

**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK**  
**MINUTES OF THE REGULAR COUNCIL MEETING**

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, May 16, 2023, at 7:00 pm.

**Present:** Mayor Brenda Reid  
Councillor Dwayne Elliott  
Councillor Jennifer Hooper  
Councillor Robert Maguire  
Councillor Janice Bowerman

**Staff:** Alton Hobbs, CAO, Deputy Clerk  
Ron Cooper, Public Works Superintendent  
Freda Bond, Tax and Utilities Manager  
Jackie White, Public Events Coordinator  
Crystal Lentir, Administrative Assistant

**Regrets:** Deb MacDonald, Treasurer

**Public:** Amy Reid, Brendan Addison

**OPENING:**

**#092-09-2023 R. Maguire – J. Hooper**

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business at 7:00 pm, with a quorum of members present, with Mayor Reid presiding in the Chair.

*CARRIED*

The Land Acknowledgement was read.

**AGENDA:**

**#093-09-2023 R. Maguire – J. Hooper**

THAT the agenda for this meeting be amended by adding 5B) Public Works Report.

*CARRIED*

**DISCLOSURE OF PECUNIARY INTEREST:**

Mayor Reid disclosed pecuniary interest in 6a) Payroll (and later abstained from all discussions and the passing of the resolution).

**ANNOUNCEMENTS:**

Councillor Hooper addressed Council and the general public about the request for turtle signage on the various points of Highway 6 to MTO. MTO initially declined signage, however they will now meet with her at the locations in the upcoming weeks to verify the need.

If the public has any photos depicting the death of turtles on the roadway to please forward them to the municipal office to Councillor Hooper's attention.

Councillor Hooper and Chief Administrative Officer Hobbs discussed the sessions of the Federation of Northern Ontario Municipalities (FONOM) Conference held in Parry Sound the previous week. Discussions were held on Roads, Infrastructure, and "Bear Pit" round table discussions with six Provincial Ministers, legislation and the way it will affect the municipal levels of government going forward. MPAC assessments and their regional generation of the top ten assessment areas, and that throughout the conference there was a great focus on good public relations for each municipal district.

**ADOPTION OF MINUTES:**

**#094-09-2023      J. Hooper – R. Maguire**

THAT we accept the minutes of the Regular Council Meeting of April 18, 2023.

*CARRIED*

**#095-09-2023      J. Hooper – R. Maguire**

THAT we accept the minutes of the Special Council Meeting of April 25, 2023.

*CARRIED*

**#096-09-2023 R. Maguire – J. Hooper**

THAT we accept the minutes of the Committee of the Whole Meeting of May 2, 2023.

AND THAT we confirm the following actions from that meeting:

- a) 2023 Capital Budget Allocations
- b) Norisle Disposition Next Steps
- c) Landfill Process Review and Proposed Changes
- d) Closed Session

*CARRIED*

**DELEGATIONS:**

**#097-09-2023 J. Hooper – R. Maguire**

THAT we thank Brendan Addison of BAAM for attending this meeting to review our truck needs.

*CARRIED*

*NOTE: Council gave permission to staff to seek the purchase of an International Plow Truck based on the local use and servicing information provided through this discussion, as we did not receive any correspondence from our postings for the tendering of one. Further noting that the current budgeted amount is \$300,000 and anything beyond that would require further approval.*

**REPORTS:**

**#098-09-2023 J. Hooper – R. Maguire**

THAT we accept and receive the Treasurer's Quarterly Budget to Actual Comparison as at March 31, 2023.

*CARRIED*

**#099-09-2023 D. Elliott – J. Bowerman**

THAT we acknowledge receipt of the May 15, 2023 report of the Public Works Superintendent.

*CARRIED*

**ACTION REQUIRED ITEMS:**

**#100-09-2023 R. Maguire – D. Elliott**

THAT Council authorizes the following Accounts for Payment: General \$377,021.65 pursuant to the attached Treasurer's Statement of Accounts.

*CARRIED*

**#101-09-2023 D. Elliott – J. Bowerman**

THAT Council authorizes the following Accounts for Payment: Payroll \$46,439.64 pursuant to the attached Treasurer's Statement of Accounts.

*CARRIED*

*NOTE: Mayor Reid, previously declared pecuniary interest and at this time she removed herself from the Chair and discussions. Deputy Mayor Elliott presided over this resolution.*

**#102-09-2023 J. Bowerman – D. Elliott**

THAT Council authorizes a donation to the Assiginack Curling Club equal to the municipal portion of its 2023 property taxes;

AND THAT we inform the Curling Club that it will have to make a similar request on an annual basis.

*DEFERRED*

*NOTE: Being that this will now, as advised by our accountant, be undertaken as a donation instead of the reduction of taxes imposed on the property, Council deferred this motion for discussion during the final budget deliberations for donations.*

**#103-09-2023 D. Elliott – J. Bowerman**

THAT we strike an Ad Hoc Roller Mills Review Committee consisting of Mayor Reid, Councillor Hooper, ratepayers Fionn Closs, Jane Moggy and Delmer Fields along with the Economic Development Officer providing minute keeping. The committee will have a mandate to review all options for the Roller Mills and to make a recommendation concerning its future to Council.

*CARRIED*

**#104-09-2023 J. Bowerman – D. Elliott**

THAT Council petitions Member of Parliament: Carol Hughes, Member of Provincial Parliament: Michael Mantha and the Executive of the Steamship Society to attend a meeting to discuss the disposition of the S.S. Norisle, and any measures that can be undertaken to mitigate risks to the community until the disposition is completed.

*CARRIED*

**#105-09-2023 D. Elliott – J. Bowerman**

THAT we respond to the request for park furniture and equipment in Sunsite Estates, and that we will consider such requests if they are coming from a Ratepayers' Association which represents all landowners in the area, after such requests come from a properly recorded meeting;

AND THAT this procedure be in place for all such 'neighbourhoods', with the understanding that any and all placement is subject to annual budget constraints.

*CARRIED*

**INFORMATION ITEMS:**

**#106-09-2023 J. Bowerman – D. Elliott**

THAT we acknowledge receipt of the following correspondence items:

- a) AMO: Municipal Codes of Conduct
- b) Gore Bay: PAO Funding Request
- c) Manitoulin Navy League: Funding Request
- d) Treasury Board Secretariat: Emergency Management and Civil Protection Act (EMCPA) Compliance 2022
- e) Billings: Island Wide Waste Management Meeting
- f) Stratford: Use of Long Term Care Funding

*CARRIED*

**BY-LAWS:**

**#107-09-2023 D. Elliott – J. Bowerman**

BE IT RESOLVED THAT By-law # 2023-05, being a by-law to adopt an Advertising Policy for the Assiginack Arena be given first, second and third and final reading and enacted in open Council.

*CARRIED*

**#108-09-2023 J. Bowerman – D. Elliott**

BE IT RESOLVED THAT By-law # 2023-06, being a by-law to amend By-law # 2022-24, appointing members of Council to various Committees be given first, second and third and final reading and enacted in open Council.

*CARRIED*

**CLOSED SESSION:**

**#109-09-2023 J. Bowerman – D. Elliott**

BE IT RESOLVED THAT in accordance with By-law # 02-02 as amended and Section 239 of the Municipal Act as amended, Council proceed to a Closed Session at 7:55 pm in order to attend to matters pertaining to:

- a) Litigation, potential litigation including matters before administrative tribunals.
- b) Advice that is subject to Solicitor-Client privilege including communications necessary for that purpose.

*CARRIED*

**#110-09-2023 D. Elliott – J. Bowerman**

THAT we adjourn from our Closed Session at 8:05 pm, accept the Minutes of the previous closed session, and resume our Regular Meeting.

*CARRIED*

**CLOSING:**

**#111-09-2023 J. Bowerman – D. Elliott**

THAT we adjourn at 8:10 pm until the next regular meeting or call of the Chair.

*CARRIED*

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Brenda Reid, MAYOR

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Alton Hobbs, CAO/DEPUTY CLERK

\*These Minutes have been circulated but are not considered Official until approved by Council.