

THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK
MINUTES OF THE REGULAR COUNCIL MEETING

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, December 20, 2022, at 5:00 pm.

Present: Mayor Brenda Reid
Councillor Dwayne Elliott
Councillor Janice Bowerman
Councillor Jennifer Hooper

Staff: Freda Bond, Tax and Utilities Manager
Jackie White, Public Events Coordinator
Crystal Lentir, Administrative Assistant

Regrets: Councillor Robert Maguire
Alton Hobbs, CAO, Deputy Clerk
Deb MacDonald, Treasurer
Ron Cooper, Public Works Superintendent

Public: Ben, Anna Peca

OPENING:

#294-22-2022 D. Elliott – J. Bowerman

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business at 5:00 pm, with a quorum of members present, with Mayor Reid presiding in the Chair.

CARRIED

AGENDA:

#295-22-2022 J. Hooper – D. Elliott

THAT we adopt the agenda for this meeting as presented.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST:

NONE

ANNOUNCEMENTS:

NONE

ADOPTION OF MINUTES:

#296-22-2022 D. Elliott – J. Bowerman

THAT the Minutes of the Inaugural Council Meeting of November 15th, 2022 be accepted.

CARRIED

#297-22-2022 J. Hooper – D. Elliott

THAT the Minutes of the Special Council Meeting of November 28th, 2022 be accepted.

CARRIED

#298-22-2022 D. Elliott – J. Bowerman

THAT the Minutes of the Committee of the Whole Meeting of December 6th, 2022 be accepted;

AND THAT we authorize the following actions from that meeting:

- a. We investigate all options regarding housing tenants of 115 Arthur Street
- b. All outstanding trailer license fees will be added to the Collectors Roll in 2023
- c. We will offer the Clover Valley Schoolhouse for sale by public tender
- d. Solar Installation will proceed on the Public Works Garage roof
- e. We will write to NEMI and Tehkummah about boundary road agreements
- f. Public Works will tender for a new plow truck with other options
- g. We will invite landfill consultant to a future Council Meeting to review our position
- h. We will issue a tender / RFP for the cemetery gate stonework

CARRIED

NOTE: f) was Tabled to be reviewed at the Committee of the Whole Meeting (D. Elliott, J. Hooper, Carried)

#299-22-2022 J. Hooper – D. Elliott

THAT the Minutes of the Public Health Sudbury and Districts Meeting of November 10th, 2022 be received.

CARRIED

#300-22-2022 J. Hooper – D. Elliott

THAT the Minutes of the Manitoulin East Municipal Airport Commission Meeting of November 7th, 2022 be received.

CARRIED

DELEGATIONS:

NONE

REPORTS:

#301-22-2022 J. Hooper – D. Elliott

THAT we thank the Tax and Utilities Manager for her presentation regarding our tax collection system.

CARRIED

#302-22-2022 D. Elliott – J. Bowerman

THAT we accept the Treasurer's Budget to Actual Expenditures report as at November 30, 2022.

CARRIED

ACTION REQUIRED ITEMS:

#303-22-2022 J. Hooper – D. Elliott

THAT Council authorizes the following General Accounts for Payment, in the amount of \$577,461.23; pursuant to the Treasurer's Statement of Accounts.

CARRIED

#304-22-2022 J. Bowerman – D. Elliott

THAT Council authorizes the following Payroll Accounts for Payment, in the amount of \$77,600.62; pursuant to the Treasurer's Statement of Accounts.

CARRIED

#305-22-2022 D. Elliott – J. Hooper

THAT we confirm that any departmental surplus at year end be allocated to its respective reserves.

CARRIED

#306-22-2022 J. Hooper – D. Elliott

WHEREAS we have tendered for the cleaning services of various municipal buildings and maintenance of various exteriors;

AND WHEREAS we have received the following submissions;

Windows Unlimited: \$131,532.03 (taxes included) for a three-year term.

NOW THEREFORE BE IT RESOLVED THAT we accept the tender of Windows Unlimited.

TABLED

NOTE: This is to be reviewed at the Committee of the Whole Meeting

#307-22-2022 J. Hooper – D. Elliott

THAT we authorize the VCT Group to complete the installation of the solar panels and upgrading of the inverter on the Public Works Garage for a cost not to exceed \$18,000.00 and to be completed by April 15, 2023.

CARRIED

INFORMATION ITEMS:

#308-22-2022 J. Bowerman – J. Hooper

THAT we acknowledge receipt of the following correspondence items:

- a) Manitoulin Navy League: Funding request (for 2023 budget consideration)
- b) Stantec Engineering: Swing Bridge Study Update
- c) PAC: Quarterly Review
- d) Al Boyd: CPAC Update
- e) Manitoulin Phragmites Project Annual Summary
- f) Walkerton Clean Water Centre: Municipal Training

CARRIED

BY-LAWS:

#309-22-2022 J. Hooper – J. Bowerman

BE IT RESOLVED THAT By-law #2022-24, being a by-law to appoint members to various Boards, Committees and Commissions be given first, second and third and final reading readings and enacted in open Council.

NOTE: Councillor J. Bowerman was added to the Museum Advisory Committee

CARRIED

CLOSED SESSION:

NONE

CLOSING:

Mayor Reid extended thanks to Council for a busy first month addressing quite a few outstanding issues. The Mayor asked Council to bring with them, their list of priorities to the Committee of the Whole Meeting. She also extended thanks to staff for their dedication to our municipality and all the hard work over the last year. And to everyone in the audience and watching at home, on behalf of Council, she wished everyone a Merry Christmas and Happy Holidays.

#310-22-2022

THAT we adjourn at 5:47 pm until the next regular meeting or call of the Chair.

CARRIED

Brenda Reid, MAYOR

Alton Hobbs, CAO/DEPUTY CLERK

*These Minutes have been circulated but are not considered Official until approved by Council.