

**MUNICIPALITY**



**OF ASSIGINACK**

**BOX 238, MANITOWANING, ON, P0P 1N0**

**(705) 859-3196 or 1-800-540-0179**

[www.assiginack.ca](http://www.assiginack.ca)

**REGULAR MEETING OF COUNCIL  
IN CHAMBERS**

**Tuesday, May 16, 2023, 7:00 pm**

**AGENDA**

**1. OPENING**

- a) Land Acknowledgment
- b) Adoption of Agenda
- c) Disclosure of Pecuniary Interest and General Nature Thereof

**2. ANNOUNCEMENTS**

**3. ADOPTION OF MINUTES**

- a) Minutes of Regular Council Meeting of April 18, 2023
- b) Minutes of April 25, 2023 Special Council Meeting
- c) Minutes of May 2, 2023 Committee of the Whole Meeting

**4. DELEGATIONS**

- a) Brendan Addison Mobile Mechanical (BAAM): Truck Needs Review

**5. REPORTS**

- a) Treasurer's Quarterly Budget to Actual Comparison

**6. ACTION REQUIRED ITEMS**

- a) Accounts for Payment: General: \$ 377,021.65  
Payroll \$ 46,439.64
- b) Assiginack curling Club Property Tax Relief Request
- c) Ad Hoc Roller Mills Committee Appointments
- d) Norisle Disposition
- e) Sunsite Estates Equipment Request

**7. INFORMATION ITEMS**

- a) AMO: Municipal Codes of Conduct
- b) Gore Bay: POA Funding Request
- c) Manitoulin Navy League Funding Request
- d) Treasury Board Secretariat: EMCPA Compliance 2022
- e) Billings: Island Wide Waste Management Meeting
- f) Stratford: Use of Long Term Care Funding

**8. BY-LAWS**

- a) By-law # 2023-05 Arena Advertising Policy
- b) By-law # 2023-06 Amend Council Placements on Committees

**9. CLOSED SESSION**

- a) Potential Litigation

**10. ADJOURNMENT**

**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK  
MINUTES OF THE REGULAR COUNCIL MEETING**

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, April 18, 202, at 7:00 pm.

- Present:** Mayor Brenda Reid  
Councillor Dwayne Elliott  
Councillor Jennifer Hooper  
Councillor Robert Maguire
- Staff:** Alton Hobbs, CAO, Deputy Clerk  
Deb MacDonald, Treasurer  
Jackie White, Public Events Coordinator  
Crystal Lentir, Administrative Assistant
- Regrets:** Councillor Janice Bowerman  
Freda Bond, Tax and Utilities Manager  
Ron Cooper, Public Works Superintendent
- Public:** Sue Moggy

**OPENING:**

**#068-07-2023 D. Elliott – R. Maguire**  
THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business at 7:00 pm, with a quorum of members present, with Mayor Reid presiding in the Chair.

*CARRIED*

**AGENDA:**

**#069-07-2023 R. Maguire – D. Elliott**  
THAT the agenda for this meeting be amended by adding 6e) Scheduled Clean Up Week 2023.

*CARRIED*

**DISCLOSURE OF PECUNIARY INTEREST:**

NONE

**ANNOUNCEMENTS:**

Mayor Reid addressed the public that High Falls is still under construction and that no one should be entering until all work is completed, and reminded the public that signage is posted stating it is closed. The public will be advised when the work is finished.

**ADOPTION OF MINUTES:**

**#070-07-2023      D. Elliott – R. Maguire**

THAT the minutes of the Regular Meeting of March 21, 2023 be accepted.

*CARRIED*

**#071-07-2023      D. Elliott – R. Maguire**

THAT the minutes of the Committee of the Whole Meeting of April 04, 2023 be accepted;

AND THAT we confirm the following actions from the meeting:

- a) Arena / Marina / PEC Pre Budget Presentation
- b) Arena Advertising Policy
- c) Summer Sailing Subsidy Request Declined
- d) Recycling Depot Waste Diversion Options
- e) Budget Discussions

*CARRIED*

*NOTE: Council requested that the Treasurer adjust the Budget to include the suggested line items for the Arena Reserve Components for the Chiller and the Brine Pump.*

**#072-07-2023      R. Maguire – D. Elliott**

THAT the minutes of the Special Meeting of March 28, 2023 be accepted.

*CARRIED*

**DELEGATIONS:**

NONE

**REPORTS:**

**#073-07-2023 R. Maguire – D. Elliott**

THAT we acknowledge receipt of the Manitowaning Lagoons 2022 Annual Operating Report from the Ontario Clean Water Agency as required by the MOECP.

*CARRIED*

**#074-07-2023 D. Elliott – R. Maguire**

THAT we acknowledge receipt of the DSAB 4<sup>th</sup> Quarter 2022 Report.

*CARRIED*

*NOTE: Council has directed staff to arrange for the local representative for DSAB to attend a meeting to discuss how we as a Municipality align within their strategic plan, and if there is anything that we should be mindful of in terms of statistics for the area.*

**ACTION REQUIRED ITEMS:**

**#075-07-2023 R. Maguire – D. Elliott**

THAT Council authorizes the following Accounts for Payment: General \$244,359.21 pursuant to the attached Treasurer's Statement of Accounts.

*CARRIED*

*NOTE: Council requested staff to inquire on the Hydro rates for the Information Booth and plan to discuss the mileage remuneration with future budget discussions.*

**#076-07-2023 D. Elliott – R. Maguire**

THAT Council authorizes the following Accounts for Payment: Payroll \$ 45,408.32 pursuant to the attached Treasurer's Statement of Accounts.

*CARRIED*

**#077-07-2023 R. Maguire – D. Elliott**

THAT staff be requested to prepare a policy allowing food carts on public property.

*CARRIED*

**#078-07-2023 R. Maguire – D. Elliott**

THAT Council confirm that it will act as the Economic Development Committee for this term of Council;

AND THAT specific sub committees will be struck to make recommendations to Council on various issues, consisting of Council members and ratepayers, complete with mandates and reporting timelines.

*CARRIED*

**#079-07-2023 R. Maguire – D. Elliott**

THAT we advertise for ratepayers to sit on an Economic Development Sub Committee to review options for the Roller Mills Building on the waterfront.

*CARRIED*

**#080-07-2023 D. Elliott – R. Maguire**

THAT we declare the week of May 15<sup>th</sup> through May 20<sup>th</sup> 2023 as Clean Up Week, with extended landfill hours throughout the week and scheduled pickup of large items.

*CARRIED*

**INFORMATION ITEMS:**

**#081-07-2023 R. Maguire – D. Elliott**

THAT we acknowledge receipt of the following correspondence items:

- a) PEC: Food Cycler Program
- b) PEC: Mental Health Week Declaration
- c) Manitoulin Metal Robotics Team Funding Request

*CARRIED*

*NOTE: further discussion on the Food Cycler Program and other waste diversion options will be discussed in conjunction with the presentation that the Public Works Superintendent has planned.*

**#082-07-2023 D. Elliott – R. Maguire**

THAT we declare the week of May 1<sup>st</sup> through May 7<sup>th</sup> 2023 as Mental Health Week in Assiginack;

AND THAT we adopt the recommendations of the PEC in promoting it.

*CARRIED*

**#083-07-2023      D. Elliott – R. Maguire**

THAT we issue a donation to the Manitoulin Metal Robotics Team in the amount of \$1,000.00.

*DEFEATED                  RECORDED VOTE:*

Elliott	Yea
Hooper	Nay
Maguire	Yea
Reid	Nay

THAT we issue a donation to the Manitoulin Metal Robotics Team in the amount of \$500.00.

*CARRIED      RECORDED VOTE*

Elliott	Yea
Hooper	Nay
Maguire	Yea
Reid	Yea

**BY-LAWS:**

*NONE*

**CLOSED SESSION:**

**#084-07-2023      D. Elliott – R. Maguire**

BE IT RESOLVED THAT in accordance with By-law # 02-02 as amended and Section 239 of the Municipal Act, as amended, Council proceed to a Closed Session at 8:00 pm. in order to attend to a matters pertaining to:

- a) Litigation, potential litigation including matters before administrative tribunals.

*CARRIED*

**#085-07-2023      R. Maguire – D. Elliott**

THAT we adjourn from our Closed Session at 9:00 pm, accept the Minutes of the previous closed session, and resume our Regular Meeting.

*CARRIED*

**CLOSING:**

**#086-07-2023**

**R. Maguire – D. Elliott**

THAT we adjourn at 9:00 pm until the next regular meeting or call of the Chair.

*CARRIED*

\_\_\_\_\_  
Brenda Reid, MAYOR

\_\_\_\_\_  
Alton Hobbs, CAO/DEPUTY CLERK

\*These Minutes have been circulated but are not considered Official until approved by Council.



**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK**  
**MINUTES OF THE SPECIAL COUNCIL MEETING**

The Special Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, April 25, 2023, at 7:00 p.m.

**Present:** Mayor Brenda Reid  
Councillor Dwayne Elliott  
Councillor Janice Bowerman  
Councillor Jennifer Hooper  
Councillor Robert Maguire

**Staff:** Alton Hobbs, CAO, Deputy Clerk  
Deb MacDonald, Treasurer  
Freda Bond, Tax and Utilities Manager  
Crystal Lentir, Administrative Assistant  
Jackie White, PEC/Arena/Marina Manager  
Ron Cooper, PW Superintendent

**OPENING:**

**#087-08-2023 J. Bowerman – D. Elliott**

THAT the Special Meeting of the Council of the Corporation of the Township of Assiginack be opened for business at 7:00 p.m., with a quorum of members present, with Mayor Reid presiding in the Chair.

*CARRIED*

**AGENDA:**

**#088-08-2023 J. Bowerman - D. Elliott**

THAT we adopt the agenda for this meeting as amended by deleting 5a) Norisle Status Report.

*CARRIED*

**DISCLOSURE OF PECUNIARY INTEREST:**

None

**ANNOUNCEMENTS:**

Mayor Reid opened with the Land Acknowledgement.

“We acknowledge that we are meeting in the traditional territory of the Potawatoni, Ojibwe and Odawa peoples of Mnindoo Mnising.”

**ADOPTION OF MINUTES:**

NONE

**DELEGATIONS:**

NONE

**REPORTS:**

Staff gave a summary o the re-installation of the solar panels to the Public Works Garage Roof. The work was completed within the first week of April. VCT, the contractor has provided the approval documents from the ESA and confirmation that the system is up and running properly. The invoice was less than the amount quoted and the system is on line.

**ACTION REQUIRED ITEMS:**

None

**CLOSED SESSION:**

**#089-08-2023      D. Elliott – J. Bowerman**

BE IT RESOLVED THAT in accordance with By-law # 02-02 as amended, and Section 239 of the Municipal Act, as amended, Council proceed to a Closed Session at 7:15 p.m. in order to attend to a matters pertaining to:

- a) The Security of the Property of the Municipality or local board.

*CARRIED*

**#090-08-2023      J. Bowerman – D. Elliott**

THAT we adjourn from our Closed Session, adopt the summary of our last closed session and resume our regular meeting at 9:45.

*CARRIED*

**CLOSING:**

**#091-08-2023      J. Bowerman – D. Elliott**

THAT we adjourn until the next Regular Meeting or Call of the Cahir.

*CARRIED*

\_\_\_\_\_  
Brenda Reid, MAYOR

\_\_\_\_\_  
Alton Hobbs, CAO/DEPUTY CLERK

\*These Minutes have been circulated but are not considered Official until approved by Council.

**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK**

**COMMITTEE OF THE WHOLE MINUTES**

**Tuesday, May 2, 2023 7:00 pm.**

PRESENT: Mayor Brenda Reid, Councillors Janice Bowerman, Dwayne Elliott, Jennifer Hooper, Rob Maguire

Staff: Alton Hobbs - CAO/Deputy Clerk, Deb MacDonald - Treasurer, Jackie White - PEC, Ron Cooper - PW Superintendent

Public: Ben and Anna Peca

Moved by Councillor Bowerman:

THAT the meeting be opened with Mayor Reid presiding in the Chair.

*CARRIED*

Mayor read Land Acknowledgement

Disclosures: None

1a) 2023 Capital Budget: Committee members were given a review of the adjusted capital section of the budget. The Mayor expressed concern about the need for a general engineering reserve. The Committee agreed to use the arena engineering allowance for this purpose, recognizing that if they can't find funding for the arena back end improvements, funding will have to be returned to the Province. The Committee also agreed to increase contributions from reserves for gravel, after discussing the need for road base improvements, and the balance between maintaining existing substandard roads versus complete road rebuilds. The Committee also discussed the rebuilding of Bay Street stairs as compared to a pathway that may not include new stairs.

1b) The Norisle Disposition: The Committee reviewed correspondence received from the Steamship Society. The Committee appreciated receiving the correspondence but recognized that it did little to establish a timeline for removing the vessel from the waterfront or taking title away from the Municipality. The Committee also expressed concerns about sending the Public Works crew onto the vessel in its current condition.

2a) Landfill: Council has been reviewing options to increase waste diversion efforts at the landfill/depot. The Committee agreed that there should be a tipping fee for waste disposal, with the first bag of garbage per visit free of charge. The Committee reviewed the hours of operation and after a round table discussion, agreed to leave them as they are. The Committee also agreed to provide alternatives to disposing of organics that do not include composting. Staff is to prepare a report to apply for MOECP approval of these changes to the Landfill Operations Plan.

Moved by Councillor Elliott that the Committee adjourn to a closed session at 7:50 pm to discuss matters about an identifiable individual and the security of the municipality.

*CARRIED*

Moved by Councillor Maguire that the Committee adjourn from the closed session at 8:50 pm and resume the regular Committee meeting.

*CARRIED*

Moved by Councillor Hooper:

THAT we adjourn until the next regular meeting or Call of the Chair.

*CARRIED*

8:50 pm

Chair: Brenda Reid

Recording Officer: Alton Hobbs

# Memo

RECEIVED

APR 20 2023

**To:** Mayor & Council

**From:** Deb

**Date:** April 20, 2023

**Re:** 2023 Treasurer's Budget to Actual Quarterly Statements at March 31 2023

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Please find attached the 2023 Treasurer's Budget to Actual Quarterly Statements at March 31 2023. Please bear in mind that the 2023 Budget figures are the Draft Budget figures and the Capital and Tax levy amounts in particular are still incomplete and will change once the final budget is approved. Reserve repayment journal entries have been done up to March 31<sup>st</sup>, however, no other reserve transfer entries have been done at this time as the budgeted amounts may be subject to change with council's final approval of the budget.

Thank you,



Deb MacDonald  
Treasurer

**The Township of Assiginack  
CORPORATE SUMMARY  
For the Three Months Ending March 31, 2023**

	March	YTD	2023 Budget	% of Budget
<b>Expenditures</b>				
General Government	\$92,796.54	\$245,978.37	\$1,069,844.54	23%
School Board Levy	83,855.01	83,855.01	339,900.00	25%
Protection Services	37,597.68	64,071.41	564,008.00	11%
Transportation Services	61,515.17	184,439.09	1,591,173.00	12%
Environmental Services	36,454.99	97,131.49	725,553.46	13%
Health Services	21,478.42	87,083.92	277,741.00	31%
Social and Family Services	22,986.80	58,206.53	185,879.00	31%
Recreation and Cultural Service	14,629.76	71,840.91	237,220.00	30%
Planning & Development	5,941.95	30,105.25	114,000.00	26%
Capital out of Current	28,243.29	54,824.36	1,574,678.25	3%
<b>Expenditures Total</b>	<b>405,499.61</b>	<b>977,536.34</b>	<b>6,679,997.25</b>	<b>15%</b>

<b>Revenues</b>				
General Government	47,841.40	109,473.95	331,659.00	33%
General Revenue	(150.99)	1,622,911.67	715,700.00	227%
School Board Levy	(15.26)	167,774.27	339,900.00	49%
Protection Services	6,689.86	19,242.88	85,515.00	23%
Transportation Services			419,975.00	0%
Environmental Services	50,178.35	138,850.62	716,364.90	19%
Recreation and Cultural Service	3,340.74	16,429.25	25,850.00	64%
Planning & Development	19,699.61	20,015.90	87,000.00	23%
Capital out of Current	37,168.00	103,136.00	1,234,526.41	8%
<b>Revenues Total</b>	<b>164,751.71</b>	<b>2,197,834.54</b>	<b>3,956,490.31</b>	<b>56%</b>

<b>Net Levy</b>				
General Government	44,955.14	136,504.42	738,185.54	18%
General Revenue	150.99	(1,622,911.67)	(715,700.00)	227%
School Board Levy	83,870.27	(83,919.26)		0%
Protection Services	30,907.82	44,828.53	478,493.00	9%
Transportation Services	61,515.17	184,439.09	1,171,198.00	16%
Environmental Services	(13,723.36)	(41,719.13)	9,188.56	(454%)
Health Services	21,478.42	87,083.92	277,741.00	31%
Social and Family Services	22,986.80	58,206.53	185,879.00	31%
Recreation and Cultural Service	11,289.02	55,411.66	211,370.00	26%
Planning & Development	(13,757.66)	10,089.35	27,000.00	37%
Capital out of Current	(8,924.71)	(48,311.64)	340,151.84	(14%)
		<b>(1,220,298.20)</b>		
<b>Corporate Net Levy</b>	<b>240,747.90</b>	<b>) 2,723,506.94</b>		<b>(45%)</b>



**The Township of Assiginack**  
**GENERAL GOVERNMENT SUMMARY**  
**For the Three Months Ending March 31, 2023**

	March	YTD	2023 Budget	% of Budget
<b>Expenditures</b>				
Mayor & Council	\$2,407.13	\$12,806.35	\$60,350.00	21%
Administrator's Office	33,571.30	117,295.57	495,190.00	24%
Clerk's Office	43,461.99	72,334.47	284,982.54	25%
Project and Events Co-ordinator Programs	3,008.39	4,634.36	66,000.00	7%
General Admin - Elections			3,100.00	0%
Post Office Building	4,431.82	11,834.96	45,200.00	26%
Library Building	2,218.81	9,128.27	30,361.00	30%
Administration Building	1,930.14	8,535.18	26,661.00	32%
Treasury - Unallocated	1,766.96	6,523.53	33,000.00	20%
Taxation		2,885.68	25,000.00	12%
<b>Total General Government Expenditures</b>	<b>92,796.54</b>	<b>245,978.37</b>	<b>1,069,844.54</b>	<b>23%</b>
<b>Revenues</b>				
Clerk's Office	950.98	2,165.45	9,350.00	23%
Project and Events Co-ordinator Programs	16,381.00	18,204.00	43,760.00	42%
Post Office Building	3,683.69	10,846.25	44,000.00	25%
Library Building	1,150.44	3,451.32	15,000.00	23%
Treasury - Unallocated	25,675.29	74,806.93	219,549.00	34%
<b>Total General Government Revenue</b>	<b>47,841.40</b>	<b>109,473.95</b>	<b>331,659.00</b>	<b>33%</b>
<b>Net Levy</b>				
Mayor & Council	2,407.13	12,806.35	60,350.00	21%
Administrator's Office	33,571.30	117,295.57	495,190.00	24%
Clerk's Office	42,511.01	70,169.02	275,632.54	25%
Project and Events Co-ordinator Programs	(13,372.61)	(13,569.64)	22,240.00	(61%)
General Admin - Elections			3,100.00	0%
Post Office Building	748.13	988.71	1,200.00	82%
Library Building	1,068.37	5,676.95	15,361.00	37%
Administration Building	1,930.14	8,535.18	26,661.00	32%
Treasury - Unallocated	(23,908.33)	(68,283.40)	(186,549.00)	37%
Taxation		2,885.68	25,000.00	12%
<b>General Government Net Levy</b>	<b>44,955.14</b>	<b>136,504.42</b>	<b>738,185.54</b>	<b>18%</b>

**The Township of Assiginack**  
**GENERAL REVENUE**  
**For the Three Months Ending March 31, 2023**

	March	YTD	2023 Budget	% of Budget
<b>Revenues</b>				
Municipal Tax Levy	(\$150.99)	\$1,450,236.67	\$25,000.00	5.801%
Ontario Community Reinvestment Fund		172,675.00	690,700.00	25%
<b>Total Revenue</b>	<b>(150.99)</b>	<b>1,622,911.67</b>	<b>715,700.00</b>	<b>227%</b>
<b>Net Levy</b>				
Municipal Tax Levy	(150.99)	1,450,236.67	25,000.00	5.801%
Ontario Community Reinvestment Fund		172,675.00	690,700.00	25%
<b>General Revenue Net Levy</b>	<b>(150.99)</b>	<b>1,622,911.67</b>	<b>715,700.00</b>	<b>227%</b>

**The Township of Assiginack  
SCHOOL BOARD SUMMARY  
For the Three Months Ending March 31, 2023**

	March	YTD	2023 Budget	% of Budget
<b>Expenditures</b>				
English Language Public School	\$83,855.01	\$83,855.01	\$339,900.00	25%
<b>Total School Board Expenditures</b>	<b>83,855.01</b>	<b>83,855.01</b>	<b>339,900.00</b>	<b>25%</b>
<b>Revenues</b>				
English Language Public School	(15.26)	166,946.37	339,900.00	49%
French Language Public School		827.90		0%
<b>Total School Board Revenue</b>	<b>(15.26)</b>	<b>167,774.27</b>	<b>339,900.00</b>	<b>49%</b>
<b>Net Levy</b>				
English Language Public School	83,870.27	(83,091.36)		0%
French Language Public School		(827.90)		0%
<b>School Board Net Levy</b>	<b>83,870.27</b>	<b>(83,919.26)</b>		<b>0%</b>

**The Township of Assiginack  
PROTECTION SERVICES SUMMARY  
For the Three Months Ending March 31, 2023**

	March	YTD	2023 Budget	% of Budget
<b>Expenditures</b>				
Fire Department	\$2,963.93	\$15,620.46	\$137,275.00	11%
Police Services	22,366.00	22,174.00	271,342.00	8%
9-1-1			1,000.00	0%
Protective Inspection & Control	100.00	400.00	6,100.00	7%
By-Law Enforcement	6,131.77	10,110.83	68,676.00	15%
Canine Control	2,200.00	2,200.00	13,700.00	16%
Building Department	3,835.98	13,566.12	65,915.00	21%
<b>Total Protection Services Expenditures</b>	<b>37,597.68</b>	<b>64,071.41</b>	<b>564,008.00</b>	<b>11%</b>
<b>Revenues</b>				
Fire Department	1,086.06	1,229.48		0%
Protective Inspection & Control			3,000.00	0%
By-Law Enforcement	1,500.00	5,250.00	15,000.00	35%
Canine Control	415.00	1,295.00	1,600.00	81%
Building Department	3,688.80	11,468.40	65,915.00	17%
<b>Total Protection Services Revenues</b>	<b>6,689.86</b>	<b>19,242.88</b>	<b>85,515.00</b>	<b>23%</b>
<b>Net Levy</b>				
Fire Department	1,877.87	14,390.98	137,275.00	10%
Police Services	22,366.00	22,174.00	271,342.00	8%
9-1-1			1,000.00	0%
Protective Inspection & Control	100.00	400.00	3,100.00	13%
By-Law Enforcement	4,631.77	4,860.83	53,676.00	9%
Canine Control	1,785.00	905.00	12,100.00	7%
Building Department	147.18	2,097.72		0%
<b>Protection Services Net Levy</b>	<b>30,907.82</b>	<b>44,828.53</b>	<b>478,493.00</b>	<b>9%</b>

**The Township of Assiginack**  
**TRANSPORTATION SERVICES SUMMARY**  
**For the Three Months Ending March 31, 2023**

	March	YTD	2023 Budget	% of Budget
<b>Expenditures</b>				
Public Works Administration	\$13,778.51	\$51,439.00	\$437,213.00	12%
Operation Centre	7,962.05	13,551.05	66,260.00	20%
Grasscutting	2,157.11	10,785.55	25,900.00	42%
Beaver Dams -Flood Control	182.42	182.42	1,500.00	12%
Sidewalks		469.12		0%
Street Name Signs	334.32	358.92	2,800.00	13%
Street Lighting	527.37	1,154.10	8,000.00	14%
Vehicles & Equipment	24,188.23	39,777.75	128,700.00	31%
Small Equipment & Supplies	304.00	405.24	1,500.00	27%
Airport		32,516.12	32,500.00	100%
Marina	309.34	2,400.06	53,300.00	5%
Roadways:				
Bridges and Culverts	456.01	456.01	7,500.00	6%
Brushing		109.58	10,000.00	1%
Ditching			30,000.00	0%
Catch Basins, Storm Sewers			1,000.00	0%
Sweeping/Flushing/Cleaning	91.18	91.18	7,000.00	1%
Resurfacing & Patching	1,702.38	1,702.38	628,000.00	0%
Snow Ploughing	5,243.19	23,943.87	10,000.00	239%
Sanding & Salting	4,218.25	4,981.13	35,000.00	14%
Loosetop Maintenance	60.81	115.61	105,000.00	0%
<b>Total Transportation Services Expenditures</b>	<b>61,515.17</b>	<b>184,439.09</b>	<b>1,591,173.00</b>	<b>12%</b>

<b>Revenues</b>				
Public Works Misc Revenues				
Marina			19,975.00	0%
Roadways			400,000.00	0%
<b>Total Transportation Services Revenues</b>			<b>419,975.00</b>	<b>0%</b>

<b>Net Levy</b>				
Public Works Administration	13,778.51	51,439.00	437,213.00	12%
Operation Centre	7,962.05	13,551.05	66,260.00	20%
Beaver Dams -Flood Control	182.42	182.42	1,500.00	12%
Sidewalks		469.12		0%
Street Name Signs	334.32	358.92	2,800.00	13%
Street Lighting	527.37	1,154.10	8,000.00	14%
Vehicles & Equipment	24,188.23	39,777.75	128,700.00	31%
Small Equipment & Supplies	304.00	405.24	1,500.00	27%
Airport		32,516.12	32,500.00	100%
Marina	309.34	2,400.06	33,325.00	7%
Roadways	11,771.82	31,399.76	433,500.00	7%
<b>Transportation Services Net Levy</b>	<b>61,515.17</b>	<b>184,439.09</b>	<b>1,171,198.00</b>	<b>16%</b>

**The Township of Assiginack**  
**ENVIRONMENTAL SERVICES SUMMARY**  
**For the Three Months Ending March 31, 2023**

	March	YTD	2023 Budget	% of Budget
<b>Expenditures</b>				
Waste Management	\$5,921.96	\$21,285.36	\$122,190.00	17%
Waterworks	30,533.03	75,846.13	603,363.46	13%
<b>Total Environmental Services Expenditures</b>	<b>36,454.99</b>	<b>97,131.49</b>	<b>725,553.46</b>	<b>13%</b>
<b>Revenues</b>				
Sanitary Sewer & WPCP Revenue	11,614.48	34,791.34	137,013.73	25%
Garbage Collection	6,646.83	6,686.83	27,700.00	24%
Waterworks	31,917.04	97,372.45	551,651.17	18%
<b>Total Environmental Services Revenues</b>	<b>50,178.35</b>	<b>138,850.62</b>	<b>716,364.90</b>	<b>19%</b>
<b>Net Levy</b>				
Waste Management	5,921.96	21,285.36	122,190.00	17%
Sanitary Sewer & WPCP Revenue	(11,614.48)	(34,791.34)	(137,013.73)	25%
Garbage Collection	(6,646.83)	(6,686.83)	(27,700.00)	24%
Waterworks	(1,384.01)	(21,526.32)	51,712.29	(42%)
<b>Environmental Services Net Levy</b>	<b>(13,723.36)</b>	<b>(41,719.13)</b>	<b>9,188.56</b>	<b>(454%)</b>

**The Township of Assiginack  
HEALTH SERVICES SUMMARY  
For the Three Months Ending March 31, 2023**

	March	YTD	2023 Budget	% of Budget
<b>Expenditures</b>				
Cemetery			\$8,000.00	0%
Land Ambulance	21,478.42	85,913.68	257,741.00	33%
Medical Building		1,170.24	12,000.00	10%
<b>Total Health Services Expenditures</b>	<b>21,478.42</b>	<b>87,083.92</b>	<b>277,741.00</b>	<b>31%</b>
<b>Net Levy</b>				
Cemetery			8,000.00	0%
Land Ambulance	21,478.42	85,913.68	257,741.00	33%
Medical Building		1,170.24	12,000.00	10%
<b>Health Services Net Levy</b>	<b>21,478.42</b>	<b>87,083.92</b>	<b>277,741.00</b>	<b>31%</b>

**The Township of Assiginack**  
**SOCIAL & FAMILY SERVICES SUMMARY**  
**For the Three Months Ending March 31, 2023**

	March	YTD	2023 Budget	% of Budget
<b>Expenditures</b>				
District Social Services Administration Board	\$11,739.91	\$46,959.64	\$140,879.00	33%
Centennial Manor	11,246.89	11,246.89	45,000.00	25%
<b>Total Social &amp; Family Services Expenditures</b>	<b>22,986.80</b>	<b>58,206.53</b>	<b>185,879.00</b>	<b>31%</b>
<b>Net Levy</b>				
District Social Services Administration Board	11,739.91	46,959.64	140,879.00	33%
Centennial Manor	11,246.89	11,246.89	45,000.00	25%
<b>Social &amp; Family Services Net Levy</b>	<b>22,986.80</b>	<b>58,206.53</b>	<b>185,879.00</b>	<b>31%</b>



**The Township of Assiginack**  
**RECREATION & CULTURAL SERVICES SUMMARY**  
**For the Three Months Ending March 31, 2023**

	March	YTD	2023 Budget	% of Budget
<b>Expenditures</b>				
Summer Programme			\$3,400.00	0%
Arena	10,787.64	38,186.09	127,335.00	30%
Parks	1,159.45	8,084.62	25,100.00	32%
Heritage	61.72	6,070.56	27,800.00	22%
Information Booth	362.15	773.66	10,400.00	7%
Burn's Wharf Theatre			1,500.00	0%
Library Board	2,258.80	18,725.98	41,685.00	45%
<b>Total Recreation &amp; Cultural Services Expenditures</b>	<b>14,629.76</b>	<b>71,840.91</b>	<b>237,220.00</b>	<b>30%</b>
<b>Revenues</b>				
Arena	3,340.74	16,429.25	25,850.00	64%
<b>Total Recreation &amp; Cultural Services Revenues</b>	<b>3,340.74</b>	<b>16,429.25</b>	<b>25,850.00</b>	<b>64%</b>
<b>Net Levy</b>				
Summer Programme			3,400.00	0%
Arena	7,446.90	21,756.84	101,485.00	21%
Parks	1,159.45	8,084.62	25,100.00	32%
Heritage	61.72	6,070.56	27,800.00	22%
Information Booth	362.15	773.66	10,400.00	7%
Burn's Wharf Theatre			1,500.00	0%
Library Board	2,258.80	18,725.98	41,685.00	45%
<b>Recreation &amp; Cultural Services Net Levy</b>	<b>11,289.02</b>	<b>55,411.66</b>	<b>211,370.00</b>	<b>26%</b>

**The Township of Assiginack**  
**PLANNING & DEVELOPMENT SUMMARY**  
**For the Three Months Ending March 31, 2023**

	March	YTD	2023 Budget	% of Budget
<b>Expenditures</b>				
Planning		\$9,414.45	\$24,000.00	39%
Economic Development	5,782.12	20,214.68	90,000.00	22%
<b>Total Planning &amp; Development Expenditures</b>	<b>5,782.12</b>	<b>29,629.13</b>	<b>114,000.00</b>	<b>26%</b>
<b>Revenues</b>				
Economic Development	19,539.78	19,539.78	87,000.00	22%
<b>Total Planning &amp; Development Revenues</b>	<b>19,539.78</b>	<b>19,539.78</b>	<b>87,000.00</b>	<b>22%</b>
<b>Net Levy</b>				
Planning		9,414.45	24,000.00	39%
Economic Development	(13,757.66)	674.90	3,000.00	22%
<b>Planning &amp; Development Net Levy</b>	<b>(13,757.66)</b>	<b>10,089.35</b>	<b>27,000.00</b>	<b>37%</b>

**The Township of Assiginack**  
**CORPORATE CAPITAL SUMMARY**  
**For the Three Months Ending March 31, 2023**

	March	YTD	2023 Budget	% of Budget
<b>Expenditures</b>				
General Government	\$2,541.27	\$7,623.81	\$30,500.00	25%
Protection Services	11,425.61	11,425.61	31,500.00	36%
Transportation Services	156.88	503.27	185,683.48	0%
Environmental Services	9,227.18	18,322.54	312,113.32	6%
Recreation and Cultural Service	4,892.35	16,949.13	1,014,881.45	2%
<b>Expenditures Total</b>	<b>28,243.29</b>	<b>54,824.36</b>	<b>1,574,678.25</b>	<b>3%</b>
<b>Revenues</b>				
Protection Services			31,500.00	0%
Transportation Services			81,305.48	0%
Environmental Services	37,168.00	74,336.00	223,018.00	33%
Recreation and Cultural Service		28,800.00	898,702.93	3%
<b>Revenues Total</b>	<b>37,168.00</b>	<b>103,136.00</b>	<b>1,234,526.41</b>	<b>8%</b>
<b>Net Levy</b>				
General Government	2,541.27	7,623.81	30,500.00	25%
Protection Services	11,425.61	11,425.61		0%
Transportation Services	156.88	503.27	104,378.00	0%
Environmental Services	(27,940.82)	(56,013.46)	89,095.32	(63%)
Recreation and Cultural Service	4,892.35	(11,850.87)	116,178.52	(10%)
<b>Corporate Net Levy</b>	<b>(8,924.71)</b>	<b>(48,311.64)</b>	<b>340,151.84</b>	<b>(14%)</b>

The Township of Assiginack  
 CHEQUE DISTRIBUTION REPORT  
 Payables Management

**RECEIVED**  
**APR 24 2023**

**Ranges:**      **From:**                      **To:**  
 Vendor ID      First                      Last                      Chequebook ID      First  
 Vendor Name    First                      Last                      Cheque Number      0033016  
 Cheque Date    First                      Last                      Last  
 Cheque Date    First                      Last                      0033042

**Sorted By:**      Cheque Number

Distribution Types Included: All

<b>ChqNo:</b>	0033016	<b>Date:</b>	2023-04-24	<b>Vendor:</b>	BAY GRINDING INC	<b>Amount:</b>	\$79.10
	InvNo: 156801		InvDesc: arena-zamboni blades sharpened			InvAmt:	\$79.10
<b>ChqNo:</b>	0033017	<b>Date:</b>	2023-04-24	<b>Vendor:</b>	BELL CANADA	<b>Amount:</b>	\$15.36
	InvNo: 2023 04 01		InvDesc: toll free line			InvAmt:	\$15.36
<b>ChqNo:</b>	0033018	<b>Date:</b>	2023-04-24	<b>Vendor:</b>	DAVID MCLEAN	<b>Amount:</b>	\$1,231.70
	InvNo: 0164		InvDesc: admin bldg-furnace repairs			InvAmt:	\$1,231.70
<b>ChqNo:</b>	0033019	<b>Date:</b>	2023-04-24	<b>Vendor:</b>	EASTLINK	<b>Amount:</b>	\$2,130.51
	InvNo: 19841249		InvDesc: consolidated telephone billing			InvAmt:	\$1,997.27
	InvNo: APR 10 2023 MARINA		InvDesc: marina-dsl			InvAmt:	\$66.62
	InvNo: APR 10 2023 PW		InvDesc: pw-dsl			InvAmt:	\$66.62
<b>ChqNo:</b>	0033020	<b>Date:</b>	2023-04-24	<b>Vendor:</b>	GERRY STRONG	<b>Amount:</b>	\$234.62
	InvNo: APRIL 24 2023		InvDesc: bldg insp mileage			InvAmt:	\$234.62
<b>ChqNo:</b>	0033021	<b>Date:</b>	2023-04-24	<b>Vendor:</b>	HYDRO ONE NETWORKS INC.	<b>Amount:</b>	\$3,710.00
	InvNo: APR 3 2023 DEPOT		InvDesc: recycling depot			InvAmt:	\$351.32
	InvNo: APR 3 2023 NORISLE		InvDesc: norisle heritage park			InvAmt:	\$76.03
	InvNo: APR 3 2023 PW		InvDesc: pw			InvAmt:	\$819.56
	InvNo: APR 3 2023 ICE PLNT		InvDesc: arena ice plant - estimate			InvAmt:	\$1,718.29
	InvNo: APR 6 2023 ADMIN		InvDesc: mun.office			InvAmt:	\$712.56
	InvNo: APRIL 17 2023 QUEENS		InvDesc: queens park			InvAmt:	\$32.24
<b>ChqNo:</b>	0033022	<b>Date:</b>	2023-04-24	<b>Vendor:</b>	M&L SUPPLY - FIRE & SAFETY	<b>Amount:</b>	\$1,684.49
	InvNo: 016321		InvDesc: fd-air compressor service			InvAmt:	\$1,684.49
<b>ChqNo:</b>	0033023	<b>Date:</b>	2023-04-24	<b>Vendor:</b>	MANITOULIN-SUDBURY DISTRICT SOCIAL SERVIC	<b>Amount:</b>	\$33,218.33
	InvNo: IN000021247		InvDesc: may ambulance/social assist			InvAmt:	\$33,218.33
<b>ChqNo:</b>	0033024	<b>Date:</b>	2023-04-24	<b>Vendor:</b>	MANITOULIN EXPOSITOR	<b>Amount:</b>	\$252.00
	InvNo: 116562		InvDesc: adv-volunteer week			InvAmt:	\$252.00
<b>ChqNo:</b>	0033025	<b>Date:</b>	2023-04-24	<b>Vendor:</b>	MANITOULIN MUNICIPAL ASSOCIATION	<b>Amount:</b>	\$192.38
	InvNo: 2023 DUES		InvDesc: 2023 mma dues			InvAmt:	\$192.38
<b>ChqNo:</b>	0033026	<b>Date:</b>	2023-04-24	<b>Vendor:</b>	MANITOULIN TRANSPORT	<b>Amount:</b>	\$71.76
	InvNo: 33422109		InvDesc: arena-freight zamb.blades			InvAmt:	\$71.76
<b>ChqNo:</b>	0033027	<b>Date:</b>	2023-04-24	<b>Vendor:</b>	METAL AIR MECHANICAL SYSTEMS	<b>Amount:</b>	\$613.93
	InvNo: W17861		InvDesc: arena-plant shutdown			InvAmt:	\$237.87
	InvNo: W17864		InvDesc: arena-perform brine analysis			InvAmt:	\$376.06
<b>ChqNo:</b>	0033028	<b>Date:</b>	2023-04-24	<b>Vendor:</b>	MIKE PHILLIPS	<b>Amount:</b>	\$900.00

**THE TOWNSHIP OF ASSINIBOIA**  
**CHEQUE DISTRIBUTION REPORT**  
**Payables Management**

**RECEIVED**  
**MAY 11 2023**

**Ranges:**      **From:**                      **To:**                                      **From:**                                      **To:**  
 Vendor ID      First                              Last                                      Chequebook ID      First                                      Last                                      Last  
 Vendor Name    First                                      Last                                      Cheque Number    0033050                                      0033082  
 Cheque Date    First                                      Last  
**Sorted By:**      Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0033050	2023-05-08	BEACON IMAGES	\$358.93
InvNo: 4686	InvDesc: mental health signage	InvAmt: \$358.93	
0033051	2023-05-08	CITY OF GREATER SUDBURY	\$1,080.09
InvNo: 00126559	InvDesc: feb recyclable material	InvAmt: \$241.16	
InvNo: 00126975	InvDesc: march recy.material	InvAmt: \$838.93	
0033052	2023-05-08	COMPUTREK	\$976.31
InvNo: 27630	InvDesc: offsite backup storage	InvAmt: \$58.31	
InvNo: 27592	InvDesc: shipping charges	InvAmt: \$68.66	
InvNo: 27515	InvDesc: may remote server mgmt	InvAmt: \$849.34	
0033053	2023-05-08	EXP SERVICES INC.	\$1,970.04
InvNo: 744002	InvDesc: landfill eca-meeting/notices	InvAmt: \$1,970.04	
0033054	2023-05-08	GERRY STRONG	\$234.62
InvNo: MAY 8 2023	InvDesc: bldg insp mileage	InvAmt: \$234.62	
0033055	2023-05-08	GFL ENVIRONMENTAL INC 2019	\$5,785.88
InvNo: G00000026833	InvDesc: april recy.material	InvAmt: \$5,785.88	
0033056	2023-05-08	HYDRO ONE NETWORKS INC.	\$15,757.59
InvNo: APRIL 21 2023 DOCKS	InvDesc: marina docks	InvAmt: \$189.82	
InvNo: APRIL 21 2023 PO/BNK	InvDesc: po/bnk	InvAmt: \$620.36	
InvNo: APRIL 21 2023 LIB	InvDesc: lib bldg	InvAmt: \$643.51	
InvNo: APRIL 21 2023 SHWRS	InvDesc: marina showerhouse	InvAmt: \$36.08	
InvNo: APRIL 21 2023 INFO	InvDesc: info booth	InvAmt: \$387.48	
InvNo: APRIL 21 2023 TENNIS	InvDesc: tennis courts	InvAmt: \$36.09	
InvNo: APRIL 21 2023 SS WTP	InvDesc: ss wtp	InvAmt: \$2,081.72	
InvNo: APRIL 21 2023 ARENA	InvDesc: arena	InvAmt: \$916.72	
InvNo: APRIL 12 2023 CLVR V	InvDesc: clover valley schoolhouse	InvAmt: \$35.01	
InvNo: APRIL 30 2023 LITES	InvDesc: street lites	InvAmt: \$665.99	
InvNo: APRIL 28 2023 MTG WP	InvDesc: mtg wtp	InvAmt: \$6,349.36	
InvNo: APRIL 28 2023 LAGOON	InvDesc: lagoon	InvAmt: \$3,795.45	
0033057	2023-05-08	JACKIE WHITE	\$519.80
InvNo: APRIL 26 2023	InvDesc: marina- reimb training	InvAmt: \$45.20	
InvNo: 87712588	InvDesc: pec-reimb softballs purchased	InvAmt: \$474.60	

**THE TOWNSHIP OF ASSESSMENT**  
**CHEQUE DISTRIBUTION REPORT**  
**Payables Management**

InvNo: JAN TO MAR 2023      InvDesc: coyote pred (18) claim      InvAmt: \$900.00

ChqNo:	0033029	Date:	2023-04-24	Vendor:	MINISTER OF FINANCE	Amount:	\$22,612.00
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InvNo: 30280323131011      InvDesc: february policing      InvAmt: \$22,612.00

ChqNo:	0033030	Date:	2023-04-24	Vendor:	PERRY NEWMAN	Amount:	\$617.44
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InvNo: APRIL 24 2023      InvDesc: bylaw enforcement mileage      InvAmt: \$617.44

ChqNo:	0033031	Date:	2023-04-24	Vendor:	PERRY & PERRY ARCHITECTS	Amount:	\$189,840.00
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InvNo: 2308-01      InvDesc: aaec architect services      InvAmt: \$189,840.00

ChqNo:	0033032	Date:	2023-04-24	Vendor:	PITNEY WORKS	Amount:	\$2,280.60
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InvNo: 04/01/2023      InvDesc: postage meter refill      InvAmt: \$2,280.60

ChqNo:	0033033	Date:	2023-04-24	Vendor:	PURQATOR COURIER	Amount:	\$43.88
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InvNo: 453202084      InvDesc: admin-freight      InvAmt: \$43.88

ChqNo:	0033034	Date:	2023-04-24	Vendor:	SUDBURY & DISTRICT HEALTH UNIT	Amount:	\$3,817.55
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InvNo: RC020035634      InvDesc: may health unit levy      InvAmt: \$3,817.55

ChqNo:	0033035	Date:	2023-04-24	Vendor:	SUPERIOR PROPANE INC.	Amount:	\$1,130.00
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InvNo: 43834854      InvDesc: arena-10 yr insp large commerc      InvAmt: \$1,130.00

ChqNo:	0033036	Date:	2023-04-24	Vendor:	MANITOULIN SECONDARY SCHOOL	Amount:	\$500.00
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InvNo: 2023 ROBOTICS DON      InvDesc: 2023 donation (robotics)      InvAmt: \$500.00

ChqNo:	0033037	Date:	2023-04-24	Vendor:	TOWN OF PARRY SOUND	Amount:	\$904.00
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InvNo: 2023 CONF (2)      InvDesc: fonom conf registration (2)      InvAmt: \$904.00

ChqNo:	0033038	Date:	2023-04-24	Vendor:	CANDICE IRWIN	Amount:	\$1,582.00
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InvNo: 263      InvDesc: pec-spring dance show adv (otf      InvAmt: \$1,582.00

ChqNo:	0033039	Date:	2023-04-24	Vendor:	JOE ARNOLD	Amount:	\$600.00
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InvNo: APRIL 19 2023      InvDesc: pec-line dance instructors      InvAmt: \$600.00

ChqNo:	0033040	Date:	2023-04-24	Vendor:	UNISYNC GROUP LIMITED	Amount:	\$135.60
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InvNo: 10689089      InvDesc: fd-fire uniform alterations      InvAmt: \$316.40

ChqNo:	0033041	Date:	2023-04-24	Vendor:	WINDOWS UNLIMITED	Amount:	\$3,572.46
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InvNo: 2023-42      InvDesc: garb pickup/parks/grass      InvAmt: \$3,572.46

ChqNo:	0033042	Date:	2023-04-24	Vendor:	XEROX CANADA LTD.	Amount:	\$48.81
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InvNo: 85700410      InvDesc: monthly copier usage      InvAmt: \$48.81

\*\*\* End of Report \*\*\*

**Report Total:**

**\$272,018.52**

Payment #	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0033044	2023-05-08	05/08COMB	122	HOBBS, ALTON	OUTSTANDING	Cheque
0033045	2023-05-08	05/08COMB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
0033046	2023-05-08	05/08COMB	133	BOND, FREDA	OUTSTANDING	Cheque
0033047	2023-05-08	05/08COMB	222	ELLIOTT, DWAYNE	OUTSTANDING	Cheque
0033048	2023-05-08	05/08COMB	378	MILLETTE, SHELBA	OUTSTANDING	Cheque
0033049	2023-05-08	05/08COMB	384	CASE, LORI	OUTSTANDING	Cheque
3417	2023-05-08	05/08COMB	118	COOPER, RONALD	OUTSTANDING	Direct Deposit
3418	2023-05-08	05/08COMB	140	REID, WALTER	OUTSTANDING	Direct Deposit
3419	2023-05-08	05/08COMB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
3420	2023-05-08	05/08COMB	216	REID, BRENDA	OUTSTANDING	Direct Deposit
3421	2023-05-08	05/08COMB	221	MAGUIRE, ROBERT	OUTSTANDING	Direct Deposit
3422	2023-05-08	05/08COMB	223	BOWERMAN, JANICE	OUTSTANDING	Direct Deposit
3423	2023-05-08	05/08COMB	224	HOOPER, JENNIFER	OUTSTANDING	Direct Deposit
3424	2023-05-08	05/08COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit
3425	2023-05-08	05/08COMB	362	SAGLE, EDDY	OUTSTANDING	Direct Deposit
3426	2023-05-08	05/08COMB	364	BOND, KYLE	OUTSTANDING	Direct Deposit
3427	2023-05-08	05/08COMB	365	BOWERMAN, COLE	OUTSTANDING	Direct Deposit
3428	2023-05-08	05/08COMB	370	LENTIR, CRYSTAL	OUTSTANDING	Direct Deposit
3429	2023-05-08	05/08COMB	381	COOPER, JEREMY	OUTSTANDING	Direct Deposit
3430	2023-05-08	05/08COMB	386	NEWMAN, PERRY	OUTSTANDING	Direct Deposit
3431	2023-05-08	05/08COMB	390	GERHARD, KARI	OUTSTANDING	Direct Deposit
3432	2023-05-08	05/08COMB	394	RZADKIEWICZ, RHEAL	OUTSTANDING	Direct Deposit

Total : \$23,355.35

**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK**

**MOVED BY:** \_\_\_\_\_ **RESOLUTION #:** -09-2023

**SECONDED BY:** \_\_\_\_\_ **DATE:** May 16, 2023

DRAFT

BE IT RESOLVED THAT

Council petition our Member of Parliament Carole Hughes, our Member of Provincial Parliament Mike Mantha and the executive of the Steamship Society to a meeting to discuss the disposition of the SS Norisle and any mitigating measures that can be undertaken to mitigate risks to the Community until the disposition is completed.

CARRIED: \_\_\_\_\_

DEFEATED: \_\_\_\_\_

DEFERRED: \_\_\_\_\_

\_\_\_\_\_  
MAYOR

Recorded Vote:

DISCLOSURE OF INTEREST

Yea

Nay

Janice Bowerman \_\_\_\_\_

Dwayne Elliott \_\_\_\_\_

Jennifer Hooper \_\_\_\_\_

Rob Maguire \_\_\_\_\_

Brenda Reid \_\_\_\_\_



# Alton Hobbs

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**From:** Nancy Blondin <n2blond@icloud.com>  
**Sent:** March 30, 2023 3:19 PM  
**To:** Alton Hobbs  
**Subject:** ITEMS FOR THE BEACH

Good Afternoon:

This is a follow up to an earlier letter I sent to the Township Office. I'm not sure if it was received so I was told to send another email.

Our residents are requesting a couple of new benches that can be placed at the beaches. We would like one bench at the water at the end of the greenway that runs between 3rd & 4th Ave. We would also request a park bench and a picnic table at the actual beach in Sunsite estates...near the marina.

If you could request this for us at your next meeting it would be appreciated.

The residents have been spending time over the summers trying to beautify the beaches and the addition of two bench's and picnic table would make the stay there more pleasant.

Thank you

Nancy Blondin  
26 4th Ave.

Sent from my iPad

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Sent via email to: [premier@ontario.ca](mailto:premier@ontario.ca)

March 27, 2023

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building, Room 281  
Queen's Park  
Toronto, Ontario  
M7A 1A1

Dear Premier Ford:

**RE: Municipal Codes of Conduct**

Ethical behaviour and respectful civil discourse are fundamental to maintaining public respect for our democratic institutions. When the behaviour of elected representatives falls short, democracy suffers. That is why I am writing to you to urge introduction of legislation to update municipal Codes of Conduct and improve enforcement.

In recent years, incidents of disrespectful, uncivil, and egregious conduct by some municipal council members have occurred that have clearly concerned the public, municipal staff, and elected members of councils. Without adequate tools to enforce compliance with our Codes of Conduct and to discipline members found to have violated them, municipal councils have found themselves unable to meet public expectations.

Ontario's citizens deserve better. In 2021, AMO supplied strong [recommendations](#) to the Minister of Municipal Affairs and Housing, the Honourable Steve Clark to enhance municipal Codes of Conduct and compliance by:

- Updating municipal Codes of Conduct to account for workplace safety and harassment
- Creating a flexible administrative penalty regime that can be adapted to the local economic and financial circumstances of municipalities across Ontario

- Increasing training of municipal Integrity Commissioners to enhance consistency of investigations and recommendations across the province
- Allowing municipalities to apply to a member of the judiciary to remove a sitting member if recommended through the report of a municipal Integrity Commissioner

At its most recent meeting on March 24<sup>th</sup>, 2023, the AMO Board reaffirmed its recommendations and additionally recommended that a member removed through application to a judge be prohibited from sitting for election in the term removed and the subsequent term of office.

AMO believes that these changes will improve the working environment of municipal elected and staff officials and send a strong signal regarding the standard of conduct expected. They will also help to protect anyone that may be subject to egregious behaviour and help make municipal government more welcoming while helping residents continue to have the utmost confidence in their local elected officials and institutions. Enacting these changes in the near term will help to ensure our residents can continue to count on their local governments as their closest and most responsive public institutions.

AMO stands ready to work in partnership with your government. Together, we can take strong steps to preserve and improve public confidence in our democracy.

Sincerely,



Colin Best  
AMO President  
Halton Regional Councillor

cc The Honourable Steve Clark, Minister of Municipal Affairs and Housing  
Kate Manson-Smith, Deputy Minister, Ministry of Municipal Affairs and Housing



Corporation of the Town of Gore Bay  
Provincial Offences  
15 Water Street, PO Box 500  
Gore Bay, ON P0P 1H0  
p: 705.282.2837 f:705.282.3076 | [www.gorebay.ca](http://www.gorebay.ca)

RECEIVED  
APR 27 2023

April 24, 2023

Doug Downey  
Ministry of the Attorney General  
McMurtry-Scott Building  
11th Floor  
720 Bay St.  
Toronto, ON M7A 2S9

Dear Mr. Downey,

The Gore Bay Provincial Offences Board of Management along with many municipalities who operate Provincial Offences Courts continue to struggle with the increased costs of operations while revenues are not increasing at the same rate as expenses. The Gore Bay Provincial Offences Board of Management is formed by 9 Northern rural municipalities that face financial burden from their regular annual operating budget. For the past three years these members have had to offset the continuous operating costs of Provincial Offences with no monetary aid from the Ministry of the Attorney General.

In 2000, the Provincial Offences administration was downloaded to the municipalities of Ontario with the understanding that there would be no substantial costs to be incurred by municipalities. For the past decade the Gore Bay Provincial Offences Board of Management has noticed a decline in revenue year over year, with substantial financial losses the past 3 years.

Though the Ministry of the Attorney General has made recent regulatory changes through Bill 177 and Bill 46, that may allow minimal cost saving to POA offices such as our own, there has been no monetary aid provided to ease the financial burdens that have been imposed on municipalities. There have been many extra costs incurred by POA offices in recent years. The list would be exhaustive but here are some issues for your consideration:

1. Additional cost to facilitate courts – remote attendance causes more issues to arise – stable internet comes at a price, especially in rural area of North Eastern Ontario such as ours
2. Extremely high costs for judiciary to preside in court
3. Increase in Special trials where court time required for one matter is more than three hours, resulting in huge increases to the costs of our courts, as well as use of staff time and resources
4. One POA employee in addition to a part time POA Manager – Bill 177 created additional workload
5. Financial burden is such that additional staff cannot be afforded

6. Changing requirements to offence notices- every change made has substantial additional cost because the provider charges a hefty premium to make changes to the notices (the number of ticket books that had to be destroyed was deplorable... it was unavoidable but a complete waste of money)
7. COVID 19 Court Resumption – signage, hand sanitizers, additional cleaners, additional cleaning/sanitizing expense, plexiglass, an additional laptop, aids to hold remote court such as large screen TV and Owls
8. No IT support provided – ICON is not a system many ITs will work on and in rural North Eastern Ontario, we have to pay additional costs to have an IT from Sudbury, over 2 hours away from us
9. POA Info Bulletin POA-IB-333A – Does the Province really need to take \$8.82 on defaulted fine amounts collected at Service Ontario, and retroactive to April 1, 2022 at that?

As noted in the Memorandum of Understanding between the Ministry of the Attorney General and the Corporation of the Town of Gore Bay it states that the either party can terminate the Transfer Agreement by giving 9 months' notice. The Town of Gore Bay, with full support of the POA Board of Management has full intention of exercising this clause should no financial assistance be offered to alleviate their on-going commitment to the administration of, and access to justice.

I look forward to discussions with the Ministry. Should you have any questions regarding our concerns please do not hesitate to contact my office at (705)282-2420 ext. 4 or email [pfogal@gorebay.ca](mailto:pfogal@gorebay.ca).

Sincerely,



Pam Fogal  
POA Manager  
The Town of Gore Bay  
Provincial Offences

C: Wendy Chen, Manager, POA Unit Court Services Division, Ministry of the Attorney General  
Teresa Maslach, Senior Policy and Business Analyst, POA Unit Court Services Division, Ministry of the Attorney General  
Doug Ford, Premier of Ontario

RECEIVED

MAY 04 2023



## MANITOULIN NAVY LEAGUE

Box 494, Little Current Ontario P0P 1K0

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May 1, 2023

After more than two years of meeting via ZOOM, the Manitoulin 348 Sea Cadet Corps was back to normal weekly parades (meetings) last fall.

The Corps is back up to its normal numbers (24) and the usual activities have resumed, including a largely-novice marksmanship team taking top honours in Northern Ontario competition in the late winter. This coming Sunday, May 7, the Sea Cadets will be actively participating in the Battle of the Atlantic in the commemoration ceremony.

Some of the usual fundraising activities of the Manitoulin Navy League (the sponsoring organization) have been curtailed this year but there are still many costs in having a Sea Cadet Corps that are not covered by the Department of National Defence (DND) and the expectation by DND is that local fundraising pursuits will bridge these gaps.

If you can find it in your business's community donations budget, please consider supporting this organization that gives participating Manitoulin youth a unique opportunity to learn leadership skills in addition to an array of life skills.

This is, unusually, the second appeal later that we have sent in a calendar year: the first one was last fall and we are focusing this campaign on potential new donors to this worthwhile cause.

Once again, please give the Manitoulin Sea Cadet program some consideration as you review your donations budget.

Cheques should be made payable to the Manitoulin Navy League and mailed to: Manitoulin Navy League, Box 494, Little Current, Ontario P0P 1K0.

They can also be dropped off at the offices of The Manitoulin Expositor in Little Current and Gore Bay.

Thank you very much for considering assisting Manitoulin's youth. We have found that over the 20 years this program has been offered on Manitoulin, that most of the young people who benefit from it are not involved in other activities, like sports, and enjoy the discipline that comes from being part of Canada's military, even at the Sea Cadet level. Almost every year, a young person will graduate from Sea Cadets and go into one of the branches of our military as a career choice.

If you have any questions, please contact me.

Best regards,

A handwritten signature in blue ink, appearing to read "Rick McCutcheon", with a long horizontal flourish extending to the right.

Rick McCutcheon, fundraising chair,  
Manitoulin Navy League  
Phone 705-968-1879

**Treasury Board Secretariat**  
Emergency Management Ontario  
25 Morton Shulman Avenue  
Toronto ON M3M 0B1  
Tel: 647-329-1200

**Secrétariat du Conseil du Trésor**  
de la gestion des situations d'urgence  
Ontario  
25 Morton Shulman Avenue  
Toronto ON M3M 0B1  
Tél. : 647-329-1200



May 04, 2023

RECEIVED  
MAY 04 2023

Township of Assiginack

Dear Jeff Edwards - CEMC:

Emergency Management Ontario (EMO) is proud to support your efforts to deliver on our common mission to ensure Ontarians are safe, practiced and prepared before, during and after emergencies.

The Emergency Management and Civil Protection Act (EMCPA) requires each municipality to develop and implement an Emergency Management (EM) program that includes:

- Municipal hazard and identification risk assessment;
- Municipal critical infrastructure list;
- Municipal emergency plan;
- Program By-law;
- Annual Review;
- Annual training;
- Annual exercise;
- Public education program;
- An Emergency Operations Center;
- A Community Emergency Management Coordinator;
- An Emergency Management Program Committee;
- A Municipal Emergency Control Group (MECG) and;
- An Emergency Information Officer.

Emergency Management Ontario (EMO) assists municipalities by making available our Field Officers and other resources to provide advice and guidance, deliver training, participate in exercises, and other advisory services including annually advising municipalities on achieving their EMCPA requirements.

Thank you for sharing your EM program related information and the effort undertaken to do so. Upon review of the documentation submitted, EMO is pleased to advise that our assessment indicates that your municipality has satisfied all thirteen (13) program elements required under the EMCPA 2023.

Congratulations on your municipality's efforts in meeting your EMCPA requirements in



2023.

You may also be interested in learning of the following information for further context:

- 398 of 444 municipalities sought EMO's advice on their progress to meet their EMCPA requirements in 2022, of which 393 were advised they appeared to satisfy their EMCPA requirements.
- Of the 5 municipalities who were advised they did not appear to meet all 13 program elements required under the EMCPA, the most prevalent reasons were:
  - Not conducting an annual exercise as prescribed;
  - CEMC did not complete training;
  - Not completing the annual MCEG training; and/or
  - Not completing an annual review of their EM program.

There is nothing more important than the safety and wellbeing of our families and loved ones, and the importance of ensuring that your municipality is as prepared as possible for any potential emergency cannot be understated.

Once again, EMO is here to assist municipalities in achieving their EMCPA requirements. For further information or if you have any questions or concerns about this letter, please contact our Field Officer assigned to your Sector; their contact information is below.

Name: Roger Lord

Email: [roger.lord@ontario.ca](mailto:roger.lord@ontario.ca)

Phone: 705-542-1916

Sincerely,

Teepu Khawja

Assistant Deputy Minister and Chief, Emergency Management  
Treasury Board Secretariat

cc: Mayor Brenda Reid



RECEIVED  
MAY 05 2023

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# Island-Wide Meeting

The Township of Billings is hosting an Island-Wide discussion to research possible solutions or alternatives to our current landfill programs.

**Thursday, June 15<sup>th</sup>**

**7:00PM – 9:00PM**

Please come prepared to discuss the following...

- Remaining life of landfill
- Best Practices (what does your community do well)
- Areas for improvement (where could your community improve or what does your community struggle with)

**Location: Park Centre  
39 Henry Street, Kagawong, ON**

For more information or to RSVP please contact [tbeckerton@billingstwp.ca](mailto:tbeckerton@billingstwp.ca)



**City of Stratford**  
**Corporate Services Department**  
Clerk's Office  
City Hall, P. O. Box 818  
Stratford, Ontario N5A 6W1  
Tel: 519-271-0250, extension 5237  
Email: [clerks@stratford.ca](mailto:clerks@stratford.ca)  
Website: [www.stratford.ca](http://www.stratford.ca)

RECEIVED  
MAY 11 2023

April 17, 2023

Via email: [ltcminister@ontario.ca](mailto:ltcminister@ontario.ca)

Ministry of Long-Term Care  
6<sup>th</sup> Floor, 400 University Avenue  
Toronto, ON M5G 1S5

Dear Hon. Paul Calandra:

**Re: Resolution – Use of Long-Term Care Funding to Support Community Care Services**

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At their April 11, 2023 Regular Council meeting, Stratford City Council adopted the following resolution requesting the provincial government to support community driven home care services through the redirect of ministry beds in abeyance funding:

**THAT staff be requested to send a letter to the provincial government to endorse the redirect of current ministry beds in abeyance funding towards the support of community care services.**

We kindly request your support and endorsement.

Sincerely,

*Chris Bantock*

Chris Bantock  
Deputy Clerk

cc: Premier Doug Ford  
Matthew Rae, MPP  
Association of Municipalities of Ontario  
All Ontario municipalities

**THE CORPORATION OF THE TOWNSHIP OF ASSIGNACK**

**BY-LAW # 2023-05**

**BEING A BY-LAW OF THE CORPORATION OF THE TOWNSHIP OF ASSIGNACK  
TO ADOPT AN ADVERTISING POLICY FOR THE ASSIGNACK ARENA.**

**WHEREAS** authority is found in Section 11 of the Municipal Act, RSO, 2001, c.25 as amended;

**AND WHEREAS** the Assignack Arena is located within the Township of Assignack and is owned and operated by the municipal corporation;

**AND WHEREAS** it is necessary to update the Policies for advertising within the facility;

**NOW THEREFORE THAT** the Council of the Corporation of the Township of Assignack ENACTS AS FOLLOWS:

1. THAT Council adopts the Assignack Arena Advertising Policy, attached to and forming part of this by-law as Schedule A.
2. THAT this by-law shall come into force and take effect upon third and final reading.

Read a first, second and third time and finally passed this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Mayor: Brenda Reid

\_\_\_\_\_  
Deputy Clerk: Alton Hobbs

seal

## Assignack Arena Advertising Policy

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### Purpose

To provide consistent guidelines for the annual rental and use of advertising spaces within the Assignack Arena.

### Guidelines for Businesses

Businesses may rent an identified advertising space within the arena. Priority will be given to those businesses located within the Township of Assignack. The businesses that are advertising will be responsible for the cost of the sign. The municipality reserves and holds authority over inspection of all advertising and can remove or reject any advertising that may be deemed offensive. The municipality chooses exact location of sign once placement is chosen by business.

All signs must meet the following specifications:

- Placement 1 (P1) — Around ice/dry pad on wall
  - o Seven placements available
  - o Charge \$250.00 (plus HST)
  - o Maximum size: 3.5' height x 8' length
  - o Light Metal (waterproof)
  
- Placement 2 (P2) — Around ice/dry pad on boards
  - o Sixteen placements available
  - o Charge \$250.00 (plus HST)
  - o Maximum size: 3.5' height x 8' length
  - o Light Metal (waterproof)
  
- Placement 3 (P3) — Zamboni: Located on either side of the Zamboni
  - o Two placements available
  - o Charge \$400.00 (plus HST)
  - o Maximum size: 12" height x 24" length
  - o Magnetic

Renewal invoices will be sent out at the beginning of September each year.

An Advertising Rental Agreement (Schedule 'A') must be completed and applicable fees paid prior to the installation of the sign.

If a business fails to pay their rental invoice within the set terms the sign shall be removed by the Township, and the business has 30 days to pick up sign, once notified.

Signed this \_\_\_\_ day of \_\_\_\_\_, 2023

Township of Assiginack

\_\_\_\_\_

Alton Hobbs  
Chief Administrative Officer

**SCHEDULE "A"**

**Township of Assiginack Arena Advertising Rental Agreement**

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Postal Code \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

The applicant is to supply the sign by meeting the following:

1. **Supply**  
The Advertiser shall supply the sign.
2. **Initial Charges**  
The Advertiser shall be responsible for the cost of making the new sign as per policy guidelines.
3. **Rental Placement Rates:**  
Rental charges are in accordance with Council resolution and are as follows:
  - **Placement 1 (P1) — Around ice/dry pad on wall**
    - o Seven placements available
    - o Charge \$250.00 (plus HST)
    - o Maximum size: 3.5' height x 8' length
    - o Light Metal (waterproof)
  - **Placement 2 (P2) — Around ice/dry pad on boards**
    - o Sixteen placements available
    - o Charge \$250.00 (plus HST)
    - o Maximum size: 3.5' height x 8' length
    - o Light Metal (waterproof)
  - **Placement 3 (P3) — Zamboni: Located on either side of the Zamboni**
    - o Two placements available
    - o Charge \$400.00 (plus HST)
    - o Maximum size: 12" height x 24" length
    - o Magnetic

4. Approval

The municipality must approve the artwork/image of the sign prior to it getting installed.

5. Installation

The Sign will be installed by the Township Public Works staff within two weeks of agreement execution and sign readiness, pending no emergencies. The municipality will choose exact location once placement is chosen by business.

6 Annual Renewal

The annual rental fee is for September 1 to August 31 or part thereof, there is no prorating for part of a year. The annual rental fee is subject to change.

7. Title

Title to the Sign shall at all times remain the sole property of the Business,

8. Maintenance:

The Business owner shall, at its own expense, maintain and service the Signage.

Current Annual Fee is \$\_\_\_\_\_ for rental placement space of (P1/P2/P3)\_\_\_

The Township reserves the right to refuse to place signs that in the opinion of the Township may be offensive.

TOWNSHIP OF ASSIGINACK

Per:

\_\_\_\_\_

Date: \_\_\_\_\_

ADVERTISER

Per:

\_\_\_\_\_

Date: \_\_\_\_\_





**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK**

**BY-LAW # 2023-06**

**BEING A BY-LAW OF THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK  
TO AMEND BY-LAW # 2022-24, APPOINTING MEMBERS TO VARIOUS  
COMMITTEES FOR THE ASSIGINACK ARENA.**

**WHEREAS** authority is found in Section 11 of the Municipal Act, RSO, 2001, c.25 as amended;

**AND WHEREAS** By-law # 2022-24 was adopted by Council on the 20<sup>th</sup> of December, 2022;

**AND WHEREAS** it is necessary to amend this by-law;

**NOW THEREFORE THAT** the Council of the Corporation of the Township of Assiginack ENACTS AS FOLLOWS:

1. THAT Council amends By-law # 2022-24 by adding to Section 1, the following:  
Emergency Management Committee (EMCPA): Janice Bowerman.
2. THAT this by-law shall come into force and take effect upon third and final reading.

Read a first, second and third time and finally passed this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Mayor: Brenda Reid

\_\_\_\_\_  
Deputy Clerk: Alton Hobbs

seal