

MUNICIPALITY



OF ASSIGINACK

**BOX 238, MANITOWANING, ONT., P0P 1N0
(705) 859-3196 or 1-800-540-0179**

www.assiginack.ca

REGULAR VIRTUAL MEETING OF COUNCIL

Via ZOOM

Tuesday, February 1, 2022 5:00 pm

AGENDA

For Consideration:

1. OPENING

- a) Adoption of Agenda
- b) Disclosure of Pecuniary Interest and General Nature Thereof

2. ANNOUNCEMENTS

3. ADOPTION OF MINUTES

- a) Regular Virtual Meeting of January 18, 2022
- b) Assiginack Public Library Board Meeting of December 14, 2021

4. DELEGATIONS

NONE

5. REPORTS

NONE

6. ACTION REQUIRED ITEMS

- a) Accounts for Payment : General \$ 210,371.00
Payroll: \$ 20,934.94
- b) Request for Streetlight: Sucker Lake Road
- c) Grass and Park Maintenance Tenders Results
- d) Manitoulin Minor Hockey Association Request

7. INFORMATION ITEMS

- a) OPP/CPAC: Operation Lifesaver
- b) Fred Dean: So You Want to Run for Council

8. BY-LAWS

- a) By-law # 22-04 OTF Funding Agreement
- b) By-law# 22-05 2022 Interim Tax Billings

9. CLOSED SESSION

None

10. ADJOURNMENT

THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK
MINUTES OF THE REGULAR COUNCIL MEETING

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held and hosted by way of a Zoom Conference call from the Council Chambers on Tuesday, January 18, 2022 at 5:00 pm.

Present: Mayor Dave Ham
Councillor Dave McDowell
Councillor Rob Maguire
Councillor Christianna Jones
Councillor Hugh Moggy – 5:15 pm

Staff: Alton Hobbs, CAO/Deputy Clerk
Deb MacDonald, Treasurer
Freda Bond, Tax and Utilities Manager
Jackie White, PEC
Ron Cooper, Public Works Superintendent
Shelba Millette, EDO

PRESS Tom Sasvari: Expositor

OPENING:

#013-02-2022 D. McDowell – C. Jones

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business at 5:05 pm, with a quorum of members present virtually, with Mayor Ham presiding in the Chair.

CARRIED

AGENDA:

#014-02-2022 C. Jones - R. Maguire

THAT we confirm the attendance of the Members of Council electronically (on Zoom) and adopt the agenda as presented.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST:

NONE

ANNOUNCEMENTS:

NONE

ADOPTION OF MINUTES:

#015-02-2022 C. Jones - D. McDowell

THAT the Minutes of the Regular Council Meeting of the January 4, 2022 be accepted.

CARRIED

#016-02-2022 C. Jones – D. McDowell

THAT the Minutes of the Assignack 150 Committee Meeting of December 9, 2021 be accepted.

CARRIED

DELEGATIONS:

#017-02-2022 R. Maguire – C. Jones

THAT we thank John Cannard of JL Richards for attending this meeting to review his report regarding the updated costing of the Waterfront Study.

CARRIED

Mr. Cannard reviewed the major points of his report and pointed out that there is insufficient space for adequate parking for current recreational uses and a 50+ slip marina.

Council members asked questions regarding federal and provincial approvals, environmental assessments, timing and infrastructure such as breakwalls.

Council members also asked about potential impacts on the municipal water intake, and the development of a seasonal road along Bay Street.

Mr. Cannard responded that his original mandate was to update the costs contained in the original 2001 study. Many of the issues raised by Council would have to be costed out in addition to his original estimates.

REPORTS:

Councillor McDowell asked if the Community Emergency Management Coordinator had rescheduled his waterfront site visit and was told that due to the current Covid related Emergency orders, he had not.

Councillor McDowell also asked if the Steamship Society had anything to report to Council, and the Mayor reported that Covid had impacted their work as well but was optimistic that an announcement would be made in the near future.

ACTION REQUIRED ITEMS:

#018-02-2022 D. McDowell - H. Moggy

THAT Council authorizes the following Accounts for Payment:

General: \$436,544.48;

AND THAT the Mayor and administration be authorized to complete cheques #31575 through #31609 and #31617 through #31640 as described in the attached cheque register report.

CARRIED

#019-02-2022 C. Jones - R. Maguire

THAT Council authorizes the following Accounts for Payment:

Payroll: \$21,196.17;

AND THAT the Mayor and administration be authorized to complete cheques #31610 through #31616 as described in the attached cheque register report.

CARRIED

PROVINCIAL OFFENCES ACT COMMITTEE REPORT

Councillor Jones reported that the Committee had experienced an unaudited loss of approximately \$18,000.00 and that member municipalities might be called upon to provide funding assistance.

#020-02-2022 R. Maguire – D. McDowell

THAT we confirm with MPAC the assessment write down on Roll # 5111 000 011 037 0000 pursuant to the attached application under Section 357 of the Assessment Act.

CARRIED

#021-02-2022 D. McDowell - C. Jones

WHEREAS the following tenders were received for a) Parks Maintenance and Garbage Collection for three years: Windows Unlimited: \$ 75,312.80 exclusive of taxes

And

b) Grass Cutting Various Locations: Windows Unlimited: \$ 37,500.00 exclusive of taxes

NOW THEREFORE THAT the tenders of Windows Unlimited be accepted.

TABLED

INFORMATION ITEMS:

#022-02-2022 H. Moggy – C. Jones

THAT we acknowledge receipt of the following correspondence items:

- a) MNDM: NORDS Program Guidelines
- b) CPAC: November 2021 Statistics

CARRIED

BY-LAWS:

#023-02-2022 R. Maguire - C. Jones

THAT By-law #22-02, being a by-law to Authorize an Agreement Extension with the Animal Control Officer for a further two year term be given first, second, third and final reading and enacted in Open Council.

CARRIED

#024-02-2022 H. Moggy – D. McDowell

THAT By-law #22-03, being a by-law to authorize an employment agreement with a By-law Enforcement Officer be given first, second, third and final readings and enacted in Open Council.

CARRIED

CLOSED SESSION:

NONE

CLOSING:

#025-02-2022 C. Jones - R. Maguire

THAT we adjourn until the next regular meeting or call of the Chair.

CARRIED

David Ham, MAYOR

Alton Hobbs, CAO/DEPUTY CLERK

6:15 pm

These Minutes have been circulated but are not considered Official until approved by Council.

ASSIGINACK PUBLIC BOARD MEETING

DECEMBER 14, 2021

PRESENT: Irma, Christianna, Lori, Jane, Kari, Les and Deb

The meeting was called to order by Irma, chair, at 5:00

14/21 Moved by Lori Seconded by Jane

That the minutes of the Board Meeting of October 26, 2021 be approved as presented. Attached Carried

15/21 Moved by Christianna Seconded by Les

That the financial reports for October and November 2021 be approved as presented. Attached. Carried

16/21 Moved by Jane Seconded by Kari

That the Librarian's reports for October and November 2021, be accepted.

Carried

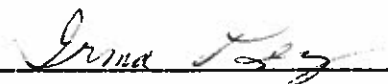
Old Business : The ResourceMate Circulation System has been updated on the township website. A COVID scanner has been installed. Book circulation has been positive.

New Business: An APL COVID Vaccination and Omicron policy is being prepared. A simplified Web Page for Library Patrons has been completed. The Provincial Grant of \$3483 for 2022 has been received. Deb and Crystal will work on Library web page to simplify information regarding special events, contacts and information for users.

Coming Events: A Municipal Fireworks Display has been scheduled for January 1, 2022. The Library will be closed from December 22/21 until January 04/22

17/21 Next Meeting: February 22, 2022

The meeting was adjourned on a motion by Lori at 5:20





THE TOWNSHIP OF ASSINIBOIA
CHEQUE DISTRIBUTION REPORT
Payables Management

RECEIVED
 JAN 15 2022

Ranges: **From:** **To:** **From:** **To:**
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last Cheque Number 0031647 031677
 Cheque Date First Last
Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0031647	2022-01-17	BELL CANADA	\$18.02
InvNo: 2022 01 01	InvDesc: toll free line	InvAmt: \$18.02	
0031648	2022-01-17	CEDAR CHALET	\$40.00
InvNo: #01-22	InvDesc: pec-gift cert prizes	InvAmt: \$40.00	
0031649	2022-01-17	CITY OF GREATER SUDBURY	\$967.44
InvNo: 00116442	InvDesc: nov recyl.material	InvAmt: \$967.44	
0031650	2022-01-17	COMPUTREK	\$829.29
InvNo: 24746	InvDesc: dec-offsite backup data storag	InvAmt: \$42.94	
InvNo: 24625	InvDesc: jan remote server mgmt	InvAmt: \$787.05	
0031651	2022-01-17	EASTLINK	\$1,953.86
InvNo: 17783941	InvDesc: monthly consolidated billing	InvAmt: \$1,953.86	
0031652	2022-01-17	G. STEPHEN WATT, BARRISTER	\$2,135.70
InvNo: 3843	InvDesc: general legal	InvAmt: \$2,135.70	
0031653	2022-01-17	GERRY STRONG	\$153.85
InvNo: JAN 17 2021	InvDesc: bldg insp mileage	InvAmt: \$153.85	
0031654	2022-01-17	GFL ENVIRONMENTAL INC 2019	\$4,082.10
InvNo: G00000017745	InvDesc: dec recycling transport	InvAmt: \$4,082.10	
0031655	2022-01-17	HENLEY BOAT MANUFACTURING	\$565.00
InvNo: 2100	InvDesc: arena-alum.covers comp room	InvAmt: \$565.00	
0031656	2022-01-17	HYDRO ONE NETWORKS INC.	\$5,953.92
InvNo: JAN 4 2022 NORISLE	InvDesc: norisle heritage park	InvAmt: \$34.03	
InvNo: JAN 4 2022 ICE PLNT	InvDesc: arena-ice plant (estimate)	InvAmt: \$2,742.29	
InvNo: JAN 4 2022 PW	InvDesc: pw garage	InvAmt: \$248.47	
InvNo: JAN 4 2022 DEPOT	InvDesc: depot	InvAmt: \$68.38	
InvNo: DEC 28 2021 LAGOON	InvDesc: lagoon	InvAmt: \$2,568.79	
InvNo: JAN 7 2022 OFFICE	InvDesc: mun.office	InvAmt: \$291.96	
0031657	2022-01-17	JJ POLE LINE CONSTRUCTION	\$593.25
InvNo: 1701	InvDesc: street lite repairs	InvAmt: \$593.25	
0031658	2022-01-17	MANITOULIN EXPOSITOR	\$85.37
InvNo: 111296	InvDesc: advertising	InvAmt: \$85.37	
0031659	2022-01-17	MANITOWANING FRESHMART	\$10.48
InvNo: 00057806	InvDesc: admin-wtr refill/tea	InvAmt: \$10.48	
0031660	2022-01-17	MCDOUGALL FUELS	\$288.19
InvNo: 5504840	InvDesc: arena-propane (zamboni)	InvAmt: \$125.44	

CHEQUE DISTRIBUTION REPORT
Payables Management

InvNo: 5562644 InvDesc: arena-propane (zamboni) InvAmt: \$162.75

ChqNo:	Date:	Vendor:	Amount:
0031661	2022-01-17	NEW NORTH FUELS INC	\$4,485.26

InvNo: 602705 InvDesc: po-furnace oil InvAmt: \$600.89

InvNo: 602657 InvDesc: pw-dyed diesel InvAmt: \$645.00

InvNo: 602658 InvDesc: pw-diesel InvAmt: \$796.03

InvNo: 603807 InvDesc: pw-dyed diesel InvAmt: \$455.50

InvNo: 603808 InvDesc: pw-diesel InvAmt: \$1,429.24

InvNo: 603930 InvDesc: po-furnace oil InvAmt: \$558.60

ChqNo:	Date:	Vendor:	Amount:
0031662	2022-01-17	NORTH CHANNEL MARINE TOURISM COUNCIL INC.	\$600.00

InvNo: 2022 MEMBERSHIP InvDesc: 2022 membership InvAmt: \$600.00

ChqNo:	Date:	Vendor:	Amount:
0031663	2022-01-17	PATRICK SPRACK LIMITED	\$7,904.35

InvNo: J007652 InvDesc: icip grant-ballfield lights InvAmt: \$7,904.35

ChqNo:	Date:	Vendor:	Amount:
0031664	2022-01-17	PAUL METHNER	\$2,000.00

InvNo: #2021-12-30 InvDesc: dec animal control InvAmt: \$1,000.00

InvNo: #2021-11-30 InvDesc: nov animal control InvAmt: \$1,000.00

ChqNo:	Date:	Vendor:	Amount:
0031665	2022-01-17	PETTY CASH	\$133.73

InvNo: DEC 31 2021 InvDesc: petty cash replenishmnet InvAmt: \$133.73

ChqNo:	Date:	Vendor:	Amount:
0031666	2022-01-17	PITNEY BOWES	\$219.98

InvNo: 3201881071 InvDesc: postage meter lease InvAmt: \$219.98

ChqNo:	Date:	Vendor:	Amount:
0031667	2022-01-17	PITNEY WORKS	\$2,280.60

InvNo: 01-03-2022 InvDesc: postage meter refill InvAmt: \$2,280.60

ChqNo:	Date:	Vendor:	Amount:
0031668	2022-01-17	PURULATOR COURIER	\$55.14

InvNo: 449514764 InvDesc: freight-man strms (reimb) InvAmt: \$55.14

ChqNo:	Date:	Vendor:	Amount:
0031669	2022-01-17	RAINBOW DISTRICT SCHOOL BOARD	\$83,335.13

InvNo: 2021 4TH QTR InvDesc: 2021 4th qtr requisition InvAmt: \$83,335.13

ChqNo:	Date:	Vendor:	Amount:
0031670	2022-01-17	SUPERIOR PROPANE INC.	\$1,177.02

InvNo: 36906300 InvDesc: pw-cylinder rental InvAmt: \$11.87

InvNo: 36906301 InvDesc: arena-cylinder rental InvAmt: \$23.73

InvNo: 37034883 InvDesc: fd-service contract InvAmt: \$71.19

InvNo: 37034884 InvDesc: pw-service contract InvAmt: \$58.66

InvNo: 37034885 InvDesc: lib bldg-sevice contract InvAmt: \$71.19

InvNo: 37023727 InvDesc: fd-propane InvAmt: \$576.21

InvNo: 37023728 InvDesc: pw-propane InvAmt: \$364.17

ChqNo:	Date:	Vendor:	Amount:
0031671	2022-01-17	DATAFIX	\$565.00

InvNo: 9187 InvDesc: voterview 2022 election InvAmt: \$565.00

CHEQUE DISTRIBUTION REPORT
Payables Management

ChqNo:	Date:	Vendor:	Amount:
0031672	2022-01-17	DREAMCATCHER FIREWORKS	\$5,822.20
InvNo: 2021-302	InvDesc: new yrs fireworks	InvAmt: \$5,822.20	
0031673	2022-01-17	PHOENIX EMERGENCY MANAGEMENT LOGIC	\$3,248.75
InvNo: 2021-11-04	InvDesc: 2021 4th qtr cemc	InvAmt: \$3,248.75	
0031674	2022-01-17	THOMAS SAGLE	\$150.00
InvNo: JAN 11 2022	InvDesc: coyote pred (3) claim	InvAmt: \$150.00	
0031675	2022-01-17	J.L.RICHARDS & ASSOC LIMITED	\$391.55
InvNo: 102375	InvDesc: zoning bylaw update review	InvAmt: \$391.55	
0031676	2022-01-17	WHITE'S SHELL	\$649.27
InvNo: 2748	InvDesc: fd-gas/oil	InvAmt: \$45.52	
InvNo: 2737	InvDesc: arena-gas	InvAmt: \$7.75	
InvNo: 2751	InvDesc: pw-gas #8	InvAmt: \$145.00	
InvNo: 2777	InvDesc: pw-gas #8	InvAmt: \$148.00	
InvNo: 2768	InvDesc: lib bldg-gas snowblower	InvAmt: \$33.00	
InvNo: 2889	InvDesc: pw-gas #8	InvAmt: \$128.00	
InvNo: 2894	InvDesc: pw-gas #8	InvAmt: \$142.00	
0031677	2022-01-17	WINDOWS UNLIMITED	\$3,153.08
InvNo: 885213	InvDesc: jan rdside prks/garbage	InvAmt: \$2,997.08	
InvNo: 0858465/0858466	InvDesc: po-reimb.p.chk/fingerprnt (2)	InvAmt: \$156.00	

*** End of Report ***

Report Total:

\$133,847.53

THE TOWNSHIP OF ASSTON
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Ranges: **From:** **To:**
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last Cheque Number 0031678 0031687
 Cheque Date First Last
Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0031678	2022-01-24	ALLEN'S AUTOMOTIVE GROUP	\$85.80
InvNo: 416299	InvDesc: 3 snow brushes/batteries	InvAmt:	\$85.80
0031679	2022-01-24	B.A.M.M.-BRENDAN ADDISON MOBILE MECHANIC/	\$16,430.49
InvNo: 2146	InvDesc: install dpf/emission #16	InvAmt:	\$3,835.73
InvNo: 2145	InvDesc: replace exh.egr cooler #16	InvAmt:	\$3,298.41
InvNo: 2143	InvDesc: replace rad #7	InvAmt:	\$3,982.36
InvNo: 2246	InvDesc: oil press sensor/etc #16	InvAmt:	\$921.31
InvNo: 2234	InvDesc: electrical #7	InvAmt:	\$946.18
InvNo: 2233	InvDesc: weld frame #7	InvAmt:	\$2,881.50
InvNo: 1471	InvDesc: repair spring #7	InvAmt:	\$565.00
0031680	2022-01-24	MANITOWANING MILL & HOME BUILDING CENTRE	\$135.17
InvNo: 0233820	InvDesc: ppe-masks	InvAmt:	\$77.94
InvNo: 0233808	InvDesc: 4x4/bit	InvAmt:	\$27.25
InvNo: 0232414	InvDesc: coffee/hot choc	InvAmt:	\$29.98
0031681	2022-01-24	MSC INDUSTRIAL SUPPLY ULC	\$226.13
InvNo: 5097825001	InvDesc: ppe-masks	InvAmt:	\$226.13
0031682	2022-01-24	RALF ISLAND TRUCK PARTS	\$285.72
InvNo: 10607	InvDesc: florescent markers/chain	InvAmt:	\$285.72
0031683	2022-01-24	SITTLER GRINDING INC	\$41,467.61
InvNo: 155434	InvDesc: brush grinding (depot)	InvAmt:	\$41,467.61
0031684	2022-01-24	KURTIS BOWERMAN	\$250.00
InvNo: 2021	InvDesc: 2021- 5 beavers @\$50	InvAmt:	\$250.00
0031685	2022-01-24	TERRY MOGGY	\$13,560.00
InvNo: 2021302	InvDesc: museum roof	InvAmt:	\$13,560.00
0031686	2022-01-24	TOROMONT CAT	\$922.34
InvNo: PS051346589	InvDesc: bolts	InvAmt:	\$25.58
InvNo: PS051346588	InvDesc: nuts (plow blades)	InvAmt:	\$36.21
InvNo: PS051347036	InvDesc: plow shoes	InvAmt:	\$874.24
0031687	2022-01-24	WHITE'S SHELL	\$3,160.20
InvNo: 24107	InvDesc: mechanical #8	InvAmt:	\$3,160.20

*** End of Report ***

Report Total:

\$76,523.47

Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0031641		2022-01-17	01/17COMB	122	ROBBS, ALTON	OUTSTANDING	Cheque
0031642		2022-01-17	01/17COMB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
0031643		2022-01-17	01/17COMB	133	BOND, FREDA	OUTSTANDING	Cheque
0031644		2022-01-17	01/17COMB	219	JONES, CHRISTIANNA	OUTSTANDING	Cheque
0031645		2022-01-17	01/17COMB	367	QUACKENBUSH, MICHAEL	OUTSTANDING	Cheque
0031646		2022-01-17	01/17COMB	378	MILLETTE, SHELBA	OUTSTANDING	Cheque
2897		2022-01-17	01/17COMB	106	WOOD, STEVEN	OUTSTANDING	Direct Deposit
2898		2022-01-17	01/17COMB	118	COOPER, RONALD	OUTSTANDING	Direct Deposit
2899		2022-01-17	01/17COMB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
2900		2022-01-17	01/17COMB	211	MOGGY, HUGH	OUTSTANDING	Direct Deposit
2901		2022-01-17	01/17COMB	218	MCDOWELL, DAVID	OUTSTANDING	Direct Deposit
2902		2022-01-17	01/17COMB	220	HAM, DAVID	OUTSTANDING	Direct Deposit
2903		2022-01-17	01/17COMB	221	MAGUIRE, ROBERT	OUTSTANDING	Direct Deposit
2904		2022-01-17	01/17COMB	301	ROBINSON, DEBBIE	OUTSTANDING	Direct Deposit
2905		2022-01-17	01/17COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit
2906		2022-01-17	01/17COMB	362	SAGLE, EDDY	OUTSTANDING	Direct Deposit
2907		2022-01-17	01/17COMB	364	BOND, KYLE	OUTSTANDING	Direct Deposit
2908		2022-01-17	01/17COMB	365	BOWERMAN, COLE	OUTSTANDING	Direct Deposit
2909		2022-01-17	01/17COMB	370	LENTIR, CRYSTAL	OUTSTANDING	Direct Deposit
2910		2022-01-17	01/17COMB	381	COOPER, JEREMY	OUTSTANDING	Direct Deposit
<hr/>							
Total :	\$20,934.94						

RECEIVED
JAN 20 2022

January 19, 2022

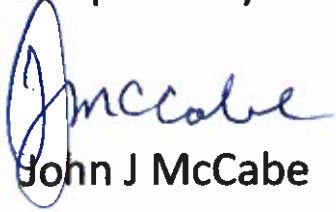
Township of Assiginack Mayor and Council

Re: Request Street Light Installation Intersection Hwy #6 and Sucker Lake Road/McCauley Side road

On behalf of the year round residents that use Sucker Lake road and McCauley side road I am sending this letter to request a street light be installed at the said intersection. As you are aware the landfill site is open until 8:00 pm on Tuesdays and Saturdays year round. During the winter months sunset can be as early as 4:30, during in climate weather this can make the intersection very hard to see, I put the red reflectors on the stop sign many years ago.

I feel that for safety reasons it would be prudent for the township to install a light at this intersection. If required myself and other year round residents are prepared to attend a council meeting to further explain this request.

Respectfully



John J McCabe

189 Assiginack Trail Phone 249-979-0758



January 25, 2022

Dear Mayor and Council,

Manitoulin Minor Hockey appreciates the patience and dedication shown to our young hockey players as the municipalities did their utmost to put measures in place so we could start our season. I wanted to assure you that when our governing bodies allow hockey to resume, we have a plan ready to roll out that will allow our youth to play for the remainder of the season.

We would respectfully ask that you consider keeping the arena open until the end of March. We have created a schedule that allows for a shortened season but still gives the players some type of playoffs, albeit very different than in the past.

MMHA does acknowledge that if it becomes particularly warm in March that keeping the arena open is cost prohibitive and would then ask if you could confirm going until the end of March break. We will adjust to whatever opportunity the municipalities provide us. Our goal is to keep the kids on the ice having fun as long as possible.

Mental health and physical exercise for the kids are our primary drivers for trying to proceed with a hockey season and the local associations are looking forward to working with our community partners to provide a positive experience for the kids in these uncertain times.

Respectfully,

MMHA Executive

**Ontario
Provincial
Police**

**Police
provinciale
de l'Ontario**



**Manitoulin Detachment
Manitoulin Détachement**
(Little Current, Espanola, Gore Bay)

54 Boosneck Road, PO Box 638
Little Current, ON P0P 1K0

Tel: 705-368-2200
Fax 705-368-2666

Tél. : 705-368-2200
Télééc. : 705-368-2666

File Reference:

RECEIVED
JAN 24 2022

January 24, 2022
Town Council – Assiginack Township
156 Arthur Street
Maitowaning, ON
P0P 1N0

Dear Mayor Ham and Town Council,

On Wednesday January 12, 2022 I presented to CPAC the opportunity to bring Project Lifesaver to Manitoulin Island. Representatives from across Manitoulin were excited and eager to hear about this program that can be provided to your residents.

Project Lifesaver is a radio frequency-based tracking system. The system is for high-risk vulnerable people of all ages. They must have a tendency to wander and be diagnosed with the following: Alzheimer's, other dementias, autism, Down Syndrome or any other form of cognitive delay. Clients will wear a personalized wristband that emits a unique tracking signal. The signal can be tracked both on the ground and in the air. This will enable the Project Lifesaver team to positively locate and identify the person who has wandered, using portable directional antennae to locate the signal.

Without effective procedures and equipment, searches potentially involve multiple agencies, hundreds of officers, countless man hours and thousands of dollars. Most people who wander are found within a few kilometers from home and search times, when using Project Lifesaver, have been reduced from hours and days to just minutes. Search times for Project Lifesaver clients average 30 minutes. This is a 95% reduction in search times than that of standard operations.

The cost to purchase the equipment for this program is approximately \$16,000. Clients will be required to purchase the bracelet for approximately \$600 and are responsible for the cost of battery replacement that occurs every 60 days at a cost \$20. Included in the start-up funding is the cost for additional bracelets for those who are unable to purchase their own.

The OPP is looking for support from the Townships to bring this program to Manitoulin. Project Lifesaver's mission is to provide timely response to save lives and reduce potential injury for adults and children who wander.

If you have any questions or wish to learn more about the program please contact me. I would be happy to provide you with more information.

Sincerely,

Tessa Kasch

P/C Tessa Kasch/ #14962
E-mail: tessa.kasch@opp.ca
Cell: 705-863-1419



WHAT IS PROJECT LIFESAVER?

- Founded in 1999
- Radio frequency based tracking system
- System is for people of all ages who are high risk vulnerable persons
 - Must have a tendency to wander
 - Diagnosed with Alzheimer's or other dementias, Autism, Down Syndrome or other form of cognitive delay
- Clients wear a personalized wristband that emits a unique tracking signal
- The wristband is a one ounce, battery-operated wrist transmitter emitting a unique FM radio frequency-based signal that will emit a signal every second, 24 hours a day

WHAT IS PROJECT LIFESAVER?

- Signal can be tracked on the ground for approximately 2.5 km or in the air from helicopter for approximately 8-10 km
- Each wristband has a unique radio frequency allowing officers to positively locate and identify the person who has wandered away from home using portable directional antennae to locate the signal
- Two different types of antenna
 - One is secured to the roof of responding OPP vehicles (less range but does allow for the transmitted signal to be received from any direction)
 - Once signal is detected - officers switch to the second one that allows us to make use of maximum range of the bracelets and have the advantage of being directional

BENEFITS

- Most who wander are found a few km's from home
 - Search times when using Project Lifesaver have been reduced from hours and days to minutes.
 - Recovery times for Project Lifesaver clients average 30 minutes – 95% less time than standard operations
- Manitoulin OPP will be in charge of the search and the Emergency Response Team (ERT), Canine Unit, Helicopter are still deployed

COST/ADMINISTRATOR

- Administrator is in charge of signing up clients and monthly battery changes
 - OPP will house the equipment
- Approximate cost is between \$14,000 - \$16,000
- Each bracelet is approximately \$600
 - Battery changes approximately \$10-\$20 every two months

QUESTIONS?



So You Want to *Run For Council*



For several elections, I have facilitated a workshop for people interested in running for council in their community. As you know, people often run for office with no idea of the scope of duties, workload or responsibilities of a member of council.



These sessions last about two hours and provide an overview and an opportunity to ask questions. Some of the topics include responsibilities of a member of council, the head of council and staff. Also, I provide a brief summary of municipal powers and how they are exercised. Municipal conflict of interest, the members' Code of Conduct and the role of Council's Integrity Commissioner are always of great interest. Know what you are signing up for.



If the world continues to unfold as it should, each session will be in person and will be held in your community.



Based on past experience, there are opportunities for more than one municipality to organize this workshop. It can be organized as a county, region or district wide event.

I have already booked workshops in March and April 2022. **If you or an organization in your community is interested in hosting a candidates workshop please phone or email me to book a time.**



Fred Dean is a municipal coach and former municipal solicitor with extensive experience. He has delivered numerous orientation and councillor training sessions across Ontario. He has presented workshops and webinars to municipal administrators across the province for years.

Call 416 553 8811 or email: webinar@citysolicitor.net

THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK

BY-LAW # 22-04

**BEING A BY-LAW OF THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK
TO AUTHORIZE AN AGREEMENT WITH HER MAJESTY THE QUEEN AS
REPRESENTED BY THE ONTARIO TRILLIUM FUND UNDER THE COMMUNITY
BUILDING FUND.**

WHEREAS the necessary authority is found in Section 8 of the Municipal Act, SO., 2001 Chapter 25 as amended;

AND WHEREAS Section 5(3) of the Municipal Act, S.O., 2001, c 25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS The Council of the Corporation of the Township of Assiginack deems it beneficial to the community to enter into this agreement.

NOW THEREFORE THAT the Council of the Corporation of the Township of Assiginack ENACTS AS FOLLOWS:

1. THAT we enter the Agreement, attached to and forming part of this by-law.
2. THAT this by-law shall come into force and take effect upon the third and final reading.

Read a first, second and third time and finally passed this 1ST day of February, 2022.

Mayor: Dave Ham

Deputy Clerk: Alton Hobbs

2022-01-18, Township of Assiginack (CC117630)

2022-01-18

**Corporation of the Township of Assiginack
156 Arthur Street, P.O. Box 238
Manitowaning, ON P0P 1N0**

Dear Alton Hobbs:

Re: Application ID# CC117630

I am delighted to inform you that the Ontario Trillium Foundation (OTF) has approved your grant application to the Community Building Fund Capital Stream ("specified grant"). We believe this investment in your project will support your efforts to rebuild your resilience and capacity to return to building healthy vibrant communities, and we are excited to work with you.

This letter and Grant Contract form the basis of the information that your organization requires to embark on a successful relationship with OTF.

Please read the entire Grant Contract carefully. The Grant Contract outlines the Foundation's expectations of the Grantee and the Grantee's obligations. It also ensures that the Grant benefits Ontarians and that the Grantee is accountable for public Grant funds. The Grant Contract includes:

- The Cover Page
- Terms and Conditions associated with your grant
- The Schedule A, with Approved Budget, selected outcomes, Grant Reporting Requirements and Payment Schedule, and name of the person monitoring your grant
- A Declaration of Understanding which confirms that you have read the relevant Policies and requirements stipulated
- Authorizing Signatures, pre-signed by OTF, and requiring the electronic signature of the person authorized to legally bind on behalf of your organization (your verified Signatory Contact).

Sign and return your Grant Contract per directions provided within 60 days.

For projects ready to begin, OTF will be pleased to issue your first payment once the following is completed:

- OTF has received the signed Grant Contract
- Your organization's banking information has been successfully uploaded to your grant portal
- You have completed OTF's grantee orientation

This payment will be made no earlier than the project start date identified in your contract. Please note project costs covered by this grant must align with Schedule A of the Grant Contract.

Additional important information:

- **Bank account:** All OTF grantees must provide OTF with the details for a bank account in the name of the grantee organization at a Canadian financial institution and must add this information to their grant portal once the Contract has been signed. OTF Grant funds will be transferred into this account, and until used in accordance with the agreement, the Grant funds

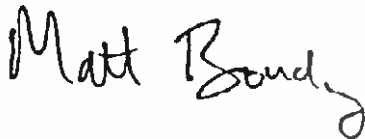
2022-01-18, Township of Assiginack (CC117630)

must be kept in this account. Information on uploading banking information is available inside the OTF grant portal, under the 'Help' tab.

- **Required grantee orientation:** All OTF grantees are required to complete OTF's grantee orientation before returning their Grant Contract.
- **Final 10% grant holdback:** Please note the final installment payment of your grant will be released only after you have submitted the final report and OTF has verified the satisfactory completion of the grant. The holdback is identified in the Payment Schedule associated with your grant.
- **Public Recognition of funding:** You are required to publicly recognize the Government of Ontario and OTF. Grant recipients are required to do the following activities: host a recognition event, issue a media release, include the Government of Ontario and OTF logo on your website and materials related to the grant, and acknowledge Government of Ontario and OTF support on applicable social media. Acknowledge the grant using the following: "Funding provided by the Government of Ontario and the Ontario Trillium Foundation". Please review the [Grant Recognition Requirements](#) and contact a Communications Advisor with a minimum of three weeks prior to your recognition activity including media releases.
- **Announcing Your Grant:** Please do not publicly recognize your grant until the grant contract is signed and electronically returned to OTF. Your MPP may be in touch with your organization to offer congratulations and ask you to participate in a grant recognition event. In this instance, please be in touch with your OTF [Communications Advisor](#).

The OTF is committed to leadership in the nonprofit sector, and we have a plan for how we'll make Ontario communities healthier and more vibrant. We're excited to invest in your project, and can't wait to see the impact that the work of your organization will have on your community.

Yours sincerely,



Matthew Bondy
Chair, Board of Directors

2022-01-18, Township of Assiginack (CC117630)

GRANT CONTRACT

("the CONTRACT")

BETWEEN

**Ontario Trillium Foundation
("The Foundation")**

AND

**Corporation of the Township of Assiginack
("The Grantee")**

**156 Arthur Street, P.O. Box 238
Manitowaning, ON P0P 1N0**

\$481,000 over 12 months

Our Municipality, with a \$481,000 Community Building Fund – Capital stream grant over 12 months, will address a community need by retrofitting the High Falls Park and Trail with a new barrier-free bridge and walkway to connect trails and increase accessibility and access.

Application ID No.: CC117630

2022-01-18, Township of Assinack (CC117630)

Terms and Conditions

1. Use of Grant Funds

- Grant funds may only be used for the exclusive purpose of the project as it is described in Schedule A ("The Grant"). Grant funds may only be spent for the items and activities described in Schedule A.
- Grant funds are not to be used for the purchase, sale or use of alcohol or cannabis.
- Grant funds are not to be used by or for any organization or individual other than those specified in Schedule A.
- The Grantee represents and warrants that it has read and agrees to comply with the Foundation's "Reallocation of Grant Funds Policy" published on the Foundation's website at www.off.ca (the "OTF Website"), including that Policy as it may be amended from time to time.
- The Grantee acknowledges that the amount of Grant funds available to it is based on the actual costs to the Grantee, less any costs (including HST and other taxes) for which the Grantee has received, will receive, or is eligible to receive a rebate, credit or refund.
- Any unspent Grant funds must be returned to the Foundation, unless the Foundation has given prior written approval for such funds to be spent on other items or activities that are consistent with the Grant's purpose.
- The Grantee fully understands that all payments of Grant funds to the Grantee are funded by the Ontario Government and are wholly conditional upon the Foundation receiving sufficient funding from the Ontario Government. The Grantee understands that if funding is not provided to the Foundation, or is provided in an insufficient amount by the Ontario Government, the Foundation is not obligated to make any payments of Grant funds to the Grantee and the Foundation may reduce the amount of Grant funds, otherwise modify the Grant, or terminate the Grant.
- The Grantee acknowledges that it is obliged to take reasonable care in screening volunteers and staff participating in the project described in Schedule A.

2. Maintaining Eligibility Status

- By signing this Grant Contract, the Grantee represents, warrants, acknowledges, and confirms that the eligibility status of the Grantee set out in the Grantee's application to the Foundation for Grant funds is current and in good standing.
- The Grantee represents and warrants that the Grantee has read, is in compliance with and agrees to comply in the future with the Foundation's "Eligibility Policy" published on the OTF Website, including that policy as it may be amended from time to time.
- The Grantee represents and warrants that the Grantee has and will, for the duration of the Grant, maintain its current status as cited in the Grantee's Organization Registration with OTF, and will immediately inform the Foundation of any change in or challenge to the Grantee's eligibility status as set out in the Grantee's registration with the Foundation.

3. Payment of Grant Funds

- The Foundation will pay Grant funds according to the terms stated in Schedule A.
- The Grantee must have - or must establish - a bank account in its own name at a Canadian financial institution. Until used in accordance with this Grant Contract, the Grant funds will be kept in this account. The Grantee's bank account information must be uploaded to the grant portal at the Foundation's website and linked to the Grant before the first Grant payment is sent to the Grantee.
- The Foundation must receive an electronically signed copy of this Grant Contract before the first Grant payment is sent to the Grantee.
- The Grantee must complete the Foundation's grantee orientation before the first Grant payment is sent to the Grantee.

2022-01-18, Township of Assiginack (CC117630)

- The final Grant payment of the Grant, identified in Schedule A, will not be released until the Grantee has submitted its final report regarding the Grant and the Foundation has verified the satisfactory completion of the Grant.
- The Foundation may withhold Grant payments or terminate the Grant if, in the Foundation's opinion, the Foundation:
 - is not satisfied with the Grantee's progress;
 - determines that the Grantee is unable to complete the Grant in a satisfactory manner or within the approved timelines;
 - determines that the Grantee is not complying with this Grant Contract, as defined in Section 16 below; or
 - determines that continuing the Grant is not in the general public's interest.
- If the Grantee has received more than one Grant from the Foundation and OTF terminates one or more of those Grants, OTF may withhold payments under or terminate any or all of the other Grants of the Grantee.
- The Foundation may withhold Grant payments or terminate the Grant if the Grantee ceases to operate, is insolvent or otherwise unable to pay its debts, makes an assignment, proposal, compromise, or arrangement for the benefit of creditors, or proceedings are commenced to adjudge bankrupt, place in receivership, wind up, dissolve or liquidate the Grantee.

4. Mandatory Grantee Orientation

- The Grantee will complete OTF's grantee orientation in order to understand its role and responsibilities as an OTF Grantee.

5. Grant Outcomes for Specified Grant

- The Grantee, as specified in Schedule A, will track and report on outcomes for the Grant.

6. Reporting and Grant Monitoring

- The Grantee will immediately notify the Foundation of any changes to the finances, governance, management, staffing or operations of the Grantee such as a change to the legal status or name, or any other matter that might impact, delay or stop the successful completion of the Grant.

Progress and Final Reports

- The Grantee will submit complete progress reports and/or a final report to the Foundation at the times specified in Schedule A.
- In these reports the Grantee will clearly explain the Grantee's use of the Grant funds and the progress the Grantee has made toward achieving the outcomes of the specified grant as specified in Schedule A.
- All reports will be submitted according to the Foundation's requirements.
- The Foundation will review the progress the Grantee makes toward achieving the outcomes of the specified grant. Monitoring progress may involve on-site visits by Foundation representatives.
- The Foundation may also ask to consult with the Grantee's personnel regarding the Grantee's expenditures, records, progress, and achievements relating to the Grant. The Grantee will co-operate with any such inquiry by the Foundation and will make the Grantee's reports, records (as described in Section 7 below), and the Grantee's personnel available for the purpose of the inquiry.
- If the Foundation does not receive progress reports in a timely manner or the Foundation receives progress reports which are not in compliance with this Grant Contract, the Foundation may withhold payments until the late reports or reports considered by the Foundation to be satisfactory, as the case may be, are received, and may require that reports be provided to the Foundation with increased frequency and in accordance with

2022-01-18, Township of Assiginack (CC117630)

such further requirements as the Foundation may specify. The Foundation may terminate the Grant if any progress report is not received within sixty (60) days of the date on which it was due.

- If the Foundation does not receive final reports in a timely manner, this may be taken into consideration in assessing a future Grant application.

Additional Reporting

- In addition to the regular scheduled reports, the Foundation may ask the Grantee to submit additional interim reports, verbally or in writing, which the Grantee will provide on a timely basis.
- The Grantee acknowledges and agrees that OTF has the unrestricted right to use all information provided by the Grantee, including sharing best practices and lessons learned to promote knowledge mobilization in the community and the Foundation; building evidence-based policy and program design in the public benefit sector; and sharing information with the public. As an agency of the Government of Ontario, the Foundation may use and disclose all information provided to it in carrying out its mandate, consistent with access to information and privacy legislation and the government's Open Government commitment.
- In addition, for applicable Grantees with a Grow grant, the Grantee will make every reasonable effort to measure and report on grant outcomes using appropriate OTF outcome evaluation tools that will provide OTF with data on its collective achievement in meeting stated Priority Outcomes.

7. Records

- The Grantee will keep all reports (including supporting documentation) submitted to the Foundation as outlined in the previous Section 6, Reporting and Grant Monitoring.
- The Grantee will maintain accounting records that clearly show the receipt of Grant funds and how the money has been spent. All related records and supporting documentation will be available for inquiries, evaluations or audits by the Foundation for the purposes of this Grant Contract. Such records and supporting documents shall include but are not limited to a general ledger listing of detailed Grant expenses for all products, services, and salaries; corresponding invoices and proof of payment documents; bank statements, employment contracts, payroll registers, employee paycheques, Canada Revenue Agency records, and certificates of completion.
- The Grantee will keep records substantiating the fulfillment of outcomes of the specified grant, conditions, and requirements, if any, and make them available to the Foundation on request.
- The Grantee will keep records relating to operations, employees, volunteer and program participants, including but not limited to registration forms of members, volunteers, and participants, and make them available to the Foundation on request.
- The Grantee will retain all records of Grant receipts and expenditures (including supporting documentation) as outlined in detail in Sections 6 and 7 of this Grant Contract for at least six (6) years after the completion of the Grant.

8. Advocacy

- The Grantee represents and warrants that it has read and agrees to comply with the Foundation's "Eligibility Policy" published on the OTF website, including that Policy as it may be amended from time to time, and represents and warrants that it will not engage in political activity supporting or opposing any political party, elected representative, or candidate for public office, or engage in any activity meant to bring about change in law or government policy, including public policy dialogue and development.

9. Recognition of Funding

2022-01-18, Township of Assiginack (CC117630)

- The Grantee represents and warrants that it has read and agrees to comply with the Foundation's "Recognition Policy" published on the OTF Website, including that Policy as it may be amended from time to time. The Grantee understands that its compliance with the Recognition Policy will be monitored.
- The Grantee must recognize funding with the following: "Funding provided by the Government of Ontario and the Ontario Trillium Foundation".
- The Grantee must use both the Government of Ontario and the Ontario Trillium Foundation logos and names on all materials related to the Grant.
- Photos taken at recognition events may be used by OTF on its website and/or in other publications.
- Municipalities receiving a grant to cover project costs that, without signage expenses, total \$100,000 or more, must purchase, produce and install an Ontario Builds sign immediately after the grant contract has been signed.

10. Evaluation and Audit

- The Foundation or the Auditor General of Ontario may conduct or commission an evaluation or audit of this Grant. (The Foundation currently audits a minimum of 10% of its grants annually.) The Grantee will co-operate with any such evaluations or audits, including but not limited to making the Grantee's records as described in Sections 6 and 7 of this Grant Contract and the Grantee's personnel available to Foundation personnel or consultants, or those of the Auditor-General of Ontario, for the purpose of the evaluation or audit. If the project for which the Grant funds are to be spent is funded by parties in addition to the Foundation, the Grantee's duty of co-operation with any evaluation or audit of this Grant by the Foundation shall include making available to the Foundation the entirety of the Grantee's records with respect to the project where required by the Foundation for the purpose of its evaluation or audit of this Grant.

11. Applicable Laws

- By signing this Grant Contract, the Grantee represents, warrants, acknowledges, and confirms that the Grantee has complied and will comply with all applicable federal and provincial laws and regulations, municipal by-laws, and any other orders, rules, and by-laws related to any aspect of the Grant. This includes but is not limited to - where applicable - the Ontario Human Rights Code, the Ontario Employment Standards Act, and the Income Tax Act.
- The Grantee further represents and warrants that it has read and agrees to comply with the Foundation's "Anti-Discrimination Policy" published on the OTF Website, including that Policy as it may be amended from time to time.
- The Grant Contract will be interpreted in accordance with the laws of Canada, the Province of Ontario, any municipality in the Province of Ontario, and any court order.

12. Insurance

- The Grantee will purchase and maintain insurance, including but not limited to property insurance, casualty insurance, and general liability insurance, which is adequate for the purposes of the Grantee's operations. Adequate insurance coverage must be maintained for the duration of the Grant.

13. Indemnity

- The Grantee agrees to indemnify and save the Foundation, its officers, directors, employees, and agents harmless from and against any and all costs, claims, demands, expenses, actions, causes of action, and for any and all liability for damages to property and injury to persons (including death) howsoever caused, including any claim for negligence of the Foundation, arising out of or in any way related to the Grant, the Grantee, or the payment or non-payment of Grant funds to the Grantee. The Foundation holds this indemnity in trust for parties who are not parties to this Grant Contract. The Grantee will purchase and maintain insurance that names Her Majesty the Queen in right

of Ontario, her ministers, agents, appointees and employees as Indemnified Parties.

14. Termination

- If the Grantee violates any of the provisions of this Grant Contract including the attached Schedules, the Foundation has the right to terminate the Grant.
- If the Grant is terminated, the Foundation will withhold any further payments of Grant funds.
- If the Grant is terminated, the Grantee must repay any unspent portion of the Grant funds to the Foundation. The Grantee will also repay to the Foundation Grant funds that the Grantee has spent if, in the Foundation's sole opinion, such Grant funds have not been spent in accordance with this Grant Contract.
- Any decision by the Foundation to terminate this Grant will be final and legally binding.

15. Acquisition of Goods and Services; Distribution of Assets

- If the Grantee acquires supplies, equipment or services (including the hiring of staff) with Grant funds, it shall do so through a process that promotes the best value for money and is free from an actual or potential conflict of interest.
- A conflict of interest includes any circumstances in which the Grantee or any person who has the capacity to influence the Grantee's decisions has outside commitments, relationships or financial interests that could, or could be seen to, interfere with the Grantee's objective, unbiased and impartial judgment. The Grantee will disclose to the Foundation, without delay, any situation that a reasonable person would interpret as an actual, potential or perceived conflict of interest, and comply with any terms or conditions that the Foundation may prescribe as a result of the disclosure.
- The Grantee will not, without the Foundation's prior written consent, sell, lease or otherwise dispose of any asset purchased or created with the Grant funds or for which Grant funds were provided.
- If within five years of receiving the Grant funds the Grantee dissolves or no longer needs assets, whether real or personal property, purchased with the Grant funds, the Grantee will at the request of the Foundation transfer any such assets with a value of \$5,000 or more, for no consideration and clear of such encumbrances as the Foundation may in its discretion specify, to a not-for-profit organization that meets the Foundation's eligibility requirements as set out in the Foundation's "Eligibility Policy" or, in the discretion of the Foundation, to the Foundation. The Grantee will co-operate with due diligence inquiries by the Foundation or other qualified transferee prior to the transfer and will make all relevant documentation of the Grantee available for the purpose of such inquiries prior to the transfer.

16. Entire Agreement

- This Grant Contract, including these Terms and Conditions, all Schedules to this Grant Contract, the Declaration, the Signature Page(s), the Foundation Policies referred to in this Grant Contract, all additional Foundation Policies posted on the Foundation's website at <https://otf.ca/who-we-are/our-policies>, including as they be amended from time to time, and any amending agreement entered into as provided for below, constitute the entire agreement between the Foundation and the Grantee and supersedes all prior oral or written representations and agreements.

17. Modification and Waiver

- This Grant Contract may only be modified by an amendment in writing duly executed by authorized personnel of the Foundation and the Grantee. If the Grantee fails to comply with any term of this Grant Contract, the Grantee may only rely on a waiver of the Foundation if the Foundation has provided a written waiver to the Grantee. Any waiver must refer to a specific failure to comply and will not have the effect of waiving any subsequent failures to comply.

18. Acknowledgement

2022-01-18, Township of Assinack (CC117630)

- The Grantee acknowledges that it has read and understands the provisions contained in the entire Grant Contract, including these Terms and Conditions, all Schedules to this Grant Contract, the Declaration, the Signature Page(s) and the OTF Policies referred to in this Grant Contract, and agrees to be bound by the terms and conditions contained in the entire Grant Contract.

19. Capital Grants (For Grants with a Capital Component Only)

- Without limiting the application of Section 12 above to the capital project, the Grantee will purchase and maintain insurance including but not limited to property insurance, casualty insurance, and general liability insurance which is adequate for the purposes of the capital project of the Grantee, including operations at the project site and any equipment used as part of the project. Adequate insurance coverage must be maintained for the duration of the Grant.
- Without limiting the application of Section 13 above to the capital project, the Foundation is not responsible or liable for the quality of design, construction, maintenance or operation of the capital project. The Foundation is not responsible or liable for any loss or damages arising out of or relating to the design, construction, maintenance or operation of the capital project.
- The Grantee will ensure that all renovations, modifications, and additions meet or exceed all applicable by-laws, building codes and project specifications, and will obtain and keep all relevant certificates of completion.

20. No Partnership or Joint Venture

- It is expressly acknowledged and agreed that this Grant Contract, the Grant or the conduct of the Foundation and the Grantee relating to the Grant shall not create any form of partnership or joint venture between the Foundation and the Grantee.

21. Non-Assignability

- This Grant Contract shall not be assigned by the Grantee without the written consent of the Foundation.

22. Reliance by Foundation

- The Grantee acknowledges that in providing the Grant to the Grantee, the Foundation has relied on the representations and warranties contained herein and all information provided to the Foundation in the Grantee's application to the Foundation for Grant funds and all other information provided in writing to the Foundation by the Grantee. The Grantee further represents, warrants and agrees that such information is correct, will continue to be correct, and contains no material misrepresentations. The Grantee agrees to immediately notify the Foundation if any such information ceases to be correct.

23. Severability of Provisions

- The invalidity or unenforceability of any provision of this Grant Contract will not affect the validity or enforceability of any other provision of the Grant Contract. Any invalid or unenforceable provision will be deemed to be severed.

2022-01-18, Township of Assiginack (CC117630)

Declaration of Understanding

I declare that I have read and understand the Grant Contract between the Ontario Trillium Foundation (OTF) and my organization (Corporation of the Township of Assiginack)

This includes OTF Policies, published at www.otf.ca.

In addition to the Grant Contract, I further declare that:

I, or the appropriate person in my organization for this Grant, have completed OTF's grantee orientation and understand the role and responsibilities of an OTF grantee.
I understand that I must provide OTF with the details for a bank account in the name of my organization at a Canadian financial institution, and have added this information to our grant portal.
I understand that if my grant includes capital renovations to land or property, that my organization must hold proof of ownership or a minimum five-year lease agreement.
I understand that OTF sets parameters to support the effective use of grant funds while ensuring accountability and the appropriate use of public funds and that Grant funds can only be reallocated in accordance with the terms of the Reallocation of Grant Funds Policy.
I have reviewed and understand the OTF reporting requirements for this program, including timing and tools for reporting to OTF.
I understand what information needs to be tracked and how to complete the reports.


IN WITNESS WHEREOF, the Grant Contract has been signed on behalf of the parties as of the dates indicated below. I have the authority to legally bind the organization in this Grant Contract.

Ontario Trillium Foundation
Per:



Beth Puddicombe
Vice-President, Community Investments
2021-12-16

Corporation of the Township of Assiginack

Per: 

X

Name : Alton Hobbs

2022-01-18, Township of Assiginack (CC117630)

SCHEDULE A

BUDGET COMMUNITY BUILDING FUND - CAPITAL STREAM OUTCOMES

PAYMENT AND REPORT SCHEDULES

Grantee: Corporation of the Township of Assiginack
Application ID: CC117630 **Approved Amount:** \$481,000.00
Grant Start Date: 2022-02-01 **Grant Term:** 12 Months
Assigned Staff: Carmen Robillard

The Grant to your organization is based on information provided in your application.

BUDGET

Eligible project costs and grant spending may only start once OTF has received back the signed Grant Contract. Incurred costs and spending must be in accordance with the approved project start date and itemized costs and amounts in each of the categories below, as submitted with your application. Moving spending between categories must receive prior written consent from OTF.

OTF Budget Category	Requested Amount	Notes
OTF Budget Request		
Construction / Renovation	\$471,000.00	Quote for engineered trail extension / safe walkway / bridge - 471,000 * join two sides of the river banks to create much needed barrier-free trail access *connect trail to increase access and for higher volume year-round fitness usage
Fixed Equipment	\$0.00	
Developmental	\$0.00	
Ontario Build Sign	\$10,000.00	purchase, produce, install Ontario Builds sign(s).
Total OTF Budget Request	\$481,000.00	

COMMUNITY BUILDING FUND CAPITAL STREAM OUTCOMES

Your grant has been approved for the following purpose: Our Municipality, with a \$481,000 Community Building Fund – Capital stream grant over 12 months, will address a community need by retrofitting the High Falls Park and Trail with a new barrier-free bridge and walkway to connect trails and increase accessibility and access.

2022-01-18, Township of Assiginack (CC117630)

You identified the following Community Building Fund outcome(s): Maximize use of facility – utilization of the space is maximized by increasing hours, use, and/or participation rates (e.g. outdoor field lighting, accordion style wall partitions); Improve accessibility of facility – increase accessibility of facilities to benefit everyone (e.g. ramps, washrooms, automated door openers, elevators)

Payment and Report Schedule

Scheduled Event	Payment Amount	Date
Payment	\$240,500.00	2022-02-02
Grantee Engagement		2022-07-03
Payment	\$192,400.00	2022-07-31
Final Report		2023-03-03
Payment	\$48,100.00	2023-03-23

Audit Trail

SIGNORITY

Document Title: OTF Grant Contract - CC117630(8183652)_202201181645
Document GUID: 290844b8-78fe-4f75-bec1-a599fdb0693
Document ID: 948768
Signing with: Legally-binding eSignatures
Document Status: Completed

SIGNER(S)



Name: Alton Hobbs
Role: Signer
Sequence: 1
Email: clerktreasurer@eastlink.ca
Signing Status: Finalized
Authentication: None

Audit Trail

SIGNORITY

Document Title: OTF Grant Contract - CC117630(8183652)_202201181645
Document GUID: 290844b8-78fe-4f75-bec1-a599fdb0693
Document ID: 948768
Signing with: Legally-binding eSignatures
Document Status: Completed

HISTORY

Timestamp	Name	Action	Email	IP Address	Notes
2022-01-18 16:45:09	Ontario Trillium Foundation	Document created by	signature@otf.ca	35.182.209.148	
2022-01-19 11:51:47	Alton Hobbs	Terms of Service accepted by	clerktreasurer@eas tlink.ca	206.132.49.73	
2022-01-19 11:51:47	Alton Hobbs	Document viewed by	clerktreasurer@eas tlink.ca	206.132.49.73	
2022-01-19 11:53:12	Alton Hobbs	Document signed by	clerktreasurer@eas tlink.ca	206.132.49.73	
2022-01-19 11:53:29	Alton Hobbs	Document downloaded by	clerktreasurer@eas tlink.ca	206.132.49.73	

This audit trail report provides a detailed record of the online activity and events recorded for this contract.



THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK

BY-LAW # 22-05

BEING A BY-LAW to provide for an interim tax levy and to provide for the payment of taxes and to provide for penalty and interest of 1.25 percent.

WHEREAS Section 317 of the Municipal Act, 2001, S.O., Chapter 25, as amended, provides that the Council of a local municipality may, in 2022 before the adoption of the estimates for the year, pass a by-law to levy on the whole of the assessment for real property according to the last revised assessment roll, a sum not to exceed that which would be produced by applying the prescribed percentage (50%) of the 2021 tax rate to residential and farm assessment;

AND WHEREAS Section 317 of the Municipal Act, 2001 S.O., Chapter 25, as amended, provides that the Council of a local municipality may, in 2022 before the adoption of the estimates for the year, pass a by-law to levy on the whole of the assessment for real property according to the last revised assessment roll, a sum not to exceed that which would be produced by applying the prescribed percentage (50%) of the 2021 tax rate that the municipality is required to calculate to commercial and industrial assessment and the assessment that relates to pipelines, railways, hydro corridors, airports and other such unique properties.

NOW THEREFORE the Council of the Corporation of the Township of Assiginack enacts as follows:

1. That the Interim Tax Levy rates for 2022 for municipal and education purposes be hereby set as follows:

CLASS	MUNICIPAL RATE	EDUCATION RATE	TOTAL RATE
Residential	0.01514052	0.00153000	0.01667052
Multi-Residential	0.01514052	0.00153000	0.01667052
Commercial Occupied	0.01438349	0.00842583	0.02280932
Commercial Vacant	0.01006845	0.00842583	0.01849428
Industrial Occupied	0.01165820	0.00676308	0.01842128
Industrial Vacant	0.00757783	0.00676308	0.01434091
Pipelines	0.01698009	0.00000000	0.01698009
Landfill	0.01438349	0.00980000	0.02418349
Farm	0.00378513	0.00038250	0.00416763
Managed Forest	0.00378513	0.00038250	0.00416763

2. That said interim tax levy shall become due and payable in two (2) installments as follows: Fifty (50%) percent of the interim levy rounded upwards to the next whole dollar shall become due and payable on the 23rd day of March, 2022; Fifty (50%) of the interim levy rounded upwards to the next whole dollar shall become due and payable on 15th day of June, 2022 and non-payment of the amount on the dates stated in accordance with this section shall constitute default.
3. On all taxes of the interim levy, which are in default on the 23rd day of March, 2022 and the 15th day of June, 2022, a penalty of 1.25 percent shall be added and thereafter a penalty of 1.25 percent per month will be added on the first day of each and every month the default continues, until December 31st, 2022.
4. Penalties and interest added on all taxes or the interim tax levy in default shall become due and payable and shall be collected forthwith as if the same had originally been imposed and formed part of such unpaid interim tax levy.

5. The collector may mail or cause the same to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
6. The taxes are payable at the Township of Assiginack Municipal Office, Manitowaning, Ontario.

Read a First, Second, and Third time and finally passed this 1st day of February, 2022

D. Ham - Mayor

A. Hobbs – CAO/Deputy Clerk

Seal