

**MUNICIPALITY**



**OF ASSIGINACK**

**BOX 238, MANITOWANING, ONT., P0P 1N0**

**(705) 859-3196 or 1-800-540-0179**

[www.assiginack.ca](http://www.assiginack.ca)

**REGULAR MEETING OF COUNCIL  
IN CHAMBERS**

**Tuesday, June 21, 2022 5:00 pm**

**AGENDA**

**For Consideration:**

**1. OPENING**

- a) Adoption of Agenda
- b) Disclosure of Pecuniary Interest and General Nature Thereof

**2. ANNOUNCEMENTS**

**3. ADOPTION OF MINUTES**

- a) Minutes of Regular Council Meeting of June 7, 2022

**4. DELEGATIONS**

- a) Anna and Ben Peca

**5. REPORTS**

NONE

**6. ACTION REQUIRED ITEMS**

- a) Accounts for Payment: General: \$ 145,981.08  
Payroll: \$ 24,787.12
- b) Tenders: Post Office Flooring
- c) Consent Application B12-22 Comments
- d) Disposition of Clover Valley Schoolhouse

**7. INFORMATION ITEMS**

- a) Manitoulin Centennial Manor 2021 Financial Statements
- b) Manitoulin Planning Board 2021 Financial Statements
- c) Municipal Engineers Association Letter

**8. BY-LAWS**

- a) By-law # 2022-19 Maguire Community Garden Agreement
- b) By-law # 2022-20 2<sup>nd</sup> Avenue Road Assumption (Consent Application B 09-21 Condition)

**9. CLOSED SESSION**

CPC Lease Rates Contract,

**10. ADJOURNMENT**

**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK**  
**MINUTES OF THE REGULAR COUNCIL MEETING**

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, June 7, 2022 at 5:00 pm.

**Present:** Mayor Dave Ham  
Councillor Dave McDowell  
Councillor Rob Maguire  
Councillor Christianna Jones  
Councillor Hugh Moggy

**Staff:** Alton Hobbs, CAO, Deputy Clerk  
Deb MacDonald, Treasurer  
Ron Cooper, PW Superintendent  
Freda Bond, Tax and Utilities Manager  
Jackie White, PEC  
Dwayne Elliott, Fire Chief

**Press:**

**Public:** Brenda Reid  
Ben, Anna Peca  
Claude, Cheryl Begin  
Rick and Willie Pegalo  
Faye Clarke  
Rob Sheppard

**OPENING:**

**145-12-2022 D. McDowell – R. Maguire**

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business at 5:00 pm, with a quorum of members present, with Mayor Ham presiding in the Chair.

*CARRIED*

**AGENDA:**

**#146-12-2022 C. Jones - R. Maguire**

THAT we adopt the agenda as presented.

*CARRIED*

**DISCLOSURE OF PECUNIARY INTEREST:**

NONE

**ANNOUNCEMENTS:**

Councillor Moggy reminded members of the Centennial Manor's Annual General Meeting coming up later this month.

**ADOPTION OF MINUTES:**

**#147-12-2022 D. McDowell – C. Jones**

THAT the Minutes of the Regular Council Meeting of May 17, 2022 be accepted.

*CARRIED*

**#148-12-2022 H. Moggy – R. Maguire**

THAT the Minutes of the Public Health Sudbury & Districts Meeting of May 19, 2022 be received.

*CARRIED*

**DELEGATIONS:**

NONE

**REPORTS:**

**#149-12-2022 D. McDowell – H. Moggy**

THAT the Report in Barn Fire Hazard Posed to Water Treatment Plant, prepared by Phoenix Emergency Management be accepted.

*CARRIED*

**ACTION REQUIRED ITEMS:**

**#150-12-2022 D. McDowell – C. Jones**

THAT Council authorizes the following Accounts for Payment:

General: \$ 64,068.69;

AND THAT the Mayor and administration be authorized to complete cheques #32014 through #32047 as described in the attached cheque register report.

*CARRIED*

**#151-12-2022 C. Jones - R. Maguire**

THAT Council authorizes the following Accounts for Payment:

Payroll: \$ 23,597.90

AND THAT the Mayor and administration be authorized to complete cheques #32008 through #32013 as described in the attached cheque register report.

*CARRIED*

**#152-12-2022 R. Maguire – D. McDowell**

THAT WHEREAS the following tenders have been received for the Post Office Flooring Repair:

Redbow \$ 8,827.24

NOW THEREFORE THAT the tender of Redbow be accepted.

*DEFEATED.*

*Council decided to retender.*

**#153-12-2022 D. McDowell – C. Jones**

THAT we inform the Manitoulin Planning Board that we have no objections to Consent Application B 11-22, subject to our usual concerns.

*CARRIED*

**#154-12-2022 D. McDowell – R. Maguire**

THAT we inform the Manitoulin Planning Board that we wish to defer comments on Consent Application B 12-22, as we are consulting a solicitor and a planning consultant and have not confirmed a municipal position as of this date.

*CARRIED*

**#155-12-2022 R. Maguire – D. McDowell**

THAT we inform the Manitowaning Horticultural Society that they may have the Arena Atrium for their Flower Show on July 27<sup>th</sup> at no charge.

*CARRIED*

**#156-12-2022 C. Jones – R. Maguire**

THAT we renew our comprehensive insurance package with MIS Municipal Insurance Services/Knox Hutchinson Insurance for an annual renewal of \$ 62,494.00, exclusive of taxes.

*CARRIED*

**INFORMATION ITEMS:**

**#157-12-2022 D. McDowell – C. Jones**

THAT we acknowledge receipt of the following correspondence items:

- a) DSAB: Quarterly Report

*CARRIED*

**BY-LAWS:**

NONE

**CLOSED SESSION:**

**#158-12-2022 C. Jones – R. Maguire**

THAT in accordance with By-law # 02-02 as amended and Section 239 of the Municipal Act as amended, Council proceed to a Closed Session (in camera) at 5:25 pm in order to attend to matters pertaining to:

Personnel, Potential Land Sale and Contract Discussions.

*CARRIED*

**#159-12-2022 R. Maguire – D. McDowell**

THAT we adjourn from our closed session at 5:55 pm, accept the Minutes of the previous closed session and resume our regular meeting.

*CARRIED*

**CLOSING:**

**#160-12-2022 C. Jones - R. Maguire**

THAT we adjourn until the next regular meeting or call of the Chair.

*CARRIED*

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David Ham, MAYOR

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Alton Hobbs, CAO/DEPUTY CLERK

5:55 pm

These Minutes have been circulated but are not considered Official until approved by Council.

RECEIVED  
JUN 08 2022

June 8, 2022.

Mr. Hobbs,

We, as a delegation, would like to represent these items at your next municipal meeting:

- 1) Bay Street
- 2) Lack of cooperation and capability to deal with service issues in our area.

Sincerely,  
Anna Maria Pecca J.M.P.  
Ben Pecca



**The Township of Assiginack**  
**CHEQUE DISTRIBUTION REPORT**  
**Payables Management**

**RECEIVED**  
**JUN 06 2022**

**Ranges:**      **From:**                      **To:**                                      **From:**                                      **To:**  
 Vendor ID      First                              Last                                      Chequebook ID      First                                      Last  
 Vendor Name    First                                      Last                                      Cheque Number      0032056                                      0032083  
 Cheque Date    First                                      Last  
**Sorted By:**      Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0032056	2022-06-06	ASSIGINACK MUSEUM BOARD	\$5,000.00
InvNo: 2022 2ND QTR	InvDesc: 2022 2nd qtr levy	InvAmt: \$5,000.00	
0032057	2022-06-06	ASSIGINACK PUBLIC LIBRARY	\$10,421.25
InvNo: 2022 2ND QTR	InvDesc: 2022 2nd qtr requisition	InvAmt: \$10,421.25	
0032058	2022-06-06	COMPUTREK	\$865.58
InvNo: 25529	InvDesc: june remote server mgmt	InvAmt: \$810.66	
InvNo: 25659	InvDesc: may offsite backup	InvAmt: \$54.92	
0032059	2022-06-06	FREDA BOND	\$280.52
InvNo: JUNE 6 2022	InvDesc: cem/wedd offic. / mileage	InvAmt: \$280.52	
0032060	2022-06-06	FREELANDT CALDWELL REILLY	\$12,091.00
InvNo: CJH-68376	InvDesc: 2021 audit completion	InvAmt: \$12,091.00	
0032061	2022-06-06	GERRY STRONG	\$180.48
InvNo: JUNE 6 2022	InvDesc: bldg insp mileage	InvAmt: \$180.48	
0032062	2022-06-06	GFL ENVIRONMENTAL INC 2019	\$3,958.78
InvNo: G00000020393	InvDesc: may recyl.transport	InvAmt: \$3,958.78	
0032063	2022-06-06	HYDRO ONE NETWORKS INC.	\$12,320.94
InvNo: MAY 24 2022 DOCKS	InvDesc: marina docks	InvAmt: \$46.10	
InvNo: MAY 24 2022 PO	InvDesc: po/bnk	InvAmt: \$483.77	
InvNo: MAY 24 2022 LIB	InvDesc: lib bldg	InvAmt: \$448.74	
InvNo: MAY 24 2022 SS WTP	InvDesc: ss wtp	InvAmt: \$1,503.17	
InvNo: MAY 24 2022 INFO BTH	InvDesc: info booth	InvAmt: \$36.30	
InvNo: MAY 24 2022 SHWRS	InvDesc: marina showerhouse	InvAmt: \$36.07	
InvNo: MAY 24 2022 ARENA	InvDesc: arena	InvAmt: \$681.92	
InvNo: MAY 24 2022 TENNIS	InvDesc: tennis courts	InvAmt: \$36.07	
InvNo: MAY 25 2022 MTG WTP	InvDesc: mtg wtp	InvAmt: \$5,797.57	
InvNo: MAY 30 2022 LITES	InvDesc: street lites	InvAmt: \$605.43	
InvNo: MAY 30 2022 LAGOON	InvDesc: lagoon	InvAmt: \$2,645.80	
0032064	2022-06-06	MANITOWANING MILL & HOME BUILDING CENTRE	\$1,028.17
InvNo: 0244165	InvDesc: po-mopheads/clning supp	InvAmt: \$39.20	
InvNo: 0241901	InvDesc: marina-press.treated lumber	InvAmt: \$483.58	
InvNo: 0242274	InvDesc: marina-plumb.supplies	InvAmt: \$47.44	

**The Township of Assiniboia**  
**CHEQUE DISTRIBUTION REPORT**  
 Payables Management

InvNo:	0242681	InvDesc:	marina/beach-paint/brush/etc	InvAmt:	\$205.96
InvNo:	0242700	InvDesc:	marina-broom	InvAmt:	\$14.68
InvNo:	0242751	InvDesc:	marina-plunger	InvAmt:	\$15.81
InvNo:	0243497	InvDesc:	marina/beach-lumber	InvAmt:	\$98.37
InvNo:	0243698	InvDesc:	marina-hoe	InvAmt:	\$24.85
InvNo:	0244274	InvDesc:	marina/beach-key cutting	InvAmt:	\$2.25
InvNo:	0244388	InvDesc:	marina/beach-first aid kit	InvAmt:	\$62.14
InvNo:	0244389	InvDesc:	arena maint-toilet seat	InvAmt:	\$33.89

ChqNo:	0032065	Date:	2022-06-06	Vendor:	MANITOULIN-SUDBURY DISTRICT SOCIAL SERVIC	Amount:	\$32,227.50
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InvNo:	IN000020312	InvDesc:	june amb/social assist	InvAmt:	\$32,227.50
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ChqNo:	0032066	Date:	2022-06-06	Vendor:	MANITOULIN CENTENNIAL MANOR	Amount:	\$11,026.37
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InvNo:	2022 2ND QTR	InvDesc:	2022 2nd qtr requisition	InvAmt:	\$11,026.37
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ChqNo:	0032067	Date:	2022-06-06	Vendor:	MANITOWANING FRESHMART	Amount:	\$68.49
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InvNo:	00087179	InvDesc:	pec-dance recital supplies	InvAmt:	\$52.68
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InvNo:	00088257	InvDesc:	admin-p.twls	InvAmt:	\$15.81
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ChqNo:	0032068	Date:	2022-06-06	Vendor:	METAL AIR MECHANICAL SYSTEMS	Amount:	\$327.70
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InvNo:	W12751	InvDesc:	arena-ice plant shut down	InvAmt:	\$327.70
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ChqNo:	0032069	Date:	2022-06-06	Vendor:	MINISTER OF FINANCE	Amount:	\$21,971.44
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InvNo:	302505221033011	InvDesc:	april policing costs	InvAmt:	\$22,759.00
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ChqNo:	0032070	Date:	2022-06-06	Vendor:	NORTHERN 911	Amount:	\$460.08
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InvNo:	21216-06012022	InvDesc:	june 911 dispatch	InvAmt:	\$460.08
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ChqNo:	0032071	Date:	2022-06-06	Vendor:	PACIFIC TIER SOLUTIONS INC	Amount:	\$1,196.33
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InvNo:	INV-0178	InvDesc:	july-sept booking fees	InvAmt:	\$1,196.33
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ChqNo:	0032072	Date:	2022-06-06	Vendor:	PERRY NEWMAN	Amount:	\$295.21
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InvNo:	JUNE 6 2022	InvDesc:	bylaw enforcement mileage	InvAmt:	\$159.36
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InvNo:	MAY 9 2022	InvDesc:	bylaw enforcement mileage	InvAmt:	\$135.85
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ChqNo:	0032073	Date:	2022-06-06	Vendor:	RECEIVER GENERAL	Amount:	\$23,414.21
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InvNo:	MAY 2022	InvDesc:	may source deductions	InvAmt:	\$23,414.21
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ChqNo:	0032074	Date:	2022-06-06	Vendor:	SUPERIOR PROPANE INC.	Amount:	\$144.08
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InvNo:	39105974	InvDesc:	arena-cylinder rental	InvAmt:	\$23.73
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InvNo:	39105973	InvDesc:	pw-cylinder rental	InvAmt:	\$11.87
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InvNo:	39190458	InvDesc:	office-service contract	InvAmt:	\$108.48
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ChqNo:	0032075	Date:	2022-06-06	Vendor:	STEVEN BONDI	Amount:	\$536.13
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InvNo:	1-007	InvDesc:	bldg permit fee overpyt refund	InvAmt:	\$536.13
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ChqNo:	0032076	Date:	2022-06-06	Vendor:	ADAM MOGGY	Amount:	\$1,250.00
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InvNo:	02	InvDesc:	2021 beaver trapping (25)	InvAmt:	\$1,250.00
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**THE TOWNSHIP OF ROSELAND**  
**CHEQUE DISTRIBUTION REPORT**  
**Payables Management**

<b>ChqNo:</b> 0032077	<b>Date:</b> 2022-06-06	<b>Vendor:</b> CANDICE IRWIN	<b>Amount:</b> \$2,147.00
<b>InvNo:</b> 248	<b>InvDesc:</b> pec-may dance class/show prep	<b>InvAmt:</b> \$2,147.00	
<b>ChqNo:</b> 0032078	<b>Date:</b> 2022-06-06	<b>Vendor:</b> WHITTIER GAUTHIER	<b>Amount:</b> \$25.00
<b>InvNo:</b> 2022 BAKE OFF	<b>InvDesc:</b> pec-bake off 2nd place adult	<b>InvAmt:</b> \$25.00	
<b>ChqNo:</b> 0032079	<b>Date:</b> 2022-06-06	<b>Vendor:</b> MARIA DIEBOLT	<b>Amount:</b> \$50.00
<b>InvNo:</b> 2022 BAKE OFF	<b>InvDesc:</b> pec-bake off 1st place adults	<b>InvAmt:</b> \$50.00	
<b>ChqNo:</b> 0032080	<b>Date:</b> 2022-06-06	<b>Vendor:</b> MYA BALFE	<b>Amount:</b> \$50.00
<b>InvNo:</b> 2022 BAKE OFF	<b>InvDesc:</b> pec-bake off 1st place kids	<b>InvAmt:</b> \$50.00	
<b>ChqNo:</b> 0032081	<b>Date:</b> 2022-06-06	<b>Vendor:</b> KIRSTEN BOWERMAN	<b>Amount:</b> \$25.00
<b>InvNo:</b> 2022 BAKE OFF	<b>InvDesc:</b> pec-bake off 2nd place kids	<b>InvAmt:</b> \$25.00	
<b>ChqNo:</b> 0032082	<b>Date:</b> 2022-06-06	<b>Vendor:</b> TERRY MOGGY	<b>Amount:</b> \$1,615.90
<b>InvNo:</b> 2022368	<b>InvDesc:</b> marina-cln up of fallen brush	<b>InvAmt:</b> \$1,615.90	
<b>ChqNo:</b> 0032083	<b>Date:</b> 2022-06-06	<b>Vendor:</b> WINDOWS UNLIMITED	<b>Amount:</b> \$3,003.92
<b>InvNo:</b> 885229	<b>InvDesc:</b> admin/lib cleaning	<b>InvAmt:</b> \$3,003.92	

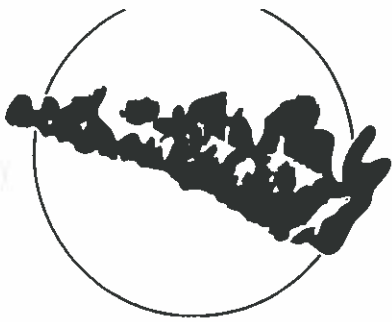
\*\*\* End of Report \*\*\*

**Report Total:**

**\$145,981.08**

Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0032048		2022-06-06	06/06COMB	122	HOBBS, ALTON	OUTSTANDING	Cheque
0032049		2022-06-06	06/06COMB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
0032050		2022-06-06	06/06COMB	133	BOND, FREDA	OUTSTANDING	Cheque
0032051		2022-06-06	06/06COMB	219	JONES, CHRISTIANNA	OUTSTANDING	Cheque
0032052		2022-06-06	06/06COMB	367	QUACKENBUSH, MICHAEL	OUTSTANDING	Cheque
0032053		2022-06-06	06/06COMB	378	MILLETTE, SHELBA	OUTSTANDING	Cheque
0032054		2022-06-06	06/06COMB	382	COOPER, ANDREW	OUTSTANDING	Cheque
0032055		2022-06-06	06/06COMB	393	MENDE, JONATHAN	OUTSTANDING	Cheque
3056		2022-06-06	06/06COMB	106	WOOD, STEVEN	OUTSTANDING	Direct Deposit
3057		2022-06-06	06/06COMB	118	COOPER, RONALD	OUTSTANDING	Direct Deposit
3058		2022-06-06	06/06COMB	169	STRONG, GERRY	OUTSTANDING	Direct Deposit
3059		2022-06-06	06/06COMB	169	MAGUIRE, NELSEY	OUTSTANDING	Direct Deposit
3060		2022-06-06	06/06COMB	211	MOGGY, HUGH	OUTSTANDING	Direct Deposit
3061		2022-06-06	06/06COMB	218	MCDOWELL, DAVID	OUTSTANDING	Direct Deposit
3062		2022-06-06	06/06COMB	220	HAM, DAVID	OUTSTANDING	Direct Deposit
3063		2022-06-06	06/06COMB	221	MAGUIRE, ROBERT	OUTSTANDING	Direct Deposit
3064		2022-06-06	06/06COMB	301	ROBINSON, DEBBIE	OUTSTANDING	Direct Deposit
3065		2022-06-06	06/06COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit
3066		2022-06-06	06/06COMB	362	SAGLE, EDDY	OUTSTANDING	Direct Deposit
3067		2022-06-06	06/06COMB	364	BOND, KYLE	OUTSTANDING	Direct Deposit
3068		2022-06-06	06/06COMB	365	BOWERMAN, COLE	OUTSTANDING	Direct Deposit
3069		2022-06-06	06/06COMB	370	LENTIR, CRYSTAL	OUTSTANDING	Direct Deposit
3070		2022-06-06	06/06COMB	381	COOPER, JEREMY	OUTSTANDING	Direct Deposit
3071		2022-06-06	06/06COMB	386	NEWMAN, PERRY	OUTSTANDING	Direct Deposit

Total : \$24,797.12



# MANITOWLIN PLANNING BOARD

MAY 30 2022

40 WATER STREET - UNIT 1 - P.O. BOX 240 - GORE BAY - ONTARIO - P0P 1H0  
☎ 705-282-2237 ☎ 705-282-3142

May 26, 2022

Dene Banger and Frances Boegli  
525 Bidwell Road, R.R. #1  
Manitowaning ON P0P 1N0

Reference: File No: **B12-22**  
Owners: SELF  
Location: Part Lots 14 and 15, Conc. I  
Surveyed as Part 2, Plan 31R-594  
excepting Part 1, Plan 31R-3141  
(#525 and #653 Bidwell Road)  
Township of Sheguiandah  
Municipality of Assignack  
District of Manitowlin

Purpose and Effect: To provide for the creation of a new ±2.9 Hec. lot, identified as #653 Bidwell Road, for residential uses.

Dear Mr. Banger and Ms. Boegli:

This letter will advise the subject application was considered by Planning Board on Tuesday, May 24<sup>th</sup>, 2022, in which Mr. Banger was present for.

Decision of the Planning Board was deferred for reasons stated within the attached documentation.

The next regular Meeting of Planning Board is tentatively set for Tuesday, June 28<sup>th</sup>, 2022.

The next Municipal Council Meeting is to be held on Tuesday, June 7<sup>th</sup>, 2022.

Should you wish any further explanation or assistance, please do not hesitate to contact the undersigned.

Yours truly,

Theresa Carlisle, ACST  
Secretary-Treasurer  
[mpbcarlisle@bellnet.ca](mailto:mpbcarlisle@bellnet.ca)

Enclosure

Copy: Municipality ✓



Application File No.: B12-22 No. of Members Present: 8  
Date of Decision: May 24, 2022  
Location of Property: Part Lots 14 and 15, Conc. I, Being Part 2, Plan 31R-059 excepting Part 1, Plan 31R3141, Township of Sheguiandah, Municipality of Assiginack, District of Manitoulin

### DECISION

The purpose of this application made under Section 53(1) of the Planning Act by Dene Banger and Frances Boegli is to provide for the creation of a new lot having a frontage of ±366 M. on Bidwell Road, a maintained township road, and an average depth of ±61 M. thereby containing an area of ±2.9 Hec. The proposed new lot is surveyed as Part 1, Plan 31R-3870. According to the application there are no structures on this land.

The land to be retained has a frontage of ±508 M. on Bidwell Road, a maintained township road and an average depth of ±83 M., thereby containing an area of ±4.8 Hec. According to the application, this land contains the applicants' dwelling.

There have been three (3) previous applications for Consent to Sever involving the subject land

File No. B48-06 created a new lot surveyed as Part 1, Plan 31R-3141, which was a resubmission of File No. B41-01 which lapsed when conditions of consent approval were not fulfilled within one year as required under the Planning Act.

In 2011 by File No. B42-11 the creation of a new lot was proposed, which also lapsed when conditions of consent approval were not fulfilled within one year as required under the Planning Act. The current application (File B12-22) is a resubmission of File B42-11.

Access is via existing entrances #525 and #653 Bidwell Road, a maintained township road.

The subject land has been designated Rural Area and zoned Agricultural. An amendment to the Zoning By-law No. 80-20 approved by By-law No. 2012-11, permits a non-farm related use in an Agricultural Zone within the proposed severed land. Non-farm related rural residential uses are proposed to continue.

The application was circulated on August 13<sup>th</sup>, 2021 to the Wiikwemkoong Unceded Territory and to the United Chiefs and Councils of Mnidoo Mnising (UCCMM), as per Official Plan Policy F 5 - Consultation and Engagement.

John Manitowabi, Wiikwemkoong Unceded Territory, advised via email that they have no comments with the application to sever.

Saul Bombery, UCCMM, advised via email on that they have reviewed the information and that they have no comments to submit at this time.

Services consist of private well and private individual septic system. Private well and private individual septic system are proposed for the new lot.

The Public Health Sudbury and District had advised previously (File No. B42-11) that they have no concerns and that the severed and retained portions would appear to be capable of supporting the installation of a septic tank and tile bed system.

Official Plan (2018) - Rural Area - under Policy E.2.3. - PRIVATE WATER AND SEWAGE SERVICES - under 6. states:

*Potable water for new development will be provided in accordance with the Province's guidelines.*

The Provincial D-5-5 Guidelines require a minimum flow rate of 13.7 litres/per minute of potable water to be available for a permanent (year round) residential use.

Application File No. B12-22 - continued  
May 24, 2022

There is a licenced Aggregate Site, No. 616921, located to the south/west within Lot 1, Conc. A.

The Provincial Policy Statement 2020, Section 3.0 - Protecting Health and Safety states:

*Development shall be directed away from areas of natural or human-made hazards where there is an unacceptable risk to public health or safety or of property damage, and not create new or aggravate existing hazards.*

The Provincial Policy Statement 2020, Section 2.5 - Mineral Aggregate Resources states under:

2.5.1

*Mineral aggregate resources shall be protected for long-term use and where provincial information is available, deposits of mineral aggregate resources shall be identified.*

2.5.2.1

*As much of the mineral aggregate resources as is realistically possible shall be made available as close to markets as possible.*

*Demonstration of need for mineral aggregate resources, including any type of supply/demand analysis, shall not be required, notwithstanding the availability, designation or licensing for extraction of mineral aggregate resources locally or elsewhere.*

2.5.2.2

*Extraction shall be undertaken in a manner which minimizes social, economic and environmental impacts.*

2.5.2.3

*Mineral aggregate resource conservation shall be undertaken, including through the use of accessory aggregate recycling facilities within operations, wherever feasible.*

2.5.2.4

*Mineral aggregate operations shall be protected from development and activities that would preclude or hinder their expansion or continued use or which would be incompatible for reasons of public health, public safety or environmental impact. Existing mineral aggregate operations shall be permitted to continue without the need for official plan amendment, rezoning or development permit under the Planning Act. Where the Aggregate Resources Act applies, only processes under the Aggregate Resources Act shall address the depth of extraction of new or existing mineral aggregate operations. When a license for extraction or operation ceases to exist, policy 2.5.2.5 continues to apply.*

2.5.2.5

*In known deposits of mineral aggregate resources and on adjacent lands, development and activities which would preclude or hinder the establishment of new operations or access to the resources shall only be permitted if*

- a) resource use would not be feasible; or*
- b) the proposed land use or development serves a greater long-term public interest; and*
- c) issues of public health, public safety and environmental impact are addressed.*

2.5.3.1

*Progressive and final rehabilitation shall be required to accommodate subsequent land uses, to promote land use compatibility, to recognize the interim nature of extraction, and to mitigate negative impacts to the extent possible. Final rehabilitation shall take surrounding land use and approved land use designations into consideration.*

2.5.3.2

*Comprehensive rehabilitation planning is encouraged where there is a concentration of mineral aggregate operations.*

2.5.3.3

*In parts of the Province not designated under the Aggregate Resources Act, rehabilitation standards that are compatible with those under the Act should be adopted for extraction operations on private lands.*

The Official Plan (2018) under Policy D.8.2 MINERAL AGGREGATE RESOURCES states:

1. *Mineral aggregate resources will be protected for long-term use. As much of the mineral aggregate resources as is realistically possible will be made available as close to markets as possible.*

2. *The following policies apply to Mineral Aggregate Resources.*

*2. Development proposals in close proximity to licenced aggregate extraction areas will be evaluated in terms of potential incompatibilities and addressed accordingly in consultation with the Province. Pertinent information regarding surface and groundwater, dust, vibration, noise, traffic routes in connection with the licenced aggregate extraction area, and buffering will be considered to ascertain the effect these existing factors will have on the proposed new development. Residential and institutional development within 300 metres of mineral aggregate resource areas and licenced pits will generally not be permitted. Proposed residential or institutional development within these areas will be supported by studies that demonstrate that any land use conflicts will be fully mitigated.*

The Ministry of the Environment and Climate Change (MOECC) D-6 Series Guidelines, Under Section 1.2.4. - Other Facilities and Section 4.3 - Recommended Minimum Separation Distances: recommends that residential and institutional development within 300 metres of mineral aggregate resource areas and licenced pits will generally not be permitted. Proposed residential or institutional development within these areas will be supported by studies that demonstrate that any land use conflicts will be fully mitigated, i.e. feasibility study.

The subject land falls within the The MOECC D-6 Series Guidelines 300 metre buffer of the aggregate site.

As part of the preliminary review technical advise was requested from the Ministry of Northern Development and Mines, Natural Resources and Forestry (MNDMNR) on April 25<sup>th</sup>, 2022, with follow-ups on May 2<sup>nd</sup>, 2022, and May 13<sup>th</sup>, 2022, regarding a new residential use within 300 metres of the licenced Aggregate Site. To date no comments/advice has been received from MNDMNR.

Also, as part of the preliminary review technical advise was requested from the Ministry of the Environment, Conservation and Parks (MECP) on May 18<sup>th</sup>, 2022. No response from MECP has been received to date.

The following letter was sent to the applicants on August 10<sup>th</sup>, 2021 and copied to the Municipality:

Dear Mr. Banger:

In review of your application for Consent to Sever, re: the above location, there is a licenced Aggregate Resource Site identified as being within Lot 1, Conc. A to the south of the subject land, on the south side of Bidwell Road.

As per the Ministry of the Environment (now the Ministry of the Environment, Conservation and Parks (MECP)) the D-series guidelines require a minimum setback of 300 metres from the Aggregate Site for a new residential (sensitive) use.

I have attached a sketch identifying the 300 metre buffer: you will note that the subject land is entirely within the 300 metres buffer, as shown in the green hatched area.

Policies of our Official Plan for the District of Manitoulin and the Provincial Policy Statement 2020 do not support new sensitive uses within an Aggregate Resource Area. I have attached a copy of the policies from our Official Plan document and from the Provincial Policy Statement 2020.

If the licence is rescinded, or if a report can be obtained supporting the new residential use, there may be a possibility to proceed with an application for Consent to Sever.

Please advise if you wish to proceed with the application or if you would like me to return the application and application fee. If you have any questions or need any clarification, please do not hesitate to contact our Office. Thank you.

Despite the concerns made available to the applicants, that the policies that had been provided to them do not support new lot creation within 300 metres of the Aggregate Site, Mr. Banger advised by email on April 22<sup>nd</sup>, 2022 and May 5<sup>th</sup>, 2022 that they wished to proceed with putting their application before the Planning Board for their consideration.



-+

Application File No. B12-22 - continued  
May 24, 2022

Therefore, the application was circulated on May 6<sup>th</sup>, 2022 to the Municipality of Assiginack, Bell Canada, and to all property owners within 60 metres, and by the posting of a notice, clearly visible and legible from a public highway or other place to which the public has access, as required by Ontario Regulation 197/96.

The CAO for the Municipality advised via email on May 20<sup>th</sup>, 2022 that:

*Council does not meet until June 7<sup>th</sup>, and they will need to review the application. I have included the Questionnaire but must caution that they may change slightly after Council's learned review.*

Mary McCartney, Bell Canada advised on May 6<sup>th</sup>, 2022 that Bell Canada has no comments or concerns regarding the application as proposed.

The Secretary-Treasurer conducted a Site Visit to the property on May 20<sup>th</sup>, 2022 and observed the civic address #653 on the proposed severed land and #525 on the proposed retained land. She also observed three accessory structures within the proposed retained land that were not indicated on the application.

There have been no inquiries or concerns received as a result of circulation to property owners within 60 metres and/or the posting of notice.

Mr. Banger, applicant, had requested documentation (14 pages) be provided to the Board Members for consideration of their application.

Mr. Banger, applicant, was present during consideration of the application. He provided the History of their property and the History of the Aggregate Site, and explained their dilemma regarding the proposed new lot being within 300 metres of the Licenced Aggregate Site, which is currently not operating.

There was no one else participating in the teleconference who wished to speak in support or opposition to the application.

Discussion among the Board included:

- Provincial Policy regarding Licenced Aggregate Sites - states in part that (residential uses) generally not permitted; the 300 metre buffer is from the property line not from the active site; policies need to be taken into consideration; if the licence is revoked it would solve the problem; a reduced licence may help; the Ministry is not responding; the Township has not provided their comments; need more information to make an informative Decision.

Although the Board was sympathetic to Mr. Banger's concerns the Board was in favour of deferring their Decision until the Municipality has had a chance to provide their comments.

In consideration of the information presented, a motion was made and duly seconded that the application be deferred until the next Planning Board Meeting to allow the Municipality of Assiginack additional time to review the application and to provide comments to the Planning Board.

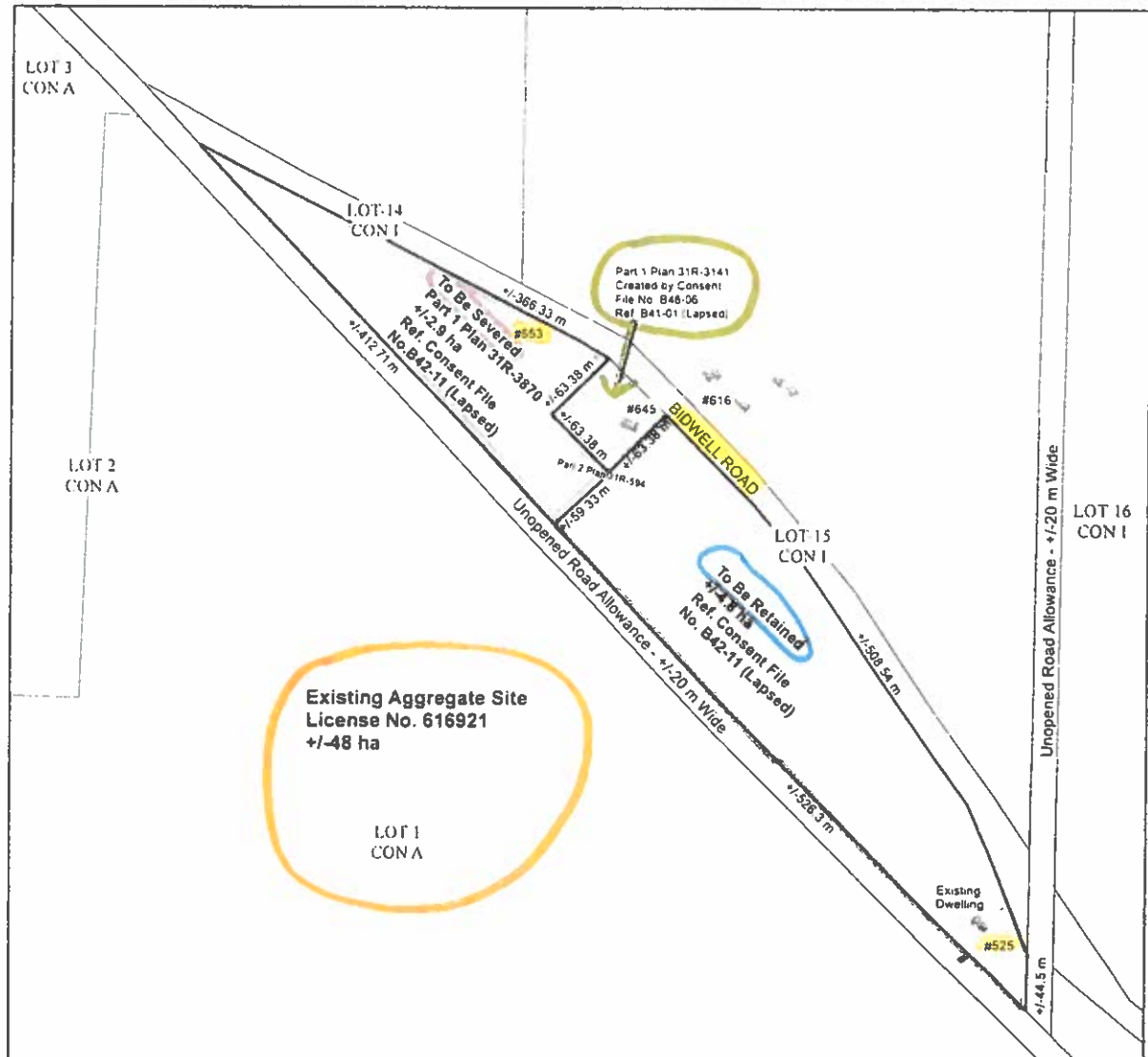
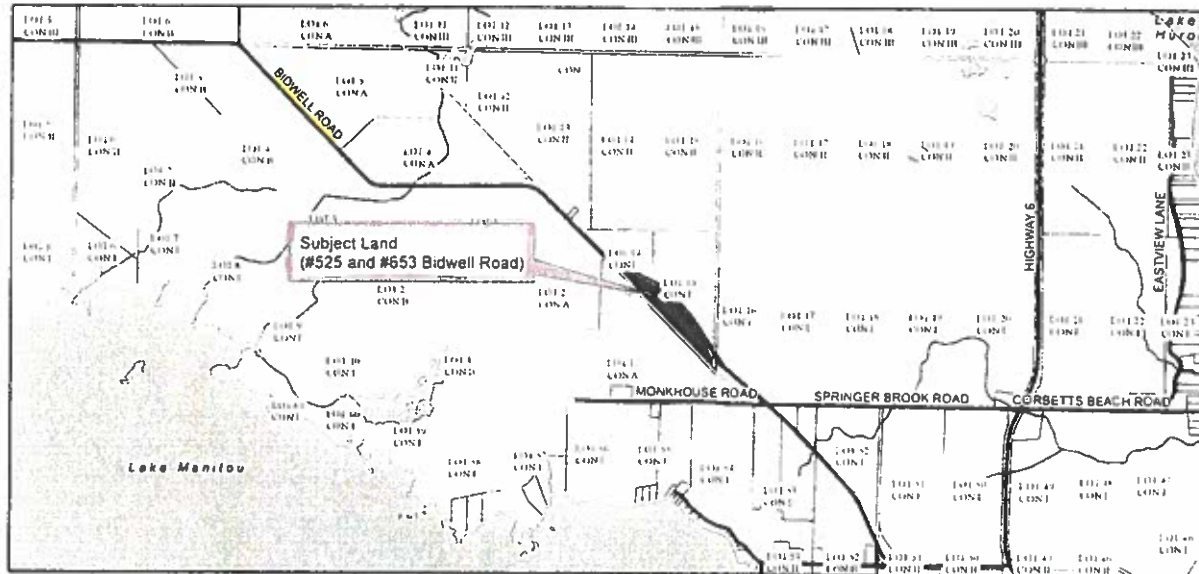
Mr. Banger advised he had no concerns with a deferral.

**Part Lot 14 and Part Lot 15 Concession I  
Being Part 2 Plan 31R-594 Excepting Part 1 Plan 31R-3141  
(Including Part 1 Plan 31R-3870)  
(#525 and #653 Bidwell Road)  
Township of Sheguiandah  
Municipality of Assiginack  
District of Manitoulin**

FILE NO: B12-22



Prepared May 6 2022



## C.6 AGGREGATE RESOURCE AREAS

The Aggregate Resources Area designation represents land uses related to the extraction and processing of raw materials from the earth. Aggregate Resource lands are essential to maintaining and enhancing the District's industry, employment, and infrastructure.

### C.6.1 PERMITTED USES

Permitted uses for lands designated as Aggregate Resource Area are as follows:

1. Lands designated as Aggregate Resource Areas are intended primarily for pits and quarries and the extraction of sand, gravel, bedrock and other aggregates. Associated operations such as crushing, blending, screening, washing, aggregate storage (stock-piling), aggregate recycling operations, weigh scales, asphalt manufacture, and concrete batching may be permitted as accessory uses to an active aggregate extraction operation.

### C.6.2 LAND USE POLICIES

The following policies will be considered in the development and zoning of Aggregate Resource Areas:

1. It is the intent of this Plan to zone all existing licensed pits and quarries in the Zoning By-law.
2. Other land use activities, particularly sensitive uses such as residential uses, proposed to be developed within land use designations abutting Aggregate Resources Areas, must provide an adequate separation distance by the following distances:
  - a. 150 metres from a pit operation above the water table;
  - b. 300 metres from a pit operation below the water table; and
  - c. 500 metres from a quarry operation.
3. The protection of Aggregate Resources Areas for long term use is a priority of this Plan. However, in approving new pits or quarries, the number and proximity of existing sensitive uses in the immediate area of the proposed new use must be considered.
4. The above separation distances may be altered to reflect site specific conditions related to such matters as land use compatibility,

groundwater, noise, dust, vibration, and other appropriate matters without amendment to this Plan. In contemplating the reduction of the minimum distance separation, the appropriate assessment is required to establish an appropriate distance, and investigate all of the potential impacts on the pit or quarry operation.

### **C.6.3 SITE SPECIFIC POLICY AREAS**

Lands within Site Specific Policy Areas (SSPA) C.6.3.1 and C.6.3.2 require policy direction independent of the Aggregate Resource Area policies in Sections C.6.1 and C.6.2, as the Planning Board and municipalities have specific intents for these lands.

#### **C.6.3.1 SITE SPECIFIC POLICY AREA C.6.3.1**

SSPA C.6.3.1, as illustrated on Schedules B and B2, applies to lands designated as Aggregate Resource Area. These SSPA lands exclude the 20 metre shoreline road allowance and specifically apply to the following lots in Dawson Township:

- Lots 33-42 Concession V;
- Lots 33-40 Concession VI;
- Lots 33-37 Concession VII; and
- Lots 33-36 and 39-40 Concession VIII.

##### **C.6.3.1.1 PERMITTED USES**

1. Notwithstanding the policies of this Plan, any mineral aggregate operation associated with lands identified as SSPA C.6.3.1 will be protected and available for use in accordance with Provincial Policy to support long-term resource-based employment in Dawson Township. Permitted uses will include mineral aggregate operations and associated offices, weight equipment, and parking and garage areas for equipment.

##### **C.6.3.1.2 LAND USE POLICIES**

1. SSPA C.6.3.1 lands recognize the District's significant resources and ensure their protection as well as long-term resource-based employment.

# Alton Hobbs

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**From:** Alton Hobbs  
**Sent:** June 7, 2022 9:32 AM  
**To:** Sarah Vereault  
**Subject:** RE: Quarries, Consents, Building Permits and Buffer Zones

Good Morning:

I have one complicating factor to this inquiry. In 2012, the Municipality re-zoned the subject property to allow a non farm related rural residence. This was a condition of a severance application which was approved but not completed. Would this impact your comments or at least strengthen an argument regarding reducing the setbacks for the licensed quarry?

Thank you.

Alton Hobbs  
CAO  
Assiginack  
705 859 3196

Ps: I would very much like to discuss the draft zoning by-law when you have time.

**From:** Sarah Vereault <svereault@jrichards.ca>  
**Sent:** June 6, 2022 3:04 PM  
**To:** Alton Hobbs <ahobbs@assiginack.ca>  
**Cc:** mantechgs@gmail.com  
**Subject:** RE: Quarries, Consents, Building Permits and Buffer Zones

Hi Alton,

Policies around aggregates are meant to:

- 1- Protect the resource to allow for its extraction
- 2- Protect sensitive land uses such as residential development from land use compatibility issues

Sections C.6.2. 2 and 4 of the Manitoulin Official Plan set out separation distances and also the opportunity to vary them based on site-specific conditions. A quarry that is not in operation may provide the potential to reduce separation distances; however, there would need to be justification provided by the proponent. And just because a quarry is not in operation, if the license is still open then it can operate in the future.

Section D.8.2 2 also provides that: *Residential and institutional development within 300 metres of mineral aggregate resource areas and licenced pits will generally not be permitted.*

The above-noted policies would be triggered through development proposal (i.e. lot creation, or other application under the Planning Act).

The wording in Section C.6.2 4 and D.8.2 2 may offer the option to reduce the setback with justification. Some municipalities have taken the approach through a condition of consent of including additional on-site setbacks for residential use to increase the distance to the pit/quarry property (to further implement on-site setbacks) and/or including a clause registered on title that acknowledges the adjacent pit/quarry and notifies future owners of potential noise, dust, vibration, etc..

There is a process to surrender or close a license with the Ministry which involves rehabilitation of the lands, and allowing for subsequent land use. D.8.2 10 of the OP provides: *The Planning Board and municipalities will actively pursue programs, in cooperation with the Province and owners, to rehabilitate abandoned pits and quarries.*

With respect to the 37 shoreline residential lots in a subdivision near a licensed pit, if these are existing lots then they would be looking at applying only for building permits which would then look at applicable law. If they are able to meet by-law provisions then permits can be issued. The above-noted policies in the OP would only be triggered for new 'development' i.e. lot creation or other Planning Act approval. Through the subdivision process or pit/quarry permitting process, the land use compatibility issues and setbacks or other buffering mechanisms should have been reviewed.

I hope this answers your questions. Please advise if you require anything further.

I also need to reach out about next steps with the ZBL update.

Sarah

**Sarah Vereault**  
Associate; Senior Planner

J.L. Richards & Associates Limited  
314 Countryside Drive, Sudbury, ON P3E 6G2  
Direct: 705-806-4405 Cell: 705-918-4046



**From:** Alton Hobbs <[ahobbs@assiginack.ca](mailto:ahobbs@assiginack.ca)>  
**Sent:** June 2, 2022 8:52 AM  
**To:** Sarah Vereault <[svereault@jlrichards.ca](mailto:svereault@jlrichards.ca)>  
**Cc:** [mantechgs@gmail.com](mailto:mantechgs@gmail.com)  
**Subject:** Quarries, Consents, Building Permits and Buffer Zones

**[CAUTION]** This email originated from outside JLR. Do not click links or open attachments unless you recognize the sender and know the content is safe. If in doubt, please forward suspicious emails to Helpdesk.

Good Morning:

This is a somewhat urgent issue.

A ratepayer has applied for a severance application. It is a re-submission of an application that received approval in the past (2006) but was not completed. The one thing that is different now from 2006 is the Aggregate Resources Act and the new Official Plan for the Manitoulin Planning Board. The Board's current position is that any buffer zone begins at

## Alton Hobbs

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**From:** Dave Ham <info@henleyboats.com>  
**Sent:** June 8, 2022 1:07 PM  
**To:** Alton Hobbs  
**Subject:** Re: Valuation on Clover Valley School

Hello Alton : Last evening we forgot to discuss the CV school . Can we go ahead and get a couple of appraisals ?

Dave H

RECEIVED  
JUN 10 2022

**MANITOULIN CENTENNIAL MANOR**

Financial Statements

Year Ended December 31, 2021



## MANAGEMENT'S RESPONSIBILITY FOR THE FINANCIAL STATEMENTS

The accompanying financial statements of the Manitoulin Centennial Manor ("the Manor") are the responsibility of the Manor's management and have been prepared in compliance with legislation, and in accordance with the accounting policies described in note 2 to these financial statements. A summary of the significant accounting policies is described in Note 2 to these financial statements. The preparation of the financial statements necessarily involves the use of estimates based on management's judgement, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The Manor's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements and reliable financial information is available on a timely basis for preparation of the financial statements. These systems are monitored and evaluated by management.

The Board of Directors meets with management and the external auditors to review the financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the financial statements.

The financial statements have been audited by Freelandt Caldwell Reilly LLP, independent external auditors appointed by the Manor. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the Manor's financial statements.

  
\_\_\_\_\_  
Chair, Board of Directors

  
\_\_\_\_\_  
Administrator

May 19, 2022  
\_\_\_\_\_  
Date

**INDEPENDENT AUDITOR'S REPORT**

**To the Board of Directors of Manitoulin Centennial Manor**

***Qualified Opinion***

We have audited the financial statements of **Manitoulin Centennial Manor**, which comprise the statement of financial position as at **December 31, 2021**, and the statements of operations and changes in fund balances, and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the organization as at **December 31, 2021**, and its results of operations and its cash flows for the year then ended in accordance with the accounting policies described in note 2 to these financial statements.

***Basis for Qualified Opinion***

In common with many not-for-profit organizations, the organization derives revenue from donations and fundraising activities the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the organization. Therefore, we were not able to determine whether any adjustments might be necessary to donation revenues, excess (deficiency) of revenue over expenditures, fundraising fund balance and cash flows as at December 31, 2021. Our Independent Auditor's report pertaining to the organization's financial statements as at and for the year ended December 31, 2020, presented as comparative figures in the accompanying financial statements included a qualified opinion for the same matter occurring in that year.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

***Emphasis of Matter - Basis of Accounting and Restriction on Use***

Without modifying our opinion, we draw attention to Note 2 to these financial statements, which describes the basis of accounting. The financial statements were not and were not intended to be, prepared in accordance with Canadian public sector accounting standards. The financial statements are prepared to assist the Manitoulin Centennial Manor with meeting the reporting requirements of the Ontario Ministry of Health and Long-Term Care. As a result, the financial statements may not be suitable for another purpose. Our report is intended solely for the Directors of the Manitoulin Centennial Manor and the Ontario Ministry of Health and Long-Term Care and should not be used by parties other than the Directors of the Manitoulin Centennial Manor and the Ontario Ministry of Health and Long-Term Care.

## **INDEPENDENT AUDITOR'S REPORT, continued**

### ***Responsibilities of Management and Those Charged with Governance for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the accounting policies described in note 2 to these financial statements, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the organization's financial reporting process.

### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

**INDEPENDENT AUDITOR'S REPORT, continued**

- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

**FREELANDT CALDWELL REILLY LLP**

*Freelandt Caldwell Reilly LLP*

Chartered Professional Accountants  
Licensed Public Accountants

Espanola, Ontario  
May 19, 2022

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**MANITOULIN CENTENNIAL MANOR****Statement of Financial Position****December 31, 2021 with comparative figures for 2020**

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	2021	2020
	\$	\$
<b>Assets</b>		
<b>Current</b>		
Cash	749,193	530,485
Accounts receivable (note 3)	100,025	180,766
Inventory	10,995	18,848
Prepaid expenses	7,415	14,470
	867,628	744,569
Restricted cash and advances (note 4)	650,220	465,330
	1,517,848	1,209,899
<b>Liabilities and Fund Balances</b>		
<b>Current liabilities</b>		
Accounts payable and accrued liabilities	636,089	448,923
Deferred contributions (note 5)	197,467	163,906
	833,556	612,829
Employee future benefits payable (note 6)	78,205	78,205
	911,761	691,034
<b>Fund balance</b>		
Operating fund	(44,133)	53,535
Fundraising fund	252,274	187,384
Endowment fund	37,946	37,946
Capital reserve fund	360,000	240,000
	606,087	518,865
	1,517,848	1,209,899

Contingent liability (note 7)

Commitment (note 8)

Approved on behalf of the Board of Directors



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Director

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Director

The accompanying notes are an integral part of this financial statement.

**MANITOULIN CENTENNIAL MANOR**  
**Statement of Operations and Changes in Fund Balances**  
**Year ended December 31, 2021 with comparative figures for 2020**

	Operating Fund \$	Fundraising Fund \$	Endowment Fund \$	Capital Reserve Fund \$	2021 \$	2020 \$
<b>Revenue:</b>						
Provincial subsidies - operating (note 9)	3,848,438	-	-	-	3,848,438	3,527,470
Residents' fees for maintenance	1,371,077	-	-	-	1,371,077	1,376,786
Municipal contributions	401,448	-	-	-	401,448	389,016
Donations	-	90,195	-	-	90,195	66,742
Interest and other investment income	-	183	2,538	-	2,721	2,475
Other revenue	67,030	-	-	-	67,030	121,930
<b>Total revenue</b>	<b>5,687,993</b>	<b>90,378</b>	<b>2,538</b>	<b>-</b>	<b>5,780,909</b>	<b>5,484,419</b>
<b>Expenditures:</b>						
Salaries and benefits	3,864,963	-	-	-	3,864,963	3,636,995
Supplies, purchased services and miscellaneous	904,502	-	-	-	904,502	888,026
Heat, hydro and water	254,488	-	-	-	254,488	219,486
Food	218,800	-	-	-	218,800	227,054
Administrative	164,115	-	-	-	164,115	79,143
Equipment maintenance	145,923	-	-	-	145,923	79,311
Building repairs and maintenance	112,870	-	-	-	112,870	140,182
Capital expenditures	-	28,026	-	-	28,026	23,143
<b>Total expenditures</b>	<b>5,665,661</b>	<b>28,026</b>	<b>-</b>	<b>-</b>	<b>5,693,687</b>	<b>5,293,340</b>
<b>Excess of revenue over expenditures</b>	<b>22,332</b>	<b>62,352</b>	<b>2,538</b>	<b>-</b>	<b>87,222</b>	<b>191,079</b>
<b>Fund balances, beginning of year</b>	<b>53,535</b>	<b>187,384</b>	<b>37,946</b>	<b>240,000</b>	<b>518,865</b>	<b>327,786</b>
<b>Interfund transfers</b>	<b>(120,000)</b>	<b>2,538</b>	<b>(2,538)</b>	<b>120,000</b>	<b>-</b>	<b>-</b>
<b>Fund balances, end of year</b>	<b>(44,133)</b>	<b>252,274</b>	<b>37,946</b>	<b>360,000</b>	<b>606,087</b>	<b>518,865</b>

The accompanying notes are an integral part of this financial statement.

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**MANITOULIN CENTENNIAL MANOR****Statement of Cash Flows****Year ended December 31, 2021 with comparative figures for 2020**

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	<b>2021</b>	<b>2020</b>
	<b>\$</b>	<b>\$</b>
<b>Cash flows from operations</b>		
<b>Excess of revenue over expenditures</b>	87,222	191,079
Net change in operating working capital		
Accounts receivable	80,741	(53,525)
Inventory	7,853	2,101
Prepaid expenses	7,055	(2,384)
Accounts payable and accrued liabilities	187,166	(81,671)
Deferred contributions	33,561	163,906
Employee future benefits payable	-	(540)
	<b>403,598</b>	<b>218,966</b>
<b>Investing transactions</b>		
Change in restricted cash	(184,890)	(166,067)
<b>Increase in cash</b>	<b>218,708</b>	<b>52,899</b>
<b>Cash, beginning of year</b>	<b>530,485</b>	<b>477,586</b>
<b>Cash, end of year</b>	<b>749,193</b>	<b>530,485</b>

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The accompanying notes are an integral part of this financial statement.

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# MANITOULIN CENTENNIAL MANOR

## Notes to the Financial Statements

December 31, 2021

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### 1. Nature of Organization

**Manitoulin Centennial Manor (the "Manor")** is located in Little Current, Ontario, is a not-for-profit organization whose purpose is to provide assisted living and health care services to individuals requiring long-term care and is a registered charity that is exempt from income tax under the Income Tax Act (Canada).

### 2. Significant Accounting Policies

#### a) Basis of Accounting

The financial statements of the Manor are prepared in accordance with Canadian public sector accounting standards for government not-for-profit organizations as issued by the Public Sector Accounting Board with the following exceptions:

- (i) Capital assets are charged to operations in the applicable fund in the year acquisition.
- (ii) Contributions restricted for the purchase of capital assets are recognized as revenue in the applicable fund in the year in which the related capital assets expenditures are incurred.

#### b) Revenue recognition

The Manor follows the deferral method of accounting for contributions. Funds externally restricted under the terms of applicable funding agreements are recognized as revenue in the applicable fund in the year to which they relate. Unrestricted contributions are recognized as revenue in the applicable fund when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Contributions restricted for the purchase of capital assets are recognized as revenue in the applicable fund in the year in which the related capital asset expenditures are incurred.

Resident fee revenue is recognized in the period in which services are provided.

#### c) Financial instruments

The Manor initially measures its financial assets and financial liabilities at fair value adjusted by, in the case of a financial instrument that will not be measured subsequently at fair value, the amount of transaction costs directly attributable to the instrument.

The Manor subsequently measures its financial assets and financial liabilities at amortized cost using the effective interest rate method, except for investments in equity securities that are quoted in an active market, which are measured at fair market value.

Financial assets and liabilities measured at amortized cost include cash, accounts receivable, restricted cash and accounts payable and accrued liabilities.

Financial assets measured at other than fair value are tested for impairment when there are indicators of possible impairment. When a significant adverse change has occurred during the period in the expected timing or amount of future cash flows from the financial asset or group of assets, a write-down is recognized in the statement of operation. When the events occurring after the impairment confirm that a reversal is necessary, the reversal is recognized in the statement of operation, in the period it is identified and measurable, up to the amount of the previously recognized impairment.



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# MANITOULIN CENTENNIAL MANOR

## Notes to the Financial Statements

December 31, 2021

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### 2. Significant Accounting Policies (continued)

#### d) Inventory

Inventory is valued at the lower of cost and replacement cost. Cost is determined by the first in first out method.

#### e) Employee benefits

Vacation entitlements are accrued in the accounts when entitlements are earned as employees render services.

Sick leave entitlements are accrued when they vest and are paid out at a rate of 50% when an eligible employee's employment is terminated with the Manor.

#### f) Use of estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. By their nature, these estimates are subject to measurements uncertainty. The effect of changes in such estimates on the financial statements in future periods could be significant. Accounts specifically affected by estimates in these financial statements are amounts repayable to the Ontario Ministry of Health and Long-Term Care and certain employee future benefits and accruals.

### 3. Accounts Receivable

	2021	2020
	\$	\$
HST rebate receivable	65,146	112,628
Ministry of Health receivable	17,414	37,132
Residents' fees receivable	12,687	15,432
Other receivables	4,778	15,574
	<u>100,025</u>	<u>180,766</u>

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# MANITOULIN CENTENNIAL MANOR

## Notes to the Financial Statements

December 31, 2021

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### 4. Restricted Cash

Restricted cash consists of the following:

	2021	2020
	\$	\$
Restricted cash - fundraising fund	248,741	186,384
Restricted cash - endowment fund	39,681	39,681
Restricted cash - capital reserve fund	-	-
Advances to operating fund	361,798	239,265
	650,220	465,330

### 5. Deferred Contributions

Deferred contributions represent unspent externally restricted funding which is to be applied against expenditures in a subsequent period. Deferred contributions are comprised of the following:

	2021	2020
	\$	\$
Deferred contributions, beginning of year	163,906	-
Contributions received during the year - Ontario Ministry of Health and Long-Term Care	197,467	163,906
Amounts recognized as revenue during year - Ontario Ministry of Health and Long-Term Care	(163,906)	-
Deferred contributions, end of year	197,467	163,906

### 6. Employee Future Benefits Payable

Under the sick leave benefit plan, unused sick leave can accumulate, and employees may become entitled to a cash payment on termination of employment. The amount of this entitlement is recorded as employee future benefits liability in the financial statements.

### 7. Contingent Liability

Manitoulin Centennial Manor has entered into accountable contribution agreements with the province of Ontario. These programs are subject to audit by the province with adjustment, if any, repayable to the province. These adjustments are recorded in the accounts in the year in which the liability is determined.

Extendicare (Canada) Inc. (Extendicare) was named in a class action lawsuit during the year for general and special damages in the sum of \$200,000,000 and punitive damages in the sum of \$10,000,000 for outbreaks and staffing shortages at the beginning of the COVID-19 Pandemic. Extendicare provides service to the Manor in connection with the management of the long-term care home. Since Extendicare provides services for the Manor, the Manor was also listed in the class action lawsuit. It is too early in the proceedings to determine the outcome of the lawsuit and management believes the Manor has valid defenses in place. As such, no amount has been accrued in the accounts as a result of this lawsuit.

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# MANITOULIN CENTENNIAL MANOR

## Notes to the Financial Statements

December 31, 2021

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### 8. Commitment

The Manor has entered into a management services agreement with Extendicare (Canada) Inc. to supervise and manage the daily operations of the Manor. The agreement is for a five-year period ending December 31, 2023, at an annual cost equal to 3.5% (2020 – 3.5%) of the gross revenues derived during each year of operation.

### 9. Provincial Subsidies

	2021	2020
	\$	\$
Subsidy for current year	3,848,438	3,545,869
Adjustment to prior year's subsidies	-	(18,399)
	<u>3,848,438</u>	<u>3,527,470</u>

### 10. Pension Plan

The Manor makes contributions to the Ontario Municipal Employees Retirement Fund (“OMERS”), which is a multi-employer plan, on behalf of certain members of its staff. The plan is a defined benefit plan, which specifies the amount of the retirement benefit to be received by the employees based on the length of service and rates of pay.

The amount contributed to OMERS for 2021 was \$185,207 (2020 - \$153,993) for current service and is included as an expenditure in the statement of operating fund operations.

At December 31, 2021, the OMERS pension plan had total assets of \$120.9 billion (2020 - \$105.6 billion) and an accumulated surplus of \$123 million (2020 - \$7.5 billion deficit).

### 11. Financial Instruments

Transactions in financial instruments may result in an entity assuming or transferring, to another party, financial risks. The Manor is exposed to the following risks associated with financial instruments and transactions it is a party to:

#### a) Credit risk

Credit risk is the risk that one party to a financial transaction will fail to discharge a financial obligation and cause the other party to incur a financial loss. The Manor is exposed to this risk relating to its cash, restricted cash, and accounts receivable.

The Manor holds its cash and restricted cash accounts with large reputable financial institutions, from which management believes the risk of loss due to credit risk to be remote.

The Manor is exposed to credit risk in accounts receivable which includes resident, government and other receivables. The Manor measures its exposure to credit risk with respect to accounts receivable based on how long the amounts have been outstanding and management’s analysis of accounts. The Manor minimizes the risk through management’s ongoing monitoring of accounts receivable balances and collections.

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# MANITOULIN CENTENNIAL MANOR

## Notes to the Financial Statements

December 31, 2021

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### 11. Financial Instruments (continued)

#### b) Liquidity risk

Liquidity risk is the risk that an organization cannot repay its obligations when they become due to its creditors. The Manor is exposed to this risk relating to its accounts payable and accrued liabilities. The Manor reduces its exposure to liquidity risk by ensuring that it documents when authorized payments become due and maintains an adequate amount of working capital to repay creditors as these liabilities become due.

### 12. Trust Funds

Trust funds administered by the Manor have not been consolidated or otherwise reflected within the accompanying financial statements.

Trust funds administered by the Manor have been presented in separate financial statements comprised of statements of financial position, and continuity.

### 13. Covid-19 Pandemic

The COVID-19 global outbreak was declared a pandemic by the World Health Organization in March 2020. The negative impact of COVID-19 in Canada and on the global economy has been significant. The global pandemic has disrupted economic activities and supply chains resulting in governments worldwide, and in Canada, enacting emergency measures to combat the spread of the virus and protect the economy.

These financial statements have been prepared based upon conditions existing at December 31, 2021 and considering those events occurring subsequent to that date, that provide evidence of conditions that existed at that date. Although the disruption from the pandemic is expected to be temporary, given the dynamic nature of these circumstances, the duration and severity of the disruption and related financial impact cannot be reasonably estimated at this time. The full potential impact of COVID-19 on the Manor is not known.

**MANITOULIN CENTENNIAL MANOR**

**TRUST FUNDS**

Financial Statements

Year Ended December 31, 2021

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## INDEPENDENT AUDITOR'S REPORT

### To the Members of Manitoulin Centennial Manor

#### *Opinion*

We have audited the financial statements of the **Trust Funds of the Manitoulin Centennial Manor**, which comprise the statement of financial position as at **December 31, 2021**, and the statement of fund balances for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the trust funds of the Manitoulin Centennial Manor as at **December 31, 2021**, and its results of operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

#### *Basis for Opinion*

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

#### *Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the organization's financial reporting process.

## INDEPENDENT AUDITOR'S REPORT, continued

### *Auditor's Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

**FREELANDT CALDWELL REILLY LLP**

*Freelandt Caldwell Reilly LLP*

Chartered Professional Accountants  
Licensed Public Accountants

Espanola, Ontario  
May 19, 2022

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**MANITOULIN CENTENNIAL MANOR****TRUST FUNDS****Statement of Fund Balances****Year ended December 31, 2021 with comparative figures for 2020**

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	<b>Resident Trust \$</b>	<b>Comfort Trust \$</b>	<b>2021 \$</b>	<b>2020 \$</b>
<b>Trust Funds balance, beginning of year</b>	3,146	9,610	12,756	13,600
Receipts from or on behalf of residents	-	935	935	2,108
	3,146	10,545	13,691	15,708
Disbursements to or on behalf of residents	-	1,331	1,331	2,952
<b>Trust Funds balance, end of year</b>	3,146	9,214	12,360	12,756

**Statement of Financial Position****December 31, 2021 with comparative figures for 2020**

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	<b>Resident Trust \$</b>	<b>Comfort Trust \$</b>	<b>2021 \$</b>	<b>2020 \$</b>
<b>Assets</b>				
Cash	-	2,542	2,542	2,939
Advances to Manitoulin Centennial Manor	3,146	6,672	9,818	9,817
	3,146	9,214	12,360	12,756

**Fund balances**

Trust Funds balance, end of year	3,146	9,214	12,360	12,756
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The accompanying notes are an integral part of these financial statements.



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# MANITOULIN CENTENNIAL MANOR

## TRUST FUNDS

### Notes to the Financial Statements

December 31, 2021

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#### 1. Significant Accounting Policies

##### a) Basis of Consolidation

The Trust Funds have not been consolidated with the financial statements of the Manitoulin Centennial Manor.

##### b) Basis of Accounting

The financial statements are prepared in accordance with Canadian public sector accounting standards. The accrual basis of accounting recognizes revenues as they become available and measurable, expenditures are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

##### c) Financial Instruments

The Manor initially measures its financial assets and financial liabilities at fair value adjusted by, in the case of a financial instrument that will not be measured subsequently at fair value, the amount of transaction costs directly attributable to the instrument.

The Manor subsequently measures its financial assets and financial liabilities at amortized cost using the effective interest rate method, except for investments in equity securities that are quoted in an active market.

Financial assets measured at amortized cost include cash.

Financial assets measured at other than fair value are tested for impairment when there are indicators of possible impairment. When a significant adverse change has occurred during the period in the expected timing or amount of future cash flows from the financial asset or group of assets, a write-down is recognized in the statement of operation. When the events occurring after the impairment confirm that a reversal is necessary, the reversal is recognized in the statement of operation, in the period it is identified and measurable, up to the amount of the previously recognized impairment.

#### 2. Cash Flow Statement

A cash flow statement has not been presented because it would not provide any additional information which is not readily apparent in the financial statements.

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# MANITOULIN CENTENNIAL MANOR

## TRUST FUNDS

### Notes to the Financial Statements

December 31, 2021

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#### 3. Financial Instruments

Transactions in financial instruments may result in an entity assuming or transferring, to another party, financial risks. The Manor is exposed to the following risks associated with financial instruments and transactions it is a party to:

a) Credit risk

Credit risk is the risk that one party to a transaction will fail to discharge an obligation and cause the other party to incur a financial loss. The Manor is exposed to this risk relating to its cash.

The Manor holds its cash accounts with large reputable financial institutions, from which management believes the risk of loss due to credit risk to be remote.

#### 4. Comparative Figures

Certain 2020 comparative figures have been reclassified to conform to the financial statement presentation adopted for the current fiscal year. The changes do not affect the 2020 Trust Funds balance or changes in Trust Funds balance.

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JUN 10 2022

Financial Statements of

**THE MANITOULIN  
PLANNING BOARD**

And Independent Auditors' Report thereon

Year ended December 31, 2021

# INDEPENDENT AUDITORS' REPORT

To the Board of Directors of The Manitoulin Planning Board

## ***Opinion***

We have audited the financial statements of The Manitoulin Planning Board (the Board), which comprise:

- the statement of financial position as at December 31, 2021
- the statement of operations and accumulated surplus for the year then ended
- the statement of changes in net financial assets for the year then ended
- the statement of cash flows for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies and other explanatory information

(Hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Board as at December 31, 2021, and its results of operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

## ***Basis for Opinion***

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "***Auditors' Responsibilities for the Audit of the Financial Statements***" section of our auditors' report.

We are independent of the Board in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

***Responsibilities of Management and Those Charged with Governance for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Board's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Board or to cease operations, or has no realistic alternative but to do so

Those charged with governance are responsible for overseeing the Board's financial reporting process.

***Auditors' Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.
- The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Board's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Board to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants, Licensed Public Accountants

Sudbury, Canada

April 26, 2022

# THE MANITOULIN PLANNING BOARD

## Statement of Financial Position

December 31, 2021, with comparative information for 2020

	2021	2020
<b>Financial Assets</b>		
Cash	\$ 91,483	\$ 43,554
Term deposits (note 2)	53,175	52,784
Accounts receivable	1,276	977
	<u>145,934</u>	<u>97,315</u>
<b>Financial Liabilities</b>		
Accounts payable and accrued liabilities (note 3)	18,651	17,678
Deferred contributions (note 4)	15,634	22,064
	<u>34,285</u>	<u>39,742</u>
Net financial assets	111,649	57,573
<b>Non-Financial Assets</b>		
Tangible capital assets (note 5)	1,604	2,232
Prepaid expenses	899	972
	<u>2,503</u>	<u>3,204</u>
Commitment (note 6)		
Accumulated surplus (note 7)	\$ 114,152	\$ 60,777

See accompanying notes to financial statements.

Approved on behalf of the Board of Directors:

\_\_\_\_\_ Director

\_\_\_\_\_ Director

# THE MANITOULIN PLANNING BOARD

## Statement of Operations and Accumulated Surplus

Year ended December 31, 2021, with comparative information for 2020

	2021 Budget	2021 Actual	2020 Actual
<b>Revenues:</b>			
Municipal contributions			
- operations	\$ 114,439	\$ 114,439	\$ 112,532
- official plan	7,842	8,837	-
Application fees	47,000	80,875	25,900
Ministry of Municipal Affairs and Housing			
- operating grant	16,073	16,073	16,073
- business case funding	4,666	1,899	-
- natural heritage system	9,210	360	-
Interest and other	570	621	536
<b>Total revenues</b>	<b>199,800</b>	<b>223,104</b>	<b>155,041</b>
<b>Expenses:</b>			
Salaries and benefits	134,082	124,879	125,266
Office	21,600	23,776	18,497
Professional fees	5,400	5,264	4,395
Business case	4,666	1,899	-
GIS expense	4,100	4,070	4,070
Board member honorariums	6,000	8,360	3,970
Board members mileage	2,400	-	996
Amortization of tangible capital assets	1,000	628	463
Site inspection	1,500	272	135
Conferences, workshops and meetings	2,000	221	-
Natural Heritage system	9,210	360	-
Official plan project	7,842	-	-
<b>Total expenses</b>	<b>199,800</b>	<b>169,729</b>	<b>157,792</b>
Annual surplus (deficit)	-	53,375	(2,751)
Accumulated surplus, beginning of the year	60,777	60,777	63,528
<b>Accumulated surplus, end of year</b>	<b>\$ 60,777</b>	<b>\$ 114,152</b>	<b>\$ 60,777</b>

See accompanying notes to financial statements.



# THE MANITOULIN PLANNING BOARD

## Statement of Changes in Net Financial Assets

December 31, 2021, with comparative information for 2020

	2021 Budget	2021 Actual	2020 Actual
Annual surplus (deficit)	\$ -	\$ 53,375	\$ (2,751)
Acquisition of tangible capital assets	-	-	(1,657)
Amortization of tangible capital assets	1,000	628	463
Change in prepaid expenses	-	73	(45)
Change in net financial assets	1,000	54,076	(3,990)
Net financial assets, beginning of the year	57,573	57,573	61,563
Net financial assets, end of the year	\$ 58,573	\$ 111,649	\$ 57,573

See accompanying notes to financial statements.

# THE MANITOULIN PLANNING BOARD

## Statement of Cash Flows

December 31, 2021, with comparative information for 2020

	2021	2020
Cash provided by (used in):		
Operating activities:		
Annual surplus (deficit)	\$ 53,375	\$ (2,751)
Item not involving cash:		
Amortization of tangible capital assets	628	463
	54,003	(2,288)
Change in non-cash assets and liabilities:		
Increase in accounts receivable	(299)	(63)
Increase (decrease) in prepaid expenses	73	(45)
Increase (decrease) in accounts payable and accrued liabilities	973	(8,735)
Increase in deferred contributions	(6,430)	8,837
Net change in cash from operating activities	48,320	(2,294)
Financing activities:		
Additions to tangible capital assets	-	(1,657)
Net change in financing activities	-	(1,657)
Investing activities:		
Increase in investments	(390)	(340)
Net change in cash from investing activities	(390)	(340)
Net change in cash	47,930	(4,291)
Cash, beginning of year	43,553	47,844
Cash, end of year	\$ 91,483	\$ 43,553

See accompanying notes to financial statements.

# THE MANITOULIN PLANNING BOARD

## Notes to Financial Statements

Year ended December 31, 2021

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The Manitoulin Planning Board (the "Board") is a not-for-profit organization which provides planning and zoning services to contributing municipalities and residents of Manitoulin Island, Ontario.

### 1. Significant accounting policies:

The financial statements of the Board are prepared by management in accordance with Canadian public sector accounting standards. Significant aspects of the accounting policies adopted by the Board are as follows:

#### (a) Basis of accounting:

Sources of financing and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they are earned and measurable. Expenses are recognized as they are incurred and measurable as a result of the receipt of goods or services and the creation of a legal obligation to pay.

#### (b) Deferred contributions:

Funding received under funding arrangements which relate to a subsequent fiscal year are recorded as deferred contributions and are recognized as revenue in the year to which they relate. Unexpended portions of grants received for specific purposes are reflected as deferred contributions and are recognized as revenue in the year they are expended.

#### (c) Tangible capital assets:

Tangible capital assets are recorded at cost which includes amounts that are directly attributable to acquisition, design, construction, development, improvement or betterment of the tangible capital asset. The cost, less residual value, of the tangible capital assets, are amortized on a straight-line basis over their estimated useful lives as follows:

Asset	Useful Life - Years
Furniture and equipment	5
Leasehold improvements	10

#### (d) Revenue recognition:

Government grants and transfers are recognized in the financial statements as revenues in the period in which events rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made.

Fees are recognized as revenues in the period in which they are earned and received.

# THE MANITOULIN PLANNING BOARD

Notes to Financial Statements (continued)

Year ended December 31, 2021

## 1. Significant accounting policies (continued):

### (e) Financial instruments:

The Board initially measures its financial assets and financial liabilities at fair value adjusted by, in the case of a financial instrument that will not be measured subsequently at fair value, the amount of transaction costs directly attributable to the instrument.

The Board subsequently measures its financial assets and financial liabilities at amortized cost, except for investments in equity securities that are quoted in an active market or financial assets or liabilities designated to the fair value category, which are subsequently measured at fair value. Unrealized changes in fair value are recognized in the statement of operations.

### (f) Use of estimates:

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the periods specified.

Actual results could differ from those estimates. These estimates are reviewed periodically, and, as adjustments become necessary, they are reported in earnings in the year in which they become known.

## 2. Term deposits:

Term deposits bear interest at 0.650% per annum in year 1, 0.700% per annum in year 2 and 0.750% per annum in year 3 and mature on March 18, 2022. The term deposits are redeemable on the fifteenth day of each month in the first year and on the anniversary date each year thereafter.

## 3. Accounts payable and accrued liabilities:

Included in accounts payable and accrued liabilities are government remittances payable of \$8,001 (2020 - \$8,650), which includes amounts payable for payroll related taxes.

## 4. Deferred contributions:

	Balance, Beginning of Year	Contributions Received	Contributions Recognized / Transferred	Balance, End of Year
Ministry of Municipal Affairs and Housing	\$ 13,227	20,739	(18,332)	\$ 15,634
Municipal contributions for Official Plan	8,837	-	(8,837)	-
	\$ 22,064	20,739	(27,169)	\$ 15,634

Deferred contributions consist of unspent municipal contributions regarding the Official Plan project, unspent Ministry of Municipal Affairs and Housing contributions regarding the Natural Heritage project and Ministry of Municipal Affairs and Housing contributions.

# THE MANITOULIN PLANNING BOARD

Notes to Financial Statements (continued)

Year ended December 31, 2021

## 5. Tangible capital assets:

	2021		2020	
	Cost	Accumulated amortization	Net book value	Net book value
Furniture and equipment	\$ 24,603	\$ 23,443	\$ 1,160	\$ 1,491
Leasehold improvements	2,968	2,524	444	741
	\$ 27,571	\$ 25,967	\$ 1,604	\$ 2,232

## 6. Commitment:

The Board has entered into an arrangement to lease premises with The Corporation of the Town of Gore Bay for a term of five years commencing August 1, 2018, and ending July 31, 2023. Future expected payments are as follows:

2022	\$ 10,785
------	-----------

## 7. Accumulated surplus:

	2021	2020
Internally restricted reserve fund	\$ 73,384	\$ 64,457
Invested in tangible capital assets	1,604	2,232
General surplus (deficit)	39,164	(5,912)
	\$ 114,152	\$ 60,777

## 8. Financial instruments:

Transaction in financial instruments may result in an entity assuming or transferring financial risks to or from another party. The Board is exposed to the following risks associated with financial instruments and transactions it is a party to:

### a) Credit risk:

Credit risk is the risk that one party to a financial transaction will fail to discharge an obligation and cause the other party to incur a financial loss. The Board is exposed to this risk relating to its cash, term deposits and accounts receivable.

The Board holds its cash accounts and term deposits with large reputable financial institutions, from which management believes the risk of loss due to credit risk to be remote. Receivables consist of balances due from government agencies and the risk of loss is minimal.

There have been no significant changes from the previous year in the exposure to risk or policies, procedures and methods used to measure the risk.

# THE MANITOULIN PLANNING BOARD

Notes to Financial Statements (continued)

Year ended December 31, 2021

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## 8. Financial instruments (continued):

- b) Liquidity risk is the risk that the Board cannot repay its obligations when they become due to its creditors. The Board is exposed to this risk relating to its accounts payable and accrued liabilities.

The Board reduces its exposure to liquidity risk by monitoring cash activities and expected outflow through extensive budgeting and maintaining enough cash to repay trade creditors as payables become due.

There have been no significant changes from the previous year in the exposure risk or policies, procedures and methods used to measure the risk.

- c) Interest rate risk:

Interest rate risk is the potential for financial loss caused by the fluctuations in fair value or future cash flows of financial instruments because of changes in market interest rates. The Board is exposed to this risk through its term deposits.

There have been no significant changes from the previous year in the exposure to or policies, procedures and methods used to measure the risk.

- d) Other risk:

In March 2020, the COVID-19 outbreak was declared a pandemic by the World Health Organization and has had a significant financial, market and social dislocating impact. At the time of approval of these financial statements, the Board has experienced the following indicators of financial implications and undertaken the following activities in relation to the COVID-19 pandemic:

- Cancelling of in-person meetings for the current year
- Put in place measures to limit and control access to the premises by staff
- Enhanced protocols implemented in line with Public Health guidelines

Financial statements are required to be adjusted for events occurring between the date of financial statements and the date of the auditors' report which provides additional evidence relating to conditions that existed as at year end. Management has assessed the financial impacts at this time. As a result of this assessment, there were no adjustments required to be reflected in these financial statements.

## 9. Comparative information:

The financial statements have been reclassified, where applicable, to conform to the presentation used in the current year. The changes do not affect prior year excess of revenue over expenses.



RECEIVED  
JUN 14 2022

Jun 13, 2022

**Municipal Councils of Ontario**

**Subject: The Retention of Professional Engineers at Ontario Municipalities**

---

The purpose of this letter is to stress the importance that municipal engineers play in the successful operation of cities, counties, towns, and townships across Ontario.

The Municipal Engineers Association (MEA) is a non-profit association representing the municipal engineering field in Ontario. We have a membership base of over 1,000 municipal engineers across Ontario who are employed as professional engineers at Ontario municipalities and other provincial agencies serving in the engineering/public works field.

We advocate for sustainable municipal infrastructure practices and our members provide significant input into the development of processes, standards, and specifications for use in municipal infrastructure systems such as drinking water delivery, wastewater collection and treatment, storm water management, waste management and transportation systems.

The MEA has been the proponent for the *Municipal Class Environmental Assessment* process since the mid-1980s. We are also a co-proponent of *Ontario Provincial Standards & Specifications* that many Ontario municipalities use when planning for and tendering municipal engineering projects.

There are a number of examples in various current legislation, where the use of a professional engineer is referenced. Key tasks include roles in transportation, natural resources, health and safety, consumer services, environment, tourism, agriculture, climate change, and energy. It is essential that municipalities consider the appointment of professional engineers, especially within the areas of engineering and public works, to afford municipal councils the appropriate due diligence toward public safety. Unfortunately, we are observing a concerning trend where this is no longer the case.

Professional engineers, through education and practical experience requirements, have the knowledge and foresight to not only understand the 'how' of an issue, but also understand the 'why' behind issues as well. Professional engineers are licensed to practice in Ontario through the *Professional Engineers Act* and are bound by statutory accountabilities, which includes a code of ethics. Under this code, professional engineers are required to act at all times with fidelity to public needs; professional engineers regard their duty to public welfare and safety as paramount.

Professional engineers also provide significant value to municipalities through their understanding of risk management, which assists in lowering exposure to claims against a municipality. With insurance premiums rising every year, it is prudent that municipalities appoint a professional engineer to guide these decision-making processes.



As of December 31, 2019, there were 57,134 practicing professional engineers licensed and practicing in the Province of Ontario. Of this number, only 136 professional engineers work for municipalities with a population of 50,000 or less. This represents only 0.2% of licensed and practicing Ontario Professional Engineers being employed by Ontario municipalities serving populations of less than 50,000. Many of these smaller municipalities have a Public Works/Engineering Department head and would benefit by appointing a Professional Engineer.

The vast majority of professional engineers working at Ontario municipalities are employed by larger urban centres having a population greater than 50,000.

For smaller municipalities that do not have the financial resources to employ a full-time professional engineer on their staff, the MEA recommends the appointment of a professional engineer through a licensed consulting firm so that your municipality may meet the needs only a professional engineer can provide.

We would also like to take this opportunity to promote membership in the MEA. There are Ontario municipalities that currently do not have representation in the MEA. If you have a professional engineer(s) on staff and they are not MEA members, we encourage your municipality to have them apply. The MEA offers members access to knowledge, learning and the ability to stay up to date with current industry practices. It truly is great value for a very nominal fee.

On behalf of the MEA, we thank you for taking time to review this letter. Should you have any questions, please reach out to the MEA's Executive Director, Dan Cozzi, P. Eng. at [dan.cozzi@municipalengineers.on.ca](mailto:dan.cozzi@municipalengineers.on.ca).

Yours sincerely,

---

**Jason Cole, P. Eng.,**  
**MEA President 2021 - 2022**



**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK**

**BY-LAW # 2022-19**

**BEING A BY-LAW OF THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK  
TO AUTHORIZE ENTERING INTO AN AGREEMENT WITH ROBERT B MAGUIRE  
FOR A COMMUNITY GARDEN**

**WHEREAS** the necessary authority is found in Sections 8 and 11 of the Municipal Act, 2001 c.25 as amended;

**AND WHEREAS** Section 5(3) of the Municipal Act, S.O., 2001, c 25, as amended, provides that a municipal power shall be exercised by by-law;

**AND WHEREAS** The Council of the Corporation of the Township of Assiginack wishes to enter into an agreement with Robert B Maguire for the use of his property as a community garden;

**NOW THEREFORE THAT** the Council of the Corporation of the Township of Assiginack ENACTS AS FOLLOWS:

1. THAT we agree to enter into the agreement with Robert B Maguire, attached to and forming part of this by-law as Schedule 1.
2. THAT the Mayor and CAO are hereby authorized to complete and execute the agreement.
3. THAT this by-law shall come into force and take effect upon third and final reading hereof.

Read a first, second and third time and finally passed this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Mayor: Dave Ham

\_\_\_\_\_  
Deputy Clerk: Alton Hobbs

seal

**THIS LEASE AGREEMENT**

Between the Corporation of the Township of Assiginack and Robert B Maguire, for the lease of a certain parcel of land for the purpose of creating and maintaining a Community Garden:

The parcel subject of this agreement is legally described as being Manitowaning Town Plot 3, South Side Wellington Street, Lot 8, being 8,712 square feet:

The Term of this Agreement shall be from May 15, 2022 until May 14, 2024, except as terminated earlier according to the provision below:

The Township agrees to pay Robert B Maguire the sum of One Dollar \$ 1.00 per annum.

The Township is permitted to perform all normal activities associated with operating and maintaining a community garden including raised beds, tilled soil, greenhouses, sheds, water apparatus, etc.

The Township agrees to employ standard best practices and will not create refuse, rubbish, compost or other subjects of complaint.

The Township extends its liability and property insurance coverages to this property, pursuant to the permission of the current insurance carriers in place during the term of the agreement.

Either party may terminate this agreement upon three months notice in writing to the other party.

The terms of the agreement may be amended by mutual consent, in writing.

Signed:

\_\_\_\_\_

June 3, 2022

Township of Assiginack

\_\_\_\_\_

June 3, ,2022

Robert B. Maguire

\_\_\_\_\_

Witness

**THE CORPORATION OF THE TOWNSHIP OF ASSIGNACK**

**BY-LAW # 2022-20**

**BEING A BY-LAW OF THE CORPORATION OF THE TOWNSHIP OF ASSIGNACK  
TO ACQUIRE AND ASSUME FOR MAINTENANCE A NEW ROAD, KNOWN AS  
SECOND AVENUE**

**WHEREAS** the necessary authority is found in Sections 30 and 31 of the Municipal Act, 2001 c.25 as amended;

**AND WHEREAS** Section 5(3) of the Municipal Act, S.O., 2001, c 25, as amended, provides that a municipal power shall be exercised by by-law;

**AND WHEREAS** The Council of the Corporation of the Township of Assignack required as a Condition of Severance Application B 089-21, that the owner survey, convey and construct a road to municipal standards, which has been completed;

**AND WHEREAS** said road has been inspected by the Public Works Superintendent of the Municipality and found to be up to standard as a Class 6 Highway, pursuant to the Minimum Maintenance Standards in effect on this date;

**NOW THEREFORE THAT** the Council of the Corporation of the Township of Assignack ENACTS AS FOLLOWS:

1. THAT we agree to accept title to Parts 2 and 3 of Plan 31R-4129 and Parts 3 and 4 of Plan 31R-4212, Township of Assignack, as a year round, publicly maintained road.
2. THAT this road be named Second Avenue and civic address numbers assigned accordingly.
3. THAT the CAO is hereby authorized to complete and execute the agreement and sign the documents necessary to complete this purchase.
4. THAT this by-law shall come into force and take effect upon third and final reading hereof.

Read a first, second and third time and finally passed this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Mayor: Dave Ham

seal

\_\_\_\_\_  
Deputy Clerk: Alton Hobbs

**ACKNOWLEDGEMENT AND DIRECTION**

**TO:** Samantha Ramage  
(Insert lawyer's name)

**AND TO:** RAMAGE LAW OFFICE PROFESSIONAL CORPORATION  
(Insert firm name)

**RE:** Slm transfer to Township of Assiginack ("the transaction")  
(Insert brief description of transaction)

This will confirm that:

- I/We have reviewed the information set out in this Acknowledgement and Direction and in the documents described below (the "Documents"), and that this information is accurate;
- You, your agent or employee are authorized and directed to sign, deliver, and/or register electronically, on my/our behalf the Documents in the form attached.
- You are hereby authorized and directed to enter into an escrow closing arrangement substantially in the form attached hereto being a copy of the version of the Document Registration Agreement, which appears on the website of the Law Society of Ontario as the date of the Agreement of Purchase and sale herein. I/We hereby acknowledge the said Agreement has been reviewed by me/us and that I/We shall be bound by its terms;
- The effect of the Documents has been fully explained to me/us, and I/we understand that I/we are parties to and bound by the terms and provisions of the Documents to the same extent as if I/we had signed them; and
- I/we are in fact the parties named in the Documents and I/we have not misrepresented our identities to you.
- I, \_\_\_\_\_, am the spouse of \_\_\_\_\_, the (Transferor/Chargor), and hereby consent to the transaction described in the Acknowledgment and Direction. I authorize you to indicate my consent on all the Documents for which it is required.

**DESCRIPTION OF ELECTRONIC DOCUMENTS**

The Document(s) described in the Acknowledgement and Direction are the document(s) selected below which are attached hereto as "Document in Preparation" and are:

- A Transfer of the land described above.
- A Charge of the land described above.
- Other documents set out in Schedule "B" attached hereto.

Dated at Manitowishong, this 8<sup>th</sup> day of JUNE, 2022.

**WITNESS**

(As to all signatures, if required)

Web MacDonald  
 \_\_\_\_\_  
 TOWNSHIP OF ASSIGINACK  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Properties**

PIN 47134 - 0355 LT Interest/Estate Fee Simple  Split  
 Description PART LOT 23 CONCESSION 6 SHEGUIANDAH, PARTS 2 AND 3, PLAN 31R4129;  
 PARTS 3 AND 4, PLAN 31R4212; TOWNSHIP OF ASSIGINACK  
 Address MOGGY PARKWAY  
 MANITOWANING

**Consideration**

Consideration \$0.00

**Transferor(s)**

The transferor(s) hereby transfers the land to the transferee(s).

Name SIM, RONALD WILLIAM  
 Acting as an Individual  
 Address for Service 442 Huron Street  
 Woodstock, Ontario N4S 7A7

I am at least 18 years of age.  
 My spouse is a party to this document.  
 This document is not authorized under Power of Attorney by this party.

Name SIM, LANA MARIE  
 Acting as an Individual  
 Address for Service 442 Huron Street  
 Woodstock, Ontario N4S 7A7

I am at least 18 years of age.  
 My spouse is a party to this document.  
 This document is not authorized under Power of Attorney by this party.

<b>Transferee(s)</b>	<b>Capacity</b>	<b>Share</b>
----------------------	-----------------	--------------

Name TOWNSHIP OF ASSIGINACK	Registered Owner	
Address for Service P.O. Box 238, 156 Arthur Street Manitowaning, Ontario POP 1N0		

**Calculated Taxes**

Provincial Land Transfer Tax \$0.00

**LAND TRANSFER TAX STATEMENTS**

In the matter of the conveyance of: 47134 - 0355 PART LOT 23 CONCESSION 6 SHEGUIANDAH, PARTS 2 AND 3, PLAN 31R4129;  
PARTS 3 AND 4, PLAN 31R4212; TOWNSHIP OF ASSIGINACK

BY: SIM, RONALD WILLIAM  
SIM, LANA MARIE

TO: TOWNSHIP OF ASSIGINACK

Registered Owner

1. I am

- (a) A person in trust for whom the land conveyed in the above-described conveyance is being conveyed;
- (b) A trustee named in the above-described conveyance to whom the land is being conveyed;
- (c) A transferee named in the above-described conveyance;
- (d) The authorized agent or solicitor acting in this transaction for TOWNSHIP OF ASSIGINACK described in paragraph(s) (a) above.
- (e) The President, Vice-President, Manager, Secretary, Director, or Treasurer authorized to act for \_\_\_\_\_ described in paragraph(s) ( ) above.
- (f) A transferee described in paragraph ( ) and am making these statements on my own behalf and on behalf of \_\_\_\_\_ who is my spouse described in paragraph ( ) and as such, I have personal knowledge of the facts herein deposed to.

3. The total consideration for this transaction is allocated as follows:

(a) Monies paid or to be paid in cash	\$0.00
(b) Mortgages (I) assumed (show principal and interest to be credited against purchase price)	\$0.00
(II) Given Back to Vendor	\$0.00
(c) Property transferred in exchange (detail below)	\$0.00
(d) Fair market value of the land(s)	\$0.00
(e) Liens, legacies, annuities and maintenance charges to which transfer is subject	\$0.00
(f) Other valuable consideration subject to land transfer tax (detail below)	\$0.00
(g) Value of land, building, fixtures and goodwill subject to land transfer tax (total of (a) to (f))	\$0.00
(h) VALUE OF ALL CHATTELS - items of tangible personal property	\$0.00
(i) Other considerations for transaction not included in (g) or (h) above	\$0.00
(j) Total consideration	\$0.00

4.

Explanation for nominal considerations:

g) Transfer to a municipality pursuant to subdivision or development agreement, condominium approval or other municipal purposes: to complete severance application

The land is subject to an encumbrance which has been paid in full, but for which a discharge has not yet been registered.

6. Other remarks and explanations, if necessary.

1. The information prescribed for purposes of section 5.0.1 of the Land Transfer Tax Act is not required to be provided for this conveyance.
2. The transferee(s) has read and considered the definitions of "designated land", "foreign corporation", "foreign entity", "foreign national", "Greater Golden Horseshoe Region", "specified region", "spouse" and "taxable trustee" as set out in subsection 1(1) of the Land Transfer Tax Act and O. Reg 182/17. The transferee(s) declare that this conveyance is not subject to additional tax as set out in subsection 2(2.1) of the Act because:
3. (c) The transferee(s) is not a "foreign entity" or a "taxable trustee".
4. The transferee(s) declare that they will keep at their place of residence in Ontario (or at their principal place of business in Ontario) such documents, records and accounts in such form and containing such information as will enable an accurate determination of the taxes payable under the Land Transfer Tax Act for a period of at least seven years.
5. The transferee(s) agree that they or the designated custodian will provide such documents, records and accounts in such form and containing such information as will enable an accurate determination of the taxes payable under the Land Transfer Tax Act, to the Ministry of Finance upon request.

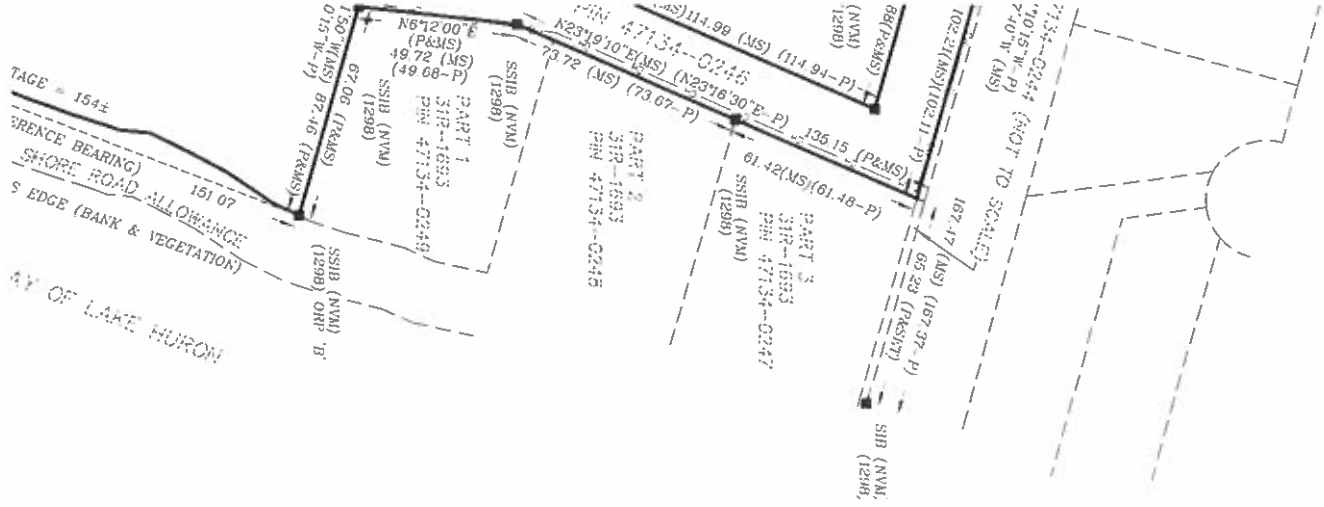
**PROPERTY Information Record**

A. Nature of Instrument: Transfer  
LRO 31 Registration No. Date:

B. Property(s): PIN 47134 - 0355 Address MOGGY PARKWAY Assessment -  
MANITOWANING Roll No

C. Address for Service: P.O. Box 238, 156 Arthur Street  
Manitowaning, Ontario POP 1N0

D. (i) Last Conveyance(s): PIN 47134 - 0355 Registration No.  
(ii) Legal Description for Property Conveyed: Same as in last conveyance? Yes  No  Not known



**METRIC**  
 DISTANCES & COORDINATES SHOWN HEREON ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.  
 DISTANCES ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALF FACTOR OF 0.999629

**SCALE: 1:1500**

**NOTE:**  
 BEARINGS ARE UTM GRID, DERIVED FROM GPS OBSERVATIONS, ON THE LINE BETWEEN ORP A & ORP B HAVING A BEARING OF N20°46'10\"/>



**LEGEND**

■	DENOTES SURVEY MONUMENT FOUND
□	DENOTES SURVEY MONUMENT PLANTED
⊕	DENOTES IRON BAR
⊖	DENOTES STANDARD IRON BAR
⊙	DENOTES SHORT STANDARD IRON BAR
⊚	DENOTES PLAN 31R-1693 BY W.J. KEATLEY O.L.S.
⊛	DENOTES REASSEMBLED
⊜	DENOTES NO VISIBLE MARKINGS
⊝	DENOTES W.J. KEATLEY D.T.S.

**PLAN OF SURVEY OF PART OF  
 LOT 23, CONCESSION 6  
 TOWNSHIP OF SHEGWIANDAH  
 (REGISTERED PLAN NO. 29)  
 MUNICIPALITY OF THE TOWNSHIP  
 OF ASSINACK  
 DISTRICT OF MANTOULIN**

**SURVEYOR'S CERTIFICATE**  
 I GERRY TRAY

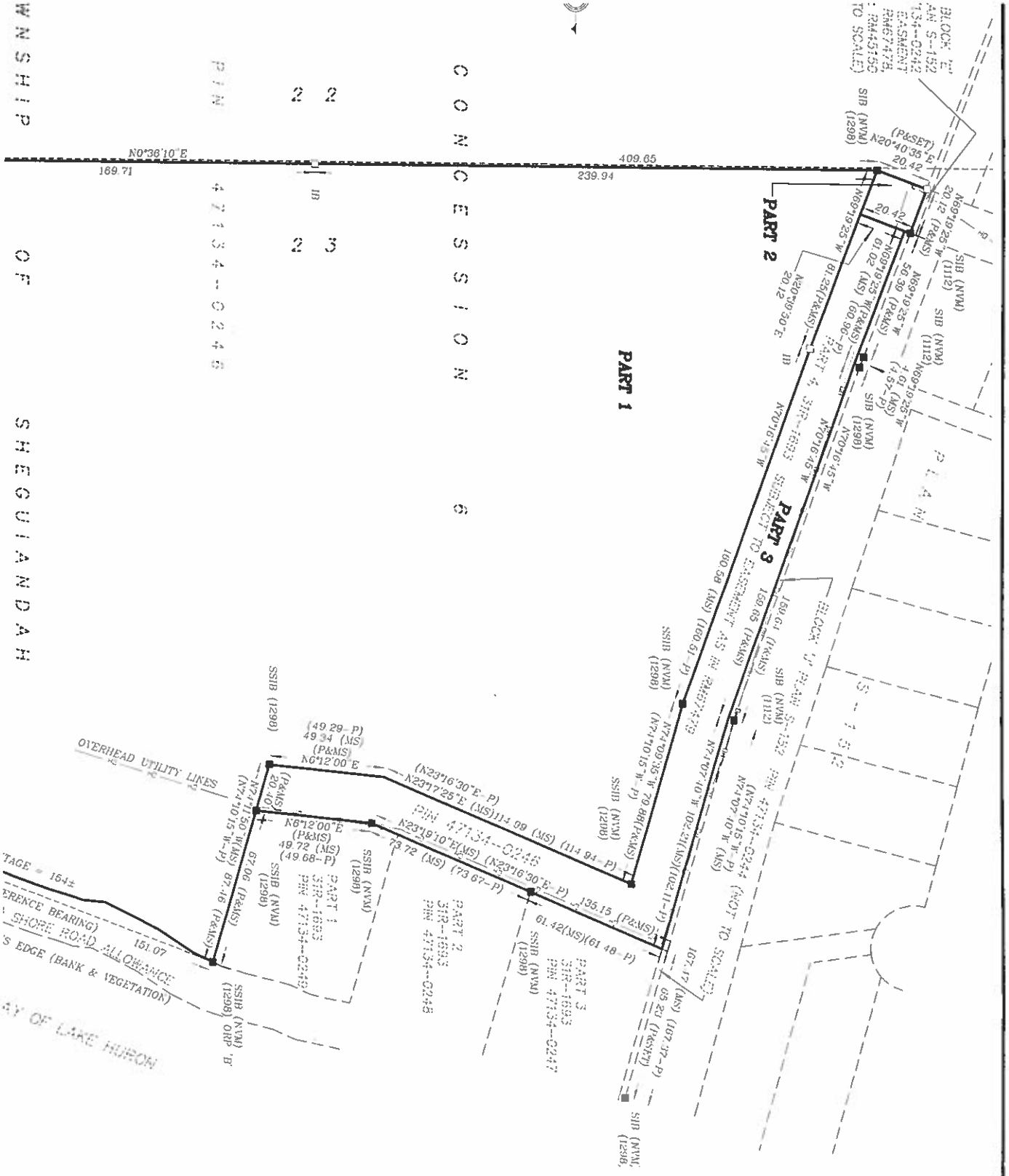
1) THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT, THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.  
 2) THE SURVEY WAS COMPLETED ON THE 18TH DAY OF JULY, 2019.

JULY 30, 2019  
 DATE  
 GORDON R. KEATLEY  
 ONTARIO LAND SURVEYOR

I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE LAND TITLES ACT.		<b>PLAN 31R-4129</b>	
JULY 30, 2019 DATE		RECEIVED AND DEPOSITED	
GORDON R. KEATLEY ONTARIO LAND SURVEYOR		REPRESENTATIVE FOR THE LAND REGISTRAR FOR THE LAND TITLES DIVISION OF MANTOULIN (31). W. Keatley	
JULY 30, 2019 DATE		August 7, 2019 DATE	
<b>SCHEDULE</b>			
PART	LOT	CONCESSION	PIN
1-3	PART LOT 23	6	PART OF PIN 47134-0246
PARTS 2 & 3 ARE SUBJECT TO EASEMENT AS IN RMO7-179			

W N S H I P

O F S H E G U I A N D A H



**NOTE**  
 BEARINGS ARE UTM GRID, DERIVED FROM THE LINE BETWEEN ORP-A & ORP-E N20°46'10" W REFERRED TO THE CENTER (OR WEST LONGITUDE) NA083 (GSR83) FOR BEARING COMPARISONS. A ROTARY CLOCKWISE WAS APPLIED TO PLAN 311 THE LIMIT OF LAKE HURON AS SHOWN AVAILABLE EVIDENCE OF THE WATER'S EDGE OF THE ORIGINAL SURVEY OF THE SHIPQUANDAH.



**METRIC**  
 DISTANCES & COORDINATES SHOWN IN BR CONVERTED TO FEET BY DIVIDING DISTANCES ARE GROUND AND CAN BE MULTIPLYING BY THE COMBINED SCAL.

**SCALE: 1:1500**

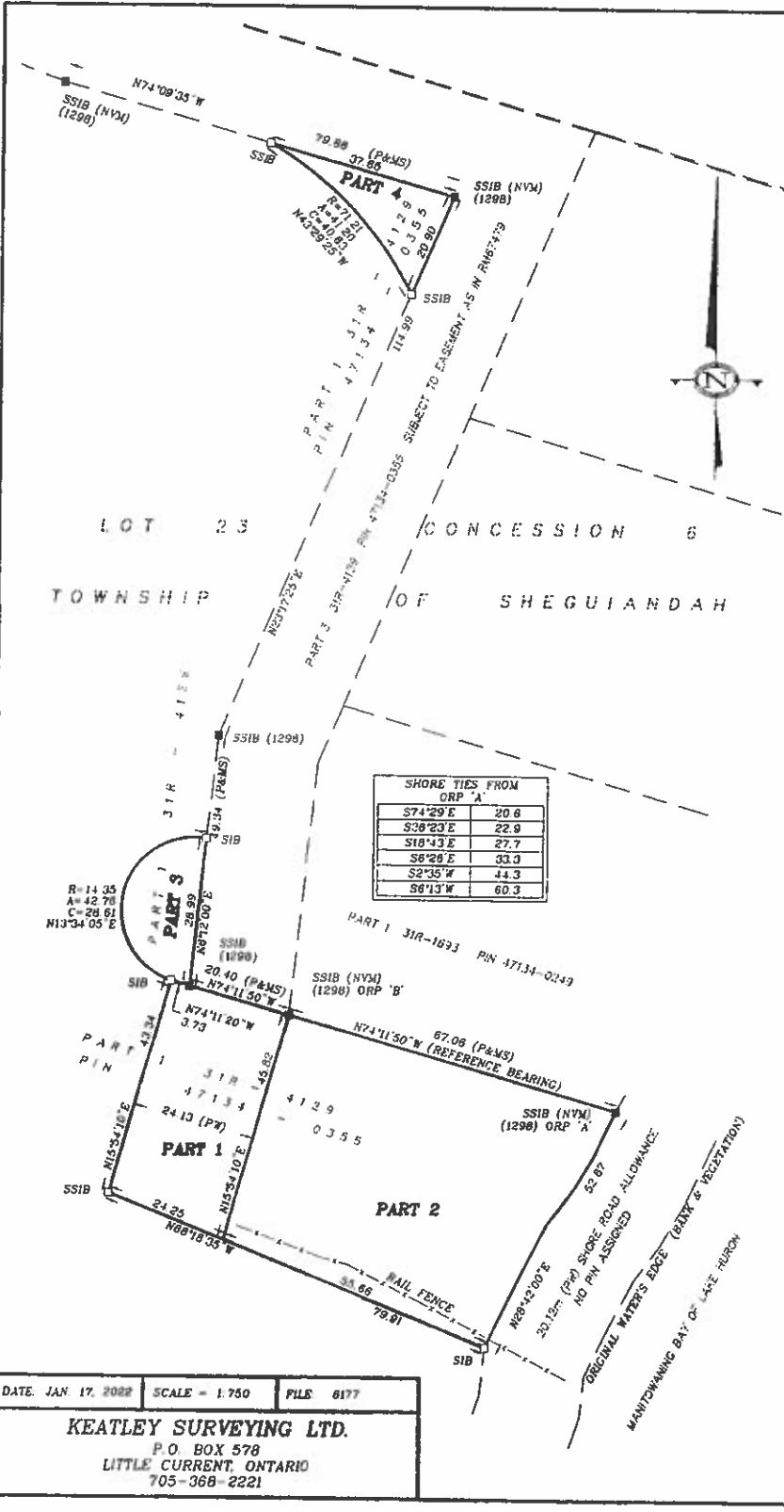
**PART 1**  
 31R-1693  
 PIN 47134-0246

**PART 2**  
 31R-1693  
 PIN 47134-0246

**PART 3**  
 31R-1693  
 PIN 47134-0246

PARTS 2 & 3 COMPLETELY OVERLAY 1





I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE LAND TITLES ACT.

PLAN 31R-4212

RECEIVED AND DEPOSITED

FEBRUARY 15, 2022  
DATE

DATE 22 Feb 2022

*Gordon R. Keatley*  
GORDON R. KEATLEY  
ONTARIO LAND SURVEYOR

*R. O. H.*  
REPRESENTATIVE FOR THE LAND REGISTRAR FOR THE LAND TITLES DIVISION OF MANITOULIN (31)

PART	LOT	CONCESSION	PIN
1-4	PART LOT 23	6	PART OF PIN 47134-0355

PLAN OF SURVEY OF PART OF  
**LOT 23, CONCESSION 6**  
TOWNSHIP OF SHEGUIANDAH  
(REGISTERED PLAN NO. 29)  
MUNICIPALITY OF TOWNSHIP OF ASSIGNACK  
DISTRICT OF MANITOULIN

**SURVEYOR'S CERTIFICATE**  
I CERTIFY THAT

1) THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT, THE LAND TITLES ACT, AND THE REGULATIONS MADE UNDER THEM.

2) THE SURVEY WAS COMPLETED ON THE 1ST DAY OF DECEMBER, 2021

FEBRUARY 15, 2022  
DATE

*Gordon R. Keatley*  
GORDON R. KEATLEY  
ONTARIO LAND SURVEYOR

SHORE TIES FROM ORP 'A'

S74°29'E	20.6
S36°23'E	22.9
S18°43'E	27.7
S6°26'E	33.3
S2°35'W	44.3
S6°13'W	60.3

- LEGEND**
- DENOTES SURVEY MONUMENT FOUND
  - DENOTES SURVEY MONUMENT PLANTED
  - SIB DENOTES STANDARD IRON BAR
  - SSIB DENOTES SHORT STANDARD IRON BAR
  - P DENOTES PLAN 31R-4129 BY G.R. KEATLEY, O.L.S.
  - MS DENOTES MEASURED
  - NVM DENOTES NO VISIBLE MARKINGS
  - 1298 DENOTES W.J. KEATLEY, O.L.S.
  - PW DENOTES SET PERPENDICULAR WIDTH

**METRIC**  
DISTANCES & COORDINATES SHOWN HEREON ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

DISTANCES ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.999829

SCALE 1:750 METRES

**NOTE**  
BEARINGS ARE UTM GRID, DERIVED FROM GPS OBSERVATIONS ON THE LINE BETWEEN ORP'S 'A' & 'B' HAVING A BEARING N74°11'50\"/>

THE RESULTANT TIE FROM THE SOUTHEAST CORNER OF LOT 23 CON 6 TO ORP 'A' IS 242.45 AT N19°44'35\"/>

THE LIMIT OF LAKE HURON AS SHOWN HEREON IS THE BEST AVAILABLE EVIDENCE OF THE WATER'S EDGE OF LAKE HURON AT THE TIME OF THE ORIGINAL SURVEY OF THE TOWNSHIP OF SHEGUIANDAH.

OBSERVED REFERENCE POINTS (ORP<sub>s</sub>) DERIVED FROM GPS OBSERVATIONS USING THE PRECISE POINT POSITIONING (PPP) SERVICE, UTM ZONE 17, NAD83 (CSRS)(1997.0)

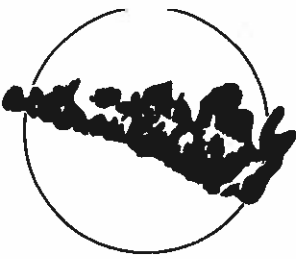
COORDINATES TO RURAL ACCURACY PER SEC. 14(2) OF REG. 216/10

POINT ID	NORTHING	EASTING
ORP 'A'	5073934.1	435037.3
ORP 'B'	5073952.3	434972.6

COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

DATE: JAN. 17, 2022 SCALE = 1:750 FILE 6177

**KEATLEY SURVEYING LTD.**  
P.O. BOX 578  
LITTLE CURRENT, ONTARIO  
705-368-2221



# MANITOWLIN PLANNING BOARD

40 WATER STREET - UNIT 1 - P.O. BOX 240 - GORE BAY - ONTARIO - P0P 1H0

☎ 705-282-2237 ☎ 705-282-3142

Application File No.: B09-21 No. of Members Present: 10  
Date of Decision: [ May 25, 2021 -Deferred ] July 27, 2021  
Location of Property: Part Lot 23, Conc. VI, Surveyed as Parts 1, 2 and 3, Plan 31R-4129,  
Township of Sheguiandah, Municipality of Assiginack, District of Manitowlin

## DECISION

The purpose of this application made under Section 53(1) of the Planning Act by Lana and Ron Sim is to provide for the creation of a new lot having a frontage of  $\pm 52$  M. on Manitowaning Bay of Lake Huron and a depth of  $\pm 100$  M., thereby containing an area of  $\pm 0.5$  Hec. The southerly boundary of this proposed lot follows an existing fence. This land will be together with right-of-way and will be subject to right-of-way in favour of the retained land. The applicants propose to construct a seasonal dwelling on this new lot for seasonal residential uses.

The land to be retained has frontages of  $\pm 102$  M. on Manitowaning Bay of Lake Huron and  $\pm 20.1$  M. on Moggy Parkway, a maintained municipal road, and an average depth of  $\pm 315.8$  M., thereby containing an area of  $\pm 9.2$  Hec. This land is subject to right-of-way over Parts 2 and 3, Plan 31R-4129 and will be subject to right-of-way in favour of the proposed severed land. According to the application the applicants' seasonal dwelling and garage are located within this land.

There have been two (2) previous applications for Consent involving the subject land, resulting in the creation of four (4) new lots.

File No. B44-87, provided for the creation of three new lots surveyed as Parts 1, 2 & 3, Plan 31R-1693; and

File No. B07-19 created the subject land, surveyed as Parts 1, 2 and 3, Plan 31R-4129, and retained a  $\pm 42.7$  Hec. parcel of land being Part of Lots 22 and 23, Conc. VI.

At the Planning Board Meeting held on January 26<sup>th</sup>, 2021 the Board considered a request from Lana and Ron Sim supporting the creation of a new lot (as proposed) which would result in a 5<sup>th</sup> lot from the original parcel of land. By motion of the Planning Board the request was considered to be infilling and was supported by the Board. Mr. and Mrs. Sim were advised that any additional severances maybe considered by a Plan of Subdivision.

This application was circulated on October 27<sup>th</sup>, 2021 to the Wiikwemkoong Unceded Territory and to the United Chiefs and Councils of Mniidoo Mnising (UCCMM), as per Official Plan Policy F.5 - Consultation and Engagement.

Saul Bomberry, UCCMM, advised via email that the UCCMM had no comments or concerns with the application.

The Wiikwemkoong Unceded Territory have not provided any comments or concerns with the application or requested additional time to do so.

The subject land has been designated Shoreline Area and zoned Shoreline Residential (SR) Seasonal residential uses are proposed to continue.

Services for the retained land consist of private individual septic system and water from Lake Huron. Services for the severed land will consist of private individual septic system and water from Lake Huron.

The Public Health Sudbury and District (PHSD) advised they have no concerns and that it appears that the proposed severed and retained lots are capable of development for installation of a septic tank and leaching bed system.

Hydro One advised via email on June 4<sup>th</sup>, 2019 (File No. B07-19) that they have an unregistered easement over the subject land and have no comments or concerns.

Access for the severed land will be via right-of-way over Parts 2 and 3, Plan 31R-4129 to Moggy Parkway, a maintained municipal road and will be subject to right-of-way in favour of the retained land. Access for the retained land is via Moggy Parkway and is subject to right-of-way over Parts 2 and 3, Plan 31R-4129 in favour of Parts 1, 2, and 3, Plan 31R-1693 and will be subject to right-of-way in favour of the proposed new lot. The proposed severed and retained land will also have access over the one-foot reserve being Block E, Subdivision Plan S-152.

Application File No. B09-21 - continued  
July 27<sup>th</sup>, 2021

The Municipality was advised of this concern and Alton Hobbs, CAO provided the following email on July 26<sup>th</sup>, 2021.

*' We met this morning to review your questions. We believe that a road to be made public should extend through the lands to be severed. As such, a turn around or cul de sac would be required. As to the undersized lot that would be created by a public road, I would suggest that the owner may redirect the placement of the road to be made public or add property to the undersized lot to make it compliant. I also would respectfully suggest that a subdivision plan may be more appropriate, in which the owner or his agent would address these and the numerous other issues that may be created in this area with this and future proposed developments.*

*Thank you for the opportunity to comment.'*

The applicants were advised of the comments received from the Municipality and Mrs. Sim provided the following comments, via email, on July 26<sup>th</sup>, 2021:

*' We have been told that our plan for this property was okay, pending the township approval, the township said it was okay and it has to go back to the planning board, now the planning board thinks the original approval is not okay, so it is back to the township and now the township has changed its mind and would like a plan of subdivision even for just this one lot.*

*We have received a quotation on the road, it is \$115,000 to \$120,000. Everyone seems to think it is reasonable for us to upgrade the road for that price, and convey "our property" to the township. Something we understood and were considering, although we had hoped the price to upgrade the road would have been less. This is no small cost considering the money we have put in already for applications and approvals etc. I had made a request to Alton Hobbs to consider what they were asking and see if there are any options to help us reduce our cost. I am still waiting on a response from him.*

*We did discuss our survey with Gord Keatly, and he said that we would likely be able to move the lot line towards our home, past the fence in order to get the required amount of property for the severance. We should not need to add yet another expense of moving the right of way. The firm that quoted the road did state that a cul de sac would be required and the road would need to be extended further to the west to meet the standard.*

*Please go ahead and have your meetings, and discuss with the township(if you are able to get them to answer you), and give us exactly a final answer on what is required. At that point I would expect no more changes. We will then decide if we can afford to go ahead.'*

Discussion among the Board Members was that it was unclear if there are plans for a future subdivision; now is the time for the right-of-way to become a municipal road for future development by a Plan of Subdivision; a note will be added to the Decision that *'Any further severances shall be considered by a Plan of Subdivision'*.

The Board was in agreement to approve the creation of the 5<sup>th</sup> lot, however it was to be reconfigured, being entirely on the east side of the access (east of the right-of-way/Township Road).

The revision will amend the lot proposed by File No. B09-21.

File No. B09-21 proposes the creation of a new lot for seasonal residential uses, having a frontage of ±60 M. on Manitowaning Bay of Lake Huron and a depth of ±67 M., thereby containing a minimum area of 0.4 Hec. The southerly boundary of this proposed lot could be south of the existing fence. This land will not be together with right-of-way but will have access via the newly conveyed municipal road. A survey will determine the location, frontage and size of the proposed new lot, which must conform with the minimum requirements of the Shoreline Residential Zone.

Mr. and Mrs. Sim were in attendance during consideration of the application.

**Part Lot 23 Concession VI  
Being Part 1, 2 and 3 Plan 31R-4129  
(213 Moggy Parkway)  
Township of Shegungandah  
Municipality of Assiginack  
District of Manitoulin**

**FILE NO. B09-21  
AS AMENDED**

