

**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK**  
**MINUTES OF THE REGULAR COUNCIL MEETING**

The Regular Council Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, March 21, 2023, at 7:00 pm. The meeting was recorded and was posted the next day for the public to view.

**Present:** Mayor Brenda Reid  
Councillor Dwayne Elliott  
Councillor Janice Bowerman (excused)  
Councillor Jennifer Hooper  
Councillor Robert Maguire

**Staff:** Alton Hobbs, CAO, Deputy Clerk  
Deb MacDonald, Treasurer  
Freda Bond, Tax and Utilities Manager  
Crystal Lentir, Administrative Assistant  
Ron Cooper, PW Superintendent  
Kelsey Maguire, Museum Curator  
Shelba Millette, EDO

*Note: No members of the public were present*

**OPENING:**

**#046-05-2023 R. Maguire – J. Hooper**

THAT the Regular Business Meeting of the Council of the Corporation of the Township of Assiginack be opened for business at 7:00 pm, with a quorum of members present, with Mayor Reid presiding in the Chair.

*CARRIED*

**AGENDA:**

**#047-05-2023 J. Hooper – R. Maguire**

THAT the agenda for this meeting be amended by deleting 8c) By-law # 2023-04.

*CARRIED*

**DISCLOSURE OF PECUNIARY INTEREST:**

None

## **ANNOUNCEMENTS:**

Mayor Reid opened with the Land Acknowledgement.

“We acknowledge that we are meeting in the traditional territory of the Potawatomi, Ojibwe and Odawa peoples of Mnidoo Mnising.”

Councillor Elliott acknowledged the MSS Theatrical Performance of ‘Something Rotten’ that took place earlier this year, noting that Assiginack students were well represented throughout the production and that the production was well received by the community and the island as a whole. Congratulations were extended to all who participated in the production.

## **ADOPTION OF MINUTES:**

### **#048-05-2023 R. Maguire - J. Hooper**

THAT the Minutes of the Regular Council Meeting of February 21, 2023 be accepted.

*CARRIED*

### **#049-05-2023 R. Maguire - J. Hooper**

THAT the Minutes of the Committee of the Whole Meeting of March 14, 2023 be accepted:

AND THAT we confirm the following actions from the meeting:

- a) Hilly Grove Cemetery Review and rates
- b) Cenotaph Maintenance
- c) Website Access and Sharing
- d) Landfill Hours Review
- e) Public Works Hiring Recommendation
- f) Waterfront Requirements
- g) Fire Department Review
- h) Mobile Food Cart Discussion
- i) AAEC Design
- j) Arena Advertising
- k) Trail Sign Request
- l) Senior Grant Application Approval

*CARRIED*

### **#050-05-2023 J. Hooper – R. Maguire**

THAT the Minutes of the February 16, 2023 Meeting of the Public Health Sudbury & Districts Board be received.

*CARRIED*

**#051-05-2023 J. Hooper – R. Maguire**

THAT the Minutes of the Manitoulin Centennial Manor Board of Management Meeting of January 19, 2023 be received.

*CARRIED*

**#052-05-2023 R. Maguire – J. Hooper**

THAT the Summary of the January 25, 2023 Meeting of the Assiginack Library Board be received.

*CARRIED*

**#053-05-2023 J. Hooper – R. Maguire**

THAT the Minutes of the January 11 and March 8, 2023 Meetings of the Community Policing Advisory Committee be received.

*CARRIED*

**DELEGATIONS:**

**#054-05-2023 J. Hooper – R. Maguire**

THAT we thank our Museum Curator Kelsey Maguire for attending this meeting to discuss processes that will be required under the mandate of the Museum Non-Profit Status with Canada Revenue Agency for removal of the donated materials from the Roller Mills.

*CARRIED*

**REPORTS:**

**#055-05-2023 D. Elliott – R. Maguire**

THAT we acknowledge receipt of the 2022 Annual Report from the Assiginack Public Library Board.

*CARRIED*

**#056-05-2023 D. Elliott – R. Maguire**

THAT we acknowledge receipt of the 2022 Annual Reports on the Manitowaning and Sunsite Estates Drinking Water Systems as prepared by OCWA, as required by the MOECP.

*CARRIED*

**ACTION REQUIRED ITEMS:**

**#057-05-2023 R. Maguire – D. Elliott**

THAT Council authorizes the following Accounts for Payment: General  
\$ 303,457.22 pursuant to the attached Treasurer's Statement of Accounts.

*CARRIED*

**#058-05-2023 D. Elliott – R. Maguire**

THAT Council authorizes the following Accounts for Payment: Payroll  
\$ 55,041.53 pursuant to the attached Treasurer's Statement of Accounts.

*CARRIED*

*Mayor Reid declared a pecuniary interest in payroll as her husband had covered a landfill shift during the last pay cycle. She left the Chair and did not vote or attempt to influence the vote on the matter. Deputy Mayor Elliott assumed the Chair and took the vote.*

**#059-05-2023 D. Elliott - R. Maguire**

THAT the Mayor and Councillor Hooper be authorized to register to attend the 2023 FONOM Conference in Parry Sound, May 8-10, 2023.

*CARRIED*

**#060-05-2023 R. Maguire – D. Elliott**

THAT we strike a Strategic Plan of Action Committee composed of all members of Council;

AND THAT the Committee confirm its terms of reference, including striking subcommittees to deal with individual, identified priorities.

*CARRIED*

**INFORMATION ITEMS:**

**#061-05-2023 D. Elliott – R. Maguire**

THAT we acknowledge receipt of the following correspondence items:

- a) Chatham-Kent: Stopping Harassment and Abuse by Local Leaders Act

*CARRIED*

**BY-LAWS:**

**#062-05-2023 D. Elliott – R. Maguire**

THAT By-law # 2023-02, being a by-law to adopt Official Plan Amendment A-3 be given first, second, third and final readings and enacted in open Council.

*CARRIED*

**#063-05-2023 R. Maguire – D. Elliott**

THAT By-law # 2023-03, being a by-law to hire a Public Works Operator and extend the hours of another be given first, second, third and final reading and enacted in open Council.

*CARRIED*

*Mayor Reid presented Public Works Superintendent Ron Cooper with a 20 year Service award and pin, and thanked him for his years of dedicated service towards the Municipality.*

**CLOSED SESSION:**

NONE

**CLOSING:**

**#064-05-2023 D. Elliott - R. Maguire**

THAT we adjourn until the next Regular Meeting or Call of the Chair.

*CARRIED*

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Brenda Reid, MAYOR

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Alton Hobbs, CAO/DEPUTY CLERK

\*These Minutes have been circulated but are not considered Official until approved by Council.

7:59 pm.