

MUNICIPALITY



OF ASSIGINACK

BOX 238, MANITOWANING, ON, P0P 1N0

(705) 859-3196 or 1-800-540-0179

www.assiginack.ca

**SPECIAL MEETING OF COUNCIL
IN CHAMBERS**

Tuesday, June 20, 2023, 7:00 pm

AGENDA

1. OPENING

- a) Land Acknowledgment
- b) Adoption of Agenda
- c) Disclosure of Pecuniary Interest and General Nature Thereof

2. ANNOUNCEMENTS

3. ADOPTION OF MINUTES

- a) Minutes of Regular Council Meeting of May 16, 2023
- b) Minutes of Special Council Meeting of May 30, 2023
- c) Minutes of Committee of the Whole Meeting of June 6, 2023
- d) Minutes of Manitoulin Municipal Association Meeting April 19, 2023
- e) Minutes of Community Policing Advisory Committee Meeting of May 10, 2023
- f) Minutes of Strategic Planning Advisory Committee Meeting of June 13, 2023

4. DELEGATIONS

- a) Burns Wharf Theatre Players

5. REPORTS

6. ACTION REQUIRED ITEMS

- a) Accounts for Payment: General \$ 248,088.58
Payroll \$ 50,787.81
- b) Tender Approval: Aggregates, Winter Sand, Hard Surfacing
Arena Board Painting (closes June 16th, 4:00 pm)
- c) Consent Application B11-23 Quackenbush

- d) Consent Application B40-22 Condition Confirmation
- e) Marc Hovingh Memorial Ride Request
- f) McLean's Park Manitoulin Cycling Club Request

7. INFORMATION ITEMS

- a) Stormont, Dundas & Glengarry: Provincial Policy Statement Amendments
- b) MPAC: Quarterly Report and 2023 FONOM Presentation
- c) PHSD: Quarterly Report
- d) CPAC: HTA Statistics, Project Lifesaver
- e) Northern Producer Animal Health Network: Veterinary Assistance Program
- f) Bradford West Gwillimbury: Right to Repair

8. BY-LAWS

- a) By-law # 2023-11 Zoning By-law Amendment Red Lodge Road

9. CLOSED SESSION

10. ADJOURNMENT

THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK
MINUTES OF THE REGULAR COUNCIL MEETING

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, May 16, 2023, at 7:00 pm.

Present: Mayor Brenda Reid
Councillor Dwayne Elliott
Councillor Jennifer Hooper
Councillor Robert Maguire
Councillor Janice Bowerman

Staff: Alton Hobbs, CAO, Deputy Clerk
Ron Cooper, Public Works Superintendent
Freda Bond, Tax and Utilities Manager
Jackie White, Public Events Coordinator
Crystal Lentir, Administrative Assistant

Regrets: Deb MacDonald, Treasurer

Public: Amy Reid, Brendan Addison

OPENING:

#092-09-2023 R. Maguire – J. Hooper

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business at 7:00 pm, with a quorum of members present, with Mayor Reid presiding in the Chair.

CARRIED

The Land Acknowledgement was read.

AGENDA:

#093-09-2023 R. Maguire – J. Hooper

THAT the agenda for this meeting be amended by adding 5B) Public Works Report.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST:

Mayor Reid disclosed pecuniary interest in 6a) Payroll (and later abstained from all discussions and the passing of the resolution).

ANNOUNCEMENTS:

Councillor Hooper addressed Council and the general public about the request for turtle signage on the various points of Highway 6 to MTO. MTO initially declined signage, however they will now meet with her at the locations in the upcoming weeks to verify the need.

If the public has any photos depicting the death of turtles on the roadway to please forward them to the municipal office to Councillor Hooper's attention.

Councillor Hooper and Chief Administrative Officer Hobbs discussed the sessions of the Federation of Northern Ontario Municipalities (FONOM) Conference held in Parry Sound the previous week. Discussions were held on Roads, Infrastructure, and "Bear Pit" round table discussions with six Provincial Ministers, legislation and the way it will affect the municipal levels of government going forward. MPAC assessments and their regional generation of the top ten assessment areas, and that throughout the conference there was a great focus on good public relations for each municipal district.

ADOPTION OF MINUTES:

#094-09-2023 J. Hooper – R. Maguire

THAT we accept the minutes of the Regular Council Meeting of April 18, 2023.

CARRIED

#095-09-2023 J. Hooper – R. Maguire

THAT we accept the minutes of the Special Council Meeting of April 25, 2023.

CARRIED

#096-09-2023 R. Maguire – J. Hooper

THAT we accept the minutes of the Committee of the Whole Meeting of May 2, 2023.

AND THAT we confirm the following actions from that meeting:

- a) 2023 Capital Budget Allocations
- b) Norisle Disposition Next Steps
- c) Landfill Process Review and Proposed Changes
- d) Closed Session

CARRIED

DELEGATIONS:

#097-09-2023 J. Hooper – R. Maguire

THAT we thank Brendan Addison of BAAM for attending this meeting to review our truck needs.

CARRIED

NOTE: Council gave permission to staff to seek the purchase of an International Plow Truck based on the local use and servicing information provided through this discussion, as we did not receive any correspondence from our postings for the tendering of one. Further noting that the current budgeted amount is \$300,000 and anything beyond that would require further approval.

REPORTS:

#098-09-2023 J. Hooper – R. Maguire

THAT we accept and receive the Treasurer's Quarterly Budget to Actual Comparison as at March 31, 2023.

CARRIED

#099-09-2023 D. Elliott – J. Bowerman

THAT we acknowledge receipt of the May 15, 2023 report of the Public Works Superintendent.

CARRIED

ACTION REQUIRED ITEMS:

#100-09-2023 R. Maguire – D. Elliott

THAT Council authorizes the following Accounts for Payment: General \$377,021.65 pursuant to the attached Treasurer's Statement of Accounts.

CARRIED

#101-09-2023 D. Elliott – J. Bowerman

THAT Council authorizes the following Accounts for Payment: Payroll \$46,439.64 pursuant to the attached Treasurer's Statement of Accounts.

CARRIED

NOTE: Mayor Reid, previously declared pecuniary interest and at this time she removed herself from the Chair and discussions. Deputy Mayor Elliott presided over this resolution.

#102-09-2023 J. Bowerman – D. Elliott

THAT Council authorizes a donation to the Assiginack Curling Club equal to the municipal portion of its 2023 property taxes;

AND THAT we inform the Curling Club that it will have to make a similar request on an annual basis.

DEFERRED

NOTE: Being that this will now, as advised by our accountant, be undertaken as a donation instead of the reduction of taxes imposed on the property, Council deferred this motion for discussion during the final budget deliberations for donations.

#103-09-2023 D. Elliott – J. Bowerman

THAT we strike an Ad Hoc Roller Mills Review Committee consisting of Mayor Reid, Councillor Hooper, ratepayers Fionn Closs, Jane Moggy and Delmer Fields along with the Economic Development Officer providing minute keeping. The committee will have a mandate to review all options for the Roller Mills and to make a recommendation concerning its future to Council.

CARRIED

#104-09-2023 J. Bowerman – D. Elliott

THAT Council petitions Member of Parliament: Carol Hughes, Member of Provincial Parliament: Michael Mantha and the Executive of the Steamship Society to attend a meeting to discuss the disposition of the S.S. Norisle, and any measures that can be undertaken to mitigate risks to the community until the disposition is completed.

CARRIED

#105-09-2023 D. Elliott – J. Bowerman

THAT we respond to the request for park furniture and equipment in Sunsite Estates, and that we will consider such requests if they are coming from a Ratepayers' Association which represents all landowners in the area, after such requests come from a properly recorded meeting;

AND THAT this procedure be in place for all such 'neighbourhoods', with the understanding that any and all placement is subject to annual budget constraints.

CARRIED

INFORMATION ITEMS:

#106-09-2023 J. Bowerman – D. Elliott

THAT we acknowledge receipt of the following correspondence items:

- a) AMO: Municipal Codes of Conduct
- b) Gore Bay: PAO Funding Request
- c) Manitoulin Navy League: Funding Request
- d) Treasury Board Secretariat: Emergency Management and Civil Protection Act (EMCPA) Compliance 2022
- e) Billings: Island Wide Waste Management Meeting
- f) Stratford: Use of Long Term Care Funding

CARRIED

BY-LAWS:

#107-09-2023 D. Elliott – J. Bowerman

BE IT RESOLVED THAT By-law # 2023-05, being a by-law to adopt an Advertising Policy for the Assiginack Arena be given first, second and third and final reading and enacted in open Council.

CARRIED

#108-09-2023 J. Bowerman – D. Elliott

BE IT RESOLVED THAT By-law # 2023-06, being a by-law to amend By-law # 2022-24, appointing members of Council to various Committees be given first, second and third and final reading and enacted in open Council.

CARRIED

CLOSED SESSION:

#109-09-2023 J. Bowerman – D. Elliott

BE IT RESOLVED THAT in accordance with By-law # 02-02 as amended and Section 239 of the Municipal Act as amended, Council proceed to a Closed Session at 7:55 pm in order to attend to matters pertaining to:

- a) Litigation, potential litigation including matters before administrative tribunals.
- b) Advice that is subject to Solicitor-Client privilege including communications necessary for that purpose.

CARRIED

#110-09-2023 D. Elliott – J. Bowerman

THAT we adjourn from our Closed Session at 8:05 pm, accept the Minutes of the previous closed session, and resume our Regular Meeting.

CARRIED

CLOSING:

#111-09-2023 J. Bowerman – D. Elliott

THAT we adjourn at 8:10 pm until the next regular meeting or call of the Chair.

CARRIED

Brenda Reid, MAYOR

Alton Hobbs, CAO/DEPUTY CLERK

*These Minutes have been circulated but are not considered Official until approved by Council.

THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK
MINUTES OF THE SPECIAL COUNCIL MEETING

The Special Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, May 30, 2023, at 7:00 p.m.

Present: Mayor Brenda Reid
Councillor Dwayne Elliott
Councillor Janice Bowerman :Excused
Councillor Jennifer Hooper
Councillor Robert Maguire

Staff: Alton Hobbs, CAO, Deputy Clerk
Freda Bond, Tax and Utilities Manager
Crystal Lentir, Administrative Assistant
Jackie White, PEC/Arena/Marina Manager
Ron Cooper, PW Superintendent

OPENING:

#112-10-2023 D. Elliott – R. Maguire

THAT the Special Meeting of the Council of the Corporation of the Township of Assiginack be opened for business at 7:00 p.m., with a quorum of members present, with Mayor Reid presiding in the Chair.

CARRIED

AGENDA:

DISCLOSURE OF PECUNIARY INTEREST:

None

ANNOUNCEMENTS:

Mayor Reid opened with the Land Acknowledgement.

"We acknowledge that we are meeting in the traditional territory of the Potawatoni, Ojibwe and Odawa peoples of Mnindoo Mnising."

ADOPTION OF MINUTES:

NONE

DELEGATIONS:

NONE

REPORTS:

NONE

ACTION REQUIRED ITEMS:

#113-10-2023 R. Maguire – D. Elliott

THAT we confirm the adoption of the 2023 Operating and Capital Budget for the Township.

CARRIED.

#114-10-2023 D. Elliott – R. Maguire

BE IT RESOLVED THAT WHEREAS after consulting with our legal and risk management services, Council hereby adopts the following policy regarding service delivery, contracting, rental of resources or other opportunities for working on private property:

THAT UNLESS a municipal easement exists or an emergency has been declared pursuant to the current legislation, it is the policy of the Council of the Township of Assinack that we will not provide any construction or maintenance of any private rights of ways, roads or private property and this shall include the rental of equipment or manpower, nor will we act as Security for any such work.

CARRIED.

#115-10-2023 J. Hooper – D. Elliott

THAT we invite representatives of the Manitowaning Agricultural Society to attend our next meeting to review their proposal for a soapbox derby during the 2023 Fall Fair.

CARRIED.

#116-10-2023 D. Elliott – R. Maguire

THAT we correspond with the community groups that hold annual events at the arena and fairgrounds and inform them that we will require a detailed list of activities that require the assistance of the Public Works Department and other staff in preparation for the events at least 30 days prior to the events.

CARRIED.

#117-10-2023 J. Hooper – D. Elliott

THAT we grant the Museum Advisory Committee an extension until October 31, 2023 for the removal of items from the Roller Mills, with the understanding that the committee will provide monthly reports on progress.

CARRIED.

#118-10-2023 J. Hooper – D. Elliott

THAT we strike a Parks and Recreation Committee consisting of two members of Council and three ratepayers;

AND THAT we advertise for volunteers to sit on this committee.

CARRIED.

#119-10-2023 D. Elliott – R. Maguire

THAT By-law # 2023-07, being a by-law to appoint a Municipal Clerk be given first, second, third and final readings and enacted in open council.

CARRIED.

#120-10-2023 R. Maguire – D. Elliott

THAT By-law # 2023-08, being a by-law to set tax ratios for municipal purposes for the year 2023 be given first, second, third and final readings and enacted in open council.

CARRIED.

#121-10-2023 D. Elliott – J. Hooper

THAT By-law # 2023-10-2023, being a by-law to provide for the adoption of tax rates and to further provide for penalty and interest in default of payment thereof for 2023 be given first, second, third and final readings and enacted in open council.

CARRIED.

#122-10-2023 R. Maguire – D. Elliott

THAT by-law # 2023-10, being a by-law to amend By-laws # 98-02 and # 98-03 to set annual water rates for the Sunsite Estates Subdivision and annual water and sewage rates for Manitowaning for 2023 be given first, second, third and final readings and enacted in open council.

CARRIED.

CLOSING:

#123-10-2023 D. Elliott – J. Hooper

THAT we adjourn until the next regular meeting or Call o the Chair.

CARRIED.

7:45 pm

Brenda Reid, MAYOR

Alton Hobbs, CAO/DEPUTY CLERK

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THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK
COMMITTEE OF THE WHOLE MINUTES

Tuesday, June 6, 2023, 7:00 pm.

PRESENT: Members Brenda Reid, Dwayne Elliott, Jennifer Hooper, Rob Maguire

Staff: Alton Hobbs CAO/Deputy Clerk, Ron Cooper PW Superintendent,
Crystal Lentir Administrative Assistant

Delegation: Manitowaning Agricultural Society Barb and Keith Flaherty, Brent Quackenbush,

Moved by Councilor Elliott:

THAT the meeting be opened with Mayor Reid in the Chair.

CARRIED.

Mayor read Land Acknowledgement

Disclosures: Councilor Hooper disclosed an indirect pecuniary interest in Agenda Item 1b as her employer is the realtor involved in the property. It later turned out that the request to the municipality was withdrawn and did not come before the Committee.

1a) Manitowaning Agricultural Society Request to Close Block of Arthur Street for Soapbox Derby. The delegation reviewed their request and confirmed that the entire event could be conducted within the two hour window they are requesting. The Committee asked about volunteers, haybales, set up and take down and the potential impact of the event on downtown businesses. The Committee was assured that the Society had sufficient volunteers and that they did not foresee any impact outside of the one block area. The Committee agreed to the request and the necessary by-law will be prepared for the July Council meeting.

1b) The applicant informed the Committee that he had secured MTO approval for another access and withdrew his request.

1c) The Committee reviewed a request to allow an applicant to cross an unopened road allowance to access property located in NEMI as part of a severance application, stating that such requests have been made and approved in the past.

1d) The Committee considered a request to allow a legal non-conforming accessory building to be rebuilt outside of its original footprint and declined the request as we have enforced the policy in the past and have refused similar requests from neighbouring properties.

2a) Manitowaning Sidewalks: The Committee discussed the need to either repair or remove sidewalks on Manitowaning streets that are in a state of serious disrepair. Given the increased size requirements to meet current standards, the capital cost involved and the lack of proper sidewalk maintenance equipment, it was decided to close out sections in disrepair and focus our attention on the main streets and routes to and from the public school.

2b) Manitowaning Water System Capacity Study: The Committee accepted the proposal from EXP to conduct the study and present a report regarding water and sewer capacity in Manitowaning.

2c) Signs and Hitching Post Request: The Committee agreed to post signs on New England Road and other roads on which horses and buggies are an increasingly used mode of transportation. The Committee also agreed to install a hitching post on the Wellington Street museum lot location. The Committee also asked all horse owners to ensure that they cleaned up anything that the animals left behind.

2d) Fishing off the Header: The Committee considered alternatives to the public's desire to fish off the marina docks. While all members agreed that swimming would not be allowed in that area, they would allow fishing. Staff is to look for alternatives to alleviate the potential for conflicts.

2e) Church Road Schoolboard Request: The Superintendent conformed that the area of concern to the schoolboard will be addressed in the work schedule approved in this year's capital budget and that staff is to inform the Board.

3a) Animal Control Napier Street Complaint: The Committee agreed to instruct the Animal Control Officer to undertake a prosecution of the animal owner for failing to keep the dogs from barking throughout the night.

4a) Arena Manager Report: The Committee acknowledged receipt of the report and thanked the Manager for its preparation. The Committee discussed engineering for the improvements to the back end of the arena and the need for additional soccer fields.

No other matters were discussed.

Moved by Councilor Maguire

THAT we adjourn until the next regular meeting or Call of the Chair.

CARRIED.

7:55 pm

Chair:

Recording Officer

Manitoulin Municipal Association

Meeting Minutes

April 19, 2023- 7 p.m.

At the Municipality of Central Manitoulin

Council Chambers

RECEIVED
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ATTENDING:

Ken Noland.....Burpee and Mills
Jack Bould.....Gordon/Barrie Island
David Hillyard.....Billings
Bruce Wood.....NEMI
Lee Hayden.....Gordon/Barrie Island
Richard Stephens.....Central Manitoulin
Steven Wood.....Tehkummah
Dan Osborne.....Gore Bay
Karen Noble.....Robinson
Bryan Barker.....Billings
Kim Middleton.....Burpee/Mills
Dale Scott.....Central Manitoulin
Patsy Gilchrist.....Recording Secretary

REGRETS: Al MacNevin.....NEMI

GUESTS: Tom Sasvari.....Manitoulin Expositor
Bruce Beatty.....Big Lake
Maja Mielonen.....Central Manitoulin
Guy Nielen.....Central Manitoulin
Bill Concannon.....Billings

The meeting was called to order by Chairperson Ken Noland.

No Conflict of Interest was declared.

RESOLUTION: 2023-07 Moved by Bryan Barker, Seconded by Kim Middleton

That the Agenda be approved as presented.....carried.

RESOLUTION: 2023-08 Moved by Richard Stephens, Seconded by Karen Noble

That the February 15, 2023 Minutes of the Meeting be approved with the corrected spelling of Dave Hillyard's name.....carried.

MTO Swing Bridge

The MTO have advised they are available for a face-to-face meeting with the Mayors and Reeves of the Island Municipalities. The date would be either June 20th or June 21st at 11 a.m. Invited parties are to advise the Recording Secretary which date is preferred.

Bruce Wood, NEMI, advised the Emergency Plan for the Swing Bridge provided by MTO, had municipal employees who were no longer there listed to complete tasks, and had no appropriate plan in place should an emergency occur.

RESOLUTION: 2023-09 Moved by Lee Hayden, Seconded by Dan Osborne

THAT the Manitoulin Municipal Association move to an In Camera Meeting to discuss a legal issue that is subject to solicitor-client privilege, including communications necessary for that purpose as required under Section 239(1) and (2)(f) of the Municipal Act 2001.....carried.

All guests were excused from the meeting.

RESOLUTION: 2023-10 Moved by Richard Stephens, Seconded by Steve Wood

That the Association return to the Regular Meetingcarried.

All guests were invited back to the Regular Meeting.

The Chairperson advised the In Camera session dealt with a legal issue that was subject to solicitor-client privilege.

Short Term Rental Bylaw

Richard Stephens advised that he would like to see all municipalities work together for the Short Term Rental Bylaws. He suggested that these municipal bylaws should have a common thread.

Ken Noland, Chairperson advised that the Burpee-Mills Short Term Rental Bylaw has received 1st reading. It is on hold at this time due to the absence of the Bylaw Enforcement Officer.

Lee Hayden, Gordon-Barrie Island Reeve, advised that Gordon-Barrie Island had passed their bylaw. It would be desirable to work toward uniformity with all Manitoulin Municipalities.

Dan Osborne, Town of Gore Bay, advised that working together was desirable.

Bryan Barker, Mayor, Township of Billings, advised their bylaw had been passed during the last term of Council. Amendments would be considered.

The Chairperson requested that any municipality that had passed their Short Term Rental Bylaw should forward a copy to the Recording Secretary for disbursement amongst all members.

Reports

FONOM - A report was not available in the absence of Al MacNevin.

DSB - A report was not available.

PSDH - Ken Noland advised that the Sudbury and District Health organization is now trying to catch up on other vaccines that had been put on the back burner during COVID.

RESOLUTION: 2023-11 Moved by Bruce Wood, Seconded by Jack Bould

That the 2023 Financial Report be approved as presented.....carried.

The next MMA Meeting is scheduled for Wednesday, June 21st, 2023 at 7 p.m. The tentative Location may be Kagawong but this will be confirmed for the next agenda.

RESOLUTION: 2023-12 Moved by Dale Scott

That the meeting be adjourned at 7:55 p.m.....carried.

MINUTES
COMMUNITY POLICING ADVISORY COMMITTEE MEETING
Wednesday 10 May 2023
CENTRAL MANITOULIN COUNCIL CHAMBERS, MUNICIPAL OFFICE, MINDEMOYA ON
7:00 P.M.

PRESENT: A /Insp. Robert WALSH – OPP
Community Series Officer Cst. John HILL – OPP
Al BOYD – NEMI
Kelly CHAYTOR – GORE BAY
Jack BOULD – GORDON / BARRIE ISLAND
Frank KLODNICKI – ASSIGINACK
Steve SHAFFER – CENTRAL MANITOULIN
Steve WOOD – TEHKUMMAH

REGRETS: Kim JOHNSON – BURPEE/MILLS
Bryan BARKER - BILLINGS

PUBLIC: Tom SASVARI – Manitoulin Expositor
Minutes Taken by Kelly CHAYTOR – Gore Bay

CALL MEETING TO ORDER

Al BOYD, called meeting to order at 7:01 pm and welcomed all at attendance.

ADOPTION OF AGENDA

Al BOYD, asked if any changes or additions to agenda. None were presented.

Moved by Steven WOOD and seconded by Frank KLODNICKI that the agenda be adopted.
CARRIED.

ADOPTION OF MINUTES

Al BOYD asked any additions, corrections, or changes to last meeting 8 March 2023 minutes. None were presented.

Al BOYD asked for motion to move the corrections to the minutes.

Moved by Steve SHAFFER and seconded by Steve WOOD that the agenda be adopted.
CARRIED.

BUSSINESS ARISING

WELCOME

Al BOYD welcomed all members to the meeting including Officer CST. John HILL and A/Insp. WALSH. Members, PC John HILL and Insp. WALSH introduced each other around the table.

DEPARTURE OF INSEPCTOR MORIARITY AND WELCOME TO A/INSP ROBERT WALSH

A/Insp WALSH introduced himself and provide career background to CPAC members.
robert.j.walsh@opp.ca

OPERATION LIFESAVER

Officer CST. John Hill presented update in Operation Lifesaver.

HILL circulated a bracelet for members to view as well demonstrated how the equipment is used to locate the bracelet but radio frequencies. Each bracelet is set up with its own radio frequency. HILL also advised that there this service can cut time and resources greatly when conducting searches for lost people. These bracelets are for people with Alzheimer's, Dementia and children with Autism who may wander off.

Advised people can register through the Manitoulin Northshore Victim services office as that office handles the administrative side of the program. There is assistance available if family members are not able to cover costs. Currently there are 4 people on this service – 3 seniors and 1 child with Autism. There are many more bracelets available. Steve SHAFFER did suggest reaching to family health teams and nursing homes to make this program more aware of.

Al BOYD asked members if anyone had any questions or comments to Officer HILL as he had to leave at this time of the meeting. Kelly CHAYTOR questioned Officer HILL about the most recent happenings at MANITOULIN SECONDARY SCHOOL (aggravated Assault). Kelly CHAYTOR advised fellow parents and students had reserves of attending MSS due to violence and drugs. Kelly CHAYTOR asked about any new courses for schools coming up ie. D.A.R.E. CANADA. Officer John HILL did advise new classes in September on Drugs will taking place in the senior classes in public schools.

Officer John HILL also advised that a great number of students at MSS are on the straight path to success and encourages all students to do so.

Officer John HILL advised he can be reached at john.d.hill@opp.ca

SUMMER OPP & MARINE PLANS FOR MANITOULIN

A/Insp. WALSH advised that there are a number of Officers now trained in the OPP Marine operations. Program use to be ran solely by Officer PATTERSON, however this created issues with summer holidays therefore more officers available to work in the Marine program will ensure there is full coverage all summer. A/Insp. WALSH advised that the Manitoulin Dispatch is fully equipped with all types of vessels that can service any body of water in and surrounding Manitoulin.

NEW BUSINESS

OPP DETACHMENT COMMANDER COMMENTS

A/Insp. WALSH advised all OPP vehicles are now equipped with in Cameras and ALPR (Automatic License Plate Reader) units. Officer body cameras are the next piece of equipment that will be rolled out after tender is fulfilled by the fall of 2023.

A/Insp. WALSH advised the service delivery model for Manitoulin district being 4 years and Espanola is 6 years. Also advised OPP is hiring a large number of candidates and with the provincial government eliminating tuition fee for the Ontario Police College's Basic Constable program this will allow more police officers to be recruited.

A/Insp. WALSH advised committee members of a very successful arrest made on May 9, 2023. Manitoulin OPP seized over 25 kilograms of illicit drugs while investigating an impaired driver on HWY 17. A street value of 3.7 million dollars. These drugs were headed to one of our communities on Manitoulin Island.

A/Insp. WALSH was very pleased with his staff on conducting this traffic stop and being successful not allowing drugs to enter our community.

A/Insp. WALSH advised OPP Commissioner has sent letter to Prime Minister pertaining to Bail reform. Most municipalities have been sent the letter to show their support of this request for review bail procedures. Brought forwards after recent killings of Canadian police officers.

TRAFFIC STATISTICS ADDED TO RMS REPORTS

Traffic reports were provided to each committee member for their Manitoulin community. Along with Highway Traffic Act Charges Manitoulin detachment (Island Only) First Quarter. This is a new report presented after committee's request. This information will be very useful for the POA court. As POA court office on Manitoulin is working in a deficient due to COVID years. A letter was sent to Ministry of the Attorney General to advise of the current situation of operations of the POA court on Manitoulin to seek Federal government to take the operations over. With this new report showing that there is an increase of highway charges due to travel returning after COVID years. This matter will be monitored in the future.

ROUND TABLE

Steve SHAFFER – Central Manitoulin – Break & Enter crimes are on the rise in Mindemoya. Steve asked what should property owners should do and about a satellite OPP office. A/Insp. WALSH highly recommended for people to call 911 to report any crimes. If they are aware of the crimes happening, it will help schedule officers to each community. A/Insp. WALSH also advised people need to lock their doors and equipment and also to keep a record of serial numbers from property to help with search and recoveries. SHAFFER also advised A/Insp. WALSH about the four corners in the main town center during the summer traffic.

Kelly CHAYTOR - Gore Bay – Asked on behalf of the Town of Gore Bay if there are any changes with the Gore Bay OPP dispatch office. A/Insp. WALSH was not aware of any news therefore nothing is changing at this time.

Jack GOULD – Gordon/Barrie Island – No community concerns brought forward

Frank KLODNICKI – Assiginack – Questioned how 911 calls are charged. A/Insp. WALSH advised not all calls are charged for. 911 dispatch will determine if matter does require attendance of an officer and if it does not there will not be a charge for call.

Frank also advised A/Insp. WALSH of High Park Falls new bridge along Hwy 6 and Manitowaning water front should be monitored locations for potential drug activity.

Steve WOOD – Tehkummah – Advised of recent vehicle accidents in the community; one causing damage to personal property and township sign. He also advised with the Chi-Cheemaun ferry back in operation traffic has increased and speed is always a concern.

Al BOYD – NEMI – Advised of complaint of speed on Blake and Draper Street from school. Speeding along these roads during school bus arrivals and departures is a concern.

FINAL REMARKS

Al BOYD Thanked everyone for attending and advised hopefully at our next meeting we can have a report back on summer events in communities when it pertains to OPP operations. Ie. Haweater Weekend

MEETING AJOURNED

Meeting was adjourned at 8:49 pm

Moved by Jack BOULD and seconded by Frank KLODNICKI
Carried

DATE and TIME OF NEXT MEETING.

Wednesday September 13, 2023 – 7 p.m., Central Manitoulin Council Chambers Mindemoya



JUNE 13, 2023 SPAC COMMITTEE MEETING MINUTES

RECEIVED
JUN 14 2023

**PRESENT:
COMMITTEE:**

Brenda Reid, Dwayne Elliot, Jennifer Hooper (7:05 P.M. arrival.), and Rob Maguire

STAFF:

EDO: Shelba Millette

1. MEETING DECLARED OPEN BY CHAIR @ 7:00 P.M.

2. APPROVAL OF AGENDA

MOTION: 2023 – 02

Moved by: R.Maguire

Seconded by: D.Elliott

WHEREAS SPAC has been provided the Agenda for the meeting of June 13, 2023,
BE IT RESOLVED THAT the agenda for this meeting be approved. CARRIED

3. APPROVAL OF SPAC Terms of Reference (TOR)

MOTION: 2023 – 03

Moved by: D.Elliott

Seconded by: R.Maguire

BE IT RESOLVED THAT the SPAC TOR be accepted as presented. CARRIED

4. EDO POWERPOINT: INTRO.

MOTION: 2023 – 04

Moved by: R.Maguire

Seconded by: J.Hooper

That SPAC recognize EDO: Shelba Millette's presentation CARRIED

5. ADJOURNMENT

MOTION: 2023 – 05

Moved by: D.Elliott

WHEREAS the business of the SPAC meeting has concluded,
BE IT RESOLVED THAT this meeting be adjourned at 8:35 P.M. CARRIED

Signature: SPAC Committee Chair: _____

Signature: SPAC Recording Secretary: _____

DATE: June 14, 2023

RECEIVED
JUN 15 2023

Burns Wharf Theatre Players

Presentation to Assiginack Council
in Support of the Development of a New
Assiginack Arts and Events Centre

June 20, 2023



Goal: To confirm support from Assiginack Council and staff for the building of a multi-purpose arts and event center. Burns Wharf Theatre Players has specific requirements for such a building but understands the importance of making this a truly multi-purpose facility that would meet a wide range of community needs and opportunities.

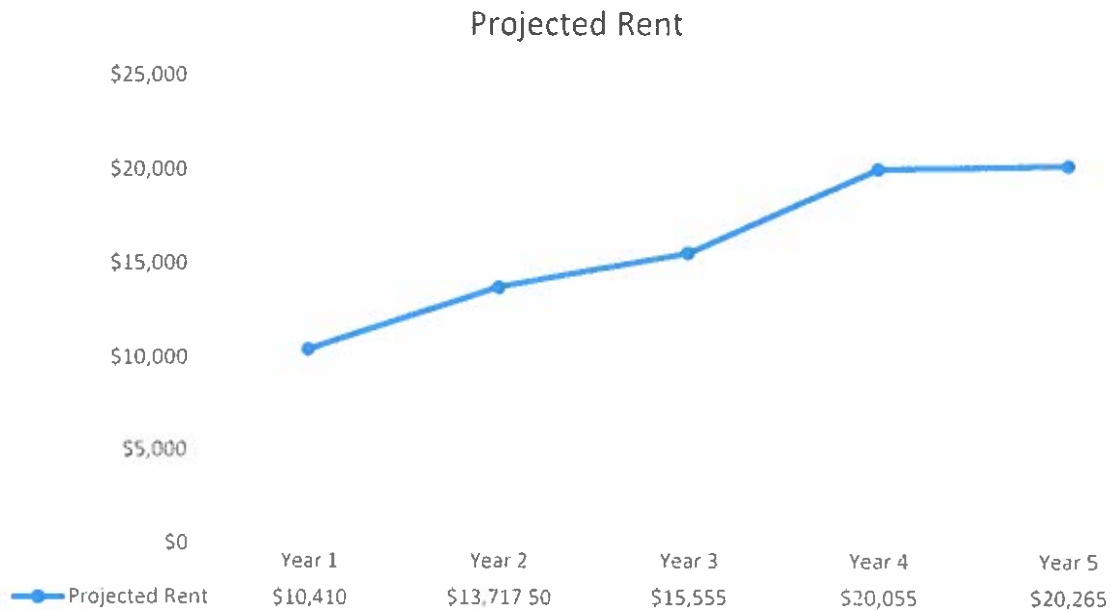
Background – Burns Wharf Theatre Players

- Established in 2007 with the financial support of \$1000 by Assiginack Municipal Council to put on its first show. BWTP has been financially self-sufficient since that time.
- 2008 – 2013: BWTP put on 6 large-scale musical productions at Burns Wharf including HMS Pinafore, The Pirates of Penzance, Iolanthe, The Mikado, The Gondoliers and Ruddigore.
- 2013: BWTP was informed that Burns Wharf no longer met current fire codes for public assembly or current accessibility requirements. This left the Players without a home.
- 2015 – 2018: BWTP had an agreement with Debajehmujig for use of their space and put on three large-scale musicals. This arrangement was not tenable on a long-term basis due to similar performance schedules of both companies.
- 2019: Knox United Church invited BWTP to use their space for their spring performance of The Baker's Wife
- 2020: The pandemic stopped rehearsals for the production of Annie.
- 2021: Knox United Church informed BWTP that they would no longer have the use of the church for their performances.
- BWTP is once again homeless.
- Other Facts
 - Over the course of 12 show cycles BWTP has had over 100 people participate as cast members, stage crew, set builders, seamstresses and other volunteers. The majority of these individuals are from Assiginack Township.
 - Our cast has ranged in age from 5 years old to over 90! And all are volunteers.
 - Our rehearsal cycle usually starts in January and runs until opening night in May. This is a social activity for our participants and provides engagement for many people in the community including many of the community's young people.
 - Our typical show draws in more than 1000 people over the course of 10-12 performances. These people come from Assiginack, the Island, and far beyond and bring economic benefit to local businesses.
 - Our company spends thousands of dollars supporting local businesses including buying set materials at Manitowaning Mill, food at Freshmart, Loco Beans, printing services at the Expositor;
 - Patrons to our shows also spend money at local restaurants and motels.
 - Our shows are profitable and a portion of the proceeds from our shows goes to offset the costs of the venue we use. During our years in Burns Wharf we paid the township 15% of ticket sales.



Five Year Rent Projections by BWTP within a new Arts and Events Center

Rent projections are based on proven tickets sales by Burns Wharf Theatre Players. In 2008, the BWTP entered into an agreement with Assiginack Council that rental payments for Burns Wharf would be 15% of ticket sales. Although negotiable, the figures below are based on that rate.



Projected Events

Year 1 – Large-scale Theatre Production (May), Reprise of Large-scale Theatre production (June), children’s theatre camp (1 summer session), Boutique show (August), large-scale Christmas theatre production (December).

Year 2 – Classical Concert Series, Large-scale Theatre Production (May and June), Children’s Theatre Camp (2 sessions), Broadway and Beyond Variety Show, Large-scale Christmas theatre production.

Year 3 – All Year 2 events

Year 4 – Large-scale Theatre Production (May and June), Children’s Theatre Camp (2 sessions), Boutique show (August), large-scale Christmas theatre production (December).

Year 5 – Large-scale Theatre Production (May and June), Children’s Theatre Camp (2 sessions), Boutique shows (August, September and November), Murder Mystery Theatre, large-scale Christmas theatre production (December).

BWTP Rent for the AECC stabilizes to approximately \$20K in Year 4 and 5.

Assiginack Arts and Event Centre Committee (AECC) History

- October 19, 2020 – Received an e-mail from Mayor Ham indicating that a new theatre space would be “on the top of the list of priorities here in Assiginack” and that the new Economic Development Officer would be in touch soon to begin the process to seek funding.
- March 10, 2021 – Received Cost Analysis from Polestar CM Inc. regarding Burns Wharf Renovation/Rebuild options
 - A. Life and Safety Renovations - \$1.2 million
 - B. Complete Renovation - \$2.1 million
 - C. A Complete Rebuild - \$1.9 million
- March 10, 2021 – Conversation with CAO in which he suggests putting a new arts and entertainment centre at the fairgrounds, attached directly to the existing arena complex. This would provide significant savings as the new facility would have access to an existing foyer, kitchen and washrooms.
- March 2021 – Committee struck by EDO, Shelba Millette. Members included Peter Baumgarten (Co-chair), Ray Scott (Co-chair), Lynne Dee Sproule, Marilyn Wohlberg, Christianna Jones (Councillor), Rob Maguire (Councillor), Jackie White (Secretary). Several online meetings were held.
- Purpose of AECC – Advisory Committee to the Council/municipality with regards to funding and the eventual design of the building. (Source: AECC Terms of Reference)
- May 21, 2021 – Developed a draft business plan to explore the economic viability of a new AAEC.
- June, 2021 – Provided input to a community survey with the purpose of determining future community usage in the areas of performing arts, visual arts, applied arts, literary arts, and new media.
- June 23, 2021 – Final online meeting of the AECC Committee. After this date communication from the EDO was occasional.
 - A meeting with the funding agencies was requested. This did not occur.
 - On two separate occasions a copy of the funding application was requested by the Chair of the committee. On both occasions that request was denied.
- June 29, 2021 – Completed draft design for the AECC.
- August 17, 2021 – Final results of the community survey completed.
- October 1, 2021 – Strategic Business Plan submitted to the committee by the EDO. This would be part of the application for funding.
- July 20, 2022 – Final communication from the EDO indicating that “we are still at the engineering and architectural phase of the AAEC build funding process”.
- August, 2022 – Co-chair Peter Baumgarten attempted to contact the CAO about the status of the application. On a separate occasion, Mr. Baumgarten met the CAO on Nelson Street and was told that he felt quite hopeful that the Phase 1 application would be approved, but that he didn’t expect a positive result until late in the year.
- November 28, 2022 – Motion #282-21-2022 passed by Council - THAT we tender for design and costs for the Assiginack Arts and Entertainment Centre. This tender (Request for Proposals) was posted on the Assiginack website and in the Manitoulin Expositor. It was not submitted more broadly.

- December 5, 2022 – Request for Proposal #25-2022 issued seeking “proposals from qualified architectural firms to source information, compile data and prepare and provide a design package and engineered plans for an Arts & Events Center addition to the Assiginack Arena”.
- February 21, 2023 – Motion #030-04-2023 (g) passed by Council – THAT we approve retendering AECC design. Given the very limited circulation of the original RFP there had been no response from any architectural firms.
- March 14, 2023 – Committee of the Whole Meeting 4a - AAEC Design: The Committee agreed to invite proposals to complete the design work required to determine a full project budget as the previous Requests for Tender rendered no replies.
 - If a contract was not signed by February 28th, 2023 the municipality would lose the funding for Phase 1 of \$168 000.
- March 15th, 2023 – Co-chair of the AECC Committee Peter Baumgarten spoke with Kate Bowman of Centreline Architecture in Sudbury. She indicated her firm would be very interested in developing design plans for the AECC. She indicated that she had reached out to the CAO several times with no response.
- April 26, 2023 – Peter Baumgarten spoke with the CAO requesting a status update on the architectural plans. He indicated that he had reached out to Perry + Perry on March 15 to ask if they would submit design plans based on the RFP. He also indicated that draft plans had been provided to Council and that Council was not satisfied with them and sent them back for revision.
- April 27, 2023 – Peter Baumgarten emailed the CAO asking if a copy of the draft design could be shared with the AECC committee. No response.
- May 11, 2023 – Peter Baumgarten emailed Perry + Perry (cc’d to the CAO and all Councillors) asking when BWTP would have an opportunity to provide input into the design of the AECC. The Terms of Reference within the Request for Proposal (No. 2022-25) states that the proponent will be holding various user group meetings, of which we are one of those interested parties (Section A.2, Section B.3). No response.

Section B: Terms of Reference

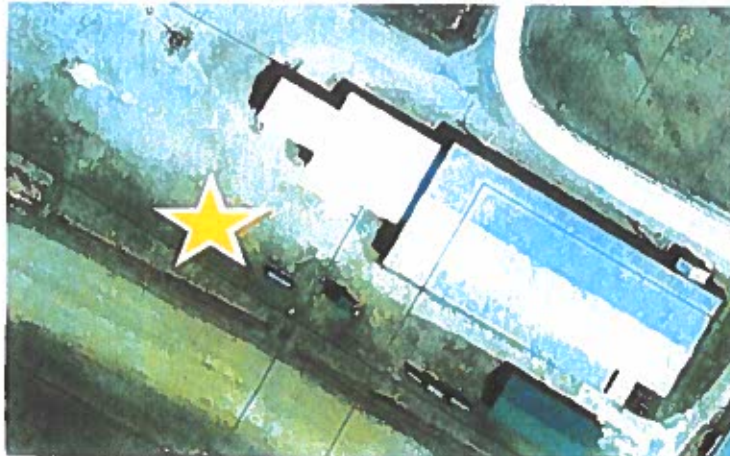
1. Context & Purpose

The Corporation of the Township of Assiginack seeks proposals from qualified architectural designers to source information, compile data and prepare and provide a design package and engineered plans for Phase One of our Arts and Events Centre (AAEC) addition to the Assiginack Arena. Phase Two will be completed at a later date and will encompass the construction process.

The vision for the AAEC is a sustainable, multipurpose venue that will offer a creative space to a variety of organizations, area residents and visitors alike who are interested in an extensive range of activities including innovative arts, local culture, and other local interest-based experiences. This Centre will be incorporated into the current Recreation Centre as a structural addition with the vision that it will generate it's own flow of revenues, tourism traffic and positive economic impact to local businesses through direct and indirect spending.

2. Project Area

To place addition to the south of the current atrium of the Assiginack Arena at 59 Vankoughnet Street in Manitowaning as indicated by the star in the following photo. Ensuring location of buildings & fuel tanks are considered and flow of traffic is maintained.



3. Scope of Work

The project shall be started on the award date and completion to be no later than March 31, 2023. To complete the requirements as outlined in Section A.2 and as discussed at the various user group meetings. Proponent shall outline how they will conduct the user group meetings. User groups include but are not limited to: Burns Wharf Theatre players, Debajehmujig Theatre Group & Story Tellers, Manitowaning Agricultural Society, Southeast Manitoulin Lions Club, Assiginack Public School, Horticultural Society, Staff and Council.

4. Funding Annex 1 for Project Number 851-513758

This document is attached and further describes the parameters of the funding procedures. Inserted are pages 21 through 27.

Revenue vs. Expenses

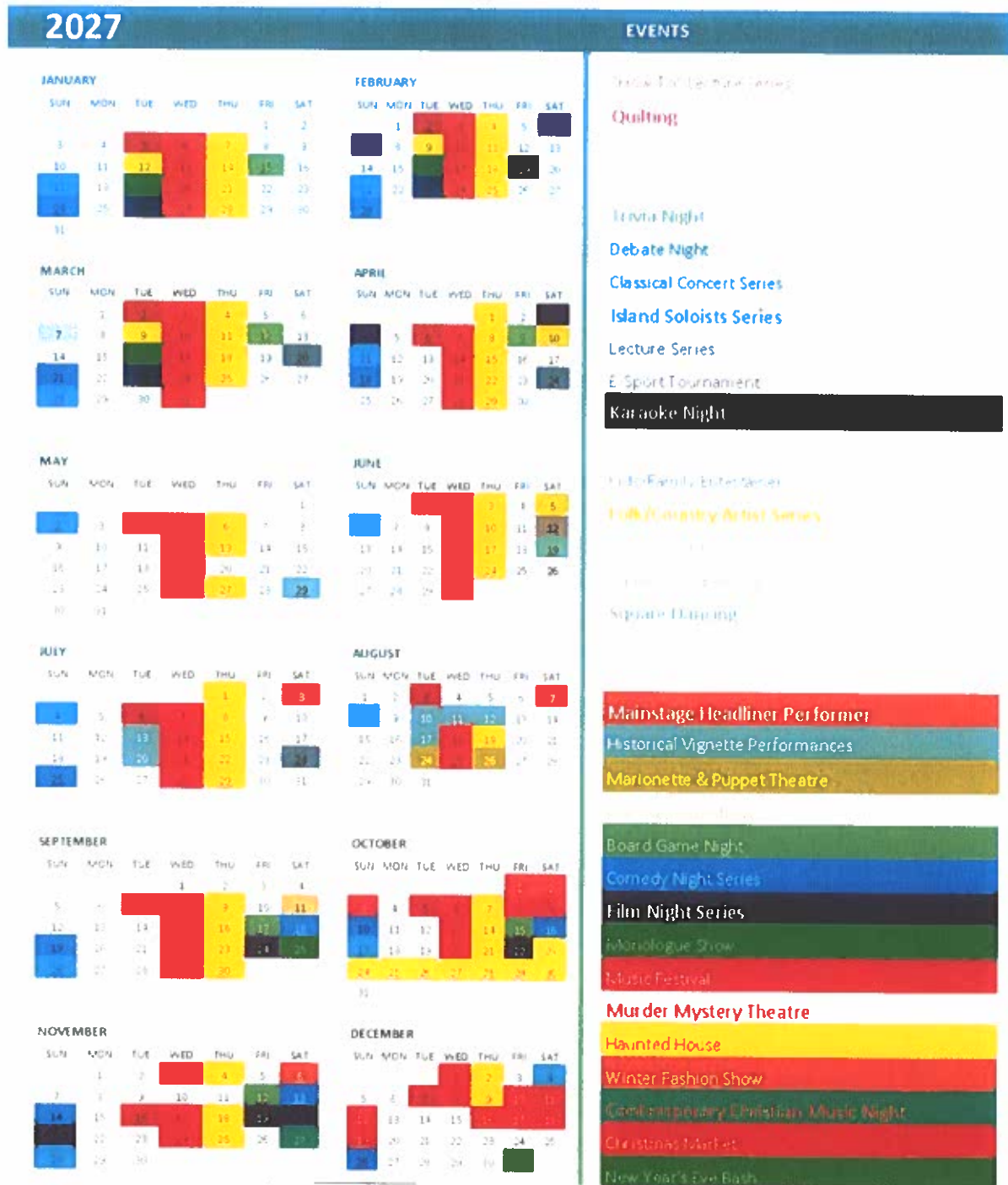
A legitimate concern is, "Can Assiginack Township afford a new Arts and Event Centre?". Conservative, projected figures for revenue and expenses indicate that the facility will break even in its first year of operations.

Projected First Year of AAEC Basic Operations Income & Expenses Chart (2023-2024)

INCOME	YEAR 1	NOTES
A. Contributed Income		Amounts are intended to be lower end and realistic
1 Donations	5,000	
2 Grants	20,000	E OAC, SNHF, OTC, CHC etc
3 Annual Fundraising AAEC Gala	10,000	Based on past 'Island' Gala Events
B. Earned Income		*See Projected Calendar of Events For Event / Activity Breakdowns
1 Space Rentals (Including Commercial Kitchen)	40,000	
2 Special Events Commission	5,000	AAEC Space Rental Rates Public Cost Per Day/Performance
3 Concession Commission	5,000	Performing / Visual Arts 200 plus
4 Art Sale Commission	3,000	15% commission on ticket sales
5 AAEC Gift Shop/Souvenir Sales	7,000	Space(s)
6 Art Exhibit Entry Fee	3,000	Social Events 750
7 Summer/Vacation Camps etc.	5,000	Venue 100 to 150
8 Performing and Visual Arts Lessons	5,000	Educational / Markets
TOTAL	108,000	
EXPENSES	YEAR 1	NOTES
A. Staff Wage – AAEC Manager	50,000	*Salary Based on Experience and Performance
B. General Overhead		
1 Office Set-up Computer, Printer etc & Supplies	5,000	Primarily Start-up Cost
2 Building, Content, and Liability Insurance	5,000	Part of Township Insurance
3 Advertising – Print	2,500	Minimal – Primarily Posters
4 Advertising – IT/Website	2,500	Integrated with Assiginack Township Website
5 Start-up AAEC Merchandise	5,000	AAEC Gift Shop
		(*Average of \$1,666 per month)
C. Building and Grounds		
1 Utilities (Green infrastructure)	12,000	
2 Cleaning & Maintenance	5,000	
3 Security	500	
D. Township Led Classes & Programs Summer / Vacation Camps / Education Programming	2,000	
1 Contract, Supplies etc.		
E. Township Led Theatre / Concert Performances	2,000	
1 Contract, Supplies etc		
F. Exhibits / Shows		
1 Reception	500	
2 Gallery Expenses	1,500	
3 Juror Fees	500	
4 Prizes	500	
G. Fund Raising		
1 Supplies	500	
2 Postage	500	
3 Printing	1,000	
H. Professional Services		
1 Accountant / Audit	1,500	
2 Legal	800	
I. Contingency	9,830	10%
TOTAL YEAR 1 PROJECTED EXPENSES	108,130	

Source: Strategic Business Plan Assiginack Arts and Events Centre

5.2 Projected AAEC Calendar of Activities and Events: YEAR 5 - 2027



Source: Strategic Business Plan Assignack Arts and Events Centre

BWTP Contacts

Peter Baumgarten – 705-561-0277

Ray Scott – 705-348-0287

Lynne Dee Sproule – 613-402-2334

The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

RECEIVED
MAY 17 2023

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Vendor ID First Last Chequebook ID First Last
Vendor Name First Last Cheque Number 0033083
Cheque Date First Last 0033092
Sorted By: Cheque Number

Distribution Types Included: All

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InvNo:	824147	InvDesc:	air & fuel filter #8	InvAmt:	\$28.89
InvNo:	824145	InvDesc:	wheels/oil/filters mowers	InvAmt:	\$131.80
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InvNo:	464610	InvDesc:	grease	InvAmt:	\$44.34
InvNo:	823558	InvDesc:	oil & filter #8	InvAmt:	\$76.73
InvNo:	464607	InvDesc:	mower oil filters	InvAmt:	\$118.06
InvNo:	464171	InvDesc:	lights (led)#7	InvAmt:	\$323.41
InvNo:	822142	InvDesc:	3 pails hydraulic oil	InvAmt:	\$276.10
InvNo:	463287	InvDesc:	hydraulic oil (garbage truck)	InvAmt:	\$92.04
InvNo:	463192	InvDesc:	washer pump #2	InvAmt:	\$51.97
InvNo:	463190	InvDesc:	lights #2	InvAmt:	\$244.06
InvNo:	822932	InvDesc:	10w30 oil (mowers)	InvAmt:	\$65.43
InvNo:	042923	InvDesc:	service charges	InvAmt:	\$39.34

ChqNo:	0033084	Date:	2023-05-15	Vendor:	AW Mechanical Service	Amount:	\$929.99
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InvNo:	1048	InvDesc:	inspect branson tractor	InvAmt:	\$524.32

ChqNo:	0033085	Date:	2023-05-15	Vendor:	J.R. BRISSON EQUIPMENT	Amount:	\$3,158.35
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InvNo:	PS0088612-1	InvDesc:	loader seat	InvAmt:	\$3,158.35
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InvNo:	0267704	InvDesc:	infrared heater (po)	InvAmt:	\$293.79
InvNo:	0267530	InvDesc:	straps/coffee	InvAmt:	\$49.82
InvNo:	0266517	InvDesc:	coded door lock (shop)	InvAmt:	\$214.69
InvNo:	0266427	InvDesc:	coffee	InvAmt:	\$24.99

ChqNo:	0033087	Date:	2023-05-15	Vendor:	MOGGY EXCAVATING	Amount:	\$1,073.50
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InvNo:	2022494	InvDesc:	life rental solar panels	InvAmt:	\$847.50
InvNo:	2022489	InvDesc:	march sidewalks	InvAmt:	\$226.00

The Township of Assiginack
CHEQUE DISTRIBUTION REPORT
Payables Management

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InvNo:	6061141001	InvDesc:	nuts/bolts/bits	InvAmt:	\$282.90		
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InvNo:	W52728	InvDesc:	overhead door repairs shop	InvAmt:	\$3,494.31		
ChqNo:	0033090	Date:	2023-05-15	Vendor:	RALE ISLAND TRUCK PARTS	Amount:	\$2,050.39
InvNo:	13663	InvDesc:	mirror #2	InvAmt:	\$87.58		
InvNo:	13652	InvDesc:	hyd.hoses/fittings {loader{	InvAmt:	\$1,962.81		
ChqNo:	0033091	Date:	2023-05-15	Vendor:	TED PEARSON AUTOMOTIVE LTD.	Amount:	\$333.92
InvNo:	76718	InvDesc:	tire repair/light/towels	InvAmt:	\$333.92		
ChqNo:	0033092	Date:	2023-05-15	Vendor:	TOROMONT CAT	Amount:	\$36.30
InvNo:	W0900922628	InvDesc:	#9 maint.program	InvAmt:	\$36.30		

*** End of Report ***

Report Total:

\$13,870.42

THE TOWNSHIP OF ASSINIBOIA

CHEQUE DISTRIBUTION REPORT

Payables Management

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Cheque Date First Last

Sorted By: Cheque Number

Distribution Types Included: All

RECEIVED
MAY 19 2023

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	InvNo: MAY 10 2023 MARINA		InvDesc: marina-dsl		InvAmt:	\$66.62	
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	InvNo: MAY 3 2023 NORISLE		InvDesc: norisle heritage park		InvAmt:	\$112.87	
	InvNo: MAY 3 2023 PW		InvDesc: pw		InvAmt:	\$662.93	
	InvNo: MAY 3 2023 ICE PLNT		InvDesc: arena-ice plant (actual)		InvAmt:	\$4,990.61	
	InvNo: MAY 5 2023 DEPOT		InvDesc: recycling depot (actual)		InvAmt:	\$455.34	
	InvNo: MAY 8 2023 OFFICE		InvDesc: mun.office		InvAmt:	\$570.01	
	InvNo: MAY 10 2023 CLVR VLY		InvDesc: clvr valley school		InvAmt:	\$35.54	
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	InvNo: 00173362		InvDesc: admin-water refill		InvAmt:	\$3.99	

CHEQUE DISTRIBUTION REPORT

Payables Management

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ChqNo:	0033111	Date:	2023-05-19	Vendor:	ONTARIO CLEAN WATER AGENCY	Amount:	\$14,732.39
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InvNo:	453	InvDesc:	tax arrears canc.cert (3)	InvAmt:	\$987.75		
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InvNo:	2023-04-30	InvDesc:	april animal control	InvAmt:	\$1,100.00		
ChqNo:	0033114	Date:	2023-05-19	Vendor:	PERRY NEWMAN	Amount:	\$470.56
InvNo:	MAY 22 2023	InvDesc:	bylaw enforcement mileage	InvAmt:	\$470.56		
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InvNo:	453427205	InvDesc:	freight	InvAmt:	\$45.27		
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InvNo:	RC020035653	InvDesc:	june health unit levy	InvAmt:	\$3,817.55		
ChqNo:	0033117	Date:	2023-05-19	Vendor:	SUPERIOR PROPANE INC.	Amount:	\$1,354.24
InvNo:	44184952	InvDesc:	arena-propane	InvAmt:	\$927.27		
InvNo:	44184953	InvDesc:	arena-propane	InvAmt:	\$426.97		
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InvNo:	MAY 7-10 2023	InvDesc:	mileage-fenom conf	InvAmt:	\$448.80		
ChqNo:	0033119	Date:	2023-05-19	Vendor:	ADAM MOGGY	Amount:	\$600.00
InvNo:	2023 WINTER	InvDesc:	coyote pred (3) claim	InvAmt:	\$150.00		
InvNo:	WINTER 2023 -2	InvDesc:	coyote pred (9/12) claim	InvAmt:	\$450.00		
ChqNo:	0033120	Date:	2023-05-19	Vendor:	VCT GROUP	Amount:	\$5,650.00
InvNo:	670	InvDesc:	solar pane reinstall.- balance	InvAmt:	\$5,650.00		
ChqNo:	0033121	Date:	2023-05-19	Vendor:	RAINBOW FARM NORTH	Amount:	\$152.55
InvNo:	1014	InvDesc:	pec-seniors program.supplies	InvAmt:	\$152.55		
ChqNo:	0033122	Date:	2023-05-19	Vendor:	UNIVERSUS SOFTWARE CANADALTD	Amount:	\$176.75
InvNo:	INV-1125	InvDesc:	booking ecomm fees	InvAmt:	\$176.75		
ChqNo:	0033123	Date:	2023-05-19	Vendor:	WINDOWS UNLIMITED	Amount:	\$3,572.46
InvNo:	2023-43	InvDesc:	garb pickup/parks/grass	InvAmt:	\$3,572.46		
ChqNo:	0033124	Date:	2023-05-19	Vendor:	XEROX CANADA LTD.	Amount:	\$265.04
InvNo:	85707082	InvDesc:	monthly copier usage	InvAmt:	\$265.04		

*** End of Report ***

Report Total:

\$98,267.11

CHEQUE DISTRIBUTION REPORT
Payables Management

RECEIVED
JUN 12 2023

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Cheque Date First Last
Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	0033131	Date:	2023-06-05	Vendor:	B.A.M.M.-BRENDAN ADDISON MOBILE MECHANIC/	Amount:	\$2,191.82
InvNo:	3082	InvDesc:	garbage truck repair -landfill	InvAmt:	\$2,191.82		
ChqNo:	0033132	Date:	2023-06-05	Vendor:	BEACON IMAGES	Amount:	\$282.50
InvNo:	4746	InvDesc:	race trck-no mtrized veh signs	InvAmt:	\$282.50		
ChqNo:	0033133	Date:	2023-06-05	Vendor:	BEAMISH CONSTRUCTION INC	Amount:	\$5,068.51
InvNo:	02706	InvDesc:	cold mix various roads	InvAmt:	\$5,068.51		
ChqNo:	0033134	Date:	2023-06-05	Vendor:	CITY OF GREATER SUDBURY	Amount:	\$867.98
InvNo:	00127390	InvDesc:	april recyclables material	InvAmt:	\$867.98		
ChqNo:	0033136	Date:	2023-06-05	Vendor:	GERRY STRONG	Amount:	\$234.62
InvNo:	JUNE 6 2023	InvDesc:	bldg insp mileage	InvAmt:	\$234.62		
ChqNo:	0033137	Date:	2023-06-05	Vendor:	HYDRO ONE NETWORKS INC.	Amount:	\$15,750.67
InvNo:	MAY 19 2023 ARENA	InvDesc:	arena	InvAmt:	\$694.49		
InvNo:	MAY 19 2023 TENNIS	InvDesc:	tennis courts	InvAmt:	\$36.08		
InvNo:	MAY 19 2023 SS WTP	InvDesc:	ss wtp	InvAmt:	\$564.89		
InvNo:	MAY 19 2023 SHWRHSE	InvDesc:	marina showerhouse	InvAmt:	\$36.08		
InvNo:	MAY 19 2024 INFO BTH	InvDesc:	info booth	InvAmt:	\$383.32		
InvNo:	MAY 19 2023 LIB	InvDesc:	lib bldg	InvAmt:	\$608.92		
InvNo:	MAY 19 2023 DOCKS	InvDesc:	marina docks	InvAmt:	\$174.81		
InvNo:	MAY 19 2023 PO/BNK	InvDesc:	po/bnk bldg	InvAmt:	\$733.07		
InvNo:	MAY 15 2023 QNS PARK	InvDesc:	queens park	InvAmt:	\$35.01		
InvNo:	200009659248	InvDesc:	hydro ivy lane lagoon	InvAmt:	\$4,081.24		
InvNo:	200125053882	InvDesc:	hydro mtg wtp	InvAmt:	\$7,719.41		
InvNo:	200036592916	InvDesc:	hydro mtg lights	InvAmt:	\$683.35		
ChqNo:	0033138	Date:	2023-06-05	Vendor:	JACKIE WHITE	Amount:	\$252.95
InvNo:	MAY 23 2023	InvDesc:	pec-reimb soccer tourn.nemireg	InvAmt:	\$175.00		
InvNo:	701-6136910-0847466	InvDesc:	pec-reimb.programming supplies	InvAmt:	\$77.95		
ChqNo:	0033139	Date:	2023-06-05	Vendor:	MANITOWANING MILL & HOME BUILDING CENTRE	Amount:	\$795.48
InvNo:	0271479	InvDesc:	mun.office-deck stain/supplies	InvAmt:	\$415.88		
InvNo:	0270062	InvDesc:	po/bnk-mopheads	InvAmt:	\$24.84		
InvNo:	0268906	InvDesc:	hinges / mouse traps	InvAmt:	\$22.57		
InvNo:	0268749	InvDesc:	signs / coffee	InvAmt:	\$69.16		

CHEQUE DISTRIBUTION REPORT
Payables Management

InvNo:	0268506	InvDesc:	signs/padlock/keys	InvAmt:	\$33.32
InvNo:	0268397	InvDesc:	door handle (depot)	InvAmt:	\$48.48
InvNo:	0268363	InvDesc:	adapter & hose (wtr refillstn)	InvAmt:	\$176.70
InvNo:	0267844	InvDesc:	keys (depot)	InvAmt:	\$4.50

ChqNo:	0033140	Date:	2023-06-05	Vendor:	MANITOULIN EXPOSITOR	Amount:	\$91.51
InvNo:	116867	InvDesc:	advertising	InvAmt:	\$91.51		

ChqNo:	0033141	Date:	2023-06-05	Vendor:	MANITOWANING FRESHMART	Amount:	\$52.16
InvNo:	00174759	InvDesc:	admin-kitchen supplies	InvAmt:	\$8.38		
InvNo:	00166503	InvDesc:	pw coffee	InvAmt:	\$20.38		
InvNo:	00176428	InvDesc:	pw water & dish soap	InvAmt:	\$23.40		

ChqNo:	0033142	Date:	2023-06-05	Vendor:	MINISTER OF FINANCE	Amount:	\$22,612.00
InvNo:	302505230910011	InvDesc:	April Policing	InvAmt:	\$22,612.00		

ChqNo:	0033143	Date:	2023-06-05	Vendor:	MOGGY EXCAVATING	Amount:	\$12,243.55
InvNo:	2022501	InvDesc:	sunsite sweeping	InvAmt:	\$2,621.60		
InvNo:	2022496	InvDesc:	mtg sweeping	InvAmt:	\$8,192.50		
InvNo:	2022504	InvDesc:	various ditching projects	InvAmt:	\$1,429.45		

ChqNo:	0033144	Date:	2023-06-05	Vendor:	NEW NORTH FUELS INC	Amount:	\$5,499.08
InvNo:	654156	InvDesc:	mtg wtp diesel (re generator)	InvAmt:	\$800.05		
InvNo:	500552	InvDesc:	pw-diesel	InvAmt:	\$2,484.72		
InvNo:	500551	InvDesc:	pw-diesel/dyed diesel	InvAmt:	\$2,214.31		

ChqNo:	0033145	Date:	2023-06-05	Vendor:	RECEIVER GENERAL	Amount:	\$21,961.78
InvNo:	MAY 2023	InvDesc:	may source deductions	InvAmt:	\$21,961.78		

ChqNo:	0033146	Date:	2023-06-05	Vendor:	SUPERIOR PROPANE INC.	Amount:	\$912.68
InvNo:	44332204	InvDesc:	fd-propane	InvAmt:	\$912.68		

ChqNo:	0033147	Date:	2023-06-05	Vendor:	TED PEARSON AUTOMOTIVE LTD.	Amount:	\$696.19
InvNo:	76820	InvDesc:	drill batteries	InvAmt:	\$696.19		

ChqNo:	0033148	Date:	2023-06-05	Vendor:	CHRISTINE MCNAUGHTON	Amount:	\$170.00
InvNo:	407	InvDesc:	pec cooking class 05/29	InvAmt:	\$170.00		

ChqNo:	0033149	Date:	2023-06-05	Vendor:	SITTLER GRINDING INC	Amount:	\$35,738.51
InvNo:	155779	InvDesc:	brush grinding (depot)	InvAmt:	\$35,738.51		

ChqNo:	0033150	Date:	2023-06-05	Vendor:	CANDICE IRWIN	Amount:	\$1,864.50
InvNo:	265	InvDesc:	pec spring dance/OTF grant	InvAmt:	\$1,864.50		

ChqNo:	0033151	Date:	2023-06-05	Vendor:	KIRSTEN BOWERMAN	Amount:	\$50.00
InvNo:	EMAIL05/29	InvDesc:	pec bake off winner	InvAmt:	\$50.00		

ChqNo:	0033152	Date:	2023-06-05	Vendor:	SPRUCEDALE AGROMART LIMITED	Amount:	\$510.20
InvNo:	94225	InvDesc:	pec - marking lime track	InvAmt:	\$510.20		

CHEQUE DISTRIBUTION REPORT
Payables Management

ChqNo:	0033153	Date:	2023-06-05	Vendor:	Patricia Hurst	Amount:	\$100.00
InvNo:	EMAIL05/29	InvDesc:	pec bake off winner	InvAmt:	\$100.00		
ChqNo:	0033154	Date:	2023-06-05	Vendor:	Shana Everett	Amount:	\$100.00
InvNo:	EMAIL05/29	InvDesc:	pec bake off winner	InvAmt:	\$100.00		
ChqNo:	0033155	Date:	2023-06-05	Vendor:	Anne-Julie Lozeau	Amount:	\$50.00
InvNo:	EMAIL05/29	InvDesc:	pec bake off winner	InvAmt:	\$50.00		
ChqNo:	0033156	Date:	2023-06-05	Vendor:	WHITE'S SHELL	Amount:	\$1,901.18
InvNo:	25900	InvDesc:	rim & tire #6	InvAmt:	\$638.18		
InvNo:	3526	InvDesc:	pw-gas #8	InvAmt:	\$174.00		
InvNo:	3506	InvDesc:	pw-gas #8	InvAmt:	\$183.00		
InvNo:	3453	InvDesc:	pw-gas #8	InvAmt:	\$125.00		
InvNo:	3444	InvDesc:	pw-gas #8	InvAmt:	\$197.00		
InvNo:	3439	InvDesc:	arena - gas for edger	InvAmt:	\$9.00		
InvNo:	3430	InvDesc:	pw - gas truck #8	InvAmt:	\$190.00		
InvNo:	3516	InvDesc:	pw - gas truck #8	InvAmt:	\$211.00		
InvNo:	3552	InvDesc:	pw-gas truck #8	InvAmt:	\$174.00		
ChqNo:	0033157	Date:	2023-06-05	Vendor:	WINDOWS UNLIMITED	Amount:	\$5,953.21
InvNo:	2023-20	InvDesc:	po/admin/lib cleaning	InvAmt:	\$3,653.66		
InvNo:	2023-33	InvDesc:	admin-rug clean.rental/labour	InvAmt:	\$926.60		
InvNo:	2023-34	InvDesc:	admin-prog#1 deck/rail.stainin	InvAmt:	\$847.50		
InvNo:	2023-35	InvDesc:	office ramp repair/paint	InvAmt:	\$525.45		

*** End of Report ***

Report Total:

\$135,951.05

Date : 2023-05-19
Time : 10:01:56 AM

The Township of Assiginack

Page: 1

Payment #	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0033093	2023-05-22	05/22COMB	122	HOBBS, ALTON	OUTSTANDING	Cheque
0033094	2023-05-22	05/22COMB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
0033095	2023-05-22	05/22COMB	133	BOND, FRED	OUTSTANDING	Cheque
0033096	2023-05-22	05/22COMB	222	ELLIOTT, DWAYNE	OUTSTANDING	Cheque
0033097	2023-05-22	05/22COMB	378	MILLETTE, SHELBA	OUTSTANDING	Cheque
3433	2023-05-22	05/22COMB	118	COOPER, RONALD	OUTSTANDING	Direct Deposit
3434	2023-05-22	05/22COMB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
3435	2023-05-22	05/22COMB	169	MAGUIRE, KELSEY	OUTSTANDING	Direct Deposit
3436	2023-05-22	05/22COMB	216	REID, BRENDA	OUTSTANDING	Direct Deposit
3437	2023-05-22	05/22COMB	221	MAGUIRE, ROBERT	OUTSTANDING	Direct Deposit
3438	2023-05-22	05/22COMB	223	BOWERMAN, JANICE	OUTSTANDING	Direct Deposit
3439	2023-05-22	05/22COMB	224	HOOPER, JENNIFER	OUTSTANDING	Direct Deposit
3440	2023-05-22	05/22COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit
3441	2023-05-22	05/22COMB	362	SAGLE, EDDY	OUTSTANDING	Direct Deposit
3442	2023-05-22	05/22COMB	364	BOND, KYLE	OUTSTANDING	Direct Deposit
3443	2023-05-22	05/22COMB	365	BOWERMAN, COLE	OUTSTANDING	Direct Deposit
3444	2023-05-22	05/22COMB	370	LENTIR, CRYSTAL	OUTSTANDING	Direct Deposit
3445	2023-05-22	05/22COMB	381	COOPER, JEREMY	OUTSTANDING	Direct Deposit
3446	2023-05-22	05/22COMB	386	NEWMAN, PERRY	OUTSTANDING	Direct Deposit
3447	2023-05-22	05/22COMB	396	GERRARD, KARI	OUTSTANDING	Direct Deposit
3448	2023-05-22	05/22COMB	394	RZADNIEWICZ, RHEAL	OUTSTANDING	Direct Deposit

Total : \$25,250.63

Date : 2023-06-12
Time : 11:35:18 AM

The Township of Assiginack

Page: 1

Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0033125		2023-06-05	06/05COMB	122	HOBBS, ALTON	OUTSTANDING	Cheque
0033126		2023-06-05	06/05COMB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
0033127		2023-06-05	06/05COMB	133	BOND, FREDA	OUTSTANDING	Cheque
0033128		2023-06-05	06/05COMB	222	ELLIOTT, DWAYNE	OUTSTANDING	Cheque
0033129		2023-06-05	06/05COMB	378	MILLETTE, SHELBA	OUTSTANDING	Cheque
0033130		2023-06-05	06/05COMB	383	MENDE, JONATHAN	OUTSTANDING	Cheque
3449		2023-06-05	06/05COMB	118	COOPER, RONALD	OUTSTANDING	Direct Deposit
3450		2023-06-05	06/05COMB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
3451		2023-06-05	06/05COMB	169	MAGUIRE, KELSEY	OUTSTANDING	Direct Deposit
3452		2023-06-05	06/05COMB	216	REID, BRENDA	OUTSTANDING	Direct Deposit
3453		2023-06-05	06/05COMB	221	MAGUIRE, ROBERT	OUTSTANDING	Direct Deposit
3454		2023-06-05	06/05COMB	223	BOWERMAN, JANICE	OUTSTANDING	Direct Deposit
3455		2023-06-05	06/05COMB	224	HOOPER, JENNIFER	OUTSTANDING	Direct Deposit
3456		2023-06-05	06/05COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit
3457		2023-06-05	06/05COMB	362	SAGLE, EDDY	OUTSTANDING	Direct Deposit
3458		2023-06-05	06/05COMB	364	BOND, KYLE	OUTSTANDING	Direct Deposit
3459		2023-06-05	06/05COMB	365	BOWERMAN, COLE	OUTSTANDING	Direct Deposit
3460		2023-06-05	06/05COMB	370	LENTIR, CRYSTAL	OUTSTANDING	Direct Deposit
3461		2023-06-05	06/05COMB	381	COOPER, JEREMY	OUTSTANDING	Direct Deposit
3462		2023-06-05	06/05COMB	386	NEWMAN, PERRY	OUTSTANDING	Direct Deposit
3463		2023-06-05	06/05COMB	390	GERHARD, KARI	OUTSTANDING	Direct Deposit
3464		2023-06-05	06/05COMB	394	RZADKIEWICZ, RHEAL	OUTSTANDING	Direct Deposit

Total : \$25,537.18



The Corporation of The Township of Assiginack

Worksheet TYPE: RFT

JOB NAME: 2023-07 To Provide "Aggregate - 3 year"	
DATES To be issued: May 19, 2023 Social Media: Same Expositor: 2wks (May24/M31)	
WALK THROUGH REQUIRED ON:	Not applicable
PROPOSAL QUESTIONS REQUIRED BY:	Not applicable
PROPOSAL SUBMISSION DEADLINE:	June 9, 2023 @ 4 pm
PROJECT COMPLETION DEADLINE:	June 30 th , Annually @ noon

1. Information & Requirements

a. Company Name	E. Corbiere	Don Eadie Con.	Mike Varey
b. Sealed & Labelled Env	Yes	Yes	Yes
c. All Boxes ticked	Yes	Yes	Yes
d. Statement A - Experience	Yes	Yes	Yes
e. Statement B - Subs	None	H & R Noble, Rob Cranston, E. Corbiere	None
f. Statement C - Suppliers	E. Corbiere	Don Eadie Con. -Cup & Saucer Pit	McLay Pit, Fisher Harbour Pit
g. Date & Time Comply	June 9 th 14:45	June 9 th 14:00	June 9 15:10
h. 4000m3 spread on roads	\$ 97,000.00	\$ 95,280.00	\$ 93,720.00
i. 1000m3 Stockpiled	21,000.00	18,960.00	19,640.00
j. Net Tender	\$118,990.00	\$114,240.00	\$113,360.00
k. HST	15,468.70	14,851.20	14,736.80
l. Total Tender	\$134,458.70	\$129,091.12	\$128,096.80

Tender Opening June 12, 2023 @ 9am by :Alton, Deb, Crystal (Signatures above)





The Corporation of The Township of Assiginack

Worksheet TYPE: RFT

JOB NAME: 2023-09 To Provide "Winter Sand – 3 year"	
DATES To be issued: May 19, 2023 Social Media: Same Expositor: 2wks (May24/M31)	
WALK THROUGH REQUIRED ON:	Not applicable
PROPOSAL QUESTIONS REQUIRED BY:	Not applicable
PROPOSAL SUBMISSION DEADLINE:	June 9, 2023 @ 4 pm
PROJECT COMPLETION DEADLINE:	September 30 th , Annually @ noon

1. Information & Requirements

a. Company Name	E. Corbiere	Don Eadie Con.	Mike Varey
b. Sealed & Labelled Env	Yes	Yes	Yes
c. All Boxes ticked	Yes	Yes	Yes
d. Statement A – Experience	Yes	Yes	Yes
e. Statement B – Subs	None	H & R Noble, Rob Cranston, E. Corbiere	None
f. Statement C - Suppliers	E. Corbiere	None	Varey
g. Date & Time Comply	June 9 th 14:45	June 9 th 14:00	June 9 15:10
h. Slacker Available	Yes	Yes	Yes
i. 1000m3 Stockpiled 3%	\$21,500.00	\$ 22,910.00	\$ 23,190.00
j. HST	2,795.00	2,978.30	3,014.70
k. Total Tender	\$	\$ 25,888.30	\$ 26,204.70



Tender Opening June 12, 2023 @ 9am by :Alton, Deb, Crystal (Signatures above) Date Stamp



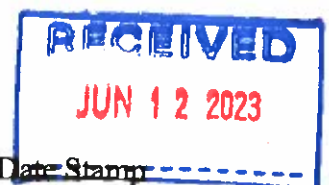
The Corporation of The Township of Assiginack

Worksheet TYPE: RFT

JOB NAME: 2023-08 To Provide "Surface Treatment"	
DATES To be issued: May 19, 2023 Social Media: Same Expositor: 2wks (May24/M31)	
WALK THROUGH REQUIRED ON:	Not applicable
PROPOSAL QUESTIONS REQUIRED BY:	Not applicable
PROPOSAL SUBMISSION DEADLINE:	June 9, 2023 @ 4 pm
PROJECT COMPLETION DEADLINE:	August 31, 2023 @ noon

1. Information & Requirements

a. Company Name	Miller Paving	Duncor Ent. Inc	Beamish Conc Inc
b. Sealed & Labelled Env	Yes	Yes	Yes
c. All Boxes ticked	Yes	Yes	Yes
d. Statement A – Experience	Yes	Yes	Yes
e. Statement B – Subs	None	None	None
f. Statement C - Suppliers	Mike Varey	H & R Noble	H & R Noble & McAsphalt
g. Date & Time Comply	June 9 th 13:50	June 9 th 10:47	June 9 15:42
h. Insurance	Yes	Yes	Yes
i. Clearance Cert	Yes	Yes	Yes
j. Net Tender	\$554,400.00	\$614,600.00	\$518,000.00
k. HST	72, 072.00	79,898.00	67,340.00
l. Total Tender	\$626,472.00	\$694,498.00	\$585,340.00



Tender Opening June 12, 2023 @ 9am by :Alton, Deb, Crystal (Signatures above) Date Stamp

APPLICATION FOR CONSENT UNDER SECTION 53 OF THE PLANNING ACT

Note to Applicants: This application form is to be used if the Manitoulin Planning Board is the consent granting authority. In this form the term "subject" land means the land to be severed and the land to be retained.

Completeness of the Application

The information in this form that must be provided by the applicant is prescribed by the Planning Act, Schedule to Ontario Regulation 197/96, as amended. The mandatory information must be provided with the appropriate fee. If the mandatory information and fee are not provided, the Manitoulin Planning Board will return the application or refuse to further consider the application until the information and fee have been provided.

The application form also sets out other information that will assist the Manitoulin Planning Board and others in their planning evaluation of the consent application. To ensure the quickest and most complete review, this information should be submitted at the time of application. In the absence of this information, it may not be possible to do a complete review within the legislated time frame for making a decision. As a result, the application may be refused.

Submission of the Application

- A fee of \$760.00 for each parcel/consent proposed must accompany the application
- A certification fee of \$130.00 to be submitted prior to the Certificate of the Secretary-Treasurer
- The original and 3 copies of the completed application form and 3 copies of the sketch are required by the Manitoulin Planning Board. The copies will be used to consult with other ministries or agencies that may have an interest in the application.

Measurements are preferred in metric units

For Help

To help you understand the consent process and information needed to make a planning decision on the application, refer to the "Application Guide Q & A" (attached) or contact the Manitoulin Planning Board Office at 705-282-2237 or e-mail mpbcarlisle@bellnet.ca

WHO MUST SIGN THE APPLICATION

- 1) All registered owners, or an owner with written authorization of all of the owner(s); or
- 2) An agent or solicitor appointed by all registered owners of the property with the submission of written authorization of all registered owners; or
- 3) If the registered owner is a corporation, an officer who has the authority to bind the corporation.

Please Print and Complete or (✓) Appropriate Box(es)

1. Applicant Information

An owner's authorization is required in Section 11.1, if the applicant/agent is not the owner.

1.1 Name of Owner(s) <u>Brent Quackenbush</u>		Home Telephone No <u>705 943 9778</u>	Business Telephone No
Address <u>P.O. Box 228 Manitoulin P.O.P.I.N.B.</u>		Cell No	E-mail &/or Fax <u>bsquack@att.net</u>
1.2 Name of Agent/Applicant <u>Brent Quackenbush</u>		Home Telephone No <u>705 943 9778</u>	Business Telephone No
Address <u>Box 228 Manitoulin P.O.P.I.N.B.</u>		Cell No	E-mail &/or Fax
1.3 Name of Contact Person <u>Same</u>			

2. Location of the Subject Land (Complete applicable boxes in 2.1) (Your land transfer/deed can assist you with completing this section)

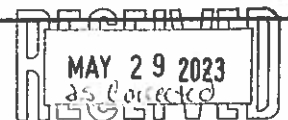
2.1 Township/Municipality <u>Assiniboia</u>		Property Identification No <u>Pin # → 4713-01041-1</u>	
Concession Number(s) <u>#2</u>	Geographic Lot Number(s) <u>PART 6-7</u>	Name of Street/Road <u>Hwy #8</u>	House No./911 No <u>18281</u>
Survey Plan No	Survey Part/Lot Number(s)	Subdivision Plan No.	Subdivision Lot No

2.2 Are there any easements or restrictive covenants affecting the subject land?

☒ No ☐ Yes If Yes, describe the easement or covenant and its effect (i.e. Hydro One, Right-of-way)

3. Purpose of this Application**3.1 Type and Purpose of proposed transaction (check appropriate box)**

Transfer: ☒ Creation of a new lot ☒ Addition to a lot ☐ Easement/Right-of-way
Other: ☐ A charge ☐ A lease ☐ A correction of title

**3.2 Name of person(s), if known, to whom land or interest in land is to be transferred, leased or charged**

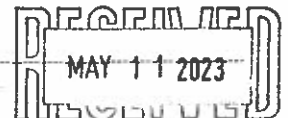
Chris + Star Proutman offer for sale

3.3 If a lot addition, describe the lands to which the parcel will be consolidated with and the current land use. (Also to be identified on sketch)

Wanted to be sold N/A

3.4 If proposing the creation of a new lot, confirm if a Certificate of Official is required also for the Retained Land

☐ Yes ☒ No



If Yes, the applicant shall provide a statement from a lawyer that there is no land abutting the subject lands (i.e. severed and/or retained) that is owned by the registered Owner(s) of the subject lands, other than land that could be conveyed in accordance with Section 50 of the Planning Act

4. Description of Subject Land and Servicing Information (Complete each subsection)

4.1 Description		Severed #1	Severed #2	Retained
	Frontage (m.)	61 m, 644.8		446.3 m
	Depth (m.)	1178.3		1178.3
	Area (ha)	43 ha ±		49 ha
4.2 Use of Property	Existing	VACANT		Res.
	Proposed	SAME		SAME
4.3 Buildings or Structures	Existing	NONE		Res. 3000 sq ft
	Proposed	Res.		SAME
4.4 Access (Check appropriate space)	Provincial Highway	✓		✓
	Municipal Road, Maintained All Year			
	Municipal Road, Seasonally Maintained			
	Other Public Road			
	Right of way			
	Water Access			
	Describe in section 9 the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road.			
4.5 Water Supply (Check appropriate space)	Publicly owned/operated piped water system			
	Privately owned/operated individual well	well		✓
	Privately owned/operated communal well			
	Lake or other water body			
	Other means			
4.6 Sewage Disposal (Check appropriate space)	Publicly owned & operated sanitary sewage system			
	Privately owned & operated individual septic tank	✓		✓
	Privately owned & operated communal septic system			
	Privy			
	Other means			
* A certificate of approval from the local Health Unit or Ministry of the Environment and Energy submitted with this application will facilitate the review.				
4.7 Other Services	Electricity	✓		
	School Bussing	✓		
	Waste Collection/Disposal	✓		

4.8 If access to the subject land is by private road, or if "other public road" or "right of way" was indicated in section 4.4, indicate who owns the land or road, who is responsible for its maintenance and whether it is publicly maintained seasonally or all year.

5. Land Use

5.1 What is the existing official plan (OP) designation(s) of the subject land? Refer to OP Mapping www.manitoulinplanning.ca

Rural

5.2 What is the zoning of the subject land? Refer to Municipal website for Zoning Map

Rural

5.3 Are any of the following uses or features on the subject land or within 500 metres of the subject land?
Please check the appropriate boxes, if any apply.

Use or Feature	On the Subject Land	Within 500 Metres of Subject Land, unless otherwise specified (indicate approximate distance)
An agricultural operation, including livestock facility or stockyard		✓
Utility Corridor		
A landfill, closed or active		
A sewage treatment plant or waste stabilization plant (lagoon)		
A provincially significant wetland or significant coastal wetland		
A significant wildlife habitat and/or habitat of endangered species and threatened species		
Fish Habitat		
Flood plain		
An active or rehabilitated or abandoned mine site or mine hazards		
An active mine site or aggregate operation site within 1 km of the subject land		
A contaminated site or a gas station or petroleum/fuel storage		
An industrial or commercial use, and specify the use(s)		
Known archaeological resources or areas of archaeological potential		
A municipal or federal airport		

6. Is the application consistent with Provincial Policy Statements issued under subsection 3(1) of The Planning Act? This document is available online.

Yes

7. History of the Subject Land

7.1 Has the subject land ever been the subject of any other planning applications, i.e. Official Plan or Zoning By-law Amendment, Plan of Subdivision, Consent, Site Plan, under the Planning Act?

✓ Yes ☐ No ☐ If Yes and if known, provide the application file number and the decision made on the application

B 21-22

7.2 Past Land Uses -

Res, Hunting

8. Current Applications

Is the subject land currently the subject of an application for an Official Plan and/or Zoning By-law amendment, minor variance, consent or a plan of subdivision that has been submitted for approval?

☐ Yes ☒ No ☐ Unknown If Yes, and if Known, specify the appropriate file number and status of the application

Unknown

9. Other Information

Is there any other information that you think may be useful to the Planning Board or other agencies in reviewing this application?

If so, explain below or attach on a separate page

MTB Sentences permit Attached

10. AFFIDAVIT OR SWORN DECLARATION

I/We Brent P. Carls of the Assiniboia
in the Manitowin make oath and say (or solemnly declare) that the information contained

in this application is true and that the information contained in the documents that accompany this application is true

Sworn (or declared) before me

at the Town of Gore Bay
in the District of Manitowin
this 29th day of May 2023

Theresa A. Carlisle
Commissioner of Oaths

Theresa Anne Carlisle, a Commissioner, etc.,
District of Manitowin, for Manitowin Planning Board.
Expires February 13, 2024

Brent P. Carls
Owner(s) or Authorized Agent/Applicant

Owner(s) or Authorized Agent/Applicant

11. AUTHORIZED AGENT

Authorization of Owner for Agent to Make the Application

I/We _____ am/are the registered owner(s) of the subject lands for which this application is to
apply I/We do hereby grant authorization to _____ to act on my/our behalf in regard to this application

Date

Signature of Owner(s)

Date

Signature of Owner(s)

12. PERMISSION TO ENTER

I/We hereby authorize the members of the staff of the Manitowin Planning Board to enter upon the subject lands and premises for the
limited purpose of evaluating the merits of this application. This is their authority for doing so

May 29 / 23
Date

Brent P. Carls
Signature of the Owner(s)

Date

Signature of the Owner(s)

The Planning Board will assign a File Number for complete applications and this should be used in all communications

Applicant's Checklist:	Have you remembered to attach	Yes
	- 3 copies of the completed application form?	<input type="checkbox"/>
	- 3 copies of the sketch?	<input type="checkbox"/>
	- The required fee, payable to the Manitowin Planning Board?	<input checked="" type="checkbox"/>
	- a copy of your land transfer/deed?	<input checked="" type="checkbox"/>

Forward to: The Manitowin Planning Board
40 Water Street, Unit 1, P. O. Box 240
GORE BAY, Ontario POP 1H0

• Sketch Required

The Application shall be accompanied by a sketch showing the following, in metric units

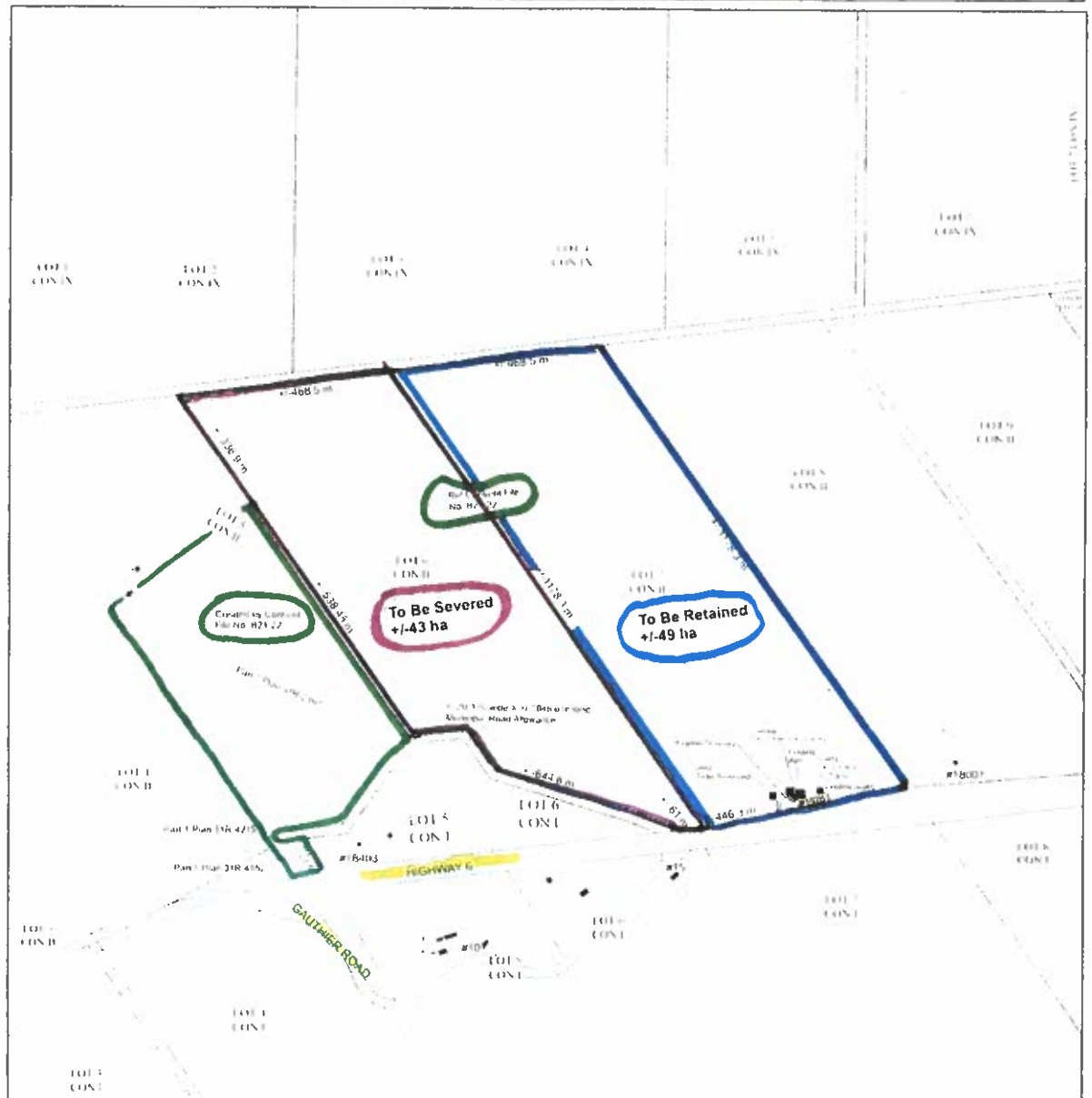
- the boundaries and dimensions of any land abutting the subject land that is owned by the owner of the subject land.
- the approximate distance between the subject land and the nearest township lot line or landmark such as a bridge or railway crossing.
- the boundaries and dimensions of the subject land, the part that is intended to be severed and the part that is intended to be retained and, in the case of a lot addition, the lands the addition is to be consolidated with.
- the location of all land previously severed from the parcel originally acquired by the current owner of the subject land.
- the approximate location of all natural and artificial features (for example, buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks) that (i) are located on the subject land and on land that is adjacent to it, and (ii) in the applicant's opinion, may affect the application.
- the current uses of land that is adjacent to the subject land (for example, residential, agricultural or commercial).
- the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way.
- if access to the subject land will be by water only, the location of the parking and boat docking facilities to be used, and
- the location and nature of any easement affecting the subject land.

The preferred size is on paper no larger than 8.5" by 14", larger plans will be accepted provided a reduction for circulation purposes is provided.

Lot 6 and 7 Concession II
(#18261 Highway 6)
Township of Assiginack
District of Manitoulin

[Signature]
APPLICANT SIGNATURE

FILE NO. B11-23



Alton Hobbs

From: jheastont@me.com
Sent: June 15, 2023 8:14 AM
To: Brenda Reid; Dwayne Elliott; Rob Maguire; Janice Bowerman; Jennifer Hooper
Cc: Alton Hobbs
Subject: Proof of access for boundary adjustment
Attachments: Planning Board Decision B40-22.pdf; Site Plan Overlay cid2A32CD00-0D5A-4A15-98D4-4B5FE0B5D839.pdf; Gord Keatley opinion letter.pdf; John Hutcheson Access Report.pdf

Dear Mayor and Councillors,

Thank you for voting in favour of our 50ft boundary adjustment on November 15, 2022:

#266-20-2022 R. Maguire – J. Hooper

THAT we inform the Manitoulin Planning Board that we have no objection to Consent Application B 040-22, with the knowledge that the Municipality is not currently providing maintenance of the private road and with the request that the applicant provide written proof of the right of way access to the public road to the Municipality and Board, prior to final approval.

CARRIED

We are in the final stages of fulfilling the conditions of our application. We own two adjoining lots, a one acre lot and a two acre lot. This 50ft adjustment will bring our undersized lot up to the current standard of 1.5 acres by adding 50ft from our oversized lot. Both lots will be standard size upon final approval. This letter is in regards to condition number three which was requested by the township:

iii) a written confirmation from the municipality, that the applicant has provided written proof of the right-of-way access to the public roads the municipality prior to final approval, satisfactory to the municipality.

After discussions with people who have knowledge of ROW access, we understand there are different ways to prove access. Our lawyer, Larry Humenik, surveyor, Gord Keatley and Title searcher, John Hutcheson, have all explained the difficulty we would face trying to prove deeded access to the township road, due to the nature of the old deeds. They have also explained proof of access is established when a ROW has been in use for 40 years. As we're sure you're aware, this is the case with our ROW.

Our lawyer has said, if the township insists on proof of deeded access, the only way to a resolution would be through litigation. We have absolutely no desire to pursue this option. We do not believe it was the intent of council to place such a burden on us, the township and taxpayers for such a minor adjustment, that is actually an improvement to the current lot sizes.

Nothing will change, regarding access, with this boundary adjustment. There are currently two lots and there will still be two lots with the same ownership. The only difference is 50ft will be removed from an oversized lot and added to an undersized lot. If the township decides we have not provided proof of access, how can any vehicles, including emergency vehicles, the building inspector, by-law officer, roads department (installing 911 signs), and any others, continue to traverse Leask Bay Shores Lane? We invite you to view our lots and see the requested boundary adjustment. The stakes are in the ground and clearly marked, we would be happy to chat with you.

We have attached the MPB decision, expert opinions and a site plan, completed by Gord Keatley. The site plan confirms there is no trespass issue where the ROW meets the township road.

Since proof of access is a requirement normally reserved for the creation of a new lot or subdivision and our application is a simple boundary adjustment, we are respectfully requesting you to consider the attached documents as satisfying condition number three on the decision by the Manitoulin Planning Board.

A response via e-mail would be much appreciated.

Warm regards,

Jan & Paul Heastont

Attachments:

Manitoulin Planning Board decision

Site Plan

Email from Gord Keatley

Letter from John Hutcheson

HUTCHESON-BARNES TITLES LIMITED

P. O. Box 1381
BRACEBRIDGE, ON P1L 1V5

Phone 705-645-4765 (1-800-758-4285)

Manitoulin Phone: 705-368-3893
Manitoulin Email: hbt48@gmail.com

MEMO

TO: To Whom It May Concern

FROM: John Hutcheson

RE: **HEASTONT – Lot Addition Road Access**

DATE: 12 June 2023

We are searchers of Land Title records with over 50 years experience. Personally, I have been searching title records in Manitoulin District for over 17 years. We have been asked to comment on the right of way access to properties in L28 C9, Township of Assiginack, along the shore of South Bay. We have completed numerous title reports for properties in this area and familiar with the right of way scheme established many years ago. The road in question was known as Hollywood Lane and seems to be known now as Leask Bay Shores Lane.

The various separate parcels of land along the shore in Lots 27 & 28 were made "SUBJECT TO a Right of Way at all times for all parties entitled thereto," over the northerly 60 feet of each property. Various surveys, Land Registry Block Maps, and sketches have identified this contiguous 60-foot wide strip of land as a right of way. Even though the wording chosen some 50 or 60 years ago may not meet today's standards, we believe the intent to create a mutual access right of way is clear.

Regarding the Heastont property, no new lot is being created. The application to the Planning Board was for a lot addition only or what may be called an adjustment to their 2 properties so they are of similar width. There has been no change in the existing access route and no creation of any new right of way. The access to the Heastont property is the same as the one they have enjoyed since making their initial purchase in 2005. The present location of the travelled portion of the right of way is clearly shown on the sketch provided to the Manitoulin Planning Board and is not being relocated in any way.

Page 2

The mutual right of way used by the owners of the many individual properties in Lots 27 & 28, Concession 9, and known as Leask Bay Shores Lane, continues southwesterly to the west limit of said Lot 27. Then it continues north and west as Hollywood Lane or Robin Lane across Lot 26 to the travelled municipal road on the Crown road allowance between Concessions 1 & 9. Even though this latter right of way is not specifically mentioned in the current legal descriptions, the unobstructed right to the use of the complete access route connecting with the municipal road has been well established by the Heastonts over the last 18 years or so, together with the rest of the owners along Leask Bay Shores Lane.

We hope that our report assists in clarifying access.

HUTCHESON-BARNES TITLES LIMITED

A handwritten signature in dark ink, appearing to read 'John Hutcheson', is written over a light blue circular stamp. The signature is fluid and cursive.

John Hutcheson

Alton Hobbs

From: Jackie White
Sent: June 13, 2023 9:53 AM
To: Alton Hobbs
Subject: FW: Request for a Donation towards Marc HOVINGH memorial ride.

Alton, can this pls go into the Council package for consideration?

Thank you,

Jackie

Jackie White
Events Coordinator
Township of Assiginack



All information contained in this electronic communication is solely for the use of the individual(s) or entity to which it was addressed. This message may contain information that is privileged, confidential and exempt from disclosure under the Municipal Freedom of Information and Protection of Privacy Act. If you have received this message in error, please notify the sender immediately and delete the message without making a copy. Thank you.

From: Ford, Marie (OPP) <Marie.Ford@opp.ca>
Sent: Tuesday, June 13, 2023 3:13 AM
To: Jackie White <jwhite@assiginack.ca>
Subject: Request for a Donation towards Marc HOVINGH memorial ride.

Good Morning Assiginack Township Council:

I am writing to ask for your support for the third annual Marc HOVINGH memorial ride/run. It is hard to believe that this November it will be three years since we lost Marc. We continue to remember him with our September ride/run which will be held this year in Central Manitoulin Township at the arena on September 9th, 2023.

To enhance this years ride, we are hoping to add t-Shirts to the cost of participation, ALL of the proceeds from Marc's Ride go towards the OPP Youth Foundation - an organization where 100% of the donated money goes towards supporting our community youth realize their potential. The foundation focuses on those youth who are unable to afford sports team fees, horse back riding, new school clothing etc. I can attest to this foundation as I have spent close to \$15,000 on our local youth! For more information please check out oppyouthfoundation.ca .

What I am asking for from EACH of the Island communities and First Nations is a donation of \$250 towards the Marc Hovingh Memorial Ride. The money will go towards t-shirts which in turn will support the Youth Foundation in memory of PC Marc HOVINGH. I would like to have the Township names and logos printed on to the t-shirts to show the support we have had, and continue to have- from our communities.

The t-shirts will be designed and printed by Manitoulin Secondary School students!

Your time to review this request is greatly appreciated.

Thank You very much!

Marie Ford #8472

Provincial Constable
Manitoulin OPP

June 14th, 2023

Dear Assiginack Council,

I hope this letter finds you well and enjoying the beautiful June weather. I am writing to invite you to partner with some exciting events that we have organised to promote outdoor recreation and community engagement on Manitoulin. We have put together a series of racing events to be hosted in various locations on Manitoulin. I am hoping that you will consider co-hosting the two events held in the Township of Assiginack so that they may be covered under your municipal insurance policy.

Assiginack Township is home to the beautiful Mclean's Park and has Manitoulin's premiere mountain bike trail system. Naturally, it is the ideal location to host the two planned mountain bike events. The first event, the "Manitoulin MTB Challenge", is scheduled for June 25th and is new for 2023. The second event, the "Mclean's 6-hour Relay", is scheduled for September 2nd and has been running at Mclean's for over 10 years.

These events are being organised not-for-profit by a group of volunteers through the Manitoulin Cycling Club. The profits from the series will go towards youth sport and cycling on Manitoulin. Based on historical attendance and registration costs we hope to raise ~\$3000 across the five events.

One of the major challenges with being able to hold events like these is the risk of liability to the organisers, volunteers and host sites. In the past we have relied on participant waivers, such as the one provided by the Township of Assiginack when we have held the Mclean's Relay. With the series this year, other host municipalities and organisations have offered to co-host events as a way to provide us with protection through their insurance. For example, NEMI has offered to help co-host events and allow the event to be insured through their municipal insurance policy. I have explored independent third-party insurance which has been quoted at more than \$1500 for the race events.

I am hoping that you would consider co-hosting the events held at Mclean's Park and bring them under the umbrella of your municipal insurance. This would allow us to run them with reduced personal risk and allow for more funds to be available to donate to local causes. In addition it will allow us to keep the cost low for participants which will hopefully promote more participation from Island folks young and old. If approved, a letter stating that the Manitoulin Cycling Club, and its organisers and volunteers are also insured through your policy would be greatly appreciated. We would be more than happy to include the Township of Assiginack's logo and any desired information in future advertising, website development, and related materials for these events

Thank you for your consideration.

Sincerely,

Ben Quackenbush



United Counties of
Stormont, Dundas & Glengarry

RECEIVED
MAY 16 2023

RESOLUTION

MOVED BY Councillor Williams

RESOLUTION NO 2023- 98

SECONDED BY Councillor Lang

DATE May 15, 2023

WHEREAS the goal of increasing housing supply and reducing barriers in planning processes as set out in the recent legislative, regulatory and policy changes, including new provisions from Bill 23, More Homes Built Faster Act, 2022 is welcomed; and

WHEREAS the proposed PPS (sections 2.6 and 4.3) would dramatically remove municipal power and renders aspects of the County's Official Plan, and other official plans throughout Ontario inoperative, terminating some local planning autonomy, and directly interfering with municipalities' ability to meet local variation and unique community needs; and

WHEREAS the proposed PPS changes that would allow proliferation of lots with protection restricted to specialty crop areas only diminishes the purpose, uses, and integrity of rural and agricultural lands, thereby removing protection and restricting future uses of those lands; and

WHEREAS the proposed PPS changes encourage sprawl and rural roadway strip development, rather than more fiscally and environmentally sustainable practices like intensification in established settlement areas; and

WHEREAS the province has announced changes will be proposed to natural heritage (section 4.1) that have yet to be published.

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the United Counties of Stormont, Dundas, and Glengarry urges the province to:

- pause proposed changes to the PPS, particularly regarding natural heritage (section 4.1) and agricultural lands (sections 2.6 and 4.3)
- reinvest trust in the local planning authority of all 444 municipalities, recognizing that each Ontario municipality has unique landscapes, different housing needs and differing visions for local planning matters

AND THAT our fellow municipalities be urged to voice their concerns regarding the proposed undermining of local planning authority;

AND FURTHER THAT a copy of this resolution be sent to all 444 municipalities, The Hon. Doug Ford, Premier of Ontario, The Hon. Steve Clark, Minister of Municipal Affairs

and Housing; The Hon. Lisa Thompson, Ministry of Agriculture, Food and Rural Affairs, The Hon. David Piccini, Minister of Environment, Conservation and Parks, Stormont-Dundas-South Glengarry MPP Nolan Quinn, Glengarry-Prescott-Russell MPP Stéphane Sarrazin , the Association of Municipalities of Ontario, the Rural Ontario Municipal Association, the Federation of Canadian Municipalities, and the Eastern Ontario Wardens Caucus.

☒ CARRIED

☐ DEFEATED

☐ DEFERRED



WARDEN

RECEIVED
MAY 18 2023

MPAC Quarterly Update

May 2023



MUNICIPAL
PROPERTY
ASSESSMENT
CORPORATION

Local Issues?

If you have any local issues of concern, would like to meet, or would like for us to speak to Council please reach out to us!

Jeremy Cormier, Account Manager

jeremy.cormier@mpac.ca

(705) 662-8687 or (705) 419-1079

Gerry Henderson, Account Support Coordinator

geraldine.henderson@mpac.ca

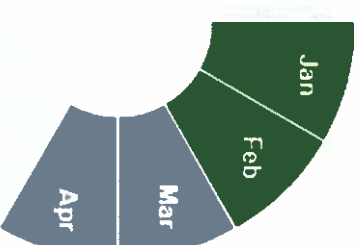
(705) 251-0592



Building Permit Submissions

- Permits submitted in January and February.
- Note: several Service Level Agreement (SLA) measures depend on municipalities providing building permits to MPAC within 30 days of issuance.

BUILDING PERMITS



Key MPAC Updates

- **Changes to the Farm Forestry Exemption (FFE)**
 - Effective January 1, 2023, the Province increased the FFE acreage cap for farm woodlots from 20 to 30 acres. Eligible farm properties may require changes to classification or tax liability. On March 20, MPAC mailed more than 21,500 Farm Special Amended Notices (SANS) to farm owners who qualify for the exemption, indicating a change to the property's eligible acreage and classification.
- **New School Support Online Portal Launches**
 - After extensive consultation with school boards and association stakeholders, MPAC has launched a new online portal to make it easier for property owners and tenants registered with MPAC to change their school support.
- **2022 Annual Report is Now Available on mpac.ca**
 - MPAC's 2022 Annual Report highlights milestones and achievements over the year as we focused on supporting municipal partners, stakeholders, and the people of Ontario. To learn more [read MPAC's 2022 Annual report here](#).



Key MPAC Updates

- **MPAC's 2022 Performance Report**
 - The 2022 Performance Report highlights our accountability and transparency as a public-facing organization, including statistics on how well we are meeting our goals in areas such as capturing new assessment, the proportion of property assessments that are accepted without going to appeal, customer contact centre satisfaction, and many more. To learn more about how we are doing, [read MPAC's 2022 Performance Report here](#).
- **New Data Sharing and Services Agreement (DSSA)**
 - DSSA updates and consolidates several existing MPAC-municipal agreements into a single document that modernizes our data-sharing relationship and provides greater clarity concerning permitted uses of MPAC data by municipalities, protection of Municipal data by MPAC and service level performance obligations.



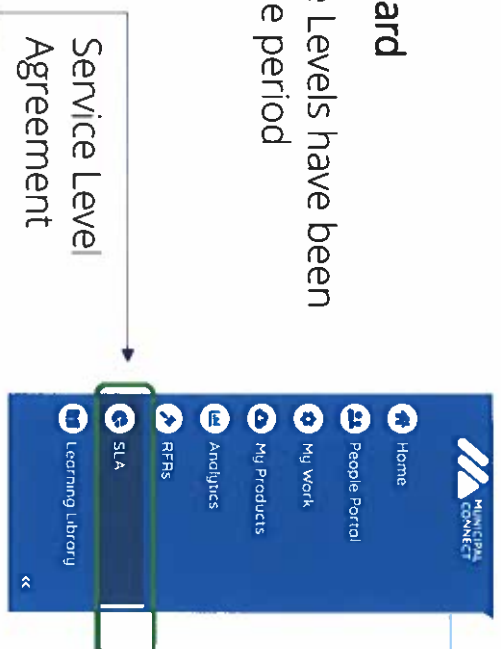
Service Level Agreement

Reports – My Products

- Quarterly Assessment Forecast (SLA_QAF) available

SLA Dashboard

- All Service Levels have been met for the period



Search

Service Level Agreement Report

Legend: ● MPAC achieved ● SLA missed ● No work objects to report Future reporting

PRAN REPORTS



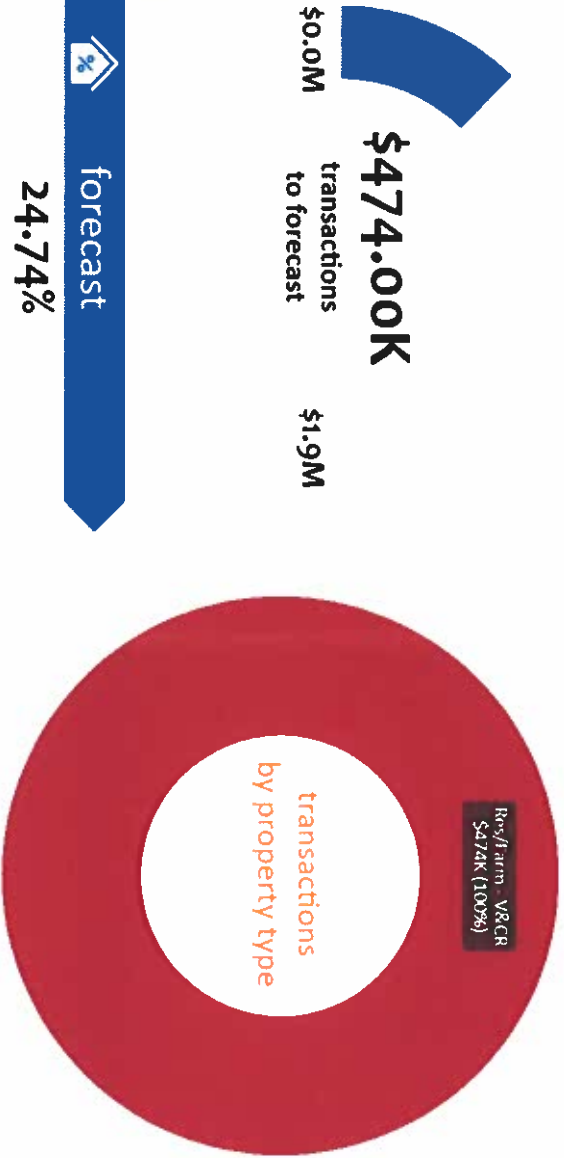
BUILDING PERMITS



MUNICIPAL ENGQUIRI



New Assessment



As of May 9, 2023

1 year occupancy

\$474.0K
100.00%

exempt

payment in lieu



Learn more about our
milestones and
achievements over the year.

Read MPAC's 2022 Annual
Report online at mpac.ca.

2022 Annual Report.

Leading the
way forward

| 2022 Annual Report



Providing the public, our partners, and our stakeholders with insight into MPAC's strategic and operational performance.

Find out how we are meeting our **goals** in areas such as:

- Assessment Excellence
- Stakeholder Engagement
- Operational Efficiency
- Customer Service

Check out **MPAC's 2022 Performance Report** online at mpac.ca.

Data Sharing and Services Agreement (DSSA).



What is the Data Sharing and Services Agreement (DSSA)?

- Reflects the evolving relationship between MPAC and municipalities.
- Consolidates 6 dated MPAC agreements governing data sharing and services into a single document that is easier to understand:
 - Municipal License Agreement
 - Product Use Sheets (relating to use at kiosks, tax calculators and websites)
 - Municipal Connect Terms & Conditions of Use
 - Ontario Parcel Master Agreement
 - MPAC Terms & Conditions
 - Service Level Agreement (SLA)
- A flexible framework that can accommodate future data products and services.

DSSA Highlights

- Developed with a municipal working group (part of our Municipal Liaison Group – MLG).
- Flexible framework to accommodate future updates.

- Service Level Agreement levels, performance, and dependencies unchanged.

- Defines the use of MPAC Data Products and custom data in accordance with each product's permitted uses.

- Defines and clarifies “internal planning” and “internal operations”.

- Offers easier access to MPAC data for “municipally-owned and funded” entities.

- Ensures municipal data, like building plans, remain protected.
- Clarifies and expands the use of MPAC data.



DSSA Key Dates & Facts

- Signature deadline is **December 2023** with a January 1, 2024 effective date
- Requires the signature of any municipal representative that can bind the municipality – not necessarily Council approval.
- Four-year term with yearly auto-renewal thereafter.
- Not signing the DSSA could result in eventual restrictions to Municipal Connect and other MPAC products, but MPAC's statutory services would not be affected.
- Document is standardized for all municipalities.

- Frequently Asked Questions document
- Fact Sheet
- **April 4 webinar** ~ MPAC's *New Data Sharing Services Agreement & Data Strategy*

Additional Resources.



Questions?

RECEIVED
MAY 18 2023

Property Assessment in Ontario.

MUNICIPAL PROPERTY ASSESSMENT CORPORATION

May 8, 2023



MUNICIPAL
PROPERTY
ASSESSMENT
CORPORATION

Property values
continue to be based on
the market at **January**
1, 2016, which is our
current valuation state.



The Future of Work.

Charting a new path with flexible work options | Refreshing our workspaces | Remote work is the future of work



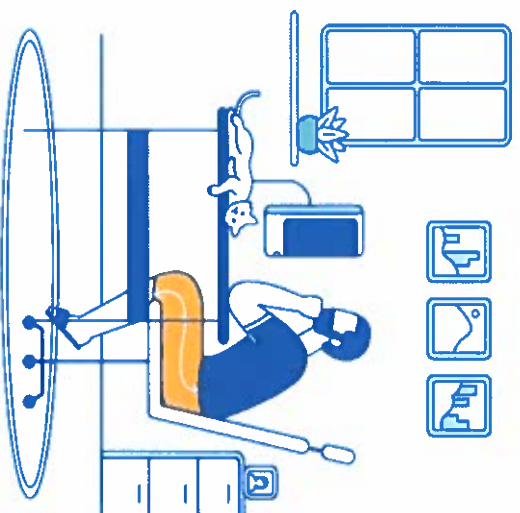
Overwhelming majority want to continue to work from home.



Strong participation in, and support for, Flexible Work pilot.



Through Poll Everywhere, over 70% of staff said they want to work in the office less than weekly.



We surveyed our employees and here's what they said:

Top 3 reasons for going into the office:

1. Meetings
2. Socializing
3. Office resources

Desire for future office space:

1. Touchdown space
2. Collaborative space
3. Bookable private space

Daily average in office pre-COVID:

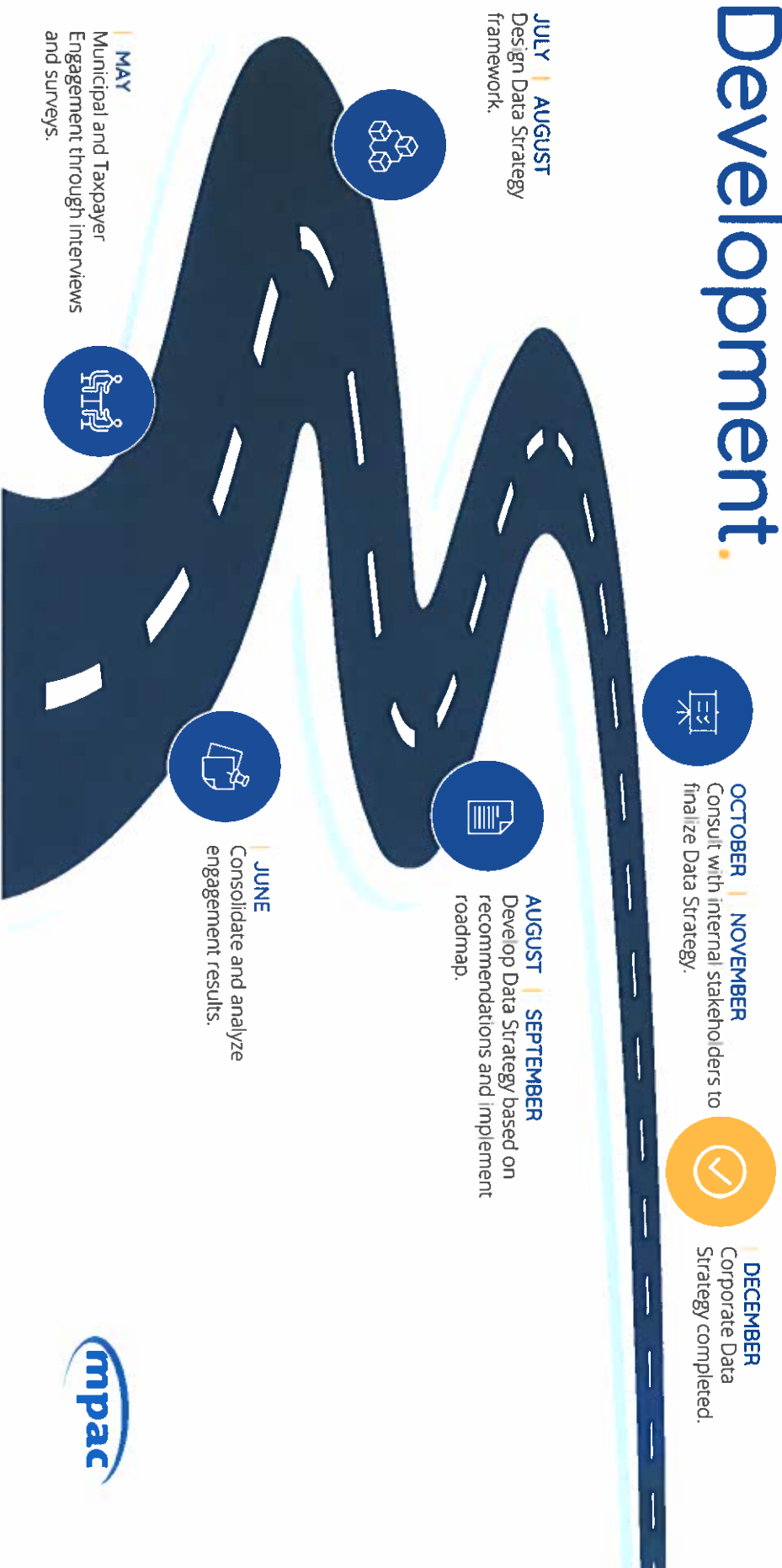
- Approximately 50%

Daily average in office post-COVID:

- Approximately 10%



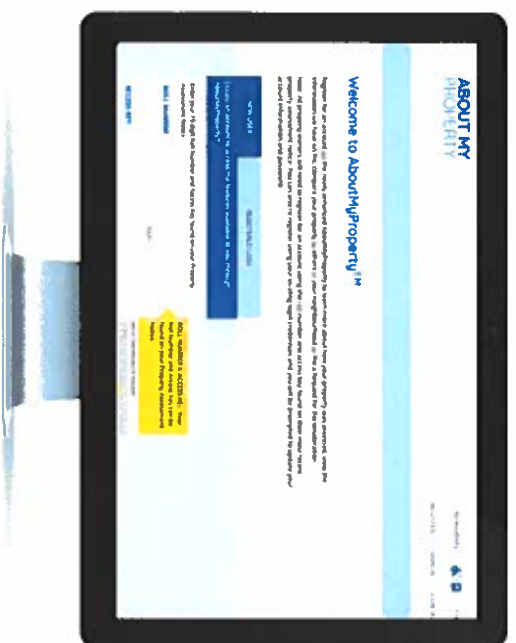
Corporate Data Strategy Development.



Modernizing our Operations.


450,000
users

We redesigned AboutMyProperty in November 2020 and added **180,000 new users** to the system.



New features include:

- **New Online Portal** to collect school support information electronically
- Newly designed **Request for Reconsideration** process
- **Farm Forestry Exemption** calculations added
- Enhancements to **browse neighbourhoods**
- **Better search features**, easy to navigate and understand

We continue to improve and add new features to elevate the property owner experience. Stay tuned for more!



Maintaining Ontario's Property Database



Provincial, Municipal and
Property Owner Support
and Guidance



Municipal Financial
Planning and Insights



Requests for
Reconsideration and
Appeal Processing



New Assessment Forecasting
and Market Analysis/Trends



Vacancy and Tax Applications
for Commercial, Business and
Residential



Processing Severances and
Consolidations

MPAC's Work in Northeastern Ontario







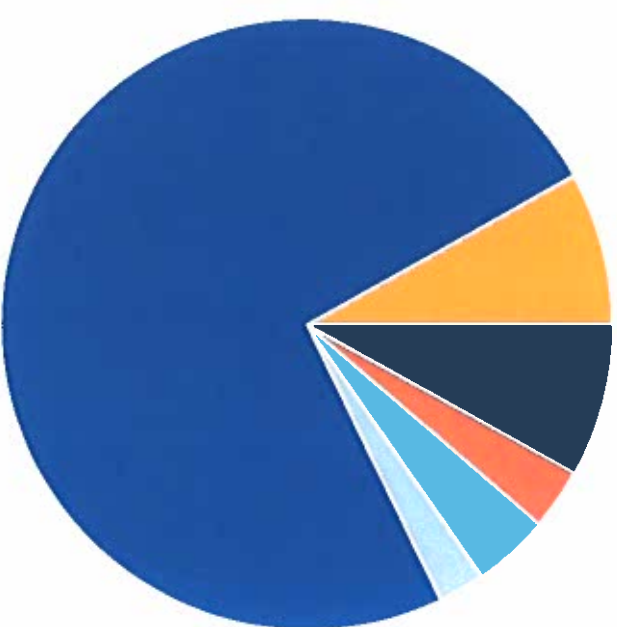
- **423 Municipal Engagements** in 2022
- **711 Municipal Applications** processed in 2022
- **6,276 sales reviews** in 2022
- **10,527 building permits completed** in 2022 (5,115 were New Structure, Additions, Reno/Alt)
- **749 Requests for Reconsideration** processed for 2022 tax year
- **Closed 848 appeals** on 202 properties in 2022



Northeastern Assessment

2016 CVA, 2022 Roll Return

	Residential \$ 57,649,655,926 Property Count: 306,441
	Special/Exempt \$ 6,321,883,600 Property Count: 3,412
	Commercial \$ 6,252,176,600 Property Count: 10,460
	Farm \$ 2,546,494,392 Property Count: 13,977
	Industrial \$ 3,145,629,900 Property Count: 8,354
	Multi-Res \$ 1,952,195,000 Property Count: 1,189



MPAC's Role in the Building Permit Process.



Municipalities rely on MPAC to take their building permits and plans and turn them into assessment.



Municipalities tax property owners based on those assessments.



The sooner MPAC delivers assessments, the faster municipalities realize new revenue.

10,382 Permits Received in 2022 in Northeastern Ontario

Top 5 by municipality:

Municipality	Permits Received
Greater Sudbury	1745
Sault Ste. Marie	1283
North Bay	552
West Nipissing	420
Espanola	324

Top 5 permit types:

Permit Type	Permits Received
Alterations/Renovations	2798
New Building	2298
Garage	1065
Deck	922
New Roof/Shingles	615

New Assessment in Northeastern Ontario



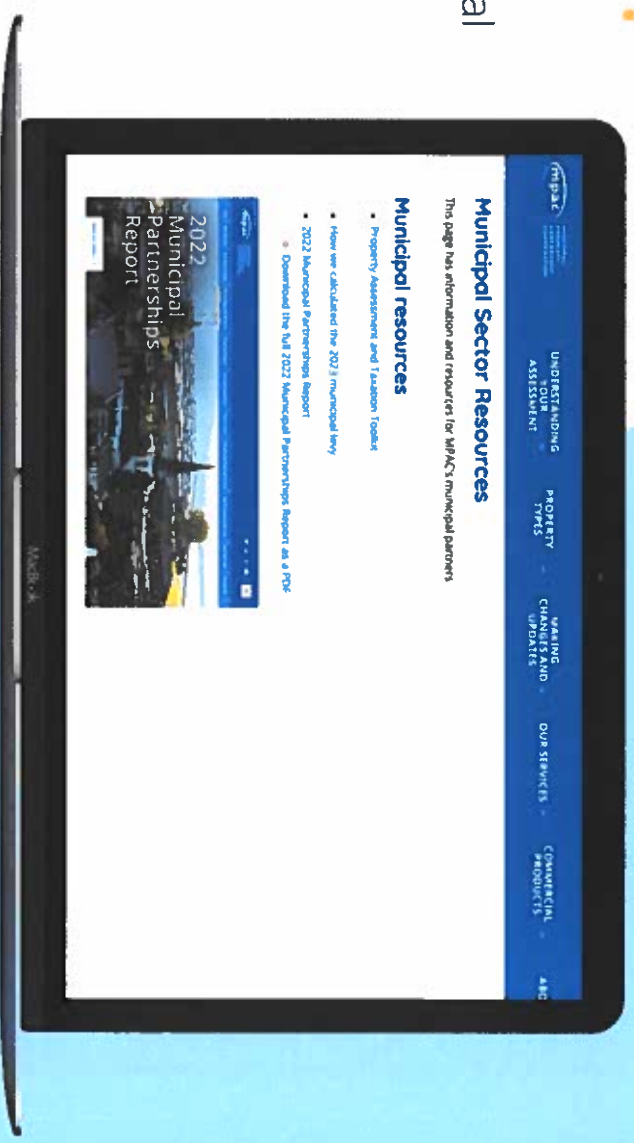
Top 10 New Assessment in Northeastern Ontario in 2022.

By CVA

1	Greater Sudbury \$136,974,600	6	Timmins \$16,853,100
2	North Bay \$74,867,000	7	Carling \$13,365,500
3	Sault Ste. Marie \$54,372,100	8	The Archipelago \$12,467,000
4	Seguin \$34,699,400	9	East Ferris \$12,349,500
5	West Nipissing \$25,002,800	10	Parry Sound \$9,382,400

Stay connected, Stay informed.

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2023 First Quarter Activity Report May 18, 2023

The following is the most recent consolidated Quarterly Report that the DSB will be sending to member municipalities and posting on the public website. Expect Quarterly Reports in February, May, September, and November of each year.

The program statistics are provided separately and updated monthly. They are available on the website by clicking the following link: [Monthly Program Statistics](#)

CAO Overview

The DSB 2023 First Quarter (Unaudited) Financial Report was presented to the Board and projects a year-end municipal **surplus of \$110,146**. Ontario Works and Children's Services expenses are forecasted to be on budget. Community Housing is forecasted to be under budget by \$54,239. Paramedic Services is forecasted to be over budget by \$145,158. Interest revenue on non-reserve accounts is forecasted to be \$201,065 more than budgeted.

The DSB quarterly financial reports are available on the DSB website by clicking the following link: [Quarterly Financial Reports](#)

Paramedic Services

The following provides some insight into the major activities involving the Paramedic Services Department during the months of January, February and March of 2023.

COVID-19 Pandemic Recovery

Our recovery continues as we have experienced a significant drop in COVID-19 infections amongst our staff. Many measures imposed during the Pandemic are expected to be loosened if not rescinded in the coming months as warmer temperatures approach and other agencies commence doing the same.

Collective Bargaining - OPSEU Local 679

Both parties returned to the table for one final attempt to get to an agreement before going to interest arbitration in the spring. Fortunately, the effort on both sides proved fruitful and a tentative agreement was reached and subsequently ratified by both parties. The final version is expected to be ready for April 2023 for approval and execution.

Community Paramedicine

Our CP team had been decimated by unanticipated departures and leaves of absences however thanks to a successful winter recruitment campaign, 3 new full time employees

have been hired and are currently being onboarded. Our hope is that all education, certification and mentorships will be completed by early April and the new recruits will be ready for independent practice shortly thereafter.

Winter recruitment

We hired 3 new FTEs to fill CP vacancies. We also recruited 2 Regular Part-Time employees through the winter recruitment process. We are hopeful that our spring posting and recruitment will prove more fruitful through our current open posting that has been active since June 2022. We are also hoping that some of our staff currently on prolonged leave are approaching a return-to-work date which will definitely ease some of our staffing pressures.

Non-Urgent Patient Transportation Service

Despite staffing pressures, the service continues to be an effective resource in shedding non-urgent work from our Paramedic Services. Bargaining sessions have been scheduled in April to negotiate a new CA.

Children's Services

In the first quarter, the average enrollment in licensed child care was 561 children, 445 full fee and 116 subsidized. Compared to last quarter there has been a 6% increase and compared to last year at this time, enrollment has increased by 16%.

The waitlist for licensed childcare at the end of the first quarter is 350 children. The highest waitlist age groups are infant, toddler and preschool children. Licensed child care in the Manitoulin-Sudbury district have not historically had waitlists, workforce shortages are preventing child care providers from meeting current need in their respective communities.

The number of total visits to EarlyON Child & Family Centres by parents/caregivers and children was 2912, and the total activity kits provided was 88. Compared to last quarter the number of visits increased by 22.5%, activity kits provided decreased by 33%. Compared to last year at this time, number of visits increased by 219%, and activity kits provided decreased by 90%. During the height of the pandemic families could not attend at the EarlyON sites, however, now that Centres are back in their sites full time, EarlyON Centres are encouraging families to attend in person and participate in group activities as opposed to providing activity kits.

The Manitoulin Sudbury Network for Children and Families / Child Care Crisis

The Manitoulin-Sudbury Network for Children and Families is an integrated system of early years leaders from across the district. In response to current staff shortages and ongoing challenges in recruiting new employees to the child-care sector, the Network members agreed on the need for advocacy and that a [letter](#) would be prepared and sent to Minister Lecce and the Honourable Karina Gould.

Staffing shortages are driven by low wages which is affecting the accessibility of child care for families. Child care centres are closing rooms and limiting enrollment because they cannot retain staff in their programs. Demand is increasing for child care spaces where a workforce shortage already exists. Without meaningful investments, educators will continue to exit the workforce, without educators and child care workers there is no child care.

Access and Inclusion Framework and Notional Space Targets

In February, the Manitoulin Sudbury District Services Board approved the [Access and Inclusion Space Target Issue Report](#). The 5-year (2022-2026) space allocation for the Manitoulin Sudbury District is 183. The school-based allocation is 10 and community-based allocation is 173.

Our district has notionally planned for future years and will continue to meet with partners and communities to ensure that planned spaces meet the needs of the communities and are viable into the future.

Learn and Stay Grant

In February, the Manitoulin Sudbury District Services Board approved the [2023 Learn and Stay Grant Issue Report](#), the report provides an overview of the Learn and Stay Grant as it relates to paramedic services, and recommends that advocacy commence to expand the grant to include Early Childhood Education.

2022 Early Years and Child Care Annual Report / Licensed Child Care Data Profiles

On February 14th, the Ministry of Education released the [2022 Annual Report and Licensed Child Care Data](#). The purpose of this is to collect annual statistical information about the operations of licensed child care centres and home child care agencies in Ontario.

While the system continues to recover from the COVID-19 pandemic, there has been encouraging movement with an increase of 8,459 licensed child care spaces across Ontario between 2021- 2022. The number of licensed childcare spaces has increased by 10% since 2012-2013 and the number of spaces has grown across all age groups.

As of November 1, 2022, 92% of licensed programs in Ontario have opted in to the CWELCC system. In our district, 100% of programs have opted in. The fees in our community are significantly lower than the median range in the province of \$75.01 per day for infants to \$23.58 per day for school age before and after school care.

The survey also includes data for EarlyON. In our district, we have 4 main sites and 12 satellite sites. Virtual programming is offered for both Manitoulin and Lacloche. French language programming is offered in Sudbury North, Lacloche and Sudbury East. Indigenous programming is offered throughout the district.

Reflecting on Black History Month

In a [memo](#) from the Ministry of Education on February 23, 2023, the province reflected on February as Black History Month and the opportunity to focus on and celebrate the

achievements and contributions of black individuals and black communities across Ontario and Canada. There were celebrations of Black History Month across the province children and youth were engaged in conversations about race and difference which helped foster an environment of belonging.

Ontario Works

In the first quarter of 2023, the Ontario Works/Temporary Care Caseload average was 521. Compared to last year at this time, the caseload has decreased by 0.95%.

Centralized Intake

153 applications were received by the Manitoulin-Sudbury District Services Board (DSB) in the first quarter of 2023. Of the 153 applications received, 63 were granted by the Intake and Benefits Administration Unit (IBAU), 38 were referred by the IBAU to the Manitoulin-Sudbury DSB for processing, and 24 were transfers from another Ontario Works (OW) office. The remaining 28 applications were processed at the local office rather than being referred to Centralized Intake as certain applications, such as Emergency Assistance, are not yet being processed by the IBAU, or there were extenuating circumstances surrounding the application that warranted an expedited approach to granting assistance. Information regarding [Centralized Intake Concerns and Possible Solutions](#) was shared in the 4th quarter report for 2022. This report highlighted concerns regarding the percentage of applications being referred by the IBAU to the local office for processing. The initial goal of Centralized Intake was to have 70% of applications completed by the IBAU. During the first quarter of 2023, 60% of applications submitted through Centralized Intake were referred to the local office by the IBAU.

Ontario Works 2023 Service Plan Addendum

Historically, the Ministry of Children, Community and Social Services (MCCSS) required an OW Service Plan to be submitted every 2-years, however, given the upcoming Employment Services Transformation (EST) timeline, a 1-year service plan addendum was created which builds on the 2021 2-year OW Service Plan.

[The 2023 service plan addendum](#) speaks to the OW vision and mandate of the Manitoulin-Sudbury DSB and provides an environmental scan of our caseload and all employment programs that are offered. This environmental scan includes a breakdown of the Manitoulin-Sudbury DSB caseload by geography, family composition, and by length of time on assistance in January 2023, as well as the average OW caseload from 2003 to 2022.

The service plan also provides an overview of program management including service delivery rationale, OW intake, and an overview of family support, outcome management, employment services, training, and workshops, basic education, employment placements, community placements, LEAP, child care, and assistance available to victims of domestic violence.

Outcome strategies are also outlined along with detail on the link to our outcome measures. As part of the employment plan, various stakeholders are contracted to provide programming, these stakeholders include Cambrian College, Alpha en Partage and Canadian Mental Health Association. Employment targets were met in both 2021 and 2022.

Community Engagement to Address Food Insecurity

On February 24, 2023, a [letter](#) composed by Public Health Sudbury and Districts (PHSD), which includes a resolution from the February 16, 2023 Board of health meeting, was addressed to Premier Doug Ford. The resolution highlights the need to prioritize food security and shift the focus from food charity to income-based solutions. The resolution also outlines the health consequences of food insecurity, such as the negative effect on mental and physical health, and the detriment to an individual's ability to lead a gainful, healthy, and self-sufficient life.

The Manitoulin-Sudbury DSB has expressed support of the call on the provincial government to incorporate local food affordability findings in determining adequate levels of social assistance.

Employment Ontario

The Employment Services (ES), Youth Job Connect (YJC) and Youth Job Connect Summer (YJCS) programs continue to be advertised and delivered from the Chapleau office.

From January to March 2023

- There were 10 new registrations for Employment Services and 5 files were closed for various reasons including employment.
- There were no new registrations in the YJC program.
- There were no new registrations in the YJCS program – the program will resume in the next fiscal year. The employment consultant will be visiting the schools in late March and early April with training starting in May.
- 371 individuals and 6 employers were assisted by Employment Services.
- Through our partnership with ALPHA, the First Aid/CPR course was offered in January and the Food Handlers course was offered in March.

Community Housing

Waiting list (Applicants)

Total applications at end of quarter 1 is 812. The applicant breakdown is as follows:

1 Bedroom	637	2 Bedroom	83
3 Bedroom	52	4 bedroom	40

Direct Shelter Subsidy (DSS)

Staff continue to identify and complete the application process with eligible applicants for the DSS program. All applicants receiving the benefit are deemed housed. As of the end of this quarter there were 196 active DSS recipients. At the end of Q4 of this year there were 201 recipients and at this time last year there were 219.

Income Mixing

Per DSB Policy, every effort is being made where the waitlist allows, to mix the Community Housing Buildings with RGI, Affordable and Market Rent Tenants. As of the end of this quarter we have successfully secured 11 market rent tenants and 104 affordable rent tenants. This represents 4% and 38% of our portfolio. This represents an increase of 1 market rent tenant and 7 affordable from last quarter. Last year at this time we had 10 market rent tenants (3.6%) and 80 affordable (29%)

Smoke Free Housing – Unit Count-down

As of the end of the 1st quarter of 2023, 200/275 of the portfolio's units are designated as Smoke-free. This represents 72% of the full portfolio currently. Units are designated as turn-over occurs.

Canadian Mental Health Association – Community Mobilization

In February the Board reviewed and approved the [Canadian Mental Health Association Espanola and Area Situation Table/Sudbury East Mobilization Table 12 Month Report](#). Community Mobilization is a partnership of agencies from various community sectors including health, children's services, policing, education, mental health and addictions, housing and municipal services. There are 2 Community Mobilization Tables in the District: 1 for the LaCloche area and 1 for the Sudbury East area.

2023-24 Planned Funding Allocations for Provincially Delivered Housing and Homelessness Prevention Programs

On February 3rd we received [correspondence](#) regarding funding for the 2023-24 fiscal year for our housing and homelessness prevention programs.

The Manitoulin-Sudbury DSB has received an increase to the Canada-Ontario Community Housing Initiative (COCHI) allocation in the amount \$32,137, a decrease to the Ontario Priorities Housing Initiative (OPHI) in the amount of \$8,600, a decrease to the Canada-Ontario Housing Benefit (COHB) of \$21,200 and as of this report no change to the Homelessness Prevention Program allocation. Staff are reviewing local needs for all programs and will begin working on investment plans.

Community Housing Policy 2.3 Centralized Waiting List and Tenant Selection

The Manitoulin-Sudbury DSB has revised its [Community Housing Policy 2.3, Centralized Waiting List and Tenant Selection](#). The revision provides an update on the Market Rent

Income Limits for any new Community Housing construction or acquisitions, there are no changes for the existing portfolio.

Little Current Project – New Build

The new building construction in Little Current continues to progress well. There are 2 – 2-bedroom units and 10 – 1-bedroom units. The 2 Bedroom units are fully accessible. Staff are working on preparing for occupancy in the coming months.

Capital Projects with Housing Services Corporation

Manitoulin

The Scheduled Electrical Work for Little Current and Manitowaning is now in the planning stages with confirmation from the contractor of the arrival of all necessary components. The work is being scheduled and should be completed by the end of the next quarter pending all necessary permitting and ESA approvals. This work is partially funded using COCHI dollars.

Balcony repairs and rehabilitation in Little Current and Manitowaning required some additional work from the contractor due to poor curing of the concrete. Grinding and reparging in Little Current was delayed due to weather and will continue into spring. The contractors will be back on the job site to complete the necessary work and additional painting in April if weather permits. This work is also partially funded using COCHI funds.

A new contractor has been sourced for the balcony reconstruction in Mindemoya and the work will commence later this Spring. The other balcony work under the prior contract is complete and inspections done on site.

Lacloche-Manitoulin

The Roof Replacement tender was awarded for both Gore Bay (3 Water St) and Espanola (60 Barber). To date, the specifications have been completed and the product is being ordered. This project is scheduled to be completed 2 weeks from the start of the project in May and will have little disruption to residents.

The Organization has also undertaken a tender to review the requirements for replacement of 3 Make up Air handling units within the portfolio. These units are original and are beginning to fail universally. The awarded vendor will determine the specifications and required drawings for the tender. Work is scheduled to be done this summer.

Work Orders

In Q1 a total of 225 Work Orders were generated: 160 for Community Housing; 10 for Administration Offices, and 55 for Paramedic Services. There was a total of 147 Work Orders closed or resolved during that time. There were 9 work orders for unit turnovers;

3 family units and 6 for apartments. Work orders are closed if the work is done in-house, or when the invoice is paid from an outside source.

Donna Stewart

Chief Administrative Officer

Manitoulin-Sudbury District Services Board

Phone: 705-222-0499

E mail: donna.stewart@msdsb.net

Website: www.msdsb.net

Actual to Budget		NET Municipal Variance	Explanation of Unaudited Municipal Share- AS OF March 31, 2023
Ontario Works	\$	-	Municipal share of administration expenses are forecasted to be on budget.
Child Care	\$	-	Municipal share of Child Care expenses are forecasted to be on budget.
Community Housing	\$	(54,239)	<p>(\$48,762) + (\$5,477) = (\$54,239) surplus</p> <p>Direct operated rev & exp and program support allocation is forecasted to be (\$48,762) under budget</p> <ul style="list-style-type: none"> - Rental Revenues are forecasted to be (\$8,644) more than budgeted. - Direct operating expenses are forecasted to be (\$19,326) under budget due to: <ul style="list-style-type: none"> utilities (\$17,276) under budget, salaries & benefits for custodians (\$26,346) under budget, maintenance expenses over budget \$42,920, other admin expenses under budget (\$18,624); - Program Support Allocation is forecasted to be (\$20,792) under budget. <p>Non-Profit, Rent Supp, and Urban Native expenses are forecasted to be (\$5,477) under budget.</p>
Paramedic Services	\$	145,158	<p>Paramedic Services municipal share is forecasted to be \$145,158 over budget.</p> <p>The MOHLTC funding is forecasted to be on budget; but is possibly expected to be a surplus once funding announcements are received.</p> <p>Medic Staffing and Benefits is forecasted to be on budget.</p> <p>Non Wages are forecasted to be over budget by \$145,158</p> <ul style="list-style-type: none"> - Transportation & Communication is forecasted to be \$30,887 over budget - Program Support is forecasted to be (\$31,547) under budget - Vehicle repairs and maintenance are forecasted to be over budget by \$15,000. - Building repairs and maintenance, grounds and utilities are forecasted to be \$50,749 over budget - Supplies are forecasted to be \$80,069 over budget.
Interest Revenue	\$	(201,065)	Interest Revenue is forecasted to be (\$201,065) more than budgeted which results in a municipal surplus.
	\$	(110,146)	

Highway Traffic Act Charges

Manitoulin Detachment (Island Only)

First Quarter (January/February/March)

MONTH	DISOBEY SIGN	DRIVE NO LICENCE	DRIVE UNDER SUSPENSION	HTA OTHER	SEATBELT	SPEEDING	CAIA INSURANCE	CARELESS	TOTALS
JANUARY	4	3	6	16	2	59	4	3	97
FEBRUARY	1	3	4	7		34	3	4	56
MARCH	1	8	3	11		71	3	1	98

RECEIVED
JUN 13 2023

Contact Us

Manitoulin Northshore

Victim Services

705-370-3378

1-866-392-7733

victimservices@vianet.ca

www.mnvictimservices.ca

Manitoulin OPP

1-888-310-1122

www.opp.ca

Project Lifesaver

International

1-877-580-LIFE

www.projectlifesaver.org



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Project Lifesaver



Manitoulin-
Northshore

"Bringing Loved Ones Home"

1-866-392-7733

How Do Clients Sign Up?

Caregivers can contact **Manitoulin Northshore Victim Services (705-370-3378)** to receive an application and ask any questions about cost or additional program requirements.

Once completed, Manitoulin Northshore Victim Services will meet with the caregiver and client to provide the wristband. Caregivers will be given a **log sheet** to check the wristband battery each day, and log that the device is working.

Every **60 days**, Manitoulin Northshore Victim Services will attend to **change the device batteries** and ensure the battery check log has been completed properly.



How Do the Project Lifesaver Devices Work?

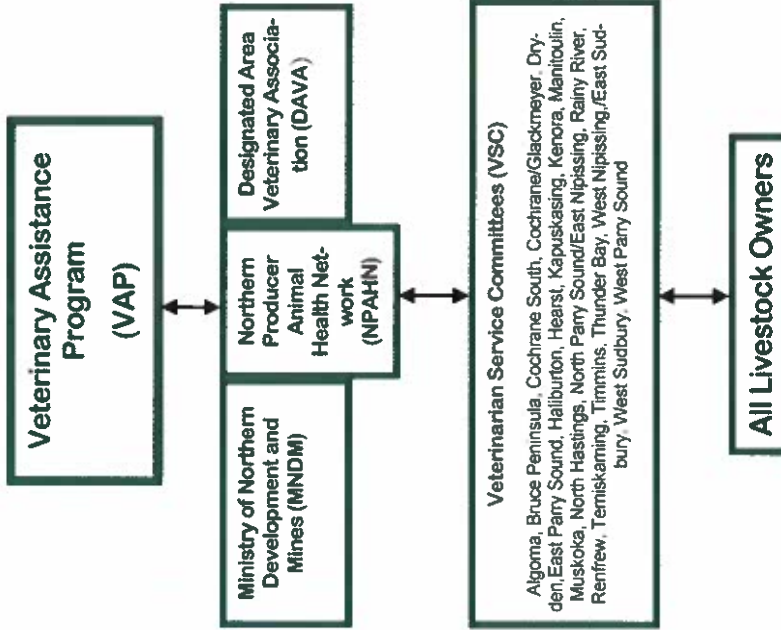
Clients wear a **personalized, battery-operated wristband**. These wristbands emit and **FM-radio signal frequency**. Radio-based frequencies are more reliable than GPS, particularly in areas where individuals may wander that GPS may not work in (such as heavily wooded areas, parking garages, tunnels, etc.) The signal can then be tracked to the individual's location by police on the ground for approximately 2.5 km, or by helicopter for approximately 8-10 km, utilizing their equipment.

What is Project Lifesaver?

Project Lifesaver is a radio based tracking system for high-risk, vulnerable individuals who may be at **risk of wandering**. This may include individuals who have been diagnosed with dementia, Alzheimer's, Down syndrome, Autism, etc.

Project Lifesaver clients wear a personalized, battery-operated wristband that emits a unique FM radio **tracking signal every second of every day, 24 hours a day**. Police services and search and rescue teams can then use this unique signal to locate the individual in a timely manner, in the event that they go missing.

This allows for the individual to be **found much more quickly** and increases their level of **safety**, and gives a greater sense of **peace of mind** for caregivers and loved ones.



NPAHN

"To contribute to the development and maintenance of a viable and diverse livestock industry in Northern Ontario through the provision of veterinary services to livestock owners and support activities including veterinary recruitment, retention, as well as producer education and communication."

Contact

Gord Mitchell

NPAHN Executive Secretary

42 Lake Drive

Huntsville, On P1H 1E7

(705) 789-2062

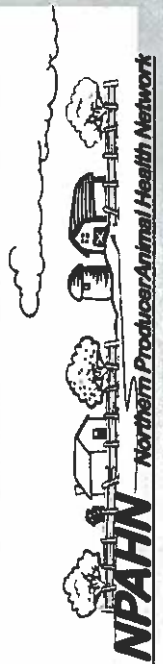
mitchg@vianet.ca

Northern Producer Animal Health Network

RECEIVED
JUN 13 2023



"Generating Rural Development Through Farming"



What is NPAHN?



Northern Producer Animal Health Network

The umbrella organization for the 22 Veterinary Service Committees serviced by the Vet Assistance Program.

What is VAP?

Veterinary Assistance Program

The Veterinary Assistance Program (VAP) helps promote the viability of livestock industry by supporting the provision of large animal veterinary services. This program is run through the Ministry of Northern Developments and Mines. MNDM offsets the travel, locum and continuing education costs incurred by the participating Veterinarians.



Who Qualifies for the Veterinary Assistance Program?

Veterinary practices located in the designated program areas that are registered with the CVO and maintain an accredited Food-Producing Animal mobile. A participating veterinary practice is designated to the program by the local VSC.

Participating Producers include livestock owners located in the designated program areas, who own or care for at least one horse, bovine, sheep, goat, swine, poultry, bison, deer, rabbit, or animal maintained in captivity for producing fur, velvet, or meat.



Where can you find NPAHN Members?

You can find us at:

www.northernproduceranimalhealthnetwork.ca

Or contact:

Gord Mitchell
NPAHN Executive Secretary
42 Lake Drive
Huntsville, On P1H 1E7
(705) 789-2062
mitchg@vianet.ca



NPAHN's Mission

- Promote the development, sale and export of agricultural products by making veterinary service available to northern and remote communities
- Promote educational opportunities for owners of large animals in health production and management
- Set up local VSC's that assess the animal health needs of their local agricultural communities and advise the program manager of the VAP of modifications that will keep the program current to the needs of live-stock owners



Office of the Mayor

9 June 2023

VIA EMAIL

Hon. François-Philippe Champagne PC MP
Minister of Innovation, Science and Economic Development
Via email: ministerofisi-ministredeisi@ised-isde.gc.ca

Hon. Marie-Claude Bibeau PC MP
Minister of Agriculture
Via email: Marie-Claude.Bibeau@parl.gc.ca

Dear Ministers:

On behalf of the Council of the Town of Bradford West Gwillimbury, we are writing to you pursuant to the enclosed motion to endorse the right-to-repair movement and to call on your government to expedite the promised consultations to enshrine this principle in consumer-protection law, with specific consultations and measures related to supporting the agricultural sector undertaken.

Right to Repair is a simple environmental and consumer protection measure: it ensures consumers are able to reasonably access repairs to electronic and other devices at a fair price, rather than creating a monopoly through technology companies only being able to repair their own products. This measure will also help reduce waste by combatting planned obsolescence, where companies make products that are only intended to last for a period of some years, and are not really repairable.

Further, farmers and growers are intimately familiar with the particular nuances of this issue when it comes to increasingly high-tech agricultural equipment. As the "soup and salad bowl of Canada", Bradford West Gwillimbury is home to many farmers and growers, so we know firsthand how important an issue these consultations will be.

Our Council has shown in recent years that we are at the forefront of advocating for important environmental protections, including the Freshwater Action Fund, and we are grateful to our new Green Initiatives Committee for recommending this current piece of advocacy to protect the environment and consumers.

A copy of the motion is enclosed. We would be happy to meet with you or your representatives to discuss this further.

Sincerely yours,

A handwritten signature in black ink, appearing to read 'J Leduc', written in a cursive style.

James Leduc
Mayor

CC: John Barlow, MP Foothills
Rick Perkins, MP South Shore—St. Margarets
Alistair MacGregor, MP Cowichan—Malahat—Langford
Rachel Blaney, MP North Island—Powell River
Scot Davidson, MP York—Simcoe
Federation of Canadian Municipalities
Association of Municipalities of Ontario
Ontario's Municipal Councils
Ontario's Conservation Authorities

At its Regular meeting of Council held on Tuesday, June 6, 2023, the Town of Bradford West Gwillimbury Council approved the following resolution:

Resolution: 2023-199

Moved: Councillor Verkaik

Seconded: Councillor Harper

Whereas the “right-to-repair” movement seeks to ensure consumers of electronic products, including mobile phones and computers, as well as agricultural equipment, are able to make routine fixes to damaged products without having to rely on the manufacturer and to affordably make such repairs; and

Whereas this movement and efforts against “planned obsolescence” seeks to ensure affordability for consumers and to protect our environment by reducing electronic waste; and

Whereas the agricultural sector has unique needs related to specialized electronic farm equipment and the ability to make repairs in a timely and affordable manner, especially during the growing season; and

Further to a commitment in the 2023 federal budget that “the government will work to implement a right to repair, with the aim of introducing a targeted framework for home appliances and electronics in 2024. The government will launch consultations this summer, including on the right to repair and the interoperability of farming equipment, and work closely with provinces and territories to advance the implementation of a right to repair” (p. 38); and

Be it therefore resolved that the committee recommend Council endorse the right-to-repair movement through a letter from the Mayor and Green Initiatives Committee Chair to call on the federal government to expedite the promised consultations to enshrine this principle in consumer-protection law, with specific consultations and measures related to supporting the agricultural sector undertaken; and

That a copy of this resolution and letter be shared with the Minister of Innovation, Science and Economic Development; the Minister of Agriculture and their critics; and the Member of Parliament for York—Simcoe; and to the Federation of Canadian Municipalities (FCM), the Association of Municipalities of Ontario (AMO) and Ontario's Municipal Councils, with a request for their endorsement of same.

Result: CARRIED.

CORPORATION OF THE TOWNSHIP OF ASSIGINACK

BY-LAW NO. 2023-11

3^d DRAFT

Being a By-law to Amend Zoning By-law No. 80-20

Being a By-law for the purpose of amending Zoning By-law No. 80-20, being a By-law to regulate the use of land in the Municipality of Assiginack under the Authority of Section 34 of the Planning Act, R.S.O. 1990, Chapter P. 13, as amended;

Whereas, the Municipality of Assiginack has ensured that adequate information has been made available to the public and has held at least one (1) public meeting after due notice for the purpose of informing the public of this by-law;

And Whereas the Council deems it appropriate to concur and thereby fulfills a condition of consent to sever, File No's. B31-22, B32-22 and B33-22, as imposed by the Manitoulin Planning Board, to permit non-farm related residential uses in an Agriculture Zone, and restricts further severances by restricting the size of the proposed three lots to remain as surveyed, for land described as being Part of Lot 12, Conc. VI, surveyed as Parts 1, 2 and 3, Plan 31R-4281, Township of Bidwell, Municipality of Assiginack, District of Manitoulin.

Now Therefore, the Council of the Municipality of Assiginack enacts, as follows:

1. Section 8, Special Provisions, of the Restricted Area Zoning By-law No. 80-20 is hereby amended to add the following Subsection 8.15 :
 - i) NOTWITHSTANDING the uses permitted in the Agriculture (A) Zone as set out in Section 7.1.1 of the Restricted Area Zoning by-law No. 80-20, a non-farm related residential use shall be permitted for the proposed three lots, within land described under subsection (2); and
 - ii) Despite requirements of the Performance Standards Chart - Township of Assiginack, establishes on a site specific basis the minimum lot dimensions and area for the proposed three lots, in accordance with the part numbers on a registered/deposited plan of survey, as identified on attached Schedule "A", within lands described under Subsection 2.
2. Subsection 1. applies to those lands described as being Part of Lot 12, Conc. VI, surveyed as parts 1, 2 & 3, Plan 31R-4281, Township of Assiginack, District of Manitoulin, as registered in the Land Registry Office for the Registry Division of Manitoulin (31)
3. All uses, performance standards and provisions of Restricted Zoning By-law 80-20, which apply to the Agriculture (A) Zone which are not specifically varied hereby apply to the land described under Subsection 3. of this By-law.
4. That it is hereby certified that this amending By-law is in conformity with the Official Plan for the District of Manitoulin.
5. Schedule "A" hereto attached shall be considered to be part of this By-law.
6. This by-law shall come into force in accordance with the provisions of Section 34 of the Planning Act, R.S.O. 1990 Chapter P. 13 and take effect on the date of its final reading subject to the expiration of the 20 day appeal period, provided in Section 34(19) of the Planning Act and subject to the approval of the Ontario Land Tribunal (OLT) where objections to this by-law are filed with the Municipal Clerk together with the prescribed fee.

Read a First, Second and Third Time
this _____ day of _____, 2023.

B. Reid, Reeve

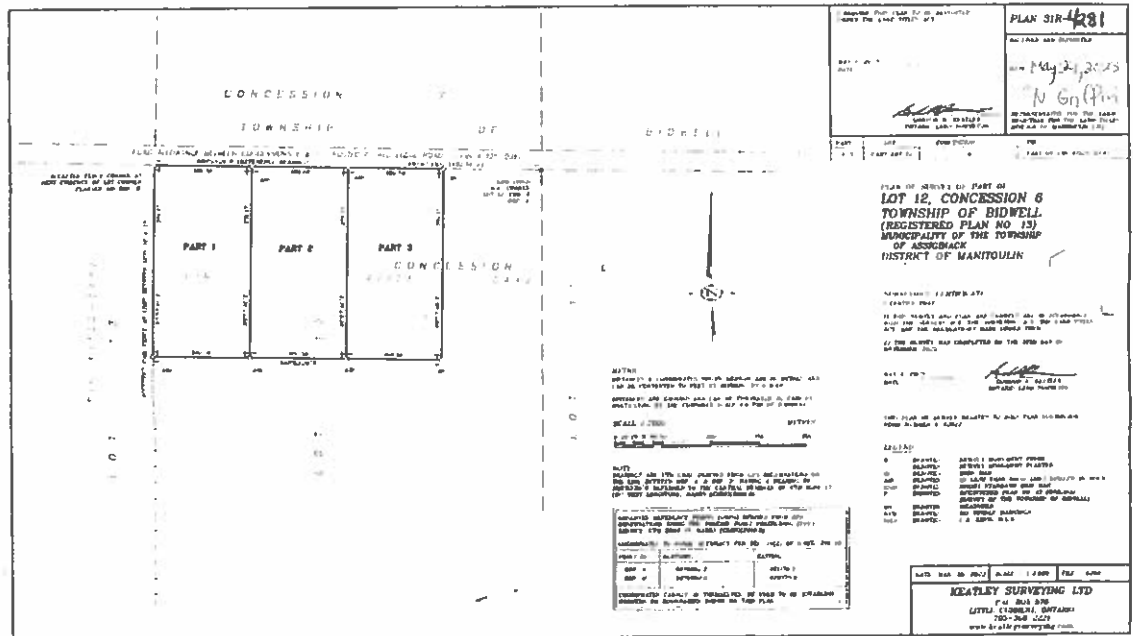
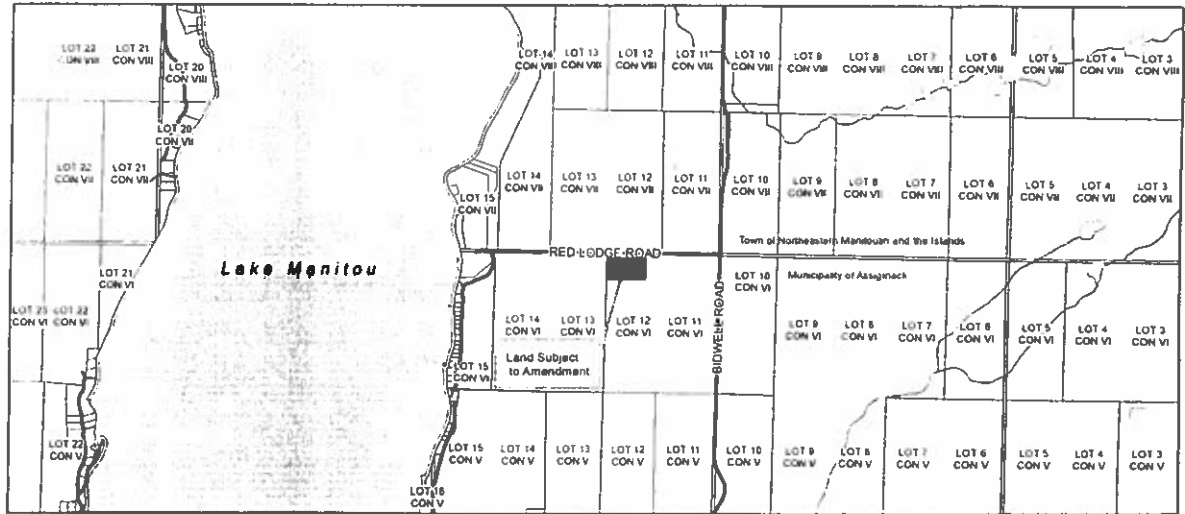
A. Hobbs, Clerk



B. Reid, Reeve

A. Hobbs, Clerk

**Part Lot 12, Concession VI
Surveyed as Parts 1, 2 and 3, Plan 31R-4281
Township of Bidwell
Municipality of Assiginack
District of Manitoulin**



<p> www.kitware.com </p>	<p> 100-1001 200-1 </p>
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