

Entrance Permit Application: Contractor Information

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|---------------------------------|-------------------------------|-------------------------|----------|
| Name of Company | | | |
| Company Address | | | |
| Site Contact Information | Phone: | Email: | |
| Insurance Information | Company: | Policy Number: | Contact: |
| WSIB Information | Clearance Certificate Number: | Expiry Date: (MM/DD/YY) | |

| Proposed Site Plan of Property |
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| <p>The site plan shall be attached and showing the following:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Property dimensions <input type="checkbox"/> Position of the new or proposed driveway, fixtures on site including setbacks from all lot boundaries, roadways and waterbody courses as set out in the Township of Assiginack Zoning By-law. <input type="checkbox"/> Location of utilities <input type="checkbox"/> Location of well <input type="checkbox"/> Parking spaces |

| Submission Requirements | |
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| <p>The application process requires the following to be attached to this application, accurate and completed:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Payment of Administration Fees \$100: <ul style="list-style-type: none"> <input type="checkbox"/> Bin, Material or Construction Equipment on the roadway <input type="checkbox"/> Fee for New Driveway Entrance or Widen Existing Driveway <input type="checkbox"/> Copy of the Legal Plan for the Property; <input type="checkbox"/> Dated photograph of the front elevation of the home including public property (Must show any hydrants, trees, shrubs, utility boxes, etc); Detailed Site Plan showing existing and proposed features and be complete with dimensions in the previous section of this form; <input type="checkbox"/> A valid Certificate of Insurance (COI), naming the Township of Assiginack as the certificate holder; <input type="checkbox"/> Valid WSIB Certificate; <input type="checkbox"/> Traffic Control Plan (if required). | <p>OFFICE <u>USE</u></p> |
| <p>Confirmation of receipt by Administrative Staff: _____ Date: _____</p> <p>*Does not confirm information contained is verified, accurate and complete</p> | |

| Terms and Condition of Approval |
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| <ol style="list-style-type: none"> 1) Open cutting of roadways, sidewalks, boulevards, or residential driveways is not permitted except in strict accordance with the provisions of this permit. 2) The Applicant is responsible for the entire work site including restoration thereof, and any costs incurred or associated with this permit. Any future repairs required to be completed by the Township due to settlement will be at the expense of the applicant. 3) The Applicant is responsible for any damage caused to the roadway, curb, boulevard, paved driveway apron, sidewalk, boulevard tree, or other appurtenances located on or within the Municipal property. Any repairs required as a result of damage to the Municipal property from the work will be completed by the Township at the full expense of the Applicant. 4) Restoration of the work area shall be to a condition that meets or exceeds the pre-construction site conditions. Grass areas shall be sodded, watered and maintained until adequate root growth is established. Applicant is to provide dated pictures when the worksite is restored to the standards herein. 5) The Applicant/contractor shall ensure that all necessary traffic control measures are provided in accordance with MTO Book 7 requirements. Disruption of traffic flow shall be minimized where possible. 6) Any materials, vehicles and or equipment stored on the boulevard or roadway shall be adequately delineated using traffic cones or barrels and shall not impede the flow of vehicular or pedestrian traffic in any way. 7) All work being undertaken within a Capital Construction area shall be co-ordinated with the Town's Public Works Superintendent 705-859-3780. <p>“All personal information on this form is collected pursuant to the Municipal Freedom of Information and Protection of Privacy Act and Municipal Act, 2001. The information will be used for the purposes of the Township. Any questions may be forwarded to the Township Office, 156 Arthur Street, Box 238, Manitowaning, ON P0P1N0. Telephone 705-859-3196 or Fax 705-859-3010”</p> |

I / we, the undersigned, understand that under the provision of this Application for Entrance Permit, the owner, operator or agent who has obtained a permit is responsible for any and all damages that may be caused to the highway, encroachments or right of way resulting from the work associated with this permit, or by reason of the driving, operation or moving of heavy vehicle, load, object or structure.

I / we, the undersigned, hereby agree to the conditions set forth on the Entrance Permit Application and agree to assume all costs for works, damages or repairs incurred as a result of

enacting work under this application. Where the work may be in compliance or non-compliance of the Entrance Permit By-law.

As of the date of this application for an Entrance Permit, I have examined the contents of this application, and I certify the correctness of the information submitted in with the application insofar as I have knowledge of these facts, and I concur with the submission of this application to the Township of Assinack.

I acknowledge and accept the responsibilities imposed by this By-law in relation to the operation of a commercial motor vehicle under the authority of the permit(s) issued pursuant to the application.

Applicant/Agent Signature

Date

Applicant/Agent Printed

| FOR OFFICE USE ONLY | |
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| <p><u>ZONING COMPLIANCE</u></p> <p><input type="checkbox"/> Application Complete Date; _____</p> <p><input type="checkbox"/> Received By: _____</p> <p>ZONING REVIEW RESULTS</p> <p><input type="checkbox"/> Approved <input type="checkbox"/> Not Approved</p> <p>Reviewed By: _____ Date: _____</p> | <p><u>TRANSPORTATION COMPLIANCE</u></p> <p><input type="checkbox"/> Application Complete Date; _____</p> <p><input type="checkbox"/> Received By: _____</p> <p>TRANSPORTATION REVIEW RESULTS</p> <p><input type="checkbox"/> Approved <input type="checkbox"/> Not Approved</p> <p>Reviewed By: _____ Date: _____</p> |

| APPLICATION APPROVAL |
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| <p>This Application for an Entrance Permit as detailed above is hereby approved, subject to the conditions contained herein. All work shall be in strict accordance with this approval.</p> <p>_____ Public Works Superintendent, or designate</p> <p style="text-align: right;">_____ Date</p> |

| APPLICATION COMPLIANCE AND COMPLETION |
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| <p>Non-Compliant Issues noted: [] Not applicable</p> <p><input type="checkbox"/> Detailed Non-compliance Notice Issued – Dated: _____ [] Done</p> <p><input type="checkbox"/> Detailed Non-compliance Notice Issued – Dated: _____ [] Done</p> <p><input type="checkbox"/> Detailed Non-compliance Notice Issued – Dated: _____ [] Done</p> <p>Completion:</p> <p>This Application for an Entrance Permit, as detailed above, is hereby completed, inspected and accepted as in compliance with this application.</p> <p>_____ Public Works Superintendent, or designate</p> <p style="text-align: right;">_____ Date</p> |