
MUNICIPALITY



OF ASSIGINACK

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(705) 859-3196 or 1-800-540-0179
www.assiginack.ca

**REGULAR MEETING OF COUNCIL
IN CHAMBERS**

Tuesday, June 7, 2022 5:00 pm
AGENDA

For Consideration:

1. OPENING

- a) Adoption of Agenda
- b) Disclosure of Pecuniary Interest and General Nature Thereof

2. ANNOUNCEMENTS

3. ADOPTION OF MINUTES

- a) Minutes of Regular Council Meeting of May 17, 2022
- b) Minutes of Meeting of Public Health Sudbury & Districts of May, 19, 2022

4. DELEGATIONS

NONE

5. REPORTS

- a) Phoenix Emergency Management: Roller Mills Report

6. ACTION REQUIRED ITEMS

- a) Accounts for Payment: General: \$ 64,068.69
Payroll: \$ 23,597.90
 - b) Tenders: Post Office Flooring
 - c) Consent Application B11-22 Comments
 - d) Consent Application B12-22 Comments
 - e) Horticultural Society Flower Show Request
 - f) 2022/2023 General Comprehensive Insurance Renewal
-

7. INFORMATION ITEMS

a) DSAB: Quarterly Report

8. BY-LAWS

None

9. CLOSED SESSION

Contract, Personnel, Potential Land Sale

10. ADJOURNMENT

**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK
MINUTES OF THE REGULAR COUNCIL MEETING**

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday May 17, 2022 at 5:00 pm.

Present: Mayor Dave Ham
Councillor Dave McDowell
Councillor Rob Maguire
Councillor Christianna Jones
Councillor Hugh Moggy (Excused)

Staff: Alton Hobbs, CAO, Deputy Clerk
Ron Cooper, PW Superintendent
Freda Bond, Tax and Utilities Manager
Jackie White, PEC
Dwayne Elliott, Fire Chief

Press:

Public: Brenda Reid
Frank Klodnicki
Sharlene MacDonald
Christy Case
Mike Phillips

OPENING:

129-11-2022 D. McDowell – R. Maguire

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business at 5:00 pm, with a quorum of members present, with Mayor Ham presiding in the Chair.

CARRIED

AGENDA:

#130-11-2022 C. Jones - R. Maguire

THAT we adopt the agenda as amended, adding: 6f) MICA Passage Ride June 5th, 2022.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST:

NONE

ANNOUNCEMENTS:

NONE

ADOPTION OF MINUTES:

#131-11-2022 D. McDowell – C. Jones

THAT the Minutes of the Regular Council Meeting of May 3, 2022 be accepted.

CARRIED

DELEGATIONS:

NONE

REPORTS:

NONE

ACTION REQUIRED ITEMS:

#132-11-2022 D. McDowell – C. Jones

THAT Council authorizes the following Accounts for Payment:

General: \$ 87,898.98;

AND THAT the Mayor and administration be authorized to complete cheques #31981 through #32007 as described in the attached cheque register report.

CARRIED

#133-11-2022 C. Jones - R. Maguire

THAT Council authorizes the following Accounts for Payment:

Payroll: \$ 33,824.50

AND THAT the Mayor and administration be authorized to complete cheques #31969 through #31980 as described in the attached cheque register report.

CARRIED

#134-11-2022 R. Maguire – D. McDowell

THAT WHEREAS the following tenders have been received for the Post Office Flooring Repair:

Redbow \$ 8,827.24

NOW THEREFORE THAT the tender of RedBow be accepted.

TABLED

#135-11-2022 D. McDowell – C. Jones

THAT WHEREAS the following tenders have been received for the 2022 Gravel Requirements:

Don Eadie Construction	\$ 79,139.50
Mike Varey Excavating	\$ 97,598.10
C. Pearson and Son	\$ 95,004.75

NOW THEREFORE THAT the tender of Don Eadie Construction be accepted.

CARRIED RECORDED VOTE:

Ham Yea
Jones Yea
Maguire Yea
McDowell Yea
Moggy Absent

#136-11-2022 D. McDowell – R. Maguire

THAT WHEREAS the following tenders have been received for the provision of water services to the Highway Information Booth:

Sheppard Custom Builders \$ 96,050.00

NOW THEREFORE THAT the tender of Sheppard Custom Builders be accepted.

CARRIED RECORDED VOTE

Ham Yea

Jones Yea

Maguire Yea

McDowell Yea

Moggy Absent

#137-11-2022 R. Maguire – D. McDowell

THAT we authorize JL Richards to proceed with Waterfront Development Costing and drawings at a cost of \$ 15,250.00 exclusive of taxes.

CARRIED

#138-11-2022 C. Jones – R. Maguire

THAT we thank all those who provided comments on the Short Term Rentals Policy and instruct Staff to review the policy and prepare draft amendments for our review.

CARRIED

#139-11-2022 R. Maguire – D. McDowell

THAT the Fire Chief be authorized to enter into a Preventative Maintenance Agreement (Extinguisher Inspections) with Troy Life and Fire Safety Limited for \$ 1,200.00 for 2022.

CARRIED

#140-11-2022 C. Jones – R. Maguire

THAT we inform MICA that we will staff a water/snack station at the Manitowaning Waterfront during the 2022 Passage Ride on June 5th, 2022.

CARRIED

INFORMATION ITEMS:

#141-11-2022 D. McDowell – C. Jones

THAT we acknowledge receipt of the following correspondence items:

- a) CPAC: March Statistics

CARRIED

BY-LAWS:

NONE

CLOSED SESSION:

#142-11-2022 C. Jones – R. Maguire

THAT in accordance with By-law # 02-02 as amended and Section 239 of the Municipal Act as amended, Council proceed to a Closed Session (in camera) at 5:30 pm in order to attend to matters pertaining to:
Personnel and Security in the Municipality.

CARRIED

#143-11-2022 R. Maguire – D. McDowell

THAT we adjourn from our closed session at 5:55 pm, accept the Minutes of the previous closed session and resume our regular meeting.

CARRIED

CLOSING:

#144-11-2022 C. Jones - R. Maguire

THAT we adjourn until the next regular meeting or call of the Chair.

CARRIED

David Ham, MAYOR

Alton Hobbs, CAO/DEPUTY CLERK

6:00 pm

These Minutes have been circulated but are not considered Official until approved by Council.



RECEIVED
MAY 26 2022

UNAPPROVED MINUTES – SECOND MEETING
BOARD OF HEALTH FOR PUBLIC HEALTH SUDBURY & DISTRICTS
VIRTUAL MEETING
THURSDAY, MAY 19, 2022 – 1:30 P.M.

BOARD MEMBERS PRESENT

Claire Gignac
Robert Kirwan
René Lapierre

Paul Myre
Ken Noland
Natalie Tessier

Carolyn Thain
Dean Wenborne

BOARD MEMBERS ABSENT

Jeff Huska

Bill Leduc

Mark Signoretti

STAFF MEMBERS PRESENT

Stacey Gilbeau
Sandra Laclé
Stacey Laforest

Jamie Lamothe
Rachel Quesnel
France Quirion

Dr. Penny Sutcliffe

MEDIA PRESENT

Media

R. LAPIERRE PRESIDING

1. CALL TO ORDER AND TERRITORIAL ACKNOWLEDGMENT

The meeting was called to order at 1:30 p.m.

LaCloche Foothills Municipal Association will be appointing a replacement for Board of Health member, Glenda Massicotte, who resigned from the Board of Health effective April 1, 2022. Thank you letters have been sent on behalf of the Board of Health to Randy Hazlett, Jacqueline Paquin, and Glenda Massicotte.

2. ROLL CALL

3. REVIEW OF AGENDA/DECLARATIONS OF CONFLICTS OF INTEREST

There were no declarations of conflict of interest.

4. DELEGATION/PRESENTATION

i) Supervised Consumption Site: Status Update

- Shana Calixte, Manager, Mental Health and Substance Use, Health Promotion Division

S. Calixte shared a progress update regarding the application for a supervised consumption site, and for supervised consumption and treatment services (SCTS) in Greater Sudbury, located at 24 Energy Court. A major hurdle was cleared this week in that the federal exemption required to operate the supervised consumption site was granted.

The Board of Health received context about Supervised Consumption Sites (SCS), including what they are, their requirements and the process of implementing these services. It has been a long and thorough process to establish services that will best meet the community needs.

Both pre-pandemic and during the pandemic, Sudbury had the highest per capita rate of overdose deaths in the province, at 49.2 deaths per 100,000 people, versus 18.8 deaths per 100,000 for the province. In 2021, the city lost 101 residents.

Benefits of SCS services include reduced opioid overdose death; reduced infectious disease such as HIV and hepatitis C, increased access and referrals to health and social services and cost-effective solutions for health systems.

Services will include:

- Supervised injection
- Supervised oral consumption
- Supervised intranasal consumption
- Drug testing using fentanyl testing strips

In partnership with community agencies, the supervised consumption site will provide counselling, distribution of safer drug use equipment, as well as offer referrals to other medical and social services. Because of the support of the Community Drug Strategy (Co-Chaired by Dr. Sutcliffe and Chief Pedersen), Public Health Sudbury & Districts, Greater Sudbury Police Services, the City of Greater Sudbury and others, the lead agency, Réseau Access Network, is a step closer to opening its doors to the public and work with community partners to provide necessary services.

Questions were entertained and clarification was provided regarding purpose, availability, and distribution of fentanyl testing strips. It was noted that the strips do not

detect other substances; however, there are other ways to seek testing for other substances that are usually more time intensive, and that the early detection through strips is one strategy of a comprehensive approach. The importance of providing harm reduction services throughout the Public Health Sudbury & District (PHSD) catchment area was acknowledged and it was shared that another needs assessment and feasibility study would be required to establish a site in another location.

Staffing and diverse resources that will be available to clients at the SCS were described. The federal exemption is the last requirement to complete our provincial application for funding for supervised consumption and treatment services site. In response to a question, it was noted that the current site will be subject to ongoing review and evaluation once the doors open to determine whether it is safe, effective, and meeting the needs.

S. Calixte was thanked for the presentation.

5. CONSENT AGENDA

- i) Minutes of Previous Meeting**
 - a. First Meeting – February 17, 2022
- ii) Business Arising From Minutes**
- iii) Report of Standing Committees**
 - a. None
- iv) Report of the Medical Officer of Health / Chief Executive Officer**
 - a. MOH/CEO Report, May 2022
- v) Correspondence**
 - a. Mental Health and Opioid Crisis Advocacy
 - Letter from the Board of Health Chair, Windsor-Essex County Health Unit, to the Minister of Health and Deputy Premier, dated May 6, 2022
 - Letter from the Board of Health Chair, Peterborough Public Health, to the Deputy Premier and Minister of Health, dated May 2, 2022
 - Letter from the Board of Health Chair, Grey Bruce Health Unit, to the Deputy Premier and Minister of Health and the Associate Minister of Mental Health and Addictions, dated April 29, 2022
 - Letter from the Board of Health Chair, Simcoe Muskoka District Health Unit, to the Minister of Health, dated March 16, 2022
 - b. Ontario Regulation 116/20, Work Deployment Measures for Boards of Health
 - Letter from the Board of Health Chair, Windsor-Essex County Health Unit, to the Minister of Health and Deputy Premier, dated March 30, 2022

- c. **Health and Racial Equity: Denouncing Acts and Symbols of Hate**
Board of Health for Public Health Sudbury & Districts Motion 08-22
 - Letter from the Board of Health Chair, Peterborough Public Health, to the Deputy Premier and Minister of Health, dated April 8, 2022
 - Letter from the Board of Health Chair, Middlesex-London Health Unit, to Dr. Sutcliffe, dated March 30, 2022
 - Letter from the Board of Health Chair, Windsor-Essex County Health Unit, to the Minister of Health and Deputy Premier, dated March 30, 2022
 - Email from Haliburton, Kawartha, Pine Ridge District Health Unit to Ontario Public Health Units, dated March 21, 2022
 - Email from the Medical Officer of Health, Simcoe Muskoka District Health Unit, to COMOH, dated March 15, 2022
 - Letter from Dr. Sutcliffe, to the President of the Association of Local Public Health Agencies, dated February 23, 2022
- d. **Carry-Over of 2021-22 Elevator Replacement Capital Project Funding**
 - Letter from the Chief Medical Officer of Health, Ministry of Health, to Dr. Sutcliffe, dated March 14, 2022
- e. **Carry-Over of 2021-22 Infection Prevention and Control (IPAC) Program Funding**
 - Letter from the Chief Medical Officer of Health, Ministry of Health, to Dr. Sutcliffe, dated March 14, 2022
- f. **Next Phase of COVID-19 pandemic response**
 - Statement from the Council of Chief Medical Officers of Health (CCMOH) Re next phase of the COVID-19 pandemic response, February 14, 2022
- g. **Enhancing Uptake of Third COVID-19 Doses and the Proof of Vaccination Record**
 - Letter from the Board of Health Chair, Peterborough Public Health, to the Deputy Premier and Minister of Health, dated February 11, 2022
- vi) **Items of Information**
 - a. alPHa Information Break February, March, April 2022
 - b. alPHa’s Public Health Primer for 2022 Election Candidates
 - c. Public Health Sudbury & Districts *Health Matters Provincial Election Primer* May 12, 2022

13-22 APPROVAL OF CONSENT AGENDA

MOVED BY GIGNAC – TESSIER: THAT the Board of Health approve the consent agenda as distributed.

CARRIED

6. NEW BUSINESS

i) 2022-23 Ministry of Health Funding

- Briefing Note from the Medical Officer of Health dated May 12, 2022
- Letter from the Deputy Premier and Minister of Health, to the Board of Health Chair, Public Health Sudbury & Districts, dated May 2, 2022
- Letter from the Deputy Premier and Minister of Health, to the Board of Health Chair, Public Health Sudbury & Districts, dated May 3, 2022

The Ministry of Health funding notice for 2022, was received on May 2, 2022. This year's funding letter was received early as compared to previous years as the provincial government released the letters before the writ was dropped. The cost-shared and one-time funding is good news overall and more details will be discussed at the June 7 meeting of the Board of Health Finance Standing Committee.

Dr. Sutcliffe reviewed the Ministry of Health approved funding allocation for cost shared and 100% funded programs. A 1% increase prorated for 2022 at \$126,3000 has been received for mandatory cost-shared programs for an approved total allocation of \$16,963,100. An additional 2022 prorated amount of \$202,200 was received for the Ontario Seniors Dental Care Program (OSDCP). Dr. Sutcliffe noted that we will be seeking additional funds for the OSDCP as the program demands are very high.

As previously communicated, the mitigation grant to offset the change in funding policy, now in its third year, is being extended in 2022.

Funding related to COVID-19 Extraordinary costs was approved at 48% of the requested PHSD amount and COVID-19 Vaccine Program funding was approved at 80%. The ministry has advised that there will be opportunities to request COVID extraordinary funding, as per 2021, if actual expenditures exceed requested expenditures. We expect to see actual expenditures being adjusted through the quarterly reports.

One-time funding for the 2022/2023 funding year, as detailed in Table 2 in the Briefing Note, was reviewed.

Dr. Sutcliffe noted that \$264,400 has been received in one-time funding to undertake significant renovations to the 1300 Paris outside patio due to leakage that is impacting the building. One-time funding will also be received from the province for the temporary retention incentive for nurses.

The 2022 annual service plan request process provided an opportunity for recovery funding due to the anticipated backlog of programs and services. PHSD requested \$3,715,935 to address recovery priorities; however, recovery funds were not granted

yet to any Boards of Health. The province indicated it had insufficient time to assess and process recovery funding and this is expected to be revisited after the provincial election. Given we have access to COVID-19 extraordinary funding, PHSD will be proceeding with its recovery priorities.

ii) Association of Local Public Health Agencies (ALPHA)'s Virtual Conference and Annual General Meeting (AGM)

- Draft Pre-Conference Workshop – June 13, 2022
- Draft Program for AGM and Conference – June 14, 2022
- Draft Agenda for the ALPHA Board of Health Section Meeting – June 14, 2022

The ALPHA AGM will be held virtually on June 14. Public Health Sudbury & Districts has four votes for the AGM resolution session. In addition to the MOH and the Board of Health Chair, two Board of Health members can be registered as voting members. Once identified, the list of voting delegates will be shared with ALPHA. Registration will be completed by PHSD for any Board member interested in attending the AGM and Conference.

There was concurrence that the motion on the agenda not be entertained and that Board of Health members be provided an opportunity to check their schedules and availability and further, that the first two Board members who identify their interest to attend to the Board Secretary will be registered as voting delegates.

iii) COVID-19

- Briefing Note from the Medical Officer of Health and Chief Executive Officer dated May 11, 2022
- Letter of appreciation from Chief Medical Officer of Health to Dr. Penny Sutcliffe, Medical Officer of Health and Chief Executive Officer dated May 4, 2022, Re: Public Health Measures Table

Dr. Sutcliffe provided highlights from the briefing note, sharing that PHSD continues to provide vaccination information and opportunities, and support highest risk settings in their management of outbreaks.

It was noted that a weekly report: *COVID-19 case epidemiology and vaccination program update*, is published every Tuesday on phsd.ca.

As evidenced by the COVID-19 program stats, COVID-19 continues to take up time and resources. PHSD's response remains heightened, and employee health continues to be a priority.

Recovery programming is ramping up and staff are beginning to be repatriated to non-COVID program areas. Current COVID-19 data was provided regarding local epidemiology, vaccination program, recovery planning and COVID-19 budget.

Public Health Sudbury & Districts is among the highest six to eight health units out of 34 health units in the province with regards to new cases. Cases are currently still elevated but indicators show we are on the decline. There continues to be a high risk for community transmission.

As for the Vaccination program, local immunization rates are on par with those of the province. Vaccination eligibility is currently as follows:

- Ontarians aged 5 years+ are eligible to receive their primary series (two doses, or three doses for those who are moderately to severely immunocompromised).
- Individuals aged 12 years+ are eligible to receive a booster dose following their primary series.
- A second booster dose is also available for those who are aged 60 and older, those 18 and older who are First Nation, Inuit, and Métis including their adult household members, and residents of long-term care and retirement homes, elder care lodges and older adults living in congregate settings.

Recovery efforts are underway to address the four priority areas of which the Board of Health was apprised at the last meeting.

COVID-19 budget updates in the briefing note summarizes what was detailed in the funding briefing note in today's agenda package.

Questions were entertained regarding the expected expansion of the fourth dose eligibility and impacts from influenza A circulating early this season.

7. ADDENDUM

14-22 ADDENDUM

MOVED BY THAIN – MYRE: THAT this Board of Health deals with the items on the Addendum.

CARRIED

DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

i) Association of Local Public Health Agencies (ALPHA) Video: *Public Health Matters*

ALPHA released a new *Public Health Matters* video, for engagement and sharing with candidates and other stakeholders during this year's provincial and municipal elections. Board of Health members were encouraged to view the video that is available on ALPHA's [Home Page](#) and via YouTube in [English](#) and [French](#).

ii) ALPHA Information Break, May 2022

The most current ALPHA newsletter is shared for information.

iii) ALPHA Conference and Annual General Meeting Program, updated May 17, 2022

The updated program for the is shared to assist Board members in determining their interest and availability.

8. ANNOUNCEMENTS

- A sympathy card was sent to André Rivest's family from the Board of Health. Former Board of Health member and City of Greater Sudbury Councillor, André was on the Board of Health from 2004 to 2006.
- Board of Health members were invited to complete the evaluation for today's meeting.
- The next Board of Health meeting is Thursday, June 16, 2022, and will be last meeting before the summer hiatus.

9. ADJOURNMENT

15-22 ADJOURNMENT

MOVED BY MYRE – NOLAND: THAT we do now adjourn. Time: 2:16 p.m.

CARRIED

(Chair)

(Secretary)

RECEIVED
MAY 24 2022

Report on Barn Fire Hazard Posed to Water Treatment Plant

Township of Assiginack

by

Phoenix Emergency Management Logic

Introduction

The Township of Assiginack has a Water Treatment Plan (WTP) located less than 10 metres from an old grain processing and shipping barn.

The location of the barn adjacent to the WTP is seen as a major fire hazard to the WTP.

The purpose of this report is to detail how much of a hazard the barn actually poses, as well as recommend ways to decrease the risk the barn poses to the WTP.

Hazard

A hazard is defined as a phenomenon, substance, human activity or condition that may cause loss of life, injury or other health impacts, property damage, loss of livelihoods and services, social and economic disruption, or environmental damage.

The grain barn is seen as a hazard to the WTP because this grain barn fire will cause property damage, loss of services, health impacts, and possibly injury and environmental impacts. Such a fire would be considered a hazard to people who rely on the WTP for their drinking water, hygiene, and health.

Although the exterior of the WTP is mainly metal, cement blocks and bricks, the building still would be susceptible to significant damage when faced with a grain barn fire for several reasons. These reasons include:

- ❖ Proximity of the barn to WTP - The barn is less than 10 metres from the WTP. Significant direct flame impingement on the WTP, is highly likely. Even without direct flame impingement, the radiant heat will be considerable enough to cause significant damage to the WTP.
- ❖ Fire load within the barn - Not only would the structure of the barn be a major fire hazard, but the contents within the barn add to the fire load. Fire load = burnable material, more burnable material = higher heat, higher fire spread rates, harder to control and extinguish, and more damage caused to exposures. Exposures = nearby buildings or infrastructure.
- ❖ Many entry points into the WTP - The fire could easily enter the WTP plant through the soffit, under the metal roof, and other mechanical openings.

- ❖ The WTP doesn't need to be completely burnt to be considered a complete loss - Damage from the substantial amount of heat created by the barn fire will be significant. The heat and flames will cause the bricks, cement blocks, and possibly the foundation to crack, and the metal roof to warp to the point it is no longer provides protection against the weather. Such damage may cause internal WTP systems to fail.
- ❖ The heat generated by this type of barn, with its current fire load will likely be so great that the fire department will not be able to get close enough to fight the fire or to protect the WTP, warehouse/theatre, or marina.
- ❖ The Township of Assiginack's Fire Department has very limited capabilities in responding to and controlling a fire of this scale – If they can get close enough, the fire department would likely be able to only attack the barn fire from the exterior while trying to protect exterior exposures such as the WTP and the nearby warehouse/theatre and marina. With that said, the fire trucks will not likely be able to supply enough water to attack the fire while simultaneously protecting the WTP, the warehouse/theatre and marina.
- ❖ The purpose of the barn also dictates that a fire within it will spread very quickly - Being built mainly of wood many decades ago, not only is the wood very dry and susceptible to ignition and fire spread, but the wooden grain chutes within the barn would quickly spread fire easily throughout the building. The grain chutes would act as pipelines bringing hot gases, flames and smoke to all areas of the barn. Such a fire would be very difficult to control and extinguish.
- ❖ If the wind is in such a direction to push the fire towards the WTP, this will increase the likelihood of damage to the WTP and speed the spread of the fire.

Risk Reduction

The concept of risk reduction is to manage or eliminate the ability of the given risk to pose a threat to life safety, critical services, property, or the environment. Risk reduction can be achieved by:

- ❖ Eliminating the risk;
- ❖ Substituting the risk;
- ❖ Redesign of equipment or process;
- ❖ Separation of the risk from its environment;
- ❖ Introduction of administrative controls;
- ❖ Provide protection against the risk.

In this situation, with the risk being a barn fire adjacent to the WTP, the best option is to eliminate the risk and/or separation of the risk from its environment. This

would involve disassembly of and removing the barn completely. This would reduce the risk of a barn fire impacting the WTP to zero. A reduction of any risk to zero is the ideal goal. The barn could be re-assembled in a different location if desired.

Removing the fire load inside the barn would reduce the risk of a barn fire starting, of spreading and ultimately to the WTP. This would involve removing all materials within the barn (theatre props, equipment, building material, books, etc.) along with the removal of all grain apparatus (grain chutes, grain bins, etc.). All material would need to be removed completely and the barn no longer used for storage of any kind. This fire load reduction would not eliminate the risk of a barn fire to the WTP but would reduce it somewhat. The structure itself would still be considered a hazard to the WTP.

Repurposing the barn in a manner that would reduce the fire load in the barn and reduce its risk of a significant fire could be considered. Transforming the barn into an open-air gazebo or event venue, with only a cement pad, beams and a small roof would significantly reduce the hazard posed by the barn.

Other steps that could be taken to reduce the risk the barn poses would be to disconnect the barn from the electrical grid. By having no power to the barn, it reduces the source of ignition by electrical failure.

Also the installation of steel security screens on all exterior openings including all windows and doors would reduce the risk of ignition by vandalism or arson.

If electricity is maintained in the barn, a recommendation would be to install a remotely monitored fire alarm system within the barn. Such a system should include smoke and heat detectors, motion sensors, video cameras, and security alarms.

The installation of a fire sprinkler system throughout the building that works in combination with the alarm system would also reduce the risk of the barn to the WTP.

The barn should also be equipped with a grounded lightning rod to help reduce the chance of a lightning strike starting a barn fire.

Resourcing the fire department with the proper training and equipment to fight such a fire would also reduce the risk the grain barn poses to the WTP. Better pumps that provide a higher volume of water, along with hoses and nozzles to accommodate the higher volumes would need to be purchased. Training of fire fighters on how to use the equipment and on fire fighting techniques would also help to reduce, but not eliminate the risk. However, the ability of the WTP to supply the appropriate amounts of water would need to be determined before any new fire fighting equipment is purchased.

Any future changes to the barn should consider fire proofing measures to help reduce the risk of fire ignition and spread.

All these steps come at a cost, but this cost will be less than the cost to replace the WTP. It is recommended that if money is to be spent on risk reduction, it should be spent to reduce the risk to zero. Some of the money spent on the disassembly of the barn may be recouped through architectural salvage.

Impacts

Impacts created by a barn fire will be more than the loss of the WTP. Although the loss of the WTP would be considered significant and cost millions of dollars to replace, there are other impacts that will be created by a fire of this magnitude and location.

The runoff from the fighting the fire will cause the WTP to shutdown for a significant period of time. The shutdown will be caused by the runoff likely containing foam additives used to fight the fire. With the WTP intake approximately within 100' of the barn, it is likely that the foam additives will enter the WTP and make the water undrinkable. The WTP will be shutdown until the system is cleaned, flushed and repairs made.

Damage to the nearby warehouse/theatre could be significant to the point of a complete loss.

Also damage to the adjacent Norisle and marina infrastructure could be significant to the point of a complete loss. With the marina fuel tanks nearby, a barn fire would pose a considerable threat to these tanks.

Any boats moored in the marina will also be at a significant risk of loss during such a fire.

As well, it is not just the loss of the WTP but the impacts of this loss that need to be considered. Without a working WTP citizens will have no potable water to drink, cook or clean with. A plan will need to be developed to deliver potable water to all citizens affected by the WTP loss. This plan will likely need to be in place for months or even years, until a new WTP can be built. Such a loss will impact property values, force people to leave the community, affect tourism negatively, and close other services such as the school, medical centre, and restaurants.

Conclusion

It is obvious the barn is a significant fire hazard to the water treatment plant. Although there are many ways to reduce the hazard somewhat, the only way to reduce the hazard to zero, is to remove the barn completely via disassembly. Based on the reasons provided above, it is recommended by Phoenix Emergency Management Logic that the barn be disassembled completely and removed from its current site.

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

RECEIVED
 MAY 7 5 2022

Ranges: **From:** **To:** **From:** **To:**
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last Cheque Number 0032014
 Cheque Date First Last
Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0032014	2022-05-24	ARCHER ADVERTISING	\$126.56
InvNo: 7387	InvDesc: windowed envelopes	InvAmt: \$126.56	
0032015	2022-05-24	BELL CANADA	\$18.19
InvNo: 2022 05 01	InvDesc: toll free line	InvAmt: \$18.19	
0032016	2022-05-24	CITY OF GREATER SUDBURY	\$1,348.82
InvNo: 00119937	InvDesc: april recyc.material	InvAmt: \$488.74	
InvNo: 00119932	InvDesc: march recyl.material	InvAmt: \$860.08	
0032017	2022-05-24	EASTLINK	\$2,076.77
InvNo: MAY 10 2022 MARINA	InvDesc: marina dsl	InvAmt: \$60.97	
InvNo: MAY 10 2022 PW	InvDesc: pw-dsl	InvAmt: \$60.97	
InvNo: 18317520	InvDesc: consolidated telephone billing	InvAmt: \$1,954.83	
0032018	2022-05-24	GERRY STRONG	\$153.85
InvNo: MAY 24 2022	InvDesc: bldg insp mileage	InvAmt: \$153.85	
0032019	2022-05-24	HYDRO ONE NETWORKS INC.	\$3,791.79
InvNo: MAY 6 2022 DEPOT	InvDesc: rec.depot (actual reading)	InvAmt: \$476.33	
InvNo: MAY 9 2022 ADMIN	InvDesc: office	InvAmt: \$317.14	
InvNo: MAY 4 2022 NORISLE	InvDesc: norisle heritage park	InvAmt: \$68.77	
InvNo: MAY 4 2022 PW	InvDesc: pw	InvAmt: \$379.00	
InvNo: MAY 4 2022 ICE PLNT	InvDesc: arena ice plnt (estimate)	InvAmt: \$2,509.74	
InvNo: MAY 10 2022 PW	InvDesc: pw microfit	InvAmt: \$5.14	
InvNo: MAY 19 2022 PRK	InvDesc: queens park	InvAmt: \$35.67	
0032020	2022-05-24	MANITOULIN EXPOSITOR	\$1,428.25
InvNo: 113336	InvDesc: advertising	InvAmt: \$262.57	
InvNo: 113312	InvDesc: advertising	InvAmt: \$659.63	
InvNo: 113260	InvDesc: advertising	InvAmt: \$506.05	
0032021	2022-05-24	MANITOULIN VETERINARY COMMITTEE	\$550.78
InvNo: 2022 VET FEES	InvDesc: 2022 vet fees	InvAmt: \$550.78	
0032022	2022-05-24	MANITOWANING FRESHMART	\$7.98
InvNo: 00085411	InvDesc: admin-wtr refill	InvAmt: \$3.99	
InvNo: 00081779	InvDesc: admin-wtr refill	InvAmt: \$3.99	
0032023	2022-05-24	MANITOULIN SMALL ENGINE & MARINE	\$129.22
InvNo: MAY 6 2022 FD	InvDesc: fd-wtr pump repair	InvAmt: \$129.22	

The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
 Payables Management

ChqNo:	Date:	Vendor:	Amount:
0032024	2022-05-24	ONTARIO CLEAN WATER AGENCY	\$4,941.31
InvNo: INV00000021773	InvDesc: mtg wtp-esa 2021 repairs	InvAmt: \$907.19	
InvNo: INV00000021770	InvDesc: mtg lift stn-high level calls	InvAmt: \$4,034.12	
0032025	2022-05-24	PERRY NEWMAN	\$135.85
InvNo: MAY 24 2022	InvDesc: bylaw enforcement mileage	InvAmt: \$135.85	
0032026	2022-05-24	SUDBURY & DISTRICT HEALTH UNIT	\$3,473.00
InvNo: RC020035319	InvDesc: june phsd levy	InvAmt: \$3,473.00	
0032027	2022-05-24	SIMALAM	\$423.75
InvNo: 1427	InvDesc: website main plan	InvAmt: \$423.75	
0032028	2022-05-24	MANITOULIN TRAINING SOLUTIONS	\$1,080.02
InvNo: 1218	InvDesc: fd-first aid/bls recert	InvAmt: \$1,080.02	
0032029	2022-05-24	GOPHER SPORT	\$1,186.19
InvNo: INV178404	InvDesc: pec-nets	InvAmt: \$1,186.19	
0032030	2022-05-24	ADVANTAGE SPORT	\$565.00
InvNo: 50107	InvDesc: arena matting freight	InvAmt: \$565.00	
0032031	2022-05-24	JOE ARNOLD	\$1,200.00
InvNo: MAY 7 2022	InvDesc: pec-line dancing instruction	InvAmt: \$1,200.00	
0032032	2022-05-24	WAT SUPPLIES	\$585.25
InvNo: 267814	InvDesc: po-urinal screens	InvAmt: \$49.14	
InvNo: 267815	InvDesc: lib bldg-urinal screens	InvAmt: \$49.14	
InvNo: 267820	InvDesc: arena-p.twls	InvAmt: \$486.97	
0032033	2022-05-24	WINDOWS UNLIMITED	\$4,978.19
InvNo: 885220	InvDesc: rdside maint/grass cutting	InvAmt: \$3,367.94	
InvNo: 885236	InvDesc: po cleaning	InvAmt: \$1,610.25	
0032034	2022-05-24	XEROX CANADA LTD.	\$231.38
InvNo: 85568683	InvDesc: monthly copier usage	InvAmt: \$231.38	

*** End of Report ***

Report Total:

\$28,432.15

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

RECEIVED
 MAY 26 2022

Ranges: **From:** **To:** **From:** **To:**
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last Cheque Number 0032035 0032047
 Cheque Date First Last

Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0032035	2022-05-26	ALLEN'S AUTOMOTIVE GROUP	\$172.55
InvNo: 426373	InvDesc: toggle switch	InvAmt: \$27.66	
InvNo: 807125	InvDesc: hydraulic hose/fittings	InvAmt: \$64.75	
InvNo: 807935	InvDesc: filter/oil	InvAmt: \$71.46	
InvNo: 507966	InvDesc: oil filter	InvAmt: \$8.68	
0032036	2022-05-26	BJ'S & ADDISONS	\$129.95
InvNo: 116213	InvDesc: repair #2	InvAmt: \$129.95	
0032037	2022-05-26	CRD CREIGTON	\$4,794.48
InvNo: Q081156	InvDesc: sander chains #2/#16	InvAmt: \$4,259.81	
InvNo: INV245828	InvDesc: plow shoes	InvAmt: \$534.67	
0032038	2022-05-26	MANITOWANING MILL & HOME BUILDING CENTRE	\$820.12
InvNo: 0240917	InvDesc: plywood (high falls brdg sign)	InvAmt: \$84.23	
InvNo: 0241699	InvDesc: clevis/bolts (boat ramps)	InvAmt: \$172.16	
InvNo: 0240575	InvDesc: trailer decking	InvAmt: \$533.75	
InvNo: 0240106	InvDesc: coffee	InvAmt: \$29.98	
0032039	2022-05-26	MESSER CANADA INC	\$31.71
InvNo: 2105031158	InvDesc: oxygen	InvAmt: \$31.71	
0032040	2022-05-26	MIKE VAREY EXCAVATING & EQUIPMENT	\$791.00
InvNo: 901361	InvDesc: float loader from sudbury	InvAmt: \$791.00	
0032041	2022-05-26	MSC INDUSTRIAL SUPPLY ULC	\$685.45
InvNo: 5337445002	InvDesc: drill batteries	InvAmt: \$314.08	
InvNo: 5388949001	InvDesc: hand cleaner/glasses/batteries	InvAmt: \$371.37	
0032042	2022-05-26	MSR TIRE LTD	\$8,827.40
InvNo: 37407	InvDesc: loader tires	InvAmt: \$8,827.40	
0032043	2022-05-26	NEW NORTH FUELS INC	\$3,466.54
InvNo: 612244A	InvDesc: po-furnace oil	InvAmt: \$664.20	
InvNo: 618948	InvDesc: pw-dyed diesel	InvAmt: \$1,924.10	
InvNo: 618949	InvDesc: pw-diesel	InvAmt: \$878.24	
0032044	2022-05-26	TED PEARSON AUTOMOTIVE LTD.	\$454.31
InvNo: 74155	InvDesc: shop towels/plyers/adapter	InvAmt: \$454.31	
0032045	2022-05-26	MANITOULIN TREE SERVICE	\$2,147.00
InvNo: 00573	InvDesc: tree removal howe st/h.haven	InvAmt: \$2,147.00	

The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

ChqNo:	Date:	Vendor:	Amount:
0032046	2022-05-26	TERRY MOGGY	\$9,051.30
InvNo: 2022356	InvDesc: sweeping	InvAmt:	\$7,062.50
InvNo: 2022365	InvDesc: sunsite ditching	InvAmt:	\$1,988.80
0032047	2022-05-26	TOROMONT CAT	\$4,264.73
InvNo: W0900873028	InvDesc: blades/shoes/plow bolts	InvAmt:	\$4,264.73

*** End of Report ***

Report Total:

\$35,636.54

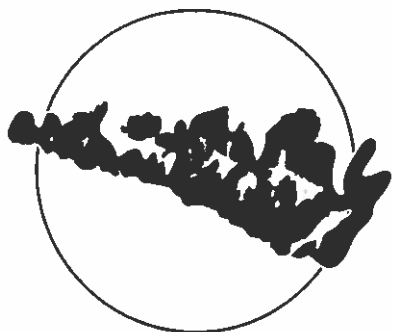
Date : 2022-05-24
Time : 12:35:37 PM

The Township of Assiginack

Page: 1

Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0032008		2022-05-24	05/23COMB	122	HOBBS, ALTON	OUTSTANDING	Cheque
0032009		2022-05-24	05/23COMB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
0032010		2022-05-24	05/23COMB	133	BOND, FREDA	OUTSTANDING	Cheque
0032011		2022-05-24	05/23COMB	219	JONES, CHRISTIANNA	OUTSTANDING	Cheque
0032012		2022-05-24	05/23COMB	378	MILLETTE, SHELBA	OUTSTANDING	Cheque
0032013		2022-05-24	05/23COMB	383	MENDE, JONATHAN	OUTSTANDING	Cheque
3040		2022-05-24	05/23COMB	106	WOOD, STEVEN	OUTSTANDING	Direct Deposit
3041		2022-05-24	05/23COMB	118	COOPER, RONALD	OUTSTANDING	Direct Deposit
3042		2022-05-24	05/23COMB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
3043		2022-05-24	05/23COMB	169	MAGUIRE, KELSEY	OUTSTANDING	Direct Deposit
3044		2022-05-24	05/23COMB	211	MOGGY, HUGH	OUTSTANDING	Direct Deposit
3045		2022-05-24	05/23COMB	218	MCDOWELL, DAVID	OUTSTANDING	Direct Deposit
3046		2022-05-24	05/23COMB	220	HAM, DAVID	OUTSTANDING	Direct Deposit
3047		2022-05-24	05/23COMB	221	MAGUIRE, ROBERT	OUTSTANDING	Direct Deposit
3048		2022-05-24	05/23COMB	301	ROBINSON, DEBBIE	OUTSTANDING	Direct Deposit
3049		2022-05-24	05/23COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit
3050		2022-05-24	05/23COMB	362	SAGLE, EDDY	OUTSTANDING	Direct Deposit
3051		2022-05-24	05/23COMB	364	BOND, KYLE	OUTSTANDING	Direct Deposit
3052		2022-05-24	05/23COMB	365	BOWERMAN, COLE	OUTSTANDING	Direct Deposit
3053		2022-05-24	05/23COMB	370	LENTIR, CRYSTAL	OUTSTANDING	Direct Deposit
3054		2022-05-24	05/23COMB	381	COOPER, JEREMY	OUTSTANDING	Direct Deposit
3055		2022-05-24	05/23COMB	386	NEWMAN, PERRY	OUTSTANDING	Direct Deposit

Total : \$23,537.90



MANITOULIN PLANNING BOARD

40 WATER STREET - UNIT 1 - P.O. BOX 240 - GORE BAY - ONTARIO - P0P 1H0
☎ 705-282-2237 ☎ 705-282-3142

RECEIVED

MAY 30 2022

May 26, 2022

Mr. Bruce Rolson and Ms. Sherri Coburn-Rolston
212 Clark Street
Clarksburg ON N0H 1J0

File No: **B11-22**
Owners: **SELF**
Location: **Lots 59, 60 and 61, Conc. I**
Township of Assiginack
District of Manitoulin

Purpose and Effect: To provide for legal right-of-way over Lots 59, 60 and 61, Conc. I, in favour of Lots 7, 8, 9, and 10, Conc. I, Township of Sheguiandah.

Dear Mr. Rolston and Ms. Coburn-Rolston:

This letter will advise the subject application was considered by Planning Board on Tuesday, May 24th, 2022, in which Mr. Rolston was present for.

Decision of the Planning Board was deferred for reasons stated within the attached documentation.

The next regular Meeting of Planning Board is tentatively set for Tuesday, June 28th, 2022.

The next Municipal Council Meeting is to be held on Tuesday, June 7th, 2022.

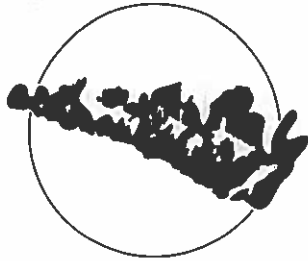
Should you wish any further explanation or assistance, please do not hesitate to contact the undersigned.

Yours truly,

Theresa Carlisle, ACST
Secretary-Treasurer
mpbcarlisle@bellnet.ca

Enclosure

Copy: Municipality ✓



MANITOULIN PLANNING BOARD

40 WATER STREET - UNIT 1 - P.O. BOX 240 - GORE BAY - ONTARIO - P0P 1H0
☎ 705-282-2237 ☎ 705-282-3142

Application File No.: B11-22 No. of Members Present: 8
Date of Decision: May 24, 2022
Location of Property: Lots 59, 60 and 61, Conc. I, Township of Assiginack,
District of Manitoulin

DECISION

The purpose of this application made under Section 53(1) of the Planning Act by Bruce Rolston and Sherri Coburn-Rolston is to provide for right-of-way over Lots 59, 60, and 61, Conc. I, Township of Assiginack, having a minimum width of ± 20 M., and a length of $\pm 1,242.3$ M. thereby containing an area of $\pm 24,845.6$ Sq. M. (± 2.5 Hec.). This right-of-way is an existing private access within the subject land, that traverses south of the municipal road allowance between the Township of Sheguiandah and the Township of Assiginack. The applicants also own the land benefiting from the proposed right-of-way being Lots 7 to 10, Conc. I, Township of Sheguiandah, which contains the applicants' seasonal dwelling, boathouse, sauna, workshop, two guest cabins, two storage buildings, and solar panels.

The land to be retained has frontages of $\pm 1,433$ M. on Lake Manitou and ± 988.8 M. on the unopened municipal allowance, and an irregular depth, thereby containing an area of ± 32.2 Hec. According to the application there are no structures on this land.

By previous Consent to Sever File No's. B07-18 and B08-18 a legal right-of-way was granted over Lot 1, Conc. B, Township of Sheguiandah in favour of Lots 59 to 61, Conc. I, Township of Assiginack and Lots 7 to 10, Conc. I, Township of Sheguiandah.

Access is via the proposed (new) private right-of-way and over the right-of-way surveyed as Parts 1 and 2, Plan 31R-4115 to Monkhouse Road, a maintained municipal road.

No new services are required as a result of this application for right-of-way.

The subject land has been designated Rural Area and Shoreline Area and zoned Rural (R), Shoreline Residential (SR) and Conservation (02).

The Conservation zoning and the satellite imagery available (2016 and 2021) identifies a large wet area within the subject land north of the proposed right-of-way.

This proposal for right-of-way is considered to be in conformity with the Provincial Policy Statement (PPS) 2020.

This application was circulated on May 5th, 2022 to the Municipality of Assiginack, Bell Canada, and to all property owners within 60 metres and by the posting of a notice, clearly visible and legible from a public highway or other place to which the public has access, as required by Ontario Regulation 197/96.

The CAO for the Municipality advised via email on May 20th, 2022 that:

' Council does not meet until June 7th, and they will need to review the application. I have included the Questionnaire but must caution that they may change slightly after Council's learned review.'

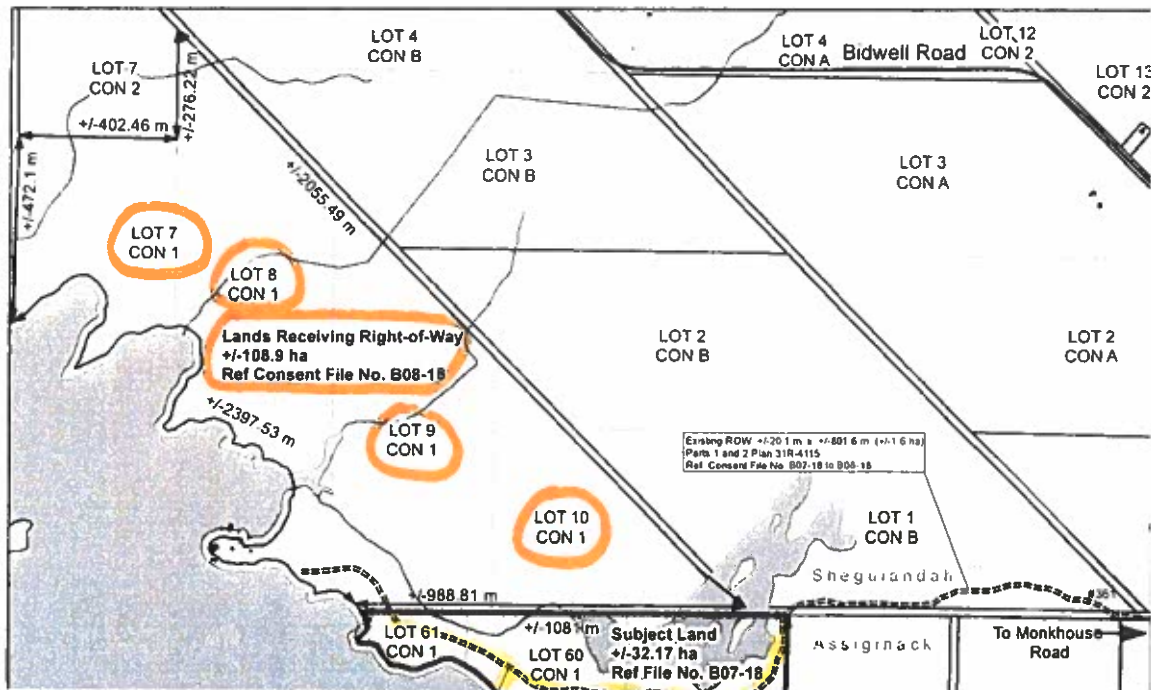
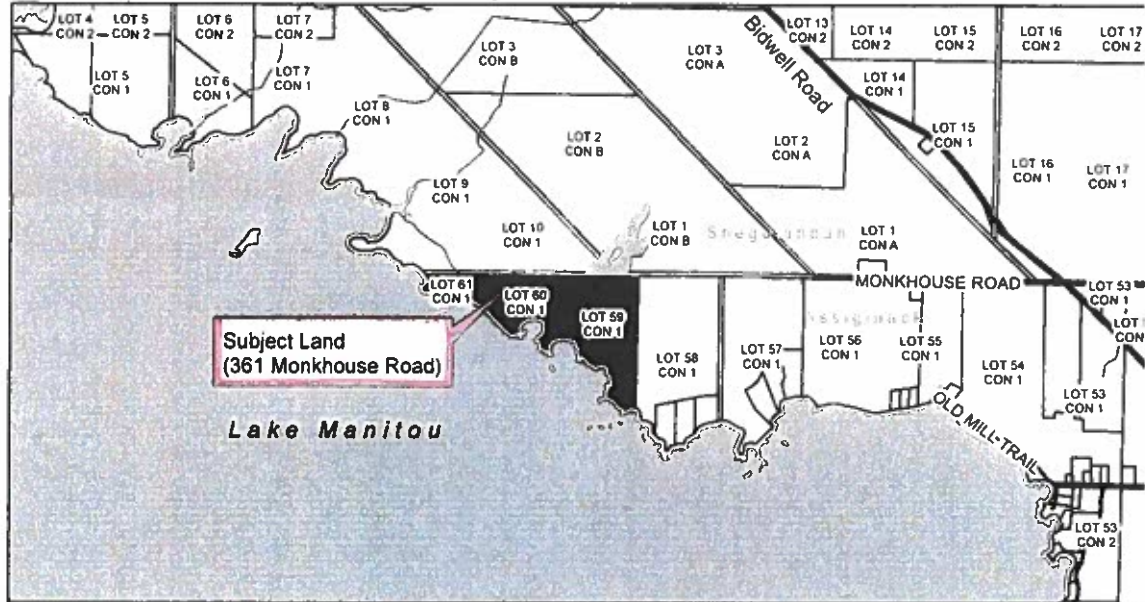
Mary McCartney, Bell Canada advised on May 6th, 2022 that Bell Canada has no comments or concerns regarding the application as proposed.

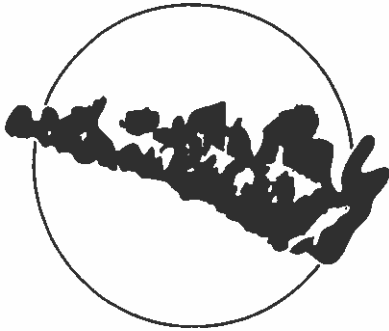
**Lot 59, 60 and 61 Concession I
 (361 Monkhouse Road)
 Township of Assiginack
 Municipality of Assiginack
 District of Manitoulin**

FILE NO: B11-22

Prepared May 5 2022

N





MANITOULIN PLANNING BOARD

40 WATER STREET - UNIT 1 - P.O. BOX 240 - GORE BAY - ONTARIO - P0P 1H0
☎ 705-282-2237 ☎ 705-282-3142

RECEIVED
MAY 30 2022

May 26, 2022

Dene Banger and Frances Boegli
525 Bidwell Road, R.R. #1
Manitowaning ON P0P 1N0

Reference: File No: **B12-22**
Owners: SELF
Location: Part Lots 14 and 15, Conc. I
Surveyed as Part 2, Plan 31R-594
excepting Part 1, Plan 31R-3141
(#525 and #653 Bidwell Road)
Township of Sheguiandah
Municipality of Assiginack
District of Manitoulin

Purpose and Effect: To provide for the creation of a new ±2.9 Hec. lot, identified as #653 Bidwell Road, for residential uses.

Dear Mr. Banger and Ms. Boegli:

This letter will advise the subject application was considered by Planning Board on Tuesday, May 24th, 2022, in which Mr. Banger was present for.

Decision of the Planning Board was deferred for reasons stated within the attached documentation.

The next regular Meeting of Planning Board is tentatively set for Tuesday, June 28th, 2022.

The next Municipal Council Meeting is to be held on Tuesday, June 7th, 2022.

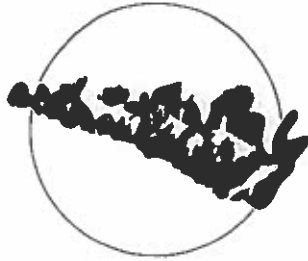
Should you wish any further explanation or assistance, please do not hesitate to contact the undersigned.

Yours truly,

Theresa Carlisle, ACST
Secretary-Treasurer
mpbcarlisle@bellnet.ca

Enclosure

Copy: Municipality ✓



Application File No.: B12-22 No. of Members Present: 8
Date of Decision: May 24, 2022
Location of Property: Part Lots 14 and 15, Conc. I, Being Part 2, Plan 31R-059 excepting Part 1, Plan 31R3141, Township of Sheguiandah, Municipality of Assiginack, District of Manitoulin

DECISION

The purpose of this application made under Section 53(1) of the Planning Act by Dene Banger and Frances Boegli is to provide for the creation of a new lot having a frontage of ± 366 M. on Bidwell Road, a maintained township road, and an average depth of ± 61 M. thereby containing an area of ± 2.9 Hec. The proposed new lot is surveyed as Part 1, Plan 31R-3870. According to the application there are no structures on this land.

The land to be retained has a frontage of ± 508 M. on Bidwell Road, a maintained township road and an average depth of ± 83 M., thereby containing an area of ± 4.8 Hec. According to the application, this land contains the applicants' dwelling.

There have been three (3) previous applications for Consent to Sever involving the subject land.

File No. B48-06 created a new lot surveyed as Part 1, Plan 31R-3141, which was a resubmission of File No. B41-01 which lapsed when conditions of consent approval were not fulfilled within one year as required under the Planning Act.

In 2011 by File No. B42-11 the creation of a new lot was proposed, which also lapsed when conditions of consent approval were not fulfilled within one year as required under the Planning Act. The current application (File B12-22) is a resubmission of File B42-11.

Access is via existing entrances, #525 and #653 Bidwell Road, a maintained township road.

The subject land has been designated Rural Area and zoned Agricultural. An amendment to the Zoning By-law No. 80-20 approved by By-law No. 2012-11, permits a non-farm related use in an Agricultural Zone within the proposed severed land. Non-farm related rural residential uses are proposed to continue.

The application was circulated on August 13th, 2021 to the Wiikwemkoong Unceded Territory and to the United Chiefs and Councils of Mnidoo Mnising (UCCMM), as per Official Plan Policy F 5 - Consultation and Engagement.

John Manitowabi, Wiikwemkoong Unceded Territory, advised via email that they have no comments with the application to sever.

Saul Bombery, UCCMM, advised via email on that they have reviewed the information and that they have no comments to submit at this time.

Services consist of private well and private individual septic system. Private well and private individual septic system are proposed for the new lot.

The Public Health Sudbury and District had advised previousl (File No. B42-11) that they have no concerns and that the severed and retained portions would appear to be capable of supporting the installation of a septic tank and tile bed system.

Official Plan (2018) - Rural Area - under Policy E.2.3. - PRIVATE WATER AND SEWAGE SERVICES - under 6. states:

'Potable water for new development will be provided in accordance with the Province's guidelines'.

The Provincial D-5-5 Guidelines require a minimum flow rate of 13.7 litres/per minute of potable water to be available for a permanent (year round) residential use.

Application File No. B12-22 - continued
May 24, 2022

There is a licenced Aggregate Site, No. 616921, located to the south/west within Lot 1, Conc. A.

The Provincial Policy Statement 2020, Section 3.0 - Protecting Health and Safety states:

'Development shall be directed away from areas of natural or human-made hazards where there is an unacceptable risk to public health or safety or of property damage, and not create new or aggravate existing hazards.'

The Provincial Policy Statement 2020, Section 2.5 - Mineral Aggregate Resources states under:

2.5.1

'Mineral aggregate resources shall be protected for long-term use and, where provincial information is available, deposits of mineral aggregate resources shall be identified.'

2.5.2.1

'As much of the mineral aggregate resources as is realistically possible shall be made available as close to markets as possible.'

'Demonstration of need for mineral aggregate resources, including any type of supply/demand analysis, shall not be required, notwithstanding the availability, designation or licensing for extraction of mineral aggregate resources locally or elsewhere.'

2.5.2.2

'Extraction shall be undertaken in a manner which minimizes social, economic and environmental impacts.'

2.5.2.3

'Mineral aggregate resource conservation shall be undertaken, including through the use of accessory aggregate recycling facilities within operations, wherever feasible.'

2.5.2.4

'Mineral aggregate operations shall be protected from development and activities that would preclude or hinder their expansion or continued use or which would be incompatible for reasons of public health, public safety or environmental impact. Existing mineral aggregate operations shall be permitted to continue without the need for official plan amendment, rezoning or development permit under the Planning Act. Where the Aggregate Resources Act applies, only processes under the Aggregate Resources Act shall address the depth of extraction of new or existing mineral aggregate operations. When a license for extraction or operation ceases to exist, policy 2.5.2.5 continues to apply.'

2.5.2.5

'In known deposits of mineral aggregate resources and on adjacent lands, development and activities which would preclude or hinder the establishment of new operations or access to the resources shall only be permitted if:

- a) resource use would not be feasible; or*
- b) the proposed land use or development serves a greater long-term public interest; and*
- c) issues of public health, public safety and environmental impact are addressed.'*

2.5.3.1

'Progressive and final rehabilitation shall be required to accommodate subsequent land uses, to promote land use compatibility, to recognize the interim nature of extraction, and to mitigate negative impacts to the extent possible. Final rehabilitation shall take surrounding land use and approved land use designations into consideration.'

2.5.3.2

'Comprehensive rehabilitation planning is encouraged where there is a concentration of mineral aggregate operations.'

2.5.3.3

'In parts of the Province not designated under the Aggregate Resources Act, rehabilitation standards that are compatible with those under the Act should be adopted for extraction operations on private lands.'

The Official Plan (2018) under Policy D 8.2 MINERAL AGGREGATE RESOURCES states:

1. *'Mineral aggregate resources will be protected for long-term use. As much of the mineral aggregate resources as is realistically possible will be made available as close to markets as possible.'*

2. *The following policies apply to Mineral Aggregate Resources:*

2. Development proposals in close proximity to licenced aggregate extraction areas will be evaluated in terms of potential incompatibilities and addressed accordingly in consultation with the Province. Pertinent information regarding surface and groundwater, dust, vibration, noise, traffic routes in connection with the licenced aggregate extraction area, and buffering will be considered to ascertain the effect these existing factors will have on the proposed new development. Residential and institutional development within 300 metres of mineral aggregate resource areas and licenced pits will generally not be permitted. Proposed residential or institutional development within these areas will be supported by studies that demonstrate that any land use conflicts will be fully mitigated.'

The Ministry of the Environment and Climate Change (MOECC) D-6 Series Guidelines, Under Section 1.2.4. - Other Facilities and Section 4.3 - Recommended Minimum Separation Distances: recommends that residential and institutional development within 300 metres of mineral aggregate resource areas and licenced pits will generally not be permitted. Proposed residential or institutional development within these areas will be supported by studies that demonstrate that any land use conflicts will be fully mitigated. i.e. feasibility study.

The subject land falls within the The MOECC D-6 Series Guidelines 300 metre buffer of the aggregate site.

As part of the preliminary review technical advise was requested from the Ministry of Northern Development and Mines, Natural Resources and Forestry (MNDMNR) on April 25th, 2022, with follow-ups on May 2nd, 2022, and May 13th, 2022, regarding a new residential use within 300 metres of the licenced Aggregate Site. To date no comments/advice has been received from MNDMNR.

Also, as part of the preliminary review technical advise was requested from the Ministry of the Environment, Conservation and Parks (MECP) on May 18th, 2022. No response from MECP has been received to date.

The following letter was sent to the applicants on August 10th, 2021 and copied to the Municipality:

'Dear Mr. Banger:

In review of your application for Consent to Sever, re: the above location, there is a licensed Aggregate Resource Site identified as being within Lot 1, Conc. A to the south of the subject land, on the south side of Bidwell Road.

As per the Ministry of the Environment (now the Ministry of the Environment, Conservation and Parks (MECP)) the D-series guidelines require a minimum setback of 300 metres from the Aggregate Site for a new residential (sensitive) use.

I have attached a sketch identifying the 300 metre buffer: you will note that the subject land is entirely within the 300 metres buffer, as shown in the green hatched area.

Policies of our Official Plan for the District of Manitoulin and the Provincial Policy Statement 2020 do not support new sensitive uses within an Aggregate Resource Area. I have attached a copy of the policies from our Official Plan document and from the Provincial Policy Statement 2020.

If the licence is rescinded, or if a report can be obtained supporting the new residential use, there may be a possibility to proceed with an application for Consent to Sever.

Please advise if you wish to proceed with the application or if you would like me to return the application and application fee. If you have any questions or need any clarification, please do not hesitate to contact our Office. Thank you.'

Despite the concerns made available to the applicants, that the policies that had been provided to them do not support new lot creation within 300 metres of the Aggregate Site, Mr. Banger advised by email on April 22nd, 2022 and May 5th, 2022 that they wished to proceed with putting their application before the Planning Board for their consideration.

Application File No. B12-22 - continued
May 24, 2022

Therefore, the application was circulated on May 6th, 2022 to the Municipality of Assiginack, Bell Canada, and to all property owners within 60 metres, and by the posting of a notice, clearly visible and legible from a public highway or other place to which the public has access, as required by Ontario Regulation 197/96.

The CAO for the Municipality advised via email on May 20th, 2022 that:

'Council does not meet until June 7th, and they will need to review the application. I have included the Questionnaire but must caution that they may change slightly after Council's learned review.'

Mary McCartney, Bell Canada advised on May 6th, 2022 that Bell Canada has no comments or concerns regarding the application as proposed.

The Secretary-Treasurer conducted a Site Visit to the property on May 20th, 2022 and observed the civic address #653 on the proposed severed land and #525 on the proposed retained land. She also observed three accessory structures within the proposed retained land that were not indicated on the application.

There have been no inquiries or concerns received as a result of circulation to property owners within 60 metres and/or the posting of notice.

Mr. Banger, applicant, had requested documentation (14 pages) be provided to the Board Members for consideration of their application.

Mr. Banger, applicant, was present during consideration of the application. He provided the History of their property and the History of the Aggregate Site; and explained their dilemma regarding the proposed new lot being within 300 metres of the Licenced Aggregate Site, which is currently not operating.

There was no one else participating in the teleconference who wished to speak in support or opposition to the application.

Discussion among the Board included:

- Provincial Policy regarding Licenced Aggregate Sites - states in part that (residential uses) generally not permitted; the 300 metre buffer is from the property line not from the active site; policies need to be taken into consideration; if the licence is revoked it would solve the problem; a reduced licence may help; the Ministry is not responding; the Township has not provided their comments; need more information to make an informative Decision.

Although the Board was sympathetic to Mr. Banger's concerns the Board was in favour of deferring their Decision until the Municipality has had a chance to provide their comments.

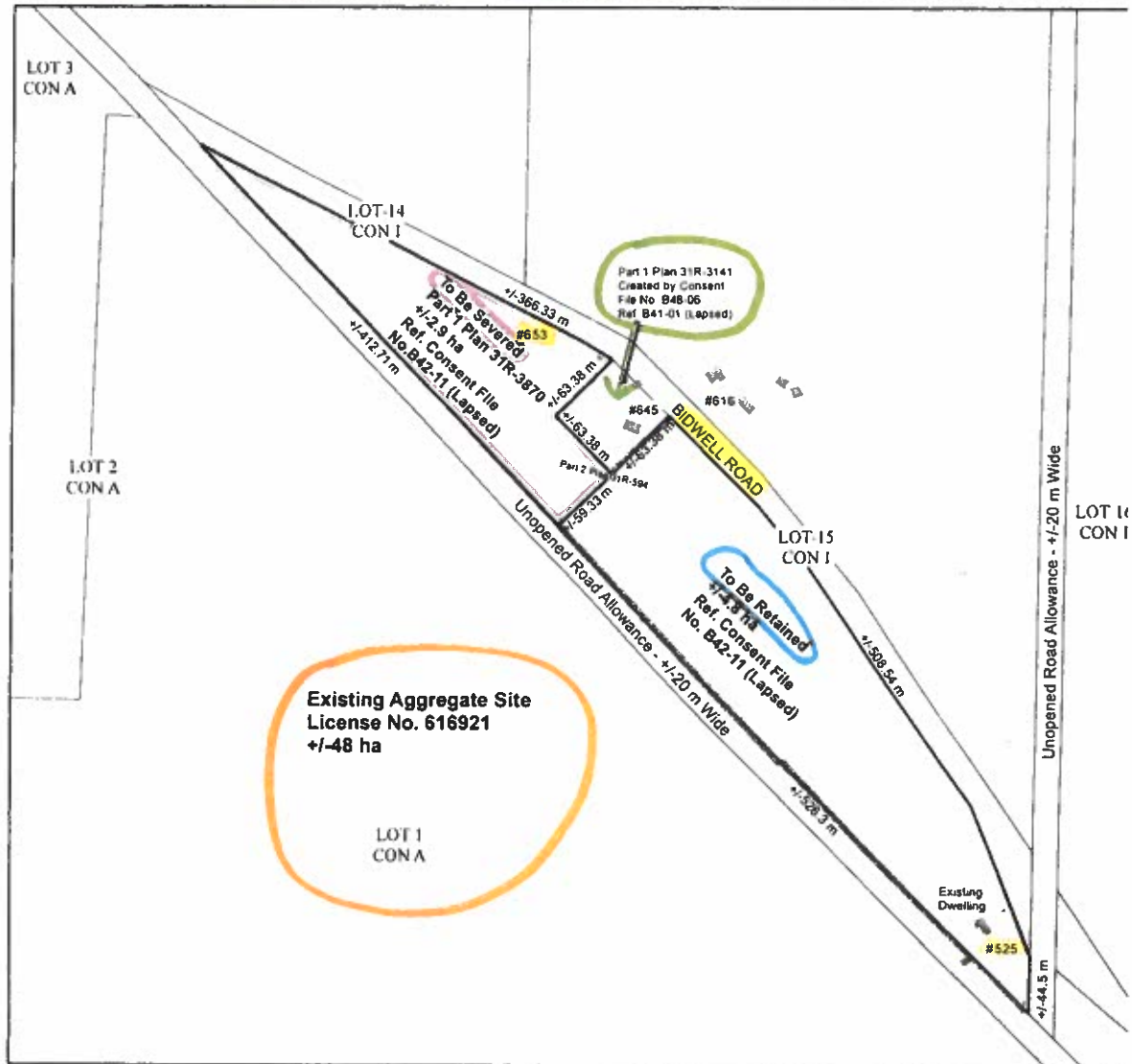
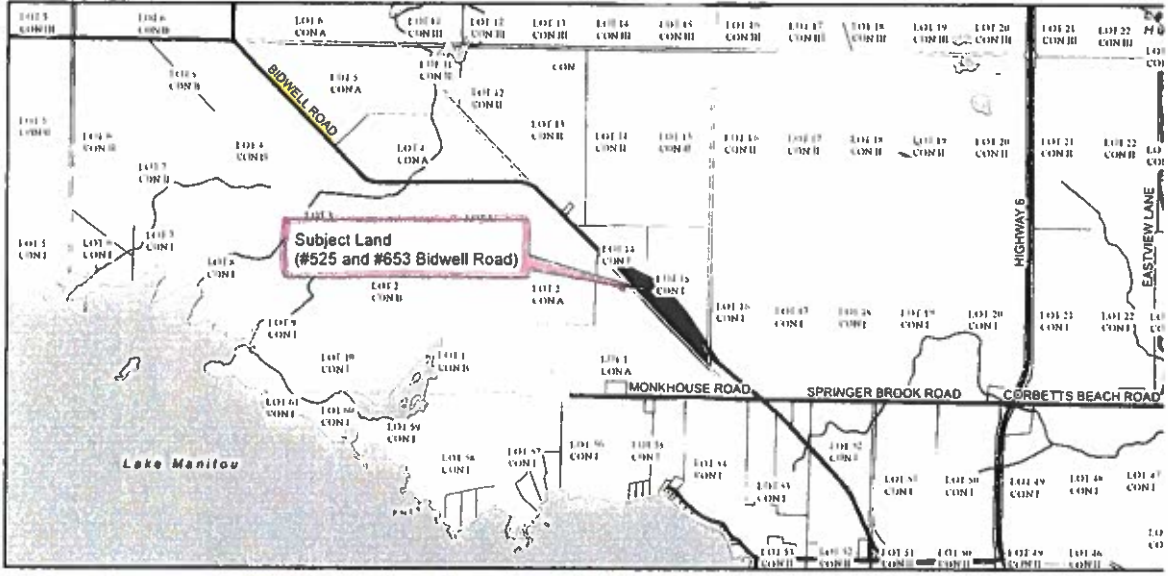
In consideration of the information presented, a motion was made and duly seconded that the application be deferred until the next Planning Board Meeting to allow the Municipality of Assiginack additional time to review the application and to provide comments to the Planning Board.

Mr. Banger advised he had no concerns with a deferral.

**Part Lot 14 and Part Lot 15 Concession I
 Being Part 2 Plan 31R-594 Excepting Part 1 Plan 31R-3141
 (Including Part 1 Plan 31R-3870)
 (#525 and #653 Bidwell Road)
 Township of Sheguiandah
 Municipality of Assiginack
 District of Manitoulin**

FILE NO: B12-22

Prepared May 6 2022



C.6 AGGREGATE RESOURCE AREAS

The Aggregate Resources Area designation represents land uses related to the extraction and processing of raw materials from the earth. Aggregate Resource lands are essential to maintaining and enhancing the District's industry, employment, and infrastructure.

C.6.1 PERMITTED USES

Permitted uses for lands designated as Aggregate Resource Area are as follows:

1. Lands designated as Aggregate Resource Areas are intended primarily for pits and quarries and the extraction of sand, gravel, bedrock and other aggregates. Associated operations such as crushing, blending, screening, washing, aggregate storage (stock-piling), aggregate recycling operations, weigh scales, asphalt manufacture, and concrete batching may be permitted as accessory uses to an active aggregate extraction operation.

C.6.2 LAND USE POLICIES

The following policies will be considered in the development and zoning of Aggregate Resource Areas:

1. It is the intent of this Plan to zone all existing licensed pits and quarries in the Zoning By-law.
2. Other land use activities, particularly sensitive uses such as residential uses, proposed to be developed within land use designations abutting Aggregate Resources Areas, must provide an adequate separation distance by the following distances:
 - a. 150 metres from a pit operation above the water table;
 - b. 300 metres from a pit operation below the water table; and
 - c. 500 metres from a quarry operation.
3. The protection of Aggregate Resources Areas for long term use is a priority of this Plan. However, in approving new pits or quarries, the number and proximity of existing sensitive uses in the immediate area of the proposed new use must be considered.
4. The above separation distances may be altered to reflect site specific conditions related to such matters as land use compatibility,

groundwater, noise, dust, vibration, and other appropriate matters without amendment to this Plan. In contemplating the reduction of the minimum distance separation, the appropriate assessment is required to establish an appropriate distance, and investigate all of the potential impacts on the pit or quarry operation.

C.6.3 SITE SPECIFIC POLICY AREAS

Lands within Site Specific Policy Areas (SSPA) C.6.3.1 and C.6.3.2 require policy direction independent of the Aggregate Resource Area policies in Sections C.6.1 and C.6.2, as the Planning Board and municipalities have specific intents for these lands.

C.6.3.1 SITE SPECIFIC POLICY AREA C.6.3.1

SSPA C.6.3.1, as illustrated on Schedules B and B2, applies to lands designated as Aggregate Resource Area. These SSPA lands exclude the 20 metre shoreline road allowance and specifically apply to the following lots in Dawson Township:

- Lots 33-42 Concession V;
- Lots 33-40 Concession VI;
- Lots 33-37 Concession VII; and
- Lots 33-36 and 39-40 Concession VIII.

C.6.3.1.1 PERMITTED USES

1. Notwithstanding the policies of this Plan, any mineral aggregate operation associated with lands identified as SSPA C.6.3.1 will be protected and available for use in accordance with Provincial Policy to support long-term resource-based employment in Dawson Township. Permitted uses will include mineral aggregate operations and associated offices, weight equipment, and parking and garage areas for equipment.

C.6.3.1.2 LAND USE POLICIES

1. SSPA C.6.3.1 lands recognize the District's significant resources and ensure their protection as well as long-term resource-based employment.

Alton Hobbs

From: Frank and Lisa Hallaert <frank_lisa_h@hotmail.com>
Sent: June 1, 2022 8:49 AM
To: Alton Hobbs
Subject: July Flower Show

Good morning Mayor and Council

The Manitowaning Horticulture Society is happy to say that we are finally able to have our annual flower show this year. As many things have changed since our last show in 2019 so has our venue. We are no longer able to use that space.

The executive had a meeting awhile ago to discuss the upcoming flower show and we thought the atrium at the arena would be a great place to hold the flower show, as accessibility is key for some of our members.

The society is asking that the Mayor and Council consider allowing us the use of the space at no charge on July 27th for the Annual Flower Show.

Thank you for your time and consideration.

Lisa Hallaert

Vice President

Manitowaning Horticulture Society

Sent from my iPhone

MIS MUNICIPAL INSURANCE SERVICES

RECEIVED
JUN 03 2022



Municipal Insurance Renewal Proposal for The Corporation of the Township of Assiginack

June 2, 2022

Presented by:
Timothy Hutchison, President
MIS Municipal Insurance Services
o/b McDougall Insurance Brokers Ltd.

In Partnership with
Public Sector Division
Marsh Canada Inc.

This presentation is a condensed report of your insurance coverage. Nothing herein alters the terms, conditions and exclusions contained in the printed insurance contract.

Important – Please Note The Following

Duty of Disclosure

In addition to providing all basic information necessary to enable us to place the risk, you must ensure that you are complying with your legal duty of disclosure of all material matters relating to the risk. In particular, you must satisfy yourself as to the accuracy and completeness of the information you provide to insurers. In this respect, you must provide all information relating to the risk, whether favourable or not, which would influence the judgement of a prudent insurer in determining whether he will take the risk, and, if so, for what premium and on what terms. If all such information is not disclosed by you, insurers have the right to void the policy from its inception which may lead to claims not being paid.

Payment Terms

Premiums are due and payable on receipt of a Marsh invoice. Payment should be made immediately to avoid any possible cancellation for non-payment of premium.

Period of Validity of Quote

This offer remains open for acceptance by the Insured until the expiry of the current Municipal Insurance program policy (ies).

Breach of Warranty or Subjectivity

If any of the terms and conditions contained in this proposal are identified as a "warranty" or as a subjectivity to binding or continuing cover, you should be aware that if the terms of the warranty as stated are breached or the subjectivity is not met, insurers may have the right to void the applicable coverage and deny any resulting or subsequent losses as a result.

Underinsurance

It is important that all policy limits and amounts insured be reviewed carefully and at least annually to be certain they are adequate to provide full recovery in event of a loss.

Underwriting / Binding Authority

Certain portions of this quotation of cover have been provided by Marsh Canada Limited acting in an underwriting capacity on behalf of the Insurer who, under a binding authority agreement, has given us authority to quote and confirm insuring terms, conditions and premiums. Marsh Canada Limited is not acting as an insurance broker in this instance and is not providing alternative terms or markets for the cover other than as quoted. For covers where Marsh

Canada Limited does not act in an underwriting capacity nor has a binding authority agreement with the Insurer, coverage cannot be bound with those Insurers unless a request is made to the Insurer and confirmation of coverage is subsequently received by Marsh Canada Limited from the Insurer.

Material Changes From Expiring Policy

You should carefully note any items identified in the "Changes from Expiry" section under each coverage as they represent material changes in cover from your previous policy.

RISK AND CLAIMS INFORMATION

This proposal has been based on the risk and claims information provided and/or verified by you to Marsh Canada Limited. If any of this information is not correct or has changed in the interim, you must advise us immediately as the terms quoted may therefore be invalid and cover cannot be bound as quoted.

TAXES PAYABLE BY INSUREDS

The following taxes as prescribed by federal and/or local laws and regulations will apply to all or certain portions of the premiums quoted and will be charged by Marsh Canada Limited in addition to the premiums quoted:

Provincial Sales Tax

Canadian Councils Liability

Limits of Liability:	\$	5,000,000	General Liability, including Sudden and Accidental Pollution any one Occurrence
	\$	5,000,000	and in the Annual Aggregate for Products and Completed Operations during the Policy Period
Extensions of Liability:	\$	5,000,000	Employers' Liability; any one Claim
	\$	5,000,000	Tenant Legal Liability; any one Occurrence
	\$	5,000,000	Employee Benefit Liability; any one Claim
	\$	5,000,000	Incidental Medical Malpractice; any one Claim Retroactive Date: November 15, 1993
	\$	50,000	Voluntary Medical Payments; any one Claim and in the Annual Aggregate during the Policy Period
	\$	2,000,000	Forest Fire Fighting Expense; any one Occurrence and in the Annual Aggregate during the Policy Period
	\$	50,000	Voluntary Payment for Property Damage; any one Occurrence and in the Annual Aggregate during the Policy Period
	\$	250,000	Incidental Garage Operations; any one Occurrence and in the Annual Aggregate during the Policy Period
	\$	100,000	Municipal Marina Legal Liability; any one Pleasure Craft
	\$	1,000,000	Municipal Marina Legal Liability; in the Annual Aggregate for Legal Liability for Property Damage during the Policy Period
	\$	500,000	Wrongful Dismissal (Legal Expense); any one Claim and in the Annual Aggregate during the Policy Period
	\$	100,000	Conflict of Interest Reimbursement Expenses; any one Claim
	\$	100,000	Legal Expense, Reimbursement Expenses; any one Claim and
	\$	500,000	Legal Expense, Reimbursement Expenses; in the Annual Aggregate during the Policy Period
	\$	5,000,000	Non-Owned Automobile (including Contractual Liability for Hired Automobiles); any one Occurrence
	\$	250,000	Legal Liability for Damage to Hired Automobiles; any one Occurrence
	\$	5,000,000	Wrap-Up Liability – Difference in Conditions and Difference in Limits; any one Occurrence
Endorsements:	\$	5,000,000	Municipal Errors and Omissions Liability; any one Claim and in the Annual Aggregate during the Policy Period Retroactive Date: Unlimited
	\$	2,500,000	Environmental Impairment Liability; any one Claim and
	\$	5,000,000	Environmental Impairment Liability; in the Annual Aggregate during the Policy Period Retroactive Date: Unlimited
	\$	250,000	Abuse / Molestation Liability; any one Claim and

Insurance Proposal

	\$	500,000	Abuse / Molestation Liability; in the Annual Aggregate during the Policy Period Retroactive Date: May 27, 2019 Voluntary Compensation; As per Endorsement No. 4 – Schedule of Benefits
	\$	5,000,000	Police Officer Assault; any one Occurrence
Deductible(s):	\$	10,000	Public Entity General Liability; any one Occurrence and in the Annual Aggregate for Products and Completed Operations during the Policy Period, per Claimant in respect of Sewer Back-up
	\$	10,000	Extensions of Coverage; per Occurrence / per Claimant for all Extensions of Coverage except;
		NIL	Extensions of Coverage; any one Occurrence with respect to Non-Owned Automobile Liability, Conflict of Interest and Legal Expense Reimbursement As per Endorsement No. 4 – Schedule of Benefits for Voluntary
	\$	1,000	Extensions of Coverage; with respect to Legal Liability for Damage to Hired Autos
	\$	10,000	Extensions of Coverage; with respect to Wrongful Dismissal (Legal Expense)
	\$	10,000	Municipal Errors and Omissions Liability; any one Occurrence
	\$	10,000	Environmental Impairment Liability; any one Claim
	\$	10,000	Abuse / Molestation Liability; any one Claim
	\$	10,000	Police Officer Assault; any one Occurrence
Endorsements:	Excluding Cyber, as per LMA5529 Communicable Disease Exclusion Endorsement including \$1,000,000 write-back \$25,000		
Policy Form:	EK2004502 BO509BOWC12151416		
Insurer(s) and Proportion of Participation(s):	Certain Lloyd's Underwriters (Syndicate 1886) – 100%		
Subject To:	Environmental Impairment Liability - a) Excluding ASTs >25 years or where not double walled/skinned or has no secondary containment b) Excluding USTs (underground tanks) which are either >20 years old or single skinned Subject to schedule of tanks to be held on file and tanks not seen are not covered Completion of Casualty Questionnaire/Waiver Terms will remain as indicated subject to no claims deterioration as of May 27, 2022		

Canadian Councils Umbrella Liability (1st Layer)

Limit of Coverage:	\$ 20,000,000	any one Occurrence
	\$ 20,000,000	any one Occurrence in the Annual Aggregate in respect of Products & Completed Operations
	\$ 20,000,000	any one Occurrence in the Annual Aggregate in respect of Municipal Errors and Omissions Liability
	\$ 20,000,000	any one Occurrence in the Annual Aggregate in respect of Employee Benefits Liability
Excess of Underlying Coverage(s) and Limit(s):	\$ 5,000,000	General Liability; any one Occurrence including Sudden and Accidental Pollution and Police Officer Assault Endorsement
	\$ 5,000,000	any one Occurrence and in the Aggregate in respect of Products and Completed Operations during the Policy Period
	\$ 5,000,000	Incidental Medical Malpractice; any one Claim
	\$ 5,000,000	Municipal Errors and Omissions; in the Annual Aggregate
	\$ 5,000,000	Employer's Liability and Tenant's Legal Liability; any one Occurrence
	\$ 5,000,000	Employee Benefits Liability; any one Claim
	\$ 5,000,000	Non-Owned Automobile Liability including Contractual Liability for Hired Automobiles; any one Occurrence
	\$ 5,000,000	Owned Automobile Liability (Aviva Insurance Company of Canada); any one Occurrence
Retained Limit:	\$	NIL
Endorsements:	Standard Excess Automobile Liability Policy Follow Form Named Insured, SPF No. 7 Communicable Disease Endorsement (Indemnity - Limited) Cyber and Data Exclusion	
Policy Form:	EK2004498, BO509BOWC12151417	
Insurer(s) and Proportion of Participations(s):	Certain Lloyd's Underwriters (Syndicate 1886) – 100%	
Subject To:	Terms will remain as indicated subject to no claims deterioration as of May 27, 2022	

Canadian Councils Umbrella Liability (2nd Layer)

Limit of Coverage:	\$ 25,000,000	any one Occurrence General Liability including Sudden and Accidental Pollution and Police Officer Assault Endorsement
	\$ 25,000,000	any one Occurrence in the Annual Aggregate in respect of Products & Completed Operations
	\$ 25,000,000	any one Occurrence in the Annual Aggregate in respect of Municipal Errors and Omissions Liability
	\$ 25,000,000	any one Occurrence in the Annual Aggregate in respect of Employee Benefits Liability
Excess of Underlying Coverage(s) and Limit(s):	\$ 25,000,000	any one Occurrence General Liability including Sudden and Accidental Pollution and Police Officer Assault Endorsement
	\$ 25,000,000	any one Occurrence and in the Aggregate in respect of Products and Completed Operations during the Policy Period
	\$ 25,000,000	Incidental Medical Malpractice; any one Claim
	\$ 25,000,000	Municipal Errors and Omissions; in the Annual Aggregate
	\$ 25,000,000	Employer's Liability and Tenant's Legal Liability; any one Occurrence
	\$ 25,000,000	Employee Benefits Liability; any one Claim
	\$ 25,000,000	Non-Owned Automobile Liability including Contractual Liability for Hired Automobiles; any one Occurrence
	\$ 25,000,000	Owned Automobile Liability (Aviva Insurance Company of Canada); any one Occurrence
Retained Limit:	\$	NIL
Endorsements:	Standard Excess Automobile Liability Policy Follow Form Named Insured, SPF No. 7 Communicable Disease Endorsement (Indemnity - Limited) Cyber and Data Exclusion	
Policy Form:	EK2004498 BO509BOWC12151418	
Insurer(s) and Proportion of Participations(s):	Certain Lloyd's Underwriters (Syndicate 1886) – 100%	
Subject To:	Terms will remain as indicated subject to no claims deterioration as of May 27, 2022	

Combined Physical Damage & Machinery Breakdown

Coverage:	Property Of Every Description – All Risks of Direct Physical Loss or Direct Physical Damage (Subject to Policy Exclusions)	
Limits of Liability:	\$ 15,932,434	Blanket Limit of Loss on Blanket Property of Every Description
	\$ 25,000	Computer/Electronic Data Processing (Included in Blanket Limit)
	\$ 55,183	Solar Panels (Not Included in Blanket Limit)
	\$ 174,250	Landfill Depot Garage (Not Included in Blanket Limit)
	\$ 63,672	Wharf & Docks (Not Included in Blanket Limit)
	\$ 565,000	Movable / Contractor Equipment / Tools (Not Included in Blanket Limit)
Extensions of Coverage:	The Limits shown below are included in the Blanket Limit shown above:	
	\$ 500,000	Valuable Papers
	\$ 500,000	Extra Expense
	\$ 500,000	Gross Rentals
	\$ 500,000	Computer Media
	\$ 25,000	Fine Arts (Agreed Value)
	The Limits shown below are in addition to the Blanket Limit shown above:	
	\$ 1,000,000	Newly Acquired Property
	\$ 1,000,000	Buildings in the Course of Construction
	\$ 500,000	Property in Transit
	\$ 1,000,000	Unnamed Locations
	\$ 500,000	Expediting Expense
	\$ 300,000	Business Interruption – Profits Subject to maximum of \$25,000 per month
	\$ 1,000,000	Contingent Business Interruption
	\$ 500,000	Fire Extinguishing Materials and Fire Fighting Expense
	\$ 100,000	Professional Fees
	\$ 10,000	Master Key
	\$ 100,000	Land and Water Pollution Clean Up Expense
	\$ 100,000	Stock Spoilage
	\$ 100,000	Consequential Damage
	\$ 1,000,000	Off Premises Service Interruption
	\$ 100,000	Exhibition Floater
\$ 500,000	Hazardous Substance	
\$ 500,000	Ammonia Contamination	

Insurance Proposal

	<p>\$ 500,000 Water Escape</p> <p>\$ 5,000 Property of Councillors', Board Members' and Employees'; any one loss (\$25,000 maximum annual policy limit)</p>
Endorsements:	Automobile Replacement Cost Deficiency Endorsement
Deductible(s):	<p>\$ 10,000 each Occurrence for All Losses</p> <p>\$ 1,000 Each Computer/Electronic Data Processing loss</p> <p>\$ 100,000 Each Fine Arts loss</p> <p>5% of total loss or 100,000 minimum, whichever is greater, each Earthquake occurrence</p>
Policy Form:	Municipal Insurance Program - Master Policy (January 1, 2021)
Insurer(s) and Proportion of Participations(s):	<p>Physical Damage:</p> <p>Aviva Insurance Co. of Canada - 70%</p> <p>Zurich Insurance - 30%</p> <p>Machinery Breakdown:</p> <p>Aviva Insurance Co. of Canada - 100%</p>
Subject To:	<p>A Schedule of Property including Construction, Occupancy, Protection, Exposure, civic address including postal codes for all locations.</p> <p>Schedule of Miscellaneous Tools and Contractors Unlicensed Equipment.</p> <p>All cooking facilities are ULC wet chemical compliant with semi-annual maintenance contract and Class K portable extinguisher.</p> <p>Unless specifically agreed, all heritage properties are covered for Replacement Cost only. For Heritage Replacement Cost, a professional appraisal must be provided for approval by the insurer.</p> <p>All locations may be subject to Engineering Inspection.</p> <p>Terms will remain as indicated subject to no claims deterioration as of May 27, 2022.</p>

Comprehensive Crime

Limits:	\$ 1,000,000	Employee Dishonesty – Form A
	\$ 200,000	Broad Form Loss of Money (Inside Premises)
	\$ 200,000	Broad Form Loss of Money (Outside Premises)
	\$ 200,000	Money Orders & Counterfeit Paper Currency
	\$ 1,000,000	Depositors Forgery
	\$ 200,000	Professional Fees / Audit Expenses
	\$ 200,000	Computer Fraud or Funds Transfer Fraud
Deductible(s):	\$ NIL	per Loss
Policy Form:	Master Crime Wording (April 2012)	
Insurer(s) and Proportion of Participations(s):	Aviva Insurance Company of Canada – 100%	
Subject To:	<p>Bank Accounts NOT being reconciled by the same person(s) authorized to deposit and withdraw funds.</p> <p>All cheque requisitions and issued cheques containing dual signatures.</p> <p>If the above is not part of your internal Financial controls, please provide explanation(s).</p> <p>Terms will remain as indicated subject to no claims deterioration as of May 27, 2022</p>	

Automobile Insurance (Ontario)

Limits:	\$ 5,000,000	Liability – Bodily Injury / Property Damage
	\$ 5,000,000	Accident Benefits – Basic Benefits; Limits as stated in Policy Accident Benefits – Options; None Selected
	\$ 5,000,000	Uninsured Automobile
	\$ 5,000,000	Direct Compensation – Property Damage
	\$ 5,000,000	Loss or Damage – All Perils Deductible: \$5,000
Endorsements:	OPCF 3	Drive Government Automobiles Endorsement
	OPCF 4A	Permission to Carry Explosives
	OPCF 4B	Permission to Carry Radioactive Material
	OPCF 5	Permission to Rent or Lease
	OPCF 20	Loss of Use Endorsement - Applicable to Light Units per occurrence (Applicable only to Private Passenger Vehicles and Light Commercial Vehicles)
	OPCF 21B	Blanket Fleet Endorsement – No Annual Adjustment
	OPCF 24	Freezing of Fire-Fighting Apparatus
	OPCF 31	Non-Owned Equipment
	OPCF 32	Use of Recreational Vehicles by Unlicensed Drivers
	OPCF 43R	Removing Depreciation Deduction – 24 Months New
	OPCF 44	Family Protection Endorsement Applicable to Private Passenger Vehicles, Light Commercial Vehicles, Skidoos and All Terrain Vehicles, and Police Vehicles Notice of Cancellation Ninety (90) Days Tarmac Exclusion
Policy Form:	Provincial Statutory Owners Policy	
Insurer(s) and Proportion of Participations(s):	Aviva Insurance Company of Canada – 100%	
Subject To:	Terms will remain as indicated subject to no claims deterioration as of May 27, 2022 Provision of updated Vehicles Schedule List to insurer Provision of updated Drivers List to insurer	

Councillors' Accident Coverage

Limits of Coverage:	\$200,000 Principal Sum
Included Coverage:	Number of Councillors: 5 24 Hour Coverage Based on Members Out of Province Emergency Medical Coverage for 30 day's including Spouse's Coverage
Policy Form:	Insurers Standard Form
Insurer(s) and Proportion of Participations(s):	AIG Insurance Company of Canada – 100%
Subject To:	\$2,500,000 Aggregate Limit of Indemnity Per Accident Terms will remain as indicated subject to no claims deterioration as of May 27, 2022

Volunteer Fire Fighters' Accident Coverage

Limits of Coverage:	\$ 150,000	Principal Sum
	\$ 300	Disability Benefit 1st 4 weeks
	\$ 900	Disability Benefit after 4 weeks
		While on Duty Only Coverage
Policy Form:	Insurers Standard Form	
Insurer(s) and Proportion of Participations(s):	AIG Insurance Company of Canada – 100%	
Subject To:	Terms will remain as indicated subject to no claims deterioration as of May 27, 2022	

Cyber Liability

Cyber Incident Response:	\$1,000,000	Incident Response Costs per Claim
	\$1,000,000	Legal and Regulatory Costs per Claim
	\$1,000,000	IT Security and Forensic Costs per Claim
	\$1,000,000	Crisis Communication Costs per Claim
	\$1,000,000	Privacy Breach Management Costs per Claim
	\$1,000,000	Third Party Privacy Breach Management Costs per Claim
	\$50,000	Post Breach Remediation Costs per Claim (maximum 10% of all sums CFC has paid as a direct result of the cyber event)
Cyber Crime:	\$250,000	Funds Transfer Fraud per Claim
	\$250,000	Theft of Funds Held in Escrow per Claim
	\$250,000	Theft of Personal Funds per Claim
	\$1,000,000	Extortion per Claim
	\$250,000	Corporate Identity Theft per Claim
	\$250,000	Telephone Hacking per Claim
	\$50,000	Push Payment Fraud per Claim
	\$250,000	Unauthorized Use of Computer Resources per Claim
System Damage and Business Interruption:	\$1,000,000	System Damage and Rectification Costs per Claim
	\$1,000,000	Income Loss and Extra Expense per Claim (sub-limited to \$1,000,000 in respect of System Failure)
	\$100,000	Additional Extra Expense per Claim
	\$1,000,000	Dependent Business Interruption per Claim (sub-limited to \$1,000,000 in respect of System Failure)
	\$1,000,000	Consequential Reputational Harm per Claim
	\$25,000	Claim Preparation Costs per Claim
	\$1,000,000	Hardware Replacement Costs per Claim
Network Security and Privacy Liability:	\$1,000,000	Network Security Liability Aggregate, including Costs and Expenses
	\$1,000,000	Privacy Liability Aggregate, including Costs and Expenses
	\$1,000,000	Management Liability Aggregate, including Costs and Expenses
	\$1,000,000	Regulatory Fines Aggregate, including Costs and Expenses
	\$1,000,000	PCI Fines, Penalties and Assessments Aggregate, including Costs and Expenses
Media Liability:	\$1,000,000	Defamation Aggregate, including Costs and Expenses
	\$1,000,000	Intellectual Property Rights Infringement Aggregate, including Costs and Expenses
Court Attendance Costs:	\$100,000	in the Aggregate (sub-limited to \$2,000 per day)
Endorsements:	Marsh Public Sector Special Amendatory Clause	

	Marsh Canada Special Amendatory Clause Policy Aggregate Limit of Liability Clause (Including Aggregate Sub-limit For Cyber Crime) Choice of Law, Jurisdiction and Service of Suit Condition Amendatory Clause
Continuity Date:	
Deductible:	\$10,000 each Claim for All Losses, except: \$10,000 each Claim, including costs and expenses, for Network Security & Privacy Liability and Media Liability Losses \$10,000 each Claim for System Damage and Rectification Costs Losses
Policy Form:	Cyber, Private Enterprise (CAN) v3.0
Insurer(s) and Proportion of Participations(s):	CFC Underwriting Ltd. – 100%
Subject To:	Terms will remain as indicated subject to no claims deterioration as of May 27, 2022 1. Satisfactory confirmation that you have downloaded & registered our incident response mobile app, details of which can be found with your policy documents. (30 days post binding) 2. Signed version of the application form submitted, dated within 30 days of the required inception date. (14 days' post binding) 3. Confirmation of last year's revenues. (prior to binding) 4. Satisfactory confirmation that you are not running any platforms with legacy and/or unsupported operating systems. If yes, please describe what compensating controls you have in place to prevent vulnerabilities within these programs from being exploited in your environment. (prior to binding)



Acceptance of Municipal Insurance Program Proposal

To: Marsh Canada Limited
Public Sector Division
120 Bremner Boulevard, Suite 800
Toronto, Ontario Canada M5J 0A8
Telephone: 416 868 2600

Policy Term: May 27, 2022 – May 27, 2023

Annual Premium: \$62,494

We agree with the underwriting and claims information submitted and to the terms quoted in the Municipal Insurance Program proposal. This is your authority to proceed with binding cover(s) as outlined in the Municipal Insurance Proposal effective the date(s) noted above. We have also noted below our choice of any optional items in the Insurance Proposal as well as any specific instructions.

Indicated below are our instructions regarding any optional coverages shown in the insurance proposal.

Optional Coverages / Specific Instructions:

Signed on Behalf of The Corporation of the Township of Assignack

Authorized Signature

Date

Please print the name of the person signing above

Implementation of Limit of Liability:

In no event shall either party be liable for any indirect, special, incidental, consequential or punitive damages or for any lost profits arising out of or relating to any services provided by Marsh or its affiliates. The aggregate liability of Marsh, its affiliates and its and their employees to you or your affiliates arising out of or relating to the provision of services by Marsh or its affiliates shall not exceed \$10 million. This provision applies to the fullest extent permitted by applicable law.

RECEIVED
JUN 03 2022

A business of Marsh McLennan



Marsh Canada Limited
120 Bremner Boulevard, Suite 800
Toronto, Ontario M5J 0A8
+1 416 868 2600

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A business of Marsh McLennan

Free risk management services included with every policy

When businesses place their cyber insurance with us, they are getting a whole lot more than words on paper. We've teamed up with specialist providers from around the globe to offer all of our cyber policyholders, free of charge, a wide range of best-of-breed services aimed at improving security before crisis strikes

Partnering with

Want to protect yourself? Contact cyberservices@cfcunderwriting.com

Prevent

Phishing-focused training
CyberRiskAware is an elearning tool that tackles the human vulnerabilities in your business, equipping your team to identify and prevent phishing attacks and other social engineering campaigns

Cyber risk awareness videos
Ninjo offers a large library of fun and engaging cyber risk awareness videos that cover a wide variety of scenarios, from business email compromise to cryptjacking

Detect

Cyber risk rating report
Bitsight will review key features of your company's internet presence on request and provide you with a cyber security rating, allowing you to benchmark yourself against peers and competitors. This tool also gets you 30 days trial access to the BitSight Portal

Breach alerts
Skurio breach monitoring service continually searches the dark web for information specific to your organization and alerts you in real-time to possible breaches of your data

Respond

Cyber incident response planner
CFC's incident response team delivers a unique toolkit identifying multiple templates and practical advice to help you produce a tailored incident response plan in case the worst happens. By building a robust plan you can effectively reduce the impact of a cyber event and ensure all appropriate policies are engaged at the right time and in the right way

Please indicate below which risk management services will be of most benefit to your business

- | | |
|--|---|
| <input type="checkbox"/> Cyber risk awareness videos

<input type="checkbox"/> Cyber risk rating report

<input type="checkbox"/> Cyber incident response plan builder | <input type="checkbox"/> Phishing-focused training

<input type="checkbox"/> CFC breach alert |
|--|---|



Basic company details

Please complete the following details for the entire company or group (including all subsidiaries) that is applying for the insurance policy:

Company Name **The Corporation of the Township of Assiginack** Primary Industry Sector, **Municipal Government**

Primary Address (Address, Province, Postal code, Country) **156 Arthur Street, PO Box 238 Manitowaning, ON P0P 1N0**

Description of Business Activities **Municipal Government as per Municipal Act**

Website Address: **https://www.assiginack.ca**

Date Established (DD/MM/YYYY)

Number of employees

Last Complete Financial Year Revenue \$

Revenue From US Sales (%) **0**

Please state which financial institution(s) you use for your commercial banking

Primary contact details

To allow us to provide information about downloading our incident response app and receiving risk management alerts and updates, please provide contact details for the most relevant person within your organization for receiving such updates

Contact Name **Alton Hobbs**

Position **Clerk**

Email Address **ahobbs@assiginack.ca**

Telephone Number **205-859-3166 705 859 3196**

Basic risk questions

Please confirm whether multi-factor authentication is always enabled on all email accounts: Yes No

Do you maintain daily offline back-ups of all critical data? Yes No

Is any part of your IT infrastructure outsourced to third party technology providers, including application service providers? Yes No

If you answered yes to the question above, please list your most critical third party technology providers overleaf (up to a maximum of 10)

Previous cyber incidents

Please tick all the boxes below that relate to any cyber incident that you have experienced in the last three years (there is no need to highlight events that were successfully blocked by security measures)

Cyber Crime

Cyber Extortion

Data Loss

Denial of Service Attack

IP Infringement

Malware Infection

Privacy Breach

Ransomware

Other (please specify)

If you ticked any of the boxes above, did the incident(s) have a direct financial impact upon your business of more than \$10,000? Yes No

If 'Yes', please provide more information below including details of the financial impact and measures taken to prevent the incident from occurring again:



Please list your critical third party technology providers below (up to a maximum of 10)

**Contractor-Computrek 1-866-431-5198-
Microsoft 365,
Dropbox**

Important notice

By signing this form you agree that the information provided is both accurate and complete and that you have made all reasonable attempts to ensure this is the case by asking the appropriate people within your business. CFC Underwriting will use this information solely for the purposes of providing insurance services and may share your data with third parties in order to do this. We may also use anonymized elements of your data for the analysis of industry trends and to provide benchmarking data. For full details on our privacy policy please visit www.cfcunderwriting.com/privacy

Contact name:

Position

Signature

Date (DD/MM/YYYY)

A



Supplementary questions

These optional supplementary questions help us to obtain a more complete picture of your company and the security controls you have in place. By completing these questions, you may be eligible for a discount on your quote. In some circumstances, we may require that you answer these supplementary questions before we can issue a quote.

Revenue analysis

Please complete the answers to the questions below. Where you do not have the exact information available please provide the closest approximation and indicate that you have taken this approach.

Please provide the following details for your top 5 clients:

Client name	Primary Services	Annual Revenue
-------------	------------------	----------------

NA

IT resourcing and infrastructure

What was your approximate operational expenditure on IT security in the last financial year (including salaries, annual licenses, consultancy costs, etc.)?

What was your approximate capital expenditure on IT security in the last financial year (including hardware, one off software costs, etc.)?

Do you anticipate spending more, the same or less in this financial year?

Is your IT infrastructure primarily operated and managed in-house or outsourced?

How many full-time employees do you have in your IT department?

How many of these employees are dedicated to a role in IT security?

Information security governance

Who is responsible for IT security within your organisation (by job title)?

How many years have they been in this position within your company?

Please describe the type, nature and volume of the data stored on your network.

Please describe your data retention policy.

6 YRS RUS CURRENT

Do you comply with any internationally recognized standards for information governance (if yes, which ones)?

NA

BETTER PROTECT BY COMPLIANCE



Cyber security controls

If your organization uses Remote Desktop Protocol (RDP) to allow remote access to your network, please describe the measures you adopt to secure it.

Please describe your process for patching all operating systems and applications.

How often do you conduct vulnerability scanning of your network per meter?

How often do you conduct penetration testing of your network architecture?

Please provide details of the third party providers you use to conduct penetration testing.

Please tick all the boxes below that relate to controls that you currently have implemented within your IT infrastructure (including where provided by a third party). If you're unsure of what any of these tools are, please refer to the explanations on the final page of this document.

- Advanced Endpoint Protection
- Application Whitelisting
- Asset Inventory
- Custom Threat Intelligence
- Database Encryption
- Data Loss Prevention
- DDoS Mitigation
- DMARC
- DNS Filtering
- Employee Awareness Training
- Incident Response Plan
- Intrusion Detection System
- Mobile Device Encryption
- Penetration Tests
- Perimeter Firewalls
- Security Info & Event Management
- Two-factor Authentication
- Vulnerability Scans
- Web Application Firewall
- Web Content Filtering

Please provide the name of the software or service provider that you use for each of the controls highlighted above.

Important notice

By signing this form you agree that the information provided is both accurate and complete and that you have made all reasonable attempts to ensure this is the case by asking the appropriate people within your business. CFC Underwriting will use this information solely for the purposes of providing insurance services and may share your data with third parties in order to do this. We may also use anonymized elements of your data for the analysis of industry trends and to provide benchmarking data. For full details on our privacy policy please visit www.cfcunderwriting.com/privacy

Contact name _____ Position _____

Signature _____ Date (DD/MM/YYYY) _____

X

Advanced endpoint protection

Software installed on individual computers (endpoints) that uses behavioural and signature based analysis to identify and stop malware infections

Application whitelisting

A security solution that allows organisations to specify what software is allowed to run on their systems, in order to prevent any non-whitelisted processes or applications from running

Asset inventory

A list of all IT hardware and devices an entity owns, operates or manages. Such lists are typically used to assess the data being held and security measures in place on all devices

Custom threat intelligence

The collection and analysis of data from open source intelligence (OSINT) and dark web sources to provide organisations with intelligence on cyber threats and cyber threat actors pertinent to them

Database encryption

Where sensitive data is encrypted while it is stored in databases. If implemented correctly, this can stop malicious actors from being able to read sensitive data if they gain access to a database

Data loss preventions

Software that can identify if sensitive data is being exfiltrated from a network or computer system

DDoS mitigation

Hardware or cloud based solutions used to filter out malicious traffic associated with a DDoS attack while allowing legitimate users to continue to access an entity's website or web based services

DMARC

An internet protocol used to combat email spoofing - a technique used by hackers in phishing campaigns

DNS filtering

A specific technique to block access to known bad IP addresses by users on your network

Employee awareness

Training programmes designed to increase employees' security awareness. For example, programmes can focus on how to identify potential phishing emails

Incident response plan

Action plans for dealing with cyber incidents to help guide an organisation's decision making process and return it to a normal operating state as quickly as possible

Intrusion detection system

A security solution that monitors activity on computer systems or networks and generates alerts when signs of compromise by malicious actors are detected

Mobile device encryption

Encryption involves scrambling data using cryptographic techniques so that it can only be read by someone with a special key. When encryption is enabled, a device's hard drive will be encrypted while the device is locked, with the user's passcode or password acting as the special key

Penetration tests

Authorized simulated attacks against an organisation to test its cyber security defences. May also be referred to as ethical hacking or red team exercises

Perimeter firewalls

Hardware solutions used to control and monitor network traffic between two points according to predefined parameters

Security info & event management (SIEM)

System used to aggregate, correlate and analyse network security information including messages logs and alerts generated by different security solutions across a network

Two-factor authentication

Where a user authenticates themselves through two different means when remotely logging into a computer system or web based service. Typically a password and a passcode generated by a physical token device or software are used as the two factors

Vulnerability scans

Automated tests designed to probe computer systems or networks for the presence of known vulnerabilities that would allow malicious actors to gain access to a system

Web application firewall

Protects web facing servers and the applications they run from intrusion or malicious use by inspecting and blocking harmful requests and malicious internet traffic

Web content filtering

The filtering of certain web pages or web services that are deemed to pose a potential security threat to an organisation. For example, known malicious websites are typically blocked through some form of web content filtering



Alton Hobbs

From: Timothy Hutchison <THutchison@mcdougallinsurance.com>
Sent: June 2, 2022 5:13 PM
To: Alton Hobbs
Cc: Cheryl Hughes
Subject: 2022-2023 Municipal Insurance Renewal
Attachments: 2022 MIS Assiginack 22-23 Proposal.pdf; 22 23 PE Acceptance Form.pdf; APP-2022-CFC Cyber Filled.pdf

Good afternoon,

Please find attached the 2022-2023 municipal insurance renewal for The Township of Assiginack. Thank you for your patience as we worked with the insurer to secure the most favorable terms possible for this renewal. We are still experiencing the effects of the hard insurance market and insurers are pushing for increased premiums as the overall cost for insurance continues to rise. We entered the hard market in 2020 and typically, we expect a difficult 12 month period before things begin to ease up. However, with the onset of COVID, the hard market has stretched beyond the typical 12 month term, but we do expect the insurance market will soften this year.

For this renewal we have worked with the insurer to try and keep the annual premium reasonable, and while we are typically seeing increases in the 15-20% range, your renewal is up 10.4%. The annual premium before taxes is \$62,494.00. Please note the following subjectivities relating to the cyber insurance policy:

- Satisfactory confirmation that you have downloaded & registered our incident response mobile app, details of which can be found with your policy documents. (30 days post binding)
- Signed version of the application form submitted, dated within 30 days of the required inception date. (14 days post binding - attached)
- Confirmation of last year's revenues. (prior to binding)
- Satisfactory confirmation that you are not running any platforms with legacy and/or unsupported operating systems. If yes, please describe what compensating controls you have in place to prevent vulnerabilities within these programs from being exploited in your environment. (prior to binding)

Please review the attached document and let me know if you have any questions. We have confirmed an extension of coverage until June 10th to provide time to review.

Thank you,

Tim

Timothy R. Hutchison MBA, CAIB
Partner, President
MIS Municipal Insurance Services / Knox Hutchison Insurance
A Division of McDougall Insurance Brokers Limited

288 Second Ave. W
North Bay, ON, P1B 3K9
Phone: 705-476-3537 ex. 376
Toll Free: 1-877-742-7907, ex. 376
Fax: 705-474-5684
thutchison@mcdougallinsurance.com
www.knoxhutchison.com

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JUN 03 2022



RECEIVED
MAY 27 2022

2022 First Quarter Activity Report May 26, 2022

The following is the most recent consolidated Quarterly Report that the DSB will be sending to member municipalities and posting on the public website. Expect Quarterly Reports in February, May, September, and November of each year.

The program statistics are provided separately and updated monthly. They are available on the website by clicking the following link: [Monthly Program Statistics](#)

CAO Overview

The DSB 2022 First Quarter (Unaudited) Financial Report was presented to the Board and projects a year-end municipal surplus of \$124,811. Children's Services and Ontario Works is forecasted to be on budget. Community Housing is forecasted to be under budget by \$131,152. Paramedic Services is forecasted to be under budget by \$11,904. Interest revenue on non-reserve accounts is forecasted to be \$18,245 less than budgeted.

The DSB quarterly financial reports are available on the DSB website by clicking the following link: [Quarterly Financial Reports](#)

Paramedic Services

COVID-19 Pandemic Response

After a long 2+ years of being the tip of the sword in the COVID-19 Pandemic Response, our service began experiencing some staffing pressures related to isolation requirements and close contact management. While we had been able to avoid critical staffing impacts observed in the other sectors, the advent of the Omicron variant, the re-opening of schools and the lifting of some Public Health measures presented increased exposure risks for Paramedics. Several of our staff tested positive during the first quarter and caused a significant increase in overtime shifts. As of March 31st, staffing appears to have stabilized as have our rate of infections. While significantly reduced, we are still supporting the Assessment Centres with homebound COVID-19 testing as required. The service is anticipating moving from response to recovery by the end of April. While provincial mask mandates have mostly been lifted, Paramedic Service continues to enforce a mandatory masking policy to maintain a safe workplace and mitigate the risk of infection in the workplace.

Wikwemikong Enhancements and LaCloche PRU Pilot

Paramedic Services received notice in late December 2021 from the Ministry of Health that the business cases submitted to replace the current PRU with a 12-hour/Day/7 day per week transporting unit along with the station modifications required to house a third ambulance had been 100% approved and funded. Given that we had one spare unit available, staff were able to quickly operationalize this transporting unit by using our Part-Time pool to upstaff an ambulance until an internal posting for 2 Full-Time employees could be completed. The transporting unit was deployed by January 9th and the Full-Time positions were filled by January 23rd, 2022. With these approvals also came the ability to redeploy the Wikwemikong PRU to the Little Current Station and commence a pilot that would see the PRU staffed 7 days/week from 08:00-20:00 hrs to enable a true balanced emergency coverage model and offset lost resources to out of town transfers for extended periods of time. This was also operationalized on January 9th and has already proven effective at maintaining balanced emergency coverage for Manitoulin Island. Planning for the capital building enhancements is ongoing with Housing Services Corporation acting as the Project Manager and an architectural firm has been engaged to commence the design-build process.

Community Paramedicine for Long-Term Care (CPLTC)

Our Community Paramedicine team continues to roster patients and provide vital services to our most vulnerable and marginalized populations. The Team deployed the Remote Patient Monitoring (RPM) program in late January a full month ahead of schedule and currently have 6 clients enrolled. Patients located as far as Cartier are now benefitting from this real time tool which helps bridge the geography gap that we face with in our region. RPM provides the patient with equipment and technology to assess their own vital signs daily which is automatically transmitted to our Dashboard. Our team monitors the RPM Dashboard daily to ensure that no big variations occur. If a minimum safe threshold is reached, such as a low heartrate, an email notice is sent to the entire team including the Deputy Chief and Chief. A team member follows up the alert by contacting the client by phone to perform a wellness check and if required, schedule a follow up home visit.

Non-Urgent Patient Transportation Service (NUPTS)

We continue to work with our funding partners to solidify the Non-Urgent Patient Transportation Service. The service was fortunate to receive approval of \$300,000.00 in annual base funding from the Ministry of Health which was very timely in order to help keep the service operational for years to come. The Governance Committee has met on several occasions to map out future states and opportunities for service improvements and have commenced investigating optimum staffing and scheduling profiles. A pilot has been deployed to explore the efficacies of moving to a 12-hour shift versus an 8-hour shift. The service is also exploring the benefits of staffing one PTS unit on weekends and measuring its impact on Paramedic Services weekend activities. A progress report should

be prepared by the first week of May. Additionally, the service held a recruitment to increase staffing capacity and agility for any new models being contemplated. The service successfully recruited 2 Personal Support Workers and 2 Patient Transportation Attendants. Onboarding commenced on March 22 and all 4 new employees will be added to the active roster by April 3rd, 2022.

Children's Services

Time-Limited Public Health Actions – Emergency Child Care

On January 4th the Province [announced](#) a range of time-limited public health actions, as part of this announcement, starting January 5, schools were closed for in-person learning. Targeted Emergency Child Care was re-instituted for school aged children on January 10, 2022. The government [announced](#) the return to in-person learning on January 17, 2022 and the provision of emergency child care for school-aged children ended on January 14, 2022.

2022 Funding Guidelines and Allocation

The Ministry of Education released the funding allocation and guidelines for 2022. The [funding approach](#) will continue to remain unchanged from 2021. As a result of additional investments outside of the provincial funding approach, the Manitoulin-Sudbury DSB funding has increased by \$794,955. New funding has been devoted to the Canada-Ontario Early Childhood and Workforce Agreement; the Manitoulin-Sudbury DSB allocation is \$576,491.

Also included is the renewed Canada-Ontario Early Learning and Child Care (ELCC) Agreement, to support childcare and early years program delivery. The Manitoulin-Sudbury DSB has received an additional \$109,169 for Child Care and \$109,295 for EarlyON.

As of January 1, 2022, the threshold for allowable administrative funding CMSMs/DSSABs can spend on childcare will be reduced from 10% to 5% excluding ELCC and EarlyON administration funding. The Ministry is providing a one-time transitional grant in 2022, to help offset and assist with the impact of the new administration threshold. The amount of the transitional grant is \$414,902.

Lifting of Health and Safety Measures in Child Care

Child Care Licensees received a [memo](#) from the Ministry of Education on March 9, 2022, Effective March 14th, 2022, instructions issued by the Ontario Chief Medical Officer of Health indicated licensees are no longer required to have a Covid-19 vaccine policy in place, unvaccinated individuals covered under the licensee's policies will no longer be required to test three times per week. Effective March 21, 2022, masks and eye protection are no longer required for staff, providers or children, cohorts and distancing are also no

longer required, nor will daily screening confirmation, self screening is still required. The government will continue to provide masks and eye protection for those providers who request it, and the ministry will also provide rapid antigen test kits for symptomatic children, staff and providers.

Remaining Health and Safety Measures in Child Care include hand hygiene, respiratory etiquette, cleaning, and disinfecting. Measures that will remain in place until the end of June include ventilation measures and absence reporting. The Ontario government released an updated [document](#) to align with the new [screening tool](#) to provide current information regarding testing, case, contact and outbreak management. Child Care Licensees will continue to submit [serious occurrences](#) to report program closures related to Covid-19.

Canada-Wide Early Learning and Child Care System

On March 28, 2022, the Ministry of Education [announced](#) that Ontario and Canada signed the Canada-Wide Learning and Child Care (CWELCC) agreement that will lower fees for parents. Ontario's plan will deliver \$10/day childcare, on average, by September 2025. Ontario families with children aged 0-5 in participating licensed childcare programs will see a fee reduction of up to 25%, retroactive to April 1, 2022. Parents can expect a further reduction by the end of December 2022, on average by 50%, a further reduction in September 2024, and a final reduction to \$10/day, on average, by September 2025. Ontario's fee subsidy program will continue. The agreement includes the creation of 86,000 new licensed childcare spaces, including more than 15,000 spaces created since 2019. Additionally, it will support compensation for Registered ECE's in licensed child care, including those providing care for children 6 to 13 years old.

The ministry will provide preliminary 2022 allocations to support local planning and engagement in this transformative work. The ministry will work closely with service system managers, licensees and other sector partners.

SmartStart Hubs: connecting families to child development services

A [memo](#) dated March 29, 2022, from Ministry of Children, Community and Social Services and the Ministry of Education regarding the launch of SmartStart Hubs which will connect children, youth, and their families to appropriate assessments and services. Children's Treatment Centres and relevant local organization will begin to plan for the implementation and delivery functions across the province and full implementation is expected across Ontario in Fall 2022.

Child Care Enrolment Data

In the first quarter, the average enrollment in licensed child care was 482 children, 361 full fee and 121 subsidized. Compared to last quarter there has been a 2% decrease and compared to last year at this time, enrollment has increased by 14%.

In Quarter 1, the number of total visits by parents/caregivers and children was 913 to EarlyON Child & Family Centres, and the total activity kits provided was 860. Compared to last quarter the number of visits decreased by 8%, and activity kits provided increased by 30%. Compared to last year at this time, number of visits decreased by 27%, and activity kits provided increased by 39%.

Ontario Works

Ontario Works Caseload

In the first quarter of 2022, The Ontario Works/Temporary Care Caseload average was 526. Compared to last year at this time, the caseload has increased 5%.

Social Assistance Vision

In September of 2020 the Ministry introduced the [Social Assistance Recovery and Renewal](#) as part of the plan in response to the COVID-19 pandemic. The focus at that time was economic “recovery”, preparing for the end of federal pandemic benefits.

The introduction of this new vision was followed with the piloting of Centralized Intake/ Intake & Benefits Administration Unit (IBAU). Centralizing benefits administration allows caseworkers to spend more time focusing on supporting clients. Centralized intake launched November 2, 2020; the Manitoulin-Sudbury DSB was phased into the Centralized Intake Process on June 21, 2021.

This January, the ministry released the “What We Heard Report”, outlining the main themes that have been heard through client and staff engagement. Provincial and municipal offices will be participating in another round of client engagement that will focus on groups that were underrepresented in the August 2021 engagement. The feedback is being used to inform the design of the new service and delivery model.

In February 2021, an expanded vision for the “renewal” piece of the plan was released. This plan included developing a new model for social assistance. The name of the initiative was then shortened from “Social Assistance Recovery and Renewal” to “Social Assistance Renewal”, signifying that this is a long-term endeavor to transform the system and is no longer tied to shifting economic circumstances.

In early February, the 4th issue of the [Social Assistance Renewal Highlights newsletter](#) was released. The ministry announced that the term “life stabilization” will be replaced with “stability supports”. This term better reflects the types of services that clients may be accessing without presuming the impact on someone’s circumstances. The underlying goals and objectives of Social Assistance Renewal remain unchanged.

Social Assistance Modernization

The modernization of social assistance has been an ongoing effort over the last few years. The ministry has implemented numerous initiatives with the intent to make staff’s work easier and to better help social assistance recipients.

The Electronic Document Management (EDM) team has been collaborating with Ontario Works delivery agents since May 2020 to implement digital mailrooms. By the end of April 2022, 75% of municipalities will have gone live with full EDM.

MyBenefits messaging service was released to all MyBenefits users on June 19, 2021. The messaging service allows for timely communication between clients and caseworkers. This initiative provides more choice and flexibility in how clients receive, manage, and report information. There is also the ability for clients to upload documents directly to the Social Assistance Management System (SAMS).

In November of 2021, phase 1 of a Digital DDP was piloted with a small group of Health Care Professionals. Prior to November 15th, 2021, the DDP was only available on printed paper and provided to clients. The digital DDP will improve the experience for both the client and the Health Care Professional, reduce the number of errors in applications, save money and time, reduce the amount of delayed or lost applications, and reduce the need for in person medical appointments to complete the DDP.

The pilot phase was completed March 2022, 69 HCPs were able to complete and submit the parts of the DDP that they are responsible for. HCPs were also able to upload an applicant's completed/signed consent and Self-Report forms on the applicant's behalf. The second phase of this project began April 7, 2022, as the Digital DDP is being expanded province wide.

Employment Ontario

All employment Ontario Delivery Partners received confirmation, that service provider allocations and targets would remain status quo for 2022-2023. This applies to [Employment Service](#), and [Youth Job Connection and Youth Job Connection Summer](#). These programs are delivered in our Chapleau office.

Community Housing

Waiting list (Applicants)

Total applications at end of quarter 1 is 633. The applicant breakdown is as follows:

1 Bedroom	491 (+29)	2 Bedroom	62 (+4)
3 Bedroom	46	4 bedroom	34 (+7)

Direct Shelter Subsidy (DSS)

Staff continue to identify and complete the application process with eligible applicants for the DSS program. All applicants receiving the benefit are deemed housed. As of the end of this quarter there were 219 active DSS recipients.

Income Mixing

Per DSB Policy, every effort is being made where the waitlist allows, to mix the Community Housing Buildings with RGI, Affordable and Market Rent Tenants. As of the

end of this quarter we have successfully secured 10 market rent tenants and 80 affordable rent tenants.

Smoke Free Housing – Unit Count-down

As of the end of the 1st quarter of 2022, 187/275 of the portfolio's units are designated as Smoke-free. This represents 68% of the full portfolio currently. Units are designated as turn-over occurs.

Homelessness Prevention Program 2022-23 Allocation

Staff received [correspondence](#) on March 7, 2022 regarding funding for the 2022-23 fiscal year, including details on the redesign of homelessness prevention and supportive housing programs, an extension to the Social Services Relief Fund (SSRF) and an update on the next phase of the National Housing Strategy investments.

The ministry is consolidating the Community Homelessness Prevention Initiative (CHPI), Home for Good and the Strong Communities Rent Supplement Program into one flexible Homelessness Prevention Program (HPP), beginning April 1, 2022.

The provincial investment has increased by \$25 million bringing the total provincial funding under the Homelessness Prevention Program to over \$463 million.

The HPP aims to address chronic homelessness across the province and will provide greater flexibility to support a wide range of homelessness prevention and supportive housing initiatives. The funding will also provide the necessary flexibility to fund capital projects and provide longer-term rental assistance as appropriate.

The ministry intends to review the funding allocation methodology for the HPP funding envelope, new and updated data sources and new indicators may be identified, the ministry intends to consult with service managers, more information will be provided over the next year.

Community Housing Program Facilities Management

COVID-19

Now that Public Health has released Covid-19 restrictions, staff have reopened building Common Rooms but have maintained room capacity. Residents seem to be very happy with this and more functions that occurred on site are also now resuming.

Work Orders

During the quarter (January – March 2022) a total of 301 Work Orders were generated: 207 for Community Housing; 16 for Administration Offices, and 78 for Paramedic Services. There was a total of 180 Work Orders closed or resolved during that time. Work orders are closed if the work is done in-house, or when the invoice is paid if from an outside source.

St. Charles – Window replacement/Overhead Doors and Brick Repairs

The St. Charles Building has received a substantial facelift by receiving new windows throughout. The project started in late fall and finished in late March. The trimming is now done, and final inspections done in April.

Little Current Project – New Build

Correspondence from the Ministry of Municipal Affairs and Housing received on January 20, 2022 advised that they have conditionally approved funding in the amount of \$623,865 for 2 of the Units at the new Seniors project in NEMI Township for the units to be deemed affordable under the OPHI program.

Capital Projects with Housing Services Corporation

Work is underway for the projects identified in the Capital Plan from the last report in Q-4. To date, there have been 3 projects that have gone out for Quote Requests and during the quarter the consultants have provided 2 reports for the Sudbury East Area. Also awarded during the quarter is the contract for the Thermal Scans to review the Community Housing Buildings Electrical Systems.

It is expected that the tender for the expected work at 3 S. E. locations will be levied in Q-2, as well as the RFQ for the balcony slab study and sanitary drain line inspections.

A summary of Capital Projects underway are below.

- Electrical Switch Gears – Little Current and Manitowaning
- Balcony rehabilitation – Little Current, Mindemoya and Manitowaning
- Sanitary Drain Line replacement – Marguerite (6 Units)

Summary

The DSB had a very busy quarter. If municipal Councils have any questions or would like DSB staff to attend a municipal Council meeting, please feel free to contact me directly.

Donna Stewart

Associate Chief Administrative Officer
Manitoulin-Sudbury District Services Board
Phone: 705-222-0499
E mail: donna.stewart@msdsb.net
Website: www.msdsb.net

Manitoulin-Sudbury DSB
1st Quarter Report (Unaudited)
AS AT 3/31/2022

	Total Gross Budget				Municipal Share Budget			
	YTD ACTUAL	YTD BUDGET	OVER(UNDER) BUDGET	ANNUAL BUDGET	YTD MUNICIPAL	MUNICIPAL SHARE FORECAST	MUNICIPAL SHARE BUDGET	Over(Under) Budget Forecast
Ontario Works	\$ 511,528	\$ 574,373	\$ (62,845)	\$ 2,457,231	\$ 235,792	\$ 1,043,031	\$ 1,043,031	\$ 0
100% Funded	\$ 1,571,384	\$ 1,552,065	\$ 19,319	\$ 6,208,260				
Child Care	\$ 2,514,464	\$ 2,490,998	\$ 23,466	\$ 10,026,568	\$ 167,010	\$ 668,038	\$ 668,038	\$ -
Community Housing	\$ 607,075	\$ 764,368	\$ (157,293)	\$ 2,954,945	\$ 2,057,623	\$ 2,167,623	\$ 2,298,776	\$ (131,152)
100% Funded	\$ 1,054,401	\$ 151,404	\$ 902,997	\$ 605,616				
Paramedic Services	\$ 3,968,812	\$ 4,217,301	\$ (248,489)	\$ 15,714,278	\$ 1,590,587	\$ 6,945,634	\$ 6,957,538	\$ (11,904)
100% Funded	\$ 1,142,594	\$ 979,971	\$ 162,624	\$ 3,919,882				
TOTAL EXPENSES	\$ 11,370,257	\$ 10,730,480	\$ 639,777	\$ 41,886,780	\$ 4,051,012	\$ 10,824,326	\$ 10,967,383	\$ (143,056)
Interest Revenue	\$ (20,229)	\$ (24,792)	\$ 4,562	\$ (99,163)	\$ (20,229)	\$ (80,918)	\$ (99,163)	\$ 18,245
TOTAL EXPENSES	\$ 11,350,028	\$ 10,705,688	\$ 644,340	\$ 41,787,617	\$ 4,030,783	\$ 10,743,409	\$ 10,868,220	\$ (124,811)

Variance Analysis March 31, 2022		
Actual to Budget	NET Municipal Variance	Explanation of Unaudited Municipal Share- ALL NUMBERS ARE FORECASTED AS OF MARCH 31, 2022
Ontario Works	\$ 0	Municipal share of administration expenses are forecasted to be on budget.
Child Care	\$ -	Municipal share of Child Care expenses is forecasted to be on budget.
Community Housing	\$ (131,152)	<p>\$3,402 + (\$147,043) + \$12,489 = (\$131,152) forecasted surplus</p> <p>Direct operated rev & exp and program support allocation is forecasted to be \$3,402 over budget</p> <ul style="list-style-type: none"> - Rental Revenues are forecasted to be (\$94,439) more than budgeted. - Direct operating expenses are forecasted to be \$58,025 over budget due to: <ul style="list-style-type: none"> utilities \$15,457 over budget, salaries & benefits for custodians (\$1,702) under budget, maintenance expenses over budget \$27,561, other admin expenses over budget \$16,709. - Program Support Allocation is \$39,816 over budget. <p>- Direct Shelter Subsidy is forecasted to be (\$147,043) under budget due to expenses reallocated to 100% funding.</p> <p>Non-Profit, Rent Supp. and Urban Native expenses are forecasted to be \$12,489 over budget.</p> <p>Paramedic Services is (\$11,904) under budget.</p>
Paramedic Services	\$ (11,904)	<p>The MOHLTC funding is on budget due to not all funding being announced to date.</p> <p>Medic Staffing and Benefits is forecasted to be (\$139,114) under budget due to additional COVID funding.</p> <p>Administration Wages and Benefits are (\$9,519) under budget.</p> <p>Non Wages are forecasted to be over budget by \$136,729.</p> <ul style="list-style-type: none"> - Transportation & Communication is \$20,448 over budget - Program Support is forecasted to be (\$48,735) under budget - Other revenues are forecasted to be (1,200) more than budget - Vehicle repairs and maintenance is over budget by \$134,341, due to projected fuel increases. - Building repairs and maintenance, grounds and utilities are \$38,451 over budget - Supplies are (\$6,576) under budget.
Interest Revenue	\$ 18,245	Interest Revenue is forecasted to be \$18,245 less than budgeted which results in a municipal deficit.
	\$ (124,811)	