

**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK**  
**MINUTES OF THE SPECIAL COUNCIL MEETING**

The Special Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, July 4, 2023, at 7:00 pm.

**Present:** Mayor Brenda Reid  
Councillor Dwayne Elliott  
Councillor Janice Bowerman: Excused  
Councillor Jennifer Hooper  
Councillor Robert Maguire

**Staff:** Alton Hobbs, CAO  
Heidi Ferguson, Clerk  
Deb MacDonald, Treasurer  
Freda Bond, Tax and Utilities Manager  
Jackie White, Public Events Coordinator  
Crystal Lentir, Administrative Assistant

**Public:** Ray Scott

**OPENING:**

**#147-12-2023 D. Elliott – R. Maguire**

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business at 7:00 pm, with a quorum of members present, with Mayor Reid presiding in the Chair.

*CARRIED*

**AGENDA:**

**#148-12-2023 R. Maguire – D. Elliott**

THAT the agenda for this meeting be approved as presented.

*CARRIED*

**DISCLOSURE OF PECUNIARY INTEREST: NONE**

**ANNOUNCEMENTS: NONE**

**ADOPTION OF MINUTES: NONE**

**DELEGATIONS: NONE**

**REPORTS: NONE**

**ACTION REQUIRED ITEMS:**

**#149-12-2023      D. Elliott – J. Hooper**

THAT the following tenders have been received for the Clover Valley Schoolhouse from the following:

|                  |             |
|------------------|-------------|
| Mahlon Streicher | \$5,000.00  |
| Renee Zilio      | \$1,006.00  |
| Glen Gibson      | \$23,000.00 |

AND WHEREAS Council accepts and awards this tender to Glen Gibson in the amount of \$23,000.00.

**Recorded Vote**

Councillor Janice Bowerman- Excused  
Councillor Dwayne Elliott – Yea  
Councillor Jennifer Hooper- Yea  
Councillor Rob Maguire- Nay  
Mayor Brenda Reid- Yea

*CARRIED*

**#150-12-2023      R. Maguire – D. Elliott**

THAT we approve the following appointments to the Recreation Committee:

Margit Alberti  
Lisa Hallaert  
Mathieu Page  
Councillor Jennifer Hooper

*CARRIED*

NOTE: Discussion was held regarding a request the municipality received to conduct work on a shoreline road allowance by removing trees and leveling the ground to construct an airplane hanger. Council determined that they would like more information and staff clarification before deciding on this request.

NOTE: Discussion was held regarding a request the municipality received asking that the municipality install a covered pipe to the lake on a deeded easement at Sunsite Estates, to better allow for drainage. Council determined that this is a civil matter amongst neighbours.

NOTE: Discussion was held regarding the next steps for the (AAEC). Council would like to explore how we can proceed with the project and would like to seek input from the community's user groups. A list of user groups will be drafted and invited to a future meeting with the Architect present for further discussion.

**#151-12-2023 R. Maguire – J. Hooper**

THAT Council authorizes a donation to the Assiginack Curling Club equal to the municipal portion of its 2023 property taxes and to be reviewed annually.

*CARRIED*

*NOTE: Discussion was held regarding the Roller Mill Committee's request to Council for the committee to issue a Request for Quotations, to have a qualified contractor assess the building. Council agreed that the committee could issue a Request for Quotation to do so.*

**INFORMATION ITEMS**

*NOTE: Council acknowledged receipt of the following information items and had no questions on these items.*

*Terms of Reference: Parks and Recreation Committee  
Roller Mills Committee  
Strategic Planning Advisory Committee*

*NOTE: Mayor Reid presented Alton Hobbs, CAO with a certificate and pin, to recognize his twenty years of service with the Township of Assiginack.*

**#152-12-2023 J. Hooper – R. Maguire**

THAT in accordance with By-Law 02-02 as amended, and Section 239 of the Municipal Act, as amended, Council proceeds to a Closed Session at 7:40pm. In order to attend to a matter pertaining to d.) Labor relations or employee negotiations.

*CARRIED*

**#153-12-2023 J. Hooper – R. Maguire**

THAT we adjourn from our Closed Session at 8:22pm, accept the Minutes of the previous closed session, and resume our Regular Meeting.

*CARRIED*

**CLOSING:**

**#154-12-2023 R. Maguire – J. Hooper**

THAT we adjourn at 8:23 pm until the next regular meeting or call of the Chair.

*CARRIED*

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Brenda Reid, MAYOR

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Heidi Ferguson, CLERK

\*These Minutes have been circulated but are not considered Official until approved by Council.