

**MUNICIPALITY**



**OF ASSIGINACK**

# **TENDER TO PROVIDE FOR THE SALE OF LAND BY PUBLIC TENDER**

**BL#2023-10**

Sealed tenders clearly marked with the Tender Name  
Will be received by the undersigned until the closing date:

**Friday June 30, 2023 at 4 pm**

\*

The tender form can be located at <https://www.assiginack.ca/rfp-tenders>

All tenders to be presented on forms contained in this document to:

**TOWNSHIP OF ASSIGINACK  
C/O ALTON HOBBS, CAO  
BOX 238, 156 ARTHUR STREET  
MANITOWANING, ON., P0P 1N0  
(705) 859-3196 – MUNICIPAL OFFICE**

\*

## **Important to Note that:**

\*Highest, non-conforming or incomplete tenders not necessarily accepted

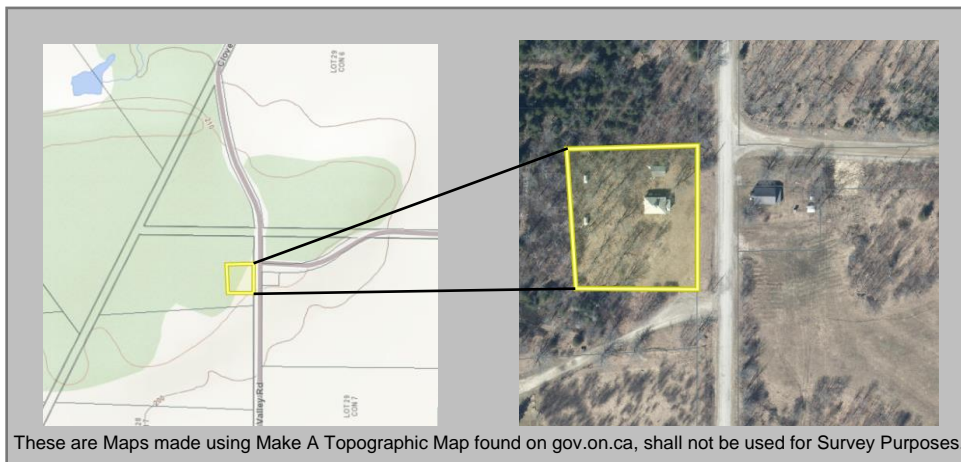
\*Also, that FAXED or EMAILED Tenders will not be accepted

**This page is intentionally left blank**

**TENDER TO PURCHASE**

The Township of Assiginack, pursuant to By-law #04-37, is inviting tenders for the Sale of Surplus Land. The Township of Assiginack is inviting Request for Tender for the purchase of Surplus Land from the Township of Assiginack, more specifically the land to be acquired "as is" by the successful tender shall be as legally described as:

**Roll Number:** 5111-000-008-028-0000-00  
**Legal Description:** Assiginack Conc 7 Lot 28  
**Having:** 1.24AC 198.00 Frontage, 272.25 Depth  
(From the current assessment Roll)  
**Being:** The Clover Valley School House



This Request for Tenders (RFT) document (and any other applicable attachments) is available in PDF format through the Township of Assiginack website at <https://www.assiginack.ca/rfp-tenders/>

**Project Name:** Tender for the Sale of Surplus Land  
**Minimum Tender:** not applicable  
**Questions Rec'd before:** June 16, 2023  
**Tender Deadline:** June 30<sup>th</sup>, 2023 @ 4pm

The onus unequivocally remains with the Bidder to ensure that the Township of Assiginack received the Tenders delivered or sent by courier prior to the Tender Submission Deadline, in accordance with the submission process. Tenders received after the Tender Submission Deadline will not be considered.

**Lead Contact**

All questions or inquiries must be made in writing or email to the Lead Contact named below by the specified date and time:

Chief Administrative Officer

Alton Hobbs  
156 Arthur Street,  
PO Box 238  
Manitowaning ON P0P1N0  
ahobbs@assignack.ca

**IMPORTANT:** A Bidder may be **disqualified** if they make inquiries, between the Tender issue date and the notification of the Award, in a manner other than that described in this RFT or to anyone involved in the process who is not the Lead Contact, including but not limited to the members of Council. This is to ensure that each Bidder receives the same information, and that no Bidder receives unfair treatment during the RFT process.

Bidders shall carefully review this RFT. If questions concerning clarification of the contents of this document arise, the questions must be made in writing and received by the Lead Contact.

In submitting a Tender, the Bidder acknowledges that they have read, completely understand, and accept the terms and conditions of the RFT in full. The Township of Assignack is not responsible for any misunderstanding in the RFT.

**Schedule**

The schedule set out herein represents the Townships best estimate of the schedule that will be followed, and it is intended to be a guideline only.

---

**Approximate Tender Agreement Schedule**

---

Request for Tender Issue Date	May 19, 2023
Inquires Received until	Friday, June 23, 2023 @ noon
Tender Submission Deadline	Friday, June 30, 2023 @ 4:00pm

---

**Reserved Rights of the Township of Assignack**

The Township of Assignack reserves the right to:

- a) Make public the names of any or all Bidders and their quoted price

- b) Disqualify any Bidder or the Tender of any Bidder who has engaged in conduct prohibited by this RFT.
- c) Make changes, including substantial changes, to this RFT provided that those changes are issued by way of addenda in the manner set out in this RFT.
- d) Cancel this RFT process at any stage and issue a new RFT for the same or similar deliverables.
- e) Accept or reject any or all Tenders in whole or in part.
- f) Discuss with any Bidder different or additional terms to those contemplated in this RFT or in any Bidder's Tender.
- g) To negotiate with the two highest Bidder(s).

These reserved rights are in addition to any other expressed rights or any other rights which may be implied in the circumstances.

### **Not Responsible for Costs, Condition or Services.**

The Township of Assiginack shall not pay any costs associated with the preparation, submission, or presentation of the Bidder's Tender. The Township of Assiginack shall not be liable for any expenses, costs or losses suffered by the Bidder or any third party resulting in from the Township of Assiginack exercising any of its expressed or implied rights under this RFT. The Municipality acknowledges the building on site but in no way warrants its structural integrity. The Municipality in no way warrants services are available, including but not limited to potable water, sewage disposal, hydro services, etc. The issuance of any building permit will rely solely on the application submitted, nothing in these tender guarantees permits will be granted.

### **Confidentiality and Ownership**

Any information provided to the Bidder by the Township of Assiginack before, during or after the project is completed shall be treated as confidential and shall not be used or communicated by the Bidder or any third party in any way unless otherwise identified or permitted by the Township of Assiginack. The information, reports, documentation, plans, etc. that are produced by the successful Bidder in response to this project shall become the exclusive property of the Township of Assiginack. However, intellectual property, such as specific tools, templates, processes, etc. that the Bidder provides as part of the deliverables remains the property of the Bidder.

### **Freedom of Information**

Any personal information required in the Proposal is received under the authority of the Township of Assiginack. This information shall be an integral component of the submission. All written proposals received by the Township become public record. Once a Proposal is accepted by the Township of Assiginack and the contract has been awarded, all information contained in the Proposals may be available to the public,

including personal information. Questions about the collection of personal information and the Municipal Freedom of Information and Protection of Privacy Act, 1989, R.S.O. 1990, as amended may be directed to the Lead Contact.

# **TENDER BID FORM**

Tender to purchase real property from  
The Corporation of the Township of Assiginack

Please ensure that all subsequent pages are completed fully and received by the Township by the required deadlines and in the required format.

## TENDER FOR SALE OF REAL PROPERTY

**Roll Number:** 5111-000-008-028-0000-00  
**Legal Description:** Assiginack Conc 7 Lot 28  
**Having:** 1.24AC 198.00FR 272.25D  
**Being:** The Clover Valley School House  
**Project Name:** Tender for the Sale of Land by Public Tender

1. I / we hereby tender to purchase the land from the Municipality as described above for :

\$ \_\_\_\_\_ ( \_\_\_\_\_ Dollars).

2. I / we understand that the following must be met:

**Questions Rec'd Before:** June 23, 2023 @ noon  
**Tender Deadline:** June 30, 2023 @ 4pm  
**Minimum Tender:** not applicable

3. I / we acknowledge that in addition to the purchase price the successful tender shall be responsible for any and all fees, legal fees, and services that may be required to complete the transaction and to register the land in my/our name.

4. I / we, the undersigned, acknowledge that I / we have had the opportunity to visit the site so that I / we are making an informed submission and understand completely the contents of the Tender.

DESIGNATION OF THE APPLICANT	
Individual's Name (Please Print)	
Mailing Address	Telephone Number:
	Email Address:

X \_\_\_\_\_ X \_\_\_\_\_

Tender Agent Signature

Witness to Signature

\_\_\_\_\_

Date