
		Min #	Max #	Min #	Max #		Min #	Max #
Raw Water	N/A							
Treated Water	N/A							
Distribution	26	0	0	0	0	26	0	1

Operational testing done under Schedule 7, 8 or 9 of Regulation 170/03

	No. of Samples Collected	Range of Results		Units of Measure
		Minimum	Maximum	
Turbidity – Filter 1	8760	0	0.869	(NTU)
Turbidity – Filter 2	8760	0	1.003	(NTU)
Free Chlorine Residual – TW	8760	0.37	2.61	(mg/L)
Free Chlorine Residual, Distribution	109	1.03	2.18	(mg/L)

Summary of additional testing and sampling carried out in accordance with the requirement of an approval, order or other legal instrument.

Date of legal instrument issued	Parameter and limits	Month Sampled	Day Sampled	Result	Unit of Measure
254-201 Aug 25, 2016	Backwash (BW) Total Suspended Solids (TSS) 25 mg/L annual average Quarterly samples	Jan	7	3	mg/L
		Feb			mg/L
		Mar			mg/L
		Apr	15	3	mg/L
		May			mg/L
		Jun			mg/L
		Jul	20	3	mg/L
		Aug			mg/L
		Sep			mg/L
		Oct	20	5	mg/L
		Nov			mg/L
		Dec			mg/L
		Annual Average		3.5	mg/L

Summary of Inorganic parameters tested during this reporting period or the most recent sample results

TREATED WATER	Sample Date (yyyy/mm/dd)	Sample Result	MAC	No. of Exceedances	
				MAC	1/2 MAC
Antimony: Sb (ug/L) - TW	2019/01/16	0.11	6.0	No	No
Arsenic: As (ug/L) - TW	2019/01/16	0.3	25.0	No	No
Barium: Ba (ug/L) - TW	2019/01/16	12.1	1000.0	No	No
Boron: B (ug/L) - TW	2019/01/16	11.0	5000.0	No	No
Cadmium: Cd (ug/L) - TW	2019/01/16	<MDL 0.003	5.0	No	No
Chromium: Cr (ug/L) - TW	2019/01/16	0.13	50.0	No	No



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Mercury: Hg (ug/L) - TW	2019/01/16	<MDL 0.01	1.0	No	No
Selenium: Se (ug/L) - TW	2019/01/16	0.09	10.0	No	No
Uranium: U (ug/L) - TW	2019/01/16	0.149	20.0	No	No

TREATED WATER	Sample Date (yyyy/mm/dd)	Sample Result	MAC	No. of Exceedances	
				MAC	1/2 MAC
Fluoride (mg/L) - TW	2019/01/16	0.08	1.5	No	No
Nitrite (mg/L) - TW	2020/01/07	<MDL 0.003	1.0	No	No
Nitrite (mg/L) - TW	2020/04/15	<MDL 0.003	1.0	No	No
Nitrite (mg/L) - TW	2020/07/20	<MDL 0.003	1.0	No	No
Nitrite (mg/L) - TW	2020/10/20	<MDL 0.003	1.0	No	No
Nitrate (mg/L) - TW	2020/01/07	0.179	10.0	No	No
Nitrate (mg/L) - TW	2020/04/15	0.177	10.0	No	No
Nitrate (mg/L) - TW	2020/07/20	0.161	10.0	No	No
Nitrate (mg/L) - TW	2020/10/20	0.16	10.0	No	No
Sodium: Na (mg/L) - TW	2019/01/16	6.08	20*	No	No

*There is no "MAC" for Sodium. The aesthetic objective for sodium in drinking water is 200 mg/L. The local Medical Officer of Health should be notified when the sodium concentration exceeds 20 mg/L so that this information may be communicated to local physicians for their use with patients on sodium restricted diets.

Summary of Lead testing under Schedule 15.1 during this reporting period

Location Type	Number of Samples	Range of Results		MAC (ug/L)	Number of Exceedances
		Minimum	Maximum		
Distribution - Lead Results (ug/L)	n/a	n/a	n/a	10	0
Distribution - Alkalinity (mg/L)	2	68	70	n/a	n/a
Distribution - pH In-House	2	8.52	8.52	n/a	n/a

Summary of Organic parameters sampled during this reporting period or the most recent results

TREATED WATER	Sample Date (yyyy/mm/dd)	Sample Result	MAC	Number of Exceedances	
				MAC	1/2 MAC
Alachlor (ug/L) - TW	2019/01/16	<MDL 0.02	5.00	No	No
Atrazine + N-dealkylated metabolites (ug/L) - TW	2019/01/16	<MDL 0.01	5.00	No	No
Azinphos-methyl (ug/L) - TW	2019/01/16	<MDL 0.05	20.00	No	No
Benzene (ug/L) - TW	2019/01/16	<MDL 0.32	5.00	No	No
Benzo(a)pyrene (ug/L) - TW	2019/01/16	<MDL 0.004	0.01	No	No
Bromoxynil (ug/L) - TW	2019/01/16	<MDL 0.33	5.00	No	No
Carbaryl (ug/L) - TW	2019/01/16	<MDL 0.05	90.00	No	No
Carbofuran (ug/L) - TW	2019/01/16	<MDL 0.01	90.00	No	No
Carbon Tetrachloride (ug/L) - TW	2019/01/16	<MDL 0.16	5.00	No	No
Chlorpyrifos (ug/L) - TW	2019/01/16	<MDL 0.02	90.00	No	No
Diazinon (ug/L) - TW	2019/01/16	<MDL 0.02	20.00	No	No
Dicamba (ug/L) - TW	2019/01/16	<MDL 0.2	120.00	No	No
1,2-Dichlorobenzene (ug/L) - TW	2019/01/16	<MDL 0.41	200.00	No	No
1,4-Dichlorobenzene (ug/L) - TW	2019/01/16	<MDL 0.36	5.00	No	No



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1,2-Dichloroethane (ug/L) - TW	2019/01/16	<MDL 0.35	5.00	No	No
1,1-Dichloroethylene (ug/L) - TW	2019/01/16	<MDL 0.33	14.00	No	No
Dichloromethane (Methylene Chloride) (ug/L) - TW	2019/01/16	<MDL 0.35	50.00	No	No
2,4-Dichlorophenol (ug/L) - TW	2019/01/16	<MDL 0.15	900.00	No	No
2,4-Dichlorophenoxy acetic acid (2,4-D) (ug/L) - TW	2019/01/16	<MDL 0.19	100.00	No	No
Diclofop-methyl (ug/L) - TW	2019/01/16	<MDL 0.4	9.00	No	No
Dimethoate (ug/L) - TW	2019/01/16	<MDL 0.06	20.00	No	No
Diquat (ug/L) - TW	2019/01/16	<MDL 1.0	70.00	No	No
Diuron (ug/L) - TW	2019/01/16	<MDL 0.03	150.00	No	No
Glyphosate (ug/L) - TW	2019/01/16	<MDL 1.0	280.00	No	No
Malathion (ug/L) - TW	2019/01/16	<MDL 0.02	190.00	No	No
2-methyl-4-chlorophenoxyacetic acid (MCPA) (mg/L) - TW	2019/01/16	<MDL 0.01	N/A	N/A	N/A
Metolachlor (ug/L) - TW	2019/01/16	<MDL 0.02	50.00	No	No
Metribuzin (ug/L) - TW	2019/01/16	<MDL 0.3	80.00	No	No
Monochlorobenzene (Chlorobenzene) (ug/L) - TW	2019/01/16	<MDL 1.0	80.00	No	No
Paraquat (ug/L) - TW	2019/01/16	<MDL 0.04	10.00	No	No
PCB (ug/L) - TW	2019/01/16	<MDL 0.15	3.00	No	No
Pentachlorophenol (ug/L) - TW	2019/01/16	<MDL 0.01	60.00	No	No
Phorate (ug/L) - TW	2019/01/16	<MDL 1.0	2.00	No	No
Picloram (ug/L) - TW	2019/01/16	<MDL 0.03	190.00	No	No
Prometryne (ug/L) - TW	2019/01/16	<MDL 0.01	1.00	No	No
Simazine (ug/L) - TW	2019/01/16	<MDL 0.01	10.00	No	No
Terbufos (ug/L) - TW	2019/01/16	<MDL 0.35	1.00	No	No
Tetrachloroethylene (ug/L) - TW	2019/01/16	<MDL 0.2	30.00	No	No
2,3,4,6-Tetrachlorophenol (ug/L) - TW	2019/01/16	<MDL 0.01	100.00	No	No
Triallate (ug/L) - TW	2019/01/16	<MDL 0.44	230.00	No	No
Trichloroethylene (ug/L) - TW	2019/01/16	<MDL 0.25	50.00	No	No
2,4,6-Trichlorophenol (ug/L) - TW	2019/01/16	<MDL 0.12	5.00	No	No
Trifluralin (ug/L) - TW	2019/01/16	<MDL 0.02	45.00	No	No
Vinyl Chloride (ug/L) - TW	2019/01/16	<MDL 0.17	2.00	No	No
DISTRIBUTION WATER					
Trihalomethane: Total (ug/L) Annual Average - DW	2020/12/31	37.25	100.00	No	No
HAA Total (ug/L) Annual Average - DW	2020/12/31	21.475	80.0	No	No



SECTION 5: RAW WATER SUBMISSIONS

Raw water flows were submitted to the Ministry on [January 26, 2021](#).



Location: [WTRS](#) / [WT DATA](#) / [Input WT Record](#)

WTRS-WT-009

Water Taking Data submitted successfully.

Confirmation:

Thank you for submitting your water taking data online.

Permit Number: 7151-ABEK4P

Permit Holder: THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK.

Received on: Jan 26, 2021 4:38 PM

This confirmation indicates that your data has been received by the Ministry, but should not be construed as acceptance of this data if it differs from that specified on the Permit Number, assigned to the Permit Holder stated above.

[Return to Main Page](#)

SECTION 6: CONCLUSION

The Sunsite Estates WTP delivers water that, in all its treated and distribution samples, indicates the water to be free of bacteriological contamination.

Based on information available for the [2020](#) operating year, the Sunsite Estates WTP was able to meet the demand of water use without exceeding the PTTW or the MDWL.



List of Acronyms and Definitions

Alkalinity	The capacity of water for neutralizing an acid solution
AWQI	Adverse Water Quality Incident- when a water sample test result exceeds the Ontario Drinking Water Quality Standards
Backwash	Water pumped backwards to clean filters
BWA	Boil Water Advisory; Issued when risk of contamination is possible in drinking water
CFU	Colony Forming Units
Chlorine Residual	A low level of chlorine remaining in water after disinfection occurs
DW	Distribution Water
DWA	Drinking Water Advisory; Issued when water cannot be consumed by any means
DWWP	Drinking Water Works Permit - provides a description of the overall system
E.Coli	Bacteria used as indicators to measure the degree of pollution and sanitary quality of water
GUDI 170/03	Groundwater Under Direct Influence – Considered to be surface water under O.Reg
HPC	Heterotrophic Plant Count
L/s	Litres per Second
m3/d	Cubic Metres per Day
MAC	Maximum Acceptable Concentration
MDL	Minimum Detection Level
MDWL requirements	Municipal Drinking Water Licence - relates to the operation and performance
mg/L	Miligrams per Litre
Ministry	Ministry of the Environment and Climate Change
MOECC	Ministry of the Environment and Climate Change
O.Reg	Ontario Regulation
PTTW water	Permit to Take Water – Permit which allows water taking from groundwater or surface
RW	Raw Water
TC	Total Coliforms
TSS	Total Suspended Solids
Turbidity	Cloudiness or haziness of water
TW	Treated Water



Appendix A

Raw Water Flows

Ontario Clean Water Agency
Annual Water Taking and Transfer Report
From 01/01/2020 To 12/31/2020

Facility: SUNSITE ESTATES DRINKING WATER SYSTEM-5785
Tag: Raw Flow: Sum (m3/d)
Tag Group: Raw Water

Permit#: 7151-ABEK4P
Source Name: Lake Huron
Source: Lake
Type:
Purpose: Communal

Coordinate Zone: 17
Easting: 435400
Northing: 5074000
Method deter: Metered

Date Measured	Value (m³/d)	Value (Litres)
01/01/2020	60.0000	60000.0000
02/01/2020	31.0000	31000.0000
03/01/2020	34.0000	34000.0000
04/01/2020	65.0000	65000.0000
05/01/2020	34.0000	34000.0000
06/01/2020	33.0000	33000.0000
07/01/2020	42.0000	42000.0000
08/01/2020	49.0000	49000.0000
09/01/2020	37.0000	37000.0000
10/01/2020	42.0000	42000.0000
11/01/2020	34.0000	34000.0000
12/01/2020	32.0000	32000.0000
13/01/2020	79.0000	79000.0000
14/01/2020	32.0000	32000.0000
15/01/2020	44.0000	44000.0000
16/01/2020	43.0000	43000.0000
17/01/2020	43.0000	43000.0000
18/01/2020	35.0000	35000.0000
19/01/2020	64.0000	64000.0000
20/01/2020	26.0000	26000.0000
21/01/2020	33.0000	33000.0000
22/01/2020	67.0000	67000.0000
23/01/2020	16.0000	16000.0000
24/01/2020	56.0000	56000.0000
25/01/2020	56.0000	56000.0000
26/01/2020	29.0000	29000.0000
27/01/2020	45.0000	45000.0000
28/01/2020	38.0000	38000.0000
29/01/2020	50.0000	50000.0000
30/01/2020	43.0000	43000.0000
31/01/2020	37.0000	37000.0000
01/02/2020	61.0000	61000.0000
02/02/2020	35.0000	35000.0000
03/02/2020	38.0000	38000.0000
04/02/2020	37.0000	37000.0000
05/02/2020	52.0000	52000.0000
06/02/2020	44.0000	44000.0000
07/02/2020	34.0000	34000.0000
08/02/2020	54.0000	54000.0000
09/02/2020	50.0000	50000.0000
10/02/2020	29.0000	29000.0000
11/02/2020	33.0000	33000.0000

12/02/2020	54.0000	54000.0000
13/02/2020	37.0000	37000.0000
14/02/2020	34.0000	34000.0000
15/02/2020	62.0000	62000.0000
16/02/2020	52.0000	52000.0000
17/02/2020	43.0000	43000.0000
18/02/2020	36.0000	36000.0000
19/02/2020	35.0000	35000.0000
20/02/2020	41.0000	41000.0000
21/02/2020	42.0000	42000.0000
22/02/2020	42.0000	42000.0000
23/02/2020	42.0000	42000.0000
24/02/2020	41.0000	41000.0000
25/02/2020	40.0000	40000.0000
26/02/2020	41.0000	41000.0000
27/02/2020	44.0000	44000.0000
28/02/2020	45.0000	45000.0000
29/02/2020	45.0000	45000.0000
01/03/2020	43.0000	43000.0000
02/03/2020	41.0000	41000.0000
03/03/2020	34.0000	34000.0000
04/03/2020	66.0000	66000.0000
05/03/2020	29.0000	29000.0000
06/03/2020	37.0000	37000.0000
07/03/2020	39.0000	39000.0000
08/03/2020	64.0000	64000.0000
09/03/2020	34.0000	34000.0000
10/03/2020	34.0000	34000.0000
11/03/2020	50.0000	50000.0000
12/03/2020	75.0000	75000.0000
13/03/2020	50.0000	50000.0000
14/03/2020	90.0000	90000.0000
15/03/2020	36.0000	36000.0000
16/03/2020	33.0000	33000.0000
17/03/2020	48.0000	48000.0000
18/03/2020	36.0000	36000.0000
19/03/2020	49.0000	49000.0000
20/03/2020	46.0000	46000.0000
21/03/2020	37.0000	37000.0000
22/03/2020	68.0000	68000.0000
23/03/2020	15.0000	15000.0000
24/03/2020	59.0000	59000.0000
25/03/2020	50.0000	50000.0000
26/03/2020	40.0000	40000.0000
27/03/2020	54.0000	54000.0000
28/03/2020	40.0000	40000.0000
29/03/2020	52.0000	52000.0000
30/03/2020	54.0000	54000.0000
31/03/2020	42.0000	42000.0000
01/04/2020	36.7300	36730.0000
02/04/2020	24.0000	24000.0000
03/04/2020	73.0000	73000.0000
04/04/2020	67.0000	67000.0000
05/04/2020	35.0000	35000.0000
06/04/2020	34.0000	34000.0000
07/04/2020	67.0000	67000.0000
08/04/2020	37.0000	37000.0000
09/04/2020	45.0000	45000.0000
10/04/2020	28.0000	28000.0000
11/04/2020	70.0000	70000.0000
12/04/2020	52.0000	52000.0000

13/04/2020	8.0000	8000.0000
14/04/2020	24.0000	24000.0000
15/04/2020	86.0000	86000.0000
16/04/2020	61.2700	61270.0000
17/04/2020	36.9200	36920.0000
18/04/2020	58.8000	58800.0000
19/04/2020	30.0000	30000.0000
20/04/2020	50.8600	50860.0000
21/04/2020	58.1200	58120.0000
22/04/2020	41.1100	41110.0000
23/04/2020	53.1100	53110.0000
24/04/2020	47.2100	47210.0000
25/04/2020	34.7400	34740.0000
26/04/2020	69.4500	69450.0000
27/04/2020	27.3000	27300.0000
28/04/2020	52.7400	52740.0000
29/04/2020	60.8400	60840.0000
30/04/2020	33.5600	33560.0000
01/05/2020	42.6900	42690.0000
02/05/2020	61.4600	61460.0000
03/05/2020	37.8500	37850.0000
04/05/2020	32.9100	32910.0000
05/05/2020	66.0400	66040.0000
06/05/2020	33.5300	33530.0000
07/05/2020	66.1200	66120.0000
08/05/2020	26.1100	26110.0000
09/05/2020	64.6800	64680.0000
10/05/2020	33.7600	33760.0000
11/05/2020	65.8600	65860.0000
12/05/2020	32.3900	32390.0000
13/05/2020	65.8100	65810.0000
14/05/2020	31.0400	31040.0000
15/05/2020	45.3200	45320.0000
16/05/2020	66.5400	66540.0000
17/05/2020	35.5400	35540.0000
18/05/2020	67.3500	67350.0000
19/05/2020	65.7800	65780.0000
20/05/2020	38.4200	38420.0000
21/05/2020	80.5400	80540.0000
22/05/2020	79.0000	79000.0000
23/05/2020	47.9000	47900.0000
24/05/2020	54.5700	54570.0000
25/05/2020	67.8100	67810.0000
26/05/2020	33.2700	33270.0000
27/05/2020	66.3800	66380.0000
28/05/2020	65.4400	65440.0000
29/05/2020	33.5400	33540.0000
30/05/2020	67.4700	67470.0000
31/05/2020	33.8000	33800.0000
01/06/2020	56.3500	56350.0000
02/06/2020	68.6200	68620.0000
03/06/2020	54.2000	54200.0000
04/06/2020	50.0400	50040.0000
05/06/2020	69.0300	69030.0000
06/06/2020	77.6000	77600.0000
07/06/2020	71.1900	71190.0000
08/06/2020	66.2700	66270.0000
09/06/2020	87.5600	87560.0000
10/06/2020	33.2500	33250.0000
11/06/2020	66.2100	66210.0000
12/06/2020	51.6200	51620.0000

13/06/2020	49.2400	49240.0000
14/06/2020	70.5200	70520.0000
15/06/2020	87.2900	87290.0000
16/06/2020	83.2300	83230.0000
17/06/2020	100.0400	100040.0000
18/06/2020	101.6600	101660.0000
19/06/2020	112.0000	112000.0000
20/06/2020	161.1800	161180.0000
21/06/2020	96.6600	96660.0000
22/06/2020	75.6200	75620.0000
23/06/2020	31.0300	31030.0000
24/06/2020	65.9400	65940.0000
25/06/2020	68.3600	68360.0000
26/06/2020	73.8500	73850.0000
27/06/2020	82.2500	82250.0000
28/06/2020	107.1900	107190.0000
29/06/2020	82.7800	82780.0000
30/06/2020	95.5800	95580.0000
01/07/2020	90.5900	90590.0000
02/07/2020	133.0100	133010.0000
03/07/2020	114.9000	114900.0000
04/07/2020	125.5600	125560.0000
05/07/2020	142.3200	142320.0000
06/07/2020	100.3100	100310.0000
07/07/2020	119.1100	119110.0000
08/07/2020	96.1300	96130.0000
09/07/2020	135.0900	135090.0000
10/07/2020	75.3200	75320.0000
11/07/2020	55.1200	55120.0000
12/07/2020	59.9800	59980.0000
13/07/2020	96.8500	96850.0000
14/07/2020	70.5300	70530.0000
15/07/2020	50.8700	50870.0000
16/07/2020	64.2100	64210.0000
17/07/2020	91.4100	91410.0000
18/07/2020	79.5000	79500.0000
19/07/2020	47.2000	47200.0000
20/07/2020	60.1600	60160.0000
21/07/2020	83.2100	83210.0000
22/07/2020	33.4300	33430.0000
23/07/2020	67.0300	67030.0000
24/07/2020	74.6500	74650.0000
25/07/2020	75.1000	75100.0000
26/07/2020	70.5800	70580.0000
27/07/2020	41.1500	41150.0000
28/07/2020	89.8700	89870.0000
29/07/2020	62.3500	62350.0000
30/07/2020	97.1100	97110.0000
31/07/2020	104.7200	104720.0000
01/08/2020	114.2800	114280.0000
02/08/2020	79.1600	79160.0000
03/08/2020	66.3600	66360.0000
04/08/2020	71.9900	71990.0000
05/08/2020	66.3300	66330.0000
06/08/2020	65.9100	65910.0000
07/08/2020	72.3400	72340.0000
08/08/2020	78.2800	78280.0000
09/08/2020	75.0100	75010.0000
10/08/2020	60.6100	60610.0000
11/08/2020	61.1000	61100.0000
12/08/2020	76.9600	76960.0000

13/08/2020	35.0000	35000.0000
14/08/2020	97.1800	97180.0000
15/08/2020	85.1600	85160.0000
16/08/2020	70.8800	70880.0000
17/08/2020	69.2600	69260.0000
18/08/2020	66.8000	66800.0000
19/08/2020	41.1500	41150.0000
20/08/2020	62.6600	62660.0000
21/08/2020	86.1600	86160.0000
22/08/2020	77.0300	77030.0000
23/08/2020	52.6600	52660.0000
24/08/2020	58.9000	58900.0000
25/08/2020	61.4400	61440.0000
26/08/2020	66.4900	66490.0000
27/08/2020	102.3100	102310.0000
28/08/2020	126.0200	126020.0000
29/08/2020	124.8800	124880.0000
30/08/2020	126.5900	126590.0000
31/08/2020	115.0400	115040.0000
01/09/2020	114.8300	114830.0000
02/09/2020	123.0900	123090.0000
03/09/2020	117.9400	117940.0000
04/09/2020	104.3700	104370.0000
05/09/2020	116.5900	116590.0000
06/09/2020	84.4400	84440.0000
07/09/2020	121.3000	121300.0000
08/09/2020	101.0000	101000.0000
09/09/2020	94.9400	94940.0000
10/09/2020	112.5300	112530.0000
11/09/2020	66.8900	66890.0000
12/09/2020	34.7800	34780.0000
13/09/2020	67.4400	67440.0000
14/09/2020	65.4500	65450.0000
15/09/2020	67.6900	67690.0000
16/09/2020	56.2700	56270.0000
17/09/2020	41.1200	41120.0000
18/09/2020	56.2800	56280.0000
19/09/2020	73.5700	73570.0000
20/09/2020	69.5000	69500.0000
21/09/2020	34.4400	34440.0000
22/09/2020	54.7800	54780.0000
23/09/2020	72.1900	72190.0000
24/09/2020	52.5400	52540.0000
25/09/2020	55.6100	55610.0000
26/09/2020	56.1500	56150.0000
27/09/2020	72.5200	72520.0000
28/09/2020	66.8100	66810.0000
29/09/2020	33.4000	33400.0000
30/09/2020	54.8000	54800.0000
01/10/2020	55.5460	55546.0014
02/10/2020	49.1480	49147.9988
03/10/2020	65.2250	65224.9985
04/10/2020	67.8700	67870.0027
05/10/2020	33.6440	33644.0010
06/10/2020	65.6090	65609.0012
07/10/2020	66.1140	66113.9984
08/10/2020	32.4210	32421.0014
09/10/2020	53.1190	53118.9995
10/10/2020	66.1260	66125.9995
11/10/2020	66.8100	66809.9976
12/10/2020	67.0650	67065.0024

13/10/2020	48.8260	48826.0002
14/10/2020	50.7260	50726.0017
15/10/2020	51.9450	51944.9997
16/10/2020	65.1340	65134.0027
17/10/2020	64.6230	64623.0011
18/10/2020	38.7820	38782.0015
19/10/2020	64.5160	64515.9988
20/10/2020	71.6990	71698.9975
21/10/2020	68.8660	68865.9973
22/10/2020	34.9840	34984.0012
23/10/2020	58.5670	58567.0013
24/10/2020	64.0860	64085.9985
25/10/2020	68.8050	68805.0003
26/10/2020	41.9860	41986.0001
27/10/2020	56.1100	56110.0006
28/10/2020	54.2320	54231.9984
29/10/2020	57.6250	57625.0000
30/10/2020	64.2370	64236.9995
31/10/2020	67.1330	67133.0032
01/11/2020	66.8550	66855.0034
02/11/2020	58.8860	58886.0016
03/11/2020	40.1600	40159.9998
04/11/2020	64.2040	64204.0024
05/11/2020	66.0160	66015.9988
06/11/2020	32.9660	32965.9996
07/11/2020	64.5190	64518.9972
08/11/2020	65.7680	65767.9977
09/11/2020	66.8650	66864.9979
10/11/2020	32.0470	32047.0009
11/11/2020	64.7410	64740.9973
12/11/2020	68.1040	68103.9963
13/11/2020	33.2540	33254.0016
14/11/2020	65.6400	65639.9994
15/11/2020	65.1960	65195.9991
16/11/2020	66.4670	66467.0029
17/11/2020	32.4290	32429.0009
18/11/2020	64.9600	64959.9991
19/11/2020	66.4720	66472.0001
20/11/2020	42.1300	42130.0011
21/11/2020	56.6100	56610.0006
22/11/2020	65.4170	65416.9998
23/11/2020	66.5810	66581.0013
24/11/2020	33.6890	33688.9992
25/11/2020	61.6230	61623.0011
26/11/2020	62.0150	62014.9994
27/11/2020	65.8480	65847.9996
28/11/2020	67.3020	67302.0020
29/11/2020	46.9020	46902.0004
30/11/2020	51.4710	51471.0007
01/12/2020	64.8290	64829.0024
02/12/2020	66.5060	66505.9967
03/12/2020	34.8780	34877.9984
04/12/2020	57.9070	57907.0015
05/12/2020	65.1560	65155.9982
06/12/2020	65.0110	65011.0016
07/12/2020	65.4260	65426.0025
08/12/2020	50.2730	50272.9988
09/12/2020	46.9520	46951.9997
10/12/2020	64.9590	64958.9996
11/12/2020	49.1700	49169.9982
12/12/2020	65.3600	65360.0006

13/12/2020	65.1280	65127.9984
14/12/2020	66.6080	66608.0017
15/12/2020	39.9650	39965.0002
16/12/2020	65.2070	65207.0007
17/12/2020	51.1680	51167.9993
18/12/2020	63.9490	63949.0013
19/12/2020	64.4650	64464.9963
20/12/2020	65.3710	65371.0022
21/12/2020	64.9450	64944.9997
22/12/2020	44.9280	44928.0014
23/12/2020	56.7830	56783.0009
24/12/2020	63.3570	63356.9984
25/12/2020	66.9310	66930.9998
26/12/2020	65.8120	65811.9965
27/12/2020	65.1130	65112.9990
28/12/2020	66.4650	66464.9963
29/12/2020	66.4160	66416.0004
30/12/2020	48.2510	48250.9995
31/12/2020	64.9500	64949.9969

The Township of Assiginack

CHEQUE DISTRIBUTION REPORT

Payables Management

Ranges: **From:** **To:** **From:** **To:**

Vendor ID First Last Chequebook ID First Last

Vendor Name First Last Cheque Number 0030631 0030664

Cheque Date First Last

Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	0030631	Date:	01/02/2021	Vendor:	ALLEN'S AUTOMOTIVE GROUP	Amount:	\$1,732.30
	InvNo: 782159		InvDesc: antifreeze #16		InvAmt:	\$141.54	
	InvNo: 780413		InvDesc: coupling		InvAmt:	\$23.83	
	InvNo: 780285		InvDesc: 2 batteries #3		InvAmt:	\$479.90	
	InvNo: 780288		InvDesc: battery #3		InvAmt:	\$231.29	
	InvNo: 780468		InvDesc: hydraulic filter		InvAmt:	\$107.34	
	InvNo: 781454		InvDesc: ant freeze		InvAmt:	\$21.53	
	InvNo: 781453		InvDesc: headlight #8		InvAmt:	\$13.66	
	InvNo: 780158		InvDesc: wiring assembly		InvAmt:	\$26.60	
	InvNo: 780137		InvDesc: hyd oil filter (loader)		InvAmt:	\$146.87	
	InvNo: 780418		InvDesc: hyd coupling		InvAmt:	\$49.02	
	InvNo: 781689		InvDesc: hydraulic hose #7		InvAmt:	\$308.06	
	InvNo: 781699		InvDesc: hydraulic oil		InvAmt:	\$152.17	
	InvNo: 78176		InvDesc: hydraulic fluid #6		InvAmt:	\$30.49	
ChqNo:	0030632	Date:	01/02/2021	Vendor:	AUTO PARTS NORTH	Amount:	\$89.62
	InvNo: 283789		InvDesc: floor creeper		InvAmt:	\$89.62	
ChqNo:	0030633	Date:	01/02/2021	Vendor:	B.A.M.M.-BRENDAN ADDISON MOBILE MECHANIC/	Amount:	\$3,549.27
	InvNo: 1042		InvDesc: replace brake pot/alm #2		InvAmt:	\$571.72	
	InvNo: 1043		InvDesc: replace clutch brake #7		InvAmt:	\$322.05	
	InvNo: 1011		InvDesc: repairs #7		InvAmt:	\$904.00	
	InvNo: 1010		InvDesc: mechanical #7		InvAmt:	\$920.95	
	InvNo: 1009		InvDesc: fd-#2 batt (3)/labour		InvAmt:	\$774.05	
	InvNo: 1008		InvDesc: fd-#2 diagnose service call		InvAmt:	\$56.50	
ChqNo:	0030634	Date:	01/02/2021	Vendor:	BEACON IMAGES	Amount:	\$1,437.36
	InvNo: 2381		InvDesc: welcome sign		InvAmt:	\$1,437.36	
ChqNo:	0030635	Date:	01/02/2021	Vendor:	BJ'S & ADDISONS	Amount:	\$20.34
	InvNo: 115979		InvDesc: float tire		InvAmt:	\$20.34	
ChqNo:	0030636	Date:	01/02/2021	Vendor:	CITY OF GREATER SUDBURY	Amount:	\$2,656.52
	InvNo: 00108800		InvDesc: oct recycling material		InvAmt:	\$1,137.83	
	InvNo: 00108795		InvDesc: nov recycl.material		InvAmt:	\$671.82	

THE TOWNSHIP OF ASSIGINACK

CHEQUE DISTRIBUTION REPORT

Payables Management

InvNo: 00109158 InvDesc: dec recyl.material InvAmt: \$846.87

ChqNo:	0030637	Date:	01/02/2021	Vendor:	COMPUTREK	Amount:	\$794.39
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InvNo: 22765 InvDesc: feb remote server mgmt InvAmt: \$794.39

ChqNo:	0030638	Date:	01/02/2021	Vendor:	CRD CREIGTON	Amount:	\$673.48
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InvNo: INV214312 InvDesc: grader tips (80) #9 InvAmt: \$673.48

ChqNo:	0030639	Date:	01/02/2021	Vendor:	ENCOMPASSIT.CA	Amount:	\$282.50
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InvNo: IN-07530 InvDesc: 2020 managed assets InvAmt: \$282.50

ChqNo:	0030640	Date:	01/02/2021	Vendor:	EXP SERVICES INC.	Amount:	\$819.25
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InvNo: 595845 InvDesc: landfill eca-mon/training InvAmt: \$819.25

ChqNo:	0030641	Date:	01/02/2021	Vendor:	GERRY STRONG	Amount:	\$153.85
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InvNo: FEB 1 2021 InvDesc: bldg insp mileage InvAmt: \$153.85

ChqNo:	0030642	Date:	01/02/2021	Vendor:	HYDRO ONE NETWORKS INC.	Amount:	\$10,705.08
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InvNo: JAN 19 2021 NORISLE InvDesc: norisle heritage park InvAmt: \$28.46

InvNo: JAN 21 2021 SHWRS InvDesc: marina-showerhouse InvAmt: \$28.46

InvNo: JAN 21 2021 INFO BTH InvDesc: info booth InvAmt: \$29.40

InvNo: JAN 21 2021 TENNIS InvDesc: tennis courts InvAmt: \$28.46

InvNo: JAN 21 2021 SS WTP InvDesc: ss wtp InvAmt: \$1,524.22

InvNo: JAN 21 2021 LIBRARY InvDesc: library InvAmt: \$293.57

InvNo: JAN 21 2021 DOCKS InvDesc: marina docks InvAmt: \$65.24

InvNo: JAN 21 2021 ARENA InvDesc: arena InvAmt: \$1,053.62

InvNo: JAN 22 2021 MTG WTP InvDesc: mtg wtp InvAmt: \$6,618.31

InvNo: JAN 21 2021 PO/BNK InvDesc: po/bnk InvAmt: \$466.37

InvNo: JAN 20 2021 PRK InvDesc: queen's park InvAmt: \$561.96

InvNo: JAN 27 2021 PW InvDesc: pw microfit InvAmt: \$7.01

ChqNo:	0030643	Date:	01/02/2021	Vendor:	MANITOULIN CHRYSLER LIMITED	Amount:	\$2,427.71
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InvNo: 8942 InvDesc: ball joint/brakes #6 InvAmt: \$2,427.71

ChqNo:	0030644	Date:	01/02/2021	Vendor:	MANITOWANING MILL & HOME BUILDING CENTRE	Amount:	\$10,959.05
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InvNo: 0203036 InvDesc: keys cut InvAmt: \$4.50

InvNo: 0202452 InvDesc: coffee InvAmt: \$69.52

InvNo: 0202339 InvDesc: hinges/bolts (arena) InvAmt: \$37.45

InvNo: 0205243 InvDesc: arena reno-windows InvAmt: \$3,746.05

InvNo: 0204819 InvDesc: admin bldg-mop/m.trps/g.bgs InvAmt: \$62.05

InvNo: 0204729 InvDesc: po-clnr/mopheads InvAmt: \$42.90

InvNo: 0204731 InvDesc: arena-spray foam InvAmt: \$77.91

THE TOWNSHIP OF MANITOBA CHEQUE DISTRIBUTION REPORT Payables Management

InvNo: 0204794	InvDesc: mun office-windows	InvAmt: \$6,714.54
InvNo: 0204914	InvDesc: admin bldg-foam spray	InvAmt: \$47.40
InvNo: 0205193	InvDesc: admin bldg-wireless doorbell	InvAmt: \$45.19
InvNo: 0205878	InvDesc: arena-foam spray	InvAmt: \$18.06
InvNo: 0205912	InvDesc: arena reno-caulking	InvAmt: \$18.74
InvNo: 0205913	InvDesc: arena reno-caulking	InvAmt: \$9.36
InvNo: 0205971	InvDesc: arena reno-caulking	InvAmt: \$28.10
InvNo: 0206009	InvDesc: lib - wireless door bell	InvAmt: \$37.28

ChqNo:	0030645	Date:	01/02/2021	Vendor:	MANITOWANING FRESHMART	Amount:	\$4.79
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InvNo: 00623687	InvDesc: admin-tea	InvAmt: \$4.79
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ChqNo:	0030646	Date:	01/02/2021	Vendor:	MCDUGALL FUELS	Amount:	\$1,632.83
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InvNo: 4911049	InvDesc: arena-propane cylinders	InvAmt: \$1,632.83
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ChqNo:	0030647	Date:	01/02/2021	Vendor:	MINISTER OF FINANCE	Amount:	\$23,086.00
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InvNo: 212201211036011	InvDesc: dec policing	InvAmt: \$23,086.00
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ChqNo:	0030648	Date:	01/02/2021	Vendor:	MINISTER OF FINANCE	Amount:	\$1,193.27
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InvNo: JAN 2021	InvDesc: jan eht remit	InvAmt: \$1,193.27
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ChqNo:	0030649	Date:	01/02/2021	Vendor:	MSC INDUSTRIAL SUPPLY ULC	Amount:	\$857.51
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InvNo: 4266525001	InvDesc: wiper blds/elec tape/hear.prot	InvAmt: \$857.51
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ChqNo:	0030650	Date:	01/02/2021	Vendor:	MSR TIRE LTD	Amount:	\$597.70
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InvNo: 36795	InvDesc: float tire	InvAmt: \$597.70
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ChqNo:	0030651	Date:	01/02/2021	Vendor:	NEW NORTH FUELS INC	Amount:	\$534.41
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InvNo: 568229	InvDesc: po-furnace oil	InvAmt: \$534.41
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ChqNo:	0030652	Date:	01/02/2021	Vendor:	NORTHERN 911	Amount:	\$390.57
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InvNo: 21216-00120121	InvDesc: feb 911 dispatch	InvAmt: \$390.57
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ChqNo:	0030653	Date:	01/02/2021	Vendor:	PUROLATOR COURIER	Amount:	\$136.73
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InvNo: 446614925	InvDesc: freight	InvAmt: \$136.73
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ChqNo:	0030654	Date:	01/02/2021	Vendor:	RALE ISLAND TRUCK PARTS	Amount:	\$279.51
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InvNo: 8220	InvDesc: light/def fluid/lamp	InvAmt: \$279.51
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ChqNo:	0030655	Date:	01/02/2021	Vendor:	RECEIVER GENERAL	Amount:	\$18,242.18
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InvNo: JAN 2021	InvDesc: jan source deductions	InvAmt: \$18,242.18
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ChqNo:	0030656	Date:	01/02/2021	Vendor:	SHAW FARMS SUPPLY(manit.) LTD	Amount:	\$92.17
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InvNo: 2980	InvDesc: v-betls #3	InvAmt: \$92.17
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ChqNo:	0030657	Date:	01/02/2021	Vendor:	SUDBURY & DISTRICT HEALTH UNIT	Amount:	\$3,245.59
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InvNo: RC020034967	InvDesc: feb levy	InvAmt: \$3,245.59
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ChqNo:	0030658	Date:	01/02/2021	Vendor:	SUPERIOR PROPANE INC.	Amount:	\$5,920.19
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InvNo: 32776749	InvDesc: pw-propane	InvAmt: \$3,878.70
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InvNo: 32776750	InvDesc: fd-propane	InvAmt: \$1,104.62
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The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

InvNo: 32810358 InvDesc: po-propane InvAmt: \$936.87

ChqNo:	0030659	Date:	01/02/2021	Vendor:	DATAFIX	Amount:	\$565.00
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InvNo: 8908 InvDesc: woterview election 2022 InvAmt: \$565.00

ChqNo:	0030660	Date:	01/02/2021	Vendor:	TROY LIFE & FIRE SAFETY LTD	Amount:	\$575.85
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InvNo: 1000349759 InvDesc: arena-annual alarm insp/repairs InvAmt: \$575.85

ChqNo:	0030661	Date:	01/02/2021	Vendor:	ISLAND ANIMAL HOSPITAL	Amount:	\$500.00
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InvNo: 2021 DONATION InvDesc: 2021 donation InvAmt: \$500.00

ChqNo:	0030662	Date:	01/02/2021	Vendor:	JOHN SAUL HEATING	Amount:	\$2,565.10
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InvNo: 202123 InvDesc: clinic-install hepa air filt. InvAmt: \$1,412.50

InvNo: 202124 InvDesc: po/bnk-annual serv/cleaning InvAmt: \$367.25

InvNo: 202125 InvDesc: clinic-supply/install hrv moto InvAmt: \$785.35

ChqNo:	0030663	Date:	01/02/2021	Vendor:	WINDOWS UNLIMITED	Amount:	\$4,105.67
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InvNo: 894605 InvDesc: cleaning InvAmt: \$3,003.92

InvNo: 894634 InvDesc: arena reno-window install InvAmt: \$904.00

InvNo: 894631 InvDesc: office-extra cleaning (windows InvAmt: \$113.00

InvNo: 894632 InvDesc: assist saul heating var.bldgs InvAmt: \$84.75

ChqNo:	0030664	Date:	01/02/2021	Vendor:	WURTH CANADA LTD	Amount:	\$158.60
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InvNo: 24185054 InvDesc: absorb/gloves/glasses InvAmt: \$158.60

*** End of Report ***

Report Total:

\$100,984.39

THE TOWNSHIP OF ASSINIBOIA
CHEQUE DISTRIBUTION REPORT
Payables Management

Ranges: **From:** **To:** **From:** **To:**
Vendor ID First Last Chequebook ID First Last
Vendor Name First Last Cheque Number 0030670 0030696
Cheque Date First Last

Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	0030670	Date:	16/02/2021	Vendor:	BELL CANADA	Amount:	\$17.23
InvNo:	2021 02 01	InvDesc:	toll free line	InvAmt:	\$17.23		
ChqNo:	0030671	Date:	16/02/2021	Vendor:	CEDAR CHALET	Amount:	\$105.00
InvNo:	FEB 9 2021	InvDesc:	pec-gift cert prizes	InvAmt:	\$105.00		
ChqNo:	0030672	Date:	16/02/2021	Vendor:	CHRISTIANNA JONES	Amount:	\$602.10
InvNo:	2714223473240	InvDesc:	comm.garden tools/shelving,etc	InvAmt:	\$602.10		
ChqNo:	0030673	Date:	16/02/2021	Vendor:	COMPUTREK	Amount:	\$34.47
InvNo:	22881	InvDesc:	jan offsite backup data storag	InvAmt:	\$34.47		
ChqNo:	0030674	Date:	16/02/2021	Vendor:	COOPER & SONS PLUMBING	Amount:	\$954.43
InvNo:	9852	InvDesc:	arena-supply/install hwt	InvAmt:	\$954.43		
ChqNo:	0030675	Date:	16/02/2021	Vendor:	EASTLINK	Amount:	\$2,024.89
InvNo:	14998122	InvDesc:	norisle	InvAmt:	\$69.91		
InvNo:	14998095	InvDesc:	man streams	InvAmt:	\$169.25		
InvNo:	14998124	InvDesc:	mtg wtp	InvAmt:	\$252.72		
InvNo:	14998136	InvDesc:	pw	InvAmt:	\$227.86		
InvNo:	14998107	InvDesc:	info booth	InvAmt:	\$100.52		
InvNo:	14998133	InvDesc:	marina	InvAmt:	\$78.90		
InvNo:	14998125	InvDesc:	ss wtp	InvAmt:	\$182.81		
InvNo:	14998116	InvDesc:	arena	InvAmt:	\$160.38		
InvNo:	14998105	InvDesc:	fd-interconnect	InvAmt:	\$78.90		
InvNo:	14998115	InvDesc:	fd-tel	InvAmt:	\$103.76		
InvNo:	14997921	InvDesc:	admin	InvAmt:	\$599.88		
ChqNo:	0030676	Date:	16/02/2021	Vendor:	G. STEPHEN WATT, BARRISTER	Amount:	\$569.52
InvNo:	3697	InvDesc:	general legal	InvAmt:	\$569.52		
ChqNo:	0030677	Date:	16/02/2021	Vendor:	EXP SERVICES INC.	Amount:	\$1,523.24
InvNo:	601367	InvDesc:	landfill annual monitor.report	InvAmt:	\$1,523.24		
ChqNo:	0030678	Date:	16/02/2021	Vendor:	GERRY STRONG	Amount:	\$153.85
InvNo:	FEB 16 2021	InvDesc:	bldg insp mileage	InvAmt:	\$153.85		
ChqNo:	0030679	Date:	16/02/2021	Vendor:	GFL ENVIRONMENTAL INC 2019	Amount:	\$1,980.37
InvNo:	G00000011039	InvDesc:	jan recyl.transport	InvAmt:	\$1,980.37		
ChqNo:	0030680	Date:	16/02/2021	Vendor:	HYDRO ONE NETWORKS INC.	Amount:	\$3,918.17
InvNo:	JAN 28 2021 LAGOON	InvDesc:	lagoon	InvAmt:	\$2,708.55		

THE TOWNSHIP OF ASSYMPIACK
CHEQUE DISTRIBUTION REPORT
Payables Management

InvNo: FEB 4 2021 LITES InvDesc: streetlites InvAmt: \$555.37

InvNo: FEB 2 2021 PW InvDesc: pw InvAmt: \$654.25

ChqNo:	0030681	Date:	16/02/2021	Vendor:	JACKIE WHITE	Amount:	\$60.85
	InvNo: 701-7415298-1795464		InvDesc: pec-event prizes		InvAmt:	\$60.85	
ChqNo:	0030682	Date:	16/02/2021	Vendor:	MANITOULIN-SUDBURY DISTRICT SOCIAL SERVIC	Amount:	\$95,039.01
	InvNo: IN000019170		InvDesc: jan ambulance/social assist		InvAmt:	\$31,679.67	
	InvNo: IN000019192		InvDesc: feb ambulance/social assist		InvAmt:	\$31,679.67	
	InvNo: IN000019214		InvDesc: march ambulance/social assist		InvAmt:	\$31,679.67	
ChqNo:	0030683	Date:	16/02/2021	Vendor:	MANITOULIN CENTENNIAL MANOR	Amount:	\$10,810.17
	InvNo: 2021 1ST QTR		InvDesc: 2021 1st qtr req		InvAmt:	\$10,810.17	
ChqNo:	0030684	Date:	16/02/2021	Vendor:	MANITOULIN EXPOSITOR	Amount:	\$60.64
	InvNo: 108815		InvDesc: pec-advertising		InvAmt:	\$60.64	
ChqNo:	0030685	Date:	16/02/2021	Vendor:	MANITOULIN PLANNING BOARD	Amount:	\$9,271.40
	InvNo: 2021 INTERIM REQ		InvDesc: 2021 interim requisition		InvAmt:	\$9,271.40	
ChqNo:	0030686	Date:	16/02/2021	Vendor:	MANITOWANING PHARMACY	Amount:	\$6.54
	InvNo: 155516		InvDesc: admin-batteries		InvAmt:	\$6.54	
ChqNo:	0030687	Date:	16/02/2021	Vendor:	MANITOULIN EAST MUNICIPAL AIRPORT	Amount:	\$31,776.62
	InvNo: IVC0008684		InvDesc: 2021 airport funding		InvAmt:	\$31,776.62	
ChqNo:	0030688	Date:	16/02/2021	Vendor:	NEW NORTH FUELS INC	Amount:	\$2,082.13
	InvNo: 569246		InvDesc: mun.office-furn.oil		InvAmt:	\$352.87	
	InvNo: 569039		InvDesc: pw-diesel		InvAmt:	\$1,109.10	
	InvNo: 569038		InvDesc: pw-dyed diesel		InvAmt:	\$620.16	
ChqNo:	0030689	Date:	16/02/2021	Vendor:	NORTH EASTERN MANITOULIN & THE ISLANDS	Amount:	\$3,272.00
	InvNo: IVC0008685		InvDesc: 2020 mta share of operations		InvAmt:	\$3,272.00	
ChqNo:	0030690	Date:	16/02/2021	Vendor:	PAUL METHNER	Amount:	\$995.00
	InvNo: #2021-01-31		InvDesc: jan animal control		InvAmt:	\$995.00	
ChqNo:	0030691	Date:	16/02/2021	Vendor:	STEVE WOOD	Amount:	\$150.00
	InvNo: 190666		InvDesc: workboot allowance		InvAmt:	\$150.00	
ChqNo:	0030692	Date:	16/02/2021	Vendor:	SUPERIOR PROPANE INC.	Amount:	\$3,615.42
	InvNo: 32972851		InvDesc: pw-propane		InvAmt:	\$2,988.36	
	InvNo: 32972852		InvDesc: fd-propane		InvAmt:	\$851.06	
	InvNo: 32893600		InvDesc: pw-cylinder rental		InvAmt:	\$11.87	
	InvNo: 32893601		InvDesc: arena-cylinder rental		InvAmt:	\$23.73	
ChqNo:	0030693	Date:	16/02/2021	Vendor:	SIMALAM	Amount:	\$988.75
	InvNo: 1343		InvDesc: website maint plan/hosting		InvAmt:	\$988.75	
ChqNo:	0030694	Date:	16/02/2021	Vendor:	CARR MCLEAN LIMITED	Amount:	\$1,800.28
	InvNo: 842275		InvDesc: museum display case (reimb.)		InvAmt:	\$1,800.28	

THE TOWNSHIP OF ASSIGINACK
CHEQUE DISTRIBUTION REPORT
Payables Management

ChqNo:	0030695	Date:	16/02/2021	Vendor:	WINDOWS UNLIMITED	Amount:	\$2,977.08
InvNo:	894616	InvDesc:	rdside prks/g.pickup	InvAmt:	\$2,977.08		
ChqNo:	0030696	Date:	16/02/2021	Vendor:	XEROX CANADA LTD.	Amount:	\$195.77
InvNo:	85376767	InvDesc:	monthly copier usage	InvAmt:	\$195.77		

*** End of Report ***

Report Total:

\$174,984.92

Date : 01/02/2021
Time : 11:20:30 AM

The Township of Assiginack

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Payment #	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0030626	01/02/2021	02/01COMB	122	HOBBS, ALTON	OUTSTANDING	Cheque
0030627	01/02/2021	02/01COMB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
0030628	01/02/2021	02/01COMB	133	BOND, FREDA	OUTSTANDING	Cheque
0030629	01/02/2021	02/01COMB	219	JONES, CHRISTIANNA	OUTSTANDING	Cheque
0030630	01/02/2021	02/01COMB	378	MILLETTE, SHELBA	OUTSTANDING	Cheque
2484	01/02/2021	02/01COMB	106	WOOD, STEVEN	OUTSTANDING	Direct Deposit
2485	01/02/2021	02/01COMB	118	COOPER, RONALD	OUTSTANDING	Direct Deposit
2486	01/02/2021	02/01COMB	140	REID, WALTER	OUTSTANDING	Direct Deposit
2487	01/02/2021	02/01COMB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
2488	01/02/2021	02/01COMB	211	MOGGY, HUGH	OUTSTANDING	Direct Deposit
2489	01/02/2021	02/01COMB	218	MCDOWELL, DAVID	OUTSTANDING	Direct Deposit
2490	01/02/2021	02/01COMB	220	HAM, DAVID	OUTSTANDING	Direct Deposit
2491	01/02/2021	02/01COMB	221	MAGUIRE, ROBERT	OUTSTANDING	Direct Deposit
2492	01/02/2021	02/01COMB	301	ROBINSON, DEBBIE	OUTSTANDING	Direct Deposit
2493	01/02/2021	02/01COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit
2494	01/02/2021	02/01COMB	329	OBRIEN, CHERYL	OUTSTANDING	Direct Deposit
2495	01/02/2021	02/01COMB	362	SAGLE, EDDY	OUTSTANDING	Direct Deposit
2496	01/02/2021	02/01COMB	364	BOND, KYLE	OUTSTANDING	Direct Deposit
2497	01/02/2021	02/01COMB	365	BOWERMAN, COLE	OUTSTANDING	Direct Deposit
2498	01/02/2021	02/01COMB	370	LENTIR, CRYSTAL	OUTSTANDING	Direct Deposit
2499	01/02/2021	02/01COMB	377	CASE, TERRY	OUTSTANDING	Direct Deposit

Total : \$19,674.09

RECEIVED
FEB 02 2021

Date : 16/02/2021
Time : 10:31:16 AM

The Township of Assiginack

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Payment #	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0030665	16/02/2021	02/16COMB	122	HOBBS, ALTON	OUTSTANDING	Cheque
0030666	16/02/2021	02/16COMB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
0030667	16/02/2021	02/16COMB	133	BOND, FREDA	OUTSTANDING	Cheque
0030668	16/02/2021	02/16COMB	219	JONES, CHRISTIANNA	OUTSTANDING	Cheque
0030669	16/02/2021	02/16COMB	378	MILLETTE, SHELBA	OUTSTANDING	Cheque
2500	16/02/2021	02/16COMB	106	WOOD, STEVEN	OUTSTANDING	Direct Deposit
2501	16/02/2021	02/16COMB	118	COOPER, RONALD	OUTSTANDING	Direct Deposit
2502	16/02/2021	02/16COMB	140	REID, WALTER	OUTSTANDING	Direct Deposit
2503	16/02/2021	02/16COMB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
2504	16/02/2021	02/16COMB	211	MOGGY, HUGH	OUTSTANDING	Direct Deposit
2505	16/02/2021	02/16COMB	218	MCDOWELL, DAVID	OUTSTANDING	Direct Deposit
2506	16/02/2021	02/16COMB	220	HAM, DAVID	OUTSTANDING	Direct Deposit
2507	16/02/2021	02/16COMB	221	MAGUIRE, ROBERT	OUTSTANDING	Direct Deposit
2508	16/02/2021	02/16COMB	301	ROBINSON, DEBBIE	OUTSTANDING	Direct Deposit
2509	16/02/2021	02/16COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit
2510	16/02/2021	02/16COMB	329	OBRIEN, CHERYL	OUTSTANDING	Direct Deposit
2511	16/02/2021	02/16COMB	362	SAGLE, EDDY	OUTSTANDING	Direct Deposit
2512	16/02/2021	02/16COMB	364	BOND, KYLE	OUTSTANDING	Direct Deposit
2513	16/02/2021	02/16COMB	365	BOWERMAN, COLE	OUTSTANDING	Direct Deposit
2514	16/02/2021	02/16COMB	370	LENTIR, CRYSTAL	OUTSTANDING	Direct Deposit
2515	16/02/2021	02/16COMB	377	CASE, TERRY	OUTSTANDING	Direct Deposit

Total : \$20,209.53

THE CORPORATION OF THE TOWNSHIP OF LARDER LAKE

69 Fourth Avenue, Larder Lake, ON
Phone: 705-643-2158 Fax: 705-643-2311



RECEIVED

JAN 13 2021

MOVED BY:

- ☐ Thomas Armstrong
☐ Patricia Hull
☐ Paul Kelly
☒ Lynne Paquette

SECONDED BY:

- ☐ Thomas Armstrong
☐ Patricia Hull
☒ Paul Kelly
☐ Lynne Paquette

Motion #: 56

Resolution #: 6

Date: January 12, 2021

WHEREAS, the council of the Township of Larder Lake supports the resolution of the Municipality of Charlton and Dack, requesting that the Province of Ontario address municipal insurance cost; And

WHEREAS, the Association of Municipalities of Ontario Outlined seven recommendation to address insurance issues including:

1. The provincial government adopt a model of full proportionate liability to replace joint and several liability.
2. Implement enhancements to the existing limitations period including the continued applicability of the existing (10) day rule on slip and fall cases given recent judicial interpretations and whether a one-year limitation period may be beneficial.
3. Implement a cap for economic loss awards.
4. Increase the catastrophic impairment default benefit limit to \$2 million and increase the third-party liability coverage to \$2 million in government regulated automobile insurance plans.
5. Assess and implement additional measures which would support lower premiums or alternatives to the provision of insurance services by other entities such as non- profit insurance reciprocals.
6. Compel the insurance industry to supply all necessary financial evidence including premiums, claims and deductible limit changes which support its and municipal arguments as to the fiscal impact of joint and several liability.
7. Establish a provincial and municipal working group to consider the above and put forward recommendations to the Attorney General.

THEREFORE, BE IT RESOLVED THAT the Council for the Municipality of Larder Lake call on the Province of Ontario to immediately review these recommendations and to investigate the unethical practice of preferred vendors who are paid substantial amounts over industry standards, despite COVID 19 delays, as insurance premiums will soon be out of reach for many communities.

AND FURTHER BE IT RESOLVED THAT this motion be provided to the Honourable Doug Ford, Premier of Ontario, the Honourable Rod Phillips, Minister of Finance, the Honourable Doug Downey, Attorney General of Ontario, the Honourable John Vanthof, MPP for Timiskaming- Cochrane, and all Ontario municipalities.

Recorded vote requested: ☐

	For	Against
Tom Armstrong	✓	
Patricia Hull	✓	
Paul Kelly	✓	
Lynne Paquette	✓	
Patty Quinn	✓	

I declare this motion

<input checked="" type="checkbox"/> Carried
<input type="checkbox"/> Lost / Defeated
<input type="checkbox"/> Deferred to: _____ (enter date)
Because:
<input type="checkbox"/> Referred to: _____ (enter body)
Expected response: _____ (enter date)

Disclosure of Pecuniary Interest*

Chair:

*Disclosed his/her (their) interest(s), abstained from discussion and did not vote on this question.

THE CORPORATION OF THE TOWN OF GORE BAY

RESOLUTION NUMBER 14993

14993

Moved by Jack Clark

Seconded by Aaron Wright

BE IT RESOLVED THAT Gore Bay Council send a letter of support to the Municipality of Charleton and Dack to immediately review the recommendations to investigate the unethical practice of preferred vendors who are paid substantial amounts over industry standards, despite COVID 19 delays, as insurance premiums will soon be out of reach for many communities;

FURTHER, this motion be provided to the Honourable Doug Ford, Premier of Ontario, the Honourable Rod Phillips, Minister of Finance, the Honourable Doug Downey, Attorney General of Ontario and all other Ontario municipalities.

Carried

**THIS IS A CERTIFIED TRUE COPY
OF RESOLUTION NUMBER 14993
ADOPTED BY COUNCIL ON
January 11, 2021**



.....
Stasia Carr
CAO/Clerk

Alton Hobbs

From: Dave Ham <info@henleyboats.com>
Sent: February 11, 2021 10:37 AM
To: Alton Hobbs
Subject: FW: Leask Bay Shores Lane

Hello Alton : Can this request be added to our next agenda . I don't know about adding the fees to the tax bill ? You are an expert when it comes to this , however I have seen levy's added to tax bills before.

Dave H

From: Maureen Marion <maureendenismarion@gmail.com>
Sent: February 11, 2021 10:19 AM
To: Dave Ham <info@henleyboats.com>
Cc: terrastar@eastlink.ca; mcdowellfarms@hotmail.ca; hugmogg@icloud.com; joneschristianna@gmail.com
Subject: Leask Bay Shores Lane

Date:2021 02 11

Mayor Dave Ham
Municipality of Assiginack Councilors
156 Aurthur St..
PO Box 238,
Manitowaning, ON
POP 1N0

Re: Leask Bay Shores Lane

Dear Mr. Ham

I am writing this letter on behalf of the residents of Leask Bay Shores Lane. I would like to respectfully request an amendment to the term of our current road maintenance agreement between the Township of Assiginack and the residents of Leask Bay Shores Lane.

For more than a year now, we have enjoyed the benefits of this agreement and are very pleased with the results. Mr. Copper and his team have done an a wonderful job. For the township, it is only the addition of 2 km; for our community it is the safe and secure access to and from our homes and cottages. Thank you .

The residents of Leask Bay were hopeful that the township of Assignack would be able to move forward toward assuming our road. However, we realize that there are many legal issues preventing this from happening. Our hopes and dreams of a public road have been dashed for the foreseeable future. We would therefore ask that the Township consider a change to the term of our existing agreement.

On behalf of the residents of Leask Bay Shores Lane, the Association requests that the Township of Assignack **extend the life of the Leask Bay Shores Lane maintenance agreement to be perpetual and run as long as the road remains private**. A move in this direction would mean consistency and stability for our community, thus encouraging future long term development.

As you know, our Association is made up of volunteers and is not incorporated. Our executive is constantly changing. It would greatly help us if the Municipality would collect annual road maintenance fees on the Associations behalf. The fee would appear on our property tax bill. This would ensure that all property owners pay their fair share, that the Municipality receive prompt payment and it would greatly help simplify our administrative duties.

Finally, I would like to say that extending the term of the road agreement would clearly be in our best interest. It would also only be a positive benefit to the Township of Assignack by ensuring that this subdivision will be maintained now and for the future, encouraging growth in the area.

Sincerely,

Maureen Marion / per Paul Heastont

South Bay Cottagers Association

Contact Information:

President: Paul Heastont Phone:1-289-441-2702 E-Mail pheastont@icloud.com

Vice President: Andrew Bosson E-Mail bossonsandra@hotmail.com

Secretary: Sharon Duxbury Phone:705-862-1526.

E-mail. sharon.stayfit@hotmail.com

Treasurer: Sandra Bosson. E-mail bossonsandra@hotmail.com

Lake Steward: Maureen Marion. Phone: 705-859-2037

E-mail maureendenismarion@gmail.com

Total Control Panel

[Login](#)

To: ahobbs@assignack.ca

[Remove](#) this sender from my allow list

From: info@henleyboats.com

You received this message because the sender is on your allow list.

Alton Hobbs

From: Theresa at Manitoulin Planning Board <mpbcarlisle@bellnet.ca>
Sent: February 11, 2021 10:49 AM
To: Silvio Berti; Ruth Frawley; Alton Hobbs; 'Kathy McDonald'; scarr@gorebay.ca; 'Patsy Gilchrist'; brentstdenis@gmail.com; clerk@gordonbarrieisland.ca
Cc: Dan Osborne; Eric Russell; Ian Anderson; Ian Anderson; Ken Noland; Lee Hayden; lhayden@gordonbarrieisland.ca; mcdowellfarms; Richard Stephens; Robert Brown
Subject: OP Reserve Funds

Good Morning,

Subject: Official Plan Reserve Funds

There is approximately \$8,000.00 in the OP Reserve, that could be put into another project, as the Official Plan project has been completed.

We are moving forward with updating the Municipal By-laws and developing a Natural Heritage System this year.

The general consensus of the Planning Board (November 2018) was that these funds were intended to benefit all of the Manitoulin Planning Area, including the Unincorporated Townships of Robinson and Dawson. These funds could be used for costs associated with obtaining extra hard copies of the Official Plan document, or developing a Natural Heritage System, or updating the Municipal Zoning By-laws.

As it is Budget time, it may be considered appropriate to move these funds into a new project?

I would appreciate it if you would discuss this to your next Municipal Council Meeting and let me know Council's opinion/thoughts of moving the funds to a new project.

Thank you.

Theresa

Theresa Carlisle,
Secretary Treasurer
Manitoulin Planning Board
Harbour Centre
40 Water Street, Unit 1
P.O. Box 240
Gore Bay ON P0P 1H0
TEL: 705-282-2237
FAX: 705-282-3142

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To: ahobbs@assiginack.ca

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RECEIVED

FEB 09 2021

Michael Mantha

MPP Algoma—Manitoulin

Député provincial d'Algoma—Manitoulin

Queen's ParkRoom 160, Main Legislative Building /
Bureau 160, Édifice de l'Assemblée législative
Queen's Park • Toronto, ON M7A 1A5☎ 416-325-1938 📠 416-325-1976
✉ MMantha-QP@ndp.on.ca**Constituency Office****Bureau du circonscription**
14 George Walk
Elliot Lake, ON P5A 2A4☎ 705-461-9710 📠 705-461-9720
✉ MMantha-CO@ndp.on.ca

January 27, 2021

Hon. Sylvia Jones
Solicitor General
18th Floor
25 Grosvenor St.
Toronto, ON M7A 1Y6

Dear Solicitor General,

My office recently is receiving calls and letters from fire chiefs, municipal leaders and volunteer firefighters in the Algoma-Manitoulin area who have raised considerable alarm about the sudden and unexpected closure of the Ontario Fire Training College in Gravenhurst. The chiefs have indicated that only very recently learned during a conference call that the Province plans to close the college effective March 31, 2021. This leaves almost no time for comment or input. There was absolutely no prior consultation or even notice given.

Firefighting services for almost all communities in Algoma-Manitoulin are provided by smaller brigades, which are primarily volunteer. As such, departments in this region do not have the substantive backing of large municipalities that are funded by broad tax bases. This already puts small departments at a training disadvantage when compared to those who service larger centres. In fact, some of the fire departments in Algoma-Manitoulin do not even have municipal tax dollars but instead rely solely upon revenue collected by *Northern Local Service Boards*.

It is clear from the correspondence that I have received that this government decision was made without consulting those on the front lines across the province. The decision quite simply came hurling at local chiefs unexpectedly without any necessary details such as time frames, funding, requirements explanations on how training and funding would be introduced over an adjustment period with built in supports. There was no thought of consultation, communication or transparency on the government's part. It was not, "Here is the problem, here is what we need to do, here is a plan, help us make it work." It was more along the line of, "Here is what we are going to do. We will figure out as we go."

It should come as no surprise that the needs and challenges facing Northern departments are not the same as those in other regions. As an example, I refer you to the letter that I have enclosed that I received from Fire Chief Jim Kent of Bruce Mines. Upon reading Chief Kent's letter, it is clear that it is not possible for the government to make a fully informed decision if they have not heard from all of the players and try to understand the unique challenges Northerners face. This shows a grievous lack of respect and courtesy for smaller and Northern communities on the part of the Ministry.

It is important also to note that fire brigades in Southern Ontario are within relative close proximity to several fire fighting training centers, scattered across the province. Northern departments have been counting on constant reliable and affordable access to the Gravenhurst training centre for decades. My office has been informed that firefighters could register for training at the Gravenhurst centre for as little as \$65, which provided them with housing, food and training throughout the training session. There is absolutely no doubt in my mind that the proposed mobile training opportunities recently announced will not be anywhere nearly as affordable for communities.

It would seem clear that this decision is simply a sleight of hand move by the Province to download expenses from the government onto municipalities and local service boards. And when there is no funds available in their treasury, it is easy to imagine efforts to pass the costs on to local volunteers who want to ensure their friends, neighbours and families have at least some form of fire protection.

In conclusion I ask that your Solicitor's General office immediately halt and review it's plans to revamp the proposed changes to fire fighter training until a complete and proper consultation with front line fire brigade leaders has taken place.

Looking forward to your response.

Sincerely,

A handwritten signature in black ink, appearing to read 'Michael Mantha', with a stylized flourish at the end.

Michael Mantha
MPP/député
Algoma-Manitoulin
MM:gb

Copy to: Kevin Yarde, Community Safety Critic
Mayors of Algoma-Manitoulin
Fire Chiefs of Algoma-Manitoulin Fire Departments

From: Kent, Jim

Sent: Thursday, January 14, 2021 10:35 AM

To: Mantha - QP, Michael <MMantha-QP@ndp.on.ca>

Cc: Deborah Tonelli; Georges bilodeau Twp. Of Huron Shores

Subject: Closure of the Ontario Fire College in Gravenhurst

Mr. Mantha:

Last evening a Webex conference call was held hosted by the Ontario Fire Marshal, Jon Pegg. During the call, he announced the Ontario Fire College in Gravenhurst was being permanently closed effective March 31, 2021.

This college has been in operation since 1949 and trained thousands of fire fighters to the highest standards at the time evolving the training as advancement in technology and tactics improved. The college was closed temporarily last February when the pandemic first initiated a provincial lockdown and I and several of my fire fighters were shut out of fantastic training opportunities we had booked more than 2 years in advance.

It is with great disappointment to hear of this decision to permanently close it and contrary to what he said, this was the first inkling that the "significant changes at the Fire college" that had been alluded to meant it was being obliterated. He stated that as times have changed and more Regional Training Centers have sprung up, more and more training was being accomplished through them as opposed to the bottlenecked college and that these centers can accomplish training at a far greater savings than the OFC.

I have several comments about this, the first being why was the decision to close the OFC training center done in such secrecy with virtually no input from the fire departments in Ontario? I thought a decision this magnitude would at least have some consultation process in place for feedback and concerns to be raised and addressed. This is nothing more than another example of the Ontario government downloading its responsibilities to the municipalities because regardless of the cost of the fire college, the costs to find an alternative solution to training -particularly in Algoma and other areas of Northern Ontario have jumped drastically for municipalities -particularly the small ones. While southern Ontario may be blessed with several regional training centers in fairly close proximity to most departments, in the north we have few region training centers and the distances between them significant, and unlike the fire college where it was only a \$65.00 tuition fee to take a course and accommodation and meals were included, to send firefighters to the regional fire centers currently the tuition which may remain the same but in some cases substantially more and now meals and accommodation are significantly higher. Most rural fire departments do not have the budgets to cover the change and certainly no one, with this kind of announcement had altered the 2021 budgets to react to the change. While true that the pandemic had already closed the college and suspended or scaled back training for most departments, particularly with the current lock-down, this is a financial hit most can not make-up even once this pandemic has passed.

While there is talk of creating more Regional Training Centers, no details have been given for financial aid to get these up and running. Where does the Ontario government get off demanding fire departments become compliant with NFPA standards and then after it has demanded it fire fighters be trained to specific standards, close the training center that helps them meet the requirement? Is this a measure to help Ontario Colleges regain lost revenue and where they raise the tuition prices to profit off the training? Where does a small volunteer department in northern Ontario send its members to train where overnight stays and meals are not a substantial added cost? Most courses may require a couple of weekends to complete or 2 weeks of Monday to Friday training. I admit that most departments have hosted a training course for themselves and neighbouring departments but is this now to become the norm for us? I can state that the one course we co-hosted with the Town of Bruce Mines had several obstacles to overcome as the OFC was not used to dealing with small rural departments as most of their rules and procedures applied to large urban or amalgamated departments where 1 department only was involved in a course taking all the seats. This is not a realistic model for northern Ontario where a single department may only have a few volunteers that have the required prerequisites as dictated by the OFC or the time available at that time of the year to set it aside for unpaid training. Most of us do not have the resources, and time to continual host courses that at the least barely break even for the investment of material and equipment but probably more important our time. Volunteers take it on the chin again!! Time and time again we see that a program that may work for southern Ontario is not practical for the north and this is one such short sighted decision.

Please pursue this and press to have Ontario Fire Marshal reconsider this decision or at the least to come up with a comprehensive program to establish more regional training centers with some financial aid and lasting support to get these up and running -and centers that are not based in large urban cities significant distances from the departments they are intended to assist.

Thank you for attention in this matter,

Jim Kent
Fire Chief
Huron Shores Fire Department

FEB 19 2021

Feb 19,2021

I am in receipt of notification from Hydro one proposing the elimination of the seasonal rate class and transferring to residential low-density class resulting in an increase in cost of 12%,

The rationale given for such an increase is due to deemed increased cost of servicing these accounts. However, it appears as though there will be cost reductions for other rate classes. In other words, seasonal customers will be subsidising the cost of higher densities users.

In my case I occupy my property May through September and cut off all electric usage in the interim period Oct to May. I was upset when Hydro on changed their pricing policy to charge a monthly fee for transmission regardless of usage and provided an explanation that the power was available should we want to use it. Because hydro one only reads our meter once a year we are charged the high usage rate for all kwh used and not the lower rate for low usage periods. This new proposal puts an unwarranted additional burden on owners and needs to be opposed.

I request that the Municipality of Assiginack apply for intervenor status as representative of the seasonal owners in the township, at a hearing to be scheduled at a later date

The OEB file number is EB 2020-0246 with applications due by Mar 15,2021

JB Atherton
Roll NO 5111-000010095000000
51 Indian Point Lane
Assiginack Conc 17 Lot 6

TOWNSHIP OF ASSIGNACK PERMIT SUMMARY 2020

Date	Permit #	Roll Number	Project Type (descriptive)	Estimate	Permit Fee	
January 3, 2020	2020-01	000-005-096-0200-00	Demo Permit (Derilect House)	\$ -	\$ 50.00	EMAILED
May 21, 2020	2020-02	000-001-023-0000-00	Residential Reno's & Additions	\$ 5,000.00	\$ 300.00	MAILED
May 21, 2020	2020-03	000-006-002-0000-00	Residential Reno's & Additions	\$ 50,000.00	\$ 300.00	MAILED
June 11, 2020	2020-04	000-010-150-6600-00	New Cottage	\$ 81,600.00	\$ 816.00	MAILED
June 11, 2020	2020-05	000-003-105-0000-00	New Cottage	\$ 89,600.00	\$ 896.00	PICKED UP
June 18, 2020	2020-06	000-010-150-5000-00	New Cottage	\$ 104,000.00	\$ 1,040.00	MAILED
July 2, 2020	2020-07	000-002-020-0500-00	Residential Reno's & Additions	\$ 7,100.00	\$ 100.00	MAILED
July 16, 2020	2020-08	000-005-078-0000-00	New Building / House	\$ 10,000.00	\$ 100.00	PICKED UP
September 10, 2020	2020-09	000-006-065-0000-00	Demo Permit (Derilect House & Barn)	\$ -	\$ 50.00	MAILED
October 6, 2020	2020-10	000-007-106-0000-00	Residential Reno's & Additions (Garage/wi	\$ 15,000.00	\$ 300.00	PICKED UP
October 29, 2020	2020-11	000-001-019-0000-00	New Building / House (Garage)	\$ 10,000.00	\$ 300.00	PICKED UP
November 5, 2020	2020-12	000-009-131-0700-00	Cottage Reno's & Additions	\$ 15,000.00	\$ 300.00	PICKED UP
December 23, 2020	2020-13	000-010-150-0080-00	New Cottage	\$ 76,800.00	\$ 768.00	
Total				\$ 464,100.00	\$ 5,320.00	

2	New Building / House	\$ 20,000.00	\$ 400.00
4	New Cottage	\$ 352,000.00	\$ 3,520.00
2	Demo Permits	\$ -	\$ 100.00
4	Residential Reno's & Additions	\$ 77,100.00	\$ 1,000.00
	Agricultural Buildings		
1	Cottage Reno's & Additions	\$ 15,000.00	\$ 300.00
	Institutional & Commercial Reno's		
13		\$ 464,100.00	\$ 5,320.00



Township of The Archipelago

9 James Street, Parry Sound ON P2A 1T4

Tel: 705-746-4243/Fax: 705-746-7301

www.thearchipelago.on.ca

RECEIVED
FEB 24 2021

February 19, 2021

21-033

**Moved by Councillor Manners
Seconded by Councillor Andrews**

RE: Request that Minister Clark review the Municipal Elections Act and provide amendments to provide clearer, stronger wording to assist Municipal Clerks in addressing issues to allow for a more definitive decision to be made when adding names to the voters' list

WHEREAS the Township of The Archipelago recognizes that the current language in the Municipal Elections Act with regards to non-resident electors, is weak and ambiguous;

AND WHEREAS the Township of The Archipelago wishes to ensure the integrity of the election process;

NOW THEREFORE BE IT RESOLVED that Council of the Corporation of the Township of The Archipelago hereby request that the Minister of Municipal Affairs and Housing, the Honourable Steve Clark, initiate a review of the Municipal Elections Act and make amendments to provide such clearer, stronger wording, to assist Municipal Clerks in addressing issues related to non-resident electors, and to allow for a more definitive decision to be made when adding names to the voters' list;

AND FURTHER BE IT RESOLVED that Council of the Corporation of the Township of The Archipelago request that the Minister of Municipal Affairs and Housing, the Honourable Steve Clark, ensure that there is a clear and accessible way to enforce the rules described in the Municipal Elections Act;

AND FURTHER BE IT RESOLVED that this resolution be sent to the Premier of Ontario, the Minister of Municipal Affairs and Housing, Norm Miller MPP, all Ontario Municipalities and the Association of Municipalities of Ontario.

Carried.

February 8, 2021

Ministry of Municipal Affairs and Housing
17th Floor, 777 Bay Street
Toronto, ON
M7A 2J3

RECEIVED
FEB 08 2021

Attention: The Hon. Steve Clark

Re: Advocacy for Reform – MFIPPA Legislation

At the Township of Guelph/Eramosa's Regular Meeting of Council held on Monday February 1, 2021, the following resolution was put forward and passed:

Be it resolved that the Council of the Township of Guelph/Eramosa has received Clerk's Department Report 21/03 regarding Advocacy for Reform – MFIPPA Legislation; and

That that the following motions be passed in support of a request to review and reform of the Municipal Freedom of Information and Protection of Privacy Act:

WHEREAS the Municipal Freedom of Information and Protection of Privacy Act R.S.O. 1990 (MFIPPA) dates back 30 years;

AND WHEREAS municipalities, including the Township of Guelph/Eramosa, practice and continue to promote open and transparent government operations, actively disseminate information and routinely disclose public documents upon request outside of the MFIPPA process;

AND WHEREAS government operations, public expectations, technologies, and legislation surrounding accountability and transparency have dramatically changed and MFIPPA has not advanced in line with these changes;

AND WHEREAS the creation, storage and utilization of records has changed significantly, and the Municipal Clerk of the Municipality is responsible for records and information management programs as prescribed by the Municipal Act, 2001;

Jenni Spies
Deputy Clerk

Tel: 519-856-9596
jspies@get.on.ca

AND WHEREAS regulation 823 under MFIPPA continues to reference antiquated technology and does not adequately provide for cost recovery, and these financial shortfalls are borne by the municipal taxpayer;

AND WHEREAS the threshold to establish frivolous and/or vexatious requests is unreasonably high and allows for harassment of staff and members of municipal councils, and unreasonably affects the operations of the municipality;

AND WHEREAS the Act fails to recognize how multiple requests from an individual, shortage of staff resources or the expense of producing a record due to its size, number or physical location does not allow for time extensions to deliver requests and unreasonably affects the operations of the municipality;

AND WHEREAS the name of the requestor is not permitted to be disclosed to anyone other than the person processing the access request, and this anonymity is used by requesters to abuse the MFIPPA process and does not align with the spirit of openness and transparency embraced by municipalities;

AND WHEREAS legal professionals use MFIPPA to gain access to information launch litigation against institutions, where other remedies exist;

AND WHEREAS there are limited resources to assist administrators or requestors to navigate the legislative process;

AND WHEREAS reform is needed to address societal and technological changes in addition to global privacy concerns and consistency across provincial legislation;

BE IT RESOLVED THAT the Ministry of Government and Consumer Services be requested to review the MFIPPA, and consider recommendations as follows:

1. That MFIPPA assign the Municipal Clerk, or designate to be the Head under the Act;
2. That MFIPPA be updated to address current and emerging technologies;
3. That MFIPPA regulate the need for consistent routine disclosure practices across institutions;
4. That the threshold for frivolous and/or vexatious actions be reviewed, and take into consideration the community and available resources in which it is applied;
5. That the threshold for frivolous and/or vexatious also consider the anonymity of requesters, their abusive nature and language in

requests to ensure protection from harassment as provided for in Occupational Health and Safety Act;

6. That the application and scalability of fees be designed to ensure taxpayers are protected from persons abusing the access to information process;
7. That administrative practices implied or required under the Act, including those of the IPC, be reviewed and modernized;
8. That the integrity of the Act be maintained to protect personal privacy and transparent governments.

Please accept this for your information and any necessary action.

Sincerely,

A handwritten signature in black ink, appearing to be 'Jenni Spies', with a stylized, looped design.

Jenni Spies
Deputy Clerk

Cc. Ted Arnott, MPP Wellington-Halton Hills
Michael Chong, MP Wellington-Halton Hills
Minister of Consumer Services
Information and Privacy Commissioner of Ontario
Association of Municipalities of Ontario
Association of Clerks and Treasurers of Ontario
Ontario Clerks

THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK

BY-LAW # 2021-03

**BEING A BY-LAW OF THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK
TO AUTHORIZE ENTERING INTO A CONFIDENTIALITY AGREEMENT WITH SAULT
STE MARIE INNOVATION CENTRE ACORN INFORMATION SOLUTIONS TO
PARTICIPATE IN A VULNERABLE PERSONS REGISTRY**

WHEREAS the necessary authority is found in Sections 8 and 11 of the Municipal Act, 2001 c.25 as amended;

AND WHEREAS Section 5(3) of the Municipal Act, S.O., 2001, c 25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS The Council of the Corporation of the Township of Assiginack wishes to enter into a Confidentiality Agreement with Sault Ste. Marie Innovation Centre Acorn Information Solutions in order to protect the personal information about participants in a Vulnerable Persons Registry:

NOW THEREFORE THAT the Council of the Corporation of the Township of Assiginack ENACTS AS FOLLOWS:

1. THAT we agree to enter into the agreement with Sault Ste. Marie Innovation Centre Acorn Information Systems, attached to and forming part of this by-law as Schedule 1.
2. THAT the CAO is hereby authorized to complete and execute the agreement.
3. THAT this by-law shall come into force and take effect upon third and final reading hereof.

Read a first, second and third time and finally passed this 2nd day of March, 2021.

Mayor: Dave Ham

seal

Deputy Clerk: Alton Hobbs

CONFIDENTIALITY AGREEMENT

This Confidentiality Agreement is made as of January 1, 2021

BETWEEN: **Sault Ste. Marie Innovation Centre**
 Acorn Information Solutions
 99 Foster Drive, Level 6
 Sault Ste. Marie, ON
 P6A 5X6

AND: **Township of Assiginack**
 P.O. Box 238, 156 Arthur Street
 Manitowaning, ON
 P0P 1N0

The parties have agreed upon a business relationship with each other, more specifically:

The Township of Assiginack has agreed to receive confidential personal information pertaining to registrants of the Vulnerable Persons Registry (VPR) in order to assist in preparing effective responses during emergencies (as that term is later defined).

In the course of discussions regarding the business purpose, Acorn Information Solutions has agreed to the secure disclosure of authorized (as that term is later defined) personal information of VPR registrants on a monthly basis to the Township of Assiginack. The Township of Assiginack has agreed to update monthly VPR data within 15 days of receiving the email notification from the VPR Coordinator. By virtue of this Agreement, each party wishes to protect the confidentiality of such Confidential Information.

Both parties therefore agree as follows:

1. DEFINITIONS.

(a) “*Confidential Information*” refers to any personal information, data or materials disclosed by Acorn Information Solutions that pertain to any VPR registrant.

(b) “*Emergency*” in the case of the VPR refers to the following:

- Isolated situations effecting smaller geographic areas within the Township of Assiginack that require emergency response planning (i.e. small scale evacuations)

- A state of emergency; a condition, declared by a government, in which martial law applies, usually because of civil unrest or natural disaster

(c) ***"Authorized Information"*** means the limits set by the Acorn Information Solutions as to what information is

to be disclosed to the Township of Assiginack for the purposes of effectively planning emergency responses

(d) ***"Government Authority"*** means any governmental authority or court, tribunal, agency, department, commission, arbitrator, board, bureau, or instrumentality of Canada or any other country or territory, or domestic or foreign state, prefecture, province, commonwealth, city, county, municipality, territory, protectorate or possession.

(e) ***"Law"*** means all Laws, statutes, ordinances, codes, regulations and other pronouncements having the effect of Law of any Government Authority.

2. CONFIDENTIALITY.

(a) Confidential Information Disclosures

In the performance of this Agreement the Township of Assiginack may receive the Confidential Information pertaining to the VPR Acorn Information Solutions. Disclosures of Confidential Information made by Acorn Information Solutions (or the "***disclosing party***") to Township of Assiginack (or the "***receiving party***"), are pursuant to all terms and conditions of this Agreement. All Confidential Information of the disclosing party will remain the exclusive property of the disclosing party. The terms and conditions of this Agreement are deemed to be Confidential Information of both parties.

(b) Exclusions

Confidential Information does not include information, data or materials that, as proved by written records:

- Public Domain. are or become a part of the public domain through no act or omission on the part of the receiving party and no violation of any obligation of nondisclosure by any third party; or
- Independently Developed. are independently developed by the receiving party without reference to the disclosing party's Confidential Information, as evidenced through written records created in the normal course of the receiving party's business; or
- Third Party Source. are disclosed to the receiving party through a third party

source or series of sources without any violation of nondisclosure with respect to such information, data or materials by any source(s) in the series (however, such information only becomes Confidential Information once the receiving party is aware of such breach).

(c) Duties

Without limiting any other obligations under this Agreement, the parties agree to the following specified duties:

- (i) Nondisclosure and Uses. The receiving party must use commercially reasonable methods, at least as substantial as the methods it uses to protect its own confidential information, data and materials of a similar nature, to maintain and cause its employees to maintain the confidentiality of the Confidential Information by not copying, publishing, disclosing to third parties or using the Confidential Information; except employees of a receiving party may use the Confidential Information in order to perform the receiving party's obligations or engage in activities contemplated under the Business Purpose. A receiving party may not modify or delete any proprietary rights legend appearing in the disclosing party's Confidential Information. It is further acknowledged and agreed by the parties that the Township of Assiginack is bound by provisions of the Municipal Freedom of Information and Protection of Privacy Act.
- (ii) Advise Employees. The receiving party must advise each employee before receiving direct or indirect access to the Confidential Information of the obligations of the receiving party regarding the Confidential Information under this Agreement.
- (iii) Disclosures to Agents and Subcontractors. A receiving party may share Confidential Information with: (a) its counsel under an obligation of confidentiality and nondisclosure no less protective of the disclosing party's Confidential Information than the terms and conditions of this Agreement; and (b) its subcontractors pursuant to a written confidentiality agreement no less protective of the disclosing party's Confidential Information than this Agreement (a "***Subcontractor Confidentiality Agreement***"), provided that in no event may an counsel or subcontractor of a receiving party disclose Confidential Information to any other third party, with the exception of a Government Authority to which a disclosure may be made (for subcontractors, only pursuant to a provision in the Subcontractor Confidentiality Agreement identical to Section 2(d) (Disclosures Required by Law) of this Agreement), except that the counsel or subcontractor must give the prior notice required therein to both the receiving party and the disclosing party. Receiving party agrees to assume all liability and responsibility for such counsels' and subcontractors' compliance with and breach of the terms and conditions of this Agreement as if such counsels' and subcontractors' acts and omissions were receiving party's own.
- (iv) Notice. Upon discovery, receiving party agrees to provide disclosing party

immediate telephonic and written notice of a breach of: (a) any obligation of confidentiality and nondisclosure required hereunder prior to a disclosure; and (b) any Subcontractor Confidentiality Agreement.

- (v) Return of Confidential Information. After a request by the disclosing party, and after termination or expiration of this Agreement, receiving party must within thirty (30) days return or destroy (and certify to such destruction in writing, such certification not to be unreasonably withheld or delayed) all Confidential Information of the disclosing party, including, without limitation: (a) all tangible and electronic documents, drawings, materials, hardware, disks, tapes; and (b) all copies, notes, summaries and excerpts of any of the foregoing; and (c) all Confidential Information in the possession of any third parties to whom receiving party disclosed Confidential Information pursuant to this Agreement. Notwithstanding the foregoing, receiving party may retain Confidential Information as required by applicable Laws or orders of a Government Authority with jurisdiction over receiving party (the "**Retention Requirements**"), and any such uses or disclosures of Confidential Information by the receiving party will be limited to only those uses and disclosures mandated by the Retention Requirements.

(d) Disclosures Required by Law

In the event any Confidential Information is required to be disclosed by Law or order of any Government Authority having jurisdiction over the receiving party (including as necessary for a party to assert a claim in a court of competent jurisdiction), before any such disclosure the receiving party will make reasonable efforts to provide notice to the disclosing party reasonably sufficient to allow the disclosing party the opportunity to apply for a protective order or other restriction regarding such disclosure. In the event such Confidential Information is disclosed in such circumstances, such Confidential Information shall continue to constitute Confidential Information in all other circumstances pursuant to this Agreement.

3. TERM AND SURVIVAL.

(a) Term

The term of this Agreement (together with any renewals, the "**Term**") begins on January 1, 2021 and will continue as long as the VPR remains a service. Any changes to this agreement shall be mutually agreed to by the parties in writing.

(b) Survival

The following captioned sections survive any termination, expiration or non-renewal of this Agreement: "Nondisclosure and Uses" (only for purposes of complying with the "Return of Confidential Information" provision) and only for thirty (30) days or such longer period as necessary to comply with the Retention Requirements, also, if any personnel of a receiving party retains in their memory any specific contents of a disclosing party's Confidential Information, such specific contents may not ever be

disclosed to any third parties except under "Disclosures Required by Law"), "Return of Confidential Information", "Survival" and "General".

(c) Termination for Insolvency

If either party is adjudged insolvent or bankrupt, or upon the institution of any proceedings by it seeking relief, reorganization or arrangement under any Laws relating to insolvency, or if an involuntary petition in bankruptcy is filed against a party and the petition is not discharged within sixty (60) days after filing, or upon any assignment for the benefit of a party's creditors, or upon the appointment of a receiver, liquidator or trustee of any of a party's assets, or upon the liquidation, dissolution or winding up of its business (each, an "*Event of Bankruptcy*"), then the party affected by any Event of Bankruptcy must immediately give notice of the Event of Bankruptcy to the other party, and the other party may terminate this Agreement by notice to the affected party.

(d) Termination for Breach

If either party breaches any provision contained in this Agreement, and the breach is not cured within thirty (30) days after the breaching party receives notice of the breach from the non-breaching party, the non-breaching party may then deliver a second notice to the breaching party immediately terminating this Agreement.

4. GENERAL

Entire Agreement and Amendments. This Agreement is the entire agreement between the parties and supersedes all earlier and simultaneous agreements regarding the subject matter, including, without limitation, any invoices, business forms, purchase orders, proposals or quotations. This Agreement may be amended only in a written document, signed by both parties.

Independent Contractors, Third Party Beneficiaries, and Subcontractors. The parties acknowledge that they are independent contractors under this Agreement, and except if expressly stated otherwise, none of the parties, nor any of their employees or agents, has the power or authority to bind or obligate another party. Except if expressly stated, no third party is a beneficiary of this Agreement. Party-1 may not subcontract any obligation under this Agreement without Party-2's prior written consent. Party-2 can subcontract without Party-1's consent. Each party is responsible for its subcontractors' compliance with and breach of this Agreement as if the subcontractors' acts and omissions were the party's own.

Assignment. This Agreement binds and inures to the benefit of the parties' successors. This Agreement is not assignable, delegable, sub-licenseable or otherwise transferable by any party in whole or in part without the prior written consent of the other party (or parties). Any transfer, assignment, delegation or sublicense by a party without such prior written consent is invalid. However, any party may assign this Agreement to a third party

purchasing: (a) majority control of the party's equity shares; or (b) all or substantially all of either (i) a party's assets or (ii) the assets of the party's relevant business unit under this Agreement.

No Waivers, Cumulative Remedies. A party's failure to insist upon strict performance of any provision of this Agreement is not a waiver of any of its rights under this Agreement. Except if expressly stated otherwise, all remedies under this Agreement, at Law or in equity, are cumulative and nonexclusive.

Severability. If any portion of this Agreement is held to be unenforceable, the unenforceable portion must be construed as nearly as possible to reflect the original intent of the parties, the remaining portions remain in full force and effect, and the unenforceable portion remains enforceable in all other contexts and jurisdictions.

Notices. All notices, including notices of address changes, under this Agreement must be sent by registered or certified mail, by overnight commercial delivery or by email to the address set forth in this Agreement by each party or by electronic mail.

Captions and Plural Terms. All captions are for purposes of convenience only and are not to be used in interpretation or enforcement of this Agreement. Terms defined in the singular have the same meaning in the plural and vice versa.

IN WITNESS WHEREOF, the parties execute this Agreement as of January 1, 2021, Each person who signs this Agreement below represents that such person is fully authorized to sign this Agreement on behalf of the applicable party.

PARTY-1

By: 

Print Name: Paul Beach

Title: Privacy Officer

Organization: Sault Ste. Marie Innovation Centre

PARTY-2

Chair: _____

Print Name: _____

Organization: Township of Assiginack



CONFIDENTIALITY AGREEMENT

This Confidentiality Agreement is made as of January 1, 2021

BETWEEN: **Sault Ste. Marie Innovation Centre**
 Acorn Information Solutions
 99 Foster Drive, Level 6
 Sault Ste. Marie, ON
 P6A 5X6

AND: **Township of Assignack**
 P.O. Box 238, 156 Arthur Street
 Manitowaning, ON
 P0P 1N0

The parties have agreed upon a business relationship with each other, more specifically: Township of Assignack has agreed to be a registration location for the Vulnerable Persons Registry (VPR) to provide an additional means for clients to register. Township of Assignack will have VPR registration kits provided by the Acorn Information Solutions available for clients. Township of Assignack will secure any completed registration and consent forms and will ensure the VPR Coordinator receives them in a secure manner.

To ensure the confidentiality of all VPR applicants, Township of Assignack has agreed to:

- Designate a primary contact and secondary contact (where possible) to secure completed registration and consent forms
- Refrain from making additional copies of the registration and consent forms except when a copy has been requested upon registration by the registrant/legal guardian
- Secure completed registration and consent forms in a locked filing cabinet or drawer
- Ensure the VPR Coordinator receives the completed registration and consent forms
- Abide by the delivery methods mentioned on page two in order to uphold the privacy and confidentiality of registrant information
- Refrain from disclosing personal information pertaining to a VPR registrant to any external publics

This agreement is valid as long as the VPR service is available to potential registrants.

Delivery Methods


To help assure the privacy and confidentiality of VPR registrants, the VPR will limit the transferring of registration and consent forms to the VPR Coordinator to the following:

- Mail
 - Township of Assiginack can mail completed registration and consent forms in a sealed envelope and to the attention of the VPR Coordinator as seen below:

VPR Coordinator
Sault Ste. Marie Innovation Centre
Acorn Information Solutions
99 Foster Drive, Level 6
P6A 5X6
 - Completed registration and consent forms should be mailed every two weeks or on an as needed basis

IN WITNESS WHEREOF, the parties execute this Agreement as of January 1, 2021. Each person who signs this Agreement below represents that such person is fully authorized to sign this Agreement on behalf of the applicable party.

PARTY-1

By: 
Print Name: Paul Beach
Title: Privacy Officer

PARTY-2

By: _____
Print Name: _____
Title: _____