

MUNICIPALITY



OF ASSIGINACK

**BOX 238, MANITOWANING, ON, P0P 1N0
(705) 859-3196 or 1-800-540-0179
www.assiginack.ca**

**REGULAR MEETING OF COUNCIL
IN CHAMBERS
Tuesday, February 21, 2023, 7:00 pm
AGENDA**

1. OPENING

- a) Land Acknowledgment
- b) Adoption of Agenda
- c) Disclosure of Pecuniary Interest and General Nature Thereof

2. ANNOUNCEMENTS

3. ADOPTION OF MINUTES

- a) Minutes of Regular Council Meeting of January 17, 2023
- b) Minutes of January 24, 31 Special Council Meetings
- c) Minutes of February 14, 2023 Committee of the Whole Meeting
- d) Minutes of December 24, 2022 Manitoulin Centennial Manor Board of Management Meeting

4. DELEGATIONS

- a) Keith Stringer, OCWA Manager: Manitowaning Lagoon Bio-augmentation Project

5. REPORTS

- a) Manitowaning Drinking Water System Annual Report 2022
- b) DSAB Third Quarter Report 2022

6. ACTION REQUIRED ITEMS

- a) Accounts for Payment: General: \$ 323,889.82
Payroll \$ 62,479.57
- b) Manitoulin Official Plan Amendment A-3 Confirmation
- c) Southeast Manitoulin Lions Club Summerfest Request

d) Consent Applications B 04,05-23 Stere

7. INFORMATION ITEMS

- a) FONOM 2023 Conference
- b) Lanark Highlands: Violence Against Women
- c) Notice of Swing Bridge Study Completion
- d) AMO Training for Elected Officials
- e) Manitowaning Wolves Ice Rental Request
- f) Essex: School Board Elections

8. BY-LAWS

By-law # 2023-01 Interim Tax Rates

9. CLOSED SESSION

- a) Labour Relations Matter

10. ADJOURNMENT

**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK
MINUTES OF THE REGULAR COUNCIL MEETING**

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, January 17, 2023, at 7:00 pm.

Present: Mayor Brenda Reid
Councillor Janice Bowerman
Councillor Dwayne Elliott
Councillor Jennifer Hooper
Councillor Rob Maguire

Staff: Alton Hobbs, CAO, Deputy Clerk
Deb MacDonald, Treasurer
Ron Cooper, PW Superintendent
Freda Bond, Tax and Utilities Manager
Jackie White, PEC
Crystal Lentir, Administrative Assistant

Press:

OPENING:

#001-01-2023 R. Maguire – J. Hooper

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business at 7:00 pm, with a quorum of members present, with Mayor Reid presiding in the Chair.

CARRIED

Mayor welcomed those present and gave Land Acknowledgement.

AGENDA:

#002-01-2023 J. Hooper - R. Maguire

THAT we adopt the agenda for this meeting as presented.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST:

Mayor Reid disclosed an indirect pecuniary interest in Item 6a) Payroll as her husband Walter covered a landfill shift during the Christmas season. She did not participate in the discussion, influence the vote, or vote on the matter as she vacated the Chair for that vote.

ANNOUNCEMENTS:

NONE

ADOPTION OF MINUTES:

#003-01-2023 J. Hooper – R. Maguire

THAT the Minutes of the Regular Council Meeting of December 20, 2022, be accepted.

CARRIED

#004-01-2023 R. Maguire – J. Hooper

THAT the Minutes of the Committee of the Whole Meeting of January 3, 2023, be accepted.

AND THAT we confirm the following actions at that meeting:

- a) *Continue Search for options 115 Arthur Street*
- b) *Hydro One Funding Opportunity: Sliding Hill Preference*
- c) *Review Property Standards Complaint structure*
- d) *Member's Priorities*
- e) *Municipal Building Cleaning Tender Review*
- f) *COTW Meetings going forward*
- g) *Draft PW Vehicle RFP's*
- h) *Council Training Sessions*
- i) *Special Olympics Team Use of Track and Advising Library Board*

CARRIED

DELEGATION:

#005-01-2023 R. Maguire – J. Hooper

THAT we thank John Smith of EXP for attending this meeting and presenting a summary of our applications for landfill expansion as well as summarizing the options available and recommended next steps for moving the project forward.

CARRIED

REPORTS:

#006-01-2023 J. Hooper - R. Maguire

THAT we acknowledge receipt of the Sunsite Estates Drinking Water System Inspection Report of October 2022 as issued by the Ministry of the Environment, Conservation and Parks.

CARRIED

#007-01-2023 R. Maguire – J. Hooper

THAT we acknowledge receipt of the Chief Building Official's Annual Summary for 2022.

CARRIED

ACTION REQUIRED ITEMS:

#008-01-20232 J. Bowerman – D. Elliott

THAT Council authorizes the following Accounts for Payment:

General: \$ 254,688.96, pursuant to the attached Treasurer's Statement of Accounts.

CARRIED

#009-01-2023 D. Elliott – J. Bowerman

THAT Council authorizes the following Accounts for Payment:

Payroll: \$44,413.46, pursuant to the attached Treasurer's Statement of Accounts.

CARRIED

Due to Mayor Reid's disclosure of pecuniary interest, she vacated the Chair and Councillor Elliott called the vote on this matter.

#010-01-2023 J. Bowerman – D. Elliott

THAT Council acknowledges that no tenders were received for the purchase of the Clover Valley School house.

AND THAT we re-tender now with no minimum bid.

CARRIED

#011-01-2023 D. Elliott – J. Bowerman

THAT WHEREAS the following tender was received for the provision of cleaning services for the municipal buildings, for a three-year term:

Windows Unlimited: \$ 116,400.00 exclusive of taxes

NOW THEREFORE THAT the tender of Windows Unlimited be accepted.

CARRIED

INFORMATION ITEMS:

#012-01-2023 J. Bowerman – D. Elliott

THAT we acknowledge receipt of the following correspondence items:

- a) Ontario Sheep Farmers: Guardian Dogs
- b) Ministry of the Municipal Affairs and Housing: More Homes Built Faster Act, 2022
- c) Manitoulin Streams: 2023 and Beyond Funding Request

CARRIED

BY-LAWS:

NONE

CLOSED SESSION:

NONE

CLOSING:

#013-01-2023 J. Bowerman – D. Elliott

THAT we adjourn until the next regular meeting or call of the Chair.

CARRIED

Brenda Reid, MAYOR

Alton Hobbs, CAO/DEPUTY CLERK

8:25 pm

These Minutes have been circulated but are not considered Official until approved by Council.

**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK
MINUTES OF THE SPECIAL COUNCIL MEETING**

The Special Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, January 24, 2023, at 7:00 p.m.

Present: Mayor Brenda Reid
Councillor Dwayne Elliott
Councillor Janice Bowerman
Councillor Jennifer Hooper
Councillor Robert Maguire

Staff: Alton Hobbs, CAO, Deputy Clerk
Deb MacDonald, Treasurer
Freda Bond, Tax and Utilities Manager
Crystal Lentir, Administrative Assistant

OPENING:

#014-02-2023 J. Bowerman – D. Elliott
THAT the Special Meeting of the Council of the Corporation of the Township of Assiginack be opened for business at 7:00 p.m., with a quorum of members present, with Mayor Reid presiding in the Chair.

CARRIED

AGENDA:

#015-02-2023 J. Bowerman - D. Elliott
THAT we adopt the agenda for this meeting as presented.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST:

Councillor J. Hooper disclosed a direct pecuniary interest in agenda item 6b) Canada Post Lease and did not participate in the discussion, attempt to influence the vote or vote on the matter.

ANNOUNCEMENTS:

Mayor Reid opened with the Land Acknowledgement.
"We acknowledge that we are meeting in the traditional territory of the Potawatoni, Ojibwe and Odawa peoples of Mnindoo Mnising."

ADOPTION OF MINUTES:

NONE

DELEGATIONS:

NONE

REPORTS:

NONE

ACTION REQUIRED ITEMS:

#015-02-2023 D. Elliott – J. Bowerman
THAT we acknowledge receipt of the Township's Social Media Policy.

CARRIED

#016-02-2023 J. Bowerman – D. Elliott
THAT we acknowledge and accept the extension of Lease for the Canada Post Corporation, with an end date of January 31, 2028, pursuant to the conditions contained in the extension agreement.

CARRIED

Council had a discussion regarding the EXP Chronology of the Landfill Expansion Process received at the January 17th Council meeting. Staff reviewed the landfilling, waste management program currently in place and the decisions that have to be made in order to go forward.

Council agreed to move towards a Natural Attenuation site and focus this spring on waste diversion efforts and increasing the participation in the recycling program while the engineers work on securing the required ECA for the site.

CLOSED SESSION:

#017-02-2023 D. Elliott – J. Bowerman
BE IT RESOLVED THAT in accordance with By-law # 02-02 as amended, and Section 239 of the Municipal Act, as amended, Council proceed to a Closed Session at 8:05 p.m. in order to attend to a matters pertaining to:

- a) Personal matters about an identifiable individual, including municipal or local board employees (2 matters)
- b) A proposed or pending acquisition or disposal of land by the Municipality,

#018-02-2023

J. Bowerman – D. Elliott

THAT we adjourn from our Closed Session at 8:25 p.m. and resume our Regular Meeting.

CLOSING:

#019-02-2023

THAT we adjourn until the next Regular Meeting or Call of the Cahir.

CARRIED

Brenda Reid, MAYOR

Alton Hobbs, CAO/DEPUTY CLERK

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**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK
MINUTES OF THE SPECIAL COUNCIL MEETING**

The Special Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, January 31, 2023, at 7:00 pm.

Present: Mayor Brenda Reid
Councillor Dwayne Elliott
Councillor Janice Bowerman
Councillor Jennifer Hooper
Councillor Robert Maguire

Staff: Alton Hobbs, CAO, Deputy Clerk
Deb MacDonald, Treasurer
Ron Cooper, Public Works Superintendent
Freda Bond, Tax and Utilities Manager
Crystal Lentir, Administrative Assistant

OPENING:

#021-03-2023 R. Maguire –J. Hooper

THAT the Special Meeting of the Council of the Corporation of the Township of Assiginack be opened for business at 7:00 pm, with a quorum of members present, with Mayor Reid presiding in the Chair.

CARRIED

AGENDA:

#022-03-2023 J. Hooper – R. Maguire

THAT we adopt the agenda for this meeting as presented.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST:

NONE

ANNOUNCEMENTS:

Mayor Reid opened with the Land Acknowledgement.
“We acknowledge that we are meeting in the traditional territory of the Potawatomi, Ojibwe and Odawa peoples of Mnidoo Mnising.”

ADOPTION OF MINUTES:

NONE

DELEGATIONS:

NONE

REPORTS:

NONE

ACTION REQUIRED ITEMS:

Council had a discussion regarding the Manitowaning Waterfront, consisting of a review of the Norisle, existing buildings, the marina, beach and hydro servicing of the waterfront. It was a wide ranging discussion amongst members.

In summary, Council asked Staff to:

- a) ask an Electrician for an opinion regarding servicing the pumps on the Norisle and disconnecting services to the Roller Mills.*
- b) Contact user groups with resources in the Roller Mills about removing it as soon as possible*
- c) Advertise the building more broadly to seek potential uses for it*
- d) Look at generator power for the Norisle pumps*

CLOSED SESSION:

#023-03-2023 R. Maguire – J. Hooper

BE IT RESOLVED THAT in accordance with By-law # 02-02 as amended, and Section 239 of the Municipal Act, as amended, Council proceed to a Closed Session at 8:15 pm in order to attend to a matters pertaining to:

- a) Personal matters about an identifiable individual, including municipal or local board employees (2 matters)

CARRIED

#024-03-2023 R. Maguire - J. Hooper

THAT we adjourn from our Closed Session at 8:25 pm and resume our Regular Meeting.

CARRIED

CLOSING:

#025-03-2023

THAT we adjourn until the next Regular Meeting or Call of the Chair.

CARRIED

Brenda Reid, MAYOR

Alton Hobbs, CAO/DEPUTY CLERK

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THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK

COMMITTEE OF THE WHOLE MINUTES

Tuesday February 14, 2023 7:00 pm

PRESENT: Mayor Brenda Reid, Councillors Janice Bowerman, Dwayne Elliott, Jennifer Hooper, Rob Maguire

Staff: Alton Hobbs-CAO/Deputy Clerk, Deb MacDonald-Treasurer, Freda Bond-Tax Utilities Manager, Crystal Lentir-Administrative Assistant

Media: Tom Sasvari, Expositor

Public: Carmen Sloss

Moved by Councillor Bowerman:

THAT the meeting be opened with Mayor Reid presiding in the Chair.

CARRIED

Mayor read Land Acknowledgement

Disclosures: None

1a) 115 Arthur Street: Staff reported that they had an alternate to re-construction and a rough cost estimate. After a discussion with all members contributing, it was decided that we would ask for updated costs on all options.

1b) Severance Application Red Lodge and Bidwell Roads. Council reviewed previous Council's position regarding future development at the intersection of Red Lodge and Bidwell Roads. As the current application is a technical severance, Council is willing to not object to it.

2a) Public Works Truck Tenders: Committee agreed to proceed with the tender/RFP as presented.

2b) The Committee authorized the tendering for Drainage Engineer Services.

3a) The Committee authorized PEC's Canada Post funding application.

3b) 2023 Marina Operations: The Committee agreed that it would not tender marina operations this year, and would investigate the PEC's request for additional services at the waterfront. She is instructed to obtain building quotes and prepare a more detailed presentation for Council.

4a) AAEC Design: The Committee supports the concept of an AAEC, but would like to consider a relocation. The Committee has asked for a further tender to design the structure as a free standing one.

4b) Waterfront Buildings: The Committee would like to view the buildings this Sunday at noon. The Committee also asked that correspondence be sent to the Museum Committee and the Burns Wharf Theatre Players about removing any material they wish to keep by the end of May, 2023.

Moved by Councillor Bowerman:

THAT we adjourn until the next regular meeting or Call of the Chair.

CARRIED

No other matters were discussed.

Chair: Brenda Reid

Recording Officer: Alton Hobbs

If these positions are not filled at the January Board meeting, Don will place and add in the Expositor for the positions.

4.3 Flat roof on the south west portion of the front of the building has a leak that leaks into the office manger's office.

Don contacted Extendicare engineer to obtain the name of a company in Sudbury that would be able to fix the leak. He advised to contact Samle Gooder.

Sample Gooder came and determined that the membrane on the roof was dry and cracked, and would need to be replaced.

They supplied a quote of \$49,500.00 to put on a new membrane and depending on weather they would be able to do the work soon.

Don suggest that we use reserve money for the roof.

Motion to fix roof

Moved by Brenda Reid

Seconded Dawn Orr

.....carried

4.4 Motiview License Renewal

Don would like to pay the license renewal of \$3000.00 for the Motiview stationary cycling program for the residents from the fundraising account.

Motion to Accept

Moved by M.J. Lenihan

Seconded Brenda Reid

.....carried

5. **Business Arising from Minutes**

5.1 Insurance renewal

Don has sent the renewal forms from last year to a different broker to ensure the quote will be on the same coverage as our current insurance. Still waiting to hear back

5.2 Criminal Record Checks

Board member need to get Criminal Record Check for Vulnerable Persons and to sign a declaration in the mean time.

Don to resend out link to OPP checks done on line.

He will also include a copy of the criminal record declaration form and a copy will also be available at the next meeting.

6.0 **Fundraising Update –**

6.1 Still working on pricing for replacing cupboards and counters in both serveries.

6.2 Tree of Lights campaign is well underway and we are approaching the \$20,000

Motion to Approve Fundraising Update

Moved By Brad Wright

Seconded M.J Lenihan

.....carried

7.0 Correspondence - None

8.0 Administrator's Report

8.1 Attached Report

Motion to accept

Moved by Brad Wright

Seconded by M.J. Lenihan

....carried

9.0 Extendicare Report

9.1 Financial Statements for Nov. 2022 Presented by Keith Clement

Seran asking about 2023 budget and although a 2% increase for the municipal contribution needs to be approved by each municipality, he can put that in as it is the agreed increase.

The 2023 budget needs to be ready for the board to approve at the January meeting.

Motion to accept financial statements presented

Moved by M.J. Lenihan

Seconded by Dawn Orr

...carried

10.0 Meeting Date of Next Meeting:

Discussion on time of board meeting as with new board members not all board members are able to attend the meetings at present time.

It was agreed that for most people attending the meeting AM was the best time. So we Don was to check with board member if Tuesday, Wednesday or Thursday morning was better.

Next meeting is attentively set for Thursday Jan 19 at 10:00 AM.

11.0 Adjournment

Motion to adjourn

Moved by Dawn Orr

RECEIVED
FEB 03 2022

February 2, 2023

Township of Assiginack

Attn: Alton Hobbs

Dear Alton,

Re: Proposal for Manitowaning Lagoon Bio-augmentation Project

The Ontario Clean Water Agency (OCWA) is pleased to submit a proposal for the completion of a lagoon bio-augmentation project to remove sludge in the Manitowaning Sewage Stabilization Ponds (Lagoons).

1 Background

The Township of Assiginack is facing potential high costs associated with lagoon maintenance. The Environmental Compliance Approval (ECA) issued by the Ministry of the Environment, Conservation and Parks, #4826-9ALL3Q, requires desludging of the lagoon at five-year intervals or when the sludge depth reaches 300 mm (12 inches). A sludge survey completed in 2017 showed sludge depths were approaching 300 mm - the average depth of sludge was 250 mm and 228 mm in the East and West cells, respectively. Note that this is an average depth, and there are areas in the lagoons that have more than 300 mm of sludge. Approximately 3,300 m³ of sludge was quantified in each cell for a total of 6,600 m³. While sludge amounts are below the 300 mm threshold in the ECA, additional sludge accumulation since the survey in 2017 means sludge amounts in the lagoons could be approaching a level that will require desludging. As well, accumulation of sludge could begin having a negative impact on effluent quality, and it may become difficult to maintain compliance with effluent limits in the near future.

Some traditional options for cleaning out sludge include dewatering lagoons and removing sludge with heavy equipment, dredging sludge with barges, and using lagoon crawlers that drive into lagoons and pump out sludge. Or, where areas of high sludge buildup are accessible from the shore, a vacuum truck can be used to remove sludge. The options listed above can cost hundreds of thousands of dollars. A relatively new, innovative and less costly approach is bioaugmentation of lagoons with microbes that accelerate degradation of sludge. OCWA recently did a demonstration project on bioaugmentation in a Northern Ontario community and found that bioaugmentation was able to reduce sludge amounts by 50% (6,000 m³) over one year.

The product used in the OCWA study is manufactured and supplied by Acti-Zyme Products Ltd.. The Acti-Zyme team has extensive expertise and leadership in wastewater management, to properly treat all organic wastewater biosolids produced by wastewater plants and lagoon/pond systems. Acti-Zyme owns and manufactures proprietary, exclusive formulas, which has been developed and perfected in Canada. Acti-Zyme uses its proprietary Microbial Enhancement Technology (MET) granules to treat biosolids, fat, grease or other organic build up, through the process of bio-augmentation to digest and breakdown soft organic biosolids found in wastewater treatment systems. This technology and process safeguards current infrastructure, leaving it unharmed while increasing the biological activity to return the system to its normal operating capacity.

2 Problem Statement

The removal of the sludge material through conventional methods such as dewatering and disposal are considered beyond the financial capacity due to the high cost for the Township. There are additional challenges from operational perspective, as each cell will have to be taken offline to remove the sludge. Furthermore, the sludge may have to be disposed at the landfill, which contributes to the Greenhouse Gas (GHG) emissions as a result of sludge hauling and decomposition of the sludge at the landfill. Moreover, with recent developments in Ontario restricting construction of new landfill sites, any sludge that can be prevented from entering Ontario landfills will effectively prolong the life of existing ones.

OCWA is proposing to use Acti-Zyme MET granules to remove sludge in the Manitowaning sewage lagoons. The project would dose Acti-Zyme MET for two years and measure the reduction in sludge after the second year. Dosing of Acti-Zyme MET can be continued after the second year if the results show that the treatment was successful. Additionally, the supplier is offering a trial of their product, NZ70, which could help with periodic high pH that occurs in the lagoons. NZ70 is designed to buffer the lagoon water so it will stay at a pH within the lagoon's ECA limits. The trial would be at no cost and would be done in conjunction with application of the MET granules.

3 Scope of Work and Methodology

OCWA will undertake the project from start to finish, which includes creating a project plan, procuring product, applying the product and monitoring results. Specifically, project tasks will include:

1. Create a project plan that includes measurement of sludge removal and application of the product.
2. Procuring product from the supplier (Acti-Zyme). The Township can also procure the product directly from supplier.
3. Application of MET will be done according to the supplier's recommendations once reviewed and verified by OCWA's technical expert. The product will be delivered in the

water soluble bags each weighing approximately 2 pounds. The bags will be stored in “tubs”, which are resistant to humidity, sunlight, and any elements that can cause early degradation of the bag containing the product. The light weight (2 pounds per bag) of the bag allows them to be easily handled by the operator and deposited over the areas of the lagoon with highest amounts of sludge accumulation. The water-soluble bag allows for fast decomposition of the bagging material.

4. Results will be evaluated by measuring sludge accumulations before and after dosing. A report will be prepared showing sludge amounts before and after treatment.
5. OCWA will be responsible for any communication and actions required for regulatory approval and updates.

3.1 Timeline of the Project

Estimated timeline for the completion of the project is up to 24 months, followed by ongoing maintenance.

Application Program	Technology Applications	Dosage
Year 1 - June 2023 to May 2024	52 weeks	Three bags per week applied in the collection system or lift station
Year 1 – June 2023	One application	25 bags once applied directly into the lagoons
Year 2 - June 2024 to May 2025	52 weeks	Three bags per week applied in the collection system or lift station
Year 2 – June 2025	One application	25 bags once applied directly into the lagoons

4 Project Cost and Funding

Project costs include those for project planning, purchase of product, application of product, technical support, monitoring and reporting, and regulatory support. Two dosing options are provided. The first is a maintenance approach that will reduce sludge levels over the long term and is intended to be continued beyond the initial two-year period. Dosing is intended to continue at this maintenance level if the results of the sludge measurements show that bio-augmentation is effective. The second is a more aggressive approach (Maintenance+) that would remove sludge more rapidly over the first two years, then is lowered to maintenance dosing in subsequent years. In Summary, the total estimated cost for the initial 2-year period is as follows:

Maintenance Approach:

Details	Amount
Acti-Zyme MET cost for two years of application	\$15,627
Sludge surveys and application of Acti-Zyme MET (by OCWA staff)	\$3,000
OCWA Engineering and Technical Specialist Support: OCWA Innovations group will provide engineering, technical and coordination support as required during the project	\$4,600
Contingency 5%	\$1,161
TOTAL ESTIMATED COST	\$24,388

Maintenance+ Approach (double the dosing of the maintenance approach):

Details	Amount
Acti-Zyme MET Cost for two years of application	\$31,254
Sludge surveys and application of Acti-Zyme MET (by OCWA staff)	\$3,000
OCWA Engineering and Technical Specialist Support: OCWA Innovations group will provide engineering, technical and coordination support as required during the project	\$4,600
Contingency 5%	\$1,943
TOTAL ESTIMATED COST	\$40,797

The project costs set out above include trial of NZ70 to help control lagoon pH.

5 Project Team

OCWA has comprised of internal team to complete this project. The team consists of following:

- Keith Stringer, Senior Operations Manager
- TBD, Operation staff
- TBD, Process Compliance Technician
- Indra Maharjan, P.Eng., Director, Innovation
- Bhavik Vyas, P.Eng., Project Engineer
- Aaron Law, P.Eng., Biosolids Program Manager

Additional resources will be made available as needed during the project.


6 Schedule

The full project is expected to take 24 months, (until the end of 2024) to complete according to the following timetable, assuming the project is approved by the Township.

TASK	DATE
Notice to Proceed	January 2023
Execute contract with Acti-Zyme	February 2023
Baseline sludge survey	June 2023
First year application	June 2023 – May 2024
Second year application	June 2024 – May 2025
Final sludge survey	June 2025
Final report	August 2025

Should you have any questions on the above, please feel free to contact us as per our contact information below.

Sincerely,



Keith Stringer
Senior Operations Manager

705-626-5557
KStringer@ocwa.com

Indra Maharjan, P.Eng.,
Director Innovation, Technology and Alternate
Delivery
416-347-5878
IMaharjan@ocwa.com

COUNTERSIGNATURE:

By signing below, I accept the scope of work described in the above proposal and provide permission on behalf of Township of Assignack to proceed.

(Signature)

Date

Ministry of the Environment,
Conservation and Parks

Ministère de l'Environnement, de la Protection de
la nature et des Parcs

Drinking Water and Environmental
Compliance Division, Northern Region
Sudbury District, Sudbury Office
199 Larch Street
Suite 1201
Sudbury ON P3E 5P9
Tel.: 705 564-3237
Toll Free: 1-800-890-8516
Fax: 705 564-4180

Division de la conformité en matière d'eau potable
et d'environnement, Direction régionale du Nord
District de Sudbury, bureau de Sudbury
199, rue Larch
Bureau 1201
Sudbury ON P3E 5P9
Tél. : 705 564-3237
Numéro sans frais: 1-800-890-8516
Télééc. : 705 564-4180

January 24, 2023

RECEIVED
JAN 24 2022

Mr. Alton Hobbs
Clerk/Treasurer
Municipality of Assiginack
Box 238, Manitowaning, Ontario
P0P 1N0

Dear Mr. Hobbs:

Attached is the annual inspection report for the Manitowaning Drinking Water System.

A new report format is in use for MECP inspections which may cause some confusion. Please note the following:

- One non-compliance situation is outlined on Page 3. The operating authority is aware of this situation.
- "Best Practice" recommendations are outlined in Appendix F. This Summary is included not as a regulatory review but to encourage greater effectiveness in drinking water system operations.
- A description of the components of the drinking water system can be found in Appendix E.
- Of note is the Inspection Rating Record (normally attached) which will be sent under separate cover within one month.

Section 19 of the Safe Drinking Water Act (Standard of Care) creates obligations for individuals who exercise decision-making authority over municipal drinking water systems. Please be aware the Ministry has encouraged such individuals, particularly municipal councillors, to take steps to be better informed about drinking water systems over which they have decision-making authority. These steps could include asking for a copy of this inspection report and a review of its findings. Further information about

Section 19 can be found in *"Taking Care of Your Drinking Water: A guide for members of municipal council"* found under "Resources" on the Drinking Water Ontario website at www.ontario.ca/drinkingwater."

Your staff's cooperation during the inspection was appreciated. Please feel free to contact me at 705 929-7029, should you have questions.

Sincerely,

M. Spinney

Maureen Spinney
Water Inspector
Sudbury District Office

cc. Ms. Sarah Beaulieu, OCWA
Mr. Burgess Hawkins, PHSD



MANITOWANING DRINKING WATER SYSTEM
2 BAY ST N, ASSIGINACK, ON, P0P 1N0

Inspection Report

System Number: 210001013
Entity: CORPORATION OF THE
TOWNSHIP OF ASSIGINACK
ONTARIO CLEAN WATER
AGENCY
Inspection Start Date: 10/18/2022
Inspection End Date: 01/24/2023
Inspected By: Maureen Spinney
Badge #: 467
Inspected By: Marnie Managhan
Badge #: 718

Maureen Spinney

(signature)

NON-COMPLIANCE/NON-CONFORMANCE ITEMS

The following item(s) have been identified as non-compliance/non-conformance, based on a "No" response captured for a legislative or best management practice (BMP) question (s), respectively.

Question Group: Operations Manuals

Question ID	MRDW1060000	Question Type	Legislative
Question: Do the operations and maintenance manuals meet the requirements of the DWWP and MDWL issued under Part V of the SDWA?			
Legislative Requirement	SDWA 31 (1);		
Observation/Corrective Action(s)			
<p>The operations and maintenance manuals did not meet the requirements of the Drinking Water Works Permit and Municipal Drinking Water Licence issued under Part V of the SDWA.</p> <p>DWI notes that generally the ops manual is sufficient when grouped with the associated SOPs, to meet requirements listed in the MDWL. In January 2022, Condition 1.5, Schedule C was added to include a requirement for a standard operating procedure to be put in place for use of higher capacity highlift pumps. The SOP was not written.</p> <p>It is noted that the higher capacity (fire) pumps which can be used in parallel with other pumps are limited by the capacity of the filters.</p> <p>OCWA staff are writing an SOP which outlines pumping capacity versus filter capacity and how CT can be accomplished given resulting maximum flow rates.</p> <p>By February 28, 2023, provide to the undersigned a written copy of the standard operating procedure that meets MDWL requirements for the Manitowaning plant.</p>			

Question Group: Other Inspection Findings

Question ID	MRDW1116001	Question Type	BMP
Question: Were the inspection questions sufficient to address other identified best practice issues?			
Legislative Requirement	Not Applicable		

Observation/Corrective Action(s)

The following issues were also noted during the inspection:

DWI notes Best Practice items are outlined in Appendix F.

INSPECTION DETAILS

This section includes all questions that were assessed during the inspection.

Ministry Program: DRINKING WATER | Regulated Activity:

Question ID	MRDW1001001	Question Type	Information
Question: What was the scope of this inspection?			
Legislative Requirement		Not Applicable	
Observation			
<p>The primary focus of this inspection is to confirm compliance with Ministry of the Environment, Conservation and Parks (MECP) legislation as well as evaluating conformance with ministry drinking water policies and guidelines during the inspection period. The ministry utilizes a comprehensive, multi-barrier approach in the inspection of water systems that focuses on the source, treatment, and distribution components as well as management practices.</p> <p>This drinking water system is subject to the legislative requirements of the Safe Drinking Water Act, 2002 (SDWA) and regulations made therein, including Ontario Regulation 170/03, "Drinking Water Systems" (O. Reg. 170/03). This inspection has been conducted pursuant to Section 81 of the SDWA.</p> <p>This inspection report does not suggest that all applicable legislation and regulations were evaluated. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.</p> <p>Drinking Water Inspector (DWI), Maureen Spinney notes the review period for this inspection is September 1, 2021 to September 30, 2022.</p>			

Question ID	MRDW1000001	Question Type	Information
Question: Does this drinking water system provide primary disinfection?			
Legislative Requirement		Not Applicable	
Observation			
<p>This Drinking Water System provides for both primary and secondary disinfection and distribution of water.</p>			

Question ID	MRDW1018001	Question Type	Legislative
Question: Has the owner ensured that all equipment is installed in accordance with Schedule A and Schedule C of the Drinking Water Works Permit?			
Legislative Requirement	SDWA 31 (1);		
Observation			
The owner had ensured that all equipment was installed in accordance with Schedule A and Schedule C of the Drinking Water Works Permit.			

Question ID	MRDW1025001	Question Type	Legislative
Question: Were all parts of the drinking water system that came in contact with drinking water (added, modified, replaced or extended) disinfected in accordance with a procedure listed in Schedule B of the Drinking Water Works Permit?			
Legislative Requirement	SDWA 31 (1);		
Observation			
All parts of the drinking water system were disinfected in accordance with a procedure listed in Schedule B of the Drinking Water Works Permit.			

Question ID	MRDW1024001	Question Type	Legislative
Question: Do records confirm that the water treatment equipment which provides chlorination or chloramination for secondary disinfection purposes was operated as required?			
Legislative Requirement	SDWA O. Reg. 170/03 1-2 (2);		
Observation			
Records confirmed that the water treatment equipment which provides chlorination or chloramination for secondary disinfection purposes was operated so that at all times and all locations in the distribution system the chlorine residual was never less than 0.05 mg/l free or 0.25 mg/l combined.			
DWI notes that data provided indicates minimum distribution system chlorine was 0.77mg/l.			

Question ID	MRDW1038001	Question Type	Legislative
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Question:	
Is continuous monitoring equipment that is being utilized to fulfill O. Reg. 170/03 requirements performing tests for the parameters with at least the minimum frequency specified in the Table in Schedule 6 of O. Reg. 170/03 and recording data with the prescribed format?	
Legislative Requirement	SDWA O. Reg. 170/03 6-5 (1)1-4;
Observation	
Continuous monitoring equipment that was being utilized to fulfill O. Reg. 170/03 requirements was performing tests for the parameters with at least the minimum frequency specified in the Table in Schedule 6 of O. Reg. 170/03 and recording data with the prescribed format.	

Question ID	MRDW1035001	Question Type	Legislative
Question:			
Are operators examining continuous monitoring test results and are they examining the results within 72 hours of the test?			
Legislative Requirement	SDWA O. Reg. 170/03 6-5 (1)1-4; SDWA O. Reg. 170/03 6-5 (1)5-10;		
Observation			
Operators were examining continuous monitoring test results and they were examining the results within 72 hours of the test.			
DWI notes operator documents review and findings in electronic logbook.			

Question ID	MRDW1037001	Question Type	Legislative
Question:			
Are all continuous monitoring equipment utilized for sampling and testing required by O. Reg. 170/03, or MDWL or DWWP or order, equipped with alarms or shut-off mechanisms that satisfy the standards described in Schedule 6?			
Legislative Requirement	SDWA O. Reg. 170/03 6-5 (1)1-4; SDWA O. Reg. 170/03 6-5 (1)5-10; SDWA O. Reg. 170/03 6-5 (1.1);		
Observation			
All continuous monitoring equipment utilized for sampling and testing required by O. Reg. 170/03, or Municipal Drinking Water Licence or Drinking Water Works Permit or order, were equipped with alarms or shut-off mechanisms that satisfy the standards described in Schedule 6.			

DWI notes the chlorine system is alarmed at 1.1mg/l, with a low, low alarm at 1.0mg/l with no set delay. A lockout exists, which ensures that filter trains are shut down when the chlorine levels drop below 1.0mg/l, as measured at the end of the contact tank.

The operator calculates CT when levels are less than 0.8mg/l.

Filtrate turbidity alarms are set at 0.1NTU, with no set delay.

Question ID	MRDW1040000	Question Type	Legislative
Question:			
Are all continuous analysers calibrated, maintained, and operated, in accordance with the manufacturer's instructions or the regulation?			
Legislative Requirement	SDWA O. Reg. 170/03 6-5 (1)1-4; SDWA O. Reg. 170/03 6-5 (1)5-10;		
Observation			
All continuous analysers were calibrated, maintained, and operated, in accordance with the manufacturer's instructions or the regulation.			

Question ID	MRDW1108001	Question Type	Legislative
Question:			
Where continuous monitoring equipment used for the monitoring of free chlorine residual, total chlorine residual, combined chlorine residual or turbidity, required by O. Reg. 170/03, an Order, MDWL, or DWWP issued under Part V, SDWA, has triggered an alarm or an automatic shut-off, did a qualified person respond in a timely manner and take appropriate actions?			
Legislative Requirement	SDWA O. Reg. 170/03 6-5 (1)1-4; SDWA O. Reg. 170/03 6-5 (1)5-10; SDWA O. Reg. 170/03 6-5 (1.1);		
Observation			
Where required continuous monitoring equipment used for the monitoring of chlorine residual and/or turbidity triggered an alarm or an automatic shut-off, a qualified person responded in a timely manner and took appropriate actions.			

Question ID	MRDW1033001	Question Type	Legislative
Question:			
Is the secondary disinfectant residual measured as required for the large municipal residential distribution system?			

Legislative Requirement	SDWA O. Reg. 170/03 7-2 (3); SDWA O. Reg. 170/03 7-2 (4);
Observation	
<p>The secondary disinfectant residual was measured as required for the large municipal residential distribution system.</p> <p>DWI notes: The operating authority typically pursues a distribution monitoring program including free chlorine residual levels in 4 bacti samples on one day and 3 chlorine residual levels on another day, at least 48 hours apart.</p>	

Question ID	MRDW1099001	Question Type	Information
Question:			
Do records show that all water sample results taken during the inspection review period did not exceed the values of tables 1, 2 and 3 of the Ontario Drinking Water Quality Standards (O. Reg. 169/03)?			
Legislative Requirement	Not Applicable		
Observation			
Records showed that all water sample results taken during the inspection review period did not exceed the values of tables 1, 2 and 3 of the Ontario Drinking Water Quality Standards (O. Reg. 169/03).			

Question ID	MRDW1081001	Question Type	Legislative
Question:			
For LMR systems, are all microbiological water quality monitoring requirements for distribution samples being met?			
Legislative Requirement	SDWA O. Reg. 170/03 10-2 (1); SDWA O. Reg. 170/03 10-2 (2); SDWA O. Reg. 170/03 10-2 (3);		
Observation			
<p>All microbiological water quality monitoring requirements prescribed by legislation for distribution samples in a large municipal residential system were being met.</p> <p>DWI notes microbiological tests were performed on distribution system samples as follows: Minimum eight samples per month with at least one per week, which were tested/analyzed for E. coli, Total coliforms and a minimum of 25% of samples (2) tested/analyzed for general bacteria population (HPC).</p>			

Question ID	MRDW1096001	Question Type	Legislative
Question: Do records confirm that chlorine residual tests are being conducted at the same time and at the same location that microbiological samples are obtained?			
Legislative Requirement	SDWA O. Reg. 170/03 6-3 (1);		
Observation Records confirmed that chlorine residual tests were being conducted at the same time and at the same location that microbiological samples were obtained.			

Question ID	MRDW1086001	Question Type	Legislative
Question: Are all haloacetic acid water quality monitoring requirements prescribed by legislation conducted within the required frequency and at the required location?			
Legislative Requirement	SDWA O. Reg. 170/03 13-6.1 (1); SDWA O. Reg. 170/03 13-6.1 (2); SDWA O. Reg. 170/03 13-6.1 (3); SDWA O. Reg. 170/03 13-6.1 (4); SDWA O. Reg. 170/03 13-6.1 (5); SDWA O. Reg. 170/03 13-6.1 (6);		
Observation All haloacetic acid water quality monitoring requirements prescribed by legislation were conducted within the required frequency and at the required location. DWI notes that quarterly sampling is performed as follows: July 12, 2021 @ 25.5ug/l October 12, 2021 @ 30.7ug/l January 10, 2022 @ 18.8ug/l April 11, 2022 @ 21.6ug/l July 11, 2022 @ 27.8ug/l RAA = 24.7ug/l			

Question ID	MRDW1087001	Question Type	Legislative
Question: Have all trihalomethane water quality monitoring requirements prescribed by legislation been conducted within the required frequency and at the required location?			
Legislative Requirement	SDWA O. Reg. 170/03 13-6 (1); SDWA O. Reg. 170/03 13-6 (2); SDWA O. Reg. 170/03 13-6 (3); SDWA O. Reg. 170/03 13-6 (4); SDWA O. Reg. 170/03 13-6 (5); SDWA O. Reg. 170/03 13-6 (6);		

Observation
All trihalomethane water quality monitoring requirements prescribed by legislation were conducted within the required frequency and at the required location.
DWI notes that quarterly sampling is performed as follows: July 12, 2021 @ 54ug/l October 12, 2021 @ 61ug/l January 10, 2022 @ 34ug/l April 11, 2022 @ 38ug/l July 11, 2022 @ 48ug/l RAA = 45ug/l

Question ID	MRDW1094001	Question Type	Legislative
Question: Are all water quality monitoring requirements imposed by the MDWL and DWWP being met?			
Legislative Requirement	SDWA 31 (1);		
Observation			
All water quality monitoring requirements imposed by the MDWL or DWWP issued under Part V of the SDWA were being met.			
DWI notes that the new MDWL (see especially Schedule C, Tables 3 and 7) includes a requirement to measure total chlorine residual (monthly grab sample) in wastewater when/if discharging to Manitowaning Bay.			
This was not accomplished since there were no discharges of wastewater to the Bay during the review period.			

Question ID	MRDW1101001	Question Type	Legislative
Question: For LMR Systems, have corrective actions (as per Schedule 17 of O. Reg. 170/03) been taken to address adverse conditions, including any other steps as directed by the Medical Officer of Health?			
Legislative Requirement	SDWA O. Reg. 170/03 17-1; SDWA O. Reg. 170/03 17-10 (1); SDWA O. Reg. 170/03 17-11; SDWA O. Reg. 170/03 17-12; SDWA O. Reg. 170/03 17-13; SDWA O. Reg. 170/03 17-14; SDWA O. Reg. 170/03 17-2; SDWA O. Reg. 170/03 17-3; SDWA O. Reg. 170/03 17-4; SDWA O. Reg. 170/03 17-5; SDWA O. Reg. 170/03 17-		

6; SDWA O. Reg. 170/03 17-9;
Observation
Corrective actions (as per Schedule 17), including any other steps that were directed by the Medical Officer of Health, had been taken to address adverse conditions.

Question ID	MRDW1104000	Question Type	Legislative
Question:			
Were all required verbal notifications of adverse water quality incidents immediately provided as per O. Reg. 170/03 16-6?			
Legislative Requirement	SDWA O. Reg. 170/03 16-6 (1); SDWA O. Reg. 170/03 16-6 (2); SDWA O. Reg. 170/03 16-6 (3); SDWA O. Reg. 170/03 16-6 (3.1); SDWA O. Reg. 170/03 16-6 (3.2); SDWA O. Reg. 170/03 16-6 (4); SDWA O. Reg. 170/03 16-6 (5); SDWA O. Reg. 170/03 16-6 (6);		
Observation			
All required notifications of adverse water quality incidents were immediately provided as per O. Reg. 170/03 16-6.			

Question ID	MRDW1059000	Question Type	Legislative
Question:			
Do the operations and maintenance manuals contain plans, drawings and process descriptions sufficient for the safe and efficient operation of the system?			
Legislative Requirement	SDWA O. Reg. 128/04 28;		
Observation			
The operations and maintenance manuals contained plans, drawings and process descriptions sufficient for the safe and efficient operation of the system.			

Question ID	MRDW1060000	Question Type	Legislative
Question:			
Do the operations and maintenance manuals meet the requirements of the DWWP and MDWL issued under Part V of the SDWA?			
Legislative Requirement	SDWA 31 (1);		
Observation			

The operations and maintenance manuals did not meet the requirements of the Drinking Water Works Permit and Municipal Drinking Water Licence issued under Part V of the SDWA.

DWI notes that generally the ops manual is sufficient when grouped with the associated SOPs, to meet requirements listed in the MDWL. In January 2022, Condition 1.5, Schedule C was added to include a requirement for a standard operating procedure to be put in place for use of higher capacity highlift pumps. The SOP was not written.

It is noted that the higher capacity (fire) pumps which can be used in parallel with other pumps are limited by the capacity of the filters.

OCWA staff are writing an SOP which outlines pumping capacity versus filter capacity and how CT can be accomplished given resulting maximum flow rates.

By February 28, 2023, provide to the undersigned a written copy of the standard operating procedure that meets MDWL requirements for the Manitowaning plant.

Question ID	MRDW1061001	Question Type	Legislative
Question: Are logbooks properly maintained and contain the required information?			
Legislative Requirement	SDWA O. Reg. 128/04 27 (1); SDWA O. Reg. 128/04 27 (2); SDWA O. Reg. 128/04 27 (3); SDWA O. Reg. 128/04 27 (4); SDWA O. Reg. 128/04 27 (5); SDWA O. Reg. 128/04 27 (6); SDWA O. Reg. 128/04 27 (7);		
Observation			
Logbooks were properly maintained and contained the required information.			

Question ID	MRDW1062001	Question Type	Legislative
Question: Do records or other record keeping mechanisms confirm that operational testing not performed by continuous monitoring equipment is being done by a certified operator, water quality analyst, or person who meets the requirements of O. Reg. 170/03 7-5?			
Legislative Requirement	SDWA O. Reg. 170/03 7-5;		
Observation			
Records or other record keeping mechanisms confirmed that operational testing not performed by continuous monitoring equipment was being done by a certified operator, water quality analyst, or person who suffices the requirements of O. Reg. 170/03 7-5.			

Question ID	MRDW1071000	Question Type	BMP
Question: Has the owner provided security measures to protect components of the drinking water system?			
Legislative Requirement	Not Applicable		
Observation			
The owner had provided security measures to protect components of the drinking water system.			

Question ID	MRDW1073001	Question Type	Legislative
Question: Has the overall responsible operator been designated for all subsystems which comprise the drinking water system?			
Legislative Requirement	SDWA O. Reg. 128/04 23 (1);		
Observation			
The overall responsible operator had been designated for each subsystem.			
DWI notes the ORO is the operator on call. This is an established routine within the Espanola hub. ORO's are aware of which operator is on call and who is unavailable.			

Question ID	MRDW1074001	Question Type	Legislative
Question: Have operators-in-charge been designated for all subsystems for which comprise the drinking water system?			
Legislative Requirement	SDWA O. Reg. 128/04 25 (1);		
Observation			
Operators-in-charge had been designated for all subsystems which comprise the drinking water system.			
DWI notes the OIC is the operator on duty. This is an established routine within the Espanola hub. ORO's are aware of which operator is on duty.			

Question ID	MRDW1075001	Question Type	Legislative
Question: Do all operators possess the required certification?			
Legislative Requirement	SDWA O. Reg. 128/04 22;		
Observation			
All operators possessed the required certification. DWI notes the plant is a Class 2 facility with the distribution system rated as a Class 1.			

Question ID	MRDW1076001	Question Type	Legislative
Question: Do only certified operators make adjustments to the treatment equipment?			
Legislative Requirement	SDWA O. Reg. 170/03 1-2 (2);		
Observation			
Only certified operators made adjustments to the treatment equipment.			

Question ID	MRDW1116001	Question Type	BMP
Question: Were the inspection questions sufficient to address other identified best practice issues?			
Legislative Requirement	Not Applicable		
Observation			
The following issues were also noted during the inspection: DWI notes Best Practice items are outlined in Appendix F.			

Question ID	MRDW1117001	Question Type	Information
Question: Are there any other DWS related items that should be recognized in this report?			
Legislative Requirement	Not Applicable		
Observation			
The following items are noted as being relevant to the Drinking Water System:			

DWI notes this drinking water system is in the exempt stage of Lead testing and therefore pursues sampling for pH and alkalinity in at least two locations in the distribution system during the winter period (December 15th to April 15th) and the summer period (June 15th to October 15th). This was accomplished in 2022.

Also, every third year Lead samples are required at two locations in the distribution system during the winter and summer periods. This was last accomplished in 2021. Maximum lead levels found in 2021 were 0.12ug/l, which is well within the maximum regulatory standard of 10.0ug/l.

Question ID	MRDW1012001	Question Type	Legislative
Question:			
Does the owner have a harmful algal bloom monitoring plan in place that meets the requirements of the MDWL?			
Legislative Requirement	SDWA 31 (1);		
Observation			
The owner had a harmful algal bloom monitoring plan in place.			
DWI notes that plan is on site, training records were up to date for operators.			

Question ID	MRDW1014001	Question Type	Legislative
Question:			
Is there sufficient monitoring of flow as required by the MDWL or DWWP issued under Part V of the SDWA?			
Legislative Requirement	SDWA 31 (1);		
Observation			
There was sufficient monitoring of flow as required by the Municipal Drinking Water Licence or Drinking Water Works Permit issued under Part V of the SDWA.			
DWI notes in accordance with the Permit and Licence two types of flow must be monitored:			
1. The flow rates of water conveyed into treatment systems.			
2. Flow rate and daily volume of water conveyed to the distribution system from each treatment system that has a separate line feeding the distribution system. Within the plant the three filter trains feed one line.			
Raw water and treated water flow meters were calibrated on June 20, 2022.			

Question ID	MRDW1016001	Question Type	Legislative
Question:			
Is the owner in compliance with the conditions associated with maximum flow rate or the rated capacity conditions in the MDWL issued under Part V of the SDWA?			
Legislative Requirement	SDWA 31 (1);		
Observation			
<p>The owner was in compliance with the conditions associated with maximum flow rate or the rated capacity conditions in the Municipal Drinking Water Licence issued under Part V of the SDWA.</p> <p>DWI notes the PTTW (# 7278-BALLLV expires April 2, 2029) provides for maximum takings of 1149.12m³/day. Maximum raw water takings during the review period amounted to 678m³/day in July 2022.</p> <p>The Municipal Drinking Water Licence provides for a rated capacity of 1,045m³/day. Reports provided indicate maximum daily treated water flow rate was 610m³/day in July 2022.</p>			

Question ID	MRDW1023001	Question Type	Legislative
Question:			
Do records indicate that the treatment equipment was operated in a manner that achieved the design capabilities required under Ontario Regulation 170/03 or a DWWP and/or MDWL issued under Part V of the SDWA at all times that water was being supplied to consumers?			
Legislative Requirement	SDWA O. Reg. 170/03 1-2 (2);		
Observation			
<p>Records indicated that the treatment equipment was operated in a manner that achieved the design capabilities required under O. Reg. 170/03 or a Drinking Water Works Permit and/or Municipal Drinking Water Licence issued under Part V of the SDWA at all times that water was being supplied to consumers.</p> <p>DWI notes this water treatment plant uses a process that includes membrane filtration (ultrafiltration as of January 2019) followed by chemical disinfection with sodium hypochlorite to achieve the required log removal/inactivation credits.</p> <p>Schedule E of the MDWL summarizes the required log removal/inactivation and the credits assigned to each stage of the treatment process, and can be found in the Appendices. Log removal credits can be applied if the following criteria are met:</p>			

Membrane Filtration Criteria

1. Maintain effective backwash procedures. During review period there was no indication of problems.

Operator indicates filters are set to run backwash cycles on pre-set intervals which can be changed as needed.

2. Monitor the integrity of the membranes by continuous particle counting or equivalent means (i.e. pressure decay measurements). During review period operator indicates pressure decay testing occurred normally. Membrane integrity tests are set to run on pre-set schedules with pressure decay tests every 24 hours.

3. Continuously monitor filtrate turbidity. During review period there was no indication of a problem.

4. Meet the performance criterion for filtered water turbidity of less than or equal to 0.1 NTU in 99% of the measurements each month.

-Filter efficiency calculations no longer include backwash turbidity. Operators are continuing to monitor automated filter efficiency calculations to ensure they reflect actual conditions.

Operators are making notes on daily reports and noted end of month calculations.

-Filter turbidity alarms are set at 0.1NTU.

-Daily PVS data sheets provide a running calculation of monthly filter efficiency.

Chlorination Criteria:

The chlorine disinfection component of this system must achieve a minimum of 0.5-log inactivation of Giardia and 4-log inactivation of viruses.

-The SCADA system now provides CT trending which effectively provides a history of automated calculations. The operator continues to perform a CT calculation and documents situations where the chlorine levels leaving the clearwell are 0.80 mg/L or less (data provided indicated lowest actual levels during review period was 1.3mg/l leaving the plant).

-It is noted that worst case CT document provided by the operating authority lists 0.9mg/l as minimum chlorine residual. The operator should be made aware of this change.

Condition 1, Schedule C, of the MDWL, requires a new SOP prior to use of fire pump. This is not in place. See Section regarding Operations Manual.

Question ID	MRDW1030000	Question Type	Legislative
<p>Question:</p> <p>Is primary disinfection chlorine monitoring being conducted at a location approved by MDWL and/or DWWP issued under Part V of the SDWA, or at/near a location where the intended CT has just been achieved?</p>			
<p>Legislative Requirement</p>	<p>SDWA O. Reg. 170/03 7-2 (1); SDWA O. Reg. 170/03 7-2 (2);</p>		
<p>Observation</p>			
<p>Primary disinfection chlorine monitoring was conducted at a location approved by Municipal Drinking Water Licence and/or Drinking Water Works Permit issued under Part V of the</p>			

SDWA, or at/near a location where the intended CT has just been achieved.

DWI notes primary disinfection monitoring is required to take place at a point where intended contact time is completed. At this plant the chlorine analyzer (identified as the pre chlorine analyzer) draws a sample from a point located at the end of the contact chamber, pre clearwell.

Note that a trim chlorine injection point is located just downstream of the high lift pump header, with the associated post chlorine analyzer located just prior to water exiting the building. There is an SOP in place for use of the trim chlorine system.

Question ID	MRDW1032001	Question Type	Legislative
Question:			
If the drinking water system obtains water from a surface water source and provides filtration, is continuous monitoring of each filter effluent line being performed for turbidity?			
Legislative Requirement	SDWA O. Reg. 170/03 7-3 (2);		
Observation			
Continuous monitoring of each filter effluent line was being performed for turbidity.			

Question ID	MRDW1083001	Question Type	Legislative
Question:			
For LMR systems, are all microbiological water quality monitoring requirements for treated samples being met?			
Legislative Requirement	SDWA O. Reg. 170/03 10-3;		
Observation			
All microbiological water quality monitoring requirements prescribed by legislation for treated samples were being met.			
DWI notes microbiological tests were performed on treated water as follows: Minimum one sample per week with testing for E. Coli, Total Coliforms and general bacteria population (Heterotrophic Plate Count).			

Question ID	MRDW1084001	Question Type	Legislative
Question:			
Are all inorganic water quality monitoring requirements prescribed by legislation conducted within the required frequency?			

Legislative Requirement	SDWA O. Reg. 170/03 13-2;
Observation	
<p>All inorganic water quality monitoring requirements prescribed by legislation were conducted within the required frequency.</p> <p>DWI notes inorganic parameters are taken every 12 months as per Schedule 23 of Regulation 170.</p> <p>Accomplished on January 19, 2021, and January 10, 2022.</p>	

Question ID	MRDW1088000	Question Type	Legislative
Question:			
Are all nitrate/nitrite water quality monitoring requirements prescribed by legislation conducted within the required frequency for the DWS?			
Legislative Requirement	SDWA O. Reg. 170/03 13-7;		
Observation			
All nitrate/nitrite water quality monitoring requirements prescribed by legislation were conducted within the required frequency for the DWS.			

Question ID	MRDW1089000	Question Type	Legislative
Question:			
Are all sodium water quality monitoring requirements prescribed by legislation conducted within the required frequency?			
Legislative Requirement	SDWA O. Reg. 170/03 13-8;		
Observation			
<p>All sodium water quality monitoring requirements prescribed by legislation were conducted within the required frequency.</p> <p>DWI notes sampling last occurred on January 8, 2019, with results of 6.37mg/l.</p>			

Question ID	MRDW1090000	Question Type	Legislative
Question:			
Where fluoridation is not practiced, are all fluoride water quality monitoring requirements prescribed by legislation conducted within the required frequency?			

Legislative Requirement	SDWA O. Reg. 170/03 13-9;
Observation	
<p>All fluoride water quality monitoring requirements prescribed by legislation were conducted within the required frequency.</p> <p>DWI notes sampling last occurred on January 8, 2019, with results less than method detection level.</p>	

Question ID	MRDW1085001	Question Type	Legislative
Question:			
<p>Are all organic water quality monitoring requirements prescribed by legislation conducted within the required frequency?</p>			
Legislative Requirement	SDWA O. Reg. 170/03 13-4 (1); SDWA O. Reg. 170/03 13-4 (2); SDWA O. Reg. 170/03 13-4 (3);		
Observation			
<p>All organic water quality monitoring requirements prescribed by legislation were conducted within the required frequency.</p> <p>DWI notes organic parameters are taken every 12 months as per Schedule 24 of Regulation 170.</p> <p>Accomplished on January 19, 2021, and January 10, 2022.</p>			



2022 Third Quarter Activity Report January 19, 2023

The following is the most recent consolidated Quarterly Report that the DSB will be sending to member municipalities and posting on the public website. Expect Quarterly Reports in February, May, September, and November of each year.

The program statistics are provided separately and updated monthly. They are available on the website by clicking the following link: [Monthly Program Statistics](#)

CAO Overview

The DSB 2022 First Quarter (Unaudited) Financial Report was presented to the Board and projects a year-end municipal **surplus of \$752,164**. Children's Services and Ontario Works is forecasted to be on budget. Community Housing is forecasted to be under budget by \$547,973. Paramedic Services is forecasted to be under budget by \$78,344. Interest revenue on non-reserve accounts is forecasted to be \$125,847 less than budgeted.

The DSB quarterly financial reports are available on the DSB website by clicking the following link: [Quarterly Financial Reports](#).

Paramedic Services

COVID-19 Pandemic Recovery

In conjunction with Public Health agencies, Paramedic Services have moved from a "Response" to a "Recovery" framework. This includes but not limited to ongoing participation and advocacy regarding vaccination and preparing for COVID-19 long term resurgence for years to come.

Coinciding with the Chief Medical Officer of Health's announcement that effectively ended mandatory masking, Paramedic Services rescinded our masking policy on June 10th. However, the service reinstated mandatory masking on July 27th due to an increase in workplace and community COVID-19 infections. This was extended past the August 29th deadline to September 26th at which time, given the stability of COVID infections and the government's easing of isolation measures, the mandatory masking was once again rescinded. Given Public Health's anticipation of increased influenza and COVID-19 activities later this fall, we will monitor the situation closely and may revisit mandatory masking if necessary.

Community Paramedicine Long-Term Care

Our Community Paramedic team continues to roster patients and provide vital services to our most vulnerable and marginalized populations. The Remote Patient Monitoring program has 6 rostered patients, and the team is ramping up for the upcoming Influenza Vaccination campaign. The Service has received additional one-time funding from Ontario Health to continue providing high intensity supports to those requiring care in our communities.

Ministry of Health Ambulance Service Review

Paramedic Services underwent their three (3) year Ambulance Service Review in June and subsequently attended the exit interview with the Ministry Review Team on July 27, 2022. Overall, the experience was a positive one and it appears the Ministry was satisfied with their findings. The service will receive a preliminary report within 90 days outlining the team's findings and whether (or not) the service has satisfied all requirements to be certified as a land ambulance operator in the province of Ontario. The service expects to receive this letter in early November of 2022. It is important to note that the Review Team stated verbally that our service had met the requirements for certification.

Fall Recruitment

Due to our current staffing pressures, Paramedic Services held a fall recruitment intake in September that only yielded 2 successful candidates out of 12 applicants. As staffing is an issue across Ontario, we anticipate this type of result for the next few intakes. As such, an "open" posting for Part-Time Paramedics has been issued in an attempt cast a wider net and attract more applicants.

Non-Urgent Patient Transportation Services (NUPTS)

NUPTS has not been immune to the staffing pressures experienced by Paramedic Services. Ongoing departures and lack of interest during recruitment are straining the system beyond its ability to cope. We have deployed similar strategies to Paramedic Services in our attempt to actively recruit suitable candidates but to date, none have shown to be effective at attracting any applicants.

Children's Services

In the third quarter, the average enrollment in licensed child care was 547 children, 416 full fee and 131 subsidized. Compared to last quarter there has been a 1% increase and compared to last year at this time, enrollment has increased by 1.2%.

The number of total visits to EarlyON Child & Family Centres by parents/caregivers and children was 2011, and the total activity kits provided was 483. Compared to last quarter the number of visits decreased by 1.15% which is common during the summer months, and activity kits provided increased by 1%. Compared to last year at this time, number of visits increased by 3.6%, and activity kits provided decreased by 2.7%.

2022-23 School Year Health and Safety Measures in Child Care

A [memo](#) was sent to child care providers on August 16th 2022 regarding Health and Safety Measures in child care for 2022-23 school year. Highlights of the memo include the recommendation that staff, providers, children and visitors continue to self-screen before attending child care, that individuals should stay home if they are feeling ill, and that appropriate hand hygiene and respiratory etiquette should continue to be promoted. Providers are to continue to monitor absence rates and follow guidance provided by local health authority.

An additional memo was sent to child care providers on August 31st, 2022, regarding updated [screening tools](#). Updates to the screening tool reflect the revisions to [guidance](#) from the Ministry of Health based on evolving evidence for COVID-19, as well as considerations for other illnesses that are likely to circulate over the coming months.

Canada-Wide Early Learning and Child Care System (CWELCC)

In a [memo](#) received on August 17th. 2022, the Ministry of Education provided updated [CWELCC Guidelines](#) to further assist service system managers and service providers with implementing the CWELCC System across the province.

Some of the key changes include:

- Extending enrolment dates for providers to sign on to the CWELCC system to November 1, 2022
- Directing service system managers to process applications and confirm eligibility within 10 calendar days of date of application
- Directing service system managers and service providers to execute an agreement within 30 calendar days of date of application, and,
- Requiring service providers to deliver rebates to families within 20 calendar days of receiving funding.

The Manitoulin-Sudbury DSB established a universal rate structure in 2013, all families in our District pay the same amount for child care thereby making the fee reduction calculations straightforward.

We are pleased to confirm that all Service Providers in our District have opted in to the CWELCC System and applications for enrolment have been approved. Service Providers have agreed to drop their rates effective October 1st, 2022, to ensure consistency of rates across the district.

The ministry plans to consult with child care partners on additional CWELCC priorities, including workforce recruitment and retention and the development of a growth and inclusion framework to support space expansion priorities as well as the needs of vulnerable and diverse populations including Indigenous, Francophone, Black and other racialized, newcomer, low-income and children with special needs.

Ontario Works

Ontario Works

In the third quarter of 2022, the Ontario Works/Temporary Care Caseload average was 490. Compared to last year at this time, the caseload has increased by 4.93%.

The Ministry of Children, Community and Social Services (MCCSS) announced that the province would begin to lift some of the temporary social assistance delivery measures that were put in place during the pandemic, including the extension of Additional Benefits and Special Diet Allowances. The 3-month staggered approach to ending these extensions began September 30th and reports were provided on July 13th to assist staff in preparing for and implementing these changes and to ensure that the individuals receiving these benefits have time to renew if eligible. The final extension is scheduled to end November 30th and regular reviews will be maintained moving forward.

As a continuance of the [memo](#) shared with all Employment Ontario partners on December 1st, 2021, an updated report was shared on August 15th, 2022 identifying recipients of Ontario Works who had also received the Canada Recovery Benefit (CRB) at one time, up to end of July 2022. These reports will be provided to Ontario Works Case Managers monthly along with information on how to connect social assistance clients with employment related services to proactively support CRB beneficiaries in their return to work.

A communication was shared on August 2nd, 2022, regarding the class action settlement between former daytime attendees of residential schools across Canada and the Canadian government which was approved by the Federal Court of Canada on September 24, 2021. The claims process is open from January 4, 2022, until October 4, 2023, and payments may have started to issue as early as May 2022. These pain and suffering compensation payments should be treated as fully exempt from income and assets under social assistance as per ss.39 and 54 of [Ontario Works General Regulation 134/98](#) and therefor will not affect a recipient's eligibility for Ontario Works funding.

MCCSS announced an increase of 5% to the monthly maximum amount for the Ontario Disability Support Program and Assistance for Children with Severe Disabilities Program effective September 1st, 2022, this 5% increase does not apply to Ontario Works.

MCCSS confirmed that our [2023 Ontario Works Program Delivery Funding Planning Allocations](#) will be maintained at the same levels as 2022, in the amount of \$1,414,200.00.

In April 2022, as a response to the Russian Invasion of Ukraine. The government amended O. Reg 134/98 under the Ontario Works Act, 1997 to allow Ukrainian migrants with documentation confirming they are in Ontario under the Canada-Ukraine Authorization for Emergency Travel (CUAET) to apply for Emergency Assistance. In the Manitoulin-Sudbury DSB, 12.7% of all social assistance applications for the third quarter were Emergency Assistance and of those applications 7% were Ukrainian migrants under CUAET.

Employment Ontario

Employment Ontario programs are delivered from our Chapleau office, programs are intended to help individuals get the training, skills and experience to achieve their employment goals.

As of the end of October, our Employment Service targets have been met.

On October 3rd staff partnered with the hospital to host on the spot interviews in our Chapleau office, the partnership was successful and new hires were established. Other employers are seeking a similar opportunity and plans are underway for on the spot interviews.

Staff held a job fair on October 19th, this was the first in person job fair since the pandemic and although participation was not as high as pre-pandemic staff and employers are optimistic and intend to host another fair in the spring.

Staff attended an open house in Mattagami First Nation and have been invited to return in for another in January.

As in other communities, there are more jobs than workers in Chapleau, staff continue to engage with employers and offer supports to assist with recruiting employees.

Our Youth Job Connection (YJC) program has placed 3 youth in the community and has experienced success supporting new comers. Similar to employment services staff are noting there are more employment opportunities than employees, employers are hiring quickly and not necessarily wanting to wait for participants to complete program training.

In addition to the YJC program we offer a YJC summer program, as of the end of October 16 students completed their pre-employment training, 9 completed their placements, 3 continue to work during the school year, 2 continue to work with staff to find a suitable placement and 2 did not complete their placement.

The high school is very supportive of this program and is working with staff to assist with student recruitment. Staff are finding creative ways to offer the pre-employment training during the school year, including school holidays and professional development days.

Community Housing

Community Housing

Total applications at end of quarter 3 is 742. The applicant breakdown is as follows:

1 Bedroom	571	2 Bedroom	81
3 Bedroom	53	4 bedroom	37

Direct Shelter Subsidy (DSS)

Staff continue to identify and complete the application process with eligible applicants for the DSS program. All applicants receiving the benefit are deemed housed. As of the end of this quarter there were 201 active DSS recipients. At the end of Q2 of this year there were 214 recipients and at this time last year there were 216.

Income Mixing

Per DSB Policy, every effort is being made where the waitlist allows us to mix the Community Housing Buildings with RGI, Affordable and Market Rent Tenants. As of the end of this quarter we have successfully secured 11 market rent tenants and 94 affordable rent tenants. This represents 4% and 34% of our portfolio. There is no change in market rent tenants from last quarter and an increase of 2 affordable tenants. Last year at this time we had 10 market rent tenants (3.5%) and 74 affordable (27%)

Smoke Free Housing – Unit Count-down

As of the end of the 3rd quarter of 2022, 191/275 of the portfolio's units are designated as smoke-free. This represents 69% of the full portfolio currently. Units are designated as turnover occurs.

Canadian Mental Health Association Housing Case Manager Program Annual Report

A copy of the full annual report can be found [here](#).

Throughout the 2021-2022 fiscal year, the COVID-19 pandemic continued to impact the way the CMHA staff were able to conduct services. Manitoulin-Sudbury DSB and CMHA staff worked collaboratively to shift the duties of the Housing Case Managers to best meet the needs of the tenants.

In 2021, the Housing Case Management program was expanded to provide services in Sudbury East. A Housing Case Manager for Sudbury East was hired in March 2022. Programming officially started on March 29, 2022, and weekly Community Paramedicine Clinics started the following week in Warren, Noelville and St.-Charles. Paramedicine clinics resumed in LaCloche and Manitoulin at this time as well.

During the past year, the Housing Case Managers' time was allocated to a variety of tasks. During this time:

- 25 individuals were supported through case management
- 87% of referrals with "at risk" tenancies were preserved or are working towards resolution (61% preserved and 26% are working with a Housing Case Manager to resolve the issues)
- 2,575 brief services were offered

During the year the Housing Cases Managers provided support in a variety of areas including activities of daily living, mental health, budgeting, and cleaning. A full listing of the support provided may be found on page 7 of the report.

In 2021/2022, there were a total of 26 tenancies at risk that were referred to the program. 23 of those tenancies actively engaged in services which resulted in 14 tenancies preserved, 6 tenants are still working with a housing case manager to preserve their tenancy and unfortunately 3 of the referrals were not successful in maintaining their housing.

Over the next year we plan to expand the Housing Case Manager program to Sudbury North and have all Housing Case Managers become certified Living Life to the Full program facilitators.

Little Current Project – New Build

The new seniors housing building construction in Little Current is well underway. This build is for 3 pods of 4 units each with a Senior demographic being the target group. Two of the units will be fully accessible. The Board has been provided with a slideshow showing the progress of the building. As of this date, the planned completion date is Spring of 2023.

Capital Projects with Housing Services Corporation

Manitoulin

The scheduled electrical work for Little Current and Manitowaning has been delayed due to supply issues with the electrical components. The contractor on record is T & G Electrical. This work will replace the main switch gears at both buildings that were identified via Therma Scan done on the properties.

Balcony repairs and rehabilitation in Little Current, Manitowaning and Mindemoya are also progressing despite the delay with concrete. The reappearance of nicer weather has helped substantially with the project that has been pushed much past the expected completion dates. Some unexpected structural issues were discovered in Mindemoya that has resulted in a return to the Engineers to determine the best course of action.

Sudbury East

Most of the work at the Warren Community Housing site has been completed. This large job included walkways, retaining wall replacement, and resurfacing of the parking lot including the light standards. This project has a few minor items to be tied up, but the residents have now returned to parking at the building and are very happy with the improvements.

LaCloche

The project to remove and replace the sanitary drain lines at our Family Housing units on Marguerite is now complete. This large project re-established the path of the lines to the Town of Espanola sewers with new piping from units to the main town sewers. This project started later than expected but is now complete. The project was done due to the ongoing issues with sewer back-ups into the units.

Work Orders

During the 3rd quarter a total of 214 Work Orders were generated: 161 for Community Housing; 8 for Administration Offices, and 45 for Paramedic Services. There was a total of 123 Work Orders closed or resolved during that time. There were 9 work orders for unit turnovers: 2 family units and 7 apartments. Work orders are closed if the work is done in-house, or when the invoice is paid from an outside source.

Provincial Funding

The fourth year of funding through Canada-Ontario Community Housing Initiative (COCHI) and Ontario Priorities Housing Initiative (OPHI), began as of April 1st, 2022. The Investment Plan has now been approved which is outlined in this [issue report](#).

Summary

The DSB had a very busy quarter. If municipal Councils have any questions or would like DSB staff to attend a municipal Council meeting, please feel free to contact me directly.

Donna Stewart

Chief Administrative Officer

Manitoulin-Sudbury District Services Board

Phone: 705-222-0499

E mail: donna.stewart@msdsb.net

Website: www.msdsb.net

		Manitoulin-Sudbury DSB 3rd Quarter Report (Unaudited) AS AT 9/30/2022							
		<u>Total Gross Budget</u>				<u>Municipal Share Budget</u>			
	YTD ACTUAL	YTD BUDGET	OVER(UNDER) BUDGET	ANNUAL BUDGET	YTD MUNICIPAL	MUNICIPAL SHARE FORECAST	MUNICIPAL SHARE BUDGET	Over(Under) Budget Forecast	
Ontario Works 100% Funded	\$ 1,792,680	\$ 1,807,154	\$ (14,474)	\$ 2,457,231	\$ 761,665	\$ 1,043,031	\$ 1,043,031	\$ -	
	\$ 4,708,373	\$ 4,656,195	\$ 52,178	\$ 6,208,260					
Child Care	\$ 7,739,333	\$ 7,506,011	\$ 233,322	\$ 10,026,568	\$ 501,029	\$ 668,038	\$ 668,038	\$ -	
Community Housing 100% Funded	\$ 1,666,765	\$ 2,241,468	\$ (574,703)	\$ 2,954,945	\$ 1,174,639	\$ 1,750,803	\$ 2,298,776	\$ (547,973)	
	\$ 2,088,120	\$ 454,212	\$ 1,633,908	\$ 605,616					
Paramedic Services 100% Funded	\$ 11,040,312	\$ 11,724,124	\$ (683,812)	\$ 15,714,278	\$ 3,837,079	\$ 6,879,194	\$ 6,957,538	\$ (78,344)	
	\$ 2,512,754	\$ 1,959,941	\$ 552,813	\$ 3,919,882					
TOTAL EXPENSES	\$ 31,548,338	\$ 30,349,105	\$ 1,199,233	\$ 41,886,780	\$ 6,274,410	\$ 10,341,066	\$ 10,967,383	\$ (626,317)	
Interest Revenue	\$ (168,758)	\$ (74,372)	\$ (94,386)	\$ (99,163)	\$ (168,758)	\$ (225,010)	\$ (99,163)	\$ (125,847)	
TOTAL EXPENSES	\$ 31,379,580	\$ 30,274,733	\$ 1,104,847	\$ 41,787,617	\$ 6,105,653	\$ 10,116,055	\$ 10,868,220	\$ (752,164)	

Variance Analysis Sept 30, 2022	
Actual to Budget	NET Municipal Variance
Explanation of Unaudited Municipal Share- ALL NUMBERS ARE FORECASTED AS OF Sept 30, 2022	
Ontario Works	\$ -
Municipal share of administration expenses are forecasted to be on budget.	
Child Care	\$ -
Municipal share of Child Care expenses are forecasted to be on budget.	
Community Housing	\$ (547,973)
<p>(\$191,539) + (\$293,712) + (\$62,722) = (\$547,973) forecasted surplus</p> <p>Direct operated rev & exp and program support allocation is forecasted to be (\$191,539) under budget</p> <ul style="list-style-type: none"> - Rental Revenues are forecasted to be (\$145,714) more than budgeted. - Direct operating expenses are forecasted to be \$149,017 over budget due to: <ul style="list-style-type: none"> utilities \$9,869 over budget, salaries & benefits for custodians \$4,692 over budget, maintenance expenses over budget \$156,008, other admin expenses under budget (\$21,552). - Program Support Allocation is (\$194,842) under budget. - Direct Shelter Subsidy is forecasted to be (\$293,712) under budget due to expenses reallocated to 100% funding. <p>Non-Profit, Rent Supp, and Urban Native expenses are forecasted to be (\$62,722) under budget.</p> <p>Paramedic Services municipal share is forecasted to be (\$78,344) under budget.</p> <p>The MOHLTC funding is forecasted to be (\$91,599) over budget.</p> <p>Medic Staffing and Benefits is forecasted to be (\$109,135) under budget.</p> <p>Administration Wages and Benefits are forecasted to be (\$111,244) under budget.</p> <p>Non Wages are forecasted to be over budget by \$233,634.</p> <ul style="list-style-type: none"> - Transportation & Communication is forecasted to be \$83,879 over budget - Program Support is forecasted to be (\$27,002) under budget - Other revenues are forecasted to be (1,200) more than budget - Vehicle repairs and maintenance is forecasted to be over budget by \$66,891. - Building repairs and maintenance, grounds and utilities are forecasted to be \$79,931 over budget - Supplies are forecasted to be \$31,135 over budget. 	
Paramedic Services	\$ (78,344)
Interest Revenue	\$ (125,847)
Interest Revenue is forecasted to be (\$125,847) more than budgeted which results in a municipal surplus.	
	\$ (752,164)

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

RECEIVED
 JAN 17 2022

Ranges: From: To: From: To:
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last Cheque Number 0032751 0032778
 Cheque Date First Last
Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0032751	2023-01-16	ASSIGINACK MUSEUM BOARD	\$5,000.00
InvNo: 2023 1ST QTR	InvDesc: 2023 1st qtr	InvAmt: \$5,000.00	
0032752	2023-01-16	ASSIGINACK PUBLIC LIBRARY	\$10,421.25
InvNo: 2023 1ST QTR	InvDesc: 2023 - 1st qtr	InvAmt: \$10,421.25	
0032753	2023-01-16	BELL CANADA	\$14.74
InvNo: 2023 01 01	InvDesc: toll free line	InvAmt: \$14.74	
0032754	2023-01-16	TOWNSHIP OF BILLINGS	\$734.61
InvNo: 17087	InvDesc: council training session	InvAmt: \$734.61	
0032755	2023-01-16	CITY OF GREATER SUDBURY	\$754.28
InvNo: 00124670	InvDesc: nov recycl.material	InvAmt: \$754.28	
0032756	2023-01-16	COMPUTREK	\$952.88
InvNo: 26913	InvDesc: offsite backup data storage	InvAmt: \$55.48	
InvNo: 26878	InvDesc: shipping charges	InvAmt: \$68.66	
InvNo: 26796	InvDesc: jan remote server mgmt	InvAmt: \$828.74	
0032757	2023-01-16	EASTLINK	\$1,995.13
InvNo: 19421399	InvDesc: telephone billing (consolidate)	InvAmt: \$1,995.13	
0032758	2023-01-16	G. STEPHEN WATT, BARRISTER	\$2,768.50
InvNo: 4012	InvDesc: general legal	InvAmt: \$2,768.50	
0032759	2023-01-16	ENTANDEM	\$224.40
InvNo: 282804	InvDesc: arena - 2023 lic fees	InvAmt: \$224.40	
0032760	2023-01-16	GERRY STRONG	\$234.62
InvNo: JAN 16 2023	InvDesc: bldg insp mileage	InvAmt: \$234.62	
0032761	2023-01-16	GFL ENVIRONMENTAL INC 2019	\$4,048.52
InvNo: G00000024929	InvDesc: dec recycling transport	InvAmt: \$4,048.52	
0032762	2023-01-16	HYDRO ONE NETWORKS INC.	\$9,574.45
InvNo: DEC 30 2022 LITES	InvDesc: street lites	InvAmt: \$597.24	
InvNo: DEC 29 2022 LAGOON	InvDesc: lagoon	InvAmt: \$3,356.71	
InvNo: JAN 4 2023 DEPOT	InvDesc: recycling depot	InvAmt: \$78.54	
InvNo: JAN 4 2023 ARENA	InvDesc: arena ice pint (estimated)	InvAmt: \$3,250.47	
InvNo: JAN 4 2023 NORISLE	InvDesc: norisle heritage park	InvAmt: \$83.98	
InvNo: JAN 4 2023 PW	InvDesc: pw	InvAmt: \$661.52	
InvNo: JAN 9 2023 ADMIN	InvDesc: mun office	InvAmt: \$220.05	
InvNo: JAN 12 2022 SCHLHSE	InvDesc: clover valley schoolhse	InvAmt: \$36.18	

THE TOWNSHIP OF ROSSIGNON
CHEQUE DISTRIBUTION REPORT
Payables Management

InvNo: JAN 10 2023 ICE PLNT InvDesc: arena ice plant (actual) InvAmt: \$1,289.76

ChqNo:	0032763	Date:	2023-01-16	Vendor:	JACKIE WHITE	Amount:	\$129.18
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InvNo: 701-3819217-5605812 InvDesc: arena-pec-supplies InvAmt: \$129.18

ChqNo:	0032764	Date:	2023-01-16	Vendor:	MANITOULIN PLANNING BOARD	Amount:	\$9,414.45
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InvNo: 2023 INTERIM InvDesc: 2023 interim billing InvAmt: \$9,414.45

ChqNo:	0032765	Date:	2023-01-16	Vendor:	MINISTER OF FINANCE	Amount:	\$22,759.00
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InvNo: 302212220954011 InvDesc: november policing costs InvAmt: \$22,759.00

ChqNo:	0032766	Date:	2023-01-16	Vendor:	NEW NORTH FUELS INC	Amount:	\$8,064.85
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InvNo: 640193 InvDesc: pw-diesel InvAmt: \$2,224.01

InvNo: 639937 InvDesc: pw-diesel InvAmt: \$2,605.76

InvNo: 641043 InvDesc: pw-diesel InvAmt: \$261.99

InvNo: 641045 InvDesc: po-furnace oil InvAmt: \$820.29

InvNo: 640735 InvDesc: mun office - furnace oil InvAmt: \$755.42

InvNo: 640793 InvDesc: pw-diesel/dyed diesel InvAmt: \$1,397.38

ChqNo:	0032767	Date:	2023-01-16	Vendor:	OLD DUTCH FOODS LTD	Amount:	\$212.82
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InvNo: 41913002 InvDesc: arena-canteen inventory InvAmt: \$212.82

ChqNo:	0032768	Date:	2023-01-16	Vendor:	ONTARIO CLEAN WATER AGENCY	Amount:	\$11,053.76
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InvNo: INV00000028722 InvDesc: mtg wtp various repairs InvAmt: \$3,801.85

InvNo: INV00000028719 InvDesc: mtg wtp-trblsht/repair filt#2 InvAmt: \$1,948.15

InvNo: INV00000028716 InvDesc: ss wtp-trbsht/repair verb.falt InvAmt: \$524.50

InvNo: INV00000028712 InvDesc: mtg lift stn-trbsht/rep scada InvAmt: \$4,779.26

ChqNo:	0032769	Date:	2023-01-16	Vendor:	ONTARIO GOOD ROADS ASSOCIATION	Amount:	\$695.30
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InvNo: 64917 InvDesc: 2023 membership InvAmt: \$695.30

ChqNo:	0032770	Date:	2023-01-16	Vendor:	PAUL METHNER	Amount:	\$50.00
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InvNo: JAN 13 2023 InvDesc: coyote pred (1) claim InvAmt: \$50.00

ChqNo:	0032771	Date:	2023-01-16	Vendor:	PITNEY WORKS	Amount:	\$2,280.60
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InvNo: 5215972 InvDesc: postage meter refill InvAmt: \$2,280.60

ChqNo:	0032772	Date:	2023-01-16	Vendor:	SUPERIOR PROPANE INC.	Amount:	\$5,780.46
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InvNo: 42226898 InvDesc: arena-propane InvAmt: \$577.35

InvNo: 42226896 InvDesc: library - propane InvAmt: \$361.13

InvNo: 42226897 InvDesc: arena-propane InvAmt: \$4,528.97

InvNo: 42232304 InvDesc: mun.office-rental contract InvAmt: \$111.87

InvNo: 42232303 InvDesc: pw-rental contract InvAmt: \$89.27

InvNo: 42232302 InvDesc: fd-rental contract InvAmt: \$111.87

ChqNo:	0032773	Date:	2023-01-16	Vendor:	DATAFIX	Amount:	\$254.25
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THE TOWNSHIP OF ASHTON
CHEQUE DISTRIBUTION REPORT
Payables Management

InvNo: 10010 InvDesc: 2022 election exp InvAmt: \$254.25

ChqNo:	0032774	Date:	2023-01-16	Vendor:	PHOENIX EMERGENCY MANAGEMENT LOGIC	Amount:	\$3,248.75
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InvNo: 2023-11-01 InvDesc: 2022 4th qtr cemc InvAmt: \$3,248.75

ChqNo:	0032775	Date:	2023-01-16	Vendor:	THOMAS SAGLE	Amount:	\$50.00
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InvNo: JAN 10 2023 InvDesc: coyote pred (1) claim InvAmt: \$50.00

ChqNo:	0032776	Date:	2023-01-16	Vendor:	IAN'S HEATING AND SERVICE INC	Amount:	\$1,450.92
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InvNo: 1402 InvDesc: arena-service furnace InvAmt: \$940.16

InvNo: 1404 InvDesc: arena-service furnace InvAmt: \$510.76

ChqNo:	0032777	Date:	2023-01-16	Vendor:	WAT SUPPLIES	Amount:	\$1,184.36
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InvNo: 278098 InvDesc: ice melt (various bldgs) InvAmt: \$1,074.04

InvNo: 279902 InvDesc: mun office-g/bags (2 cs) InvAmt: \$83.63

InvNo: 279903 InvDesc: lib bldg-g bags (case) InvAmt: \$26.69

ChqNo:	0032778	Date:	2023-01-16	Vendor:	WINDOWS UNLIMITED	Amount:	\$7,307.33
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InvNo: 2023-15 InvDesc: po/admin/lib cleaning (2month) InvAmt: \$7,307.33

*** End of Report ***

Report Total:

\$110,659.41

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

RECEIVED
 JAN 30 2023

Ranges: From: To: From: To:
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last Cheque Number 0032787 0032822
 Cheque Date First Last

Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0032787	2023-01-30	ALLEN'S AUTOMOTIVE GROUP	\$422.83
InvNo: 819800	InvDesc: oil/filter (zamboni)	InvAmt: \$47.01	
InvNo: 820187	InvDesc: fitting/adapter	InvAmt: \$63.82	
InvNo: 455158	InvDesc: battery #6	InvAmt: \$280.50	
InvNo: 821152	InvDesc: gear oil #16	InvAmt: \$31.50	
0032788	2023-01-30	ANP OFFICE SUPPLY	\$28.19
InvNo: 01123	InvDesc: soap	InvAmt: \$28.19	
0032789	2023-01-30	AUTO PARTS NORTH	\$758.39
InvNo: 293672	InvDesc: batteries (loader)	InvAmt: \$758.39	
0032790	2023-01-30	AW Mechanical Service	\$1,161.06
InvNo: 1032	InvDesc: repalce mirror #6	InvAmt: \$300.00	
InvNo: 1030	InvDesc: wiring #16	InvAmt: \$861.06	
0032791	2023-01-30	B.A.M.M.-BRENDAN ADDISON MOBILE MECHANIC/	\$14,888.22
InvNo: 5060	InvDesc: repair brakes #7	InvAmt: \$765.58	
InvNo: 2480	InvDesc: annual insp.prts&labour#16	InvAmt: \$2,472.73	
InvNo: 2479	InvDesc: annual insp prts&labour#7	InvAmt: \$6,870.83	
InvNo: 2478	InvDesc: annual insp parts/lab #2	InvAmt: \$4,779.08	
0032792	2023-01-30	BJ'S & ADDISONS	\$406.80
InvNo: 124934	InvDesc: inspection cert #7	InvAmt: \$135.60	
InvNo: 124956	InvDesc: insp certificate #2	InvAmt: \$135.60	
InvNo: 124936	InvDesc: insp certificate #16	InvAmt: \$135.60	
0032793	2023-01-30	CITY OF GREATER SUDBURY	\$910.77
InvNo: 00124756	InvDesc: dec recyclable material	InvAmt: \$910.77	
0032794	2023-01-30	EASTLINK	\$133.24
InvNo: JAN 10 2023 MARINA	InvDesc: marina-dsl	InvAmt: \$66.62	
InvNo: JAN 10 2023 PW	InvDesc: pw-internet	InvAmt: \$66.62	
0032795	2023-01-30	GERRY STRONG	\$234.62
InvNo: JAN 30 2023	InvDesc: bldg insp mileage	InvAmt: \$234.62	
0032796	2023-01-30	HYDRO ONE NETWORKS INC.	\$11,569.16
InvNo: JAN 17 2023 PRK	InvDesc: queens prk	InvAmt: \$45.72	
InvNo: JAN 9 2023 PW	InvDesc: pw-microfit	InvAmt: \$5.14	
InvNo: JAN 23 2023 PO/BNK	InvDesc: po/bnk	InvAmt: \$681.19	

THE TOWNSHIP OF ASSINIBOIA
CHEQUE DISTRIBUTION REPORT
Payables Management

InvNo:	JAN 23 2023 DOCKS	InvDesc:	marina-docks	InvAmt:	\$134.57
InvNo:	JAN 23 2023 LIB	InvDesc:	lib bldg	InvAmt:	\$508.16
InvNo:	JAN 24 2023 INFO BTH	InvDesc:	info booth	InvAmt:	\$325.74
InvNo:	JAN 23 2023 SHWRHSE	InvDesc:	marina-showerhouse	InvAmt:	\$37.43
InvNo:	JAN 23 2023 SS WTP	InvDesc:	ss wtp	InvAmt:	\$2,685.68
InvNo:	JAN 23 2023 TENNIS	InvDesc:	tennis courts	InvAmt:	\$37.48
InvNo:	JAN 25 2023 MTG WTP	InvDesc:	mtg wtp	InvAmt:	\$6,079.44
InvNo:	JAN 23 2023 ARENA	InvDesc:	arena	InvAmt:	\$1,028.61

ChqNo:	0032797	Date:	2023-01-30	Vendor:	JACKIE WHITE	Amount:	\$197.30
InvNo:	33758	InvDesc:	pec-reimb supplies threads clb	InvAmt:	\$90.40		
InvNo:	6825044	InvDesc:	pec-thrds club/adult sew.supp	InvAmt:	\$106.90		

ChqNo:	0032798	Date:	2023-01-30	Vendor:	MANITOULIN HEALTH CENTRE	Amount:	\$3,555.00
InvNo:	2023-5	InvDesc:	2023 phys.recruitment	InvAmt:	\$3,555.00		

ChqNo:	0032799	Date:	2023-01-30	Vendor:	MANITOWANING MILL & HOME BUILDING CENTRE	Amount:	\$615.21
InvNo:	0261854	InvDesc:	door track (coverall)	InvAmt:	\$274.50		
InvNo:	0261180	InvDesc:	lag screws/turnbuckle	InvAmt:	\$58.22		
InvNo:	0261073	InvDesc:	water line 1 1/4"	InvAmt:	\$282.49		

ChqNo:	0032800	Date:	2023-01-30	Vendor:	MANITOWANING FRESHMART	Amount:	\$40.30
InvNo:	00149207	InvDesc:	admin-water refill	InvAmt:	\$3.99		
InvNo:	00148935	InvDesc:	admin-misc kitchen supplies	InvAmt:	\$32.29		
InvNo:	00147104	InvDesc:	admin-water refill	InvAmt:	\$4.02		

ChqNo:	0032801	Date:	2023-01-30	Vendor:	MANITOULIN EAST MUNICIPAL AIRPORT	Amount:	\$32,516.12
InvNo:	IVC0010073	InvDesc:	2023 airport funding	InvAmt:	\$32,516.12		

ChqNo:	0032802	Date:	2023-01-30	Vendor:	MCDUGALL FUELS	Amount:	\$156.65
InvNo:	6312078	InvDesc:	arena-propane	InvAmt:	\$156.65		

ChqNo:	0032803	Date:	2023-01-30	Vendor:	METAL AIR MECHANICAL SYSTEMS	Amount:	\$305.95
InvNo:	W16443	InvDesc:	arena-brine pump service call	InvAmt:	\$305.95		

ChqNo:	0032804	Date:	2023-01-30	Vendor:	MINISTER OF FINANCE	Amount:	\$200.94
InvNo:	302410220838011(CORR	InvDesc:	sept policing correction	InvAmt:	\$200.94		

ChqNo:	0032805	Date:	2023-01-30	Vendor:	NEW NORTH FUELS INC	Amount:	\$6,071.50
InvNo:	642543	InvDesc:	pw-diesel	InvAmt:	\$1,764.28		
InvNo:	642860	InvDesc:	po-furnace oil	InvAmt:	\$713.17		
InvNo:	642981	InvDesc:	pw-diesel/dyed diesel	InvAmt:	\$2,176.88		
InvNo:	642994	InvDesc:	pw-dyed diesel	InvAmt:	\$293.02		

THE TOWNSHIP OF ASSYMPIACK
CHEQUE DISTRIBUTION REPORT
Payables Management

InvNo: 642995 InvDesc: pw-diesel InvAmt: \$1,883.86

ChqNo:	0032806	Date:	2023-01-30	Vendor:	NORTH CHANNEL MARINE TOURISM COUNCIL INC.	Amount:	\$600.00
InvNo:	2023 MEMBERSHIP	InvDesc:	2023 membership	InvAmt:	\$600.00		
ChqNo:	0032807	Date:	2023-01-30	Vendor:	NORTH EASTERN MANITOULIN & THE ISLANDS	Amount:	\$3,272.00
InvNo:	IVC0010070	InvDesc:	2022 info booth	InvAmt:	\$3,272.00		
ChqNo:	0032808	Date:	2023-01-30	Vendor:	OLD DUTCH FOODS LTD	Amount:	\$425.65
InvNo:	41913034	InvDesc:	arena-canteen inventory	InvAmt:	\$240.87		
InvNo:	41913070	InvDesc:	arena canteen inv	InvAmt:	\$184.78		
ChqNo:	0032809	Date:	2023-01-30	Vendor:	PAUL METHNER	Amount:	\$1,100.00
InvNo:	#2022-12-30	InvDesc:	dec animal control	InvAmt:	\$1,100.00		
ChqNo:	0032810	Date:	2023-01-30	Vendor:	SUDBURY & DISTRICT HEALTH UNIT	Amount:	\$3,817.55
InvNo:	RC020035554	InvDesc:	jan sdhu levy	InvAmt:	\$3,817.55		
ChqNo:	0032811	Date:	2023-01-30	Vendor:	SUPERIOR PROPANE INC.	Amount:	\$1,948.99
InvNo:	42548416	InvDesc:	po/bnk bldg-propane	InvAmt:	\$1,208.47		
InvNo:	42459991	InvDesc:	fd-propane	InvAmt:	\$740.52		
ChqNo:	0032812	Date:	2023-01-30	Vendor:	A.J. STONE COMPANY LTD.	Amount:	\$2,313.18
InvNo:	0000172364	InvDesc:	fd-foam	InvAmt:	\$2,313.18		
ChqNo:	0032813	Date:	2023-01-30	Vendor:	CHRISTINE MCNAUGHTON	Amount:	\$198.15
InvNo:	392	InvDesc:	pec-cooking class	InvAmt:	\$198.15		
ChqNo:	0032814	Date:	2023-01-30	Vendor:	DAVE MCDOWELL	Amount:	\$1,170.96
InvNo:	OWDCP-007363	InvDesc:	owdcp claim (oct 23)	InvAmt:	\$1,170.96		
ChqNo:	0032815	Date:	2023-01-30	Vendor:	DREAMCATCHER FIREWORKS	Amount:	\$3,000.00
InvNo:	2022-225	InvDesc:	fireworks (oct)	InvAmt:	\$3,000.00		
ChqNo:	0032816	Date:	2023-01-30	Vendor:	THOMAS SAGLE	Amount:	\$100.00
InvNo:	JAN 14 2023	InvDesc:	coyote pred (2) claim	InvAmt:	\$100.00		
ChqNo:	0032817	Date:	2023-01-30	Vendor:	JOE ARNOLD	Amount:	\$850.00
InvNo:	JAN 23 2023	InvDesc:	pec-line dancing classes	InvAmt:	\$850.00		
ChqNo:	0032818	Date:	2023-01-30	Vendor:	SUNWIRE INC	Amount:	\$50.85
InvNo:	726742	InvDesc:	admin-remote work phone system	InvAmt:	\$50.85		
ChqNo:	0032819	Date:	2023-01-30	Vendor:	THOMPSON ELECTRIC	Amount:	\$1,669.94
InvNo:	5139	InvDesc:	arena-trouble call/replace fan	InvAmt:	\$406.60		
InvNo:	5141	InvDesc:	admin-repl.2 exterior lights	InvAmt:	\$602.29		
InvNo:	5140	InvDesc:	marina-replace defect. relay	InvAmt:	\$322.05		
InvNo:	5142	InvDesc:	arena-trblsht ice plnt	InvAmt:	\$339.00		
ChqNo:	0032820	Date:	2023-01-30	Vendor:	TOROMONT CAT	Amount:	\$245.00
InvNo:	W0900910431	InvDesc:	grader maintenance contract	InvAmt:	\$245.00		
ChqNo:	0032821	Date:	2023-01-30	Vendor:	WINDOWS UNLIMITED	Amount:	\$7,454.01
InvNo:	2022-39	InvDesc:	garb pickup/prks/grass	InvAmt:	\$3,572.46		

THE TOWNSHIP OF ASSYNTACK
CHEQUE DISTRIBUTION REPORT
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InvNo: 2023-28	InvDesc: mun office-2023 sand.prk lot	InvAmt: \$339.00
InvNo: 2023-27	InvDesc: med bldg-2023 snw rem.entrance	InvAmt: \$1,299.50
InvNo: 2023-26	InvDesc: arean-2023 snw rem.entrances	InvAmt: \$2,243.05

ChqNo:	0032822	Date:	2023-01-30	Vendor:	XEROX CANADA LTD.	Amount:	\$218.32
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InvNo: 85671754	InvDesc: monthly copier usage	InvAmt: \$218.32
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*** End of Report ***

Report Total:

\$102,606.85

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

RECEIVED
 FEB 13 2022

Ranges: **From:** **To:** **From:** **To:**
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last Cheque Number 0032831 0032861
 Cheque Date First Last

Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0032831	2023-02-13	BELL CANADA	\$15.31
InvNo: 2023 02 01	InvDesc: toll free line	InvAmt: \$15.31	
0032832	2023-02-13	COMPUTREK	\$897.52
InvNo: 27082	InvDesc: offsite backup storage	InvAmt: \$55.48	
InvNo: 27048	InvDesc: jan add'l email	InvAmt: \$6.07	
InvNo: 26965	InvDesc: feb remote server mgmt	InvAmt: \$835.97	
0032833	2023-02-13	DIAMOND SOFTWARE INC.	\$2,214.80
InvNo: 374079	InvDesc: yr end software update/tx tbl	InvAmt: \$2,214.80	
0032834	2023-02-13	G. STEPHEN WATT, BARRISTER	\$2,373.00
InvNo: 4023	InvDesc: general legal	InvAmt: \$2,373.00	
0032835	2023-02-13	EXP SERVICES INC.	\$3,338.02
InvNo: 728564	InvDesc: landfill eca-cost upd/present.	InvAmt: \$3,338.02	
0032836	2023-02-13	GERRY STRONG	\$234.62
InvNo: FEB 13 2023	InvDesc: bldg insp mileage	InvAmt: \$234.62	
0032837	2023-02-13	GFL ENVIRONMENTAL INC 2019	\$6,977.96
InvNo: G00000025435	InvDesc: jan recycling transport	InvAmt: \$6,977.96	
0032838	2023-02-13	HYDRO ONE NETWORKS INC.	\$9,055.19
InvNo: JAN 30 2023 LAGOON	InvDesc: lagoon	InvAmt: \$4,034.81	
InvNo: FEB 3 2023 DEPOT	InvDesc: recycling depot (actual)	InvAmt: \$901.26	
InvNo: FEB 3 2023 ICE PLNT	InvDesc: arena-ice plant (actual)	InvAmt: \$2,998.88	
InvNo: FEB 7 2023 PW	InvDesc: pw-microfit	InvAmt: \$5.14	
InvNo: FEB 2 2023 PW	InvDesc: pw	InvAmt: \$996.00	
InvNo: FEB 2 2023 NORISLE	InvDesc: norisle heritage park	InvAmt: \$84.09	
InvNo: FEB 9 2023 SCHLHSE	InvDesc: clover valley schoolhouse	InvAmt: \$35.01	
0032839	2023-02-13	JACKIE WHITE	\$53.09
InvNo: 1505814-9736204	InvDesc: pec-reimb.paint supplies	InvAmt: \$53.09	
0032840	2023-02-13	KYLE BOND	\$190.00
InvNo: 02/02/2023	InvDesc: eyeglasses (chanelle)	InvAmt: \$190.00	
0032841	2023-02-13	MANITOWANING MILL & HOME BUILDING CENTRE	\$338.49
InvNo: 0263529	InvDesc: fd-gear clamp/hose ends	InvAmt: \$8.57	
InvNo: 0263756	InvDesc: fd-hose ends	InvAmt: \$0.30	
InvNo: 0262986	InvDesc: arena-fluor.bulbs	InvAmt: \$90.36	

The Township of Assiniboia
 CHEQUE DISTRIBUTION REPORT
 Payables Management

InvNo: 0262992	InvDesc: arena-ballast	InvAmt: \$64.40
InvNo: 0263456	InvDesc: admin-cleaner	InvAmt: \$5.64
InvNo: 0264043	InvDesc: po-ballast	InvAmt: \$39.28
InvNo: 0264093	InvDesc: arena-shelving unit	InvAmt: \$129.94

ChqNo:	0032842	Date:	2023-02-13	Vendor:	MANITOWANING FRESHMART	Amount:	\$8.58
InvNo:	00151919	InvDesc:	admin-tea	InvAmt:	\$8.58		

ChqNo:	0032843	Date:	2023-02-13	Vendor:	MCDUGALL FUELS	Amount:	\$139.91
InvNo:	6345039	InvDesc:	arena-propane	InvAmt:	\$139.91		

ChqNo:	0032844	Date:	2023-02-13	Vendor:	MINISTER OF FINANCE	Amount:	\$22,759.00
InvNo:	302601231042020	InvDesc:	dec policing	InvAmt:	\$22,759.00		

ChqNo:	0032845	Date:	2023-02-13	Vendor:	MINISTER OF FINANCE	Amount:	\$17,326.24
InvNo:	2022 EHT REMIT	InvDesc:	2022 eht remittance	InvAmt:	\$17,326.24		

ChqNo:	0032846	Date:	2023-02-13	Vendor:	MINISTER OF FINANCE	Amount:	\$3,480.00
InvNo:	067214402-2300845819	InvDesc:	vehicle lic renewals	InvAmt:	\$3,480.00		

ChqNo:	0032847	Date:	2023-02-13	Vendor:	NEW NORTH FUELS INC	Amount:	\$3,444.96
InvNo:	644192	InvDesc:	pw-diesel	InvAmt:	\$1,675.00		
InvNo:	643688	InvDesc:	po/admin furnace oil	InvAmt:	\$814.22		
InvNo:	643702	InvDesc:	po-furnace oil	InvAmt:	\$297.20		
InvNo:	643701	InvDesc:	admin-furnace oil	InvAmt:	\$517.01		
InvNo:	643257	InvDesc:	pw-diesel	InvAmt:	\$955.75		

ChqNo:	0032848	Date:	2023-02-13	Vendor:	NORTHERN 911	Amount:	\$460.08
InvNo:	21216-02012023	InvDesc:	feb 911 dispatch	InvAmt:	\$460.08		

ChqNo:	0032849	Date:	2023-02-13	Vendor:	OLD DUTCH FOODS LTD	Amount:	\$287.07
InvNo:	41913133	InvDesc:	arena canteen inventory	InvAmt:	\$287.07		

ChqNo:	0032850	Date:	2023-02-13	Vendor:	PERRY NEWMAN	Amount:	\$103.59
InvNo:	FEB 13 2023	InvDesc:	bylaw mileage	InvAmt:	\$103.59		

ChqNo:	0032851	Date:	2023-02-13	Vendor:	PURULATOR COURIER	Amount:	\$48.96
InvNo:	452598074	InvDesc:	freight	InvAmt:	\$48.96		

ChqNo:	0032852	Date:	2023-02-13	Vendor:	RECEIVER GENERAL	Amount:	\$26,932.25
InvNo:	JAN 2023	InvDesc:	jan source deductions	InvAmt:	\$26,932.25		

ChqNo:	0032853	Date:	2023-02-13	Vendor:	RECEIVER GENERAL FOR CANADA	Amount:	\$1,187.94
InvNo:	20230032428	InvDesc:	2023 radio lic renewal	InvAmt:	\$1,187.94		

ChqNo:	0032854	Date:	2023-02-13	Vendor:	SUDBURY & DISTRICT HEALTH UNIT	Amount:	\$3,817.55
InvNo:	RC020035574	InvDesc:	feb health unit levy	InvAmt:	\$3,817.55		

ChqNo:	0032855	Date:	2023-02-13	Vendor:	SUPERIOR PROPANE INC.	Amount:	\$35.60
InvNo:	42645014	InvDesc:	pw-cylinder rental	InvAmt:	\$11.87		
InvNo:	42645015	InvDesc:	arena-cylinder rental	InvAmt:	\$23.73		

~~THE TOWNSHIP OF ROSELAND~~
CHEQUE DISTRIBUTION REPORT
Payables Management

ChqNo:	Date:	Vendor:	Amount:
0032856	2023-02-13	ROB MELLAN	\$550.00
InvNo: 2022/23 SEASON	InvDesc: donation-re mcleans prk maint	InvAmt: \$550.00	
0032857	2023-02-13	WAGG'S PETROLEUM EQUIPMENT LTD	\$273.20
InvNo: W82369	InvDesc: marina-pump control box	InvAmt: \$273.20	
0032858	2023-02-13	THOMAS SAGLE	\$100.00
InvNo: FEB 4 2023	InvDesc: coyote pred (2) claim	InvAmt: \$100.00	
0032859	2023-02-13	CANDICE IRWIN	\$254.25
InvNo: 258	InvDesc: jan dance classes (otf)	InvAmt: \$254.25	
0032860	2023-02-13	UNIVERSUS SOFTWARE CANADALTD	\$72.72
InvNo: INV-0914	InvDesc: booking ecommerce fees	InvAmt: \$72.72	
0032861	2023-02-13	WINDOWS UNLIMITED	\$3,653.66
InvNo: 2023-16	InvDesc: po/admin/lib cleaning	InvAmt: \$3,653.66	

*** End of Report ***

Report Total:

\$110,623.56

Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0032743		2023-01-16	01/16COMB	122	HOBBS, ALTON	OUTSTANDING	Cheque
0032744		2023-01-16	01/16COMB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
0032745		2023-01-16	01/16COMB	133	BOND, FREDA	OUTSTANDING	Cheque
0032746		2023-01-16	01/16COMB	222	ELLIOTT, DWAYNE	OUTSTANDING	Cheque
0032747		2023-01-16	01/16COMB	375	MILLETTE, SHELBA	OUTSTANDING	Cheque
0032748		2023-01-16	01/16COMB	384	CASE, LORI	OUTSTANDING	Cheque
0032749		2023-01-16	01/16COMB	392	STARUCK, MIKAILA	OUTSTANDING	Cheque
0032750		2023-01-16	01/16COMB	393	Moggy, Elizabeth	OUTSTANDING	Cheque
3290		2023-01-16	01/16COMB	118	COOPER, RONALD	OUTSTANDING	Direct Deposit
3291		2023-01-16	01/16COMB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
3292		2023-01-16	01/16COMB	216	REID, BRENDA	OUTSTANDING	Direct Deposit
3293		2023-01-16	01/16COMB	221	MAGUIRE, ROBERT	OUTSTANDING	Direct Deposit
3294		2023-01-16	01/16COMB	223	BOWERMAN, JANICE	OUTSTANDING	Direct Deposit
3295		2023-01-16	01/16COMB	224	HOOPER, JENNIFER	OUTSTANDING	Direct Deposit
3296		2023-01-16	01/16COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit
3297		2023-01-16	01/16COMB	362	SAGLE, EDDY	OUTSTANDING	Direct Deposit
3298		2023-01-16	01/16COMB	364	BOND, KYLE	OUTSTANDING	Direct Deposit
3299		2023-01-16	01/16COMB	365	BOWERMAN, COLE	OUTSTANDING	Direct Deposit
3300		2023-01-16	01/16COMB	370	LENTIR, CRYSTAL	OUTSTANDING	Direct Deposit
3301		2023-01-16	01/16COMB	381	COOPER, JEREMY	OUTSTANDING	Direct Deposit
3302		2023-01-16	01/16COMB	390	GERHARD, KARI	OUTSTANDING	Direct Deposit
3303		2023-01-16	01/16COMB	391	GAMMIE, MURRAY	OUTSTANDING	Direct Deposit

Total : \$20,751.64

Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0032779		2023-01-30	01/30COMB	122	HOBBS, ALTON	OUTSTANDING	Cheque
0032780		2023-01-30	01/30COMB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
0032781		2023-01-30	01/30COMB	133	BOND, FREDA	OUTSTANDING	Cheque
0032782		2023-01-30	01/30COMB	222	ELLIOTT, DWAYNE	OUTSTANDING	Cheque
0032783		2023-01-30	01/30COMB	367	QUACKENBUSH, MICHAEL	OUTSTANDING	Cheque
0032784		2023-01-30	01/30COMB	378	MILLETTE, SHELBA	OUTSTANDING	Cheque
0032785		2023-01-30	01/30COMB	392	STARUCK, MIKAILA	OUTSTANDING	Cheque
0032786		2023-01-30	01/30COMB	393	Moggy, Elizebeth	OUTSTANDING	Cheque
3305		2023-01-30	01/30COMB	118	COOPER, RONALD	OUTSTANDING	Direct Deposit
3306		2023-01-30	01/30COMB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
3307		2023-01-30	01/30COMB	216	REID, BRENDA	OUTSTANDING	Direct Deposit
3308		2023-01-30	01/30COMB	221	MAGUIRE, ROBERT	OUTSTANDING	Direct Deposit
3309		2023-01-30	01/30COMB	223	BOWERMAN, JANICE	OUTSTANDING	Direct Deposit
3310		2023-01-30	01/30COMB	224	HOOPER, JENNIFER	OUTSTANDING	Direct Deposit
3311		2023-01-30	01/30COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit
3312		2023-01-30	01/30COMB	362	SAGLE, EDDY	OUTSTANDING	Direct Deposit
3313		2023-01-30	01/30COMB	364	BOND, KYLE	OUTSTANDING	Direct Deposit
3314		2023-01-30	01/30COMB	365	BOWERMAN, COLE	OUTSTANDING	Direct Deposit
3315		2023-01-30	01/30COMB	370	LENTIR, CRYSTAL	OUTSTANDING	Direct Deposit
3316		2023-01-30	01/30COMB	381	COOPER, JEREMY	OUTSTANDING	Direct Deposit
3317		2023-01-30	01/30COMB	390	GERHARD, KARI	OUTSTANDING	Direct Deposit
3318		2023-01-30	01/30COMB	391	GAMMIE, MURRAY	OUTSTANDING	Direct Deposit

Total : \$21,009.12

Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0032823		2023-02-13	02/13COMB	122	HOBBS, ALTON	OUTSTANDING	Cheque
0032824		2023-02-13	02/13COMB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
0032825		2023-02-13	02/13COMB	133	BOND, FREDA	OUTSTANDING	Cheque
0032826		2023-02-13	02/13COMB	222	ELLIOTT, DWAYNE	OUTSTANDING	Cheque
0032827		2023-02-13	02/13COMB	367	QUACKENBUSH, MICHAEL	OUTSTANDING	Cheque
0032828		2023-02-13	02/13COMB	378	MILLETTE, SHELBA	OUTSTANDING	Cheque
0032829		2023-02-13	02/13COMB	384	CASE, LORI	OUTSTANDING	Cheque
0032830		2023-02-13	02/13COMB	393	Moggy, Elizebeth	OUTSTANDING	Cheque
3319		2023-02-13	02/13COMB	118	COOPER, RONALD	OUTSTANDING	Direct Deposit
3320		2023-02-13	02/13COMB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
3321		2023-02-13	02/13COMB	216	REID, BRENDA	OUTSTANDING	Direct Deposit
3322		2023-02-13	02/13COMB	221	MAGUIRE, ROBERT	OUTSTANDING	Direct Deposit
3323		2023-02-13	02/13COMB	223	BOWERMAN, JANICE	OUTSTANDING	Direct Deposit
3324		2023-02-13	02/13COMB	224	HOOPER, JENNIFER	OUTSTANDING	Direct Deposit
3325		2023-02-13	02/13COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit
3326		2023-02-13	02/13COMB	364	BOND, KYLE	OUTSTANDING	Direct Deposit
3327		2023-02-13	02/13COMB	365	BOWERMAN, COLE	OUTSTANDING	Direct Deposit
3328		2023-02-13	02/13COMB	370	LENTIR, CRYSTAL	OUTSTANDING	Direct Deposit
3329		2023-02-13	02/13COMB	381	COOPER, JEREMY	OUTSTANDING	Direct Deposit
3330		2023-02-13	02/13COMB	386	NEWMAN, PERRY	OUTSTANDING	Direct Deposit
3331		2023-02-13	02/13COMB	390	GERHARD, KARI	OUTSTANDING	Direct Deposit
3332		2023-02-13	02/13COMB	391	GAMMIE, MURRAY	OUTSTANDING	Direct Deposit

Total : \$20,718.81

Alton Hobbs

From: Theresa Carlisle <mpbcarlisle@bellnet.ca>
Sent: February 3, 2023 3:02 PM
To: Alton Hobbs
Cc: 'dave mcdowell'; Brenda Reid
Subject: OPA No A-3
Attachments: OPA-A-3.pdf

Good afternoon Alton,

At the last Planning Board Meeting, held on January 31st, 2023, Official Plan Amendment No. A-3, for a Natural Heritage System Strategy (NHSS) was approved by the Board. A package is being prepared to be send to the Ontario Ministry of Municipal Affairs and Housing (MMAH) for their approval.

A Resolution is required from your Municipality to include with this package, to adopt Official Plan Amendment No. A-3.

I have attached a copy of OPA No. A-3, for you and your Council and ask that a Resolution of Council is considered at your **next Council Meeting**.

We would appreciate your immediate attention to this request.

Sample

' By Resolution No. -----The Municipality of _____ deems it appropriate to adopt Official Plan Amendment No. A-3 for the District of Manitoulin including the Unincorporated Townships or Robinson and Dawson consisting of explanatory text and mapping identified on Schedule D, dated January 30th, 2023, for a Natural Heritage System Strategy (NHSS) to be forwarded to the Ontario Ministry of Municipal Affairs and Housing (MMAH) for approval.'

The OPA with the text and mapping is also available on our website. www.manitoulinplanning.ca

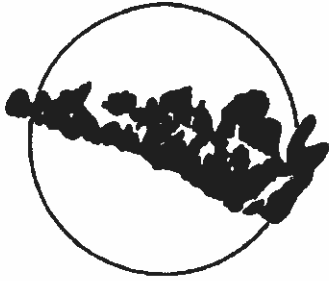
Thank you.

Theresa

Theresa Carlisle,
Secretary Treasurer
Manitoulin Planning Board
Harbour Centre
40 Water Street, Unit 1
P.O. Box 240
Gore Bay ON P0P 1H0
TEL: 705-282-2237
FAX: 705-282-3142

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PLANNING BOARD**
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☎ 705-282-2237 📠 705-282-3142

THE MANITOULIN PLANNING BOARD

BY-LAW NO. 2023- 002

Being a By-law to adopt an Official Plan Amendment for the
Manitoulin Planning Area including the
Unincorporated Townships of Robinson and Dawson

WHEREAS the Manitoulin Planning Board has recommended the adoption and submission of an Official Plan Amendment for the implementation of a Natural Heritage System Strategy for the Manitoulin Planning Area;

AND WHEREAS the Manitoulin Planning Board deems it appropriate to adopt the Official Plan Amendment for the implementation of a Natural Heritage System Strategy for the Manitoulin Planning Area;

NOW THEREFORE, the Manitoulin Planning Board, under Section 18 of the Planning Act, as amended, hereby enacts as follows:

1. THAT Official Plan Amendment No. A-3 to the Official Plan for the District of Manitoulin consisting of the attached explanatory text and Schedule F is hereby adopted.
2. THAT Official Plan Amendment No. A-3 to the Official Plan for the District of Manitoulin, consisting of the attached explanatory text and Schedule F, is attached hereto and forms part of this By-law.
3. THAT this By-law shall come into force and take effect on the day of the final passing thereof subject to the requirements of the Planning Act.

READ A FIRST, SECOND AND THIRD TIME, AND FINALLY PASSED, THIS 31st DAY OF JANUARY 2023.

L. Hayden, Chair

T. Carlisle, Secretary-Treasurer

AMENDMENT NO. A-3

TO THE

OFFICIAL PLAN

FOR THE

DISTRICT OF MANITOULIN

**AMENDMENT NO. A-3
TO THE
OFFICIAL PLAN
FOR THE
DISTRICT OF MANITOULIN**

The attached explanatory text and Schedule F constitutes Amendment No. A-3 to the Official Plan for the District of Manitoulin.

The following amendment to the Official Plan for the District of Manitoulin consists of two parts:

- PART A** **THE PREAMBLE** – consists of the purpose, location, and basis for the amendment and does not constitute part of the actual Amendment.
- PART B** **THE AMENDMENT** – including the text and Schedule F, sets out the actual Amendment.

PART A THE PREAMBLE

1. Purpose

The purpose of this Amendment is to implement a Natural Heritage System Strategy for the District of Manitoulin, as required by Modification No. 21 of the Official Plan for the District of Manitoulin as approved on October 29, 2018.

2. Location

The area affected by the Amendment constitutes all lands in the geographic Townships of Allan, Assiginack, Barrie Island, Burpee, Campbell, Carnarvon, Dawson, Gordon, Mills, Robinson, Sandfield, and Tehkummah; the Town of Gore Bay; and those portions of the Township of Sheguiandah and Bidwell that are within the Municipal boundaries of the Municipality of Assiginack.

For greater clarity, said lands being the area falling within the municipal boundaries of the Municipalities of Assiginack, Billings, Burpee-Mills, Central Manitoulin, Cockburn Island, Gordon/Barrie Island, and Tehkummah; the Town of Gore Bay; and the unincorporated areas of Robinson and Dawson.

3. Basis

The current Official Plan for the Manitoulin District was approved by the Ministry of Municipal Affairs and Housing on October 29, 2018. At that time, the Official Plan, by Modification No. 21, required that within three years the Manitoulin Planning Board update the Official Plan to include a Natural Heritage System Strategy in order to conform to Section 2.1.3 of the Provincial Policy Statement.

The Manitoulin Planning Board proposes to implement the Natural Heritage System Strategy into the Official Plan by replacing Section D-4(a) and D-4(b) of the Official Plan with updated text outlining the policies and components for the Natural Heritage System, and to add a new Schedule F to the Official Plan illustrating the components of the system (i.e. the Core Areas and Linkages). No amendments to Schedule D and Schedules D1 through D8 of the Official Plan are proposed.

PART B THE AMENDMENT

All of this part of the document entitled Part B the Amendment, which consists of the following text and attached Schedule F, constitutes Amendment No. A-3 to the Official Plan for the District of Manitoulin.

DETAILS OF THE AMENDMENT

The Official Plan is amended as follows:

- a) Schedule F to this Amendment is hereby added to the Official Plan as Schedule F – Natural Heritage System.
- b) Section D.4(a), D.4(b), D.4.1, D.4.2, D.4.3, D.4.4, D.4.5, and D.4.6 are hereby removed and replaced by the text attached, which will become Section D.4(a) and D.4(b).

D.4(a) Natural Heritage System Strategy

A natural heritage system is an ecologically based delineation of nature and natural function – a system of connected or to be connected green and natural areas that provide ecological functions over a longer period of time and enable movement of species. Natural heritage systems encompass or incorporate natural features, functions and linkages (also referred to as “corridors”) as component parts within them and across the landscape. They also enable the linking of different landscapes.

A natural heritage system informs and supports land use planning and resource management while providing a strategic focus for restoration, stewardship, securement and the conservation of biodiversity. It also serves to:

- Limit landscape fragmentation;
- Mitigate the effects of climate change by facilitating migrations to more suitable habitats;
- Facilitate the maintenance of ecosystem health resilience and enjoyment / use by humans; and
- Provide ecosystem services such as clean air, flood attenuation, erosion prevention, and productive soils

The following Natural Heritage Features and Areas will make up the Natural Heritage System:

- Provincially Significant Wetlands
- Coastal Wetlands, including Significant Coastal Wetlands
- Significant Wildlife Habitat
- Areas of Natural and Scientific Interest (A.N.S.I)
- Fish Habitat
- Habitat of Endangered and Threatened Species
- Alvars
- Linkages

Natural Heritage Features and Areas shall be protected for the long term. The significant Natural Heritage Features and Areas are lands that represent the legacy of the natural landscape of the area and as a result have important environmental and social value. Natural Heritage Features and Areas in the District have been identified on Schedule D. Natural Heritage Features and Areas that make up the Natural Heritage System have been identified on Schedule F, except where data sensitivity or other issues prevent their display. Features meeting the requirements of the Natural Heritage System constitute part of the system regardless of whether they appear on Schedule F. The Planning Board and the municipalities will work to conserve, restore and enhance them, wherever possible.

The following policies apply to Natural Heritage Features and Areas and the Natural Heritage System:

1. Natural Heritage Features and Areas have been identified and mapped to the extent possible and are based on data from the Province and its partners as well as, in some cases, Environmental Impact Studies (EIS) undertaken during Planning Act applications. The accuracy of the feature limits is based on that of available data. The boundaries of the features and areas making up the Natural Heritage System may be refined, with additions, deletions and/or boundary adjustments, through individual EIS prepared in accordance with Section D.7 of this Official Plan or other similar studies as outlined in later sub-sections, and accepted by the Manitoulin Planning Board and/or the Municipalities. Once approved through an approval process under the Planning Act, these refinements will be in effect on the date of such approval. The Board will maintain mapping identifying such refinements and incorporate them as part of the Planning Area's statutory review of its Official Plan.
2. The Planning Board and the municipalities will encourage, wherever possible and appropriate, the enhancement and restoration of features and areas of the Natural Heritage System, including maintenance or re-naturalization of shoreline areas.
3. There may be features and areas on the landscape that are part of the Natural Heritage System but which are not mapped or cannot be readily mapped. Any feature or area that meets the criteria set out in Section D(4)(a) and Section D(4)(b) is part of the Natural Heritage system and is subject to the policies of the Official Plan.
4. The Planning Board and the municipalities will encourage, wherever possible and appropriate, that trees be planted to replace those trees removed if a development proceeds. The Planning Board and the municipalities will also encourage the conservation or replanting of roadside and fence-line shrubs and trees, and riparian area vegetation, wherever possible and appropriate in the context of new development. Financial compensation for tree loss is not considered as the preferable means of appropriate mitigation for development.
5. When considering development proposals, the Planning Board and the municipalities will encourage the exploration of opportunities for creating new habitats, natural vegetation regeneration, conserving natural landforms and functions for protecting and enhancing groundwater and surface water resources, and for promoting environmental education and interpretation.

6. Where components of Natural Heritage Features and Areas are held in private ownership, nothing in this Official Plan will require that these lands be free and available for public use, and the identification of land will not oblige the Planning Board, the municipalities, or other public agencies to purchase the land.
7. Subject to Provincial and Federal statutes, the policies of this Official Plan will not prevent the continuation of existing agricultural uses within or adjacent to Natural Heritage Features and Areas.
8. The Planning Board and the municipalities will, to the extent feasible, ensure that required maintenance of existing drains is carried out in a manner that mitigates impacts of the maintenance of drains on Natural Heritage Features, Areas, and their functions.
9. When considering applications or initiating projects under the *Drainage Act* or *Water Resources Act* for drainage works, the Planning Board and the municipalities, in consultation with the Province, will be satisfied that the works will be engineered and constructed to ensure no negative impact on Natural Heritage Features, Areas, and their functions. Such considerations may include completion of an EIS or an environmental evaluation/appraisal carried out under the *Drainage Act*.
10. The following policies will apply whenever a planning application proposes development and/or site alteration within a Natural Heritage Feature or Area that is part of the Natural Heritage System. More detailed policies for specific feature types are outlined in Section D.4(b).1 to D.4(b).6 of this Official Plan.
 - a. Development and Site Alteration will not be permitted in:
 - i. Provincially Significant Wetlands; and
 - ii. Provincially Significant Coastal Wetlands
 - b. Development and site alteration will not be permitted in:
 - i. Coastal Wetlands
 - ii. Other Wetlands
 - iii. Alvars
 - iv. Significant Wildlife Habitat
 - v. Areas of Natural and Scientific Interest; and
 - vi. Linkages

Unless it can be demonstrated through an EIS or equivalent study (as per Section D.7) that there will be no negative impact to the natural features or their ecological functions.

- c. Development and site alteration will not be permitted in:
 - i. Fish Habitat
 - ii. Habitat of Endangered or Threatened Species

Except in accordance with provincial and federal requirements, and supported by an EIS or equivalent study (as per Section D.7).

11. Development and site alteration in the *adjacent lands* of features identified in Section 10 above will not be permitted unless it can be demonstrated through an EIS or equivalent study (as per Section D.7) that there will be no negative impact to the natural features or their ecological functions. The distances used to determine the adjacent lands of the features comprising the Natural Heritage System are set out in the chart below and based on the criteria of the Natural Heritage Reference Manual:

Feature or Area Type	Adjacent Lands Distance
Provincially Significant Wetlands	120 metres
Coastal Wetlands	120 metres
Alvars	120 metres
Significant Wildlife Habitat	120 metres
Areas of Natural or Scientific Interest (A.N.S.I.) – life science	120 metres
Areas of Natural or Scientific Interest (A.N.S.I.) – earth science	50 metres
Fish Habitat	120 metres, or 300 metres for a Lake Trout Lake that is designated an at-capacity lake.
Habitat of Endangered or Threatened Species	120 metres

12. If an EIS or equivalent study is required under preceding Section 10 or 11, it may be appropriately scoped or waived if the proposal meets certain criteria as laid out in the specific sub-sections for these features later in the Official Plan.

Section D.4(b) Feature-Specific Policies

In addition to the policies in Section D.4(a) regarding features and areas composing the Natural Heritage System, the following policies apply to specific features that may or may not form part of the Natural Heritage System.

D.4.(b).1 – Provincially Significant Wetlands

Existing Provincially Significant Wetlands (PSW) in the District of Manitoulin will be protected. If any additional Provincially Significant Wetlands are identified during the life of this Official Plan, this Plan will be amended in accordance with Section F.2.1. The boundaries of PSWs will be defined based on information from the Province. The boundaries of PSWs may be refined without an amendment to this Plan provided approval is obtained from the Province. The addition or removal of a PSW will *not* require an amendment to this Plan.

D.4.(b).2 – Other Wetlands

The following policies apply to Other Wetlands:

1. Other Wetlands (OWs) are delineated on Schedule D, and include Unevaluated Wetlands, Coastal Wetlands, and Evaluated (Not Significant) Wetlands.
2. The boundaries of OWs will be defined based on information from the Province, which may be amended from time to time. Where new information becomes available, the Planning Board will review and update the policies related to unidentified wetlands as part of any subsequent review to this Official Plan.
3. The Planning Board may require that a Wetland Evaluation be prepared for any development or site alteration adjacent to an OW in accordance with the Province's Ontario Wetland Evaluation System (OWES) for Southern Ontario, or other provincial guidance document as may be created or amended from time to time, to determine their status under policies of the Provincial Policy Statement and this Official Plan. Evaluations are to be accepted by the responsible Provincial Ministry. Where an evaluation is completed and an OW is determined to be Provincially Significant, the policies applicable to Provincially Significant Wetlands shall apply.
4. Wetlands may be subject to additional regulations or legislation. No policy of this Plan is intended to and does not imply waiving, permission or authorization of any kind.

D.4.(b).3 – Habitat of Endangered and Threatened Species

The following policies apply to Habitat of Endangered or Threatened Species:

1. Habitat of Endangered Species and Threatened Species will be defined based on the *Endangered Species Act* (ESA) and the Species at Risk in Ontario (SARO) list.
2. The Province is the responsible authority to approve the delineation of habitat of endangered and/or threatened species identified by an ecological site assessment or as part of an Environmental Impact Study (EIS).

3. In accordance with common practices to protect the associated features from disturbance, the Habitat of Endangered or Threatened Species are not illustrated on the schedules to this Official Plan. Instead, a screening map, prepared by the Province showing areas of potential habitat of endangered and/or threatened species has been provided to the Planning Board for reference, which may be updated from time to time. Where the screening map identifies the potential habitat of endangered and/or threatened species, an ecological site assessment (EcoSA) will be required in support of a planning application. The EcoSA will assess the potential for habitat and delineate the extent of habitat of endangered and/or threatened species within or adjacent to an area proposed for development or site alteration. In cases where an EIS is triggered by this Official Plan, the above requirements may be addressed as part of the EIS, provided it is undertaken by a qualified individual.

D.4.(b).4 - Fish Habitat

The following policies apply to Fish Habitat:

1. The Planning Board and the municipalities recognize that the health of the aquatic environment is a fundamental indicator of the health of the overall ecosystem in the District and beyond. The harmful alteration, disruption or destruction of fish habitat is prohibited under the *Fisheries Act*.
2. Through a fish habitat mitigation/compensation assessment, in consultation with the Planning Board and the Department of Fisheries and Oceans (DFO), it is the Planning Board's objective to secure a "no net loss" of productive capacity of fish habitat, and where possible, secure a net gain of productive capacity of fish habitat.
3. Any development or change in land use within or adjacent to an existing fish habitat area, or potential fish habitat area along lands adjacent to any lake, river, stream, or wetland, will be reviewed by the Planning Board in consultation with the DFO with respect to the potential impact. Adjacent lands will be defined by the Planning Board, in consultation with the Province and DFO, and will generally be 30-120 metres from the edge of the identified Fish Habitat. Any such proposal may be subject to a scoped Environmental Impact Statement (EIS), in accordance with Section D.7, to determine if proposed development will adversely impact the fish habitat. If it is determined that development will impact the fish habitat, development will not be permitted. If it is determined, through consultation with DFO, that development will not impact fish habitat then the requirement for an EIS may be waived, in accordance with Section D.7. An example of this may include development on full municipal services and nearby, intervening development between the site and the identified fish habitat.

4. Where it has been determined by the DFO that the development or change in land use will affect the natural functions of the fish habitat, the preparation of a fish habitat mitigation/compensation assessment will be required. The assessment will typically be required to include the following information:
 - a. identify the nature and extent of potential impacts;
 - b. determine appropriate mitigative measures to protect the affected fish habitat;
 - c. specify compensation for loss of fish habitat through near-site replacement of habitat, off-site replacement of fish habitat or an on-site increase of fish habitat capacity;
 - d. determine appropriate buffering and explain how such buffering will be protected in the future; and
 - e. address other matters as determined by the DFO.
5. Any requirements imposed through a fish habitat mitigation/compensation assessment will be implemented by the proponent with input from, and to the satisfaction of the Planning Board and the DFO.
6. Any development or site alteration within 20 metres above the high water mark will have regard to the Shoreline Management Plan (SMP), which was developed by the Province.

D.4.(b).5 – Significant Wildlife Habitat

Significant wildlife habitats are ecologically important and includes species ecologically important in terms of features, functions, representation or amount, and contributing to the quality and diversity of an identifiable geographic area or natural heritage system. Significant wildlife habitat is an area where plants, animals and other organisms live and find adequate amounts of food, shelter, water and space needed to sustain their populations. All plants and animals have individual habitat requirements, which vary for different periods in their life cycles. Specific wildlife habitats of concern may include areas where species concentrate at a vulnerable point in their life cycle, and areas, which are important to migratory or non-migratory species. An example of this includes Deer Wintering Areas, which are identified on Schedule D to this Official Plan.

The following policies apply to Significant Wildlife Habitat:

1. Significant Wildlife Habitat is to be screened for and assessed in accordance with the Significant Wildlife Habitat Criteria Schedules for Ecoregion 6E (M.N.R.F. 2015) as may be amended from time to time.

2. Significant Wildlife Habitat is not mapped on Schedules to the Plan, with the exception of Deer Wintering Areas and areas of Significant Wildlife Habitat identified by an Environmental Impact Study (EIS) prepared during the course of a planning application.
3. A screening assessment for Significant Wildlife Habitat is to be completed to determine potential presence of this feature type in accordance with Section D.7 of the Official Plan.

D.4.(b)5.1 Deer Wintering Areas

The following policies apply to Deer Wintering Areas:

1. Deer populations provide a broad range of economic, social and cultural benefits to Manitoulin Island residents. These include both direct benefits (e.g. hunting, viewing, tourism) and indirect benefits (e.g. contributions to biodiversity, bequest to following generations). It is the intent of the Planning Board to conserve important Core Deer Yards as part of the natural ecology of Manitoulin. Core Deer Yard boundaries are shown on Schedule D of this Official Plan.
2. Core Deer Yards consist mainly of coniferous trees (pines, hemlock, cedar, spruce) with a conifer canopy closure of more than 60% and may include interspersed areas of deciduous forest. Core Deer Yards provide suitable areas of cover, food, and adjacent natural lands. Lands surrounding the Core Deer Yard can be agricultural, or mixed/deciduous forest; however, a Core Deer Yard is predominantly woodland habitat with minor components of cultural lands. These areas are traditionally used by deer and are absent of barriers to migration to and from the yard itself.
3. Development and site alteration can be beneficial when it maintains cover and provides winter browse. It can be detrimental when excessive amounts of conifer cover are removed or converted to mixed woods or hardwoods. The three most important features of a successful yard are traditional use, cover and browse.
4. Policies aim to be enabling and flexible to allow for local land use planning decisions to address local circumstances and needs, while still contributing to the broader landscape-based deer management needs.

5. In areas identified as a Core Deer Yard or on adjacent lands, shown on the land use Schedules to this Official Plan, and outside of the identified urban areas and village areas, new development or site alteration may be permitted without an Environmental Impact Statement (EIS) provided:
 - a. The proposed new lots have a minimum 90 metre frontage and 90 metre depth, and vegetation retention is maximized through the use of tools such as a development agreement or a subdivision agreement, miscellaneous notification agreement (and subject to the other policies of this plan). Smaller lot sizes may be considered if through means of an EIS it can be demonstrated that no adverse impact will occur to the habitat or herd.
 - b. An EIS as set out in Section D-7 will be required for the creation of more than three new lots as a means to determine the extent of conifer habitat to be retained and other mitigation measures. A Township lot as originally surveyed, i.e. 40 hectare lot, may be severed from an entire holding without affecting the three lot limit in this case.
 - c. Where development is proposed in shoreline areas, coniferous fringe habitat along the shoreline (providing deer browse and shelter habitat) shall be conserved.
6. For development proposals within or adjacent to deer habitat, the Planning Board will require an applicant to provide the following:
 - a. a map or sketch indicating the property and the location of the deer habitat on or adjacent to the proposed development and identifying all adjacent land uses;
 - b. identify existing land use and proposed land use;
 - c. identify alternative development locations or forms considered;
 - d. describe the existing forest cover of the area including species, extent of existing forest types etc., including pictures and maps to assist in review of the application;
 - e. describe other identified natural heritage features or development constraints present on the site;
 - f. provide any previous habitat assessments or studies that exist;

- g. identify the potential impacts of the proposal on key ecological functions including loss of existing conifer cover, food production areas, and linkages;
 - h. describe how the identified deer wintering habitat will be protected or enhanced;
 - i. outline the proposed mitigation measures which will be employed to reduce potential impacts to the deer wintering area as a result of the proposed development; and
 - j. specify the net predicted effect of the development and proposed mitigation measures.
7. Where requested to be completed by Planning Board an EIS must be completed by a qualified professional, the cost of which will normally be borne by the applicant. The Planning Board may require a peer review of an EIS.
 8. An EIS may be required for a planning application, other than new lot creation, for a change in land use to a commercial, industrial, or institutional use where the proposed building coverage and clearing may result in negative impacts to the natural features and their ecological functions.
 9. An EIS will be required when a planning application is made for a large scale recreational use (e.g. a golf course, serviced campground, tourist lodge, motor sport track) that will require large scale site alteration, or large scale removal of the natural vegetation coverage.
 10. On existing lots of record, where planning approvals are not required and residential uses are permitted, new residential uses do not require the submission of an EIS.

D.4.(b).6 Alvars

Alvars are naturally open areas of thin or no soils over essentially flat limestone, dolostone, or marble rock, supporting a sparse vegetation cover of mostly shrubs and herbs. Alvars are shown on Schedule D and Schedule F. Policies regarding development and/or site alteration within or on the adjacent lands of Alvars are contained in Section D.4(a).10.

D.4(b).7 Areas of Natural and Scientific Interest (ANSI)

ANSIs are areas of land and water containing natural landscapes or features, which have been identified as having values related to protection, appreciation, scientific study or education. These areas have been identified, mapped, and ranked by the Province. The boundaries of all known ANSIs have been shown on Schedule D. Changes to the boundaries of an ANSI require the approval of the Province.

D.4(b).8 Linkages

The Natural Heritage System intends to protect the ecological function of Natural Heritage Features and Areas by ensuring connectivity between identified features. This connectivity is meant to ensure that hydrological and ecological function is preserved, to allow the free movement of wildlife, and to limit landscape fragmentation.

The mapping of linkages on Schedule F is general in nature and is meant to recognize and highlight connectivity in the landscape. Linkages currently identified in the schedule include:

- Water courses connecting Coastal Wetlands to Lake Huron, to a distance of 50 metres from the bank of the stream;
- Water courses connecting areas of identified Fish Habitat, to a distance of 50 metres from the bank of the stream, or in the case of meandering streams, the line from which the adjacent lands would be measured as if the stream were designated Fish Habitat, as set out in the *Natural Heritage Reference Manual Second Edition (2010)*;
- Portions of shoreline and lake bed connecting nearby areas of Fish Habitat on a lake;
- Areas of natural cover between identified Alvars that occur within the Alvars' adjacent lands distance;
- Site Scale Linkages identified in an Environmental Impact Study (EIS)

Smaller site-scale linkages are intended to provide connection within and between natural heritage features and areas in close proximity. Linkages at the site-level scale, as may be assessed and identified through a site specific study such as an EIS, do not appear on the attached Schedule F; however, the policies of this Official Plan continue to apply.

The following policies apply to Linkages in the Natural Heritage System:

1. The mapping of landscape-level Linkages uses the best currently available mapping of the features and areas that make up the NHS. Landscape level linkages will vary in size and shape depending on their habitat types and/or functions. This scale of mapping is general in nature and minor shifts may be permitted when informed by more detailed assessment.
2. Existing uses on lots of record within Linkages will be permitted to continue.
3. Development and Site Alteration for low-intensity uses may be permitted in linkages within this Official Plan if it can be demonstrated through an Ecological Site Assessment (EcoSA) that the development will have no negative impacts on the function of the Linkage, or that the development can be conducted in such a way as to avoid the Linkage altogether. In cases where an EIS is triggered by this assessment, the requirements of Section D.7 shall apply.

4. When considering waiving or scoping an EIS supporting a proposed development within a Linkage, the Planning Board will have consideration for the criteria applied to the Natural Heritage Features for which the Linkage is providing connectivity, and for the nature of the land uses proposed.
5. Smaller site-scale linkages are intended to provide connection within and between natural heritage features and areas in close proximity. Linkages at the site-level scale, as may be assessed and identified through a site specific study such as an EIS, may not appear on Schedule F; however, the policies of this Official Plan continue to apply.
6. Development and Site Alteration within site-scale linkages will not be permitted except for portions of naturalized stormwater management facilities or similar infrastructure that does not disrupt the function of the Linkage.

Alton Hobbs

From: Frank and Lisa Hallaert <frank_lisa_h@hotmail.com>
Sent: January 21, 2023 7:59 PM
To: Alton Hobbs
Subject: Summerfest

Hello Alton, Mayor and Council

The Southeast Lions Club is starting to plan for this years Summerfest.

As usual the event will be held the third weekend of July 14-16.

This is our main fundraiser for the year, that we intern give back to the community in various ways.

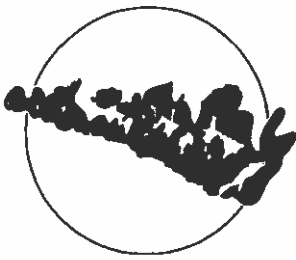
I am writing to Mayor and Council to ask for a donation, in the form of allowing the use of Arena and fairgrounds at no cost.

Staff has always been so helpful, which makes it a lot easier for our members.

Thank you for your consideration.

Lisa Hallaert, president

Sent from my iPhone



MANITOULIN PLANNING BOARD

40 WATER STREET - UNIT 1 - P.O. BOX 240 - GORE BAY - ONTARIO - P0P 1H0
☎ 705-282-2237 📠 705-282-3142

February 13, 2023

RECEIVED
FEB 14 2022

Alton Hobbs, CAO
P.O. Box 238
156 Arthur Street
Manitowaning ON P0P 1N0

NOTICE OF APPLICATION FOR CONSENT

File No. B04-23
Owner: Clayton Stere
Agent: M.D. Sinclair
Location: Part Lot 52, Conc. 2, Surveyed as Part 1, Plan 31R-4030 and
Part Lot 53, Conc. 2, Surveyed as Parts 6, 7 & 10, Plan 31R-2223,
(Heron Trail),
Township of Assiginack
District of Manitoulin

Purpose and Effect: To provide for a lot addition (lot line adjustment) of ± 2.8 Hec. to a shoreline lot of ± 0.4 Hec., described by Instrument No. RM65329. The lot addition land will be subject to right-of-way over Heron Trail in favour of the retained land and will also be together with right-of-way to Holiday Haven Road, as entitled and described in individual land transfers/deeds.

Dear Mr. Hobbs:

In order that the application may be properly considered in accordance with requirements set out in Sections 50 and 53 of the Planning Act, would you please fill out the attached questionnaire, returning one to us and keeping the other for your records.

If your Council have any suggestions, information, or conditions to add to the questionnaire form, please send them out in an attached letter.

Last Day for Receiving Comments: **February 27th, 2023.**

Additional information, if required, may be available by contacting the Planning Board Office.

Decision and Appeal

If you wish to be notified of the Decision of Planning Board in respect of the proposed consent, you must make a written request to the Planning Board at the address of the Planning Board Office as stated above.

Any person or public body may, not later than 20 days after the giving of the notice of decision, appeal the decision or any condition imposed by Planning Board or appeal both the decision and any condition to the Ontario Land Tribunal (OLT) or appeal both the decision and any condition to the Ontario Land Tribunal (OLT) by filing with the Secretary-Treasurer of the Planning Board a notice of appeal setting out the reasons for the appeal, accompanied by the prescribed fee prescribed under the Ontario Land Tribunal Act.

If a person or public body that files an appeal of a decision of the Manitoulin Planning Board in respect of the proposed consent does not make written submission to the Manitoulin Planning Board before it gives or refuses to give a provisional consent, the Ontario Land Tribunal (OLT) may dismiss the appeal.

Dated at the Town of Gore Bay this 13th Day of February, 2023.

MANITOULIN PLANNING BOARD

FOR OFFICE USE
 FILE NO: B04-23
as corrected
 Feb. 13/2023

APPLICATION FOR CONSENT UNDER SECTION 53 OF THE PLANNING ACT

Note to Applicants: This application form is to be used if the Manitoulin Planning Board is the consent granting authority. In this form the term "subject" land means the land to be severed and the land to be retained.

Completeness of the Application

The information in this form that must be provided by the applicant is prescribed by the Planning Act, Schedule to Ontario Regulation 197/96, as amended. The mandatory information and fee are not provided, the Manitoulin Planning Board will return the application or refuse to further consider the application until the information and fee have been provided.

The application form also sets out other information that will assist the Manitoulin Planning Board and others in their planning evaluation of the consent application. To ensure the quickest and most complete review, this information should be submitted at the time of application. In the absence of this information, it may not be possible to do a complete review within the legislated time frame for making a decision. As a result, the application may be refused.

Submission of the Application

- A fee of \$725.00 for each parcel/consent proposed must accompany the application.
- A certification fee of \$125.00 to be submitted prior to the Certificate of the Secretary-Treasurer.
- The original and 3 copies of the completed application form and 3 copies of the sketch are required by the Manitoulin Planning Board. The copies will be used to consult with other ministries or agencies that may have an interest in the application.

Measurements are preferred in metric units.

For Help

To help you understand the consent process and information needed to make a planning decision on the application, refer to the "Application Guide O & A" or contact the Manitoulin Planning Board Office at 705 282-2237 or e-mail mpbc@rdsi.com

WHO MUST SIGN THE APPLICATION

- 1) All registered owners, or an owner with written authorization of all of the owner(s); or
- 2) An agent or solicitor appointed by all registered owners of the property with the submission of written authorization of all registered owners; or
- 3) If the registered owner is a corporation, an officer who has the authority to bind the corporation.

Please Print and Complete or (✓) Appropriate Box(es)

1. Applicant Information

An owner's authorization is required in Section 11.1, if the applicant/agent is not the owner.

1.1 Name of Owner(s) CLAYTON STERE		Home Telephone No.	Business Telephone No.
Address R.R.#1, 10 HOLIDAY HAVEN ROAD, MANITOWANING, ONTARIO P0P 1N0		Cell No.	E-mail &/or Fax
1.2 Name of Agent/Applicant M.D. SINCLAIR		Home Telephone No. 705-673-7575	Business Telephone No. 1-705-674-7597
Address SINCLAIR & SINCLAIR 214 ALDER STREET, SUDBURY, ONTARIO P3C 4J2		Cell No.	E-mail &/or Fax msinclair@sinclairandsinclair.ca
1.3 Name of Contact Person M.D. SINCLAIR, as above			

2. Location of the Subject Land (Complete applicable boxes in 2.1)

2.1 Township/Municipality/ ASSIGNACK - PIN 47133-0788(LT) PART OF LOT 53 CONC 2, ASSIGNACK, PTS 6, 7 AND 10, 31R-2223, SIT AND T/W NO. RM6598; AND PT LOT 52, CONC. 2, PT 1, 31R-4030		Property Identification No. 47133 0788	
Concession Number(s) 2	Geographic Lot Number(s) 53	Name of Street/Road HURON TRAIL HERON	House No./911 No. VACANT LAND
Survey Plan No. 31R-2223 31R-4030	Survey Part/Lot Number(s) Pts 6, 7 and 10, 31R-2223 Pt 1, 31R-4030	Island No./Name N/A	Section/Mining Loc. No. N/A
2.2 Are there any easements or restrictive covenants affecting the subject land? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes If Yes, describe the easement or covenant and its effect. SUBJECT TO ROW OVER PT 10, 31R 2223 TOGETHER WITH ROW OVER PT 9 31R 2223			

3. Purpose of this Application

3.1 Type and Purpose of proposed transaction (check appropriate box)

- Transfer: Creation of a new lot Addition to a lot Easement/Right-of-way
- Other: A charge A lease A correction of title

3.2 Name of person(s), if known, to whom land or interest in land is to be transferred, leased or charged

BRUCE FRASER - CHRISTINE MCKINNON-FRASER - ABUTTING PROPERTY OWNERS

**3.3 If a lot addition, describe the lands to which the parcel will be consolidated with and the current land use.
 (Also to be identified on sketch)**

PIN 47133 0115 (LT) - SUMMER RESORT PROPERTY

4. Description of Subject Land and Servicing Information (Complete each subsection.)

4.1 Description		Severed #1	Severed #2	Retained
Frontage (m.)		250 M 167-8 <i>CS</i>		54.8 m 167.3 <i>CS</i> 2.73.0
Depth (m.)		216 M		202 M 180.9 <i>CS</i> unregular
Area (ha.)		2.8 ha		3.5 ha
4.2 Use of Property	Existing	VACANT		VACANT
	Proposed	SEASON RESIDENTIAL		VACANT
4.3 Buildings or Structures	Existing	VACANT		VACANT
	Proposed	SEASONAL DWELLING		VACANT
4.4 Access (Check appropriate space)	Provincial Highway			
	Municipal Road, Maintained All Year			
	Municipal Road, Seasonally Maintained			
	Other Public Road			
	Right of way	HERON <i>CS</i> PRIVATE HERON TRAIL		
	Water Access			

Describe in section 9, the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road.

4.5 Water Supply (Check appropriate space)				
Publicly owned/operated piped water system				
Privately owned/operated individual well	NONE			
Privately owned/operated communal well				
Lake or other water body				
Other means				

4.6 Sewage Disposal (Check appropriate space)				
Publicly owned & operated sanitary sewage system				
Privately owned & operated individual septic tank ¹	NONE			
Privately owned & operated communal septic system				
Privy				
Other means				

¹ A certificate of approval from the local Health Unit or Ministry of the Environment and Energy submitted with this application will facilitate the review.

4.7 Other Services				
Electricity	HYDRO			
School Bussing	NO			
Waste Collection/Disposal	MUNICIPAL			

4.8 If access to the subject land is by private road, or if "other public road" or "right of way" was indicated in section 4.4, indicate who owns the land or road, who is responsible for its maintenance and whether it is publicly maintained seasonally or all year.
 PRIVATE ROAD - HERON TRAIL - PRIVATELY MAINTAINED BY PRIVATE LAND OWNER/USERS

5. Land Use

5.1 What is the existing official plan designation(s) of the subject land?
 RURAL AREA AND SHORELINE AREA

5.2 What is the zoning of the subject land?
 SHORELINE RESIDENTIAL (SR) ZONE

5.3 Are any of the following uses or features on the subject land or within 500 metres of the subject land?
Please check the appropriate boxes, if any apply.

Use or Feature	On the Subject Land	Within 500 Metres of Subject Land, unless otherwise specified (Indicate approximate distance)
An agricultural operation, including livestock facility or stockyard.	VACANT	
Utility Corridor	NO	
A landfill, closed or active	NO	
A sewage treatment plant or waste stabilization plant (lagoon)	NO	
A provincially significant wetland or significant coastal wetland	NO	
A significant wildlife habitat and/or habitat of endangered species and threatened species	NO	
Fish Habitat	NO	
Flood plain	NO	
An active or rehabilitated or abandoned mine site or mine hazards	NO	
An active mine site or aggregate operation site within 1 km of the subject land	NO	
A contaminated site or a gas station or petroleum/fuel storage	NO	
An industrial or commercial use, and specify the use(s)	NO	
Known archaeological resources or areas of archaeological potential	NO	
A municipal or federal airport	NO	

6. Is the application consistent with Provincial Policy Statements issued under subsection 3(1) of The Planning Act?

YES

7. History of the Subject Land VACANT LAND - PROPOSAL IS TO CONSOLIDATE WITH SHORE PROPERTY

7.1 Has the subject land ever been the subject of any other planning applications, i.e. Official Plan or Zoning By-law Amendment, Plan of Subdivision, Consent, Site Plan, under the Planning Act?

Yes No If Yes and if known, provide the application file number and the decision made on the application.

YES - APPLICATION CERTIFICATE DATED - INTSF. NO. MD 12152 COPY ATTACHED

7.2 Past Land Uses -

B 40 -15 TRANSFER OF PART 1, PLAN 31R-4030 AS TO PARTS 6,7 AND 10, PLAN 31R-2223

8. Current Applications

Is the subject land currently the subject of an application for an Official Plan and/or Zoning By-law amendment minor variance, consent or a plan of subdivision that has been submitted for approval?

Yes No Unknown If Yes, and If Known, specify the appropriate file number and status of the application

9. Other Information

Is there any other information that you think may be useful to the Planning Board or other agencies in reviewing this application?

If so, explain below or attach on a separate page.

APPLICANT'S PROPERTY IS SUBJECT TO RIGHT-OF-WAY OVER PART 10, ON PLAN 31R-2223 TOGETHER WITH A RIGHT-OF-WAY

OVER PART 8 ON PLAN 31R-2223

10. AFFIDAVIT OR SWORN DECLARATION

I/We, CLAYTON STERE of the Imp. Assignmact
 in the Manitoulin District make oath and say (or solemnly declare) that the information contained

in this application is true and that the information contained in the documents that accompany this application is true.

Sworn (or declared) before me
Town of Gore Bay
 at the TOWNSHIP OF ASSINACK

in the DISTRICT OF MANITOULIN
 this 11th January 2023
DECEMBER 2022

Theresa A Carlisle
 Commissioner of Oaths

TERESA ANNE CARLISLE, a Commissioner, etc.,
 District of Manitoulin, for Manitoulin Planning Board,
 Expires February 13, 2024

Clayton Stere
 Owner(s) of Authorized Agent/Applicant
CLAYTON STERE
 Owner(s) or Authorized Agent/Applicant

11. AUTHORIZED AGENT

Authorization of Owner for Agent to Make the Application

I/We, CLAYTON STERE, am/are the registered owner(s) of the subject lands for which this application is to apply. I/We do hereby grant authorization to M.D. SINCLAIR to act on my/our behalf in regard to this application.

January 11, 2023
DECEMBER 2022

Date

Clayton Stere
 Signature of Owner(s) CLAYTON STERE

Date

Signature of Owner(s)

12. PERMISSION TO ENTER

I/We hereby authorize the members of the staff of the Manitoulin Planning Board to enter upon the subject lands and premises for the limited purpose of evaluating the merits of this application. This is their authority for doing so.

January 11, 2023
DECEMBER 2022

Date

Clayton Stere
 Signature of the Owner(s) CLAYTON STERE

Date

Signature of the Owner(s)

The Planning Board will assign a File Number for complete applications and this should be used in all communications.

Applicant's Checklist:	Have you remembered to attach:	Yes
	- 3 copies of the completed application form?	<input checked="" type="checkbox"/>
	- 3 copies of the sketch?	<input checked="" type="checkbox"/>
	- The required fee, payable to the Manitoulin Planning Board?	<input type="checkbox"/>

Forward to: **The Manitoulin Planning Board**
 40 Water Street, Unit 1, P. O. Box 240
 GORE BAY, Ontario POP 1H0

• Sketch Required

The Application shall be accompanied by a sketch showing the following, in metric units:

- (a) the boundaries and dimensions of any land abutting the subject land that is owned by the owner of the subject land;
- (b) the approximate distance between the subject land and the nearest township lot line or landmark such as a bridge or railway crossing;
- (c) the boundaries and dimensions of the subject land, the part that is intended to be severed and the part that is intended to be retained and, in the case of a lot addition, the lands the addition is to be consolidated with;
- (d) the location of all land previously severed from the parcel originally acquired by the current owner of the subject land;
- (e) the approximate location of all natural and artificial features (for example, buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks) that, (i) are located on the subject land and on land that is adjacent to it, and (ii) in the applicant's opinion, may affect the application;
- (f) the current uses of land that is adjacent to the subject land (for example, residential, agricultural or commercial);
- (g) the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way;
- (h) if access to the subject land will be by water only, the location of the parking and boat docking facilities to be used; and
- (i) the location and nature of any easement affecting the subject land.

The preferred size is on paper no larger than 8.5" by 14", larger plans will be accepted provided a reduction for circulation purposes is provided.

**Part of Lot 53 Concession II Surveyed as Part 6, 7 and 10 Plan 31R-2223 and
Part of Lot 52 Concession II Surveyed As Part 1 Plan 31R-4030**
Township of Assinack
Municipality of Assinack
District of Manitoulin

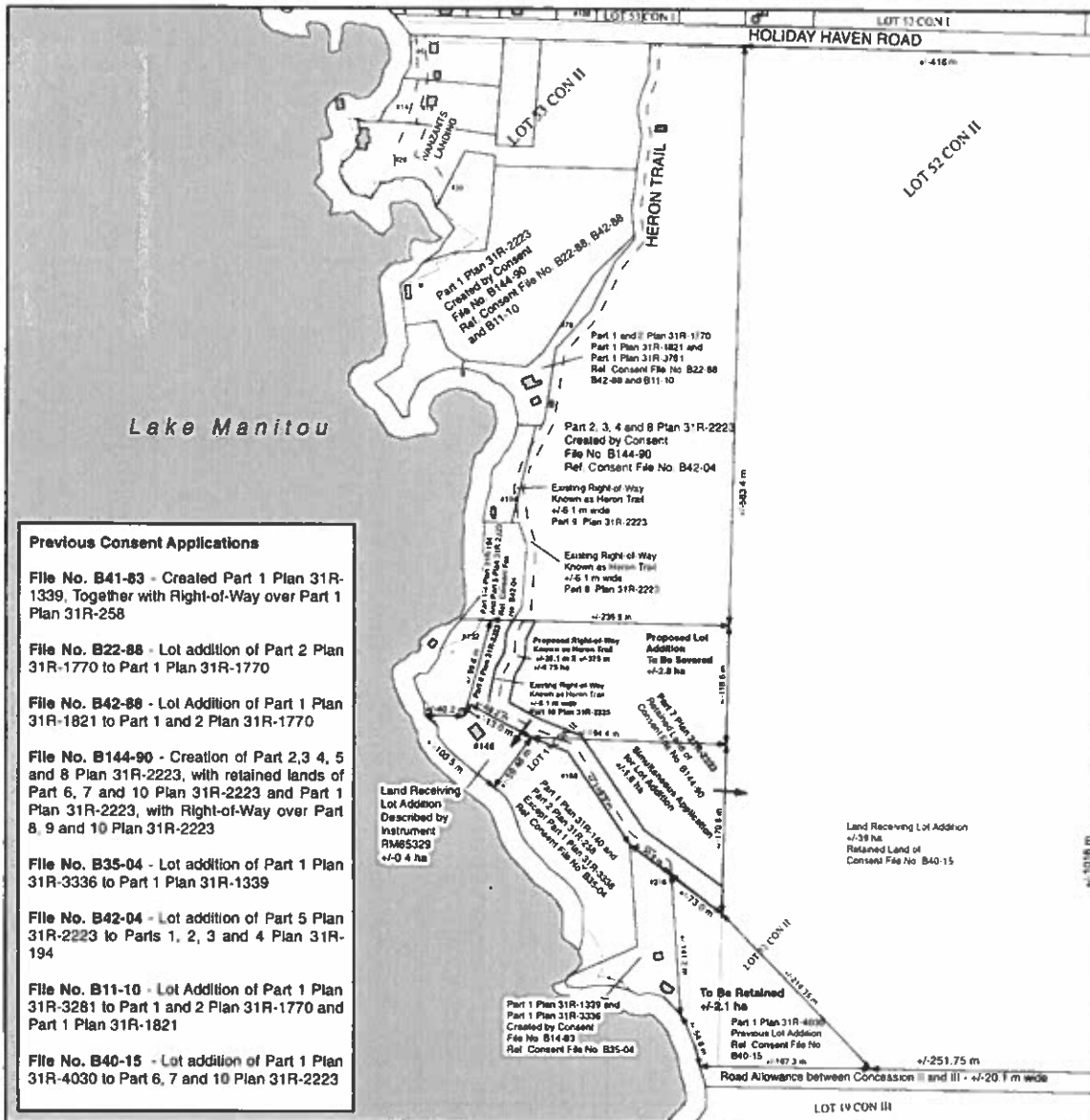
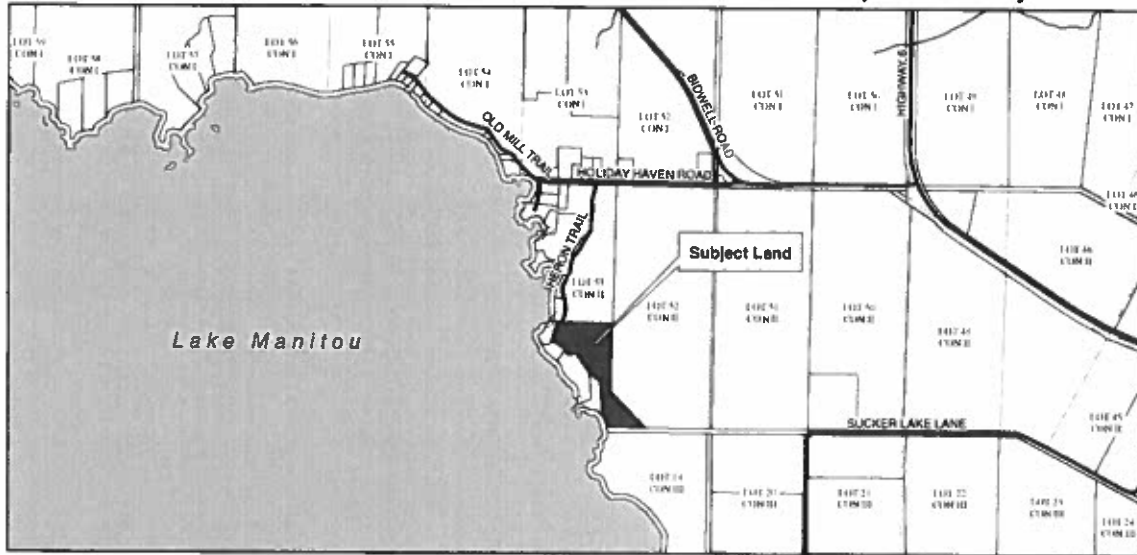
RECEIVED
FEB 13 2023

N

Clayton Stere

APPLICANT SIGNATURE

Prepared January 23rd 2023



Previous Consent Applications

File No. B41-83 - Created Part 1 Plan 31R-1339, Together with Right-of-Way over Part 1 Plan 31R-258

File No. B22-88 - Lot addition of Part 2 Plan 31R-1770 to Part 1 Plan 31R-1770

File No. B42-88 - Lot Addition of Part 1 Plan 31R-1821 to Part 1 and 2 Plan 31R-1770

File No. B144-90 - Creation of Part 2, 3, 4, 5 and 8 Plan 31R-2223, with retained lands of Part 6, 7 and 10 Plan 31R-2223 and Part 1 Plan 31R-2223, with Right-of-Way over Part 8, 9 and 10 Plan 31R-2223

File No. B35-04 - Lot addition of Part 1 Plan 31R-3336 to Part 1 Plan 31R-1339

File No. B42-04 - Lot addition of Part 5 Plan 31R-2223 to Parts 1, 2, 3 and 4 Plan 31R-194

File No. B11-10 - Lot Addition of Part 1 Plan 31R-3281 to Part 1 and 2 Plan 31R-1770 and Part 1 Plan 31R-1821

File No. B40-15 - Lot addition of Part 1 Plan 31R-4030 to Part 6, 7 and 10 Plan 31R-2223

Land Receiving Lot Addition Described by Instrument RM65329 +/- 0.4 ha

Part 1 Plan 31R-1339 and Part 1 Plan 31R-3336 Created by Consent File No. B14-83 Ref. Consent File No. B35-04

Land Receiving Lot Addition +/- 39 ha Retained Land of Consent File No. B40-15

To Be Retained +/- 2.1 ha

Part 1 Plan 31R-4030 Previous Lot Addition Ref. Consent File No. B40-15 +/- 187.3 m

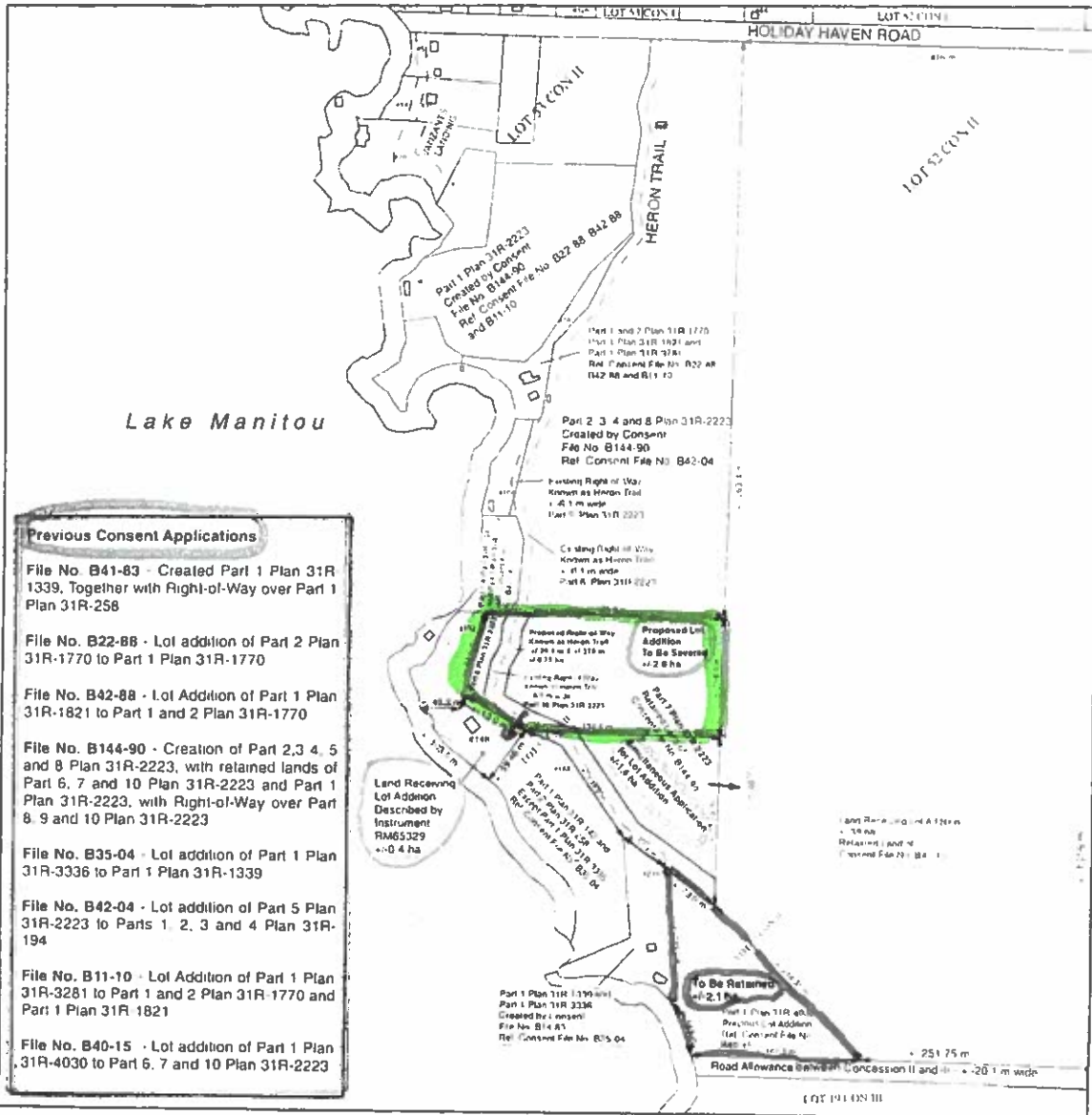
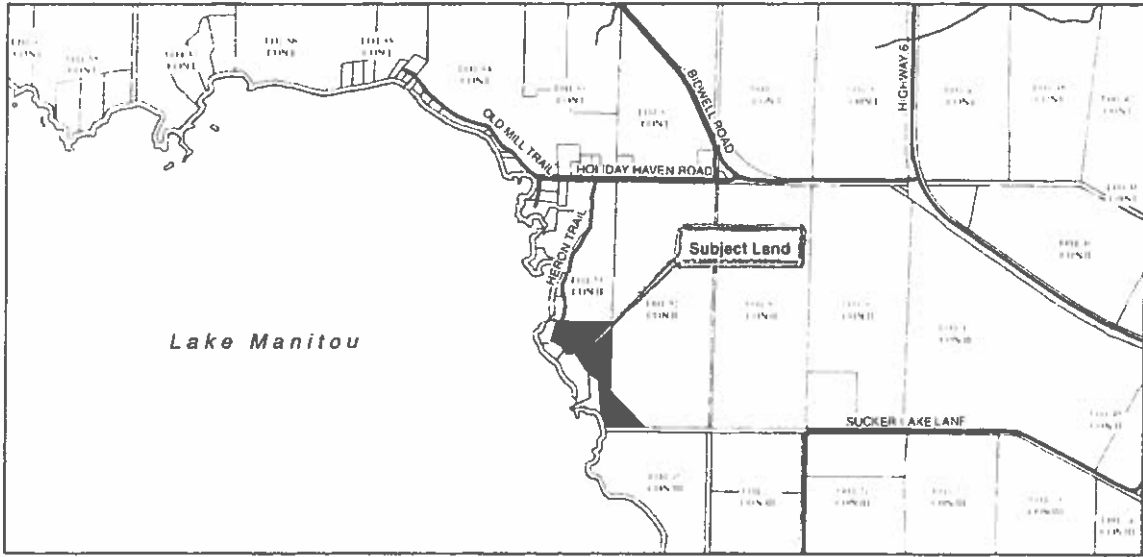
Road Allowance between Concession II and III +/- 20.1 m wide

Part of Lot 53 Concession II Surveyed as Part 6, 7 and 10 Plan 31R-2223 and
 Part of Lot 52 Concession II Surveyed As Part 1 Plan 31R-4030
 Township of Assiginack
 Municipality of Assiginack
 District of Manitoulin

FILE NO: B04-23



Prepared January 23rd 2023



- Previous Consent Applications**
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 - File No. B42-04 - Lot addition of Part 5 Plan 31R-2223 to Parts 1, 2, 3 and 4 Plan 31R-194
 - File No. B11-10 - Lot Addition of Part 1 Plan 31R-3281 to Part 1 and 2 Plan 31R-1770 and Part 1 Plan 31R-1821
 - File No. B40-15 - Lot addition of Part 1 Plan 31R-4030 to Part 6, 7 and 10 Plan 31R-2223



MANITOULIN PLANNING BOARD

40 WATER STREET - UNIT 1 - P.O. BOX 240 - GORE BAY - ONTARIO - P0P 1H0
☎ 705-282-2237 ☎ 705-282-3142

February 13, 2023

RECEIVED
FEB 14 2022

Alton Hobbs, CAO
P.O. Box 238
156 Arthur Street
Manitowaning ON P0P 1N0

NOTICE OF APPLICATION FOR CONSENT

File No. B05-23
Owner: Clayton Stere
Location: Part Lot 52, Conc. 2, Surveyed as Part 1, Plan 31R-4030 and
Part Lot 53, Conc. 2, Surveyed as Parts 6, 7 & 10, Plan 31R-2223,
(Heron Trail)
Township of Assignack, District of Manitoulin

Purpose and Effect: To provide for a lot addition (lot line adjustment) of ± 1.6 Hec. to a ± 39 Hec. Lot, being Part of Lot 52, Conc. 2. The lot addition land will be subject to right-of-way over Heron Trail in favour of the retained land and will also be together with right-of-way to Holiday Haven Road, as described in individual land transfers/deeds.

Dear Mr. Hobbs:

In order that the application may be properly considered in accordance with requirements set out in Sections 50 and 53 of the Planning Act, would you please fill out the attached questionnaire, returning one to us and keeping the other for your records.

If your Council have any suggestions, information, or conditions to add to the questionnaire form, please send them out in an attached letter.

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If a person or public body that files an appeal of a decision of the Manitoulin Planning Board in respect of the proposed consent does not make written submission to the Manitoulin Planning Board before it gives or refuses to give a provisional consent, the Ontario Land Tribunal (OLT) may dismiss the appeal.

Dated at the Town of Gore Bay this 13th Day of February, 2023.

APPLICATION FOR CONSENT UNDER SECTION 53 OF THE PLANNING ACT

Note to Applicants: This application form is to be used if the Manitoulin Planning Board is the consent granting authority. In this form the term "subject" land means the land to be severed and the land to be retained.

Completeness of the Application

The information in this form that must be provided by the applicant is prescribed by the Planning Act, Schedule to Ontario Regulation 197/96, as amended. The mandatory information must be provided with the appropriate fee. If the mandatory information and fee are not provided, the Manitoulin Planning Board will return the application or refuse to further consider the application until the information and fee have been provided.

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Submission of the Application

- A fee of \$760.00.00 for each parcel/consent proposed must accompany the application.
- A certification fee of \$130.00 to be submitted prior to the Certificate of the Secretary-Treasurer.
- The original and 3 copies of the completed application form and 3 copies of the sketch are required by the Manitoulin Planning Board. The copies will be used to consult with other ministries or agencies that may have an interest in the application.

Measurements are preferred in metric units.

For Help

To help you understand the consent process and information needed to make a planning decision on the application, refer to the "Application Guide Q & A" (attached) or contact the Manitoulin Planning Board Office at 705-282-2237 or e-mail mpbcarlisle@bellnet.ca

WHO MUST SIGN THE APPLICATION

- 1) All registered owners, or an owner with written authorization of all of the owner(s); or
- 2) An agent or solicitor appointed by all registered owners of the property with the submission of written authorization of all registered owners; or
- 3) If the registered owner is a corporation, an officer who has the authority to bind the corporation.

Please Print and Complete or (✓) Appropriate Box(es)

1. Applicant Information

An owner's authorization is required in Section 11.1, if the applicant/agent is not the owner.

1.1 Name of Owner(s) <u>CLAYTON STERE</u>		Home Telephone No. <u>705-859 2846</u>	Business Telephone No. —
Address <u>R/R #1 MANITOWANING #10 HOLIDAY HAVEN RD. MANITOULIN ISLAND</u>		Cell No. —	E-mail &/or Fax —
1.2 Name of Agent/Applicant <u>CLAYTON STERE</u>		Home Telephone No. <u>705-859 2846</u>	Business Telephone No. —
Address <u>R/R #1 MANITOWANING #10 HOLIDAY HAVEN RD. MANITOULIN ISLAND</u>		Cell No. —	E-mail &/or Fax —
1.3 Name of Contact Person			

2. Location of the Subject Land (Complete applicable boxes in 2.1) (Your land transfer/deed can assist you with completing this section)

2.1 Township/Municipality <u>ASSIGINACK / MANITOULIN</u>		Property Identification No. <u>47133-0111 LT</u>	
Concession Number(s) <u>2</u>	Geographic Lot Number(s) <u>PT OF 52 AND PT OF 53</u>	Name of Street/Road <u>HERON TRAIL HOLIDAY HAVEN RD.</u>	House No./911 No.
Survey Plan No. <u>31R 2223 31R 4030</u>	Survey Part/Lot Number(s) <u>6, 7, 10 PT 1</u>	Subdivision Plan No.	Subdivision Lot No.

2.2 Are there any easements or restrictive covenants affecting the subject land?

- No Yes If Yes, describe the easement or covenant and its effect. (i.e. Hydro One, Right-of-way)

ONT. HYDRO LINE ON NORTH PROPOSED SEVERANCE

3. Purpose of this Application

3.1 Type and Purpose of proposed transaction (check appropriate box)

- Transfer: Creation of a new lot Addition to a lot Easement/Right-of-way
Other: A charge A lease A correction of title

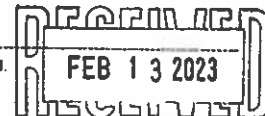
3.2 Name of person(s), if known, to whom land or interest in land is to be transferred, leased or charged

STEVE HELLYER LOT 52 CONT. INCLUDING PART OF ROAD ALLOWANCE BETWEEN LOT 51 & 52 EXCEPT PT 1 31R-4030

3.3 If a lot addition, describe the lands to which the parcel will be consolidated with and the current land use (Also to be identified on sketch)

3.4 If proposing the creation of a new lot, confirm if a Certificate of Official is required also for the Retained Land.
 Yes No

If Yes, the applicant shall provide a statement from a lawyer that there is no land abutting the subject lands (i.e. severed and/or retained) that is owned by the registered Owner(s) of the subject lands, other than land that could be conveyed in accordance with Section 50 of the Planning Act.



4. Description of Subject Land and Servicing Information (Complete each subsection.)

4.1 Description	Severed #1 AVERAGE	Severed #2	Retained
Frontage (m) <i>WIDTH</i>	\pm 233.9 M		IRREGULAR 194.4 M
Depth (m.) <i>LENGTH</i>	IRREGULAR 190.6 M		IRREGULAR 190.6 M
Area (ha.)	\pm 1.6 HEC		\pm 2.1 HEC
4.2 Use of Property	Existing	VACANT	VACANT
	Proposed	SAME	SAME
4.3 Buildings or Structures	Existing	NONE	NONE
	Proposed	NONE AT THIS TIME	NONE AT THIS TIME
4.4 Access (Check appropriate space)	Provincial Highway		
	Municipal Road, Maintained All Year		
	Municipal Road, Seasonally Maintained		
	Other Public Road		
	Right of way	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Water Access		

Describe in section 9 the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road.

4.5 Water Supply (Check appropriate space)			
Publicly owned/operated piped water system			
Privately owned/operated individual well	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
Privately owned/operated communal well			
Lake or other water body			<input checked="" type="checkbox"/>
Other means			

4.6 Sewage Disposal (Check appropriate space)			
Publicly owned & operated sanitary sewage system			
Privately owned & operated individual septic tank ¹	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
Privately owned & operated communal septic system			
Privy			
Other means			

¹ A certificate of approval from the local Health Unit or Ministry of the Environment and Energy submitted with this application will facilitate the review.

4.7 Other Services			
Electricity	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
School Bussing	NO		NO
Waste Collection/Disposal	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>

4.8 If access to the subject land is by private road, or if "other public road" or "right of way" was indicated in section 4.4, indicate who owns the land or road, who is responsible for its maintenance and whether it is publicly maintained seasonally or all year.
LANDOWNERS IN AREA MAINTAIN IT PRIVATELY

5. Land Use

5.1 What is the existing official plan (OP) designation(s) of the subject land? Refer to OP Mapping www.manitoulinplanning.ca
SHORELINE AREA & RURAL AREA

5.2 What is the zoning of the subject land? Refer to Municipal website for Zoning Map
SHORELINE RESIDENTIAL & RURAL

5.3 Are any of the following uses or features on the subject land or within 500 metres of the subject land?
Please check the appropriate boxes, if any apply.

Use or Feature	On the Subject Land	Within 500 Metres of Subject Land, unless otherwise specified (indicate approximate distance)
An agricultural operation, including livestock facility or stockyard		LOT 51 CON. II
Utility Corridor	HYDROLINE	LOT 52 & 53 CON II
A landfill, closed or active		
A sewage treatment plant or waste stabilization plant (lagoon)		
A provincially significant wetland or significant coastal wetland		
A significant wildlife habitat and/or habitat of endangered species and threatened species		
Fish Habitat		
Flood plain		
An active or rehabilitated or abandoned mine site or mine hazards		
An active mine site or aggregates operation site within 1 km of the subject land		
A contaminated site or a gas station or petroleum/fuel storage		
An industrial or commercial use, and specify the use(s)		
Known archaeological resources or areas of archaeological potential		
A municipal or federal airport		

6. Is the application consistent with Provincial Policy Statements issued under subsection 3(1) of The Planning Act? This document is available online.

YES

7. History of the Subject Land

7.1 Has the subject land ever been the subject of any other planning applications, i.e. Official Plan or Zoning By-law Amendment, Plan of Subdivision, Consent, Site Plan, under the Planning Act?

Yes No If Yes and if known, provide the application file number and the decision made on the application

B40-15 LOT ADDITION OF PT 1/31R-40 30 TO PT 6,7, HD 31R-22 23

B144-90 SUBJECT LAND IS THE RETAINED LAND OF THAT APPLICATION

7.2 Past Land Uses -

VADANT, FREE RANGE SHEEP PRIOR TO 1990

8. Current Applications

Is the subject land currently the subject of an application for an Official Plan and/or Zoning By-law amendment, minor variance, consent or a plan of subdivision that has been submitted for approval?

Yes No Unknown If Yes, and if Known, specify the appropriate file number and status of the application

SIMULTANEOUS APPLICATION FOR LOT ADDITION B04-23

9. Other Information

Is there any other information that you think may be useful to the Planning Board or other agencies in reviewing this application? If so, explain below or attach on a separate page

THE APPLICANT WILL KEEP A ROW OVER THE LOT

ADDITION LAND

THE LOT ADDITION WILL BE T/W AND S/T ROW

10. AFFIDAVIT OR SWORN DECLARATION

I/We Clayton Stere of the Township of Assiniboia AC
Town of Gore Bay
in the District of Manitoulin make oath and say (or solemnly declare) that the information contained

in this application is true and that the information contained in the documents that accompany this application is true

Sworn (or declared) before me

at the Town of Gore Bay
in the District of Manitoulin

this 13th day of February 2023

Theresa A Carlisle
Commissioner of Oaths

Clayton Stere
Owner(s) or Authorized Agent/Applicant

Owner(s) or Authorized Agent/Applicant

TERESA ANNE CARLISLE, a Commissioner, etc.,
District of Manitoulin, for Manitoulin Planning Board.
Expires February 17, 2024

11. AUTHORIZED AGENT

Authorization of Owner for Agent to Make the Application

I/We _____ am/are the registered owner(s) of the subject lands for which this application is to apply. I/We do hereby grant authorization to _____ to act on my/our behalf in regard to this application

Date _____
Date _____

Signature of Owner(s) _____
Signature of Owner(s) _____

12. PERMISSION TO ENTER

I/We hereby authorize the members of the staff of the Manitoulin Planning Board to enter upon the subject lands and premises for the limited purpose of evaluating the merits of this application. This is their authority for doing so.

FEB 13 / 2023
Date

Clayton Stere
Signature of the Owner(s)

Date _____

Signature of the Owner(s)

The Planning Board will assign a File Number for complete applications and this should be used in all communications.

Applicant's Checklist:	Have you remembered to attach	Yes
	- 3 copies of the completed application form?	<input checked="" type="checkbox"/>
	- 3 copies of the sketch?	<input checked="" type="checkbox"/>
	- The required fee, payable to the Manitoulin Planning Board?	<input checked="" type="checkbox"/>
	- a copy of your land transfer/deed?	<input checked="" type="checkbox"/>

Forward to: **The Manitoulin Planning Board**
40 Water Street, Unit 1, P. O. Box 240
GORE BAY, Ontario POP 1H0

- Sketch Required

The Application shall be accompanied by a sketch showing the following, in metric units:

- (a) the boundaries and dimensions of any land abutting the subject land that is owned by the owner of the subject land;
- (b) the approximate distance between the subject land and the nearest township lot line or landmark such as a bridge or railway crossing;
- (c) the boundaries and dimensions of the subject land, the part that is intended to be severed and the part that is intended to be retained and, in the case of a lot addition, the lands the addition is to be consolidated with;
- (d) the location of all land previously severed from the parcel originally acquired by the current owner of the subject land;
- (e) the approximate location of all natural and artificial features (for example, buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks) that:
 - (i) are located on the subject land and on land that is adjacent to it, and
 - (ii) in the applicant's opinion, may affect the application;
- (f) the current uses of land that is adjacent to the subject land (for example, residential, agricultural or commercial);
- (g) the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way;
- (h) if access to the subject land will be by water only, the location of the parking and boat docking facilities to be used; and
- (i) the location and nature of any easement affecting the subject land.

The preferred size is on paper no larger than 8.5" by 14", larger plans will be accepted provided a reduction for circulation purposes is provided.

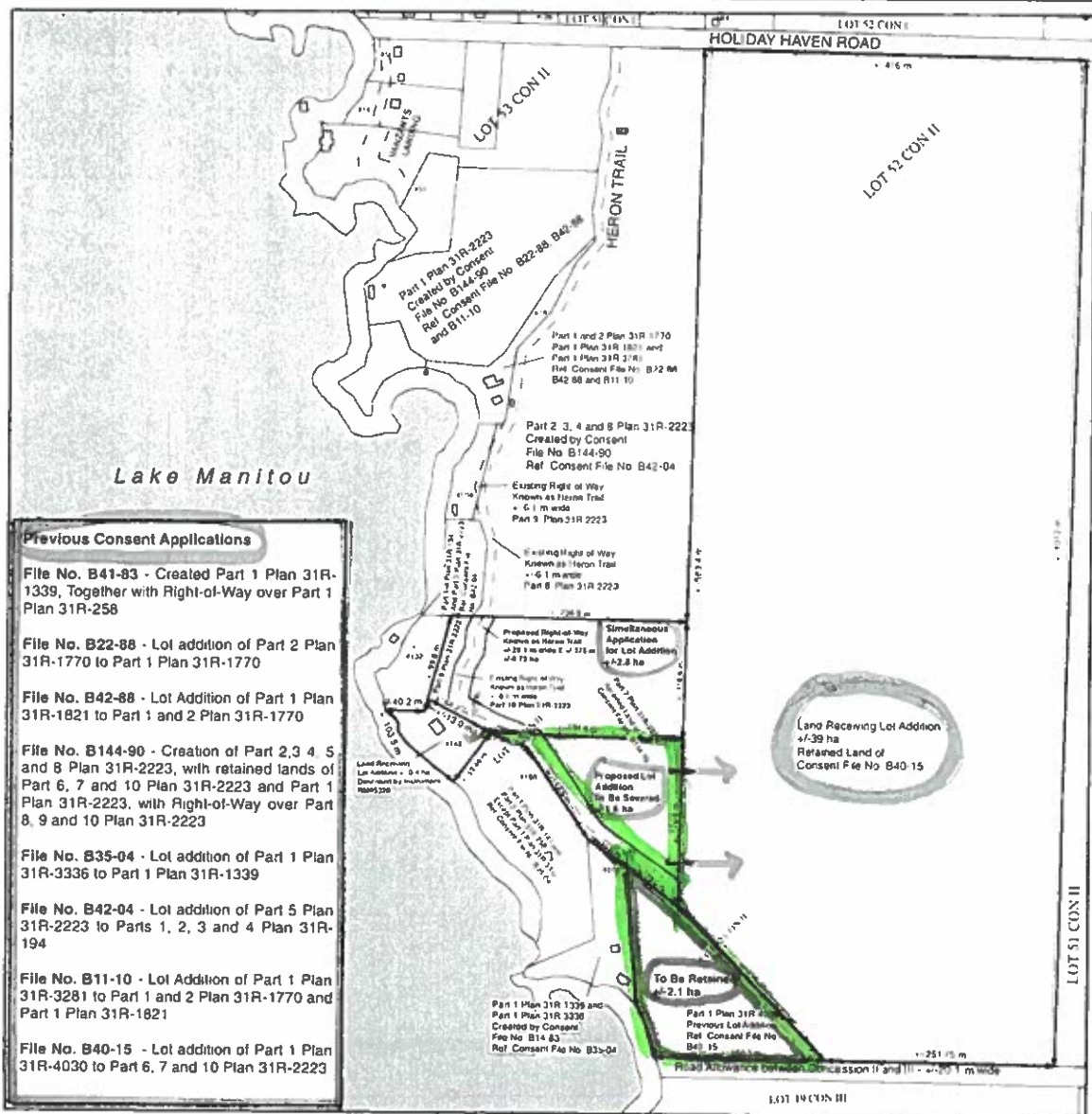
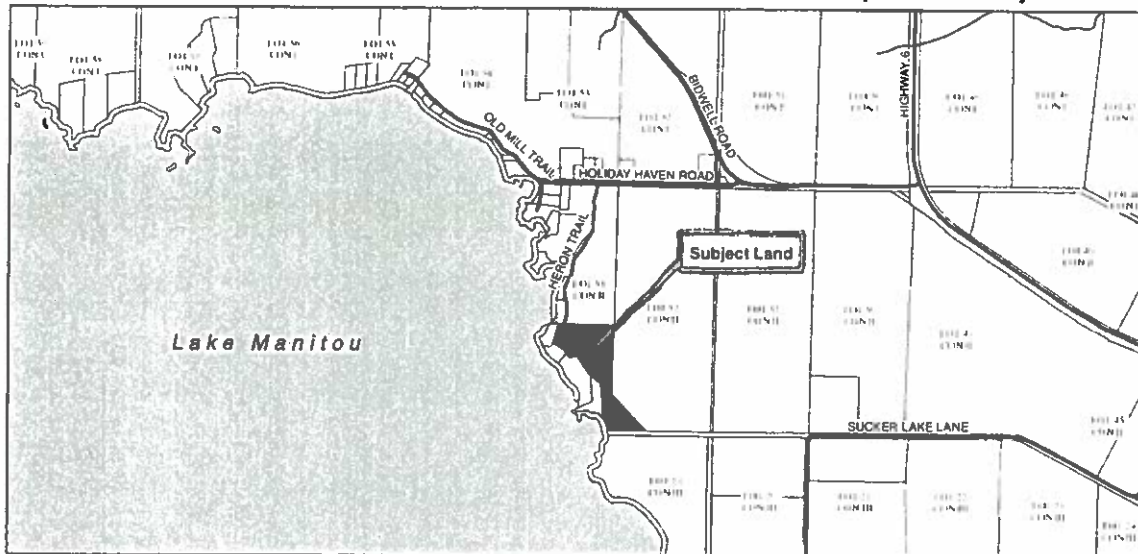
Part of Lot 53 Concession II Surveyed as Part 6, 7 and 10 Plan 31R-2223 and
 Part of Lot 52 Concession II Surveyed As Part 1 Plan 31R-4030
 Township of Assiginack
 Municipality of Assiginack
 District of Manitoulin

FILE NO: B05-23

N



Prepared January 23rd 2023



- Previous Consent Applications**
- File No. B41-83 - Created Part 1 Plan 31R-1339, Together with Right-of-Way over Part 1 Plan 31R-258
 - File No. B22-88 - Lot addition of Part 2 Plan 31R-1770 to Part 1 Plan 31R-1770
 - File No. B42-88 - Lot Addition of Part 1 Plan 31R-1821 to Part 1 and 2 Plan 31R-1770
 - File No. B144-90 - Creation of Part 2, 3, 4, 5 and 8 Plan 31R-2223, with retained lands of Part 6, 7 and 10 Plan 31R-2223 and Part 1 Plan 31R-2223, with Right-of-Way over Part 8, 9 and 10 Plan 31R-2223
 - File No. B35-04 - Lot addition of Part 1 Plan 31R-3336 to Part 1 Plan 31R-1339
 - File No. B42-04 - Lot addition of Part 5 Plan 31R-2223 to Parts 1, 2, 3 and 4 Plan 31R-194
 - File No. B11-10 - Lot Addition of Part 1 Plan 31R-3281 to Part 1 and 2 Plan 31R-1770 and Part 1 Plan 31R-1821
 - File No. B40-15 - Lot addition of Part 1 Plan 31R-4030 to Part 6, 7 and 10 Plan 31R-2223

Land Receiving Lot Addition
 +/-39 ha
 Retained Land of
 Consent File No. B40-15

To Be Retained
 +/-2.1 ha

Part 1 Plan 31R-1339 and
 Part 1 Plan 31R-3336
 Created by Consent
 File No. B14-83
 Ref. Consent File No. B40-15

Road Allowance between concession II and III - +/-21 m wide



2023 FONOM Conference

Connecting the North

Hosted by the Town of Parry Sound



May 8, 9 and 10, 2023 at the Charles W. Stockey Centre for the Performing Arts,

2 Bay St, Parry Sound, Ontario

Delegate Registration Form

(Please complete ONE FORM for each person attending)

Name: _____

Title/Position: _____

Municipality or Organization: _____

Address: _____

Postal Code: _____ E-mail: _____

Tel: _____ Fax: _____ Cell: _____

Full Delegate Package Includes all meals (2 breakfasts, 3 lunches, 4 breaks, Welcome Reception on Monday and Banquet on Tuesday), Trade Show, all sessions/workshops and a delegate kit.	By April 7 <input type="checkbox"/>	\$400
	After April 7 <input type="checkbox"/>	\$440
One Day – Monday, May 8 Includes lunch, afternoon break and Welcome Reception, all sessions on Monday, Trade Show and a delegate kit.	By April 7 <input type="checkbox"/>	\$180
	After April 7 <input type="checkbox"/>	\$210
One Day – Tuesday, May 9 Includes breakfast, lunch, morning & afternoon breaks, all sessions/workshops on Tuesday, Trade Show and a delegate kit. Does NOT include Banquet ticket – order below.	By April 7 <input type="checkbox"/>	\$190
	After April 7 <input type="checkbox"/>	\$220
One Day – Wednesday, May 10 Includes breakfast, lunch, morning break and Ministers' Forum and a delegate kit. Also includes the FONOM Annual Business Meeting if you are a FONOM member.	By April 7 <input type="checkbox"/>	\$180
	After April 7 <input type="checkbox"/>	\$210
Extra Banquet Ticket Any banquet attendee can note special dietary requirements below:	<input type="checkbox"/>	\$145
(Payable to the Town of Parry Sound)	Total	\$
	HST - 13%	\$
	Final Total	\$

Send payment and completed form
to: Town of Parry Sound
52 Seguin St,
Parry Sound, On
P2A 1B4

Inquiries:
Navi Bhagla
Administrative Assistant - Economic Development
Tel: (705) 746-2101 ext (261)
Email: nbhagla@townofparrysound.com

Please register by April 7th to obtain early bird rate. Your sent registration form by this deadline will guarantee the lower price. Payment must be received by the first day of the conference.

Cancellation Policy: Registration fees, less a \$50 administration charge, are refundable only if written notification is received by Friday, April 7th. No refunds will be made after April 7th, 2023, however substitutions may be made without financial penalty.

FONOM collects, uses and discloses the information requested to promote the interests of the municipal sector. It may also be shared with selected third parties to generate operating revenues for FONOM. Under the Federal Personal Information Protection and Electronic Documents Act (PIPEDA) some of the information may constitute personal information. By filling out this form you agree that all personal information provided by you on the form may be collected, used and disclosed by FONOM for all purposes described above.



All Ontario Municipalities

December 15, 2022

To Whom it May Concern:

On Wednesday December 14th, 2022 Lanark County Council passed the following motion:

MOTION #CC-2022-235

MOVED BY: R. Kidd **SECONDED BY:** B. Dowdall

Be it resolved that the Lanark County Council recognizes the issues of violence in rural communities as serious to the health and wellness of local families; and

Be it further resolved that the Lanark County Council recognizes the rural Renfrew County Coroner's Inquest as important to all rural communities; and

Based on the statistics of 4815 crisis calls and service provision to 527 women and children in our local community, the Lanark County Council declares IPV (intimate partner violence)/VAW (violence against women) an epidemic as per recommendation #1 of the Renfrew County Coroner's jury recommendations; and

That this resolution be circulated to all municipalities in Ontario, local MPs and MPPs, the Association of Municipalities of Ontario, and the Ministry of the Attorney General, Ministry of Women's Social and Economic Opportunity, and the Federal Ministry of Women and Gender Equality.

Further background on the Renfrew Inquest Recommendations can be found at this link: https://lukesplace.ca/wp-content/uploads/2022/06/CKW-Inquest-Verdict-Recommendations-SIGNED_Redacted.pdf

Thank you,

A handwritten signature in blue ink, appearing to read "Jasmin", with a long horizontal flourish extending to the right.

Jasmin Ralph, Clerk

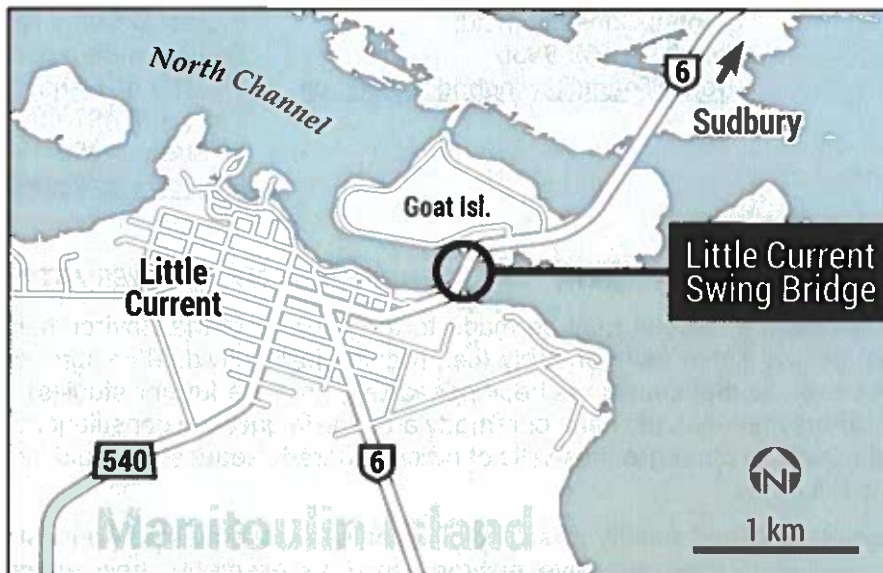
Cc: Association of Municipalities of Ontario, Scott Reid, MP, John Jordan, MPP, Ministries of the Attorney General, Justice, Women's Social and Economic Opportunity, and the Federal Ministry of Women's Issues.

RECEIVED
JAN 9 2022

NOTICE OF STUDY COMPLETION
PLANNING, PRELIMINARY DESIGN AND CLASS ENVIRONMENTAL ASSESSMENT
Highway 6 Little Current Swing Bridge Study, GWP 5268-14-00

THE PROJECT

The Ontario Ministry of Transportation (MTO) has undertaken a Planning, Preliminary Design, and Class Environmental Assessment (Class EA) Study for the replacement of the Highway 6 Little Current Swing Bridge located in the Town of Northeastern Manitoulin and the Islands in Northeastern Ontario. The bridge provides the only year-round highway access between the community of Little Current and Manitoulin Island and mainland areas of Northern Ontario. The existing bridge is nearing the end of its service life. The purpose of this study was to identify a Recommended Plan that addresses current and future transportation needs at the bridge crossing.



THE RECOMMENDED PLAN

Based on the findings of this Class EA Study, the Recommended Plan includes the replacement of the Little Current Swing Bridge with a new, through-truss swing bridge situated on a new alignment located approximately 80 m west of the existing bridge. The new bridge will consist of two, 3.75 m wide, vehicular travel lanes (i.e., one lane in each direction), and 1.5 m shoulders. In addition, a 1.5 m wide sidewalk will be provided along the west side of the new bridge. New connections to Highway 6 will also be required as part of the Recommended Plan. The Minister of Citizenship and Multiculturalism has provided consent for the removal of the existing bridge, following construction of the new bridge. A plan to appropriately commemorate the existing bridge will also be confirmed following this Class EA Study.

THE PROCESS

This study was completed in accordance with the Class EA for Provincial Transportation Facilities (2000) for a Group 'A' project. A summary of the study process, including the identification and evaluation of alternatives, the Recommended Plan, anticipated environmental impacts, proposed mitigation measures, and consultation activities carried out as part of this study, has been documented within a Transportation Environmental Study Report (TESR), a copy of which is available for public review between **January 25, 2023, and February 24, 2023** at the following locations:

Northeastern Manitoulin and the Islands Town Office
14 Water Street East
Little Current, ON P0P 1K0
Mon – Fri: 8:30AM to 4:30PM

Gore Bay Municipal Office
15 Water Street,
Gore Bay, ON P0P 1H0
Mon – Fri: 8:30AM to 4:30PM

Municipality of Central Manitoulin Municipal Office
6020 ON-542,
Mindemoya, ON P0P 1S0
Mon – Fri: 8:30AM to 4:30PM

Township of Burpee Mills Municipal Office
8 Bailey Line Road,
Evansville, ON P0P 1E0
Mon – Fri: 8:30AM to 4:00PM

Township of Assiginack Municipal Office
156 Arthur Street,
Manitowaning, ON P0P 1N0
Mon – Fri: 8:30AM to 4:00PM

Municipality of Billings
15 Old Mill Road, P.O. Box 34
Kagawong, ON P0P 1J0
Mon – Thurs: 8:30AM to 4:00PM
Fri: 8:30AM to 12:00PM

The TESR is also available for review on the study website (www.swingbridgestudy.ca).

This Notice issued January 25, 2023.

From: AMO Events <events@amo.on.ca>
Sent: January 19, 2023 4:01 PM
To: Alton Hobbs
Subject: AMO Training Session: Navigating Conflict Relationships as an Elected Official

AMO Update not displaying correctly? [View the online version](#)
Add events@amo.on.ca to your safe list

RECEIVED
JAN 20 2022



ONLINE TRAINING

January 19, 2023

AMO Training: Navigating Conflict Relationships as an Elected Official

This training is an opportunity to gain skills in building collaborative relationships and negotiating difficult ones in your role as an elected municipal official.

Elected officials run for municipal office for a variety of reasons which include providing leadership, stewardship and improving their local communities.

However, municipal life is very much a people-oriented business. Elected representatives must engage in and build a wide variety of relationships including with constituents, municipal staff, other elected officials, other orders of government and community organizations to name a few.

Not all relationships are smooth sailing and conflicts are inevitable. Sometimes the waters become choppy especially when navigating challenging relationships and conflict situations.

Having conflict-free and collaborative relationships can play a significant role in helping locally elected officials carry out their collective responsibilities as decision-makers of their communities.

During this 2-part virtual, interactive workshop, we will explore the constructs, traps and pitfalls of conflict relationships, why relationships may go wrong and how to approach, plan and execute relationships successfully using practical tips, tools and real-world examples.

Who Should Attend?

Sharad Kerur created and leads Resolution Pathways as its CEO which assists people and organizations to resolve conflicts.

Sharad has a Bachelor of Commerce (Honours) and Master of Industrial Relations from Queen's University, with a focus on negotiation theory and alternative dispute resolution methods.

For over 30 years, Sharad held senior level positions in the union and association sectors. His most recent positions was Executive Director of the Ontario Non-Profit Housing Association (ONPHA), Canada's largest non-profit housing association. As a result, he has a strong grasp on the "business" of non-profit organizations and associations, as well as real-world experience in both negotiation and mediation.

Sharad also obtained a Certificate in Mediating Disputes and a Certificate in Negotiating Difficult Conversations from the Harvard Negotiation Institute (Harvard Law School) and also holds a Certificate in Dispute Resolution and an Advanced Certificate in Dispute Resolution, both from the University of York (located in Toronto).

Sharad holds a Q.Med (Qualified Mediator) designation from the ADR Institute of Ontario, is an accredited C.C.Med (Chartered Community Mediator) from the Ontario Community Mediation Coalition, is a CINERGY® Certified Conflict Management Coach, and is a Certified Workplace Fairness Analyst as accredited by the Workplace Fairness Institute of Canada.

He has also obtained a Certificate in Civil Procedures for Non-Lawyer Mediators from the ADR institute of Ontario.

Currently he is on the Community Mediation Roster and Associate Mediation Roster with St. Stephen's Community House (Conflict Resolution & Training), where he has also served as an instructor in their mediation and conflict resolution training programs and the mediation roster for the Office of the Independent Police Review Director (OIPRD).

Inquires: events@amo.on.ca

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



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before printing this.

Association of Municipalities of Ontario
200 University Ave. Suite 801, Toronto ON Canada M5H 3C6

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President:
Vice President Dawn Roque
2nd Vice President Katie Cyr
Treasurer Christine Cassidy



January 31, 2023

Dear Mayor and Council,

The Manitowaning Minor Hockey Association would like to take this long overdue opportunity to thank Council for the lower hourly ice rental rate that has been implemented over the last couple of seasons. As you may or not be aware our Association is not known for having large teams. With our smaller population, most seasons we struggle to bring enough players together in a division to register a team. This season we fell short and were not able to register a U18 Midget team.

Smaller teams mean we collect fewer registration fees which we rely on to pay for most of our operating costs. Our executives have always made bringing hockey to all who want to play a priority. Unfortunately, the economic reality is that registration fees play a big part of the ability of some families to allow their children to participate in the sport. With other costs rising such as food, gas, etc. most of the time it's the non essential spending that families cut in order to make ends meet. Because of this, our focus has been to keep registration fees as low as possible giving everyone who wants to play the ability to do so.

The \$40.00/hr ice rental rate has allowed our Association to keep our registration fees stable while all our other costs are increasing. This season we have seen an increase in the number of new players joining and we are encouraged to think that this trend will continue in the seasons to come.

With so many new families coming into the community it's wonderful to welcome them into our arena and give them a place to come together, socialize and get to know their neighbours. Our arena is beautiful and we love welcoming all to it.

We wanted you to realize the impact the reduced ice rental fees have made to our Association, all of its players and members and to offer our sincere thank you.

We would also like to invite you all to come out to one of our many home games and see just how lively and energetic the arena is and how much joy having this facility brings to the community.

Warmly yours,

MMHA Executive



CORPORATION OF THE TOWN OF ESSEX

33 Talbot Street South, Essex, Ontario, N8M 1A8
p: 519.776.7336 f: 519.776.8811 | essex.ca

RECEIVED
FEB 14 2022

February 14, 2023

Honourable Steven Lecce, Minister of Education
Ministry of Education
315 Front Street West, 14th Floor
Toronto, ON M7A 0B8

RE: Ontario School Board Elections

Dear Minister Lecce,

At its Regular Meeting on February 6, 2023, Council received correspondence from the Town of Petrolia regarding School Board Elections in Ontario. Through discussion, Council determined that organizing, hosting, and promoting School Board Elections requires an extensive use of municipal resources and co-ordination. It was further discussed that the act of conducting School Board Elections, without compensation or re-imburement, places a significant financial burden on municipalities.

As a result of that discussion, Council passed the following resolution:

R23-02-034

Moved by: Deputy Mayor Shepley
Seconded by: Councillor Allard

That the correspondence dated January 23, 2023 from the Town of Petrolia regarding School Board Elections be received and supported; and

That a letter of support be sent to the Town of Petrolia, the Honourable Steven Lecce, Minister of Education, MPP Anthony Leardi, the County of Essex and all other municipalities.

Carried

Yours truly,

Shelley Brown
Acting Clerk, Legal and Legislative Services
sbrown@essex.ca

THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK

BY-LAW # 23-01

BEING A BY-LAW to provide for an interim tax levy and to provide for the payment of taxes and to provide for penalty and interest of 1.25 percent.

WHEREAS Section 317 of the Municipal Act, 2001, S.O., Chapter 25, as amended, provides that the Council of a local municipality may, in 2023 before the adoption of the estimates for the year, pass a by-law to levy on the whole of the assessment for real property according to the last revised assessment roll, a sum not to exceed that which would be produced by applying the prescribed percentage (50%) of the 2022 tax rate to residential and farm assessment;

AND WHEREAS Section 317 of the Municipal Act, 2001 S.O., Chapter 25, as amended, provides that the Council of a local municipality may, in 2023 before the adoption of the estimates for the year, pass a by-law to levy on the whole of the assessment for real property according to the last revised assessment roll, a sum not to exceed that which would be produced by applying the prescribed percentage (50%) of the 2022 tax rate that the municipality is required to calculate to commercial and industrial assessment and the assessment that relates to pipelines, railways, hydro corridors, airports and other such unique properties.

NOW THEREFORE the Council of the Corporation of the Township of Assiginack enacts as follows:

1. That the Interim Tax Levy rates for 2023 for municipal and education purposes be hereby set as follows:

CLASS	MUNICIPAL RATE	EDUCATION RATE	TOTAL RATE
Residential	0.01514052	0.00153000	0.01667052
Multi-Residential	0.01514052	0.00153000	0.01667052
Commercial Occupied	0.01438349	0.00842583	0.02280932
Commercial Vacant	0.01006845	0.00842583	0.01849428
Industrial Occupied	0.01165820	0.00676308	0.01842128
Industrial Vacant	0.00757783	0.00676308	0.01434091
Pipelines	0.01698009	0.00000000	0.01698009
Landfill	0.01438349	0.00980000	0.02418349
Farm	0.00378513	0.00038250	0.00416763
Managed Forest	0.00378513	0.00038250	0.00416763

2. That said interim tax levy shall become due and payable in two (2) installments as follows: Fifty (50%) percent of the interim levy rounded upwards to the next whole dollar shall become due and payable on the 15th day of March, 2023; Fifty (50%) of the interim levy rounded upwards to the next whole dollar shall become due and payable on 14th day of June, 2023 and non-payment of the amount on the dates stated in accordance with this section shall constitute default.
3. On all taxes of the interim levy, which are in default on the 15th day of March, 2023 and the 14th day of June, 2023, a penalty of 1.25 percent shall be added and thereafter a penalty of 1.25 percent per month will be added on the first day of each and every month the default continues, until December 31st, 2023.
4. Penalties and interest added on all taxes or the interim tax levy in default shall become due and payable and shall be collected forthwith as if the same had originally been imposed and formed part of such unpaid interim tax levy.

5. The collector may mail or cause the same to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
6. The taxes are payable at the Township of Assiginack Municipal Office, Manitowaning, Ontario.

Read a First, Second, and Third time and finally passed this 21st day of February, 2023

B. Reid - Mayor

A. Hobbs – CAO/Deputy Clerk

Seal