

**The Township of Assiginack  
CORPORATE BUDGET  
2021**



	2020 Budget	2020 Actual	2021 Budget	% of Last Year Budget
<b>Expenditures</b>				
General Government	\$920,640.00	\$908,093.52	\$910,802.00	99%
School Board Levy	329,267.00	339,259.38	336,544.00	102%
Protection Services	426,373.00	417,051.14	435,885.00	102%
Transportation Services	1,017,324.00	1,006,400.72	1,004,375.00	99%
Environmental Services	541,738.36	576,646.20	691,162.67	128%
Health Services	257,750.00	259,145.06	260,166.00	101%
Social and Family Services	177,609.80	177,609.76	181,230.56	102%
Recreation and Cultural Service	213,785.00	236,239.22	251,295.00	118%
Planning & Development	119,460.00	40,786.06	114,000.00	95%
Capital out of Current	922,570.04	919,957.11	1,181,660.61	128%
<b>Expenditures Total</b>	<b>4,926,517.20</b>	<b>4,881,188.17</b>	<b>5,367,120.84</b>	<b>109%</b>
<b>Revenues</b>				
General Government	229,111.21	254,817.89	231,889.90	101%
General Revenue	3,516,355.70	3,529,906.82	3,584,233.09	102%
School Board Levy	329,267.00	339,259.38	336,544.00	102%
Protection Services	17,300.00	9,913.75	13,900.00	80%
Transportation Services	14,225.00	28,492.78	20,400.00	143%
Environmental Services	543,489.29	554,020.33	691,843.85	127%
Recreation and Cultural Service	23,950.00	31,833.73	33,100.00	138%
Planning & Development	81,000.00	6,236.38	87,000.00	107%
Capital out of Current	171,819.00	301,714.93	368,210.00	214%
<b>Revenues Total</b>	<b>4,926,517.20</b>	<b>5,056,195.99</b>	<b>5,367,120.84</b>	<b>109%</b>
<b>Net Levy</b>				
General Government	691,528.79	653,275.63	678,912.10	98%
General Revenue	(3,516,355.70)	(3,529,906.82)	(3,584,233.09)	102%
Protection Services	409,073.00	407,137.39	421,985.00	103%
Transportation Services	1,003,099.00	977,907.94	983,975.00	98%
Environmental Services	(1,750.93)	22,625.87	(681.18)	39%
Health Services	257,750.00	259,145.06	260,166.00	101%
Social and Family Services	177,609.80	177,609.76	181,230.56	102%
Recreation and Cultural Service	189,835.00	204,405.49	218,195.00	115%
Planning & Development	38,460.00	34,549.68	27,000.00	70%
Capital out of Current	750,751.04	618,242.18	813,450.61	108%
<b>Corporate Net Levy</b>		<b>(175,007.82)</b>		<b>0%</b>

# The Township of Assiginack



## Proposed Tax Rates - 2021

	Municipal	Education	Total
Residential	0.01514052	0.00153000	0.01667052
Multi-Residential	0.01514052	0.00153000	0.01667052
Commercial Occupied	0.01438349	0.00842583	0.02280932
Commercial Vacant	0.01006845	0.00842583	0.01849428
Industrial Occupied	0.01165820	0.00676308	0.01842128
Industrial Vacant	0.00757783	0.00676308	0.01434091
Pipelines	0.01698009	0.00000000	0.01698009
Farm	0.00378513	0.00038250	0.00416763
Managed Forest	0.00378513	0.00038250	0.00416763
Landfill	0.01438349	0.00980000	0.02418349

\* The municipal portion of the 2021 Proposed tax rates, will remain the same as the 2020 rates \*

# 2021 Operating Budget Overview

## General Revenue



### Includes:

- Tax Levy required to support 2021 Municipal Operating and Capital Budgets
- Ontario Municipal Partnership Fund – as allocated by the Province of Ontario- this years allocation is up by \$9,600 from the 2020 allocation
- Includes a provision for the Municipal Portion of any Supplemental Taxes that may be received throughout the year based on MPAC assessments

**The Township of Assiginack  
GENERAL REVENUE BUDGET  
2021**



	2020 Budget	2020 Actual	2021 Budget	% of Last Year Budget
<b>Revenues</b>				
Municipal Tax Levy	\$2,829,255.70	\$2,825,491.57	\$2,887,533.09	102%
Payments In Lieu of Taxes		17,315.25		0%
Ontario Community Reinvestment Fund	687,100.00	687,100.00	696,700.00	101%
<b>Total Revenue</b>	<b>3,516,355.70</b>	<b>3,529,906.82</b>	<b>3,584,233.09</b>	<b>102%</b>
<b>Net Levy</b>				
Municipal Tax Levy	2,829,255.70	2,825,491.57	2,887,533.09	102%
Payments in Lieu of Taxes		17,315.25		0%
Ontario Community Reinvestment Fund	687,100.00	687,100.00	696,700.00	101%
<b>General Revenue Net Levy</b>	<b>3,516,355.70</b>	<b>3,529,906.82</b>	<b>3,584,233.09</b>	<b>102%</b>

# 2021 Operating Budget Overview

## General Government

### Mayor & Council



#### **Program Description:**

This section provides a financial overview of the costs associated with the Mayor's Office and all elected officials. Such costs include council remuneration, expenses for conferences and training, mileage, costs for office supplies associated with council package preparation, and various public relations costs, (i.e. donations, gifts, street banners and various promotional products such as pens, pins, etc.)

#### **Existing Service Levels:**

This is the costs associated with the decision making body for the Corporation of the Township of Assiginack as legislated and as also determined by Council's Remuneration By-law and Expense Policies.

#### **Major Budget Changes from Previous Year:**

- We have added an additional \$200 per council member to the council remuneration for 2021 to help offset additional internet costs which may have been incurred due to the need for virtual meetings during COVID

# 2021 Operating Budget Overview

## General Government

### Administrator's/Clerk's Office



#### **Program Description:**

- The Administrator oversees the effective and efficient implementation of programs and services for the Township of Assinack in accordance with council direction (through the oversight of all departments) and as outlined in legislation.
- The Clerk provides secretariat services for Council and administrative support to Committees of Council.
- The Treasurer deals with the ongoing daily functions of finance and accounting, including working with staff and council on the preparation, presentation and management of the municipalities budget
- Maintains corporate records system, and vital statistics for the municipality
- Ensures compliance with various legislations; including livestock valuations, fence viewing, elections, privacy, etc.
- Administrative support services including courier, mail and reception at Municipal Office

#### **Existing Service Levels:**

- Staff attend all Council meetings with the preparation of agendas, minutes and other duties as legislated
- Administrative support resources for Committees of Council
- Provide support to all staff of the municipality, including advice on legislation and by-law development
- Issue marriage licenses and perform ceremonies
- Maintain cemetery records

#### **Major Budget Changes from Previous Year:**

- Staff salaries are adjusted as per Employment policy

# 2021 Operating Budget Review

## General Government

### Project and Events Co-ordinator (PEC) Program



#### **Program Description:**

- The Project and Events Co-ordinator is responsible to Schedule and co-ordinate community and public events, conferences and services for the Municipality and with its approval, for community organizations.
- In addition, researches, applies for and administers funding applications for the benefit of community organizations and for facilities used by these organizations.
- Co-ordinates and oversees the use of summer students by the Municipality.
- Works with all elements of the community to attract business and investment to the Municipality.
- Maintains Municipalities website, blog, Facebook and Twitter accounts

#### **Existing Service Levels:**

- No change in service levels from the previous year.

# 2021 Operating Budget Overview

## General Government



Please see below for a brief description of the balance of the General Government section

### **General Admin – Elections:**

- \$2000 has been included in this year's budget to go towards building a reserve for expenses related to the next Municipal Election in 2022.

### **Post Office/Bank of Montreal Building:**

- All building maintenance expenses, including janitorial, heat, hydro and also a provision to start building a reserve for future repairs.
- Rental income received from Post Office and Bank of Montreal

### **Library Building:**

- All building maintenance expenses, including janitorial, heat, hydro
- Rental income received from Library and Manitoulin Streams

### **Administration Building:**

- Building maintenance expenses, including heat and hydro.

### **Treasury – Unallocated:**

- Includes general transfers to reserves, bank service charges, taxes on municipal properties, as well as the write-off of the municipal portion of taxes resulting from Request for Reconsiderations, ARB decisions, etc.
- Also includes money received through AMO's Federal Gas Tax Program, interest earned on municipal bank accounts, penalties on tax arrears, other miscellaneous revenues





## The Township of Assiginack GENERAL GOVERNMENT BUDGET 2021

	2020 Budget	2020 Actual	2021 Budget	% of Last Year Budget
<b>Expenditures</b>				
Mayor & Council	\$55,700.00	\$63,408.88	\$56,700.00	102%
Administrator's Office	370,501.00	366,300.14	374,870.00	101%
Clerk's Office	251,699.00	255,767.77	251,662.00	100%
Project and Events Co-ordinator Programs	55,000.00	64,459.74	57,000.00	104%
General Admin - Elections	2,000.00	2,000.00	2,000.00	100%
Post Office Building	45,740.00	46,527.76	47,070.00	103%
Library Building	38,000.00	38,005.28	38,000.00	100%
Administration Building	28,500.00	27,545.16	30,000.00	105%
Treasury - Unallocated	53,500.00	29,292.05	33,500.00	63%
Taxation	20,000.00	14,786.74	20,000.00	100%
<b>Total General Government Expenditures</b>	<b>920,640.00</b>	<b>908,093.52</b>	<b>910,802.00</b>	<b>99%</b>
<b>Revenues</b>				
Clerk's Office	7,225.00	7,494.22	7,100.00	98%
Project and Events Co-ordinator Programs	4,800.00	14,259.74	34,760.00	724%
Post Office Building	39,125.00	39,912.76	40,775.00	104%
Library Building	15,000.00	15,005.28	15,000.00	100%
Treasury - Unallocated	162,961.21	108,479.84	134,254.90	82%
Grants		69,666.05		0%
<b>Total General Government Revenue</b>	<b>229,111.21</b>	<b>254,817.89</b>	<b>231,889.90</b>	<b>101%</b>
<b>Net Levy</b>				
Mayor & Council	55,700.00	63,408.88	56,700.00	102%
Administrator's Office	370,501.00	366,300.14	374,870.00	101%
Clerk's Office	244,474.00	248,273.55	244,562.00	100%
Project and Events Co-ordinator Programs	50,200.00	50,200.00	22,240.00	44%
General Admin - Elections	2,000.00	2,000.00	2,000.00	100%
Post Office Building	6,615.00	6,615.00	6,295.00	95%
Library Building	23,000.00	23,000.00	23,000.00	100%
Administration Building	28,500.00	27,545.16	30,000.00	105%
Treasury - Unallocated	(109,461.21)	(79,187.79)	(100,754.90)	92%
Taxation	20,000.00	14,786.74	20,000.00	100%
Grants		(69,666.05)		0%
<b>General Government Net Levy</b>	<b>691,528.79</b>	<b>653,275.63</b>	<b>678,912.10</b>	<b>98%</b>

# 2021 Operating Budget Overview

## School Board



The Municipality collects Education Taxes on behalf of the School Board at tax rates legislated by the Province. These taxes are in turn submitted to the appropriate school boards (i.e. English Public or French Public), as designated by the property owners chosen school support, net of any supplemental and/or write-offs received throughout the year.

**The Township of Assiginack  
SCHOOL BOARD BUDGET  
2020**



	2020 Budget	2020 Actual	2021 Budget	% of Last Year Budget
<b>Expenditures</b>				
English Language Public School	\$329,267.00	\$336,872.27	\$336,544.00	102%
French Language Public School		2,387.11		0%
<b>Total School Board Expenditures</b>	<b>329,267.00</b>	<b>339,259.38</b>	<b>336,544.00</b>	<b>102%</b>
<b>Revenues</b>				
English Language Public School	329,267.00	336,872.27	336,544.00	102%
French Language Public School		2,387.11		0%
<b>Total School Board Revenue</b>	<b>329,267.00</b>	<b>339,259.38</b>	<b>336,544.00</b>	<b>102%</b>



# 2021 Operating Budget Overview

## Protection Services

### Fire Department

#### **Program Description:**

- Fire protection services for the Township of Assiginack are provided by the Assiginack Volunteer Fire Department
- Salaries include honorariums for the Fire Chief, Deputy Fire Chief and Two Captains, as well as the Firefighters.
- Firefighters attend regular practices and training sessions; participate in Fire Prevention activities throughout the year at various events and at the local elementary school, in addition to Fire Protection services.

#### **Existing Service Levels:**

- Provide Fire Protection to residents of Assiginack
- Ensure the departments adherence to legislations
- Fire Prevention

#### **Major Budget Changes from Previous Year:**

- No major changes



## 2021 Operating Budget Overview

### Protection Services

### Police Services

#### **Program Description:**

The Ontario Provincial Police (OPP) is the provider of policing services throughout the Township of Assinack.

#### **Existing Service Levels:**

Service is provided on cost-recovery basis. The municipality is invoiced on a monthly basis based on the estimated costs for the year, with the amounts reconciled with actual costs, semi-annually.

#### **Major Budget Changes from Previous Year:**

The projected policing costs for 2021 reflect a decrease of \$6,198 from 2020



## 2021 Operating Budget Overview

### Protection Services

#### **Protective Inspection & Control:**

- The Ontario Wildlife Damage Compensation Program and the related administrative costs for the Livestock Valuer with approved eligible costs recovered via the above program from the Province of Ontario.

#### **Canine Control:**

- Canine Control is provided on a contract basis by our Animal Control Officer, who enforces the Canine Control by-law. Municipal dog tags are issued by the Township, as required by the by-law, and must be renewed on an annual basis, with the small fee charged, going back to the Canine Control Budget.

#### **Building Department:**

- Regulates through the issuance of building permits and regular inspections, the safety, construction and demolition of properties to comply with the Ontario Building Code
- Provides building information statistics to interested parties (i.e. MPAC)



**The Township of Assiginack  
PROTECTION SERVICES BUDGET  
2021**

	2020 Budget	2020 Actual	2021 Budget	% of Last Year Budget
<b>Expenditures</b>				
Fire Department	\$99,550.00	\$102,936.91	\$115,050.00	116%
Police Services	277,033.00	272,601.62	270,835.00	98%
9-1-1	1,000.00		1,000.00	100%
Protective Inspection & Control	6,100.00	4,393.23	6,100.00	100%
Canine Control	12,440.00	12,053.50	12,500.00	100%
Building Department	30,250.00	25,065.88	30,400.00	100%
<b>Total Protection Services Expenditures</b>	<b>426,373.00</b>	<b>417,051.14</b>	<b>435,885.00</b>	<b>102%</b>
<b>Revenues</b>				
Fire Department		1,648.00		0%
Protective Inspection & Control	3,000.00	1,699.95	3,000.00	100%
Canine Control	800.00	1,415.00	900.00	113%
Building Department	13,500.00	5,150.80	10,000.00	74%
<b>Total Protection Services Revenues</b>	<b>17,300.00</b>	<b>9,913.75</b>	<b>13,900.00</b>	<b>80%</b>
<b>Net Levy</b>				
Fire Department	99,550.00	101,288.91	115,050.00	116%
Police Services	277,033.00	272,601.62	270,835.00	98%
9-1-1	1,000.00		1,000.00	100%
Protective Inspection & Control	3,100.00	2,693.28	3,100.00	100%
Canine Control	11,640.00	10,638.50	11,600.00	100%
Building Department	16,750.00	19,915.08	20,400.00	122%
<b>Protection Services Net Levy</b>	<b>409,073.00</b>	<b>407,137.39</b>	<b>421,985.00</b>	<b>103%</b>



# 2021 Operating Budget Overview

## Transportation Services

### Public Works

#### **Program Description:**

- The Public Works Department is responsible for the Summer and Winter Maintenance of over 100 km of road, in accordance with our Minimum Maintenance Standards Policy, including plowing, sanding, grading, patching, ditching, brushing, etc.
- Maintenance of Public Works Vehicles
- Grass cutting at various municipal properties
- Staffing and maintenance of the Bay Street Marina and Waterfront area during the summer months, with the aid of Summer Students
- Provides oversight to the Waste Diversion Site and staffing as required

#### **Existing Service Levels:**

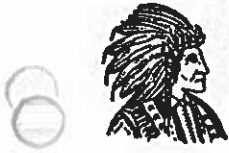
- Public Works Department is managed by a Public Works Superintendent, who is responsible to the CAO and council, and is staffed by Four Full-time employees. The Marina is staffed in the summer by a Seasonal Staff member with help from students
- Vehicle fleet includes two (2) Snow plow/Dump trucks, one (1) Dump truck, grader, loader, backhoe, one(1) one-tonne truck, and one (1) half-tonne truck, as well as other miscellaneous small equipment

#### **Major Budget Changes from Previous Year:**

- No major changes to the overall Public Works budget

Also included in this section is the levy paid to the Manitoulin East Municipal Airport Commission which is responsible for the management of the jointly owned municipal airport with representation from both the Township of Assinack and the Town of Northeastern Manitoulin and the Islands. This levy has increased by approximately 1%





## The Township of Assiginack TRANSPORTATION SERVICES BUDGET 2021

	2020 Budget	2020 Actual	2021 Budget	% of Last Year Budget
<b>Expenditures</b>				
Public Works Administration	\$365,187.00	\$300,690.43	\$356,095.00	98%
Operation Centre	56,800.00	69,434.86	47,200.00	83%
Road Side Maintenance		35.75		0%
Grasscutting	22,775.00	24,990.90	23,200.00	102%
Beaver Dams -Flood Control	550.00	1,941.24	800.00	145%
Sidewalks		1,390.61		0%
Street Name Signs	2,200.00	2,751.23	1,500.00	68%
Street Lighting	8,000.00	5,789.71	7,500.00	94%
Vehicles & Equipment	164,850.00	119,883.78	141,100.00	86%
Small Equipment & Supplies	1,500.00	6,504.58	1,000.00	67%
Airport	31,462.00	31,462.00	31,780.00	101%
Marina	47,000.00	51,379.85	57,200.00	122%
<b>Roadways:</b>				
Bridges and Culverts	6,500.00	5,415.11	6,500.00	100%
Brushing	6,500.00	6,323.74	6,500.00	100%
Ditching	30,000.00	1,539.47	30,000.00	100%
Catch Basins, Storm Sewers	1,000.00		1,000.00	100%
Sweeping/Flushing/Cleaning	5,000.00	8,517.67	7,000.00	140%
Resurfacing & Patching	152,000.00	217,580.75	168,000.00	111%
Snow Ploughing	5,000.00	31,292.38	5,000.00	100%
Sanding & Salting	35,000.00	38,295.19	40,000.00	114%
Loosetop Maintenance	76,000.00	81,181.47	73,000.00	96%

<b>Total Transportation Services Expenditures</b>	<b>1,017,324.00</b>	<b>1,006,400.72</b>	<b>1,004,375.00</b>	<b>99%</b>
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### Revenues

Public Works Administration		8,125.13		0%
Public Works Misc Revenues				
Marina	14,225.00	20,367.65	20,400.00	143%

<b>Total Transportation Services Revenues</b>	<b>14,225.00</b>	<b>28,492.78</b>	<b>20,400.00</b>	<b>143%</b>
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### Net Levy

Public Works Administration	365,187.00	292,565.30	356,095.00	98%
Operation Centre	56,800.00	69,434.86	47,200.00	83%
Road Side Maintenance		35.75		0%
Beaver Dams -Flood Control	550.00	1,941.24	800.00	145%
Sidewalks		1,390.61		0%
Street Name Signs	2,200.00	2,751.23	1,500.00	68%
Street Lighting	8,000.00	5,789.71	7,500.00	94%
Vehicles & Equipment	164,850.00	119,883.78	141,100.00	86%
Small Equipment & Supplies	1,500.00	6,504.58	1,000.00	67%
Airport	31,462.00	31,462.00	31,780.00	101%
Marina	32,775.00	31,012.20	36,800.00	112%
Roadways	317,000.00	390,145.78	337,000.00	106%

<b>Transportation Services Net Levy</b>	<b>1,003,099.00</b>	<b>977,907.94</b>	<b>983,975.00</b>	<b>98%</b>
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# 2021 Operating Budget Overview

## Environmental Services

### Waste Management

#### **Program Description:**

- The Township of Assinack operates one (1) Landfill/Waste Diversion Site. We currently operate a recycling program which is quite comprehensive and is capable of diverting a large percentage of household waste from our landfill. We offer the recycling of plastics, glass, paper, and cardboard, as well as composting, and the collection of metals. We do not accept hazardous materials at our site, but a Hazardous Waste Collection Day is offered in conjunction with neighbouring municipalities once a year where these items can be properly disposed of.

#### **Existing Service Levels:**

- The township continues to focus on our recycling program and is currently working toward implementing the requirements of our new Certificate of Approval for an expanded site.

#### **Major Budget Changes from Previous year:**

- An amount of \$20,000 has been budgeted to go towards the bi-annual expense of grinding at the landfill site.



## 2021 Operating Budget Overview

### Environmental Services

### Water and Wastewater

#### **Program Description:**

The Township of Assiginack owns one (1) water treatment and one (1) wastewater treatment facility for the Town of Manitowaning, which services approximately 260 users. The Township also owns one (1) water treatment facility for the subdivision of Sunsite Estates which services 64 lots. All facilities are operated by the Ontario Clean Water Agency (OCWA) on behalf of the municipality under a ten-year contract beginning in 2018.

#### **Existing Service Levels:**

- To provide clean, potable water to the residents of the Town of Manitowaning and the subdivision of Sunsite Estates
- Water and Wastewater is funded by a separate user rate funded budget

#### **Major Changes from Previous Year:**

- OCWA has identified some items that need to be addressed in the coming year and these items have been taken into consideration while budgeting for Equipment Repairs, etc
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**The Township of Assiginack**  
**ENVIRONMENTAL SERVICES BUDGET**  
**2021**

	2020 Budget	2020 Actual	2021 Budget	% of Last Year Budget
<b>Expenditures</b>				
Waste Management	\$97,150.00	\$114,686.14	\$98,550.00	101%
Waterworks	444,588.36	461,960.06	592,612.67	133%
<b>Total Environmental Services Expenditures</b>	<b>541,738.36</b>	<b>576,646.20</b>	<b>691,162.67</b>	<b>128%</b>
<b>Revenues</b>				
Sanitary Sewer & WPCP Revenue	139,605.90	139,810.03	132,345.21	95%
Garbage Collection	17,500.00	19,765.27	19,900.00	114%
Waterworks	386,383.39	394,445.03	539,598.64	140%
<b>Total Environmental Services Revenues</b>	<b>543,489.29</b>	<b>554,020.33</b>	<b>691,843.85</b>	<b>127%</b>
<b>Net Levy</b>				
Waste Management	97,150.00	114,686.14	98,550.00	101%
Sanitary Sewer & WPCP Revenue	(139,605.90)	(139,810.03)	(132,345.21)	95%
Garbage Collection	(17,500.00)	(19,765.27)	(19,900.00)	114%
Waterworks	58,204.97	67,515.03	53,014.03	91%
<b>Environmental Services Net Levy</b>	<b>(1,750.93)</b>	<b>22,625.87</b>	<b>(681.18)</b>	<b>39%</b>



# 2021 Operating Budget Overview

## Health Services



### **Cemetery:**

The Township of Assiginack owns and operates Hilly Grove Cemetery. The Hilly Grove Cemetery Board has representation from the Townships of Assiginack and the Township of Tehkummah. The two municipalities, as well as Central Manitoulin are apportioned a levy towards the operation of the cemetery. This section of the budget includes Assiginack's annual levy towards the operating costs of the Hilly Grove Cemetery. The Township also has a small number of "Inactive" cemeteries, and there is a small budget line, to help provide for grass cutting at these sites.

### **Land Ambulance:**

Ambulance services for the Township of Assiginack are provided by the Manitoulin-Sudbury District Services Board. The municipality is billed on a monthly basis based on budget estimates and our percentage of the municipal weighted assessment for the serviced areas. This year ambulance cost is \$242,166 which is increase of \$2,416 or approximately 1% over last year.

### **Medical Building:**

The Township of Assiginack owns the building which houses the Manitowaning Family Health Team. We have provided for a small annual budget for repairs, as well as a transfer to reserves to prepare for any larger future repairs which might arise.

**The Township of Assiginack  
HEALTH SERVICES BUDGET  
2021**



	2020 Budget	2020 Actual	2021 Budget	% of Last Year Budget
<b>Expenditures</b>				
Cemetery	\$6,000.00	\$6,076.53	\$6,000.00	100%
Land Ambulance	239,750.00	239,750.04	242,166.00	101%
Medical Clinic		116.35		0%
Medical Building	12,000.00	13,202.14	12,000.00	100%
<b>Total Health Services Expenditures</b>	<b>257,750.00</b>	<b>259,145.06</b>	<b>260,166.00</b>	<b>101%</b>
<b>Net Levy</b>				
Cemetery	6,000.00	6,076.53	6,000.00	100%
Land Ambulance	239,750.00	239,750.04	242,166.00	101%
Medical Clinic		116.35		0%
Medical Building	12,000.00	13,202.14	12,000.00	100%
<b>Health Services Net Levy</b>	<b>257,750.00</b>	<b>259,145.06</b>	<b>260,166.00</b>	<b>101%</b>

# 2021 Operating Budget Overview

## Social/Family Services



### District Social Services Administration Board:

Social Housing, Ontario Works Program, as well as Child Care Programs, are also provided to the Township of Assiginack by the Manitoulin-Sudbury District Services Board. The municipality is billed on a monthly basis, based on budget estimates and our percentage of the total weighted assessment for the service areas. This year's estimated costs are \$137,990 which is an increase of \$2,773 or approximately 2% from last year's budgeted costs.

### Manitoulin Centennial Manor

The Manitoulin Centennial Manor is a Municipal Home for the Aged, which is supported by the municipalities of Manitoulin and District. The municipality is billed on a quarterly basis, based on a budget estimates. This year's requisition is \$43,240.56 which is up by approximately 2% from last year's operating estimates.



**The Township of Assiginack**  
**SOCIAL & FAMILY SERVICES BUDGET**  
**2021**

	2020 Budget	2020 Actual	2021 Budget	% of Last Year Budget
<b>Expenditures</b>				
District Social Services Administration Board	\$135,217.00	\$135,216.96	\$137,990.00	102%
Centennial Manor	42,392.80	42,392.80	43,240.56	102%
<b>Total Social &amp; Family Services Expenditures</b>	<b>177,609.80</b>	<b>177,609.76</b>	<b>181,230.56</b>	<b>102%</b>
<b>Net Levy</b>				
District Social Services Administration Board	135,217.00	135,216.96	137,990.00	102%
Centennial Manor	42,392.80	42,392.80	43,240.56	102%
<b>Social &amp; Family Services Net Levy</b>	<b>177,609.80</b>	<b>177,609.76</b>	<b>181,230.56</b>	<b>102%</b>







## 2021 Operating Budget Overview

### Recreation & Cultural Services

#### **Canada Day Fireworks and 150 Anniversary Celebrations:**

The Project and Events Coordinator has once again secured funding for the purchase of Canada Day Fireworks as well as funding towards 150<sup>th</sup> Anniversary Celebrations.

#### **Summer Program:**

This section includes the cost of swimming instructor and the required program supplies.

#### **Arena:**

The Assiginack Arena is home to Minor Hockey, Figure Skating, as well as Men's and Ladies' Hockey. The Arena Manager/PEC takes care of bookings for ice time during the winter, as well as various rentals throughout the year for events such as Lions Summerfest, Rodeo, Manitowaning Fall Fair, and the Whitetail Deer Show. A Lead Hand, as well as an assistant is hired on a seasonal basis, and is responsible for preparation of the ice surface and its maintenance throughout the season, as well as building maintenance. This year's budget includes once again a transfer to reserve, to help cover any unexpected future equipment repairs, etc, as well the regular budgeted amounts for the maintenance of the arena.

#### **Parks:**

The Township of Assiginack has several park areas, including High Falls, McLean's Park and the Sucker Lake Boat Launch area. The grass cutting and garbage pickup for these areas is contracted out.

#### **Heritage:**

The Assiginack Museum is owned by the Township of Assiginack and is given an annual levy towards its operation. The museum is staffed by the Museum Curator, a Summer Student and volunteers.

**Information Booth:**

The information booth on Highway 6 is owned and maintained by the municipality. In 2018, the Friends of the Library began using the building as their Used Book Store in conjunction to providing information to the public. The Information Booth/Used Book Store was staffed completely by volunteers.

**Library Board:**

The Assiginack Public Library is staffed by our Librarian year-round. Due to the current situation with the COVID pandemic, our library is still open, however, it is for curbside pickup/delivery only. The municipality budgets an annual Library Levy to aid them in covering their staffing, book purchases, etc.



## The Township of Assiginack RECREATION & CULTURAL SERVICES BUDGET 2021

	2020 Budget	2020 Actual	2021 Budget	% of Last Year Budget
<b>Expenditures</b>				
Recreation	\$3,200.00		\$15,200.00	475%
Summer Programme	2,250.00	2,861.62	3,350.00	149%
Arena	111,850.00	125,810.14	133,610.00	119%
Parks	15,150.00	27,488.68	17,800.00	117%
Heritage	28,150.00	34,644.24	28,150.00	100%
Information Booth	10,000.00	1,564.38	10,000.00	100%
Burn's Wharf Theatre	1,500.00	2,186.72	1,500.00	100%
Library Board	41,685.00	41,683.44	41,685.00	100%
<b>Total Recreation &amp; Cultural Services Expenditures</b>	<b>213,785.00</b>	<b>236,239.22</b>	<b>251,295.00</b>	<b>118%</b>
<b>Revenues</b>				
Recreation	3,200.00	3,200.00	15,200.00	475%
Arena	20,750.00	15,983.15	17,900.00	86%
Heritage		10,660.58		0%
Burn's Wharf Theatre		1,990.00		0%
<b>Total Recreation &amp; Cultural Services Revenues</b>	<b>23,950.00</b>	<b>31,833.73</b>	<b>33,100.00</b>	<b>138%</b>
<b>Net Levy</b>				
Recreation		(3,200.00)		0%
Summer Programme	2,250.00	2,861.62	3,350.00	149%
Arena	91,100.00	109,826.99	115,710.00	127%
Parks	15,150.00	27,488.68	17,800.00	117%
Heritage	28,150.00	23,983.66	28,150.00	100%
Information Booth	10,000.00	1,564.38	10,000.00	100%
Burn's Wharf Theatre	1,500.00	196.72	1,500.00	100%
Library Board	41,685.00	41,683.44	41,685.00	100%
<b>Recreation &amp; Cultural Services Net Levy</b>	<b>189,835.00</b>	<b>204,405.49</b>	<b>218,195.00</b>	<b>115%</b>

# 2021 Operating Budget Overview

## Planning & Development



The Manitoulin Planning Board is the body which handles all zoning by-law amendments, planning issues, and severance applications for the Manitoulin Island. Each member municipality shares in the operational costs of the board, which is billed to the municipality in two installments.

The township has also secured funding from Fednor for an EDO position. This position is shared between the Townships of Assiginack, Killarney and Tehkummah.



**The Township of Assiginack  
PLANNING & DEVELOPMENT BUDGET  
2021**

	2020 Budget	2020 Actual	2021 Budget	% of Last Year Budget
<b>Expenditures</b>				
Planning	\$29,460.00	\$34,397.12	\$24,000.00	81%
Economic Development	90,000.00	4,577.02	90,000.00	100%
<b>Total Planning &amp; Development Expenditures</b>	<b>119,460.00</b>	<b>38,974.14</b>	<b>114,000.00</b>	<b>95%</b>
<b>Revenues</b>				
Economic Development	81,000.00	4,424.46	87,000.00	107%
<b>Total Planning &amp; Development Revenues</b>	<b>81,000.00</b>	<b>4,424.46</b>	<b>87,000.00</b>	<b>107%</b>
<b>Net Levy</b>				
Planning	29,460.00	34,397.12	24,000.00	81%
Economic Development	9,000.00	152.56	3,000.00	33%
<b>Planning &amp; Development Net Levy</b>	<b>38,460.00</b>	<b>34,549.68</b>	<b>27,000.00</b>	<b>70%</b>



# 2021 Capital Budget Overview



This section contains the capital projects planned for the Township of Assiginack over the 2021 taxation year, broken down by department.

## **General Government:**

This section contains the finance payments for the renovation of the new municipal building, as well as the repayment to reserves for the purchase of the Harasym Building.

We are required to update our Asset Management Plan to be compliant with Ont. Reg 288/17, with the deadline for all core infrastructure to be completed by July 2022. An amount of \$24,000 has been budgeted. We did submit an application to FCM for funds to help offset this amount but have yet to hear anything on the application as of today's date.

In the IT section of the budget, we have included a new laptop workstation for the Treasurer's office.

There is also an amount of \$314,382 for unallocated capital expenses. This amount will be allocated on a per project basis, depending on the current Pandemic situation. Any amount still unspent at the end of the year, will be transferred to reserves, to be used for Capital projects in future years.

## **Protecton Services:**

This section includes funds for the upgrade of the current radio system used by both the Fire Department and Public Works to a digital radio system.

## **Transportation Services:**

New Grader – A new grader was purchased at the beginning of 2021 and was funded partially through the One-time Modernization funding which was received in late 2019, and the balance was funded by the unallocated capital reserves.

New Plow Truck – Payments on the purchase of the 2017 Western Star plow truck which is being paid back over 7 years ending Dec 2023.

PW/Fire Dept Bldg Roof Replacement – The tender was awarded for the replacement of the roof last fall. The majority of the materials have already been purchased and \$16,000 is budgeted here for the tendered labour price and some additional in the event that additional materials need to be purchased once work is started.

**Environmental Services:**

Water Treatment Plant Capital Loan Payments – This includes the portion of the new water treatment plants which was not covered by the grants. The users of the plant each pay a portion, including the municipality for the municipally owned properties.

This year, we are required to submit an updated Water Financial Plant as per O.Reg 453/07. The cost of \$6000 is included here.

Water Treatment Plant Membrane replacements – This project was completed in 2019. The portion which was not covered by last year’s OCIF Formula Funding allocation was pulled from reserves, to be paid by this year’s OCIF allocation. The balance of the OCIF funding will be used to offset capital projects required for the Manitowaning and Sunsite Water systems.

Force main Repayments – The new force main which was completed in 2012 was partially covered by grants. Our portion of the project was financed from our reserves, to be repaid over 15 years.

Landfill Expansion – Costs anticipated for the expansion of the current landfill site for the current year, to be offset by our AMO Gas Tax allocation.

**Recreation Services:**

Arena Project – This includes loan repayments for our portion of the arena expansion done a number of years ago, as well as repayments to reserves for the cost of the new arena roof done in 2013.

The PEC has applied for additional funding for upgrades to arena and fairgrounds. Our portion of the upgrade would be approximately \$170,000

We have also included funds for the purchase of new Zamboni, as well as new matting for the arena. As well, funds have been included for new insulation of the walls of the Ice Plant room, as well as the Zamboni room, to help alleviate energy costs.



# The Township of Assiginack CORPORATE CAPITAL BUDGET 2021

	2020 Budget	2020 Actual	2021 Budget	% of Last Year Budget
<b>Expenditures</b>				
General Government	\$441,761.99	\$309,110.50	\$402,592.87	91%
Protection Services		8,764.89	20,000.00	0%
Transportation Services	31,360.00	208,594.00	415,570.00	1,325%
Environmental Services	302,269.53	222,017.41	165,319.22	55%
Health Services		3,420.00		0%
Social and Family Services		4,777.16		0%
Recreation and Cultural Service	147,178.52	163,273.15	178,178.52	121%
<b>Expenditures Total</b>	<b>922,570.04</b>	<b>919,957.11</b>	<b>1,181,660.61</b>	<b>128%</b>
<b>Revenues</b>				
General Government	4,000.00	4,000.00		0%
Protection Services		8,764.89		0%
Transportation Services		96,974.84	368,210.00	0%
Environmental Services	104,319.00	104,319.00		0%
Recreation and Cultural Service	63,500.00	87,656.20		0%
<b>Revenues Total</b>	<b>171,819.00</b>	<b>301,714.93</b>	<b>368,210.00</b>	<b>214%</b>
<b>Net Levy</b>				
General Government	437,761.99	305,110.50	402,592.87	92%
Protection Services			20,000.00	0%
Transportation Services	31,360.00	111,619.16	47,360.00	151%
Environmental Services	197,950.53	117,698.41	165,319.22	84%
Health Services		3,420.00		0%
Social and Family Services		4,777.16		0%
Recreation and Cultural Service	83,678.52	75,616.95	178,178.52	213%
<b>Corporate Net Levy</b>	<b>750,751.04</b>	<b>618,242.18</b>	<b>813,450.61</b>	<b>108%</b>